

MAYOR
Allen Brown

CITY MANAGER
Kenneth Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie Darden III



**MAYOR AND COUNCIL
REGULAR MEETING
AGENDA
3:00 PM
May 19, 2022
Council Chamber**

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana Reid
Vicky Nelson
Jason R. Floyd
Karl A. Riles

1. INVOCATION

Bishop A. D. Shaw of Full Gospel Tabernacle COGIC.

2. MINUTES

Approve the Minutes of the May 5, 2022 Council Meeting.

3. UNFINISHED BUSINESS

3.1. PROPOSED MOBILE FOOD SERVICE ESTABLISHMENT ORDINANCE #2022-01

To Present for Mayor and Council Consideration, Adopt Ordinance to Amend the Code of the City of Hinesville, Georgia, Chapter 9 - Licensing and Business Regulations, Article IV - Miscellaneous Business Regulations to Add Section 9-108 Mobile Food Service Establishment Regulations; to Regulate Food Trucks in the City of Hinesville.

Action Item

3.2. PROPOSED WRECKER SERVICE OPERATIONS ORDINANCE #2022-02

To Present for Mayor and Council Consideration, Adopt Ordinance to Amend the Code of the City of Hinesville, Georgia, Chapter 9, Licensing and Business Regulations, Article IV. Miscellaneous Business Regulations, Sec. 9-101 Wrecker Service Operations, (d) Operating Requirements (12), to Add (13).

Action Item

3.3. TRANSIENT MERCHANT REQUEST - AGENDA AMENDMENT

To Present for Mayor and Council Consideration, TNT Fireworks at 1422 W Oglethorpe Hwy.

Action Item

3.4. DRAINAGE EASEMENT UPDATE

To Present for Mayor and Council Consideration, 204 Carlie Court Drainage Easement Update.

Informational Item

4. NEW BUSINESS

4.1. COMCAST OF GEORGIA/SOUTH CAROLINA, LLC FRANCHISE AGREEMENT

"Home for a Day or a Lifetime"

VIOLATION RESOLUTION #2022-09 - TABLED

To Present for Mayor and Council Consideration, Resolution #2022-09 Finding Comcast of Georgia/South Carolina, LLC in Violation of the Franchise Agreement.

Action Item

4.2. PROPOSED FLOOD DAMAGE PREVENTION ORDINANCE #2022-05

To Present for Mayor and Council Consideration, Adopt Ordinance to Amend the Code of the City of Hinesville, Georgia, Chapter 5 Buildings and Building Regulations, Article VI. Flood Damage Prevention, Division 1. Generally, Section 5-276 Definitions., Division 3. Flood Hazard Reduction, Section 5-341 General Standards and Section 5-344 Standards for Subdivision.

Informational Item

5. BUSINESS LICENSE

5.1. YEAR 2022 TATTOO LICENSE REQUEST

To Present for Mayor and Council Consideration, Geoffrey Johnson of House of Ink Tattoos located at 104 W Hendry Street Suite B Hinesville, Georgia.

Action Item

5.2. YEAR 2022 TATTOO LICENSE RENEWAL

To Present for Mayor and Council Consideration, Ink Survivor Tattoo and Piercing Studio 2022 License Renewal.

Action Item

6. PUBLIC COMMENT

6.1. PUBLIC COMMENT

7. MAYOR ALLEN BROWN

7.1. MAYOR BROWN'S REPORT

8. COUNCILMEMBER RILES - DISTRICT 5

8.1. COUNCILMEMBER RILES REPORT

8.2. MONTHLY CRIME AND CITATION REPORT

9. COUNCILMEMBER JENKINS - DISTRICT 4

9.1. MAYOR PRO TEM JENKINS REPORT

9.2. MONTHLY INSPECTIONS DEPT. REPORT

10. COUNCILMEMBER NELSON - DISTRICT 3

10.1. COUNCILMEMBER NELSON'S REPORT

10.2. MONTHLY HFD REPORT

11. MAYOR PRO TEM FLOYD - DISTRICT 2

11.1. COUNCILMEMBER FLOYD'S REPORT

"Home for a Day or a Lifetime"

- 11.2. MONTHLY BUSINESS LICENSE REPORT
- 11.3. MONTHLY BIRTHDAYS
- 12. COUNCILMEMBER REID - DISTRICT 1
 - 12.1. COUNCILMEMBER REID'S REPORT
 - 12.2. MONTHLY ESG OPERATIONS AND STATUS REPORT
- 13. CITY MANAGER KENNETH HOWARD
 - 13.1. CITY MANAGER'S REPORT
- 14. EXECUTIVE SESSION
 - 14.1. EXECUTIVE SESSION
 - To Hold an Executive Session to Discuss Legal Matters.
 - Informational Item*
- 15. ADJOURN

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022

Agenda Item: Proposed Mobile Food Service Establishment Ordinance #2022-01

Prepared by: Lia Jones

Presented by: Ryan Arnold

PURPOSE: Adopt Ordinance to Amend the Code of the City of Hinesville, Georgia, Chapter 9 - Licensing and Business Regulations, Article IV - Miscellaneous Business Regulations to Add Section 9-108 Mobile Food Service Establishment Regulations; to Regulate Food Trucks in the City of Hinesville; to Provide an Adoption Date; to Provide an Effective Date; and for Other Purposes Allowed by Law.

BACKGROUND: Proposed Mobile Food Service Establishment Ordinance #2022-01 will be presented for adoption at the May 19, 2022 Council Meeting.

FUNDING: N/A

RECOMMENDATION: Staff recommends adoption of the Mobile Food Service Establishment Ordinance #2022-01 effective today.

ATTACHMENTS:

1. Mobile Food Service Establishment Ordinance_draft 12 (redline)
2. Mobile Food Service Establishment Ordinance_final

PREVIOUS COUNCIL DISCUSSION:

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF HINESVILLE, GEORGIA, CHAPTER 9 – LICENSING AND BUSINESS REGULATIONS, ARTICLE IV – MISCELLANEOUS BUSINESS REGULATIONS TO ADD SEC. 9-108 MOBILE FOOD SERVICE ESTABLISHMENT REGULATIONS; TO REGULATE FOOD TRUCKS IN THE CITY OF HINESVILLE; TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES ALLOWED BY LAW.

WITNESSED:

Whereas, it is the purpose of this Article to protect the public health, safety and general welfare of individuals and the community at large; to establish uniform regulations for the operation of mobile food service units; and to enhance street- level economic opportunities within the City.

Whereas, this Article shall apply to the operation of all mobile food service units within the corporate limits of the City.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Hinesville, and it is hereby ordained by the authority of same, that the Ordinance and subsequent amendments regulating the operation of all mobile food service units for the City of Hinesville be amended as follows:

Chapter 9 – Licensing and Business Regulations

Article IV. Miscellaneous Business Regulations

Sec. 9-108 – Mobile Food Service Establishment Regulations

1. Definitions.

- A. *Base of Operation* means a food service establishment, or any other permitted location in which food, containers or supplies are kept, handled, prepared, packaged, stored, or placed in containers for subsequent transport, sale or service elsewhere. A base of operation may also be called a commissary.
- B. *Food Truck Park* means a privately-owned parcel of land where three or more mobile food service establishments that are limited to the sale of food and non-alcoholic beverages to the public are congregated. Participants in a food truck park may share required facilities as needed such as toilet facilities or trash receptacles,

as permitted by the Department of Public Health.

- C. *Mobile Food Service Establishment* means a trailer, pushcart, vehicle vendor or any other similar conveyance operating as an extension of and under the managerial authority of the ~~permit~~license holder of its permitted base of operation. This definition encompasses all mobile food service establishments, with the exception of pushcarts. The mobile food service establishment is accessory to the base of operation, which is the location of the business.
- D. *Pushcart* means a human propelled, self-contained, enclosed food service cart.

2. Approvals and Licensing.

- A. *In general.* No person shall operate a mobile food service establishment within the corporate limits of the City without first obtaining the proper licenses and/or permits from the state, county, and City of Hinesville. Mobile Food Service Establishment operators shall at all times comply with the provisions of this Article and all other applicable local, state and federal laws, regulations or rules. All approvals will be issued annually based on the calendar year. No approval issued under this Article may be prorated, transferred, or assigned or used by any person other than the one to whom it is issued, or at any location other than the one for which it is issued.
- B. *Specific requirements.* Any person intending to operate a mobile food service establishment within the corporate limits of the City of Hinesville shall obtain, prior to commencing operation:
 - 1. All permits as may be required to operate a mobile food service establishment by the state, including the Department of Public Health of Liberty County.
 - 2. A City of Hinesville Mobile Food Service Establishment License.
- C. *Commissaries.* All mobile food service establishments must first establish a base of operation before application to operate a mobile food service establishment.
 - 1. A commercial location for a base of operation will be established with a Business License issued by the City of Hinesville. A base of operation is permitted by right in the following zoning districts: C-1, C-2, C-3, D-D, O-I, O-C, or L-I.
 - 2. As directed by the Department of Public Health, no two Mobile Food Service Establishments may share a base of operation. Each establishment requires a dedicated space as decided by the Department of Public Health.

3. A home-based location for a base of operation will be established with a Home-Based Business License issued by the City of Hinesville. A base of operation may be placed in an accessory building only in the following zoning districts with a waiver letter signed by the applicant's attorney if applicable and approved by the Director of the Department of Inspections.
4. A base of operation may be located outside the city limits of Hinesville. Proof of compliance with local laws shall be required.

D. *Mobile Food Service Establishment License Application.* Applicants seeking mobile food service establishment license approval shall submit an application for such approval to the City Clerk or Designee. Such application shall include, at a minimum:

1. The mobile food service establishment license application as distributed by the Business License Department, which includes;
 - a. The name, address, telephone number, and email address of the mobile food service establishment's owner(s) of record. If the owner is a non-natural person, a human point of contact will be identified;
 - b. Information identifying the mobile service unit including, its make, model and license plate number, together with a photograph of the mobile food service establishment;
 - c. The corporate and, where applicable, trade name of the base of operation associated with the mobile food service establishment;
 - d. A listing of operating locations, schedule for operation, and hours of operation for each site on which the mobile food service establishment intends to conduct business;
 - e. Signatures from the owners of the properties on which the truck intends to operate.
 - e.f. A listing of Mobile Food Service Establishment operators who will be driving the vehicle and copies of their driver's license. Applicants will be responsible for notifying the Business License Office when there is a change in driver or driver's license status.
2. A copy of the base of operation's approved business license from the appropriate governing authority. Where the base of operation is located outside Liberty County, the applicant shall provide evidence of compliance with that

district's requirements.

3. A copy of the approved permit and inspection certificate for the base of operation issued by the applicable Department of Public Health;
4. A legible site plan to include distance for each location illustrating the location of the mobile food service establishment, required queue space, and any outdoor seating;
5. A non-refundable application fee paid to the City of Hinesville as set forth in the Fee Schedule.

3. Grant or Denial of Application

Review and consideration of an application shall be conducted in accordance with principles of due process. Approval is conditional upon the applicant's compliance with applicable local, state, or federal laws.

4. Operational Requirements and Provisions

- A. Mobile food service establishments shall not conduct business within the public right-of-way, with the exception of special events recognized by the City of Hinesville for which the mobile food service establishment has received pre-approval from the City Manager.
- B. Mobile food service establishments shall not operate on private property without written consent from the property owner.
- C. Mobile food service establishments shall comply with all applicable grease interceptor standards.
- D. The Department of Public Health mobile food service establishment permit, together with all applicable health certificates, including food inspection reports, pertaining to the units, shall be firmly attached in a prominent location, which shall be plainly visible to the public at all times the mobile food service establishment is conducting business.
- E. Any driver of a mobile food service establishment must possess a valid driver's license.
- F. Mobile food service establishments may conduct business only within the zones designated for such activity as listed here: C-1, C-2, C-3, D-D, O-I, O-C, and all Residential Districts with special permit uses.
- G. A mobile food service establishment court may be located only in D-D, C-1, C-2, or C-

3 zoning districts.

- H. When conducting business, mobile food service establishments shall provide no less than nine feet of unobstructed horizontal pedestrian clearance on private property, as measured from the main service window.
- I. Mobile food service establishments may only park in pre-approved locations when not in operation as indicated on the mobile food service establishment license application.
- J. Mobile food service establishments shall comply with all applicable local, state, and federal health and safety laws, regulations and rules.
- K. Mobile food service establishments may place one temporary sandwich board not greater than 16 ft² in area for advertisement purposes and not more than four feet from the main service window.
- L. Mobile food service establishments may not conduct business within 200 feet of a brick-and-mortar restaurant as measured from the main entrance of the restaurant to the main service window of the mobile food service establishment. Mobile food service establishments within a food court are exempted from this restriction.
- M. Mobile food service establishments may not conduct business in a manner that blocks or impedes pedestrian or vehicular traffic, with the exception of special events recognized by the City of Hinesville.
- N. Mobile food service establishments may not conduct business with any person who is seated in a motor vehicle.
- O. No more than two mobile food service establishments may operate independently on a single property, with the exception of special events recognized by the City of Hinesville.
- P. Pushcarts are not permitted by right under this ordinance and may only be used for special events with the express permission of the City Manager as well as approval from the Department of Public Health.
- Q. Toilet Facilities – adequate access for employees to toilet facilities within 200 feet is required for all mobile food service establishments. See Georgia Department of Public Health 511-6-1.06(2)(h).
- R. The City Council may permit licensed mobile food service establishments to operate at special events regardless of zoning.
- S. Mobile and temporary cooking operations shall not block any required exits, fire

department access roads, fire lanes, fire hydrants, fire department connections to automatic sprinkler and standpipes or other fire protection devices and equipment.

- T. Mobile and temporary cooking operations shall be separated from buildings or structures, combustible materials, vehicles and other cooking operations by a minimum of 10 feet and at least 20 feet from tents and other membrane structures.
- U. Covers shall be installed on fryers to prevent cooking oil from spilling while mobile food vehicle is in motion.
- V. Any mobile food service establishment using solid fuel cooking appliances (wood, charcoal, etc.) with a fire box of 5 cubic feet or less, must provide either a 1.6-Gal Class K extinguisher or a water extinguisher, in addition to a Class 2-A 10BC ABC extinguisher.

5. Mobile food service establishment parks

- A. A mobile food service establishment park may be established on a privately-owned commercial property zoned C-1, C-2, C-3, or D-D on a property no less than 30,000 square feet.
- B. Mobile food service establishments in a food truck park may share toilet facilities, parking spaces, outdoor temporary/permanent seating, trash receptacles, and other facilities as approved by the Department of Public Health.
- C. A mobile food service establishment park site plan showing paved access and adequate off-street parking shall be submitted to the LCPC for review. The minimum number of designated parking spots required for a mobile food service establishment park shall be four per mobile food service establishment.

6. Trash

- A. Each mobile food service establishment shall provide a suitably sized receptacle for trash, which shall be located within ten feet of the service window of the unit. It shall be maintained and regularly emptied. All waste generated by the mobile food service establishment's operation, including that associated with its customers and staff, must be disposed of at the base of operation or another approved location.
- B. The area within which a mobile food service establishment operates shall, at all times,

be kept clean and free from trash, garbage, rubble and debris. For purposes of this Section, a mobile food service establishment shall be responsible for operating in a safe and hygienic space to conduct business.

7. Fire Safety

To minimize the threat to public safety posed by fire, the following apply:

- A. *Combustible gas detector.* Prior to the operation of any combustible gas-fueled appliances, all visible connections shall be inspected for leakage utilizing a combustible gas detector. Detected leaks shall be repaired before any gas-fueled appliance is operated.
- B. *Liquid Propane Systems.* Propane and natural gas tanks shall be shut off while the mobile food vehicle is in motion, unless the tank is equipped with an impact detection shut off device approved by the U.S. DOT. Propane and natural gas tanks must always be shut off while the vehicle is unattended and/or in overnight storage. Mounted tanks must be secure (NFPA 58 5.2.4) and conform with NFPA standards relating to the safe mounting of tanks as described in NFPA 58 6.23.3.3. and be capable of withstanding impact requirements as required by the NFPA (NFPA 58 6.23.3.4.).
- C. *Portable fire extinguishers.* All mobile food service establishments shall be equipped with a readily accessible multipurpose dry chemical portable fire extinguisher with a minimum rating of 2A 10BC. All mobile food service establishments utilizing fats or cooking oils, including those that produce grease, grease laden vapors or oily byproducts, shall, in addition to the ABC fire extinguisher, be equipped with a readily accessible Class K portable fire extinguisher. All required fire extinguishers shall be maintained in compliance with National Fire Protection Association 10, as amended.
- D. *Operations prior to set up.* Propane and natural gas tanks shall be shut off while the mobile food vehicle is in motion, unless the tank is equipped with an impact detection shut off device approved by the U.S. DOT. Mobile food service establishments are prohibited from igniting, starting or operating any cooking appliances requiring heat, electricity or combustible gases while traveling upon any street, road or highway. Food warming or hot holding appliances are exempt from this requirement.
- E. *Exhaust creating nuisance.* Emission of exhaust gases or smoke shall not be handled in such a manner as to constitute a nuisance, pursuant to section 11.7 of the ordinance.

- F. *Hood cleaning and maintenance.* Mobile food service establishments shall be maintained and regularly cleaned to minimize the buildup of grease and other combustible residues. This includes all interior and exterior surfaces upon which grease can or may accumulate including, but not limited to, hold filter surfaces, plenums, ducts, exhaust fans and exterior cowling.
 - G. *Fire suppression system inspections.* All mobile food service establishment fire suppression systems shall be inspected and maintained in accordance with the applicable provisions of the National Fire Protection Association. The system shall be tagged in accordance with the Rules and Regulations of the Georgia Safety Fire Commissioner.
 - H. *Liquefied petroleum gas systems on mobile food vehicles and temporary cooking operations shall comply with the currently adopted IFC Section 319+.8 and Chapter 61, NFPA 5 and Chapter 120-3-6.*
 - I. *A listed LP gas alarm shall be installed within the vehicle in the vicinity of LP gas system components, in accordance with the manufacturer's instructions per IFC Section 319.8.5.*
 - J. *A shutoff valve shall be readily accessible and identified with a sign permanently affixed to the vehicle in reflective decal material with letters a minimum of two (2) inches.*
 - K. *Fabric awnings, if present, shall be fire rated to comply with IFC Section 3104 and NFPA 701. Mobile food service operators shall provide documentation or remove fabric awning.*
8. **Generators**
- A. *Generators shall be in safe working condition and properly grounded.*
 - B. *Non-permanently mounted generators shall be located at least 25 feet from combustibles or public gathering areas.*
 - C. *Generators shall not be refueled when generator is in operation or within 20 feet of the mobile food vehicle.*
 - D. *Generators shall not be operated within 20 feet of tents or other membrane structures.*
 - E. *Should generators be mounted in a storage compartment on the mobile food vehicle, the generator must be vented to the exterior to prevent fumes from entering the mobile food vehicle.*

9. Enforcement and Sanctions

- A. Mobile Food Services Establishments shall be inspected by the Fire Marshall, City Inspector or other duly empowered officer for compliance with this ordinance.
- B. To ensure the continued application of the intent and purpose of this Article, the City Manager shall notify the owner(s) and operator(s) and, where applicable, the Department of Public Health, of all instances in which a citation is issued to a mobile food service establishment.
- C. The City Clerk or designee shall be responsible for maintenance of all code violation charges, founded accusations and convictions concerning mobile food service establishments. When a mobile food service establishment owner or operator accumulates three code violations for a particular mobile food service unit within a period of twelve consecutive months, the City shall revoke the mobile food service establishment's license and reject all applications for mobile food service establishment license approval by the concerned owner(s) and operator(s) for a period of twelve consecutive months following the date of revocation.
- D. If a mobile food service establishment owner or operator has been cited for and found to be in violation of any zoning, health or life safety code provision, the owner or operator must demonstrate compliance with the applicable code prior to being eligible to continue operations under the current approval.
- E. Violations of this Article are subject to the following sanctions, which may not be waived or reduced, and which may be combined with any other legal remedy available to the City:
 - 1. First violation: \$500
 - 2. Second violation within 12 months of the first: \$750
 - 3. Third violation within 12 months of the first: \$1,000 and revocation of the Mobile food service establishment license. Mobile food service establishment license approvals will be revoked for the remainder of the calendar year.
- F. Nothing in this section shall limit the City from enforcement of its code, state or federal law by any other legal remedy available to the City. Nothing in this section shall be construed to limit or supplant the power of any City inspector, Fire marshal or other duly empowered officer under the City's ordinances, rules and regulations or the authority granted under state law, as amended, to take necessary action, consistent with the law, to protect the public from

operation of a mobile food service establishment as a nuisance, including abatement thereof by lawful means.

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF HINESVILLE, GEORGIA, CHAPTER 9 – LICENSING AND BUSINESS REGULATIONS, ARTICLE IV – MISCELLANEOUS BUSINESS REGULATIONS TO ADD SEC. 9-108 MOBILE FOOD SERVICE ESTABLISHMENT REGULATIONS; TO REGULATE FOOD TRUCKS IN THE CITY OF HINESVILLE; TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES ALLOWED BY LAW.

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- D. *Pushcart* means a human propelled, self-contained, enclosed food service cart.

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- B. *Specific requirements.* Any person intending to operate a mobile food service establishment within the corporate limits of the City of Hinesville shall obtain, prior to commencing operation:
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 - 2. As directed by the Department of Public Health, no two Mobile Food Service Establishments may share a base of operation. Each establishment requires a dedicated space as decided by the Department of Public Health.

3. A home-based location for a base of operation will be established with a Home-Based Business License issued by the City of Hinesville. A base of operation may be placed in an accessory building only in the following zoning districts with a waiver letter signed by the applicant's attorney if applicable and approved by the Director of the Department of Inspections.
4. A base of operation may be located outside the city limits of Hinesville. Proof of compliance with local laws shall be required.

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1. The mobile food service establishment license application as distributed by the Business License Department, which includes;
 - a. The name, address, telephone number, and email address of the mobile food service establishment's owner(s) of record. If the owner is a non-natural person, a human point of contact will be identified;
 - b. Information identifying the mobile service unit including, its make, model and license plate number, together with a photograph of the mobile food service establishment;
 - c. The corporate and, where applicable, trade name of the base of operation associated with the mobile food service establishment;
 - d. A listing of operating locations, schedule for operation, and hours of operation for each site on which the mobile food service establishment intends to conduct business;
 - e. Signatures from the owners of the properties on which the truck intends to operate.
 - f. A listing of Mobile Food Service Establishment operators who will be driving the vehicle and copies of their driver's license. Applicants will be responsible for notifying the Business License Office when there is a change in driver or driver's license status.
2. A copy of the base of operation's approved business license from the appropriate governing authority. Where the base of operation is located outside Liberty County, the applicant shall provide evidence of compliance with that

district's requirements.

3. A copy of the approved permit and inspection certificate for the base of operation issued by the applicable Department of Public Health;
4. A legible site plan to include distance for each location illustrating the location of the mobile food service establishment, required queue space, and any outdoor seating;
5. A non-refundable application fee paid to the City of Hinesville as set forth in the Fee Schedule.

3. Grant or Denial of Application

Review and consideration of an application shall be conducted in accordance with principles of due process. Approval is conditional upon the applicant's compliance with applicable local, state, or federal laws.

4. Operational Requirements and Provisions

- A. Mobile food service establishments shall not conduct business within the public right-of-way, with the exception of special events recognized by the City of Hinesville for which the mobile food service establishment has received pre-approval from the City Manager.
- B. Mobile food service establishments shall not operate on private property without written consent from the property owner.
- C. Mobile food service establishments shall comply with all applicable grease interceptor standards.
- D. The Department of Public Health mobile food service establishment permit, together with all applicable health certificates, including food inspection reports, pertaining to the units, shall be firmly attached in a prominent location, which shall be plainly visible to the public at all times the mobile food service establishment is conducting business.
- E. Any driver of a mobile food service establishment must possess a valid driver's license.
- F. Mobile food service establishments may conduct business only within the zones designated for such activity as listed here: C-1, C-2, C-3, D-D, O-I, O-C, and all Residential Districts with special permit uses.
- G. A mobile food service establishment court may be located only in D-D, C-1, C-2, or C-

3 zoning districts.

- H. When conducting business, mobile food service establishments shall provide no less than nine feet of unobstructed horizontal pedestrian clearance on private property, as measured from the main service window.
- I. Mobile food service establishments may only park in pre-approved locations when not in operation as indicated on the mobile food service establishment license application.
- J. Mobile food service establishments shall comply with all applicable local, state, and federal health and safety laws, regulations and rules.
- K. Mobile food service establishments may place one temporary sandwich board not greater than 16 ft² in area for advertisement purposes and not more than four feet from the main service window.
- L. Mobile food service establishments may not conduct business within 200 feet of a brick-and-mortar restaurant as measured from the main entrance of the restaurant to the main service window of the mobile food service establishment. Mobile food service establishments within a food court are exempted from this restriction.
- M. Mobile food service establishments may not conduct business in a manner that blocks or impedes pedestrian or vehicular traffic, with the exception of special events recognized by the City of Hinesville.
- N. Mobile food service establishments may not conduct business with any person who is seated in a motor vehicle.
- O. No more than two mobile food service establishments may operate independently on a single property, with the exception of special events recognized by the City of Hinesville.
- P. Pushcarts are not permitted by right under this ordinance and may only be used for special events with the express permission of the City Manager as well as approval from the Department of Public Health.
- Q. Toilet Facilities – adequate access for employees to toilet facilities within 200 feet is required for all mobile food service establishments. See Georgia Department of Public Health 511-6-1.06(2)(h).
- R. The City Council may permit licensed mobile food service establishments to operate at special events regardless of zoning.
- S. Mobile and temporary cooking operations shall not block any required exits, fire

department access roads, fire lanes, fire hydrants, fire department connections to automatic sprinkler and standpipes or other fire protection devices and equipment.

- T. Mobile and temporary cooking operations shall be separated from buildings or structures, combustible materials, vehicles and other cooking operations by a minimum of 10 feet and at least 20 feet from tents and other membrane structures.
- U. Covers shall be installed on fryers to prevent cooking oil from spilling while mobile food vehicle is in motion.
- V. Any mobile food service establishment using solid fuel cooking appliances (wood, charcoal, etc.) with a fire box of 5 cubic feet or less, must provide either a 1.6-Gal Class K extinguisher or a water extinguisher, in addition to a Class 2-A 10BC ABC extinguisher.

5. Mobile food service establishment parks

- A. A mobile food service establishment park may be established on a privately-owned commercial property zoned C-1, C-2, C-3, or D-D on a property no less than 30,000 square feet.
- B. Mobile food service establishments in a food truck park may share toilet facilities, parking spaces, outdoor temporary/permanent seating, trash receptacles, and other facilities as approved by the Department of Public Health.
- C. A mobile food service establishment park site plan showing paved access and adequate off-street parking shall be submitted to the LCPC for review. The minimum number of designated parking spots required for a mobile food service establishment park shall be four per mobile food service establishment.

6. Trash

- A. Each mobile food service establishment shall provide a suitably sized receptacle for trash, which shall be located within ten feet of the service window of the unit. It shall be maintained and regularly emptied. All waste generated by the mobile food service establishment's operation, including that associated with its customers and staff, must be disposed of at the base of operation or another approved location.
- B. The area within which a mobile food service establishment operates shall, at all times,

be kept clean and free from trash, garbage, rubble and debris. For purposes of this Section, a mobile food service establishment shall be responsible for operating in a safe and hygienic space to conduct business.

7. Fire Safety

To minimize the threat to public safety posed by fire, the following apply:

- A. *Combustible gas detector.* Prior to the operation of any combustible gas-fueled appliances, all visible connections shall be inspected for leakage utilizing a combustible gas detector. Detected leaks shall be repaired before any gas-fueled appliance is operated.
- B. *Liquid Propane Systems.* Propane and natural gas tanks shall be shut off while the mobile food vehicle is in motion, unless the tank is equipped with an impact detection shut off device approved by the U.S. DOT. Propane and natural gas tanks must always be shut off while the vehicle is unattended and/or in overnight storage. Mounted tanks must be secure (NFPA 58 5.2.4) and conform with NFPA standards relating to the safe mounting of tanks as described in NFPA 58 6.23.3.3. and be capable of withstanding impact requirements as required by the NFPA (NFPA 58 6.23.3.4.).
- C. *Portable fire extinguishers.* All mobile food service establishments shall be equipped with a readily accessible multipurpose dry chemical portable fire extinguisher with a minimum rating of 2A 10BC. All mobile food service establishments utilizing fats or cooking oils, including those that produce grease, grease laden vapors or oily byproducts, shall, in addition to the ABC fire extinguisher, be equipped with a readily accessible Class K portable fire extinguisher. All required fire extinguishers shall be maintained in compliance with National Fire Protection Association 10, as amended.
- D. *Operations prior to set up.* Propane and natural gas tanks shall be shut off while the mobile food vehicle is in motion, unless the tank is equipped with an impact detection shut off device approved by the U.S. DOT. Mobile food service establishments are prohibited from igniting, starting or operating any cooking appliances requiring heat, electricity or combustible gases while traveling upon any street, road or highway. Food warming or hot holding appliances are exempt from this requirement.
- E. *Exhaust creating nuisance.* Emission of exhaust gases or smoke shall not be handled in such a manner as to constitute a nuisance, pursuant to section 11.7 of the ordinance.

- F. *Hood cleaning and maintenance.* Mobile food service establishments shall be maintained and regularly cleaned to minimize the buildup of grease and other combustible residues. This includes all interior and exterior surfaces upon which grease can or may accumulate including, but not limited to, hold filter surfaces, plenums, ducts, exhaust fans and exterior cowling.
 - G. *Fire suppression system inspections.* All mobile food service establishment fire suppression systems shall be inspected and maintained in accordance with the applicable provisions of the National Fire Protection Association. The system shall be tagged in accordance with the Rules and Regulations of the Georgia Safety Fire Commissioner.
 - H. Liquified petroleum gas systems on mobile food vehicles and temporary cooking operations shall comply with the currently adopted IFC Section 319+.8 and Chapter 61, NFPA 5 and Chapter 120-3-6.
 - I. A listed LP gas alarm shall be installed within the vehicle in the vicinity of LP gas system components, in accordance with the manufacturer's instructions per IFC Section 319.8.5.
 - J. A shutoff valve shall be readily accessible and identified with a sign permanently affixed to the vehicle in reflective decal material with letters a minimum of two (2) inches.
 - K. Fabric awnings, if present, shall be fire rated to comply with IFC Section 3104 and NFPA 701. Mobile food service operators shall provide documentation or remove fabric awning.
8. Generators
- A. Generators shall be in safe working condition and properly grounded.
 - B. Non-permanently mounted generators shall be located at least 25 feet from combustibles or public gathering areas.
 - C. Generators shall not be refueled when generator is in operation or within 20 feet of the mobile food vehicle.
 - D. Generators shall not be operated within 20 feet of tents or other membrane structures.
 - E. Should generators be mounted in a storage compartment on the mobile food vehicle, the generator must be vented to the exterior to prevent fumes from entering the mobile food vehicle.

9. Enforcement and Sanctions

- A. Mobile Food Services Establishments shall be inspected by the Fire Marshall, City Inspector or other duly empowered officer for compliance with this ordinance.
- B. To ensure the continued application of the intent and purpose of this Article, the City Manager shall notify the owner(s) and operator(s) and, where applicable, the Department of Public Health, of all instances in which a citation is issued to a mobile food service establishment.
- C. The City Clerk or designee shall be responsible for maintenance of all code violation charges, founded accusations and convictions concerning mobile food service establishments. When a mobile food service establishment owner or operator accumulates three code violations for a particular mobile food service unit within a period of twelve consecutive months, the City shall revoke the mobile food service establishment's license and reject all applications for mobile food service establishment license approval by the concerned owner(s) and operator(s) for a period of twelve consecutive months following the date of revocation.
- D. If a mobile food service establishment owner or operator has been cited for and found to be in violation of any zoning, health or life safety code provision, the owner or operator must demonstrate compliance with the applicable code prior to being eligible to continue operations under the current approval.
- E. Violations of this Article are subject to the following sanctions, which may not be waived or reduced, and which may be combined with any other legal remedy available to the City:
 - 1. First violation: \$500
 - 2. Second violation within 12 months of the first: \$750
 - 3. Third violation within 12 months of the first: \$1,000 and revocation of the Mobile food service establishment license. Mobile food service establishment license approvals will be revoked for the remainder of the calendar year.
- F. Nothing in this section shall limit the City from enforcement of its code, state or federal law by any other legal remedy available to the City. Nothing in this section shall be construed to limit or supplant the power of any City inspector, Fire marshal or other duly empowered officer under the City's ordinances, rules and regulations or the authority granted under state law, as amended, to take necessary action, consistent with the law, to protect the public from

operation of a mobile food service establishment as a nuisance, including abatement thereof by lawful means.

EFFECTIVE DATE

This ordinance shall become effective on _____ day of _____, 2022.

APPROVED this _____ day of _____, 2022, by the Mayor and Council of the City of Hinesville.

Allen Brown, Mayor

Keith Jenkins, Mayor Pro Tem

Diana F. Reid, Councilmember

Jason R. Floyd, Councilmember

Vicky C. Nelson, Councilmember

Karl A. Riles, Councilmember

ATTEST:

Lia Jones, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022

Agenda Item: Proposed Wrecker Service Operations Ordinance #2022-02

Prepared by: Rose Kenner

Presented by: Ryan Arnold

PURPOSE: Adopt Ordinance to Amend the Code of the City of Hinesville, Georgia, Chapter 9, Licensing and Business Regulations, Article IV. Miscellaneous Business Regulations, Sec. 9-101 Wrecker Service Operations, (d) Operating Requirements (12) to Add (13).

BACKGROUND: Proposed Wrecker Services Operations Ordinance #2022-02 will be presented for adoption at the May 19, 2022 Council Meeting.

FUNDING: N/A

RECOMMENDATION: Staff recommends adoption of the Wrecker Service Operations Ordinance #2022-02 and rate changes effective today.

ATTACHMENTS:

1. Hinesville Code_Sec._9_101.____Wrecker_service_operations (redline)
2. Proposed Rates
3. Proposed Ordinance #2022-02 Wrecker Service Operations_final

PREVIOUS COUNCIL DISCUSSION:

Sec. 9-101. Wrecker service operations.

- (a) *Definitions.* For the purpose of this section, the following words and phrases shall have the meanings respectively ascribed to them herein:

Motor vehicle shall be defined in the manner in which it is defined in O.C.G.A. § 40-1-1.

Wrecker service operation means any company, firm, business or individual or group of individuals for hire by the general public which provides by any means the hauling, moving or transferring from one place to another any damaged, disabled, inoperable, operable or impounded motor vehicle.

- (b) *License required.* Any wrecker service which hauls, moves or transfers motor vehicles, operable or inoperable within the City by the request or direction of the City or its employees shall first obtain a license to do so from the City Clerk before engaging in such business.
- (c) *Application.* Application for a license to conduct a wrecker service operation as required under this section shall be made as provided in section 9-21.
- (d) *Operating requirements.* The following operating requirements shall apply to all wrecker service operators licensed in accordance with the provisions of this section and each and every item hereunder is a condition precedent to obtaining such a license and maintaining such license and the failure to abide by these requirements at all times shall be cause for revocation and/or denial of such license.
- (1) All such wrecker service operations shall make available to the City on a 24-hour basis, every day of the year said services when and as called upon at a price not more than the established maximum service fees provided hereinafter. Such wrecker service shall notify the dispatcher in advance when he cannot be available for wrecker call for any specific time. He shall notify the dispatcher of the time he will be out of service and also of the time he will return to service.
- (2) Prior to the issuance of the license required by this section and prior to the conduct of any such operations by said wrecker service, such wrecker service shall obtain and
- cause to be kept in force at all times during the term of any such license granted under this section, liability insurance issued by a company of sound and adequate financial responsibility of the following types and minimum amounts:

<i>Public Liability Insurance</i>	
Bodily injury	\$300,000.00 per person
	\$500,000.00 per occurrence
Property damage	\$300,000.00 per accident
<i>Garage Keepers Legal Liability Insurance</i>	
Light duty wrecker	\$50,000.00
Heavy duty wrecker	\$100,000.00

-
- (3) Said insurance policy shall name the City a certificate holder. Such naming of the City as a certificate holder and such policies of liability insurance shall not thereby cause the City to be deemed a partner or engaged in a joint venture with the wrecker service operator in its business.
 - (4) Such wrecker service operator shall also carry workers compensation insurance in the amounts and form required by the Workers' Compensation Act (O.C.G.A. § 34-9-1 et seq.) and the insurance laws of the State (O.C.G.A. title 33) and shall furnish proof of same to the City prior to granting of any license hereunder and from time to time upon request by the City.
 - (5) Copies of the certificates of all insurance coverage required of the wrecker service shall be filed with the City Clerk and shall provide therein that the policies of insurance referred to in such certificates shall not be subject to cancellation by the insurer except after delivery of written notice by certified mail to the City Clerk at least 30 days prior to the effective date of any such cancellation.
 - (6) Should the wrecker service operator fail or refuse to obtain and keep in full force and effect the insurance required by this section, the City may revoke the license provided for hereunder.
 - (7) Within the City limits the wrecker service operator shall provide an area for the storage for vehicles that have been moved, hauled or transferred by the wrecker service operator at the request of the City. All impounded motor vehicles hauled or towed by such wrecker service shall be stored in said storage facility. All other vehicles hauled by such wrecker service (those that are not impounded by the City) shall be stored in a storage facility licensed by the City, Liberty County or any municipality within Liberty County. An office shall be maintained at the storage area for the convenience of the public in retrieving their vehicles. Such facility must be maintained properly, clean and presentable at all times and shall be subject to inspection by the City and the City Police Department. Failure to properly maintain facilities shall be cause for revocation of the license granted hereunder. No impounded automobile hauled, moved, retrieved or transferred from one place to another by the wrecker service operator shall be stored at any place whatsoever other than a storage area which meets the following minimum requirements:
 - a. Such storage area shall meet all City zoning requirements and ordinances pertaining to vehicle storage;
 - b. The storage area and premises shall be kept in a clean and orderly fashion; and
 - c. There shall be ample space to store a minimum of 30 automobiles and/or motor vehicles at the same time. The standard size automobile to be used for determining whether such storage facility meets the approval of this requirement is seven feet by 16 feet. The wrecker service operator may utilize the storage facilities of any other firm, person or corporation; provided, such facilities meet all the requirements of this section and provided said facility meets all zoning laws and regulations now or hereafter adopted by the City. If any such wrecker service cannot provide an area for storage of impounded vehicles, the City at its own discretion shall provide an area for the storage of such vehicles.
 - (8) Services are to be rendered immediately upon request by the City or its employees. The wrecker service operator shall not respond to the scene of an accident unless called to the scene by the City Police Department. This section recognizes the right of an individual who is the owner of any wrecked or impounded vehicle to select his own wrecker service company; provided, his state of sobriety or capacity is assured and provided that said vehicle is not blocking the roadway or otherwise dangerous to the traveling public.
 - (9) The wrecker service operator shall comply with and conform to all Federal, State and local laws and/or rules and regulations regarding safety now in effect or as new ones become applicable. The wrecker service owner must submit to a background police and general records check for prior offenses or irregularities to determine suitability, reliability and financial stability in order to properly protect the

public against abuse, neglect or malfeasance. No person who has been convicted of a felony or any crime involved in moral turpitude shall be granted a license pursuant to the terms of this section.

- (10) Prior to the issuance of any license hereunder the wrecker service operator must have and demonstrate his ownership of the following types of equipment:
- Two each light duty wreckers;
 - A light duty wrecker with at least 10,000 pounds minimum gross vehicle weight rating equipped with 8,000 pound power take-off, power winch, per independent boom, dual rear wheels; and
 - One each roll back or car carrier, may be substituted for one light duty wrecker.

A light duty car carrier shall be defined as a wrecker with at least 10,000 pound gross vehicle weight with dual wheels, power driven winch with hydraulic wrecker system.

- (11) Each wrecker provided herein shall be required to carry a full compliment of service items such as fire extinguishers, chains, ropes, blocks, dollies, sports car bar, motorcycle bar, stop lights, flashes, flood lights, hand tools, lock-out tools, wrecking bars, brooms, and any other tool needed for lifting, extracting, righting and removal of a wrecked or disabled vehicle or other equipment from public thoroughfares by towing or carting. If at any time after the granting of the license required by this section, the wrecker service operator fails to maintain the equipment required by this section such failure shall be cause for revocation of said license.

- (12) Each wrecker service operator [providing heavy duty wrecker services on the Wrecker Rotation List](#) shall [maintain a valid City of Hinesville Business License and demonstrate access to and own](#) at least one heavy-duty wrecker. A heavy duty wrecker shall be defined as a wrecker with at least 32,000 pounds minimum gross vehicle weight rating equipped with a 16 to 25 ton power take-off mechanically driven power winch crane and having independent dual booms and with dual rear wheels.

- (13) Removal from the rotation list. In the event the wrecker service which has been approved by the City for inclusion on the rotation list fails to meet the requirements provided for herein, violates any of the approval specifications, or fails to provide prompt and adequate service then the chief of police shall have the authority to remove the wrecker service from the rotation list.

- The wrecker service may be excluded from the rotation list for a period not exceeding one (1) year at which time the wrecker service may make application to be returned to the rotation list.
- Appeal process. If a wrecker service is removed from either the light or heavy duty rotation list by the chief of police the appeal process for that removal is as follows: The wrecker service must request an appeal hearing in front of the city manager by certified letter, within ten (10) days of the notice of removal from the list by the chief of police. If criminal charges have been filed against an employee or the owner of the wrecker service and these criminal proceedings are the justification for the removal, the wrecker service will be taken off the rotation list until all criminal proceedings and appeals are exhausted. The appeal process will then be ten (10) days from the final disposition of the criminal proceedings and notification will be by certified mail to the city manager.
- Approval requirements do not apply to private calls. Nothing in this section shall be construed as preventing the owner of a motor vehicle from contracting a wrecker service of his/her choice, nor in any way limiting the requirements of fees for a wrecker service which does not choose to be placed on the rotation list provided for herein, provided the wrecker service responds promptly and cleans up all glass and wreckage debris from the street or area of the work, and complies with municipal ordinances, state laws, federal regulations or laws.

(e) *Fees.*

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- (1) All service fees charged by the wrecker service operator to the public shall not exceed rates enlisted in the fee schedule fixed and established by the Mayor and City Council from time to time and maintained on file in the office of the City Clerk.
 - (2) Such rates shall be conspicuously posted in the wrecker service operator's place of business for the attention and information of the general public and for claimants of vehicles under wrecker service operator's care.
 - (3) All billings or statements of charges are to be itemized and will have clearly printed on the reverse side the rates applicable to the fee schedule fixed and established by the Mayor and City Council, so the rates may be verified by the claimant.
- (f) *Telephone and radio communication.* The wrecker service operator will provide, at no cost to the City, a designated telephone number and line to be used exclusively by the City's Police Department for the purpose of notifying a wrecker service operator whenever such wrecker service operator's services are needed.
- (g) *Minimum drivers.* The wrecker service operator must maintain and have available at all times at least one qualified wrecker operator with an appropriate C or A State driver's license or such driver's license as required by law for wrecker operators. The wrecker service operator must submit a list of driver's names, dates of birth, drivers' license numbers to the City Clerk prior to the issuance of any license and if from time to time wrecker operators are deleted or added to the wrecker service operator's payroll, he must furnish an up-to-date list of such operators to the City Clerk.
- (h) *List of qualified operators, etc.* The City shall compile a list of all wrecker service operators licensed under this section which are qualified to accept calls from the City or its employees for the purposes of hauling or storing vehicles as those terms are defined herein and the City Police shall contact and call and request the services only of those wrecker service operators which have been licensed pursuant to the terms of this section which is for the protection of the general public and in furtherance of its police powers.

(Code 1978, § 9-87; Ord. No. 2003-08, § I, 12-18-2003)

WRECKER RATES

These rates were approved & adopted by Mayor & Council December 21, 2006 as per the Georgia Public Safety Commission's fees (GPSC Non-Consensual Towing Maximum Rates - Private Property Trespass Towing & Storage Effective 8-23-04)

TOWING RATES AND CHARGES

CURRENT RATES

PROPOSED RATES

Removal fee for vehicles with a gross vehicle weight rating of 10,000 pounds or less	Not to exceed \$ 125.00	Not to exceed \$ 175.00
Removal fee for vehicles with a gross vehicle weight rating of 10,001 pounds to 20,000	Not to exceed \$ 195.00	Not to exceed \$ 300.00
Removal fee for vehicles with a gross vehicle weight rating of 20,001 pounds or greater – Per unit charge	Not to exceed \$ 325.00	Not to exceed \$ 450.00
Removal fee for vehicles with a gross vehicle weight rating of 20,001 pounds or greater – combination unit.	Not to exceed \$ 650.00	Not to exceed \$ 850.00
Recovery fee for vehicles with a gross vehicle weight rating of 26,000 pounds or less – combination unit.		Not to exceed \$ 50.00
Recovery fee for vehicles with a gross vehicle weight rating of 26,001 pounds or greater – combination unit.		Not to exceed \$ 75.00
Removal fee for vehicles with a gross vehicle weight rating of 20,000 pounds or less – after 2 hours.		Not to exceed \$ 12.00 (each additional quarter hr.)
Removal fee for vehicles with a gross vehicle weight rating of 20,001 pounds or greater – after 2 hours.		Not to exceed \$ 20.00 (each additional quarter hr.)

STORAGE RATES AND CHARGES

Storage for the first 24 hours, beginning at the time the vehicle is removed from the property	No charge	No charge
Storage for any day or days the impoundment facility is closed and the vehicle's owner is unable to claim the vehicle	No charge	No charge
Storage fee for vehicles with a gross vehicle weight rating of 10,000 pounds or less	Not to exceed \$ 15.00 daily	Not to exceed \$ 25.00 daily
Storage fee for vehicles with a gross vehicle weight rating of 10,001 pounds to 20,000	Not to exceed \$ 20.00 daily	Not to exceed \$ 30.00 daily
Storage fee for vehicles with a gross vehicle weight rating of 20,001 pounds or greater – Per unit charge	Not to exceed \$ 25.00 daily	Not to exceed \$ 40.00 daily
Storage fee for vehicles with a gross vehicle weight rating of 20,001 pounds or greater – Combination unit	Not to exceed \$ 50.00 daily	Not to exceed \$ 75.00 daily

OPERATOR FEE

If the vehicle has been hooked with hoisting apparatus or loaded by the wrecker service and the vehicle has not left the premises and the owner or operator produces ignition key and removes vehicle immediately.

Operator Fee for vehicles with a GVWR of 19,999 pounds or less.	Not to exceed \$ 50.00	Not to exceed \$ 100.00
Operator Fee for vehicles with a GVWR of 20,000 pounds or more.	Not to exceed \$ 100.00	Not to exceed \$ 150.00

NOTIFICATION FEE

<i>Notification fee may be charged after the first seventy-two (72) hours. After 30 days, the process outlined in O.C.G.A. Title 40, Chapter 11 pertaining to abandon motor vehicles applies</i>	Not to exceed \$ 40.00	Not to exceed \$ 50.00
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AFTER HOURS FEE

<i>After hours fee may be charged if the vehicle's owner wishes to claim an impounded vehicle after the carrier's posted business hours.</i>	Not to exceed \$ 25.00	Not to exceed \$ 50.00
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****You may charge rates lower than the rates listed above, however, no rates may exceed the maximum rates.**

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF HINESVILLE, GEORGIA, CHAPTER 9, LICENSING AND BUSINESS REGULATIONS, ARTICLE IV. MISCELLANEOUS BUSINESS REGULATIONS, SEC. 9-101 WRECKER SERVICE OPERATIONS, (d) OPERATING REQUIREMENTS (12), TO ADD (13); TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES ALLOWED BY LAW.

WITNESSETH:

WHEREAS, the City of Hinesville has previously adopted the Wrecker Service Operations Ordinance; and

WHEREAS, so as to further regulate and enforce the use of Wrecker Service Operations, and maintain the intent of the aforesaid Ordinance, The Mayor and Council of the City of Hinesville desire to amend said Ordinance.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Hinesville, and it is hereby ordained by the authority of same, that the Ordinance regulating Wrecker Service Operations shall be amended as follows:

SECTION I

ORDINANCE TEXT

Chapter 9 of the Code of the City of Hinesville, Georgia (hereinafter referred to as the “Code”) is hereby amended as follows:

Section 9-101. Wrecker Service Operations

(d) Operating requirements.

(12) Each wrecker service operator providing heavy duty wrecker services on the Wrecker Rotation List shall maintain a valid City of Hinesville Business License and own at least one heavy-duty wrecker. A heavy duty wrecker shall be defined as a wrecker with at least 32,000 pounds minimum gross vehicle weight rating equipped with a 16 to 25 ton power take-off mechanically driven power winch crane and having independent dual booms and with dual rear wheels.

(13) Removal from the rotation list. In the event the wrecker service which has been approved by the City for inclusion on the rotation list fails to meet the requirements provided for herein, violates any of the approval specifications, or fails to provide prompt and adequate service then the chief of police shall have the authority to remove the wrecker service from the rotation list.

- a. The wrecker service may be excluded from the rotation list for a period not exceeding one (1) year at which time the wrecker service may make application to be returned to the rotation list.
- b. Appeal process. If a wrecker service is removed from either the light or heavy duty rotation list by the chief of police the appeal process for that removal is as follows: The wrecker service must request an appeal hearing in front of the city manager by certified letter, within ten (10) days of the notice of removal from the list by the chief of police. If criminal charges have been filed against an employee or the owner of the wrecker service and these criminal proceedings are the justification for the removal, the wrecker service will be taken off the rotation list until all criminal proceedings and appeals are exhausted. The appeal process will then be ten (10) days from the final disposition of the criminal proceedings and notification will be by certified mail to the city manager.
- c. Approval requirements do not apply to private calls. Nothing in this section shall be construed as preventing the owner of a motor vehicle from contracting a wrecker service of his/her choice, nor in any way limiting the requirements of fees for a wrecker service which does not choose to be placed on the rotation list provided for herein, provided the wrecker service responds promptly and cleans up all glass and wreckage debris from the street or area of the work, and complies with municipal ordinances, state laws, federal regulations or laws.

(e) Fees.

- (1) All service fees charged by the wrecker service operator to the public shall not shall not exceed rates enlisted in the fee schedule fixed and established by the Mayor and City Council from time to time and maintained on file in the office of the City Clerk.
- (2) Such rates shall be conspicuously posted in the wrecker service operator's place of business for the attention and information of the general public and for claimants of vehicles under wrecker service operator's care.
- (3) All billings or statements of charges are to be itemized and will have clearly printed on the reverse side the rates applicable to the fee schedule fixed and established by the mayor and City Council, so the rates may be verified by the claimant.

SECTION II

SEVERABILITY

If any section, subsection, sentence, clause, or portion of this ordinance is for any reason held invalid or unconstitutional, by any court of competent jurisdiction, such portions shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remainder of this Ordinance.

SECTION III

REPEALER

All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION IV

EFFECTIVE DATE

This ordinance shall become effective on _____ day of _____, 2022.

APPROVED this _____ day of _____, 2022, by the Mayor and Council of the City of Hinesville.

Allen Brown, Mayor

Keith Jenkins, Mayor Pro Tem

Diana F. Reid, Councilmember

Jason R. Floyd, Councilmember

Vicky C. Nelson, Councilmember

Karl A. Riles, Councilmember

ATTEST:

Lia Jones, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022

Agenda Item: Transient Merchant Request -
Agenda Amendment

Prepared by: Lia Jones

Presented by: Lia Jones

PURPOSE:

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022
Agenda Item: Drainage Easement Update
Prepared by: Mardee Sanchez
Presented by: Mardee Sanchez

PURPOSE: To update Mayor and Council on findings regarding the drainage easement at 204 Carlie Court.

BACKGROUND: Mr. David Thomas, owner, commented on a drainage issue he is having behind his house. Several City personnel visited the site, including Mike Davis (ESG), Paul Simonton and Mardee Sanchez (LCPC).

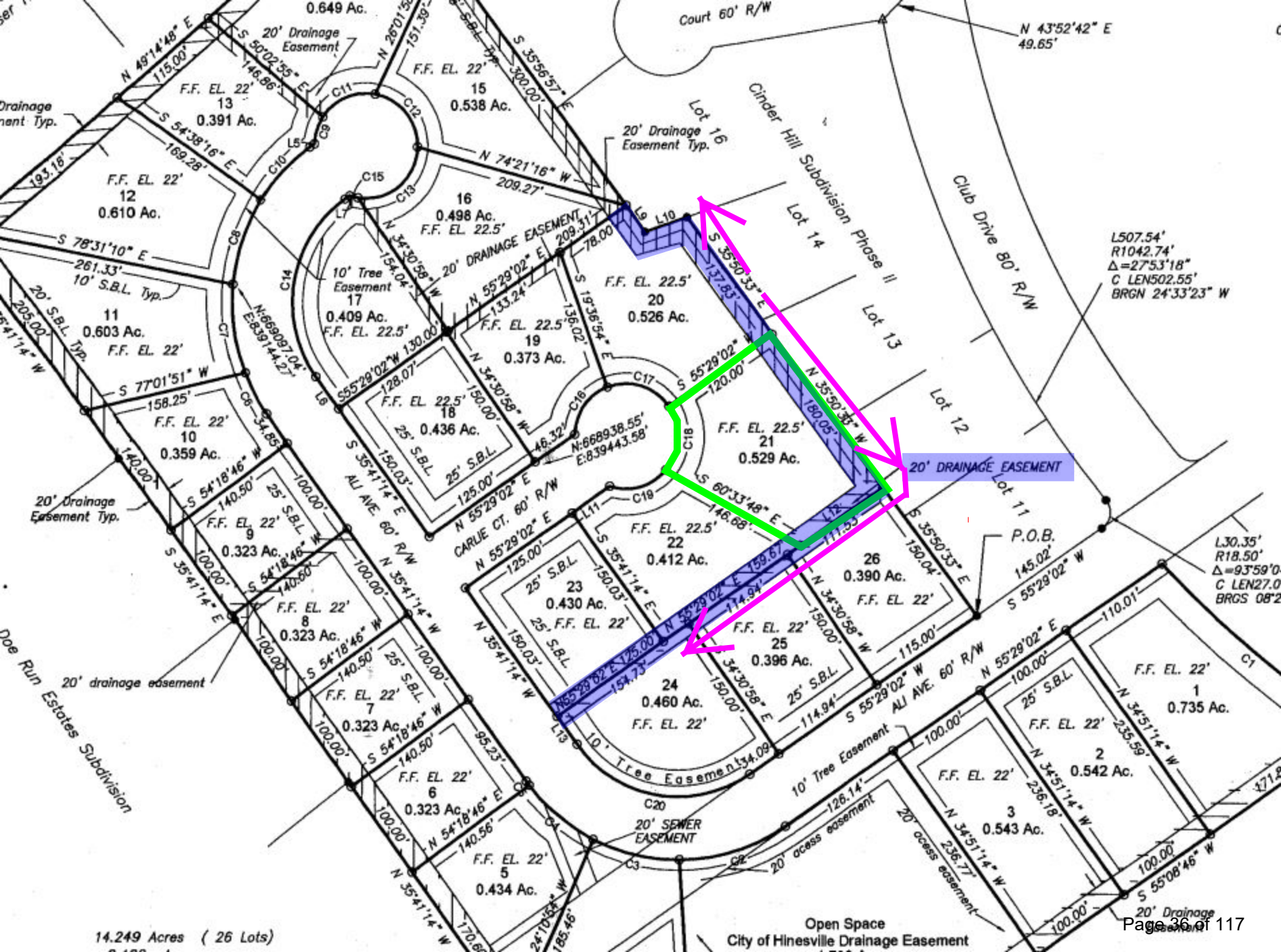
FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Carlie presentation HCC 2022-05-19 v2

PREVIOUS COUNCIL DISCUSSION: May 5, 2022 Public Comment Discussion















City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022

Agenda Item: Comcast of Georgia/South Carolina, LLC Franchise Agreement Violation Resolution #2022-09 - TABLED

Prepared by: Christy Deloach

Presented by: Ryan Arnold

PURPOSE: To Present for Mayor and Council Consideration, Resolution #2022-09 Finding Comcast of Georgia/South Carolina, LLC in Violation of the Franchise Agreement for failure to comply with the audit findings of Comcast's business records to ensure proper payment.

BACKGROUND: On July 26, 2021, Comcast submitted a request to review and update the Franchise Fee Agreement.

On July 28, 2021, Comcast agreed to work with the Georgia Municipal Association's Local Government Services representatives, Ryan Fender and Tim McGraw to conduct an audit of franchise fee remittance and a Jurisdictional Coding review to determine if the City's streets have been correctly coded in Comcast's billing database.

On August 18, 2021, the Audit Findings were reported to Comcast and a subsequent letter was issued by the City on August 30, 2021 seeking correction to the jurisdiction errors and payment of franchise due.

On December 13, 2021, the Franchise Fee agreement and supporting documentation was submitted to the City Attorney for concurrence in Comcast's failure to comply with the terms of the agreement.

On March 18, 2022, the City submitted a formal Violation Notice to Comcast.

FUNDING: N/A

RECOMMENDATION: Approval of Resolution #2022-09

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022

Agenda Item: Proposed Flood Damage Prevention Ordinance #2022-05

Prepared by: Christy Deloach

Presented by: Ryan Arnold

PURPOSE: To Present for Mayor and Council Consideration, Ordinance to Amend the Code of the City of Hinesville, Georgia, Chapter 5-Flood Damage Prevention, Article VI – Miscellaneous Business Regulations, Sec. 5-276 Definitions, Sec. 5-341 General Standards, Sec. 5-342 Specific Standards, Sec. 5-344 Standards for Subdivisions.

BACKGROUND: On February 28, 2022 City Council reviewed potential changes to the Flood Damage Prevention Ordinance that would improve our National Flood Insurance Program Community Rating System score.

On June 8, 2022 the City will undergo a review of its comprehensive floodplain and watershed management programs and practices presenting an opportunity for the City to improve its score enabling citizens greater access to flood insurance.

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. floodplain amendments DRAFT 2022-05-18

PREVIOUS COUNCIL DISCUSSION:

**AN ORDINANCE AMEND THE CODE OF THE CITY OF HINESVILLE,
GEORGIA,**

CHAPTER 5, BUILDINGS AND BUILDING REGULATIONS;

ARTICLE VI. – FLOOD DAMAGE PREVENTION;

SECTIONS 5-276, 5-341, 5-242 AND 5-244

WITNESSETH:

WHEREAS, the City of Hinesville is authorized to adopt ordinances;

WHEREAS, the objective of the City of Hinesville is to provide for the health, safety and welfare of its residents;

WHEREAS, the City of Hinesville strives to provide clear and concise regulations that govern development and which is also in conformance with federal standards, and

WHEREAS, the City of Hinesville strives to provide opportunities for residents to obtain flood insurance at lower rates by improving its class level in the Community Rating System,

The City of Hinesville hereby amends the Flood Damage Prevention Ordinance of the City of Hinesville, Georgia (Code of Ordinances Chapter 5, Article VI) as follows:

Chapter 6, Article VI, Sec. 5-276. – Definitions is amended by adding the following new definition:

Letter of map change (LOMC) means any and all types of letters including a letter of map amendment (LOMA), letter of map revision (LOMR) and letter of map revision based on fill (LOMR-F), as applicable.

Chapter 6, Article VI, Sec. 5-341 is amended to read as follows:

Sec. 5-341. - General standards.

In all areas of special flood hazard the ~~following~~ provisions below shall apply.~~are required:~~

- (1) All new construction and substantial improvements of existing structures shall be anchored to prevent flotation, collapse and lateral movement of the structure.~~;~~
- (2) All new construction and substantial improvements of existing structures shall be constructed with materials and utility equipment resistant to flood damage.~~;~~
- (3) All new construction or substantial improvements of existing structures shall be constructed by methods and practices that minimize flood damage.~~;~~

(4) ~~Elevated buildings~~Enclosures.

All new construction and substantial improvements of existing structures that include any fully enclosed area located below the lowest floor formed by foundation and other exterior walls shall be designed so as to be an unfinished or flood resistant enclosure and shall comply with the

provisions below.— For the purposes of this provision, areas “enclosed” by screening or latticework are not considered enclosures.

a. The enclosure shall be designed to equalize hydrostatic flood forces on exterior walls by allowing for the automatic entry and exit of floodwater.

a. Designs for complying with this requirement must either be certified by a professional engineer or architect or meet the following minimum criteria:

1.1. Provide a minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding;

2.2. The bottom of all openings shall be no higher than one foot above grade; and

3.3. Openings may be equipped with screens, louvers, valves or other coverings or devices provided they permit the automatic flow of floodwater in both direction.

bb. So as not to violate the "lowest floor" criteria of this ~~article~~ordinance, the unfinished or flood resistant enclosure shall only be used for parking of vehicles, limited storage of maintenance equipment used in connection with the premises, or entry to the elevated area; and

ce. The interior portion of such enclosed area shall not be partitioned or finished into separate rooms.

d. The enclosed area of the structure below the base flood elevation shall not exceed 299 SF.

e. Breakaway walls below the base flood elevation are prohibited.

~~(4)~~(5) All heating and air conditioning equipment and components (including ductwork), all electrical, ventilation, plumbing, and other service facilities shall be designed and/or located ~~so as~~ to prevent water from entering or accumulating within the components during conditions of flooding.;

~~(5) — Manufactured homes shall be anchored to prevent flotation, collapse, and lateral movement. Methods of anchoring may include, but are not limited to, use of over the top or frame ties to ground anchors. Any additions to the manufactured home have to be similarly anchored. This standard shall be in addition to and consistent with applicable State requirements for resisting wind forces;~~

(6) New and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system.;

(7) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters.;

(8) New and replacement ~~On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding~~are prohibited.; and

(9) Any alteration, repair, reconstruction or improvement to a structure, which is not compliant with the provisions of this ~~article~~ordinance, shall be undertaken only if the non-conformity is not furthered, extended or replaced.

Chapter 6, Article VI, Sec. 5-342 ~~are amended to read~~ as follows: ~~(new text in bold red, text to be deleted is stricken through and gray)~~

Sec. 5-342. - Specific standards.

In all areas of special flood hazard the ~~following~~ provisions below apply are required:

- (1) *New construction, ~~and/or~~ substantial improvements and/or reconstruction due to substantial damage.* Where base flood elevation data are available, new construction, ~~and/or~~ substantial improvement and/or reconstruction due to substantial damage of any structure or manufactured home shall have the following elevated no lower than one foot above the base flood elevation: the lowest floor, (including basement), ~~all heating and air conditioning equipment and components (including ductwork), and all electrical, ventilation, plumbing, and other service facilities (including equipment and mechanical items).~~ elevated no lower than one foot above the base flood elevation. Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate equalization of flood hydrostatic forces on both sides of exterior walls shall be provided in accordance with standards of subsection 5-341(4).

~~All heating and air conditioning equipment and components (including ductwork), all electrical, ventilation, plumbing, and other service facilities shall be elevated at or above one foot above the base flood elevation.~~

- (2) *Non-residential construction.* New construction and/or the substantial improvement of any structure located in A1-30, AE, or AH zones, may be flood-proofed in lieu of elevation. The structure, together with attendant utility and sanitary facilities, must be designed to be watertight to one foot above the base flood elevation, with walls substantially impermeable to the passage of water, and structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effect of buoyancy. A registered professional engineer or architect shall certify that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions above and shall provide such certification to the official as set forth above and in subsection 5-310(7).

- (3) *Standards for manufactured homes and recreational vehicles.* ~~Where base flood elevation data are available:~~

- a. ~~All m~~Manufactured homes placed and/or substantially improved: (1) on individual lots or parcels, (2) in new and/or substantially improved manufactured home parks or subdivisions, (3) in expansions to existing manufactured home parks or subdivisions, (4) on a site in an existing manufactured home park or subdivision where a manufactured home has incurred "substantial damage" as the result of a flood, and (5) in an existing manufactured home park or subdivision, must be elevated ~~to either~~ as provided below, as applicable.:

1. Where base flood elevation data are available, the lowest floor of the manufactured home and all heating and air conditioning equipment and components (including ductwork), and all electrical, ventilation, plumbing, and other service facilities (including equipment and mechanical items) ~~is shall be~~ elevated no lower than one foot above the level of the base flood elevation; ~~or.~~
2. ~~Where base flood elevation data are not available~~ Where base flood elevation data are not available (i.e. in approximate A zones), the lowest floor of the manufactured home and all heating and air conditioning equipment and components (including ductwork), and all electrical, ventilation, plumbing, and other service facilities

(including equipment and mechanical items) shall be ~~manufactured home chassis is~~ elevated and supported by reinforced piers ~~(or other foundation elements of at least an equivalent strength)~~ ~~of to~~ no less than 36 inches in height above grade. This standard, in addition, shall ~~in addition~~ be consistent with applicable State requirements.

- b. Manufactured homes shall be anchored to prevent flotation, collapse, and lateral movement. All manufactured homes must be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. Any additions to the manufactured home shall be similarly anchored. This standard shall be in addition to and consistent with applicable State requirements for resisting wind forces. (see subsection 5-341(6)).
- c. ~~All~~ RRecreational vehicles placed on sites must either:
 - 1. ~~b~~ Be on the site for fewer than 180 consecutive days;
 - 2. ~~b~~ Be fully licensed and ready for highway use which shall mean it is (a recreational vehicle is ready for highway use if it is licensed, on its wheels or jacking system, attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached structures or additions); or
 - 3. ~~The recreational vehicle must mm~~ meet all the requirements for "new construction," including the anchoring and elevation requirements ~~of subsections 5-342(3)a. and e~~ above.

(4) *Floodways.* Located within areas of special flood hazard established in section 5-281 are areas designated as floodways. A floodway may be an extremely hazardous area due to velocity floodwaters, debris or erosion potential. In addition, the area must remain free of encroachment in order to allow for the discharge of the base flood without increased flood heights. Therefore, the following provisions shall apply:

- a. Encroachments are prohibited, including earthen fill, new construction, substantial improvements or other development within the regulatory floodway. Development may be permitted, however, provided it is demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the encroachment shall not result in any increase in flood levels or floodway widths during a base flood discharge. A registered professional engineer must provide supporting technical data and certification thereof.
- b. Only if subsection (4)a. above is satisfied, then any new construction or substantial improvement shall comply with all other applicable flood hazard reduction provisions of this division.
- c. The placement of any manufactured home, except in an existing manufactured home park or existing manufactured home subdivision is prohibited.

Chapter 6, Article VI, Sec. 5-344 is amended to read as follows: ~~(new text in bold red, text to be deleted is stricken through and gray)~~

Sec. 5-344. - Standards for subdivisions and/or developments.

- (a) All subdivision and/or development proposals shall be consistent with the need to minimize flood damage.;
- (b) All subdivision and/or development proposals shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize flood damage.;
- (c) All subdivision and/or development proposals shall have adequate drainage provided to reduce exposure to flood hazards.;
- (d) For any subdivision and/or development, including manufactured home parks, greater than 50 lots or five acres, whichever is less, in a flood zone without base flood elevation data, such base flood elevation data shall be established. Any changes or revisions to the flood data adopted herein and shown on the FIRM shall be submitted to FEMA for review as a conditional letter of map revision (CLOMR) or conditional letter of map amendment (CLOMA), whichever is applicable. Upon completion of the project, the developer is responsible for submitting the "as-built" data to FEMA in order to obtain the final LOMR.
- (e) If a subdivision and/or development results in any proposed changes or revisions to the flood boundary adopted herein and shown on the FIRM, upon completion of the project, the developer shall submit "as-built" data to FEMA and obtain a letter of map change (LOMC).
- (f) If a subdivision and/or development involves any work within a regulated floodway or results in proposed changes or revisions to the flood data adopted herein and shown on the FIRM other than a change or revision to the flood boundary (i.e. changes to established base flood elevations, changes the limits of the floodway, etc.), the developer shall submit to FEMA a conditional letter of map change (CLOMC) prior to commencement of any work within the special flood hazard area. Upon completion of the project, the developer shall submit "as-built" data to FEMA and obtain a LOMC.

**** end of amendment ****

EFFECTIVE DATE

These ordinance amendments were approved this ____ day of _____, 2022 and shall be effective on the ____ day of _____, 202~~1~~².

APPROVED BY:

Mayor, Allen Brown.

Mayor Pro Tem, Jason R. Floyd

City Council Member, Diana Reid

City Council Member, Vicky Nelson

City Council Member, Keith Jenkins

City Council Member, Karl Riles

ATTEST

City Clerk, Lia Jones



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022
Agenda Item: Year 2022 Tattoo License Request
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: Geoffrey Johnson has submitted a business license application to operate House of Ink Tattoos, a new tattoo establishment located at 104 W Hendry St Ste B Hinesville, Georgia. This location does meet the zoning requirements as described in Code Section 9-100 - *Tattooing*, etc. This location has passed all the safety inspections conducted by the Department of Inspections, the Fire Department and the Liberty County Department of Public Health.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. House of Ink Tattoos Application
2. House of Ink Tattoos Summary Sheet
3. House of Ink Tattos Background Check

PREVIOUS COUNCIL DISCUSSION: None

CITY OF HINESVILLE
APPLICATION FOR BUSINESS LICENSE
(This is NOT a License)

LICENSE YEAR 2022

(FOR OFFICE USE ONLY)

New: ☒ Renewal: ☐

Business Type: Comm

Date Issued: _____

INSPECTIONS REQUIRED

Bldg. Insp. GP Date 5-11-22

Zoning GP Date 4-19-22

Zoned C2

Police _____ Date _____

Fire _____ Date _____

Agriculture _____ Date _____

Environmental Health _____ Date _____

PAYABLE TO:

City of Hinesville
115 East M.L. King, Jr. Drive
Hinesville, Georgia 31313
Phone: (912) 876-3564
Date Received: 4-19-2022

ALL INFORMATION MUST BE COMPLETED, SIGNED AND NOTARIZED.

NAME OF BUSINESS: House of Ink tattoos

LOCATION OF ABOVE BUSINESS: 104 Suite B West Hendry St Hinesville GA

MAILING ADDRESS: SAME AS ABOVE 104 West Hendry St Ste B Hinesville GA

EMAIL ADDRESS: Johnsongeoff25p@gmail.com

MANAGER'S NAME: Geoffrey Johnson MANAGER'S ADDRESS: [REDACTED]

FEI Number: N/A Sales Tax Number: N/A

DESCRIBE THE NATURE OF BUSINESS: Tattoo Studio

DOES THIS BUSINESS REQUIRE A STATE LICENSE? NO (IF YES) DATE EXPIRES: _____

(PLEASE ATTACH A COPY OF YOUR STATE LICENSE OR CERTIFICATION)

ADDITIONAL INFORMATION: Business Phone: 571 276 4170 Home Phone: 571 276 4170

OWNER OF BUSINESS: Geoffrey Johnson

OWNER'S HOME ADDRESS: [REDACTED] Ludowici GA 31316

(Corporation or Partnership must list all Names & Addresses of Owners or Officers)
(use a separate sheet of paper if necessary)

SOCIAL SECURITY #: [REDACTED] BIRTHDATE: [REDACTED]

(licensee)

HAVE YOU EVER BEEN ARRESTED: _____ (YES) ☒ (NO) DISPOSITION: _____

CHARGES: _____

(attach additional sheet if necessary)

LICENSE FEE COMPUTATIONS

Number of Employees: 2 (Enter Amount Due) \$ 115.00

(including ownership)

Admn. Fee Due for New Application \$ 35.00 \$ 200

and/or Relocation Application

Inspection Fee \$ 30.00

(Commercial Business Only)

Penalty/Interest: _____

TOTAL DUE \$ 180.00

(Total Received) \$ 200.00

IMPORTANT: PLEASE READ CAREFULLY:

The Applicant hereby agrees to be bound by all of the terms and conditions of the Ordinance adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law.

THIS 19th DAY OF April, 20 22

(AUTHORIZED SIGNATURE OF APPLICANT)

PERSONALLY before the undersigned applicant who on Oath has sworn that the above information given therein is true and correct.

SUMMARY SHEET FOR TATTOO APPLICATION

YEAR OF LICENSE	2022
NAME OF APPLICANT(S)	Geoffrey Johnson
NAME OF BUSINESS	House of Ink Tattoos
ADDRESS OF BUSINESS	104 W Hendry St Ste B Hinesville, GA 31313
APPROVED BY HPD	YES 5/17/2022
APPROVED BY ZONING	YES 04/19/2022
APPROVED BY INSPECTIONS DEPARTMENT	YES 05/11/2022
APPROVED BY HFD	YES 05/03/2022
TYPE OF LICENSE	Tattoo

NOTES: This application is for a new tattoo establishment located at 104 W Hendry St Ste B. This location has passed the required safety inspections conducted by the Liberty County Public Health Department.

City Council () Approved () Disapproved by _____ Date 05/19/2022

MAYOR
Allen Brown

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie L. Darden, III



Lloyd L. Slater, Chief of Police

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana F. Reid
Vicky C. Nelson
Jason Floyd
Karl A. Riles

FROM THE HINESVILLE POLICE DEPARTMENT

This is to certify that I have checked criminal history records on the enclosed applicants.

Name of applicant

☒ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Johnson, Geoffrey Tyler

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Signature

05/16/22

Date

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022
Agenda Item: Year 2022 Tattoo License Renewal
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: 2022 Tattoo License Renewal

BACKGROUND: Ink Survivor Tattoo and Piercing Studio is requesting to renew their Tattoo License for Year 2022.

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. House of Ink Tattos Background Check
2. Ink Survivor Tattoo and Piercing Summary Sheet

PREVIOUS COUNCIL DISCUSSION: None

MAYOR
Allen Brown

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie L. Darden, III



Lloyd L. Slater, Chief of Police

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana F. Reid
Vicky C. Nelson
Jason Floyd
Karl A. Riles

FROM THE HINESVILLE POLICE DEPARTMENT

This is to certify that I have checked criminal history records on the enclosed applicants.

Name of applicant

☒ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Johnson, Geoffrey Tyler

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Signature

05/16/22

Date

"Home for a Day or a Lifetime"

SUMMARY SHEET FOR 2022 RENEWAL - TATTOO

YEAR OF LICENSE	2022
NAME OF APPLICANT(S)	Cherie Morin
NAME OF BUSINESS	Ink Survivor Tattoo & Piercing
ADDRESS OF BUSINESS	438C W General Screven Way Hinesville, GA 31313
APPROVED BY HPD	YES 5/17/2022
TYPE OF LICENSE	Tattoo

NOTES: This application is for an established tattoo studio located at 438C W General Screven Way. This location has passed the required safety inspections conducted by the Liberty County Public Health Department.

City Council () Approved () Disapproved by _____ Date 05/19/2022



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022
Agenda Item: Public Comment
Prepared by: Lia Jones
Presented by: Mayor Brown

PURPOSE: To Allow Citizens to Address Mayor and Council.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022
Agenda Item: Mayor Brown's Report
Prepared by: Christy Deloach
Presented by: Mayor Brown

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022
Agenda Item: Councilmember Riles Report
Prepared by: Jean Marie Reynolds
Presented by: Councilmember Riles

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Crime and Citation Report for April 2022



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022
Agenda Item: Monthly Crime and Citation Report
Prepared by: Jean Marie Reynolds
Presented by: Lloyd Slater

PURPOSE: To discuss the Monthly Crime and Citation report for the month of April 2022.

BACKGROUND:

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Crime and Citation report 2022-04
2. MonthlyCrimes_Council_2022_04_Charts
3. MonthlyCrimes_Council_2022_04_HeatMap
4. MonthlyCrimes_Council_2022_04_PointMap

PREVIOUS COUNCIL DISCUSSION:

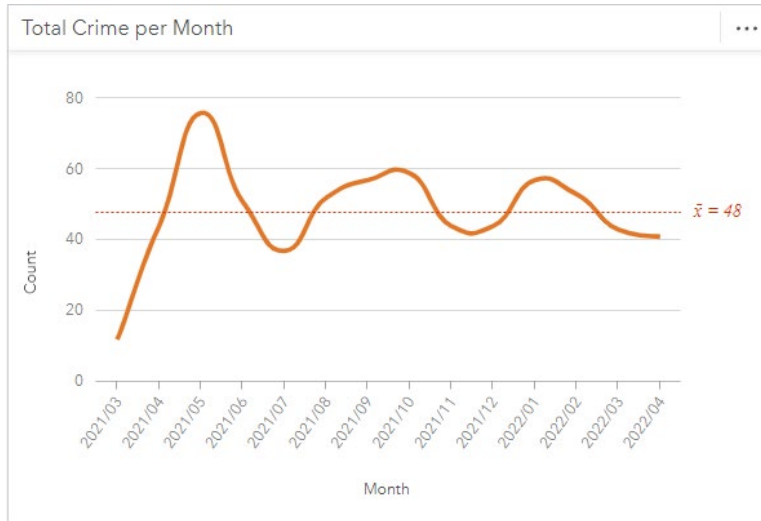
CRIME AND CITATION REPORT
April 1, 2022 through April 30, 2022

	April 2022	March 2022	Monthly % Change	April 2021	March 2021
Aggravated Assault/Assault	17	25	-32%	18	12
Auto Theft	1	2	-50%	3	0
Homicide/Homicide by Vehicle	0	0	0%	0	0
Rape	2	2	0%	1	2
Robbery	0	0	0%	3	2
Burglary	12	6	100%	12	7
Arson	2	1	100%	0	0
Entering Auto	7	7	0%	7	5
Domestic Disputes	70	60	17%	56	58
Juvenile Arrests	14	40	-65%	11	13
Adult Arrests	190	183	4%	143	158
Traffic	65	69	-6%	41	49
Criminal	149	154	-3%	113	122
Total Case Numbers Issued	5,092	5,507	-8%	4,732	5,066
Direct Patrols. Walk & Talks, Foot Patrols	2,066	2,003	3%	1,931	2,114
Dispatched Calls	1,584	1,547	2%	1,546	1,517
Criminal Citations	125	149	-16%	127	139
Military	13	23	-43%	11	16
Civilian	112	126	-11%	116	123
Traffic Citations	1,018	1,337	-24%	827	941
Military	201	263	-24%	180	196
Civilian	816	1,074	-24%	647	745
Total Citations	1,143	1,486	-23%	954	1,080
Traffic Warnings	531	539	-1%	432	532
DUI	14	9	56%	7	12
Over 21	14	9	56%	7	12
Under 21	0	0	0%	0	0
Military	3	2	50%	2	2
Civilian	11	7	57%	5	10

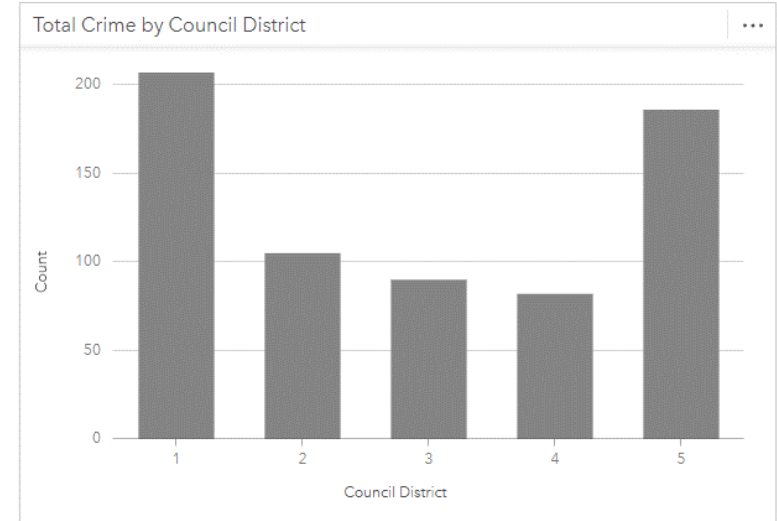
PART I CRIMES IN DECEMBER 2021 - BY DISTRICT

	District 1	District 2	District 3	District 4	District 5
Homicide/Homicide by vehicle	0	0	0	0	0
Rape	1	0	0	0	1
Robbery	0	0	0	0	0
Aggravated Assault/Assault	3	3	2	2	7
Burglary	2	4	0	3	3
Auto Theft	1	1	0	0	0
Arson	1	0	0	0	0
Entering Auto	2	0	1	1	3

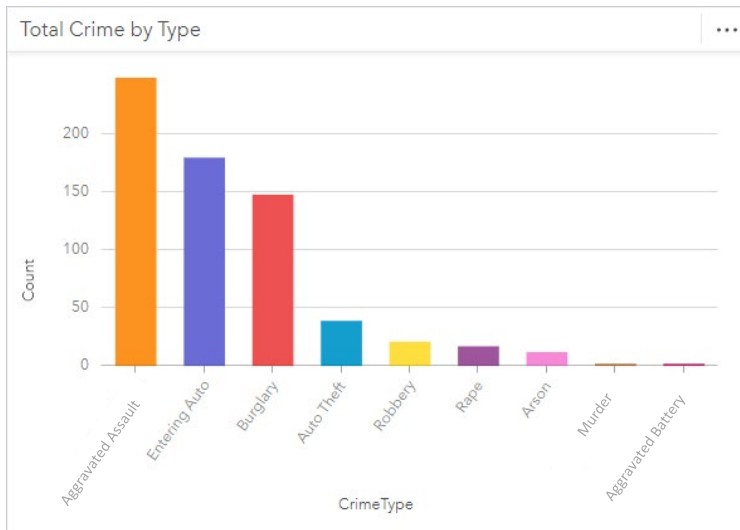
Total Crime per Month



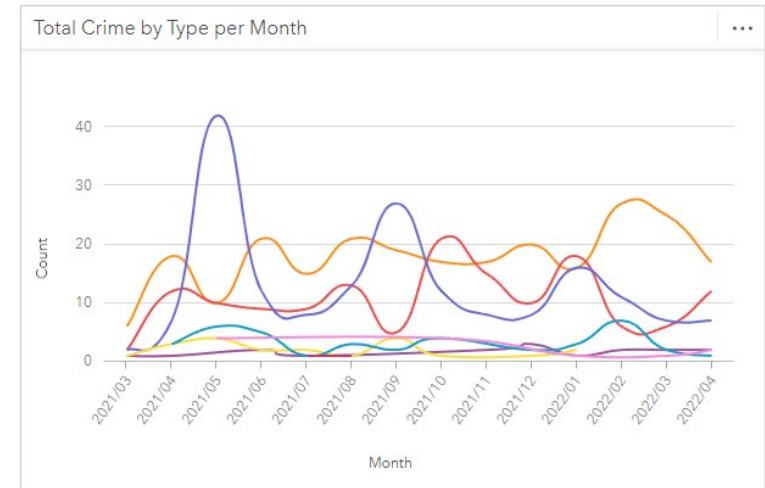
Total Crime per Council District in the last 12 months



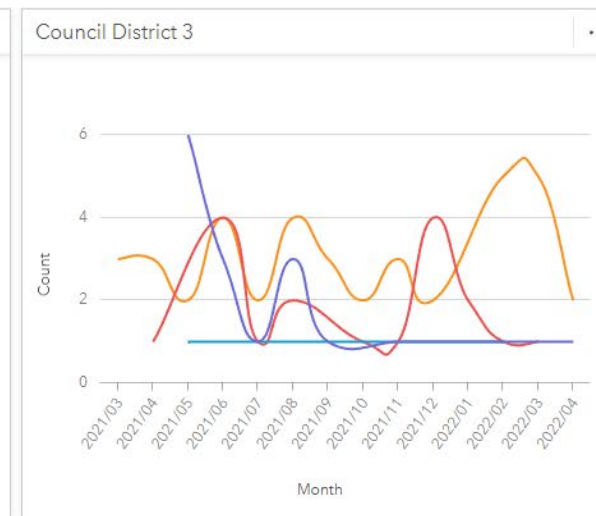
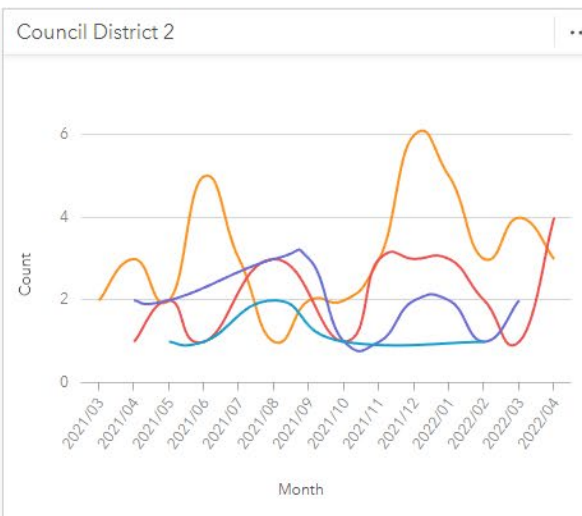
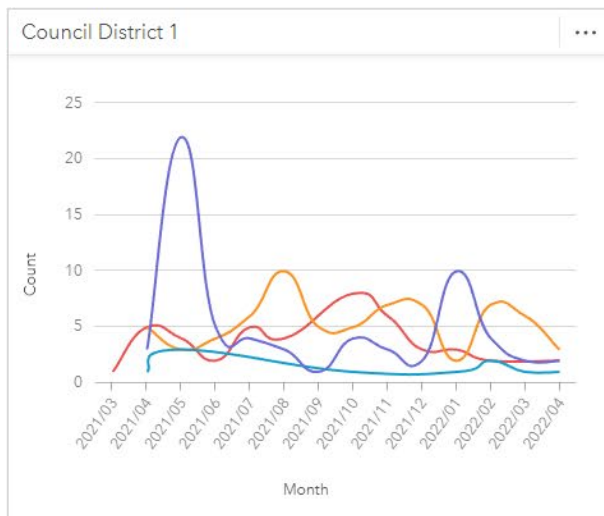
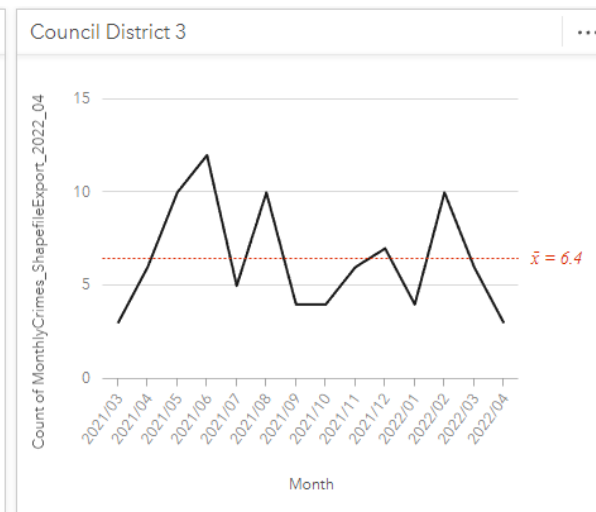
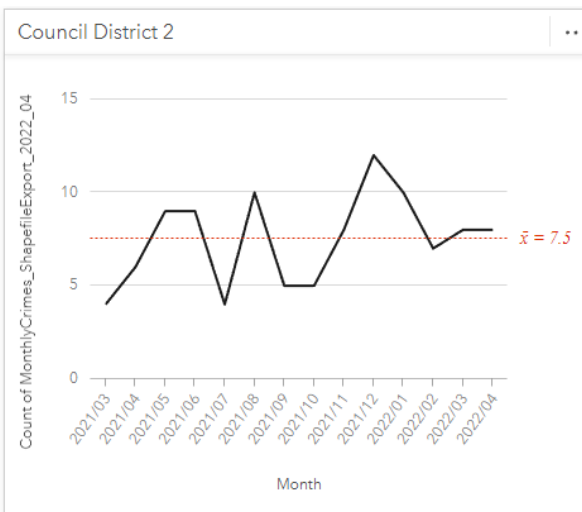
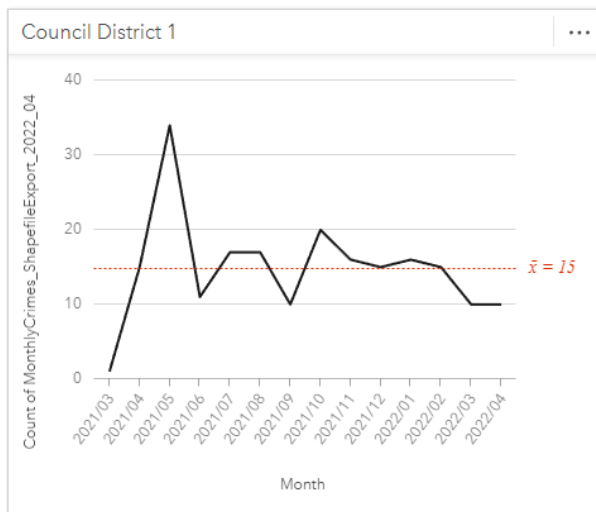
Total Crime by Type in the last 12 months



Total Crime by Type per Month



Total Crime per Council District



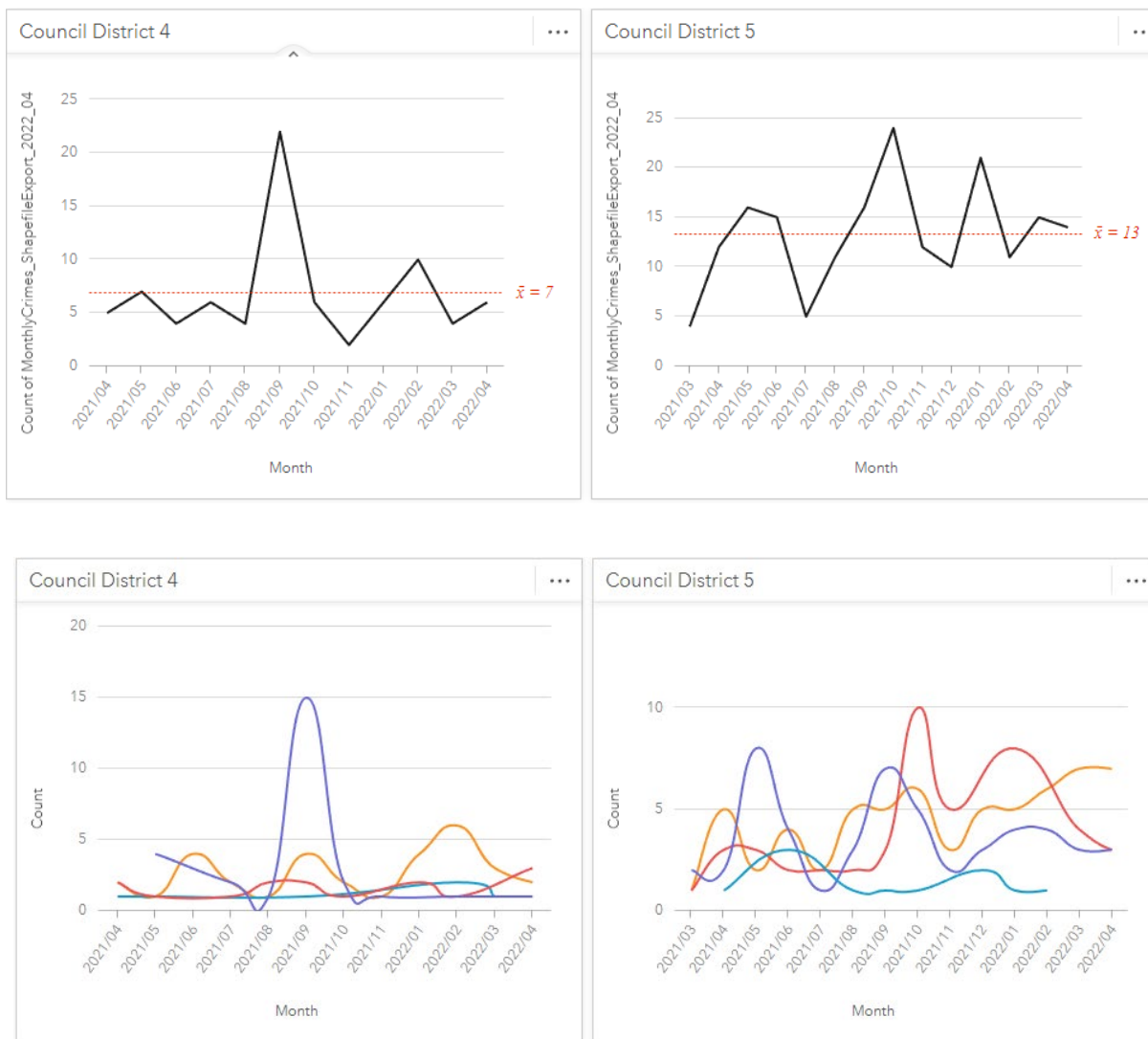
Entering Auto

Aggravated Assault

Burglary

Auto Theft

Total Crime per Council District (cont.)



Entering Auto

Aggravated Assault

Burglary

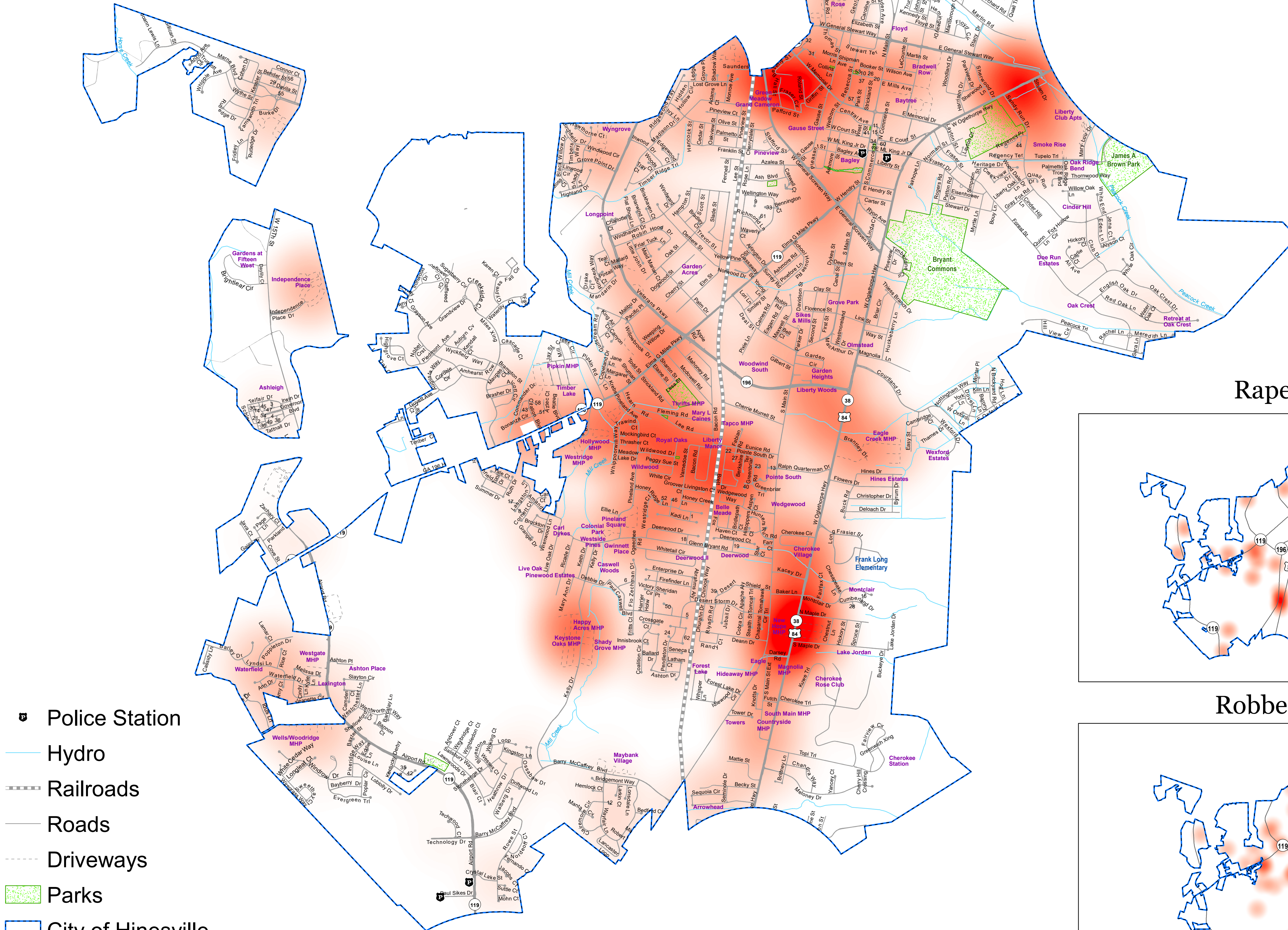
Auto Theft

City of Hinesville, GA

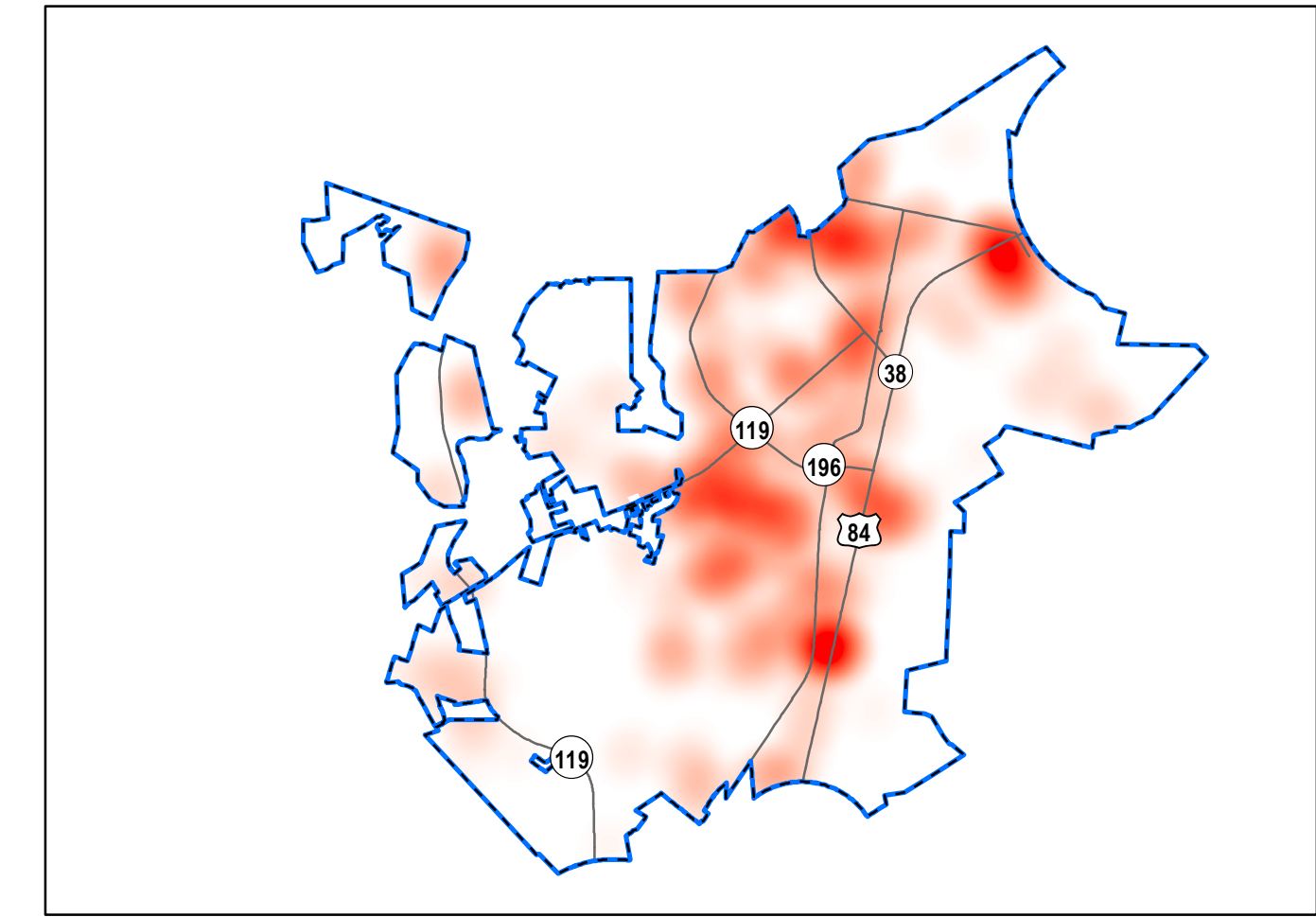
Crime Hotspots

April 2022

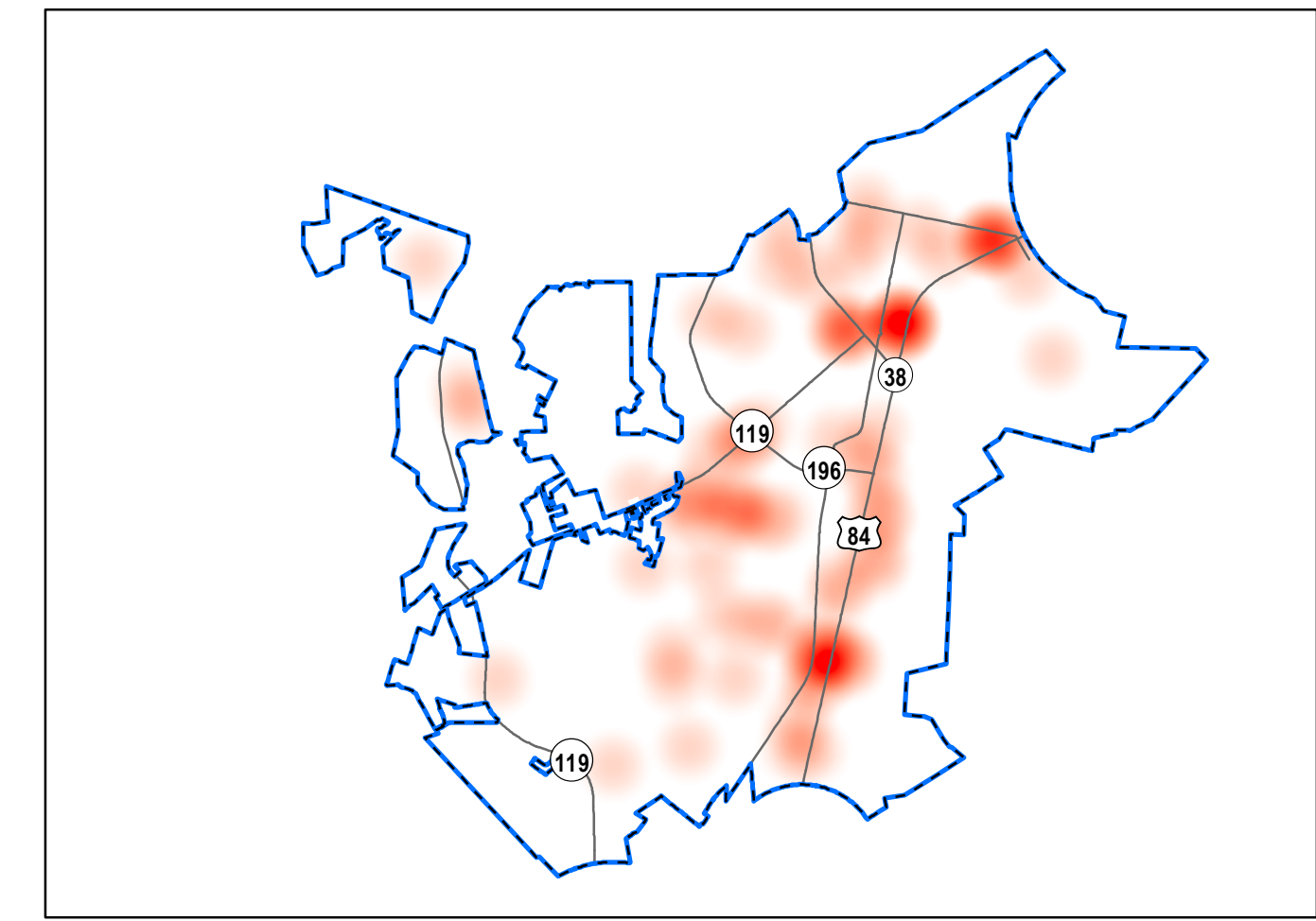
Last Updated: May 12, 2022



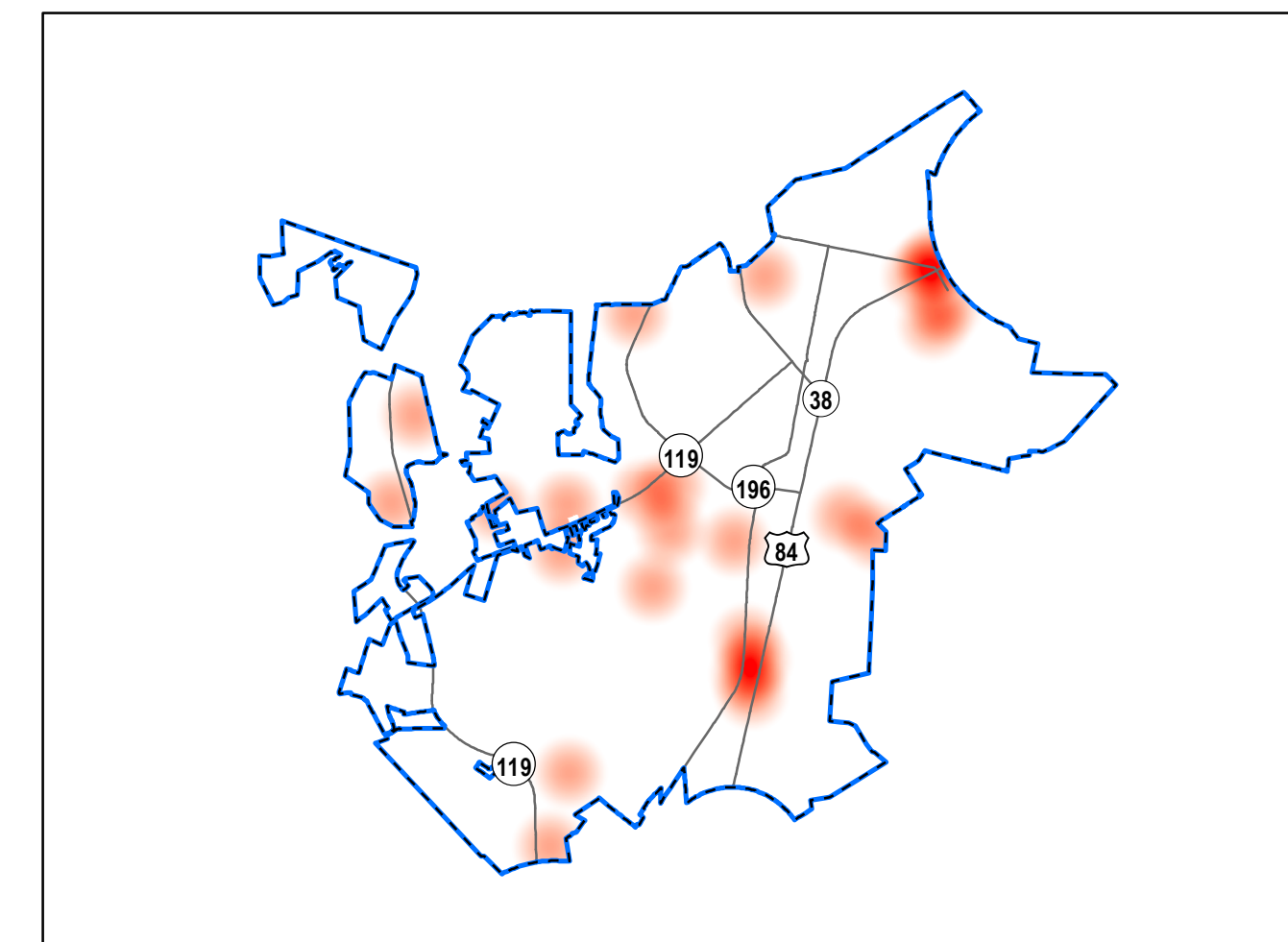
Aggravated Assault



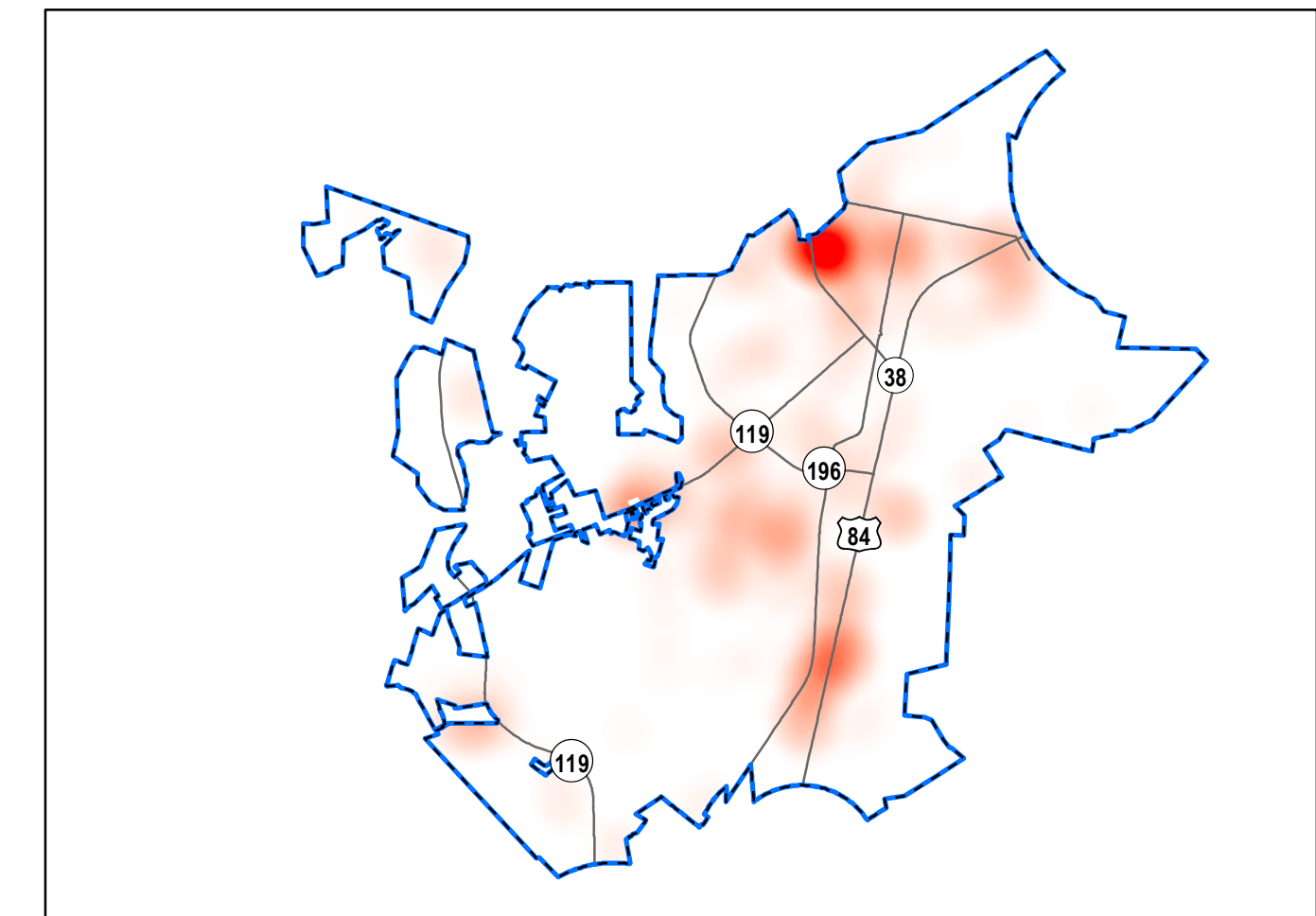
Auto Theft



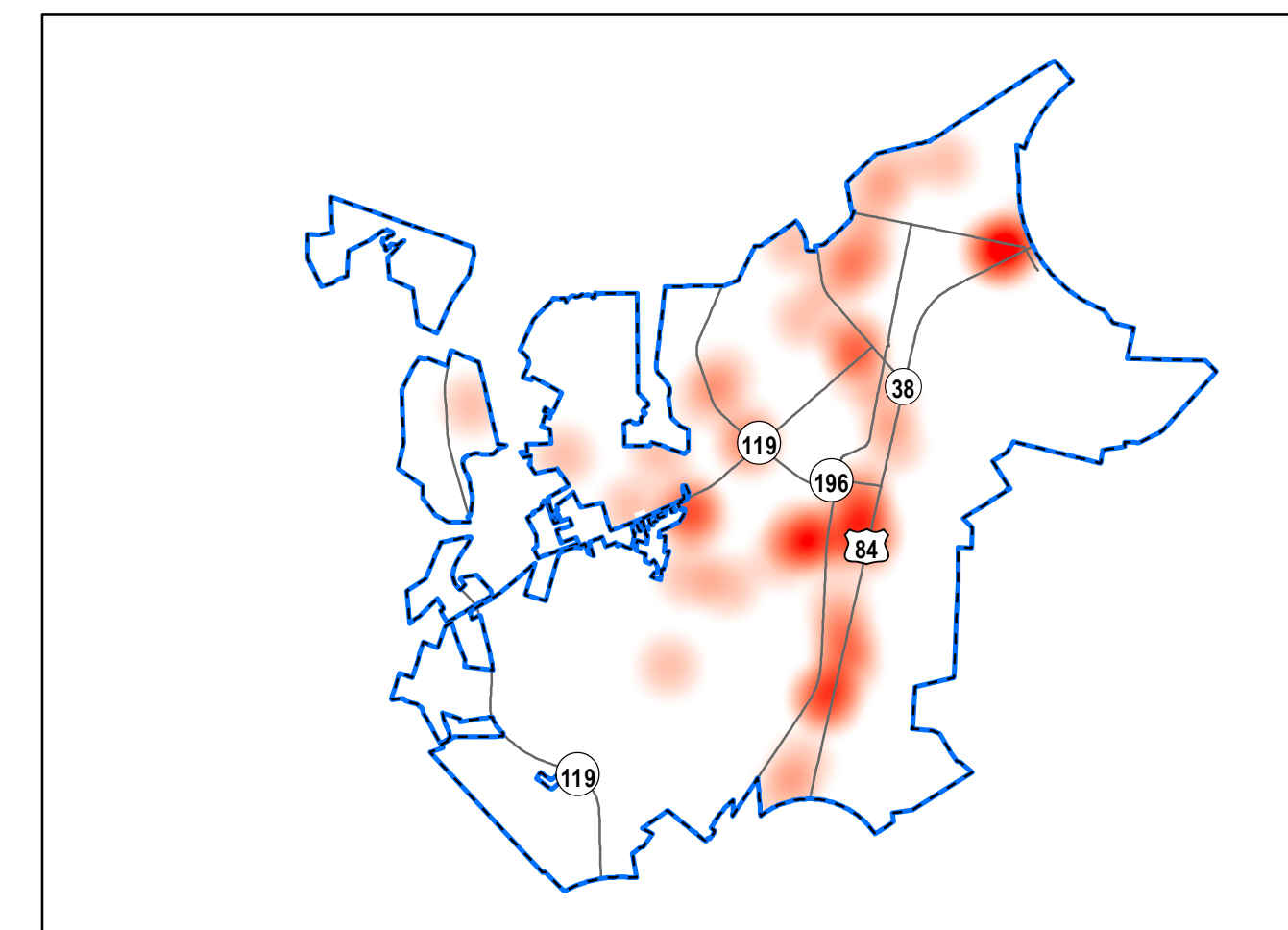
Rape



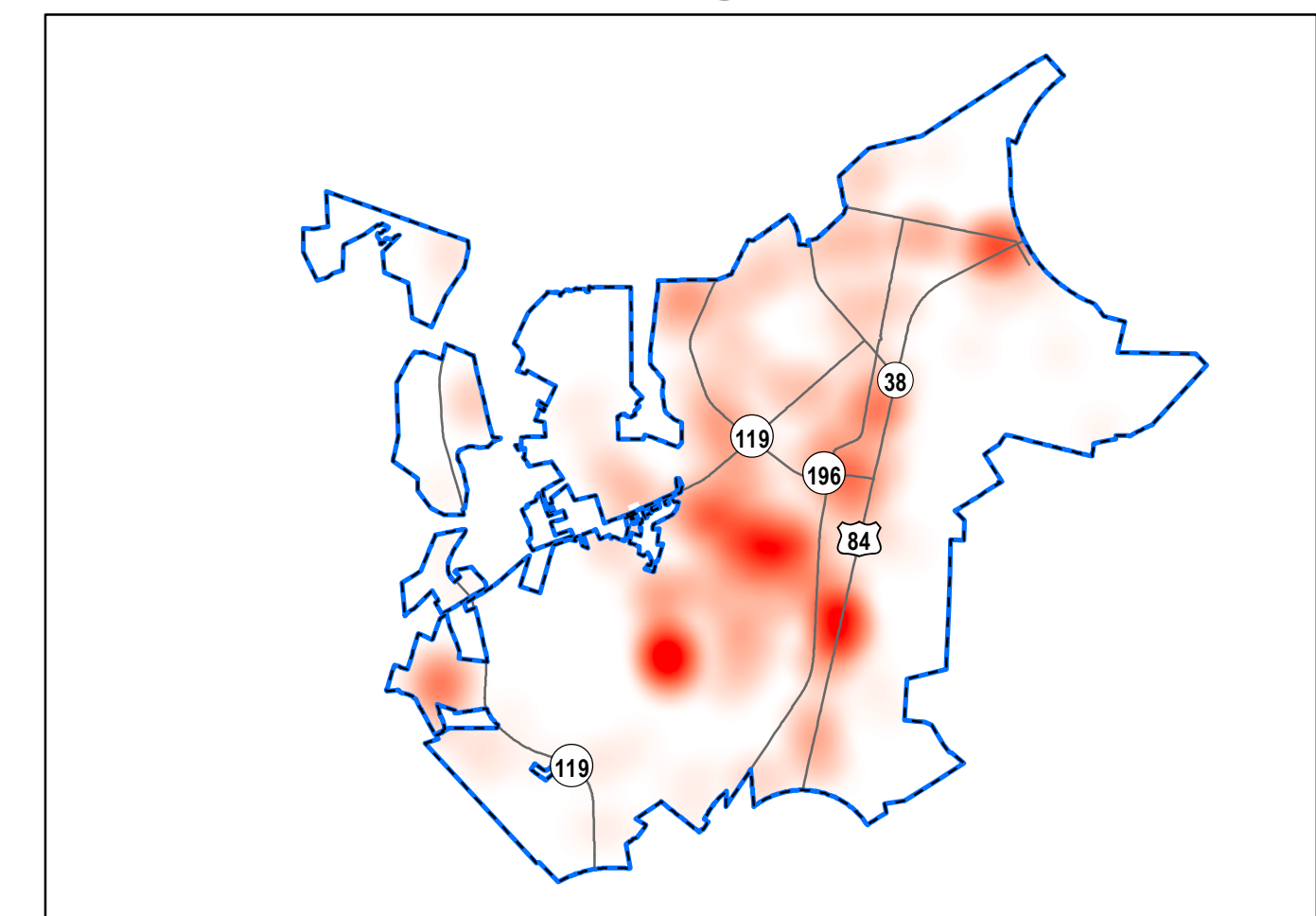
Burglary



Robbery

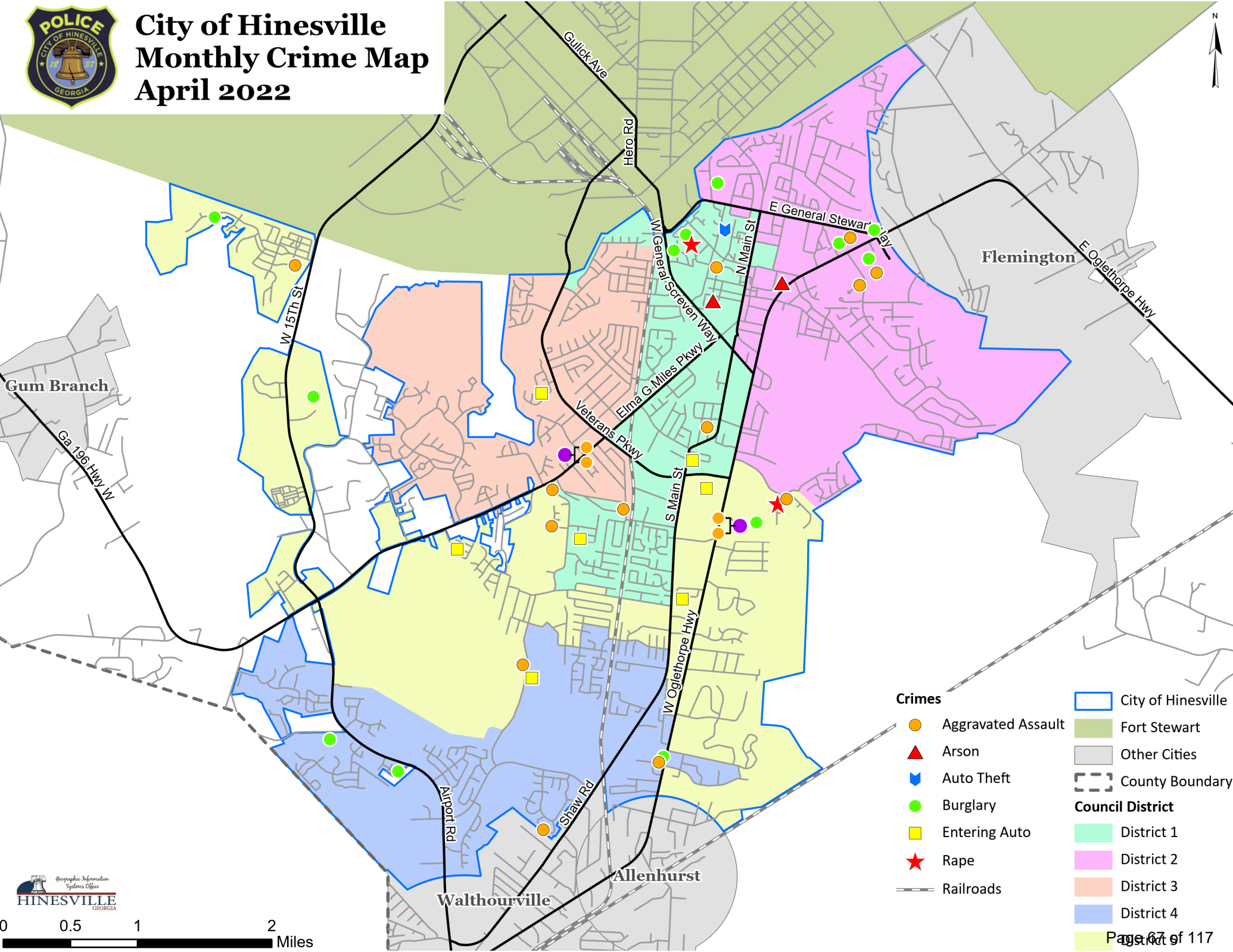


Entering Auto





City of Hinesville Monthly Crime Map April 2022



Crimes

- Aggravated Assault
- Arson
- Auto Theft
- Burglary
- Entering Auto
- Rape
- Railroads

- City of Hinesville
- Fort Stewart
- Other Cities
- County Boundary
- Council District**
 - District 1
 - District 2
 - District 3
 - District 4
 - District 5



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022
Agenda Item: Mayor Pro Tem Jenkins Report
Prepared by: Brittany Avery
Presented by: Mayor Pro Tem Jenkins

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Inspections Dept. Report for April 2022



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022
Agenda Item: Monthly Inspections Dept. Report
Prepared by: Brittany Avery
Presented by: George W. Smith, Jr. Director of Inspections

PURPOSE: To provide activities and collection of fees for the month of April 2022.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. April 2022 Report

PREVIOUS COUNCIL DISCUSSION:

INSPECTIONS DEPARTMENT MONTHLY REPORT
April 2022

			TOTAL ASSESSED VALUE	TOTAL FEES COLLECTED
PERMITS ISSUED				
28	Residential	New Construction	\$8,446,579.00	\$ 159,075.00
25	Residential	Alteration/Addition/Repair	\$ 280,344.00	\$ 1,165.25
0	Commercial	New Construction	\$ -	\$ -
2	Commercial	Alteration/Addition/Repair	\$ 70,000.00	\$ 806.25

PERMITS COMPLETED				
20	Residential	New Construction	\$3,213,121.00	\$ 129,999.50
30	Residential	Alteration/Addition/Repair	\$ 333,055.00	\$ 2,224.50
0	Commercial	New Construction	\$ -	\$ -
2	Commercial	Alteration/Addition/Repair	\$ 89,516.00	\$ 967.50

59 **Residential New Construction
Permits Completed FY to Date**

CODE ENFORCEMENT

Complaints Received	56
Field Generated Cases	36
TOTAL NEW CASES	92

INSPECTIONS PERFORMED

412 TOTAL INSPECTIONS
49 *Failed Inspections*

TOTAL CLOSED CASES 88

OTHER FEES COLLECTED

INSPECTIONS DEPT

\$ - GIS Map Sales
\$ 50.00 Re-Inspection Fees

MOBILE HOMES COMPLETED

<u>REPLACEMENT UNITS</u>	<u>NEW UNITS</u>
2	0

WATER/SEWER FUND

\$ 15,400.00 Water Meter Fees
\$ 17,360.00 Water Impact Fees
\$ 75,880.00 Sewer Impact Fees
\$ 9,000.00 Infrastructure Fees
(Independence/Settlement)

**PORTION OF IMPACT FEES
OUTSIDE CITY LIMITS**

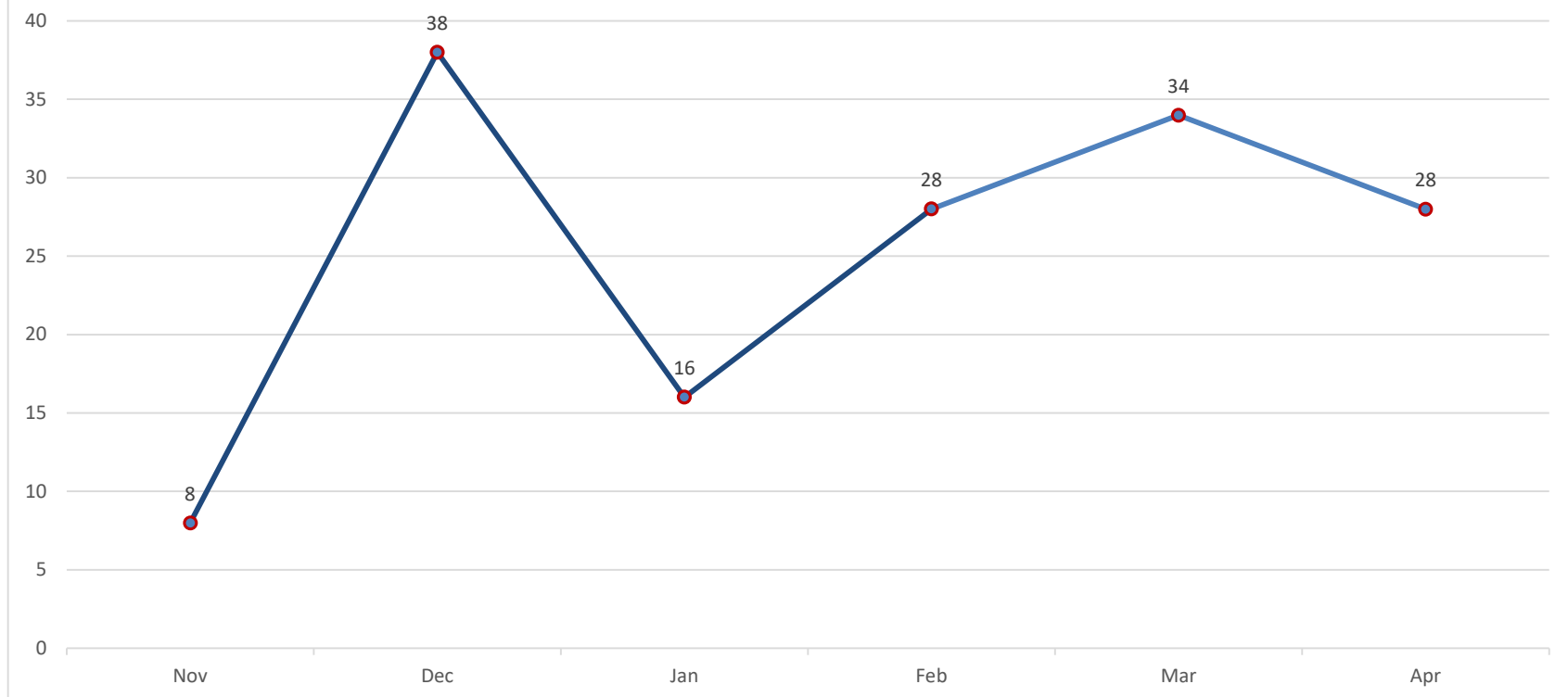
\$ -
\$ -
\$ -

Water ERUs		Sewer ERUs	
Res.	Comm.	Res.	Comm.
28	7.111	28	1

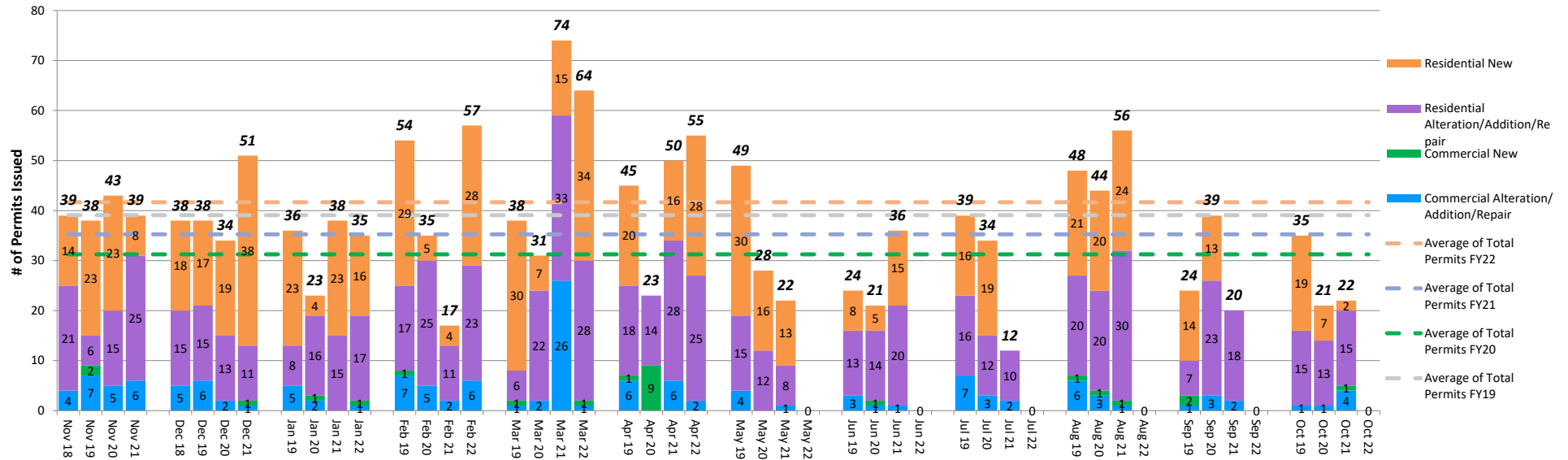
CURRENT PROJECT LIST- April 2022

PROJECT	ADDRESS	CONTRACTOR	ASSESSED VALUE
Azalea Project	Azalea St./ Ash Blvd.	Apex Home/James Rim	\$ 618,894
Cohen Military Family Clinic	345 W. Memorial Dr.	Dabbs Williams	\$ 681,252
Columns at Independence North, Ph. III	Marne Blvd.	Dryden Enterprises	\$ 1,867,073
Extreme Audio	102 W General Screven Way	Build It Enterprise	\$ 378,627
Gardens at 15W Ph.1	Brightleaf Cir. & Daylily Ct.	RTS Homes	\$ 3,548,872
Griffin Park Ext. Ph.2	Grayson/Chaffseed/ Ironwood/Coneflower/Sugarberry	Dryden Enterprises	\$ 14,817,810
Hinesville Business Incubator	220 W Washington Ave	Dabbs Williams	\$ 962,734
Hinesville Day Care	969 W Oglethorpe Hwy	Freddie Young	\$ 174,062
Hinesville Fire Station	308 S Commerce St	Lavender & Associates	\$ 2,836,846
Home2 Suites	749 E Oglethorpe Hwy.	Vivid Construction	\$ 6,091,264
Huey Magoo's	567 W. Oglethorpe Hwy.	Overholt Construction	\$ 78,862
Independence Settlement, Phase 4	Rutledge Dr./Fridley Ln.	Dryden Enterprises	\$ 5,103,904
Latin Dreams	220 W General Screven Way Ste 100	Ray Futch Construction	\$ 146,042
Liberty County Pre-K Center	206 Bradwell St	Johnson Laux Constr.	\$ 1,448,802
Mill Creek Phase 1	Mill Creek Cir.	Transcend Custom Homes	\$ 3,305,476
Mt. Carmel Church	454 S Main St	RM Ray Developers	\$ 189,190
Negril Caribbean Restaurant	745 E G Miles Pkwy	Enterprise Paint	\$ 14,694
Palm Tree Apartments, Bldgs 1 & 2	1474 Kelly Dr., Bldgs 1 & 2	Freddie Young	\$ 3,378,136
St. Joseph Candler	229 W General Screven way	RW Allen Construction	\$ 70,000
Taylor's Creek Elementary	378 Airport Rd	Dabbs Williams	\$ 3,160,000
Trinity Missionary Baptist Temple	1016 Live Oak Dr.	PAR Church Builders	\$ 147,325
Waldo Pafford Elementary	2550 W 15th St	Lavender & Associates	\$ 3,172,000
Walmart 4525	1422 W. Oglethorpe Hwy.	Ashland Construction	\$ 500,000
TOTAL			\$ 52,072,971

Residential New Construction For FY 2022



Permits Issued Each Month FY 2019 to Present



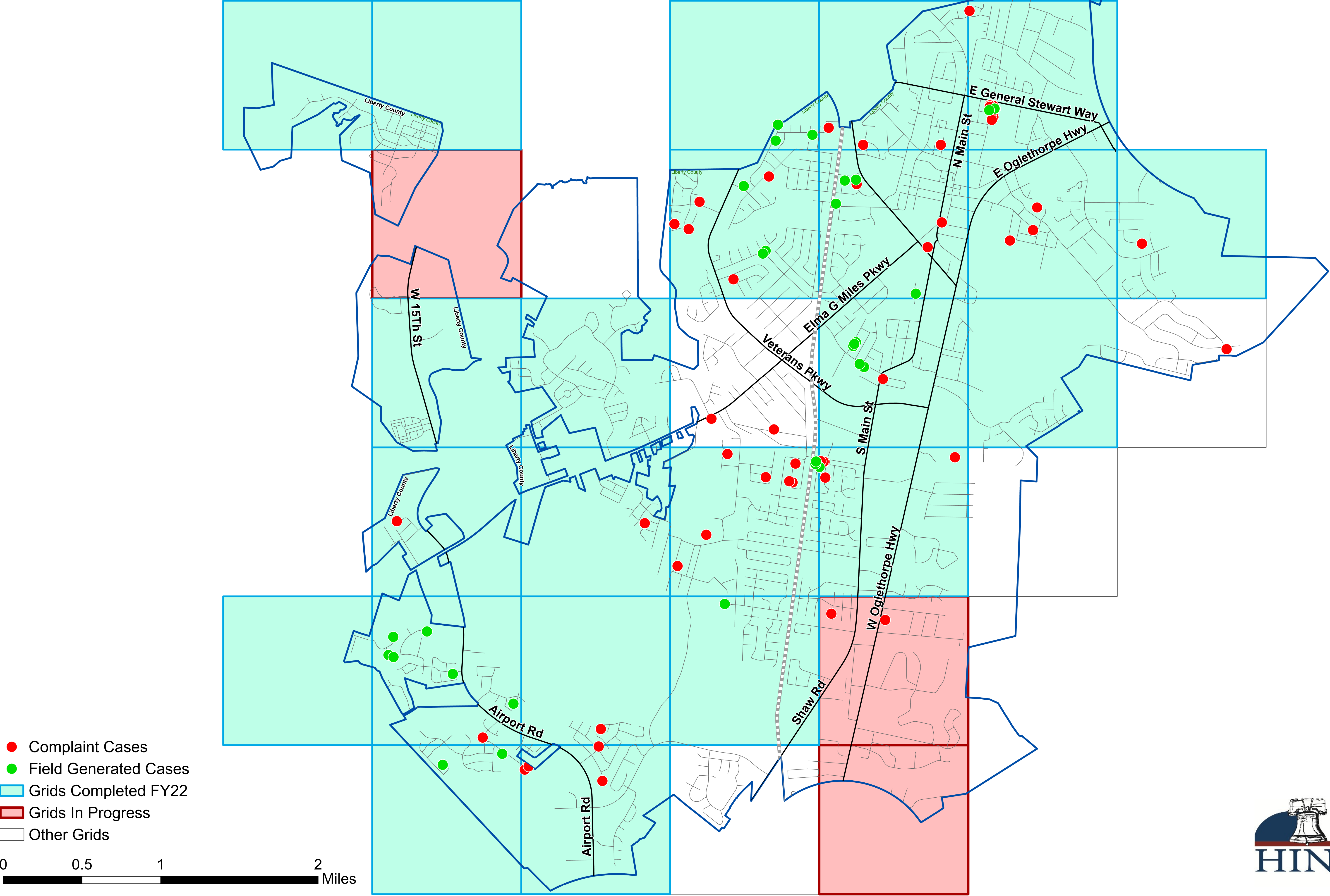
Averages

	Total # of Permits	Residential New Construction	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2019	39	20	14	1	4
FY 2020	31	11	16	1	3
FY 2021	35	13	18	0	4
FY 2022	50	25	22	1	3

City of Hinesville

Code Enforcement Cases Opened in April 2022

Last Updated: 5/3/2022



- Complaint Cases
- Field Generated Cases
- Grids Completed FY22
- Grids In Progress
- Other Grids

0 0.5 1 2 Miles

INSPECTIONS DEPARTMENT PERIODIC REPORT SUMMARY OF PERMITS ISSUED

Previous Month April 1, 2022 to April 30, 2022					Fiscal Year to Date November 1, 2021 to April 30, 2022					(Previous) Fiscal Year to Date November 1, 2020 to April 30, 2021				
Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected
Single Family (Detached)	101	28	\$ 8,446,579	\$ 159,075	Single Family (Detached)	101	152	\$ 17,332,270	\$ 854,571	Single Family (Detached)	101	99	\$ 28,959,570	\$ 241,227
Single Family (Attached)	102	0	\$ -	\$ -	Single Family (Attached)	102	0	\$ -	\$ -	Single Family (Attached)	102	0	\$ -	\$ -
Two-Family Building	103	0	\$ -	\$ -	Two-Family Building	103	0	\$ -	\$ -	Two-Family Building	103	0	\$ -	\$ -
3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -
5+ Fam Building (Apts)	105	0	\$ -	\$ -	5+ Fam Building (Apts)	105	2	\$ 1,690,758	\$ 101,751	5+ Fam Building (Apts)	105	0	\$ -	\$ -
3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -
5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -
Manu. Home (New Locate)	111	0	\$ -	\$ -	Manu. Home (New Locate)	111	0	\$ -	\$ -	Manu. Home (New Locate)	111	0	\$ -	\$ -
Manu. Home (Replacement)	112	3	\$ 13,690	\$ 225	Manu. Home (Replacement)	112	5	\$ 58,052	\$ 375	Manu. Home (Replacement)	112	3	\$ -	\$ 225
Driveway/Open Ditch Encl.	113	4	\$ 12,260	\$ 120	Driveway/Open Ditch Encl.	113	26	\$ 70,760	\$ 780	Driveway/Open Ditch Encl.	113	36	\$ 80,411	\$ 1,080
Well Drilling Permit	116	1	\$ -	\$ 35	Well Drilling Permit	116	2	\$ 3,500	\$ 70	Well Drilling Permit	116	0	\$ -	\$ -
Electrical Permit	120	21	\$ 216,661	\$ 1,199	Electrical Permit	120	148	\$ 1,747,446	\$ 9,060	Electrical Permit	120	81	\$ 836,815	\$ 23,947
Plumbing Permit	121	1	\$ 5,000	\$ 25	Plumbing Permit	121	50	\$ 496,227	\$ 3,905	Plumbing Permit	121	62	\$ 244,207	\$ 2,625
Mechanical Permit	122	11	\$ 73,279	\$ 558	Mechanical Permit	122	60	\$ 1,009,003	\$ 5,010	Mechanical Permit	122	40	\$ 836,048	\$ 2,982
Gas Permit	123	0	\$ -	\$ -	Gas Permit	123	4	\$ 77,000	\$ 156	Gas Permit	123	1	\$ 4,500	\$ 30
Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -
Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -
Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	1	\$ 147,375	\$ 916	Church/Religious Building	319	0	\$ -	\$ -
Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -
Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -
Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	0	\$ -	\$ -
Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	0	\$ -	\$ -
Office, Bank/Professional Bldg.	324	0	\$ -	\$ -	Office, Bank/Professional Bldg.	324	0	\$ -	\$ -	Office, Bank/Professional Bldg.	324	0	\$ -	\$ -
Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -
School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -
Store/Mercantile Building	327	0	\$ -	\$ -	Store/Mercantile Building	327	2	\$ 1,362,504	\$ 13,463	Store/Mercantile Building	327	0	\$ -	\$ -
Other Non-Residential Bldg.	328	9	\$ 45,545	\$ 491	Other Non-Residential Bldg.	328	40	\$ 453,900	\$ 4,729	Other Non-Residential Bldg.	328	32	\$ 233,923	\$ 1,415
Structures other than Bldg.	329	16	\$ 410,424	\$ 2,957	Structures other than Bldg.	329	86	\$ 2,113,016	\$ 15,556	Structures other than Bldg.	329	52	\$ 893,715	\$ 4,722
Sign	330	0	\$ -	\$ -	Sign	330	19	\$ 121,109	\$ 800	Sign	330	17	\$ 112,802	\$ 675
Add/Alter/Repair Res. Bldg.	434	25	\$ 280,344	\$ 1,165	Add/Alter/Repair Res. Bldg.	434	129	\$ 1,492,585	\$ 7,848	Add/Alter/Repair Res. Bldg.	434	115	\$ 888,335	\$ 6,224
Add/Alter/Repair Non-Res. Bldg.	437	2	\$ 190,000	\$ 1,864	Add/Alter/Repair Non-Res. Bldg.	437	17	\$ 1,847,887	\$ 13,073	Add/Alter/Repair Non-Res. Bldg.	437	41	\$ 2,770,972	\$ 10,220
Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	0	\$ -	\$ -
Demolition	450	0	\$ -	\$ -	Demolition	450	4	\$ -	\$ 200	Demolition	450	7	\$ 377,822	\$ 350
Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	1	\$ 12,000	\$ 50	Move House/Structure/Bldg.	475	1	\$ -	\$ 50
Sprinkler System, Bldg. Only	501	0	\$ -	\$ -	Sprinkler System, Bldg. Only	501	0	\$ -	\$ -	Sprinkler System, Bldg. Only	501	0	\$ -	\$ -
TOTAL		121	\$ 9,693,782	\$ 167,714	TOTAL		748	\$ 30,035,392	\$ 1,032,312	TOTAL		587	\$ 36,239,120	\$ 295,771

* Total Fees Collected include base permit fee, impact fee, and plan review fee. The table below indicates plan review fees collected, which is included in the total above.

Previous Month April 1, 2022 to April 30, 2022			Fiscal Year to Date November 1, 2021 to April 30, 2022			(Previous) Fiscal Year to Date November 1, 2020 to April 30, 2021		
Plan Review Fees Collected		\$ 2,948.75	Plan Review Fees Collected		\$ 29,857.00	Plan Review Fees Collected		\$ 14,353.75



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022
Agenda Item: Councilmember Nelson's Report
Prepared by: Wendy Bruce Sochia
Presented by: Robert Kitchings

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly HFD Report April 2022



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022
Agenda Item: Monthly HFD Report
Prepared by: Wendy Bruce Sochia
Presented by: Robert Kitchings

PURPOSE: To Present for Mayor and Council Consideration, HFD Monthly Report, April 2022.

BACKGROUND: HFD Monthly Report - April 2022

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. HFD Monthly Report - April 2022
2. HFD's 2022 Central GA Firefighters Combat Challenge Team

PREVIOUS COUNCIL DISCUSSION:

Hinesville Fire Department Incident Activity Report

Period	Hinesville City Limits	Flemington City Limits	Liberty County	Midway City Limits	Richmond Hill	Jesup	Glennville	Sta 1 Totals	Hinesville City Limits	Walthourville City Limits	Alenhurst City Limits	Gumbranch City Limits	Riceboro City Limits	Liberty County	Long County	Sta 2 Totals	Totals
November 1-30, 2021	198	13															211
December 1-31, 2021	139	6															145
January 1-31, 2022	196	3															199
February 1-28, 2022	154	4															158
March 1-31, 2022	213	11															224
April 1-30, 2022	190	18															208
May 1-31, 2022																	0
June 1-30, 2022																	0
July 1-31, 2022																	0
August 1-21, 2022																	0
September 1-30, 2022																	0
October 1-31, 2022																	0
Totals	1090	55	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1145

Non Incident Activity Report

Period	Burn Permits	Car Seats	Smoke Detectors	Public Education	Swimming Pool Filled	CPR	First Response	BP Checks	Station Tour	Fire Safety House	Safety Talk	Totals
November 1-30, 2021	29		2	442								473
December 1-30, 2021	37		5	3630								3672
January 1-31, 2022	29		3	99								131
February 1-28, 2022	12			250								262
March 1-31, 2022	29	1	4	863	1							898
April 1-30, 2022	15	3	1	1712	3							1734
May 1-31, 2022												0
June 1-30, 2022												0
July 1-31, 2022												0
August 1-31, 2022												0
September 1-30, 2022												0
October 1-31, 2022												0
Totals	151	4	15	6996	4	0	0	0	0	0	0	7170



Custom ▾ Apr 1, 2022 - Apr 30, 2022 ▾

39%

FIRE

Percentage of Total Incidents

61%

EMS

Percentage of Total Incidents

190

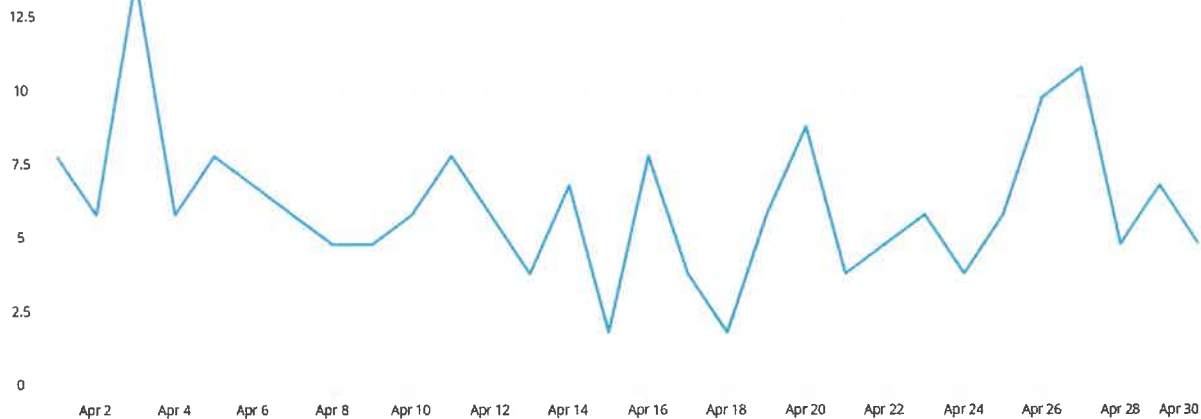
INCIDENTS

In Selected Time Slice

30

DAYS

In Selected Time Slice



Counts

% Rows

% Columns

% All

Week Ending	4/3/22	4/10/22	4/17/22	4/24/22	5/1/22	5/8/22	5/15/22	5/22/22	5/29/22	6/5/22	6/12/22	6/19/22	6/26/22	Total
(11) Structure Fire	1	1		1										3
(14) Natural vegetation fire	3	1			1									5
(15) Outside rubbish fire					1									1
(30) Rescue, emergency medical call (EMS), other		1												1
(31) Medical assist	15	16	20	15	24									90
(32) Emergency medical service (EMS) incident	2	4	7	5	6									24
(41) Combustible/f... spills & leaks		1		1	1									3
(44) Electrical wiring/equipm. problem			1		1									2
(53) Smoke, odor problem			1											1
(55) Public service assistance					1									1
(61) Dispatched and canceled en route	3	7	4	7	4									25
(62) Wrong location, no emergency found	1	3	1											5
(65) Steam, other gas mistaken for smoke	2	2												4
(70) False alarm and false call, other				1										1
(73) System or detector malfunction			1	1	1									3

Week Ending	4/3/22	4/10/22	4/17/22	4/24/22	5/1/22	5/8/22	5/15/22	5/22/22	5/29/22	6/5/22	6/12/22	6/19/22	6/26/22	Total
(74) Unintentional system/detect... operation (no fire)	1	6	4	5	4									20
UNK		1												1
Total	28	43	39	36	44									190



Custom ▾

Apr 1, 2022 - Apr 30, 2022 ▾

71%

FIRE

Percentage of Total Incidents

69%

EMS

Percentage of Total Incidents

617

INCIDENTS

In Selected Time Slice

548

DAYS

In Selected Time Slice



Counts

% Rows

% Columns

% All

Week Ending	4/3/22	4/10/22	4/17/22	4/24/22	5/1/22	5/8/22	5/15/22	5/22/22	5/29/22	6/5/22	6/12/22	6/19/22	6/26/22	Total
(31) Medical assist	1		2	1										4
(32) Emergency medical service (EMS) incident		1	1	1	2									5
(61) Dispatched and canceled en route		1		1										2
(62) Wrong location, no emergency found		1												1
(65) Steam, other gas mistaken for smoke		1												1
(73) System or detector malfunction				1										1
(74) Unintentional system/detect... operation (no fire)	1	1		1	1									4
Total	2	5	3	5	3									18

City of Hinesville

Hinesville Fire Department

Dollar Value Saved and Loss

Period	# of Fires	Total Values	Total Losses	Total Saved	Total % Losses	Total % Saved
November 1-30, 2021	3	336,935	24,313	312,622	7.22%	92.78%
December 1-31, 2021	2	197,100	23,899	173,201	12.13%	87.87%
January 1-31, 2022	1	238,230	63,879	174,351	26.81%	73.19%
February 1-28, 2022	1	57,175	89	57,087	0.16%	99.85%
March 1-31, 2022	1	112,625	1,225	111,400	1.09%	98.91%
April 1-30, 2022	1	2,396,508	302	2,396,206	0.01%	99.99%
May 1-31, 2022					-	-
June 1-30, 2022					-	-
July 1-31, 2022					-	-
August 1-31, 2022					-	-
September 1-30, 2022					-	-
October 1-31, 2022					-	-
Fiscal Year 2021 YTD	9	\$ 3,338,573	\$ 113,708	\$ 3,224,866	3.41%	96.59%

Title	Total
Events	3
Public Safety Education	1712
Smoke Detectors	1
Burn Permits	15
Car Seats	3
CPR	0
Pool Fills	3

**Hinesville Fire Department
Public Safety Education Report
April 1, 2022 to April 30, 2022**

Date	Shift	Location	Description	Contacts
4/1/2022	FM	635 Taylor Road (Button Gwinnett Elementary)	Public Safety Talk for Career Day	317
4/5/2022	A	103 Liberty Street (Station 1)	Station Tour for Military Spouses	25
4/11/2022	A	103 Liberty Street (Station 1)	Car Seat Check	1
4/12/2022	B	103 Liberty Street (Station 1)	Car Seat Check	1
4/13/2022	C	664 McDowell Road	Smoke Detector Check	1
4/13/2022	C	601 Saunders Avenue (Harbor Rain)	Safety Talk/Engine Display	13
4/14/2022	A	58 Inverness Court	Pool Fill	1
4/16/2022	C	296 Live Oak Church Road (Live Oak Church)	Easter Eggstravaganza Event	1000
4/19/2022	C	801 Kings Road	Pool Fill	1
4/21/2022	B	508 Heritage Drive	Pool Fill	1
4/21/2022	B	103 Liberty Street (Station 1)	Car Seat Check	1
4/22/2022	C	438 W. Oglethorpe Highway (Bryant Commons)	Earth Day Event for Keep Liberty Beautiful	250
4/29/2022	A	100 Pafford Street (Bradwell Institute)	Prom Promise	100
Total Contacts Made				1,712

Hinesville Fire Department 2022 Inspection Report

Period	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
30 Day Re-Inspection	-	-	-									
Above Grid Inspection	-	-	3									
Annual Inspection	36	41	119	26								
Business License	6	3	10	9								
Compaint	2	-	2	7								
Consultation	-	-	-									
Courtesy Walk Through	3	2	3	4								
Final	2	-	2	2								
Food Truck Inspection	1	1	24	1								
Firewall/Barrier	-	2	-									
Hood Suppression	-	1	-									
Special Request	-	-	1	1								
	50	50	164	50	-	-	-	-	-	-	-	-









TEAM	TIME
Centerville	2:15
Team Women	4:35
Warner Robins	1:47
Macon	1:50
Hinesville	1:36
Rural Metro	3:08



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022
Agenda Item: Councilmember Floyd's Report
Prepared by: Rose Kenner
Presented by: Councilmember Floyd

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Business License Report

Monthly Birthdays



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022
Agenda Item: Monthly Business License Report
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: To inform Mayor and Council of new license applications received for the month of April 1, through April 30, 2022.

BACKGROUND: The attached list shows all business license applications processed April 2022. The list includes businesses that have started and/or completed the process of obtaining a City of Hinesville business license. The report includes 23 new businesses and 0 change in ownership.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. April BL Monthly Report

PREVIOUS COUNCIL DISCUSSION: None



Monthly Business License Report

completed and/or pending Business License Applications

APRIL 2022

Status	Start Date	Trade Name	BL Address	Nature of Business
<u>P</u>	4/7/2022	EVOLUTION WOMAN INTERNATIONAL ENTRPRISES LLC	100 GAUSE STREET	448120 - 448120 - BOUTIQUE
<u>P</u>	4/8/2022	JG POWERHOUSE GYM LLC	319 W GENERAL SCREVEN WAY STE	713940 - 713940 - FITNESS CENTER
<u>C</u>	4/12/2022	GOOSE CREEK, LLC	1618 AIRPORT ROAD	541330 - 541330 - CIVIL ENGINEERING
<u>C</u>	4/14/2022	SOUTHERN CLASS ENHANCEMENTS LLC	1144 S MAIN ST LOT 8	561720 - 561720 - JANITORIAL SERVICES
<u>C</u>	4/14/2022	ORGANIZED CHAOS BOUTIQUE	445 ELMA G MILES PARKWAY #105	448120 - 448120 - CLOTHING STORE & ACCESSORIES
<u>P</u>	4/14/2022	LIBERTY COUNTY BOYS & GIRLS CLUB	100 DEEN ST	611710 - 611710 EDUCATION AND MENTORSHIP
<u>C</u>	4/14/2022	CREATING A LONGER FUTURE CARPET CLEANING LLC	206 BENDER STREET	561740 - 561740 - CARPET CLEANING
<u>P</u>	4/14/2022	BIG DONOR LTD KIDZONE	740 E GENERAL STEWART WAY	532299 - 532299 - PARTY RENTALS
<u>C</u>	4/15/2022	BACCENDS ONLY	410A WEST GENERAL SCREVEN WAY	448120 - 448120 CLOTHING BOUTIQUE
<u>C</u>	4/18/2022	BUSY B'S CLEANING SERVICE	1001 PINELAND AVE APT #25	561720 - 561720 - JANITORIAL SERVICES
<u>P</u>	4/19/2022	HOUSE OF INK TATTOOS	104 W HENDRY ST STE B	812199 - 812199 - TATTO STUDIO
<u>P</u>	4/20/2022	K9 BATTLE BUDDIES INC	1534 AIRPORT ROAD	812910 - 812910 - ANIMAL RESCUE
<u>C</u>	4/20/2022	KEVIN'S TOWNING 2 LLC	137 MATTIE ST	488410 - 488410 - TOWING COMPANY
<u>C</u>	4/21/2022	DW HOME IMPROVEMENTS	1050 JOHN WELLS ROAD	236118 - 236118 - HOME IMPROVEMENTS
<u>P</u>	4/21/2022	SUPERIOR PROTECTIVE SERVICES LLC	501 EISENHOWER DRIVE	454112 - 454111 - ONLINE FIREARM SALES
<u>P</u>	4/27/2022	LIBERTY REGIONAL MEDICAL CENTER	462 ELAM G MILES PKWY	621999 - 621999 - HOSPITAL
<u>P</u>	4/27/2022	LIBERTY OBSTETRICS AND GYNOCLOGY	455 S MAINST STE 202	621111 - 621111 - MEDICAL PRACTICE OB-GYN

Status	Start Date	Trade Name	BL Address	Nature of Business
<u>P</u>	4/27/2022	LIBERTY REGIONAL MEDICAL CENTER - WALK IN CLINIC	462 ELMA G MILES PKY	621493 - 621493 - MEDICAL PRACTICE URGENT CARE
<u>P</u>	4/27/2022	LIBERTY FAMILY MEDICINE	455 S MAIN ST STE 104A	621111 - 621111 PHYSICIAN OFFICE - PRIMARY CARE
<u>P</u>	4/28/2022	LIBERTY FAMILY MEDICINE II	455 S MAIN ST STE 104B	621111 - 621111 - MEDICAL OFFICE PRIMARY CARE
<u>P</u>	4/28/2022	GEORGIA MENTOR	408 CLUB DRIVE	623312 - 623312 - COMMUNITY LIVING ARRANGEMENT
<u>C</u>	4/28/2022	REM GEORGIA I LLC	1104 KELLY DRIVE	623312 - 623312 - COMMUNITY LIVING ARRANGEMENT GROUP HOME *NO MORE THAN 6 PEOPLE*
<u>P</u>	4/28/2022	MEDBANK FOUNDATION INC	301 OLIVE STREET	813212 - 813212 - CHARITABLE MEDICAION ASSISTANCE

NEW	23
CHANGE IN OWNERSHIP	0
TOTAL	23

ACTIVE ACCOUNTS ENDING MARCH 2022	1323
TERMINATED ACCOUNTS APRIL 2022	24
ACCOUNT ACTIVE APRIL 2022	1346



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022
Agenda Item: Monthly Birthdays
Prepared by: Rose Kenner
Presented by: Councilmember Floyd

PURPOSE: For Mayor and Council to Acknowledge Employee Birthdays for the month of May.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. May Birthdays

PREVIOUS COUNCIL DISCUSSION:

MAY BIRTHDAYS



Councilmember Riles

Debra Hulvey **Finance**

Justin LaCoe **IT**

Jeremey Law **Police**

Kevin Bechert **Fire**

Jeremiah Smoke

Nell John Baptiste **Water Dept**

Michael Ramirez **Police**

William Oberlander **Police**

Robert Kitchings **Fire**

HR

Deridra Weeks

Admin

LaQrissua Bolton **Water Dept**

Eric Sink **Police**

Travis Braxton **Fire**

Wesley Mason **Fire**

MAY BIRTHDAYS



Elipidio Fraticelli

Police

Christopher Wolfe

Fire

Christopher Routh **Fire**

Semmie McKenzie

Inspections Dept



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022
Agenda Item: Councilmember Reid's Report
Prepared by: Darlene Parker
Presented by: Councilmember Reid

ACTION ITEMS:

N/A

INFORMATIONAL ITEMS:

ESG Operations and Status Report April 2022



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022
Agenda Item: Monthly ESG Operations and Status Report
Prepared by: Darlene Parker
Presented by: Gary Gillard

PURPOSE: To discuss ESG Operations and Status Report for the month of April 2022.

BACKGROUND: N/A

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. ESG Operations and Status Report April 2022

PREVIOUS COUNCIL DISCUSSION:



April 2022

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DEPARTMENTAL SUMMARY***Executive Summary***

Below are departmental activity reports for ESG-Operations for the month of Apr '22

Administration

22 Apr 22: Earth Day Volunteers (Ronald Barrett, Tyler Peebles, and Joey Simmons)

***Safety Incident Reports***

Apr '22

At Fault Motor Vehicle Incidents	0
Motor Vehicle Accidents	0
First Aid Cases	2
Collateral Damage Incidents	8
Occupational Injury Incidents	0
Safety Training Hours	197
Medical Treatment Cases	0
Restricted Duty Cases	0
Lost Time Incidents	0
Worksite Inspections	48
Near Miss Incidents	2

HINESVILLE SAFETY TRAINING

(Hours)

Jan '19	Feb '19	Mar '19	Apr '19	May '19	Jun '19	Jul '19	Aug '19	Sep '19	Oct '19	Nov '19	Dec '19	Total
104	127	136	148	117	123	150	137	114	105	103	123	1384

(Hours)

Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	Jul '20	Aug '20	Sep '20	Oct '20	Nov '20	Dec '20	Total
83	63	116	112	81	71	76	112	119	111	81	135	1079

(Hours)

Jan '21	Feb '21	Mar '21	Apr '21	May '21	Jun '21	Jul '21	Aug '21	Sep '21	Oct '21	Nov '21	Dec '21	Total
122	137	174	187	172	169	213	178	155	246	263	142	2158

(Hours)

Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22	Jul '22	Aug '22	Sep '22	Oct '22	Nov '22	Dec '22	Total
160	154	168	197									679

*Parks and Grounds
(Mosquito Control)*

Apr '22 Mosquito Control Activity Report

Date	Activity
1-Apr-22	Inspected storm structures from District 1 using COH catch basin and pond map book and GIS
4-Apr-22	Inspected storm structures from District 1 using COH catch basin and pond map book and GIS
5-Apr-22	Inspected storm structures from District 1 using COH catch basin and pond map book and GIS
6-Apr-22	Inspected storm structures from District 1 using COH catch basin and pond map book and GIS
7-Apr-22	Inspected storm structures from District 1 using COH catch basin and pond map book and GIS
8-Apr-22	Inspected storm structures from District 2 using COH catch basin and pond map book and GIS
11-Apr-22	Inspected storm structures from District 2 using COH catch basin and pond map book and GIS
12-Apr-22	Inspected storm structures from District 2 using COH catch basin and pond map book and GIS
13-Apr-22	Inspected storm structures from District 2 using COH catch basin and pond map book and GIS
14-Apr-22	Inspected storm structures from District 3 using COH catch basin and pond map book and GIS
15-Apr-22	Inspected storm structures from District 3 using COH catch basin and pond map book and GIS
18-Apr-22	Conducted breeding site surveillance of SWD
19-Apr-22	Inspected storm structures from District 3 using COH catch basin and pond map book and GIS
20-Apr-22	Inspected storm structures from District 3 using COH catch basin and pond map book and GIS/ Applied larvicide to the SWS00002838 at well across Paul Smith Education Center
21-Apr-22	Conducted ulv application of Bryant Commons due to complaint on biting insects.
22-Apr-22	Inspected storm structures from District 4 using COH catch basin and pond map book and GIS
25-Apr-22	Inspected storm structures from District 4 using COH catch basin and pond map book and GIS
26-Apr-22	Positioned barrels for hay infusion at the WRF to start Gravid
27-Apr-22	Setup CDC light traps at Deavereaux Lift station and Public works
28-Apr-22	Conducted mosquito identification of species collected
29-Apr-22	Inspected storm structures from District 4 using COH catch basin and pond map book and GIS

Vehicle Maintenance

Below are the number of Corrective Maintenance (CM's) and Preventative Maintenance (PM's) work orders completed during the month of Apr '22

Department	CM	PM	Total
Police	14	9	23
Fire	12	3	15
Stormwater	7	0	7
City Hall Admin	2	0	2
ESG Admin	0	0	0
Inspections	1	1	2
Sanitation	22	2	24
Streets/Drainage	5	0	5
Parks/Grounds	6	2	8
FSAB/HAAF	12	2	14
Vehicle Maint	2	0	2
Const Maint	12	1	13
Meter Reading	3	1	4
Water Lab	0	0	0
Lift Stations	1	1	2
WRF	1	0	1
WPCP	0	0	0
		Total	122

Sanitation

Listed below is a summary of the material picked up by the sanitation department since

the beginning of our contract:

Tons of Garbage

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	850	911	957	784	948	900	939	989	1006	956	980	918	11138	928.2
2017/18	947	899	889	865	1012	988	1065	1033	1069	1048	854	958	11627	968.9
2018/19	942	870	1063	819	955	975	995	980	1120	956	915	1112	11702	975.2
2019/20	894	1078	1053	879	1080	1323	782	1246	1253	1165	1174	1119	13046	1087
2020/21	1086	1246	1023	1023	1379	1242	1228	1284	1334	1222	1203	1086	14356	1196
2021/22	1184	1282	1660	1015	1307	1136							7584	1264
2022/23													0	0
2023/24													0	0

Cubic Yards of Yard Waste

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	3275	1625	2200	2575	2850	2375	2150	1150	1625	1425	6750	1625	29625	2469
2017/18	1800	1700	1625	1850	2775	1825	2304	1350	2050	1950	1966	3175	24370	2031
2018/19	1200	1675	2575	1775	2275	1750	1925	1625	1575	725	1475	1325	19900	1658
2019/20	1100	1875	1925	1325	2475	3200	2425	2000	1575	2050	1775	2425	24150	2013
2020/21	1975	2600	2500	2225	3200	2450	2700	2550	2075	1475	1700	1750	27200	2267
2021/22	2125	2975	1725	2425	2350	2175							13775	2296
2022/23													0	0
2023/24													0	0

29 Apr 22: Screening Yard Debris and Street Sweepings at J V Road



Streets

Apr '22: Sign Maintenance/Pot Hole Repairs

Date	Street	Sign	Pothole
1-Apr-22	1301 FUTCH ST		FILLED 6 POTHOLE WITH COLD PATCH.
	1302 FUTCH ST		FILLED 1 POTHOLE WITH COLD PATCH.
	1303 FUTCH ST		FILLED 9 POTHOLE WITH COLD PATCH.
	1237 S MAIN ST EXT		FILLED 10 POTHOLE WITH COLD PATCH.
	413 S MAIN ST	REPLACED SIGN.	
	767 MADISON DR	MOVE SPEED LIMIT SIGN.(25MPH)	
	742 MADISON DR	MOVE SPEED LIMIT SIGN (25MPH)	
6-Apr-22	614 S MAIN ST		FILLED 1 POTHOLE WITH COLD PATCH.
	790 FOREST ST		FILLED 1 POTHOLE WITH COLD PATCH.
	800 FOREST ST		FILLED 1 POTHOLE WITH COLD PATCH.
	828 FOREST ST		FILLED 1 POTHOLE WITH COLD PATCH.
	798 FOREST ST		FILLED 1 POTHOLE WITH COLD PATCH.
	799 FOREST ST		FILLED 4 POTHOLE WITH COLD PATCH.
	413 S MAIN ST		FILLED 4 POTHOLE WITH COLD PATCH.
	243 DEERWOOD DR		FILLED 1 POTHOLE WITH COLD PATCH.
	244 DEERWOOD DR		FILLED 1 POTHOLE WITH COLD PATCH.
	245 DEERWOOD DR		FILLED 1 POTHOLE WITH COLD PATCH.
	246 DEERWOOD DR		FILLED 1 POTHOLE WITH COLD PATCH.
	247 DEERWOOD DR		FILLED 1 POTHOLE WITH COLD PATCH.
	248 DEERWOOD DR		FILLED 1 POTHOLE WITH COLD PATCH.
	229 DEERWOOD DR		FILLED 4 POTHOLE WITH COLD PATCH.
	212 DEERWOOD DR		FILLED 3 POTHOLE WITH COLD PATCH.
14-Apr-22	214 DEERWOOD DR		FILLED 1 POTHOLE WITH COLD PATCH.
	218 DEERWOOD DR		FILLED 2 POTHOLE WITH COLD PATCH.
	226 DEERWOOD DR		FILLED 1 POTHOLE WITH COLD PATCH.
	901 AMANDA LN		FILLED 1 POTHOLE WITH COLD PATCH.
	945 LIVE OAK DR		FILLED 1 POTHOLE WITH COLD PATCH.
	946 LIVE OAK DR		FILLED 1 POTHOLE WITH COLD PATCH.
	HOLLYWOOD DR		FILLED 1 POTHOLE WITH COLD PATCH.
	100 CHEROKEE CIR		FILLED 1 POTHOLE WITH COLD PATCH.
	100 COURTLAND DR		FILLED 1 POTHOLE WITH COLD PATCH.
	102 COURTLAND DR		FILLED 4 POTHOLE WITH COLD PATCH.
20-Apr-22	104 COURTLAND DR		FILLED 1 POTHOLE WITH COLD PATCH.
	827 E OXFORD LN		FILLED 6 POTHOLE WITH COLD PATCH.
	800 FOREST ST		FILLED 1 POTHOLE WITH COLD PATCH.
	888 FOREST ST		FILLED 4 POTHOLE WITH COLD PATCH.
	1101 FOREST ST		FILLED 2 POTHOLE WITH COLD PATCH.
	1101 SARA LN		FILLED 1 POTHOLE WITH COLD PATCH.
	399 FLOWERS DR		FILLED 1 POTHOLE WITH COLD PATCH.
21-Apr-22	907 BYRUM DR		FILLED 1 POTHOLE WITH COLD PATCH.
	412 CHRISTOPHER DR		FILLED 8 POTHOLE WITH COLD PATCH.
	752 FLEMING RD		FILLED 2 POTHOLE WITH COLD PATCH.
	715 LEE RD		FILLED 1 POTHOLE WITH COLD PATCH.
	118 HARRISON DR		FILLED 1 POTHOLE WITH COLD PATCH.
	579 JOSEPH MARTIN AVE		FILLED 1 POTHOLE WITH COLD PATCH.

	605 TANGLEWOOD DR		FILLED 1 POTHOLE WITH COLD PATCH.
22-Apr-22	835 SAGEWOOD DR		FILLED 1 POTHOLE WITH COLD PATCH.
	1424 ABRAHMS ALY		FILLED 1 POTHOLE WITH COLD PATCH.
	239 AGUSTA WAY		FILLED 1 POTHOLE WITH COLD PATCH.
25-Apr-22	1120 MILES CROSSING		FILLED 3 POTHOLE WITH COLD PATCH.
	1275 WINDROW DR		FILLED 1 POTHOLE WITH COLD PATCH.
	2016 WINDROW DR		FILLED 1 POTHOLE WITH COLD PATCH.
	2013 WIMBLEDON CT		FILLED 1 POTHOLE WITH COLD PATCH.
	1911 SALISBURY WAY		FILLED 1 POTHOLE WITH COLD PATCH.
	1919 BLUESTONE LOOP		FILLED 3 POTHOLE WITH COLD PATCH.
	1941 BLUESTONE LOOP		FILLED 1 POTHOLE WITH COLD PATCH.
	2149 WALBERG DR		FILLED 1 POTHOLE WITH COLD PATCH.
26-Apr-22	299 BARRY MCCAFFREY BLVD		FILLED 4 POTHOLE WITH COLD PATCH.
	911 MALIBU DR		FILLED 1 POTHOLE WITH COLD PATCH.
	WILLOWBROOK DR		FILLED 1 POTHOLE WITH COLD PATCH.
	100 PIPKIN RD		FILLED 1 POTHOLE WITH COLD PATCH.
	101 PIPKIN RD		FILLED 1 POTHOLE WITH COLD PATCH.
	102 PIPKIN RD		FILLED 2 POTHOLE WITH COLD PAT.
	103 PIPKIN RD		FILLED 1 POTHOLE WITH COLD PATCH.
	1166 S MAIN ST		FILLED 3 POTHOLE WITH COLD PATCH.
	1112 S MAIN ST		FILLED 1 POTHOLE WITH COLD PATCH.
	1113 S MAIN ST		FILLED 2 POTHOLE WITH COLD PATCH.
	265 TOPI TRL		FILLED 1 POTHOLE WITH COLD PATCH.
	266 TOPI TRL		FILLED 1 POTHOLE WITH COLD PATCH.
	267 TOPI TRL		FILLED 4 POTHOLE WITH COLD PATCH.
27-Apr-22	1301 FUTCH ST		FILLED 1 POTHOLE WITH COLD PATCH.
	904 DRAKE CT		FILLED 4 POTHOLE WITH COLD PATCH.
	921 MANDARIN DR		FILLED 1 POTHOLE WITH COLD PATCH.
	919 MANDARIN DR		FILLED 5 POTHOLE WITH COLD PATCH.
	905 MANDARIN DR		FILLED 1 POTHOLE WITH COLD PATCH.
	906 MANDARIN DR		FILLED 2 POTHOLE WITH COLD PATCH.
	503 HIDDEN HOLLOW LN	REPLACED DEAD END SIGN.	
	805 LOST GROVE LN	REPLACED SPEED LIMIT 25MPH	
		REPLACED CHILDREN AT PLAY SIGN	
	210 N MAIN ST	REPLACED SIGN PED CROSSING	
	713 THORNWOOD WAY	PUT UP NEW SIGN AND POST	
		(CHILDREN AT PLAY)	

12 Apr 22: Electric warning signs placed at Live Oak Drive and Amanda Lane



Drainage

Street Sweeping Monthly Total Miles

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
November	784	881	933	768	788	838		
December	628	658	762	899	895	897		
January	783	871	774	815	789	828		
February	776	790	835	902	807	442		
March	833	826	908	1047	1052	991		
April	777	855	913	1036	1011	934		
May	876	1021	1029	841	798			
June	870	822	789	1005	1092			
July	813	940	997	1079	1047			
August	963	970	1004	961	923			
September	616	897	949	973	899			
October	899	1023	1019	837	847			
Total	9618	10554	10912	11163	10948	4930	0	0

Compliance

There were no permit excursions for the month of April for the WRF or Fort Stewart WWTP. All permit-required documentation has been submitted to the state regulatory agencies in a timely manner.

Water Treatment	
Water Production (million gallons)	112.370
Water Meters Read	13,128
Water/Sewer line locates	423
Sewer main cleaning	14,665ft.

Wastewater Treatment	
WPCP	
Hinesville Total Flow (million gallons)	100.35
Hinesville Average Flow (million gallons per day)	3.35
Ft. Stewart Total Flow (million gallons)	72.00
Ft. Stewart Average Flow (million gallons per day)	2.40
Combined Total Inf Flow (million gallons)	172.35
Combined Average Inf Flow (million gallons per day)	5.75
Combined Average Eff Flow (million gallons per day)	5.84
WRF	
Influent flow (million gallons)	42.35
Influent flow Average (million gallons per day)	1.41
Discharge flow (million gallons)	19.45
Discharge flow Average (million gallons per day)	.648
Re-use flow (million gallons)	17.21
Re-use flow Average (million gallons per day)	.574
On-Site Storage (million gallons)	5.69

FSGM

Area 13 QA



Community Engagement

Tony Brown volunteers as coach at LCRD (Spring Sports)







City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022
Agenda Item: City Manager's Report
Prepared by: Christy Deloach
Presented by: Kenneth Howard

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: May 19, 2022
Agenda Item: Executive Session
Prepared by: Christy Deloach
Presented by: Mayor Allen Brown

PURPOSE: To Hold an Executive Session to Discuss Legal Matters.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION: None