

MAYOR
Allen Brown

CITY MANAGER
Kenneth Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie Darden III



**MAYOR AND COUNCIL
REGULAR MEETING**

**AGENDA
3:00 PM
April 6, 2023
Council Chamber**

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana Reid
Vicky Nelson
Jason R. Floyd
Karl A. Riles

1. INVOCATION

Pastor Hayes of New Day Community Church.

2. MINUTES

Approve the Minutes of the March 16, 2023 Council Meeting.

3. UNFINISHED BUSINESS

3.1. CITIZENS SIGN APPEALS BOARD

To Present for Mayor and Council Consideration, Citizens Sign Appeals Board Appointments will Expire on April 15, 2023. Appointments are Made by Mayor and Council. Mayor Brown (Randy Branch) and Councilmember Reid (Yvonne Woods).

Action Item

3.2. YOUTH COUNCIL ADVISORY BOARD

To Present for Mayor and Council Consideration, Youth Council Advisory Board Appointments will Expire on April 18, 2023. Appointments are Made by Mayor and Council (Bernadett Rambharose), (Vivian Gilliard), (Richard Hayes), (James Ervin), (Camillia Murphy) and (Alysia Jackson-Hall).

Action Item

3.3. EMBRACE CIVILITY RESOLUTION #2023-05

To Present for Mayor and Council Consideration, Pledge to Guide Municipal Governing Bodies, City Staff, Residents and Other Stakeholders on How They Will Engage With Each Other.

Action Item

4. PRESENTATIONS

4.1. MONTHLY CITY CONSTRUCTION PROJECTS UPDATE

To Present for Mayor and Council Consideration, Update of City Construction Projects.

Informational Item

4.2. 2023 FAIR HOUSING MONTH ACTIVITIES

To Present for Mayor and Council Consideration, Upcoming Events During Fair Housing Month.

"Home for a Day or a Lifetime"

Informational Item

5. PUBLIC HEARING

5.1. VARIANCE REQUEST #2023-017-H

To Present for Mayor and Council Consideration, a Variance to Place a Sign 5 ft. from Front Property Line as Opposed to the Required 10 ft. at 313 North Main Street, Further Described as LCTM-Parcel 056B-020. (District #1)

Action Item

5.2. REZONING PETITION #2023-020-H

To Present for Mayor and Council Consideration, Petition to Rezone 2.41 Acres, More or Less, from C-2 (General Commercial District) to RA-1 (Multi-Family Dwelling District) for a Multi-Family Development, at the Intersection of Willowbrook Drive and Pacific Place, Further Described as LCTM-Parcel 045C-020 (portion thereof). (District #3)

Action Item

5.3. 2019-2023 CONSOLIDATED PLAN AMENDMENT AND 2021 ACTION PLAN AMENDMENT

To Present for Mayor and Council Consideration, A draft amendment to the 2019-2023 Consolidated Plan and 2021 Annual Action Plan.

Informational Item

6. NEW BUSINESS

6.1. ETHICS COMMITTEE

To Present for Mayor and Council Consideration, Ethics Committee Board Appointments Will Expire on May 17, 2023. Appointments are Made by the Council. Councilmember Reid (Aleen Humphrey), Councilmember Floyd (Mark Hendrix), Councilmember Nelson (Reginald Peggins), Mayor Pro Tem Jenkins (Liston Singletary), and Councilmember Riles (Michelle Harris).

Informational Item

6.2. HINESVILLE HOUSING AUTHORITY

To Present for Mayor and Council Consideration, Hinesville Housing Authority Board Appointments Will Expire on May 11, 2023. Appointments are Made by Mayor and Council (Joseph Ford), (LaMonica Jenkins), and (Paul Johnson).

Informational Item

6.3. HISTORIC PRESERVATION COMMISSION

To Present for Mayor and Council Consideration, Historic Preservation Commission Appointments will Expire on May 2, 2023. Appointments are Made by Councilmember Nelson (Joseph Stuart), Mayor Pro Tem Jenkins (Andre Holmes), and Councilmember Riles (Cathy Thomas).

Informational Item

6.4. CITY OF ETHICS RESOLUTION #2023-06

To Present for Mayor and Council Consideration, Recertify the City of Hinesville in the GMA

"Home for a Day or a Lifetime"

City of Ethics Program Resolution #2023-06.

Action Item

6.5. 2023 GENERAL ELECTION AGREEMENT #2023-10

To Present for Mayor and Council Consideration, 2023 General Election Agreement #2023-10.

Action Item

6.6. PROPOSED OPEN CONTAINER ORDINANCE #2022-06

To Present for Mayor and Council Consideration, Proposed Open Container Ordinance #2022-06.

Informational Item

6.7. ENGINEERING BID OPENING

To Present for Mayor and Council Consideration, 2022-2023 LMIG Bids Received for Resurfacing Project.

Action Item

6.8. ESG BID OPENING

To Present for Mayor and Council Consideration, Bid Opening for JV Road Grinding and Screening Services.

Action Item

7. BUSINESS LICENSE

7.1. BUSINESS LICENSES NOT RENEWED

To Present for Mayor and Council Consideration, Business License Renewals from the Previous Year Become Delinquent if the Applicable Occupation Tax is Not Paid on or Before December 31.

Informational Item

7.2. MOBILE FOOD SERVICE ESTABLISHMENT REQUEST

To Present for Mayor and Council Consideration, Javier Reyes of Louis' Shaved Ice has Requested to Operate a Mobile Food Service Establishment.

Action Item

8. PUBLIC COMMENT

8.1. PUBLIC COMMENT

9. MAYOR ALLEN BROWN

9.1. MAYOR BROWN'S REPORT

10. COUNCILMEMBER RILES - DISTRICT 5

10.1. COUNCILMEMBER RILES REPORT

11. MAYOR PRO TEM JENKINS - DISTRICT 4

11.1. MAYOR PRO TEM JENKINS REPORT

12. COUNCILMEMBER NELSON - DISTRICT 3

"Home for a Day or a Lifetime"

12.1. COUNCILMEMBER NELSON'S REPORT

13. COUNCILMEMBER FLOYD - DISTRICT 2

13.1. COUNCILMEMBER FLOYD'S REPORT

14. COUNCILMEMBER REID - DISTRICT 1

14.1. COUNCILMEMBER REID'S REPORT

15. CITY MANAGER KENNETH HOWARD

15.1. CITY MANAGER'S REPORT

15.2. POLY CART REQUEST

To Present for Mayor and Council Consideration, Liberty County Chamber of Commerce Requests the Following Number of Poly-carts for the Events Listed Below and Fees be Waived.

Action Item

15.3. MAYOR & COUNCIL ON-SITE WORKSHOP

To Present for Mayor and Council Consideration, Proposed Dates for Upcoming On-Site Workshop.

Informational Item

15.4. 2023 FIRST ANNUAL TEAM BUILDING EVENT

To Present for Mayor and Council Consideration, 2023 First Annual City of Hinesville Team Building Event Hosted by GMA.

Informational Item

16. ADJOURN

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Citizens Sign Appeals Board
Prepared by: Rose Kenner
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Citizens Sign Appeals Board Appointments will expire on April 15, 2023.

BACKGROUND: The Board shall consist of six (6) members appointed by the Mayor and City Council, with each such elected official responsible for the selection of one (1) Board member. The terms of office for Board members shall be for three-year staggered terms.

- Mayor Brown - Randy Branch
- Councilmember Reid - Yvonne Woods

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Citizens Sign Appeals Board Spreadsheet
2. Sec. 822. ___ Citizens_Sign_Appeals_Board.

PREVIOUS COUNCIL DISCUSSION:

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Citizens Sign Appeals Board							
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES	NOTES
Mayor Brown	Randy Branch	N/A		3 Years	07/16/2020	04/15/2023	Replaced Manishkumar Patel
CM Reid	Yvonne Woods	1	4	3 Years	04/15/2010	04/15/2023	original member of the board
CM Floyd	Barbara Martin-VanDuser	2		3 Years	04/15/2021	04/15/2024	Replaced Katherine McCartney
CM Nelson	Minnie Stafford	3		3 Years	05/06/2021	04/15/2024	Replaced Cordette Stevens
CM Jenkins	Patricia Harris	4	1	3 Years	04/15/2019	04/15/2025	Replaced Sharon Alvarez
CM Riles	Larry Boggs	5	3	3 Years	04/15/2010	04/15/2025	original member of the board

Zoning Ordinance, City Code Section 822 (b)

Sec. 822. Citizens Sign Appeals Board.

- (a) Establishment of the Board. There is hereby established a commission which shall be called the "City of Hinesville Citizens Sign Appeals Board."
- (b) Board members—Appointment, terms of office, election of officers, and compensation. The Board shall consist of six members appointed by the Mayor and City Council, with each such elected official responsible for the selection of one Board member. The terms of office of Board members shall be for three-year staggered terms. The Board shall elect from its membership a chairperson and such other officers as may be desired. Officers shall be elected on a calendar year basis, but may be reelected for succeeding terms. All members of the Board shall serve without compensation but may be reimbursed for actual expenses incurred in connection with their official duties.
- (c) Vacancies. Any vacancy in membership of the Board shall be filled for the unexpired term by the elected official responsible for the initial selection of the departing Board member. The Mayor and City Council shall have the authority to remove any member for cause, on written charges, after a public hearing.
- (d) Powers. The Citizens Sign Appeals Board shall be authorized:
 - (1) To hear and make recommendations to the Mayor and City Council in all hardship and other common sense appeals.
 - (2) To hear any and all challenges to the enforcement of any provision or requirement of the City's sign ordinance as set forth herein or later amended.
 - (3) To hear any and all challenges to any decision, determination, or order made by the City's Director of Inspections in enforcing the provisions of this Article and any amendments thereto.
- (e) In exercising the above powers, the Mayor and City Council may reverse, affirm, or modify the Board's recommendations, and to that end shall have the powers of the Director of Inspections from whom the appeal is taken and may issue the necessary permit.
- (f) Procedures of the Citizens Appeals Board.
 - (1) Rules and regulations. The board shall establish rules and regulations for its own procedure not inconsistent with the procedures of this Code. The board shall meet on call of the chairman. The board shall meet within 30 days after notice of appeal has been received.
 - (2) Decisions. The Citizens Appeals Board shall, in every case, reach a decision and make a recommendation to the Mayor and Council without unreasonable or unnecessary delay. Each board recommendation shall be in writing and shall include the reasons for the decision. A certified copy of the recommendation shall be promptly forwarded to the Mayor and Council.

(Ord. No. 2010-01, § I, 3-4-2010)



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Youth Council Advisory Board
Prepared by: Rose Kenner
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Youth Council Advisory Board Appointments will Expire on April 18, 2023.

BACKGROUND: The Youth Council Advisory Board consist of six (6) members appointed by the Mayor and City Council, with each such elected official responsible for the selection of one (1) Board member:

- Mayor Brown - Bernadett Rambharose
- Councilmember Reid - Vivian Gilliard
- Councilmember Floyd - Richard Hayes
- Councilmember Nelson - James Ervin
- Mayor Pro Tem Jenkins - Camillia Murphy
- Councilmember Riles - Alysia Jackson-Hall

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Youth Council Advisory Board Spreadsheet
2. Resolution #2019-10
3. HYCAB Bylaws (red line changes)
4. HYCAB Bylaws (final)

PREVIOUS COUNCIL DISCUSSION:

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Youth Council Advisory Board							
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES	NOTES
Mayor Brown	Bernadett Rambharose	2		2 years	04/18/2019	04/18/2023	Original member of the Youth Advisory Board
CM Reid	Vivian Gilliard	3		2 years	04/18/2019	04/18/2023	
Mayor Pro Tem Floyd	Richard Hayes	2		2 years	01/16/2020	04/18/2023	
CM Nelson	James Ervin	3		2 years	04/18/2019	04/18/2023	
CM Jenkins	Camillia Murphy	4		2 years	05/06/2021	04/18/2023	
CM Riles	Alysia Jackson-Hall	5		2 years	05/16/2019	04/18/2023	

Created by Resolution #2019-10

RESOLUTION TO ESTABLISH THE CITY OF
HINESVILLE YOUTH COUNCIL ADVISORY BOARD

WHEREAS, the City of Hinesville has created a Youth Council; and

WHEREAS, the City of Hinesville desires to establish a Youth Council Advisory Board to further the initiative; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City, and it is hereby resolved by the same that the initial members of the Hinesville Youth Council Advisory Board are the following named persons:

- | | | |
|----|-----------------------|------------|
| 1. | Bernadette Rambharose | Mayor |
| 2. | Josette Lumpkin | District 1 |
| 3. | Melissa McCallar | District 2 |
| 4. | Paul Lustiano | District 3 |
| 5. | Wanessia Ukwu | District 4 |
| 6. | To be determined | District 5 |

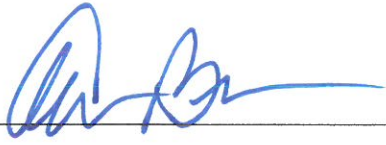
BE IT FURTHER RESOLVED that commencing with the date of adoption of the resolution each person named above as members shall serve in such capacity for a term of two years.

BE IT FURTHER RESOLVED that the members hereinbefore elected shall organize itself, carry out its duties and responsibilities and exercise its powers and prerogatives in accordance with the terms and provisions of the bylaws as it now exists and as it might hereinafter be amended or modified.

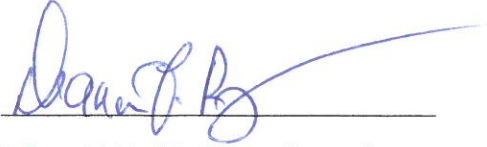
BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its adoption by the Mayor and Council of the City, and from and after such adoption the Youth Council Advisory Board shall be deemed established and activated.

ADOPTED AND APPROVED this 18th day of April, 2019.

[SIGNATURES FOLLOW ON NEXT PAGE]



Allen Brown, Mayor



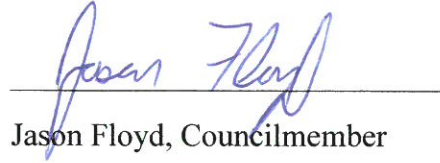
Diana F. Reid, Councilmember



Vicky C. Nelson, Councilmember



District 5 (vacant)



Jason Floyd, Councilmember



Keith Jenkins, Councilmember

ATTEST:



Sarah R. Lumpkin, City Clerk

BYLAWS
City of Hinesville
Youth Council Advisory Board

ARTICLE I: NAME

The name of the organization shall be Hinesville Youth Council Advisory Board (the “Board” or “HYCAB”).

ARTICLE II: PURPOSE

The Board shall further the Hinesville Youth Council initiative through constructive input and effective communication with ~~Staff Liaisons~~City Clerk as well as the City of Hinesville Mayor and Council. This body shall ensure the confidential and objective evaluation of applications to participate as a member of the Hinesville Youth Council.

ARTICLE III: ORGANIZATIONAL DUTIES

Through assessment meetings, the Board should:

1. Provide input regarding content of the application and interview scoring matrix.
2. Review candidate applications to determine the most qualified according to the scoring matrix.
3. Participate in candidate interviews to determine the most qualified according to the scoring matrix.
- 3.4. Other duties as assigned.

Through regular meetings, the Board should:

1. Guide the general direction of the Hinesville Youth Council.

ARTICLE IV: MEMBERSHIP

1. The City of Hinesville Mayor and each Councilmember shall make one appointment. The Board shall have a total of six (6) members.
2. Board members will serve a term of two (2) years.
3. Total years of services shall not be limited.

ARTICLE V: OFFICERS AND MEMBER DUTIES

1. The Board shall elect a Chairperson, Vice-Chairperson, and Secretary from the membership prior to commencement of regular meetings and annually thereafter.

2. The Chairperson shall conduct all meetings of the Board and act as the official spokesperson for the Board. However, this shall not abridge any individuals' rights to freedom of speech on their own behalf.
3. The Secretary shall prepare the Board agenda, maintain minutes of the meeting, draft and other related duties.

ARTICLE VI: ABSENCES, VACANCIES, RESIGNATION

1. The Vice-Chairperson shall conduct meetings of the Board in absence of the Chairperson. In the absence of or inability of the Chairperson to exercise his/her duties, the Vice-Chairperson shall become acting Chairperson with all the rights, privileges, and powers of a duly elected Chairperson, until such time as the Chairperson is able to resume duties.
2. When requested by the Chairperson, the Vice-Chairperson shall act on behalf of the Chairperson.
3. In event of a vacancy in the office of Chairperson before completion of term, the Vice-Chairperson shall automatically become Chairperson. If at any time, the office of the Vice-Chairperson becomes vacant, a Vice-Chairperson shall be elected by a majority vote of the Board.
4. In absence of the Secretary, the Chairperson shall direct another member to perform the assigned duties.
5. Vacant seats including unexpired terms should be filled by the Mayor or Councilmember as appropriate.
6. Extensive absenteeism, lack of participation, or no participation are grounds for removal by a majority vote.
7. Any member may resign by submitting a written resignation detailing the effective date to the ~~Community Development Department Director~~City Clerk.

ARTICLE VII: ASSESSMENT MEETINGS

1. Application assessment meetings will be held at the City of Hinesville in the ~~Community Development Conference Room~~Council Chambers and are closed to the public.
2. ~~Staff liaisons shall be assigned from the City of Hinesville Community Development Department and~~City Clerk's office will be responsible for reserving meeting facilities and disseminating information to the Board.
3. Assessment meetings shall be conducted in accordance with the annual Hinesville Youth Council schedule established by the City Clerk's office. Board members are required to attend all meetings related to evaluation of applications and candidate interviews.
4. Board members shall also attend any special called meetings as necessary to conduct assessment related business.

ARTICLE VIII: REGULAR MEETINGS

1. Regularly scheduled meetings may be established as the Youth Council program progresses.

2. Meetings may be open to the public as determined by compliance with the Georgia Open Meetings Act.
3. No action of the Board shall be official unless a quorum is present. A quorum shall be 50% of the appointed membership. Vacant membership shall not be counted towards the quorum.
4. A majority vote of the members present shall be required for approval of any action taken by the Board.

ARTICLE IX: SPECIAL CALLED MEETINGS

1. Special meetings may be called by the Chairperson; one-third of the members may also petition the Chairperson to call a special meeting.
2. Notice of the meeting should be made to include reason for called session, business to be transacted, as well as time and place.
3. The business discussed will be limited to that specified in the notice.

ARTICLE X: COMPENSATION

1. No member shall receive directly or indirectly, any salary, compensation, or any emolument for services performed as a member.

ARTICLE XI: CONFLICT OF INTEREST

1. All conflicts of interest should be officially disclosed to the Board.
2. No member shall take an official action with regard to any matter where the member or immediate family member has or appears to have interest.
3. Confidential information should not be used to benefit the member or immediate family member.

ARTICLE XII: AMENDMENTS TO BYLAWS

1. The bylaws may be amended by the City Clerk's office and approved by the City of Hinesville Mayor and Council ~~on its own or pursuant to recommendation of the Board.~~. The Board shall be informed of any proposed amendments prior to final consideration by the Mayor and Council.

APPROVED this ~~21st~~ 18th day of ~~February~~ April 2023.

Allen Brown, Mayor
Councilmember

~~District~~ ~~5~~ ~~(vacant)~~ Karl Riles,

Diana F. Reid, Councilmember

Jason Floyd, Councilmember

Vicky C. Nelson, Councilmember

Keith Jenkins, Councilmember

ATTEST:

Lia Jones, City Clerk

BYLAWS
City of Hinesville
Youth Council Advisory Board

ARTICLE I: NAME

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4. In absence of the Secretary, the Chairperson shall direct another member to perform the assigned duties.
5. Vacant seats including unexpired terms should be filled by the Mayor or Councilmember as appropriate.
6. Extensive absenteeism, lack of participation, or no participation are grounds for removal by a majority vote.
7. Any member may resign by submitting a written resignation detailing the effective date to the City Clerk.

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2. City Clerk's office will be responsible for reserving meeting facilities and disseminating information to the Board.
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3. Confidential information should not be used to benefit the member or immediate family member.

ARTICLE XII: AMENDMENTS TO BYLAWS

1. The bylaws may be amended by the City Clerk's office and approved by the Hinesville Mayor and Council. The Board shall be informed of any proposed amendments prior to final consideration by the Mayor and Council.

APPROVED this 6th day of April 2023.

Allen Brown, Mayor

Karl Riles, Councilmember

Diana F. Reid, Councilmember

Jason Floyd, Councilmember

Vicky C. Nelson, Councilmember

Keith Jenkins, Councilmember

ATTEST:

Lia Jones, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023

Agenda Item: Embrace Civility Resolution #2023-05

Prepared by: Lia Jones

Presented by: Kenneth Howard

PURPOSE: GMA CEO and Executive Director Larry Hanson announced the rollout of Embrace Civility at the 2023 Cities United Summit.

Civility is more than just politeness. It is about disagreeing without disrespect, seeking common ground as a starting point for dialogue about differences, listening past one's preconceptions and teaching others to do the same. Civility is the hard work of staying present even with those with whom we have deep-rooted and fierce disagreement.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: Adopt the GMA model Civility Resolution, which includes a pledge to guide municipal governing bodies, city staff, residents and other stakeholders on how they will engage with each other.

ATTACHMENTS:

1. Civility Pledge
2. Civility Postcard
3. Resolution #2023-05 City of Civility

PREVIOUS COUNCIL DISCUSSION:

EMBRACE CIVILITY

CIVILITY PLEDGE

The way we govern ourselves is often as important as the positions we take. Our collective decisions will be better when differing views have had the opportunity to be fully vetted and considered. All people have the right to be treated with respect, courtesy and openness. We value all input. We commit to conduct ourselves at all times with civility and courtesy to each other.



WHAT IS CIVILITY?

Civility is more than just politeness. It is about disagreeing without disrespect, seeking common ground as a starting point for dialogue about differences, listening past one's preconceptions and teaching others to do the same. Civility is the hard work of staying present even with those with whom we have deep-rooted and fierce disagreement.*

WHY CIVILITY MATTERS FOR CITIES?

- 1 Civil behavior and speech are critically important to a healthy, functional and respectful society.
- 2 A 2019 survey revealed that 93 percent of Americans believe that incivility is a problem, with 68 percent identifying incivility as a major problem.**
- 3 Cities need a plan to counteract the growing polarization and challenges caused by incivility.

*The Institute for Civility in Government

** Weber Shandwick's annual poll, Civility in America 2019

“

Civility fosters respect, trust, and belonging. By modeling and practicing civility, city leaders set an expectation that vigorous debate and vetting of ideas can be respectful and productive, leading to better engagement and outcomes for all.

”

LARRY HANSON, GMA CEO
& EXECUTIVE DIRECTOR



9 PILLARS OF CIVILITY



Be considerate of others' opinions. It's ok to agree to disagree.



Think about the impact of your actions and not the intent.



Manage your emotions. Get curious instead of furious.



Ask questions to learn. Answer questions with respect.



A silent voice is not always a weak voice. Sometimes it's ok not to respond.



Remember the acronym QTIP (Quit Taking It Personal).



Be Kind! Make your point about the issue, not the person.



Have empathy! Just because you have not experienced it, does not mean it does not exist.



Actively listen, to learn how to Engage respectfully!

CIVILITY PLEDGE

The way we govern ourselves is often as important as the positions we take. Our collective decisions will be better when differing views have had the opportunity to be fully vetted and considered. All people have the right to be treated with respect, courtesy and openness. We value all input. We commit to conduct ourselves at all times with civility and courtesy to each other.



**ADOPT THE CIVILITY
RESOLUTION AND
PLEDGE TO BECOME A
CITY OF CIVILITY TODAY!**



WWW.GACITIES.COM/CIVILITY

**A RESOLUTION
PLEDGING TO PRACTICE AND PROMOTE CIVILITY IN THE CITY OF
HINESVILLE**

WHEREAS, the City Council of the City of Hinesville (the “Mayor and City Council”), the governing body of the City of, Georgia (the “Municipality”), recognizes that robust debate and the right to self-expression, as protected by the First Amendment to the United States Constitution, are fundamental rights and essential components of democratic self-governance; and

WHEREAS, the City of Hinesville Mayor and Council further recognizes that the public exchange of diverse ideas and viewpoints is necessary to the health of the community and the quality of governance in the Municipality; and

WHEREAS, the members of Hinesville Mayor and Council, as elected representatives of the community and stewards of the public trust, recognize their special role in modeling open, free and vigorous debate while maintaining the highest standards of civility, honesty and mutual respect; and

WHEREAS, City Council meetings are open to the public and thus how City officials execute their legal duties is on public display; and

WHEREAS, civility by City officials in the execution of their legislative duties and responsibilities fosters respect, kindness and thoughtfulness between City officials, avoiding personal ill will which results in actions being directed to issues made in the best interests of residents; and

WHEREAS, civility between City officials presents an opportunity to set a positive example of conduct and promotes thoughtful debate and discussion of legislative issues, resulting in better public policy and a more informed electorate while also encouraging civil behavior between residents; and

WHEREAS, civility between City officials is possible if each member of the elected body remembers that they represent not only themselves, but the constituents of their district and city; and

WHEREAS, in order to publicly declare its commitment to civil discourse and to express its concern for the common good and well-being of all of its residents, the City Council has determined to adopt this resolution.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION ONE

The City of Hinesville pledges to practice and promote civility within the governing body as a means of conducting legislative duties and responsibilities.

SECTION TWO

The elected officials of the City Council enact this civility pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of the City of Hinesville.

SECTION THREE

This pledge strives to ensure that all communication be open, honest, and transparent as this is vital for cultivating trust and relationships.

SECTION FOUR

This pledge strives to show courtesy by treating all colleagues, staff and members of the public in a professional and respectful manner whether in-person, online or in written communication, especially when we disagree.

SECTION FIVE

This pledge strives to ensure mutual respect to achieve municipal goals, recognizing that patience, tolerance and civility are imperative to success and demonstrates the Council's commitment to respect different opinions, by inviting and considering different perspectives, allowing space for ideas to be expressed, debated, opposed, and clarified in a constructive manner.

SECTION SIX

This pledge demonstrates our commitment against violence and incivility in all their forms whenever and wherever they occur in all our meetings and interactions.

SECTION SEVEN

The City of Hinesville expects members of the public to be civil in its discussion of matters under consideration by and before the City Council, with elected officials, staff, and each other.

ADOPTED this ____ day of _____, 20__.

Allen Brown, Mayor

Keith Jenkins, Mayor Pro Tem

Diana F. Reid, Councilmember

Jason R. Floyd, Councilmember

Vicky C. Nelson, Councilmember

Karl A. Riles, Councilmember

ATTEST:

Lia Jones, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Monthly City Construction Projects Update
Prepared by: Kendra Ivy
Presented by: Ryan Arnold

PURPOSE: Update of City Construction Projects.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. PDF Construction Updates 04 06 23

PREVIOUS COUNCIL DISCUSSION:

A construction site in the background with a white hard hat and blueprints in the foreground.

Construction Project Updates

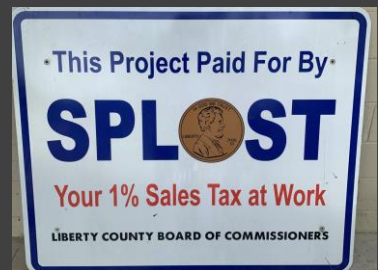
Ryan Arnold, Assistant City Manager

04.06.23

Page 27 of 174



HFD Fire Station 1



Current Status:

Site
Utilities/Exterior
Concrete

Two weeks look ahead:

Site
Utilities/Exterior
Concrete

Overhead door
and fixture
installation

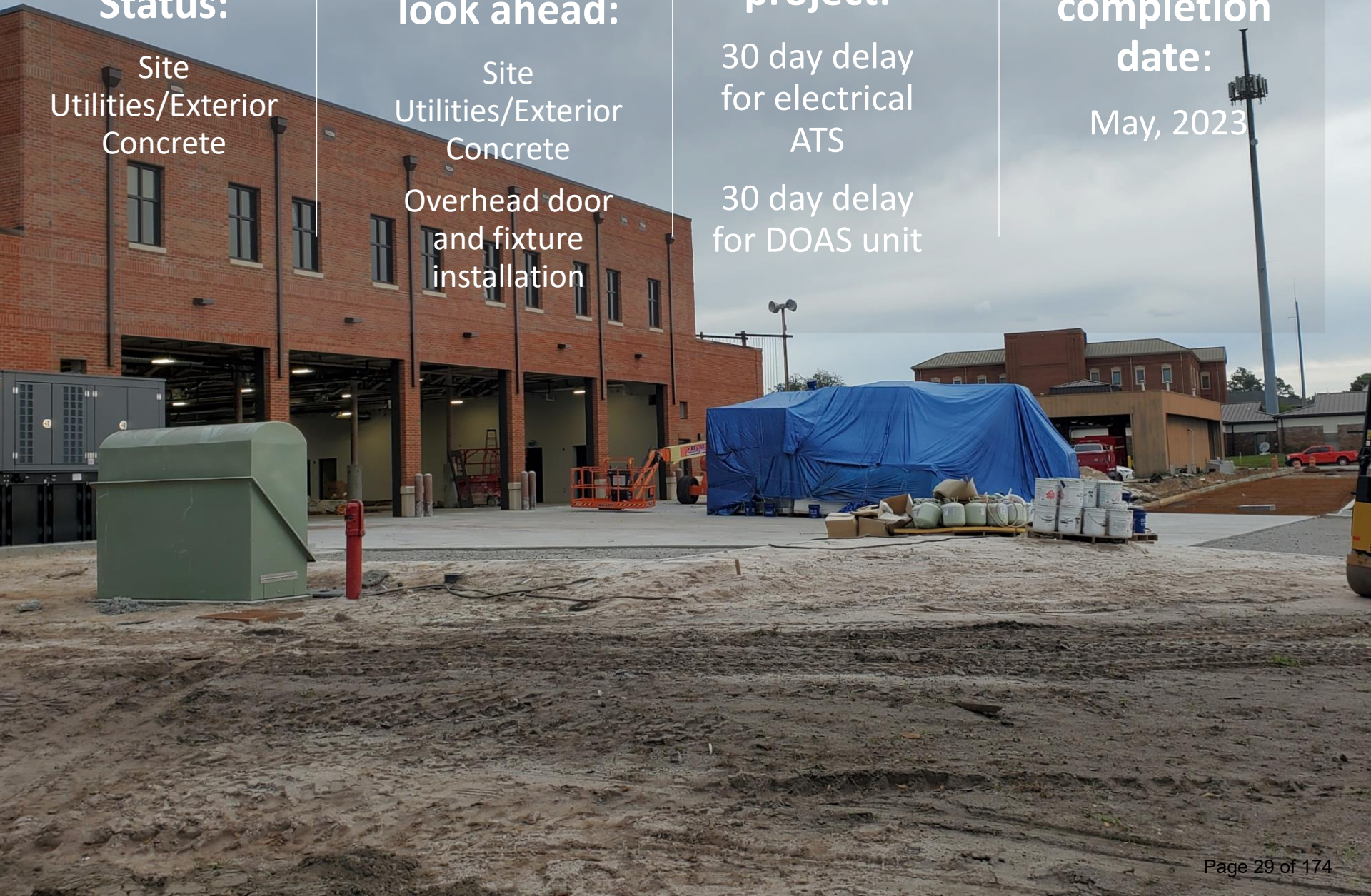
Delays with project:

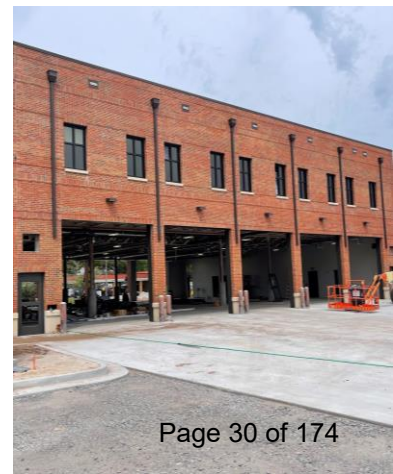
30 day delay
for electrical
ATS

30 day delay
for DOAS unit

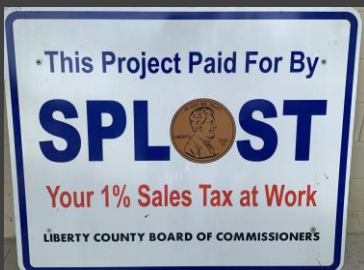
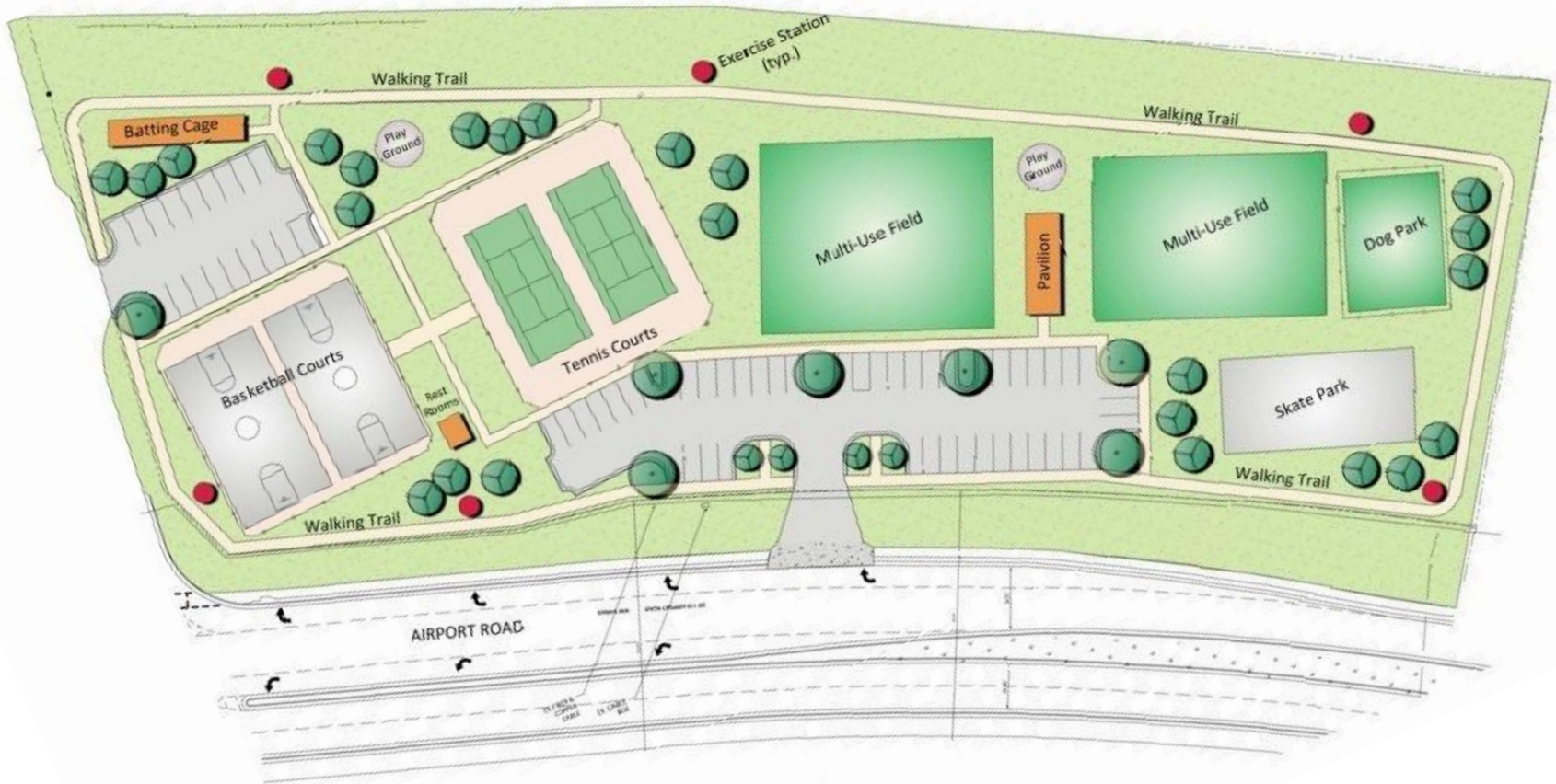
Anticipated completion date:

May, 2023









Krebs Park

Current Status:

**Phase I
Complete
pending punch
list items**

**Phase II
bids under
evaluation**

**Delays with
project:
Pending site
revision for
skate park**

**Anticipated
completion
date:**

**Pending
Phase II
contract**





Small Business Incubator



Current Status: Phase II Site Work

- **Delays with project:**

9 month delay in receiving rooftop HVAC units. On March 10, 2022 contractor received notice that the remaining units would not be received until April 13, 2023 due to component shortages and the manufacture retooling production to meet 2023 energy standards.

- **Anticipated completion date:**

May 2023

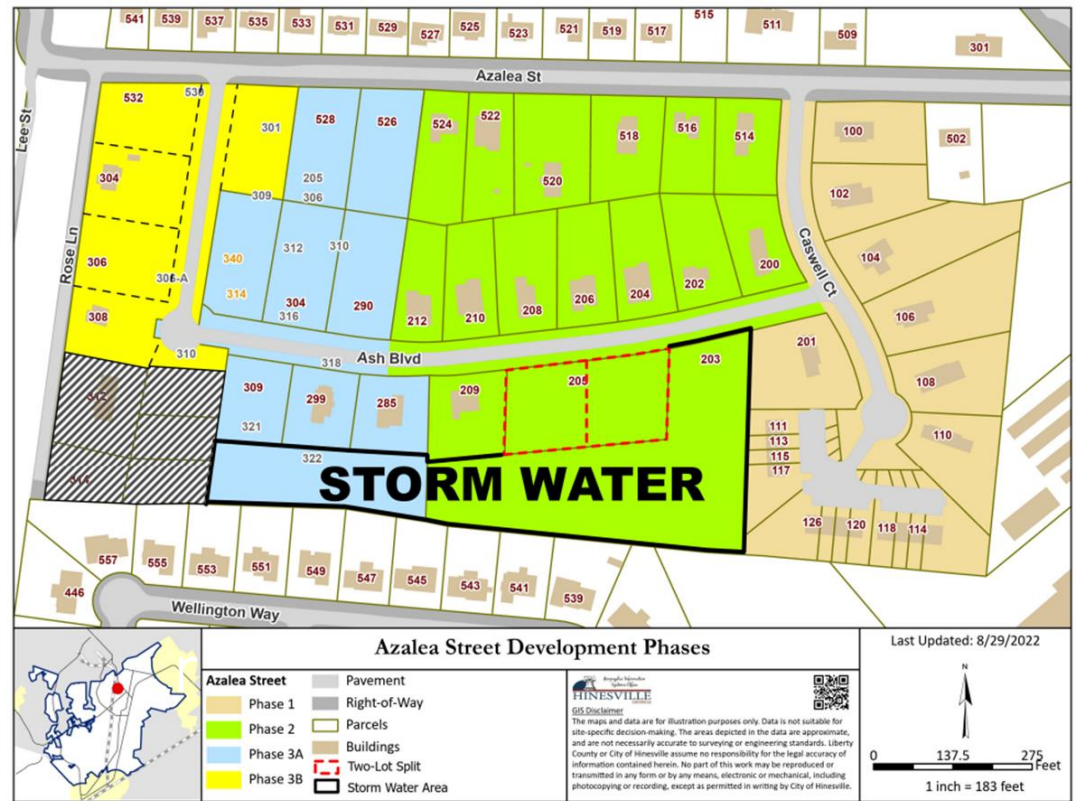






Housing Projects

I. Azalea Street Redevelopment Area



II. Owner-Occupied Rehabilitation

- February-March 2023: Legal review
- April 2023: Contractor bidding
- April-May 2023: Construction
- June 2023: Close out





City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023

Agenda Item: 2023 Fair Housing Month Activities

Prepared by: Kendra Ivy

Presented by: Temperance West

PURPOSE: To inform the Mayor and Council of upcoming Fair Housing Month activities.

BACKGROUND: April is Fair Housing Month! It has been 55 years since Congress passed The Fair Housing Act of 1968, also known as Title VIII of the Civil Rights Act of 1968. This U.S. federal legislation prohibits discrimination in the sale, rental, financing, or advertising of housing on the basis of race, color, religion, sex, disability, family status, national origin, and disability. The Community Development Department is responsible for sharing information about Fair Housing Laws to the public. Due to COVID-19, this year's activities will mark a restart for CDD's annual festivities.

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. 2023 Fair Housing Symposium (1)
2. General Fair Housing Month

PREVIOUS COUNCIL DISCUSSION: N/A

THE CITY OF HINESVILLE COMMUNITY
DEVELOPMENT DEPARTMENT

Fair Housing Symposium

"Housing How-To's"

**Bridging the Gap Between Tenants,
Homeowners, and Landlords**

FRIDAY, APRIL 28TH 1 PM-3PM

LIBERTY COUNTY PERFORMING ARTS CENTER
2140 E OGLETHORPE HWY
HINESVILLE, GA 31313



SOUTHEASTERN
BANK

JCV Vision and Associates, Inc.
Without a "Financial" Vision the People Perish



HINESVILLE AREA BOARD OF REALTORS®

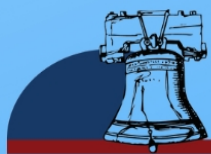
APRIL IS FAIR HOUSING AWARENESS MONTH

Learn the "How-To's" as a homeowner and
tenant at these events:

Fair Housing Symposium
"Housing How-To's"
Discussion

4/28 1:00 - 3:00 PM

Liberty Co. Performing Arts
Center



Community Development Department

HINESVILLE
GEORGIA

JCVision and Associates, Inc.
Without a "Financial" Vision the People Perish



**Hinesville Farmer's
Market**

4/6 & 4/20

3:00 - 7:00 PM

Bradwell Park



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Variance Request #2023-017-H
Prepared by: Lori Parks
Presented by: Jeff Ricketson

PURPOSE: A variance request was submitted by Commerce Street Holdings, LLC, the owner, to place a sign 5 feet from the front property line as opposed to the required 10 feet. The property is located at 313 North Main Street and is further described as LCTM-Parcel 056B-020.

BACKGROUND: N/A

FUNDING: N/A

RECOMMENDATION: March 21, 2023. LCPC Commissioners recommended APPROVAL with standard conditions.

ATTACHMENTS:

1. Variance Request 2023-017-H

PREVIOUS COUNCIL DISCUSSION:

Variance Request 2023-017-H

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Public Notification

IS PUBLIC HEARINGS

Rezoning Petition 2023-014-H

A rezoning petition was submitted by Interstate Commercial Real Estate Services, applicant, on behalf of Deliah Way, owner, to rezone 18.5 acres, more or less, from R-4 (Single- and Two-Family Dwelling District) to C-3 (Highway Commercial District) for a retail shopping center. Property is located on West Oglethorpe Highway in Hinesville and is further described as LCTM parcel 059A-107. Property is bounded now or formerly as follows: **NORTH** by lands of Charles Frasier, Booker T. Burley, Patricia A. Jackson, Georgia Power Company, Willie C. Watkins, Mt. Zion Missionary Baptist Church, and Express Stores, Inc.; **EAST** by West Oglethorpe Highway and lands of Loretta Dye, and Georgia Power Company; **SOUTH** by lands of Liberty Real Estate Investments, LLC, Deerwood Point, LLC, Ray Futch, Terry Fortson, Cecil Robinson, George A. Carter, Dallas Roots, LLC, Melody Sherie Campbell et al, Beverly G. Waters, Dawn Margaret Thomas, Thomas M. Martin Jr., Kenneth E. Saxton, Jack P. and Ora F. Graves, Gerardo Aguilera et al, Cha Ok and Clifton Mobley, and 261 Strickland Street, LLC; **WEST** by South Main Street.

Rezoning Petition 2023-016-LC

A rezoning petition was submitted by Daybreak Industrial, Inc., owner, to rezone 9.06 acres, more or less, from AR-1 (Agricultural Residential District) and A-1 (Agricultural District) to I-1 (Industrial District) for a storage warehouse. Property is located at 2873 South Coastal Highway and is further described as LCTM parcel 190-022. Property is bounded now or formerly as follows: **NORTH** by lands of Wallace and Pamela Lambert, and Julia Ann McIntosh et al; **EAST** by South Coastal Highway; **SOUTH** by lands of Melvin L. and Clara O. Dudley; **WEST** by lands of John A. Wilson et al, Alexander Butler, and Byron McIntosh III.

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PUD Amendment 2023-018-W

A PUD amendment was submitted by SIMCOE Investment Group, LLC, on behalf of Veterans Realty, LLC, owner, for townhomes and a community area. Property is 7.42 acres, more or less, located on Shaw Road in Walthourville, and further described as LCTM parcel 040D-091. Property is bounded now or formerly as follows: **NORTH** by lands of Liberty County; **EAST** by lands of Lela Kelly, and Brigitte C. and James R. Shanker; **SOUTH** by Shaw Road; **WEST** by Shaw Road and lands of Liberty County.

Rezoning Petition 2023-019-R

A rezoning petition was submitted by Tommy Williams, Jr. to rezone 1.02 acres, more or less, from AR-1 (Agricultural Residential District) to R-3 (Multi-Family Residential District) for a multi-family residence. Property is located on Peter King Road in Riceboro and is further described as LCTM parcel 220B-020 (portion thereof). Property is bounded now or formerly as follows: **NORTH** by lands of Interstate Paper Corporation; **EAST** by lands of Ray and Carolyn Hines, and Tommy Akra; **SOUTH** by Peter King Road; **WEST** by lands of Kato Way Estate, Steve and Annie Anderson, Melvin and Clara Dudley, Arthur and Earnestine Fields, and James Williams.

Rezoning Petition 2023-020-H

A rezoning petition was submitted by Goove Creek, LLC, owner's agent, on behalf of Brutus, LLC, to rezone 2.41 acres, more or less, from C-2 (General Commercial District) to R-A-1 (Multi-Family Dwelling District) for a multi-family development. Property is located at the intersection of Willowbrook Drive and Pacific Place in Hinesville and is further described as LCTM parcel 045C-020 (portion thereof). Property is bounded now or formerly as follows: **NORTH** by Pacific Place; **EAST** by lands of George W. and Barbara T. Holtzman; **SOUTH** by lands of MDRR Properties, LLC; **WEST** by Willowbrook Drive.

Rezoning Petition 2023-021-LC

A rezoning petition was submitted by JPC Design and Construction, LLC, applicant, on behalf of Michael E. Bryant Life Trust, owner, to rezone 5 acres, more or less, from AR-1 (Agricultural Residential District) to B-2 (General Commercial District) for hotels or additional parking for travel center. Property is located on Highway 84, west of Interstate 95 in unincorporated Liberty County and is further described as LCTM parcel 265-031. Property is bounded now or formerly as follows: **NORTH** by lands of Jerry L. Scott, Lula Godbolt Turman, and Beulah M. G. Sanders; **EAST** by lands of Michael E. Bryant Life Trust; **SOUTH** by lands of Laura Carswell and George Wendell and Penny Darlene Flowers; **WEST** by lands of George Wendell and Penny Darlene Flowers.

The Liberty Consolidated Planning Commission will hold a public meeting **March 21, 2023, at 4:30 pm**, at the Liberty County Courthouse Annex, 112 North Main Street, 2nd floor, in Hinesville.

Public Hearings to be Held by the Applicable Governing Authority:
Tuesday, April 4, 2023, 6:00 PM – LC Board of Commissioners will meet in the Courthouse Annex, 2nd floor, 112 North Main St, Hinesville.

Thursday, April 6, 2023, 8:00 PM – Hinesville Mayor and Council will meet at Hinesville City Hall, 115 E ML King, Jr. Drive, Hinesville.

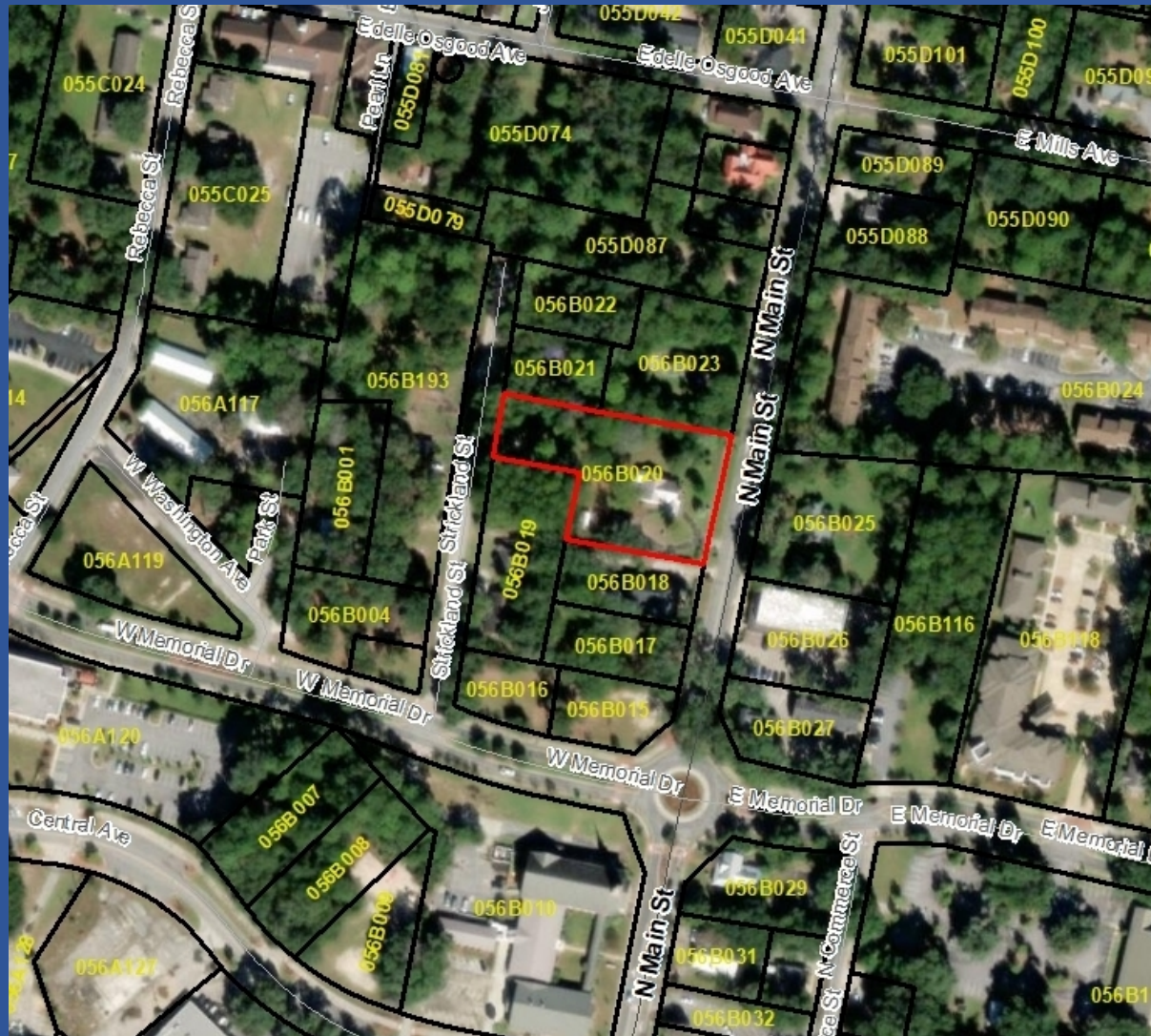
Tuesday, April 11, 2023, 6:00 PM – Walthourville Mayor and Council will meet at Walthourville Police Department, 192-B Talmadge Road, Walthourville.

Tuesday, April 4, 2023, 6:00 PM – Riceboro Mayor and Council will meet at Riceboro City Hall, 4614 S Coastal Highway, Riceboro.

LG#14720 3/2/2023



Vicinity Map



Zoning Map



 Parcels
  Zoning
  OC
  R2

 C1	 OI	 R3
 C2	 PDD	 R4
 DD	 R1	 RA1
		 RTH

Sign Example



Narrative

February 2, 2023

Dear Mr. Ricketson,

Josh Wheeler, on behalf of Commerce Street Holdings, requests a variance to the current sign restrictions for a new office that will be located at 313 N. Main Street, Hinesville, Georgia. The current ordinance allows for a sign to be placed 10 feet from the right of way. This site is zoned office-commercial. Due to the existing trees, shrubbery and driveways, the only appropriate location for a sign is in the center of the lot, Parcel Number 056B 020. Being a two lane portion of North Main Street, the right of way ends approximately 22.5 feet from the edge of the road. We request a variance for 5 feet instead of 10 feet from the edge of the right of way for greater visibility.

Thank you for your consideration.

Sincerely,



Josh Wheeler
912-271-1313

The conditions for granting this variance are as follows:

Sec. 818. - Variances.



(a) Variances from the regulations of this article shall be limited to the following hardship situations:

(1) Where compliance with the regulations of this article would constitute a physical impossibility based on existing trees, plants, natural features, signs, buildings or structures on the lot in question and the variance proposed would not create a safety hazard to vehicular traffic or pedestrians; or

(2) Where visibility of a conforming sign from the proposed street and within 50 feet of the proposed sign would be substantially impaired by existing trees, plants, natural features, signs, buildings or structures on a different lot; and

(A) Placement of the sign elsewhere on the lot would not remedy the visual obstruction;

(B) Such visibility obstruction was not created by the owner of the subject property; and

(C) The variance proposed would not create a safety hazard to vehicular traffic or pedestrians.

(b) Variances shall be limited to the minimum relief necessary to overcome the hardship. No variances shall be granted to allow a greater number of signs than would be allowed if the hardship did not exist.

(c) Relief from the application of this article by use of variances granted by the Mayor and City Council shall be granted only upon a finding of hardship as previously defined. Hearing on such variances shall be noticed using the same time frames and notice requirements as for variances from zoning decisions.

(Ord. No. 2010-01, § I, 3-4-2010)

LCPC Recommendation

Approval

Variance Request 2023-017-H

Conditions
Standard

Standard Conditions

1. The applicant must obtain all required local, state and federal licenses and permits prior to commencement of any construction.
2. All plans, documents, materials, and statements contained or implied in this application are considered a condition of this action.
3. No change or deviation from the conditions of approval are allowed without prior notification and approval of the Director of the LCPC or the Planning Commission, and the approving governmental authority.

LCPC Recommendation

Approval

Variance Request 2023-017-H

Conditions
Standard





City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Rezoning Petition #2023-020-H
Prepared by: Lori Parks
Presented by: Jeff Ricketson

PURPOSE: A rezoning petition was submitted by Goose Creek, LLC, owner's agent, on behalf of Brutus, LLC, to rezone 2.41 acres, more or less, from C-2 (General Commercial District) to RA-1 (Multi-Family Dwelling District) for a multi-family development. The property is located at the intersection of Willowbrook Drive and Pacific Place in Hinesville and is further described as LCTM-Parcel 045C-020 (portion thereof).

BACKGROUND: N/A

FUNDING: N/A

RECOMMENDATION: March 21, 2023. LCPC Commissioners recommended APPROVAL with standard conditions.

ATTACHMENTS:

1. Rezoning Petition 2023-020-H

PREVIOUS COUNCIL DISCUSSION:

Rezoning Petition 2023-020-H

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Thursday, April 6, 2023, 3:00 PM

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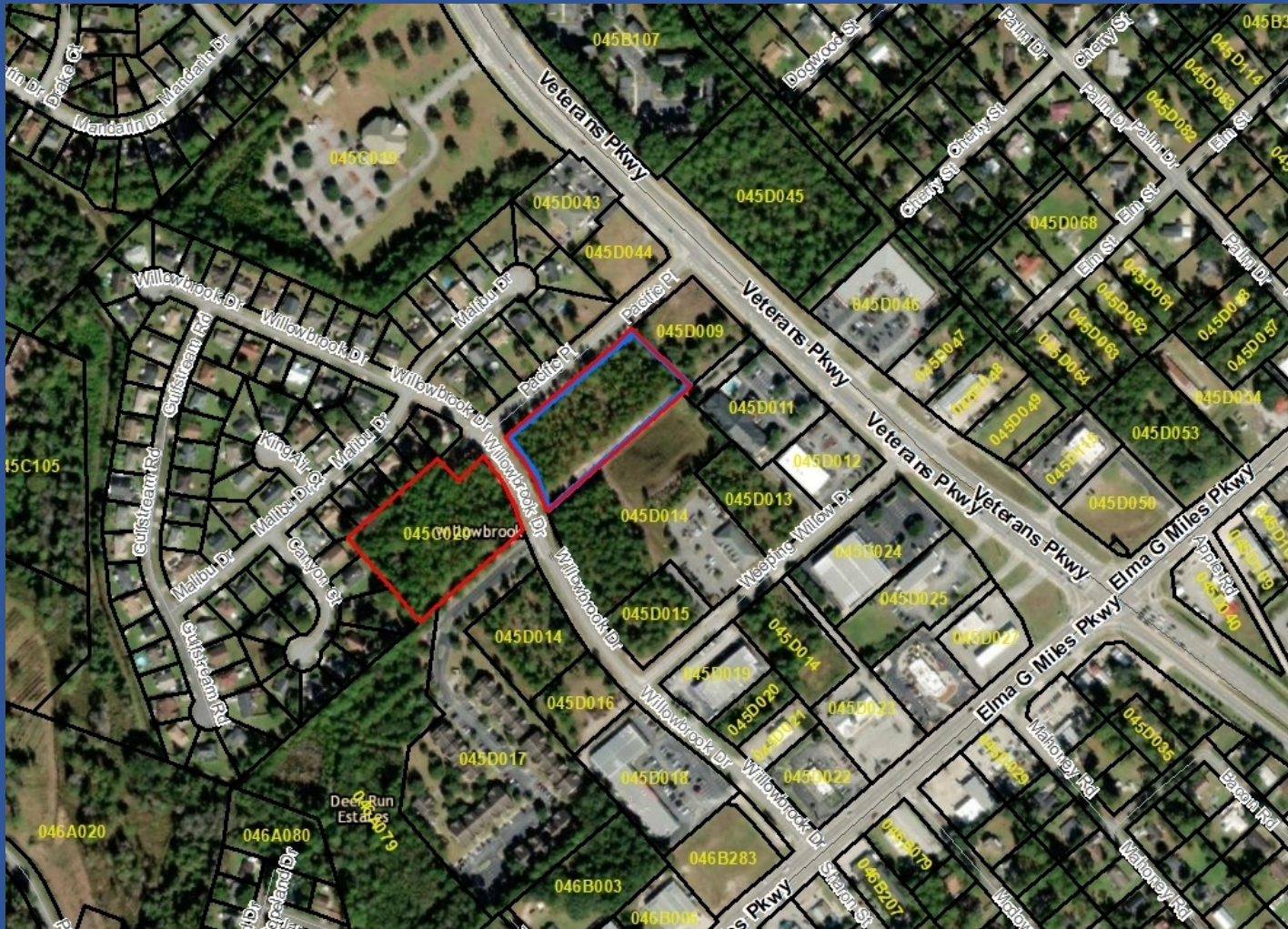
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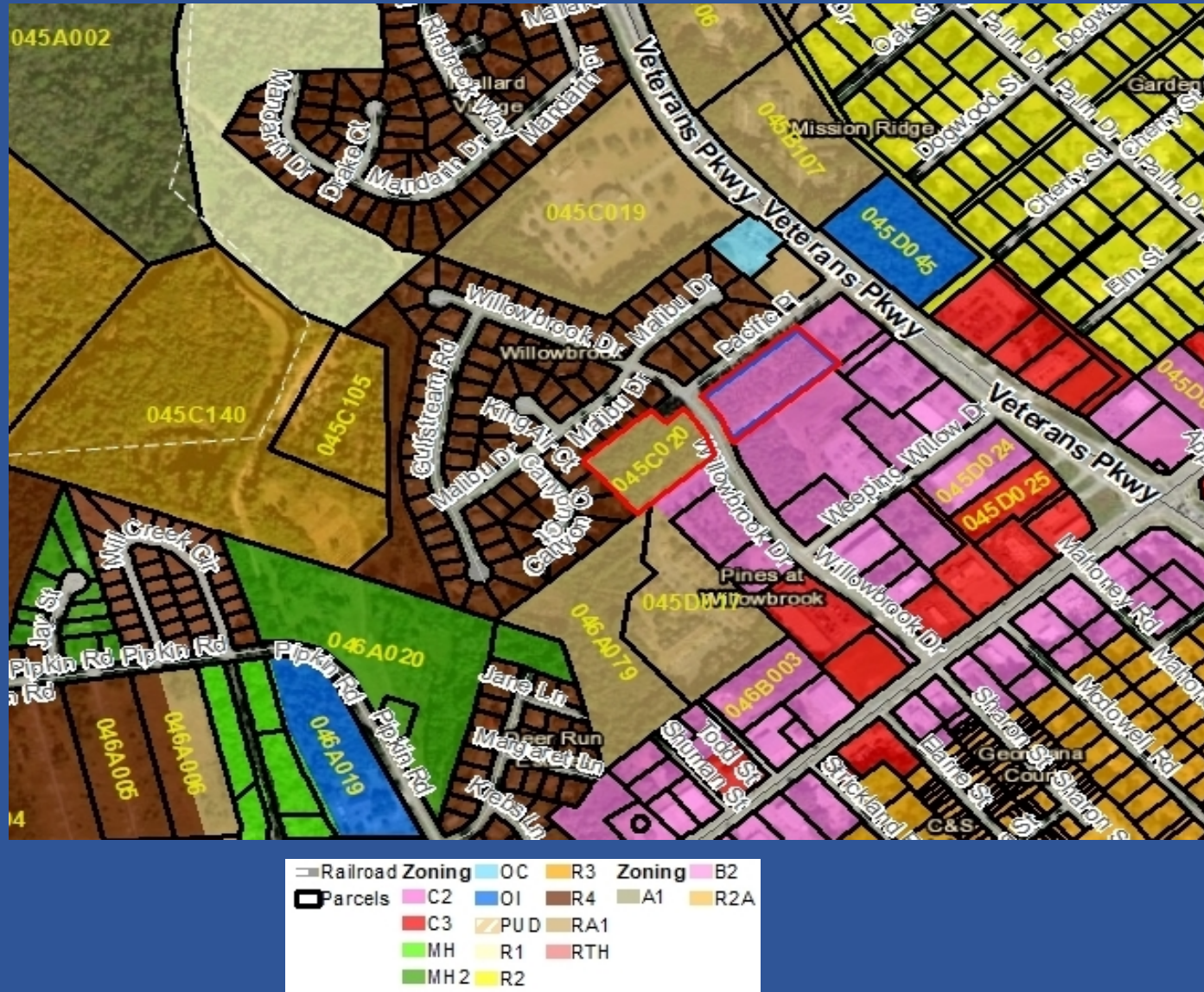
LG#14720 3/2/2023



Vicinity Map



Zoning Map



Narrative

1618 Airport Road
Hinesville, GA 31313



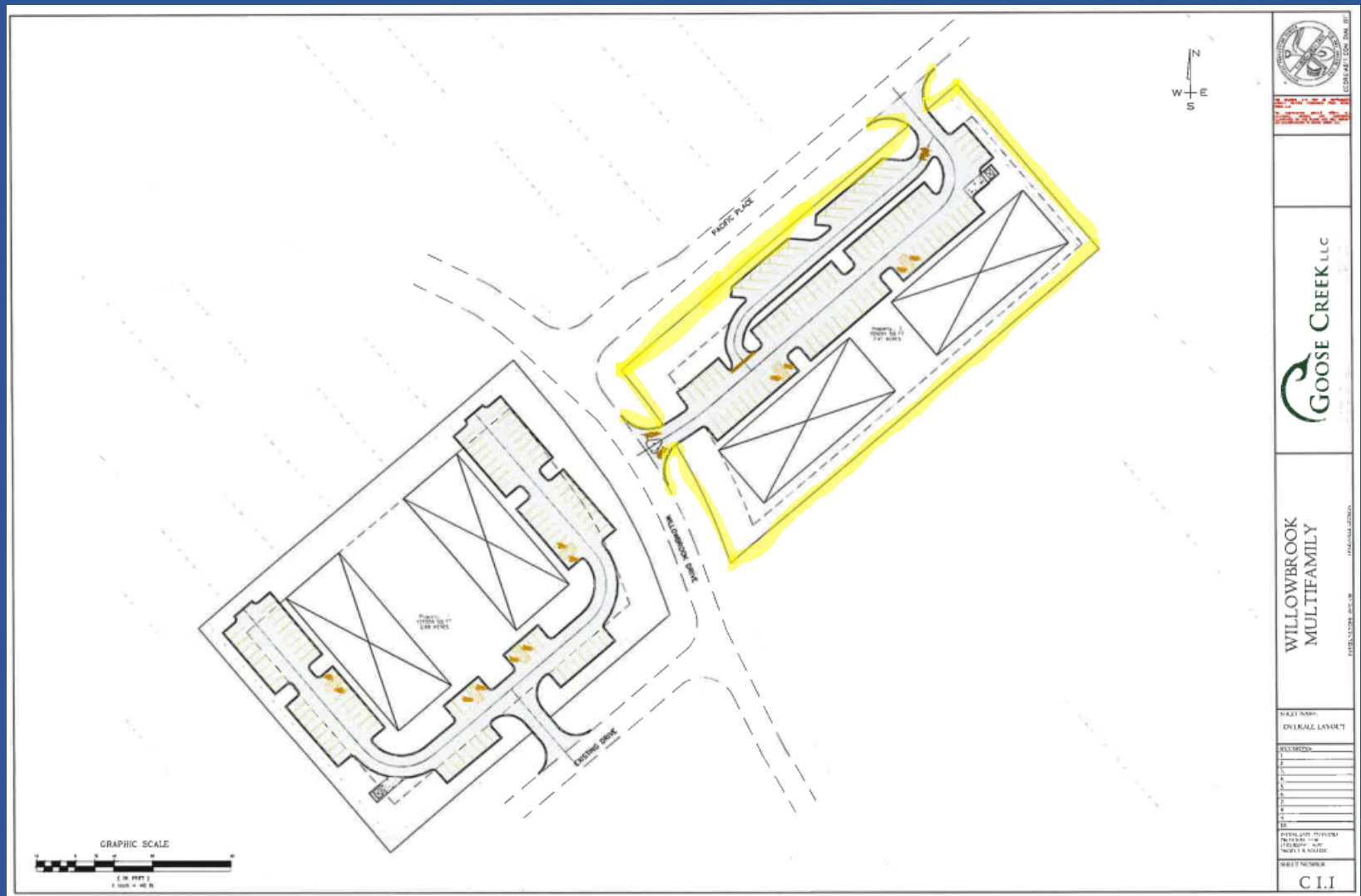
(912) 231-5157
Fax (912) 368-5180

REZONING NARRATIVE

The subject property (Tax ID: 045C 020) is located at the intersection of Willowbrook Drive and Pacific place in Hinesville, Georgia. The property contains 2.88 acres currently zoned R-A-1 on the west side of Willowbrook Drive and 2.41 acres zoned C-2 on the east side of Willowbrook Drive. Both pieces of the parcel are currently wooded.

The proposed zoning is R-A-1. The proposed multifamily development will have approximately 48 units on the west side and approximately 48 units on the east side.

Site Plan



Zoning Analysis

1. Does this property have reasonable economic value as currently zoned?
 - *Yes.*
2. Does the proposed use conform to the Fort Stewart Joint Land Use Study (JLUS)?
 - *Yes.*
3. Does the proposed use conform to the Liberty County Comprehensive Plan?
 - *The Comprehensive Plan identifies the portion being proposed for rezoning as commercial and the other portion as residential high-density.*

Zoning Analysis

4. Will there be an adverse effect on the value and usability of nearby properties?
 - *No.*
5. Is the proposed use suitable in view of nearby uses?
 - *Yes, there are residential high-density parcels in the vicinity.*
6. Will the zoning proposal create an undue burden on transportation including streets and transit, and on schools, utilities, or the provision of public safety?
 - *No.*

Zoning Analysis

7. Would this allow a short-term gain at the expense of our local long-term goals?
 - *No.*
8. Would this change cause a “domino effect” and encourage “sprawl”?
 - *No.*
9. Are there unique historical sites which may be adversely impacted?
 - *None noted.*

Zoning Analysis

10. Is this parcel in a flood hazard area?

- *No.*

11. Is it spot zoning and unrelated to the existing pattern of development?

- *No.*

12. Are there unique conditions which support approval or denial?

- *No.*

LCPC Recommendation

Approval

Rezoning Petition 2023-020-H

Conditions
Standard

Standard Conditions

1. The applicant must obtain all required local, state and federal licenses and permits prior to commencement of any construction.
2. All plans, documents, materials, and statements contained or implied in this application are considered a condition of this action.
3. No change or deviation from the conditions of approval are allowed without prior notification and approval of the Director of the LCPC or the Planning Commission, and the approving governmental authority.

LCPC Recommendation

Approval

Rezoning Petition 2023-020-H

Conditions
Standard





City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023

Agenda Item: 2019-2023 Consolidated Plan Amendment and 2021 Action Plan Amendment

Prepared by: Temperance West

Presented by: Temperance West

PURPOSE: To Present for Mayor and Council Consideration, a draft amendment to the 2019-2023 Consolidated Plan and 2021 Annual Action Plan to the United States Department of Housing and Urban Development, to add Owner Occupied Rehabilitation to the 2019-2023 Consolidated Plan and add funding for this activity to the 2021 Annual Action Plan.

BACKGROUND: In 2003, the City of Hinesville was designated as an entitlement community, making it eligible to receive Community Development Block Grant funding from the United States Department of Housing and Urban Development (HUD). As an entitlement community, the City must spend funding as outlined in the 5-year Consolidated Plan and the Annual Action Plan.

In order to spend funds on Owner Occupied Rehabilitation, the City of Hinesville must amend its 2019-2023 Consolidated Plan to include Owner Occupied Rehabilitation as an activity and its 2019 Annual Action Plan to include funding for this activity. The funding being reallocated is \$139,411, which will allow the Owner-Occupied Rehabilitation of 3 houses, while still leaving Affordable Housing as a planned activity.

The draft amendments were made available for public review and comment beginning March 21, 2023 and any comments received by Thursday, April 20, 2023 will be included in the amendments. A Public Hearing was held on Monday, March 27, 2023.

FUNDING: \$139, 411

RECOMMENDATION:

ATTACHMENTS:

1. 1. 2021 AAP & CONPLAN PRESENTATION
2. 2. 2019 ConPlan Amendment (Council Pages)
3. 3. 2021 AAP Amended (Council Pages)
4. 4. 2021 AAP Amendment Budget

PREVIOUS COUNCIL DISCUSSION: N/A

SUBSTANTIAL AMENDMENT
2021 ANNUAL ACTION PLAN
2019-2023 CONSOLIDATED PLAN

The 2019-2023 Consolidated Plan and 2021 Annual Action Plan are being amended to move funding from new Affordable Housing to Owner-Occupied Rehabilitation. This will allow both new Affordable Housing and Owner Occupied Rehabilitation projects.

2021 Annual Action Plan (Original)		2021 Annual Action Plan (Amended)	
Program/Project	Funding	Program Project	Funding
Affordable Housing (NEW)	\$144,411	Affordable Housing(NEW)	\$5,000
Owner Occupied Rehabilitation	\$0	Owner Occupied Rehabilitation	\$139,411



- Programs
- CDBG Sub-Recipient Program
- Public Service Agency Program
- Fair Housing
- Grant Awards
- Homeless Prevention Program
- Lead-Based Paint Awareness
- Tied to Success Program
- Requests for Proposals and Qualifications
- Hinesville Summer Youth Enhancement Project
- FEMA Funeral Assistance
- PUBLIC NOTICE 2023 Annual Action Plan
- PUBLIC NOTICE '19-'23 ConPlan & '21 AAP

PUBLIC NOTICE 2019–2023 Consolidated Plan & 2021 Annual Action Plan

Notice of Public Review and Comment Period & Public Hearing of the

2019 – 2023 Consolidated Plan Substantial Amendment

2021 Annual Action Plan

City of Hinesville

The City of Hinesville has prepared and made available for public review and comment a draft amendment to the 2019–2023 Consolidated Plan and 2021 Annual Action Plan for the Community Development Block Grant from the U.S. Department of Housing and Urban Development.

The City is seeking the public’s input and residents are strongly encouraged to participate in this process by reviewing and/or commenting on the proposed amendment, which will be available for public review between March 21, 2022 and April 20, 2022. Citizens may review the amendments online at www.cityofhinesville.org Community Development Department page or in person at the Community Development Department on the 2nd floor of City Hall located at 115 East MLK Jr. Drive, Hinesville, GA 31313 during the hours of 8:30 am and 4:30 pm, Monday through Friday excluding holidays, or by accessing below:

<< 2019–2023 Consolidated Plan Amendment>>

<< 2021 Annual Action Plan Amendment>>

You may submit feedback to communitydevelopment@cityofhinesville.org. Please include your name, address, and a phone number when submitting comments.

To provide residents two additional opportunities to give feedback on the amendment, (1) the Community Development Department will hold a public meeting Monday, March 27, 2023 at 5:30 p.m. in City Hall Council Chambers located at 115 East MLK Jr. Drive, Hinesville, GA 31313. (2) Residents may also provide feedback at the regularly scheduled City Council Meeting Thursday, April 06, 2023 at 3:00 p.m. in City Hall Council Chambers located at 115 East MLK Jr. Drive, Hinesville, GA 31313.

Persons requiring accessibility accommodations related to disability or foreign language should call Mr. Ryan Arnold, Assistant City Manager, at (912) 876-6573.

El Departamento de Desarrollo Comunitario hace todo el esfuerzo posible para proporcionar ajustes razonables a personas que puedan necesitar asistencia para acceder los programas de la Ciudad, incluyendo la asistencia de traducción. Comuníquese con Ryan Arnold al (912) 876-6573 si necesita ayuda en Español.

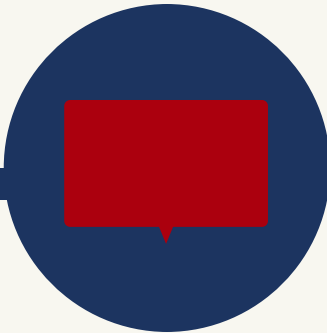
CITIZEN REVIEW

The draft substantial amendment for the 2019-2023 Consolidated Plan and 2021 Annual Action Plan is available for public review and comment between March 21, 2023 and April 20, 2023. Several advertisements are ongoing. The report may be viewed in various ways during the comment period.

ADVERTISING EFFORTS

- | | |
|---------------------------------------|-----------------------------------|
| • City of Hinesville Website | March 21, 2023 – April 20, 2023 |
| • Coastal Courier | March 16, 2023 and March 23, 2023 |
| • Community Development Facebook Page | March 17, 2023 – April 20, 2023 |

Comments will be accepted at public hearings, in-person, and online.



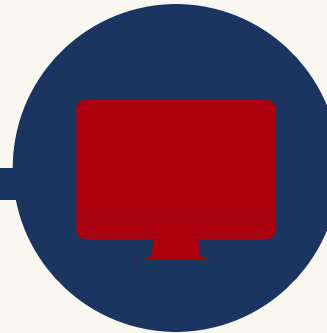
PUBLIC HEARINGS

March 27 at 5:30 pm in City Hall
April 6 at 3:00 pm in City Hall



IN PERSON

Community Development Department
Monday – Friday 8:30 am – 4:30 pm



ONLINE

City website | www.cityofhinesville.org
Community Development Department page

CITY OF HINESVILLE

Substantial Amendment to 2019-2023 Consolidated Plan

DRAFT



The City of Hinesville received a \$298,741 in two separate allocations (\$135,513 and \$163,228) as a result of the CARES Act. The first amendment was submitted on May 12, 2020 adds the \$135,513 CARES act allocation to 2019 available resources. The second amendment was submitted on November 9, 2020 and adds the \$163,228.

Executive Summary

ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Hinesville's Community Development Department (CDD) is committed to providing safe, decent and affordable housing, a suitable living environment, and economic opportunities – especially for low- to moderate-income individuals and special needs populations in the community. This Consolidated Plan defines the local priority housing and community needs, development planning and programming, and outcomes the City hopes to achieve in the next five years. It also allows for citizen participation in the development of the plan. The Community Development Department administers federal U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funds and ensures compliance of HUD regulations and guidelines. Partnerships with neighborhood nonprofit organizations and other local agencies allow it to improve the quality of life of City citizens.

The City of Hinesville is located in the eastern part of Georgia about 40 miles southwest of Savannah. As of 2017, the City has a population of 33,540. Population growth for the last several decades has been steady with a 10% increase from 2000 to 2017 (30,392 to 33,540). To help ensure that Hinesville has healthy growth, the following Consolidated Plan will help assist the City to identify the priority needs of its citizens and develop goals to address these needs.

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

The City of Hinesville has developed its strategic plan based on an analysis of the data presented in this plan and the community participation and stakeholder consultation process. Through these efforts, the City has identified three priority needs and associated goals to address those needs. The priority needs are: 1) Affordable Housing Opportunities, 2) Community Revitalization, and 3) Quality of Life Improvements.

On April 2, 2020, the City was allocated \$135,513 in CDBG-CV funding to respond to the COVID 19 pandemic and amended its Consolidated Plan and 2019 Annual Action Plan to include goal 2C Stabilize Small Business Affected by COVID 19.

On September 11, 2020, the city was allocated an additional \$163,228 in CDBG-CV funding for a total of \$298,741. The City amended its 2019 Annual Action Plan to allocate the funds among goals 2C Stabilize Small Businesses Affected by COVID 19, 3C COVID 19 Emergency Shelter, and 3D COVID 19 Homeless Prevention.

To provide for those needs, the goals for the next five years are as follows:

1) Affordable Housing Opportunities

- 1A Development of New Affordable Housing
- 1B Owner Occupied Rehabilitation

2) Community Revitalization

- 2A Increase & Improve Access to Public Facilities
- 2B Increase & Expand Capacity Public Infrastructure
- 2C Stabilize Small Businesses Affected by COVID 19

3) Quality of Life Improvements

- 3A Increase & Expand Public Services LMI
- 3B Promotion of Fair Housing
- 3C COVID 19 Emergency Shelter
- 3D COVID 19 Homeless Prevention

3. Evaluation of past performance

The City of Hinesville has made significant contributions to provide safe, decent and affordable housing, a suitable living environment, and economic opportunities – especially for low- to moderate-income individuals in the community through collaborative efforts with public, private, and non-profit community housing providers and service agencies. However, preserving and adding affordable housing, improving the quality of life for City citizens and improvements to public infrastructure and facilities remains some of the most prolific needs in Hinesville, as documented by the current Consolidated Plan and the most recent 2017 Consolidated Annual Performance and Evaluation Report (CAPER).

The Consolidated Plan is a comprehensive document that describes the City's housing market conditions, identifies the need for affordable housing and community development, and provides strategies to address the needs over a five-year period. The CAPER provides an assessment of progress towards the five-year goals and the one-year goals of HUD entitlement CDBG grants. In the most recent CAPER, the City reported activities that met the goals of the CDBG program. A summary is provided below:

In accordance with the Expedited Citizen Participation Procedures and waiver, the public review and comment period ran from April 29, 2020 through May 4, 2020. Due to the COVID 19 Public Health Emergency, citizens were able to view the document online at the City's website or request copies via phone or email. Notice of the public comment period was advertised in multiple public areas on April 29, 2020: 1) Coastal Courier (local newspaper); 2) City's website; and 3) Community Development Facebook Page.

Public Meeting:

Due to the COVID 19 pandemic, the public hearing moved to a virtual format. All comments received by 5:00 p.m. on May 4, 2020 were read into the Public Record on May 5, 2020 at 3:00 p.m. A video of the reading was available on the Community Development Facebook page and the City's website. Public Hearing information was advertised along with public review and comment period as detailed above. No comments were received for the public meeting.

Citizen Participation: Second CDBG-CV Allocation

In accordance with the Expedited Citizen Participation Procedures and waiver, the public review and comment period for the second amendment to the Consolidated Plan and 2019 Annual Action Plan ran from October 28, 2020, to November 3, 2020. Notice of the review period was published in the Coastal Courier, on the City's website and on the Community Development Department's Facebook page on October 28, 2020. The notice included information as to how to review the amendment and provide comments. The notice also advertised the public meeting held on November 3, 2020, at 5:30 p.m. at City Hall. Despite the multiple advertising and comment avenues provided, no questions or comments were received.

Citizen Participation: Amendment for Owner Occupied Rehabilitation

In accordance with the Citizen Participation Procedures and waiver, the public review and comment period ran from March 21, 2023 – April 20, 2023. Citizens were able to view the document online at the City's website or in person at the City of Hinesville's Community Development Department. Notice of the public comment period was advertised in multiple public areas 1) Coastal Courier on March 16th and March 23rd 2) On the Community Development Department's Facebook page from March 17 – April 18, 2023 3) On the City of Hinesville's website from March 21, 2023 – April 20, 2023.

Public Meeting:

Citizens were given two opportunities to comment at public hearings 1) March 27, 2023 at 5 p.m. at the City of Hinesville City Council Chambers and 2) at the regularly scheduled City Council meeting on April 06, 2023.

SP-25 Priority Needs - 91.215(a)(2)

Priority Needs

Table 49 – Priority Needs Summary

1	Priority Need Name	Affordable Housing Opportunities
	Priority Level	High
	Population	Extremely Low Low Moderate Families with Children Elderly Individuals Families with Children veterans
	Geographic Areas Affected	Citywide Azalea Street Redevelopment Area
	Associated Goals	1A Development of New Affordable Housing 1B Owner Occupied Rehabilitation
	Description	As housing cost burden is a significant housing problem, the City will focus on increasing the affordable housing stock through the development of new affordable housing, as well as maintaining existing affordable housing stock through owner occupied rehabilitation.
	Basis for Relative Priority	Improving the access to and availability of affordable housing is one of the highest priority needs for LMI residents of Hinesville.
2	Priority Need Name	Community Revitalization
	Priority Level	High
	Population	Extremely Low Low Moderate Families with Children Elderly Non-housing Community Development

SP-45 Goals Summary – 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	1A Development of New Affordable Housing	2021	2023	Affordable Housing	Citywide Azalea Street Redevelopment Area	Affordable Housing Opportunities	CDBG: \$188,264	Homeowner Housing Added: 4 Household Housing Unit
	1B Owner Occupied Rehabilitation	2021	2023	Owner Occupied Rehabilitation	Citywide	Affordable Housing Opportunities	CDBG: \$139,411	Owner Occupied Rehabilitation: 4 units
2	2A Increase Avail & Improve Access Pub. Facilities	2019	2023	Non-Housing Community Development	Citywide Azalea Street Redevelopment Area	Community Revitalization	CDBG: \$154,500	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 743 Persons Assisted
3	2B Increase & Expand Capacity Public Infrastructure	2019	2023	Non-Housing Community Development	Citywide Azalea Street Redevelopment Area	Community Revitalization	CDBG: \$218,450	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 6 Households Assisted
4	2C Stabilize Small Businesses Affected by COVID 19	2019	2020	Non-Housing Community Development	Citywide	Community Revitalization	CDBG-CV: \$66,513	Businesses assisted: 22 Businesses Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	3A Increase & Expand Public Services LMI	2019	2023	Non-Homeless Special Needs Non-Housing Community Development	Citywide Azalea Street Redevelopment Area	Quality of Life Improvements	CDBG: \$161,680	Public service activities other than Low/Moderate Income Housing Benefit: 1150 Persons Assisted
6	3B Promotion of Fair Housing	2019	2023	Non-Housing Community Development	Citywide Azalea Street Redevelopment Area	Quality of Life Improvements	CDBG: \$215,575	Public service activities for Low/Moderate Income Housing Benefit: 2500 Households Assisted
7	3C COVID 19 Emergency Shelter	2019	2021	Homeless Prevent, prepare for, and respond to coronavirus	Citywide	Quality of Life Improvements	CDBG-CV: \$100,000	Homeless Person Overnight Shelter: 60 Persons Assisted
8	3D COVID 19 Homeless Prevention	2019	2021	Prevent, prepare for, and respond to coronavirus	Citywide	Quality of Life Improvements	CDBG-CV: \$132,228	Homelessness Prevention: 40 Persons Assisted

Table 54 – Goals Summary

Goal Descriptions

1	Goal Name	1A Development of New Affordable Housing
	Goal Description	Beginning in the 2021 program year (3rd year of the plan), the City will help expand the affordable housing stock through support for the addition of owner-occupied housing and rental units.

1	Goal Name	1B Owner Occupied Rehabilitation
	Goal Description	Owner Occupied Rehabilitation
2	Goal Name	2A Increase Avail & Improve Access Pub. Facilities
	Goal Description	The City of Hinesville will increase and improve access to public facilities in LMI neighborhoods throughout the City. Projects will include improvements to the facilities at Irene B. Thomas Park.
3	Goal Name	2B Increase & Expand Capacity Public Infrastructure
	Goal Description	The City of Hinesville will work towards increasing the capacity of and expanding access to the infrastructure in LMI neighborhoods throughout the City. Projects may include road and street improvement and expansion, sidewalks improvements as well as water and sewer improvements.
4	Goal Name	2C Stabilize Small Businesses Affected by COVID 19
	Goal Description	The City will create and administer a program to provide direct financial assistance to small for-profit businesses affected by COVID 19.
5	Goal Name	3A Increase & Expand Public Services LMI
	Goal Description	The City will work to increase and expand vital public services for LMI individuals and households and special needs. Public services include youth enrichment programs and an employment readiness program for youth.
6	Goal Name	3B Promotion of Fair Housing
	Goal Description	The City will work to promote fair housing for all households in the community.
7	Goal Name	3C COVID 19 Emergency Shelter
	Goal Description	This goal will be used to meet the needs of directly preventing the spread of the virus and indirectly responding to the economic hardships facing many Hinesville residents by providing emergency shelter to those experiencing homelessness through a hotel/motel voucher program while the Homeless Prevention Program works to connect them to other resources.

8	Goal Name	3D COVID 19 Homeless Prevention
	Goal Description	This goal will prevent homelessness due to COVID 19 by providing rent, mortgage and utility assistance to affected households.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

The City will help expand the affordable housing stock through support for the addition of owner-occupied housing and rental units. The City estimates 4 LMI households the City will be assisted with affordable housing through these activities.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	1A Development of New Affordable Housing	2019	2023	Affordable Housing	Citywide Azalea Street Redevelopment Area	Affordable Housing Opportunities		Other: 1 Other
	1B Owner Occupied Rehabilitation	2021	2023	Owner Occupied Rehabilitation	Citywide	Affordable Housing Opportunities		
2	2A Increase Avail & Improve Access Pub. Facilities	2019	2023	Non-Housing Community Development	Citywide Azalea Street Redevelopment Area	Community Revitalization	CDBG: \$30,900	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 148 Persons Assisted
3	2B Increase & Expand Capacity Public Infrastructure	2019	2023	Non-Housing Community Development	Citywide Azalea Street Redevelopment Area	Community Revitalization	CDBG: \$109,225	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 2 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	2C Stabilize Small Businesses Affected by COVID 19	2019	2021	Non-Housing Community Development	Citywide	Community Revitalization	CDBG-CV: \$66,513	Businesses assisted: 22 Businesses Assisted
5	3A Increase & Expand Public Services LMI	2019	2023	Non-Homeless Special Needs Non-Housing Community Development	Citywide Azalea Street Redevelopment Area	Quality of Life Improvements	CDBG: \$32,336	Public service activities other than Low/Moderate Income Housing Benefit: 230 Persons Assisted
6	3B Promotion of Fair Housing	2019	2023	Non-Housing Community Development	Citywide Azalea Street Redevelopment Area	Quality of Life Improvements	CDBG: \$43,115	Public service activities for Low/Moderate Income Housing Benefit: 500 Households Assisted
7	3C COVID 19 Emergency Shelter	2019	2021	Homeless Prevent, prepare for, and respond to coronavirus	Citywide	Quality of Life Improvements	CDBG-CV: \$100,000	Homeless Person Overnight Shelter: 60 Persons Assisted
8	3D COVID 19 Homeless Prevention	2019	2021	Prevent, prepare for, and respond to coronavirus	Citywide	Quality of Life Improvements	CDBG-CV: \$132,228	Homelessness Prevention: 40 Persons Assisted

Table 56 – Goals Summary

Goal Descriptions

1	Goal Name	1A Development of New Affordable Housing
	Goal Description	Beginning in the 2021 program year (3rd year of the plan), the City will help expand the affordable housing stock through support for the addition of owner-occupied housing and rental units.
	Goal Name	1B Owner Occupied Rehabilitation
	Goal Description	Owner Occupied Rehabilitation
2	Goal Name	2A Increase Avail & Improve Access Pub. Facilities
	Goal Description	The City of Hinesville will increase and improve access to public facilities in LMI neighborhoods throughout the City. Projects will include improvements to the facilities at Irene B. Thomas Park.
3	Goal Name	2B Increase & Expand Capacity Public Infrastructure
	Goal Description	The City of Hinesville will work towards increasing the capacity of and expanding access to the infrastructure in LMI neighborhoods throughout the City. Projects may include road and street improvement and expansion, sidewalks improvements as well as water and sewer improvements.
4	Goal Name	2C Stabilize Small Businesses Affected by COVID 19
	Goal Description	The City will create and administer a program to provide direct financial assistance to small for-profit businesses affected by COVID 19.
5	Goal Name	3A Increase & Expand Public Services LMI
	Goal Description	The City will work to increase and expand vital public services for LMI individuals and households and special needs. Public services include youth enrichment programs and an employment readiness program for youth.
6	Goal Name	3B Promotion of Fair Housing
	Goal Description	The City will work to promote fair housing for all households in the community.

7	Goal Name	3C COVID 19 Emergency Shelter
	Goal Description	This goal will be used to meet the needs of directly preventing the spread of the virus and indirectly responding to the economic hardships facing many Hinesville residents by providing emergency shelter to those experiencing homelessness through a hotel/motel voucher program while the Homeless Prevention Program works to connect them to other resources.
8	Goal Name	3D COVID 19 Homeless Prevention
	Goal Description	This goal will prevent homelessness due to COVID 19 by providing rent, mortgage and utility assistance to affected households.

CITY OF HINESVILLE

Substantial Amendment to 2021 Annual Action Plan

DRAFT



Annual Action Plan
2021

1

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Hinesville's Community Development Department (CDD) is committed to providing safe, decent, and affordable housing, suitable living environments, and economic opportunities – especially for low- to moderate-income individuals and special needs populations in the community. This Annual Action Plan furthers the priorities identified in the 2019-2023 Consolidated Plan: 1) Affordable Housing; 2) Community Revitalization; and 3) Quality of Life. The Annual Action Plan defines the actions and outcomes the City plans to achieve in the 2021 program year. It also allows for citizen participation in the development of the plan. The Community Development Department administers federal U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funds and ensures compliance of HUD regulations and guidelines. Partnerships with neighborhood nonprofit organizations and other local agencies allow for improvement in the quality of life for Hinesville residents.

The City of Hinesville's Community Development Department (CDD) is committed to providing safe, decent, and affordable housing, suitable living environments, and economic opportunities – especially for low- to moderate-income individuals and special needs populations in the community. This Annual Action Plan furthers the priorities identified in the 2019-2023 Consolidated Plan: 1) Affordable Housing; 2) Community Revitalization; and 3) Quality of Life. The Annual Action Plan defines the actions and outcomes the City plans to achieve in the 2021 program year. It also allows for citizen participation in the development of the plan. The Community Development Department administers federal U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funds and ensures compliance of HUD regulations and guidelines. Partnerships with neighborhood nonprofit organizations and other local agencies allow for improvement in the quality of life for Hinesville residents.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Activities proposed in the 2021 Annual Action Plan are directly consistent with the three priority areas identified in the Consolidated Plan.

1) Affordable Housing Opportunities

•1A Development of New Affordable Housing

The development of new affordable housing will begin in the 2021 Program Year. Depending on selected location, the Hinesville Development Authority or the Downtown Development Authority will purchase land to develop affordable housing. Based on construction pricing and trends associated with COVID-19, the approach may be adjusted to rehab existing homes in order to meet the goal.

•1B Owner Occupied Rehabilitation

The Owner Occupied Housing Rehabilitation Project aims to improve the housing stock and standard of living of Hinesville's LMI residents through forgivable loan assistance that involves the physical rehabilitation of private properties to facilitate decent, safe, and secure housing. Owner occupied rehabilitation helps maintain affordable housing stock and avoid blight by rehabilitation of homes that might otherwise remain in disrepair due to the low income of the owners.

2) Community Revitalization

• 2A Increase & Improve Access to Public Facilities

The Irene B. Thomas Park project focuses on sustaining enhancements to a central greenspace in the City.

3) Quality of Life Improvements

• 3A Increase & Expand Public Services LMI

The Public Service Agency Program delivers important quality of life benefits for Hinesville residents. In the 2021 program year, the city expects to fund three to five local agencies that provide services to LMI and special needs populations.

• 3B Promotion of Fair Housing

The City will continue to educate the public in Hinesville about Fair Housing through the long-standing billboard on Oglethorpe Highway, City website, increased annual promotion of Fair Housing Month in April, and educational campaigns via social media and/or pop-up events throughout the year.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Hinesville has made significant contributions to provide safe, decent, and affordable housing, suitable living environments, and economic opportunities – especially for low- to moderate-income

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	1A Development of New Affordable Housing	2021	2023	Affordable Housing	Citywide	Affordable Housing Opportunities	CDBG: \$5,000	Homeowner Housing Added: 1 Household Housing Unit
1	1B Owner Occupied Rehabilitation	2021	2023	Owner Occupied Rehabilitation	City Wide	Affordable Housing Opportunities	CDBG: \$139,411	Owner Occupied Rehabilitation: 4
2	2A Increase Avail & Improve Access Pub. Facilities	2019	2023	Non-Housing Community Development	Citywide	Community Revitalization	CDBG: \$30,900	Public service activities other than Low/Moderate Income Housing Benefit: 149 Persons Assisted
5	3A Increase & Expand Public Services LMI	2019	2023	Non-Homeless Special Needs Non-Housing Community Development	Citywide	Quality of Life Improvements	CDBG: \$39,559	Public service activities other than Low/Moderate Income Housing Benefit: 230 Persons Assisted
6	3B Promotion of Fair Housing	2019	2023	Non-Housing Community Development	Citywide	Quality of Life Improvements	CDBG: \$52,745	Public service activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted

Annual Action Plan
2021

25

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	1A Development of New Affordable Housing
	Goal Description	Development of New Affordable Housing
	Goal Name	1B Owner Occupied Rehabilitation
	Goal Description	Owner Occupied Rehabilitation
2	Goal Name	2A Increase Avail & Improve Access Pub. Facilities
	Goal Description	Increase Availability & Improve Access to Public Facilities
5	Goal Name	3A Increase & Expand Public Services LMI
	Goal Description	Increase & Expand Public Services for LMI Households
6	Goal Name	3B Promotion of Fair Housing
	Goal Description	Promotion of Fair Housing

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Hinesville CDBG program will be largely implemented citywide, with a small portion of funds being designated for a specific area. The following are proposed CDBG activities for FY 2021 including related objectives, and anticipated outcomes and accomplishments of those activities. The City's program year runs from July 1, 2021 through June 30, 2022.

Projects

#	Project Name
1	CDBG: Program Admin & Fair Housing (2021)
2	CDBG: Public Service Agencies (2021)
3	CDBG: Irene B. Thomas Park (2021)
4	CDBG: Affordable Housing (2021)
5	CDBG: Owner Occupied Rehab (2021)

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City's CDBG program will administer the projects listed in the table above to address the three priority needs identified in the Strategic Plan: 1) Affordable Housing Opportunities, 2) Community Revitalization, and 3) Quality of Life Improvements.

Goal 2A-Increase availability & Improve Access Public Facilities will be met through sustaining enhancements to Irene B. Thomas Park, a central area of the city. Greenspace improvements in strategic locations, such as this, enhance the quality of life and support community revitalization efforts.

The Public Service Agency Program delivers important quality of life benefits for Hinesville residents in furtherance of goal 3A, Increase & Expand Public Services LMI. For the 2021 program year, the city expects to fund local one to three, non-profit agencies that provide services to LMI and special needs populations.

Program Administration of the CDBG program will oversee the three projects as well as Fair Housing

outreach activities in the City. Goal 3B Fair Housing Promotion will be met through several activities such as increased annual promotion of Fair Housing Month in April and educational campaigns via social media and/or pop up events throughout the year.

	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The City will help expand the affordable housing stock through support for the addition of owner-occupied housing units. While the initial approach was new construction, this will likely be shifted to rehabilitation due to rising construction costs resulting from COVID-19.
5	Project Name	CDBG: Owner Occupied Rehabilitation
	Target Area	Citywide
	Goals Supported	1B Owner Occupied Rehabilitation
	Needs Addressed	Affordable Housing Opportunities
	Funding	CDBG: \$139,411
	Description	Maintaining affordable housing stock will be addressed by owner occupied rehabilitation. This will help maintain existing affordable housing, as well as avoid blighted homes.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The City will help maintain existing the affordable housing stock through support of owner occupied rehabilitation. While the initial approach was new construction, this was shifted to rehabilitation due to rising construction costs resulting from COVID-19.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City is working to maintain and improve the supply of affordable housing in the City through adding new affordable homes to the housing stock within the City of Hinesville.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	1
Special-Needs	0
Total	1

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	1
Acquisition of Existing Units	0
Total	1

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City will help expand the affordable housing stock through support for the addition of owner-occupied housing units. While the initial approach was new construction, this was shifted to owner occupied rehabilitation due to rising construction costs resulting from COVID-19.



**United States Department of Housing and Urban Development
Community Development Block Grant
2021 Annual Action Plan Amendment**

BUDGET

Project/Program	Amount
Affordable Housing	\$5,000
Owner-Occupied Rehabilitation	\$139,411
Total	\$144,411

Grant Allocation \$ 144,411
Match Required \$ 0



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Ethics Committee
Prepared by: Shamika Wilson
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Ethics Committee Board Appointments will expire on May 17, 2023.

BACKGROUND: The Ethics Committee shall consist of five members appointed by the Council. All members shall be residents of the City of Hinesville and shall serve a two-year term. Appointments are Made by the Council.

- Councilmember Reid - Aleen Humphrey
- Councilmember Floyd - Mark Hendrix
- Councilmember Nelson - Reginald Peggins
- Mayor Pro Tem Jenkins - Liston Singletary
- Councilmember Riles - Michelle Harris

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Sec. 2_132. Ethics committee
2. Ethics Committee Spreadsheet

PREVIOUS COUNCIL DISCUSSION:

Sec. 2-132. Ethics committee.

The ethics committee shall consist of five members appointed by the Council. All members shall be residents of the City of Hinesville and shall serve a two-year term.

(Code 1978, § 2-6; Ord. No. 2000-05, 11-16-2000)

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Ethics Committee							
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES	NOTES
CM Reid	Aleen Humphrey	1		2 years	06/03/2021	05/17/2023	Ms. Humphrey was appointed at the 6/3/21 Council Meeting to replace James Merritt
CM Floyd	Mark Hendrix	2	1	2 years	06/06/2019	05/17/2023	
CM Nelson	Reginald Peggins	3		2 years	05/17/2021	05/17/2023	
Mayor Pro Tem Jenkins	Liston Singletary	4	6	2 years	05/17/2009	05/17/2023	
CM Riles	Michelle Harris	5		2 years	05/17/2021	05/17/2023	

Ethics Committee (5 members, 2 year term) Appointed by Council

Ethics Committee, City Code Section 2-132



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Hinesville Housing Authority
Prepared by: Shamika Wilson
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Hinesville Housing Authority Board Appointments will expire on May 11, 2023.

BACKGROUND: The Hinesville Housing Authority Board Appointments will expire on May 11, 2023. Appointments are made by Mayor and Council. The term of office shall be for five years.

- Joseph Ford
- LaMonica Jenkins
- Paul Johnson

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Hinesville Housing Auth Bylaws
2. Hinesville Housing Auth Spreadsheet

PREVIOUS COUNCIL DISCUSSION:

AMENDED AND RESTATED BYLAWS
OF
HOUSING AUTHORITY OF THE CITY OF HINESVILLE, GEORGIA

ARTICLE I

Definition of Bylaws

These Amended and Restated Bylaws constitute the rules and policies adopted by the Authority (as herein defined) for the regulation and management of its affairs, as authorized by the laws of the State of Georgia and enabling resolution(s) of the governing authority of the City of Hinesville, Georgia. These Bylaws are adopted in order to fulfill the objectives of the Authority as stated in the Georgia Housing Authorities Law, O.C.G.A. § 8-3-1 et seq. (the "Act"), and these Bylaws, and to exercise all powers conferred upon the Authority under said Act and related laws of the State of Georgia.

ARTICLE II

Name, Statutory Authority, Location, and Duration

Section 2.01. Name. The name of the Authority shall be the Housing Authority of the City of Hinesville, Georgia (the "**Authority**").

Section 2.02. Statutory Authority. The Authority is a public body corporate and politic duly created and existing under authority granted pursuant to the Act, and formed following a determination by the City of Hinesville, Georgia that there exists a need for said Authority (as specified in said Act).

Section 2.03. Duration. Subject to the provisions of the Act, the Authority is intended to have perpetual existence; provided, however, that nothing contained herein shall preclude the General Assembly of Georgia from amending the Act or otherwise limiting the duration of the Authority.

Section 2.04. Offices. The principal office of the Authority shall be located in Hinesville, Liberty County, Georgia; provided, however, that the Authority may have such other offices within Liberty County, Georgia as the Authority may determine or as its affairs may require from time to time.

ARTICLE III

Purposes, Powers, and Governing Instruments

Section 3.01. Purposes. The objects and purposes of the Authority are public in nature and shall be as set forth in the Act.

Section 3.02. Powers. The Authority shall have such powers as may be necessary or convenient to carry out and effectuate the purposes and provisions of the Act. Without limiting the generality of the foregoing, the Authority may exercise those powers enumerated in Section 8-3-30 and Section 8-3-77 of the Act (which by this reference are incorporated herein as if full set forth). The powers and duties set forth or incorporated hereinabove shall be liberally construed to effectuate the intent and purpose of the Act and the Authority; provided, however, that the authorization to exercise such powers shall not be considered a mandate for the Authority to perform all of the same.

Section 3.03. Prohibited Acts. The general authority and powers of the Authority are created and defined by the Act and related laws. The Authority shall engage only in such activities as are consistent with the purposes enumerated in the Act or otherwise authorized by law.

ARTICLE IV

Commissioners

Section 4.01. Commissioners Generally; Appointment. The powers and duties of the Authority shall be vested in a body of Commissioners, who shall be appointed as provided in the Act. Unless otherwise prescribed by the Act, the mayor or council (as required by the Act) of the City of Hinesville, Georgia shall appoint five (5) persons as Commissioners of the Authority, together with one (1) or two (2) additional Commissioners of whom at least one is directly assisted by the Authority in Hinesville, Georgia and who shall be known as a resident commissioner (the "Resident Commissioner"). In accordance with the Act, no Commissioner of the Authority shall be an officer or employee of the City of Hinesville, Georgia. Unless otherwise indicated in these Bylaws, the term "Commissioner" shall mean and include all Commissioners of the Authority, including the Resident Commissioner.

Section 4.02. Term of Office. As established by the Act, each Commissioner of the Authority shall serve for a term of five (5) years (except that each Resident Commissioner shall be appointed for a term of office of one (1) year), and shall continue in office thereafter until his or her successor shall have been appointed and qualified or until his or her earlier death, resignation, disqualification or removal. Unless otherwise provided in the Act, there shall be no limit to the number of terms of office to which a person may be appointed to serve as a Commissioner of the Authority.

Section 4.03. Removal from Office. In addition to any other general laws permitting removal of a Commissioner from the Authority, a Commissioner may be removed from office by the mayor of the City of Hinesville, Georgia pursuant to Section 8-3-53 of the Act for inefficiency or neglect of duty or misconduct in office; provided that a Commissioner shall be removed only after he or she shall have been given a copy of the charges at least ten (10) days prior to the hearing thereon and shall have had an opportunity to be heard in person or by counsel. In the event of the removal of any Commissioner, a record of the proceedings, together with the charges and findings thereon, shall be filed in the office of the clerk.

Section 4.04. Vacancies. In the event a vacancy occurs for any reason, such vacancy shall be filled by the mayor or city council (as required by the Act) of the City of Hinesville, Georgia as provided in the Act. Any person appointed to fill such vacancy shall serve for the remainder of the unexpired term of office and until the appointment and qualification of such person's successor. No vacancy on the Authority shall impair the power of the Authority to exercise all of the rights and powers of and perform all of the duties and obligations of the Authority. Notwithstanding the foregoing, in the event any person serving as Resident Commissioner ceases to be directly assisted by the Authority, then such person shall cease to be a Resident Commissioner and a vacancy in such office shall result.

Section 4.05. Compensation. No Commissioner of the Authority shall receive, directly or indirectly, any salary, compensation, or other emolument for services performed as a Commissioner; provided that Commissioner shall be reimbursed for actual and necessary expenses incurred in connection with their official duties as approved by the Authority.

Section 4.06. Disclosure of Conflicting Interest. Commissioners of the Authority shall be accountable for all purposes as trustees, and shall comply with all requirements of the Act, these Bylaws, and applicable laws of the State of Georgia in those situations where a Commissioner has a conflicting interest in a transaction involving the Authority. Without limiting the foregoing, all Commissioners shall observe the provisions of Section 8-3-52 of the Act (as now existing or hereafter amended), to wit:

- a) No Commissioner or employee of the Authority shall voluntarily acquire any interest, direct or indirect, in any project or in any property included or planned to be included in any project, or in any contract or proposed contract in connection with any project. Where the acquisition is not voluntary, such Commissioner or employee shall immediately disclose such interest in writing to the authority and such disclosure shall be entered upon the minutes of the Authority. Upon such disclosure, such Commissioner or employee shall not participate in any action by the Authority involving such project, property, or contract, respectively.
- b) If any Commissioner or employee of the Authority previously owned or controlled an interest, direct or indirect, in any project or in any property included or planned to be included in any project, or in any contract or proposed contract in connection with any project, he or she shall immediately disclose such interest in writing to the Authority and such disclosure shall be entered upon the minutes of the Authority. Upon such disclosure, such Commissioner or employee shall not participate in any action by the Authority involving such project, property, or contract, respectively.
- c) A Commissioner shall not participate in any action concerning the employment to a remunerative position of the person who appointed said Commissioner to office.

- d) In the selection of a depository for funds of the Authority, any Commissioner who has a financial interest in the depository under consideration shall disclose his or her interest and abstain from taking any part in the consideration of or voting on the selection of the depository.
- e) Any violation of Section 8-3-52 of the Act shall constitute misconduct in office.
- f) Section 8-3-52 of the Act shall not be applicable to the acquisition of any interest in notes or bonds of the Authority issued in connection with any project, or to the execution of agreements by banking institutions for the deposit or handling of funds in connection with a project, or to agreements by such institutions to act as trustee under any trust indenture.

Section 4.07. Public Statements. No Commissioner of the Authority individually will release information from a duly convened and conducted executive session or speak for, or in the name of, the entire Authority unless by explicit direction of the Authority or otherwise compelled by a court of competent jurisdiction. When a decision of the Authority has been reached, all Commissioners, even those who may have voted against it, are encouraged (but not required) to support that decision until amended or rescinded by Authority action. Any Commissioner who may wish to criticize, or oppose any specific Authority action is further encouraged to do so only in a meeting of the Authority.

Section 4.08. Promulgation of Authority Rules and Policies. The Authority may from time to time make and publish to appropriate persons, written regulations, rules, directives, policies, schedules, bulletins and other writings that in the judgment of the Authority are necessary or advisable in the management of its affairs; provided that no such regulations, rules, directives, policies, schedules, bulletins or other writings shall be deemed general laws as prohibited by O.C.G.A. § 45-1-5.

Section 4.09. Code of Ethics. Commissioners of the Authority shall abide by the "Code of Ethics" contained in O.C.G.A. § 45-10-3, and at all times comport themselves in a manner befitting their public trust.

ARTICLE V

Meetings of the Authority

Section 5.01. Place of Meetings. The Authority shall, unless circumstances demand otherwise, hold its meetings, whether regular, special, emergency or otherwise, within the corporate limits of the City of Hinesville, Liberty County, Georgia, at such place or places as it may from time to time determine by resolution or by written consent of a majority of all of the Commissioners then in office; provided that the Authority shall hold its regular meeting at such place and time as required by the Act and more particularly described in Section 5.02 herein below.

Section 5.02. Regular Meetings. Regular meetings of the Authority shall be held at least once each quarter on such dates and at such time or times as the Chairperson or a majority of the Commissioners shall determine; provided that the Authority shall not be required to meet on a legal holiday or when a meeting is made impossible due to circumstances beyond

the control of the Authority. In such cases, the Authority shall meet as soon as practicable following its regular meeting date as determined by the Chairperson or a majority of the Commissioners shall determine.

Section 5.03. Special Meetings. Special meetings of the Authority shall be held whenever called by a majority of the Commissioners then in office or by the Chairperson. The Secretary of the Authority shall give notice of each special meeting of the Authority, which notice shall specify the time, place and objective of the meeting, at least two (2) days prior to the meeting by personal delivery, mail, facsimile, or electronic mail to each Commissioner; but such notice may be waived by any Commissioner. Unless waived by the Commissioners, no business may be transacted at any special meeting unless specifically indicated in the notice thereof.

Section 5.04. Emergency Meetings. Emergency meetings of the Authority shall be held whenever called by a majority of the Commissioners then in office or by the Chairperson. The Secretary of the Authority shall give notice of each emergency meeting of the Authority, which notice shall specify the time, place and objective of the meeting, at least twenty-four (24) hours prior to the meeting by personal delivery, mail, facsimile or electronic mail to each Commissioner; provided such notice may be waived by any Commissioner. Unless waived by the Commissioners, no business may be transacted at any emergency meeting unless specifically indicated in the notice thereof.

Section 5.05. Georgia Open Meetings Act. All meetings of the Authority shall be conducted in full compliance with the Georgia Open Meetings Act, Open Meetings Act Without limiting the generality of the foregoing, it shall be the duty of the Secretary of the Authority to ensure that notice of any regular, special, emergency or other meeting of the Authority has been furnished in accordance with the Georgia Open Meetings Act, Open Meetings Act (the "Open Meetings Act"). In the event it is discovered prior to or during any meeting of the Authority that the required notice was not provided, said meeting shall be adjourned until such time as proper notice can be effected.

Section 5.06. Quorum. Four (4) Commissioners shall constitute a quorum of the Authority for the purpose of conducting its business and exercising its powers and for all other purposes.

Section 5.07. Voting. At any meeting of the Authority, each Commissioner shall have but one (1) vote for each issue on which a vote is taken; voting by proxy shall not be permitted. Except as otherwise specifically provided herein, all resolutions adopted and all business transacted by the Authority shall require the affirmative vote of a majority of the Commissioners present at any meeting at which there is a quorum unless in any case these Bylaws require a larger number.; provided, however, that in the event such affirmative majority vote is made impossible due to either (i) temporary vacancy on the Authority, or (ii) refusal of any Commissioner due to a conflict of interest as determined by such Commissioner, the phrase "majority of the Commissioners" or its equivalent shall refer only to those remaining Commissioners of the Authority not otherwise unable to participate as set forth in clause (i) or (ii) hereinabove. To the extent the foregoing may contravene O.C.G.A. §1-3-1(d)(5), the Authority hereby formally makes known its intent and election not to be governed by the same.

Section 5.08. Conduct of Meetings. It is understood that in the transaction of its business, the meetings of the Authority may be conducted informally; however, this informality

does not extend to applicable procedural requirements, if any, mandated in the Act or any other laws of the State of Georgia. When circumstances warrant, any meeting or a portion of a meeting will be conducted according to generally understood principles of parliamentary procedure as stated in these Bylaws or a procedural reference recognized by the Authority. Unless otherwise specifically authorized by the Open Meetings Act, all meetings of the Authority shall be open to the public and conducted in full compliance with said Code Section(s).

Section 5.09. Preparation of Agenda. A copy of the agenda for any regular meeting of the Authority shall be forwarded to each Commissioner as far in advance of the meeting as possible, along with minutes to be approved, copies of communications, and such other documents and exhibits which are available and pertinent to the meeting. Commissioners shall become familiar with the agenda and support materials prior to the meeting, and shall obtain any additional information that may be necessary to make well-informed decisions. Every effort should be made to get support material and the agendas for special meetings to the Commissioners at the earliest possible time after the meetings are called, and except in emergency situations, at least twenty-four (24) hours prior to the time the meetings are called. The foregoing shall be in addition to, and not in lieu of, the requirements of the Open Meetings Act and the Secretary of the Authority shall be responsible for ensuring that a copy of all agendas is posted in full compliance with said law.

ARTICLE VI

Officers

Section 6.01. Number; Multiple Offices. The officers of the Authority shall consist of a Chairperson, Vice-Chairperson and Secretary, each of whom shall be elected by the members of the Board of Commissioners. Such other officers and assistant officers as may be deemed necessary may be elected or appointed by the members of the Board of Commissioners at any duly constituted meeting of said members of the Board of Commissioners. In any such election of officers, the Authority may elect and appoint a single person to any two or more offices simultaneously, except that the offices of Chairperson, Vice Chairperson and Secretary shall be held by separate individuals.

Section 6.02. Election and Term of Office. The officers of the Authority shall be elected as provided herein at the first regular or special meeting of the Authority in any given year, to serve a term of one (1) year, or such shorter or longer term as provided by resolution of the Authority. Each officer shall serve for the term of office for which he or she is elected and until his or her successor has been elected or his or her earlier resignation, removal from office, or death. Any officer may be elected to successive terms.

Section 6.03. Powers and Duties of Chairperson. The Chairperson shall preside at all meetings of the Authority, shall have the general supervision and direction of all other officers of the Authority with full power to see that their duties are properly performed and shall see that all orders and resolutions of the Authority are carried into effect and otherwise fully implemented. He or she may sign, with any other proper officer, any contracts and other documents which the Authority has authorized to be executed, except where required by law to be otherwise signed and executed and except where the signing and execution thereof shall be expressly delegated by the Authority, the Act, or these Bylaws, to some other officer or agent of the Authority. In addition, the Chairperson of the Authority shall perform whatever

duties and shall exercise all powers as the Authority may, from time to time, assign to him or her, or as may be prescribed by the Act, these Bylaws, or the laws of the State of Georgia.

Section 6.04. Duties of Vice Chairperson. The Vice Chairperson shall serve as Chairperson in the absence or disability of the Chairperson, and the taking of any action by the Vice Chairperson in place of the Chairperson shall be conclusive evidence of such absence or disability. In addition, the Vice Chairperson shall perform whatever duties and shall exercise all powers that are given to him or her by the Authority.

Section 6.05. Duties of the Secretary. The Authority shall appoint a secretary who shall be the Executive Director/Chief Operating Officer (Executive Director/COO) of the Authority. The Secretary shall give, or cause to be given, notice of all meetings of the Authority and all other notices as required by these Bylaws, and in case of his or her absence or refusal or neglect to do so, any such notice may be given by any persons thereunto directed by the Chairperson, or by the Authority upon whose written request the meeting is called as provided in these Bylaws. The Secretary shall prepare the Authority agenda in consultation with the Chairperson and keep correct minutes of all meetings of the Authority in books provided for that purpose. He or she shall have custody of the seal of the Corporation and shall affix the same to all instruments requiring it, when authorized by the Authority or the Chairperson, and attest the same. In general, the Secretary shall perform all the duties generally incident to the office of secretary of a public corporation, subject to the direction and control of the Authority and Chairperson.

Section 6.06. Vacancies. When any office shall become vacant by reason of the death, resignation, incapacity, or removal of the incumbent, or for any other cause, the Commissioners of the Authority, by majority vote of all such Commissioners then in office, shall appoint an eligible successor who shall hold office for the unexpired portion of the term of his or her predecessor.

Section 6.07. Delegation to Agents. The Authority may delegate to one or more of its agents or employees such powers or duties as it may deem proper to the extent consistent with the provisions of the Act.

Section 6.08. Additional Personnel; Executive Director/COO. Unless otherwise prohibited by the Act, the Authority may, from time to time, appoint, as advisors, persons whose counsel, assistance and support may be deemed helpful in determining policies and formulating programs for carrying out the purposes and functions of the Authority. The Authority is further authorized to employ such person or persons, including, without limitation, attorneys, accountants and other professionals, agents, and assistants, as in its judgment are necessary or desirable for the administration and management of the Authority, and to pay reasonable compensation for the services performed and expenses incurred by any such person or persons. Without limiting the foregoing, the Authority shall hire and retain an Executive Director/COO who shall have general supervision over the administration of the business and affairs of the Authority (to include, but not be limited to, the housing projects of the Authority), subject to the direction of the Authority. He or she shall be charged with the management of all aspects of the Authority. The Secretary-Treasurer's term of office shall be indefinite and shall continue as long as the Chief Executive Officer is employed by the Authority.

ARTICLE VII

Committees

The Authority may from time to time, by resolution passed by the Commissioners, designate one or more committees (to include, without limitation, and Executive Committee), each committee to consist of two (2) or more Commissioners, which shall have such powers and responsibilities as provided in said resolution. The membership of such committee(s) shall be composed solely of Commissioners; but the Authority may, in its discretion (and only if the charge and function of said committee does not involve the management responsibility for the affairs of the Authority), appoint individuals who are not currently Commissioners of the Authority as ex-officio members of such committees. Notwithstanding the foregoing, however, a committee may not: (1) authorize distributions; (2) approve the sale, pledge, or transfer of any of the Authority's assets; (3) remove Commissioners of the Authority or officers or fill vacancies on the Authority or on any of its committees; (4) adopt, amend, or repeal these Bylaws or any other formal policies of the Authority; or (5) otherwise exercise the authority of the Authority delegated to it under the laws of the State of Georgia or the Act. In all cases, unless otherwise specifically stated in the resolution creating the committee, all committees shall serve merely an investigative or recommending function and shall exercise no direct control over the affairs of the Authority. Such committee or committees shall have such names as may be determined from time to time by resolution adopted by the Authority, and their meetings shall be held in accordance with the provisions of the Open Meetings Act to the extent applicable.

ARTICLE VIII

Contracts, Minutes, and Seal of the Authority

Section 8.01. Contracts. The Authority may authorize any officer or officers of the Authority, in addition to the officers so authorized by these Bylaws, to enter into any contract or execute or deliver any instrument in the name of and on behalf of the Authority; provided the intent and effect of such contracts and instruments are consistent with the purposes authorized in these Bylaws. This authority may be general or may be confined to specific instances. Unless otherwise specifically indicated by the Authority or these Bylaws, the Chairperson and the Secretary shall be deemed authorized signatories for all purposes.

Section 8.02. Minutes and Records. The Authority shall keep correct and complete books and records of all of its obligations, contracts, transactions, undertakings, income, receipts, and expenditures of every kind, and the Secretary also shall keep minutes of the proceedings of the Authority. The minutes shall not be a narrative of the meetings, but a record of official Authority actions. Copies of the minutes shall be made for distribution to the Commissioners with the agenda for the next regular meeting. The official minutes of the meetings and all other records and documents of the Authority, shall be, to the extent practicable, kept in a fire-resistant, secure cabinet at the principal office or such other location as the Authority may determine. All minutes, records, and other documents of the Authority shall in all instances be subject to the requirements and provisions of the Georgia Open Records Act, O.C.G.A. § 50-18-70 et seq. (the "Open Records Act").

Section 8.03. Official Seal. The seal of the Authority shall be in such form as the Authority may determine from time to time. In the event it is inconvenient to use such seal at any time, the signatures of any two authorized signatories of the Authority followed by the word "SEAL," "OFFICIAL SEAL," or similar words enclosed in parentheses or scroll, shall

be deemed the seal of the Authority. The seal shall be in the charge of the Secretary and shall be affixed on all official papers where necessary or appropriate.

ARTICLE IX

Amendments

The Authority shall have the power to alter, amend or repeal these Bylaws or any provision thereof, and may from time to time adopt additional Bylaws; provided, however, that the Authority may exercise this power only at a meeting duly called pursuant to Article Five hereinabove. Amendments to these Bylaws shall be effective immediately upon their adoption unless a specific effective date is otherwise specified by the Authority.

ARTICLE X

Fiscal Matters

Section 10.01. Annual Budget. In accordance with the provisions of the Act, the Secretary of the Authority, in consultation with the Chairperson and other agents and professionals of the Authority, shall prepare an annual budget for submission to the Authority for review and approval. Upon approval by the Authority, the annual budget shall be deemed finally approved and no further action on the part of the Authority shall be required.

Section 10.02. Fiscal Year; Audit. Unless otherwise fixed by resolution of the Authority (as may be later authorized by the Act), the fiscal year of the Authority shall be October 1 through September 30. The financial books and records of the Authority shall be audited annually or at such other times as authorized by the Authority. Said audit made of public record in accordance with the Open Records Act.

ARTICLE XI

Miscellaneous Provisions

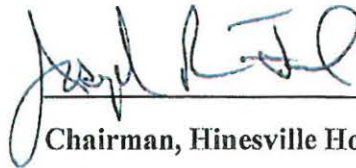
Section 11.01. Waiver of Notice. Whenever, under the provisions of applicable law or of the Act or of these Bylaws, any notice is required to be given to any Commissioner, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein and delivered to the Authority for inclusion in the minutes or filing with the official records, shall be equivalent to the giving of such notice. Additionally, the attendance of a Commissioner at any meeting shall constitute a waiver of the notice of the meeting, except where the Commissioner attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

Section 11.02. Non-Discrimination Policy. The Authority shall not discriminate on the basis of race, color, gender, national or ethnic origin, or any other unlawful purpose.

Section 11.03. Construction; Subject to Laws. These Bylaws shall be liberally construed to effect the purposes of the Act; provided, however, that the provisions hereof shall be subject to said Act and all valid and applicable laws of the State of Georgia, as now or hereafter amended, and if any provision of these Bylaws is found to be inconsistent with or

{Amended & Restated Bylaws of Housing Authority of the City of Hinesville, Georgia} }

THE UNDERSIGNED, constituting no less than four (4) Commissioners of the Authority in office, hereby adopt and approve the foregoing Amended & Restated Bylaws in their entirety as of the 14 day of August, 2018.



Chairman, Hinesville Housing Authority



CEO, Hinesville Housing Authority

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Hinesville Housing Authority							
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES	NOTES
Mayor and Council	Joseph R. Ford	2	1	5 years	05/11/2013	05/11/2023	Reappointed May 2018
Mayor and Council	Karen Branson	5	1	5 years	05/31/2019	05/11/2026	Filled Irene McCall's unexpired term May 2019. Reappointed May 2021
Mayor and Council	Denise Deigh	1	3	5 years	08/05/2010	05/11/2027	Appointed August 2010 until May 2012 to fill Mattie Brown unexpired term. Reappointed May 2012 until May 2017, May 2017 until 2022 and May 2022 until 2027.
Mayor and Council	LaMonica Jenkins	4	1	5 years	02/05/2015	05/11/2023	Appointed February 2015 fill Eric Thomas unexpired term which ended May 2018. Reappointed May 2018
Mayor and Council	Lee McGee	3	2	5 years	12/04/2008	05/11/2019	Mr. McGee is to serve until CM Nelson makes another appointment.
Mayor and Council	Paul Johnson	3	3	5 years	01/02/2003	05/11/2023	
Mayor and Council	Carlton Solomon	3		30 days	08/06/2015	07/18/2019	According to an email from Melanie Thompson dated 09/03/2019. The Housing Authority will make future appointments of the HHA Resident Commissioner.

Housing Authority GA Law 1937. Created by O.C.G.A. 8-3-4, 8-3-5, 8-3-6, City of Hinesville unnumbered Resolution dated 1954, 1959 and 2002.

O.C.G.A. 8-3-50 (2014)

Hinesville Housing Authority (7 members, 5 year unlimited term) Appointed by Mayor and Council



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Historic Preservation Commission
Prepared by: Lia Jones
Presented by: Kenneth Howard

PURPOSE: Appointments to the Historic Preservation Commission will expire on **May 2, 2023**. The term of office of Board members shall be for a three (3) year term. These appointments are made by Mayor and Council. The following appointments require reappointment.

- Councilmember Nelson (Joseph Stuart)
- Mayor Pro Tem Jenkins (Andre Holmes)
- Councilmember Riles (Cathy Thomas)

BACKGROUND: The Commission shall consist of six (6) members appointed by the Mayor and City Council, with each such elected official responsible for the selection of one (1) Commission member.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. Historic Preservation Commission Spreadsheet
2. Section 5-252 Creation of a Historic Preservation Commission

PREVIOUS COUNCIL DISCUSSION:

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Historic Preservation Commission							
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES	NOTES
Mayor Brown	Christi Wheeler			3 Years	02/04/2021	05/02/2025	Filled the unexpired term of Judy Shippey (Ms. Shippey resigned)
CM Reid	Gregary Grant	1		3 Years	05/02/2019	05/02/2025	Replaced Delieth Wright
CM Floyd	Leah Poole	2		3 Years	07/18/2019	05/02/2025	Replaced Cassidy Collins
CM Nelson	Joseph Stuart	3		3 Years	05/02/2017	05/02/2023	Replaced Walter Taylor
CM Jenkins	Andre Holmes	4		3 Years	10/01/2020	05/02/2023	Replaced Marvin Clark
CM Riles	Cathy Thomas	5		3 Years	08/06/2020	05/02/2023	Replaced John Pirkle

City Code Section 5-252(b)

Sec. 5-252. Creation of a Historic Preservation Commission.

- (a) *Creation of the Commission.* There is hereby created a commission whose title shall be "City of Hinesville Historic Preservation Commission."
- (b) *Commission members: appointment, terms of office, election of officers, and compensation.* The Commission shall consist of six members appointed by the Mayor and City Council, with each such elected official responsible for the selection of one Commission member. A majority of the members of any such Commission shall have demonstrated special interest, experience, or education in history or architecture. The terms of office of Commission members shall be for three year staggered terms. The Commission shall elect from its membership a chairperson and such other officers as may be desired. Officers shall be elected on a calendar year basis, but may be reelected for succeeding terms. All members of the Commission shall serve without compensation but may be reimbursed for actual expenses incurred in connection with their official duties.
- (c) *Vacancies.* Any vacancy in membership of the Commission shall be filled for the unexpired term by the elected official responsible for the initial selection of the departing Commission member. The Mayor and City Council shall have the authority to remove any member for cause, on written charges, after a public hearing.
- (d) *Powers.* The Historic Preservation Commission appointed or designated shall be authorized to:
 - (1) Prepare an inventory of all property within its respective historic preservation jurisdiction having the potential for designation as historic property;
 - (2) Recommend to the City Council specific places, districts, sites, buildings, structures, or works of art to be designated by ordinance as historic properties or historic districts;
 - (3) Review applications for certificates of appropriateness and grant or deny the same in accordance with O.C.G.A. § 44-10-28;
 - (4) Recommend to the City Council that the designation of any place, district, site, building, structure, or work of art as a historic property or as a historic district be revoked or removed;
 - (5) Restore or preserve any historic properties acquired by the City;
 - (6) Promote the acquisition by the City of conservation easements in accordance with O.C.G.A. §§ 44-10-1 — 44-10-8;
 - (7) Conduct an educational program on historic properties located within its historic preservation jurisdiction;
 - (8) Make such investigations and studies of matters relating to historic preservation as the City Council or the Commission itself may from time to time deem necessary or appropriate for the purposes of this article;
 - (9) Seek out State and Federal funds for historic preservation and make recommendations to the City Council concerning the most appropriate use of any funds acquired;
 - (10) Consult with historic preservation experts in the Division of Historic Preservation of the Department of Natural Resources or its successor and the Georgia Trust for Historic Preservation, Inc.; and
 - (11) Submit to the Division of Historic Preservation of the Department of Natural Resources or its successor a list of historic properties or historic districts designated as such pursuant to O.C.G.A. § 44-10-26.
- (e) *Commission's power to adopt rules and standards.* The Commission shall adopt rules and standards for the transaction of its business and for consideration of applications for designations and certificates of appropriateness not otherwise in contravention of this article or the laws of the State, such as bylaws, and design guidelines and criteria. The Commission shall have the flexibility to adopt such rules and standards

without amendment to this article, subject however to the approval of the Mayor and City Council. The Commission shall provide for the time and place of regular meetings and a method for the calling of special meetings. A quorum shall consist of a majority of the members.

- (f) *Conflict of interest.* The Commission shall be subject to all conflict of interest laws set forth in State statutes and in this Code of Ordinances, the provisions of which are hereby incorporated by reference.
- (g) *Commission's authority to receive funding from various sources.* The Commission shall have the authority to accept donations and shall insure that these funds do not displace appropriated governmental funds.
- (h) *Records of Commission meetings.* A public record shall be kept of the Commission's resolutions, proceedings and actions. Such public record shall remain on file in the office of the Community Development Department.

(Code 1978, § 2-267; Ord. No. 1996-03, § III, 5-2-1996)

State law reference(s)—Historic preservation commissions, O.C.G.A. §§ 44-10-24, 44-10-26.



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023

Agenda Item: City of Ethics Resolution #2023-06

Prepared by: Lia Jones

Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Recertify the City of Hinesville in the GMA City of Ethics Program Resolution #2023-06.

BACKGROUND: The deadline to submit your request must be received no later than **April 30, 2023**, for approval and consideration for recognition during the June 2023 GMA Convention in Savannah, Georgia.

What's required for recertification:

1. Please submit a cover letter on official letterhead requesting re-certification in the City of Ethics program. The cover letter must inform the approving Board of any changes made to its "Ethics Ordinance" in the past four (4) years. If changes have been made, please outline the updates in the cover letter. If no changes have been made to the Ordinance, simply state that in the cover letter.
2. Please submit a current "Resolution" adopting the 5 ethics principles (the Resolution must be executed by the Mayor and the majority or all Councilmembers).
3. If applicable, please include a copy of the revised Ethics Ordinance mentioned in item 1 above (only if the ordinance has been revised since the last recognition – four (4) years ago). If the Ordinance has not been revised, you do not need to submit a copy of the Ordinance.

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. City of Ethics Resolution #2023-06

PREVIOUS COUNCIL DISCUSSION:

RESOLUTION

WHEREAS the Board of Directors of the Georgia Municipal Association has established a Certified City of Ethics program; and,

WHEREAS the City of Hinesville wishes to be certified as a Certified City of Ethics under the GMA Program; and,

WHEREAS part of the certification process requires the Mayor and Council to subscribe to the ethics principles approved by the GMA Board;

NOW THEREFORE BE IT RESOLVED by the governing authority of the City of Hinesville, Georgia, that as a group and as individuals, the governing authority subscribes to the following ethics principles and pledges to conduct its affairs accordingly:

- * Serve Others, Not Ourselves
- * Use Resources With Efficiency and Economy
- * Treat All People Fairly
- * Use The Power of Our Position For The Well Being Of Our Constituents
- * Create An Environment Of Honesty, Openness And Integrity

RESOLVED this _____ day of _____, 20__.

Allen Brown, Mayor

Keith Jenkins, Mayor Pro Tem

Diana F. Reid, Councilmember

Jason R. Floyd, Councilmember

Vicky C. Nelson, Councilmember

Karl A. Riles, Councilmember

ATTEST: Lia Jones, City Clerk

Note: A copy of the approved resolution and ordinance by cities who desire to participate in the GMA "Certified City of Ethics" program should be submitted to GMA, Attention: Legal Department, 201 Pryor Street, SW, Atlanta, Georgia 30303



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: 2023 General Election Agreement #2023-10
Prepared by: Shamika Wilson
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, 2023 General Election Agreement #2023-10.

BACKGROUND: An agreement to conduct the 2023 Municipal Election between the City of Hinesville and Liberty County.

FUNDING: N/A

RECOMMENDATION: To approve Agreement #2023-10 for the 2023 General Election.

ATTACHMENTS:

1. Agreement #2023-10 General Elections

PREVIOUS COUNCIL DISCUSSION:

STATE OF GEORGIA) **AGREEMENT TO CONDUCT MUNICIPAL ELECTION**
) **PURSUANT TO O.C.G.A. § 21-2-45(c)**
COUNTY OF LIBERTY) **(2023 General Election, Hinesville)**

THIS AGREEMENT TO CONDUCT MUNICIPAL ELECTIONS PURSUANT TO O.C.G.A. § 21-2-45(c) (this "**Agreement**") is made and entered into as of the Effective Date (as defined below), by and between **CITY OF HINESVILLE**, a municipal corporation organized and existing under the laws of the State of Georgia (the "**City**"), and **LIBERTY COUNTY**, a political subdivision of the State of Georgia (the "**County**"). This Agreement is joined by the **LIBERTY COUNTY BOARD OF ELECTIONS AND REGISTRATION** (the "**Board of Elections**") to the fullest extent required by the laws of the State of Georgia.

WITNESSETH:

WHEREAS, under the provisions of the Georgia Election Code, particularly Section 21-2-45(c) thereof, the City may by ordinance authorize the County to conduct such elections as the City deems necessary and expedient, and the City has previously adopted such an ordinance; and

WHEREAS, the City desires to continue the voting practice of contracting with the County pursuant to the approval of the Board of Elections to conduct the November 2023 General Municipal Election; and

WHEREAS, the City has authorized the Mayor and Clerk to enter into this Agreement with the County, and the County has agreed to conduct and supervise such election for the City upon the terms and conditions hereinafter set forth; and

WHEREAS, this Agreement was presented and approved at meetings of the governing authorities of both the County and the City pursuant to lawful and duly given notice as required by O.C.G.A. 50-14-1 et seq.

NOW, THEREFORE, in consideration of the mutual promises, covenants and undertakings of the parties hereto the City and County (as well as the Board of Elections) agree as follows:

1. **Supervision of Municipal Election.** Subject to the terms and conditions set forth herein, the County, through the Board of Elections, shall conduct for the City the November 2023 General Election, which will provide for the election of the mayor and council members of the City of Hinesville (or such other offices as are required by law), on the date of said election, that being **November 7, 2023**. Wherever in this Agreement the words "**2023 General Municipal Election**," or their equivalent, are referred to, such reference shall be deemed to include the aforesaid 2023 General Municipal Election held on November 7, 2023, as well as any runoff election(s) required as a result thereof.

2. **Services Provided.** Subject to the obligation of reimbursement set forth in paragraph 3 and the City's performance of the other provisions of this Agreement applicable to it, the Board of Elections (acting through its board, employees, contractors, or other persons) shall, on behalf of

- (g) designate, prepare and equip all polling places needed in connection with the 2023 General Municipal Election;
- (h) make and issue such rules, regulations and instructions as are necessary or proper for the holding of the 2023 General Municipal Election, and which are consistent with applicable law (including the rules and regulations necessary for the guidance of poll officers, voting machine custodians and electors);
- (i) order all supplies necessary to the conduct of the 2023 General Municipal Election from the Secretary of State or such other person(s) as permitted by law;
- (j) furnish the proper election officials all forms, including tally and return sheets, for use in the 2023 General Municipal Election; such forms to have printed thereon appropriate instructions for their use;
- (k) furnish upon request a certified copy of any public record in its custody by virtue of the 2023 General Municipal Election and to fix and charge a fee to cover the cost of furnishing the same in accordance with applicable law;
- (l) supervise the inspection of all voting systems;
- (m) receive from poll officers the election returns, canvass and compute the same, and certify as soon as practicable following the 2023 General Municipal Election the results thereof to such authorities as may be prescribed by law;
- (n) announce publicly by posting in the office of the Board of Elections the results of the 2023 General Municipal Election;
- (o) conduct the 2023 General Municipal Election in such manner as to guarantee the secrecy of the ballot and to perform such other duties as may be prescribed by law; and
- (p) prepare and furnish to the City a list of electors (as well as inactive electors) for the 2023 General Municipal Election as required by O.C.G.A. § 21-2-224; provided that the City shall review such list and identify in writing to the Board of Elections any names on the electors list of persons who are not qualified to vote as specified in said Code Section.

The City shall fully cooperate with the Board of Elections in its performance of the Election Services and provide the Board of Elections with such documentation and information as the Board of Elections may reasonably request in connection with the Election Services.

3. Payment by City. The City shall reimburse the County all costs and expenses incurred by the County and its Board of Elections in performing the Election Services, including, without limitation, the actual costs of printing ballots, publication of notices, and labor per diem, as well as the costs of all necessary supplies, polling place operating costs, and any rental

federal laws, to include, without limitation, the Georgia Open Meetings Act, O.C.G.A. 50-14-1 et seq.

(b) No Conflicting Agreements. The execution, delivery and performance of this Agreement will not violate or contravene any contract, undertaking, instrument or other agreement to which the County or the City is a party or which purports to be binding upon the same. Without limiting the foregoing, each party specifically and expressly warrants and represents, and does hereby find, that this Agreement is authorized under the Intergovernmental Contracts Clause of the Georgia Constitution of 1983, Art. IX, Sec. III, Par. 1(a) and the laws of the State of Georgia, including O.C.G.A. § 21-2-45(c).

The representations contained in this Paragraph shall be true and correct as of the date hereof and such representations and the obligation of the parties to perform under this Agreement shall be expressly conditioned upon said representations being true and correct on the date hereof.

7. Entire Agreement. This Agreement constitutes the entire agreement of the parties with respect to the subject matters addressed herein, and supersedes any and all prior or contemporaneous agreements, discussions, representations or understandings between them, whether written or oral, with respect to said subject matters.

8. Counterparts; Electronic Signature. This Agreement may be executed in multiple counterparts, each of which shall serve, as an original for all purposes, but all copies shall constitute but one and the same Agreement, binding on all parties hereto, whether or not each counterpart is executed by all parties hereto, so long as each party hereto has executed one or more counterparts hereof. To facilitate execution of this Agreement, the parties expressly acknowledge and agree that, notwithstanding any statutory or decisional law to the contrary, the printed product of a facsimile or electronic transmittal (e.g. pdf via email) shall be deemed to be “written” and a “writing” for all purposes of this Agreement, and shall otherwise constitute an original document binding upon the transmitting party for all purposes.

9. No Assignment; Binding Effect. The rights and obligations of the parties under this Agreement are personal and may not be assigned without the prior written consent of the other party hereto. Subject to the foregoing, this Agreement shall be binding upon and enforceable against, and shall inure to the benefit of, the parties hereto and their respective successors and permitted assigns.

10. Modification. Any modification, amendment or other change to this Agreement, or additional obligation assumed, by either party in connection therewith shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.

11. No Third-Party Beneficiaries. This Agreement is made between and limited to the County and City, and is not intended, and shall in no event be construed to be, for the benefit of any person or entity other than the County and City (and its Board of Elections), and no other person or entity shall be considered a third-party beneficiary by virtue of this Agreement or otherwise entitled to enforce the terms of this Agreement for any reason whatsoever.

[Agreement to Conduct 2023 General Municipal Election (Hinesville) – Signature Page]

IN WITNESS WHEREOF, the parties hereto acting by their duly authorized officers have hereunto set their hands and affixed their seals the day and year first herein written.

CITY OF HINESVILLE, GEORGIA

(OFFICIAL SEAL)

By: _____
Allen Brown, Mayor

Attest: _____
Lia Jones, City Clerk

Date: _____

LIBERTY COUNTY, GEORGIA

(OFFICIAL SEAL)

By: _____
Donald L. Lovette, Chairperson

Attest: _____
Joseph W. Brown, Administrator

Date: _____

GEORGIA, LIBERTY COUNTY

The undersigned Chairperson of the Liberty County Board of Elections and Registration does hereby acknowledge the terms of the foregoing Agreement and, on behalf of said Board of Elections and Registration, agrees to provide the specified Election Services.

John D. McIver, Chairperson



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Proposed Open Container Ordinance #2022-06
Prepared by: Lia Jones
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Proposed Open Container Ordinance #2022-06.

BACKGROUND: As discussed at the August 30, 2022 On-Site Workshop, staff presents the draft ordinance for a proposed open container ordinance.

FUNDING: N/A

RECOMMENDATION:

ATTACHMENTS:

1. Proposed Ordinance #2022-06 Consumption of Alcohol on City Streets_draft 2 (002)

PREVIOUS COUNCIL DISCUSSION:

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF HINESVILLE, GEORGIA, CHAPTER 9, LICENSING AND BUSINESS REGULATIONS, ARTICLE IV. MISCELLANEOUS BUSINESS REGULATIONS, SEC. 9-110 CONSUMPTION OF ALCOHOL ON CITY STREETS; TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES ALLOWED BY LAW.

WITNESSETH:

WHEREAS, the City of Hinesville has previously adopted the Consumption of Alcohol on City Streets Ordinance; and

WHEREAS, so as to further regulate and enforce the use of Consumption of Alcohol on City Streets, and maintain the intent of the aforesaid Ordinance, The Mayor and Council of the City of Hinesville desire to amend said Ordinance.

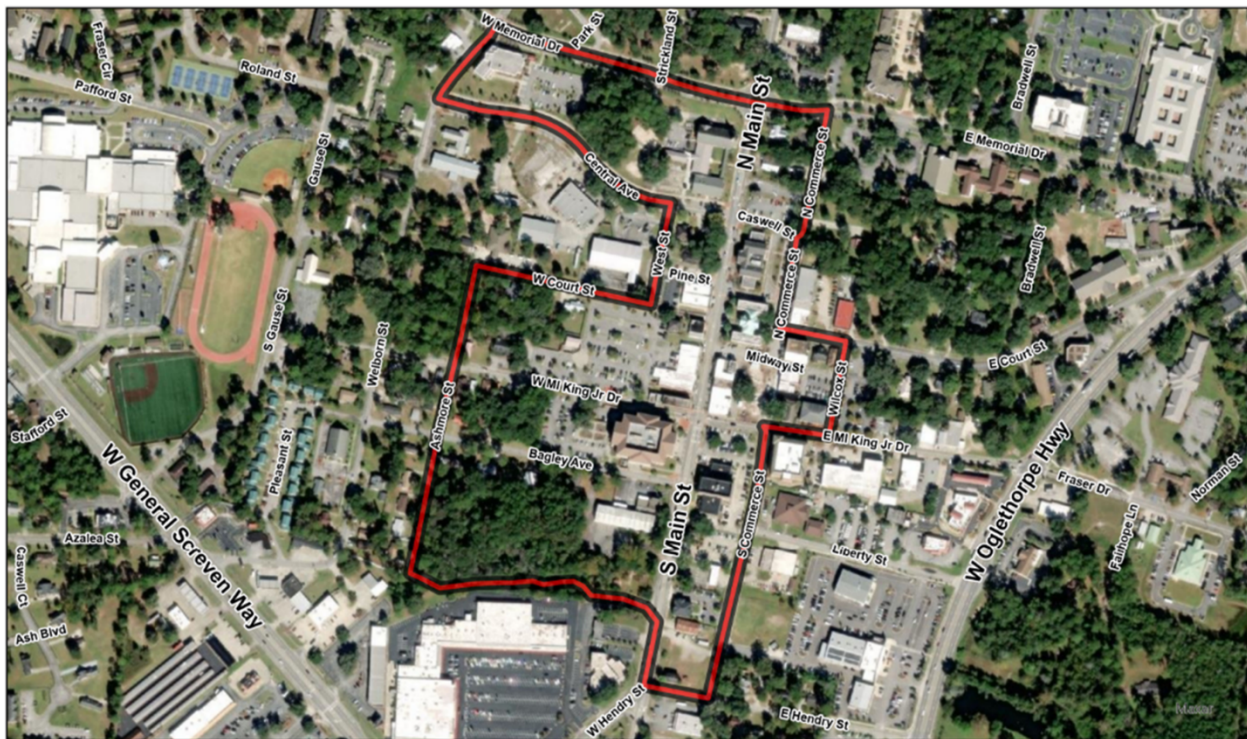
NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Hinesville, and it is hereby ordained by the authority of same, that the Ordinance regulating Consumption of Alcohol on City Streets shall be amended as follows:

Chapter 9 - Licensing and Business Regulations
Article IV. Miscellaneous Business Regulations
Sec. 9-110 Consumption of Alcohol on City Streets

Section 9-110. Consumption of Alcohol on City Streets

- (a)** Except for the area and circumstances specified in subsections (b) and (c) herein, it shall be unlawful for any person to possess an alcoholic beverage in an open container, either on their person, in a motor vehicle or otherwise on the streets, sidewalks, parks, squares or other public places within the City of Hinesville.
- (b)** Within the area of the City bounded to the Main Street District, the following regulations apply:
 - 1.** Any Class C licensee may sell one alcoholic beverage in an aluminum, paper, or plastic cup for removal from the premises; provided, however, that the alcoholic beverage is not placed in a can, bottle or other glass container and further provided,

- that the licensee may dispense no more than one alcoholic beverage per person, and no person shall remove more than one alcoholic beverage from the premises; and
2. Any alcoholic beverage dispensed pursuant to this section shall not exceed 16 fluid ounces in size and no person shall possess an open container containing an alcoholic beverage in excess of 16 fluid ounces on the streets, sidewalks, parks, squares or other public places within the area described in this subsection.
 3. Unless specifically provided otherwise by ordinance, the regulations provided by this section shall be in full force and effect during specified events.
- (c) Persons aged 21 and over may possess alcoholic beverages as provided by subsection (b)(2) during events of a limited duration conducted within Bradwell Park sponsored either by the City or those for which a special event permit has been obtained from the Business License Office.



Downtown Open Container Boundary

Boundaries generally. The general boundaries of the downtown open container overlay may be those properties extending the distance from the intersection of S Commerce St and E ML King Jr Dr, proceeding south/southwest on S Commerce St to the E Hendry St intersection, west/northwest on E Hendry St to the S Main St/W Hendry/E Hendry St intersection. North/northeast on S Main St and crossing over at the Main St Park Bus Stop to the Main St Park walking trail. Traverse west/southwest along the Main St Park walking trail to Ashmore St, north/northeast along Ashmore St to the W Court St intersection. East/southeast on W Court St to the West St intersection, north/northeast on West St to the Central Ave intersection. West/northwest on Central Ave to the Welborn St intersection, northeast on Welborn St to the W Memorial Dr intersection. East/southeast on W Memorial Dr, through the traffic circle (S. Main St/N Main St/E Memorial Dr intersection). Continue east on E Memorial Dr to the N Commerce St intersection, south/southwest along N Commerce St to the E Court St intersection. East/southeast on E Court St to the Wilcox St intersection, south/southwest on Wilcox St to the E ML King Jr Dr intersection. West/northwest along ML King Jr Dr to the point of origin, the S Commerce St., and E ML King Jr Dr intersection. The boundary includes commercial, downtown development, office and institutional, planned development, and residential districts.

EFFECTIVE DATE

This Ordinance shall become effective on _____ day of _____, 2022.

APPROVED this _____ day of _____, 2022, by the Mayor and Council of the City of Hinesville.

Allen Brown, Mayor

Keith Jenkins, Mayor Pro Tem

Diana F. Reid, Councilmember

Jason R. Floyd, Councilmember

Vicky C. Nelson, Councilmember

Karl A. Riles, Councilmember

ATTEST:

Lia Jones, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Engineering Bid Opening
Prepared by: Paul Simonton
Presented by: Paul Simonton

PURPOSE: Consider Bids received for the resurfacing project

BACKGROUND:

- Each year the City receives a grant from GDOT for Local Maintenance and Improvement Grant (LMIG) that the city uses primarily for resurfacing and minor repairs.
- The funds for both 2022 and 2023 are available, so the two years were combined into one bid with a construction budget of \$1,232,,121.90
- The bid required each street to be bid individually, so that priorities could be adjusted or rearranged to meet the City needs.
- The project was advertised and three bidders obtained bid packages.
- We received three bids with the amounts read at opening:
 - McLendon Enterprises, Vidalia, Ga. \$1,526,548.81 (incl speed humps: 14@ \$3,599.33 = \$50,390.62)
 - Platinum Paving, Bloomingdale, Ga \$1,684,101.65* (incl speed humps: 14@ \$15,500.0 = \$217,000.00) * error in bid actual total Total = \$1,705,641.65
 - APAC Construction, Savannah, GA \$2,098,510.50 (incl speed humps: 14@ \$11,600.00 = \$162,400.00)

FUNDING: LMIG Projects Bid Amount for Low Bidder = \$1,438,804.42
 TSPLOST projects = \$87,744.39 (Memorial Dr and Speed humps)

RECOMMENDATION: Award of project to low bidder McLendon Enterprises with the condition that individual projects priority may be rearranged prior to beginning construction.

ATTACHMENTS:

1. 2022-167 Bid Tabulation

PREVIOUS COUNCIL DISCUSSION:

2022/2023 LMIG Project
Bid Items
for
City of Hinesville
SE No. 2022-167

	APAC	Mclendon	Platinum Paving
Courtland Drive (3,075 LF) Hwy 84 to End			

Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	250	SY	Deep Patching	\$ 215.00	\$ 53,750.00	\$ 54.75	\$ 13,687.50	\$ 107.25	\$ 26,812.50
2	20	TN	Leveling	\$ 250.00	\$ 5,000.00	\$ 229.63	\$ 4,592.60	\$ 174.50	\$ 3,490.00
3	8,885	SY	1.5" 9.5mm Overlay	\$ 18.00	\$ 159,930.00	\$ 12.92	\$ 114,794.20	\$ 14.05	\$ 124,834.25
4	17,777	LF	5" Solid Yellow Thermo	\$ 0.75	\$ 13,332.75	\$ 0.75	\$ 13,332.75	\$ 1.00	\$ 17,777.00
5	17,777	LF	5" Solid White Thermo	\$ 0.75	\$ 13,332.75	\$ 0.75	\$ 13,332.75	\$ 1.00	\$ 17,777.00
6	1	LS	Mobilization		\$ 12,500.00		\$ 10,551.88		\$ 5,720.00
Total Proposal One					\$ 257,845.50		\$ 170,291.68		\$ 196,410.75

Futch St (410 LF)
S. Main Ext. to Hwy 84

Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	20	TNS	Asphal Leveling	\$ 250.00	\$ 5,000.00	\$ 309.19	\$ 6,183.80	\$ 174.50	\$ 3,490.00
2	925	SY	1.5" 9.5mm Overlay	\$ 21.00	\$ 19,425.00	\$ 12.92	\$ 11,951.00	\$ 14.05	\$ 12,996.25
3	820	LF	5" Solid Yellow Thermo	\$ 0.75	\$ 615.00	\$ 0.75	\$ 615.00	\$ 1.00	\$ 820.00
4	820	LF	5" Solid White Thermo	\$ 0.75	\$ 615.00	\$ 0.75	\$ 615.00	\$ 1.00	\$ 820.00
5	1	LS	Mobilization		\$ 1,300.00		\$ 7,898.51		\$ 540.00
Total Proposal Two					\$ 26,955.00		\$ 27,263.31		\$ 18,666.25

Deerwood Drive (1,800 LF)
Glenn Bryant Rd. to Cul de sac

Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	3,200	SY	Asphalt Milling	\$ 7.50	\$ 24,000.00	\$ 2.85	\$ 9,120.00	\$ 3.00	\$ 9,600.00
2	200	SY	Deep Patching	\$ 215.00	\$ 43,000.00	\$ 62.07	\$ 12,414.00	\$ 107.25	\$ 21,450.00
3	5,000	SY	1.5" 9.5mm Overlay	\$ 21.00	\$ 105,000.00	\$ 12.92	\$ 64,600.00	\$ 14.05	\$ 70,250.00
4	3,600	LF	5" Solid Yellow Thermo	\$ 0.75	\$ 2,700.00	\$ 0.75	\$ 2,700.00	\$ 1.00	\$ 3,600.00
5	3,600	LF	5" Solid White Thermo	\$ 0.75	\$ 2,700.00	\$ 0.75	\$ 2,700.00	\$ 1.00	\$ 3,600.00
6	40	LF	24" Solid White Thermo	\$ 15.00	\$ 600.00	\$ 15.00	\$ 600.00	\$ 18.00	\$ 720.00
7	1	LS	Mobilization		\$ 4,800.00		\$ 10,551.88		\$ 3,250.00
Total Proposal Three					\$ 182,800.00		\$ 102,685.88		\$ 112,470.00

Deerwood Pass (275 LF)
Glenn Bryant Rd. to Deerwood Dr.

Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	489	SY	Milling	\$ 15.00	\$ 7,335.00	\$ 2.85	\$ 1,393.65	\$ 3.00	\$ 1,467.00
2	20	TN	Leveling	\$ 250.00	\$ 5,000.00	\$ 229.63	\$ 4,592.60	\$ 174.50	\$ 3,490.00
3	100	SY	Deep Patching	\$ 215.00	\$ 21,500.00	\$ 77.71	\$ 7,771.00	\$ 107.25	\$ 10,725.00
4	733	SY	1.5" 9.5mm Overlay	\$ 21.00	\$ 15,393.00	\$ 12.92	\$ 9,470.36	\$ 14.05	\$ 10,298.65
5	1,100	LF	5" Solid Yellow Thermo	\$ 0.75	\$ 825.00	\$ 0.75	\$ 825.00	\$ 1.00	\$ 1,100.00
6	40	LF	24" Solid White Thermo	\$ 15.00	\$ 600.00	\$ 15.00	\$ 600.00	\$ 18.00	\$ 720.00
7	1	LS	Mobilization		\$ 2,600.00		\$ 10,551.88		\$ 800.00
Total Proposal Four					\$ 53,253.00		\$ 35,204.49		\$ 28,600.65

Robin Hood Dr. (1300 LF)
Veterans Parkway to end old overlay (Southside)

Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	578	SY	Milling	\$ 12.00	\$ 6,936.00	\$ 2.85	\$ 1,647.30	\$ 3.00	\$ 1,734.00
2	20	SY	Deep Patching	\$ 830.00	\$ 16,600.00	\$ 258.64	\$ 5,172.80	\$ 107.25	\$ 2,145.00
3	1600	SY	1.5" 9.5mm Overlay	\$ 21.00	\$ 33,600.00	\$ 12.92	\$ 20,672.00	\$ 14.05	\$ 22,480.00
4	2600	LF	5" Solid Yellow Thermo	\$ 0.75	\$ 1,950.00	\$ 0.75	\$ 1,950.00	\$ 1.00	\$ 2,600.00
5	2600	LF	5" Solid White Thermo	\$ 0.75	\$ 1,950.00	\$ 0.75	\$ 1,950.00	\$ 1.00	\$ 2,600.00
6	20	LF	24" Solid White Thermo	\$ 15.00	\$ 300.00	\$ 15.00	\$ 300.00	\$ 18.00	\$ 360.00
7	1	LS	Mobilization		\$ 3,200.00		\$ 10,551.88		\$ 950.00
Total Proposal Five					\$ 64,536.00		\$ 42,243.98		\$ 32,869.00

Glenn Bryant Rd. (2620 LF) Main St. to Railroad									
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	4660	SY	Milling	\$ 4.00	\$ 18,640.00	\$ 2.85	\$ 13,281.00	\$ 3.00	\$ 13,980.00
2	10	TNS	9.5mm Leveling	\$ 350.00	\$ 3,500.00	\$ 354.65	\$ 3,546.50	\$ 174.50	\$ 1,745.00
3	6404	SY	1.5" 9.5mm Overlay	\$ 15.00	\$ 96,060.00	\$ 12.92	\$ 82,739.68	\$ 14.05	\$ 89,976.20
4	5250	LF	5" Solid Yellow Thermo	\$ 0.75	\$ 3,937.50	\$ 0.75	\$ 3,937.50	\$ 1.00	\$ 5,250.00
5	5250	LF	5" Solid White Thermo	\$ 0.75	\$ 3,937.50	\$ 0.75	\$ 3,937.50	\$ 1.00	\$ 5,250.00
6	15	LF	24" Solid White Thermo	\$ 15.00	\$ 225.00	\$ 15.00	\$ 225.00	\$ 18.00	\$ 270.00
7	1	EA	Railroad Marking Thermo		\$ 650.00		\$ 650.16		\$ 750.00
8	1	LS	Traffic Control		\$ 8,500.00		\$ 1,382.68		\$ 5,000.00
9	1	LS	Mobilization		\$ 7,100.00		\$ 10,551.88		\$ 3,650.00
Total Proposal Six					\$ 142,550.00		\$ 120,251.90		\$ 125,871.20

Barry McCaffery Rd. (3091 LF) (begin after GDOT overlay from AP Rd) Airport Rd. to Kelly Dr.									
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	7000	SY	Asphalt Milling	\$ 3.00	\$ 21,000.00	\$ 2.85	\$ 19,950.00	\$ 3.00	\$ 21,000.00
2	200	SY	Deep Patching	\$ 215.00	\$ 43,000.00	\$ 61.20	\$ 12,240.00	\$ 107.25	\$ 21,450.00
3	8500	SY	2" 12.5 MM Asphalt	\$ 16.60	\$ 141,100.00	\$ 16.88	\$ 143,480.00	\$ 16.20	\$ 137,700.00
4	8000	LF	5" Solid Yellow Stripe Thermo	\$ 0.75	\$ 6,000.00	\$ 0.75	\$ 6,000.00	\$ 1.00	\$ 8,000.00
5	300	LF	5" Solid White Stripe Thermo	\$ 0.75	\$ 225.00	\$ 0.75	\$ 225.00	\$ 1.00	\$ 300.00
6	200	LF	5" Skip White Thermo	\$ 0.55	\$ 110.00	\$ 0.55	\$ 110.00	\$ 0.80	\$ 160.00
7	1	EA	Arrows	\$ 150.00	\$ 150.00	\$ 150.04	\$ 150.04	\$ 225.00	\$ 225.00
8	24	LF	24" Stop Bar	\$ 15.00	\$ 360.00	\$ 15.00	\$ 360.00	\$ 18.00	\$ 432.00
9	1	LS	Traffic Control		\$ 8,500.00		\$ 1,382.68		\$ 9,500.00
10	1	LS	Mobilization		\$ 11,000.00		\$ 10,118.01		\$ 5,950.00
Total Proposal Seven					\$ 231,445.00		\$ 194,015.73		\$ 204,717.00

Barley Drive (1350 LF) Lyndsi Lane to Elam Rd.									
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2400	SY	Asphalt Milling	\$ 6.50	\$ 15,600.00	\$ 2.85	\$ 6,840.00	\$ 3.00	\$ 7,200.00
2	3,300	SY	1.5" 9.5mm Overlay	\$ 17.00	\$ 56,100.00	\$ 12.92	\$ 42,636.00	\$ 14.05	\$ 46,365.00
3	2,200	SY	5" Solid Yellow Thermo	\$ 0.75	\$ 1,650.00	\$ 0.75	\$ 1,650.00	\$ 1.00	\$ 2,200.00
4	2,200	LF	5" Solid White Thermo	\$ 0.75	\$ 1,650.00	\$ 0.75	\$ 1,650.00	\$ 1.00	\$ 2,200.00
5	20	LF	24" Stop Bar Thermo	\$ 15.00	\$ 300.00	\$ 15.00	\$ 300.00	\$ 18.00	\$ 360.00
6	1	LS	Mobilization		\$ 3,900.00	*	\$ 10,551.88		\$ 1,700.00
Total Proposal Eight					\$ 79,200.00	*	\$ 63,627.88		\$ 60,025.00
					P-4		P-4		P-4

Willow Brook Drive Spot Repairs (225 LF) E.G. Miles Pkwy to ATM Drive									
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	500	SY	Asphalt Milling	\$ 15.00	\$ 7,500.00	\$ 2.85	\$ 1,425.00	\$ 3.00	\$ 1,500.00
2	20	TN	Leveling	\$ 250.00	\$ 5,000.00	\$ 229.63	\$ 4,592.60	\$ 174.50	\$ 3,490.00
3	600	SY	1 1/2" 9.5 MM Asphalt	\$ 22.00	\$ 13,200.00	\$ 12.92	\$ 7,752.00	\$ 14.05	\$ 8,430.00
4	450	LF	5" Solid Yellow Stripe Thermo	\$ 0.75	\$ 337.50	\$ 0.75	\$ 337.50	\$ 1.00	\$ 450.00
5	200	LF	5" Solid White Stripe Thermo	\$ 0.75	\$ 150.00	\$ 0.75	\$ 150.00	\$ 1.00	\$ 200.00
6	50	LF	24" Stop Bar	\$ 15.00	\$ 750.00	\$ 15.00	\$ 750.00	\$ 18.00	\$ 900.00
7	1	LS	Mobilization		\$ 1,400.00		\$ 10,551.88		\$ 425.00
Total Proposal Nine					\$ 28,337.50		\$ 25,558.98		\$ 15,395.00

Scott Street (1160 LF) Trevor St. to Elm Street									
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2,900	SY	1.5" 9.5mm Asphalt Overlay	\$ 16.60	\$ 48,140.00	\$ 12.92	\$ 37,468.00	\$ 14.05	\$ 40,745.00
2	2,320	LF	5" Solid Yellow Thermo	\$ 0.75	\$ 1,740.00	\$ 0.75	\$ 1,740.00	\$ 1.00	\$ 2,320.00
3	2,320	LF	5" Solid White Thermo	\$ 0.75	\$ 1,740.00	\$ 0.75	\$ 1,740.00	\$ 1.00	\$ 2,320.00
4	24	LF	24" Solid White Thermo	\$ 15.00	\$ 360.00	\$ 15.00	\$ 360.00	\$ 18.00	\$ 432.00
5	1	LS	Mobilization		\$ 2,700.00		\$ 10,551.88		\$ 1,350.00
Total Proposal Ten					\$ 54,680.00		\$ 51,859.88		\$ 47,167.00

Smiley St. Spot Repair Deal St. to End									
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	50	SY	Asphalt Milling	\$ 165.00	\$ 8,250.00	\$ 2.85	\$ 142.50	\$ 3.00	\$ 150.00
2	50	SY	1.5" 9.5mm Overlay	\$ 170.00	\$ 8,500.00	\$ 12.92	\$ 646.00	\$ 14.05	\$ 702.50
3	20	LF	5" Solid Yellow Thermo	\$ 0.75	\$ 15.00	\$ 0.75	\$ 15.00	\$ 1.00	\$ 20.00
4	20	LF	5" Solid White Thermo	\$ 0.75	\$ 15.00	\$ 0.75	\$ 15.00	\$ 1.00	\$ 20.00
5	1	LS	Mobilization		\$ 850.00		\$ 10,551.88		\$ 25.00
Total Proposal Eleven					\$ 17,630.00		\$ 11,370.38		\$ 917.50

Tanglewood Drive (930 LF)
Joseph Martin to Sagewood Dr.

Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	1,655	SY	Asphalt Milling	\$ 4.60	\$ 7,613.00	\$ 2.85	\$ 4,716.75	\$ 3.00	\$ 4,965.00
2	2,273	SY	1.5" 9.5mm Overlay	\$ 16.00	\$ 36,368.00	\$ 12.92	\$ 29,367.16	\$ 14.05	\$ 31,935.65
3	100	SY	Deep Patching	\$ 215.00	\$ 21,500.00	\$ 80.19	\$ 8,019.00	\$ 107.25	\$ 10,725.00
4	1860	LF	5" Solid Yellow Thermo	\$ 0.75	\$ 1,395.00	\$ 0.75	\$ 1,395.00	\$ 1.00	\$ 1,860.00
5	1860	LF	5" Solid White Thermo	\$ 0.75	\$ 1,395.00	\$ 0.75	\$ 1,395.00	\$ 1.00	\$ 1,860.00
6	25	LF	24" Stop Bars Thermo	\$ 15.00	\$ 375.00	\$ 15.00	\$ 375.00	\$ 18.00	\$ 450.00
7	1	LS	Mobilization		\$ 3,500.00		\$ 10,551.88		\$ 1,550.00
Total Proposal Twelve					\$ 72,146.00		\$ 55,819.79		\$ 53,345.65

Sagewood Dr. (1895 LF)
Cul de sac to The Arbors

Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	3,400	SY	Asphalt Milling	\$ 5.00	\$ 17,000.00	\$ 2.85	\$ 9,690.00	\$ 3.00	\$ 10,200.00
2	100	SY	Deep Patching	\$ 215.00	\$ 21,500.00	\$ 80.19	\$ 8,019.00	\$ 107.25	\$ 10,725.00
3	4,632	SY	1.5" 9.5mm Overlay	\$ 16.00	\$ 74,112.00	\$ 12.92	\$ 59,845.44	\$ 14.05	\$ 65,079.60
4	3790	LF	5" Solid Yellow Thermo	\$ 0.75	\$ 2,842.50	\$ 0.75	\$ 2,842.50	\$ 1.00	\$ 3,790.00
5	3790	LF	5" Solid White Thermo	\$ 0.75	\$ 2,842.50	\$ 0.75	\$ 2,842.50	\$ 1.00	\$ 3,790.00
6	1	LS	Mobilization		\$ 6,200.00		\$ 10,551.88		\$ 2,800.00
Total Proposal Thirteen					\$ 124,497.00		\$ 93,791.32		\$ 96,384.60

Rose Lane (655 LF)
Azalea St. to Dead End

Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	1,456	SY	1.5" 9.5mm Overlay	\$ 18.50	\$ 26,936.00	\$ 12.92	\$ 18,811.52	\$ 14.05	\$ 20,456.80
2	1320	LF	5" Solid Yellow Thermo	\$ 0.75	\$ 990.00	\$ 0.75	\$ 990.00	\$ 1.00	\$ 1,320.00
3	1320	LF	5" Solid White Thermo	\$ 0.75	\$ 990.00	\$ 0.75	\$ 990.00	\$ 1.00	\$ 1,320.00
4	1	LS	Mobilization		\$ 1,500.00		\$ 10,551.88		\$ 690.00
Total Proposal Fourteen					\$ 30,416.00		\$ 31,343.40		\$ 23,786.80

Ricade St. (736 LF)
Debbie to Dean end

Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	100	SY	Deep Patching	\$ 215.00	\$ 21,500.00	\$ 87.61	\$ 8,761.00	\$ 107.25	\$ 10,725.00
2	820	SY	1.5" 9.5mm Overlay	\$ 24.50	\$ 20,090.00	\$ 12.92	\$ 10,594.40	\$ 14.05	\$ 11,521.00
3	1472	LF	5" Solid Yellow Thermo	\$ 0.75	\$ 1,104.00	\$ 0.75	\$ 1,104.00	\$ 1.00	\$ 1,472.00
4	1472	LF	5" Solid White Thermo	\$ 0.75	\$ 1,104.00	\$ 0.75	\$ 1,104.00	\$ 1.00	\$ 1,472.00
5	24	LF	24" Stop Bars Thermo	\$ 15.00	\$ 360.00	\$ 15.00	\$ 360.00	\$ 18.00	\$ 432.00
6	1	LS	Mobilization		\$ 2,250.00		\$ 10,551.88		\$ 750.00
Total Proposal Fifteen					\$ 46,408.00		\$ 32,475.28		\$ 26,372.00

Keith St. (471 LF)
Debbie to Dead end

Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	100	SY	Deep Patching	\$ 215.00	\$ 21,500.00	\$ 80.19	\$ 8,019.00	\$ 107.25	\$ 10,725.00
2	1,636	SY	1.5" 9.5mm Overlay	\$ 18.25	\$ 29,857.00	\$ 12.92	\$ 21,137.12	\$ 14.05	\$ 22,985.80
3	50	TNS	Asphalt Leveling	\$ 250.00	\$ 12,500.00	\$ 154.61	\$ 7,730.50	\$ 174.50	\$ 8,725.00
4	942	LF	5" Solid Yellow Thermo	\$ 0.75	\$ 706.50	\$ 0.75	\$ 706.50	\$ 1.00	\$ 942.00
5	942	LF	5" Solid White Thermo	\$ 0.75	\$ 706.50	\$ 0.75	\$ 706.50	\$ 1.00	\$ 942.00
6	20	LF	24" Stop Bars Thermo	\$ 15.00	\$ 300.00	\$ 15.00	\$ 300.00	\$ 18.00	\$ 360.00
7	1	LS	Mobilization		\$ 3,400.00		\$ 10,551.88		\$ 1,300.00
Total Proposal Sixteen					\$ 68,970.00		\$ 49,151.50		\$ 45,979.80

Cinder Hill Lane
Gray Fox to Cul de sac

Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	100	SY	Deep Patching	\$ 215.00	\$ 21,500.00	\$ 93.64	\$ 9,364.00	\$ 107.25	\$ 10,725.00
2	1,900	SY	1.5" 9.5mm Overlay	\$ 16.50	\$ 31,350.00	\$ 12.92	\$ 24,548.00	\$ 14.05	\$ 26,695.00
3	1552	LF	5" Solid Yellow Thermo	\$ 0.75	\$ 1,164.00	\$ 0.75	\$ 1,164.00	\$ 1.00	\$ 1,552.00
4	1552	LF	5" Solid White Thermo	\$ 0.75	\$ 1,164.00	\$ 0.75	\$ 1,164.00	\$ 1.00	\$ 1,552.00
5	20	LF	24" Stop Bars Thermo	\$ 15.00	\$ 300.00	\$ 15.00	\$ 300.00	\$ 18.00	\$ 360.00
6	1	LS	Mobilization		\$ 2,900.00		\$ 10,551.88		\$ 1,220.00
Total Proposal Seventeen					\$ 58,378.00		\$ 47,091.88		\$ 42,104.00

Liberty Oak Lane (950 LF)
Sandy Run to Cul de sac

Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	1689	SY	Ashphalt Milling	\$ 5.00	\$ 8,445.00	\$ 2.85	\$ 4,813.65	\$ 3.00	\$ 5,067.00
2	100	SY	Deep Patching	\$ 215.00	\$ 21,500.00	\$ 80.19	\$ 8,019.00	\$ 107.25	\$ 10,725.00
3	2,322	SY	1.5" 9.5mm Overlay	\$ 16.00	\$ 37,152.00	\$ 12.92	\$ 30,000.24	\$ 14.05	\$ 32,624.10
4	1552	LF	5" Solid Yellow Thermo	\$ 0.75	\$ 1,164.00	\$ 0.75	\$ 1,164.00	\$ 1.00	\$ 1,552.00
5	1552	LF	5" Solid White Thermo	\$ 0.75	\$ 1,164.00	\$ 0.75	\$ 1,164.00	\$ 1.00	\$ 1,552.00
6	20	LF	24" Stop Bars Thermo	\$ 15.00	\$ 300.00	\$ 15.00	\$ 300.00	\$ 18.00	\$ 360.00
7	1	LS	Mobilization		\$ 3,600.00		\$ 10,551.88		\$ 1,550.00
Total Proposal Eighteen					\$ 73,325.00		\$ 56,012.77		\$ 53,430.10

Sandy Run Rd (3030 LF)
Liberty Oak Lane to Jena Ct.

Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	250	SY	Deep Patching	\$ 175.00	\$ 43,750.00	\$ 54.75	\$ 13,687.50	\$ 107.25	\$ 26,812.50
2	7,407	SY	1.5" 9.5mm Overlay	\$ 14.00	\$ 103,698.00	\$ 12.92	\$ 95,698.44	\$ 14.05	\$ 104,068.35
3	6100	LF	5" Solid Yellow Thermo	\$ 0.75	\$ 4,575.00	\$ 0.75	\$ 4,575.00	\$ 1.00	\$ 6,100.00
4	6100	LF	5" Solid White Thermo	\$ 0.75	\$ 4,575.00	\$ 0.75	\$ 4,575.00	\$ 1.00	\$ 6,100.00
5	1	LS	Traffic Control		\$ 7,200.00		\$ 7,196.41		\$ 3,300.00
6	1	LS	Mobilization		\$ 8,600.00		\$ 10,551.88		\$ 4,350.00
Total Proposal Nineteen					\$ 172,398.00		\$ 136,284.23		\$ 150,730.85

Roland Street
Gause St.to Cul de sac

Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2,650	SY	Asphalt Milling	\$ 5.38	\$ 14,257.00	\$ 2.85	\$ 7,552.50	\$ 3.00	\$ 7,950.00
2	50	TNS	Asphalt Leveling	\$ 250.00	\$ 12,500.00	\$ 154.61	\$ 7,730.50	\$ 174.50	\$ 8,725.00
3	50	SY	Deep Patching	\$ 395.00	\$ 19,750.00	\$ 120.83	\$ 6,041.50	\$ 107.25	\$ 5,362.50
4	3000	SY	1.5" 9.5mm Overlay	\$ 17.25	\$ 51,750.00	\$ 12.92	\$ 38,760.00	\$ 14.05	\$ 42,150.00
5	2625	LF	5" Solid Yellow Thermo	\$ 0.75	\$ 1,968.75	\$ 0.75	\$ 1,968.75	\$ 1.00	\$ 2,625.00
6	2625	LF	5" Solid White Thermo	\$ 0.75	\$ 1,968.75	\$ 0.75	\$ 1,968.75	\$ 1.00	\$ 2,625.00
7	1	LS	Mobilization		\$ 5,300.00		\$ 10,551.88		\$ 2,000.00
Total Proposal Twenty					\$ 107,494.50		\$ 74,573.88		\$ 71,437.50

Bacon Road Roadway Modification									
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	15	SY	Crusher Run Base for Widening	\$ 450.00	\$ 6,750.00	\$ 142.65	\$ 2,139.75	\$ 88.00	\$ 1,320.00
2	260	SY	1.5" 9.5 MM Overlay	\$ 56.00	\$ 14,560.00	\$ 12.92	\$ 3,359.20	\$ 14.05	\$ 3,653.00
3	1	EA	Speed Hump Installation Complete incl Signage & Markings	\$ 11,600.00	\$ 11,600.00	\$ 1,430.45	\$ 1,430.45	\$ 15,500.00	\$ 15,500.00
4	340	LF	5" Solid Yellow Thermo	\$ 0.75	\$ 255.00	\$ 0.75	\$ 255.00	\$ 1.00	\$ 340.00
5	200	LF	5" Solid White Thermo	\$ 0.75	\$ 150.00	\$ 0.75	\$ 150.00	\$ 1.00	\$ 200.00
6	1	LS	Mobilization		\$ 1,700.00		\$ 10,551.88		\$ 625.00
Total Proposal twenty-one					\$ 35,015.00		\$ 17,886.28		\$ 21,638.00

Memorial Drive Roadway Modification (2020-46) TSPLOST 30%									
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	1	LS	Demolition		\$ 20,695.00		\$ 14,185.60		\$ 9,700.00
2	100	LF	New 24" Curb and Gutter	\$ 59.00	\$ 5,900.00	\$ 50.33	\$ 5,033.00	\$ 68.00	\$ 6,800.00
3	90	SY	8" Crusher Run Base	\$ 112.00	\$ 10,080.00	\$ 46.53	\$ 4,187.70	\$ 56.00	\$ 5,040.00
4	90	SY	2" 12.5MM Asphalt	\$ 90.00	\$ 8,100.00	\$ 16.44	\$ 1,479.60	\$ 16.20	\$ 1,458.00
5	1	LS	Striping		\$ 1,750.00		\$ 1,750.44		\$ 2,350.00
6	1	LS	Traffic control		\$ 36,200.00		\$ 1,618.09		\$ 23,250.00
7	1	LS	Abandon Irrigation System		\$ 2,000.00		\$ 201.24		\$ 3,800.00
8	35	SY	Misc Concrete	\$ 125.00	\$ 4,375.00	\$ 69.64	\$ 2,437.40	\$ 195.00	\$ 6,825.00
9	1	LS	Mobilization		\$ 4,600.00		\$ 6,460.70		\$ 1,100.00
Total Proposal Twenty-two					\$ 93,700.00		\$ 37,353.77	* \$	\$ 60,323.00

Speed Humps									
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	14	EA	Speed Humps complete	\$ 11,600.00	\$ 162,400.00	\$ 3,599.33	\$ 50,390.62	\$ 15,500.00	\$ 217,000.00
Total Speed Humps					\$ 162,400.00		\$ 50,390.62		\$ 217,000.00

Total All Proposals * \$ 2,184,379.50

* \$ 1,526,548.81 v/o speed hump * \$ 1,488,641.65

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TOTAL

\$ 1,705,641.65
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City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: ESG Bid Opening
Prepared by: Darlene Parker
Presented by: Gary Gillard

PURPOSE: To Present for Mayor and Council Consideration, Bid Opening for JV Road Grinding and Screening Services.

BACKGROUND: Bid opening was held on March 17, 2023 for the JV Road Grinding and Screening Services for Sanitation and Stormwater.

FUNDING: A total of \$115,000 was budgeted (\$85,000 from Sanitation Fund and \$30,000 from the Stormwater Utility Fund). This leaves shortfall in the amount of \$68,000. We would like to re-allocate funding from other budget items in the Stormwater Utility Fund to account for the shortfall. \$53,000 from the new Spyder lease as we will not have it long enough in FY 2023 to need these funds. The balance of \$15,000 from the savings in the purchase of the Asphalt Patch machine.

RECOMMENDATION: Recommend bid to M.W. Collins

ATTACHMENTS:

1. Bid Tabulation Sheet Grinding and Screening Contract

PREVIOUS COUNCIL DISCUSSION:

BID TABULATION SHEET

DATE: March 17, 2023
FOR: JV Road Grinding and Screening Contract
DEPARTMENT: Sanitation and Stormwater Departments
AMOUNT BUDGETED: \$115,000

COMPANY NAME	PRODUCT OR TYPE	BID AMOUNT
M.W. Collins, Inc. 95 Mark Collins Road Cobbtown GA 30420	Grinding Screening	\$108,000.00 \$75,000.00

***Recommend purchase:** Recommended to M.W. Collins

A total of \$115,000 was budgeted (\$85,000 from Sanitation Fund and \$30,000 from the Stormwater Utility Fund). This leaves a shortfall in the amount of \$68,000. We would like to re-allocate funding from other budget items in the Stormwater Utility Fund to account for this shortfall. \$53,000 from the new Spyder lease as we will not have it long enough in FY 2023 to need these funds. The balance of \$15,000 from the savings in the purchase of the Asphalt Patch machine.



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Business Licenses Not Renewed
Prepared by: Lia Jones
Presented by: Kenneth Howard

PURPOSE: Sec. 9-31. - Fee payment; renewals.

(b) All business license renewals from the previous year become delinquent if the applicable occupation tax is not paid on or before December 31 of each year. Should any special, occupation, or sales tax imposed by this chapter remain due and unpaid for 90 days from the due date of the tax, the person, firm or corporation liable for the tax shall pay a *penalty* of ten percent of the tax due.

(e) All new or renewing applications for licenses for the sale of alcoholic beverages shall be paid on or before December 31 of each year. If not paid by December 31 of each year, no alcoholic beverage sales will be permitted until license is paid for.

- If not paid on or before **December 31**, a 1.5% interest fee is assessed each month.
- A 10% penalty will be assessed by **April 1 (90 days)**.
- Payments can be submitted in person or via mail.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. BL NOT RENEWED HPD 040523

PREVIOUS COUNCIL DISCUSSION: None

BUSINESSES NOT RENEWED 2023

ACCOUNT NUMBER	SIC	BUSINESS NAME	BUSINESS ADDRESS	NOTES
475776	812210	CARTER FUNERAL HOME	308 W OGLETHORPE HWY	
475838	812220	OGLETHORPE MEMORIAL PARK	308 W OGLETHORPE HWY	
475867	531320	DAVID N SMILEY ENTERPISES LLC	324 N MAIN ST STE C	
475879	531390	MOODY APPRAISAL SERVICE INC	324 N MAIN ST STE C	
475900	444130	DOWNS LUMBAR AND SUPPLY CO INC	213 DEAL ST	
475906	811111	PJ AUTOMOTIVE	113 W HENDRY ST	
475930	812111	RON'S BARBER SHOP	771B VETERANS PKWY	
475954	621610	ST JOSEPH'S CANDLER HEALTH SYSTEM INC	229 W GENERAL SCREVEN WAY STE H1-B	
475957	722211	POPEYES	615 E OGLETHORPE HWY	
475994	238220	GEORGES HEATING & AIR	306B MEMORIAL DRIVE	
476009	238320	CLOUDS UNLIMITED WALLCOVERINGS	202 GAUSE ST	
476024	532299	CLOUDS UNLIMITED WEDDING EQUIPMENT	202 GAUSE ST	
476031	812111	MASTER JS BARBER SHOP	452 W GENERAL SCREVEN WAY STE B	
476034	541213	JAYS TAX SERVICE	409B GENERAL SCREVEN WAY	
476083	532299	AARON'S SALES AND LEASE	829 ELMA G MILES PKWY	
476102	621111	COASTAL MEDICAL SPECIALIST LUNG & CRITICAL CARE	508 ELMA G MILES PKWY	
476436	812111	MEN OF RESPECT	316 MEMORIAL DR	
476556	453910	FISH WORLD	913A ELMA G MILES PKWY	
476584	811121	AIROBRUSH	325 E MEMORIAL DR	
476896	452990	US PATRIOT LLC	447 W GENERAL SCREVEN WAY STE B	
477016	452990	A1 MILITARY SURPLUS & PUBLIC SAFETY SUPPLY	454D W GENERAL SCREVEN WAY	
477311	441310	A TROPICAL AUTO SOUND & CYCLE SHOP	433 A GENERAL SCREVEN WAY	
477332	713940	24 SEVEN FAMILY FITNESS	1112 W OGLETHORPE HWY	
477432	621111	SJC CENTER HYPERBARICS AND WOUND CARE	103B GENERAL STEWART WAY	
477534	812112	ROCK CHICKS COLOR BAR SALON	946 ELMA G MILES PKWY STE 102	
477597	522291	INTERLINC MORTGAGE SERVICES	210 N MAIN ST	
477598	238320	REFRESH PAINTING & RENOVATIONS	826 W OGLETHORPE HWY	
477627	541810	G CORP - VINE ADVERTISING	760 ELMA G MILES PKWY	
477641	812320	LAMAS CLEANERS	201 W MEMORIAL DR	
477699	446120	VOLUMINOUS VIRGIN HAIR BOUTIQUE	445 ELMA G MILES PKWY STE 207	
477738	453310	GOODWILL OF THE COASTAL EMPIRE	115 W HENDRY ST	
477742	517210	ULTRA CELLULAR OF GA	539 W OGLETHORPE HWY	
477777	541213	WISE BUSINESS ASSOCIATION	908 S MAIN ST STE 104	
477901	531210	RAWLS REALTY	790 VETERANS PKWY STE 112	
477933	531110	TREETOP HLD LLC	600 TAYLOR RD	
477942	611692	THE CDL SCHOOL OF GEORGIA LLC	103 E GENERAL SCREVEN WAY STE L	

477946	517210	TCC WIRELESS dba T-MOBILE	849 W OGLETHORPE HWY STE 120
477965	624190	T-MOBILE SOUTH	849 W OGLETHORPE HWY STE 120
478043	812111	JUST KUTZ BARBER SHOP & SALON	908 S MAIN ST STE 106
478347	446199	HUTA ESSENTIALS	908 S MAIN ST STE 105
478148	446120	BEAUTY & BEYOND OF HINESVILLE	229 W GENERAL SCREVEN WAY STE K
478182	238160	ELITE ROOFING & CONSULTING SERVICE	202 E GENERAL STEWART WAY
478210	722513	MCALISTER'S	632 W OGLETHORPE HWY
478245	624230	UNITED WAY OF THE COASTAL EMPIRE	301 OLIVE ST
478249	621320	DANIEL MAX & MARC ANDREA	806 W OGLETHORPE HWY STE C
478250	621210	SURFSIDE KIDS PEDIATRIC DENISTRY	103 E GENERAL SCREVEN WAY
478174	453310	GOODWILL INDUSTRIES OF THE COASTAL EMPIRE	740 E GENERAL STEWART WAY
478298	621310	LIVE OAK CHIROPRACTIC	462 S MAIN ST
478324	713940	ANYTIME FITNESS	435 ELMA G MILES PKWY
478371	621340	REFOCUS BEHAVIOR	740 E GENERAL STEWART WAY STE 103
478382	442110	MATTRESS NOW	103 GENERAL SCREVEN WAY STE M
478383	452990	UNIQUE SOLUTIONS OF HINESVILLE LLC	1439A W OGLETHORPE HWY
478442	722211	HOG N BONES	762 VETERANS PKWY
478461	811121	COASTAL COLLISION	838 ELMA G MILES PKWY
478463	532299	SIGN GYPSIES	103 W GENERAL SCREVEN WAY STE G
478469	561720	SPARE HANDS SERVICES	202 E GENERAL STEWART WAY STE 3
478475	621340	COMPASS BEHAVIORAL & DEVELOPMENT CONSULTANTS	124 WEST M L KING JR DR
478476	722511	IHOP	808 W OGLETHORPE HWY
478489	711211	LIBERTY DIAMONDS ELITE ACADEMY	407 S MAIN ST
478526	621111	CARDIOVASCULAR ASSOCIATES OF EASTERN GEORGIA	455 S MAIN ST
478539	442110	MAGIC MATTRESS & HOME FURNITURE	1067 W OGLETHORPE HWY
478545	517210	CELLAIRIS (INSIDE WALMART)	751 W OGLETHORPE HWY
478559	811121	PJS CUSTOMS	219 DEAL ST
478572	531311	MISSION RIDGE	320 FRASIER CIRCLE
478579	541213	INTEGRITY TAX SERVICE	445 ELMA G MILES PKWY STE 104
478592	812199	SMOOTH AND SCULPTURED	445 ELMA G MILES PKWY STE 204
478627	561790	WHYTE COUNSELING SERVICES	319 W GENERAL SCREVEN STE 103
478633	448310	EMPIRICAL EDGE LLC	452C GENERAL SCREVEN WAY
478638	811192	STICKLER 4 DETAIL	131 EAST M L KING JR DR
478648	812990	KANDY MIXED JEWELS	237 W GENERAL SCREVEN WAY
478697	611710	THINK BIG YOUTH ORGANIZATION	730 WEEPING WILLOW STE 102
478699	561110	ANGEL CARE	115 W OGLETHORPE HWY STE 3
478706	531110	FB INDEPENDENCE PLACE	1300 INDEPENDENCE PLACE DR
478718	722511	VALLACHIA GOURMET LLC - DONER CITY	740 E GENERAL STEWART WAY STE 106
478721	621999	FBS SCREENING LLC	449 W GENERAL SCREVEN WAY STE A
478726	442299	BEES CREATION INC	229 W GENERAL SCREVEN WAY STE 14

478727	611710	FUSION TRAINING CENTER	730 WEeping WILLOW DR STE 106
478734	812112	THE BEAUTY COLLECTIVE	908 S MAIN ST STE 103
478746	531311	PEAK SOLUTIONS	922 WILLOWBROOK DRIVE
478766	812910	K9 BATTLE BUDDIES INC	1534 AIRPORT RD
478818	452990	SKY HIGH TOBACCO & VAPE LLC	1067 W OGLETHORPE HWY
478820	621330	STILL WATERS COUNSELING SERVICES	103 RYON AVE STE D
479034	812111	ELEGANCE & STYLE BARBER LOUNGE	2361 GA HWY 196
479336	522291	LANDSTAR FINANCIAL	404 S MAIN ST



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Mobile Food Service
Establishment Request
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: Javier Reyes of Louis' Shaved Ice, would like to operate a mobile food service establishment. The Inspections and Fire Department have reviewed and approved the application.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Louis Shaved Ice Application
2. Louis Shaved Ice Background Check
3. Louis Shaved Ice Summary Sheet

PREVIOUS COUNCIL DISCUSSION: None

LICENSE YEAR: 2023

DATE RECEIVED:
BLOG INSP:
ZONING:
FIRE:

FOR OFFICIAL USE ONLY
3-21-23
DATE:
DATE:
DATE:



MOBILE FOOD SERVICE ESTABLISHMENT LICENSE APPLICATION

PAYABLE TO:

City of Hinesville
115 East M.L. King, Jr. Drive
Hinesville, Georgia 31313

Javier Chavez Reyes

NAME OF MOBILE FOOD OWNER:

5675 Elim Church RD NE Ludowici

MAILING ADDRESS: CITY/STATE/ZIP

Louis Shaved Ice

TRADE NAME OF COMMISSARY:

EMAIL ADDRESS:

JAVIER.GEOVANY@Yahoo.com

5675 Elim Church Rd NE Ludowici GA 31316

BUSINESS / COMMISSARY ADDRESS: CITY/STATE/ZIP

(912) 980-5217

BUSINESS PHONE:

ALTERNATE PHONE:

(317) 629-0720

Downtown Hinesville

FOOD VENDING LOCATION ADDRESS:

135 W Oglethorpe Hwy

SOCIAL SECURITY NUMBER:

693860119

BIRTH DATE: MONTH/DAY/YEAR

FEDERAL TAX ID NUMBER:

5626

STATE TAX ID NUMBER:

070344319

CITY BUSINESS LICENSE NUMBER:

OWNER DRIVER'S LICENSE NUMBER:

(Please attach a photocopy of driver licenses of all drivers)

Truck

TYPE OF VEHICLE: truck/other (specify)
(Please attach a photograph of mobile unit)

MAKE:
(Please attach copy of registration)

MODEL:

VIN:

PLATE NUMBER:

ACTIVE LICENSE / PERMIT FROM ANOTHER COUNTY: ☒ (YES) ☐ (NO)
(Please attach a copy of license / permit)

LICENSE FEE COMPUTATIONS

Amount per event _____ x _____ days
Administrative Fee
Inspection Fee
Additional Fees
TOTAL DUE:

(Enter Amount Due) \$

\$ 80.00
TOTAL RECEIVED \$

IMPORTANT - PLEASE READ CAREFULLY:

The applicant hereby agrees to be bound by all of the terms and conditions of the Ordinances adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law. I hereby certify that all information provided is true and correct. I understand that providing false information may result in the revocation of my license. Licenses may be suspended or revoked for violation of the terms of the Ordinance. Notification is required of closing, change of business location or ownership.

THIS 21 DAY OF Mar 2023

Javier S. Chavez Reyes
(AUTHORIZED SIGNATURE OF APPLICANT)

Personally, before me the undersigned appeared Javier Chavez Reyes who on Oath has sworn that the above information given therein is true and correct.

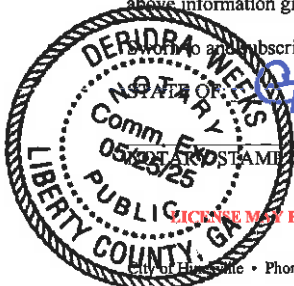
Subscribed before me this 21 day of March, 2023

COUNTY OF: Liberty

CITY OF: Hinesville

NOTARY PUBLIC FOR SEAL:

NOTARY PUBLIC:



LICENSE MAY BE SUSPENDED OR REVOKED FOR VIOLATION OF THE TERMS OF THE ORDINANCE, NO BUSINESS, PERSON, OR ORGANIZATION IS TO OPERATE WITHOUT APPROVAL OF THIS APPLICATION FOR LICENSE.

City of Hinesville • Phone: (912) 876-3564 • Fax: (912) 369-2658 • www.cityofhinesville.org

Revised March 2022

MAYOR
Allen Brown

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie L. Darden, III



Lloyd L. Slater, Chief of Police

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana F. Reid
Vicky C. Nelson
Jason Floyd
Karl A. Riles

FROM THE HINESVILLE POLICE DEPARTMENT

This is to certify that I have checked criminal history records on the enclosed applicants.

Name of applicant

☐ No record on file
☒ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Chavez Reyes, Javier Geovany

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable


Signature

03/23/23
Date

"Home for a Day or a Lifetime"

123 East M.L. King Jr. Drive, Hinesville, GA 31313 (912) 368-8211
www.cityofhinesville.org

SUMMARY SHEET FOR MOBILE FOOD SERVICE ESTABLISHMENT LICENSE

YEAR OF LICENSE	2023
NAME OF BUSINESS	Louis' Shaved Ice
ADDRESS OF BUSINESS	5675 Elim Church Rd NE Ludowici, GA 31316
NAME OF APPLICANT	Javier Reyes
NAME OF MANAGER	Javier Reyes
APPROVED BY HPD	Yes 03/27/2023
APPROVED BY ZONING	Yes 03/22/2023
APPROVED BY INSPECTIONS DEPARTMENT	Yes 03/22/2023
APPROVED BY HFD	Yes 03/22/2023
TYPE OF LICENSE	Mobile Food Service Establishment

City Council () Approved () Disapproved by _____ Date: 04-06-2023



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Public Comment
Prepared by: Lia Jones
Presented by: Mayor Brown

PURPOSE: To Allow Citizens to Address Mayor and Council.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Mayor Brown's Report
Prepared by: Christy Deloach
Presented by: Mayor Brown

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Councilmember Riles Report
Prepared by: Jean Marie Reynolds
Presented by: Councilmember Riles

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Mayor Pro Tem Jenkins Report
Prepared by: Brittany Avery
Presented by: Mayor Pro Tem Jenkins

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Councilmember Nelson's Report
Prepared by: Wendy Bruce Sochia
Presented by: Councilmember Nelson

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Councilmember Floyd's Report
Prepared by: Rose Kenner
Presented by: Councilmember Floyd

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Councilmember Reid's Report
Prepared by: Darlene Parker
Presented by: Councilmember Reid

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: City Manager's Report
Prepared by: Christy Deloach
Presented by: Kenneth Howard

ACTION ITEMS:

Poly Cart Request

INFORMATIONAL ITEMS:

On-Site Workshop

2023 First Annual Team Building Event



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Poly Cart Request
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: The Liberty County Chamber of Commerce respectfully requests the following number of poly-carts for the events listed below and for the fees to be waived.

- Georgia Downtown Association Meet-Up scheduled for April 12, 2023, in Bradwell Park– 4 poly-carts. The event time is 12 pm-1 pm
- Tourism BBQ (celebration for National Travel & Tourism Week) scheduled for May 12, 2023, in Bradwell Park – 10 poly-carts. The event time is 12 pm-2 pm

BACKGROUND: N/A

FUNDING: N/A

RECOMMENDATION: Approval

ATTACHMENTS:

1. Polycart Request Letter

PREVIOUS COUNCIL DISCUSSION:



TO: Kenneth Howard, City Manager
City of Hinesville
115 East MLK Jr. Drive
Hinesville, GA 31313

FROM: Liberty County Chamber of Commerce
208 East Court Street, Hinesville GA 31313

DATE: April 5th, 2023

SUBJECT: Poly-Cart Request for Georgia Downtown Association Meet-Up and Tourism BBQ

Mr. Howard,

The Liberty County Chamber of Commerce/Liberty County Convention & Visitors Bureau respectfully requests the following number of poly-carts for the events listed below and for the fees to be waived.

- Georgia Downtown Association Meet-Up scheduled for April 12, 2023, in Bradwell Park– 4 poly-carts
 - Event time is 12pm-1 pm
- Tourism BBQ (celebration for National Travel & Tourism Week) scheduled for May 12, 2023, in Bradwell Park – 10 poly-carts
 - Event time is 12pm-2pm

Please feel free to contact me directly if you have any questions.

Sincerely,

Leah Poole
Chief Executive Officer
Liberty County Chamber / CVB



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: Mayor & Council On-Site Workshop
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Proposed Dates for Upcoming On-Site Workshop..

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: April 6, 2023
Agenda Item: 2023 First Annual Team Building Event
Prepared by: Holly Fields
Presented by: Holly Fields

PURPOSE: To Present for Mayor and Council Consideration, 2023 First Annual City of Hinesville Team Building Event Sponsored by GMA.

BACKGROUND: The 2023 First Annual City of Hinesville Team Building Event Sponsored by GMA to boost team performance, foster innovation and creativity, enhance communication & coaching skills, and understand leadership roles & styles.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. March 2023 Teambuilding Retreat

PREVIOUS COUNCIL DISCUSSION:

2023 Department Head Teambuilding Retreat

March 22nd – March 24th



Teambuilding Retreat

- Facilitated by GMA
 - Pam Helton, Director of Member Services
 - Terrell Jacobs, Member Services Consultant
- Objectives
 - Boost team performance by developing relationships and building trust
 - Foster innovation and creativity
 - Enhance communication & coaching skills
 - Understand leadership roles & styles



Teambuilding Retreat

Agenda Items included:

- Icebreakers
- Interactive Sessions that focused on team bonding
- Communication Strategies
- Enhanced teamwork
- Understanding how leadership rolls impact the city's mission



Teambuilding Retreat

Thursday, March 23rd

- Welcome
- Teamwork in Government
- How to build the right team
- Civility in the workplace
- Improving Teamwork through Communication
- Building Teamwork through a Strategic Plan
- Teambuilding Exercises
- Group Dinner



Teambuilding Retreat

Teambuilding Exercises

- Focused on effective communication and trust in your team members



Teambuilding Retreat



Teambuilding Retreat

Friday, March 24th

- Coaching Your Team
- Building Teamwork through a Strategic Plan
- Civility in the Workplace
- Creating one of the Best Places to Work



Teambuilding Retreat



Teambuilding Retreat

T. E. A. M.

- TOGETHER
- EVERYONE
- ACHIEVES
- MORE



Total Quality Management Continuous Training

- All Supervisors will undergo the Supervisory Leadership Program
 - Emotional Intelligence
 - Roles of a Supervisor
 - Supervisory Leadership
 - Ethics
 - Strategic Planning, Management and Evaluation
 - Organizing Your Work and Time
 - Working with the Budget
 - Team Building
 - Communicating with Employees
 - Selecting, Onboarding and Developing New Employees
 - Accountability in the Workplace
 - Evaluating Performance
 - Motivating Employees
 - Leading Change
 - Diversity, Equity and Inclusion
 - Workplace Safety, Security and Wellness
 - Quality Customer Service

Total Quality Management Continuous Training

- All Employees will Undergo the following:
 - Emotional Intelligence
 - Ethics
 - Organizing Your Work and Time Diversity, Equity and Inclusion
 - Quality Customer Service
 - Harassment Prevention
 - Communication Skills
 - Professionalism

Questions?
