

MAYOR
Allen Brown

CITY MANAGER
Kenneth Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie Darden III



**MAYOR AND COUNCIL
REGULAR MEETING
AGENDA
3:00 PM
April 21, 2022
Council Chamber**

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana Reid
Vicky Nelson
Jason R. Floyd
Karl A. Riles

1. INVOCATION

Bishop A. D. Shaw of Full Gospel Tabernacle COGIC.

2. MINUTES

Approve the Minutes of the April 7, 2022 Council Meeting.

3. UNFINISHED BUSINESS

3.1. HINESVILLE DOWNTOWN DEVELOPMENT AUTHORITY

To Present for Mayor and Council Consideration, Hinesville Downtown Development Authority Board Appointments will Expire on May 6, 2022. Councilmember Reid (Sabrina Newby), Councilmember Floyd (Thomas Ratcliffe), Councilmember Nelson (Shonda Mikel) and Mayor Pro Tem Jenkins (John Baker).

Action Item

3.2. HINESVILLE HOUSING AUTHORITY BOARD

To Present for Mayor and Council Consideration, Hinesville Housing Authority Board Appointment will Expire on May 11, 2022. Mayor and Council (Denise Deigh).

Action Item

3.3. PROPOSED MOBILE FOOD SERVICE ESTABLISHMENT ORDINANCE #2022-01

To Present for Mayor and Council Consideration, Adopt Ordinance to Amend the Code of the City of Hinesville, Georgia, Chapter 9 - Licensing and Business Regulations, Article IV - Miscellaneous Business Regulations to Add Section 9-108 Mobile Food Service Establishment Regulations; to Regulate Food Trucks in the City of Hinesville.

Informational Item

4. PLANNING AND ZONING

4.1. HERITAGE POINTE PRELIMINARY PLAT

To Present for Mayor and Council Consideration, Request by Dryden Enterprises for Preliminary Plat Approval of 151 Single-Family Lots at the End of Flemington Village Blvd. (District #2)

"Home for a Day or a Lifetime"

Action Item

4.2. THE POINTE AT VILLAGES ON MARNE PRELIMINARY PLAT

To Present for Mayor and Council Consideration, Request by RTS Homes for Preliminary Plat Approval of 66 Single-Family Lots on Marne Blvd. (District #5)

Action Item

4.3. JET FOOD STORE DESIGN REVIEW

To Present for Mayor and Council Consideration, Request for Design Approval for a New Convenience Store and Gas Station on Fraser Drive. (District #2)

Action Item

5. PUBLIC HEARING

5.1. 2022 DRAFT HUD ANNUAL ACTION PLAN

To Present for Mayor and Council Consideration, 2022 Draft HUD Annual Action Plan.

Informational Item

6. NEW BUSINESS

6.1. BID OPENING - ADMINISTRATION

To Present for Mayor and Council Consideration, Bid Opening for One (1) New 2022 Ford Escape.

Action Item

6.2. LIBERTY TRANSIT QUARTERLY REPORT

To Present for Mayor and Council Consideration, Liberty Transit Quarterly Report.

Informational Item

6.3. LIBERTY TRANSIT RE-BID OPENING FOR ROLLING STOCK REPLACEMENT

To Present for Mayor and Council Consideration, Re-Bid Opening for Liberty Transit Rolling Stock Replacement.

Action Item

6.4. POLY CART REQUEST - SEVEN MINISTRIES OF LIBERTY COUNTY, INC.

To Present for Mayor and Council Consideration, Gary Gilliard, President/CEO of Seven Ministries of Liberty County, Inc., Requests Four (4) Poly Carts During Their Annual Fundraiser, The Jackie Gilliard-Henderson Memorial Scholarship Walk A Thon on Saturday, May 21, 2022 at the Bradwell Baseball Field Beginning at 7:00 a.m.

Action Item

6.5. PROPOSED WRECKER SERVICE OPERATIONS ORDINANCE #2022-02

To Present for Mayor and Council Consideration, Adopt Ordinance to Amend the Code of the City of Hinesville, Georgia, Chapter 9, Licensing and Business Regulations, Article IV. Miscellaneous Business Regulations, Sec. 9-101 Wrecker Service Operations, (d) Operating Requirements (12).

Informational Item

"Home for a Day or a Lifetime"

7. BUSINESS LICENSE

7.1. PEDDLER'S LICENSE

To Present for Mayor and Council Consideration, Meranda Almond of Interoki Incorporated has Requested a 2022 Peddler's License to Go Door to Door to Solicit Water Purification Systems.

Action Item

7.2. YEAR 2022 ALCOHOL BEVERAGE LICENSE RENEWAL

To Present for Mayor and Council Consideration, Consumption on Premise: Flame Hookah Bar and Lounge LLC

Action Item

8. PUBLIC COMMENT

8.1. PUBLIC COMMENT

9. MAYOR ALLEN BROWN

9.1. MAYOR BROWN'S REPORT

10. COUNCILMEMBER RILES - DISTRICT 5

10.1. COUNCILMEMBER RILES REPORT

10.2. MONTHLY CRIME AND CITATION REPORT

11. MAYOR PRO TEM JENKINS - DISTRICT 4

11.1. MAYOR PRO TEM JENKINS REPORT

11.2. MONTHLY INSPECTIONS DEPT. REPORT

12. COUNCILMEMBER NELSON - DISTRICT 3

12.1. COUNCILMEMBER NELSON'S REPORT

12.2. MONTHLY HFD REPORT

13. COUNCILMEMBER FLOYD - DISTRICT 2

13.1. COUNCILMEMBER FLOYD'S REPORT

13.2. MONTHLY BUSINESS LICENSE REPORT

13.3. APRIL BIRTHDAYS

13.4. HYC FARMER'S MARKET EVENT

14. COUNCILMEMBER REID - DISTRICT 1

14.1. COUNCILMEMBER REID'S REPORT

14.2. MONTHLY ESG OPERATION AND STATUS REPORT

15. CITY MANAGER KENNETH HOWARD

15.1. CITY MANAGER'S REPORT

"Home for a Day or a Lifetime"

16. ADJOURN

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022

Agenda Item: Hinesville Downtown Development Authority

Prepared by: Rose Kenner

Presented by: Kenneth Howard

PURPOSE: For Mayor and Council to make appointments to the Hinesville Downtown Development Authority Board. Current appointments will expire on May 6, 2022.

BACKGROUND: These appointments are made by Mayor and Council and are for a four (4) year term. In 2018, the following appointments were made:

- Councilmember Reid - Sabrina Newby
- Councilmember Floyd - Thomas Ratcliffe
- Councilmember Nelson - Shonda Mikel
- Councilmember Jenkins - John Baker

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Board Appointment Spreadsheet - Hinesville Downtown Development Authority
2. HDDA Resolution #2004-04

PREVIOUS COUNCIL DISCUSSION: May 3, 2018 and May 17, 2018

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Hinesville Downtown Development Authority (HDDA)						
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES
Mayor and Council	Allen Brown	N/A		4 Years	02/04/2016	End of Term
Mayor and Council	Thomas J. Ratcliffe	5	6	4 Years	06/16/2016	05/06/2022
Mayor and Council	Marcus Sack	N/A		4 Years	03/04/2021	05/06/2024
Mayor and Council	Roger Jones	4	2	4 Years	05/06/2016	05/06/2024
Mayor and Council	John Baker	4	2	4 Years	12/05/2013	05/06/2022
Mayor and Council	Sabrina Newby	N/A		4 Years	05/17/2018	05/06/2022
Mayor and Council	Shonda Mikel	N/A		4 Years	09/06/2018	05/06/2022

Resolution #2002-04 Dated May 16, 2004

A RESOLUTION

Resolution for Activation of a Downtown Development Authority

A RESOLUTION TO DECLARE THE NEED FOR A DOWNTOWN DEVELOPMENT AUTHORITY TO FUNCTION IN THE CITY OF HINESVILLE, GEORGIA, PURSUANT TO THE PROVISION OF THE DOWNTOWN DEVELOPMENT AUTHORITIES LAW O.C.G.A. 36-42-1, et seq. TO APPOINT A BOARD OF DIRECTORS FOR THE DOWNTOWN DEVELOPMENT AUTHORITY; TO DESIGNATE A DOWNTOWN DEVELOPMENT AREA; TO PROVIDE FOR FILING WITH THE SECRETARY OF STATE OF THE STATE OF GEORGIA OF A COPY OF THIS RESOLUTION; TO REPEAL CONFLICTING RESOLUTIONS; TO PROVIDE FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES:

WITNESSETH:

WHEREAS, it has been determined by the Mayor and Council of the City of Hinesville, Georgia (the "City") that there is a need in the City for the revitalization and redevelopment of the central business district of the City to develop and promote for the public good and general welfare trade, commerce, industry and employment opportunities, to promote the general welfare of the State of Georgia by creating a climate favorable to the location of new industry, trade and commerce, and to develop existing industry, trade and commerce within the City; and

WHEREAS, it has been determined by the Mayor and Council of the City that revitalization and redevelopment of the central business district of the City by financing projects under the Downtown Development Authorities Law (1981 Ga. Laws p. 1744; O.C.G.A. 36-42-1, et seq. - the "Downtown Development Authorities Law") will develop and promote for the public good and general welfare trade, commerce, industry and employment opportunities and will promote the general welfare of the State of Georgia; and

WHEREAS, it has been determined by the Mayor and Council of the City that it is in the public interest and is vital to the public welfare of the people of the City and of the people of the State of Georgia to revitalize and redevelop the central business district of the City; and

WHEREAS, the Downtown Development Authorities Law creates in and for each municipal corporation in the State of Georgia a downtown development authority for the purpose of revitalizing and redeveloping the central business district of such municipal corporation and promoting for the public good and general welfare, trade, commerce, industry and employment opportunities and promoting the general welfare of the State of Georgia; and

WHEREAS, the Mayor and Council of the City, after thorough investigation, have determined that it is desirable and necessary that the Downtown Development Authority of the City be activated immediately, pursuant to the Downtown Development Authorities Law, in order to fulfill the needs expressed herein;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City, and it is hereby resolved by the same, that there is hereby determined and declared to be a present and future need for a Downtown Development Authority (as more fully described and defined in the Downtown Development Authorities Law) to function in the City.

BE IT FURTHER RESOLVED that there is hereby activated in the City the public body corporate and politic known as the "Downtown Development Authority of Hinesville, Georgia" which was created upon the adoption and approval of the Downtown Development Authorities Law.

BE IT FURTHER RESOLVED that there are hereby appointed as members of the first Board of Directors of the Downtown Development Authority of the City the following named persons, each of whom shall be:

(1) a taxpayer residing in the municipal corporation for which the authority is created; or

(2) an owner or operator of a business located within the downtown development area and a taxpayer residing in the County in which is located the municipal corporation for which the authority is created. One such director (authority member) may be a member of the governing body of the municipal corporation and not less than four shall be or represent a party who has an economic interest in the redevelopment and revitalization of the downtown development area (hereinafter defined).

<u>Names</u>	<u>Term of Office</u>
<u>Thomas J. Ratcliffe, Jr.</u>	Two years
<u>Brian Smith</u>	Two years
<u>Kenneth Fussell</u>	Four years
<u>Donald Lovette</u>	Four years
<u>Paul Johnson</u>	Six years
<u>Esther Griffin</u>	Six years
<u>John P. Johnson</u>	Six years

BE IT FURTHER RESOLVED that commencing with the date of adoption of this resolution each of the persons named above as directors shall serve in such capacity for the number of years set forth opposite his or her respective name, however, that the terms shall be four years for those directors appointed or reappointed on or after the initial appointments set forth above. The term of a director who is also a member of the governing body of a municipal corporation shall end when such director is no longer a member of the governing body of the municipal corporation.

BE IT FURTHER RESOLVED that the Board of Directors hereinbefore elected shall organize itself, carry out its duties and responsibilities and exercise its powers and prerogatives in accordance with the terms and provisions of the Downtown Development Authorities Law as it now exists and as it might hereafter be amended or modified.

BE IT FURTHER RESOLVED that the "downtown development area" shall be that geographical area described in Exhibit A, attached hereto and made a part hereof by reference, which area, in the judgment of the Mayor and Council of the City, constitutes the "central business district" of the City as contemplated by the Downtown Development Authorities Law.

BE IT FURTHER RESOLVED that the City shall furnish promptly to the Secretary of State of the State of Georgia a certified copy of this resolution in compliance with the provisions of the Downtown Development Authorities Law.

BE IT FURTHER RESOLVED that the action taken by the Mayor and Council of the City as herein specified is not intended in any way to affect any public corporation, industrial development, downtown development, or payroll authority previously created by legislative act or constitutional amendment including, without limitation, its existence, purpose, organization, powers or function.

BE IT FURTHER RESOLVED that any and all resolutions in conflict with this resolution be and the same are hereby repealed.

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its adoption by the Mayor and Council of the City, and from and after such adoption the Downtown Development Authority of the City shall be deemed to be created and activated.

Adopted and approved this 6th day of May, 2004.

CITY OF HINESVILLE, GEORGIA

Thomas J. Ratcliffe, Jr., Mayor

David Anderson, Sr.
David Anderson, Sr., Mayor Pro Tem

Charles Fraser
Charles Fraser, Council Member

Jack Shuman
Jack Shuman, Council Member

Kenneth Shaw
Kenneth Shaw, Council Member

Steve Troha
Steve Troha, Council Member

ATTEST:

Sarah R. Lumpkin
Sarah R. Lumpkin, City Clerk

EXHIBIT "A"

BOUNDARY DESCRIPTION OF DOWNTOWN DEVELOPMENT AREA

City of Hinesville, Georgia

The Hinesville downtown development area shall consist of that area bounded as follows: from the Fort Stewart boundary at West General Stewart Way to the intersection of East General Stewart Way and East Oglethorpe Highway, westerly on West Oglethorpe Highway to the intersection of East General Screven Way, northwest along General Screven Way to the boundary of Fort Stewart. Said area shall include all properties abutting on the north side of General Stewart Way, the east side of East Oglethorpe Highway, and the south and west side of General Screven Way within the area described.



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Hinesville Housing Authority Board
Prepared by: Rose Kenner
Presented by: Kenneth Howard

PURPOSE: For Mayor and Council to make an appointment to the Hinesville Housing Authority Board.

BACKGROUND: Denise Deigh's appointment on the Hinesville Housing Authority Board will expire on May 11, 2022. The term of office of Board Members shall be for a five (5) year term. These appointments are made by Mayor and Council and in 2017, the following appointment was made:

Mayor Pro Tem Jenkins - Denise Deigh

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. Board Appointment Spreadsheet - Hinesville Housing Authority
2. HHA bylaws signed

PREVIOUS COUNCIL DISCUSSION:

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Hinesville Housing Authority						
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES
Mayor and Council	Joseph R. Ford	2	1	5 years	05/11/2013	05/11/2023
Mayor and Council	Karen Branson	5	1	5 years	05/31/2019	05/11/2026
Mayor and Council	Denise Deigh	1	3	5 years	08/05/2010	05/11/2022
Mayor and Council	LaMonica Jenkins	4	1	5 years	02/05/2015	05/11/2023
Mayor and Council	Lee McGee	3	2	5 years	12/04/2008	05/11/2019
Mayor and Council	Paul Johnson	3	3	5 years	05/11/2008	05/11/2023

Housing Authority GA Law 1937. Created by O.C.G.A. 8-3-4, 8-3-5, 8-3-6, City of Hinesville unnumbered Resolution dated 1954, 1959 and 2002.

O.C.G.A. 8-3-50 (2014)

Hinesville Housing Authority (7 members, 5 year unlimited term) Appointed by Mayor and Council

AMENDED AND RESTATED BYLAWS
OF
HOUSING AUTHORITY OF THE CITY OF HINESVILLE, GEORGIA

ARTICLE I

Definition of Bylaws

These Amended and Restated Bylaws constitute the rules and policies adopted by the Authority (as herein defined) for the regulation and management of its affairs, as authorized by the laws of the State of Georgia and enabling resolution(s) of the governing authority of the City of Hinesville, Georgia. These Bylaws are adopted in order to fulfill the objectives of the Authority as stated in the Georgia Housing Authorities Law, O.C.G.A. § 8-3-1 et seq. (the "Act"), and these Bylaws, and to exercise all powers conferred upon the Authority under said Act and related laws of the State of Georgia.

ARTICLE II

Name, Statutory Authority, Location, and Duration

Section 2.01. Name. The name of the Authority shall be the Housing Authority of the City of Hinesville, Georgia (the "**Authority**").

Section 2.02. Statutory Authority. The Authority is a public body corporate and politic duly created and existing under authority granted pursuant to the Act, and formed following a determination by the City of Hinesville, Georgia that there exists a need for said Authority (as specified in said Act).

Section 2.03. Duration. Subject to the provisions of the Act, the Authority is intended to have perpetual existence; provided, however, that nothing contained herein shall preclude the General Assembly of Georgia from amending the Act or otherwise limiting the duration of the Authority.

Section 2.04. Offices. The principal office of the Authority shall be located in Hinesville, Liberty County, Georgia; provided, however, that the Authority may have such other offices within Liberty County, Georgia as the Authority may determine or as its affairs may require from time to time.

ARTICLE III

Purposes, Powers, and Governing Instruments

Section 3.01. Purposes. The objects and purposes of the Authority are public in nature and shall be as set forth in the Act.

Section 3.02. Powers. The Authority shall have such powers as may be necessary or convenient to carry out and effectuate the purposes and provisions of the Act. Without limiting the generality of the foregoing, the Authority may exercise those powers enumerated in Section 8-3-30 and Section 8-3-77 of the Act (which by this reference are incorporated herein as if full set forth). The powers and duties set forth or incorporated hereinabove shall be liberally construed to effectuate the intent and purpose of the Act and the Authority; provided, however, that the authorization to exercise such powers shall not be considered a mandate for the Authority to perform all of the same.

Section 3.03. Prohibited Acts. The general authority and powers of the Authority are created and defined by the Act and related laws. The Authority shall engage only in such activities as are consistent with the purposes enumerated in the Act or otherwise authorized by law.

ARTICLE IV

Commissioners

Section 4.01. Commissioners Generally; Appointment. The powers and duties of the Authority shall be vested in a body of Commissioners, who shall be appointed as provided in the Act. Unless otherwise prescribed by the Act, the mayor or council (as required by the Act) of the City of Hinesville, Georgia shall appoint five (5) persons as Commissioners of the Authority, together with one (1) or two (2) additional Commissioners of whom at least one is directly assisted by the Authority in Hinesville, Georgia and who shall be known as a resident commissioner (the "**Resident Commissioner**"). In accordance with the Act, no Commissioner of the Authority shall be an officer or employee of the City of Hinesville, Georgia. Unless otherwise indicated in these Bylaws, the term "**Commissioner**" shall mean and include all Commissioners of the Authority, including the Resident Commissioner.

Section 4.02. Term of Office. As established by the Act, each Commissioner of the Authority shall serve for a term of five (5) years (except that each Resident Commissioner shall be appointed for a term of office of one (1) year), and shall continue in office thereafter until his or her successor shall have been appointed and qualified or until his or her earlier death, resignation, disqualification or removal. Unless otherwise provided in the Act, there shall be no limit to the number of terms of office to which a person may be appointed to serve as a Commissioner of the Authority.

Section 4.03. Removal from Office. In addition to any other general laws permitting removal of a Commissioner from the Authority, a Commissioner may be removed from office by the mayor of the City of Hinesville, Georgia pursuant to Section 8-3-53 of the Act for inefficiency or neglect of duty or misconduct in office; provided that a Commissioner shall be removed only after he or she shall have been given a copy of the charges at least ten (10) days prior to the hearing thereon and shall have had an opportunity to be heard in person or by counsel. In the event of the removal of any Commissioner, a record of the proceedings, together with the charges and findings thereon, shall be filed in the office of the clerk.

Section 4.04. Vacancies. In the event a vacancy occurs for any reason, such vacancy shall be filled by the mayor or city council (as required by the Act) of the City of Hinesville, Georgia as provided in the Act. Any person appointed to fill such vacancy shall serve for the remainder of the unexpired term of office and until the appointment and qualification of such person's successor. No vacancy on the Authority shall impair the power of the Authority to exercise all of the rights and powers of and perform all of the duties and obligations of the Authority. Notwithstanding the foregoing, in the event any person serving as Resident Commissioner ceases to be directly assisted by the Authority, then such person shall cease to be a Resident Commissioner and a vacancy in such office shall result.

Section 4.05. Compensation. No Commissioner of the Authority shall receive, directly or indirectly, any salary, compensation, or other emolument for services performed as a Commissioner; provided that Commissioner shall be reimbursed for actual and necessary expenses incurred in connection with their official duties as approved by the Authority.

Section 4.06. Disclosure of Conflicting Interest. Commissioners of the Authority shall be accountable for all purposes as trustees, and shall comply with all requirements of the Act, these Bylaws, and applicable laws of the State of Georgia in those situations where a Commissioner has a conflicting interest in a transaction involving the Authority. Without limiting the foregoing, all Commissioners shall observe the provisions of Section 8-3-52 of the Act (as now existing or hereafter amended), to wit:

- a) No Commissioner or employee of the Authority shall voluntarily acquire any interest, direct or indirect, in any project or in any property included or planned to be included in any project, or in any contract or proposed contract in connection with any project. Where the acquisition is not voluntary, such Commissioner or employee shall immediately disclose such interest in writing to the authority and such disclosure shall be entered upon the minutes of the Authority. Upon such disclosure, such Commissioner or employee shall not participate in any action by the Authority involving such project, property, or contract, respectively.
- b) If any Commissioner or employee of the Authority previously owned or controlled an interest, direct or indirect, in any project or in any property included or planned to be included in any project, or in any contract or proposed contract in connection with any project, he or she shall immediately disclose such interest in writing to the Authority and such disclosure shall be entered upon the minutes of the Authority. Upon such disclosure, such Commissioner or employee shall not participate in any action by the Authority involving such project, property, or contract, respectively.
- c) A Commissioner shall not participate in any action concerning the employment to a remunerative position of the person who appointed said Commissioner to office.

- d) In the selection of a depository for funds of the Authority, any Commissioner who has a financial interest in the depository under consideration shall disclose his or her interest and abstain from taking any part in the consideration of or voting on the selection of the depository.
- e) Any violation of Section 8-3-52 of the Act shall constitute misconduct in office.
- f) Section 8-3-52 of the Act shall not be applicable to the acquisition of any interest in notes or bonds of the Authority issued in connection with any project, or to the execution of agreements by banking institutions for the deposit or handling of funds in connection with a project, or to agreements by such institutions to act as trustee under any trust indenture.

Section 4.07. Public Statements. No Commissioner of the Authority individually will release information from a duly convened and conducted executive session or speak for, or in the name of, the entire Authority unless by explicit direction of the Authority or otherwise compelled by a court of competent jurisdiction. When a decision of the Authority has been reached, all Commissioners, even those who may have voted against it, are encouraged (but not required) to support that decision until amended or rescinded by Authority action. Any Commissioner who may wish to criticize, or oppose any specific Authority action is further encouraged to do so only in a meeting of the Authority.

Section 4.08. Promulgation of Authority Rules and Policies. The Authority may from time to time make and publish to appropriate persons, written regulations, rules, directives, policies, schedules, bulletins and other writings that in the judgment of the Authority are necessary or advisable in the management of its affairs; provided that no such regulations, rules, directives, policies, schedules, bulletins or other writings shall be deemed general laws as prohibited by O.C.G.A. § 45-1-5.

Section 4.09. Code of Ethics. Commissioners of the Authority shall abide by the "Code of Ethics" contained in O.C.G.A. § 45-10-3, and at all times comport themselves in a manner befitting their public trust.

ARTICLE V

Meetings of the Authority

Section 5.01. Place of Meetings. The Authority shall, unless circumstances demand otherwise, hold its meetings, whether regular, special, emergency or otherwise, within the corporate limits of the City of Hinesville, Liberty County, Georgia, at such place or places as it may from time to time determine by resolution or by written consent of a majority of all of the Commissioners then in office; provided that the Authority shall hold its regular meeting at such place and time as required by the Act and more particularly described in Section 5.02 herein below.

Section 5.02. Regular Meetings. Regular meetings of the Authority shall be held at least once each quarter on such dates and at such time or times as the Chairperson or a majority of the Commissioners shall determine; provided that the Authority shall not be required to meet on a legal holiday or when a meeting is made impossible due to circumstances beyond

the control of the Authority. In such cases, the Authority shall meet as soon as practicable following its regular meeting date as determined by the Chairperson or a majority of the Commissioners shall determine.

Section 5.03. Special Meetings. Special meetings of the Authority shall be held whenever called by a majority of the Commissioners then in office or by the Chairperson. The Secretary of the Authority shall give notice of each special meeting of the Authority, which notice shall specify the time, place and objective of the meeting, at least two (2) days prior to the meeting by personal delivery, mail, facsimile, or electronic mail to each Commissioner; but such notice may be waived by any Commissioner. Unless waived by the Commissioners, no business may be transacted at any special meeting unless specifically indicated in the notice thereof.

Section 5.04. Emergency Meetings. Emergency meetings of the Authority shall be held whenever called by a majority of the Commissioners then in office or by the Chairperson. The Secretary of the Authority shall give notice of each emergency meeting of the Authority, which notice shall specify the time, place and objective of the meeting, at least twenty-four (24) hours prior to the meeting by personal delivery, mail, facsimile or electronic mail to each Commissioner; provided such notice may be waived by any Commissioner. Unless waived by the Commissioners, no business may be transacted at any emergency meeting unless specifically indicated in the notice thereof.

Section 5.05. Georgia Open Meetings Act. All meetings of the Authority shall be conducted in full compliance with the Georgia Open Meetings Act, Open Meetings Act Without limiting the generality of the foregoing, it shall be the duty of the Secretary of the Authority to ensure that notice of any regular, special, emergency or other meeting of the Authority has been furnished in accordance with the Georgia Open Meetings Act, Open Meetings Act (the "Open Meetings Act"). In the event it is discovered prior to or during any meeting of the Authority that the required notice was not provided, said meeting shall be adjourned until such time as proper notice can be effected.

Section 5.06. Quorum. Four (4) Commissioners shall constitute a quorum of the Authority for the purpose of conducting its business and exercising its powers and for all other purposes.

Section 5.07. Voting. At any meeting of the Authority, each Commissioner shall have but one (1) vote for each issue on which a vote is taken; voting by proxy shall not be permitted. Except as otherwise specifically provided herein, all resolutions adopted and all business transacted by the Authority shall require the affirmative vote of a majority of the Commissioners present at any meeting at which there is a quorum unless in any case these Bylaws require a larger number.; provided, however, that in the event such affirmative majority vote is made impossible due to either (i) temporary vacancy on the Authority, or (ii) refusal of any Commissioner due to a conflict of interest as determined by such Commissioner, the phrase "majority of the Commissioners" or its equivalent shall refer only to those remaining Commissioners of the Authority not otherwise unable to participate as set forth in clause (i) or (ii) hereinabove. To the extent the foregoing may contravene O.C.G.A. §1-3-1(d)(5), the Authority hereby formally makes known its intent and election not to be governed by the same.

Section 5.08. Conduct of Meetings. It is understood that in the transaction of its business, the meetings of the Authority may be conducted informally; however, this informality

does not extend to applicable procedural requirements, if any, mandated in the Act or any other laws of the State of Georgia. When circumstances warrant, any meeting or a portion of a meeting will be conducted according to generally understood principles of parliamentary procedure as stated in these Bylaws or a procedural reference recognized by the Authority. Unless otherwise specifically authorized by the Open Meetings Act, all meetings of the Authority shall be open to the public and conducted in full compliance with said Code Section(s).

Section 5.09. Preparation of Agenda. A copy of the agenda for any regular meeting of the Authority shall be forwarded to each Commissioner as far in advance of the meeting as possible, along with minutes to be approved, copies of communications, and such other documents and exhibits which are available and pertinent to the meeting. Commissioners shall become familiar with the agenda and support materials prior to the meeting, and shall obtain any additional information that may be necessary to make well-informed decisions. Every effort should be made to get support material and the agendas for special meetings to the Commissioners at the earliest possible time after the meetings are called, and except in emergency situations, at least twenty-four (24) hours prior to the time the meetings are called. The foregoing shall be in addition to, and not in lieu of, the requirements of the Open Meetings Act and the Secretary of the Authority shall be responsible for ensuring that a copy of all agendas is posted in full compliance with said law.

ARTICLE VI

Officers

Section 6.01. Number; Multiple Offices. The officers of the Authority shall consist of a Chairperson, Vice-Chairperson and Secretary, each of whom shall be elected by the members of the Board of Commissioners. Such other officers and assistant officers as may be deemed necessary may be elected or appointed by the members of the Board of Commissioners at any duly constituted meeting of said members of the Board of Commissioners. In any such election of officers, the Authority may elect and appoint a single person to any two or more offices simultaneously, except that the offices of Chairperson, Vice Chairperson and Secretary shall be held by separate individuals.

Section 6.02. Election and Term of Office. The officers of the Authority shall be elected as provided herein at the first regular or special meeting of the Authority in any given year, to serve a term of one (1) year, or such shorter or longer term as provided by resolution of the Authority. Each officer shall serve for the term of office for which he or she is elected and until his or her successor has been elected or his or her earlier resignation, removal from office, or death. Any officer may be elected to successive terms.

Section 6.03. Powers and Duties of Chairperson. The Chairperson shall preside at all meetings of the Authority, shall have the general supervision and direction of all other officers of the Authority with full power to see that their duties are properly performed and shall see that all orders and resolutions of the Authority are carried into effect and otherwise fully implemented. He or she may sign, with any other proper officer, any contracts and other documents which the Authority has authorized to be executed, except where required by law to be otherwise signed and executed and except where the signing and execution thereof shall be expressly delegated by the Authority, the Act, or these Bylaws, to some other officer or agent of the Authority. In addition, the Chairperson of the Authority shall perform whatever

duties and shall exercise all powers as the Authority may, from time to time, assign to him or her, or as may be prescribed by the Act, these Bylaws, or the laws of the State of Georgia.

Section 6.04. Duties of Vice Chairperson. The Vice Chairperson shall serve as Chairperson in the absence or disability of the Chairperson, and the taking of any action by the Vice Chairperson in place of the Chairperson shall be conclusive evidence of such absence or disability. In addition, the Vice Chairperson shall perform whatever duties and shall exercise all powers that are given to him or her by the Authority.

Section 6.05. Duties of the Secretary. The Authority shall appoint a secretary who shall be the Executive Director/Chief Operating Officer (Executive Director/COO) of the Authority. The Secretary shall give, or cause to be given, notice of all meetings of the Authority and all other notices as required by these Bylaws, and in case of his or her absence or refusal or neglect to do so, any such notice may be given by any persons thereunto directed by the Chairperson, or by the Authority upon whose written request the meeting is called as provided in these Bylaws. The Secretary shall prepare the Authority agenda in consultation with the Chairperson and keep correct minutes of all meetings of the Authority in books provided for that purpose. He or she shall have custody of the seal of the Corporation and shall affix the same to all instruments requiring it, when authorized by the Authority or the Chairperson, and attest the same. In general, the Secretary shall perform all the duties generally incident to the office of secretary of a public corporation, subject to the direction and control of the Authority and Chairperson.

Section 6.06. Vacancies. When any office shall become vacant by reason of the death, resignation, incapacity, or removal of the incumbent, or for any other cause, the Commissioners of the Authority, by majority vote of all such Commissioners then in office, shall appoint an eligible successor who shall hold office for the unexpired portion of the term of his or her predecessor.

Section 6.07. Delegation to Agents. The Authority may delegate to one or more of its agents or employees such powers or duties as it may deem proper to the extent consistent with the provisions of the Act.

Section 6.08. Additional Personnel; Executive Director/COO. Unless otherwise prohibited by the Act, the Authority may, from time to time, appoint, as advisors, persons whose counsel, assistance and support may be deemed helpful in determining policies and formulating programs for carrying out the purposes and functions of the Authority. The Authority is further authorized to employ such person or persons, including, without limitation, attorneys, accountants and other professionals, agents, and assistants, as in its judgment are necessary or desirable for the administration and management of the Authority, and to pay reasonable compensation for the services performed and expenses incurred by any such person or persons. Without limiting the foregoing, the Authority shall hire and retain an Executive Director/COO who shall have general supervision over the administration of the business and affairs of the Authority (to include, but not be limited to, the housing projects of the Authority), subject to the direction of the Authority. He or she shall be charged with the management of all aspects of the Authority. The Secretary-Treasurer's term of office shall be indefinite and shall continue as long as the Chief Executive Officer is employed by the Authority.

ARTICLE VII

Committees

The Authority may from time to time, by resolution passed by the Commissioners, designate one or more committees (to include, without limitation, and Executive Committee), each committee to consist of two (2) or more Commissioners, which shall have such powers and responsibilities as provided in said resolution. The membership of such committee(s) shall be composed solely of Commissioners; but the Authority may, in its discretion (and only if the charge and function of said committee does not involve the management responsibility for the affairs of the Authority), appoint individuals who are not currently Commissioners of the Authority as ex-officio members of such committees. Notwithstanding the foregoing, however, a committee may not: (1) authorize distributions; (2) approve the sale, pledge, or transfer of any of the Authority's assets; (3) remove Commissioners of the Authority or officers or fill vacancies on the Authority or on any of its committees; (4) adopt, amend, or repeal these Bylaws or any other formal policies of the Authority; or (5) otherwise exercise the authority of the Authority delegated to it under the laws of the State of Georgia or the Act. In all cases, unless otherwise specifically stated in the resolution creating the committee, all committees shall serve merely an investigative or recommending function and shall exercise no direct control over the affairs of the Authority. Such committee or committees shall have such names as may be determined from time to time by resolution adopted by the Authority, and their meetings shall be held in accordance with the provisions of the Open Meetings Act to the extent applicable.

ARTICLE VIII

Contracts, Minutes, and Seal of the Authority

Section 8.01. Contracts. The Authority may authorize any officer or officers of the Authority, in addition to the officers so authorized by these Bylaws, to enter into any contract or execute or deliver any instrument in the name of and on behalf of the Authority; provided the intent and effect of such contracts and instruments are consistent with the purposes authorized in these Bylaws. This authority may be general or may be confined to specific instances. Unless otherwise specifically indicated by the Authority or these Bylaws, the Chairperson and the Secretary shall be deemed authorized signatories for all purposes.

Section 8.02. Minutes and Records. The Authority shall keep correct and complete books and records of all of its obligations, contracts, transactions, undertakings, income, receipts, and expenditures of every kind, and the Secretary also shall keep minutes of the proceedings of the Authority. The minutes shall not be a narrative of the meetings, but a record of official Authority actions. Copies of the minutes shall be made for distribution to the Commissioners with the agenda for the next regular meeting. The official minutes of the meetings and all other records and documents of the Authority, shall be, to the extent practicable, kept in a fire-resistant, secure cabinet at the principal office or such other location as the Authority may determine. All minutes, records, and other documents of the Authority shall in all instances be subject to the requirements and provisions of the Georgia Open Records Act, O.C.G.A. § 50-18-70 et seq. (the "Open Records Act").

Section 8.03. Official Seal. The seal of the Authority shall be in such form as the Authority may determine from time to time. In the event it is inconvenient to use such seal at any time, the signatures of any two authorized signatories of the Authority followed by the word "SEAL," "OFFICAL SEAL," or similar words enclosed in parentheses or scroll, shall

be deemed the seal of the Authority. The seal shall be in the charge of the Secretary and shall be affixed on all official papers where necessary or appropriate.

ARTICLE IX

Amendments

The Authority shall have the power to alter, amend or repeal these Bylaws or any provision thereof, and may from time to time adopt additional Bylaws; provided, however, that the Authority may exercise this power only at a meeting duly called pursuant to Article Five hereinabove. Amendments to these Bylaws shall be effective immediately upon their adoption unless a specific effective date is otherwise specified by the Authority.

ARTICLE X

Fiscal Matters

Section 10.01. Annual Budget. In accordance with the provisions of the Act, the Secretary of the Authority, in consultation with the Chairperson and other agents and professionals of the Authority, shall prepare an annual budget for submission to the Authority for review and approval. Upon approval by the Authority, the annual budget shall be deemed finally approved and no further action on the part of the Authority shall be required.

Section 10.02. Fiscal Year; Audit. Unless otherwise fixed by resolution of the Authority (as may be later authorized by the Act), the fiscal year of the Authority shall be October 1 through September 30. The financial books and records of the Authority shall be audited annually or at such other times as authorized by the Authority. Said audit made of public record in accordance with the Open Records Act.

ARTICLE XI

Miscellaneous Provisions

Section 11.01. Waiver of Notice. Whenever, under the provisions of applicable law or of the Act or of these Bylaws, any notice is required to be given to any Commissioner, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein and delivered to the Authority for inclusion in the minutes or filing with the official records, shall be equivalent to the giving of such notice. Additionally, the attendance of a Commissioner at any meeting shall constitute a waiver of the notice of the meeting, ~~except where the Commissioner attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.~~

Section 11.02. Non-Discrimination Policy. The Authority shall not discriminate on the basis of race, color, gender, national or ethnic origin, or any other unlawful purpose.

Section 11.03. Construction; Subject to Laws. These Bylaws shall be liberally construed to effect the purposes of the Act; provided, however, that the provisions hereof shall be subject to said Act and all valid and applicable laws of the State of Georgia, as now or hereafter amended, and if any provision of these Bylaws is found to be inconsistent with or

contrary to said Act or any such valid laws, the latter shall be deemed to control and these Bylaws shall be deemed modified accordingly and, as so modified, to continue in full force and effect.

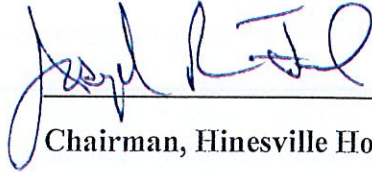
Section 11.04. Repeal of Prior Bylaws. These Bylaws shall constitute the official Bylaws of the Authority and any other Bylaws of the Authority existing on the date hereof are hereby repealed in their entirety and otherwise superseded.

Section 11.05. Effective Date. These Bylaws shall become effective as of the date set forth hereinbelow.

[Signatures Appear on Following Page]

{Amended & Restated Bylaws of Housing Authority of the City of Hinesville, Georgia} }

THE UNDERSIGNED, constituting no less than four (4) Commissioners of the Authority in office, hereby adopt and approve the foregoing Amended & Restated Bylaws in their entirety as of the 14 day of August, 2018.

A handwritten signature in blue ink, appearing to read "Joseph R. [unclear]", written over a horizontal line.

Chairman, Hinesville Housing Authority

A handwritten signature in blue ink, appearing to read "M. C. Thompson", written over a horizontal line.

CEO, Hinesville Housing Authority



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Proposed Mobile Food Service Establishment Ordinance #2022-01
Prepared by: Lia Jones
Presented by: Ryan Arnold

PURPOSE: Adopt Ordinance to Amend the Code of the City of Hinesville, Georgia, Chapter 9 - Licensing and Business Regulations, Article IV - Miscellaneous Business Regulations to Add Section 9-108 Mobile Food Service Establishment Regulations; to Regulate Food Trucks in the City of Hinesville; to Provide an Adoption Date; to Provide an Effective Date; and for Other Purposes Allowed by Law.

BACKGROUND: N/A

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Mobile Food Service Establishment Ordinance

PREVIOUS COUNCIL DISCUSSION:

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF HINESVILLE, GEORGIA, CHAPTER 9 – LICENSING AND BUSINESS REGULATIONS, ARTICLE IV – MISCELLANEOUS BUSINESS REGULATIONS TO ADD SEC. 9-108 MOBILE FOOD SERVICE ESTABLISHMENT REGULATIONS; TO REGULATE FOOD TRUCKS IN THE CITY OF HINESVILLE; TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES ALLOWED BY LAW.

WITNESSED:

Whereas, it is the purpose of this Article to protect the public health, safety and general welfare of individuals and the community at large; to establish uniform regulations for the operation of mobile food service units; and to enhance street- level economic opportunities within the City.

Whereas, this Article shall apply to the operation of all mobile food service units within the corporate limits of the City.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Hinesville, and it is hereby ordained by the authority of same, that the Ordinance and subsequent amendments regulating the operation of all mobile food service units for the City of Hinesville be amended as follows:

Chapter 9 – Licensing and Business Regulations

Article IV. Miscellaneous Business Regulations

Sec. 9-108 – Mobile Food Service Establishment Regulations

1. Definitions.

- A. *Base of Operation* means a food service establishment, or any other permitted location in which food, containers or supplies are kept, handled, prepared, packaged, stored, or placed in containers for subsequent transport, sale or service elsewhere. A base of operation may also be called a commissary.
- B. *Food Truck Park* means a privately-owned parcel of land where three or more mobile food service establishments that are limited to the sale of food and non-alcoholic beverages to the public are congregated. Participants in a food truck park may share required facilities as needed such as toilet facilities or trash receptacles,

as permitted by the Department of Public Health.

- C. *Mobile Food Service Establishment* means a trailer, pushcart, vehicle vendor or any other similar conveyance operating as an extension of and under the managerial authority of the permit holder of its permitted base of operation. This definition encompasses all mobile food service establishments, with the exception of pushcarts. The mobile food service establishment is accessory to the base of operation, which is the location of the business.
- D. *Pushcart* means a human propelled, self-contained, enclosed food service cart.

2. Approvals and Licensing.

- A. *In general.* No person shall operate a mobile food service establishment within the corporate limits of the City without first obtaining the proper licenses and/or permits from the state, county, and City of Hinesville. Mobile Food Service Establishment operators shall at all times comply with the provisions of this Article and all other applicable local, state and federal laws, regulations or rules. All approvals will be issued annually based on the calendar year. No approval issued under this Article may be prorated, transferred, or assigned or used by any person other than the one to whom it is issued, or at any location other than the one for which it is issued.
- B. *Specific requirements.* Any person intending to operate a mobile food service establishment within the corporate limits of the City of Hinesville shall obtain, prior to commencing operation:
 - 1. All permits as may be required to operate a mobile food service establishment by the state, including the Department of Public Health of Liberty County.
 - 2. A City of Hinesville Mobile Food Service Establishment License.
- C. *Commissaries.* All mobile food service establishments must first establish a base of operation before application to operate a mobile food service establishment.
 - 1. A commercial location for a base of operation will be established with a Business License issued by the City of Hinesville. A base of operation is permitted by right in the following zoning districts: C-1, C-2, C-3, D-D, O-I, O-C, or L-I.
 - 2. As directed by the Department of Public Health, no two Mobile Food Service Establishments may share a base of operation. Each establishment requires a dedicated space as decided by the Department of Public Health.

3. A home-based location for a base of operation will be established with a Home-Based Business License issued by the City of Hinesville. A base of operation may be placed in an accessory building only in the following zoning districts with a waiver letter signed by the applicant's attorney if applicable and approved by the Director of the Department of Inspections.
4. A base of operation may be located outside the city limits of Hinesville. Proof of compliance with local laws shall be required.

D. *Mobile Food Service Establishment License Application.* Applicants seeking mobile food service establishment license approval shall submit an application for such approval to the City Clerk or Designee. Such application shall include, at a minimum:

1. The mobile food service establishment license application as distributed by the Business License Department, which includes;
 - a. The name, address, telephone number, and email address of the mobile food service establishment's owner(s) of record. If the owner is a non-natural person, a human point of contact will be identified;
 - b. Information identifying the mobile service unit including, its make, model and license plate number, together with a photograph of the mobile food service establishment;
 - c. The corporate and, where applicable, trade name of the base of operation associated with the mobile food service establishment;
 - d. A listing of operating locations, schedule for operation, and hours of operation for each site on which the mobile food service establishment intends to conduct business;
 - e. Signatures from the owners of the properties on which the truck intends to operate.
2. A copy of the base of operation's approved business license from the appropriate governing authority. Where the base of operation is located outside Liberty County, the applicant shall provide evidence of compliance with that district's requirements.
3. A copy of the approved permit and inspection certificate for the base of operation issued by the applicable Department of Public Health;
4. A legible site plan to include distance for each location illustrating the location

of the mobile food service establishment, required queue space, and any outdoor seating;

5. A non-refundable application fee paid to the City of Hinesville as set forth in the Fee Schedule.

3. Grant or Denial of Application

Review and consideration of an application shall be conducted in accordance with principles of due process. Approval is conditional upon the applicant's compliance with applicable local, state, or federal laws.

4. Operational Requirements and Provisions

- A. Mobile food service establishments shall not conduct business within the public right-of-way, with the exception of special events recognized by the City of Hinesville for which the mobile food service establishment has received pre-approval from the City Manager.
- B. Mobile food service establishments shall not operate on private property without written consent from the property owner.
- C. Mobile food service establishments shall comply with all applicable grease interceptor standards.
- D. The Department of Public Health mobile food service establishment permit, together with all applicable health certificates, including food inspection reports, pertaining to the units, shall be firmly attached in a prominent location, which shall be plainly visible to the public at all times the mobile food service establishment is conducting business.
- E. Any driver of a mobile food service establishment must possess a valid driver's license.
- F. Mobile food service establishments may conduct business only within the zones designated for such activity as listed here: C-1, C-2, C-3, D-D, O-I, O-C, and all Residential Districts with special permit uses.
- G. A mobile food service establishment court may be located only in D-D, C-1, C-2, or C-3 zoning districts.
- H. When conducting business, mobile food service establishments shall provide no less than nine feet of unobstructed horizontal pedestrian clearance on private property, as measured from the main service window.

- I. Mobile food service establishments may only park in pre-approved locations when not in operation as indicated on the mobile food service establishment license application.
- J. Mobile food service establishments shall comply with all applicable local, state, and federal health and safety laws, regulations and rules.
- K. Mobile food service establishments may place one temporary sandwich board not greater than 16 ft² in area for advertisement purposes and not more than four feet from the main service window.
- L. Mobile food service establishments may not conduct business within 200 feet of a brick-and-mortar restaurant as measured from the main entrance of the restaurant to the main service window of the mobile food service establishment. Mobile food service establishments within a food court are exempted from this restriction.
- M. Mobile food service establishments may not conduct business in a manner that blocks or impedes pedestrian or vehicular traffic, with the exception of special events recognized by the City of Hinesville.
- N. Mobile food service establishments may not conduct business with any person who is seated in a motor vehicle.
- O. No more than two mobile food service establishments may operate independently on a single property, with the exception of special events recognized by the City of Hinesville.
- P. Pushcarts are not permitted by right under this ordinance and may only be used for special events with the express permission of the City Manager as well as approval from the Department of Public Health.
- Q. Toilet Facilities – adequate access for employees to toilet facilities within 200 feet is required for all mobile food service establishments. See Georgia Department of Public Health 511-6-1.06(2)(h).
- R. The City Council may permit licensed mobile food service establishments to operate at special events regardless of zoning.
- S. Mobile and temporary cooking operations shall not block any required exits, fire department access roads, fire lanes, fire hydrants, fire department connections to automatic sprinkler and standpipes or other fire protection devices and equipment.
- T. Mobile and temporary cooking operations shall be separated from buildings or structures, combustible materials, vehicles and other cooking operations by a minimum

of 10 feet and at least 20 feet from tents and other membrane structures.

- U. Covers shall be installed on fryers to prevent cooking oil from spilling while mobile food vehicle is in motion.
- V. Any mobile food service establishment using solid fuel cooking appliances (wood, charcoal, etc.) with a fire box of 5 cubic feet or less, must provide either a 1.6-Gal Class K extinguisher or a water extinguisher, in addition to a Class 2-A 10BC ABC extinguisher.

5. Mobile food service establishment parks

- A. A mobile food service establishment park may be established on a privately-owned commercial property zoned C-1, C-2, C-3, or D-D on a property no less than 30,000 square feet.
- B. Mobile food service establishments in a food truck park may share toilet facilities, parking spaces, outdoor temporary/permanent seating, trash receptacles, and other facilities as approved by the Department of Public Health.
- C. A mobile food service establishment park site plan showing paved access and adequate off-street parking shall be submitted to the LCPC for review. The minimum number of designated parking spots required for a mobile food service establishment park shall be four per mobile food service establishment.

6. Trash

- A. Each mobile food service establishment shall provide a suitably sized receptacle for trash, which shall be located within ten feet of the service window of the unit. It shall be maintained and regularly emptied. All waste generated by the mobile food service establishment's operation, including that associated with its customers and staff, must be disposed of at the base of operation or another approved location.
- B. The area within which a mobile food service establishment operates shall, at all times, be kept clean and free from trash, garbage, rubble and debris. For purposes of this Section, a mobile food service establishment shall be responsible for operating in a safe and hygienic space to conduct business.

7. Fire Safety

To minimize the threat to public safety posed by fire, the following apply:

- A. *Combustible gas detector.* Prior to the operation of any combustible gas-fueled appliances, all visible connections shall be inspected for leakage utilizing a combustible gas detector. Detected leaks shall be repaired before any gas-fueled appliance is operated.
- B. *Liquid Propane Systems.* Propane and natural gas tanks shall be shut off while the mobile food vehicle is in motion, unless the tank is equipped with an impact detection shut off device approved by the U.S. DOT. Propane and natural gas tanks must always be shut off while the vehicle is unattended and/or in overnight storage. Mounted tanks must be secure (NFPA 58 5.2.4) and conform with NFPA standards relating to the safe mounting of tanks as described in NFPA 58 6.23.3.3. and be capable of withstanding impact requirements as required by the NFPA (NFPA 58 6.23.3.4.).
- C. *Portable fire extinguishers.* All mobile food service establishments shall be equipped with a readily accessible multipurpose dry chemical portable fire extinguisher with a minimum rating of 2A 10BC. All mobile food service establishments utilizing fats or cooking oils, including those that produce grease, grease laden vapors or oily byproducts, shall, in addition to the ABC fire extinguisher, be equipped with a readily accessible Class K portable fire extinguisher. All required fire extinguishers shall be maintained in compliance with National Fire Protection Association 10, as amended.
- D. *Operations prior to set up.* Propane and natural gas tanks shall be shut off while the mobile food vehicle is in motion, unless the tank is equipped with an impact detection shut off device approved by the U.S. DOT. Mobile food service establishments are prohibited from igniting, starting or operating any cooking appliances requiring heat, electricity or combustible gases while traveling upon any street, road or highway. Food warming or hot holding appliances are exempt from this requirement.
- E. *Exhaust creating nuisance.* Emission of exhaust gases or smoke shall not be handled in such a manner as to constitute a nuisance, pursuant to section 11.7 of the ordinance.
- F. *Hood cleaning and maintenance.* Mobile food service establishments shall be maintained and regularly cleaned to minimize the buildup of grease and other combustible residues. This includes all interior and exterior surfaces upon which grease can or may accumulate including, but not limited to, hold filter surfaces, plenums, ducts,

exhaust fans and exterior cowling.

- G. *Fire suppression system inspections.* All mobile food service establishment fire suppression systems shall be inspected and maintained in accordance with the applicable provisions of the National Fire Protection Association. The system shall be tagged in accordance with the Rules and Regulations of the Georgia Safety Fire Commissioner.
- H. Liquified petroleum gas systems on mobile food vehicles and temporary cooking operations shall comply with the currently adopted IFC Section 319+.8 and Chapter 61, NFPA 5 and Chapter 120-3-6.
- I. A listed LP gas alarm shall be installed within the vehicle in the vicinity of LP gas system components, in accordance with the manufacturer's instructions per IFC Section 319.8.5.
- J. A shutoff valve shall be readily accessible and identified with a sign permanently affixed to the vehicle in reflective decal material with letters a minimum of two (2) inches.
- K. Fabric awnings, if present, shall be fire rated to comply with IFC Section 3104 and NFPA 701. Mobile food service operators shall provide documentation or remove fabric awning.

8. Generators

- A. Generators shall be in safe working condition and properly grounded.
- B. Non-permanently mounted generators shall be located at least 25 feet from combustibles or public gathering areas.
- C. Generators shall not be refueled when generator is in operation or within 20 feet of the mobile food vehicle.
- D. Generators shall not be operated within 20 feet of tents or other membrane structures.
- E. Should generators be mounted in a storage compartment on the mobile food vehicle, the generator must be vented to the exterior to prevent fumes from entering the mobile food vehicle.

9. Enforcement and Sanctions

- A. Mobile Food Services Establishments shall be inspected by the Fire Marshall, City Inspector or other duly empowered officer for compliance with this ordinance.
- B. To ensure the continued application of the intent and purpose of this Article, the City

Manager shall notify the owner(s) and operator(s) and, where applicable, the Department of Public Health, of all instances in which a citation is issued to a mobile food service establishment.

- C. The City Clerk or designee shall be responsible for maintenance of all code violation charges, founded accusations and convictions concerning mobile food service establishments. When a mobile food service establishment owner or operator accumulates three code violations for a particular mobile food service unit within a period of twelve consecutive months, the City shall revoke the mobile food service establishment's license and reject all applications for mobile food service establishment license approval by the concerned owner(s) and operator(s) for a period of twelve consecutive months following the date of revocation.
- D. If a mobile food service establishment owner or operator has been cited for and found to be in violation of any zoning, health or life safety code provision, the owner or operator must demonstrate compliance with the applicable code prior to being eligible to continue operations under the current approval.
- E. Violations of this Article are subject to the following sanctions, which may not be waived or reduced, and which may be combined with any other legal remedy available to the City:
 - 1. First violation: \$500
 - 2. Second violation within 12 months of the first: \$750
 - 3. Third violation within 12 months of the first: \$1,000 and revocation of the Mobile food service establishment license. Mobile food service establishment license approvals will be revoked for the remainder of the calendar year.
- F. Nothing in this section shall limit the City from enforcement of its code, state or federal law by any other legal remedy available to the City. Nothing in this section shall be construed to limit or supplant the power of any City inspector, Fire marshal or other duly empowered officer under the City's ordinances, rules and regulations or the authority granted under state law, as amended, to take necessary action, consistent with the law, to protect the public from operation of a mobile food service establishment as a nuisance, including abatement thereof by lawful means.



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Heritage Pointe Preliminary Plat
Prepared by: Mardee Sanchez
Presented by: Mardee Sanchez

PURPOSE: Request by Dryden Enterprises for preliminary plat approval for a 151-lot subdivision for single-family dwellings on Flemington Village Blvd. (District #2)

BACKGROUND: The lots in this subdivision range in size from 4,400 to over 14,000 sq. ft. Dedications to the City are new streets (1.40 mi.), utilities, sewer easement, drainage and access easements for functional maintenance of ponds, etc., and a greenbelt along the Peacock Creek. Dedications to the HOA include detention areas and 0.50 ac. of common space. The owner is retaining two tracts.

At its meeting on October 19, 2021, the Planning Commission recommended approval with standard and special conditions.

FUNDING: None.

RECOMMENDATION: Approval of the preliminary plat for Heritage Pointe with standard conditions and the special condition that, prior to approval of the final plat, a deed suitable for recording shall be provided for the land being dedicated to the City.

ATTACHMENTS:

1. Heritage - PP - HCC presentation 2022-04-21

PREVIOUS COUNCIL DISCUSSION:

Preliminary Plat for Heritage Pointe

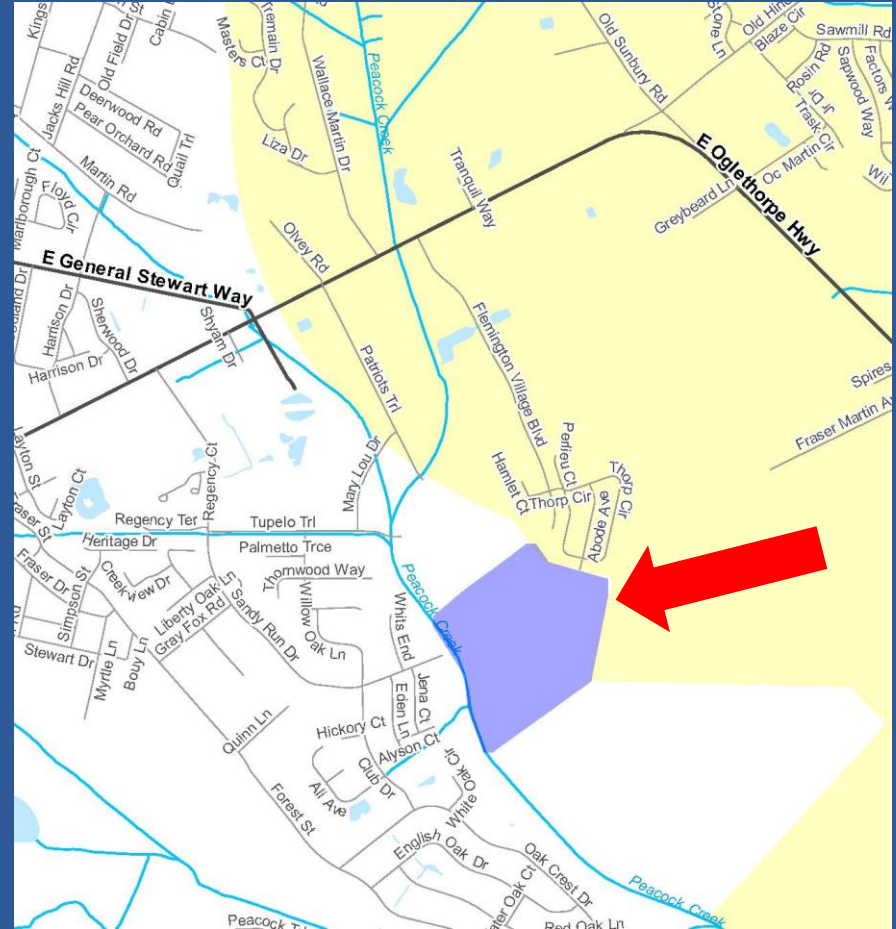
Developer:
Dryden Enterprises, LLC

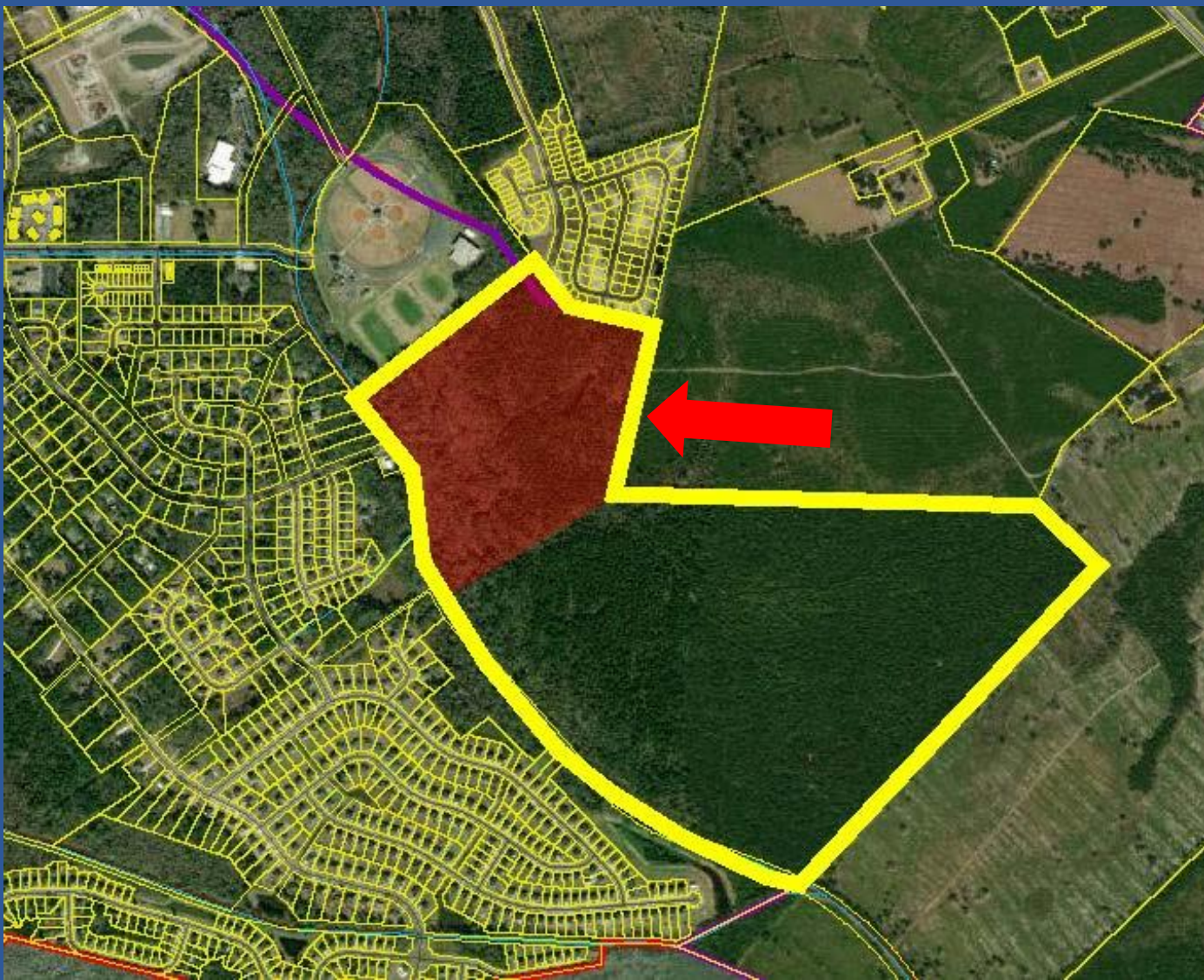
Engineer:
M.E. Sack Engineering

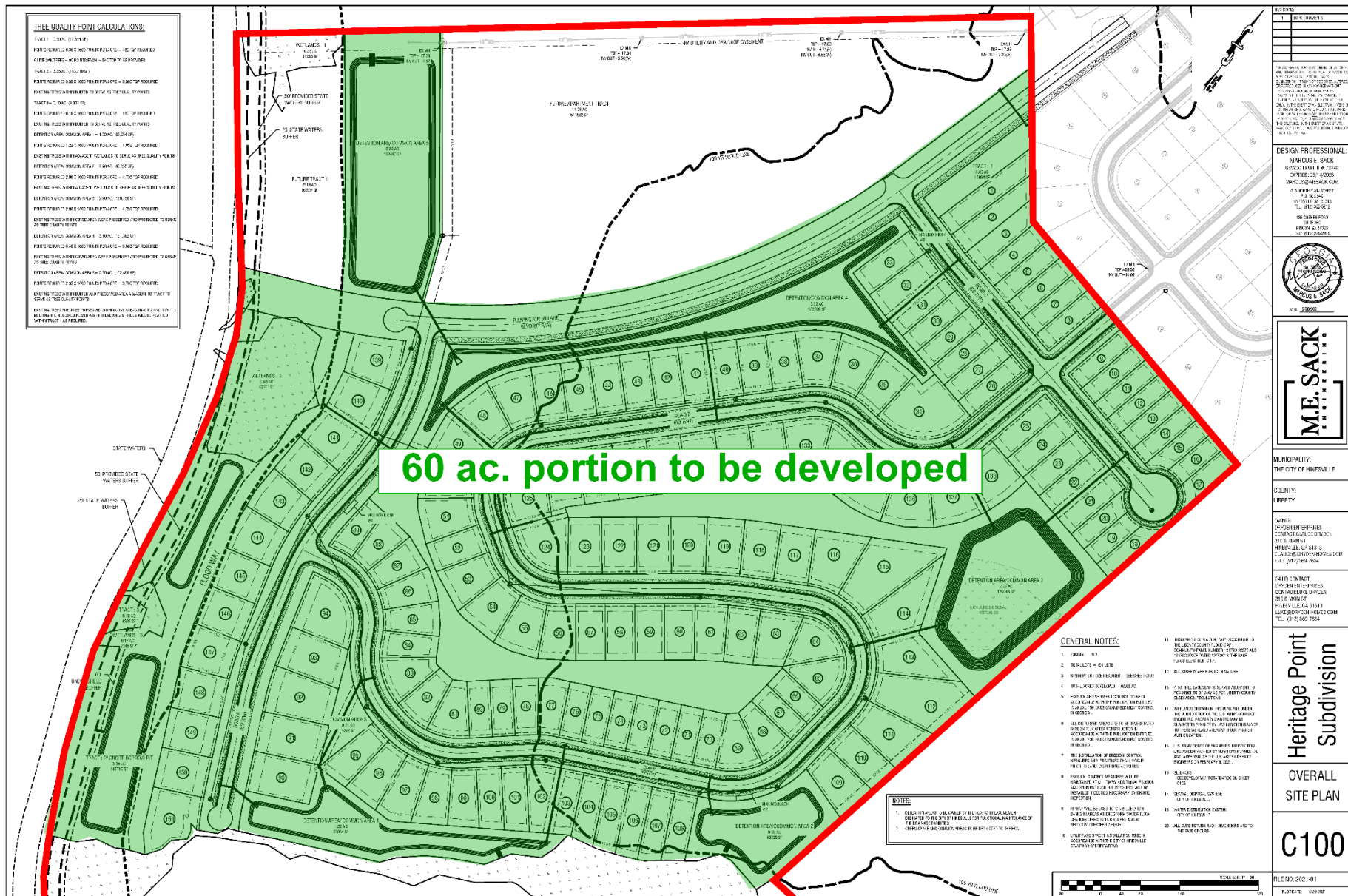
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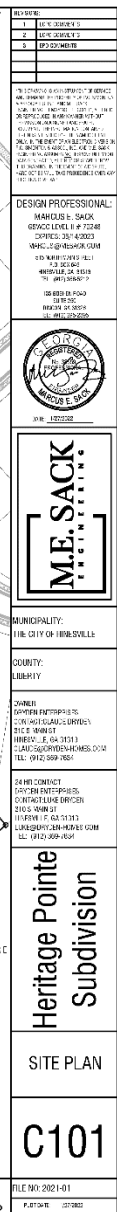
- 151 lots
- Single-family dwellings
- 60 acres
(total parcel size is 266 ac.)

Location: Flemington Village
Blvd., Hinesville







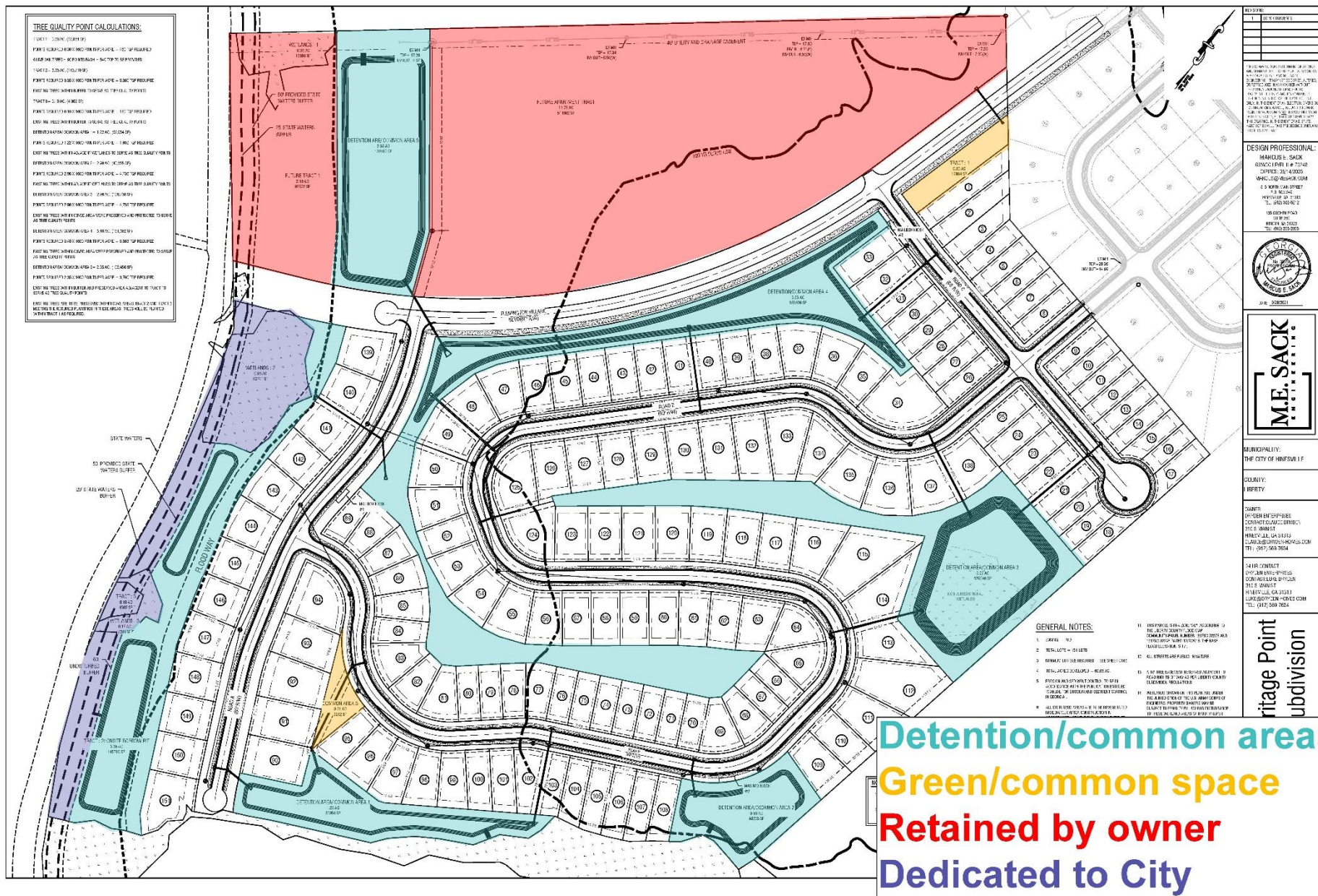




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<u>Lot Type</u>	<u>Area</u>	<u>Width</u>	<u>Front</u>	<u>Side</u>
Patio	4,000 SF	40 ft.	15 ft.	5 ft.
Garden	6,000 SF	60 ft.	15 ft.	5 ft.
Standard	7,000 SF	70 ft.	15 ft.	5 ft.
Executive	8,000 SF	80 ft.	20 ft.	10 ft.

- All lots:
85 ft. lot width
15 ft. rear setback
14 ft. min. separation between buildings
- 25 ft. front setback on collector streets

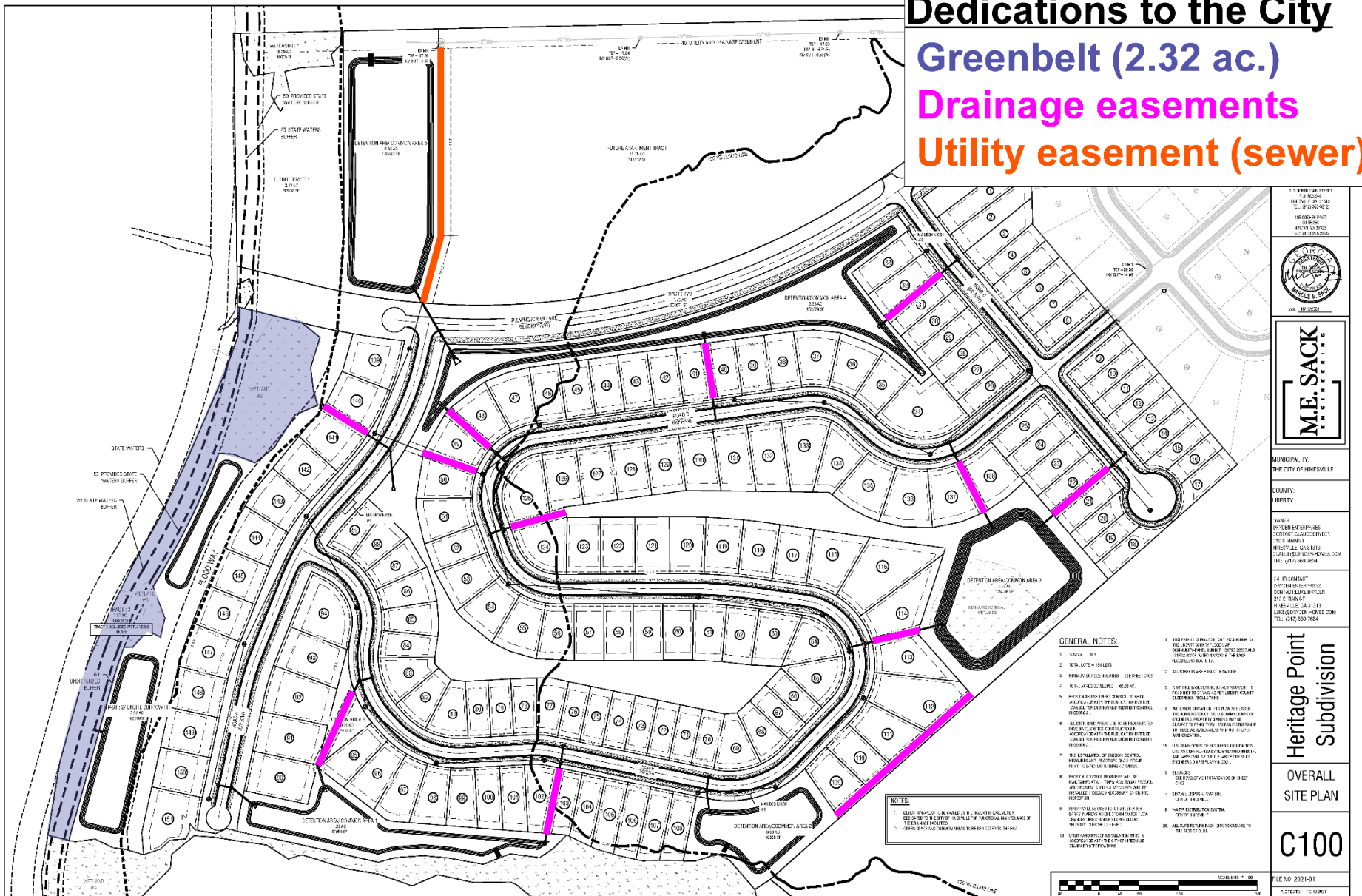


Dedications to the City

Greenbelt (2.32 ac.)

Drainage easements

Utility easement (sewer)



M.E. SACK

MUNICIPALITY:
THE CITY OF HARTFORD

COUNTY:
HARTFORD

OWNER:
HERITAGE POINT SUBDIVISION

DATE:
2021-01-01

Heritage Point
Subdivision

OVERALL
SITE PLAN

C100

FILE NO: 2021-01
PROJECT: C100

Additional dedications to the City include:

- **New streets** (*7,417 feet or 1.40 mi.*):
 - Flemington Village Blvd. – 1,625 ft.
 - Road A – 1,100 feet
 - Road B – 3,951 feet
 - Road C – 741 feet
- **Utilities** (*water, reuse water, sewer & stormwater*)

LCPC Recommendation

Heritage Pointe Preliminary Plat

APPROVAL

with

CONDITIONS

Standard and Special

LCPC Standard Conditions

1. The applicant must obtain all required local, state and federal licenses and permits prior to commencement of any construction.
2. All plans, documents, materials, and statements contained or implied in this application are considered a condition of this action.
3. No change or deviation from the conditions of approval are allowed without prior notification and approval of the Director of the LCPC or the Planning Commission, and the approving governmental authority.

Special Condition

Prior to approval of the final plat, a deed suitable for recording shall be provided for the land being dedicated to the City.





City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022

Agenda Item: The Pointe at Villages on Marne Preliminary Plat

Prepared by: Mardee Sanchez

Presented by: Mardee Sanchez

PURPOSE: Request by RTS Homes for approval of a preliminary plat for 66 single-family lots on Marne Blvd. (District #5)

BACKGROUND: The lots in this subdivision range from 4,000 to over 10,000 sq. ft. Dedications to the City are new streets (0.42 miles), utilities, and drainage and access easements for functional maintenance of ponds and culverts. Dedications to the HOA include detention areas and a common area (0.13. ac.). At its meeting on October 19, 2021, the Planning Commission recommended approval.

FUNDING: None.

RECOMMENDATION: Approval of the preliminary plat for The Pointe at Villages on Marne with standard conditions.

ATTACHMENTS:

1. Pointe - PP - HCC presentation 2022-04-21

PREVIOUS COUNCIL DISCUSSION:

Preliminary Plat for The Pointe at Villages on Marne

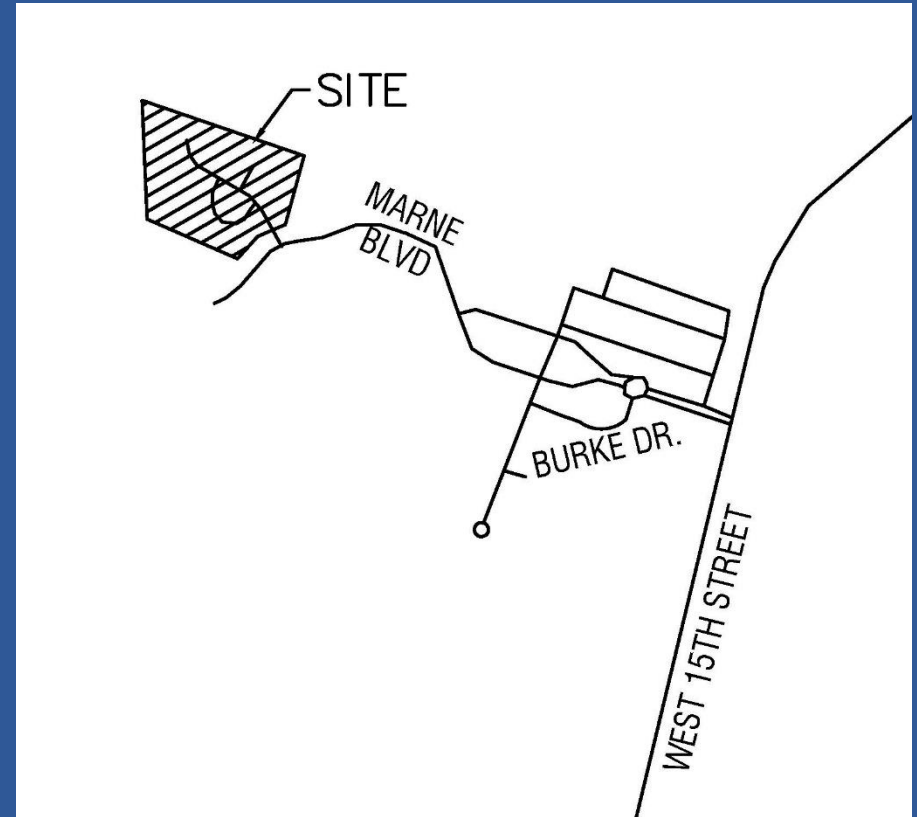
Developer:
RTS Homes, LLC

Engineer:
M.E. Sack Engineering

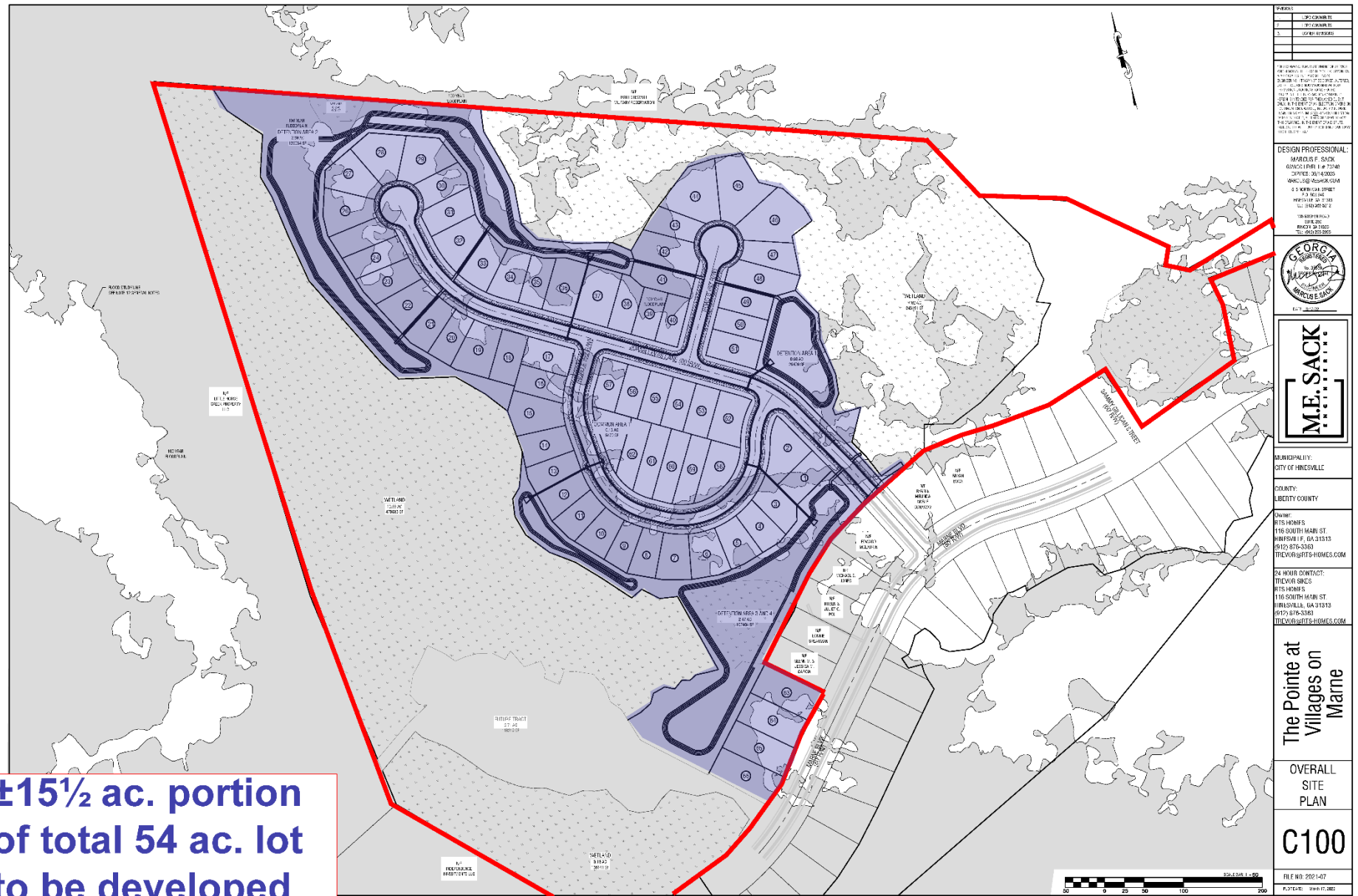
Description:

- 66 lots
- Single-family dwellings
- 15.39 acres
(total parcel size is 54 ac.)

Location: Joann Lewis Road
(off Marne Blvd.), Hinesville







**±15½ ac. portion
of total 54 ac. lot
to be developed**

PROJECT: 1. SITE PLAN 2. SITE PLAN 3. SITE PLAN	
DESIGN PROFESSIONAL: MARCELO F. SACK CIVIL ENGINEER LICENSE NO. 10000 MARCELO F. SACK CIVIL ENGINEER LICENSE NO. 10000 MARCELO F. SACK CIVIL ENGINEER LICENSE NO. 10000	
GEORGIA REGISTERED CIVIL ENGINEER MARCELO F. SACK E.C. 10000	
M.E. SACK	
MUNICIPALITY: CITY OF HINSDALE	
COUNTY: LIBERTY COUNTY	
OWNER: BHS HOMES 116 SOUTH MAIN ST. HINSDALE, GA 31513 (915) 876-5363 INFO@BHS-HOMES.COM	
24 HOUR CONTACT: TREVOR SACKS BHS HOMES 116 SOUTH MAIN ST. HINSDALE, GA 31513 (915) 876-5363 INFO@BHS-HOMES.COM	
The Pointe at Villages on Marne	
OVERALL SITE PLAN	
C100	
FILE NO. 2021-07 PLOT NO. 0001-001	

PARCEL LINE TABLE		
LINE #	LENGTH	DIRECTION
1	3.09	N89°44'30"W
2	5.86	S34°51'14"W
3	53.85	N23°04'53"E
4	40.03	N03°02'43"W
5	22.41	N08°51'14"E
6	53.85	S32°52'03"W
7	11.85	N87°58'43"W
8	20.82	N30°10'50"E
9	33.03	S67°45'55"E
10	72.31	N07°05'45"W
11	51.45	N12°10'44"E
12	38.05	N07°52'23"W
13	31.25	N83°11'40"E
14	37.87	S31°30'52"E
15	23.92	S31°30'52"E
16	14.54	S31°30'52"E
17	54.23	N67°32'10"E
18	55.05	N07°52'23"W
19	23.72	N03°46'31"W
20	35.23	N07°52'23"W
21	11.71	N09°43'31"W
22	38.03	N07°52'23"W
23	51.51	N07°52'23"W
24	18.03	N07°52'23"W
25	55.23	N07°52'23"W
26	50.47	S87°01'58"W
27	87.07	S52°51'03"W
28	72.31	S52°51'03"W
29	35.54	S52°51'03"W
30	23.41	S44°43'52"E
31	8.51	S64°43'52"E
32	50.57	S44°43'52"E
33	15.55	S44°43'52"E
34	41.43	N01°10'43"W
35	71.87	N07°52'23"W
36	71.87	N07°52'23"W
37	71.87	N07°52'23"W
38	71.87	N07°52'23"W
39	53.53	N07°52'23"W
40	72.80	N07°52'23"W
41	53.54	S77°53'51"E
42	52.74	S77°53'51"E
43	37.33	S80°38'31"E
44	85.05	S10°51'53"E
45	17.87	S18°39'38"E
46	32.82	S77°11'12"E
47	120.61	S9°17'16"E
48	31.05	S89°17'43"E
49	135.08	S28°36'16"E
50	44.45	S28°31'11"E

PARCEL LINE TABLE		
LINE #	LENGTH	DIRECTION
151	44.45	S23°31'11"E
152	155.87	S77°10'29"E
153	70.60	S45°12'50"E
154	58.67	S37°19'10"E
155	44.35	S41°55'51"E
156	18.06	S41°55'51"E
157	18.55	S41°55'51"E
158	77.55	S70°05'11"E
159	76.45	S69°20'48"E
160	35.30	S71°06'46"E
161	43.74	S15°43'28"E
162	66.70	S68°48'54"E
163	62.45	S68°48'54"E
164	60.45	S18°32'38"E
165	74.90	S41°39'31"E
166	26.70	S67°39'39"E
167	11.32	S18°10'58"E
168	56.38	S67°39'39"E
169	18.87	S14°09'38"E
170	22.75	S67°32'48"E
171	75.80	S67°32'48"E
172	17.86	S67°32'48"E
173	12.45	S67°32'48"E
174	23.88	S34°50'02"E
175	70.40	S67°32'48"E
176	25.20	S79°41'30"E
177	22.60	S79°41'30"E
178	76.20	S67°32'48"E
179	20.95	S74°54'44"E
180	48.45	S10°50'51"E
181	154.74	S47°43'37"E
182	2.64	S42°11'00"E
183	130.25	S10°24'31"E
184	15.00	S60°33'14"E
185	82.00	S49°33'14"E
186	65.00	S10°33'14"E
187	6.94	S40°33'14"E
188	101.38	S40°33'14"E
189	56.57	S12°11'00"E
190	62.00	S42°11'00"E
191	65.00	S12°11'00"E
192	64.90	S12°11'00"E
193	30.45	S10°33'14"E
194	2.21	S78°53'16"E
195	32.82	S13°32'50"E
196	6.13	S18°00'30"E
197	48.45	S44°41'40"E
198	8.04	S32°19'48"E
199	25.47	S10°10'48"E
200	42.88	S37°30'32"E

PARCEL LINE TABLE		
LINE #	LENGTH	DIRECTION
1101	84.23	S45°43'15"E
1102	72.18	S27°13'42"E
1103	78.67	S57°35'15"E
1104	54.19	S71°13'41"E
1105	45.45	N07°41'51"E
1106	18.55	N07°53'52"E
1107	18.55	N07°53'52"E
1108	83.80	N07°53'52"E
1109	12.61	S67°32'10"E
1110	105.12	S67°32'10"E
1111	105.12	S67°32'10"E
1112	56.60	S27°25'10"E
1113	45.03	S27°25'10"E
1114	105.12	S67°32'10"E
1115	45.00	S27°25'10"E
1116	56.03	S27°25'10"E
1117	105.12	S67°32'10"E
1118	56.00	S27°25'10"E
1119	44.28	N68°40'44"E
1120	128.12	N68°40'44"E
1121	32.05	S27°25'10"E
1122	122.55	N07°42'28"E
1123	111.50	S67°43'45"E
1124	128.72	S67°43'45"E
1125	103.86	S54°42'38"E
1126	157.45	S60°34'50"E
1127	22.65	N29°20'10"E
1128	25.95	N29°20'10"E
1129	138.83	S67°38'10"E
1130	47.63	N29°20'10"E
1131	45.49	S60°34'50"E
1132	85.01	S60°34'50"E
1133	22.65	N29°20'10"E
1134	43.47	N07°54'43"E
1135	43.47	N07°54'43"E
1136	43.47	N07°54'43"E
1137	7.33	N07°54'43"E
1138	121.89	N42°38'10"E
1139	11.81	N11°54'23"E
1140	47.33	N11°54'23"E
1141	119.82	N07°34'32"E
1142	11.59	N07°34'32"E
1143	33.67	N07°34'32"E
1144	15.69	N07°34'32"E
1145	20.04	N07°34'32"E
1146	36.42	N07°34'32"E
1147	128.64	S78°52'11"E
1148	39.08	N07°42'51"E
1149	123.48	S67°18'03"E
1150	20.93	N27°42'41"E
1151	138.57	S48°39'27"E
1152	32.67	N27°42'41"E
1153	38.73	N42°37'53"E
1154	123.89	N42°37'53"E
1155	55.73	N42°37'53"E
1156	13.41	S89°20'22"E

PARCEL LINE TABLE		
LINE #	LENGTH	DIRECTION
1157	28.00	N89°20'30"W
1158	34.03	N89°20'30"W
1159	123.11	S41°10'39"E
1160	8.88	N89°20'30"W
1161	48.41	N89°20'30"W
1162	35.00	N89°20'30"W
1163	22.02	N89°20'30"W
1164	13.92	S11°56'10"E
1165	120.11	S78°39'59"E
1166	13.93	N11°54'23"E
1167	46.22	N11°54'23"E
1168	139.09	S78°39'59"E
1169	57.03	S31°17'13"E
1170	21.84	S21°17'13"E
1171	28.55	N23°12'31"E
1172	139.83	N89°20'30"W
1173	5.85	N89°20'30"W
1174	36.04	S70°34'24"E
1175	35.73	S89°20'30"W
1176	131.63	S20°34'24"E
1177	76.43	S40°31'21"E
1178	48.67	S54°17'01"E
1179	37.04	S54°17'01"E
1180	129.69	S61°30'33"E
1181	35.02	S17°49'05"E
1182	138.83	S67°38'10"E
1183	47.63	S10°49'08"E
1184	21.11	S11°58'31"E
1185	3.87	N07°54'43"E
1186	43.47	N07°54'43"E
1187	7.33	N07°54'43"E
1188	121.89	N42°38'10"E
1189	11.81	N11°54'23"E
1190	47.33	N11°54'23"E
1191	119.82	N07°34'32"E
1192	11.59	N07°34'32"E
1193	33.67	N07°34'32"E
1194	15.69	N07°34'32"E
1195	20.04	N07°34'32"E
1196	36.42	N07°34'32"E
1197	128.64	S78°52'11"E
1198	39.08	N07°42'51"E
1199	123.48	S67°18'03"E
1200	20.93	N27°42'41"E
1201	138.57	S48°39'27"E
1202	32.67	N27°42'41"E
1203	38.73	N42°37'53"E
1204	123.89	N42°37'53"E
1205	55.73	N42°37'53"E
1206	13.41	S89°20'22"E

PARCEL LINE TABLE		
LINE #	LENGTH	DIRECTION
1207	34.80	N63°40'00"E
1208	31.98	N48°12'00"E
1209	12.00	N48°12'00"E
1210	41.21	N68°21'00"E
1211	15.11	N48°12'00"E
1212	47.26	N68°21'00"E
1213	35.00	N68°21'00"E
1214	97.80	N50°20'10"E
1215	36.19	N63°40'00"E
1216	97.80	S50°20'10"E
1217	46.03	N68°21'00"E
1218	46.03	N68°21'00"E
1219	97.80	N50°20'10"E
1220	36.19	N63°40'00"E
1221	97.80	S50°20'10"E
1222	36.19	N63°40'00"E
1223	97.80	S50°20'10"E
1224	46.75	N68°21'00"E
1225	47.26	N68°21'00"E
1226	31.98	N48°12'00"E
1227	34.80	N63°40'00"E
1228	31.98	N48°12'00"E
1229	34.80	N63°40'00"E
1230	31.98	N48°12'00"E
1231	34.80	N63°40'00"E
1232	31.98	N48°12'00"E
1233	34.80	N63°40'00"E
1234	31.98	N48°12'00"E
1235	34.80	N63°40'00"E
1236	31.98	N48°12'00"E
1237	34.80	N63°40'00"E
1238	31.98	N48°12'00"E
1239	34.80	N63°40'00"E
1240	31.98	N48°12'00"E
1241	34.80	N63°40'00"E
1242	31.98	N48°12'00"E
1243	34.80	N63°40'00"E
1244	31.98	N48°12'00"E
1245	34.80	N63°40'00"E
1246	31.98	N48°12'00"E
1247	34.80	N63°40'00"E
1248	31.98	N48°12'00"E
1249	34.80	N63°40'00"E
1250	31.98	N48°12'00"E
1251	34.80	N63°40'00"E
1252	31.98	N48°12'00"E
1253	34.80	N63°40'00"E
1254	31.98	N48°12'00"E
1255	34.80	N63°40'00"E
1256	31.98	N48°12'00"E
1257	34.80	N63°40'00"E
1258	31.98	N48°12'00"E
1259	34.80	N63°40'00"E
1260	31.98	N48°12'00"E
1261	34.80	N63°40'00"E

PARCEL LINE TABLE		
LENGTH	DIRECTION	
31.98	N 48° 12' 00" E	
34.80	S 12° 43' 14" W	
77.94	N 63° 40' 00" E	
47.03	N 63° 40' 00" E	
111.61	R 104° 23' 00" E	
111.63	R 104° 23' 00" E	
15.43	N 63° 40' 00" E	
47.58	N 63° 41' 32" W	
52.03	N 63° 42' 00" W	
46.00	N 63° 42' 00" W	
46.00	N 63° 42' 00" W	
86.01	N 63° 42' 00" W	
56.08	N 63° 42' 00" W	
76.00	N 63° 42' 00" W	
4.88	S 12° 43' 14" W	
41.43	N 63° 42' 00" W	
5.66	N 63° 42' 00" W	
121.12	N 60° 49' 00" E	
35.48	N 63° 42' 00" W	
112.66	N 63° 42' 00" W	
162.12	S 12° 43' 00" W	
112.12	S 12° 43' 00" W	
27.00	N 63° 42' 00" W	
74.03	N 63° 42' 00" W	
17.00	N 63° 42' 00" W	
35.03	N 63° 42' 00" W	
112.12	S 12° 43' 00" W	
11.00	N 63° 42' 00" W	
36.00	N 63° 42' 00" W	
112.12	S 12° 43' 00" W	
112.12	N 63° 42' 00" W	
14.01	N 60° 49' 00" E	
124.15	N 63° 42' 00" W	
136.91	R 104° 23' 00" E	
138.52	N 63° 42' 00" W	
147.73	N 60° 49' 00" E	
2.06	N 63° 41' 44" W	
31.43	N 63° 42' 00" W	
86.73	N 63° 42' 00" W	
115.10	N 63° 42' 00" W	
122.73	S 12° 43' 00" W	
124.49	S 12° 43' 00" W	
127.25	S 12° 43' 00" W	

Lot Sizes

- Min. usable 4,000 sq. ft.
- Range 4,004 – 10,400 sq. ft.
- Average 5,700 sq. ft.

Setbacks

- 15 ft. front and rear
- 5 ft. side

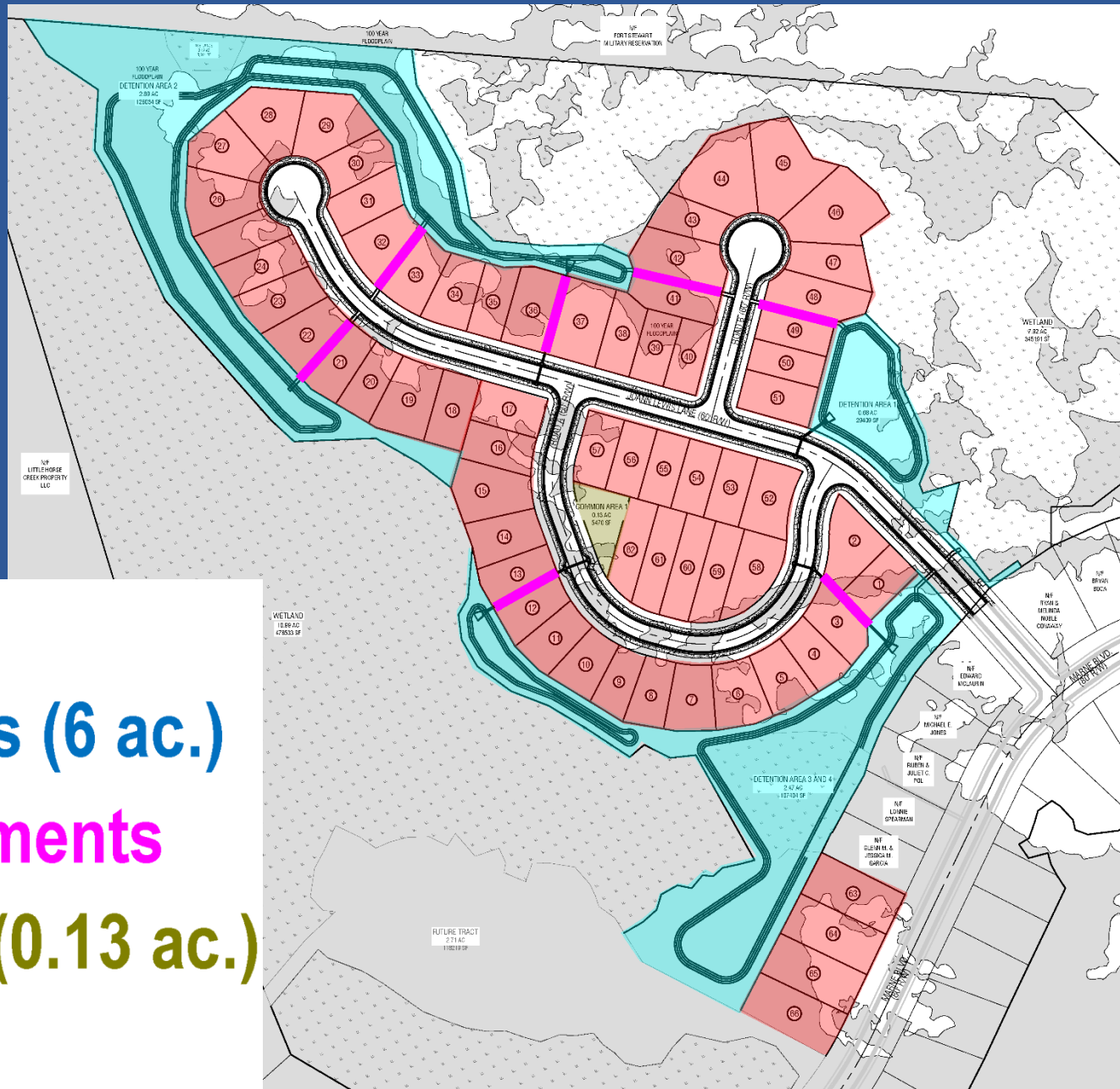
Lots (66)

Detention areas (6 ac.)

Drainage easements

Common area (0.13 ac.)

Flood Zone A



Additional dedications to the City include:

- **New streets** (*0.42 mi.*):
 - Joann Lewis Lane – 1,128 ft.
 - Road A – 834 feet
 - Road B – 253 feet
- **Utilities** (*water, reuse water, sewer & stormwater*)

LCPC Recommendation

The Pointe at Villages on Marne Preliminary Plat

APPROVAL with STANDARD CONDITIONS

LCPC Standard Conditions

1. The applicant must obtain all required local, state and federal licenses and permits prior to commencement of any construction.
2. All plans, documents, materials, and statements contained or implied in this application are considered a condition of this action.
3. No change or deviation from the conditions of approval are allowed without prior notification and approval of the Director of the LCPC or the Planning Commission, and the approving governmental authority.





City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Jet Food Store Design Review
Prepared by: Mardee Sanchez
Presented by: Mardee Sanchez

PURPOSE: Request by Obro, Inc., owner, for design approval of a new convenience store and gas station on Fraser Drive.

BACKGROUND: A new traditional convenience store and gas station is proposed for Fraser Drive between W. Oglethorpe Hwy. and Fairhope Lane. This is in the Downtown Development District so design review and approval is required. The Design Review Board met on April 4, 2022 and recommends design approval.

FUNDING: None.

RECOMMENDATION: Approval of the design of the Jet Food Store convenience store and gas station on Fraser Drive.

ATTACHMENTS:

1. Jet DR HCC presentation 2022-04-21

PREVIOUS COUNCIL DISCUSSION:

Design Review

Jet Food Store and Gas Station

on Fraser Drive & W Oglethorpe Hwy

Developer:
OBRO, Inc.

Architect & Engineer:
Paragon Solutions
TR Long Engineering



FAIRHOPE LANE (50' R/W)
PRIVATE

of 205

HANDICAP PARKI

Property lines
Existing (yellow)
Proposed (red)

Tree

Tree	Botanical Name	Common Name	Caliper	Condition
	Quercus Virginiana	Live Oak	3" Caliper, 12H	Dense foliage, full
	Quercus Stellata	Post Oak	3" Caliper, 12H	Dense foliage, full
	Acer Rubrum	Red Maple	3" Caliper, 12H	Dense foliage, full
	Acer Saccharum	Sugar Maple	3" Caliper, 12H	Dense foliage, full

Page 65 of 205

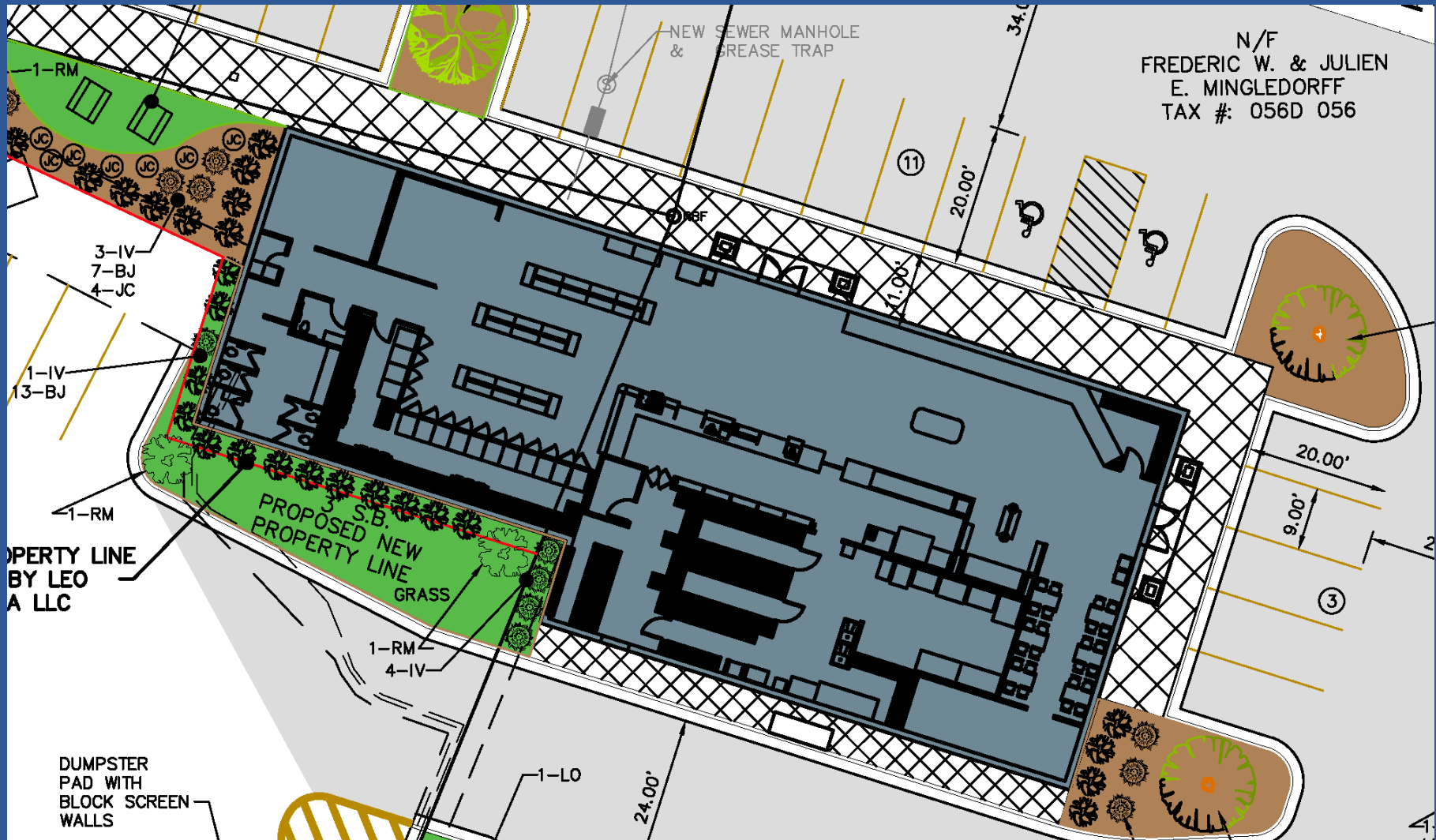
Tree	Botanical Name	Common Name	Caliper	Condition
	Quercus Virginiana	Live Oak	3" Caliper, 12H	Dense foliage, full
	Quercus Stellata	Post Oak	3" Caliper, 12H	Dense foliage, full
	Acer Rubrum	Red Maple	3" Caliper, 12H	Dense foliage, full
	Acer Saccharum	Sugar Maple	3" Caliper, 12H	Dense foliage, full

- OWNER: OBRO, INC.
100 FRASER
HINESVILLE
- DEVELOPER: JAY OSTEEN
100 FRASER
HINESVILLE

- BUILDING PROPERTIES / SITE
SITE ACREAGE:
CONSTRUCTION T
NUMBER OF BUIL
TOTAL GROSS AR
REQUIRED PARKIN

of 205

Floor plan for this traditional convenience store with small kitchen.



Facing Fraser Dr and visible to westbound traffic



Facing Rodeo and visible to eastbound traffic







RIGHT

Facing W
Oglethorpe

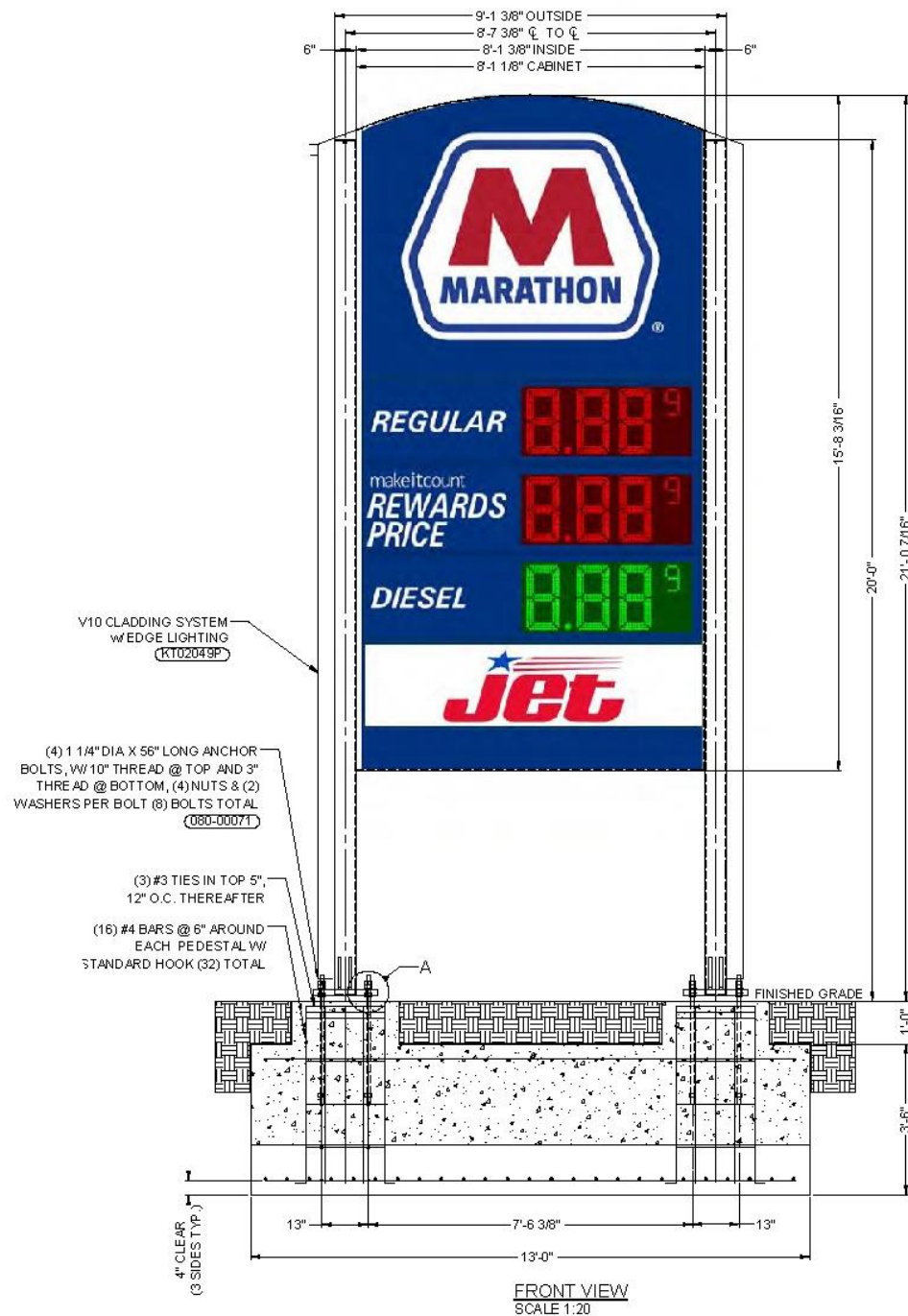


LEFT

Facing
Fairhope Ln







Design Review Board Recommendation

APPROVAL

Design of Jet Food Store
and gas station at
W Oglethorpe Hwy and Fraser Drive





City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022

Agenda Item: 2022 Draft HUD Annual Action Plan

Prepared by: Kiara Williams

Presented by: Errol Newark

PURPOSE: To provide a draft of the 2022 HUD Annual Action Plan and receive feedback from the public.

BACKGROUND: The City of Hinesville obtained designation as an Entitlement Community in 2004 and is eligible to receive Community Development Block Grant funding directly from the US Department of Housing and Urban Development (HUD). The City submits a 5-year Consolidated Plan outlining funding priorities that address identified needs throughout the community.

The City also submits an Annual Action Plan that describes specific projects and activities the City will undertake to address priority needs within the program year. The 2022 program year is July 1, 2022 – June 30, 2023.

The 30-day public comment period is April 8, 2022 – May 9, 2022.

Citizens may make comments in a variety of ways:

- April 21 Council Meeting 3:00 pm | City Hall Council Chambers
- April 26 Public Hearing 6:00 pm | City Hall Council Chambers
- In person City Hall Community Development Department
- Online cityofhinesville.org Community Development Department website

Comments received by 5:00 pm on Monday, May 9, 2022 will be included in the Plan.

FUNDING: \$263,728

RECOMMENDATION:

ATTACHMENTS:

1. 2022 Annual Action Plan Draft

PREVIOUS COUNCIL DISCUSSION:

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Hinesville's Community Development Department (CDD) is committed to providing safe, decent, and affordable housing, suitable living environments, and economic opportunities – especially for low- to moderate-income individuals and special needs populations in the community. This Annual Action Plan furthers the priorities identified in the 2019-2023 Consolidated Plan: 1) Affordable Housing; 2) Community Revitalization; and 3) Quality of Life. The Annual Action Plan defines the actions and outcomes the City plans to achieve in the 2022 program year. It also allows for citizen participation in the development of the plan. The Community Development Department administers federal U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funds and ensures compliance of HUD regulations and guidelines. Partnerships with neighborhood nonprofit organizations and other local agencies allow for improvement in the quality of life for Hinesville residents.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Activities proposed in the 2022 Annual Action Plan are directly consistent with the three priority areas identified in the Consolidated Plan.

1) Affordable Housing Opportunities

• 1A Development of New Affordable Housing

The development of new affordable housing began in the 2021 Program Year. Depending on selected location, the Hinesville Development Authority or the Downtown Development Authority will purchase land to develop affordable housing. Based on construction pricing and trends associated with COVID-19, the approach may be adjusted to rehab existing homes in order to meet the goal.

2) Community Revitalization

• 2A Increase & Improve Access to Public Facilities

The Irene B. Thomas Park project focuses on sustaining enhancements to a central greenspace in the City.

3) Quality of Life Improvements

- 3A Increase & Expand Public Services LMI

The Public Service Agency Program delivers important quality of life benefits for Hinesville residents. In the 2022 program year, the city expects to fund three to five local agencies that provide services to LMI and special needs populations.

- 3B Promotion of Fair Housing

The City will continue to educate the public in Hinesville about Fair Housing through the long-standing billboard on Oglethorpe Highway, City website, increased annual promotion of Fair Housing Month in April, and educational campaigns via social media and/or pop-up events throughout the year.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Hinesville has made significant contributions to provide safe, decent, and affordable housing, suitable living environments, and economic opportunities – especially for low- to moderate-income individuals in the community through collaborative efforts with public, private, and non-profit community housing providers and service agencies. However, preserving and adding affordable housing, improving the quality of life for citizens, and making improvements to public infrastructure as well as making improvements to public infrastructure and facilities remain some of the most prolific needs in Hinesville. During the 2020 program year to date, the City has made the following progress:

Irene B. Thomas Park: The City of Hinesville continues to maintain previous investments at the park including fencing, skate area, exercise equipment, and pond. The pond requires periodic analysis to ensure a healthy water quality and adequate stock of fish.

Affordable Housing Programs: Utilizing state grant funding, the City completed 4 rehabilitation projects and initiated 1 project through the Owner-Occupied Housing Rehab program. Additionally, the City completed construction of two affordable, single-family homes in the Azalea Street neighborhood.

Public Service Agencies: Through the Public Service Agency program low-to-moderate individuals have received elder care and medication discounts.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Citizen participation in the City's CDBG program is vital to its success. The City hosts and participates in a number of efforts as a means to create and nurture ideas leading to community improvements and the enhanced delivery of community services. To do this, the City follows its adopted Citizen Participation Plan (CPP) that plan encourages citizen participation and involvement in all stages of the community planning process and is designed to encourage participation of low-and moderate-income residents where housing and community development funds may be spent.

The 2022 Annual Action Plan was available for public review and comment from April 8, 2022 – May 8, 2022. Information on the review and comment period as well as Public Hearings were advertised in multiple areas: 1) City of Hinesville's website from April 8, 2022 – May 8, 2022; 2) City of Hinesville's social media platforms from April 8, 2022 – May 8, 2022; 3) Coastal Courier (local newspaper) on April 13 and 27, 2022; 4) Local social service agency offices including United Way, Liberty County Re-entry Program, and Helen's Haven Children's Advocacy Center.

The public notice included information as to the various methods to review the Annual Action Plan and provided information regarding translation services if needed.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

None.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments submitted will be acknowledged and contained in Plan.

7. Summary

The City of Hinesville is committed to ensuring the projects, programs, and services that result from the development and implementation of the Consolidated Plan and subsequent Annual Action Plans are a collaborative effort between the City, local public service agencies, and the citizens of Hinesville. Through the use of various communication tools, which include public meetings, interviews, surveys,

and questionnaires, local service providers are engaged and encouraged to discuss the services they currently offer while identifying areas where needs of the community are not being met.

Hinesville has an effective citizen participation process which is detailed in the Citizen Participation Plan adopted on May 7, 2020. Through this plan, Hinesville provides its citizens with an adequate opportunity and encouragement to participate in the planning and development of its Consolidated Plan, Annual Action Plans, and the CAPERs. The Citizen Participation Plan is also designed to engage participation of LMI residents where housing and community development funds are prioritized, as low-to-moderate income citizens are the primary clients of the CDBG program.

The outcome of this collaborative process is a five-year Consolidated Plan and subsequent Annual Action Plans, that are holistic in identification of services available to the target populations identified by HUD. These documents work together in formulating goals and implementing projects and/or activities that assist in closing the gap between available services and the identified unmet needs within Hinesville's city limits.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	HINESVILLE	Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of Hinesville Community Development Department (CDD) is the lead agency that is responsible for overseeing and administering the CDBG program as well as all agencies, groups, and organizations that participate in the process.

Consolidated Plan Public Contact Information

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City of Hinesville

Community Development Department

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Hinesville's Community Development Department (CDD) is the lead agency responsible for overseeing and administering the CDBG program, including all agencies, groups, and organizations that participate in the process. The CDD is responsible for planning, organizing, implementing, and overseeing the City's community development initiatives, including managing all programmatic and financial aspects of said initiatives.

The CDD relied upon information obtained from ongoing discussions with the Hinesville Housing Authority in developing the Annual Action Plan. Further, the CDD through its many programs, maintains a line of communication with the area's numerous nonprofit and social service agencies.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The Community Development Department is engaged in a number of efforts and initiatives to enhance coordination among the community's network of providers and service frameworks. To increase collaboration efforts, staff members serve on several committees and boards, including Liberty County's Initiative for Community Housing (LICH) and the Liberty County Family Connection.

LICH is a certified member of the Georgia Initiative for Community Housing (GICH) which provides continuing education, technical assistance, and tools for addressing housing needs within the community. LICH brings together a diverse group of representatives throughout the community from both public and private entities. As an active member of LICH, the CDD is regularly updated on the actions and needs of the Hinesville Housing Authority and the Liberty County Community Housing Development Organization (LCCHDO).

The City is also an active member of the Liberty County Family Connection which is a collaborative entity comprised of individuals representing organizations from the coastal region who have a common goal to assist individuals and families during times of hardship. During meetings the collaborative discusses housing needs in the community, available resources, and collaboration strategies.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City's Homeless Prevention Program (HPP) routinely engages community collaboratives for coordination as well as consultation while working to alleviate homelessness within the City. Based on

the nature of the HPP's programs, it is in constant contact with housing providers and service agencies in order to facilitate wrap around assistance and referrals as appropriate. The HPP is the lead agency for the BoS Coordinated Entry System in the Hinesville/Liberty County area. Coordinated Entry (CE) is a system that allows for centralized entry into the homeless services system, as well as more synchronized movement within and ultimately exit from the system.

This process allows the HPP to connect homeless individuals and families with projects in the community that are dedicated to serving people experiencing housing difficulties. Through collaboration with Veteran Affairs, United Way, local domestic violence shelters, Liberty County Re-Entry Coalition and other community action agencies, HPP is able to provide customized services and case management.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The HPP continues to strengthen its collaboration and communication with agencies and organizations within our CoC. HPP funding is a combination of the City's general funds, state level Emergency Solutions Grant (ESG), federal grants, and other funding streams.

HPP utilizes the Homeless Management Information System (HMIS), an information technology system used to collect client-level data. The system is also used to log specifics on the provision of housing and services to homeless individuals/families and persons at risk of homelessness.

HPP also utilizes the Liberty County Coordinated Entry centralized assessment system. This system is the central tool HPP uses to make assessments and match individuals/families to the community resources needed to assist in addressing current obstacles to permanent, stable housing.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Hinesville Housing Authority
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Hinesville Housing Authority and the City of Hinesville Community Development Department's Homeless Prevention Program coordinate regularly. Thus, identified improvements are addressed as needs arise. As related to HUD reports, the Housing Authority is contacted via email for the purposes of determining: a) Actions planned/accomplished during the upcoming/previous year; b) Encouraging affordable housing and home-ownership; c) Actions taken/planned to address needs of subsidized housing; e) Identification of new developed need within the community; etc. It is anticipated the outcome of this partnership will continue to strengthen the community's ability to meet the needs of the homeless or those at-risk of homelessness within Hinesville.
2	Agency/Group/Organization	Atlantic Area CASA, Inc.
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted via email. Atlantic Area CASA (Court Appointed Special Advocates) is part of national and state networks of court-sanctioned, community-based programs that recruit, screen, train, and supervise community volunteers to advocate for the best interests of children removed from their homes due to abuse or neglect.
3	Agency/Group/Organization	Elks Aidmore
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted via email. Elks Aidmore is a therapeutic foster care agency that provides services to children in the custody of the Department of Family and Children Services with special needs.
4	Agency/Group/Organization	United Way of the Coastal Empire
	Agency/Group/Organization Type	Housing Services-Children Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted via email. United Way of the Coastal Empire-Liberty County offers programs that serve school children with nutritious meals, emergency food services for families, emergency shelter through hotel vouchers, job services, school supplies for students, as well as other social services.
5	Agency/Group/Organization	Liberty County Family Connection
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted via email. The Liberty County Family Connection collaborative brings community partners together to develop, implement, and evaluate plans that address the serious challenges facing the children and families.
6	Agency/Group/Organization	Liberty County Reentry Coalition
	Agency/Group/Organization Type	Services-Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted via email. The Liberty County Reentry Coalition/SOAR Re-Entry Program is carefully designed as a holistic approach to comprehensive treatment and services that meet the needs of people after release from prison.

7	Agency/Group/Organization	Helens Haven Childrens Advocacy Center
	Agency/Group/Organization Type	Services-Children Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted via email. Helen's Haven Children's Advocacy Center provides family preservation and placement prevention services, center-based parent education and support groups, parent education groups, child/family assessment, case management, service coordination, advocacy, information and referral services, therapeutic counseling, and individual service plans for parents and caregivers of children between ages 3 and 17 years who are referred by DFCS with allegations of sexual/physical abuse, neglect, or family violence.
8	Agency/Group/Organization	Tri-County Protective Agency
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted via email. Tri-County Protective Agency provides an emergency safe shelter along with support, counseling, legal service to victims of domestic violence.
9	Agency/Group/Organization	Coastal Georgia Area Community Action Authority, Inc.
	Agency/Group/Organization Type	Services-Children Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted via email. Coastal Georgia Area Community Action Authority promotes self-sufficiency and strives to improve the quality of life of families through direct case management services, job training/placement, rental assistance, energy assistance, education counseling, financial literacy, and advocacy.
10	Agency/Group/Organization	Liberty County Community Housing Development Organization
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted via email. LCCHDO focuses on affordable housing as well as real estate project development and expansion in Hinesville.

Identify any Agency Types not consulted and provide rationale for not consulting

Not Applicable.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	City of Hinesville	The alleviation and elimination of homelessness remains one of the major ongoing priorities of the Continuum of Care. The most vulnerable populations in the City are homeless persons, those threatened with homelessness, and those with special needs. Assisting these populations remains a priority to the City of Hinesville. Although Hinesville does not have a dedicated shelter, it has several programs to provide temporary and intermediate relief to homeless persons, as well as a number of programs to assist the extremely low-and low-income who are at imminent risk of becoming homeless.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City of Hinesville works closely with Liberty County, the Hinesville Housing Authority as well as local nonprofits and agencies to develop the priority needs and goals for the implementation of CPD programs in the City. Through a partnership with the county, the City is able to implement public service strategies that span across the City jurisdiction to the greater county area such as providing for additional referrals and resources that assist those experiencing homelessness. The City and the Hinesville Housing Authority work together to meet the needs of affordable housing in the City.

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AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal setting

The City of Hinesville follows its adopted Citizen Participation Plan (CPP). The CPP encourages citizen participation and involvement in all stages of the community planning process. The City holds public meetings and hearings, makes copies of the plans available for review at the Community Development Department and on the City's website, as well as accepts and incorporates citizen input and feedback.

Public Review and Comment:

The 2022 Annual Action Plan was available for public review and comment from April 8, 2022 – May 8, 2022, which allowed residents the opportunity to review the proposed Annual Action Plan, provide feedback, seek clarification, ask questions, or voice concerns. Information on the review and comment period as well as Public Hearings were advertised in multiple public areas: 1) City of Hinesville's website from April 8, 2022 – May 8, 2022; 2) City of Hinesville's social media platforms from April 8, 2022 – May 8, 2022; 3) Coastal Courier (local newspaper) on April 13 and 27, 2022; 4) Local social service agency offices including United Way, Liberty County Re-entry Program, and Helen's Haven Children's Advocacy Center.

The public notice included information as to where to review the Annual Action Plan and provided information regarding translation services if needed.

Public Meeting:

Two Public Meetings were held which allowed residents the opportunity to review the proposed Annual Action Plan, provide feedback, seek clarification, ask questions, or voice concerns. Information on the Public Hearings were advertised in multiple public areas: 1) City of Hinesville's website from April 8, 2022 – May 8, 2022; 2) City of Hinesville's social media platforms from April 8, 2022 – May 8, 2022; 3) Coastal Courier (local newspaper) on April 13 and 27, 2022.

All comments received prior to 5:00 p.m. on May 8, 2022 were included in the Annual Action Plan.

Additionally, and upon request or necessity, the City was prepared to provide copies of documents in a language other than English and/or to provide translators to assist with communication barriers.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing N/A	Two public meetings were made available during the comment period: April 21, 2022 at 3:00 p.m. (City Council Meeting); April 26, 2022 at 6:00 p.m.	No public comments received.	Not applicable.	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/ broad community Residents of Public and Assisted Housing N/A	The 2022 Annual Action Plan was available for public review and comment from April 8, through May 8, 2022	No public comment received.	Not applicable.	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/ broad community Residents of Public and Assisted Housing N/A	The 2022 Annual Action Plan was available for public review and comment from April 8, through May 8, 2022	None.	Not applicable.	http://www.cityofhinesville.org/537/2022-Annual-Action-Plan

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Hinesville is an entitlement community that receives Community Development Block Grant (CDBG) funding from the US Department of Housing and Urban Development (HUD). The city's

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allocation for the 2022 program year was \$267,615.

Anticipated Resources

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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	267,615	0	0	267,615	364,330	The City of Hinesville CDBG program will be implemented citywide. The city proposes to use 53% of its HUD allocation for affordable housing, 12% is allocated for recreation and open space activities, 15% will be used to assist public service agencies carry out the many social services that they provide to the community, 20% will be used on program administration

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
								n including fair housing activities.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Hinesville leverages several funding streams, including Georgia Department of Community Affairs (DCA) funding to support development of affordable housing and owner-occupied rehabilitation as well as DCA's Emergency Solutions Grant (ESG) for homeless prevention programs. The city further maximizes funding by drawing from other resources including: Special Purpose Local Option Sales Tax, the city's own Revolving Loan Fund Program, discounted local loans, owner contributions, and set aside funds from the city's General Fund budget.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City anticipates that, depending on location of property, the Hinesville Development Authority or the Downtown Development Authority will purchase land to develop affordable housing. Based on construction pricing and trends associated with COVID-19, the approach may be adjusted to rehab existing homes in order to meet the goal.

Improvements to Irene B Thomas Park will address quality of life for LMI households in the area.

Discussion

None.

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Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	1A Development of New Affordable Housing	2021	2023	Affordable Housing	Citywide	Affordable Housing Opportunities	CDBG: \$144,411	Homeowner Housing Rehabilitated: 1 Household Housing Unit
2	2A Increase Avail & Improve Access Pub. Facilities	2019	2023	Non-Housing Community Development	Citywide	Community Revitalization	CDBG: \$30,900	Public service activities other than Low/Moderate Income Housing Benefit: 149 Persons Assisted
3	3A Increase & Expand Public Services LMI	2019	2023	Non-Homeless Special Needs Non-Housing Community Development	Citywide	Quality of Life Improvements	CDBG: \$39,559	Public service activities other than Low/Moderate Income Housing Benefit: 230 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	3B Promotion of Fair Housing	2019	2023	Non-Housing Community Development	Citywide	Quality of Life Improvements	CDBG: \$52,745	Public service activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	1A Development of New Affordable Housing
	Goal Description	Development of New Affordable Housing
2	Goal Name	2A Increase Avail & Improve Access Pub. Facilities
	Goal Description	Increase Availability & Improve Access to Public Facilities
3	Goal Name	3A Increase & Expand Public Services LMI
	Goal Description	Increase & Expand Public Services for LMI Households
4	Goal Name	3B Promotion of Fair Housing
	Goal Description	Promotion of Fair Housing

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Hinesville CDBG program will be largely implemented citywide, with a small portion of funds being designated for a specific area. The following are proposed CDBG activities for FY 2022 including related objectives, and anticipated outcomes and accomplishments of those activities. The City's program year runs from July 1, 2022 through June 30, 2023.

Projects

#	Project Name

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City's CDBG program will administer the projects listed in the table above to address the three priority needs identified in the Strategic Plan: 1) Affordable Housing Opportunities, 2) Community Revitalization, and 3) Quality of Life Improvements.

Goal 2A-Increase availability & Improve Access Public Facilities will be met through sustaining enhancements to Irene B. Thomas Park, a central area of the city. Greenspace improvements in strategic locations, such as this, enhance the quality of life and support community revitalization efforts.

The Public Service Agency Program delivers important quality of life benefits for Hinesville residents in furtherance of goal 3A, Increase & Expand Public Services LMI. For the 2022 program year, the city expects to fund local one to three, non-profit agencies that provide services to LMI and special needs populations.

Program Administration of the CDBG program will oversee the three projects as well as Fair Housing outreach activities in the City. Goal 3B Fair Housing Promotion will be met through several activities such as increased annual promotion of Fair Housing Month in April and educational campaigns via social

media and/or pop up events throughout the year.

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AP-38 Project Summary
Project Summary Information

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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Hinesville implements a city-wide community development strategy, inclusive of public services to LMI households, improvements to public infrastructure/facilities, and the addition of affordable housing. The area of Irene B. Thomas Park (census tract 102.02) will be assisted in order to maintain previous improvement investments to the park which is open for use by all citizens.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100
Azalea Street Redevelopment Area	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

There is a need for public services that assist LMI households and special needs populations throughout the City. A single target area has not been identified for affordable housing or public service assistance. Program specific guidelines will require that low-to-moderate income be verified prior to provision of assistance or service.

The Irene B. Thomas Park activity will maintain previous investments made to ensure continued enjoyment by Hinesville citizens. The park serves as an opportunity to partake in various outdoor activities and can be utilized by all age groups.

Discussion

None.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City is working to maintain and improve the supply of affordable housing in the City through adding new affordable homes to the housing stock within the City of Hinesville.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	1
Special-Needs	0
Total	1

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	1
Acquisition of Existing Units	0
Total	1

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City will help expand the affordable housing stock through support for the addition of owner-occupied housing units. While the initial approach was new construction, this will likely be shifted to rehabilitation due to rising construction costs resulting from COVID-19.

AP-60 Public Housing – 91.220(h)

Introduction

The first low-income residences of the Housing Authority were occupied in 1951. Since that time, the Hinesville Housing Authority (HHA) has evolved with the changes in subsidized and affordable housing best practices. The mission of the HHA is to provide safe, affordable, market, and senior housing options that improve the quality of life for residents of the City of Hinesville as well as Liberty County.

In 2015, the HHA eliminated Public Housing and converted to the Rental Assistance Demonstration (RAD) which allowed more financial leverage to develop the aged portfolio. The Authority currently manages 205 Section 8 Project-Based Rental Assistance (PBRA) units within two developments. In addition, the HHA owns and manages 26 conventional single bedroom units.

The Housing Authority's commissioners are appointed by the Mayor and City Council for terms of five years with staggered expiration dates, except for the resident commissioner whose term is renewed annually.

Actions planned during the next year to address the needs to public housing

HHA continually works to provide housing solutions to LMI households in the City through provision of the Section 8 program; however, the waiting list is over 1,400 applications. To increase the availability of affordable housing in the area, the HHA, in collaboration with the Liberty County Housing Development Organization (LCCHDO), applied for 2020 Housing Tax Credits via the Georgia Department of Community Affairs (DCA). In addition, the HHA will continue to work to increase the number of units within its portfolio, create homeownership opportunities, and provide housing solutions for veteran, active military, elderly, homeless, and disabled populations in Hinesville.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

There is a resident representative serving on the Housing Authority Board of Commissioners. This person serves as a liaison between the board, the administration, and Housing Authority residents to keep residents more involved in the management and operations of the community.

In addition to maintaining community partnerships, the HHA also assists its residents through housekeeping classes, after school and summer camp programs, serving as a volunteer worksite, weekly food distribution, monthly resident meetings, and scheduled community events. HHA recognizes that employability and gainful employment is an important factor for families in subsidized or affordable housing to become self-sufficient.

If the PHA is designated as troubled, describe the manner in which financial assistance will be

provided or other assistance

The City is pleased to report that its Housing Authority is not troubled.

Discussion

None.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Hinesville places great importance on assisting vulnerable residents within its jurisdiction, particularly persons who are experiencing homelessness or facing imminent homelessness. The alleviation and elimination of homelessness remains one of the City's major priorities. Therefore, the city funds the administration of its in-house Homeless Prevention Program (HPP). The HPP serves as an umbrella program for grants received to address homelessness barriers.

The HPP is the lead agency and local access point for the BoS Coordinated Entry System in the Hinesville/Liberty County area. Coordinated Entry (CE) is a system that allows for more synchronized movement within and ultimate exit from the system. Coordinated Entry increases the efficiency of a homeless assistance system by standardizing access to homeless services and coordinating program referrals.

The HPP operates several projects to provide temporary and intermediate relief to homeless individuals/families as well as assists extremely low-and low-income persons who are at imminent risk of becoming homeless, including:

- The Rapid Rehousing Project (RRH) which provides temporary rental assistance;
- The Hotel/Motel Voucher Project (HV) which provides immediate, temporary housing for homeless persons; and

The Homeless Prevention Project (HP) which provides relief for LMI persons facing eviction

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The HPP will continue to manage the three projects (RRH, HV, and HP) to assist individuals experiencing homelessness or at risk of becoming homeless throughout the program year. The Program accepts clients on a walk-in basis or by referral. The established referral process is designed to engage other service providers and advance the centralized, coordinated screening, assessment, and intake process to further facilitate inter-agency collaboration.

Following placement in any of the HPP's projects, clients complete a comprehensive Case Management evaluation that includes identification of the family composition, review of income or financial resources, employment history and status, and a Barriers to Housing Stability Assessment. This assessment process ascertains immediate needs, outlines the clients' strengths, and identifies potential

barriers that could affect continued stable housing.

Based on the results of the evaluation, a client-centered Housing Stability Plan is developed that builds upon the client's strengths and creates strategies to overcoming identified barriers. The Housing Stability Plan includes a combination of services provided directly by the HPP and referrals to community-based resources. The primary goal of case management services is to support clients in achieving both self-sufficiency and maintaining permanent stable housing upon program exit.

Addressing the emergency shelter and transitional housing needs of homeless persons

Although Hinesville does not have a dedicated shelter, HPP is able to provide temporary and intermediate relief to homeless persons. The Hotel/Motel Voucher project addresses the urgency of immediate placement and is often the only resource available to quickly house individuals/families experiencing homelessness. This project uses the Housing First principle, Barriers to Housing Stability Assessments, and housing support standards to quickly stabilize clients until additional wrap around supports can be implemented.

Case management assists clients in securing more permanent housing options such as referrals to the Rapid Re-Housing Project (usually transition within 14 days), or other programs as resources are available. Because all projects are operated by the HPP Program, transition between projects is quick and seamless. Moreover, case management remains intact preventing gaps in services and maximizing the clients' benefit of wrap around services which significantly enhance their ability to live independent of private and public forms of financial assistance and to move toward self-sufficient lifestyles.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The HPP provides transitional support through temporary rental assistance and supportive services to homeless individuals and families in an effort to help significantly enhance their ability to live independent of private and public forms of financial assistance and move towards self-sufficient lifestyles. HPP's efforts to prevent individuals and families from becoming homeless again include collaboration through community organizations, education services, financial literacy through the Consumer Credit Counseling Service of Savannah's Hinesville location, and case management services. The program provides direct services, referrals, and follow-up support to help ensure a variety of needs are met.

Helping low-income individuals and families avoid becoming homeless, especially extremely

low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

To help assist low-income individuals and families avoid becoming homeless, especially those being discharged from publicly funded institutions or systems of care, the HPP utilizes the Liberty County Coordinated Entry centralized assessment system. This system allows HPP to assess and match individuals and families to the community resources needed. Additionally, through the communication protocol in place with the local Department of Community Supervision and other systems of care, HPP facilitates housing for those likely to become homeless after being discharged. Ideally, persons are discharged from shelter into transitional housing or rapid rehousing.

The Savannah Probation Day Reporting Center and the Liberty County Re-entry Coalition provide an array of services such as job placement, housing placement, educational opportunities, counseling, and vocational rehab for persons being discharged from correction programs and institutions.

Discussion

None.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Though public policies are meant to address the overall needs of citizens, there are times where they may have a negative effect on affordable housing and residential investment. The City utilizes best practices as well as its membership in the Georgia Initiative for Community Housing (GICH) to identify address barriers to affordable housing. The City of Hinesville remains committed to actively and affirmatively furthering fair housing and related policies.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

As part of an effort to understand, identify, and resolve impediments to affordable housing, the City is an active member of Liberty's Initiative for Community Housing which has completed all steps to be recognized as a GICH member. GICH assists communities in improving their quality of life and economic vitality through the development of locally based housing and revitalization strategies. This is achieved through a variety of resources including technical assistance, collaboration, training, facilitation, consensus building, networking, and mentoring.

The greatest barrier to affordable housing within the City of Hinesville is the lack of affordable homes as evidenced by the Hinesville Housing Authority's waiting list. The City will work to add affordable housing to the City's stock over the next three years.

The City will also continue to educate the public about Fair Housing in Hinesville through the long-standing billboard on Oglethorpe Highway, City website, increased annual promotion of Fair Housing Month in April, and educational campaigns via social media and/or pop-up events throughout the year.

Discussion:

None.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Hinesville is dedicated to improving the lives of its citizens, particularly the LMI and special needs populations. The City's CDBG programs target community revitalization as well as increasing affordable housing and quality of life.

Actions planned to address obstacles to meeting underserved needs

The City of Hinesville will continue to work closely with community agencies to target and address the specific needs of underserved groups in the City. These community agencies include the Hinesville Housing Authority, Hineshouse Development, United Way, Gateway Behavioral Services, Liberty County Re-entry Coalition, and the Liberty County Health Department. The City collaborates with community partners and local nonprofits as well as administers the CDBG program to help deliver services and programs to its underserved citizens.

Actions planned to foster and maintain affordable housing

In an effort to foster and maintain decent, safe, sanitary, energy efficient, and affordable housing, the City provides housing rehabilitation assistance for low-to-moderate income families, disabled persons, and elderly homeowners throughout Hinesville via state funded programs.

Actions planned to reduce lead-based paint hazards

The City's Owner-Occupied Housing Rehabilitation Program requires that all housing units selected for rehabilitation that were constructed prior to 1978 have a visual assessment by trained staff as well an evaluation for lead-based paint by a certified lead-based paint inspector. Additionally, the HPP also requires a lead assessment and HQS inspection for all clients who enter the Rapid Rehousing or Prevention projects. HQS inspections are completed by trained professionals of the City's Inspections Department.

The Liberty County Health Department provides lead screening to all children up to age five through the WIC program. If the lead level is elevated, one or more of the following steps occur: 1) An environmentalist may go into the home to conduct testing to determine the possible source of the lead; 2) Removal of the lead; 3) Dietary changes made to the child's diet to lower the lead level; or in extreme cases, 4) The child may be referred to a physician for medication.

Actions planned to reduce the number of poverty-level families

The City will continue to support existing HPP projects that assist LMI households and families that live in poverty become financially self-sufficient through a combination of direct support, case management,

referrals, and wrap around services.

Actions planned to develop institutional structure

The City will continue developing and strengthening the institutional structure by engaging and supporting organizations that directly impact the lives of the City's low-income and poverty-level families. These organizations include those listed in section AP-10 Table 2 as well as other public agencies and non-profit organizations that provide services to the homeless and special needs populations.

Furthermore, as it relates with assisting homeless individuals and families, the City will continue to support the local Continuum of Care's active role in providing coordination to homeless providers in the City.

Actions planned to enhance coordination between public and private housing and social service agencies

As mentioned above, the City will work to expand the cooperative efforts that are now in place and will continue its active role in providing coordination and cooperation with additional community partners in the future.

The City will continue to support the local Continuum of Care's active role in providing coordination to homeless providers in the City.

Discussion:

None.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City of Hinesville expects no additional income. The overall LMI benefit for the 2022 Program Year is expected to be 80%.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

None.



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Bid Opening - Administration
Prepared by: Rose Kenner
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Bid Opening for One (1) New 2022 Ford Escape for the City of Hinesville Administration Office.

BACKGROUND: A bid opening was held on April 18, 2022 for one (1) new 2022 Ford Escape for the City of Hinesville Administration Office. The budgeted amount is \$32,000.00.

FUNDING: N/A

RECOMMENDATION: To accept the bid from the only bidder, J.C. Lewis Ford, Hinesville, Georgia, in the amount of \$25,286.34.

ATTACHMENTS:

1. Bid Tabulation Sheet - Administration

PREVIOUS COUNCIL DISCUSSION:

BID TABULATION SHEET

DATE: April 18, 2022
FOR: 2022 Ford Escape
DEPARTMENT: Administration
AMOUNT BUDGETED: \$32,000.00

COMPANY NAME	PRODUCT OR TYPE	BID AMOUNT
J.C. Lewis Ford Hinesville, Georgia	One (1) 2022 Ford Escape	\$25,286.34
O.C. Welch Ford Hardeeville, South Carolina	One (1) 2022 Ford Escape	NO BID SUBMITTED
Kings Colonia Ford Brunswick, Georgia	One (1) 2022 Ford Escape	NO BID SUBMITTED
Hodges Ford Darien, Georgia	One (1) 2022 Ford Escape	NO BID SUBMITTED



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Liberty Transit Quarterly Report
Prepared by: Christy Deloach
Presented by: Karen Randolph

PURPOSE: To Present for Mayor and Council Consideration, the Liberty Transit Quarterly Report.

BACKGROUND: On November 1, 2020 First Transit assumed Third Party Operator management services of the Liberty Transit Public Transportation System. As the new General Manager, Karen Randolph is responsible for the day-to-day operations of Liberty Transit as well as managing the public transportation system's planning and public outreach efforts and providing quarterly updates to Mayor and Council.

FUNDING: n/a

RECOMMENDATION: n/a

ATTACHMENTS:

1. Liberty Transit Presentation

PREVIOUS COUNCIL DISCUSSION:



Staffing:

- Short 2 Operators

Staffing (10) FTE's

- (1) General Manager, CDL
- (1) Dispatcher/ ADMIN
- (1) Supervisor, CDL
- (5) Operators, CDL
- (1) Technician in charge, CDL, ASE
- (1) Service Employee / Fueler

Safety:

- **Safety meetings are conducted monthly**
January's Topic – Making Safety Personal – Passenger Assistance Techniques and Service Stoop Safety
February's Topic – Reference Points – Applying Think Safe, Act Safe and Be Safe Into Practical Situations
March's Topic - Blind Spot Awareness – Applying Think Safe, Act Safe and Be Safe Into Practical Situations
- **Zero accidents or employee injuries – January 1 – Mar 31**

Maintenance:

- 8 preventive maintenance – Jan 1 – Mar 31 (every 6k miles schedule)
- Zero Road Calls – Jan 1 – Mar 31

Operations:

- Zero route deviations
- Zero complaints

Ridership:

Figure 1. Fixed Route Service

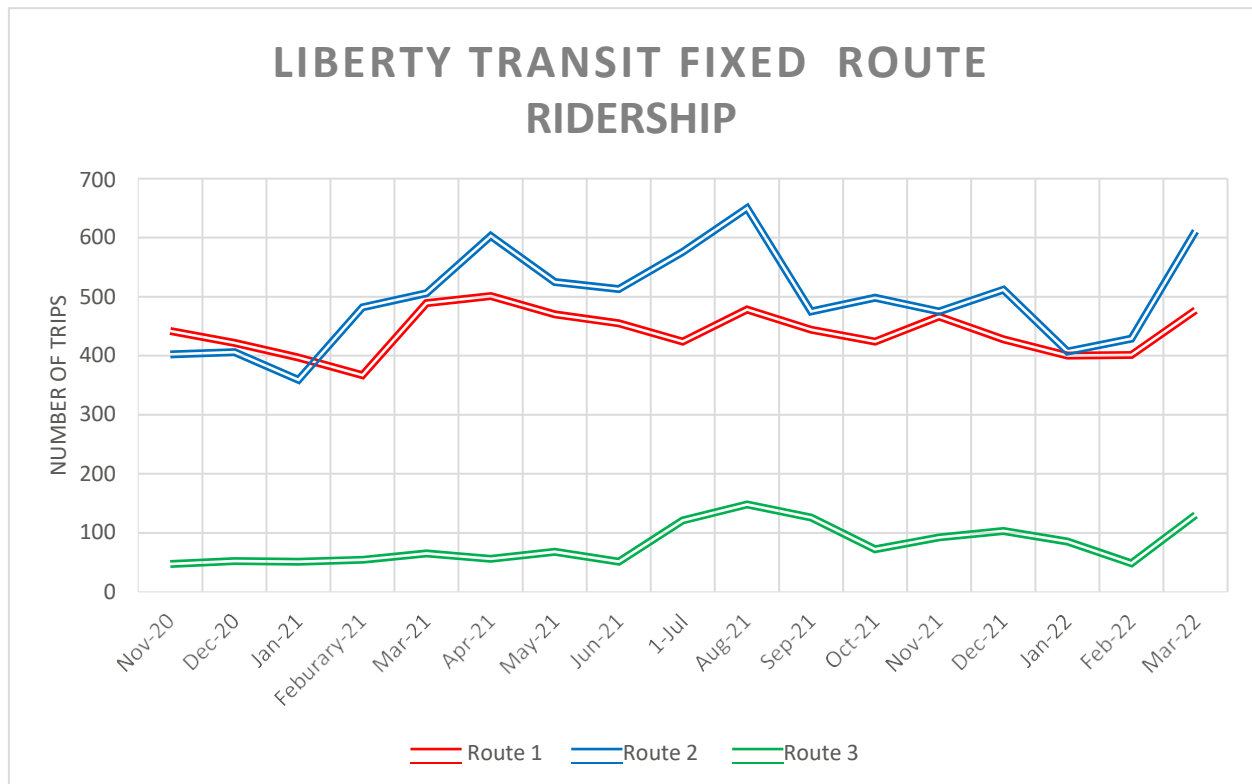
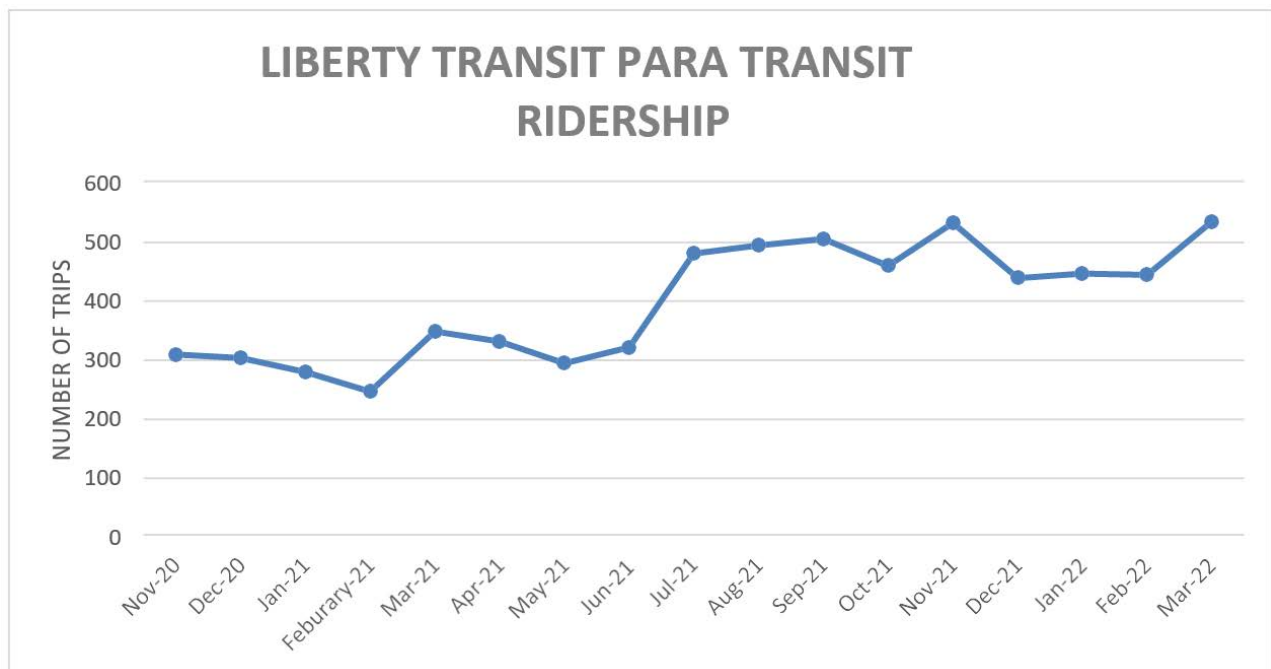


Figure 2. Para Transit Service





City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022

Agenda Item: Liberty Transit Re-Bid Opening for Rolling Stock Replacement

Prepared by: Christy Deloach

Presented by: Ryan Arnold

PURPOSE: To Present for Mayor and Council Consideration, a Re-Bid Opening for Liberty Transit Rolling Stock Replacement.

BACKGROUND: On July 1, 2021 Liberty Transit was awarded \$195,000 for the replacement of two (2) existing vehicles and associated equipment. Solicitations for bids were submitted to suppliers on statewide contract for two (2) E450 7.3L V8 gasoline 16 passenger 25' cutaway buses.

On September 16, 2021 Council approved a bid award to Creative Bus Sales for the replacement of two (2) Cutaway buses for \$199,744.

In November 2021, Creative Bus informed staff that they would not be able to honor the purchase agreement as the Elkhart manufacturing company was going out of business. Solicitations for bids were resubmitted to suppliers in December of 2021.

On March 17, 2022 Council approved a bid to The Bus Center for one (1) Startrans Senator II 25' cutaway for \$95,940. The Bus Center informed staff the following day that the vehicles they had in stock for that price were no longer available. Solicitations for bids were re-submitted to suppliers on State Contract.

FUNDING: \$ 125,027.46 Grant Funds
13,891.94 Local Match
\$ 138,919.40 Total

RECOMMENDATION: Award of bid for one (1) cutaway bus to Creative Bus Sale for \$138,919.40.

ATTACHMENTS:

1. Bid Tab Sheet
2. DOAS State Contract Sheet

PREVIOUS COUNCIL DISCUSSION: March 17, 2022, September 16, 2021

Bid Tab
Liberty Transit fleet replacement

Item Description:
(1) Ford E450 7.3L V8 gasoline
16 passenger 25' Cutaway Busses

Company	Location	per bus
Creative Bus Sales	Acworth, GA	\$134,084.40
The Bus Center	Atlanta, GA	\$138,115.00
Alliance Bus Group	College Park	not responsive

Options:
AngelTrax Camera System \$4,835

Total Low Bid:\$138,919.40



Department of
Administrative Services

Customer Focused, Performance Driven

Nathan Deal
Governor

Sid Johnson
Commissioner

The Georgia Department of Administrative Services, State Purchasing Division, has established a Statewide Contract for **Mass Transit and Transportation Related Vehicles with Associated Equipment and Accessories** with the following suppliers:

- Alliance Bus Group
- Creative Bus Sales
- The Bus Center
- Motor Coach Industries (MCI)
- Prevost
- TESCO
- BYD Motors
- Proterra

This is a **CONVENIENCE** contract available for use by all State, City & County public entities within the State of Georgia.

The purpose of this contract is to provide a full range of vehicles for use in transit applications. Y6A full range of buses/vans are available in the following categories:

Category 1: Coaches (Over the Road, Intercity Coaches)

Category 2: Transit

Category 3: Electric

Category 4: Trolleys

Category 5: Light Duty Cutaway

Category 6: Medium Duty Cutaway

Category 7 & 8: Mobility Vans

The Federal Transit Administration (FTA) subsidizes many of the bus purchases to aid transit agencies throughout the country to provide reliable and affordable transportation services to their constituents. This contract includes both FTA compliant and Non-FTA Buses

Key benefits of the contract include:

- Competitive Pricing (8% below benchmark prices)
- FTA compliance documentation available for download. (e.g. Buy America Act certified, Altoona tested vehicles, Federal Clauses etc.)
- Mobility options on all vehicles
- "A la carte" style menu for optional equipment provides maximum flexibility for vehicle customization
- Flexible Terms & Conditions –add your own special/unique terms and conditions to individual PO
- "Ready to Buy" Substantially reduces traditional acquisition cycle time and associated purchasing costs
- Centralized contract management at the state level



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022

Agenda Item: Poly Cart Request - Seven Ministries of Liberty County, Inc.

Prepared by: Lia Jones

Presented by: Gary Gillard

PURPOSE: The Board of Directors of Seven Ministries of Liberty County, Inc. respectfully request four polycarts for use during our annual fundraiser, The Jackie Gilliard-Henderson Memorial Scholarship Walk-a-thon. The event will be held on Saturday May 21, 2022. We're asking that four (4) polycarts be delivered to Rebecca's Place at the corner of Rebecca Street and Shipman Avenue on Friday May 20th and picked up the following Wednesday at 531 Azalea Street after they've been cleaned and washed.

BACKGROUND: N/A

FUNDING: N/A

RECOMMENDATION: Seven Ministries is a 501c3 non-profit organization and we're asking that the city waive the fee for the use of these containers as well as the delivery and collection associated with these services.

ATTACHMENTS:

1. Polycart Request

PREVIOUS COUNCIL DISCUSSION:



SEVEN MINISTRIES of Liberty County, Inc.

The Holistic Approach

(Reality is made up of unified wholes greater than the sum of their parts)

531 Azalea Street
Hinesville, Ga. 31313

Phone: (912) 977-3527
Email: ggilliard@clds.net

Officers

Gary Gilliard
President/CEO
Chris Reid
Vice President
Vivian Gilliard
Secretary
Felecia H. Gilliard
Treasurer

Descendants

Rickey Gilliard
Kim Gilliard
Bryant Gilliard
Vickie Gilliard
Pete Gilliard

Board Members

Maxine Perkins
Valarie Frasier
Irma Bowser
Felecia Miller
Teresa Stewart
Frednell Walthour
Yvonne Akins
Diana Reid

April 7, 2022

The Elect Lady and Her Children (2 John 1:1)

Mr. Howard,

The Board of Directors of Seven Ministries of Liberty County, Inc. respectfully request four polycarts for use during our annual fundraiser, The Jackie Gilliard-Henderson Memorial Scholarship Walk-a-thon. The event will be held on Saturday May 21, 2022. We're asking that four (4) polycarts be delivered to Rebecca's Place at the corner of Rebecca Street and Shipman Avenue on Friday May 20th and picked up the following Wednesday at 531 Azalea Street after they've been cleaned and washed.

Seven Ministries is a 501c3 non-profit organization and we're asking that the city waive the fee for the use of these containers as well as the delivery and collection associated with these services.

Thanks and God bless,

Gary Gilliard, President/CEO
Seven Ministries of Liberty County, Inc.



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Proposed Wrecker Service
Operations Ordinance #2022-02
Prepared by: Rose Kenner
Presented by: Ryan Arnold

PURPOSE: Adopt Ordinance to Amend the Code of the City of Hinesville, Georgia, Chapter 9, Licensing and Business Regulations, Article IV. Miscellaneous Business Regulations, Sec. 9-101 Wrecker Service Operations, (d) Operating Requirements (12).

BACKGROUND: N/A

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Hinesville Code_Sec._9_101.____Wrecker_service_operations (redline)
2. Proposed Rates

PREVIOUS COUNCIL DISCUSSION:

Sec. 9-101. Wrecker service operations.

- (a) *Definitions.* For the purpose of this section, the following words and phrases shall have the meanings respectively ascribed to them herein:

Motor vehicle shall be defined in the manner in which it is defined in O.C.G.A. § 40-1-1.

Wrecker service operation means any company, firm, business or individual or group of individuals for hire by the general public which provides by any means the hauling, moving or transferring from one place to another any damaged, disabled, inoperable, operable or impounded motor vehicle.

- (b) *License required.* Any wrecker service which hauls, moves or transfers motor vehicles, operable or inoperable within the City by the request or direction of the City or its employees shall first obtain a license to do so from the City Clerk before engaging in such business.
- (c) *Application.* Application for a license to conduct a wrecker service operation as required under this section shall be made as provided in section 9-21.
- (d) *Operating requirements.* The following operating requirements shall apply to all wrecker service operators licensed in accordance with the provisions of this section and each and every item hereunder is a condition precedent to obtaining such a license and maintaining such license and the failure to abide by these requirements at all times shall be cause for revocation and/or denial of such license.
- (1) All such wrecker service operations shall make available to the City on a 24-hour basis, every day of the year said services when and as called upon at a price not more than the established maximum service fees provided hereinafter. Such wrecker service shall notify the dispatcher in advance when he cannot be available for wrecker call for any specific time. He shall notify the dispatcher of the time he will be out of service and also of the time he will return to service.
- (2) Prior to the issuance of the license required by this section and prior to the conduct of any such operations by said wrecker service, such wrecker service shall obtain and

cause to be kept in force at all times during the term of any such license granted under this section, liability insurance issued by a company of sound and adequate financial responsibility of the following types and minimum amounts:

<i>Public Liability Insurance</i>	
Bodily injury	\$300,000.00 per person
	\$500,000.00 per occurrence
Property damage	\$300,000.00 per accident
<i>Garage Keepers Legal Liability Insurance</i>	
Light duty wrecker	\$50,000.00
Heavy duty wrecker	\$100,000.00

-
- (3) Said insurance policy shall name the City a certificate holder. Such naming of the City as a certificate holder and such policies of liability insurance shall not thereby cause the City to be deemed a partner or engaged in a joint venture with the wrecker service operator in its business.
 - (4) Such wrecker service operator shall also carry workers compensation insurance in the amounts and form required by the Workers' Compensation Act (O.C.G.A. § 34-9-1 et seq.) and the insurance laws of the State (O.C.G.A. title 33) and shall furnish proof of same to the City prior to granting of any license hereunder and from time to time upon request by the City.
 - (5) Copies of the certificates of all insurance coverage required of the wrecker service shall be filed with the City Clerk and shall provide therein that the policies of insurance referred to in such certificates shall not be subject to cancellation by the insurer except after delivery of written notice by certified mail to the City Clerk at least 30 days prior to the effective date of any such cancellation.
 - (6) Should the wrecker service operator fail or refuse to obtain and keep in full force and effect the insurance required by this section, the City may revoke the license provided for hereunder.
 - (7) Within the City limits the wrecker service operator shall provide an area for the storage for vehicles that have been moved, hauled or transferred by the wrecker service operator at the request of the City. All impounded motor vehicles hauled or towed by such wrecker service shall be stored in said storage facility. All other vehicles hauled by such wrecker service (those that are not impounded by the City) shall be stored in a storage facility licensed by the City, Liberty County or any municipality within Liberty County. An office shall be maintained at the storage area for the convenience of the public in retrieving their vehicles. Such facility must be maintained properly, clean and presentable at all times and shall be subject to inspection by the City and the City Police Department. Failure to properly maintain facilities shall be cause for revocation of the license granted hereunder. No impounded automobile hauled, moved, retrieved or transferred from one place to another by the wrecker service operator shall be stored at any place whatsoever other than a storage area which meets the following minimum requirements:
 - a. Such storage area shall meet all City zoning requirements and ordinances pertaining to vehicle storage;
 - b. The storage area and premises shall be kept in a clean and orderly fashion; and
 - c. There shall be ample space to store a minimum of 30 automobiles and/or motor vehicles at the same time. The standard size automobile to be used for determining whether such storage facility meets the approval of this requirement is seven feet by 16 feet. The wrecker service operator may utilize the storage facilities of any other firm, person or corporation; provided, such facilities meet all the requirements of this section and provided said facility meets all zoning laws and regulations now or hereafter adopted by the City. If any such wrecker service cannot provide an area for storage of impounded vehicles, the City at its own discretion shall provide an area for the storage of such vehicles.
 - (8) Services are to be rendered immediately upon request by the City or its employees. The wrecker service operator shall not respond to the scene of an accident unless called to the scene by the City Police Department. This section recognizes the right of an individual who is the owner of any wrecked or impounded vehicle to select his own wrecker service company; provided, his state of sobriety or capacity is assured and provided that said vehicle is not blocking the roadway or otherwise dangerous to the traveling public.
 - (9) The wrecker service operator shall comply with and conform to all Federal, State and local laws and/or rules and regulations regarding safety now in effect or as new ones become applicable. The wrecker service owner must submit to a background police and general records check for prior offenses or irregularities to determine suitability, reliability and financial stability in order to properly protect the

public against abuse, neglect or malfeasance. No person who has been convicted of a felony or any crime involved in moral turpitude shall be granted a license pursuant to the terms of this section.

- (10) Prior to the issuance of any license hereunder the wrecker service operator must have and demonstrate his ownership of the following types of equipment:
- Two each light duty wreckers;
 - A light duty wrecker with at least 10,000 pounds minimum gross vehicle weight rating equipped with 8,000 pound power take-off, power winch, per independent boom, dual rear wheels; and
 - One each roll back or car carrier, may be substituted for one light duty wrecker.

A light duty car carrier shall be defined as a wrecker with at least 10,000 pound gross vehicle weight with dual wheels, power driven winch with hydraulic wrecker system.

- (11) Each wrecker provided herein shall be required to carry a full compliment of service items such as fire extinguishers, chains, ropes, blocks, dollies, sports car bar, motorcycle bar, stop lights, flashes, flood lights, hand tools, lock-out tools, wrecking bars, brooms, and any other tool needed for lifting, extracting, righting and removal of a wrecked or disabled vehicle or other equipment from public thoroughfares by towing or carting. If at any time after the granting of the license required by this section, the wrecker service operator fails to maintain the equipment required by this section such failure shall be cause for revocation of said license.

- (12) Each wrecker service operator providing heavy duty wrecker services on the Wrecker Rotation List shall maintain a valid City of Hinesville Business License and demonstrate access to and own at least one heavy-duty wrecker. A heavy duty wrecker shall be defined as a wrecker with at least 32,000 pounds minimum gross vehicle weight rating equipped with a 16 to 25 ton power take-off mechanically driven power winch crane and having independent dual booms and with dual rear wheels.

(e) *Fees.*

- (1) All service fees charged by the wrecker service operator to the public shall not exceed rates enlisted in the fee schedule fixed and established by the Mayor and City Council from time to time and maintained on file in the office of the City Clerk.
- (2) Such rates shall be conspicuously posted in the wrecker service operator's place of business for the attention and information of the general public and for claimants of vehicles under wrecker service operator's care.
- (3) All billings or statements of charges are to be itemized and will have clearly printed on the reverse side the rates applicable to the fee schedule fixed and established by the Mayor and City Council, so the rates may be verified by the claimant.

- (f) *Telephone and radio communication.* The wrecker service operator will provide, at no cost to the City, a designated telephone number and line to be used exclusively by the City's Police Department for the purpose of notifying a wrecker service operator whenever such wrecker service operator's services are needed.

- (g) *Minimum drivers.* The wrecker service operator must maintain and have available at all times at least one qualified wrecker operator with an appropriate C or A State driver's license or such driver's license as required by law for wrecker operators. The wrecker service operator must submit a list of driver's names, dates of birth, drivers' license numbers to the City Clerk prior to the issuance of any license and if from time to time wrecker operators are deleted or added to the wrecker service operator's payroll, he must furnish an up-to-date list of such operators to the City Clerk.

- (h) *List of qualified operators, etc.* The City shall compile a list of all wrecker service operators licensed under this section which are qualified to accept calls from the City or its employees for the purposes of hauling or

storing vehicles as those terms are defined herein and the City Police shall contact and call and request the services only of those wrecker service operators which have been licensed pursuant to the terms of this section which is for the protection of the general public and in furtherance of its police powers.

(Code 1978, § 9-87; Ord. No. 2003-08, § I, 12-18-2003)

WRECKER RATES

These rates were approved & adopted by Mayor & Council December 21, 2006 as per the Georgia Public Safety Commission's fees (GPSC Non-Consensual Towing Maximum Rates - Private Property Trespass Towing & Storage Effective 8-23-04)

TOWING RATES AND CHARGES

CURRENT RATES

PROPOSED RATES

Removal fee for vehicles with a gross vehicle weight rating of 10,000 pounds or less	Not to exceed \$ 125.00	Not to exceed \$ 175.00
Removal fee for vehicles with a gross vehicle weight rating of 10,001 pounds to 20,000	Not to exceed \$ 195.00	Not to exceed \$ 300.00
Removal fee for vehicles with a gross vehicle weight rating of 20,001 pounds or greater – Per unit charge	Not to exceed \$ 325.00	Not to exceed \$ 450.00
Removal fee for vehicles with a gross vehicle weight rating of 20,001 pounds or greater – combination unit.	Not to exceed \$ 650.00	Not to exceed \$ 850.00
Recovery fee for vehicles with a gross vehicle weight rating of 26,000 pounds or greater – combination unit.		Not to exceed \$ 50.00
Recovery fee for vehicles with a gross vehicle weight rating of 26,001 pounds or greater – combination unit.		Not to exceed \$ 75.00
Removal fee for vehicles with a gross vehicle weight rating of 20,000 pounds or less – after 2 hours.		Not to exceed \$ 12.00 (each additional quarter hr.)
Removal fee for vehicles with a gross vehicle weight rating of 20,001 pounds or greater – after 2 hours.		Not to exceed \$ 20.00 (each additional quarter hr.)

STORAGE RATES AND CHARGES

Storage for the first 24 hours, beginning at the time the vehicle is removed from the property	No charge	No charge
Storage for any day or days the impoundment facility is closed and the vehicle's owner is unable to claim the vehicle	No charge	No charge
Storage fee for vehicles with a gross vehicle weight rating of 10,000 pounds or less	Not to exceed \$ 15.00 daily	Not to exceed \$ 25.00 daily
Storage fee for vehicles with a gross vehicle weight rating of 10,001 pounds to 20,000	Not to exceed \$ 20.00 daily	Not to exceed \$ 30.00 daily
Storage fee for vehicles with a gross vehicle weight rating of 20,001 pounds or greater – Per unit charge	Not to exceed \$ 25.00 daily	Not to exceed \$ 40.00 daily
Storage fee for vehicles with a gross vehicle weight rating of 20,001 pounds or greater – Combination unit	Not to exceed \$ 50.00 daily	Not to exceed \$ 75.00 daily

OPERATOR FEE

If the vehicle has been hooked with hoisting apparatus or loaded by the wrecker service and the vehicle has not left the premises and the owner or operator produces ignition key and removes vehicle immediately.

Operator Fee for vehicles with a GVWR of 19,999 pounds or less.	Not to exceed \$ 50.00	Not to exceed \$ 100.00
Operator Fee for vehicles with a GVWR of 20,000 pounds or more.	Not to exceed \$ 100.00	Not to exceed \$ 150.00

NOTIFICATION FEE

<i>Notification fee may be charged after the first seventy-two (72) hours. After 30 days, the process outlined in O.C.G.A. Title 40, Chapter 11 pertaining to abandon motor vehicles applies</i>	Not to exceed \$ 40.00	Not to exceed \$ 50.00
---	------------------------	------------------------

AFTER HOURS FEE

<i>After hours fee may be charged if the vehicle's owner wishes to claim an impounded vehicle after the carrier's posted business hours.</i>	Not to exceed \$ 25.00	Not to exceed \$ 50.00
---	------------------------	------------------------

****You may charge rates lower than the rates listed above, however, no rates may exceed the maximum rates.**



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Peddler's License
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: Meranda Almond, applicant for Interkoi Incorporated, would like a 2022 Peddler's License to send representatives door to door to solicit water purification systems. Two names have been submitted along with the application and have been approved by the Hinesville Police Department. The Inspections and Fire Departments have reviewed and approved the application.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Interkoi Summary Sheet
2. Interkoi Inc Application
3. Interoki Inc Background

PREVIOUS COUNCIL DISCUSSION: None

SUMMARY SHEET FOR PEDDLER LICENSE APPLICATION

YEAR OF LICENSE	2022
NAME OF APPLICANT(S)	Meranda Allmond
NAME OF BUSINESS	Interkoi, Incorporated
ADDRESS OF BUSINESS	11225 St. John's Island Pkwy N Jacksonville, FL 32246
APPROVED BY HPD	YES 4/08/2022
APPROVED BY ZONING	YES 3/31/2022
APPROVED BY INSPECTIONS DEPARTMENT	YES 4/04/2022
APPROVED BY HFD	YES 4/05/2022
TYPE OF LICENSE	Peddlers License

NOTES: In the past, Mayor & Council have authorized representatives to solicit from 10:00am until 7:00pm. All authorized representatives must carry a City issued ID card, along with a picture ID, when soliciting.

City Council () Approved () Disapproved by _____ Date 04/21/2022

CITY OF HINESVILLE
APPLICATION FOR PEDDLER OR TRANSIENT MERCHANT LICENSE
(This is NOT a License)

PAYABLE TO:

CITY OF HINESVILLE
115 EAST M L KING JR DRIVE
HINESVILLE, GEORGIA 31313
PHONE (912) 876-3564

FOR OFFICE USE ONLY:

BLG INS _____ DATE _____
ZONING _____ DATE _____
POLICE _____ DATE _____

TYPE OF LICENSE : PEDDLER TRANSIENT MERCHANT

NAME OF APPLICANT: Meranda Allmond YEAR 2022

PERMANENT HOME ADDRESS: _____

CITY Savannah STATE GA ZIP 31419

TELEPHONE NUMBER: (912) 239-8251 FEI NUMBER 832714411

IS THIS A CORPORATION? YES IF YES, STATE AND DATE OF INCORPORATION _____ (ATTACH PROOF OF INCORPORATION)

DATE OF BIRTH _____ SOCIAL SECURITY NUMBER _____

NAME OF BUSINESS Interkai Incorporated

PERMANENT ADDRESS OF BUSINESS 11225 St. Johns Island Pkwy N

CITY Jacksonville STATE FL ZIP 32246

NAME OF REPRESENTATIVE IN CITY (IF DIFFERENT FROM APPLICANT) Tobie Ashoia

DATE OF BIRTH _____ SOCIAL SECURITY NUMBER _____

HOME ADDRESS _____

CITY Richmond Hill STATE GA ZIP 31324

TYPE OF MERCHANDISE OF SERVICE OFFERED FOR SALE Water Purification

LOCAL BUSINESS ADDRESS : (ATTACH AUTHORIZATION SLIP FROM OWNER- FOR TRANSIENT MERCHANT LIC)

N/A

DATES OF BUSINESS IN THE CITY 3/3/2022 - 12/31/2022 TOTAL DAYS April - Dec

HOURS OF OPERATION 9am - 7pm SALES TAX NUMBER OR AUTHORIZATION 214887490

EXPLAIN HOW YOUR BUSINESS WILL BE CONDUCTED Door to Door

LIST CITIES WHERE BUSINESS HAS BEEN CONDUCTED IN THE LAST TWELVE MONTHS:

Hinesville, GA Jacksonville, FL
Savannah, GA Waycross, GA

LICENSE FEE COMPUTATIONS

Amount per day _____ X _____ days (Enter Amount Due) \$ 500.00
maximum \$500.00

Admin Fee Due for New Application - \$50.00 \$ 60.00

Other Fees Background Checks \$ 40.00
(TOTAL DUE) \$ \$ 600.00

IMPORTANT: PLEASE READ CAREFULLY

The applicant hereby agrees to be bound by all of the terms and conditions of the Ordinance adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law.

THIS 31 DAY OF Mar, 2022 Meranda Allmond
AUTHORIZED SIGNATURE OF APPLICANT

MAYOR
Allen Brown

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie L. Darden, III



Lloyd L. Slater, Chief of Police

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana F. Reid
Vicky C. Nelson
Jason Floyd
Karl A. Riles

FROM THE HINESVILLE POLICE DEPARTMENT

This is to certify that I have checked criminal history records on the enclosed applicants.

Name of applicant

Allmond, Meranda D

☐ No record on file
☒ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable



Signature

04/05/22

Date

"Home for a Day or a Lifetime"

MAYOR
Allen Brown

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie L. Darden, III



Lloyd L. Slater, Chief of Police

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana F. Reid
Vicky C. Nelson
Jason Floyd
Karl A. Riles

FROM THE HINESVILLE POLICE DEPARTMENT

This is to certify that I have checked criminal history records on the enclosed applicants.

Name of applicant Askvig, Tobie E ☒ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable


Signature

04/05/22
Date

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Year 2022 Alcohol Beverage License Renewal
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: 2022 Alcohol Beverage License Renewal

BACKGROUND: None

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Flame Hookah Summary Sheet
2. Flame Hookah BC

PREVIOUS COUNCIL DISCUSSION: None

SUMMARY SHEET FOR ALCOHOL LICENSE RENEWAL-YEAR 2022

NAME OF BUSINESS Flame Hookah Bar & Lounge LLC

ADDRESS OF BUSINESS 117 W Hendry St Ste 137
Hinesville, GA 31313

NAME OF APPLICANT(S) Kadeidre Harris

NAME OF LOCAL MANAGER Kadeidre Harris

APPROVED BY HPD YES 4/08/2022

APPROVED BY ZONING YES 4/01/2022

**APPROVED BY INSPECTIONS
DEPARTMENT** YES 4/01/2022

APPROVED BY HFD YES 4/05/2022

TYPE OF LICENSE Consumption on premise
Beer

SUNDAY SALES NO

VIOLATION HISTORY No violations past 12 months

NOTES: This business operates as a bar/night club/tavern. This location is not on probation.

City Council () Approved () Disapproved by _____ Date 04-21-2022

MAYOR
Allen Brown

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie L. Darden, III



Lloyd L. Slater, Chief of Police

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana F. Reid
Vicky C. Nelson
Jason Floyd
Karl A. Riles

FROM THE HINESVILLE POLICE DEPARTMENT

This is to certify that I have checked criminal history records on the enclosed applicants.

Name of applicant Harris, Kadeidre R ☒ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Signature

04/05/22

Date

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Public Comment
Prepared by: Lia Jones
Presented by: Mayor Brown

PURPOSE: To Allow Citizens to Address Mayor and Council.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Mayor Brown's Report
Prepared by: Christy Deloach
Presented by: Allen Brown

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Councilmember Riles Report
Prepared by: Jean Marie Reynolds
Presented by: Lloyd Slater

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Monthly Crime and Citation Report
Prepared by: Jean Marie Reynolds
Presented by: Lloyd Slater

PURPOSE: To Present to Mayor and Council, the March 2022 Report on Criminal Activity

BACKGROUND: Monthly Report from Incidents and Citations

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Crime and Citation report 2022-03
2. MonthlyCrimes_Council_2022_03_Charts
3. MonthlyCrimes_Council_2022_03_HeatMap
4. MonthlyCrimes_Council_2022_03_PointMap

PREVIOUS COUNCIL DISCUSSION:

CRIME AND CITATION REPORT
March 1, 2022 through March 31, 2022

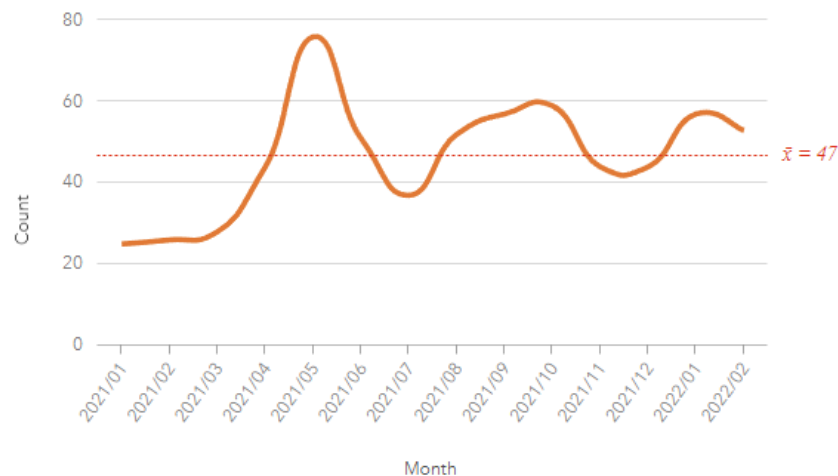
	March 2022	February 2022	Monthly % Change	March 2021	February 2021
Aggravated Assault/Assault	25	27	-7%	12	7
Auto Theft	2	7	-71%	0	0
Homicide/Homicide by Vehicle	0	0	0%	0	0
Rape	2	2	0%	2	1
Robbery	0	0	0%	2	6
Burglary	6	6	0%	7	7
Arson	1	0	100%	0	0
Entering Auto	7	11	-36%	5	5
Domestic Disputes	60	62	-3%	58	52
Juvenile Arrests	40	25	60%	13	13
Adult Arrests	183	195	-6%	158	184
Traffic	69	58	19%	49	47
Criminal	154	137	12%	122	137
Total Case Numbers Issued	5,507	4,129	33%	5,066	4485
Direct Patrols. Walk & Talks, Foot Patrols	2,003	1,552	29%	2,114	1843
Dispatched Calls	1,547	1,404	10%	1,517	1386
Criminal Citations	149	110	35%	139	147
Military	23	16	44%	16	30
Civilian	126	94	34%	123	117
Traffic Citations	1,337	746	79%	941	822
Military	263	171	54%	196	161
Civilian	1,074	575	87%	745	661
Total Citations	1,486	856	74%	1,080	969
Traffic Warnings	539	398	35%	532	463
DUI	9	15	-40%	12	15
Over 21	9	15	-40%	12	15
Under 21	0	0	0%	0	0
Military	2	2	0%	2	1
Civilian	7	13	-46%	10	14

PART I CRIMES IN DECEMBER 2021 - BY DISTRICT

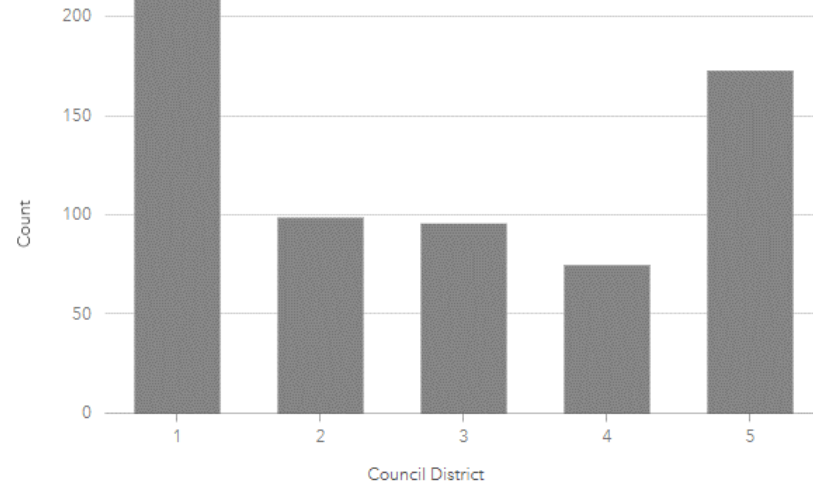
	District 1	District 2	District 3	District 4	District 5
Homicide/Homicide by vehicle	0	0	0	0	0
Rape	0	1	0	0	1
Robbery	0	0	0	0	0
Aggravated Assault/Assault	6	4	5	3	7
Burglary	0	1	1	0	4
Auto Theft	1	0	0	1	0
Arson	1	0	0	0	0
Entering Auto	2	2	0	0	3

Monthly Crime Report – 2022 March

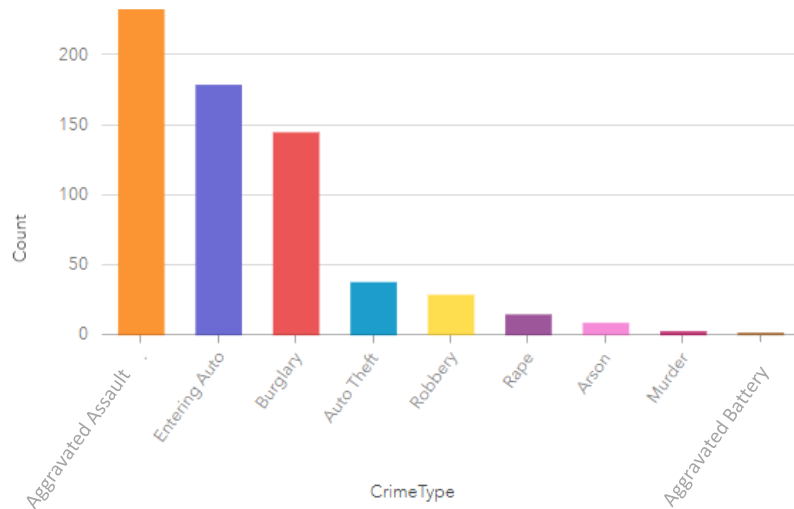
Total Crime per Month



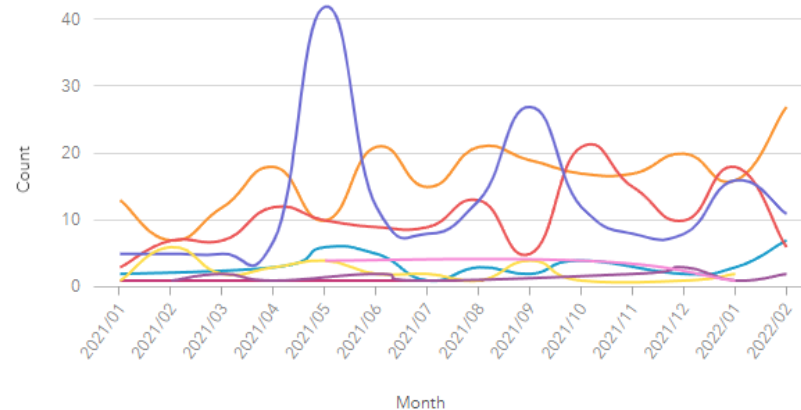
Total Crime per Council District in the last 12 months



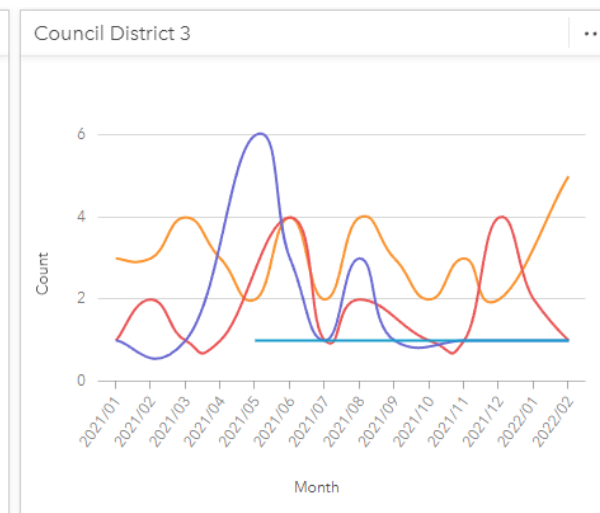
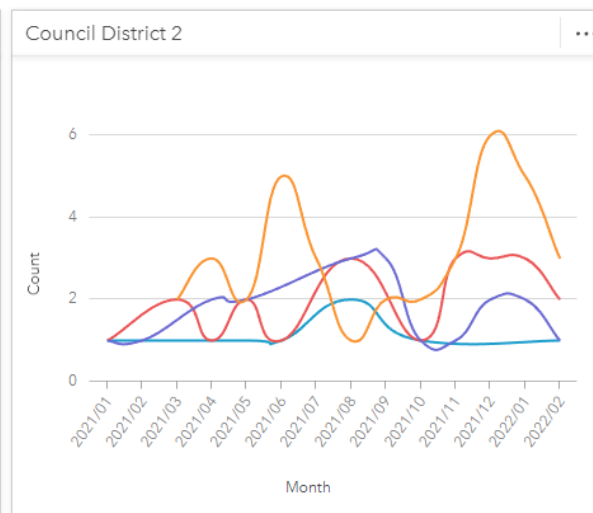
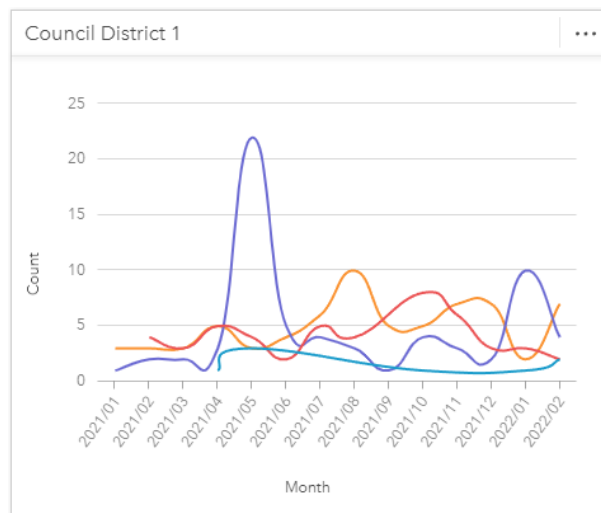
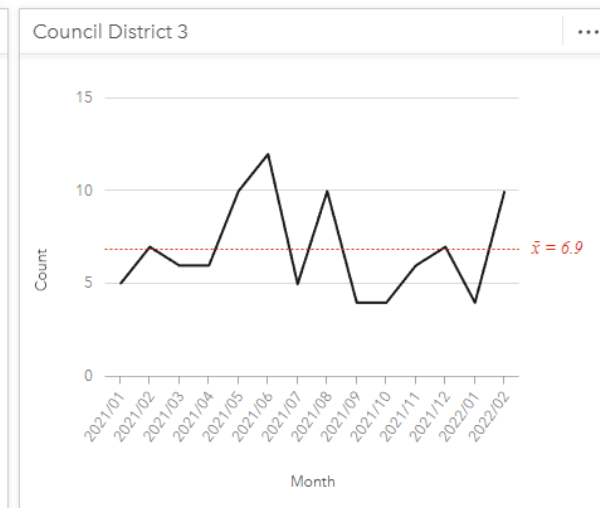
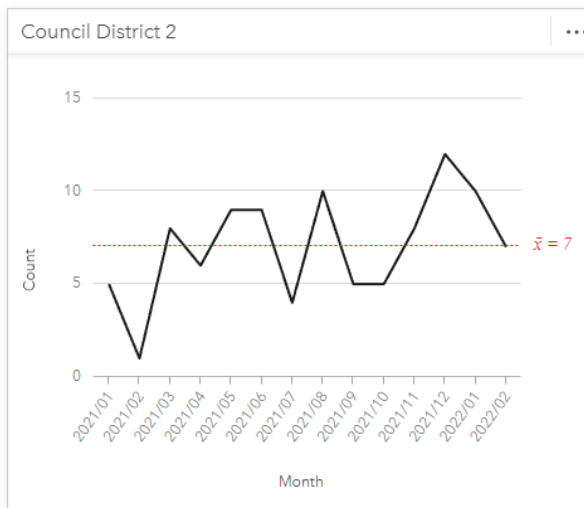
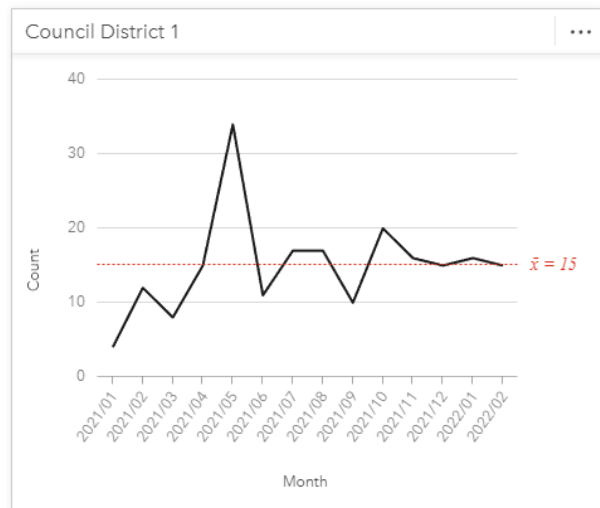
Total Crime by Type in the last 12 months



Total Crime by Type per Month



Total Crime per Council District



Entering Auto

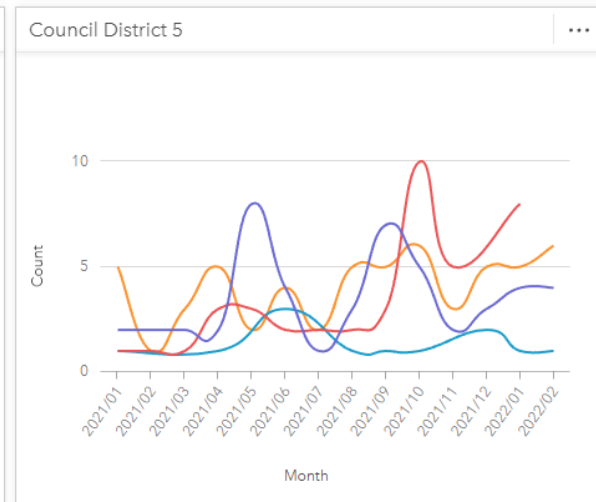
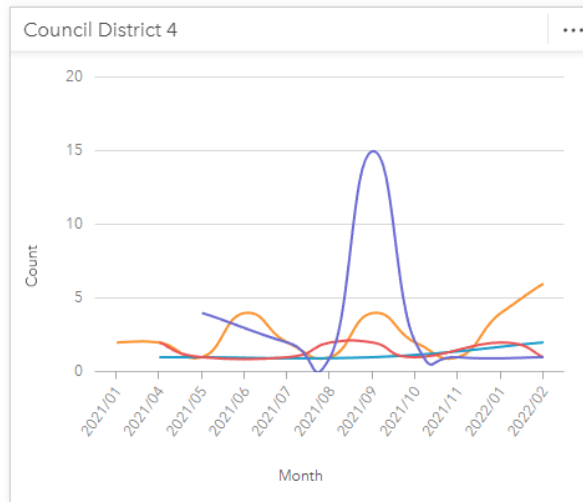
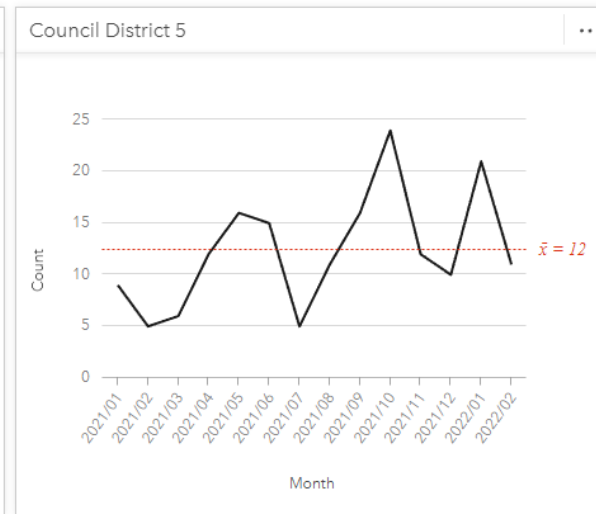
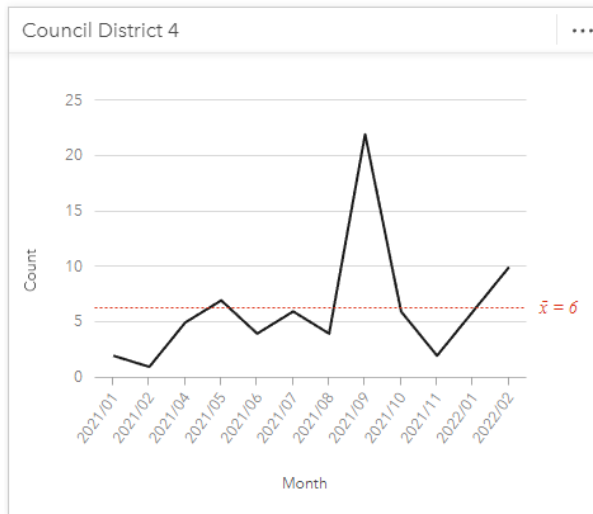
Aggravated Assault

Burglary

Auto Theft

Monthly Crime Report – 2022 March

Total Crime per Council District (cont.)



Entering Auto

Aggravated Assault

Burglary

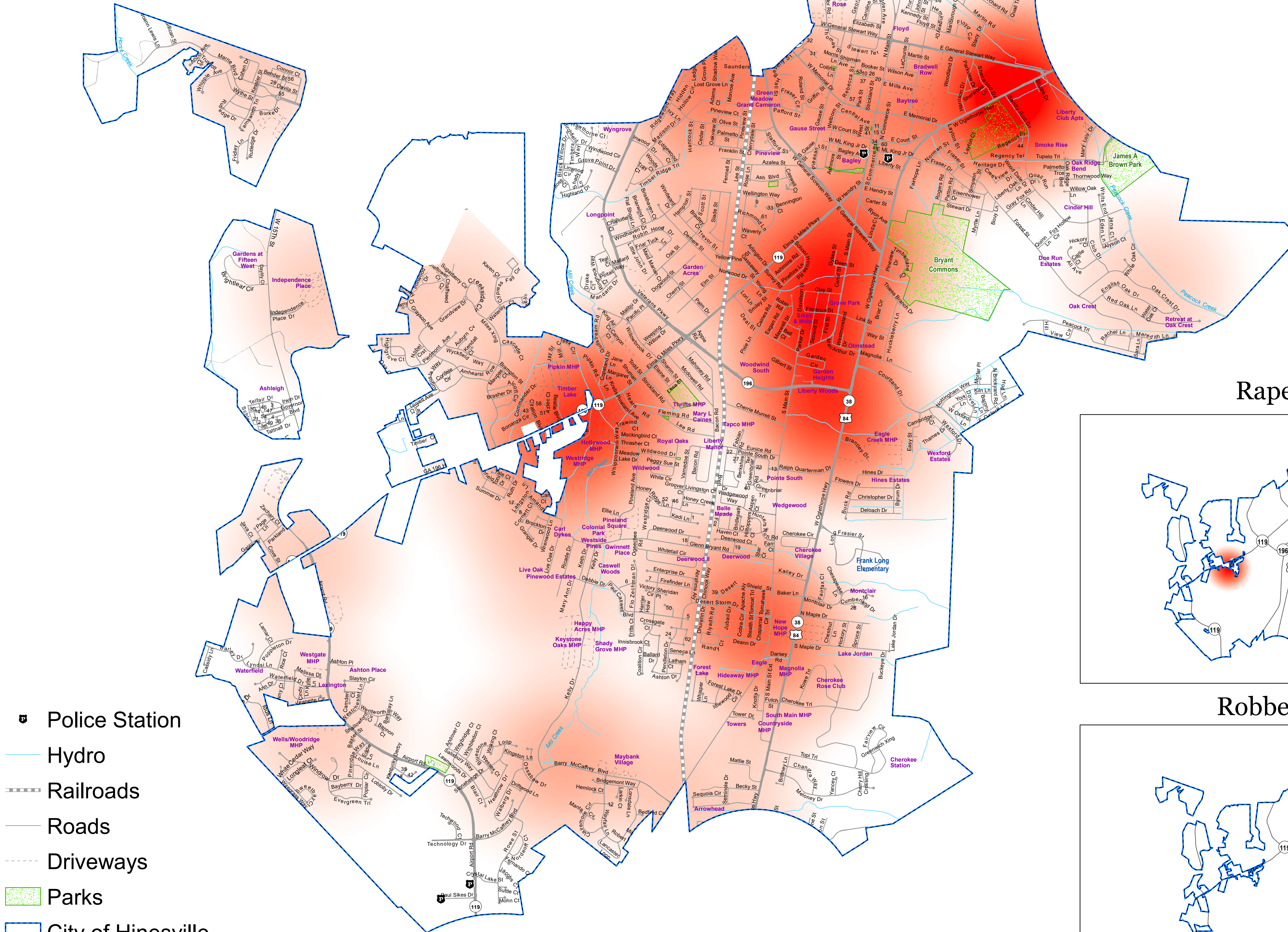
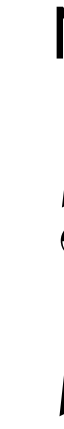
Auto Theft

City of Hinesville, GA

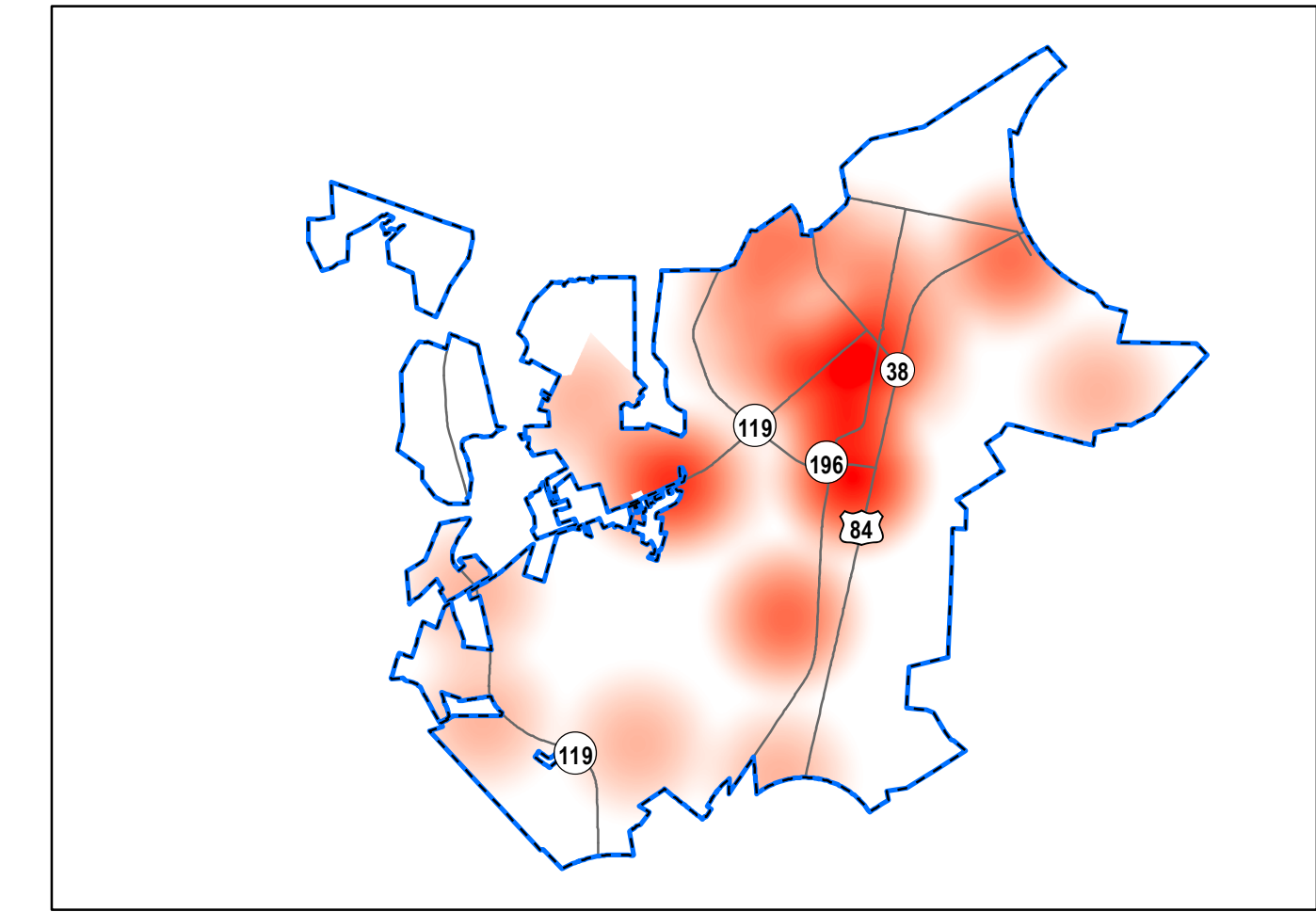
Crime Hotspots

March 2022

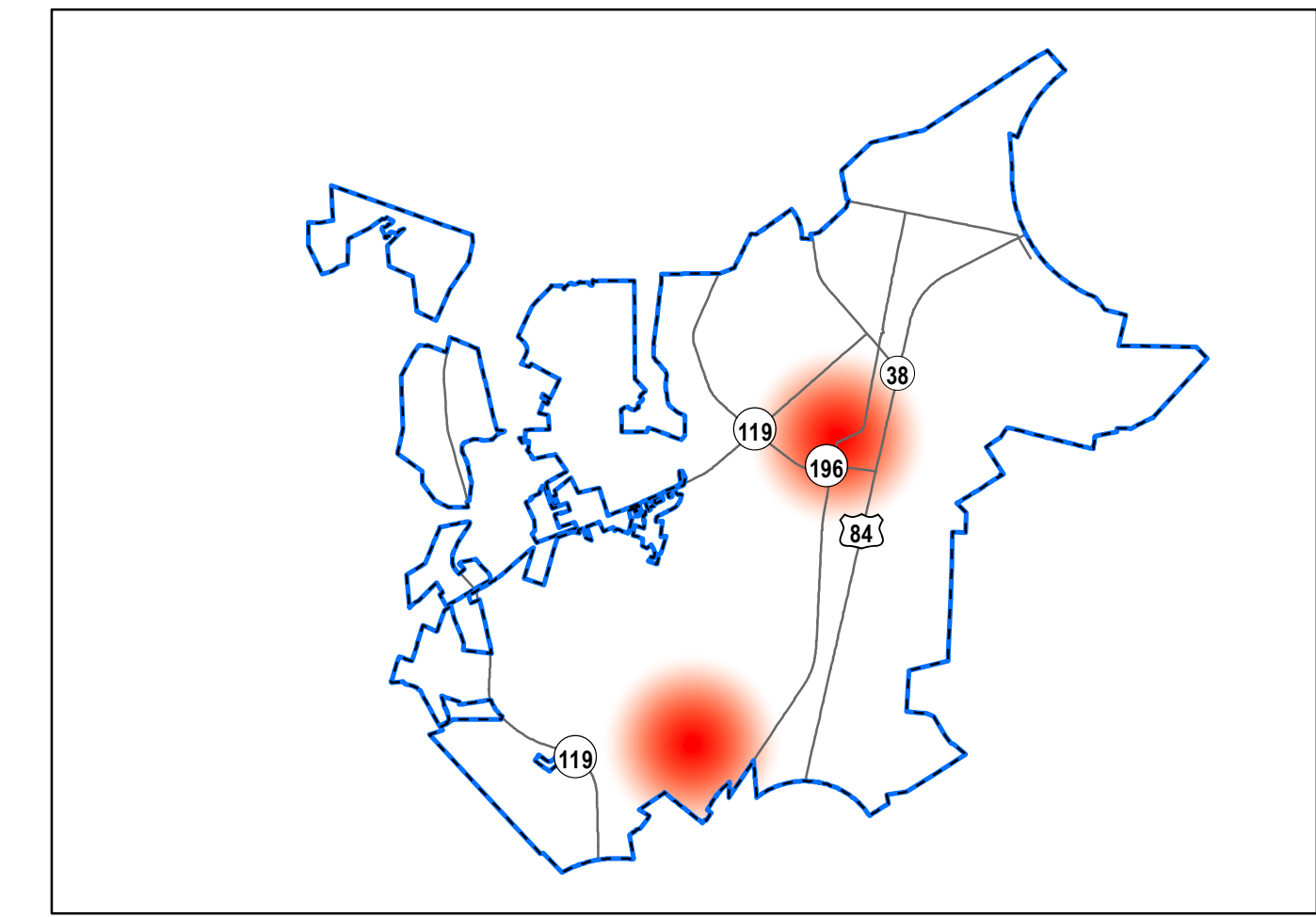
Last Updated: April 14, 2022



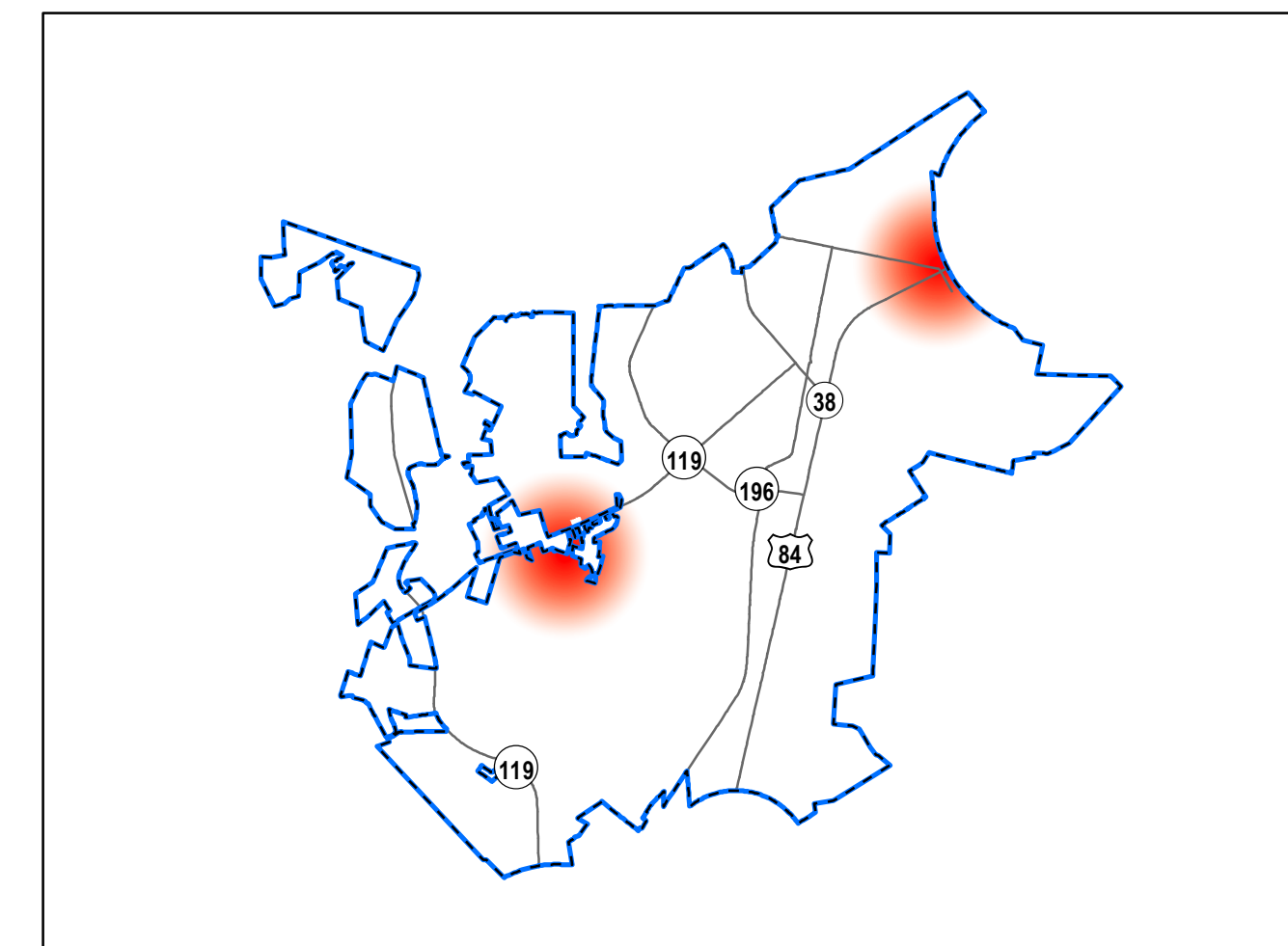
Aggravated Assault



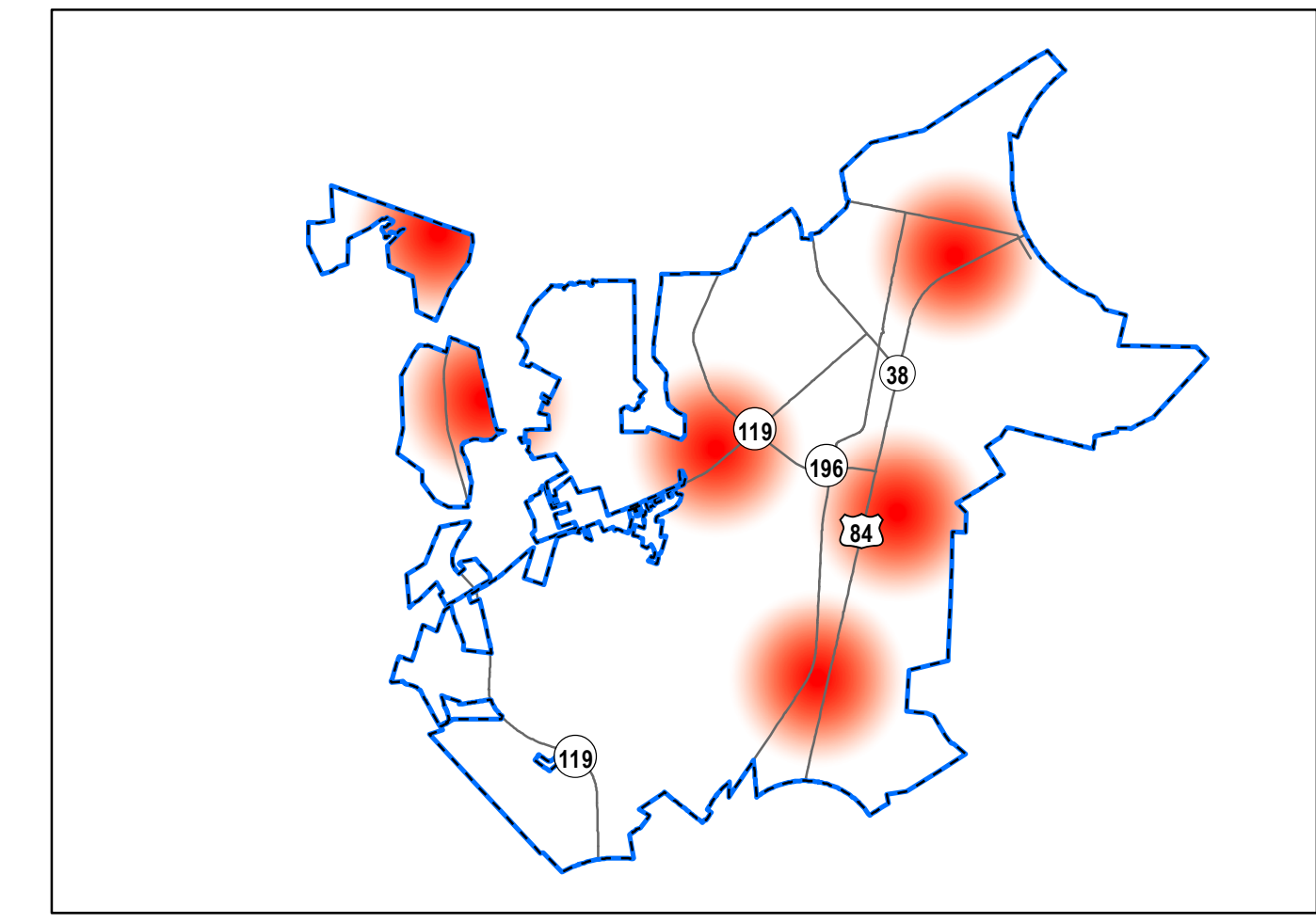
Auto Theft



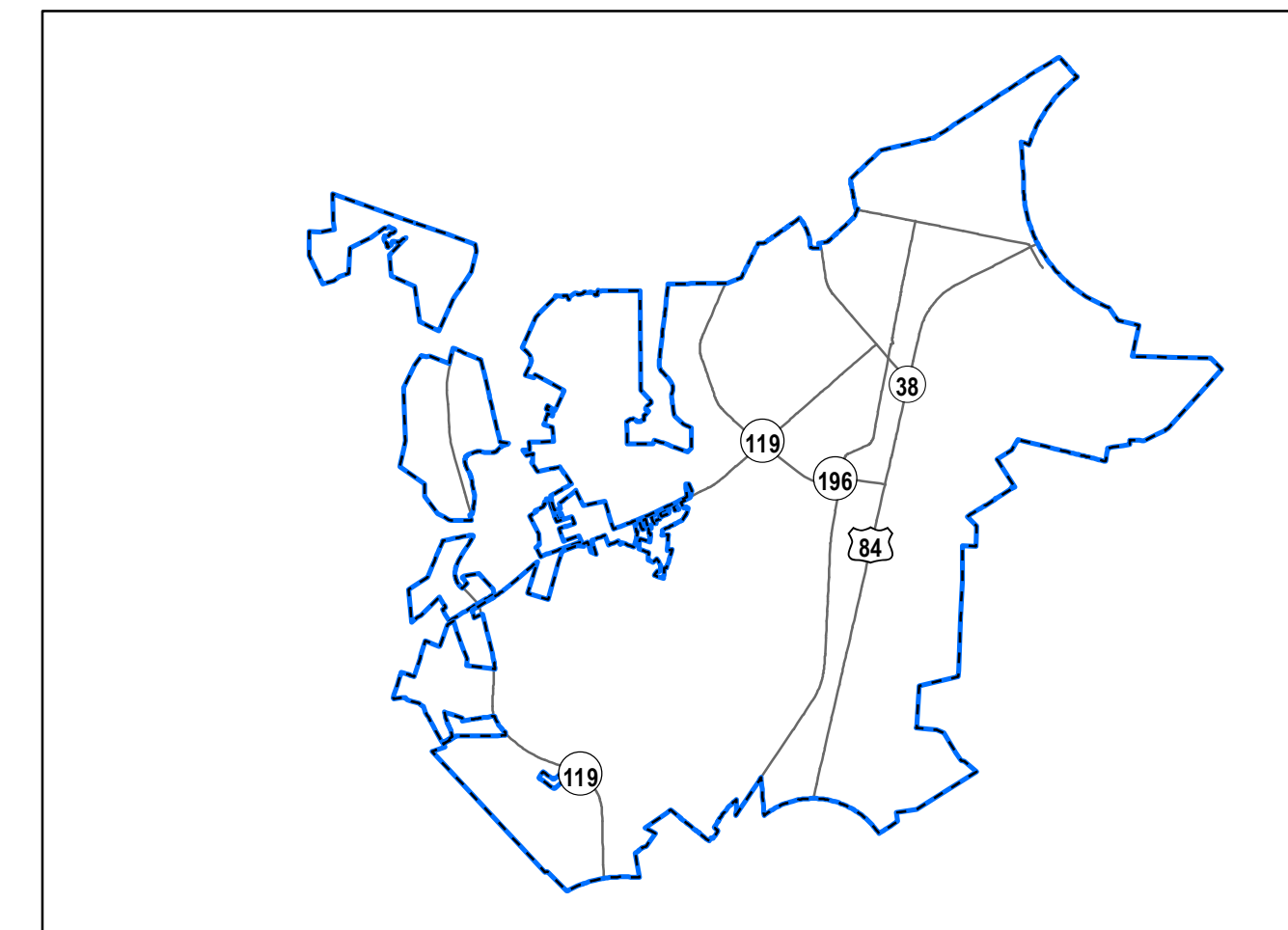
Rape



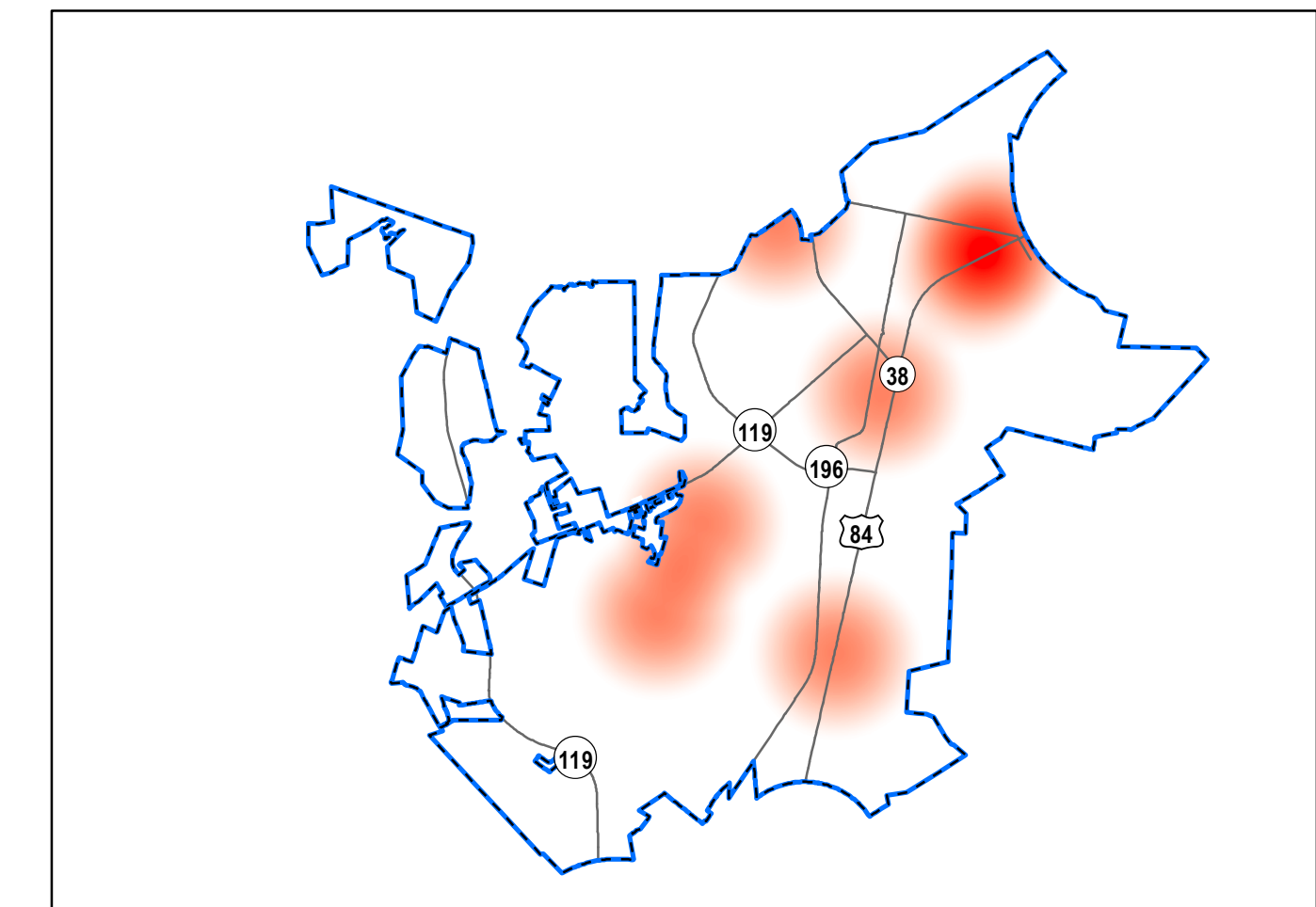
Burglary



Robbery

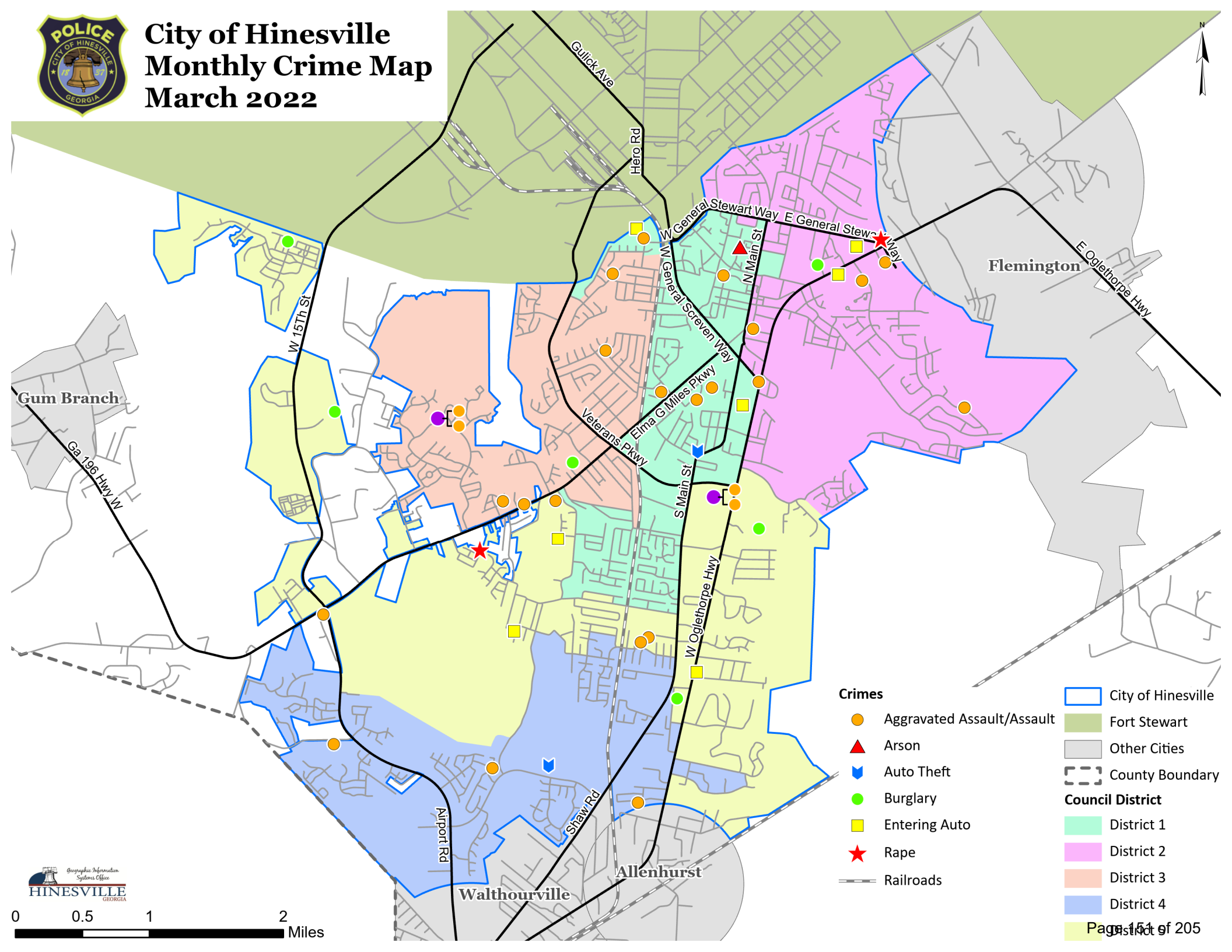


Entering Auto





City of Hinesville Monthly Crime Map March 2022



Crimes

- Aggravated Assault/Assault
- Arson
- Auto Theft
- Burglary
- Entering Auto
- Rape
- Railroads

- City of Hinesville
- Fort Stewart
- Other Cities
- County Boundary
- Council District**
 - District 1
 - District 2
 - District 3
 - District 4
 - District 5



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Mayor Pro Tem Jenkins Report
Prepared by: Brittany Avery
Presented by: Mayor Pro Tem Jenkins

ACTION ITEMS:

N/A

INFORMATIONAL ITEMS:

Inspections Dept. Monthly Report



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Monthly Inspections Dept. Report
Prepared by: Brittany Avery
Presented by: George W. Smith, Jr. Director of Inspections

PURPOSE: To provide activities and collection of fees for the month of March 2022.

BACKGROUND: N/A

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. March 2022 Monthly Report

PREVIOUS COUNCIL DISCUSSION:

INSPECTIONS DEPARTMENT MONTHLY REPORT
March 2022

			TOTAL ASSESSED VALUE	TOTAL FEES COLLECTED
PERMITS ISSUED				
34	Residential	New Construction	\$3,767,023.00	\$ 203,722.50
28	Residential	Alteration/Addition/Repair	\$ 265,176.00	\$ 1,624.25
1	Commercial	New Construction	\$ 147,375.00	\$ 915.75
1	Commercial	Alteration/Addition/Repair	\$ -	\$ -

PERMITS COMPLETED				
14	Residential	New Construction	\$1,034,962.00	\$ 89,764.50
33	Residential	Alteration/Addition/Repair	\$ 526,141.00	\$ 2,086.00
0	Commercial	New Construction	\$ -	\$ -
3	Commercial	Alteration/Addition/Repair	\$ 56,542.00	\$ 449.25

39 **Residential New Construction
Permits Completed FY to Date**

CODE ENFORCEMENT	
Complaints Received	54
Field Generated Cases	38
TOTAL NEW CASES	92

INSPECTIONS PERFORMED	
868	TOTAL INSPECTIONS
136	<i>Failed Inspections</i>

TOTAL CLOSED CASES 90

OTHER FEES COLLECTED

INSPECTIONS DEPT

\$ 45.00 GIS Map Sales
 \$ - Re-Inspection Fees

MOBILE HOMES COMPLETED

<u>REPLACEMENT UNITS</u>	<u>NEW UNITS</u>
0	0

WATER/SEWER FUND

\$ 198,000.00 Water Meter Fees
 \$ 22,320.00 Water Impact Fees
 \$ 97,560.00 Sewer Impact Fees
 \$ 18,000.00 Infrastructure Fees
(Independence/Settlement)

**PORTION OF IMPACT FEES
OUTSIDE CITY LIMITS**

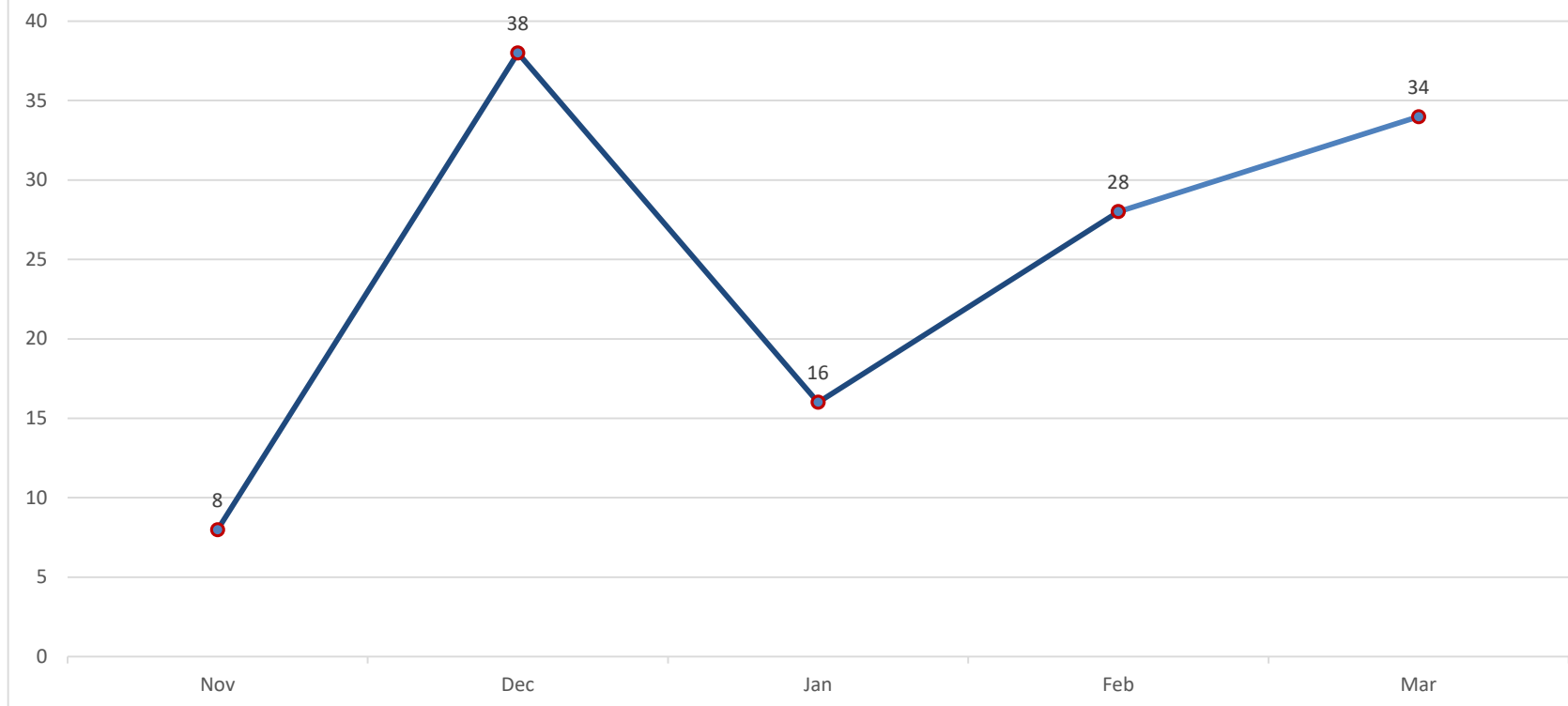
\$ -
\$ -
\$ -

Water ERUs		Sewer ERUs	
Res.	Comm.	Res.	Comm.
36	28.4444	36	24

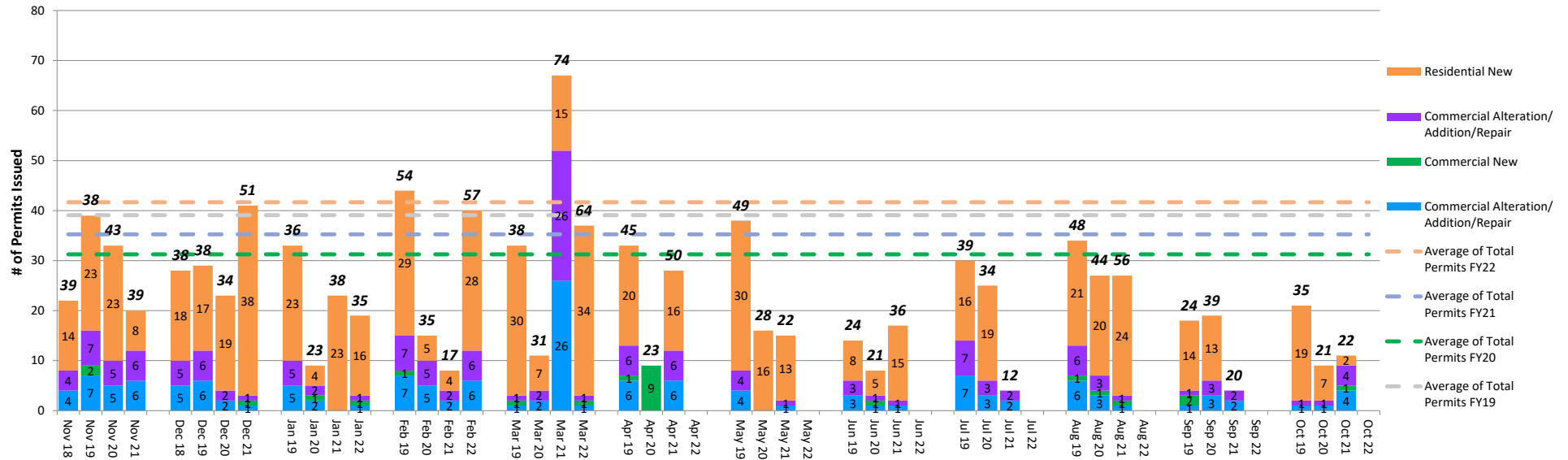
CURRENT PROJECT LIST- March 2022

PROJECT	ADDRESS	CONTRACTOR	ASSESSED VALUE
Cohen Military Family Clinic	345 W. Memorial Dr.	Dabbs Williams	\$ 681,252
Columns at Independence North, Ph. III	Marne Blvd.	Dryden Enterprises	\$ 1,867,073
Extreme Audio	102 W General Screven Way	Build It Enterprise	\$ 378,627
Gardens at 15W Ph.1	Brightleaf Cir. & Daylily Ct.	RTS Homes	\$ 3,548,872
Griffin Park Ext. Ph.2	Grayson/Chaffseed/ Ironwood/Coneflower/Sugarberry	Dryden Enterprises	\$ 14,817,810
Hinesville Business Incubator	220 W Washington Ave	Dabbs Williams	\$ 962,734
Hinesville Fire Station	308 S Commerce St	Lavender & Associates	\$ 2,836,846
Home2 Suites	749 E Oglethorpe Hwy.	Vivid Construction	\$ 6,091,264
Huey Magoos	567 W. Oglethorpe Hwy.	Overholt Construction	\$ 78,862
Independence Settlement, Phase 4	Rutledge Dr./Fridley In.	Dryden Enterprises	\$ 11,562,973
Latin Dreams	220 W General Screven Way Ste 100	Ray Futch Construction	\$ 146,042
Liberty County Pre-K Center	206 Bradwell St	Johnson Laux Constr.	\$ 1,448,802
Mill Creek Phase 1	Mill Creek Cir.	Transcend Custom Homes	\$ 3,305,476
Mt. Carmel Church	454 S Main St	RM Ray Developers	\$ 189,190
Negril Caribbean Restaurant	745 E G Miles Pkwy	Enterprise Paint	\$ 14,694
Palm Tree Apartments, Bldgs 1 & 2	1474 Kelly Dr., Bldgs 1 & 2	Freddie Young	\$ 3,378,136
St. Joseph Candler	229 W General Screven way	RW Allen Construction	\$ 70,000
Trinity Missionary Baptist Temple	1016 Live Oak Dr.	PAR Church Builders	\$ 147,325
Waldo Pafford Elementary	2550 W 15th St	Lavender & Associates	\$ 3,172,000
Walmart 4525	1422 W. Oglethorpe Hwy.	Ashland Construction	\$ 500,000
TOTAL			\$ 55,197,978

Residential New Construction For FY 2022



Permits Issued Each Month FY 2019 to Present



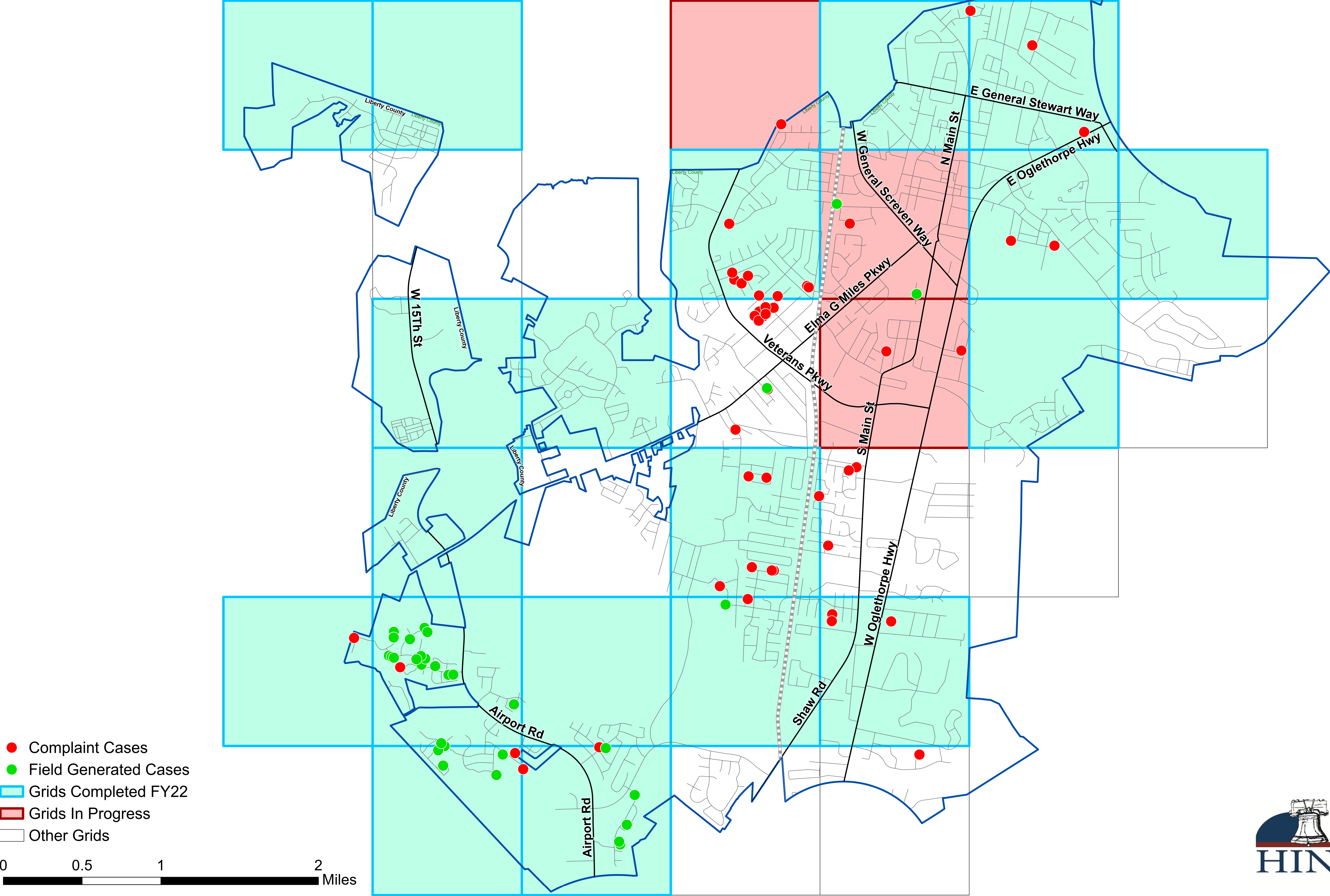
Averages

	Total # of Permits	Residential New Construction	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2019	39	20	14	1	4
FY 2020	31	11	16	1	3
FY 2021	35	13	18	0	4
FY 2022	49	25	21	1	3

City of Hinesville

Code Enforcement Cases Opened in March 2022

Last Updated: 4/5/2022



- Complaint Cases
- Field Generated Cases
- Grids Completed FY22
- Grids In Progress
- Other Grids

0 0.5 1 2 Miles

INSPECTIONS DEPARTMENT PERIODIC REPORT SUMMARY OF PERMITS ISSUED

Previous Month March 1, 2022 to March 31, 2022					Fiscal Year to Date November 1, 2021 to March 31, 2022					(Previous) Fiscal Year to Date November 1, 2020 to March 31, 2021				
Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected
Single Family (Detached)	101	34	\$ 3,767,023	\$ 203,723	Single Family (Detached)	101	124	\$ 8,885,691	\$ 695,496	Single Family (Detached)	101	83	\$ 23,954,778	\$ 217,859
Single Family (Attached)	102	0	\$ -	\$ -	Single Family (Attached)	102	0	\$ -	\$ -	Single Family (Attached)	102	0	\$ -	\$ -
Two-Family Building	103	0	\$ -	\$ -	Two-Family Building	103	0	\$ -	\$ -	Two-Family Building	103	0	\$ -	\$ -
3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -
5+ Fam Building (Apts)	105	2	\$ 1,690,758	\$ 101,751	5+ Fam Building (Apts)	105	2	\$ 1,690,758	\$ 101,751	5+ Fam Building (Apts)	105	0	\$ -	\$ -
3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -
5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -
Manu. Home (New Locate)	111	0	\$ -	\$ -	Manu. Home (New Locate)	111	0	\$ -	\$ -	Manu. Home (New Locate)	111	0	\$ -	\$ -
Manu. Home (Replacement)	112	0	\$ -	\$ -	Manu. Home (Replacement)	112	2	\$ 44,362	\$ 150	Manu. Home (Replacement)	112	3	\$ -	\$ 225
Driveway/Open Ditch Encl.	113	6	\$ 15,700	\$ 180	Driveway/Open Ditch Encl.	113	22	\$ 58,500	\$ 660	Driveway/Open Ditch Encl.	113	24	\$ 63,369	\$ 720
Well Drilling Permit	116	0	\$ -	\$ -	Well Drilling Permit	116	1	\$ 3,500	\$ 35	Well Drilling Permit	116	0	\$ -	\$ -
Electrical Permit	120	41	\$ 585,984	\$ 3,087	Electrical Permit	120	127	\$ 1,530,785	\$ 7,861	Electrical Permit	120	61	\$ 552,465	\$ 23,168
Plumbing Permit	121	18	\$ 267,065	\$ 2,165	Plumbing Permit	121	49	\$ 491,227	\$ 3,880	Plumbing Permit	121	54	\$ 200,737	\$ 2,360
Mechanical Permit	122	16	\$ 250,974	\$ 1,218	Mechanical Permit	122	49	\$ 935,724	\$ 4,452	Mechanical Permit	122	33	\$ 728,680	\$ 2,463
Gas Permit	123	0	\$ -	\$ -	Gas Permit	123	4	\$ 77,000	\$ 156	Gas Permit	123	1	\$ 4,500	\$ 30
Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -
Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -
Church/Religious Building	319	1	\$ 147,375	\$ 916	Church/Religious Building	319	1	\$ 147,375	\$ 916	Church/Religious Building	319	0	\$ -	\$ -
Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -
Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -
Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	0	\$ -	\$ -
Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	0	\$ -	\$ -
Office, Bank/Professional Bldg.	324	0	\$ -	\$ -	Office, Bank/Professional Bldg.	324	0	\$ -	\$ -	Office, Bank/Professional Bldg.	324	0	\$ -	\$ -
Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -
School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -
Store/Mercantile Building	327	0	\$ -	\$ -	Store/Mercantile Building	327	2	\$ 1,362,504	\$ 13,463	Store/Mercantile Building	327	0	\$ -	\$ -
Other Non-Residential Bldg.	328	13	\$ 259,162	\$ 2,803	Other Non-Residential Bldg.	328	31	\$ 408,355	\$ 4,238	Other Non-Residential Bldg.	328	20	\$ 212,983	\$ 1,225
Structures other than Bldg.	329	16	\$ 680,760	\$ 5,128	Structures other than Bldg.	329	70	\$ 1,702,592	\$ 12,599	Structures other than Bldg.	329	37	\$ 672,061	\$ 3,510
Sign	330	7	\$ 18,341	\$ 250	Sign	330	19	\$ 121,109	\$ 800	Sign	330	17	\$ 112,802	\$ 675
Add/Alter/Repair Res. Bldg.	434	28	\$ 265,176	\$ 1,624	Add/Alter/Repair Res. Bldg.	434	104	\$ 1,212,241	\$ 6,683	Add/Alter/Repair Res. Bldg.	434	87	\$ 432,853	\$ 3,833
Add/Alter/Repair Non-Res. Bldg.	437	1	\$ 60,000	\$ 911	Add/Alter/Repair Non-Res. Bldg.	437	15	\$ 1,657,887	\$ 11,209	Add/Alter/Repair Non-Res. Bldg.	437	35	\$ 2,127,400	\$ 9,413
Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	0	\$ -	\$ -
Demolition	450	0	\$ -	\$ -	Demolition	450	4	\$ -	\$ 200	Demolition	450	7	\$ 377,822	\$ 350
Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	1	\$ 12,000	\$ 50	Move House/Structure/Bldg.	475	1	\$ -	\$ 50
Sprinkler System, Bldg. Only	501	0	\$ -	\$ -	Sprinkler System, Bldg. Only	501	0	\$ -	\$ -	Sprinkler System, Bldg. Only	501	0	\$ -	\$ -
TOTAL		183	\$ 8,008,318	\$ 323,755	TOTAL		627	\$ 20,341,610	\$ 864,598	TOTAL		463	\$ 29,440,450	\$ 265,880

* Total Fees Collected include base permit fee, impact fee, and plan review fee. The table below indicates plan review fees collected, which is included in the total above.

Previous Month March 1, 2022 to March 31, 2022		Fiscal Year to Date November 1, 2021 to March 31, 2022		(Previous) Fiscal Year to Date November 1, 2020 to March 31, 2021	
Plan Review Fees Collected	\$ 12,158.50	Plan Review Fees Collected	\$ 26,908.25	Plan Review Fees Collected	\$ 11,384.25



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Councilmember Nelson's Report
Prepared by: Wendy Bruce Sochia
Presented by: Robert Kitchings

ACTION ITEMS:

N/A

INFORMATIONAL ITEMS:

HFD Monthly Report



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Monthly HFD Report
Prepared by: Wendy Bruce Sochia
Presented by: Robert Kitchings

PURPOSE: To Present for Mayor and Council Consideration, HFD Monthly Report

BACKGROUND: HFD Monthly Report - March 2022

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. HFD Monthly Report - March 2022

PREVIOUS COUNCIL DISCUSSION:

Hinesville Fire Department Incident Activity Report

Period	Hinesville City Limits	Flemington City Limits	Liberty County	Midway City Limits	Richmond Hill	Jesup	Glennville	Sta 1 Totals	Hinesville City Limits	Walthourville City Limits	Alenhurst City Limits	Gumbranch City Limits	Riceboro City Limits	Liberty County	Long County	Sta 2 Totals	Totals
November 1-30, 2021	198	13															211
December 1-31, 2021	139	6															145
January 1-31, 2022	196	3															199
February 1-28, 2022	154	4															158
March 1-31, 2022	213	11															224
April 1-30, 2022																	0
May 1-31, 2022																	0
June 1-30, 2022																	0
July 1-31, 2022																	0
August 1-21, 2022																	0
September 1-30, 2022																	0
October 1-31, 2022																	0
Totals	900	37	0	0	0	0	0	0	0	0	0	0	0	0	0	0	937

Non Incident Activity Report

Period	Burn Permits	Car Seats	Smoke Detectors	Public Education	Swimming Pool Filled	CPR	First Response	BP Checks	Station Tour	Fire Safety House	Safety Talk	Totals
November 1-30, 2021	29		2	442								473
December 1-30, 2021	37		5	3630								3672
January 1-31, 2022	29		3	99								131
February 1-28, 2022	12			250								262
March 1-31, 2022	29	1	4	863	1							898
April 1-30, 2022												0
May 1-31, 2022												0
June 1-30, 2022												0
July 1-31, 2022												0
August 1-31, 2022												0
September 1-30, 2022												0
October 1-31, 2022												0
Totals	136	1	14	5284	1	0	0	0	0	0	0	5436

Custom ▾

Mar 1, 2022 - Mar 31, 2022 ▾

31%

FIRE

Percentage of Total Incidents

69%

EMS

Percentage of Total Incidents

213

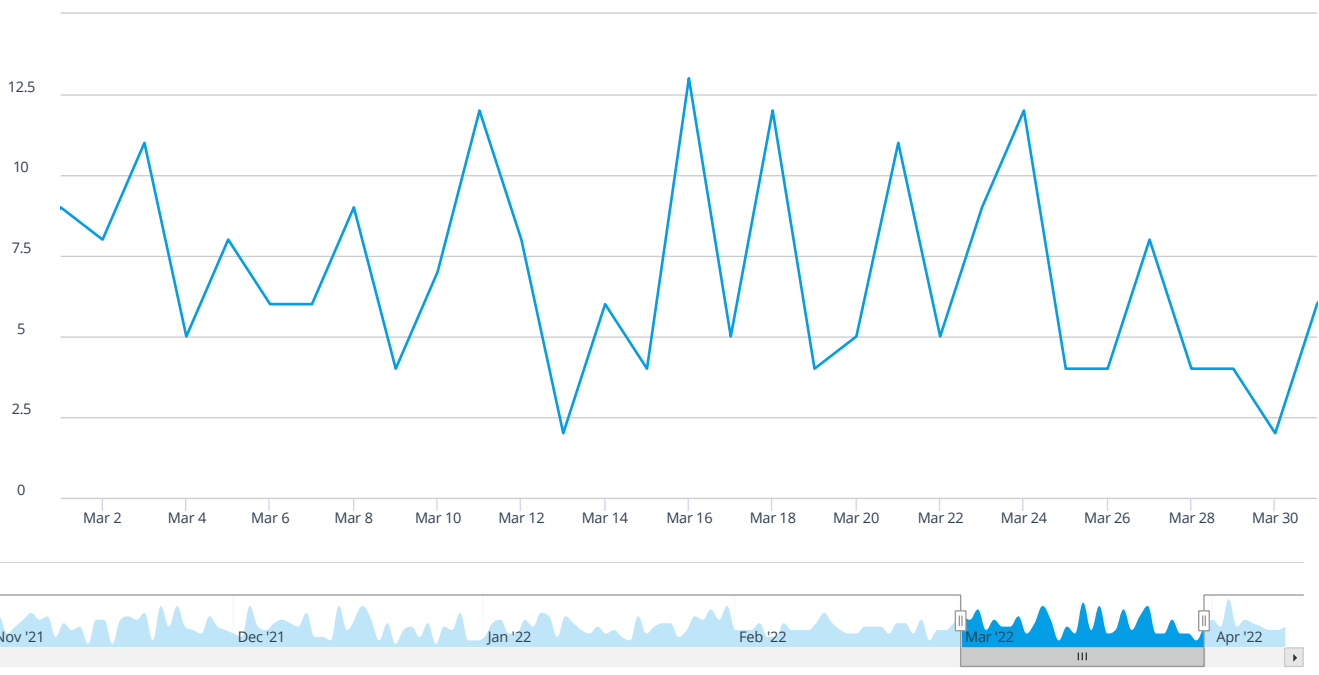
INCIDENTS

In Selected Time Slice

31

DAYS

In Selected Time Slice



Counts

% Rows

% Columns

% All

Week Ending	3/6/22	3/13/22	3/20/22	3/27/22	4/3/22	4/10/22	4/17/22	4/24/22	5/1/22	5/8/22	5/15/22	5/22/22	5/29/22	Total
(11) Structure Fire	1			1										2
(13) Mobile property (vehicle) fire	1			2										3
(14) Natural vegetation fire	2				1									3
(15) Outside rubbish fire				1										1
(16) Special outside fire					1									1
(31) Medical assist	29	24	23	30	10									116
(32) Emergency medical service (EMS) incident	4	9	8	6	2									29
(35) Extrication, rescue			1											1
(38) Rescue or EMS standby		1												1
(41) Combustible/f... spills & leaks	1													1
(42) Chemical release, reaction, or toxic condition		1												1
(44) Electrical wiring/equipm.. problem		1	3											4
(51) Person in distress	1													1
(55) Public service assistance	3	1												4
(61) Dispatched and canceled en route	2	4	5	4	1									16

Week Ending	3/6/22	3/13/22	3/20/22	3/27/22	4/3/22	4/10/22	4/17/22	4/24/22	5/1/22	5/8/22	5/15/22	5/22/22	5/29/22	Total
(62) Wrong location, no emergency found	1	1	3	1										6
(65) Steam, other gas mistaken for smoke		1												1
(70) False alarm and false call, other			1	1										2
(71) Malicious, mischievous false alarm			1											1
(73) System or detector malfunction			1	1										2
(74) Unintentional system/detect... operation (no fire)	2	5	3	6	1									17
Total	47	48	49	53	16									213

Custom ▾

Mar 1, 2022 - Mar 31, 2022 ▾

27%

FIRE

Percentage of Total Incidents

73%

EMS

Percentage of Total Incidents

11

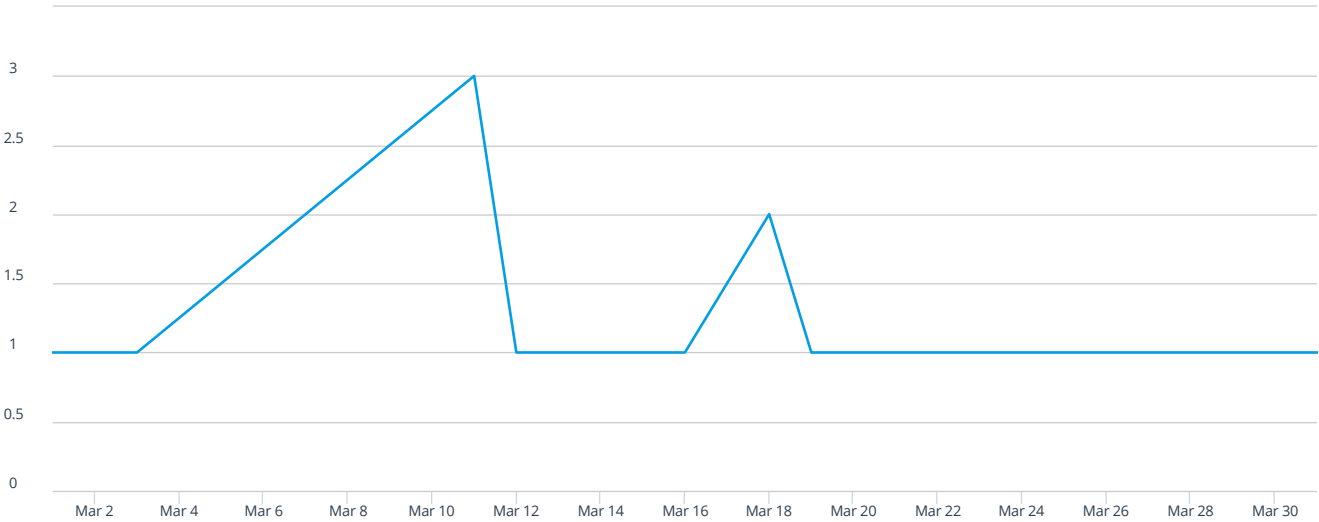
INCIDENTS

In Selected Time Slice

31

DAYS

In Selected Time Slice



Counts

% Rows

% Columns

% All

Week Ending	3/6/22	3/13/22	3/20/22	3/27/22	4/3/22	4/10/22	4/17/22	4/24/22	5/1/22	5/8/22	5/15/22	5/22/22	5/29/22	Total
(31) Medical assist	1		4		1									6
(32) Emergency medical service (EMS) incident		2												2
(74) Unintentional system/detect... operation (no fire)		2		1										3
Total	1	4	4	1	1									11

City of Hinesville

Hinesville Fire Department

Dollar Value Saved and Loss

Period	# of Fires	Total Values	Total Losses	Total Saved	Total % Losses	Total % Saved
November 1-30, 2021	3	336,935	24,313	312,622	7.22%	92.78%
December 1-31, 2021	2	197,100	23,899	173,201	12.13%	87.87%
January 1-31, 2022	1	238,230	63,879	174,351	26.81%	73.19%
February 1-28, 2022	1	57,175	89	57,087	0.16%	99.85%
March 1-31, 2022	1	112,625	1,225	111,400	1.09%	98.91%
April 1-30, 2022					-	-
May 1-31, 2022					-	-
June 1-30, 2022					-	-
July 1-31, 2022					-	-
August 1-31, 2022					-	-
September 1-30, 2022					-	-
October 1-31, 2022					-	-
Fiscal Year 2021 YTD	8	\$ 942,065	\$ 113,405	\$ 828,661	12.04%	87.96%

Hinesville Fire Department 2022 Inspection Report

Period	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
30 Day Re-Inspection	-	-	-									
Above Grid Inspection	-	-	3									
Annual Inspection	36	41	119									
Business License	6	3	10									
Compaint	2	-	2									
Consultation	-	-	-									
Courtesy Walk Through	3	2	3									
Final	2	-	2									
Food Truck Inspection	1	1	24									
Firewall/Barrier	-	2	-									
Hood Suppression	-	1	-									
Special Request	-	-	1									
	50	50	164	-	-	-	-	-	-	-	-	-

Copy (106) of List of Completed Inspections

Date: Monday, April 11, 2022

Inspection Date between 3/1/2022 and 3/31/2022

Run

Run and Hide Parameters

Page 1 of 4

Inspection Type	Received Date	Inspection Number	Name	Inspection Date	Lead Inspector Last Name
Annual Inspection	12/16/2021 12:00:00 AM	446	Harbor Bay Apartments	3/29/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	738	Smart Style Salon #11623	3/9/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	736	Walmart Super center #0862	3/15/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	737	Direct General Insurance Agency, Inc.	3/9/2022	SCOGGINS
Final Inspection	3/9/2022 12:00:00 AM	1112	It's All About Me, LLC	3/9/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	772	Dick's Sporting Goods	3/23/2022	CUEVAS
Annual Inspection	2/24/2022 12:00:00 AM	1064	Five Below	3/29/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	770	Benchmark Physical Therapy	3/22/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	768	Great Clips	3/22/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	766	Stella Nail Lounge	3/22/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	755	Panda Express	3/10/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	760	Aspen Dental	3/23/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	762	Starbucks Coffee	3/22/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	603	Carter's Funeral Home	3/1/2022	CUEVAS
Annual Inspection	1/25/2022 12:00:00 AM	948	JJ's Bar & Grill	3/2/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	616	Jones, Osteen, Jones	3/15/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	724	Pizza Hut #317303	3/10/2022	CUEVAS
Annual Inspection	2/17/2022 12:00:00 AM	1034	Chili's Bar & Grill	3/30/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	687	Eagle Creek Mobile Home Community	3/1/2022	SCOGGINS
Annual Inspection	1/25/2022 12:00:00 AM	957	Liberty Cinemas	3/24/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	814	Delectable Fruit Arrangements, LLC	3/30/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	810	Party Package L-Store	3/22/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	812	Scott's Home Improvement	3/31/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	818	Unique Bouteek	3/29/2022	SCOGGINS

Inspection Type	Received Date	Inspection Number	Name	Inspection Date	Lead Inspector Last Name
Annual Inspection	12/16/2021 12:00:00 AM	802	Hinesville Towing	3/29/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	362	Car Wash Express, Inc.	3/8/2022	CUEVAS
Courtesy Walk-Through Inspection	3/7/2022 12:00:00 AM	1106	TBA	3/7/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	862	Wedgewood & Aspen Court Apartments	3/30/2022	SCOGGINS
Business License Inspection	3/14/2022 12:00:00 AM	1130	Z Beans Coffee Shops	3/14/2022	CUEVAS
Complaint Inspection	3/1/2022 12:00:00 AM	1075	Joseph Martin Elementary School	3/1/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	673	Car Wash Express #1	3/8/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	726	24/7 Fitness & Tanning	3/16/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	729	Gibson's Home Store	3/4/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	775	Parker's Hinesville Express	3/29/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	837	Sunoco Convenience Store	3/29/2022	SCOGGINS
Business License Inspection	3/3/2022 12:00:00 AM	1093	Good to Go Jamaican Restaurant	3/3/2022	SCOGGINS
Food Truck Inspection	3/2/2022 12:00:00 AM	1089	Kalista Concessions	3/2/2022	SCOGGINS
Food Truck Inspection	3/26/2022 12:00:00 AM	1197	The Naked Dog	3/26/2022	CUEVAS
Food Truck Inspection	3/26/2022 12:00:00 AM	1189	C. ALEXANDERS	3/26/2022	BECHERT
Food Truck Inspection	3/26/2022 12:00:00 AM	1195	PIE SOCIETY	3/26/2022	BECHERT
Food Truck Inspection	3/29/2022 12:00:00 AM	1207	All About That Bean	3/26/2022	SCOGGINS
Food Truck Inspection	3/29/2022 12:00:00 AM	1209	Krazian	3/29/2022	SCOGGINS
Annual Inspection	1/27/2022 12:00:00 AM	976	Kroger	3/16/2022	SCOGGINS
Courtesy Walk-Through Inspection	3/21/2022 12:00:00 AM	1152	Dance Studio	3/21/2022	SCOGGINS
Annual Inspection	3/17/2022 12:00:00 AM	1145	Liquor world	3/17/2022	SCOGGINS
Food Truck Inspection	3/26/2022 12:00:00 AM	1192	SONIA'S KITCHEN	3/26/2022	BECHERT
Food Truck Inspection	3/26/2022 12:00:00 AM	1198	The Rolling Cow Creamery	3/26/2022	CUEVAS
Food Truck Inspection	3/26/2022 12:00:00 AM	1188	MARGIES SOUTHERN COOKING	3/26/2022	BECHERT
Food Truck Inspection	3/26/2022 12:00:00 AM	1204	Ole Lookin' Good Cookin'	3/26/2022	BECHERT
Annual Inspection	12/16/2021 12:00:00 AM	746	Hong Kong Restaurant	3/1/2022	SCOGGINS

Copy (106) of List of Completed Inspections Date: Monday, April 11, 2022

Inspection Date between 3/1/2022 and 3/31/2022

Run

Run and Hide Parameters

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Inspection Type	Received Date	Inspection Number	Name	Inspection Date	Lead Inspector Last Name
Annual Inspection	12/16/2021 12:00:00 AM	753	Shoe Department	3/4/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	749	Bath And Body Works #1622	3/2/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	748	Beauty Mecca	3/1/2022	SCOGGINS
Annual Inspection	12/15/2021 12:00:00 AM	49	Live Oak Church	3/24/2022	CUEVAS
Business License Inspection	3/1/2022 12:00:00 AM	1078	FBS Screening LLC	3/1/2022	SCOGGINS
Courtesy Walk-Through Inspection	3/1/2022 12:00:00 AM	1077	FBS Screening LLC	3/1/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	735	Shiv Shakti 2016	3/9/2022	SCOGGINS
Business License Inspection	3/15/2022 12:00:00 AM	1135	Shiv Shakti 2016	3/15/2022	SCOGGINS
Annual Inspection	3/9/2022 12:00:00 AM	1113	Cellaris	3/9/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	769	Hobby Lobby	3/23/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	765	Ulta Beauty	3/23/2022	SCOGGINS
Annual Inspection	2/24/2022 12:00:00 AM	1062	PetSmart	3/28/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	771	Wayback Burgers	3/22/2022	SCOGGINS
Annual Inspection	3/23/2022 12:00:00 AM	1166	Peds Now	3/23/2022	SCOGGINS
Food Truck Inspection	3/26/2022 12:00:00 AM	1199	Chick-Fil-A	3/26/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	761	Jersey Mike's Subs	3/23/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	763	T - Mobile	3/22/2022	SCOGGINS
Business License Inspection	3/17/2022 12:00:00 AM	1144	Elite Broker Solutions	3/17/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	628	Kentucky Fried Chicken	3/3/2022	CUEVAS
Annual Inspection	1/27/2022 12:00:00 AM	971	Dairy Queen	3/29/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	612	Georgia Dermatology & Skin Cancer	3/22/2022	CUEVAS
Annual Inspection	3/24/2022 12:00:00 AM	1176	Magic Mattress & Home Furniture	3/24/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	725	Suds Laundromat	3/10/2022	SCOGGINS
Annual Inspection	2/15/2022 12:00:00 AM	1028	Exit Team Realty	3/29/2022	CUEVAS

Inspection Type	Received Date	Inspection Number	Name	Inspection Date	Lead Inspector Last Name
Annual Inspection	12/16/2021 12:00:00 AM	712	Altamaha Motors	3/29/2022	CUEVAS
Annual Inspection	2/15/2022 12:00:00 AM	1027	Farmer's Furniture	3/23/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	703	Lowe's	3/15/2022	CUEVAS
Annual Inspection	2/22/2022 12:00:00 AM	1050	Jiffy Lube	3/24/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	733	Cherokee Rose Country Club	3/28/2022	CUEVAS
Annual Inspection	2/25/2022 12:00:00 AM	1067	Pleasant Grove AME Church	3/14/2022	CUEVAS
Special Request Inspection	3/21/2022 12:00:00 AM	1154	Pleasant Grove AME Church	3/20/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	823	Rhema's Family Day Care	3/23/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	796	South Main Baptist	3/31/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	817	KAMUO531 (Gas Station)	3/29/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	816	Unique Solutions	3/29/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	803	Xpress Signs	3/29/2022	SCOGGINS
Business License Inspection	1/26/2022 12:00:00 AM	967	Roe's Room (Hookah Lounge)	3/4/2022	SCOGGINS
Final Inspection	3/29/2022 12:00:00 AM	1213	Harbor Rain Apartments	3/29/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	849	Cora Physical Therapy	3/3/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	815	Woodard & Sons Appliances	3/30/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	792	Fast Fuel #9 (Chevron)	3/30/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	727	Dollar General	3/4/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	731	Liberty Landing	3/14/2022	CUEVAS
Annual Inspection	2/24/2022 12:00:00 AM	1060	Total Car Care #3	3/29/2022	SCOGGINS
Food Truck Inspection	3/3/2022 12:00:00 AM	1092	Bless 4 Less BBQ	3/3/2022	SCOGGINS
Food Truck Inspection	3/29/2022 12:00:00 AM	1203	Bless 4 Less BBQ	3/26/2022	SCOGGINS
Food Truck Inspection	3/28/2022 12:00:00 AM	1186	Bigdog Snowcones	3/26/2022	CUEVAS
Food Truck Inspection	3/26/2022 12:00:00 AM	1190	BEN AND JERRY'S	3/26/2022	BECHERT
Food Truck Inspection	3/28/2022 12:00:00 AM	1184	Sweet Spice	3/28/2022	CUEVAS
Food Truck Inspection	3/26/2022 12:00:00 AM	1196	MAC ATTACK	3/26/2022	BECHERT

Copy (106) of List of Completed Inspections**Date: Monday, April 11, 2022**

Inspection Date between 3/1/2022 and 3/31/2022

Run**Run and Hide Parameters**

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Inspection Type	Received Date	Inspection Number	Name	Inspection Date	Lead Inspector Last Name
Food Truck Inspection	3/29/2022 12:00:00 AM	1208	The 5 Spot Mobile	3/29/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	125	Car Wash Express # 2	3/8/2022	CUEVAS
Annual Inspection	2/10/2022 12:00:00 AM	1018	Tax South/ODT Services	3/10/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	730	Megan Family Daycare	3/14/2022	CUEVAS
Food Truck Inspection	3/26/2022 12:00:00 AM	1193	Kona Ice	3/26/2022	BECHERT
Food Truck Inspection	3/26/2022 12:00:00 AM	1191	GAINZ GRILL	3/26/2022	BECHERT
Food Truck Inspection	3/26/2022 12:00:00 AM	1185	The Foodboxx	3/28/2022	CUEVAS
Food Truck Inspection	3/26/2022 12:00:00 AM	1194	REOWNED FOOD	3/26/2022	BECHERT
Annual Inspection	12/16/2021 12:00:00 AM	747	Gamestop	3/8/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	751	Hibbett Sports	3/4/2022	SCOGGINS
Annual Inspection	2/9/2022 12:00:00 AM	1013	Metro PCS	3/24/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	593	Shuman Center	3/25/2022	CUEVAS
Annual Inspection	2/3/2022 12:00:00 AM	992	Flaco's Tacos #4	3/2/2022	SCOGGINS
Annual Inspection	3/3/2022 12:00:00 AM	1097	Parkwood Podiatry	3/29/2022	SCOGGINS
Annual Inspection	1/18/2022 12:00:00 AM	924	Parkwood Podiatry	3/3/2022	SCOGGINS
Annual Inspection	2/3/2022 12:00:00 AM	991	O.D. Crabhouse	3/2/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	660	AT&T Mobility	3/3/2022	CUEVAS
Annual Inspection	1/18/2022 12:00:00 AM	921	Yates Astro	3/4/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	756	Domino's	3/17/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	757	Chipotle	3/30/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	697	Mach 1 Lube,Tune,A/C	3/2/2022	CUEVAS
Annual Inspection	2/17/2022 12:00:00 AM	1043	Wise Tax Services	3/21/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	704	United States Post Office	3/1/2022	SCOGGINS
Annual Inspection	2/24/2022 12:00:00 AM	1061	Xfinity	3/29/2022	SCOGGINS

Inspection Type	Received Date	Inspection Number	Name	Inspection Date	Lead Inspector Last Name
Annual Inspection	12/16/2021 12:00:00 AM	719	Stop N Store	3/21/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	805	Bill Duckworth	3/22/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	804	Dee's Electric	3/30/2022	CUEVAS
Above Grid Inspection	3/30/2022 12:00:00 AM	1233	Walmart Neighborhood Market #4525	3/30/2022	SCOGGINS
Above Grid Inspection	3/15/2022 12:00:00 AM	1138	Walmart Neighborhood Market #4525	3/15/2022	SCOGGINS
Above Grid Inspection	3/22/2022 12:00:00 AM	1155	Walmart Neighborhood Market #4525	3/22/2022	SCOGGINS
Food Truck Inspection	3/26/2022 12:00:00 AM	1187	SOUTHERNLY SQUEEZED LEMONADE	3/26/2022	BECHERT
Food Truck Inspection	3/29/2022 12:00:00 AM	1206	The Big Cheese	3/26/2022	SCOGGINS
Business License Inspection	2/17/2022 12:00:00 AM	1042	Fusion Training Center	3/18/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	743	Kay Jewelers	3/3/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	754	Polar Sweet	3/2/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	741	1st Franklin Financial	3/3/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	752	Surcheros	3/1/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	742	Cato Fashions #728	3/2/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	745	GNC Store	3/1/2022	SCOGGINS
Business License Inspection	3/15/2022 12:00:00 AM	1140	GNC Store	3/15/2022	SCOGGINS
Annual Inspection	3/1/2022 12:00:00 AM	1073	GNC Store	3/15/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	750	High Life Tobacco	3/1/2022	SCOGGINS
Annual Inspection	1/26/2022 12:00:00 AM	968	Big Lots #1757	3/15/2022	CUEVAS
Annual Inspection	1/26/2022 12:00:00 AM	963	Bealls Outlet	3/15/2022	CUEVAS
Annual Inspection	1/20/2022 12:00:00 AM	935	Shoe Show	3/3/2022	SCOGGINS
Annual Inspection	3/3/2022 12:00:00 AM	1098	Shoe Show	3/18/2022	SCOGGINS
Complaint Inspection	3/14/2022 12:00:00 AM	1131	Budget Inn Of USA	3/11/2022	CUEVAS
Annual Inspection	1/25/2022 12:00:00 AM	949	Yu Spa	3/3/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	615	Liberty County Recreation Department	3/25/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	680	G & B Treasures	3/10/2022	SCOGGINS

Copy (106) of List of Completed Inspections**Date: Monday, April 11, 2022**Inspection Date between and **Run****Run and Hide Parameters**Page of 4

Inspection Type	Received Date	Inspection Number	Name	Inspection Date	Lead Inspector Last Name
Annual Inspection	2/3/2022 12:00:00 AM	994	Krispy Kreme	3/3/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	696	McAlister's Deli	3/22/2022	CUEVAS
Annual Inspection	2/22/2022 12:00:00 AM	1048	IHOP	3/31/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	758	My Eyelab	3/17/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	702	M & M Motors	3/29/2022	CUEVAS
Business License Inspection	3/10/2022 12:00:00 AM	1125	The Beauty Collective Co	3/10/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	714	HUTA ESSENTIALS	3/1/2022	SCOGGINS
Business License Inspection	3/28/2022 12:00:00 AM	1200	The Bling Shop	3/28/2022	CUEVAS
Annual Inspection	2/24/2022 12:00:00 AM	1056	Mount Zion Memorial Chapel	3/10/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	732	Aire Serv Heating & Air	3/8/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	774	Storage Rentals of America	3/17/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	797	Clayton Homes # 1086	3/11/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	806	Liberty Glass Company	3/30/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	795	Shady Oaks Georgia LLC	3/31/2022	SCOGGINS

**Hinesville Fire Department
Public Safety Education Report
March 1, 2022 to March 31, 2022**

Date	Shift	Location	Description	Contacts
3/1/2022	B	186 Wayfair Lane	Smoke Detector Check	1
3/5/2022	C	Shaw Road Training Site	First Responder Standby for HPD	20
3/9/2022	B	903 Bradwell Street	Engine Display/Surprise Homecoming	4
3/9/2022	A	1024 E. Oglethorpe Highway (Quality Inn)	Pool Fill	1
3/12/2022	A	58 Inverness Court	Drive-By Engine Display	8
3/20/2022	FM	1450 W. Oglethorpe Highway (Pleasant Grove AME Church)	Fire Drill	75
3/22/2022	B	116 Magnolia Plantation Court	Smoke Detector Check	1
3/29/2022	C	103 Liberty Street (Station 1)	Car Seat Check	1
3/30/2022	A	705 Kadi Lane	Smoke Detector Check	1
3/31/2022	B	2550 W. 15th Street (Waldo Pafford Elementary School)	Engine Display/Public Safety Talk	750
3/31/2022	B	443 Lancaster Loop	Smoke Detector Check	1
Total Contacts Made				863

Title	Total
Events	4
Public Safety Education	863
Smoke Detectors	4
Burn Permits	29
Car Seats	1
CPR	0
Pool Fills	1



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Councilmember Floyd's Report
Prepared by: Rose Kenner
Presented by: Councilmember Floyd

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Business License Report March 1 - 31, 2022

April 2022 Birthdays

HYC Farmer's Market Event



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Monthly Business License Report
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: To inform Mayor and Council of new license applications received March 1, 2022 through March 31, 2022.

BACKGROUND: The attached list shows all business license applications processed in March 2022. The list includes businesses that have been started and/or completed the process to obtain a City of Hinesville business license. The report includes 12 new businesses and 7 change in ownership.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. March Monthly Report

PREVIOUS COUNCIL DISCUSSION: None



Monthly Business License Report

completed and/or pending Business License Applications

MARCH 2022

Status	Start Date	Trade Name	BL Address	Nature of Business
<u>C</u>	3/1/2022	DAVIS MOBILE DETAILING	209 WHITE TAIL CIRCLE	561720 - 561790 MOBILE DETAILING
<u>P</u>	3/2/2022	MORRISON MANAGEMENT SPECIALISTS INC	462 ELMA G MILES PKWY	722310 - 722310 - FOOD SERVICE
<u>C</u>	3/3/2022	Z BEANS COFFEE	110 S COMMERCE ST	722513 - 722513 - BEER WINE LIQUOR - CLASS III ON PREMISE CONSUMPTION - VALID ONLY WITH STATE ALCOHOL LICENSE
<u>C</u>	3/4/2022	ARTRICH TRUCKING ENTERPRISES	170 SEQUOIA CIRCLE	484121 - 484121 FRIEGHT HUALING OFFICE
<u>P</u>	3/7/2022	JACKSON HEWITT TAX SERVICE	109 W HENDRY ST	541213 - 541213 TAX PREPARATION SERVICES
<u>P</u>	3/7/2022	JACKSON HEWITT TAX SERVICE	751 W OGLETHORPE HWY	541213 - 541213 TAX PREPARTION SERVICES
<u>C</u>	3/7/2022	GNC HOLDINS LLC 9589	755 W OGLETHORPE HWY STE 114	446191 - 446191 - SPECIALITY HEALTH RETAILER
<u>C</u>	3/10/2022	KAWANZA LLC	6 CHERRY ST	561720 - 561720 JANITORIAL SERVICES
<u>C</u>	3/10/2022	SHIV SHAKTI 2016 INC	751 W OGLETHORPE HWY	812199 - 812119 - MICROBLADING
<u>P</u>	3/11/2022	BADCOCK HOME FURNISHINGS	104 SANDY RUN DRIVE	442110 - 442110 FURNITURE STORE
<u>C</u>	3/15/2022	PEAK SOLUTIONS	922 WILLOWBROOK DRIVE	531311 - 531311 - PROPERTY MANAGEMENT
<u>C</u>	3/18/2022	MISSION BELLS ACCOUNTING SERVICES	901 JENA COURT	541214 - 541219 - ACCOUNTING
<u>C</u>	3/18/2022	JUNIPER AND BEAR'S TREEHOUSE LLC	901 JENA COURT	454111 - 454111 E-COMMERCE CLOTHING AND ACCESSORIES
<u>P</u>	3/18/2022	HOME AWAY INN	706 EAST OGLETHORPE HWY	721110 - 721110 - LODGING HOTEL - MOTEL
<u>C</u>	3/23/2022	DH PAINTING AND HOME REPAIRS	605 STEWART DRIVE	238320 - 238320 - PAINTING AND SMALL REPAIRS

Status	Start Date	Trade Name	BL Address	Nature of Business
<u>P</u>	3/23/2022	ELEGANTLY DESIGNED BEAUTY SALON LLC	315 WELBORN ST	812112 - 812112 - BEAUTY SALON
<u>P</u>	3/28/2022	JAZZY'S ELITE SPORTS PERFORMANCE	230 GENERAL SCREVEN WAY STE 104A	711219 - 711219 - PERSONAL FITNESS TRAINING
<u>C</u>	3/29/2022	SEWING INTO THE KINGDOM LLC	813 SAGEWOOD DRIVE	454111 - 454111 ONLINE T SHIRT SALES
<u>P</u>	3/31/2022	URBAN THREADS LLC	103 S MAIN ST	448140 - 448140 -CLOTHING BOUTIQUE

NEW	12	ACTIVE ACCOUNTS ENDING IN MARCH 2022	1304
CHANGE IN OWNERSHIP	7	TERMINATED IN MARCH	20
TOTAL	19	ACTIVE ACCOUNTS IN MARCH 2022	1323



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: April Birthdays
Prepared by: Rose Kenner
Presented by: Councilmember Floyd

PURPOSE: For Mayor and Council to Acknowledge Employee Birthdays for the Month of April.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. April Birthdays

PREVIOUS COUNCIL DISCUSSION:

APRIL BIRTHDAYS



Councilmember Jenkins

Michael Miller

CDD

Mary Campbell

Police

Franklin Gallob

Police

Scott Hensler

Police

Richard Boucher Police

James Snyder

Police

Gil Amador

Police

Sean Ferguson Police

Kawanna Portee

Fire

Donald Barras

Fire

Ashley Dent Fire

Michael Scoggins

Fire

Nicolas Maxwell

Fire

Rose Kenner Admin

Keisha Sanders

Municipal Court



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: HYC Farmer's Market Event
Prepared by: Rose Kenner
Presented by: Councilmember Floyd

PURPOSE: For Mayor and Council to Acknowledge HYC Event for the Month of April.

The City of Hinesville would like to invite all high school students ages 13-18 to join the Hinesville Youth Council at the Farmer's Market located at Gap Park, 133 South Main Street on April 28, 2022 from 4 p.m. to 6 p.m. Students will have the opportunity to learn about the Youth Council for the upcoming 2022-2023 school year; learn more about the Summer Youth Enhancement Program with the City; and enjoy games in exchange for prizes. Let's support our youth!

The Hinesville Youth Council is focused on gaining knowledge of municipal government, developing leadership and public speaking skills, as well as promoting a means by which youth can share their perspective. Members include students from First Presbyterian Christian Academy, Bradwell Institute and Liberty County High Schools.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. HYC Farmer's Market

PREVIOUS COUNCIL DISCUSSION:



JOIN US AT...

**THE HINESVILLE
FARMER'S MARKET
ON THURSDAY, APRIL 28, 2022
FROM 4 PM TO 6 PM**

**LOCATED AT GAP PARK, 133
SOUTH MAIN ST**

WE ARE YOUR

HINESVILLE YOUTH COUNCIL

Activities

- GAIN OPPORTUNITIES FOR SUMMER EMPLOYMENT
- LEARN ABOUT HINESVILLE YOUTH COUNCIL & WORKING WITH THE CITY OF HINESVILLE
- PLAY GAMES & WIN PRIZES



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Councilmember Reid's Report
Prepared by: Darlene Parker
Presented by: Councilmember Reid

ACTION ITEMS:

N/A

INFORMATIONAL ITEMS:

ESG Operations and Status Report April 21, 2022



City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: Monthly ESG Operation and Status Report
Prepared by: Darlene Parker
Presented by: Gary Gillard

PURPOSE: To discuss ESG Operations and Status Report March 2022

BACKGROUND: n/a

FUNDING: n/a

RECOMMENDATION:

ATTACHMENTS:

1. Hinesville Client Report Mar '22

PREVIOUS COUNCIL DISCUSSION:



March 2022

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COMPLIANCE.....	16
FSGM.....	17

DEPARTMENTAL SUMMARY***Executive Summary***

Below are departmental activity reports for ESG-Operations for the month of Mar '22

Administration***9 Mar 22: ESG-Hinesville hosted a meeting of Senior Leadership***

24 Mar 22: Will McKeever putting up yellow ribbons on Memorial Drive



Safety Incident Reports

Mar '22

At Fault Motor Vehicle Incidents	0
Motor Vehicle Accidents	0
First Aid Cases	1
Collateral Damage Incidents	1
Occupational Injury Incidents	0
Safety Training Hours	168
Medical Treatment Cases	0
Restricted Duty Cases	0
Lost Time Incidents	0
Worksite Inspections	49
Near Miss Incidents	1

HINESVILLE SAFETY TRAINING

(Hours)

Jan '19	Feb '19	Mar '19	Apr '19	May '19	Jun '19	Jul '19	Aug '19	Sep '19	Oct '19	Nov '19	Dec '19	Total
104	127	136	148	117	123	150	137	114	105	103	123	1384

(Hours)

Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	Jul '20	Aug '20	Sep '20	Oct '20	Nov '20	Dec '20	Total
83	63	116	112	81	71	76	112	119	111	81	135	1079

(Hours)

Jan '21	Feb '21	Mar '21	Apr '21	May '21	Jun '21	Jul '21	Aug '21	Sep '21	Oct '21	Nov '21	Dec '21	Total
122	137	174	187	172	169	213	178	155	246	263	142	2158

(Hours)

Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22	Jul '22	Aug '22	Sep '22	Oct '22	Nov '22	Dec '22	Total
160	154	168										482

Parks and Grounds (Mosquito Control)

Mar '22 Mosquito Control Activity Report

Date	Activity
1-Mar-22	Inspected storm structures from District 2 using COH catch basin and pond map book and GIS
2-Mar-22	Inspected storm structures from District 2 using COH catch basin and pond map book and GIS
3-Mar-22	Inspected storm structures from District 2 using COH catch basin and pond map book and GIS
4-Mar-22	Inspected storm structures from District 2 using COH catch basin and pond map book and GIS .
7-Mar-22	Inspected storm structures from District 2 using COH catch basin and pond map book and GIS
8-Mar-22	Received a complaint from Mrs. Evans at 970 Hawthorne Court in reference to mosquitoes Work Order #: 114320 setup CDC Light trap along fence line
9-Mar-22	Inspected storm structures for most likely breeding areas for District 3 using COH catch basin and pond map book and GIS
10-Mar-22	Inspected storm structures for most likely breeding areas for District 3 using COH catch basin and pond map book and GIS
11-Mar-22	Inspected storm structures for most likely breeding areas for District 3 using COH catch basin and pond map book and GIS
14-Mar-22	Inspected storm structures for most likely breeding areas for District 3 using COH catch basin and pond map book and GIS
15-Mar-22	Inspected storm structures for most likely breeding areas for District 4 using COH catch basin and pond map book and GIS
16-Mar-22	Inspected storm structures for most likely breeding areas for District 4 using COH catch basin and pond map book and GIS
17-Mar-22	Setup CDC light traps at Hinesville pump station and booster station on Forest St
18-Mar-22	Conducted mosquito identification with dissecting microscope and taxonomic key
21-Mar-22	Inspected storm structures for most likely breeding areas for District 4 using COH catch basin and pond map book and GIS
22-Mar-22	Inspected storm structures for most likely breeding areas for District 4 using COH catch basin and pond map book and GIS
23-Mar-22	Inspected storm structures for most likely breeding areas for District 5 using COH catch basin and pond map book and GIS
24-Mar-22	Inspected storm structures for most likely breeding areas for District 5 using COH catch basin and pond map book and GIS
25-Mar-22	Inspected storm structures for most likely breeding areas for District 5 using COH catch basin and pond map book and GIS
28-Mar-22	Inspected storm structures for most likely breeding areas for District 5 using COH catch basin and pond map book and GIS
29-Mar-22	Inspected storm structures for most likely breeding areas for District 5 using COH catch basin and pond map book and GIS
30-Mar-22	Inspected hay fusion procedures for Gravid trap.

Parks and Grounds

13 Mar 22: Andre Thomas leads a curb edging crew (with police escort) along Airport Road



Vehicle Maintenance

Below are the number of Corrective Maintenance (CM's) and Preventative Maintenance (PM's) work orders completed during the month of Mar '22

Department	CM	PM	Total
Police	15	8	23
Fire	5	4	9
Stormwater	8	2	10
City Hall Admin	3	1	4
ESG Admin	2	0	2
Inspections	1	1	2
Sanitation	23	3	26
Streets/Drainage	4	0	4
Parks/Grounds	6	1	7
FSAB/HAAF	17	3	20
Vehicle Maint	2	1	3
Const Maint	4	2	6
Meter Reading	3	0	3
Water Lab	0	0	0
Lift Stations	2	2	4
WRF	0	0	0
WPCP	0	1	1
		Total	124

Sanitation

Listed below is a summary of the material picked up by the sanitation department since the beginning of our contract:

Tons of Garbage

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	850	911	957	784	948	900	939	989	1006	956	980	918	11138	928.2
2017/18	947	899	889	865	1012	988	1065	1033	1069	1048	854	958	11627	968.9
2018/19	942	870	1063	819	955	975	995	980	1120	956	915	1112	11702	975.2
2019/20	894	1078	1053	879	1080	1323	782	1246	1253	1165	1174	1119	13046	1087
2020/21	1086	1246	1023	1023	1379	1242	1228	1284	1334	1222	1203	1086	14356	1196
2021/22	1184	1282	1660	1015	1307								6448	1290
2022/23													0	0
2023/24													0	0

Cubic Yards of Yard Waste

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	3275	1625	2200	2575	2850	2375	2150	1150	1625	1425	6750	1625	29625	2469
2017/18	1800	1700	1625	1850	2775	1825	2304	1350	2050	1950	1966	3175	24370	2031
2018/19	1200	1675	2575	1775	2275	1750	1925	1625	1575	725	1475	1325	19900	1658
2019/20	1100	1875	1925	1325	2475	3200	2425	2000	1575	2050	1775	2425	24150	2013
2020/21	1975	2600	2500	2225	3200	2450	2700	2550	2075	1475	1700	1750	27200	2267
2021/22	2125	2975	1725	2425	2350								11600	2320
2022/23													0	0
2023/24													0	0

Streets

Mar '22: Sign Maintenance/Pot Hole Repairs

Date	Street	Sign	Pothole
1-Mar-22	S MAIN ST	REPLACE STOP SIGN.	FILLED 3 POTHOLES WITH COLD PATCH.
	1054 S MAIN ST		FILLED 4 POTHOLES WITH COLD PATCH.
3-Mar-22	650 TAYLOR RD		FILLED 1 POTHOLES WITH COLD PATCH.
	18 CHERRY ST		FILLED 1 POTHOLES WITH COLD PATCH.
	14 PALM DR		FILLED 1 POTHOLES WITH COLD PATCH.
	5 CHERRY ST		FILLED 1 POTHOLES WITH COLD PATCH.
	783 INWOOD DR		FILLED 1 POTHOLES WITH COLD PATCH.
	200 OGEECHEE RD		FILLED 1 POTHOLES WITH COLD PATCH.
	1004 OGEECHEE RD		FILLED 1 POTHOLES WITH COLD PATCH.
	210 DEERWOOD DR		FILLED 3 POTHOLES WITH COLD PATCH.
	207 DEERWOOD DR		FILLED 1 POTHOLES WITH COLD PATCH.
4-Mar-22	1072 DESERT SHIELD ST	REPLACE SIGN	FILLED 1 POTHOLES WITH COLD PATCH.
	943 WEDGEWOOD WAY	STRAIGHTEN SIGNPOST.	FILLED 1 POTHOLES WITH COLD PATCH.
	1428 ABRAHMS ALY	CLEAN STOP SIGN.	FILLED 1 POTHOLES WITH COLD PATCH.
	1429 ABRAHMS ALY	REPLACE SIGNPOST.	FILLED 1 POTHOLES WITH C OLD PATCH.
	1459 ENTERPRISE DR	CLEAN SIGN.	FILLED 1 POTHOLES WITH COLD PATCH.
	1471 ENTERPRISE DR	CLEAN SIGN.	FILLED 1 POTHOLES WITH COLD PATCH.
7-Mar-22	1479 ENTERPRISE DR	CLEAN STOP SIGN.	FILLED 1 POTHOLES WITH COLD PATCH.
	197 WAYFAIR LN	REPLACE STOP SIGN.	FILLED 2 POTHOLES WITH COLD PATCH.
	198 WAYFAIR LN	CLEAN STOP SIGN.	FILLED 1 POTHOLES WITH COLD PATCH.
	182 WAYFAIR LN	CLEAN STOP SIGN.	FILLED 1 POTHOLES WITH COLD PATCH.
	134 WAYFAIR LN	CLEAN STOP SIGN.	FILLED 1 POTHOLES WITH COLD PATCH.
	341 CLAIREMORE CIR	CLEAN STOP SIGN.	FILLED 2 POTHOLES WITH COLD PATCH.
	209 LONSDALE LN		FILLED 1 POTHOLES WITH COLD PATCH.
	2402 JACOBS CT		FILLED 1 POTHOLES WITH COLD PATCH.
	842 ANN DR		FILLED 1 POTHOLES WITH COLD PATCH.
	716 WATERFIELD DR		FILLED 1 POTHOLES WITH COLD PATCH.
	MARNE BLVD		FILLED 1 POTHOLES WITH COLD PATCH.
	720 HIGHGROVE COURT		FILLED 1 POTHOLES WITH COLD PATCH.
	990 MILES CROSSING		FILLED 1 POTHOLES WITH COLD PATCH.
11-Mar-22	703 OLIVE ST		FILLED 1 POTHOLES WITH COLD PATCH.
	704 OLIVE ST		FILLED 1 POTHOLES WITH COLD PATCH.
	713 OLIVE ST		FILLED 1 POTHOLES WITH COLD PATCH.
	1105 TOMAHAWK TRL		FILLED 1 POTHOLES WITH COLD PATCH.
	1001 PINELAND AVE		FILLED 1 POTHOLES WITH COLD PATCH.
15-Mar-22	512 FOREST ST		FILLED 1 POTHOLES WITH COLD PATCH.

	798 FOREST ST		FILLED 1 POTHOLE WITH COLD PATCH.
	743 MADISON DR		FILLED 1 POTHOLE WITH COLD PATCH.
	743 MADISON DR		FILLED 1 POTHOLE WITH COLD PATCH.
	754 MADISON DR		FILLED 1 POTHOLE WITH COLD PATCH.
	975 BIRCHFIELD DR		FILLED 2 POTHOLE WITH COLD PATCH.
	954 BLACK WILLOW DR		FILLED 1 POTHOLE WITH COLD PATCH.
	931 BLACK WILLOW DR		FILLED 3 POTHOLE WITH COLD PATCH.
	331 GAUSE ST		FILLED 2 POTHOLE WITH COLD PATCH.
	121 MLK Drive		FILLED 1 POTHOLE WITH COLD PATCH.
	125 MLK Drive		FILLED 1 POTHOLE WITH COLD PATCH.
	789 PEGGY SUE ST		FILLED 1 POTHOLE WITH COLD PATCH.
	801 PEGGY SUE ST		FILLED 1 POTHOLE WITH COLD PATCH.
	1108 RICADE DR		FILLED 1 POTHOLE WITH COLD PATCH.
	1099 DEBBIE DR		FILLED 1 POTHOLE WITH COLD PATCH.
	19 OAK ST		FILLED 1 POTHOLE WITH COLD PATCH.
16-Mar-22	265 KUWE TRL		FILLED 1 POTHOLE WITH COLD PATCH.
	230 TOPI TRL		FILLED 1 POTHOLE WITH COLD PATCH.
	220 TOPI TRL		FILLED 1 POTHOLE WITH COLD PATCH.
	150 BECKY ST		FILLED 1 POTHOLE WITH COLD PATCH.
	1166 SHAW RD		FILLED 1 POTHOLE WITH COLD PATCH.
	222 GARDEN CIR		FILLED 1 POTHOLE WITH COLD PATCH.
17-Mar-22	917 HOLLYWOOD DR		FILLED 1 POTHOLE WITH COLD PATCH.
	951 LIVE OAK DR		FILLED 1 POTHOLE WITH COLD PATCH.
	937 LIVE OAK DR		FILLED 2 POTHOLE WITH COLD PATCH.
	2140 ROWE ST		FILLED 2 POTHOLE WITH COLD PATCH.
	2155 WALBERG DR		FILLED 2 POTHOLE WITH COLD PATCH.
	2153 WALBERG DR		FILLED 1 POTHOLE WITH COLD PATCH.
	2122 WALBERG DR		FILLED POTHOLE WITH COLD PATCH.
	2104 WALBERG DR		FILLED 1 POTHOLE WITH COLD PATCH.
	2105 WALBERG DR		FILLED 1 POTHOLE WITH COLD PATCH.
	2111 OSSABAW DR		FILLED 1 POTHOLE WITH COLD PATCH.
	1966 KINGSTON LN		FILLED 1 POTHOLE WITH COLD PATCH.
	1944 BLUESTONE LOOP		FILLED 1 POTHOLE WITH COLD PATCH.
	1911 BLUESTONE LOOP		FILLED 1 POTHOLE WITH COLD PATCH.
	1275 WINDROW DR		FILLED 1 POTHOLE WITH COLD PATCH.
	1035 BARLEY DR		FILLED 1 POTHOLE WITH COLD PATCH.
18-Mar-22	1019 BARLEY DR		FILLED 1 POTHOLE WITH COLD PATCH.
	121 MILES CROSSING		FILLED 1 POTHOLE WITH COLD PATCH.
	SAUNDERS AVE		FILLED 2 POTHOLE WITH COLD PATCH.
	640 TAYLOR RD		FILLED 1 POTHOLE WITH COLD PATCH.
21-Mar-22	428 MARTIN RD		FILLED 2 POTHOLE WITH COLD PATCH.
	829 SAGEWOOD DR		FILLED 1 POTHOLE WITH COLD PATCH.

	861 BIRCHWOOD LN		FILLED 3 POTHOLE WITH COLD PATCH.
	883 DARROW LN		FILLED 1 POTHOLE WITH COLD PATCH.
	128 COATES RD		FILLED 1 POTHOLE WITH COLD PATCH.
	MARY LOU DR		FILLED 1 POTHOLE WITH COLD PATCH.
	605 PALMETTO TRCE		FILLED 1 POTHOLE WITH COLD PATCH.
	303 LIBERTY OAK LN		FILLED 1 POTHOLE WITH COLD PATCH.
	603 SANDY RUN DR		FILLED 1 POTHOLE WITH COLD PATCH.
	900 RACHEL LN		FILLED 4 POTHOLE WITH COLD PATCH.
	1262 PEACOCK TRL		FILLED 1 POTHOLE WITH COLD PATCH.
	798 FOREST ST		FILLED 1 POTHOLE WITH COLD PATCH.
	200 NORMAN ST		FILLED 2 POTHOLE WITH COLD PATCH.
	644 HONEY RIDGE LN		FILLED 1 POTHOLE WITH COLD PATCH.
	1518 WOODCREST CIR		FILLED 2 POTHOLE WITH COLD PATCH.
	1507 WOODCREST CIR		FILLED 2 POTHOLE WITH COLD PATCH.
	708 ROBIN HOOD DR		FILLED 1 POTHOLE WITH COLD PATCH.
	265 GLENN BRYANT RD		FILLED 1 POTHOLE WITH COLD PATCH.
	704 TIMBERLANE CIR		FILLED 1 POTHOLE WITH COLD PATCH.
22-Mar-22	ARLINGTON DR		FILLED 1 POTHOLE WITH COLD PATCH.
	406 YELLOW PINE ST		FILLED 1 POTHOLE WITH COLD PATCH.
	1464 COALITION CIR		FILLED 1 POTHOLE WITH COLD PATCH.
	TIMBER RIDGE TRL	PUT STOP SIGN BACK UP.	
	W 15TH ST	PUT SIGN BACK UP .	
	MARNE BLVD	PUT UP NEW ONE-WAY SIGN AND POST.	
23-Mar-22	406 YELLOW PINE ST		FILLED 1 POTHOLE WITH COLD PATCH.
	1464 COALITION CIR		FILLED 1 POTHOLE WITH COLD PATCH.
25-Mar-22	951 S MAIN ST		FILLED 2 POTHOLE WITH COLD PATCH..
	1040 S MAIN ST		FILLED 1 POTHOLE WITH COLD PATCH.
	S MAIN ST		FILLED 1 POTHOLE WITH COLD PATCH.
	1651 S MAIN ST		FILLED 1 POTHOLE WITH COLD PATCH.
	1039 S MAIN ST		FILLED 2 POTHOLE WITH COLD PATCH.
	1038 S MAIN ST		FILLED 1 POTHOLE WITH COLD PATCH.
	1037 S MAIN ST		FILLED 1 POTHOLE WITH COLD PATCH.
	1036 S MAIN ST		FILLED 1 POTHOLE WITH COLD PATCH.
	BARRY MCCAFFREY BLVD		FILLED 1 POTHOLE WITH COLD PATCH.
	4 WILLOWBROOK DR		FILLED 4 POTHOLE WITH COLD PATCH.
28-Mar-22	WILLOWBROOK DR		FILLED 2 POTHOLE WITH COLD PATCH.
	JV Road		FILLED 1 POTHOLE WITH COLD PATCH.
	ARLINGTON DR		FILLED 2 POTHOLE WITH COLD PATCH.
	144 EUNICE RD		FILLED 1 POTHOLE WITH COLD PATCH.
	145 EUNICE RD		FILLED 1 POTHOLE WITH COLD PATCH.
	1025 S MAIN ST		FILLED 1 POTHOLE WITH COLD PATCH.
	1026 S MAIN ST		FILLED 1 POTHOLE WITH COLD PATCH.

29-Mar-22	118 MACARTHUR DR		FILLED 1 POTHOLE WITH COLD PATCH.
	119 MACARTHUR DR		FILLED 1 POTHOLE WITH COLD PATCH.
	120 MACARTHUR DR		FILLED 1 POTHOLE WITH COLD PATCH.
	121 MACARTHUR DR		FILLED 1 POTHOLE WITH COLD PATCH.
	100 WESTMORELAND DR		FILLED 1 POTHOLE WITH COLD PATCH.
	100 MACARTHUR DR		FILLED 3 POTHOLE WITH COLD PATCH.
30-Mar-22	801 HIDDEN HOLLOW LN		FILLED 1 POTHOLE WITH COLD PATCH.
	802 HIDDEN HOLLOW LN		FILLED 1 POTHOLE WITH COLD PATCH.
	803 HIDDEN HOLLOW LN		FILLED 3 POTHOLE WITH COLD PATCH.
	804 HIDDEN HOLLOW LN		FILLED 2 POTHOLE WITH COLD PATCH.
	805 HIDDEN HOLLOW LN		FILLED 2 POTHOLE WITH COLD PATCH.
	817 HIDDEN HOLLOW LN		FILLED 2 POTHOLE WITH COLD PATCH.
	806 GROVE PL		FILLED 1 POTHOLE WITH COLD PATCH.
	803 GROVE PL		FILLED 1 POTHOLE WITH COLD PATCH.
	802 SHADOW WALK LN		FILLED 1 POTHOLE WITH COLD PATCH.
	869 LYNDSEI LN		FILLED 1 POTHOLE WITH COLD PATCH.

Drainage

Street Sweeping Monthly Total Miles

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
November	784	881	933	768	788	838		
December	628	658	762	899	895	897		
January	783	871	774	815	789	828		
February	776	790	835	902	807	442		
March	833	826	908	1047	1052	991		
April	777	855	913	1036	1011			
May	876	1021	1029	841	798			
June	870	822	789	1005	1092			
July	813	940	997	1079	1047			
August	963	970	1004	961	923			
September	616	897	949	973	899			
October	899	1023	1019	837	847			
Total	9618	10554	10912	11163	10948	3996	0	0

Compliance

There were no permit excursions for the month of March for the WRF or Fort Stewart WWTP. All permit-required documentation has been submitted to the state regulatory agencies in a timely manner.

Water Treatment

Water Production (million gallons)	106.638
Water Meters Read	13,128
Water/Sewer line locates	444
Sewer main cleaning	4,907ft.

Wastewater Treatment

WPCP

Hinesville Total Flow (million gallons)	99.02
Hinesville Average Flow (million gallons per day)	3.19
Ft. Stewart Total Flow (million gallons)	74.05
Ft. Stewart Average Flow (million gallons per day)	2.39
Combined Total Inf Flow (million gallons)	173.07
Combined Average Inf Flow (million gallons per day)	5.58
Combined Average Eff Flow (million gallons per day)	5.65

WRF

Influent flow (million gallons)	44.643
Influent flow Average (million gallons per day)	1.44
Discharge flow (million gallons)	30.619
Discharge flow Average (million gallons per day)	.988
Re-use flow (million gallons)	9.655
Re-use flow Average (million gallons per day)	.311
On-Site Storage (million gallons)	4.369

FSGM

Wright AAF completed



Community Engagement

19 Mar 22: ESG Volunteers for the 2022 Great American Clean-up



Community Engagement

21 Mar 22: ESG employees deliver donated can goods to the local Manna House





City of Hinesville, Georgia, Council Meeting

Date: April 21, 2022
Agenda Item: City Manager's Report
Prepared by: Christy Deloach
Presented by: Kenneth Howard

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None