

MAYOR
Allen Brown

CITY MANAGER
Kenneth Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie Darden III



**MAYOR AND COUNCIL
REGULAR MEETING
AGENDA
3:00 PM
June 16, 2022
Council Chamber**

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana Reid
Vicky Nelson
Jason R. Floyd
Karl A. Riles

1. INVOCATION

Bishop A. D. Shaw of Full Gospel Tabernacle COGIC.

2. MINUTES

Approve the Minutes of the June 2, 2022 Council Meeting.

3. UNFINISHED BUSINESS

3.1. LIVE OAK PUBLIC LIBRARY BOARD

To Present for Mayor and Council Consideration, Appointments to the Live Oak Public Library Board. These Appointments are made by Mayor and Council (Aminata T. Morris) and (Krystal Britton-Hart).

Action Item

3.2. COASTAL REGIONAL COMMISSION AGING SERVICES ADVISORY COUNCIL

To Present for Mayor and Council Consideration, Appointment to the Coastal Regional Commission Aging Services Advisory Council. This Appointment is made by Mayor and Council (David Anderson).

Action Item

4. NEW BUSINESS

4.1. LIBERTY COUNTY BOARD OF HEALTH

To Present for Mayor and Council Consideration, Appointment to Replace Samantha Roberts on the Liberty County Board of Health. This Appointment is made by Mayor and Council.

Action Item

4.2. YEAR 2022 PSA AWARDED AGENCIES

To Present for Mayor and Council Consideration, Year 2022 PSA Awarded Agencies.

Informational Item

4.3. LIBERTY COUNTY SERVICE DELIVERY STRATEGY RESOLUTION #2022-10

To Present to Mayor and Council for Consideration, Resolution #2022-10 to Amend the Water

"Home for a Day or a Lifetime"

Service Areas Map in the Liberty County Service Delivery Strategy.

Action Item

4.4. GDOT PROCUREMENT POLICY FOR STATE-SPONSORED FEDERAL HIGHWAY ADMINISTRATION PROJECTS RESOLUTION #2022-11

To Present for Mayor and Council Consideration, Resolution #2022-11 Agreeing to Abide by the State of Georgia Department of Transportation's Procurement Policy for State-Sponsored Federal Highway Administration Projects.

Action Item

4.5. TITLE VI NON-DISCRIMINATION AGREEMENT RESOLUTION #2022-12

To Present for Mayor and Council Consideration, Title VI Non-Discrimination Agreement between the City of Hinesville and the State of Georgia Department of Transportation Resolution #2022-12.

Action Item

4.6. POLY CART REQUEST

To Present for Mayor and Council Consideration, Councilmember Nelson Requests the use of Six (6) Poly Carts for the Family and Community Fun Day, Bookbag & School Supply Giveaway on July 9, 2022.

Action Item

5. BUSINESS LICENSE

5.1. TRANSIENT MERCHANT LICENSE REQUEST

To Present for Mayor and Council Consideration, David Midgorden of TNT Fireworks has Requested a 2022 Transient Merchant License to Sell Fireworks.

Action Item

5.2. TRANSIENT MERCHANT LICENSE REQUEST

To Present for Mayor and Council Consideration, Heather Perez of Phantom Fireworks has Requested a 2022 Transient Merchant License to Sell Fireworks.

Action Item

5.3. TRANSIENT MERCHANT LICENSE REQUEST

To Present for Mayor and Council Consideration, Joshua Sharp of Sharpest Enterprises has Requested a 2022 Transient Merchant License to Sell Fireworks.

Action Item

5.4. CLASS V ALCOHOL LICENSE REQUEST

To Present for Mayor and Council Consideration, Hinesville Area Board of Realtors (HABR) Request a Class V Alcohol License to Sell Beer, Liquor, and Wine During the HABR Golf Tournament Fundraiser Event.

Action Item

"Home for a Day or a Lifetime"

6. PUBLIC COMMENT
 - 6.1. PUBLIC COMMENT
7. MAYOR ALLEN BROWN
 - 7.1. MAYOR BROWN'S REPORT
8. COUNCILMEMBER RILES - DISTRICT 5
 - 8.1. COUNCILMEMBER RILES REPORT
 - 8.2. MONTHLY CRIME AND CITATION REPORT
9. MAYOR PRO TEM JENKINS - DISTRICT 4
 - 9.1. MAYOR PRO TEM JENKINS REPORT
 - 9.2. MONTHLY INSPECTIONS DEPT. REPORT
10. COUNCILMEMBER NELSON - DISTRICT 3
 - 10.1. COUNCILMEMBER NELSON'S REPORT
 - 10.2. MONTHLY HFD REPORT
11. COUNCILMEMBER FLOYD - DISTRICT 2
 - 11.1. COUNCILMEMBER FLOYD'S REPORT
 - 11.2. MONTHLY BUSINESS LICENSE REPORT
 - 11.3. MONTHLY BIRTHDAYS
12. COUNCILMEMBER REID - DISTRICT 1
 - 12.1. COUNCILMEMBER REID'S REPORT
 - 12.2. MONTHLY ESG OPERATION AND STATUS REPORT
13. CITY MANAGER KENNETH HOWARD
 - 13.1. CITY MANAGER'S REPORT
14. ADJOURN

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Live Oak Public Library Board
Prepared by: Rose Kenner
Presented by: Kenneth Howard

PURPOSE: For Mayor and Council to make appointments to the Live Oak Public Library Board.

BACKGROUND: Aminata T. Morris and Krystal Britton-Hart appointments to the Live Oak Library Board will expire on June 30, 2022. These appointments are made by Mayor and Council. Individuals may serve on this Board for three (3) successive three-year terms. At the end of June these individuals will have only served one (1) term and are eligible to be reappointed.

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Live Oak Library Board Spreadsheet
2. Constitution Liberty County Library Board of Trustees

PREVIOUS COUNCIL DISCUSSION: July 18, 2018, March 4, 2021 and May 19, 2022

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Live Oak Library Board						
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES
Mayor and Council	Sandra Hicks-Sheffield	N/A	1	3 Years	07/06/2017	06/30/2023
Mayor and Council	*Aminata T. Morris	5		3 Years	03/04/2021	06/30/2022
Mayor and Council	Krystal Britton-Hart	5		3 Years	07/18/2019	06/30/2022

***Aminata T. Morris is fulfilling the unexpired term of Helen Stripling**

CONSTITUTION OF THE LIBERTY COUNTY LIBRARY BOARD OF TRUSTEES

ARTICLE I. NAME

Section 1. The name of the library shall be the Liberty County Library.

ARTICLE II. PURPOSE

Section 1. These Constitution and Bylaws are companion documents to the Constitution and Bylaws of the Live Oak Public Libraries system (hereinafter Regional Library) and are intended to clarify local practices and the relationship of the Liberty County Library (hereinafter County Library) to the Regional Library. There is to be no conflict between provisions of these Constitution and Bylaws and those of the Regional Library system. If inadvertent conflict occurs, the Regional Constitution and Bylaws shall govern.

Section 2. The County Library shall furnish library service to the people of Liberty County as set forth in the Constitution and Bylaws of the Regional Library, and under the laws and regulations governing public libraries services to all citizens of Liberty County to meet their informational, educational, and recreational needs.

ARTICLE III. CONSTITUENCY

Section 1. The Liberty County Library is a fully participating member of the Live Oak Public Libraries. Membership in the Regional Library provides the citizens of Chatham, Effingham, and Liberty counties with fully reciprocal borrowing privileges in all libraries in the system.

ARTICLE IV. LEGAL AUTHORITY

Section 1. The legal authority for public libraries and boards of trustees described in Title 20, Chapter 5, Article 2 of the Official Code of Georgia, Annotated, amended March 26, 1984.

ARTICLE V. COUNTY LIBRARY BOARD OF TRUSTEES

Section 1. The County Library Board of Trustees shall be composed of eight members appointed by the governmental agencies financially supporting the library on a regular basis, as required by state law. The Liberty County Board of Commissioners and Hinesville City Council shall each appoint three members; the Midway City Council and Riceboro City County shall each appoint one member.

Section 2. The term of office shall be three years, with starting and ending dates corresponding to the Library's fiscal year. A member whose term expires at the end of any fiscal year, and whose seat has not been filled by the appointing agency, may continue service up to

three months pending reappointment or replacement by the appointing agency. No member may serve on this Board for more than three successive three-year terms.

Section 3. Board members must reside in Liberty County. When a sitting member chooses to reside elsewhere, that seat shall be considered vacant, and the Secretary shall notify the appointing body of the vacancy and request that it be filled.

Section 4. Vacancies on the Board shall be filled in the same manner as appointments are made. If a vacancy occurs prior to the expiration of a trustee's term, the new appointee shall complete the unexpired term. This unexpired term shall be considered the first term of the new appointee if it exceeds eighteen months.

Section 5. Board members shall receive no compensation but may be reimbursed for any reasonable and necessary expenses incurred in the performance of library duties. Membership dues or fees for individual membership of Board members in state, regional, and national library associations may be paid from operating funds.

Section 6. The County Library Board shall appoint two of its members to represent it as members of the Regional Library Board. The Regional Board member shall be entrusted with representing and interpreting the interest of the County Library Board to the Regional Board.

ARTICLE VI. OFFICERS

Section 1. The officers of the Board of Trustees shall be a Chair, a Vice Chair and a Secretary elected from those serving on the Board. These officers shall perform the duties prescribed by the Bylaws and by *Robert's Rules of Order* (Revised). The duties of Treasurer shall be performed by the Regional Library Director.

Section 2. The officers shall be elected at the July meeting, as specified in the Bylaws, to serve for one year or until their successors are elected, and their terms of office shall begin at the close of the meeting at which they are elected.

ARTICLE VII. COMMITTEES

Section 1. An executive Committee, composed of the officers of the Board, shall be entrusted to govern in the name of the Board of Trustees between meetings of the Board.

Section 2. Other special committees may be appointed by the Chairman as needed.

ARTICLE VIII. AMENDMENT OF THE CONSTITUTION

Section 1. This Constitution may be amended at any regular meeting of the Liberty County Library Board of Trustees, by a two-third vote of the members present provided that notice is made in writing at least twenty-eight days prior to the meeting and provided that a quorum is present. All amendments to the Constitution shall be filed with the Director of the Live Oak Public Libraries, who shall file amendments with the Office of Public Library Services of the Georgia State Department of Technical and Adult Education immediately upon adoption.

Adopted: October 16, 1989

Amended: July 18, 1994; July 17, 1995; April 19, 1999, July 16, 2001; October 21, 2002; February 3, 2003; October 18, 2010

BYLAWS OF THE LIBERTY COUNTY LIBRARY BOARD OF TRUSTEES

ARTICLES I. DUTIES AND RESPONSIBILITIES OF BOARD MEMBERS

Section 1. The County Library Boards of Trustees are the organizations from which the members of the Live Oak Public Libraries Board of Trustees, the governing body of the Live Oak Public Libraries system, are drawn.

Section 2. The County Library Board of Trustees shall set local policies and practices in matters on which Regional Library Board policy is silent, and in matters delegated to County Boards by the Regional Board.

Section 3. The County Library Board of Trustees shall discharge those duties delegated to it by the regional Library Board of Trustees. All formal actions of the County Library Board of Trustees taken in discharging those duties shall be reported to the Regional Board of Trustees for approval and recording at their next meeting.

Section 4. The County Library Board of Trustees shall review Liberty County Library budgets prepared by the Regional Library Director, approve and recommended budget proposals to the Regional Library Board, and present b budget proposals and the library's fiscal needs to its support agencies.

ARTICLE II. DUTIES OF THE OFFICERS

Section 1. The Chair shall preside at all regular or called County Board meetings. He/She shall appoint all committees and shall be an ex officio member of all committees.

Section 2. The Vice Chair shall preside in the absence of the Chair. All other duties of the Vice Chair shall be assigned by the Chair.

Section 3. The Secretary shall record the official actions of the Board, keep a record of attendance at Board meetings, and have custody of the official minutes, which shall be housed in the Liberty County Library. He/She shall notify the proper appointing authorities of vacancies which may occur on the Board. The Secretary shall send copies of the minutes of all meetings to the Director of the Live Oak Public Libraries system. He/She shall report changes of membership to the Regional Library Director.

ARTICLE III. MEETINGS

Section 1. The Liberty County Library Board of Trustees shall hold four regular meetings during each fiscal year, including one in each calendar quarter. Regular meetings shall be held on the fourth Monday in January and the third Monday in the months of April, July, and October at 5:00 p.m., at such locations and times as determined by the Board or the Chair.

Section 2. Special meetings may be called by the Chair, or in the Chair's absence, by the Vice Chair, for transaction of business stated in the call for the meeting. No business

other than that for which the meeting was called may be discussed or conducted at a called meeting.

Section 3. Prior to each regular or called meeting of the County Library Board, the Regional Library Director shall notify each member of the date, time, and place of the meeting.

Section 4. Meetings of the Executive Committee may be called by the Chair to transact any business requiring attention between regular meetings of the County Board.

Section 5. All meetings must be open to the public and the news media in accordance with the Official Code of Georgia Annotated 5-14-1 et seq.

Section 6. The latest edition of *Robert's Rules of Order (Revised)*, when not in conflict with these Constitution and Bylaws, shall govern the proceedings of the Board of Trustees.

Section 7. Each member of the Board shall have one vote.

Section 8. Four members of the Board of Trustees shall constitute a quorum. No official business may be conducted without a quorum. Except as stated elsewhere in these Constitution and Bylaws, a simple majority affirmative vote of the quorum present and voting shall be necessary to approve any action before the Board.

Section 9. The Regional Library Director shall be notified in advance of all meetings of the County Library Board, its Executive Committee, or any of its committees. The Regional Library Director or a representative appointed by the Director shall attend all meetings of the County Library Board, its Executive Committee, or any of its committees.

ARTICLE IV. STAFF

Section 1. Staff of the Liberty County Library shall be an integral part of the Regional Library Staff, subject to the same staff line of authority as Regional Library Staff.

ARTICLES V. REPORTS

Section 1. The County Library system shall submit all reports requested by the Regional Library system to provide the information necessary to complete reports required by state, federal, or local laws or regulations, or to manage the Regional Library system in an efficient and business-like manner.

ARTICLE VI. ATTENDANCE

Section 1. A Board member shall be removed for cause or for failure to attend three consecutive regularly scheduled meetings.

Section 2. A letter reporting removal and specifying the cause shall be sent by the Secretary to the affected Board member and to the appointing body responsible for

his/her appointment. The local appointing body shall be asked to appoint another representative to fill that member's unexpired term.

ARTICLE VII. AMENDMENTS

Section 1. These Bylaws may be amended at any regular meeting of the Board of Trustees by a two-thirds vote of the members present, provided that notice is made in writing at least twenty-eight days prior to the meeting, and provided that a quorum is present. All amendments to these Bylaws shall be filed with the Office of Public Library Services of the Georgia State Department of Technical and Adult Education immediately upon adoption.

Adopted: October 16, 1989

Amended: July 18, 1994; Aril 19, 1999; February 3, 2003; October 18, 2010



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Coastal Regional Commission
Aging Services Advisory Council
Prepared by: Rose Kenner
Presented by: Kenneth Howard

PURPOSE: For Mayor and Council to make an appointment to the Coastal Regional Commission Aging Services Advisory Council.

BACKGROUND: David Anderson's appointment to the Coastal Regional Commission Aging Services Advisory Council expires on June 30, 2022. Mr. Anderson submitted a letter asking not to be reappointed to the board. **The membership of the board consists of persons over sixty (60) years of age, consumers, aging advocates, other interested individuals and local elected officials.**

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. CRC Aging Services Council Spreadsheet
2. Letter from David Anderson
3. Coastal Regional Commission (Aging) Bylaws_revised_07_13

PREVIOUS COUNCIL DISCUSSION: June 6, 2019

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Coastal Regional Commission Aging Services Advisory Council						
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES
Mayor and Council	David Anderson	3	4	3 years	07/01/2007	06/30/2022

Created by CGRDC - (1 Member Over 60 years old)

To: City of Hinesville

Attn: Rose Kenner, Secretary

From: David Anderson, Sr.

Aging Advisory Council

May 16, 2022

Thanks for letting me serve on the CRC/AAA Area Agency on Aging. I was appointed to this board shortly after being elected to City Council in 2000. I have served continual well on this board for about twenty-one years.

I think after serving the city twenty-two years it's time to retire, so we are asking not to be reappointed again to The Coastal Area Agency on Aging. Also, sixteen years as City Council Member. 22 years to the city.

Sincerely,


David Anderson, Sr.

CRC/AAA Council Member

COASTAL REGIONAL COMMISSION AGING SERVICES ADVISORY COUNCIL

MISSION STATEMENT

The Aging Services Advisory Council is comprised of volunteers representing seniors, persons with disabilities, and caregivers residing in the Coastal Georgia region. Members of the Council are a diverse group of individuals possessing a wide-range of life skills, knowledge and experiences which serve to assist the Area Agency on Aging as it strives to:

- Meet the needs of seniors at risk
- Advocate for improved services for the elderly and disabled; and to
- Educate our elected officials and others about issues impacting the elderly and disabled.

The Council also seeks to further the endeavors of the Area Agency on Aging as it plans and coordinates services that promote independence and dignity for a most precious resource – our senior citizens.

ARTICLE I - NAME AND LOCATION

The name of this organization shall be the Aging Services Advisory Council of the Coastal Regional Commission. The counties to be served by this Council shall include Bryan, Bulloch, Camden, Chatham, Effingham, Glynn, Liberty, Long, and McIntosh.

ARTICLE II - PURPOSE

The purpose of the Advisory Council shall be to serve as the official advisory council for the Area Agency on Aging as required by law relative to help:

- a) Develop and administrate the area plan for aging programs.
- b) Conduct public hearings and/or community forums.
- c) Represent and advocate for the interests of older individuals.
- d) Review and comment on all community policies, programs, and actions which affect older persons.
- e) Assure maximum coordination of services to assist older persons to remain independent.

ARTICLE III - MEMBERSHIP

The membership of the Advisory Council shall consist of persons over 60 years of age, consumers, aging advocates, other interested individuals and local elected officials. Appointments are to be made in May of the year immediately during which a new Area Plan for Aging Services cycle will commence, with the term of office beginning July 1 of that year.

SECTION 1 - Consumer Representatives (20)

A minimum of 51% of the voting membership of the Advisory Council shall be persons 60 years of age and eligible for Title III Older Americans Act services.

The county commission from all nine counties shall appoint two consumer representatives; both over the age of 60 and at least one must be a minority representative. The City of Savannah shall also appoint two consumer representatives both over the age of 60 and at least one must be a minority representative.

Additional consumer representatives may be appointed by cities to assure adequate consumer representation of those cities with aging services at the request of the Coastal Regional Commission.

SECTION 2a - Other Interested Individuals (9)

A minimum of nine other representatives (one from each county) shall be appointed by the county commission to serve on the Advisory Council. These representatives should include health care providers, supportive service providers, persons with leadership experience in the private and voluntary sectors, and/or representatives of the general public interested in aging services.

SECTION 2b - Alternate members may be appointed with the approval of CRC; however, they have no voting rights unless the appointed member from that county is absent. Silver Haired Legislators elected from the coastal region will be considered alternates to the Council for the duration of their term(s) as delegates.

SECTION 3 - Total Representation

The total Advisory Council membership shall be a minimum of twenty-nine (29) representatives as outlined in Article III, SECTIONs 1 and 2.

SECTION 4 - Term of Membership

Each representative listed in Article III, SECTIONs 1 and 2 shall serve for three years. Membership shall be appointed in May and terms of membership shall commence on July 1 of the year appointed. Active council members may serve an unlimited number of consecutive terms as long as the member is actively attending council meetings. However, the city / county must reappoint the council member every three years.

SECTION 5 - Vacancies

Any vacancies occurring during a term of membership shall be filled for the duration of that membership term by obtaining a new representative as outlined in Article III, SECTIONs 1 and 2.

SECTION 6 - Termination of Service

Termination from serving on the Advisory Council shall be automatic if an individual member has three consecutive unexcused absences. After the second unexcused absence, the chairperson of the Advisory Council shall notify the individual, with a copy to the appointing governmental body, in writing of their pending termination upon missing a third consecutive meeting. If an individual misses the third consecutive unexcused meeting, their termination shall be automatic and a new representative will be obtained as detailed in Article III, SECTION 5.

SECTION 7 - Conflict of Interest

Appointed members may not be an employee of an agency or organization with a current contract for services with the Area Agency on Aging. Staff of current contractors are encouraged to attend Advisory Council meetings. Any elected officials appointed to the Advisory Council will be exempt from this provision.

ARTICLE IV - OFFICERS

SECTION 1 - Officers and Term of Office

The officers of the Advisory Council shall be a chairperson, vice chairperson, and secretary, and shall serve two years or until successors are elected. Officers shall serve no more than two consecutive terms in the same position.

SECTION 2 - Election

The officers shall be nominated and elected from among the representative listed in Article III, SECTIONs 1 and 2a. Members will elect officers by majority vote at the fourth (4th) meeting of the program year. The term of office shall commence in July, presiding at the first meeting of the next program year.

SECTION 3 - Nominations

Nominations shall be made by nominations from the floor. Nominations shall be made at the fourth Advisory Council meeting of the program year.

SECTION 4 - Vacancies

Vacancies occurring during an officer's term shall be filled for the remainder of the term at the next meeting of the Advisory Council through nomination from the floor and election of a qualified voting member.

SECTION 5 - Duties of Chairperson

- a) Preside over all meetings of the advisory council.
- b) Establish committees as deemed necessary with representation from each of the 9 counties.
- c) Appointment of chairpersons to all committees.
- d) Call all regular and special meetings of the council.

SECTION 6 - Duties of Vice Chairperson

- a) Carry out responsibilities of chairperson in his/her absence.
- b) Perform other duties as assigned by the chairperson.

SECTION 7 - Duties of Secretary

- a) Assure minutes are taken and maintain the file of minutes of all meetings.
- b) Assure the notices of all meetings, committee reports, and proposed amendments to the bylaws are mailed in a timely manner.
- c) Attend to general correspondence of the council.
- d) Preside at meetings in the absence of chairperson and vice chairperson.
- e) Perform other duties as assigned by the chairperson.

SECTION 8 - Termination of Office

Termination of office shall be automatic upon two consecutive, unexcused absences from meetings of the council by any elected officer or as the result of action by the Council.

ARTICLE V - MEETINGS

SECTION 1 - Regular Meetings

Regular meetings of the council shall be held quarterly at the time and day announced. Council members shall be notified by mail at least two weeks prior to the meeting. The time, place, and dates of regular meetings of the Advisory Council are posted according to the provisions of the public meeting law and meetings are open to the general public.

SECTION 2 - Special Meetings

Special meetings of the council shall be called by the chairperson on request by at least seven (7) members of the council, the Area Agency on Aging Director, or by the Executive Director of the Coastal Regional Commission. Written notice of the time, place, and purpose of such meetings shall be made at least two weeks in advance.

SECTION 3 - Quorum

A quorum shall be one third of the membership or a minimum of ten voting members of the Advisory Council.

ARTICLE VI - PARLIAMENTARY AUTHORITY

The rules contained in Robert's Rules of Order, Newly Revised shall govern the council in all cases in which they are applicable and consistent with these bylaws. The council may adopt any special rules of order by simple majority of a quorum of the membership. In all cases, common sense should serve as the ultimate authority.

ARTICLE VII - COMMITTEE STRUCTURE

SECTION 1 - Standing Committees

There will be three standing committees established to assist coordination of aging programs and development of the Area Plan:

- a) Program Committee
- b) Finance Committee
- c) Membership Committee

The council chairperson shall appoint chairpersons for each of these committees who must be a voting member of the Advisory Council. There will be a minimum of five voting council members appointed to each standing committee. These committees will meet as needed (and recruit other community membership to serve on the committees). Standing committees are to make timely reports of any action to the Advisory Council.

The Program Committee will make recommendations to the Council on any program adjustments during the course of the program year. At least two committee members will agree to serve on any Request for Proposal review teams established by the AAA. The committee will make recommendations to the full Council on Area Plan developments.

The Finance Committee reviews annual budgets and major budget revisions. At a minimum, the committee meets prior to adoption of the Area Plan and presents its report to

the full Council prior to approval.

The Membership Committee regularly reports on the status of any vacancies on the Council. Committee members agree to make efforts to identify persons to fill vacancies and report these recruitment efforts to the AAA Director.

SECTION 2 - Special Committees

The chairperson may appoint special committees as needed to study, plan, or implement the goals of the aging program.

ARTICLE VIII - ADOPTION

These bylaws shall become effective upon adoption by the Aging Services Advisory Council, and approval by the Area Agency on Aging Director and the Executive Director of the Coastal Regional Commission.

ARTICLE IX - AMENDMENTS

Amendments to these bylaws may be made by a majority vote of a quorum of voting members and approval of such an amendment by the Executive Director of the Coastal Regional Commission. Members of the Advisory Council should receive notification of such recommended changes to the bylaws ten (10) days prior to a regularly scheduled advisory council meeting.

ARTICLE X - BUDGET LIMITATIONS

The Advisory Council is an advisory body to the Area Agency on Aging and shall not have assigned staff, budget, or an office. Indirect staff support will be provided within budget guidelines of the aging program and at the discretion of the Coastal Regional Commission.

ARTICLE XI - OPEN MEETING LAW

In accordance with the 1988 amendments (Act 916) concerning open meetings, the Coastal Regional Commission will notify the general public through the media, as well as city and county government, of the Aging Services Advisory Council meetings. All meetings will be open to the public.

ARTICLE XII

OFFICIAL DOCUMENTS AND MINUTES OF THE COUNCIL SHALL BE MAINTAINED AT THE AREA AGENCY ON AGING.



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Liberty County Board of Health
Prepared by: Lia Jones
Presented by: Kenneth Howard

PURPOSE: For Mayor and Council to make an appointment to the Liberty County Board of Health.

BACKGROUND: Samantha Roberts resigned her position on the Liberty County Board of Health effective immediately. This appointment is made by Mayor and Council.

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Liberty County Board of Health Spreadsheet
2. Board of Health resignation
3. LC Board of Health By-laws

PREVIOUS COUNCIL DISCUSSION: None

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Liberty County Board of Health						
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES
Mayor Brown	Keith Jenkins	4		4 years	06/17/2016	12/31/2023
Mayor and Council	Samantha Roberts	3		6 Years	01/01/2017	12/31/2023

Created by State Law O.C.G.A. 31-3-2 (a) (5)

June 15th, 2022

The City of Hinesville
115 East M.L. King Jr. Dr.
Hinesville, Ga. 31313

Dear Sir or Madam,

I, Samantha A. Wilkerson am writing to inform you of my resignation from The Liberty County Board of Health due to relocating to Florida as of 5/30/2022. I appreciate you all for appointing and allowing me to serve.

Best regards,

Samantha A. Wilkerson, FNP-C

**BY-LAWS
OF
LIBERTY COUNTY BOARD OF HEALTH**

ARTICLE I

NAME: This Board of Health is a creation of Title 31-3, *Official Code of Georgia Annotated* (O.C.G.A.), which establishes a county Board of Health in each and every county of the state. Consequently, this Board of Health is named the Liberty County Board of Health.

ARTICLE II

FUNCTIONS AND POWERS: The functions and powers of the Liberty County Board of Health are those given it by Titles 31-3-4 and 31-3-5 of the *Official Code of Georgia Annotated*.

A: FUNCTIONS

The Liberty County Board of Health functions are:

- 1) To determine the health needs and resources of its jurisdiction by research, and by collection, analysis, and evaluation of all data pertaining to the health of the community;
- 2) To develop, in cooperation with the health department, programs, activities, and facilities responsive to the needs of its area;
- 3) To secure compliance with the rules and regulations of the health department and have local application; and
- 4) To enforce, or cause enforcement of, all laws pertaining to health unless the responsibility for the enforcement of such laws is that of another agency.

B: POWERS

The Liberty County Board of Health is empowered to:

- 1) Establish and adopt By-Laws for its own governance. Meetings shall be held at least four (4) times per year.
- 2) Exercise responsibility and authority in all matters within the county pertaining to health unless the responsibility for enforcement of such is By-Laws of another agency;

- 3) Take such steps, as may be necessary, to prevent and suppress disease and conditions deleterious to health and to determine compliance with health laws and rules, regulations, and standards adopted;
- 4) Adopt and enforce rules and regulations appropriate to its functions and powers.
- 5) Review and approve annual budget, review and accept the annual audit report and review quarterly financial update on results of operations;
- 6) Propose to the Liberty County Commission fees for the provision of environmental health services provided by the County Board of Health;
- 7) Make contracts and establish fees for the provision of public health services provided by the County Board of Health;
- 8) Contract with Georgia Department of Public Health, or other agencies, for assistance in the performance of its functions and the exercise of its powers and for supplying services which are within its purview to perform, provided that such contracts and amendments thereto shall have first been approved by the Georgia Department of Public Health; and
- 9) Establish rules and regulations which apply to all citizens and premises of the county or to specified areas and citizens therein without regard to the remainder of the county (OCGA 31-3-6).

ARTICLE III

MEMBERSHIP: The Liberty County Board of Health shall be composed of seven members as provided in Title 31-3-2 of the Official Code of Georgia Annotated. Composition of the Board of Health, appointments, terms of members, notification of vacancies, appointment, and qualification of members, to fill vacancies, shall all be according to said Title 31-3-2, and these By-Laws. The composition of the Liberty County Board of Health is listed in the following table:

**GEORGIA HEALTH CODE
CHAPTER 3 COUNTY BOARDS OF HEALTH**

31-3-2

Composition; terms of members (Created by House Bill 1068, 1984 Georgia Legislature)

BOARD OF HEALTH MEMBERS	TERM BEGINS/EXPIRES
1. Chief executive officer of the governing authority of County (Chairperson of County Commission or another member of the County Commission)	Serves While Holding Office
2. County Superintendent of Schools (or an Assistant Superintendent of Schools appointed by the Superintendent)	Serves While Holding Office
3. Physician actively practicing in County (Appointed by governing authority of County [County Commissioners])	Six Year Term
4. Consumer representing consumers of Mental Health, Mental Retardation, and Substance Abuse Services. (Appointed by governing authority of County [County Commissioners])	Six Year Term
5. Consumer or licensed nurse interested in promoting Public Health (Appointed by governing authority of the largest municipality in the county)	Six Year Term
6. Consumer representing the County's needy, underprivileged, or elderly community (Appointed by governing authority of County [County Commissioners])	Six Year Term
7. Chief executive officer of the governing authority of the largest municipality of the County (or a member of the City Commission)	Serves While Holding Office

No member appointed to the Liberty County Board of Health shall be an employee of the Liberty County Government or of the Liberty County Health Department. Appointing authority must provide documentation to Liberty County Board of Health of selection. *When a Board member's term expires, that Board member will continue to hold office and may continue to participate and vote on Board matters until a successor is sworn in.*

ARTICLE IV

TITLES OF OFFICERS: The officers of Liberty County Board of Health shall be the Chairperson, Vice-Chairperson, and Secretary.

ELECTION OF OFFICERS:

Officers shall be elected bi-annually and at the first regular meeting of the Board of Health of the calendar year. To qualify for nomination, as an officer of the Liberty County Board of Health, it is preferred that a person must have been a member of the Board of Health for a minimum of one year. There shall be no limit to the number of terms to which the officers may be elected to serve.

A. DUTIES OF THE BOARD OF HEALTH CHAIRPERSON

1. The Chairperson person shall:
 - a) ensure that all meetings are held as required by these By-Laws;
 - b) preside at all meetings of the Board of Health;
 - c) ensure that provisions in these By-Laws are adhered to;
 - d) ensure that all policies, resolutions, and directives of the Board of Health are carried out;
 - e) serve as an ex-officio member of all committees; and
 - f) perform other appropriate duties as the Board of Health may direct.
2. If the Chairperson does not fulfill his or her duties, resigns, or is no longer eligible to serve, the election of a new Chairperson will be conducted by the Board of Health.

B. DUTIES OF THE BOARD OF HEALTH VICE CHAIRPERSON:

1. In the absence of the Chairperson, the Vice Chairperson shall conduct the Board of Health meeting and perform other duties as requested.
2. In the absence of the Chairperson and the Vice Chairperson, the District Health Director may Chair the Board of Health meetings.

C. DUTIES OF THE BOARD OF HEALTH SECRETARY:

1. Ensure minutes are taken to accurately reflect proceedings of each meeting. A Liberty County Health Department employee may be designated to take the minutes of each meeting.

D. NOMINATING COMMITTEE

1. The Chairperson shall appoint a nominating committee consisting of three Board of Health members. This committee will be appointed two months prior to the meeting where elections are held. Additional nominations may be made from the floor at the time of elections.

E. DUTIES OF THE BOARD OF HEALTH MEMBERS

1. The members shall:
 - a) attend all meetings of the Board of Health if possible, but to remain on the Board of Health members must attend three (3) or more consecutive regular meetings or more than forty-five (45%) of the regularly held and specially called meetings during any calendar year*;

- b) be entitled to absent himself or herself and shall be deemed to have a leave of absence from his or her public duties (1) while engaged in the performance of ordered military duty and while going to and returning from such duty or (2) for other good cause as approved by the Board* ;

****Attendance Policy, Liberty County Board of Commissioners as amended***

- c) removal of any member will require a majority Board of Health vote;
- d) ensure that provisions in these By-Laws are adhered to;
- e) ensure that all policies, resolutions, and directives of the Board of Health are carried out;
- f) serve as an ex-officio member of all committees; and
- g) perform other appropriate duties as the Board of Health may direct.

ARTICLE V

CHIEF EXECUTIVE OFFICER: The District Health Director of Public Health District 9-1 shall serve as the Chief Executive Officer of this Board of Health as provided in Sections 31-3-12 and 31-3-15 of the Official Code of Georgia.

FUNCTIONS AND POWERS: The District Health Director, as Chief Executive Officer of this Board of Health, shall in the name of the Board of Health perform the functions and exercise the powers set forth in Chapter 31-3 of the Official Code of Georgia, except to adopt By-Laws and adopt rules.

COUNTY HEALTH DEPARTMENT LEADERSHIP STAFF (I.E COUNTY NURSE MANAGER, ENVIRONMENTAL HEALTH MANAGER): The County Nurse Manager and the Environmental Health County Manager, of the Liberty County Health Department, will sit on the Board of Health, as ex-officio members.

ARTICLE VI

REGULAR MEETINGS: Regular meetings shall be held no less frequently than quarterly.

SPECIAL MEETINGS: Special meetings may be called by the Chairperson at the request of any member of the Board-Health or as deemed necessary by the Chairperson. No business shall be transacted at a special meeting except that stated in the notice calling the meeting. Notice of any special meeting shall be given at least five days before the time set for the meeting; provided, however, that a meeting called to respond to a public health emergency may be held as soon as a quorum of members is assembled.

QUORUM: An officer plus 3 members of the Board of Health shall constitute a quorum for the conduct of business.

AMENDMENTS: The By-Laws may be amended, after at least 30 days notice, at any regular meeting of the Board of Health. Such notice shall be referred to a special committee which shall report at the next regular meeting and shall require a majority vote of those present for adoption. Amendments, so made, shall be effective when approved by the Board of Health.

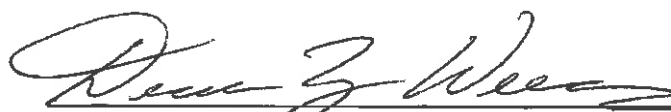
PARLIAMENTARY AUTHORITY: The rules contained in the current edition of *Robert's Rules of Order* shall guide governance in all cases to which they are applicable.

ADOPTION: These By-Laws shall be adopted at any regular meeting of the Board of Health in which there is a quorum and shall replace any previous By-Laws. Members of the Board of Health will need to be notified 30 days in advance if new By-Laws will be presented.

ADOPTED BY THE LIBERTY COUNTY BOARD OF HEALTH, THIS 6 **DAY OF**
March, 20 14.



Chairperson, Liberty County Board of Health



District Health Director, Coastal Health District 9-1



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Year 2022 PSA Awarded Agencies
Prepared by: Chanelle Gates
Presented by: Michael Miller

PURPOSE: To inform the Mayor and Council of the Public Service Agencies selected to receive funding for the 2022 program year (July 1, 2022 – May 31, 2023).

BACKGROUND: Customarily the Mayor and Council elect to allocate the maximum of 15% of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funding to the Sub-Recipient Program. The City of Hinesville has decided to continue contributing General Funds to the Public Agency Program for the 2022 Program Year. Selected local public service agencies will utilize funds to provide a variety of assistance to Hinesville citizens.

FUNDING:

HUD CDBG	FY2022: \$264,866.00
General Funds	FY2022: \$35,000.00

RECOMMENDATION: Approval

ATTACHMENTS:

1. 2022 Awarded Organizations Summary

PREVIOUS COUNCIL DISCUSSION:

2022 Awarded Organizations

City of Hinesville General Funds

Mary Lou Fraser Foundation for Families, Inc.

Ms. Teresa Winn, Executive Director

<i>Counseling Services</i>	<i>\$6,000.00</i>
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This organization provides individual, family, and group counseling services to child victims of abuse or other traumas in an effort to provide supportive healing, reduce the symptoms of trauma, and minimize the long-term impact of child abuse.

JC Vision and Associates, Inc.

Ms. Dana Ingram, Executive Director

<i>Tax Services</i>	<i>\$8,500.00</i>
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This agency will provide low income tax clinic services to residents. The program will help individuals with representation in IRS related issues and provide taxpayers education about their tax responsibilities.

LTOP.

Ms. Angela Kornegay, Executive Director

<i>Food Services</i>	<i>\$5,500.00</i>
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This agency will provide low income families food services. The program will help families in need by distributing food monthly.

Think Big Youth Organization.

Ms. Tracy Jefferson, Executive Director

<i>Mentoring Services</i>	<i>\$15,000.00</i>
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This organization will aid local youth by providing mentorship, camps and afterschool services to at-risk youth.

HUD Community Development Block Grant

Senior Citizens, Inc.

Ms. Patricia Lyons, President

Elderly Support Services

\$25,000.00

This agency provides meals to home-bound seniors, adult day care services to frail seniors, and operates a senior center where individuals gather for socialization, scheduled activities, and meals.

Med bank Foundation, Inc.

Ms. Patricia Edwards, Executive Director

Prescription Medication Assistance

\$14,729.90

This agency will assist uninsured and underinsured residents to obtain prescription medications.



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022

Agenda Item: Liberty County Service Delivery Strategy Resolution #2022-10

Prepared by: Mardee Sanchez

Presented by: Mardee Sanchez

PURPOSE: Resolution to amend the water service areas map included in the Liberty County Service Delivery Strategy.

BACKGROUND: Liberty County is proposing to expand its water service delivery area into two separate locations for the reasons indicated:

- Between Flemington and McIntosh Mountain - to be able to service a new residential development
- In the Lewis Fraser Road area - to include areas that are able to be served with some improvements to existing infrastructure

Additionally, this amendment includes a change to the City of Hinesville's area to reflect that it serves Liberty County High School.

At its meeting on April 6, 2022, the Liberty Regional Water Resources Council's (LRWRC) Technical Advisory Committee met and voted to recommend approval of the amendment.

At its meeting on May 11, 2022, the LRWRC voted to approve the amendment. Before the changes can be officially adopted, they must be approved by each municipality within the County.

FUNDING: None

RECOMMENDATION: To adopt Resolution #2022-10, approve the amended water service delivery area map as proposed and authorize the Mayor to sign any documents that may be required by the GA Dept. of Community Affairs for this amendment.

ATTACHMENTS:

1. 2022-06-01 map amendment memo to GAs
2. 2022 resolution Hinesville

PREVIOUS COUNCIL DISCUSSION: None



MEMORANDUM

DATE: June 2, 2022
TO: Liberty County Governing Authorities
FROM: Mardee Sanchez, Engineering Director *ms*
RE: Amendment to the Water Service Delivery Area Map

Liberty County is proposing to expand its water service delivery area in two separate locations and for the reasons indicated:

- Between Flemington and McIntosh Mountain - to be able to service a new residential development
- In the Lewis Fraser Road area - to include areas that are able to be served with existing infrastructure

Additionally, this amendment includes a change to the City of Hinesville's area to reflect that it serves Liberty County High School.

Attached are 3 maps:

- The first map shows a view of the current water service delivery map in the area of the proposed changes.
- The second map is this same close-up view showing the proposed expansion areas for Liberty County.
- The third map shows the entire County as it would look if the amendment were adopted.

At its meeting on April 6th, 2022, the Liberty Regional Water Resources Council's (LRWRC) Technical Advisory Committee met and voted to recommend approval of the amendment.

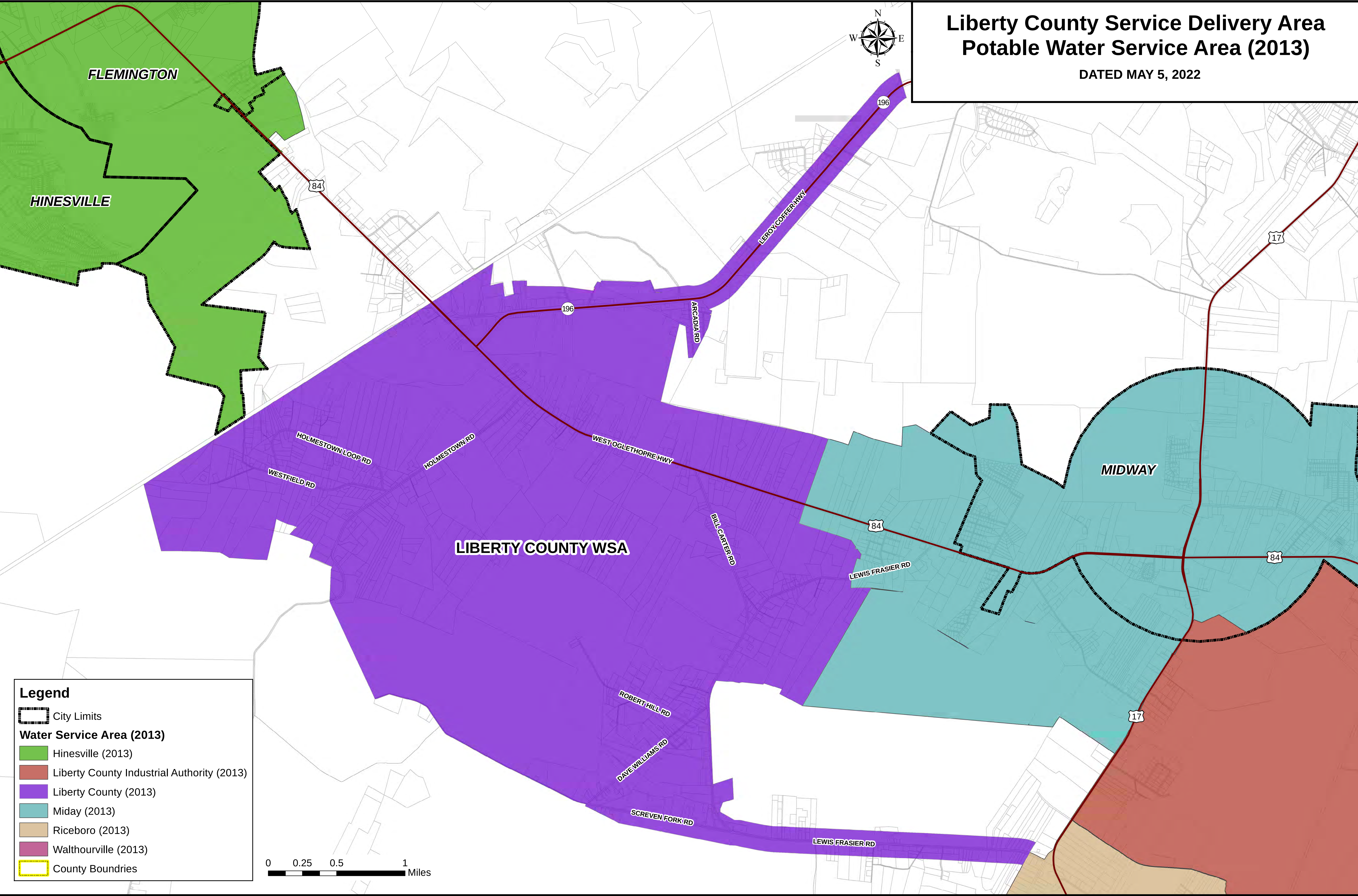
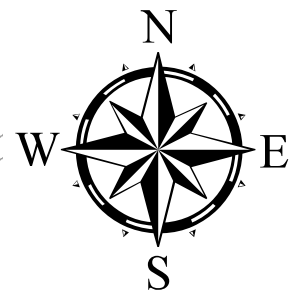
At its meeting on May 11th, 2022, the LRWRC voted to approve the amendment. Before the changes can be officially adopted, they must be approved by each municipality within the County.

To ensure the process conforms to the GA Dept. of Community Affairs procedures, it is recommended the governing authority makes the following motion:

To approve the amended water service delivery area map as proposed and authorize the Mayor to sign any documents that may be required by the GA Dept. of Community Affairs for this amendment.

Liberty County Service Delivery Area
Potable Water Service Area (2013)

DATED MAY 5, 2022



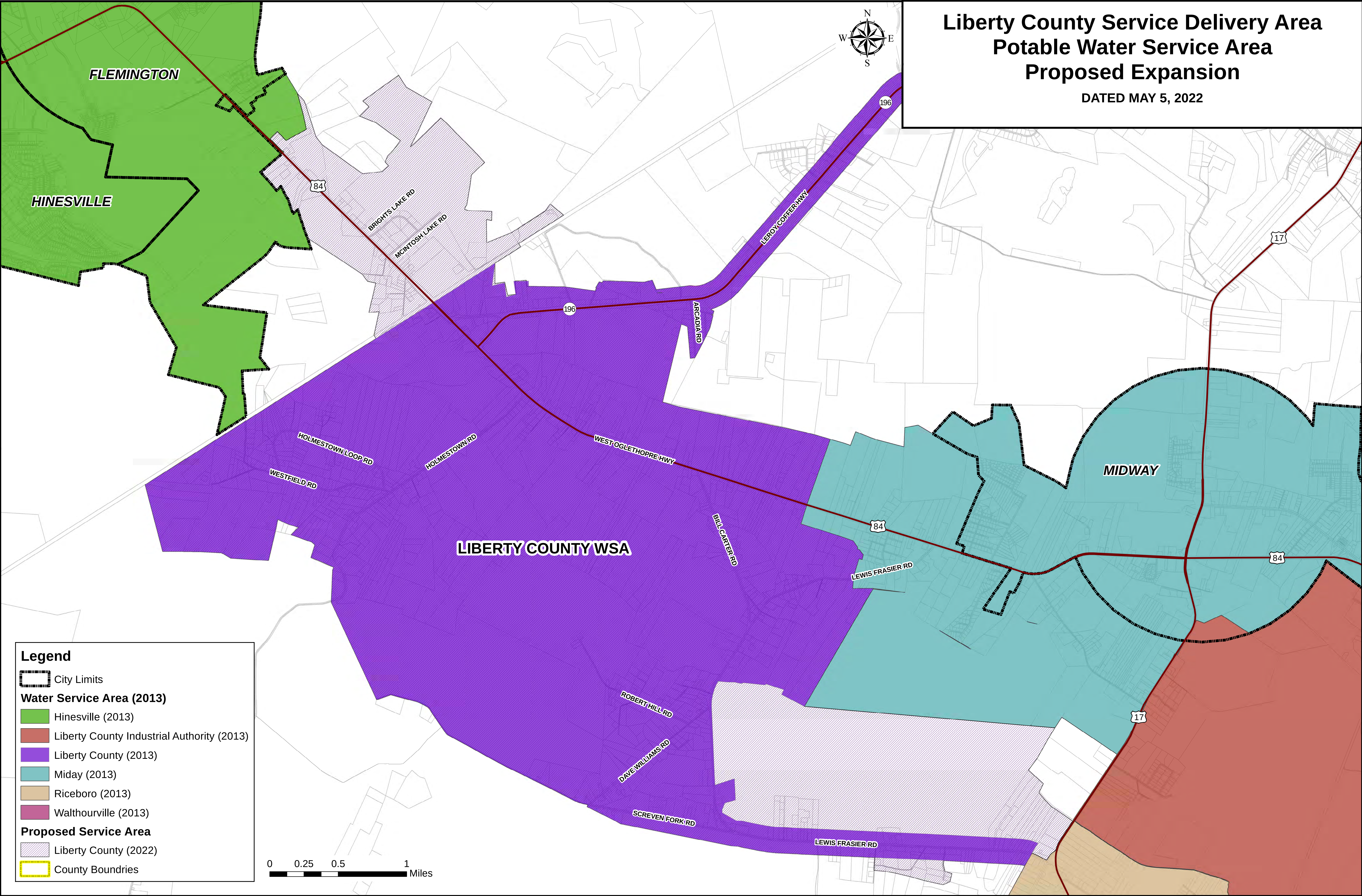
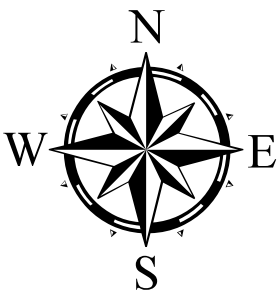
Legend

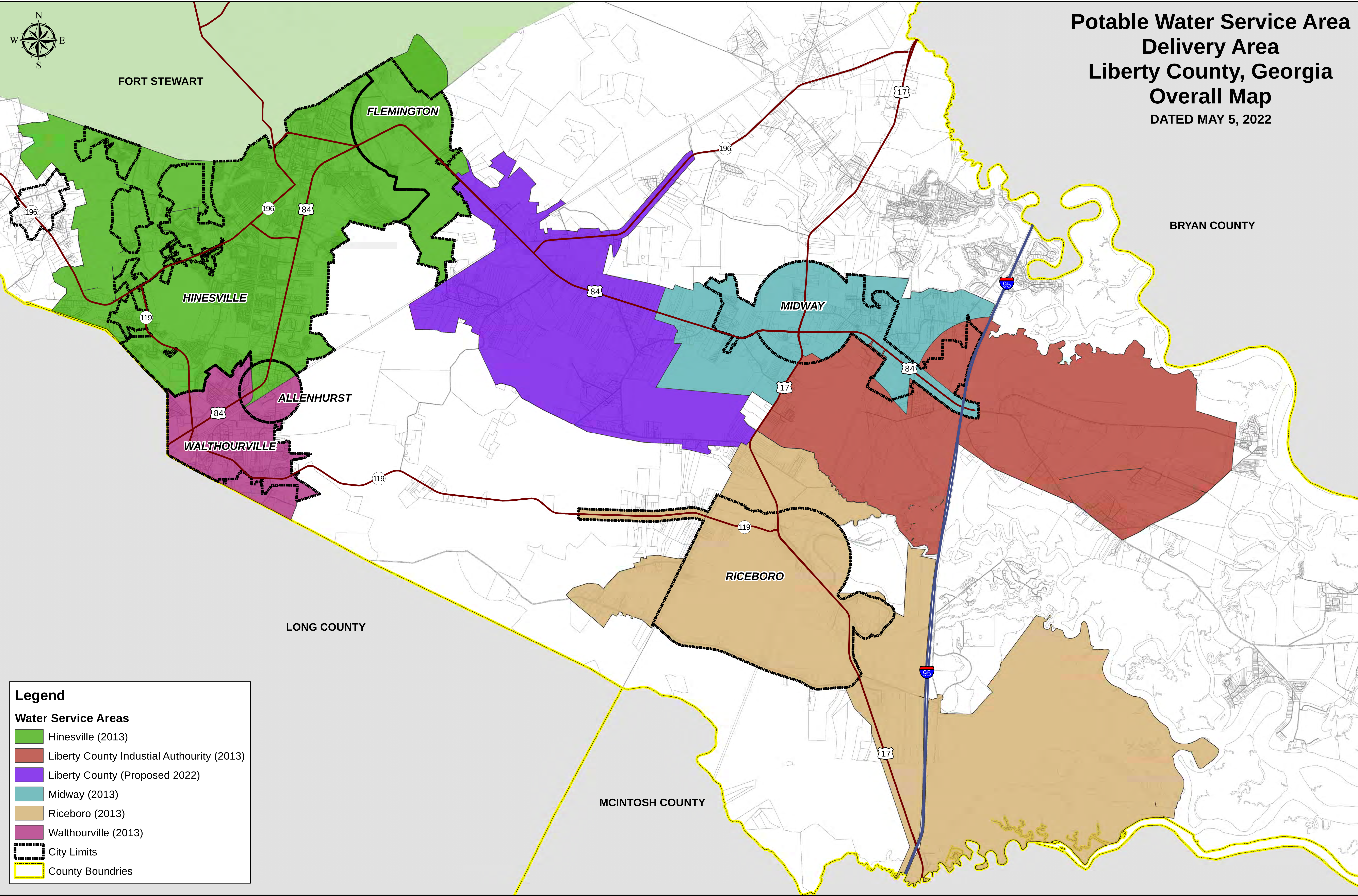
- City Limits
- Water Service Area (2013)**
 - Hinesville (2013)
 - Liberty County Industrial Authority (2013)
 - Liberty County (2013)
 - Midway (2013)
 - Riceboro (2013)
 - Walthourville (2013)
- County Boundries

0 0.25 0.5 1 Miles

Liberty County Service Delivery Area
Potable Water Service Area
Proposed Expansion

DATED MAY 5, 2022





Potable Water Service Area
Delivery Area
Liberty County, Georgia
Overall Map
DATED MAY 5, 2022

Legend

Water Service Areas

- Hinesville (2013)
- Liberty County Industrial Authority (2013)
- Liberty County (Proposed 2022)
- Midway (2013)
- Riceboro (2013)
- Walthourville (2013)
- City Limits
- County Boundaries

**A RESOLUTION BY THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE TO AMEND
THE LIBERTY COUNTY SERVICE DELIVERY STRATEGY AS SHOWN ON THE ATTACHED
SERVICE DELIVERY AREA MAP DATED MAY 5, 2022**

WITNESSETH:

WHEREAS, the Georgia General Assembly adopted legislation in 1997 known as House Bill 489 (the Service Delivery Strategy law) codified in Chapter 70 of Title 36 of the Official Code of Georgia Annotated; and

WHEREAS, the intent of this Act was to minimize any inefficiencies resulting from duplication of services and competition between local governments and to provide a mechanism to resolve disputes over local government service delivery, funding equity, and land use; and

WHEREAS, it has become necessary for Liberty County to amend the Service Delivery Strategy to update water service delivery areas within the County; and

WHEREAS, this change will promote the delivery of this service in the most efficient, effective, and responsive manner, and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Hinesville, and it is hereby resolved by the authority of same, that the Service Delivery Strategy is modified to include the above mentioned particulars;

BE IT FURTHER RESOLVED, the City Council of Hinesville authorizes the Mayor to sign this resolution as well as the updated "Certifications" page indicating the changes to the existing strategy;

BE IT FURTHER RESOLVED, that the modified Service Delivery Strategy is adopted, approved and the Mayor of the City of Hinesville is authorized to execute the same.

BE IT FURTHER RESOLVED, that any and all resolutions in conflict with this resolution are hereby repealed.

Adopted and approved this day _____ of _____, 2022.

THE CITY OF HINESVILLE, GEORGIA

Allen Brown, Mayor

ATTEST:

Lia Jones, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022

Agenda Item: GDOT Procurement Policy for State-Sponsored Federal Highway Administration Projects Resolution #2022-11

Prepared by: Christy Deloach

Presented by: Ryan Arnold

PURPOSE: To Present for Mayor and Council Consideration, Resolution #2022-11 Agreeing to Abide by The State Of Georgia Department Of Transportation's Procurement Policy For State-Sponsored Federal Highway Administration Projects.

BACKGROUND: The State of Georgia Department of Transportation has funding available from the Federal Highway Administration for local governments to apply for through its Transportation Alternatives Program (TAP). In order for local governments to receive funding, they must apply for certification every 3 years.

In 2019 the City received its initial certification and in order to become re-certified, the City must resolve to abide by the Georgia Department of Transportation Procurement Policy for the Procurement, Management and Administration of Engineering and Design Related Consultant Services for Federal Highway Administration funded projects in accordance with GDOT and FHWA requirements.

FUNDING: N/A

RECOMMENDATION: Approval of Resolution #2022-11

ATTACHMENTS:

1. Resolution #2022-11 Procurement of GDOT FHA funded projects
2. GDOT Procurement Letter

PREVIOUS COUNCIL DISCUSSION:

CITY OF HINESVILLE

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF
HINESVILLE, GEORGIA APPROVING THE USE OF THE STATE OF GEORGIA
DEPARTMENT OF TRANSPORTATION'S PROCUREMENT POLICIES FOR
ENGINEERING AND DESIGN RELATED CONSULTANT SERVICES ON FEDERAL
HIGHWAY ADMINISTRATION FUNDED PROJECTS**

WHEREAS, the State of Georgia Department of Transportation administers Federal Highway Administration funding through its Local Administered Project program;

WHEREAS, the State of Georgia Department of Transportation requires that Local Government's abide by its policies for the procurement, management and administration of engineering and design related consultant services on Federal Highway Administration funded projects in order to be certified to receive Federal Highway Administration funding through the Local Administered Project program;

WHEREAS, The City of Hinesville desires to re-certified as a Local Administered Project agency in order to receive Federal Highway Administration funding through the State of Georgia Department of Transportation;

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The City of Hinesville agrees to execute the attached letter thereby agreeing to follow the Georgia Department of Transportation's Procurement Policy for engineering and design related services when using Federal Highway Administration funds.
2. That the City of Hinesville hereby approves this Resolution.

APPROVED this 16th day of, June 2022.

Allen Brown, Mayor

Keith Jenkins, Mayor Pro-Tem

Karl A. Riles, Councilmember

Vicky C. Nelson, Councilmember

Jason R. Floyd, Councilmember

Diana F. Reid, Councilmember

ATTEST:

Lia Jones, City Clerk

MAYOR
Allen Brown

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie L. Darden, III



Mayor's Office

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana F. Reid
Jason Floyd
Vicky C. Nelson
Karl A. Riles

June 16, 2020

Department of Transportation
600 West Peachtree Street, NW, 7th Floor
Atlanta, GA 30308

Attn: Maria L. Roux
QA Compliance Manager
Office of Procurement

RE: Adoption of GDOT Procurement Policy for the Procurement, Management and Administration of Engineering and Design Related Consultant Services on FHA funded GDOT programs.

The City of Hinesville will adopt the Georgia Department of Transportation Procurement Policy for The Procurement, Management and Administration of Engineering and Design Related Consultant Services for Federal Highway Administration funded projects. The City has read the policy and will abide by the policy for all state and federally funded transportation projects as it pertains to local governments. The City agrees to and acknowledges the following:

1. City of Hinesville agrees to and acknowledges that all personnel involved in the procurement, management and administration of engineering and design related consultant services must attend GDOT Manual training and pass the test administered.
2. City of Hinesville has read and understands the Federal Laws and Regulations (23 CFR Part 172) along with any State of Georgia laws (O.C.G.A. 50-22-1 through 50-22-9) that pertain to these services where FAHP funds will be utilized must be followed and adhered to.
3. City of Hinesville is familiar with the requirements and understands 40 U.S.C. 1101-1104 Selection of Architects and Engineers commonly referred to as "The Brooks Act" or Qualification Based Selection (QBS) to include:

"Home for a Day or a Lifetime"

- a. Solicitation process
 - b. Evaluation Factors
 - c. Non Qualification Evaluation Factors
 - d. Evaluation, Ranking and Selection
 - e. Negotiation
- 4. City of Hinesville understands other procurement methodology to include:
 - a. Small Purchases
 - b. Non-competitive
- 5. City of Hinesville acknowledges and agrees to adhere to the below additional procurement requirements:
 - a. Common Grant Rule 49 CFR Part 18
 - b. Georgia DOT's Disadvantaged Business Enterprise (DBE) program
 - c. Suspension and Debarment
 - d. Compliance with Title VI
 - e. Compliance with E-Verify (this is not necessary if state funds are not utilized)

The signature below agrees to the above acknowledgments agreeing to follow GDOT's Procurement Policy for engineering and design related services when using FAHP funds, as it applies to local governments certified through GDOT's LAP program.

As approved by attached Council Resolution 2022-011 on 6/16/2022,

Respectfully,

Allen Brown
Mayor



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022

Agenda Item: Title VI Non-Discrimination Agreement Resolution #2022-12

Prepared by: Christy Deloach

Presented by: Ryan Arnold

PURPOSE: To Present for Mayor and Council Consideration, Title VI Non-Discrimination Agreement between the City of Hinesville and the State of Georgia Department of Transportation Resolution #2022-12.

BACKGROUND: The State of Georgia Department of Transportation has funding available from the Federal Highway Administration for local governments to apply for through its Transportation Alternatives Program (TAP). In order for local governments to receive funding they must apply for certification every 3 years. In 2019 the City received its initial certification and in order to become re-certified the City must resolve to adopt a policy that:

1. No person shall on the grounds of race, color, national origin, or sex, as provided by the Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.
2. The City must include the above nondiscrimination verbiage on all bids and contracts, deeds conveyed to the State of Georgia, and on all DOT program licenses, leases, and permits.
3. The City must agree to implement GDOT's procedure for processing Title VI complaints by adding a Title VI section to the website, assign staff to serve as the Title VI Coordinator, and submit an annual monitoring report to GDOT.

FUNDING: N/A

RECOMMENDATION: Approval of Resolution #2022-12

ATTACHMENTS:

1. Resolution #2022-12 Title VI Non-discrimination with GDOT
2. Nondiscrimination Agreement W-Assurances Incl

PREVIOUS COUNCIL DISCUSSION:

CITY OF HINESVILLE

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF
HINESVILLE, GEORGIA APPROVING A TITLE VI NON-DISCRIMINATION
AGREEMENT WITH THE STATE OF GEORGIA DEPARTMENT OF
TRANSPORTATION**

WHEREAS, the State of Georgia Department of Transportation administers Federal Highway Administration funding through its Local Administered Project program;

WHEREAS, the State of Georgia Department of Transportation requires that Local Government's adopt a formal Title VI Non-Discrimination Agreement (exhibit A) every three years in order to be re-certified to receive Federal Highway Administration funding through the Local Administered Project program;

WHEREAS, The City of Hinesville desires to become Local Administered Project certified in order to receive Federal Highway Administration funding through the State of Georgia Department of Transportation;

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The City of Hinesville assures that no person shall on the grounds of race, color, national origin, or sex, as provided by the Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.
2. That the City of Hinesville hereby approves this Resolution.

APPROVED this 16th day of, June 2022.

Allen Brown, Mayor

Keith Jenkins, Mayor Pro-Tem

Karl A. Riles, Councilmember

Vicky C. Nelson, Councilmember

Jason R. Floyd, Councilmember

Diana Reid, Councilmember

ATTEST:

Lia Jones, City Clerk

TITLE VI NON-DISCRIMINATION AGREEMENT

The Georgia Department of Transportation
and

City of Hinesville

Name of Recipient

Policy Statement

The **(Name of Recipient)** City of Hinesville, hereinafter referred to as the “Recipient” assures that no person shall on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Recipient further assures every effort will be made to ensure non-discrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

The Civil Rights Restoration Act of 1987, broadened the scope of Title VI coverage by expanding the definition of terms “programs or activities” to include **all** programs or activities of Federal Aid recipients, sub-recipients, and contractors/consultants, whether such programs and activities are federally assisted or not.

In the event the Recipient distributes federal aid funds to a sub-recipient, the Recipient will include Title VI language in all written agreements and will monitor for compliance.

The Recipient’s **(Name of person/division)** Assistant City Manager, Ryan Arnold, is responsible for initiating and monitoring Title VI activities, preparing reports and other responsibilities as required by 23 Code of Federal Regulation(CFR) 200 and 49 Code of Federal Regulation 21.

Name of Responsible Agency Official (Please Print)

Mayor

Title

Date

Title VI
Non-Discrimination Agreement
Page No. 1

Title VI Program

Organization and Staffing

Pursuant to 23 CFR 200, **(Name of Recipient)** City of Hinesville has appointed a Title VI Specialist who is responsible for **Attachment 1**, which describes the hierarchy for **(Name of Recipient)'s** City of Hinesville Title VI Program, including an organization's chart illustrating the level and placement of Title VI responsibilities.

Assurances

49 CFR Part 21.7

The City of Hinesville, hereby gives assurances:

1. That no person shall on the grounds of race, color, national origin, and sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the recipient regardless of whether those programs and activities are Federally funded or not. Activities and programs which the recipient hereby agrees to carry out in compliance with Title VI and related statutes include but are not limited to:
 - List all major programs and activities of the recipient and Title VI responsibilities for each one of them. Include information as **Attachment 2** to this Nondiscrimination Agreement.
2. That it will promptly take any measures necessary to effectuate this agreement.
3. That each program, activity, and facility as defined at 49 CFR 21.23(b) and (e), and the Civil Rights Restoration Act of 1987 will be (with regard to a program or activity) conducted, or will be (with regard to a facility) operated in compliance with the nondiscriminatory requirements imposed by, or pursuant to, this agreement.
4. That these assurances are given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the recipient by the Georgia Department of Transportation (GDOT) under the Federally-Funded Program and is binding on it, other recipients, subgrantees, contractors, sub-contractors, transferees, successors in interest and other participants. The person or persons whose signatures appear below are authorized to sign these assurances on behalf of the Recipient.
5. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with all Federally-Funded programs and, in adapted form all proposals for negotiated agreements.

Title VI
Non-Discrimination Agreement
Page No. 2

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

6. That the Recipient shall insert the clauses of Appendix A of this Agreement in every contract subject to the Act and the Regulations.
7. That the Recipient shall insert the clauses of Appendix B of this Agreement, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.
8. That the Recipient shall include the appropriate clauses set forth in Appendix C of this Agreement, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under a Federal Aid Program; and (b) for the construction or use of or access to space on, over or under real property acquired, or improved under a Federal Aid Program.
9. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this agreement.

Implementation Procedures

This agreement shall serve as the recipient's Title VI plan pursuant to 23 CFR 200 and 49 CFR 21.

For the purpose of this agreement, "Federal Assistance" shall include:

1. grants and loans of Federal funds,
2. the grant or donation of Federal property and interest in property,
3. the detail of Federal personnel,
4. the sale and lease of, and the permission to use (on other than a casual or transient basis), Federal property or any interest in such property without consideration or at a nominal consideration, or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale or lease to the recipient, and
5. any Federal agreement, arrangement, or other contract which has as one of its purposes, the provision of assistance.

The recipient shall:

1. Issue a policy statement, signed by the head of the recipient, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
2. Take affirmative action to correct any deficiencies found by GDOT or the United States Department of Transportation (USDOT) within a reasonable time period, not to exceed 90 days, in order to implement Title VI compliance in accordance with this agreement. The head of the recipient shall be held responsible for implementing Title VI requirements.
3. Establish a civil rights unit and designate a coordinator who has a responsible position in the organization and easy access to the head of the recipient. This unit shall contain a Title VI Specialist, who shall be responsible for initiating and monitoring Title VI activities and preparing required reports.
4. Adequately staff the civil rights unit to effectively implement the civil rights requirements.
5. Process complaints of discrimination consistent with the provisions contained in this agreement. Investigations shall be conducted by civil rights personnel trained in discrimination complaint investigation. Identify each complainant by race, color, national origin or sex, the nature of the complaint, the date the complaint was filed, the date the investigation was completed, the disposition, the date of the disposition, and other pertinent information. A copy of the complaint, together with a copy of the recipient's report

of investigation, will be forwarded to GDOT's Office of Equal Employment Opportunity (OEEO) within 10 days of the date the complaint was received by the recipient.

6. Collect statistical data (race, color, national origin, sex) of participants in, and beneficiaries of the programs and activities conducted by the recipient.
7. Conduct Title VI reviews of the recipient and sub-recipient contractor/consultant program areas and activities. Revise where applicable, policies, procedures and directives to include Title VI requirements.
8. Conduct training programs on Title VI and related statutes.
9. Prepare a yearly report of Title VI accomplishments for the last year and goals for the next year.

a) Annual Work Plan

Outline Title VI monitoring and review activities planned for the coming year; state by which each activity will be accomplished and target date for completion.

b) Accomplishment Report

List major accomplishments made regarding Title VI activities. Include instances where Title VI issues were identified and discrimination was prevented. Indicate activities and efforts the Title VI Specialist and program area personnel have undertaken in monitoring Title VI. Include a description of the scope and conclusions of any special reviews (internal or external) conducted by the Title VI Specialist. List any major problem(s) identified and corrective action taken. Include a summary and status report on any Title VI complaints filed with the recipient.

Discrimination Complaint Procedure

1. Any person who believes that he or she, individually, as a member of any specific class, or in connection with any disadvantaged business enterprise, has been subjected to discrimination prohibited by Title VI of the Civil Rights Act of 1964, the American with Disabilities Act of 1990, Section 504 of the Vocational Rehabilitation Act of 1973 and the Civil Rights Restoration Act of 1987, as amended, may file a complaint with the recipient. A complaint may also be filed by a representative on behalf of such a person. All complaints will be referred to the recipient's Title VI Specialist for review and action.
2. In order to have the complaint consideration under this procedure, the complainant must file the complaint no later than 180 days after:
 - a) The date of alleged act of discrimination; or
 - b) Where there has been a continuing course of conduct, the date on which that conduct was discontinued.

In either case, the recipient or his/her designee may extend the time for filing or waive the time limit in the interest of justice, specifying in writing the reason for so doing.

3. Complaints shall be in writing and shall be signed by the complainant and/or the complainant's representative. Complaints shall set forth as fully as possible the facts and circumstances surrounding the claimed discrimination. In the event that a person makes a verbal complaint of discrimination to an officer or employee of the recipient, the person shall be interviewed by the Title VI Specialist. If necessary, the Title VI Specialist will assist the person in reducing the complaint to writing and submit the written version of the complaint to the person for signature. The complaint shall then be handled according to the recipient's investigative procedures.
4. Within 10 days, the Title VI Specialist will acknowledge receipt of the allegation, inform the complainant of action taken or proposed action to process the allegation, and advise the complainant of other avenues of redress available, such as GDOT and USDOT.
5. The recipient will advise GDOT within 10 days of receipt of the allegations. Generally, the following information will be included in every notification to GDOT:
 - a) Name, address, and phone number of the complainant.
 - b) Name(s) and address (es) of alleged discriminating official(s).
 - c) Basis of complaint (i.e., race, color, national origin or sex)
 - d) Date of alleged discriminatory act(s).
 - e) Date of complaint received by the recipient.
 - f) A statement of the complaint.

- g) Other agencies (state, local or Federal) where the complaint has been filed.
 - h) An explanation of the actions the recipient has taken or proposed to resolve the issue raised in the complaint.
- 6. Within 60 days, the Title VI Specialist will conduct an investigation of the allegation and based on the information obtained, will render a recommendation for action in a report of findings to the head of the recipient. The complaint should be resolved by informal means whenever possible. Such informal attempts and their results will be summarized in the report of findings.
 - 7. Within 90 days of receipt of the complaint, the head of the recipient will notify the complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will advise the complainant of his/her appeal rights with GDOT, or USDOT, if they are dissatisfied with the final decision rendered by the Recipient. The Title VI Specialist will also provide GDOT with a copy of this decision and summary of findings upon completion of the investigation.
 - 8. Contact for GDOT's Title VI staff is as follows:

Georgia Department of Transportation
Office of Equal Opportunity, Title VI/ Program
600 West Peachtree Street, N.W. 7th Floor
Atlanta, GA 30308
(404) 631-1497

Sanctions

In the event the recipient fails or refuses to comply with the terms of this agreement, the GDOT may take any or all of the following actions:

- a) Cancel, terminate, or suspend this agreement in whole or in part;
- b) Refrain from extending any further assistance to the recipient under the program from which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the recipient.
- c) Take such other action that may be deemed appropriate under the circumstances, until compliance or remedial action has been accomplished by the recipient.
- d) Refer the case to the Department of Justice for appropriate legal proceedings.

SIGNED FOR THE GEORGIA DEPARTMENT OF TRANSPORTATION:

Signature

Commissioner

Title

Date

NAME OF RECIPIENT:

Signature

Mayor

Title

Date

Appendix A

During the performance of this contract, the contractor/consultant, for itself, its assignees and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. Compliance with Regulations

The contractor shall comply with the Regulations relative to non-discrimination in federally assisted programs of United States Department of Transportation (USDOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. Non-discrimination

The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-contractors, including procurement of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitations for Sub-contracts, Including Procurement of Materials and Equipment

In all solicitations either by competitive bidding or negotiations made by the contractor for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor’s obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color, sex, or national origin.

4. Information and Reports

The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the contracting agency or the appropriate federal agency to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to GDOT or the USDOT as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Non-compliance

In the event of the contractor’s non-compliance with the non-discrimination provisions of this contract, the contracting agency shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to:

- Withholding of payments to the contractor under the contract until the contractor complies, and/or;
- Cancellation, termination, or suspension of the contract, in whole or in part

6. Incorporation of Provisions

The contractor shall include the provisions of paragraphs (1) through (5) in every sub-contract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any sub-contractor or procurement as the contracting agency or USDOT may direct as a means of enforcing such provisions including sanctions for non-compliance.

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request GDOT enter into such litigation to protect the interests of the state and, in addition, the contractor may request the USDOT enter into such litigation to protect the interests of the United States.

Appendix B

The following clauses shall be included in any and all deeds affecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

GRANTING CLAUSE

NOW THEREFORE, Department of Transportation, as authorized by law, and upon the condition that the state of Georgia will accept title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code, the Regulations for the Administration of Federal Aid for Highways and the policies and procedures prescribed by the United States Department of Transportation and, also in accordance with an in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, the Department of Transportation GDOT (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1064 (78 Stat. 252: 42 USC 2000d to 2000d - 4) does hereby remise, release, quitclaim, and convey unto the state of Georgia all the right, title, and interest of the Department of Transportation in and to said land described in Exhibit A attached hereto and made a part thereof.

HABENDUM CLAUSE

TO HAVE AND TO HOLD said lands and interests therein unto the state of Georgia, and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which the federal financial assistance is extended or for another purpose involving the provisions of similar services or benefits and shall be binding on the state of Georgia, its successors, and assigns.

The state of Georgia, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, sex or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed (,)(and)* (2) that the state of Georgia, shall use the lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Non-discrimination of federally assisted programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended (,) and (3) that in the event of breach of any of the above mentioned non-discrimination conditions, the department shall have a right to reenter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this instruction.¹

¹ Reverter Clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of the Civil Rights Act of 1964.

Appendix C

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by (Recipient) pursuant to the provisions of Assurance 8.

The LESSEE, for himself or herself, his or her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease, for a purpose of which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the LESSEE shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Non-discrimination in federally assisted programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, as said Regulations may be amended.

That in the event of breach of any of the above non-discrimination covenants, the STATE shall have the right to terminate the lease, and to reenter and repossess said land and the facilities thereon, and hold the same as if said lease has never been made or issued.

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by the Georgia State Department of Transportation pursuant to the provisions of Assurance 8.

The LESSEE, or himself or herself, his or her personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that (1) no person, on the grounds of race, color, sex, or national origin, shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and furnishing of services thereon, no person on the grounds of race, color, sex, and national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the LESSEE shall use the premises in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Non-discrimination in federally assisted programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

That in the event of breach of any of the above non-discrimination covenants, the STATE shall have the right to terminate the lease, and to reenter and repossess said land and the facilities thereon, and hold the same as if said lease had never been made or issued.



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Poly Cart Request
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Councilmember Nelson requests the use of six (6) poly carts for the Family and Community Fun Day, Bookbag & School Supply Giveaway on July 9, 2022.

BACKGROUND: District 3 is partnering with Full Gospel Tabernacle COGIC for the Family and Community Fun Day, Bookbag & School Supply Giveaway on July 9, 2022. Councilmember Nelson requests the use of six (6) poly carts and **asked that all fees be waived associated with this request.** Also, ask that the poly carts be delivered on July 9, 2022 and picked up on July 11, 2022.

FUNDING: N/A

RECOMMENDATION:

ATTACHMENTS:

1. Nelson_flyer
2. Policy Cart Policy #2007-01

PREVIOUS COUNCIL DISCUSSION:

COUNCILWOMAN NELSON IS PARTNERING WITH
BISHOP A.D. SHAW AND THE FULL GOSPEL CHURCH FAMILY

FOR A

COMMUNITY AND FAMILY EXTRAVAGANZA

SATURDAY
JULY 9, 2022
10:00 AM - 2:00 PM
809 VETERANS PARKWAY,
HINESVILLE, GA 31313



FREE GIVEAWAYS, SCHOOL SUPPLIES, AND FUN FOR THE FAMILY

SPONSORS AND DONORS:

HPD
HFD
LCSO
JOJ Law Firm
Atty Darden
Atty Moses
Atty Russell
Dryden Enterprises
RTS Homes
PC Simonton Engineering
Trent Long Engineering
Bless 4 Less
Best fish in town by Curles

Hog N Bones
Sugar Daddy Treats
Carter Ink
Fun Faces Character Rental
Liberty County Chamber of Commerce
Bubbles By Kelani
Chozen Ryderz MC
Country Boys Saddle Club
Diversity Health
Ole Skool Cruizers Car Club
Precious Howard
Rebecca Sikes
Moore Family

Morse Family
Janine Wynn
Living Waters Ministries
WGML Radio



**A Policy of the
City of Hinesville
For the Provision of Garbage Containers
To Special Events**

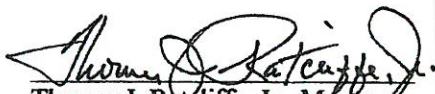
It is the policy of the City of Hinesville to promote the health, safety and general welfare of the citizens of Hinesville by providing solid waste collection and disposal services. To that end the City Council of the City of Hinesville has determined that it is necessary and expedient to offer these services to special events that are held within the City. The terms and conditions of this service are as follows:

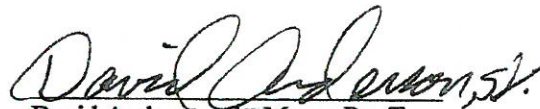
1. Organizers of special events desiring to have garbage services provided to the event by the City shall make their request in writing to the City Manager. The request shall state the date(s) of the event, the name of the organization or person sponsoring or organizing the event, a contact person for the event, the event location and the number of garbage containers requested.
2. A fee for the service will be established for the service based on a schedule of fees established by the City Council, which shall be maintained by the City Clerk. The schedule of fees may be revised from time to time by the City Council at it's sole discretion.
3. The fee associated with these services may be waived if the permit fee for the event is waived by the City Council or if the event is sponsored / hosted by the City in whole or in part.

The effective date of this Policy shall be July 19, _____, 2007.

Adopted and approved this 19th date of July _____, 2007.

CITY OF HINESVILLE, GEORGIA

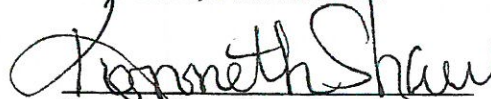

Thomas J. Ratcliffe, Jr., Mayor


David Anderson, Sr. Mayor Pro Tem


Charles Frasier, Councilmember


Steve Troha, Councilmember


Jack Shuman, Councilmember


Kenneth Shaw, Councilmember

ATTEST:


Sarah R. Lumpkin, City Clerk

**City of Hinesville
Calculation for Polycart Rental
as of March 19, 2015**

	During "normal" business hours	Outside of "normal" business hours
Delivery & pickup of polycarts	\$ 120.00	\$ 160.00
Collection cost	\$ 62.00	\$ 102.00
Disposal Cost (per 5 polycarts)	\$ 6.00	\$ 6.00
Fee for damaged or missing polycarts	\$ 75.00	per polycart damaged or missing

**City of Hinesville
Calculation for Polycart Rental
as of March 19, 2015**

	<u>Regular Rate</u>	<u>Overtime Rate</u>
Delivery and Pickup Cost		
Pick-up Truck with Trailer	\$ 389.00	\$ 549.00
	<u>8.00</u>	<u>8.00</u>
Hourly Rate	48.63	68.63
Hours required for Delivery & pick up of carts	<u>2.00</u>	<u>2.00</u>
	\$ 97.25	\$ 137.25
Mileage Rate	0.555	0.555
miles (10 each way -- for delivery & pick up)	<u>40</u>	<u>40</u>
	\$ 22.20	\$ 22.20
total delivery costs	<u>\$ 119.45</u>	<u>\$ 159.45</u>

City of Hinesville
Calculation for Polycart Rental
as of March 19, 2015

	<u>Regular Rate</u>	<u>Overtime Rate</u>
Collection Cost		
Daily Rental Rate for Garbage Truck with Fuel and Labor	\$ 496.00	\$ 816.00
	<u>8.00</u>	<u>8.00</u>
Hourly Rate	62.00	102.00
Hours required for collection	<u>1.00</u>	<u>1.00</u>
Collection Cost	<u><u>\$ 62.00</u></u>	<u><u>\$ 102.00</u></u>

**City of Hinesville
Calculation for Polycart Rental
as of March 19, 2015**

Disposal Cost

Tipping fee calculation

Average weight in 1 polycart in lbs	55.00 pounds
Total Pounds per Ton	<u>2,000.00 pounds</u>
Max weight in 1 polycart in tons	<u><u>0.0275 tons</u></u>
Avg weight - 5 polycarts in tons	0.1375
Tipping fee per ton	\$ 41.91
Max tipping fee for 5 polycarts	<u><u>\$ 5.76</u></u>



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Transient Merchant License Request
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: David Midgorden of TNT Fireworks would like to operate three firework stands. The Stands will be located at 229 W General Screven Way, 751 W Oglethorpe, and 801A East General Stewart Way. The Inspections, Fire, and Police Departments have reviewed and approved the application.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. TNT Summary Sheet
2. TNT Applications
3. TNT Background Check

PREVIOUS COUNCIL DISCUSSION: None

**SUMMARY SHEET FOR TRANSIENT MERCHANT
LICENSE APPLICATION**

YEAR OF LICENSE	2022
NAME OF APPLICANT(S)	David Midgorden
NAME OF BUSINESS	TNT Fireworks
ADDRESS OF BUSINESS	4511 Helton Drive Florence, AL 35630
APPROVED BY HPD	YES 5/24/2022
APPROVED BY ZONING	YES 5/23/2022
APPROVED BY INSPECTIONS DEPARTMENT	YES 5/25/2022
APPROVED BY HFD	YES 5/26/2022
TYPE OF LICENSE	Transient Merchant License

NOTES: In the past, Mayor & Council have authorized representatives to solicit from 10:00am until 7:00pm.

City Council () Approved () Disapproved by _____ Date 06/16/2022

LICENSE YEAR: 2022

DATE RECEIVED: 5/19/22
BLDG INSP: _____ DATE: 5/2/22
ZONING: _____ DATE: _____
POLICE: _____ DATE: _____



PEDDLER OR TRANSIENT MERCHANT LICENSE APPLICATION

PAYABLE TO:

City of Hinesville
115 East M.L. King, Jr. Drive
Hinesville, Georgia 31313

David Midgorden

NAME OF APPLICANT:

TYPE OF LICENSE: PEDDLER OR TRANSIENT MERCHANT
(circle one)

SOCIAL SECURITY NUMBER:

BIRTH DATE: MONTH/DATE/YEAR

63-0813092

FEDERAL TAX ID NUMBER:

PERMANENT MAILING ADDRESS:

9122719772

PHONE NUMBER:

Sale of Fireworks

DESCRIBE THE NATURE OF BUSINESS:

David Midgorden

MANAGER'S NAME:

MANAGER'S MAILING ADDRESS:

IS THIS A CORPORATION? ✓ (YES) _____ (NO)
(Please attach proof of corporation)

AL
IF YES, STATE AND DATE OF CORPORATION:

TNT Fireworks

BUSINESS NAME:

4511 Helton Drive Florence, AL 35630

BUSINESS PERMANENT ADDRESS:

NAME OF REPRESENTATIVE:
(if different from applicant)

BIRTH DATE: MONTH/DATE/YEAR

SOCIAL SECURITY NUMBER:

PERMANENT MAILING ADDRESS:

TYPE OF MERCHANDISE OR SERVICE OFFERED FOR SALE:

229 West General Screven Way, Hinesville, Ga 31313

LOCAL BUSINESS ADDRESS: (attach authorization slip from owner for transient merchant LIC)

DATES OF BUSINESS IN CITY:
FROM: 6/27/22 TO: 7/4/22

HOURS OF OPERATION:
FROM: 6/27/22 TO: 7/4/22

TOTAL DAYS
8

Sales from a stand in the parking lot

EXPLAIN HOW BUSINESS WILL BE CONDUCTED:

LIST CITIES WHERE BUSINESS HAS BEEN CONDUCTED IN THE LAST TWELVE MONTHS:

Jesup

Savannah

Alpharetta

Macon

Sandersville

Amount per day 30 X 8 days
(Maximum \$500.00)

LICENSE FEE COMPUTATIONS
(Enter Amount Due)

\$ X 240.00

Admin Fee Due for New Application

\$

Other Fees

\$

TOTAL DUE:

\$

300.00

TOTAL RECEIVED \$

IMPORTANT - PLEASE READ CAREFULLY:

The applicant hereby agrees to be bound by all of the terms and conditions of the Ordinances adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law.

THIS 4 DAY OF May, 2022

(AUTHORIZED SIGNATURE OF APPLICANT)

Personally, before me the undersigned appeared David Midgorden, who on Oath has sworn that the above information given therein is true and correct.

Sworn to and subscribed before me this

4th

day of

May

2022

STATE OF: GA

COUNTY OF: Long

CITY OF: Hinesville

NOTARY STAMP OR SEAL:

NOTARY PUBLIC:

LICENSE MAY BE SUSPENDED OR REVOKED FOR VIOLATION OF THE TERMS OF THE ORDINANCE. NO BUSINESS PERSON OR ORGANIZATION IS TO OPERATE WITHOUT APPROVAL OF THIS APPLICATION FOR LICENSE.



LICENSE YEAR: 2022

DATE RECEIVED:
BLOG INSP:
ZONING:
POLICE:

5-19-22
DATE: 5/27/22
DATE:
DATE:



PEDDLER OR TRANSIENT MERCHANT LICENSE APPLICATION

PAYABLE TO:

City of Hinesville
115 East M.L. King, Jr. Drive
Hinesville, Georgia 31313

David Midgorden

NAME OF APPLICANT:

TYPE OF LICENSE: PEDDLER OR TRANSIENT MERCHANT
(circle one)

SOCIAL SECURITY NUMBER:

BIRTH DATE: MONTH/DATE/YEAR

63-0813092

FEDERAL TAX ID NUMBER:

PERMANENT MAILING ADDRESS:

9122719772

PHONE NUMBER:

Sale of Fireworks

DESCRIBE THE NATURE OF BUSINESS:

David Midgorden

MANAGER'S NAME:

MANAGER'S MAILING ADDRESS:

IS THIS A CORPORATION? ☒ (YES) ☐ (NO)
(Please attach proof of corporation)

ALABAMA

IF YES, STATE AND DATE OF CORPORATION:

TNT Fireworks

BUSINESS NAME:

4511 Helton Drive Florence, AL 35630

BUSINESS PERMANENT ADDRESS:

N/A

N/A

N/A

NAME OF REPRESENTATIVE:
(if different from applicant)

BIRTH DATE: MONTH/DATE/YEAR:

SOCIAL SECURITY NUMBER:

PERMANENT MAILING ADDRESS:

Fireworks

TYPE OF MERCHANDISE OR SERVICE OFFERED FOR SALE:

751 W Oglethorpe Hwy, Hinesville, Ga 31313

LOCAL BUSINESS ADDRESS: (attach authorization slip from owner for transient merchant LIC)

DATES OF BUSINESS IN CITY:

HOURS OF OPERATION:

TOTAL DAYS

FROM: 6/27/22

TO: 7/4/22

FROM: 6/27/22

TO: 7/4/22

8

Sales from a stand in the Wal-mart parking lot

EXPLAIN HOW BUSINESS WILL BE CONDUCTED:

LIST CITIES WHERE BUSINESS HAS BEEN CONDUCTED IN THE LAST TWELVE MONTHS:

Jesup

Savannah

Alpharetta

Macon

Sandersville

LICENSE FEE COMPUTATIONS	
(Enter Amount Due)	
Amount per day <u>\$30</u> X <u>8</u> days	\$ <u>240.00</u>
(Maximum \$500.00)	
Admin Fee Due for New Application	\$ <u>60.00</u>
Other Fees	\$ <u>0.00</u>
TOTAL DUE:	\$ <u>300.00</u>
TOTAL RECEIVED \$	

IMPORTANT - PLEASE READ CAREFULLY:
The applicant hereby agrees to be bound by all of the terms and conditions of the Ordinances adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law.

THIS 18 DAY OF May, 20 22

(AUTHORIZED SIGNATURE OF APPLICANT)

Personally, before me the undersigned appeared _____, who on Oath has sworn that the above information given therein is true and correct

Sworn to and subscribed before me this 18 day of May, 20 22

STATE OF GA COUNTY OF Long CITY OF Hinesville

NOTARY STAMP OR SEAL:

NOTARY PUBLIC:

LICENSE MAY BE SUSPENDED OR REVOKED FOR VIOLATION OF THE TERMS OF THE ORDINANCE. NO BUSINESS, PERSON, OR ORGANIZATION IS TO OPERATE WITHOUT APPROVAL OF THIS APPLICATION FOR LICENSE.

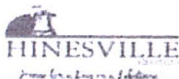
City of Hinesville • Phone: (912) 876-3564 • Fax: (912) 369-2658 • www.cityofhinesville.org



LICENSE YEAR: 2022

DATE RECEIVED:
BLOG INSP:
ZONING:
POLICE:

FOR LICENSE OF
5-19-22
DATE: 5/2/22
DATE:
DATE:



PEDDLER OR TRANSIENT MERCHANT LICENSE APPLICATION

PAYABLE TO:

City of Hinesville
115 East M.L. King, Jr. Drive
Hinesville, Georgia 31313

David Midgorden

NAME OF APPLICANT:

TYPE OF LICENSE: PEDDLER OR TRANSIENT MERCHANT
(circle one)

SOCIAL SECURITY NUMBER:

BIRTH DATE: MONTH/DATE/YEAR

63-0813092

FEDERAL TAX ID NUMBER:

PERMANENT MAILING ADDRESS:

9122719772

PHONE NUMBER:

Sale of Fireworks

DESCRIBE THE NATURE OF BUSINESS:

David Midgorden

MANAGER'S NAME:

MANAGER'S MAILING ADDRESS:

IS THIS A CORPORATION? YES (YES) NO (NO)
(Please attach proof of corporation)

IF YES, STATE AND DATE OF CORPORATION:

TNT Fireworks

BUSINESS NAME:

4511 Helton Drive Florence, AL 35630

BUSINESS PERMANENT ADDRESS:

N/A

N/A

N/A

NAME OF REPRESENTATIVE:
(if different from applicant)

BIRTH DATE: MONTH/DATE/YEAR

SOCIAL SECURITY NUMBER:

N/A

PERMANENT MAILING ADDRESS:

Fireworks

TYPE OF MERCHANDISE OR SERVICE OFFERED FOR SALE:

801 A East General Stewart Way, Hinesville, Ga 31313

LOCAL BUSINESS ADDRESS: (attach authorization slip from owner for transient merchant LIC)

DATES OF BUSINESS IN CITY:

FROM: 6/27/22 TO: 7/4/22

HOURS OF OPERATION:

FROM: 6/27/22 TO: 7/4/22

TOTAL DAYS

8

Sales from a stand in the Wal-mart parking lot

EXPLAIN HOW BUSINESS WILL BE CONDUCTED:

LIST CITIES WHERE BUSINESS HAS BEEN CONDUCTED IN THE LAST TWELVE MONTHS:

Jesup

Savannah

Alpharetta

Macon

Sandersville

LICENSE FEE COMPUTATIONS	
Amount per day	(Enter Amount Due)
<u>30</u> X <u>8</u> days (Maximum \$500.00)	\$ X <u>240.00</u>
Admin Fee Due for New Application	\$ <u>60.00</u>
Other Fees	\$ <u>0.00</u>
TOTAL DUE:	\$ <u>300.00</u>
TOTAL RECEIVED \$	

IMPORTANT - PLEASE READ CAREFULLY:
The applicant hereby agrees to be bound by all of the terms and conditions of the Ordinances adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law.

THIS 18 DAY OF May, 20 22

(AUTHORIZED SIGNATURE OF APPLICANT)

Personally, before me the undersigned appeared _____, who on Oath has sworn that the above information given therein is true and correct.

Sworn to and subscribed before me this 18 day of May, 20 22

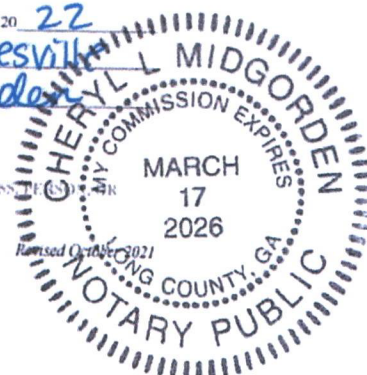
STATE OF GA COUNTY OF: Long CITY OF: Hinesville

NOTARY STAMP OR SEAL:

NOTARY PUBLIC:

LICENSE MAY BE SUSPENDED OR REVOKED FOR VIOLATION OF THE TERMS OF THE ORDINANCE. NO BUSINESS ORGANIZATION IS TO OPERATE WITHOUT APPROVAL OF THIS APPLICATION FOR LICENSE.

City of Hinesville • Phone (912) 876-3564 • Fax: (912) 369-2658 • www.cityofhinesville.org



MAYOR
Allen Brown

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie L. Darden, III



Lloyd L. Slater, Chief of Police

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana F. Reid
Vicky C. Nelson
Jason Floyd
Karl A. Riles

FROM THE HINESVILLE POLICE DEPARTMENT

This is to certify that I have checked criminal history records on the enclosed applicants.

Name of applicant Midgorden, David William ☒ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable


Signature

05/23/22
Date

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Transient Merchant License Request
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: Heather Perez of Phantom Fireworks would like a 2022 Transient Merchant License to operate a fireworks stand at 1121 W Oglethorpe Hwy. The Inspections, Fire, and Police Department have reviewed and approved the application.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Phantom Fireworks Summary Sheet
2. Phantom Fireworks Application
3. Phantom Fireworks Background Check

PREVIOUS COUNCIL DISCUSSION: None

**SUMMARY SHEET FOR TRANSIENT MERCHANT
LICENSE APPLICATION**

YEAR OF LICENSE	2022
NAME OF APPLICANT(S)	Heather Perez
NAME OF BUSINESS	Phantom Fireworks
ADDRESS OF BUSINESS	121 Kensington Circle Warner Robins, GA 31013
APPROVED BY HPD	YES 5/24/2022
APPROVED BY ZONING	YES 5/24/2022
APPROVED BY INSPECTIONS DEPARTMENT	YES 5/25/2022
APPROVED BY HFD	YES 5/26/2022
TYPE OF LICENSE	Transient Merchant License

NOTES: In the past, Mayor & Council have authorized representatives to solicit from 10:00am until 7:00pm.

City Council () Approved () Disapproved by _____ Date <u>06/16/2022</u>

LICENSE YEAR: 2022

DATE RECEIVED:
BLDG INSP:
ZONING:
POLICE:

5-24-22

DATE:
DATE:
DATE:



PEDDLER OR TRANSIENT MERCHANT LICENSE APPLICATION

PAYABLE TO:

City of Hinesville
115 East M.L. King, Jr. Drive
Hinesville, Georgia 31313

Heather Perez
NAME OF APPLICANT:

TYPE OF LICENSE: PEDDLER OR TRANSIENT MERCHANT

NAME OF APPLICANT:

SOCIAL SECURITY NUMBER:

BIRTH DATE: MONTH/DATE/YEAR

FEDERAL TAX ID NUMBER:

PERMANENT MAILING ADDRESS:

478-919-1545

PHONE NUMBER:

Heather Perez

MANAGER'S NAME:

IS THIS A CORPORATION? ☒ (YES) ☐ (NO)
(Please attach proof of corporation)

Phantom Fireworks Eastern
BUSINESS NAME:

Same as applicant

NAME OF REPRESENTATIVE:
(if different from applicant)

BIRTH DATE: MONTH/DATE/YEAR

SOCIAL SECURITY NUMBER:

PERMANENT MAILING ADDRESS:

Consumer Fireworks

TYPE OF MERCHANDISE OR SERVICE OFFERED FOR SALE:

1121 W. Oglethorpe Hwy Hinesville, GA 31313

LOCAL BUSINESS ADDRESS: (attach authorization slip from owner for transient merchant LIC)

DATES OF BUSINESS IN CITY:

FROM: June 25 TO: July 4

HOURS OF OPERATION:

FROM: 1100 TO: 2100

TOTAL DAYS

10

EXPLAIN HOW BUSINESS WILL BE CONDUCTED:

Customer will walk up to stand and purchase fireworks

LIST CITIES WHERE BUSINESS HAS BEEN CONDUCTED IN THE LAST TWELVE MONTHS:

Centerville Brunswick Alma Fitzgerald Newnan
Warner Robins Albany Douglas Columbus Griffin

LICENSE FEE COMPUTATIONS	
(Enter Amount Due)	
Amount per day <u>30</u> X <u>10</u> days	\$ <u>300.00</u>
(Maximum \$500.00)	
Admin Fee Due for New Application	\$ <u>60.00</u>
Other Fees	\$ <u>20.00</u>
TOTAL DUE: <u>380.00</u>	\$ <u>380.00</u>
TOTAL RECEIVED \$	

IMPORTANT - PLEASE READ CAREFULLY:
The applicant hereby agrees to be bound by all of the terms and conditions of the Ordinances adopted by the City of Hinesville, Georgia, and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law.

THIS 23 DAY OF May, 20 22

(AUTHORIZED SIGNATURE OF APPLICANT)

Personally, before me the undersigned appeared Heather Perez, who on Oath has sworn that the above information given therein is true and correct.

Sworn to and subscribed before me this 23 day of May, 20 22

STATE OF: Ga COUNTY OF: Peach

NOTARY STAMP OR SEAL:

LICENSE MAY BE SUSPENDED OR REVOKED FOR VIOLATION OF THE TERMS OF THE ORDINANCE. NO BUSINESS, PERSON, OR ORGANIZATION IS TO OPERATE WITHOUT APPROVAL OF THIS APPLICATION FOR LICENSE.

MAYOR
Allen Brown

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie L. Darden, III



Lloyd L. Slater, Chief of Police

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana F. Reid
Vicky C. Nelson
Jason Floyd
Karl A. Riles

FROM THE HINESVILLE POLICE DEPARTMENT

This is to certify that I have checked criminal history records on the enclosed applicants.

Name of applicant

☒ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Perez, Heather Rose

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable


Signature

05/24/22
Date

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Transient Merchant License Request
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: Joshua Sharp of Sharpest Enterprises would like to operate a firework stand. The stand will be located at 904 W Oglethorpe Hwy. The Inspections, Fire, and Police Departments have reviewed and approved the application.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Sharpest Enterprises Summary Sheet
2. Sharpest Enterprise Application
3. Sharpest Enterprise Background Check

PREVIOUS COUNCIL DISCUSSION: None

**SUMMARY SHEET FOR TRANSIENT MERCHANT
LICENSE APPLICATION**

YEAR OF LICENSE	2022
NAME OF APPLICANT(S)	Joshua Sharp
NAME OF BUSINESS	Sharpest Enterprises
ADDRESS OF BUSINESS	904 W Oglethorpe Hwy Hinesville, GA 31313
APPROVED BY HPD	YES 6/01/2022
APPROVED BY ZONING	YES 6/02/2022
APPROVED BY INSPECTIONS DEPARTMENT	YES 6/08/2022
APPROVED BY HFD	YES 6/08/2022
TYPE OF LICENSE	Transient Merchant License

NOTES: In the past, Mayor & Council have authorized representatives to solicit from 10:00am until 7:00pm.

City Council () Approved () Disapproved by _____ Date <u>06/16/2022</u>

CITY OF HINESVILLE
APPLICATION FOR PEDDLER OR TRANSIENT MERCHANT LICENSE
(This is NOT a License)

PAYABLE TO:

CITY OF HINESVILLE
115 EAST M L KING JR DRIVE
HINESVILLE, GEORGIA 31313
PHONE (912) 876-3564

FOR OFFICE USE ONLY:

BLG INS _____ DATE _____
ZONING _____ DATE _____
POLICE _____ DATE _____

TYPE OF LICENSE: PEDDLER TRANSIENT MERCHANT ✓
NAME OF APPLICANT: Joshua Share YEAR 2022
PERMANENT HOME ADDRESS: [REDACTED]
CITY Greenville STATE Indiana ZIP 47124
TELEPHONE NUMBER: (912) - 856-5426 FEI NUMBER 45-5430850
IS THIS A CORPORATION? Yes IF YES, STATE AND DATE OF INCORPORATION GA (ATTACH PROOF OF INCORPORATION)
DATE OF BIRTH [REDACTED] SOCIAL SECURITY NUMBER [REDACTED]
NAME OF BUSINESS Sharpest Enterprises
PERMANENT ADDRESS OF BUSINESS 311 S Laurel St.
CITY Springfield STATE GA ZIP 31329
NAME OF REPRESENTATIVE IN CITY (IF DIFFERENT FROM APPLICANT) N/A
DATE OF BIRTH N/A SOCIAL SECURITY NUMBER N/A
HOME ADDRESS N/A
CITY N/A STATE N/A ZIP N/A
TYPE OF MERCHANDISE OF SERVICE OFFERED FOR SALE Fireworks

LOCAL BUSINESS ADDRESS : (ATTACH AUTHORIZATION SLIP FROM OWNER- FOR TRANSIENT MERCHANT LIC)

904 W Oglethorpe Hwy. Hinesville, GA 31313

DATES OF BUSINESS IN THE CITY June 23 - July 4 TOTAL DAYS 12

HOURS OF OPERATION 10AM-10PM SALES TAX NUMBER OR AUTHORIZATION _____

EXPLAIN HOW YOUR BUSINESS WILL BE CONDUCTED Fireworks Stand will be operated in the parking lot.

LIST CITIES WHERE BUSINESS HAS BEEN CONDUCTED IN THE LAST TWELVE MONTHS:

Hinesville Bloomington
Jesup Savannah
Springfield

LICENSE FEE COMPUTATIONS

Amount per day 30 X 12 days (Enter Amount Due) \$ 360.00
maximum \$500.00

Admin Fee Due for New Application - \$50.00 \$ 60.00
Other Fees \$ 20.00
(TOTAL DUE) \$ \$ 440.00

IMPORTANT: PLEASE READ CAREFULLY

The applicant hereby agrees to be bound by all of the terms and conditions of the Ordinance adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law.

THIS 1 DAY OF June, 2022

AUTHORIZED SIGNATURE OF APPLICANT

MAYOR
Allen Brown

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie L. Darden, III



Lloyd L. Slater, Chief of Police

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana F. Reid
Vicky C. Nelson
Jason Floyd
Karl A. Riles

FROM THE HINESVILLE POLICE DEPARTMENT

This is to certify that I have checked criminal history records on the enclosed applicants.

Name of applicant Sharp, Joshua ☒ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable



Signature

06/06/22

Date

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Class V Alcohol License Request
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: The Hinesville Area Board of Realtors is requesting a Class V Alcohol License to sell beer, liquor, and wine at the HABR Golf Tournament Fundraiser.

BACKGROUND: The HABR is requesting a One-Day Special Event Permit to serve beer, liquor, and wine during the HABR Golf Tournament Fundraiser Event on June 26, 2022. This event will take place at the Cherokee Rose Golf Club from 12 p.m. until 7 p.m. All departments have approved this request.

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. HABR Summary Sheet
2. HABR Application
3. HABR Background Check

PREVIOUS COUNCIL DISCUSSION: None

SUMMARY SHEET FOR CLASS V ALCOHOL LICENSE

NAME OF THE EVENT	Hinesville Area Board of Realtors Community Service Golf Tournament
LOCATION	Cherokee Rose Golf Club 225 Cherokee Trail Hinesville, GA 31313
DATE OF EVENT	Saturday, June 26, 2022
TIME OF EVENT	12:00 pm until 7:00 pm
NAME OF APPLICANT(S)	Shcoby Griffin
NAME OF BUSINESS	Hinesville Area Board of Realtors
ADDRESS OF BUSINESS	111 Ryon Ave Ste C Hinesville GA 31313
APPROVED BY HPD	Yes 6/07/2022
APPROVED BY LCPC	Yes 5/24/2022
APPROVED BY INSPECTIONS DEPARTMENT	Yes 5/25/2022
APPROVED BY HFD	Yes 5/26/2022
TYPE OF LICENSE	Class V on premise consumption Beer, wine, and liquor

City Council () Approved () Disapproved by _____ Date 6-16-2022

LICENSE YEAR: 2022



DATE: 05/16/2022

CLASS V ALCOHOL BEVERAGE LICENSE APPLICATION
(must be submitted at least thirty (30) days prior to the planned event)

Shcoby Leprice Griffin

NAME OF APPLICANT: (spell out full name, no initials)

[REDACTED] Hinesville GA 31313

LEGAL MAILING ADDRESS OF APPLICANT:

[REDACTED]

SSN:

[REDACTED]

DOB MONTH/DAY/YEAR:

[REDACTED]

HOME PHONE:

9123684300

BUSINESS PHONE:

WERE YOU BORN A U.S. CITIZEN? ☒ (YES) ☐ (NO)

ARE YOU A LIBERTY COUNTY RESIDENT? ☒ (YES) ☐ (NO)

Type of Event: (circle one)	One Time Event ☒	Public Event ☐	Quasi-Public Event ☐
Type of Organization:			
☐ Licensed Alcohol Beverage Caterer - must provide copy of state & local license			
☒ Bona Fide Nonprofit Organization - must provide proof of tax-status 501(C) (3)			

Hinesville Area Board of Realtors

NAME OF ORGANIZATION:

111 Ryon Ave Ste C, Hinesville, GA 31313

BUSINESS MAILING ADDRESS:

912-368-4227

BUSINESS PHONE NUMBER:

58-1403651

FEDERAL TAX ID NUMBER:

Golf Tournament Hinesville Area Board of Realtor Community Service Golf Tournament

DESCRIPTION AND/NAME OF EVENT:

LOCATION OF EVENT (ADDRESS/AREA DESCRIPTION):

Cherokee Rose Golf Course 225 Cherokee Trail, Hinesville

05/26 2022
DATE:

2 pm
TIME:

60

ANTICIPATED NUMBER OF PARTICIPANTS:

\$60

COST TO ATTEND:

TYPE OF ALCOHOLIC BEVERAGE(S) TO BE SOLD/SERVED:

BEER (\$50) ☒ WINE (\$50) ☒ LIQUOR (\$50) ☒

LICENSE YEAR: 2022

DATE: 5/16/2022

DESCRIBE THE NATURE AND ESTIMATED QUANTITY OF ALCOHOL BEVERAGES TO BE SOLD/SERVED:

Sponsors of the event will be allowed to distribute alcoholic beverages..

DESCRIBE THE PARKING ARRANGEMENTS:

Golf Course has a parking lot.

DESCRIBE THE PLANNED SECURITY ARRANGEMENTS:

Law Enforcement Officer will be on the premises during event

WILL SIGNS OR STRUCTURES BE ERECTED: YES ☒ NO ☐
(if yes, please describe below)

Sponsors will have canopies and golf hole signs will be on golf course.

The City Council has the authority to approve or reject this application. The City Council may decide the nature of any security and/or parking arrangements, for which the organization staging the event will be responsible. The City Council has the discretion to require event organizers to designate and clearly mark the specific areas in which alcohol beverages may be consumed, using ropes, barricades, stanchions, or similar devices.

MAYOR
Allen Brown

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie L. Darden, III



Lloyd L. Slater, Chief of Police

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana F. Reid
Vicky C. Nelson
Jason Floyd
Karl A. Riles

FROM THE HINESVILLE POLICE DEPARTMENT

This is to certify that I have checked criminal history records on the enclosed applicants.

Name of applicant Griffin, Shcoby Leprice ☒ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable


Signature

05/23/22
Date

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Public Comment
Prepared by: Lia Jones
Presented by: Mayor Brown

PURPOSE: To Allow Citizens to Address Mayor and Council.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Mayor Brown's Report
Prepared by: Christy Deloach
Presented by: Mayor Brown

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Councilmember Riles Report
Prepared by: Jean Marie Reynolds
Presented by: Councilmember Riles

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Crime and Citation Report



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Monthly Crime and Citation Report
Prepared by: Jean Marie Reynolds
Presented by: Lloyd Slater

PURPOSE: To discuss the Monthly Crime and Citation report for the month of May 2022

BACKGROUND:

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Crime and Citation report 2022-05

PREVIOUS COUNCIL DISCUSSION:

CRIME AND CITATION REPORT
May 1, 2022 through May 31, 2022

	May 2022	April 2022	Monthly % Change	May 2021	April 2021
Aggravated Assault/Assault	20	17	18%	10	18
Auto Theft	2	1	100%	6	3
Homicide/Homicide by Vehicle	0	0	0%	0	0
Rape	1	2	-50%	0	1
Robbery	3	0	0%	4	3
Burglary	11	12	-8%	10	12
Arson	1	2	-50%	4	0
Entering Auto	21	7	200%	42	7
Domestic Disputes	65	70	-7%	62	56
Juvenile Arrests	24	14	71%	18	11
Adult Arrests	179	190	-6%	174	143
Traffic	55	65	-15%	43	41
Criminal	148	149	-1%	131	113
Total Case Numbers Issued	4,460	5,092	-12%	5,001	4,732
Direct Patrols. Walk & Talks, Foot Patrols	1,592	2,066	-23%	1,923	1,931
Dispatched Calls	1,712	1,584	8%	1,698	1,546
Criminal Citations	120	125	-4%	130	127
Military	14	13	8%	18	11
Civilian	106	112	-5%	112	116
Traffic Citations	747	1,018	-27%	842	827
Military	141	201	-30%	225	180
Civilian	606	816	-26%	617	647
Total Citations	867	1,143	-24%	972	954
Traffic Warnings	399	531	-25%	456	432
DUI	13	14	-7%	7	7
Over 21	13	14	-7%	7	7
Under 21	0	0	0%	0	0
Military	4	3	33%	0	2
Civilian	9	11	-18%	7	5

PART I CRIMES IN DECEMBER 2021 - BY DISTRICT

	District 1	District 2	District 3	District 4	District 5
Homicide/Homicide by vehicle	0	0	0	0	0
Rape	0	0	0	1	0
Robbery	1	2	0	0	0
Aggravated Assault/Assault	7	4	2	1	6
Burglary	2	1	3	2	3
Auto Theft	0	0	1	0	1
Arson	0	1	0	0	0
Entering Auto	0	9	1	9	2



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Mayor Pro Tem Jenkins Report
Prepared by: Brittany Avery
Presented by: Mayor Pro Tem Jenkins

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Inspections Dept. Report



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Monthly Inspections Dept. Report
Prepared by: Brittany Avery
Presented by: George W. Smith, Jr. Director of Inspections

PURPOSE: To provide activities and collection of fees for the month of May 2022.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. May 2022 Monthly Report

PREVIOUS COUNCIL DISCUSSION:

INSPECTIONS DEPARTMENT MONTHLY REPORT
May 2022

			TOTAL ASSESSED VALUE	TOTAL FEES COLLECTED
PERMITS ISSUED				
25	Residential	New Construction	\$3,828,851.00	\$ 157,585.00
15	Residential	Alteration/Addition/Repair	\$ 111,928.00	\$ 595.00
0	Commercial	New Construction	\$ -	\$ -
5	Commercial	Alteration/Addition/Repair	\$ 168,000.00	\$ 511.50

PERMITS COMPLETED				
26	Residential	New Construction	\$7,078,333.00	\$ 155,069.00
27	Residential	Alteration/Addition/Repair	\$ 251,711.00	\$ 1,052.50
0	Commercial	New Construction	\$ -	\$ -
1	Commercial	Alteration/Addition/Repair	\$ 40,122.00	\$ 296.25

85 **Residential New Construction
Permits Completed FY to Date**

CODE ENFORCEMENT	
Complaints Received	21
Field Generated Cases	40
TOTAL NEW CASES	61

INSPECTIONS PERFORMED	
960	TOTAL INSPECTIONS
53	<i>Failed Inspections</i>

TOTAL CLOSED CASES 57

OTHER FEES COLLECTED

INSPECTIONS DEPT

\$ - GIS Map Sales
 \$ 250.00 Re-Inspection Fees

MOBILE HOMES COMPLETED

<u>REPLACEMENT UNITS</u>	<u>NEW UNITS</u>
1	0

WATER/SEWER FUND

\$ 13,750.00 Water Meter Fees
 \$ 15,500.00 Water Impact Fees
 \$ 67,750.00 Sewer Impact Fees
 \$ 23,000.00 Infrastructure Fees
(Independence/Settlement)

**PORTION OF IMPACT FEES
OUTSIDE CITY LIMITS**

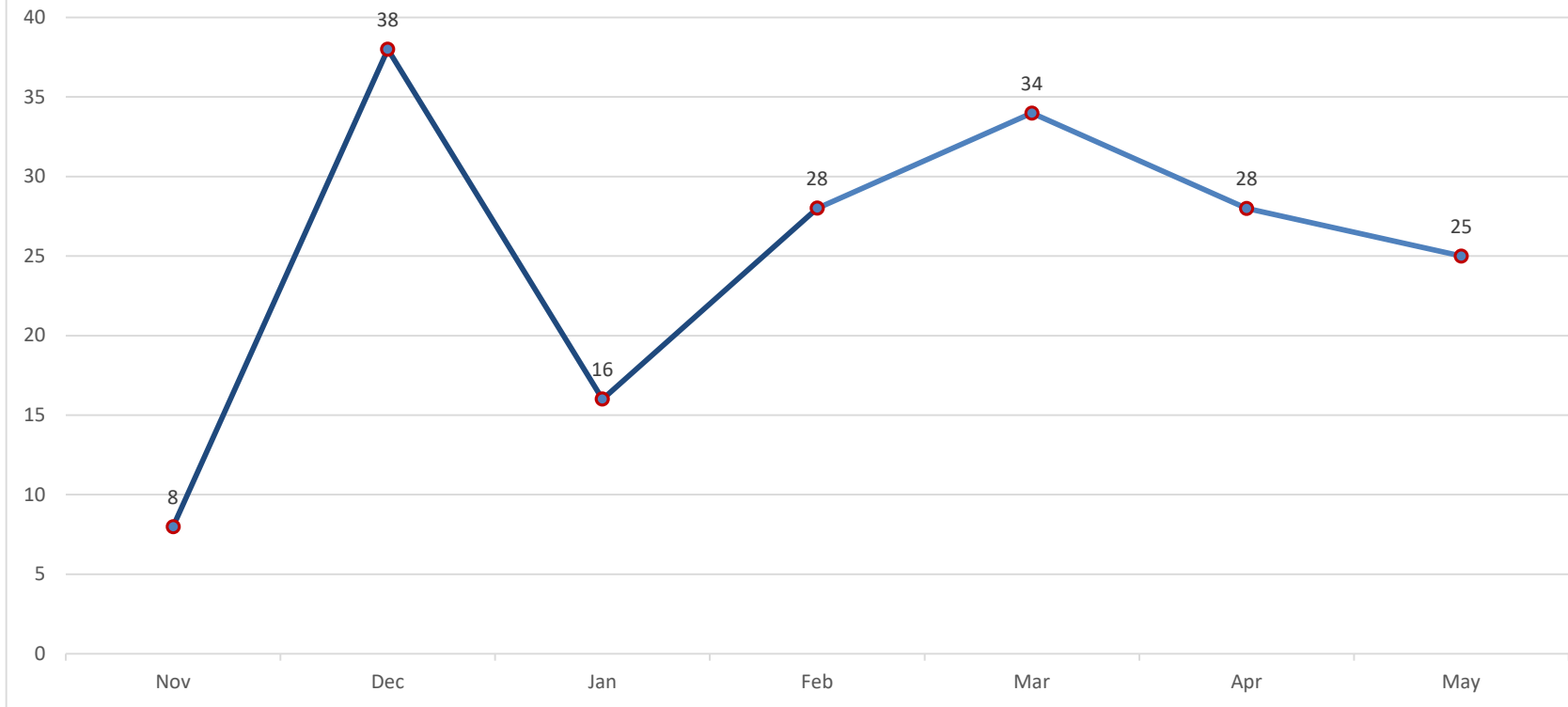
\$ -
\$ -
\$ -

Water ERUs		Sewer ERUs	
Res.	Comm.	Res.	Comm.
25	0	25	0

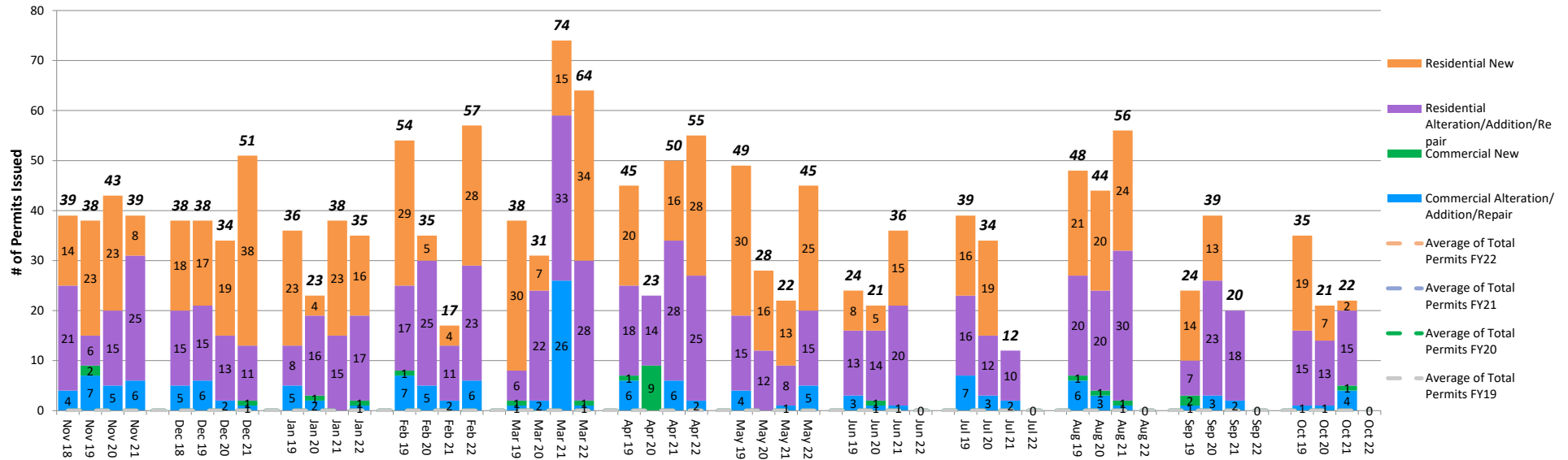
CURRENT PROJECT LIST- May 2022

PROJECT	ADDRESS	CONTRACTOR	ASSESSED VALUE
Azalea Project	Azalea St./ Ash Blvd.	Apex Home/James Rim	\$ 1,197,716
Cherokee Station Ph.3	Meloney/Stout/Cherokee Oaks Xing	Dryden Enterprises	\$ 5,640,673
Cohen Military Family Clinic	345 W. Memorial Dr.	Dabbs Williams	\$ 681,252
Extreme Audio	102 W General Screven Way	Freddie Young	\$ 378,627
Gardens at 15W Ph.1	Brightleaf Cir. & Daylily Ct.	RTS Homes	\$ 14,014,806
Griffin Park Ext. Ph.2	Grayson/Chaffseed/ Ironwood/Coneflower/Sugarberry	Dryden Enterprises	\$ 14,012,035
Hinesville Business Incubator	220 W Washington Ave	Dabbs Williams	\$ 962,734
Hinesville Day Care	969 W Oglethorpe Hwy	Freddie Young	\$ 174,062
Hinesville Fire Station	308 S Commerce St	Lavender & Associates	\$ 2,836,846
Home2 Suites	749 E Oglethorpe Hwy.	Vivid Construction	\$ 6,091,264
Huey Magoo's	567 W. Oglethorpe Hwy.	Overholt Construction	\$ 78,862
Latin Dreams	220 W General Screven Way Ste 100	Ray Futch Construction	\$ 146,042
Liberty County Pre-K Center	206 Bradwell St	Johnson Laux Constr.	\$ 1,448,802
McDonalds	801 Elma G Miles Pkwy	Venture Construction	\$ 49,833
Mill Creek Phase 1	Mill Creek Cir.	Transcend Custom Homes	\$ 7,574,544
Mt. Carmel Church	454 S Main St	RM Ray Developers	\$ 189,190
Negril Caribbean Restaurant	745 E G Miles Pkwy	Enterprise Paint	\$ 14,694
Palm Tree Apartments, Bldgs 1 & 2	1474 Kelly Dr., Bldgs 1 & 2	Freddie Young	\$ 3,378,136
T-Mobile	201 W General Screven Way	Pinnacle Construction	\$ 65,413
Taylor's Creek Elementary	378 Airport Rd	Dabbs Williams	\$ 3,160,000
Trinity Missionary Baptist Temple	1016 Live Oak Dr.	PAR Church Builders	\$ 147,325
Waldo Pafford Elementary	2550 W 15th St	Lavender & Associates	\$ 3,172,000
Walmart 4525	1422 W. Oglethorpe Hwy.	Ashland Construction	\$ 500,000
TOTAL			\$ 59,076,467

Residential New Construction For FY 2022



Permits Issued Each Month FY 2019 to Present



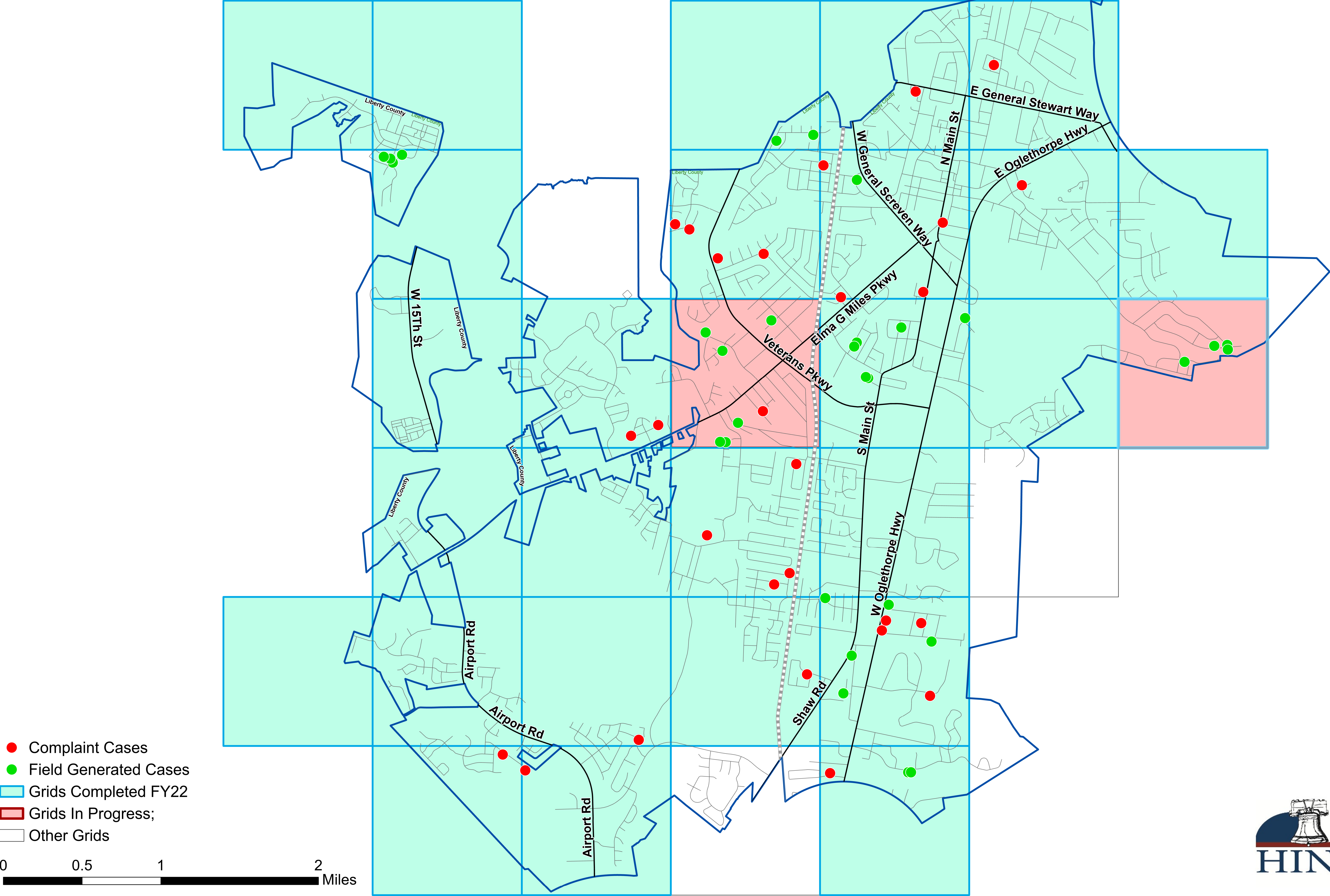
Averages

	Total # of Permits	Residential New Construction	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2019	39	20	14	1	4
FY 2020	31	11	16	1	3
FY 2021	35	13	18	0	4
FY 2022	49	25	21	0	3

City of Hinesville

Code Enforcement Cases Opened in May 2022

Last Updated: 6/1/2022



INSPECTIONS DEPARTMENT PERIODIC REPORT SUMMARY OF PERMITS ISSUED

Previous Month May 1, 2022 to May 31, 2022					Fiscal Year to Date November 1, 2021 to May 31, 2022					(Previous) Fiscal Year to Date November 1, 2020 to May 31, 2021				
Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected
Single Family (Detached)	101	25	\$ 3,828,851	\$ 157,585	Single Family (Detached)	101	177	\$ 21,161,121	\$ 1,012,156	Single Family (Detached)	101	112	\$ 32,860,560	\$ 259,568
Single Family (Attached)	102	0	\$ -	\$ -	Single Family (Attached)	102	0	\$ -	\$ -	Single Family (Attached)	102	0	\$ -	\$ -
Two-Family Building	103	0	\$ -	\$ -	Two-Family Building	103	0	\$ -	\$ -	Two-Family Building	103	0	\$ -	\$ -
3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -
5+ Fam Building (Apts)	105	0	\$ -	\$ -	5+ Fam Building (Apts)	105	2	\$ 1,690,758	\$ 101,751	5+ Fam Building (Apts)	105	0	\$ -	\$ -
3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -
5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -
Manu. Home (New Locate)	111	0	\$ -	\$ -	Manu. Home (New Locate)	111	0	\$ -	\$ -	Manu. Home (New Locate)	111	0	\$ -	\$ -
Manu. Home (Replacement)	112	0	\$ -	\$ -	Manu. Home (Replacement)	112	5	\$ 58,052	\$ 375	Manu. Home (Replacement)	112	3	\$ -	\$ 225
Driveway/Open Ditch Encl.	113	3	\$ 4,662	\$ 90	Driveway/Open Ditch Encl.	113	29	\$ 75,422	\$ 870	Driveway/Open Ditch Encl.	113	48	\$ 105,773	\$ 1,440
Well Drilling Permit	116	0	\$ -	\$ -	Well Drilling Permit	116	2	\$ 3,500	\$ 70	Well Drilling Permit	116	1	\$ 3,000	\$ 35
Electrical Permit	120	34	\$ 305,694	\$ 1,570	Electrical Permit	120	182	\$ 2,053,140	\$ 10,630	Electrical Permit	120	106	\$ 1,254,972	\$ 24,698
Plumbing Permit	121	11	\$ 83,820	\$ 540	Plumbing Permit	121	61	\$ 580,047	\$ 4,445	Plumbing Permit	121	66	\$ 247,407	\$ 2,765
Mechanical Permit	122	7	\$ 75,267	\$ 426	Mechanical Permit	122	67	\$ 1,084,270	\$ 5,436	Mechanical Permit	122	50	\$ 888,592	\$ 3,420
Gas Permit	123	0	\$ -	\$ -	Gas Permit	123	4	\$ 77,000	\$ 156	Gas Permit	123	2	\$ 4,500	\$ 65
Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -
Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -
Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	1	\$ 147,375	\$ 916	Church/Religious Building	319	0	\$ -	\$ -
Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -
Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -
Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	0	\$ -	\$ -
Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	0	\$ -	\$ -
Office, Bank/Professional Bldg.	324	0	\$ -	\$ -	Office, Bank/Professional Bldg.	324	0	\$ -	\$ -	Office, Bank/Professional Bldg.	324	0	\$ -	\$ -
Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -
School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -
Store/Mercantile Building	327	0	\$ -	\$ -	Store/Mercantile Building	327	2	\$ 1,362,504	\$ 13,463	Store/Mercantile Building	327	0	\$ -	\$ -
Other Non-Residential Bldg.	328	6	\$ 28,926	\$ 240	Other Non-Residential Bldg.	328	46	\$ 482,826	\$ 4,969	Other Non-Residential Bldg.	328	33	\$ 237,652	\$ 1,445
Structures other than Bldg.	329	31	\$ 790,694	\$ 5,264	Structures other than Bldg.	329	117	\$ 2,903,710	\$ 20,820	Structures other than Bldg.	329	68	\$ 1,334,937	\$ 6,930
Sign	330	10	\$ 56,327	\$ 400	Sign	330	29	\$ 177,436	\$ 1,200	Sign	330	28	\$ 144,502	\$ 1,150
Add/Alter/Repair Res. Bldg.	434	15	\$ 111,928	\$ 595	Add/Alter/Repair Res. Bldg.	434	144	\$ 1,604,513	\$ 8,443	Add/Alter/Repair Res. Bldg.	434	123	\$ 1,020,697	\$ 6,584
Add/Alter/Repair Non-Res. Bldg.	437	5	\$ 312,000	\$ 1,321	Add/Alter/Repair Non-Res. Bldg.	437	22	\$ 2,159,887	\$ 14,394	Add/Alter/Repair Non-Res. Bldg.	437	42	\$ 2,773,472	\$ 10,245
Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	0	\$ -	\$ -
Demolition	450	0	\$ -	\$ -	Demolition	450	4	\$ -	\$ 200	Demolition	450	7	\$ 377,822	\$ 350
Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	1	\$ 12,000	\$ 50	Move House/Structure/Bldg.	475	1	\$ -	\$ 50
Sprinkler System, Bldg. Only	501	0	\$ -	\$ -	Sprinkler System, Bldg. Only	501	0	\$ -	\$ -	Sprinkler System, Bldg. Only	501	0	\$ -	\$ -
TOTAL		147	\$ 5,598,169	\$ 168,031	TOTAL		895	\$ 35,633,561	\$ 1,200,343	TOTAL		690	\$ 41,253,886	\$ 318,969

* Total Fees Collected include base permit fee, impact fee, and plan review fee. The table below indicates plan review fees collected, which is included in the total above.

Previous Month May 1, 2022 to May 31, 2022		Fiscal Year to Date November 1, 2021 to May 31, 2022		(Previous) Fiscal Year to Date November 1, 2020 to May 31, 2021	
Plan Review Fees Collected	\$ 4,939.00	Plan Review Fees Collected	\$ 34,796.00	Plan Review Fees Collected	\$ 16,177.75



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Councilmember Nelson's Report
Prepared by: Wendy Bruce Sochia
Presented by: Councilmember Nelson

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly HFD Report



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Monthly HFD Report
Prepared by: Wendy Bruce Sochia
Presented by: Robert Kitchings

PURPOSE: To Present for Mayor and Council Consideration, HFD Monthly Report, May 2022

BACKGROUND: HFD Monthly Report - May 2022

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. HFD Monthly Report - June 2022

PREVIOUS COUNCIL DISCUSSION:

Hinesville Fire Department Incident Activity Report

Period	Hinesville City Limits	Flemington City Limits	Liberty County	Midway City Limits	Richmond Hill	Jesup	Glennville	Sta 1 Totals	Hinesville City Limits	Walthourville City Limits	Alenhurst City Limits	Gumbranch City Limits	Riceboro City Limits	Liberty County	Long County	Sta 2 Totals	Totals
November 1-30, 2021	198	13															211
December 1-31, 2021	139	6															145
January 1-31, 2022	196	3															199
February 1-28, 2022	154	4															158
March 1-31, 2022	213	11															224
April 1-30, 2022	190	18															208
May 1-31, 2022	273	18															291
June 1-30, 2022																	0
July 1-31, 2022																	0
August 1-21, 2022																	0
September 1-30, 2022																	0
October 1-31, 2022																	0
Totals	1363	73	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1436

Non Incident Activity Report

Period	Burn Permits	Car Seats	Smoke Detectors	Public Education	Swimming Pool Filled	CPR	First Response	BP Checks	Station Tour	Fire Safety House	Safety Talk	Totals
November 1-30, 2021	29		2	442								473
December 1-30, 2021	37		5	3630								3672
January 1-31, 2022	29		3	99								131
February 1-28, 2022	12			250								262
March 1-31, 2022	29	1	4	863	1							898
April 1-30, 2022	15	3	1	1712	3							1734
May 1-31, 2022	30	6	1	441	3							481
June 1-30, 2022												0
July 1-31, 2022												0
August 1-31, 2022												0
September 1-30, 2022												0
October 1-31, 2022												0
Totals	181	10	16	7437	7	0	0	0	0	0	0	7651



Custom ▾

May 1, 2022 - May 31, 2022 ▾

31%

FIRE
Percentage of Total
Incidents

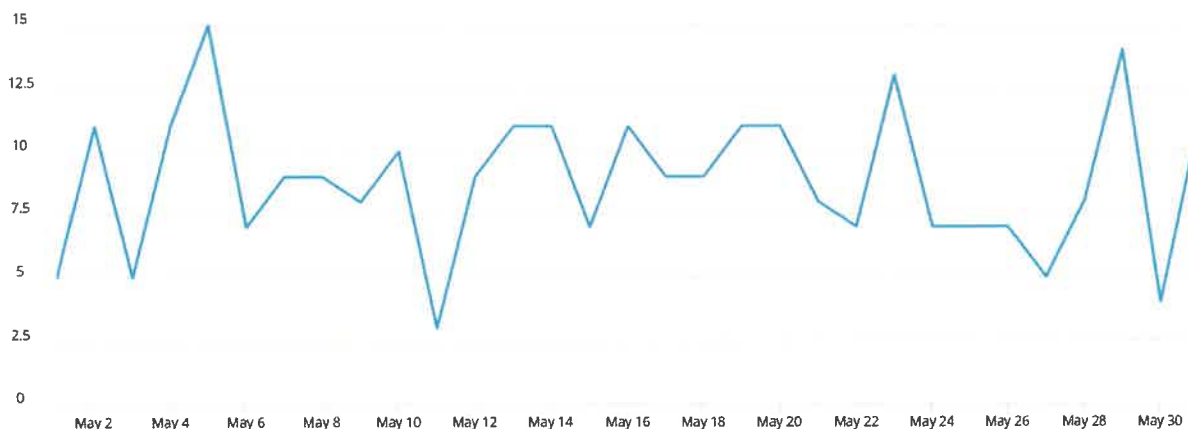
69%

EMS
Percentage of Total
Incidents

273

INCIDENTS
in Selected Time Slice

31

DAYS
in Selected Time Slice

Counts

% Rows

% Columns

% All

Week Ending	5/1/22	5/8/22	5/15/22	5/22/22	5/29/22	6/5/22	6/12/22	6/19/22	6/26/22	7/3/22	7/10/22	7/17/22	7/24/22	Total
(11) Structure Fire					3									3
(13) Mobile property (vehicle) fire				1										1
(14) Natural vegetation fire		1	1											2
(31) Medical assist	4	40	36	34	43	9								166
(32) Emergency medical service (EMS) incident		7	5	5	5	1								23
(33) Lock-In						1								1
(41) Combustible/f... spills & leaks		2			1									3
(44) Electrical wiring/equipm. problem		1		2										3
(48) Attempted burning, illegal action		1												1
(51) Person in distress				1										1
(52) Water problem		1												1
(55) Public service assistance			1			1								2
(56) Unauthorized burning			1											1
(61) Dispatched and canceled en route	1	3	4	7	3	2								20
(62) Wrong location, no emergency found		1	1											2

Week Ending	5/1/22	5/8/22	5/15/22	5/22/22	5/29/22	6/5/22	6/12/22	6/19/22	6/26/22	7/3/22	7/10/22	7/17/22	7/24/22	Total
(65) Steam, other gas mistaken for smoke					1									1
(70) False alarm and false call, other				1										1
(73) System or detector malfunction			2	1										3
(74) Unintentional system/detect... operation (no fire)		10	8	14	5	1								38
Total	5	67	59	66	61	15								273



Custom ▾

May 1, 2022 - May 31, 2022 ▾

50%

FIRE

Percentage of Total Incidents

50%

EMS

Percentage of Total Incidents

18

INCIDENTS

In Selected Time Slice

31

DAYS

In Selected Time Slice



Counts

% Rows

% Columns

% All

Week Ending	5/1/22	5/8/22	5/15/22	5/22/22	5/29/22	6/5/22	6/12/22	6/19/22	6/26/22	7/3/22	7/10/22	7/17/22	7/24/22	Total
(31) Medical assist	1		4	1	1	1								8
(32) Emergency medical service (EMS) incident					1									1
(51) Person in distress				1										1
(55) Public service assistance			1											1
(61) Dispatched and canceled en route	1													1
(62) Wrong location, no emergency found			1											1
(74) Unintentional system/detect... operation (no fire)		2	2	1										5
Total	2	2	8	3	2	1								18

City of Hinesville

Hinesville Fire Department

Dollar Value Saved and Loss

Period	# of Fires	Total Values	Total Losses	Total Saved	Total % Losses	Total % Saved
November 1-30, 2021	3	336,935	24,313	312,622	7.22%	92.78%
December 1-31, 2021	2	197,100	23,899	173,201	12.13%	87.87%
January 1-31, 2022	1	238,230	63,879	174,351	26.81%	73.19%
February 1-28, 2022	1	57,175	89	57,087	0.16%	99.85%
March 1-31, 2022	1	112,625	1,225	111,400	1.09%	98.91%
April 1-30, 2022	1	2,396,508	302	2,396,206	0.01%	99.99%
May 1-31, 2022	2	358,562	148,209	315,529	41.33%	88.00%
June 1-30, 2022					-	-
July 1-31, 2022					-	-
August 1-31, 2022					-	-
September 1-30, 2022					-	-
October 1-31, 2022					-	-
Fiscal Year 2021 YTD	11	\$ 3,697,135	\$ 261,917	\$ 3,540,396	7.08%	95.76%

Hinesville Fire Department 2022 Inspection Report

Period	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
30 Day Re-Inspection	-	-	-									
Above Grid Inspection	-	-	3		2							
Annual Inspection	36	41	119	26	83							
Business License	6	3	10	9	14							
Compaint	2	-	2	7	5							
Consultation	-	-	-									
Courtesy Walk Through	3	2	3	4	2							
Final	2	-	2	2	1							
Food Truck Inspection	1	1	24	1								
Firewall/Barrier	-	2	-									
Hood Suppression	-	1	-									
Hood System Light Test Inspection					1							
HVAC Smoke Test Inspection					1							
Hydrant Inspection					1							
Special Request	-	-	1	1								
	50	50	164	50	110	-	-	-	-	-	-	-

Inspection Date between 5/1/2022 and 5/31/2022

Run

Run and Hide Parameters

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Inspection Type	Received Date	Inspection Number	Name	Inspection Date	Lead Inspector Last Name
Business License Inspection	5/12/2022 12:00:00 AM	1410	REM Georgia (Group Home)	5/12/2022	CUEVAS
Complaint Inspection	5/10/2022 12:00:00 AM	1387	Dollar Tree	5/10/2022	BECHERT
Complaint Inspection	5/10/2022 12:00:00 AM	1388	Dollar Tree	5/10/2022	BECHERT
Annual Inspection	12/15/2021 12:00:00 AM	24	Carpathia Paws	5/25/2022	CUEVAS
Complaint Inspection	5/10/2022 12:00:00 AM	1394	Tattersall Village	5/10/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	199	McDonald's #2	5/5/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	229	Liberty Regional Professional Building	5/20/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	317	Unlimited Taxes And More	5/10/2022	BECHERT
Annual Inspection	12/16/2021 12:00:00 AM	832	Jackson Hewitt	5/10/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	845	King Of Furniture	5/11/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	863	Goodwill	5/11/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	840	Nail Trix Salon	5/24/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	839	Boost Mobile	5/11/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	835	Dollar General #3006	5/11/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	838	Essentials Barbershop & Beauty Salon	5/11/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	836	Lendmark Financial Services	5/11/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	834	Liberty Beauty Salon	5/10/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	829	Liberty Square Package	5/3/2022	CUEVAS
Annual Inspection	5/17/2022 12:00:00 AM	1421	Planet Fitness	5/17/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	833	Pro Feet	5/10/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	841	Quality Cleaners	5/10/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	830	Rent A Center	5/10/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	843	Won Ton Restaurant	5/11/2022	SCOGGINS
Annual Inspection	4/18/2022 12:00:00 AM	1296	Walmart Super center #0862	5/2/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	739	McDonald's	5/3/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	846	Wells Fargo Bank	5/11/2022	BECHERT

Inspection Type	Received Date	Inspection Number	Name	Inspection Date	Lead Inspector Last Name
Annual Inspection	5/11/2022 12:00:00 AM	1400	Tropical Smoothie	5/11/2022	BECHERT
Annual Inspection	12/16/2021 12:00:00 AM	826	Ameris Bank	5/18/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	516	McDonald's	5/5/2022	CUEVAS
HVAC Smoke Test Inspection	5/5/2022 12:00:00 AM	1364	Enmarket #740	5/5/2022	SCOGGINS
Annual Inspection	3/23/2022 12:00:00 AM	1169	Dick's Sporting Goods	5/11/2022	CUEVAS
Annual Inspection	3/23/2022 12:00:00 AM	1172	Hobby Lobby	5/11/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	759	Longhorn Steakhouse	5/20/2022	CUEVAS
Business License Inspection	5/12/2022 12:00:00 AM	1412	National Mentor Healthcare, LLC	5/12/2022	CUEVAS
Annual Inspection	3/22/2022 12:00:00 AM	1157	Georgia Dermatology & Skin Cancer	5/25/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	636	Golden & Associates	5/19/2022	CUEVAS
Annual Inspection	4/8/2022 12:00:00 AM	1257	Ace Hardware	5/17/2022	CUEVAS
Annual Inspection	3/15/2022 12:00:00 AM	1141	Lowe's	5/17/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	699	Auto Shine Car Wash	5/25/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	813	C & C Beauty Salon	5/10/2022	CUEVAS
Business License Inspection	5/2/2022 12:00:00 AM	1349	Kevin's Towing 2 LLC	5/2/2022	SCOGGINS
Annual Inspection	3/29/2022 12:00:00 AM	1218	KAMUO531 (Gas Station)	5/20/2022	BECHERT
Annual Inspection	12/16/2021 12:00:00 AM	858	Advent Dental PC	5/18/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	861	Devine Trinity, CLA	5/19/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	857	South Georgia Bank	5/12/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	856	Navy Federal Credit Union	5/25/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	847	Live Oak chiropractic	5/9/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	878	Applebee's	5/19/2022	BECHERT
Annual Inspection	12/16/2021 12:00:00 AM	872	Connection Church	5/24/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	879	Fairfield Inn & Suites	5/17/2022	BECHERT

Inspection Date between 5/1/2022 and 5/31/2022

Run

Run and Hide Parameters

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Inspection Type	Received Date	Inspection Number	Name	Inspection Date	Lead Inspector Last Name
Annual Inspection	12/16/2021 12:00:00 AM	870	Hampton Inn	5/13/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	877	Holiday Inn Express	5/16/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	867	Liberty Veterinary Medical Center	5/23/2022	BECHERT
Business License Inspection	5/2/2022 12:00:00 AM	1354	Baccends Only LLC	5/2/2022	SCOGGINS
Business License Inspection	5/2/2022 12:00:00 AM	1355	Baccends Only LLC	5/3/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	880	Mike Reed Chevrolet	5/25/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	892	La Quinta Inn	5/23/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	875	South Georgia Tire	5/16/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	874	All in one salon	5/16/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	898	Stacy's Florist	5/19/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	882	Sanitary Plumbing	5/18/2022	BECHERT
Annual Inspection	12/16/2021 12:00:00 AM	864	Vaden Nissan Of Hinesville	5/19/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	899	Red Roof Inn	5/12/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	883	David's Auto Repair	5/24/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	886	Flemington Collision	5/24/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	887	Greater Works Community Church	5/17/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	885	LV Hair & Nail	5/17/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	891	The Hydro Bar	5/24/2022	BECHERT
Annual Inspection	5/24/2022 12:00:00 AM	1456	One11 beauty	5/24/2022	BECHERT
Above Grid Inspection	5/6/2022 12:00:00 AM	1373	Taylor's Creek Elementary School	5/6/2022	BECHERT
Courtesy Walk-Through Inspection	5/9/2022 12:00:00 AM	1377	VIP Promotional Products	5/9/2022	BECHERT
Above Grid Inspection	5/6/2022 12:00:00 AM	1374	Waldo Pafford Elementary School	5/6/2022	BECHERT
Annual Inspection	5/6/2022 12:00:00 AM	1371	The People Choice PCH	5/6/2022	CUEVAS
Annual Inspection	4/7/2022 12:00:00 AM	1252	Kay Jewelers	5/3/2022	CUEVAS
Annual Inspection	3/15/2022 12:00:00 AM	1136	Big Lots #1757	5/5/2022	CUEVAS
Final Inspection	4/27/2022 12:00:00 AM	1341	St. Joseph/Candler	5/3/2022	BECHERT

Inspection Type	Received Date	Inspection Number	Name	Inspection Date	Lead Inspector Last Name
Business License Inspection	5/4/2022 12:00:00 AM	1362	Liberty Club Apartments	5/4/2022	SCOGGINS
Courtesy Walk-Through Inspection	5/17/2022 12:00:00 AM	1428	YMCA	5/17/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	705	Liberty Chrysler Plymouth	5/9/2022	CUEVAS
Annual Inspection	3/17/2022 12:00:00 AM	1148	Domino's	5/5/2022	SCOGGINS
Annual Inspection	3/17/2022 12:00:00 AM	1147	Storage Rentals of America	5/5/2022	SCOGGINS
Annual Inspection	3/30/2022 12:00:00 AM	1232	Dee's Electric	5/10/2022	CUEVAS
Annual Inspection	5/24/2022 12:00:00 AM	1458	Trinity EMS	5/24/2022	BECHERT
Hydrant Inspection	5/31/2022 12:00:00 AM	1472	Trinity Missionary Baptist Church	5/31/2022	BECHERT
Business License Inspection	4/25/2022 12:00:00 AM	1328	United Way	5/2/2022	SCOGGINS
Business License Inspection	4/25/2022 12:00:00 AM	1326	Medbank Foundation	5/16/2022	SCOGGINS
Complaint Inspection	5/10/2022 12:00:00 AM	1395	Duck's Pawn, LLC	5/10/2022	SCOGGINS
Business License Inspection	5/19/2022 12:00:00 AM	1440	Morrison Management Specialists, Inc.-Cafeteria	5/19/2022	CUEVAS
Complaint Inspection	5/2/2022 12:00:00 AM	1352	Liberty Prayer Chapel	5/2/2022	SCOGGINS
Business License Inspection	4/14/2022 12:00:00 AM	1289	The Bennett Agency	5/10/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	798	Wee Care Day Care	5/16/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	850	Bone & Joint Institute Of South Georgia	5/18/2022	CUEVAS
Business License Inspection	5/5/2022 12:00:00 AM	1366	HER Wellness Center, LLC	5/5/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	851	Eric Hall M.D. #1	5/18/2022	CUEVAS
Annual Inspection	4/13/2022 12:00:00 AM	1275	Liberty Group Home #1 and #2	5/10/2022	CUEVAS
Annual Inspection	3/30/2022 12:00:00 AM	1236	Woodard & Sons Appliances	5/10/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	871	Connection Church Center	5/24/2022	CUEVAS
Business License Inspection	5/17/2022 12:00:00 AM	1426	Simply Speech and Language	5/17/2022	BECHERT
Annual Inspection	12/16/2021 12:00:00 AM	881	Flemington City Hall	5/19/2022	BECHERT
Annual Inspection	12/16/2021 12:00:00 AM	866	Quality Inn	5/18/2022	SCOGGINS

Inspection Date between 5/1/2022 and 5/31/2022

Run

Run and Hide Parameters

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Inspection Type	Received Date	Inspection Number	Name	Inspection Date	Lead Inspector Last Name
Annual Inspection	12/16/2021 12:00:00 AM	865	Freedom Worship Center	5/18/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	828	Ms Cash Advance	5/3/2022	CUEVAS
Business License Inspection	5/3/2022 12:00:00 AM	1359	House of Ink Tattoos	5/3/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	876	Panera Bread	5/25/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	897	Parker's #28	5/17/2022	SCOGGINS
Annual Inspection	12/16/2021 12:00:00 AM	784	First Presbyterian Christian Academy	5/25/2022	BECHERT
Hood System Light Test Inspection	5/25/2022 12:00:00 AM	1471	Latin Dreams	5/25/2022	SCOGGINS
Business License Inspection	5/20/2022 12:00:00 AM	1447	Fire House Subs	5/20/2022	CUEVAS
Annual Inspection	12/16/2021 12:00:00 AM	669	Fire House Subs	5/10/2022	CUEVAS
Annual Inspection	3/16/2022 12:00:00 AM	1143	24/7 Fitness & Tanning	5/2/2022	SCOGGINS

**Hinesville Fire Department
Public Safety Education Report
May 1, 2022 to May 31, 2022**

Date	Shift	Location	Description	Contacts
5/4/2022	C	915 Primrose Lane	Pool Fill	1
5/6/2022	B	717 English Oak Drive	Pool Fill	1
5/9/2022	B	123 E. ML King Jr Drive (Hinesville Police Department)	HPD Static Display Photoshoot	3
5/13/2022	C	803 Spanish Oak Drive	Assisting Citizen	1
5/14/2022	A	Shaw Road Training Site	HPD Physical Agility Test	13
5/18/2022	B	449 Timberlane Circle	Smoke Detector Installation	1
5/21/2022	B	304 Timberlane Circle	Engine Display (Birthday Party)	20
5/28/2022	C	438 W. Oglethorpe Hwy. (Bryant Commons)	Safe Kids Day	400
5/28/2022	C	952 Whippoorwill Way	Pool Fill	1
Total Contacts Made				441

Title	Total
Public Safety Education	441
Smoke Detectors	1
Burn Permits	30
Car Seats	6
CPR	0
Pool Fills	3



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Councilmember Floyd's Report
Prepared by: Rose Kenner
Presented by: Councilmember Floyd

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Business License Report

Monthly Birthdays



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Monthly Business License Report
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: To inform Mayor and Council of new license applications received for the month of May.

BACKGROUND: The attached list shows all business license applications processed in May 2022. The list includes businesses that have started and/or completed the process of obtaining a City of Hinesville business license. The report includes 5 new businesses and 2 change in ownership.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. May Monthly BL Report

PREVIOUS COUNCIL DISCUSSION: None



Monthly Business License Report

completed and/or pending Business License Applications

MAY 2022

Status	Start Date	Trade Name	BL Address	Nature of Business
<u>C</u>	5/4/2022	LIBERTY AIDE AND TRANSPORTATION	209 BENDER ST	485999 - 485999 NON-EMERGENCY MEDICAL TRANSPORTATION
<u>P</u>	5/11/2022	FIREHOUSE SUBS	556 W OGLETHORPE HWY	722513 - 722513 FAST FOOD RESTAURANT
<u>P</u>	5/11/2022	MAGIC WRENCH II LLC	325 W MEMORIAL DRIVE	811111 - 811111 - AUTOMOTIVE REPAIR
<u>P</u>	5/17/2022	FAY'S NAILS	908 S MAIN ST SUITE 102C	812113 - 812113 - NAIL SALON
<u>C</u>	5/18/2022	AIR TIME PARTY RENTALS	911 RACHEL LANE	532299 - 532299 - BOUNCE HOUSE RENTALS
<u>P</u>	5/20/2022	HINESVILLE AUTO BROKERS INC	135 EAST M L KING JR DR STE 200D, 200D	441120 - 441120 ADMINISTRATIVE OFFICE AUTO BROKER
<u>P</u>	5/24/2022	EAGLE CREEK MHP HIINESVILLE GA LLC	300 BRANTLEY DRIVE	531110 - 531110 - MOBILE HOME PARK

NEW 5

CHANGE IN OWNERSHIP 2

TOTAL 7

ACTIVE ACCOUNTS ENDING APRIL 2022 1323

TERMINATED ACCOUNTS MAY 2022 20

ACCOUNT ACTIVE MAY 2022 1353



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Monthly Birthdays
Prepared by: Rose Kenner
Presented by: Councilmember Floyd

PURPOSE: For Mayor and Council to Acknowledge Employee Birthdays for the month of June.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. June Birthdays

PREVIOUS COUNCIL DISCUSSION:

JUNE BIRTHDAYS



Lisa Waye

HR

Shalee Dodd

Water Dept.

Jonathan Greer

Police

Bryan Johnson

Police

K-CI Jones

Police

Jeffrey Lui

Police

Travis Probst

Police

Kyle Lairamore

Police

Derek Osborne

Police

Justin Zieman

Fire

Jessica Abbott

Inspections



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Councilmember Reid's Report
Prepared by: Darlene Parker
Presented by: Councilmember Reid

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

ESG Operations and Status Report



City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: Monthly ESG Operation and Status Report
Prepared by: Darlene Parker
Presented by: Gary Gillard

PURPOSE: To discuss ESG Operations and Status Report for the month of May.

BACKGROUND: None

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. Hinesville Client Report May '22

PREVIOUS COUNCIL DISCUSSION:



May 2022

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DEPARTMENTAL SUMMARY***Executive Summary***

Below are departmental activity reports for ESG-Operations for the month of May '22

Administration***3 May 22: City Department Head Meeting***

Safety Incident Reports

May '22

At Fault Motor Vehicle Incidents	0
Motor Vehicle Accidents	0
First Aid Cases	0
Collateral Damage Incidents	4
Occupational Injury Incidents	4
Safety Training Hours	254
Medical Treatment Cases	0
Restricted Duty Cases	0
Lost Time Incidents	0
Worksite Inspections	51
Near Miss Incidents	0

HINESVILLE SAFETY TRAINING

(Hours)

Jan '19	Feb '19	Mar '19	Apr '19	May '19	Jun '19	Jul '19	Aug '19	Sep '19	Oct '19	Nov '19	Dec '19	Total
104	127	136	148	117	123	150	137	114	105	103	123	1384

(Hours)

Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	Jul '20	Aug '20	Sep '20	Oct '20	Nov '20	Dec '20	Total
83	63	116	112	81	71	76	112	119	111	81	135	1079

(Hours)

Jan '21	Feb '21	Mar '21	Apr '21	May '21	Jun '21	Jul '21	Aug '21	Sep '21	Oct '21	Nov '21	Dec '21	Total
122	137	174	187	172	169	213	178	155	246	263	142	2158

(Hours)

Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22	Jul '22	Aug '22	Sep '22	Oct '22	Nov '22	Dec '22	Total
160	154	168	197	254								933

***Parks and Grounds
(Mosquito Control)***

May '22 Mosquito Control Activity Report

Date	Activity
2-May-22	Inspected stormwater structures for District 5
3-May-22	Inspected stormwater structures for District 5
4-May-22	Inspected stormwater structures for District 5
5-May-22	Inspected stormwater structures for District 5
6-May-22	Inspected stormwater structures for District 5
9-May-22	Inspected stormwater structures for District 1
10-May-22	Inspected stormwater structures for District 1
11-May-22	Inspected stormwater structures for District 1
12-May-22	Inspected stormwater structures for District 1
13-May-22	Checked on Gravid water infusion, Larvicide inventory. Ulv stock
16-May-22	Inspected stormwater structures for District 2
17-May-22	Inspected stormwater structures for District 2, applied larvicide to SWD 00000495
18-May-22	Inspected stormwater structures for District 2
19-May	Inspected stormwater structures for District 2
20-May-22	Inspected stormwater structures for District 3
23-May-22	Inspected stormwater structures for District 3
24-May-22	Inspected stormwater structures for District 3, Conducted ulv application to Tomcat Trl
25-May	Inspected stormwater structures for District 3 setup Gravid trap at 2749 EG Miles Pky
26-May-22	Setup Fromme Gravid trap at 1101 Tomcat Trail
27-May-22	Inspected stormwater structures for District 4
31-May-22	Conducted ULV application of 1101 Tomcat Trail and the front portion of Eagles Landing subdivision

Vehicle Maintenance

Below are the number of Corrective Maintenance (CM's) and Preventative Maintenance (PM's) work orders completed during the month of May '22

Department	CM	PM	Total
Police	14	5	19
Fire	2	2	4
Stormwater	3	2	5
City Hall Admin	0	0	0
ESG Admin	1	0	1
Inspections	1	1	2
Sanitation	31	2	33
Streets/Drainage	9	0	9
Parks/Grounds	8	2	10
FSAB/HAAF	10	2	12
Vehicle Maint	4	0	4
Const Maint	6	0	6
Meter Reading	4	2	6
Water Lab	0	0	0
Lift Stations	2	0	2
WRF	1	0	1
WPCP	0	0	0
		Total	114

Sanitation

Listed below is a summary of the material picked up by the sanitation department since the beginning of our contract:

Tons of Garbage

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	850	911	957	784	948	900	939	989	1006	956	980	918	11138	928.17
2017/18	947	899	889	865	1012	988	1065	1033	1069	1048	854	958	11627	968.92
2018/19	942	870	1063	819	955	975	995	980	1120	956	915	1112	11702	975.17
2019/20	894	1078	1053	879	1080	1323	782	1246	1253	1165	1174	1119	13046	1087.2
2020/21	1086	1246	1023	1023	1379	1242	1228	1284	1334	1222	1203	1086	14356	1196.3
2021/22	1184	1282	1660	1015	1307	1136	1170						8754	1250.6
2022/23													0	0
2023/24													0	0

Cubic Yards of Yard Waste

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	3275	1625	2200	2575	2850	2375	2150	1150	1625	1425	6750	1625	29625	2469
2017/18	1800	1700	1625	1850	2775	1825	2304	1350	2050	1950	1966	3175	24370	2031
2018/19	1200	1675	2575	1775	2275	1750	1925	1625	1575	725	1475	1325	19900	1658
2019/20	1100	1875	1925	1325	2475	3200	2425	2000	1575	2050	1775	2425	24150	2013
2020/21	1975	2600	2500	2225	3200	2450	2700	2550	2075	1475	1700	1750	27200	2267
2021/22	2125	2975	1725	2425	2350	2175	2000						15775	2254
2022/23													0	0
2023/24													0	0

Streets

May '22: Sign Maintenance/Pot Hole Repairs

Date	Street	Sign	Pothole
2-May	309 FLOYD ST	REPLACED SIGNPOST..	
	220 FLOYD ST	PUT UP NEW DEAD-END SIGN.	
	210 BRITTNEY LN	REPLACED STOP SIGN.	
	164 SEQUOIA CIR	REPLACED CURVE AHEAD SIGN.	
	148 SEQUOIA CIR	REPLACED SLOW CHILDREN AT PLAY SIGN.	
3-May	1155 CHESAPEAKE LN		FILLED 1 POTHOLE WITH COLD PATCH.
	1131 MONTCLAIR DR		FILLED 3 POTHOLE WITH COLD PATCH.
	1136 MONTCLAIR DR		FILLED 1 POTHOLE WITH COLD PATCH.
	1174 CUMBERLAND DR		FILLED 1 POTHOLE WITH COLD PATCH.
	321 WEXFORD DR		FILLED 1 POTHOLE WITH COLD PATCH.
5-May	115 MARTIN LUTHER KING JR BLVD		FILLED 1 POTHOLE WITH COLD PATCH.
	116 MARTIN LUTHER KING JR BLVD		FILLED 3 POTHOLE WITH COLD PATCH.
	123 MARTIN LUTHER KING JR BLVD		FILLED 3 POTHOLE WITH COLD PATCH.
	139 MARTIN LUTHER KING JR BLVD		FILLED 3 POTHOLE WITH COLD PATCH.
	555 S MAIN ST		FILLED 3 POTHOLE WITH COLD PATCH.
	556 S MAIN ST		FILLED 1 POTHOLE WITH COLD PATCH.
	634 SMILEY ST		FILLED 1 POTHOLE WITH COLD PATCH.
	635 SMILEY ST		FILLED 1 POTHOLE WITH COLD PATCH.
	631 SMILEY ST		FILLED 2 POTHOLE WITH COLD PATCH.
	632 SMILEY ST		FILLED 1 POTHOLE WITH COLD PATCH.
	1265 GARDEN CIR		FILLED 2 POTHOLE WITH COLD PATCH.
	1423 ABRAHMS ALY		FILLED 1 POTHOLE WITH COLD PATCH.
6-May	1430 ABRAHMS ALY		FILLED 1 POTHOLE WITH COLD PATCH.
	1452 ENTERPRISE DR		FILLED 1 POTHOLE WITH COLD PATCH.
	1476 ENTERPRISE DR		FILLED 1 POTHOLE WITH COLD PATCH.
	1472 ENTERPRISE DR		FILLED 1 POTHOLE WITH COLD PATCH.
	1469 ENTERPRISE DR		FILLED 4 POTHOLE WITH COLD PATCH.
	1458 COALITION CIR		FILLED 2 POTHOLE WITH COLD PATCH.
	1440 FIREFINDER LN		FILLED 3 POTHOLE WITH COLD PATCH.
	1438 FIREFINDER LN		FILLED 2 POTHOLE WITH COLD PATCH.
	1567 PENDLETON DR		FILLED 3 POTHOLE WITH COLD PATCH.
	263 GARDEN CIR	REPLACED STOP SIG AND POST.	
	1100 COBRA CIR	REPLACED SLOW CHILDREN AT PLAY SIGN.	
	1050 DESERT SHIELD ST	REMOVED NEIGHBORHOOD WATCH SIGN.	

	1445 ENTERPRISE DR	MOVED SPEED LIMIT SIGN FROM 1445 TO 1442	
	1508 WOODCREST CIR	REPLACED STOP SIGN.	
	1304 FOREST LAKE DR	REPLACED SLOW CHILDREN AT PLAY SIGN.	
	1305 FOREST LAKE DR	REPLACED STOP SIGN.	
9-May	710 KYLIE LN	PUT UP 3-WAY SIGNS	
	741 MELISSA DR	PUT UP NEW STOP SIGNS AND POSTS AND 4-WAY SIGNS.	
	15 PALM DR	PUT UP 2 NEW STOP SIGNS AND NEW POSTS AND 4 4-WAY SIGNS.	
	1435 PAUL CASWELL BLVD	PUT UP 2 STOP SIGNS AND 2 POSTS AND 4 4-WAY SIGNS.	
	1450 PAUL CASWELL BLVD	REPLACE STOP SIGN.	
	1435 PAUL CASWELL BLVD	PUT UP 2 STOP SIGNS AND 2 POSTS AND 4 4-WAY SIGNS.	
10-May	1029 VARNEDOE ST	PUT UP 2 NEW STOP SIGNS AND 4 4-WAY SIGNS AND POSTS.	
	1160 MONTCLAIR DR	PUT UP 2 STOP SIGNS AND POSTS AND 3 3-WAY SIGNS.	
	205 TOPI TRL	PUT UP 2 STOP SIGNS AND POSTS AND 3 3-WAY SIGNS.	
	1034 WHITE CIR	PUT UP 2 STOP SIGNS AND POSTS AND 3 3-WAY SIGNS.	
	1033 WHITE CIR	PUT UP 2 STOP SIGNS AND POSTS AND 3 3-WAYS SIGNS.	
	618 MADISON DR	PUT UP 2 STOP SIGNS AND POSTS AND 3 3-WAYS SIGNS.	
11-May	933 HIGHLAND DR		FILLED 1 POTHOLE WITH COLD PATCH.
	740 TIMBER RIDGE TRL		FILLED 5 POTHOLE WITH COLD PATCH.
	703 EDGEWOOD CT		FILLED 1 POTHOLE WITH COLD PATCH.
	619 TREVOR ST		FILLED 1 POTHOLE WITH COLD PATCH.
	617 HAMPTON ST		FILLED 1 POTHOLE WITH COLD PATCH.
	746 MADISON DR		FILLED 1 POTHOLE WITH COLD PATCH.
	742 MADISON DR		FILLED 2 POTHOLE WITH COLD PATCH.
	737 MADISON DR		FILLED 8 POTHOLE WITH COLD PATCH.
	701 OLIVE ST		FILLED 1 POTHOLE WITH COLD PATCH.
	610 OLIVE ST		FILLED 1 POTHOLE WITH COLD PATCH.
	604 OLIVE ST		FILLED 1 POTHOLE WITH COLD PATCH.

	309 FLOYD ST	PUT UP 2 STOP SIGNS AND 2 POSTS AND 3 3-WAY SIGNS.	
	806 FOREST ST	PUT UP 2 STOP SIGNS AND 2 POSTS AND 3 3-WAY SIGNS.	
	828 FOREST ST	PUT UP 2 STOP SIGNS AND 2 POSTS AND 3 3-WAYS SIGNS.	
	965 BLACK WILLOW DR	REPLACE SIGN.	
17-May	1232 PINERIDGE WAY	PUT UP NEW SPEED LIMIT SIGN AND POST.	
	1244 PINERIDGE WAY	PUT UP NEW SPEED LIMIT SIGN AND POST.	
	1312 LOBLOLLY DR	PUT UP NEW SPEED LIMIT SIGN AND POST.	
	632 VARNEDOE ST	MOVED SPEED LIMIT SIGN TO 632 VARNEDOE ST	
	33 BACON RD	STRAIGHTEN SPEED LIMIT SIGN.	
19-May	632 VARNEDOE ST	MOVE SPEED LIMIT SIGN TO 632	
	33 BACON RD	STRAIGHTEN SPEED LIMIT SIGN.	
25-May	1300 PIPKIN RD	REPLACE CURVE AHEAD SIGN.	
	1301 PIPKIN RD	REPLACE SPEED LIMIT SIGN.	
	520 FRANKLIN ST	STRAIGHTEN SPEED LIMIT SIGN.	
	400 ARLINGTON DR	STRAIGHTEN ROAD NAME SIGN.	

Drainage

Street Sweeping Monthly Total Miles

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
November	784	881	933	768	788	838		
December	628	658	762	899	895	897		
January	783	871	774	815	789	828		
February	776	790	835	902	807	442		
March	833	826	908	1047	1052	991		
April	777	855	913	1036	1011	934		
May	876	1021	1029	841	798	828		
June	870	822	789	1005	1092			
July	813	940	997	1079	1047			
August	963	970	1004	961	923			
September	616	897	949	973	899			
October	899	1023	1019	837	847			
Total	9618	10554	10912	11163	10948	5758	0	0

Compliance

There were no permit excursions for the month of May for the JV Rd facility. Fort Stewart WWTP had a monthly CBOD excursion due to the inability of the facility to put oxygen in the water. We are currently working with Aqua Aerobics and Simonton Engineering to resolve the issue. All permit-required documentation has been submitted to the state regulatory agencies in a timely manner.

Water Treatment

Water Production (million gallons)	121.354
Water Meters Read	13,249
Water/Sewer line locates	549
Sewer main cleaning	50,703ft.

Wastewater Treatment

WPCP

Hinesville Total Flow (million gallons)	103.457
Hinesville Average Flow (million gallons per day)	3.337
Ft. Stewart Total Flow (million gallons)	65.109
Ft. Stewart Average Flow (million gallons per day)	2.1
Combined Total Inf Flow (million gallons)	168.566
Combined Average Inf Flow (million gallons per day)	5.438
Combined Average Eff Flow (million gallons per day)	6.036

WRF

Influent flow (million gallons)	41.501
Influent flow Average (million gallons per day)	1.338
Discharge flow (million gallons)	10.396
Discharge flow Average (million gallons per day)	.335
Re-use flow (million gallons)	26.06
Re-use flow Average (million gallons per day)	.840
On-Site Storage (million gallons)	5.046

FSGM

Fort Stewart Ammo Supply Point



Community Engagement

Awarding Scholarships: JGH Memorial Scholarship and ESG-Community Scholarship

4 May 22 (LCHS)



11 May 22 (BI)



21 May 22: Community Leaders gather for the start of the Jackie Gilliard-Henderson Memorial Scholarship Walk-A-Thon





City of Hinesville, Georgia, Council Meeting

Date: June 16, 2022
Agenda Item: City Manager's Report
Prepared by: Christy Deloach
Presented by: Kenneth Howard

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None