

MAYOR
Allen Brown

CITY MANAGER
Kenneth Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie Darden III



**MAYOR AND COUNCIL
REGULAR MEETING
AGENDA
3:00 PM
June 2, 2022
Council Chamber**

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana Reid
Vicky Nelson
Jason R. Floyd
Karl A. Riles

1. INVOCATION

Pastor Hayes of New Day Community Church.

2. MINUTES

Approve the Minutes of the May 19, 2022 Council Meeting.

3. UNFINISHED BUSINESS

3.1. PROPOSED HPD VEHICLE PURCHASE

To Present for Mayor and Council Consideration, Proposed HPD Vehicle Purchase (Ford F-150 Pick-up Truck).

Action Item

4. PRESENTATIONS

4.1. MONTHLY CITY CONSTRUCTION PROJECTS UPDATE

To Present for Mayor and Council Consideration, Update of City Construction Projects.

Informational Item

5. PUBLIC HEARING

5.1. PROPOSED FLOOD DAMAGE PREVENTION ORDINANCE #2022-05

To Present for Mayor and Council Consideration, Adopt Ordinance #2022-05 to Amend the Code of the City of Hinesville, Georgia, Chapter 5 Buildings and Building Regulations, Article VI. Flood Damage Prevention, Division 1. Generally, Section 5-276 Definitions., Division 3. Flood Hazard Reduction, Section 5-341 General Standards and Section 5-344 Standards for Subdivision.

Action Item

5.2. VARIANCE #2022-033-H

To Present for Mayor and Council Consideration, Variance to Encroach into the 35 ft. Required Side Yard Building Setback for an Addition to the Residence at 1095 Desert Shield Street. (District #5)

Action Item

"Home for a Day or a Lifetime"

5.3. VARIANCE #2022-034-H

To Present for Mayor and Council Consideration, Variance to Encroach by 5 ft. into the Side Yard Building Setback for a Shed at 1402 Crawford Court. (District #5)

Action Item

5.4. VARIANCE #2022-035-H

To Present for Mayor and Council Consideration, Side Yard Building Setback Variance for a Shed at 1274 Baxter Street. (District #4)

Action Item

6. NEW BUSINESS

6.1. BID OPENING - ADMINISTRATION

To Present for Mayor and Council Consideration, Bid Opening for One (1) New 2022 Ford Explorer.

Action Item

6.2. LIVE OAK PUBLIC LIBRARY BOARD

To Present for Mayor and Council Consideration, Live Oak Public Library Board Appointments will Expire on June 30, 2022. These Appointments are made by Mayor and Council (Aminata T. Morris) and (Krystal Britton-Hart).

Informational Item

6.3. COASTAL REGIONAL COMMISSION AGING SERVICES ADVISORY COUNCIL

To Present for Mayor and Council Consideration, Coastal Regional Commission Aging Services Advisory Council Board Appointment will Expire on June 30, 2022. This Appointment is made by Mayor and Council (David Anderson).

Informational Item

6.4. SPEED HUMP PROPOSAL

To Present for Mayor and Council Consideration, Proposal for New Speed Humps.

Action Item

6.5. TAYLORS CREEK OUTFALL BID

To Present for Mayor and Council Consideration, Taylors Creek Outfall Bids.

Action Item

7. BUSINESS LICENSE

7.1. YEAR 2022 TATTOO LICENSE RENEWAL

To Present for Mayor and Council Consideration, Spart & Humble Tattoo 2022 License Renewal.

Action Item

8. PUBLIC COMMENT

8.1. PUBLIC COMMENT

"Home for a Day or a Lifetime"

9. MAYOR ALLEN BROWN
 - 9.1. MAYOR BROWN'S REPORT
10. COUNCILMEMBER RILES - DISTRICT 5
 - 10.1. COUNCILMEMBER RILES REPORT
11. COUNCILMEMBER JENKINS - DISTRICT 4
 - 11.1. MAYOR PRO TEM JENKINS REPORT
12. COUNCILMEMBER NELSON - DISTRICT 3
 - 12.1. COUNCILMEMBER NELSON'S REPORT
13. COUNCILMEMBER FLOYD - DISTRICT 2
 - 13.1. COUNCILMEMBER FLOYD'S REPORT
14. COUNCILMEMBER REID - DISTRICT 1
 - 14.1. COUNCILMEMBER REID'S REPORT
15. CITY MANAGER KENNETH HOWARD
 - 15.1. CITY MANAGER'S REPORT
16. ADJOURN

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022
Agenda Item: Proposed HPD Vehicle Purchase
Prepared by: Lloyd Slater, Kimberly Ryon
Presented by: Tracey Howard

PURPOSE: Approve the reallocation of funds from the Police Department's vehicle equipment budget to the vehicle purchase budget.

BACKGROUND: Proposed purchase of a Ford F-150 pick-up truck will be presented for approval.

FUNDING: Reallocation of funds.

RECOMMENDATION: Staff recommends reallocating \$17,420 from the Police Department's vehicle equipment budget to the remaining \$21,580 vehicle purchase budget.

ATTACHMENTS:

1. Budget Proposal

PREVIOUS COUNCIL DISCUSSION: This was discussed at April 7, 2022 Council Meeting.

BUDGET PROPOSAL
Hinesville Police Department
FY2022 Vehicle Purchase and Reallocation of Funds
June 2, 2022

Current

Approved Budget: \$270,000

Seven (7) vehicles were purchased from O.C. Welch @ \$248,420

	\$270,000
	<u>-\$248,420</u>
Balance	\$ 21,580

Proposed

Ford F-150 (Police) \$39,000
-\$21,580

Balance **\$17,420 (needed)**

Four (4) vehicles will be used (and equipped as) administrative vehicles.

In the budget, the police department has budgeted for equipment for the new patrol cars as follows (this is in the GF and SPLOST funds combined):

- | | | |
|--|--------------------|-----------------|
| • 7 patrol vehicles at \$9,098 per vehicle | Total patrol equip | \$63,686 |
| • 2 admin vehicles at \$2,364 per vehicle | Total admin equip | \$ 4,728 |
| ▪ Total vehicle equipment budgeted | | \$68,414 |

With the increase in costs, the police department decreased the number of vehicles purchased and are equipping two additional vehicles as admin instead of patrol. Those actual costs are estimated as:

- | | | |
|---|--------------------|-----------------|
| • 4 patrol vehicles at \$9,098 per vehicle | Total patrol equip | \$36,392 |
| • 4 admin vehicles at \$2,364 per vehicle | Total admin equip | \$ 9,456 |
| ▪ Total vehicle equipment estimated actual | | \$45,848 |

The savings in the equipment for the vehicles is estimated to be **\$17,838**. Which is more than enough needed to cover the additional cost of the vehicle.



City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022
Agenda Item: Monthly City Construction Projects Update
Prepared by: Christy Deloach
Presented by: Ryan Arnold

PURPOSE: To Present for Mayor and Council Consideration, Update of City Construction Projects.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. Construction Updates 06.02.22_updated

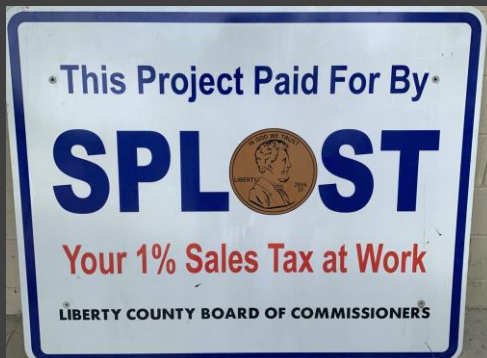
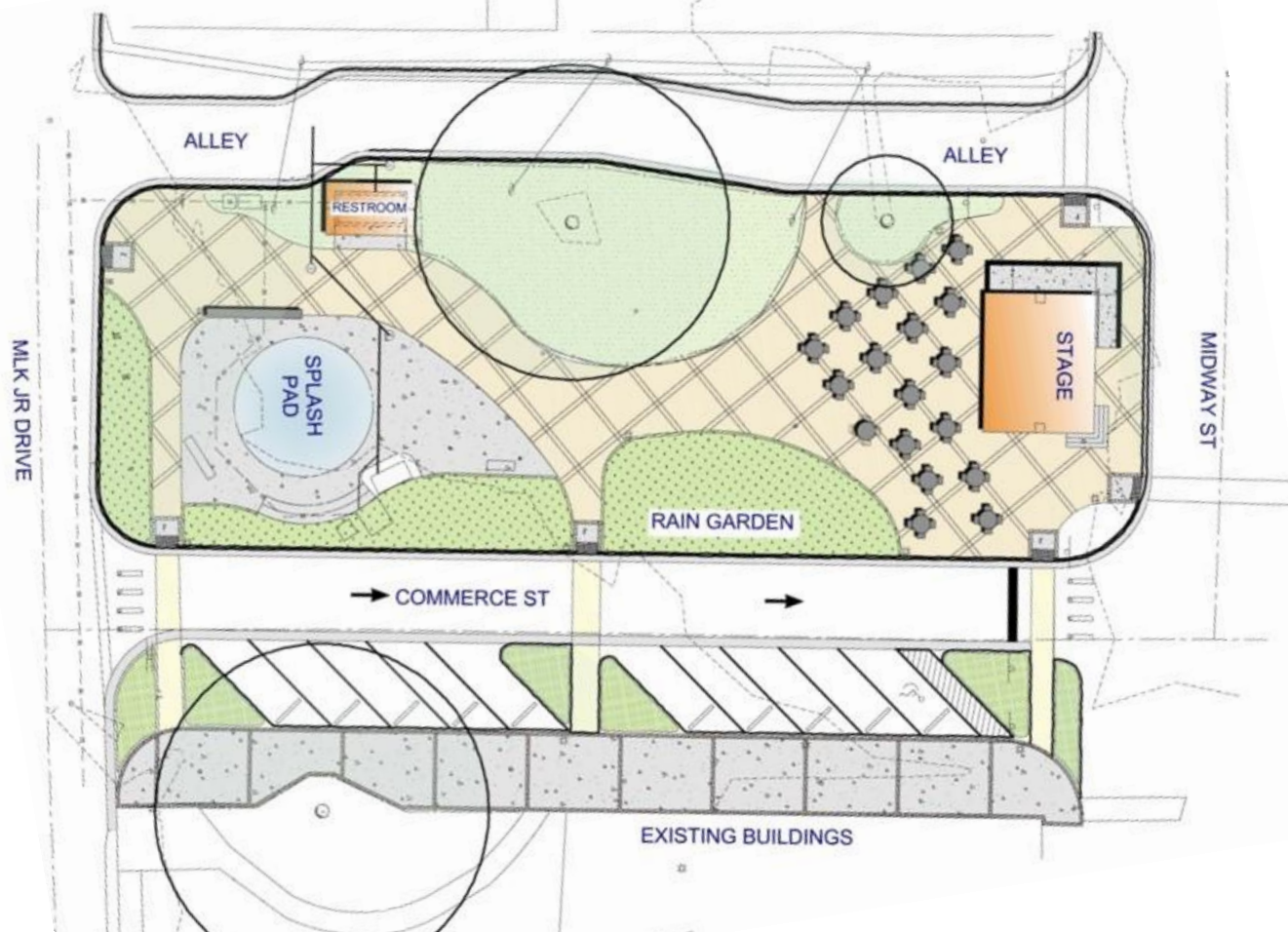
PREVIOUS COUNCIL DISCUSSION:

A construction site in the background with a white hard hat and blueprints in the foreground.

Construction Project Updates

Kenneth Howard, City Manager

06.02.2022



Bradwell Park Renovation



Proposed
Completion
Date
June 2022





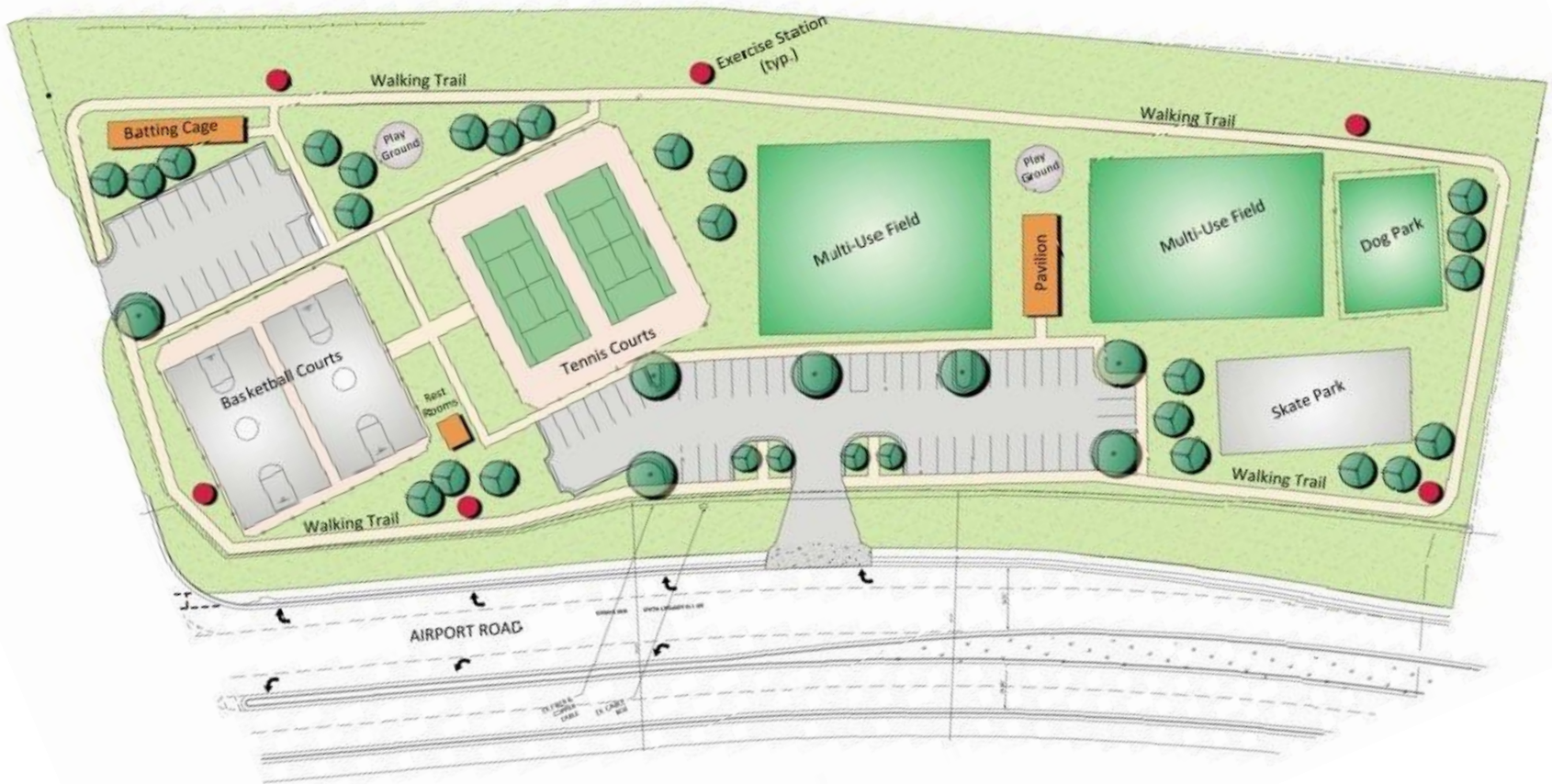
HFD Fire Station 1







Proposed Completion Date
July 2023



Krebs Park





Proposed Completion Date
October 2022



Small Business Incubator



Proposed Completion Date
December 2022



City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022

Agenda Item: Proposed Flood Damage Prevention Ordinance #2022-05

Prepared by: Christy Deloach

Presented by: Ryan Arnold

PURPOSE: To Present for Mayor and Council Consideration, Ordinance #2022-05 to Amend the Code of the City of Hinesville, Georgia, Chapter 5-Flood Damage Prevention, Article VI – Miscellaneous Business Regulations, Sec. 5-276 Definitions, Sec. 5-341 General Standards, Sec. 5-342 Specific Standards, Sec. 5-344 Standards for Subdivisions.

BACKGROUND: On February 28, 2022, the City Council reviewed potential changes to the Flood Damage Prevention Ordinance that would improve our National Flood Insurance Program Community Rating System score.

On June 8, 2022, the City will undergo a review of its comprehensive floodplain and watershed management programs and practices, presenting an opportunity for the City to improve its score, enabling citizens greater access to flood insurance.

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Ordinance 2022-05 floodplain amendments (redline)
2. Ordinance 2022-05 floodplain amendments (clean copy)

PREVIOUS COUNCIL DISCUSSION:

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF HINESVILLE, GEORGIA, CHAPTER 5, BUILDINGS AND BUILDING REGULATIONS, ARTICLE VI. – FLOOD DAMAGE PREVENTION, SECTIONS 5-276, 5-341, 5-242 AND 5-244; TO PROVIDE ADOPTION AND EFFECTIVE DATES, AND FOR OTHER PURPOSES ALLOWED BY LAW.

WITNESSETH:

WHEREAS, the City of Hinesville is authorized to adopt ordinances;

WHEREAS, the objective of the City of Hinesville is to provide for the health, safety and welfare of its residents;

WHEREAS, the City of Hinesville strives to provide clear and concise regulations that govern development, and which is also in conformance with federal standards, and

WHEREAS, the City of Hinesville strives to provide opportunities for residents to obtain flood insurance at lower rates by improving its class level in the Community Rating System,

The City of Hinesville hereby amends the Flood Damage Prevention Ordinance of the City of Hinesville, Georgia (Code of Ordinances Chapter 5, Article VI) as follows:

**SECTION I
ORDINANCE TEXT**

Chapter 6, Article VI, Sec. 5-276. – Definitions is amended by adding the following new definition:

Letter of map change (LOMC) means any and all types of letters including a letter of map amendment (LOMA), letter of map revision (LOMR) and letter of map revision based on fill (LOMR-F), as applicable.

Chapter 6, Article VI, Sec. 5-341 is amended to read as follows:

Sec. 5-341. - General standards.

In all areas of special flood hazard the ~~following~~ provisions below shall apply.~~are required:~~

- (1) All new construction and substantial improvements of existing structures shall be anchored to prevent flotation, collapse and lateral movement of the structure.~~;~~
- (2) All new construction and substantial improvements of existing structures shall be constructed with materials and utility equipment resistant to flood damage.~~;~~
- (3) All new construction or substantial improvements of existing structures shall be constructed by methods and practices that minimize flood damage.~~;~~

(4) ~~Elevated buildings~~Enclosures.

All new construction and substantial improvements of existing structures that include any fully enclosed area located below the lowest floor formed by foundation and other exterior walls shall be designed so as to be an unfinished or flood resistant enclosure and shall comply with the provisions below.- For the purposes of this provision, areas "enclosed" by screening or latticework are not considered enclosures.

a. The enclosure shall be designed to equalize hydrostatic flood forces on exterior walls by allowing for the automatic entry and exit of floodwater.

a. Designs for complying with this requirement must either be certified by a professional engineer or architect or meet the following minimum criteria:

~~1.1.~~ Provide a minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding;

~~2.2.~~ The bottom of all openings shall be no higher than one foot above grade; and

~~3.3.~~ Openings may be equipped with screens, louvers, valves or other coverings or devices provided they permit the automatic flow of floodwater in both direction.

bb. So as not to violate the "lowest floor" criteria of this ~~article~~ordinance, the unfinished or flood resistant enclosure shall only be used for parking of vehicles, limited storage of maintenance equipment used in connection with the premises, or entry to the elevated area; and

ce. The interior portion of such enclosed area shall not be partitioned or finished into separate rooms.

d. The enclosed area of the structure below the base flood elevation shall not exceed 299 SF.

e. Breakaway walls below the base flood elevation are prohibited.

~~(4)(5)~~ All heating and air conditioning equipment and components (including ductwork), all electrical, ventilation, plumbing, and other service facilities shall be designed and/or located ~~so as to~~ prevent water from entering or accumulating within the components during conditions of flooding.;

~~(5) — Manufactured homes shall be anchored to prevent flotation, collapse, and lateral movement. Methods of anchoring may include, but are not limited to, use of over the top or frame ties to ground anchors. Any additions to the manufactured home have to be similarly anchored. This standard shall be in addition to and consistent with applicable State requirements for resisting wind forces;~~

(6) New and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system.;

(7) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters.;

(8) New and replacement ~~On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during floodingare prohibited.;~~ and

(9) Any alteration, repair, reconstruction or improvement to a structure, which is not compliant with the provisions of this article~~ordinance~~, shall be undertaken only if the non-conformity is not furthered, extended or replaced.

Chapter 6, Article VI, Sec. 5-342 is amended to read as follows: ~~(new text in bold red, text to be deleted is stricken through and gray)~~

Sec. 5-342. - Specific standards.

In all areas of special flood hazard the following provisions below apply~~are required~~:

- (1) *New construction, ~~and/or~~ substantial improvements and/or reconstruction due to substantial damage.* Where base flood elevation data are available, new construction, ~~and/or~~ substantial improvement and/or reconstruction due to substantial damage of any structure or manufactured home shall have the following elevated no lower than one foot above the base flood elevation: the lowest floor, (including basement), all heating and air conditioning equipment and components (including ductwork), and all electrical, ventilation, plumbing, and other service facilities (including equipment and mechanical items). ~~elevated no lower than one foot above the base flood elevation.~~ Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate equalization of flood hydrostatic forces on both sides of exterior walls shall be provided in accordance with standards of subsection 5-341(4).

~~All heating and air conditioning equipment and components (including ductwork), all electrical, ventilation, plumbing, and other service facilities shall be elevated at or above one foot above the base flood elevation.~~ (2) *Non-residential construction.* New construction and/or the substantial improvement of any structure located in A1-30, AE, or AH zones, may be flood-proofed in lieu of elevation. The structure, together with attendant utility and sanitary facilities, must be designed to be watertight to one foot above the base flood elevation, with walls substantially impermeable to the passage of water, and structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effect of buoyancy. A registered professional engineer or architect shall certify that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions above and shall provide such certification to the official as set forth above and in subsection 5-310(7).

- (3) *Standards for manufactured homes and recreational vehicles.* ~~Where base flood elevation data are available:~~

- a. ~~All m~~Manufactured homes placed and/or substantially improved: (1) on individual lots or parcels, (2) in new and/or substantially improved manufactured home parks or subdivisions, (3) in expansions to existing manufactured home parks or subdivisions, (4) on a site in an existing manufactured home park or subdivision where a manufactured home has incurred "substantial damage" as the result of a flood, and (5) in an existing manufactured home park or subdivision, must be elevated ~~to either~~ as provided below, as applicable.:

1. Where base flood elevation data are available, the lowest floor of the manufactured home and all heating and air conditioning equipment and components (including ductwork), and all electrical, ventilation, plumbing, and other service facilities (including equipment and mechanical items) ~~is shall be~~ elevated no lower than one foot above the level of the base flood elevation; ~~or,~~
2. ~~Where base flood elevation data are not available~~Where base flood elevation data are not available (i.e. in approximate A zones), the lowest floor of the manufactured home and all heating and air conditioning equipment and components (including ductwork), and all electrical, ventilation, plumbing, and other service facilities (including equipment and mechanical items) ~~shall be~~ manufactured home chassis is elevated and supported by reinforced piers (or other foundation elements of at least an equivalent strength) ~~of to~~ no less than 36 inches in height above grade. This standard, in addition, ~~shall in addition~~ be consistent with applicable State requirements.

- b. Manufactured homes shall be anchored to prevent flotation, collapse, and lateral movement. All manufactured homes must be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movementMethods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. Any additions to the

manufactured home shall be similarly anchored. This standard shall be in addition to and consistent with applicable State requirements for resisting wind forces. (see subsection 5-341(6)).

- c. ~~All~~ Recreational vehicles placed on sites must either:
 - 1. ~~b~~ Be on the site for fewer than 180 consecutive days;
 - 2. ~~b~~ Be fully licensed and ready for highway use which shall mean it is (a recreational vehicle is ready for highway use if it is licensed, on its wheels or jacking system, attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached structures or additions); or
 - 3. ~~The recreational vehicle must m~~meet all the requirements for "new construction," including the anchoring and elevation requirements ~~of subsections 5-342(3)a. and e~~above.
- (4) *Floodways.* Located within areas of special flood hazard established in section 5-281 are areas designated as floodways. A floodway may be an extremely hazardous area due to velocity floodwaters, debris or erosion potential. In addition, the area must remain free of encroachment in order to allow for the discharge of the base flood without increased flood heights. Therefore, the following provisions shall apply:
- a. Encroachments are prohibited, including earthen fill, new construction, substantial improvements or other development within the regulatory floodway. Development may be permitted, however, provided it is demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the encroachment shall not result in any increase in flood levels or floodway widths during a base flood discharge. A registered professional engineer must provide supporting technical data and certification thereof.
 - b. Only if subsection (4)a. above is satisfied, then any new construction or substantial improvement shall comply with all other applicable flood hazard reduction provisions of this division.
 - c. The placement of any manufactured home, except in an existing manufactured home park or existing manufactured home subdivision is prohibited.

Chapter 6, Article VI, Sec. 5-344 is amended to read as follows: ~~(new text in bold red, text to be deleted is stricken through and gray)~~

Sec. 5-344. - Standards for subdivisions and/or developments.

- (a) All subdivision and/or development proposals shall be consistent with the need to minimize flood damage.;
- (b) All subdivision and/or development proposals shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize flood damage.;
- (c) All subdivision and/or development proposals shall have adequate drainage provided to reduce exposure to flood hazards.; ~~and~~

- (d) For any subdivision and/or development, including manufactured home parks, greater than 50 lots or five acres, whichever is less, in a flood zone without base flood elevation data, such base flood elevation data shall be established. Any changes or revisions to the flood data adopted herein and shown on the FIRM shall be submitted to FEMA for review as a conditional letter of map revision (CLOMR) or conditional letter of map amendment (CLOMA), whichever is applicable. Upon completion of the project, the developer is responsible for submitting the "as-built" data to FEMA in order to obtain the final LOMR.
- (e) If a subdivision and/or development results in any proposed changes or revisions to the flood boundary adopted herein and shown on the FIRM, upon completion of the project, the developer shall submit "as-built" data to FEMA and obtain a letter of map change (LOMC).
- (f) If a subdivision and/or development involves any work within a regulated floodway or results in proposed changes or revisions to the flood data adopted herein and shown on the FIRM other than a change or revision to the flood boundary (i.e. changes to established base flood elevations, changes the limits of the floodway, etc.), the developer shall submit to FEMA a conditional letter of map change (CLOMC) prior to commencement of any work within the special flood hazard area. Upon completion of the project, the developer shall submit "as-built" data to FEMA and obtain a LOMC.

SECTION II

SEVERABILITY

In any section, subsection, sentence, clause, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portions shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance.

SECTION III

REPEALER

All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION IV

EFFECTIVE DATE

These ordinance amendments shall become effective on ____ day of _____, 2022.

APPROVED this ____ day of _____, 2022 BY THE Mayor and Council of the City of Hinesville, Georgia.

Allen Brown, Mayor

Keith Jenkins, Mayor Pro Tem

Diana F. Reid, Councilmember

Jason R. Floyd, Councilmember

Vicky C. Nelson, Councilmember

Karl A. Riles, Councilmember

ATTEST

Lia Jones, City Clerk

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF HINESVILLE, GEORGIA, CHAPTER 5, BUILDINGS AND BUILDING REGULATIONS, ARTICLE VI. – FLOOD DAMAGE PREVENTION, SECTIONS 5-276, 5-341, 5-242 AND 5-244; TO PROVIDE ADOPTION AND EFFECTIVE DATES, AND FOR OTHER PURPOSES ALLOWED BY LAW.

WITNESSETH:

WHEREAS, the City of Hinesville is authorized to adopt ordinances;

WHEREAS, the objective of the City of Hinesville is to provide for the health, safety and welfare of its residents;

WHEREAS, the City of Hinesville strives to provide clear and concise regulations that govern development, and which is also in conformance with federal standards, and

WHEREAS, the City of Hinesville strives to provide opportunities for residents to obtain flood insurance at lower rates by improving its class level in the Community Rating System,

The City of Hinesville hereby amends the Flood Damage Prevention Ordinance of the City of Hinesville, Georgia (Code of Ordinances Chapter 5, Article VI) as follows:

**SECTION I
ORDINANCE TEXT**

Chapter 6, Article VI, Sec. 5-276. – Definitions is amended by adding the following new definition:

Letter of map change (LOMC) means any and all types of letters including a letter of map amendment (LOMA), letter of map revision (LOMR) and letter of map revision based on fill (LOMR-F), as applicable.

Chapter 6, Article VI, Sec. 5-341 is amended to read as follows:

Sec. 5-341. - General standards.

In all areas of special flood hazard the provisions below shall apply.

- (1) All new construction and substantial improvements of existing structures shall be anchored to prevent flotation, collapse and lateral movement of the structure.
- (2) All new construction and substantial improvements of existing structures shall be constructed with materials and utility equipment resistant to flood damage.
- (3) All new construction or substantial improvements of existing structures shall be constructed by methods and practices that minimize flood damage.

(4) Enclosures.

All new construction and substantial improvements of existing structures that include any fully enclosed area located below the lowest floor formed by foundation and other exterior walls shall be designed so as to be an unfinished or flood resistant enclosure and shall comply with the provisions below. For the purposes of this provision, areas “enclosed” by screening or latticework are not considered enclosures.

- a. The enclosure shall be designed to equalize hydrostatic flood forces on exterior walls by allowing for the automatic entry and exit of floodwater. Designs for complying with this requirement must either be certified by a professional engineer or architect or meet the following minimum criteria:
 1. Provide a minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding;
 2. The bottom of all openings shall be no higher than one foot above grade; and
 3. Openings may be equipped with screens, louvers, valves or other coverings or devices provided they permit the automatic flow of floodwater in both direction.
 - b. So as not to violate the "lowest floor" criteria of this ordinance, the unfinished or flood resistant enclosure shall only be used for parking of vehicles, limited storage of maintenance equipment used in connection with the premises, or entry to the elevated area; and
 - c. The interior portion of such enclosed area shall not be partitioned or finished into separate rooms.
 - d. The enclosed area of the structure below the base flood elevation shall not exceed 299 SF.
 - e. Breakaway walls below the base flood elevation are prohibited.
- (5) All heating and air conditioning equipment and components (including ductwork), all electrical, ventilation, plumbing, and other service facilities shall be designed and/or located to prevent water from entering or accumulating within the components during conditions of flooding.
 - (6) New and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system.
 - (7) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters.
 - (8) New and replacement on-site waste disposal systems are prohibited.
 - (9) Any alteration, repair, reconstruction or improvement to a structure, which is not compliant with the provisions of this ordinance, shall be undertaken only if the non-conformity is not furthered, extended or replaced.

Chapter 6, Article VI, Sec. 5-342 is amended to read as follows:

Sec. 5-342. - Specific standards.

In all areas of special flood hazard the provisions below apply.

- (1) *New construction, substantial improvements and/or reconstruction due to substantial damage.* Where base flood elevation data are available, new construction, substantial improvement and/or reconstruction due to substantial damage of any structure or manufactured home shall have the following elevated no lower than one foot above the base flood elevation: the lowest floor (including basement), all heating and air conditioning equipment and components (including ductwork), and all

electrical, ventilation, plumbing, and other service facilities (including equipment and mechanical items). . Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate equalization of flood hydrostatic forces on both sides of exterior walls shall be provided in accordance with standards of subsection 5-341(4).

- (2) *Non-residential construction.* New construction and/or the substantial improvement of any structure located in A1-30, AE, or AH zones, may be flood-proofed in lieu of elevation. The structure, together with attendant utility and sanitary facilities, must be designed to be watertight to one foot above the base flood elevation, with walls substantially impermeable to the passage of water, and structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effect of buoyancy. A registered professional engineer or architect shall certify that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions above and shall provide such certification to the official as set forth above and in subsection 5-310(7).(3)

Standards for manufactured homes and recreational vehicles.

- a. Manufactured homes placed and/or substantially improved: (1) on individual lots or parcels, (2) in new and/or substantially improved manufactured home parks or subdivisions, (3) in expansions to existing manufactured home parks or subdivisions, (4) on a site in an existing manufactured home park or subdivision where a manufactured home has incurred "substantial damage" as the result of a flood, and (5) in an existing manufactured home park or subdivision, must be elevated as provided below, as applicable.
 1. Where base flood elevation data are available, the lowest floor of the manufactured home and all heating and air conditioning equipment and components (including ductwork), and all electrical, ventilation, plumbing, and other service facilities (including equipment and mechanical items) shall be elevated no lower than one foot above the level of the base flood elevation.
 2. Where base flood elevation data are not available (i.e. in approximate A zones), the lowest floor of the manufactured home and all heating and air conditioning equipment and components (including ductwork), and all electrical, ventilation, plumbing, and other service facilities (including equipment and mechanical items) shall be elevated and supported by reinforced piers or other foundation elements of at least an equivalent strength to no less than 36 inches in height above grade. This standard, in addition, shall be consistent with applicable State requirements.
- b. Manufactured homes shall be anchored to prevent flotation, collapse, and lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. Any additions to the manufactured home shall be similarly anchored. This standard shall be in addition to and consistent with applicable State requirements for resisting wind forces.
- c. Recreational vehicles placed on sites must either:
 1. be on the site for fewer than 180 consecutive days;
 2. be fully licensed and ready for highway use which shall mean it is on its wheels or jacking system, attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached structures or additions; or
 3. meet all the requirements for "new construction," including the anchoring and elevation requirements above.

- (4) *Floodways*. Located within areas of special flood hazard established in section 5-281 are areas designated as floodways. A floodway may be an extremely hazardous area due to velocity floodwaters, debris or erosion potential. In addition, the area must remain free of encroachment in order to allow for the discharge of the base flood without increased flood heights. Therefore, the following provisions shall apply:
- a. Encroachments are prohibited, including earthen fill, new construction, substantial improvements or other development within the regulatory floodway. Development may be permitted, however, provided it is demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the encroachment shall not result in any increase in flood levels or floodway widths during a base flood discharge. A registered professional engineer must provide supporting technical data and certification thereof.
 - b. Only if subsection (4)a. above is satisfied, then any new construction or substantial improvement shall comply with all other applicable flood hazard reduction provisions of this division.
 - c. The placement of any manufactured home, except in an existing manufactured home park or existing manufactured home subdivision is prohibited.

Chapter 6, Article VI, Sec. 5-344 is amended to read as follows:

Sec. 5-344. - Standards for subdivisions and/or developments.

- (a) All subdivision and/or development proposals shall be consistent with the need to minimize flood damage.
- (b) All subdivision and/or development proposals shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize flood damage.
- (c) All subdivision and/or development proposals shall have adequate drainage provided to reduce exposure to flood hazards.
- (d) For any subdivision and/or development, including manufactured home parks, greater than 50 lots or five acres, whichever is less, in a flood zone without base flood elevation data, such data shall be established.
- (e) If a subdivision and/or development results in any proposed changes or revisions to the flood boundary adopted herein and shown on the FIRM, upon completion of the project, the developer shall submit "as-built" data to FEMA and obtain a letter of map change (LOMC).
- (f) If a subdivision and/or development involves any work within a regulated floodway or results in proposed changes or revisions to the flood data adopted herein and shown on the FIRM other than a change or revision to the flood boundary (i.e. changes to established base flood elevations, changes the limits of the floodway, etc.), the developer shall submit to FEMA a conditional letter of map change (CLOMC) prior to commencement of any work within the special flood hazard area. Upon completion of the project, the developer shall submit "as-built" data to FEMA and obtain a LOMC.

SECTION II
SEVERABILITY

In any section, subsection, sentence, clause, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portions shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance.

SECTION III
REPEALER

All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION IV
EFFECTIVE DATE

These ordinance amendments shall become effective on ____ day of _____, 2022.

APPROVED this ____ day of _____, 2022 by the Mayor and Council of the City of Hinesville, Georgia.

Allen Brown, Mayor

Keith Jenkins, Mayor Pro Tem

Diana F. Reid, Councilmember

Jason R. Floyd, Councilmember

Vicky C. Nelson, Councilmember

Karl A. Riles, Councilmember

ATTEST

Lia Jones, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022
Agenda Item: Variance #2022-033-H
Prepared by: Lori Parks
Presented by: Jeff Ricketson

PURPOSE: A variance to encroach by 10.75 ft. into the required 35 ft. side yard building setback for a 12 ft. x 43 ft. addition to the existing residence at 1095 Desert Shield Street, further described as LCTM-Parcel 047D-396.

BACKGROUND: This property is a corner lot. The addition would be on the Desert Storm Drive side. Desert Storm has an 80 ft. right-of-way and is classified as a local collector street.

FUNDING: N/A

RECOMMENDATION: May 17, 2022. LCPC Commissioners recommended DISAPPROVAL.

ATTACHMENTS:

1. Variance 2022-033-H

PREVIOUS COUNCIL DISCUSSION:

Variance 2022-033-H

A petition was submitted by Ronald and Annette Benneche, owners, for a side yard building setback variance for a proposed 12 ft. x 43 ft. addition to the residence.

Property is zoned R-A-1 (Multi-Family Dwelling District) which requires a 35 ft. side yard building setback on the Desert Storm Drive side. Desert Storm Drive is classified as a local collector street which requires the 35 ft. side yard building setback. Reduction from the required 35 ft. building setback to 24.25 ft. is requested for the proposed addition, encroaching by 10.75 ft. Property is located at 1095 Desert Shield Street, and is further described as LCTM-Parcel 047D-396.

gpn13

VARIANCE 2022-033-H

A REQUEST FOR A VARIANCE WAS SUBMITTED BY RONALD AND ANNETTE BENNECHE, OWNERS, FOR THE FOLLOWING: ALLOWING AN ADDITION TO BE ADDED TO THE SIDE OF THE EXISTING RESIDENCE LOCATED AT THE INTERSECTION OF DESERT SHIELD STREET AND DESERT STORM DRIVE. PROPERTY IS ADDRESSED AS 1095 DESERT SHIELD STREET, FURTHER DESCRIBED AS LCTM-PARCEL 047D-396. PROPERTY IS ZONED R-A-1 (MULTI-FAMILY DWELLING DISTRICT) WHICH REQUIRES A 35 FT. SIDE YARD BUILDING SETBACK ON THE DESERT STORM DRIVE SIDE. DESERT STORM DRIVE IS CLASSIFIED AS A LOCAL COLLECTOR STREET WHICH REQUIRES THE 35 FT. SIDE YARD BUILDING SETBACK. REDUCTION FROM THE REQUIRED 35 FT. BUILDING SETBACK TO 24.25 FT. IS REQUESTED FOR THE PROPOSED ADDITION. PROPERTY IS BOUNDED NOW OR FORMERLY AS FOLLOWS: **NORTH** BY LANDS THOMAS E. AND KATHRIN EGNER; **EAST** BY LANDS OF OK HUI AND KEVIN L. HOOVER; **WEST** BY DESERT SHIELD STREET; AND **SOUTH** BY DESERT STORM DRIVE.

VARIANCE 2022-034-H

ROBERT W. HAILE, PROPERTY OWNER OF 1402 CRAWFORD COURT, SUBMITTED A VARIANCE PETITION FOR A 7 FT. SIDE YARD BUILDING SETBACK VARIANCE INTO THE REQUIRED 10 FT. SIDE YARD BUILDING SETBACK AT THIS LOCATION. THEREFORE, THE PROPOSED 12 FT. X 24 FT. SHED WOULD ONLY BE ABOUT 3 FT. OFF THE SIDE PROPERTY LINE. ADDITIONALLY, THE PROPOSED SHED IS ENCRANCHING ABOUT 4 FT. INTO A 20 FT. DRAINAGE EASEMENT. PROPERTY IS FURTHER DESCRIBED AS LCTM-PARCEL 047A-008 AND IS ZONED R-4 (SINGLE-FAMILY DWELLING DISTRICT). PROPERTY CONSISTS OF APPROXIMATELY 33,000 SQ. FT. AND IS BOUNDED NOW OR FORMERLY AS FOLLOWS: **NORTH** BY LANDS OF IMANI MOBLEY; **EAST** BY LANDS OF NICOLE S. WILLIAMS, JANICE E. NIXON, AND MELVIN E. STEWART; **WEST** BY LANDS OF QUILES RETER RUIZ; AND **SOUTH** BY CRAWFORD COURT.

VARIANCE 2022-035-H

TIMOTHY AND CYNTHIA HOCKING, PROPERTY OWNERS OF 1274 BAXTER STREET, SUBMITTED A VARIANCE PETITION FOR AN ENCROACHMENT INTO THE REQUIRED 10 FT. SIDE YARD BUILDING SETBACK AT THIS LOCATION. THE PLACEMENT OF THE 12 FT. X 32 FT. ACCESSORY STRUCTURE IS ENCRANCHING BETWEEN 10 FT. AND 2 FT. INTO THE REQUIRED BUILDING SETBACK (I.E. SHED IS LOCATED BETWEEN ZERO DISTANCE TO 8 FT. DISTANCE FROM THE SIDE PROPERTY LINE). PROPERTY IS ZONED R-4 (SINGLE-FAMILY DWELLING DISTRICT) AND CONSISTS OF APPROXIMATELY 9,596 SQ. FT. PROPERTY IS BOUNDED NOW OR FORMERLY AS FOLLOWS: **NORTH** BY LANDS OF FERNANDO J. LOPEZ; **EAST** BY BAXTER STREET; **WEST** BY LANDS OF SUNNY STORAGE, LLC; AND **SOUTH** BY LANDS OF FELTON C. WERDLOW, JR.

VARIANCE 2022-036-W

A REQUEST FOR A VARIANCE WAS SUBMITTED BY RAINOL MARTINEZ AND ANA A. MOREL, OWNERS, FOR A REAR BUILDING SETBACK VARIANCE AT 5715 W OGLETHORPE HWY, FURTHER DESCRIBED AS LCTM-PARCEL 050C-006. PROPERTY OWNERS WOULD LIKE TO HAVE A 30 FT. X 37 FT. ADDITION IN THE REAR OF THE EXISTING BUILDING (WALTHOURVILLE MEAT MARKET) TO HOUSE A WALK-IN COOLER/REFRIGERATOR. PROPERTY IS ZONED B-1 (NEIGHBORHOOD COMMERCIAL DISTRICT) WHICH REQUIRES A 30 FT. REAR YARD BUILDING SETBACK. PROPOSED ADDITION IS ENCRANCHING ABOUT 11 FT. AT ITS WIDEST POINT INTO THIS REAR YARD BUILDING SETBACK. PROPERTY IS BOUNDED NOW OR FORMERLY AS FOLLOWS: **NORTH** BY SLATEN STREET; **EAST** BY OTHER LANDS OF RAINOL MARTINEZ AND ANA A. MOREL; **WEST** BY LANDS OF YONG Y. CHO; AND **SOUTH** BY W OGLETHORPE HWY.

PUBLIC HEARINGS

The Liberty Consolidated Planning Commission will hold a public meeting **May 17, 2022, at 4:30 pm**, at the Liberty County Historic Courthouse, 100 Main Street, 2nd floor, in Hinesville. **PUBLIC HEARINGS TO BE HELD BY THE APPLICABLE GOVERNING AUTHORITY:**

TUESDAY, MAY 24, 2022, 6:00 PM – Walthourville Mayor and Council will meet at Walthourville Police Department Building, 192-B Talmadge Road in Walthourville.

THURSDAY, JUNE 2, 2022, 3:00 PM – Hinesville Mayor and Council will meet at Hinesville City Hall, 115 E ML King, Jr. Drive, Hinesville, April 27, 2022
DM#42142 04272022

Public Notification



Applicant's Narrative

Liberty County Consolidated Planning Commission
100 Main Street, Suite 7520
Hinesville, GA 31313

Date: 3/30/2022

To: Liberty Consolidated Planning Commission

From: Ronald & Annette Benneche

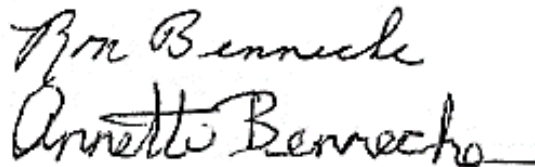
REF: 1095 Desert Shield Street (# 047D-396 LCPC Application)

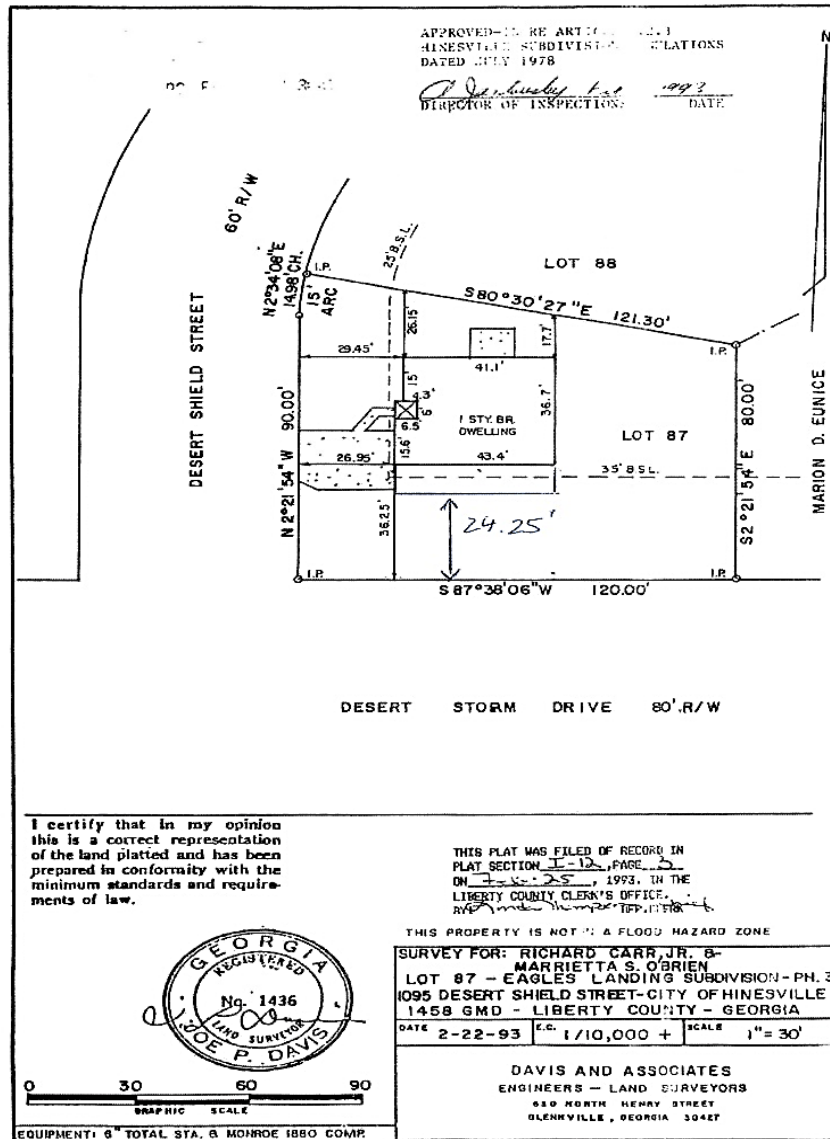
In reference to: 1095 Desert Shield Street, Hinesville, GA 31313; we are requesting permission for a variance. This request is in order to enlarge the master bedroom, master bedroom closet, master bedroom bathroom, and to add a single car garage. All will be attached to the present house.

Thank you for your time and attention to this matter.

Sincerely,

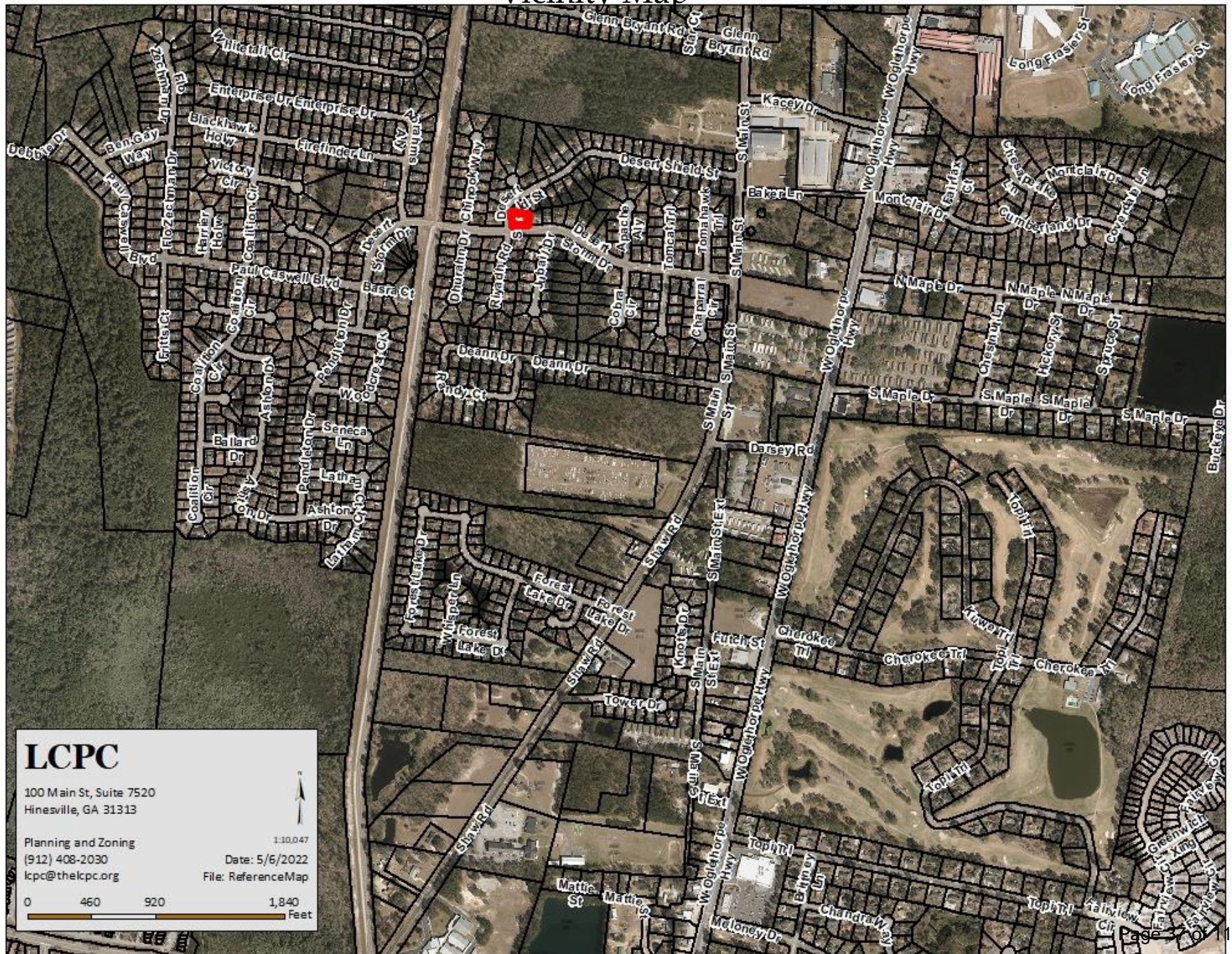
Ronald & Annette Benneche

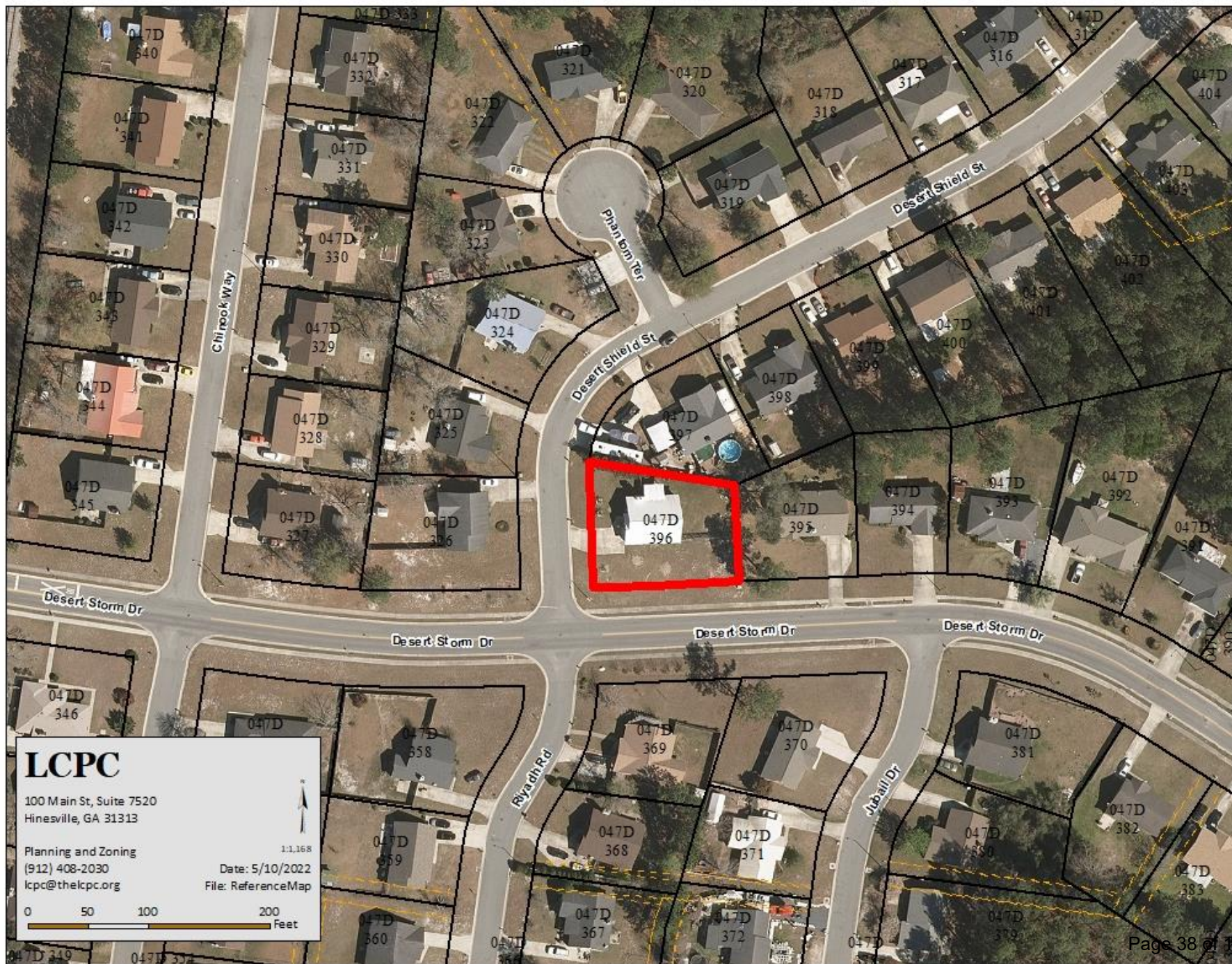
The block contains two handwritten signatures in black ink. The first signature is 'Ron Benneche' and the second is 'Annette Benneche'. Both are written in a cursive, flowing style.



tps://search.gscoca.org/Imaging/HTML5Viewer.aspx?id=2373059&key1=112&key2=3A&county=89&countyname=LIBERTY&use

Vicinity Map





LCPC

100 Main St, Suite 7520
Hinesville, GA 31313

Planning and Zoning
(912) 408-2030
lcpc@thelcpc.org

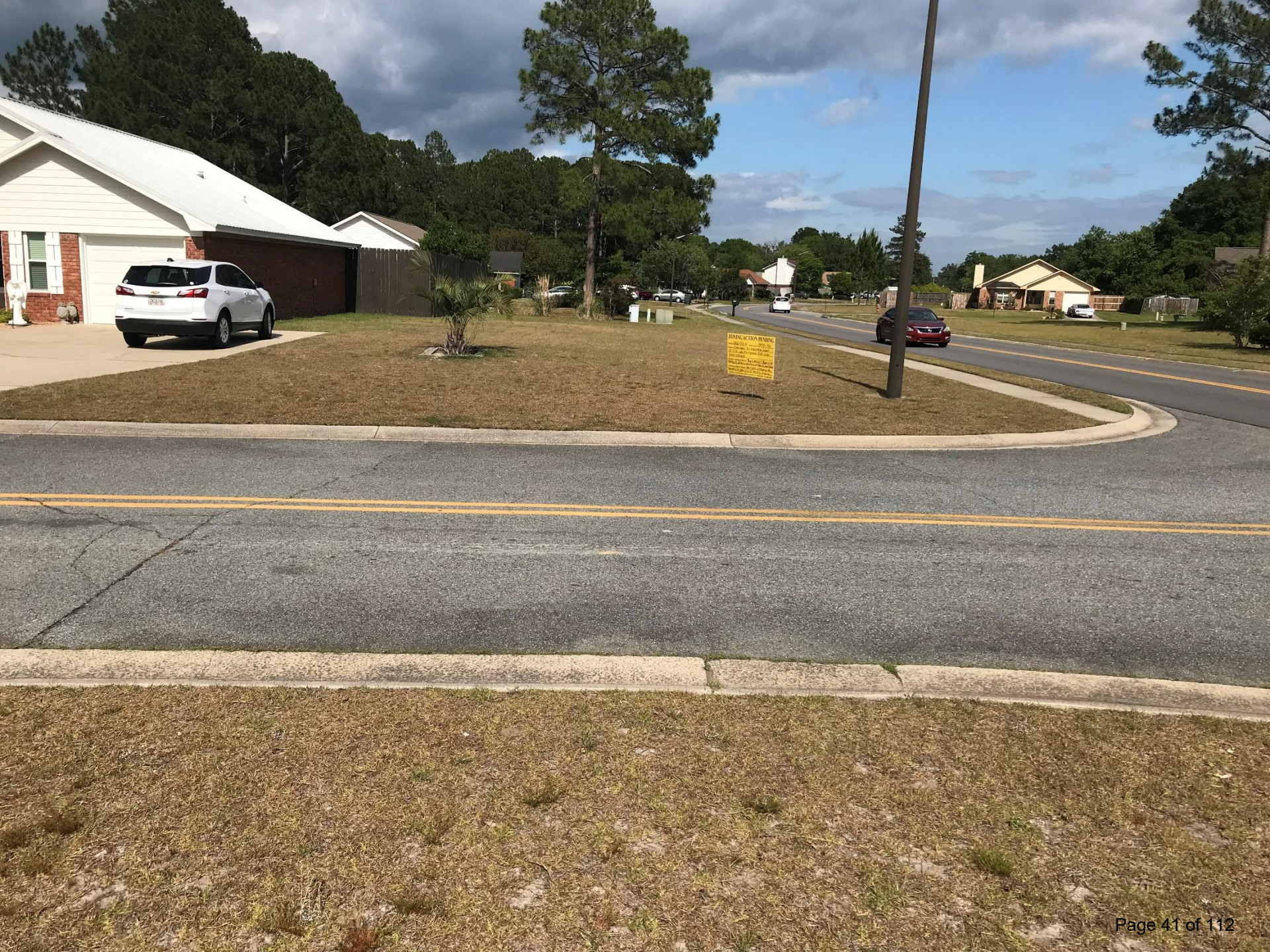
Date: 5/10/2022
File: ReferenceMap

0 50 100 200 Feet

Approximation – Not to Scale







SPONGELATION PAVING
www.spongelation.com
Spongelation is a revolutionary
new way to seal and protect
your driveway and parking lot.
It's a liquid sealant that
penetrates the surface and
creates a strong, durable
barrier against water, oil, and
salt. It's the only sealant that
can be applied in just one day
and lasts for up to 5 years.

The conditions for granting the variance are as follows:

There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography; and

No.

The application of the appendix to this particular piece of property would create an unnecessary hardship;

No.

Such conditions are peculiar to the particular piece of property involved;

No.

And Relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of the ordinance; provided, however, that no variance may be granted for a use of land or building or structure that is prohibited by the appendix.

No.

LCPC Recommendation

Disapproval

Variance 2022-033-H





City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022
Agenda Item: Variance #2022-034-H
Prepared by: Lori Parks
Presented by: Jeff Ricketson

PURPOSE: To place a 12 ft. x 24 ft. shed 5 ft. into the required 10 ft. side yard building setback. Furthermore, the shed is encroaching by approximately 5 ft. into a drainage easement. Property is located at 1402 Crawford Court, further described as LCTM-Parcel 047A-008.

BACKGROUND: The house was built in 1990 when this property was still located in unincorporated Liberty County. In 2004 this property and surrounding area was annexed into Hinesville.

FUNDING: N/A

RECOMMENDATION: May 17, 2022. The LCPC Commissioners recommended APPROVAL for the building setback only.

ATTACHMENTS:

1. Variance 2022-034-H

PREVIOUS COUNCIL DISCUSSION:

Variance 2022-034-H

A petition was submitted by Robert W. Hailey, owner, for a side yard building setback variance and an encroachment into an existing drainage easement.

Property is zoned R-4 (Single-, Two-Family Dwelling District) which requires a 10 ft. side yard building setback. The owner would like to place a 12 ft. x 24 ft. shed encroaching by about 5 feet into the side yard setback (i.e. 5 ft. distance from property line). Property is located at 1402 Crawford Court and is further described as LCTM-Parcel 071B-082.

Property also has a large drainage easement due to a drainage pond in the rear of the property. The shed would encroach about 5 feet into the 20 ft. drainage easement.

gpn13

VARIANCE 2022-033-H

A REQUEST FOR A VARIANCE WAS SUBMITTED BY RONALD AND ANNETTE BENNECHE, OWNERS, FOR THE FOLLOWING: ALLOWING AN ADDITION TO BE ADDED TO THE SIDE OF THE EXISTING RESIDENCE LOCATED AT THE INTERSECTION OF DESERT SHIELD STREET AND DESERT STORM DRIVE. PROPERTY IS ADDRESSED AS 1095 DESERT SHIELD STREET, FURTHER DESCRIBED AS LCTM-PARCEL 047D-396. PROPERTY IS ZONED R-A-1 (MULTI-FAMILY DWELLING DISTRICT) WHICH REQUIRES A 35 FT. SIDE YARD BUILDING SETBACK ON THE DESERT STORM DRIVE SIDE. DESERT STORM DRIVE IS CLASSIFIED AS A LOCAL COLLECTOR STREET WHICH REQUIRES THE 35 FT. SIDE YARD BUILDING SETBACK. REDUCTION FROM THE REQUIRED 35 FT. BUILDING SETBACK TO 24.25 FT. IS REQUESTED FOR THE PROPOSED ADDITION. PROPERTY IS BOUNDED NOW OR FORMERLY AS FOLLOWS: **NORTH** BY LANDS THOMAS E. AND KATHRIN EGNER; **EAST** BY LANDS OF OK HUI AND KEVIN L. HOOVER; **WEST** BY DESERT SHIELD STREET; AND **SOUTH** BY DESERT STORM DRIVE.

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VARIANCE 2022-036-W

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PUBLIC HEARINGS

The Liberty Consolidated Planning Commission will hold a public meeting **May 17, 2022, at 4:30 pm**, at the Liberty County Historic Courthouse, 100 Main Street, 2nd floor, in Hinesville. **PUBLIC HEARINGS TO BE HELD BY THE APPLICABLE GOVERNING AUTHORITY:**

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DM#42142 04272022

Public Notification

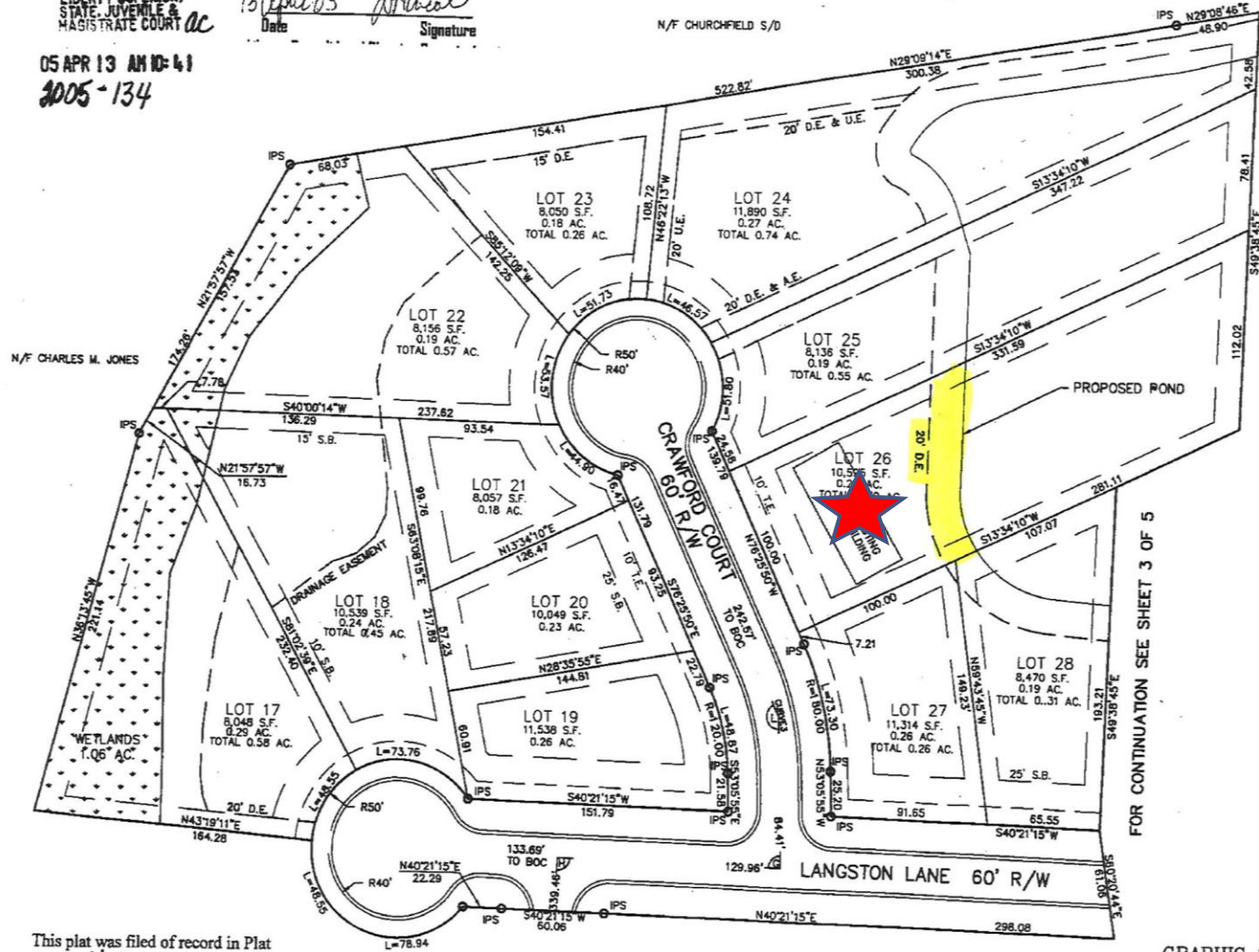


FILED-OFFICE OF CLERK
LIBERTY SUPERIOR
STATE JUVENILE &
MAGISTRATE COURT *ac*

05 APR 13 AM 10:41
2005-134

Approved for Recording Purposes

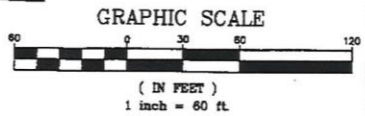
13 April 05 *Official*
Date Signature



FOR CONTINUATION SEE SHEET 3 OF 5

FOR CONTINUATION SEE SHEET 3 OF 5

FOR CONTINUATION SEE SHEET 4 OF 5



REVISED: MARCH 25, 2005

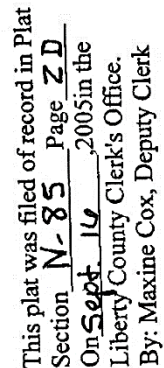
P.C. SIMONTON & ASSOC., INC.
309 NORTH MAIN ST. - P.O. BOX 649
HINESVILLE, GEORGIA 31313
912-368-5212

BELMORE SUBDIVISION
PHASE II
FOR
CLAUDE DRYDEN
THE CITY OF HINESVILLE
1458th GMD., LIBERTY COUNTY, GEORGIA

FINAL PLAT
DATE: MARCH 10, 2005
FILE NO: 2004-25F2
SHEET: 5 OF 5

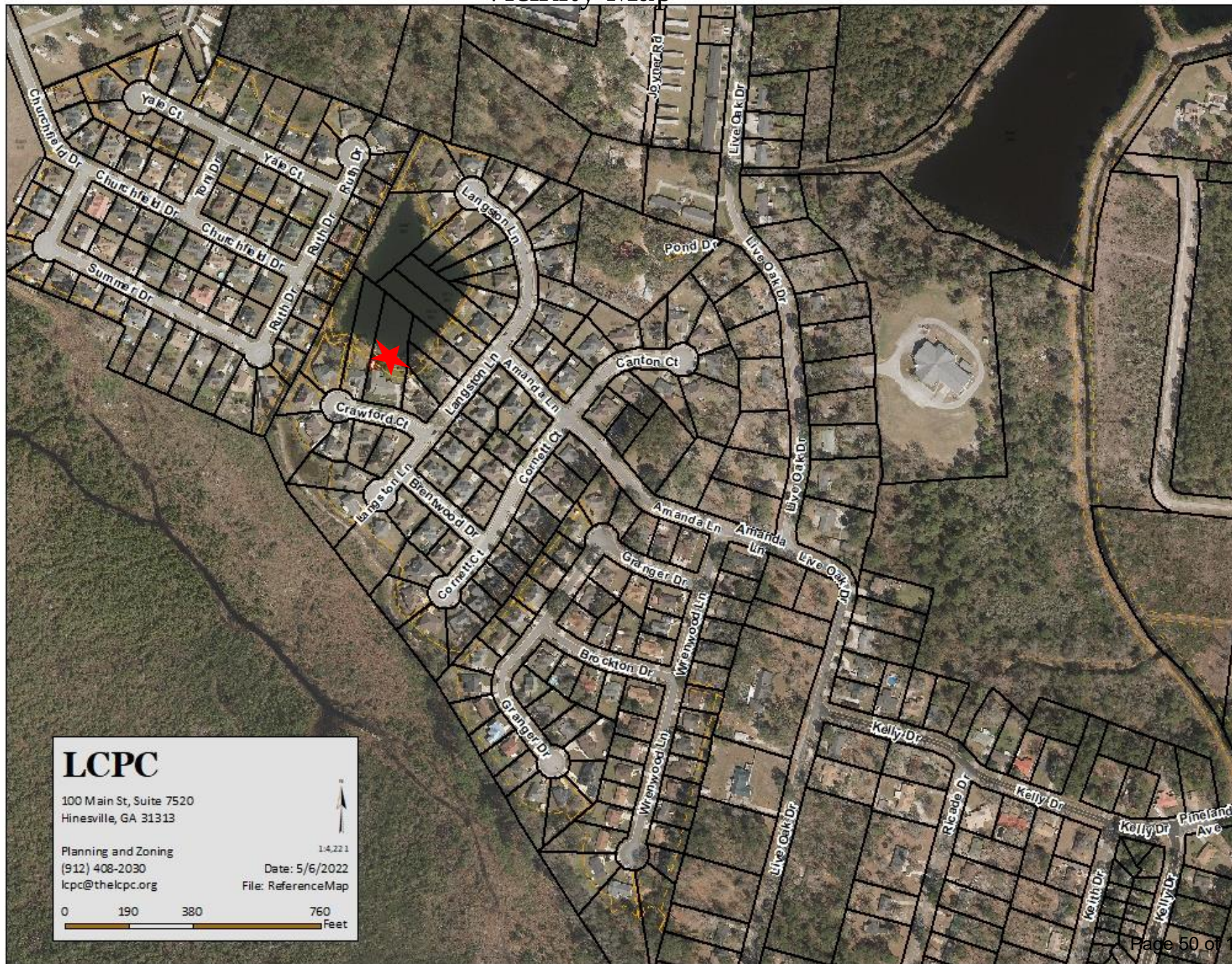
This plat was filed of record in Plat
Section N-72 Page 48
On April 13, 2005 in the
Liberty County Clerk's Office.
By: Maxine Cox, Deputy Clerk

60534



Date _____

Vicinity Map



LCPC

100 Main St, Suite 7520
Hinesville, GA 31313

Planning and Zoning
(912) 408-2030
lcpc@thelcpc.org

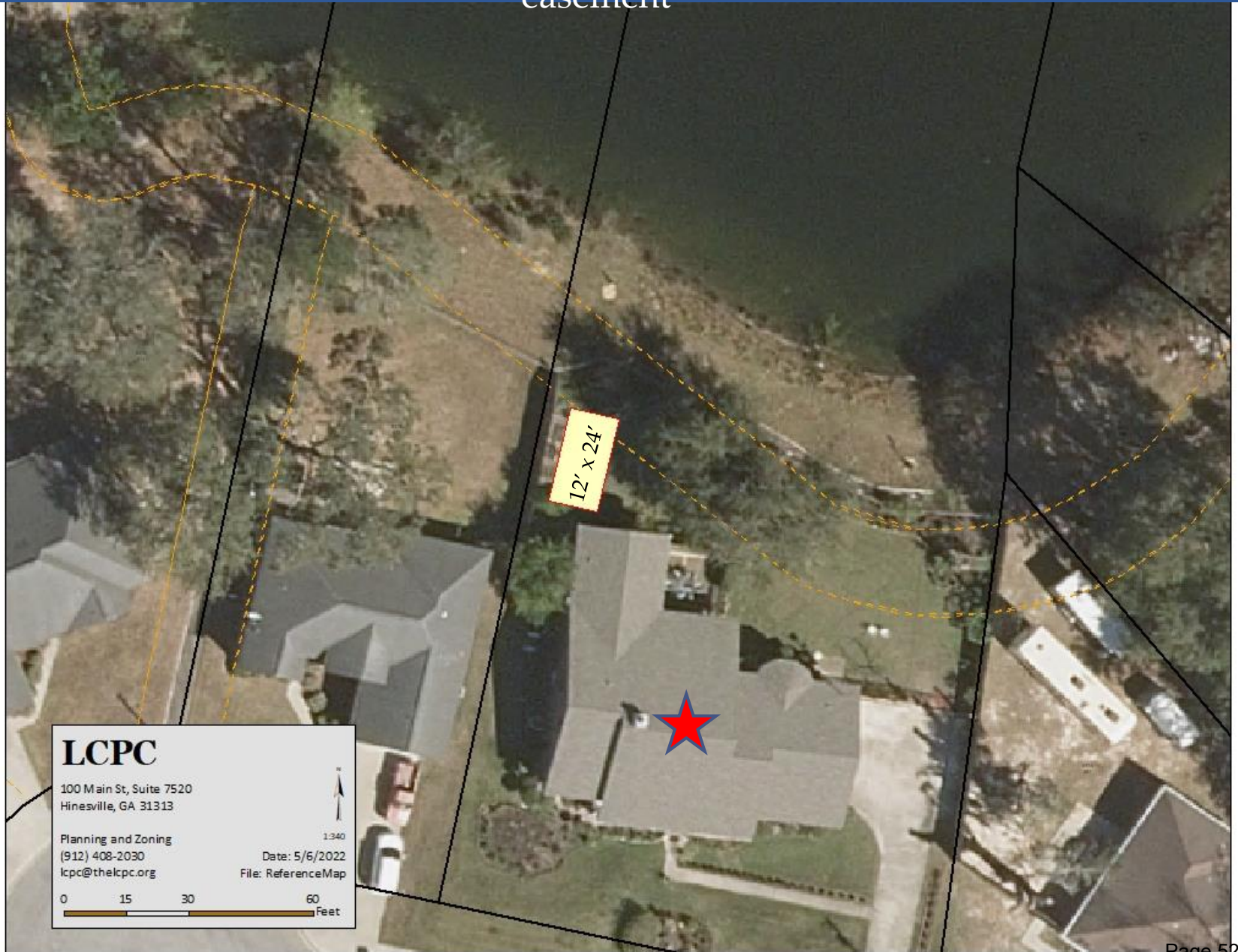
Date: 5/6/2022
File: ReferenceMap

1:4,221

0 190 380 760
Feet



Shed is about 5 ft. off property line and approx. 5 ft. into the 20 ft. drainage easement



Shed is visible at
the left corner of
the window



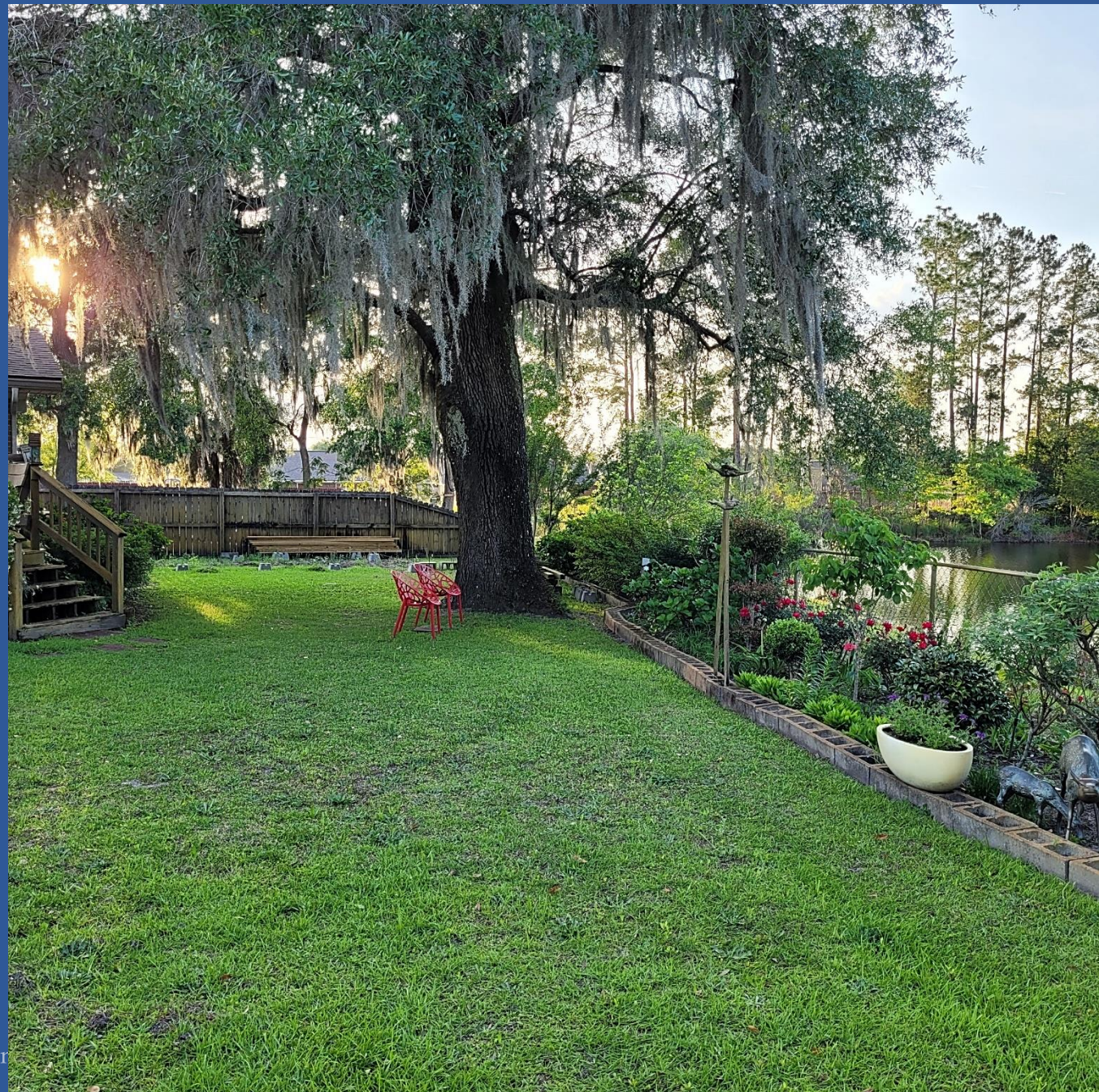




Approximate
location of shed.



The shed would be located about 4 feet from the wooden fence line and 5 feet off the property line.







Next Door Neighbor's Letter

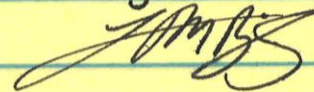
May 12, 2022

To whom it may concern,

I, Logan M. Bailey, live at 1404 Crawford Ct. here in Hinesville, GA.
I am the neighbor to Robert (Bob), Haile. I support his request for
variance. Thank you.

V. R.

Logan M. Bailey



The conditions for granting the variance are as follows:

There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography; and

Yes - as far as the pond and drainage easement are concerned. The house was built in 1990 prior to 2004/2005 annexation and subdivision development.

Most of the rear yard is rendered unusable for buildings due to the size of the proposed pond and drainage easement.

The application of the appendix to this particular piece of property would create an unnecessary hardship; and

Yes...due to the large pond and drainage easement.

The conditions for granting the variance Continued:

Such conditions are peculiar to the particular piece of property involved;

Yes.

And Relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of the ordinance; provided, however, that no variance may be granted for a use of land or building or structure that is prohibited by the appendix.

No.

Standard Conditions

1. The applicant must obtain all required local, state and federal licenses and permits prior to commencement of any construction.
2. All plans, documents, materials, and statements contained or implied in this application are considered to be a condition of this action.
3. No change or deviation from the conditions of approval are allowed without prior notification and approval of the Director of the LCPC or the Planning Commission, and the approving governmental authority.

LCPC Recommendation

Approval
for the setback variance only





City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022
Agenda Item: Variance #2022-035-H
Prepared by: Lori Parks
Presented by: Jeff Ricketson

PURPOSE: The property is located at 1274 Baxter Street, further described as LCTM-Parcel 038C-052. The front part of the shed is located on the property line; the rear part of the shed is about 8 ft. from the side property line.

BACKGROUND: The property is zoned R-4 which requires a 10 ft. side yard setback.

FUNDING: N/A

RECOMMENDATION: May 17, 2022. The LCPC Commissioners recommended DISAPPOVAL

ATTACHMENTS:

1. Variance 2022-035-H

PREVIOUS COUNCIL DISCUSSION:

Variance 2022-035-H

A petition was submitted by Timothy and Cynthia Hocking, owners, for a variance to locate a shed in the side yard rather than behind the house; additionally, shed does not meet the side yard building setbacks at 1274 Baxter Street; property is further described as LCTM-Parcel 038C-052.

Property is zoned R-4 (Single-, Two-Family Dwelling District) which requires a **10 ft. side** yard building setback.

The front corner of a 12 ft. x 32 ft. shed is located directly on the side yard property line; the rear corner of the 32 ft. long shed is located at about 8 ft. off the side property line.

gpn13

VARIANCE 2022-033-H

A REQUEST FOR A VARIANCE WAS SUBMITTED BY RONALD AND ANNETTE BENNECHE, OWNERS, FOR THE FOLLOWING: ALLOWING AN ADDITION TO BE ADDED TO THE SIDE OF THE EXISTING RESIDENCE LOCATED AT THE INTERSECTION OF DESERT SHIELD STREET AND DESERT STORM DRIVE. PROPERTY IS ADDRESSED AS 1095 DESERT SHIELD STREET, FURTHER DESCRIBED AS LCTM-PARCEL 047D-396. PROPERTY IS ZONED R-A-1 (MULTI-FAMILY DWELLING DISTRICT) WHICH REQUIRES A 35 FT. SIDE YARD BUILDING SETBACK ON THE DESERT STORM DRIVE SIDE. DESERT STORM DRIVE IS CLASSIFIED AS A LOCAL COLLECTOR STREET WHICH REQUIRES THE 35 FT. SIDE YARD BUILDING SETBACK. REDUCTION FROM THE REQUIRED 35 FT. BUILDING SETBACK TO 24.25 FT. IS REQUESTED FOR THE PROPOSED ADDITION. PROPERTY IS BOUNDED NOW OR FORMERLY AS FOLLOWS: **NORTH** BY LANDS THOMAS E. AND KATHRIN EGNER; **EAST** BY LANDS OF OK HUI AND KEVIN L. HOOVER; **WEST** BY DESERT SHIELD STREET; AND **SOUTH** BY DESERT STORM DRIVE.

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VARIANCE 2022-035-H

TIMOTHY AND CYNTHIA HOCKING, PROPERTY OWNERS OF 1274 BAXTER STREET, SUBMITTED A VARIANCE PETITION FOR AN ENCROACHMENT INTO THE REQUIRED 10 FT. SIDE YARD BUILDING SETBACK AT THIS LOCATION. THE PLACEMENT OF THE 12 FT. X 32 FT. ACCESSORY STRUCTURE IS ENCRANCHING BETWEEN 10 FT. AND 2 FT. INTO THE REQUIRED BUILDING SETBACK (I.E. SHED IS LOCATED BETWEEN ZERO DISTANCE TO 8 FT. DISTANCE FROM THE SIDE PROPERTY LINE). PROPERTY IS ZONED R-4 (SINGLE-FAMILY DWELLING DISTRICT) AND CONSISTS OF APPROXIMATELY 9,596 SQ. FT. PROPERTY IS BOUNDED NOW OR FORMERLY AS FOLLOWS: **NORTH** BY LANDS OF FERNANDO J. LOPEZ; **EAST** BY BAXTER STREET; **WEST** BY LANDS OF SUNNY STORAGE, LLC; AND **SOUTH** BY LANDS OF FELTON C. WERDLLOW, JR.

VARIANCE 2022-036-W

A REQUEST FOR A VARIANCE WAS SUBMITTED BY RAINOL MARTINEZ AND ANA A. MOREL, OWNERS, FOR A REAR BUILDING SETBACK VARIANCE AT 5715 W OGLETHORPE HWY, FURTHER DESCRIBED AS LCTM-PARCEL 050C-006. PROPERTY OWNERS WOULD LIKE TO HAVE A 30 FT. X 37 FT. ADDITION IN THE REAR OF THE EXISTING BUILDING (WALTHOURVILLE MEAT MARKET) TO HOUSE A WALK-IN COOLER/REFRIGERATOR. PROPERTY IS ZONED B-1 (NEIGHBORHOOD COMMERCIAL DISTRICT) WHICH REQUIRES A 30 FT. REAR YARD BUILDING SETBACK. PROPOSED ADDITION IS ENCRANCHING ABOUT 11 FT. AT ITS WIDEST POINT INTO THIS REAR YARD BUILDING SETBACK. PROPERTY IS BOUNDED NOW OR FORMERLY AS FOLLOWS: **NORTH** BY SLATEN STREET; **EAST** BY OTHER LANDS OF RAINOL MARTINEZ AND ANA A. MOREL; **WEST** BY LANDS OF YONG Y. CHO; AND **SOUTH** BY W OGLETHORPE HWY.

PUBLIC HEARINGS

The Liberty Consolidated Planning Commission will hold a public meeting **May 17, 2022, at 4:30 pm**, at the Liberty County Historic Courthouse, 100 Main Street, 2nd floor, in Hinesville. **PUBLIC HEARINGS TO BE HELD BY THE APPLICABLE GOVERNING AUTHORITY:**

TUESDAY, MAY 24, 2022, 6:00 PM – Walthourville Mayor and Council will meet at Walthourville Police Department Building, 192-B Talmadge Road in Walthourville.

THURSDAY, JUNE 2, 2022, 3:00 PM – Hinesville Mayor and Council will meet at Hinesville City Hall, 115 E ML King, Jr. Drive, Hinesville.

April 27, 2022
DM#42142 04272022

Public Notification

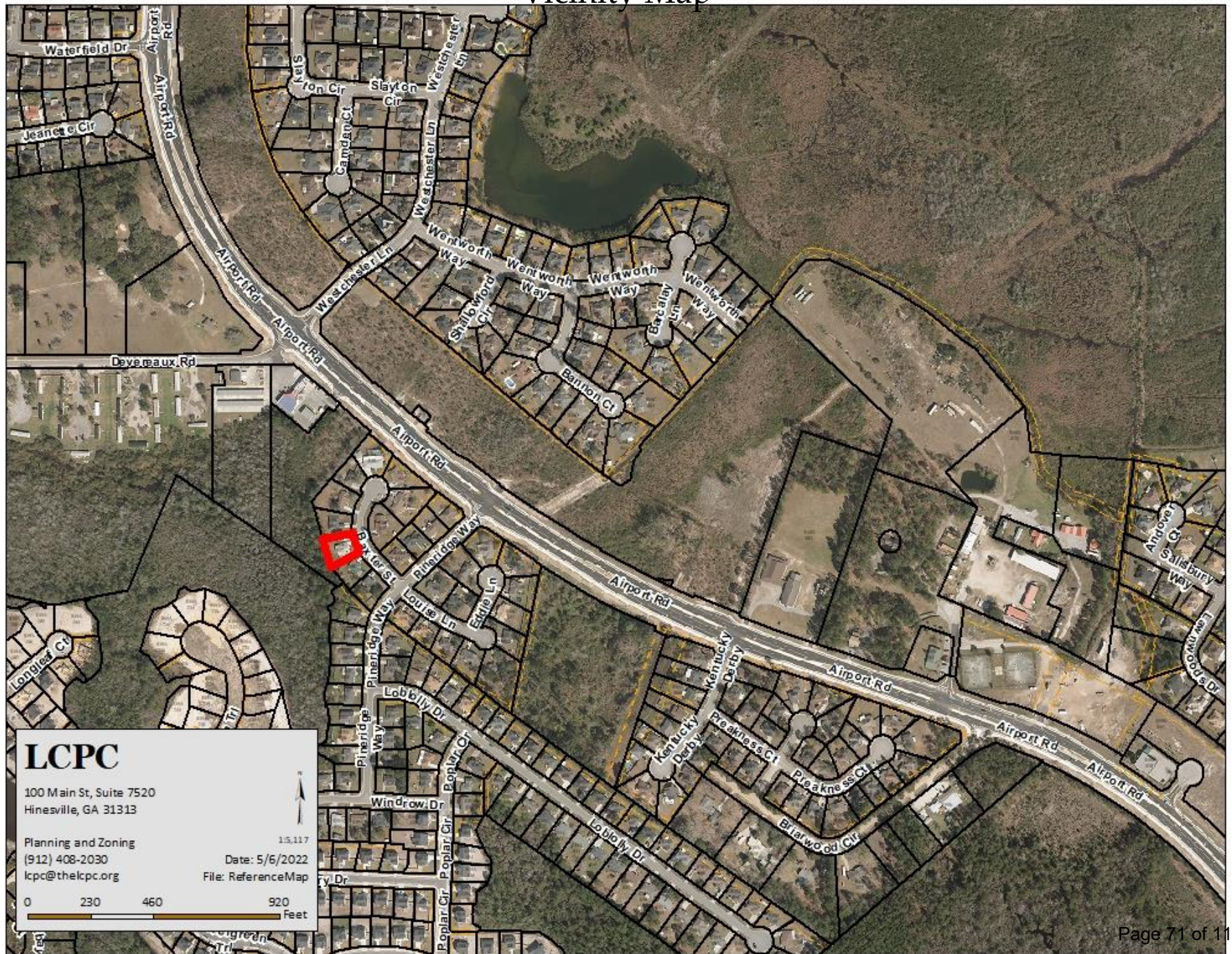








Vicinity Map



LCPC

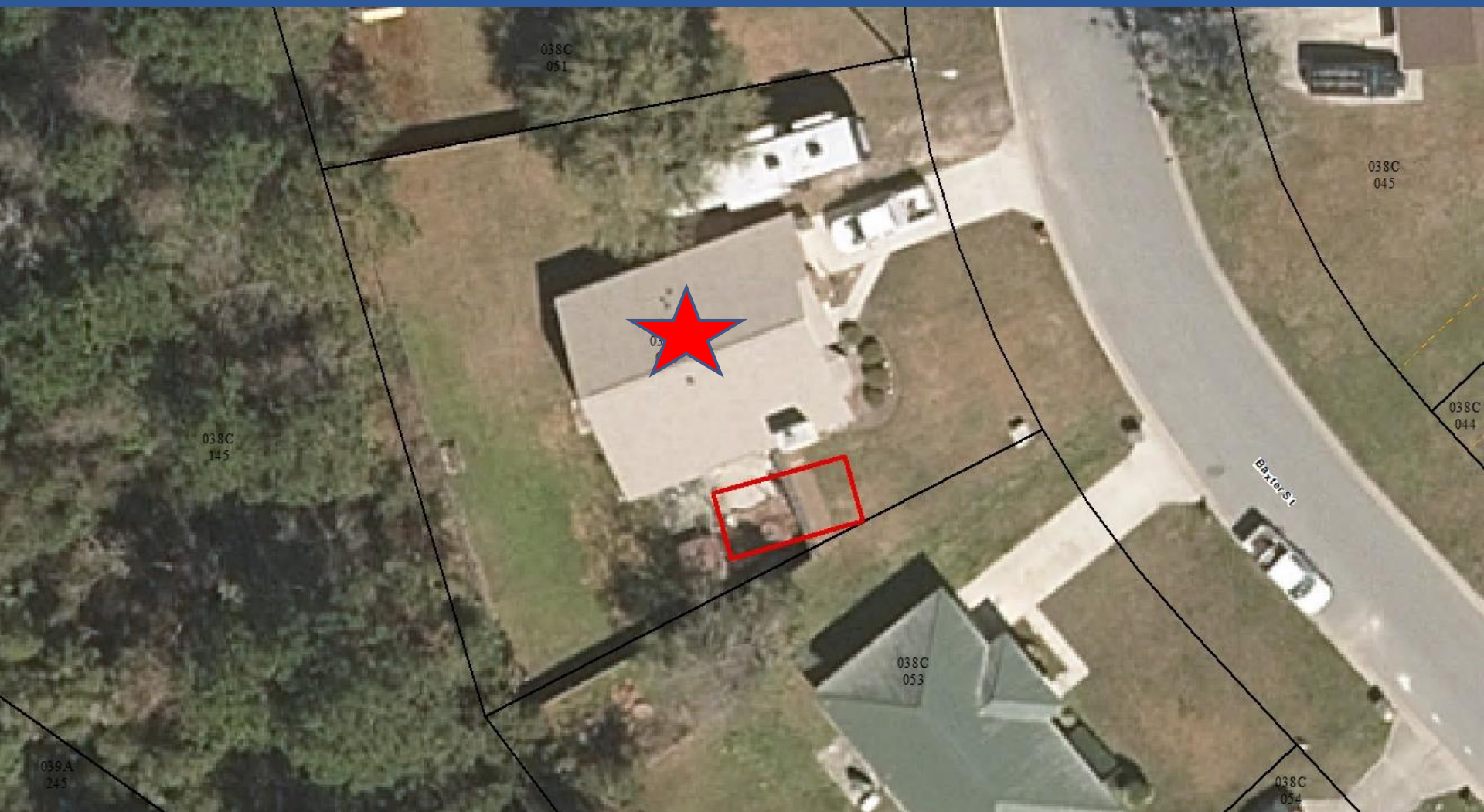
100 Main St, Suite 7520
Hinesville, GA 31313

Planning and Zoning
(912) 408-2030
lcpc@thelcpc.org

Date: 5/6/2022
File: ReferenceMap

0 230 460 920 Feet

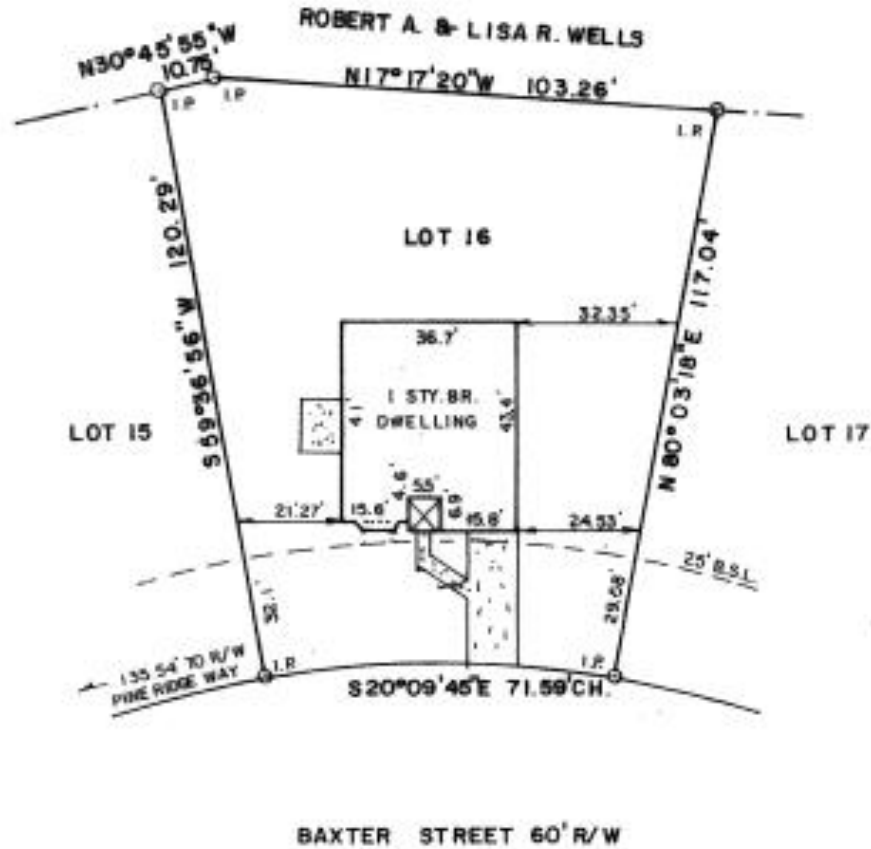
1274 Baxter Street



APPROVED FOR RECORDING PURPOSES ONLY
 ARTICLE 3.2.3 HINESVILLE SUBDIVISION
 REGULATIONS DATED JANUARY 1997
[Signature]
 DIRECTOR OF INSPECTIONS DATE

FILED-OFFICE OF CLERK
 LIBERTY SUPERIOR
 STATE OF FLORIDA
 MAY 1 1995

95 OCT -1 PM 3:36



Owners' Narrative

April 12, 2022

We request a variance for a setback on the property of 1274 Baxter Street, Hinesville, Georgia, located in the Pineridge Subdivision to place a garden shed on the side of the house in the driest part of the property. The reason for the request is that our back yard stays wet 99 % of the time. The ground is so soft that you cannot drive back there and at times the push mower gets stuck.

This all started since they built the new subdivision behind us. The water run-off goes into the wetlands and it pushes the water into all the yards that back up to the wetlands.

Before the subdivision was built, when it would storm, the water would come in about 6 ", then dry up. But now it comes in about 10 ft. into the yard and it takes days to dry up, but it remains wet enough to grow mushrooms, duckweed and moss.

We called and an engineer came out to look and he stated that the trees would dry it up. Other neighbors have called also.

If you look at the property facing the house on the right I was in code violation for my 5th wheel camper because it was past the front of my house. I had to remove my fence from the back of the house to the front of my house so I can put the camper further back on the side. The camper wheels were sinking into the ground. When I tried to move it, it was stuck and I had a friend pull me out; therefore, I extended my driveway down the side of the house in order to park the camper and stay within code.

On the left side of the house there is a patio that extends to the end of the house and also have a spa there. The shed is backed up to the spa and the front of the shed became the front of the fence line.

The shed is a nice shed and it enhances the look of the property.

Thank You

Timothy and Cynthia Hocking

Narrative of Neighbor to the right

To whom it may concern,

I live right beside Tim at 1276 Baxter St. His shed has to be on the side of the house due to the backyard being saturated with water. This has become a huge problem in the past 2/3 years. I have no problem with the shed at the side of the house. Please give me a call if you have any questions 912-980-2375.



Fernando Lopez

Neighbor a
few houses away
on Baxter St.

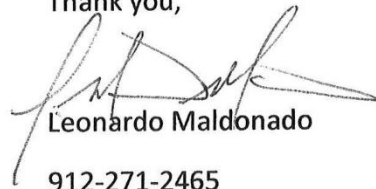
March 27, 2022

Subject: Shed on 1274 Baxter St Hinesville, Ga 31313

To whom it may concern,

I, Leonardo Maldonado, owner of the property located at 1281 Baxter St, Hinesville Ga. 31313, have no issues with the shed located on 1274 Baxter St. The shed appears to be well constructed and does not have a negative impact on the appearance or character of the neighborhood.

Thank you,

A handwritten signature in black ink, appearing to read 'Leonardo Maldonado', is written over the printed name. The signature is stylized with a large 'L' and a long horizontal stroke at the end.

Leonardo Maldonado

912-271-2465

Narrative of Neighbor to the left

Felton C. Werdlow Jr.
1272 Baxter St.
Hinesville Ga. 31313
912-980-2465
fcwerd@gmail.com

May 12, 2022

To Whom it may concern,

Tim Hocking and I have been next door neighbors for over 15 years. We've seen families come and go. A few of us originals have raised our children in this cul de sac of ours and had the pleasure of seeing them become adults. He was the first person to contact me when my house caught fire, while I was in the Field for Military Training. Needless to say, we communicate with each other and we look out for our neighbors.

So, him building his shed in-between our houses was no surprise. He has been wanting to put a garage or storage unit of some sort on his property for some time now. Unfortunately, once they started building the new houses in the back, that caused our backyards to get marshy and flood from time to time.

With that understanding and seeing how my small shed would get water logged, he new he would have to invest in something more durable than a common shed. So, he saved his money, consulted a number of builders and came up with what you see in-between our properties. Before executing his plan, he let me know what his intentions were, why he wanted to put it there and what my thoughts were on him going forward with his plan. After getting my verbal consent, he went forward with his plan.

We have a great group of neighbors in our cul de sac. His shed looks great, I have no issues with it, and as far as I'm aware neither do any of our other neighbors. If there are any questions or concerns, do know that Tim has my support and consent. If there are any questions, please feel free to contact me.

Sincerely yours,

Felton C. Werdlow Jr.



The conditions for granting the variance are as follows:

There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography; and

No.

The application of the appendix to this particular piece of property would create an unnecessary hardship; and

No.

Such conditions are peculiar to the particular piece of property involved;

No.

And Relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of the ordinance; provided, however, that no variance may be granted for a use of land or building or structure that is prohibited by the appendix.

No.

LCPC Recommendation

Disapproval

Variance 2022-035-H





City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022
Agenda Item: Bid Opening - Administration
Prepared by: Lia Jones
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Bid Opening for One (1) New 2022 Ford Explorer for the City of Hinesville Administration Office.

BACKGROUND: A bid opening was held on May 26, 2022 for one (1) new 2022 Ford Explorer for the City of Hinesville Administration Office. The budgeted amount is \$32,000.00. Bids were solicited from the following companies.

COMPANY NAME	BID AMOUNT
J.C. Lewis Ford	\$31,740.00
O.C. Welch Ford	NO BID SUBMITTED
Kings Colonia Ford	NO BID SUBMITTED
Hodges Ford	NO BID SUBMITTED

FUNDING: N/A

RECOMMENDATION: To accept the bid from the only bidder, J.C. Lewis Ford, Hinesville, Georgia, in the amount of \$31,740.00.

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022
Agenda Item: Live Oak Public Library Board
Prepared by: Rose Kenner
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Live Oak Public Library Board Appointments will Expire on June 30, 2022. These appointments are made by Mayor and Council.

BACKGROUND: Aminata T. Morris and Krystal Britton-Hart appointments to the Live Oak Library Board will expire on June 30, 2022. These appointments are made by Mayor and Council. Individuals may serve on this Board for three (3) successive three-year terms. At the end of June these individuals will have only served one (1) term and are eligible to be reappointed. This will be presented at the June 16, 2022 Council Meeting for an appointment.

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Live Oak Library Board Spreadsheet
2. Constitution Liberty County Library Board of Trustees

PREVIOUS COUNCIL DISCUSSION: July 18, 2018 and March 4, 2021

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Live Oak Library Board						
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES
Mayor and Council	Sandra Hicks-Sheffield	N/A	1	3 Years	07/06/2017	06/30/2023
Mayor and Council	*Aminata T. Morris	5		3 Years	03/04/2021	06/30/2022
Mayor and Council	Krystal Britton-Hart	5		3 Years	07/18/2019	06/30/2022

***Aminata T. Morris is fulfilling the unexpired term of Helen Stripling**

CONSTITUTION OF THE LIBERTY COUNTY LIBRARY BOARD OF TRUSTEES

ARTICLE I. NAME

Section 1. The name of the library shall be the Liberty County Library.

ARTICLE II. PURPOSE

Section 1. These Constitution and Bylaws are companion documents to the Constitution and Bylaws of the Live Oak Public Libraries system (hereinafter Regional Library) and are intended to clarify local practices and the relationship of the Liberty County Library (hereinafter County Library) to the Regional Library. There is to be no conflict between provisions of these Constitution and Bylaws and those of the Regional Library system. If inadvertent conflict occurs, the Regional Constitution and Bylaws shall govern.

Section 2. The County Library shall furnish library service to the people of Liberty County as set forth in the Constitution and Bylaws of the Regional Library, and under the laws and regulations governing public libraries services to all citizens of Liberty County to meet their informational, educational, and recreational needs.

ARTICLE III. CONSTITUENCY

Section 1. The Liberty County Library is a fully participating member of the Live Oak Public Libraries. Membership in the Regional Library provides the citizens of Chatham, Effingham, and Liberty counties with fully reciprocal borrowing privileges in all libraries in the system.

ARTICLE IV. LEGAL AUTHORITY

Section 1. The legal authority for public libraries and boards of trustees described in Title 20, Chapter 5, Article 2 of the Official Code of Georgia, Annotated, amended March 26, 1984.

ARTICLE V. COUNTY LIBRARY BOARD OF TRUSTEES

Section 1. The County Library Board of Trustees shall be composed of eight members appointed by the governmental agencies financially supporting the library on a regular basis, as required by state law. The Liberty County Board of Commissioners and Hinesville City Council shall each appoint three members; the Midway City Council and Riceboro City County shall each appoint one member.

Section 2. The term of office shall be three years, with starting and ending dates corresponding to the Library's fiscal year. A member whose term expires at the end of any fiscal year, and whose seat has not been filled by the appointing agency, may continue service up to

three months pending reappointment or replacement by the appointing agency. No member may serve on this Board for more than three successive three-year terms.

Section 3. Board members must reside in Liberty County. When a sitting member chooses to reside elsewhere, that seat shall be considered vacant, and the Secretary shall notify the appointing body of the vacancy and request that it be filled.

Section 4. Vacancies on the Board shall be filled in the same manner as appointments are made. If a vacancy occurs prior to the expiration of a trustee's term, the new appointee shall complete the unexpired term. This unexpired term shall be considered the first term of the new appointee if it exceeds eighteen months.

Section 5. Board members shall receive no compensation but may be reimbursed for any reasonable and necessary expenses incurred in the performance of library duties. Membership dues or fees for individual membership of Board members in state, regional, and national library associations may be paid from operating funds.

Section 6. The County Library Board shall appoint two of its members to represent it as members of the Regional Library Board. The Regional Board member shall be entrusted with representing and interpreting the interest of the County Library Board to the Regional Board.

ARTICLE VI. OFFICERS

Section 1. The officers of the Board of Trustees shall be a Chair, a Vice Chair and a Secretary elected from those serving on the Board. These officers shall perform the duties prescribed by the Bylaws and by *Robert's Rules of Order* (Revised). The duties of Treasurer shall be performed by the Regional Library Director.

Section 2. The officers shall be elected at the July meeting, as specified in the Bylaws, to serve for one year or until their successors are elected, and their terms of office shall begin at the close of the meeting at which they are elected.

ARTICLE VII. COMMITTEES

Section 1. An executive Committee, composed of the officers of the Board, shall be entrusted to govern in the name of the Board of Trustees between meetings of the Board.

Section 2. Other special committees may be appointed by the Chairman as needed.

ARTICLE VIII. AMENDMENT OF THE CONSTITUTION

Section 1. This Constitution may be amended at any regular meeting of the Liberty County Library Board of Trustees, by a two-third vote of the members present provided that notice is made in writing at least twenty-eight days prior to the meeting and provided that a quorum is present. All amendments to the Constitution shall be filed with the Director of the Live Oak Public Libraries, who shall file amendments with the Office of Public Library Services of the Georgia State Department of Technical and Adult Education immediately upon adoption.

Adopted: October 16, 1989

Amended: July 18, 1994; July 17, 1995; April 19, 1999, July 16, 2001; October 21, 2002; February 3, 2003; October 18, 2010

BYLAWS OF THE LIBERTY COUNTY LIBRARY BOARD OF TRUSTEES

ARTICLES I. DUTIES AND RESPONSIBILITIES OF BOARD MEMBERS

Section 1. The County Library Boards of Trustees are the organizations from which the members of the Live Oak Public Libraries Board of Trustees, the governing body of the Live Oak Public Libraries system, are drawn.

Section 2. The County Library Board of Trustees shall set local policies and practices in matters on which Regional Library Board policy is silent, and in matters delegated to County Boards by the Regional Board.

Section 3. The County Library Board of Trustees shall discharge those duties delegated to it by the regional Library Board of Trustees. All formal actions of the County Library Board of Trustees taken in discharging those duties shall be reported to the Regional Board of Trustees for approval and recording at their next meeting.

Section 4. The County Library Board of Trustees shall review Liberty County Library budgets prepared by the Regional Library Director, approve and recommended budget proposals to the Regional Library Board, and present b budget proposals and the library's fiscal needs to its support agencies.

ARTICLE II. DUTIES OF THE OFFICERS

Section 1. The Chair shall preside at all regular or called County Board meetings. He/She shall appoint all committees and shall be an ex officio member of all committees.

Section 2. The Vice Chair shall preside in the absence of the Chair. All other duties of the Vice Chair shall be assigned by the Chair.

Section 3. The Secretary shall record the official actions of the Board, keep a record of attendance at Board meetings, and have custody of the official minutes, which shall be housed in the Liberty County Library. He/She shall notify the proper appointing authorities of vacancies which may occur on the Board. The Secretary shall send copies of the minutes of all meetings to the Director of the Live Oak Public Libraries system. He/She shall report changes of membership to the Regional Library Director.

ARTICLE III. MEETINGS

Section 1. The Liberty County Library Board of Trustees shall hold four regular meetings during each fiscal year, including one in each calendar quarter. Regular meetings shall be held on the fourth Monday in January and the third Monday in the months of April, July, and October at 5:00 p.m., at such locations and times as determined by the Board or the Chair.

Section 2. Special meetings may be called by the Chair, or in the Chair's absence, by the Vice Chair, for transaction of business stated in the call for the meeting. No business

other than that for which the meeting was called may be discussed or conducted at a called meeting.

Section 3. Prior to each regular or called meeting of the County Library Board, the Regional Library Director shall notify each member of the date, time, and place of the meeting.

Section 4. Meetings of the Executive Committee may be called by the Chair to transact any business requiring attention between regular meetings of the County Board.

Section 5. All meetings must be open to the public and the news media in accordance with the Official Code of Georgia Annotated 5-14-1 et seq.

Section 6. The latest edition of *Robert's Rules of Order (Revised)*, when not in conflict with these Constitution and Bylaws, shall govern the proceedings of the Board of Trustees.

Section 7. Each member of the Board shall have one vote.

Section 8. Four members of the Board of Trustees shall constitute a quorum. No official business may be conducted without a quorum. Except as stated elsewhere in these Constitution and Bylaws, a simple majority affirmative vote of the quorum present and voting shall be necessary to approve any action before the Board.

Section 9. The Regional Library Director shall be notified in advance of all meetings of the County Library Board, its Executive Committee, or any of its committees. The Regional Library Director or a representative appointed by the Director shall attend all meetings of the County Library Board, its Executive Committee, or any of its committees.

ARTICLE IV. STAFF

Section 1. Staff of the Liberty County Library shall be an integral part of the Regional Library Staff, subject to the same staff line of authority as Regional Library Staff.

ARTICLES V. REPORTS

Section 1. The County Library system shall submit all reports requested by the Regional Library system to provide the information necessary to complete reports required by state, federal, or local laws or regulations, or to manage the Regional Library system in an efficient and business-like manner.

ARTICLE VI. ATTENDANCE

Section 1. A Board member shall be removed for cause or for failure to attend three consecutive regularly scheduled meetings.

Section 2. A letter reporting removal and specifying the cause shall be sent by the Secretary to the affected Board member and to the appointing body responsible for

his/her appointment. The local appointing body shall be asked to appoint another representative to fill that member's unexpired term.

ARTICLE VII. AMENDMENTS

Section 1. These Bylaws may be amended at any regular meeting of the Board of Trustees by a two-thirds vote of the members present, provided that notice is made in writing at least twenty-eight days prior to the meeting, and provided that a quorum is present. All amendments to these Bylaws shall be filed with the Office of Public Library Services of the Georgia State Department of Technical and Adult Education immediately upon adoption.

Adopted: October 16, 1989

Amended: July 18, 1994; Aril 19, 1999; February 3, 2003; October 18, 2010



City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022

Agenda Item: Coastal Regional Commission
Aging Services Advisory Council

Prepared by: Rose Kenner

Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Coastal Regional Commission Aging Services Advisory Council Board Appointment will Expire on June 30, 2022.

BACKGROUND: David Anderson's appointment to the Coastal Regional Commission Aging Services Advisory Council expires on June 30, 2022. Mr. Anderson submitted a letter asking not to be reappointed to the board. **The membership of the board consists of persons over sixty (60) years of age, consumers, aging advocates, other interested individuals and local elected officials.** This will be presented at the June 16, 2022 Council Meeting for an appointment.

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. CRC Aging Services Council Spreadsheet
2. Letter from David Anderson
3. Coastal Regional Commission (Aging) Bylaws_revised_07_13

PREVIOUS COUNCIL DISCUSSION: June 6, 2019

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Coastal Regional Commission Aging Services Advisory Council						
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES
Mayor and Council	David Anderson	3	4	3 years	07/01/2007	06/30/2022

Created by CGRDC - (1 Member Over 60 years old)

To: City of Hinesville

Attn: Rose Kenner, Secretary

From: David Anderson, Sr.

Aging Advisory Council

May 16, 2022

Thanks for letting me serve on the CRC/AAA Area Agency on Aging. I was appointed to this board shortly after being elected to City Council in 2000. I have served continual well on this board for about twenty-one years.

I think after serving the city twenty-two years it's time to retire, so we are asking not to be reappointed again to The Coastal Area Agency on Aging. Also, sixteen years as City Council Member. 22 years to the city.

Sincerely,


David Anderson, Sr.

CRC/AAA Council Member

COASTAL REGIONAL COMMISSION AGING SERVICES ADVISORY COUNCIL

MISSION STATEMENT

The Aging Services Advisory Council is comprised of volunteers representing seniors, persons with disabilities, and caregivers residing in the Coastal Georgia region. Members of the Council are a diverse group of individuals possessing a wide-range of life skills, knowledge and experiences which serve to assist the Area Agency on Aging as it strives to:

- Meet the needs of seniors at risk
- Advocate for improved services for the elderly and disabled; and to
- Educate our elected officials and others about issues impacting the elderly and disabled.

The Council also seeks to further the endeavors of the Area Agency on Aging as it plans and coordinates services that promote independence and dignity for a most precious resource – our senior citizens.

ARTICLE I - NAME AND LOCATION

The name of this organization shall be the Aging Services Advisory Council of the Coastal Regional Commission. The counties to be served by this Council shall include Bryan, Bulloch, Camden, Chatham, Effingham, Glynn, Liberty, Long, and McIntosh.

ARTICLE II - PURPOSE

The purpose of the Advisory Council shall be to serve as the official advisory council for the Area Agency on Aging as required by law relative to help:

- a) Develop and administrate the area plan for aging programs.
- b) Conduct public hearings and/or community forums.
- c) Represent and advocate for the interests of older individuals.
- d) Review and comment on all community policies, programs, and actions which affect older persons.
- e) Assure maximum coordination of services to assist older persons to remain independent.

ARTICLE III - MEMBERSHIP

The membership of the Advisory Council shall consist of persons over 60 years of age, consumers, aging advocates, other interested individuals and local elected officials. Appointments are to be made in May of the year immediately during which a new Area Plan for Aging Services cycle will commence, with the term of office beginning July 1 of that year.

SECTION 1 - Consumer Representatives (20)

A minimum of 51% of the voting membership of the Advisory Council shall be persons 60 years of age and eligible for Title III Older Americans Act services.

The county commission from all nine counties shall appoint two consumer representatives; both over the age of 60 and at least one must be a minority representative. The City of Savannah shall also appoint two consumer representatives both over the age of 60 and at least one must be a minority representative.

Additional consumer representatives may be appointed by cities to assure adequate consumer representation of those cities with aging services at the request of the Coastal Regional Commission.

SECTION 2a - Other Interested Individuals (9)

A minimum of nine other representatives (one from each county) shall be appointed by the county commission to serve on the Advisory Council. These representatives should include health care providers, supportive service providers, persons with leadership experience in the private and voluntary sectors, and/or representatives of the general public interested in aging services.

SECTION 2b - Alternate members may be appointed with the approval of CRC; however, they have no voting rights unless the appointed member from that county is absent. Silver Haired Legislators elected from the coastal region will be considered alternates to the Council for the duration of their term(s) as delegates.

SECTION 3 - Total Representation

The total Advisory Council membership shall be a minimum of twenty-nine (29) representatives as outlined in Article III, SECTIONs 1 and 2.

SECTION 4 - Term of Membership

Each representative listed in Article III, SECTIONs 1 and 2 shall serve for three years. Membership shall be appointed in May and terms of membership shall commence on July 1 of the year appointed. Active council members may serve an unlimited number of consecutive terms as long as the member is actively attending council meetings. However, the city / county must reappoint the council member every three years.

SECTION 5 - Vacancies

Any vacancies occurring during a term of membership shall be filled for the duration of that membership term by obtaining a new representative as outlined in Article III, SECTIONs 1 and 2.

SECTION 6 - Termination of Service

Termination from serving on the Advisory Council shall be automatic if an individual member has three consecutive unexcused absences. After the second unexcused absence, the chairperson of the Advisory Council shall notify the individual, with a copy to the appointing governmental body, in writing of their pending termination upon missing a third consecutive meeting. If an individual misses the third consecutive unexcused meeting, their termination shall be automatic and a new representative will be obtained as detailed in Article III, SECTION 5.

SECTION 7 - Conflict of Interest

Appointed members may not be an employee of an agency or organization with a current contract for services with the Area Agency on Aging. Staff of current contractors are encouraged to attend Advisory Council meetings. Any elected officials appointed to the Advisory Council will be exempt from this provision.

ARTICLE IV - OFFICERS

SECTION 1 - Officers and Term of Office

The officers of the Advisory Council shall be a chairperson, vice chairperson, and secretary, and shall serve two years or until successors are elected. Officers shall serve no more than two consecutive terms in the same position.

SECTION 2 - Election

The officers shall be nominated and elected from among the representative listed in Article III, SECTIONs 1 and 2a. Members will elect officers by majority vote at the fourth (4th) meeting of the program year. The term of office shall commence in July, presiding at the first meeting of the next program year.

SECTION 3 - Nominations

Nominations shall be made by nominations from the floor. Nominations shall be made at the fourth Advisory Council meeting of the program year.

SECTION 4 - Vacancies

Vacancies occurring during an officer's term shall be filled for the remainder of the term at the next meeting of the Advisory Council through nomination from the floor and election of a qualified voting member.

SECTION 5 - Duties of Chairperson

- a) Preside over all meetings of the advisory council.
- b) Establish committees as deemed necessary with representation from each of the 9 counties.
- c) Appointment of chairpersons to all committees.
- d) Call all regular and special meetings of the council.

SECTION 6 - Duties of Vice Chairperson

- a) Carry out responsibilities of chairperson in his/her absence.
- b) Perform other duties as assigned by the chairperson.

SECTION 7 - Duties of Secretary

- a) Assure minutes are taken and maintain the file of minutes of all meetings.
- b) Assure the notices of all meetings, committee reports, and proposed amendments to the bylaws are mailed in a timely manner.
- c) Attend to general correspondence of the council.
- d) Preside at meetings in the absence of chairperson and vice chairperson.
- e) Perform other duties as assigned by the chairperson.

SECTION 8 - Termination of Office

Termination of office shall be automatic upon two consecutive, unexcused absences from meetings of the council by any elected officer or as the result of action by the Council.

ARTICLE V - MEETINGS

SECTION 1 - Regular Meetings

Regular meetings of the council shall be held quarterly at the time and day announced. Council members shall be notified by mail at least two weeks prior to the meeting. The time, place, and dates of regular meetings of the Advisory Council are posted according to the provisions of the public meeting law and meetings are open to the general public.

SECTION 2 - Special Meetings

Special meetings of the council shall be called by the chairperson on request by at least seven (7) members of the council, the Area Agency on Aging Director, or by the Executive Director of the Coastal Regional Commission. Written notice of the time, place, and purpose of such meetings shall be made at least two weeks in advance.

SECTION 3 - Quorum

A quorum shall be one third of the membership or a minimum of ten voting members of the Advisory Council.

ARTICLE VI - PARLIAMENTARY AUTHORITY

The rules contained in Robert's Rules of Order, Newly Revised shall govern the council in all cases in which they are applicable and consistent with these bylaws. The council may adopt any special rules of order by simple majority of a quorum of the membership. In all cases, common sense should serve as the ultimate authority.

ARTICLE VII - COMMITTEE STRUCTURE

SECTION 1 - Standing Committees

There will be three standing committees established to assist coordination of aging programs and development of the Area Plan:

- a) Program Committee
- b) Finance Committee
- c) Membership Committee

The council chairperson shall appoint chairpersons for each of these committees who must be a voting member of the Advisory Council. There will be a minimum of five voting council members appointed to each standing committee. These committees will meet as needed (and recruit other community membership to serve on the committees). Standing committees are to make timely reports of any action to the Advisory Council.

The Program Committee will make recommendations to the Council on any program adjustments during the course of the program year. At least two committee members will agree to serve on any Request for Proposal review teams established by the AAA. The committee will make recommendations to the full Council on Area Plan developments.

The Finance Committee reviews annual budgets and major budget revisions. At a minimum, the committee meets prior to adoption of the Area Plan and presents its report to

the full Council prior to approval.

The Membership Committee regularly reports on the status of any vacancies on the Council. Committee members agree to make efforts to identify persons to fill vacancies and report these recruitment efforts to the AAA Director.

SECTION 2 - Special Committees

The chairperson may appoint special committees as needed to study, plan, or implement the goals of the aging program.

ARTICLE VIII - ADOPTION

These bylaws shall become effective upon adoption by the Aging Services Advisory Council, and approval by the Area Agency on Aging Director and the Executive Director of the Coastal Regional Commission.

ARTICLE IX - AMENDMENTS

Amendments to these bylaws may be made by a majority vote of a quorum of voting members and approval of such an amendment by the Executive Director of the Coastal Regional Commission. Members of the Advisory Council should receive notification of such recommended changes to the bylaws ten (10) days prior to a regularly scheduled advisory council meeting.

ARTICLE X - BUDGET LIMITATIONS

The Advisory Council is an advisory body to the Area Agency on Aging and shall not have assigned staff, budget, or an office. Indirect staff support will be provided within budget guidelines of the aging program and at the discretion of the Coastal Regional Commission.

ARTICLE XI - OPEN MEETING LAW

In accordance with the 1988 amendments (Act 916) concerning open meetings, the Coastal Regional Commission will notify the general public through the media, as well as city and county government, of the Aging Services Advisory Council meetings. All meetings will be open to the public.

ARTICLE XII

OFFICIAL DOCUMENTS AND MINUTES OF THE COUNCIL SHALL BE MAINTAINED AT THE AREA AGENCY ON AGING.



City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022
Agenda Item: Speed Hump Proposal
Prepared by: Paul Simonton
Presented by: Paul Simonton

PURPOSE: To Present for Mayor and Council Consideration, Proposal for New Speed Humps.

BACKGROUND: Installation of speed humps in areas selected was included as a unit price item in the 2021 LMIG bid. The contractor, Sikes Brothers Paving were set to mobilize in March to begin the paving work and install speed humps. They are currently scheduled for mid-June, but they have been postponed several times. The cost for each speed hump in the bid was \$4,600 each.

T&K Hicks is performing paving in town, patching Norman Street where the sewer was replaced. I requested a quote from him for the speed humps. His submitted piece is \$4,058 each and installation can begin in two weeks. We currently have 14 speed humps on the list. He has also submitted a cost to paint stop bars for each new, recently installed stop sign at a cost of \$125 per stop bar.

14 Speed Humps	\$4,058.00
40 Stop Bars (\$125 each)	\$5,000.00
TOTAL COST	\$61,812.00

The speed humps will be removed from the 2021 LMIG project and awarded to T&K Hicks Contracting.

FUNDING: LMIG and TSPLOST

RECOMMENDATION: Award contract to T&K Hicks Contracting in the amount of \$61,812.00

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022
Agenda Item: Taylors Creek Outfall Bid
Prepared by: Paul Simonton
Presented by: Paul Simonton

PURPOSE: To Present for Mayor and Council Consideration, Taylors Creek Outfall Bids.

BACKGROUND: Peacock Creek has become an unreliable location for the discharge of treated wastewater from the Water Reclamation Facility. A permit has been issued by EPD to move the discharge to Taylors Creek on Ft Stewart. A plan was prepared to relocate the discharge using the existing used water facilities on Ft. Stewart. The project was advertised for bid in January, then postponed due to lack of bidders. The bid package was modified to break it up into two smaller projects and rebid. Three bid packages were distributed but only one bid was received for project 1 and no bids for project 2.

PROJECT 1	AMOUNT
Palm Coast Utilities	\$1,086,160.00

Proposals were then solicited for project 2 "Directional Bore" segment from available directional bore contractors. Four contractors were contacted and only two submitted prices, with the low bidder being \$1,111,440.00 and they will be a subcontractor to Palm Coast Utilities.

PROJECT 2	AMOUNT
SegaWorx	N/A (no underground contractor license)
TB Landmark Construction Inc	N/A
D&C Directional Boring LLC	\$1,111,440.00 (with requirement for Project 1)
Sirmans Underground, Inc.	\$1,111,440.00 (requires separate contract to supply bond)

FUNDING: Water and Sewer Impact Fee

RECOMMENDATION: Award entire contract to Palm Coast utilities in the amount of \$2,197,600.00

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022
Agenda Item: Year 2022 Tattoo License Renewal
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: To present to Mayor and Council, a request for a Tattoo License Renewal for Year 2022.

BACKGROUND: Spart & Humble Tattoo is requesting to renew their Tattoo License for Year 2022.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. Spart & Humble Tattoo Background Check
2. Spart & Humble Tattoo Summary Sheet

PREVIOUS COUNCIL DISCUSSION: None

MAYOR
Allen Brown

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie L. Darden, III



Lloyd L. Slater, Chief of Police

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana F. Reid
Vicky C. Nelson
Jason Floyd
Karl A. Riles

FROM THE HINESVILLE POLICE DEPARTMENT

This is to certify that I have checked criminal history records on the enclosed applicants.

Name of applicant Simmons, Mark Lee II ☒ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Signature

05/24/22

Date

"Home for a Day or a Lifetime"

SUMMARY SHEET FOR 2022 RENEWAL - TATTOO

YEAR OF LICENSE	2022
NAME OF APPLICANT(S)	Mark Simmons II
NAME OF BUSINESS	Spart & Humble Tattoo
ADDRESS OF BUSINESS	750 Elma G Miles Parkway Hinesville, GA 31313
APPROVED BY HPD	YES 5/24/2022
TYPE OF LICENSE	Tattoo

NOTES: This application is for an established tattoo studio located at 750 Elma G Miles Pkwy. This location has passed the required safety inspections conducted by the Liberty County Public Health Department.

City Council () Approved () Disapproved by _____ Date 06/02/2022



City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022
Agenda Item: Public Comment
Prepared by: Lia Jones
Presented by: Mayor Brown

PURPOSE: To Allow Citizens to Address Mayor and Council.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022
Agenda Item: Mayor Brown's Report
Prepared by: Christy Deloach
Presented by: Mayor Brown

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022
Agenda Item: Councilmember Riles Report
Prepared by: Jean Marie Reynolds
Presented by: Councilmember Riles

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022
Agenda Item: Mayor Pro Tem Jenkins Report
Prepared by: Brittany Avery
Presented by: Mayor Pro Tem Jenkins

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022
Agenda Item: Councilmember Nelson's Report
Prepared by: Wendy Bruce Sochia
Presented by: Councilmember Nelson

ACTION ITEMS:

N/A

INFORMATIONAL ITEMS:

N/A



City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022
Agenda Item: Councilmember Floyd's Report
Prepared by: Rose Kenner
Presented by: Councilmember Floyd

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022
Agenda Item: Councilmember Reid's Report
Prepared by: Darlene Parker
Presented by: Councilmember Reid

ACTION ITEMS:

N/A

INFORMATIONAL ITEMS:

N/A



City of Hinesville, Georgia, Council Meeting

Date: June 2, 2022
Agenda Item: City Manager's Report
Prepared by: Christy Deloach
Presented by: Kenneth Howard

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None