

MAYOR
Allen Brown

CITY MANAGER
Kenneth Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie Darden III



**MAYOR AND COUNCIL
REGULAR MEETING**

**AGENDA
3:00 PM
April 20, 2023
Council Chamber**

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana Reid
Vicky Nelson
Jason R. Floyd
Karl A. Riles

1. INVOCATION

Pastor Hayes of New Day Community Church.

2. MINUTES

Approve the Minutes of the April 6, 2023 Council Meeting.

3. UNFINISHED BUSINESS

3.1. YOUTH COUNCIL ADVISORY BOARD

To Present for Mayor and Council Consideration, Youth Council Advisory Board Appointments Expired on April 18, 2023. Appointments are Made by Mayor and Council (Bernadett Rambharose), (Vivian Gilliard), (Richard Hayes), (James Ervin), (Camillia Murphy) and (Alysia Jackson-Hall).

Action Item

3.2. ETHICS COMMITTEE

To Present for Mayor and Council Consideration, Ethics Committee Board Appointments Will Expire on May 17, 2023. Appointments are Made by the Council. Councilmember Reid (Aleen Humphrey), Councilmember Floyd (Mark Hendrix), Councilmember Nelson (Reginald Peggins), Mayor Pro Tem Jenkins (Liston Singletary), and Councilmember Riles (Michelle Harris).

Informational Item

3.3. HINESVILLE HOUSING AUTHORITY

To Present for Mayor and Council Consideration, Hinesville Housing Authority Board Appointments Will Expire on May 11, 2023. Appointments are Made by Mayor and Council (Joseph Ford), (LaMonica Jenkins), and (Paul Johnson).

Informational Item

3.4. HISTORIC PRESERVATION COMMISSION

To Present for Mayor and Council Consideration, Historic Preservation Commission Appointments Will Expire on May 2, 2023. Appointments are Made by Councilmember Nelson (Joseph Stuart), Mayor Pro Tem Jenkins (Andre Holmes), and Councilmember Riles (Cathy

"Home for a Day or a Lifetime"

Thomas).

Action Item

3.5. PROPOSED OPEN CONTAINER ORDINANCE #2022-06

To Present for Mayor and Council Consideration, Proposed Open Container Ordinance #2022-06.

Informational Item

4. PRESENTATIONS

4.1. SPECIAL PRESENTATION IN HONOR OF ROSE KENNER

To Present for Mayor and Council Consideration, Special Presentation in Honor of Rose Kenner.

Informational Item

4.2. WAWA DESIGN APPROVAL

To Present for Mayor and Council Consideration, Request by Wawa, Inc., for Design Approval for New Convenience Store and Gas Station at 769 E. Oglethorpe Hwy. (District #2)

Action Item

5. PUBLIC HEARING

5.1. 2023 ANNUAL ACTION PLAN DRAFT

To Present for Mayor and Council Consideration, 2023 Annual Action Plan Draft to the United States Department of Housing and Urban Development, Which Enables Continued Funding Under the Community Development Block Grant.

Informational Item

6. NEW BUSINESS

6.1. WRF MODIFICATION CHANGE ORDER #2023-15

To Present for Mayor and Council Consideration, WRF Change Order #2023-15 to Relocate Incoming Power Service.

Action Item

6.2. APPROVAL OF PROPOSAL FOR SCADA MODIFICATION

To Present for Mayor and Council Consideration, Proposal from MR Systems to Modify the Existing SCADA (Supervisory Control And Data Acquisition) System for Taylors Creek Outfall.

Action Item

6.3. 2019-2023 CONSOLIDATED PLAN AMENDMENT AND 2021 ACTION PLAN AMENDMENT WITH RESOLUTION #2023-07

To Present for Mayor and Council Consideration, 2019-2023 Consolidated Plan Amendment and 2021 Action Plan Amendment with Resolution #2023-07.

Action Item

6.4. FY2023 EMERGENCY SOLUTIONS GRANT RESOLUTION #2023-08

To Present for Mayor and Council Consideration, Resolution #2023-08 FY2023 Emergency Solutions Grant Application.

Action Item

"Home for a Day or a Lifetime"

6.5. PUBLIC SERVICE AGENCY CONFLICT OF INTEREST

To Present for Mayor and Council Consideration, Eligible Agencies for the Public Service Agency Program.

Action Item

6.6. LIBERTY TRANSIT FY 2023 TRANSIT TRUST FUND PROGRAM APPLICATION

To Present for Mayor and Council Consideration, Approval of Liberty Transit's FY 2023 Transit Trust Fund Program Application.

Action Item

7. BUSINESS LICENSE

7.1. MOBILE FOOD SERVICE ESTABLISHMENT REQUEST

To Present for Mayor and Council Consideration, Donte Habersham of Mr. Shucks Seafood has Requested to Operate a Mobile Food Service Establishment.

Action Item

8. PUBLIC COMMENT

8.1. PUBLIC COMMENT

9. MAYOR ALLEN BROWN

9.1. MAYOR BROWN'S REPORT

10. COUNCILMEMBER RILES - DISTRICT 5

10.1. COUNCILMEMBER RILES REPORT

10.2. MONTHLY CRIME AND CITATION REPORT

11. MAYOR PRO TEM JENKINS - DISTRICT 4

11.1. MAYOR PRO TEM JENKINS REPORT

11.2. MONTHLY INSPECTIONS DEPT. REPORT

12. COUNCILMEMBER NELSON - DISTRICT 3

12.1. COUNCILMEMBER NELSON'S REPORT

12.2. MONTHLY HFD REPORT

13. COUNCILMEMBER FLOYD - DISTRICT 2

13.1. COUNCILMEMBER FLOYD'S REPORT

13.2. MONTHLY BUSINESS LICENSE REPORT

13.3. MONTHLY BIRTHDAYS

13.4. LIBERTY TRANSIT MONTHLY REPORT

14. COUNCILMEMBER REID - DISTRICT 1

14.1. COUNCILMEMBER REID'S REPORT

14.2. MONTHLY ESG OPERATION AND STATUS REPORT

"Home for a Day or a Lifetime"

15. CITY MANAGER KENNETH HOWARD
 - 15.1. CITY MANAGER'S REPORT
16. ADJOURN

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Youth Council Advisory Board
Prepared by: Rose Kenner
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Youth Council Advisory Board Appointments Expired on April 18, 2023.

BACKGROUND: The Youth Council Advisory Board consist of six (6) members appointed by the Mayor and City Council, with each such elected official responsible for the selection of one (1) Board member:

- Mayor Brown - Bernadett Rambharose
- Councilmember Reid - Vivian Gilliard
- Councilmember Floyd - Richard Hayes
- Councilmember Nelson - James Ervin
- Mayor Pro Tem Jenkins - Camillia Murphy
- Councilmember Riles - Alysia Jackson-Hall

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Youth Council Advisory Board Spreadsheet
2. Resolution #2019-10

PREVIOUS COUNCIL DISCUSSION:

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Youth Council Advisory Board							
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES	NOTES
Mayor Brown	Bernadett Rambharose	2		2 years	04/18/2019	04/18/2023	Original member of the Youth Advisory Board
CM Reid	Vivian Gilliard	3		2 years	04/18/2019	04/18/2023	
Mayor Pro Tem Floyd	Richard Hayes	2		2 years	01/16/2020	04/18/2023	
CM Nelson	James Ervin	3		2 years	04/18/2019	04/18/2023	
CM Jenkins	Camillia Murphy	4		2 years	05/06/2021	04/18/2023	
CM Riles	Alysia Jackson-Hall	5		2 years	05/16/2019	04/18/2023	

Created by Resolution #2019-10

RESOLUTION TO ESTABLISH THE CITY OF
HINESVILLE YOUTH COUNCIL ADVISORY BOARD

WHEREAS, the City of Hinesville has created a Youth Council; and

WHEREAS, the City of Hinesville desires to establish a Youth Council Advisory Board to further the initiative; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City, and it is hereby resolved by the same that the initial members of the Hinesville Youth Council Advisory Board are the following named persons:

- | | | |
|----|-----------------------|------------|
| 1. | Bernadette Rambharose | Mayor |
| 2. | Josette Lumpkin | District 1 |
| 3. | Melissa McCallar | District 2 |
| 4. | Paul Lustiano | District 3 |
| 5. | Wanessia Ukwu | District 4 |
| 6. | To be determined | District 5 |

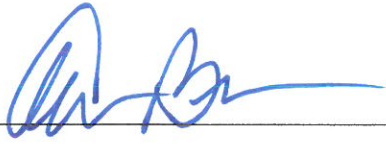
BE IT FURTHER RESOLVED that commencing with the date of adoption of the resolution each person named above as members shall serve in such capacity for a term of two years.

BE IT FURTHER RESOLVED that the members hereinbefore elected shall organize itself, carry out its duties and responsibilities and exercise its powers and prerogatives in accordance with the terms and provisions of the bylaws as it now exists and as it might hereinafter be amended or modified.

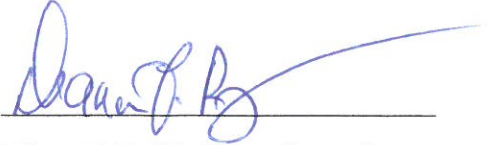
BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its adoption by the Mayor and Council of the City, and from and after such adoption the Youth Council Advisory Board shall be deemed established and activated.

ADOPTED AND APPROVED this 18th day of April, 2019.

[SIGNATURES FOLLOW ON NEXT PAGE]



Allen Brown, Mayor



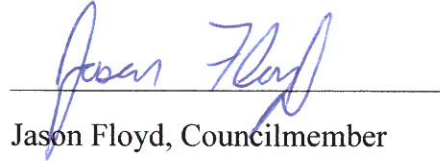
Diana F. Reid, Councilmember



Vicky C. Nelson, Councilmember



District 5 (vacant)



Jason Floyd, Councilmember



Keith Jenkins, Councilmember

ATTEST:



Sarah R. Lumpkin, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Ethics Committee
Prepared by: Shamika Wilson
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Ethics Committee Board Appointments will expire on May 17, 2023.

BACKGROUND: The Ethics Committee shall consist of five members appointed by the Council. All members shall be residents of the City of Hinesville and shall serve a two-year term. Appointments are Made by the Council.

- Councilmember Reid - Aleen Humphrey
- Councilmember Floyd - Mark Hendrix
- Councilmember Nelson - Reginald Peggins
- Mayor Pro Tem Jenkins - Liston Singletary
- Councilmember Riles - Michelle Harris

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Sec. 2_132. Ethics committee
2. Ethics Committee Spreadsheet

PREVIOUS COUNCIL DISCUSSION:

Sec. 2-132. Ethics committee.

The ethics committee shall consist of five members appointed by the Council. All members shall be residents of the City of Hinesville and shall serve a two-year term.

(Code 1978, § 2-6; Ord. No. 2000-05, 11-16-2000)

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Ethics Committee							
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES	NOTES
CM Reid	Aleen Humphrey	1		2 years	06/03/2021	05/17/2023	Ms. Humphrey was appointed at the 6/3/21 Council Meeting to replace James Merritt
CM Floyd	Mark Hendrix	2	1	2 years	06/06/2019	05/17/2023	
CM Nelson	Reginald Peggins	3		2 years	05/17/2021	05/17/2023	
Mayor Pro Tem Jenkins	Liston Singletary	4	6	2 years	05/17/2009	05/17/2023	
CM Riles	Michelle Harris	5		2 years	05/17/2021	05/17/2023	

Ethics Committee (5 members, 2 year term) Appointed by Council

Ethics Committee, City Code Section 2-132



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Hinesville Housing Authority
Prepared by: Shamika Wilson
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Hinesville Housing Authority Board Appointments will expire on May 11, 2023.

BACKGROUND: The Hinesville Housing Authority Board Appointments will expire on May 11, 2023. Appointments are made by Mayor and Council. The term of office shall be for five years.

- Joseph Ford
- LaMonica Jenkins
- Paul Johnson

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Hinesville Housing Auth Bylaws
2. Hinesville Housing Auth Spreadsheet

PREVIOUS COUNCIL DISCUSSION:

**AMENDED AND RESTATED BYLAWS
OF
HOUSING AUTHORITY OF THE CITY OF HINESVILLE, GEORGIA**

ARTICLE I

Definition of Bylaws

These Amended and Restated Bylaws constitute the rules and policies adopted by the Authority (as herein defined) for the regulation and management of its affairs, as authorized by the laws of the State of Georgia and enabling resolution(s) of the governing authority of the City of Hinesville, Georgia. These Bylaws are adopted in order to fulfill the objectives of the Authority as stated in the Georgia Housing Authorities Law, O.C.G.A. § 8-3-1 et seq. (the "Act"), and these Bylaws, and to exercise all powers conferred upon the Authority under said Act and related laws of the State of Georgia.

ARTICLE II

Name, Statutory Authority, Location, and Duration

Section 2.01. Name. The name of the Authority shall be the Housing Authority of the City of Hinesville, Georgia (the "**Authority**").

Section 2.02. Statutory Authority. The Authority is a public body corporate and politic duly created and existing under authority granted pursuant to the Act, and formed following a determination by the City of Hinesville, Georgia that there exists a need for said Authority (as specified in said Act).

Section 2.03. Duration. Subject to the provisions of the Act, the Authority is intended to have perpetual existence; provided, however, that nothing contained herein shall preclude the General Assembly of Georgia from amending the Act or otherwise limiting the duration of the Authority.

Section 2.04. Offices. The principal office of the Authority shall be located in Hinesville, Liberty County, Georgia; provided, however, that the Authority may have such other offices within Liberty County, Georgia as the Authority may determine or as its affairs may require from time to time.

ARTICLE III

Purposes, Powers, and Governing Instruments

Section 3.01. Purposes. The objects and purposes of the Authority are public in nature and shall be as set forth in the Act.

Section 3.02. Powers. The Authority shall have such powers as may be necessary or convenient to carry out and effectuate the purposes and provisions of the Act. Without limiting the generality of the foregoing, the Authority may exercise those powers enumerated in Section 8-3-30 and Section 8-3-77 of the Act (which by this reference are incorporated herein as if full set forth). The powers and duties set forth or incorporated hereinabove shall be liberally construed to effectuate the intent and purpose of the Act and the Authority; provided, however, that the authorization to exercise such powers shall not be considered a mandate for the Authority to perform all of the same.

Section 3.03. Prohibited Acts. The general authority and powers of the Authority are created and defined by the Act and related laws. The Authority shall engage only in such activities as are consistent with the purposes enumerated in the Act or otherwise authorized by law.

ARTICLE IV

Commissioners

Section 4.01. Commissioners Generally; Appointment. The powers and duties of the Authority shall be vested in a body of Commissioners, who shall be appointed as provided in the Act. Unless otherwise prescribed by the Act, the mayor or council (as required by the Act) of the City of Hinesville, Georgia shall appoint five (5) persons as Commissioners of the Authority, together with one (1) or two (2) additional Commissioners of whom at least one is directly assisted by the Authority in Hinesville, Georgia and who shall be known as a resident commissioner (the "Resident Commissioner"). In accordance with the Act, no Commissioner of the Authority shall be an officer or employee of the City of Hinesville, Georgia. Unless otherwise indicated in these Bylaws, the term "Commissioner" shall mean and include all Commissioners of the Authority, including the Resident Commissioner.

Section 4.02. Term of Office. As established by the Act, each Commissioner of the Authority shall serve for a term of five (5) years (except that each Resident Commissioner shall be appointed for a term of office of one (1) year), and shall continue in office thereafter until his or her successor shall have been appointed and qualified or until his or her earlier death, resignation, disqualification or removal. Unless otherwise provided in the Act, there shall be no limit to the number of terms of office to which a person may be appointed to serve as a Commissioner of the Authority.

Section 4.03. Removal from Office. In addition to any other general laws permitting removal of a Commissioner from the Authority, a Commissioner may be removed from office by the mayor of the City of Hinesville, Georgia pursuant to Section 8-3-53 of the Act for inefficiency or neglect of duty or misconduct in office; provided that a Commissioner shall be removed only after he or she shall have been given a copy of the charges at least ten (10) days prior to the hearing thereon and shall have had an opportunity to be heard in person or by counsel. In the event of the removal of any Commissioner, a record of the proceedings, together with the charges and findings thereon, shall be filed in the office of the clerk.

Section 4.04. Vacancies. In the event a vacancy occurs for any reason, such vacancy shall be filled by the mayor or city council (as required by the Act) of the City of Hinesville, Georgia as provided in the Act. Any person appointed to fill such vacancy shall serve for the remainder of the unexpired term of office and until the appointment and qualification of such person's successor. No vacancy on the Authority shall impair the power of the Authority to exercise all of the rights and powers of and perform all of the duties and obligations of the Authority. Notwithstanding the foregoing, in the event any person serving as Resident Commissioner ceases to be directly assisted by the Authority, then such person shall cease to be a Resident Commissioner and a vacancy in such office shall result.

Section 4.05. Compensation. No Commissioner of the Authority shall receive, directly or indirectly, any salary, compensation, or other emolument for services performed as a Commissioner; provided that Commissioner shall be reimbursed for actual and necessary expenses incurred in connection with their official duties as approved by the Authority.

Section 4.06. Disclosure of Conflicting Interest. Commissioners of the Authority shall be accountable for all purposes as trustees, and shall comply with all requirements of the Act, these Bylaws, and applicable laws of the State of Georgia in those situations where a Commissioner has a conflicting interest in a transaction involving the Authority. Without limiting the foregoing, all Commissioners shall observe the provisions of Section 8-3-52 of the Act (as now existing or hereafter amended), to wit:

- a) No Commissioner or employee of the Authority shall voluntarily acquire any interest, direct or indirect, in any project or in any property included or planned to be included in any project, or in any contract or proposed contract in connection with any project. Where the acquisition is not voluntary, such Commissioner or employee shall immediately disclose such interest in writing to the authority and such disclosure shall be entered upon the minutes of the Authority. Upon such disclosure, such Commissioner or employee shall not participate in any action by the Authority involving such project, property, or contract, respectively.
- b) If any Commissioner or employee of the Authority previously owned or controlled an interest, direct or indirect, in any project or in any property included or planned to be included in any project, or in any contract or proposed contract in connection with any project, he or she shall immediately disclose such interest in writing to the Authority and such disclosure shall be entered upon the minutes of the Authority. Upon such disclosure, such Commissioner or employee shall not participate in any action by the Authority involving such project, property, or contract, respectively.
- c) A Commissioner shall not participate in any action concerning the employment to a remunerative position of the person who appointed said Commissioner to office.

- d) In the selection of a depository for funds of the Authority, any Commissioner who has a financial interest in the depository under consideration shall disclose his or her interest and abstain from taking any part in the consideration of or voting on the selection of the depository.
- e) Any violation of Section 8-3-52 of the Act shall constitute misconduct in office.
- f) Section 8-3-52 of the Act shall not be applicable to the acquisition of any interest in notes or bonds of the Authority issued in connection with any project, or to the execution of agreements by banking institutions for the deposit or handling of funds in connection with a project, or to agreements by such institutions to act as trustee under any trust indenture.

Section 4.07. Public Statements. No Commissioner of the Authority individually will release information from a duly convened and conducted executive session or speak for, or in the name of, the entire Authority unless by explicit direction of the Authority or otherwise compelled by a court of competent jurisdiction. When a decision of the Authority has been reached, all Commissioners, even those who may have voted against it, are encouraged (but not required) to support that decision until amended or rescinded by Authority action. Any Commissioner who may wish to criticize, or oppose any specific Authority action is further encouraged to do so only in a meeting of the Authority.

Section 4.08. Promulgation of Authority Rules and Policies. The Authority may from time to time make and publish to appropriate persons, written regulations, rules, directives, policies, schedules, bulletins and other writings that in the judgment of the Authority are necessary or advisable in the management of its affairs; provided that no such regulations, rules, directives, policies, schedules, bulletins or other writings shall be deemed general laws as prohibited by O.C.G.A. § 45-1-5.

Section 4.09. Code of Ethics. Commissioners of the Authority shall abide by the "Code of Ethics" contained in O.C.G.A. § 45-10-3, and at all times comport themselves in a manner befitting their public trust.

ARTICLE V

Meetings of the Authority

Section 5.01. Place of Meetings. The Authority shall, unless circumstances demand otherwise, hold its meetings, whether regular, special, emergency or otherwise, within the corporate limits of the City of Hinesville, Liberty County, Georgia, at such place or places as it may from time to time determine by resolution or by written consent of a majority of all of the Commissioners then in office; provided that the Authority shall hold its regular meeting at such place and time as required by the Act and more particularly described in Section 5.02 herein below.

Section 5.02. Regular Meetings. Regular meetings of the Authority shall be held at least once each quarter on such dates and at such time or times as the Chairperson or a majority of the Commissioners shall determine; provided that the Authority shall not be required to meet on a legal holiday or when a meeting is made impossible due to circumstances beyond

the control of the Authority. In such cases, the Authority shall meet as soon as practicable following its regular meeting date as determined by the Chairperson or a majority of the Commissioners shall determine.

Section 5.03. Special Meetings. Special meetings of the Authority shall be held whenever called by a majority of the Commissioners then in office or by the Chairperson. The Secretary of the Authority shall give notice of each special meeting of the Authority, which notice shall specify the time, place and objective of the meeting, at least two (2) days prior to the meeting by personal delivery, mail, facsimile, or electronic mail to each Commissioner; but such notice may be waived by any Commissioner. Unless waived by the Commissioners, no business may be transacted at any special meeting unless specifically indicated in the notice thereof.

Section 5.04. Emergency Meetings. Emergency meetings of the Authority shall be held whenever called by a majority of the Commissioners then in office or by the Chairperson. The Secretary of the Authority shall give notice of each emergency meeting of the Authority, which notice shall specify the time, place and objective of the meeting, at least twenty-four (24) hours prior to the meeting by personal delivery, mail, facsimile or electronic mail to each Commissioner; provided such notice may be waived by any Commissioner. Unless waived by the Commissioners, no business may be transacted at any emergency meeting unless specifically indicated in the notice thereof.

Section 5.05. Georgia Open Meetings Act. All meetings of the Authority shall be conducted in full compliance with the Georgia Open Meetings Act, Open Meetings Act Without limiting the generality of the foregoing, it shall be the duty of the Secretary of the Authority to ensure that notice of any regular, special, emergency or other meeting of the Authority has been furnished in accordance with the Georgia Open Meetings Act, Open Meetings Act (the "Open Meetings Act"). In the event it is discovered prior to or during any meeting of the Authority that the required notice was not provided, said meeting shall be adjourned until such time as proper notice can be effected.

Section 5.06. Quorum. Four (4) Commissioners shall constitute a quorum of the Authority for the purpose of conducting its business and exercising its powers and for all other purposes.

Section 5.07. Voting. At any meeting of the Authority, each Commissioner shall have but one (1) vote for each issue on which a vote is taken; voting by proxy shall not be permitted. Except as otherwise specifically provided herein, all resolutions adopted and all business transacted by the Authority shall require the affirmative vote of a majority of the Commissioners present at any meeting at which there is a quorum unless in any case these Bylaws require a larger number.; provided, however, that in the event such affirmative majority vote is made impossible due to either (i) temporary vacancy on the Authority, or (ii) refusal of any Commissioner due to a conflict of interest as determined by such Commissioner, the phrase "majority of the Commissioners" or its equivalent shall refer only to those remaining Commissioners of the Authority not otherwise unable to participate as set forth in clause (i) or (ii) hereinabove. To the extent the foregoing may contravene O.C.G.A. §1-3-1(d)(5), the Authority hereby formally makes known its intent and election not to be governed by the same.

Section 5.08. Conduct of Meetings. It is understood that in the transaction of its business, the meetings of the Authority may be conducted informally; however, this informality

does not extend to applicable procedural requirements, if any, mandated in the Act or any other laws of the State of Georgia. When circumstances warrant, any meeting or a portion of a meeting will be conducted according to generally understood principles of parliamentary procedure as stated in these Bylaws or a procedural reference recognized by the Authority. Unless otherwise specifically authorized by the Open Meetings Act, all meetings of the Authority shall be open to the public and conducted in full compliance with said Code Section(s).

Section 5.09. Preparation of Agenda. A copy of the agenda for any regular meeting of the Authority shall be forwarded to each Commissioner as far in advance of the meeting as possible, along with minutes to be approved, copies of communications, and such other documents and exhibits which are available and pertinent to the meeting. Commissioners shall become familiar with the agenda and support materials prior to the meeting, and shall obtain any additional information that may be necessary to make well-informed decisions. Every effort should be made to get support material and the agendas for special meetings to the Commissioners at the earliest possible time after the meetings are called, and except in emergency situations, at least twenty-four (24) hours prior to the time the meetings are called. The foregoing shall be in addition to, and not in lieu of, the requirements of the Open Meetings Act and the Secretary of the Authority shall be responsible for ensuring that a copy of all agendas is posted in full compliance with said law.

ARTICLE VI

Officers

Section 6.01. Number; Multiple Offices. The officers of the Authority shall consist of a Chairperson, Vice-Chairperson and Secretary, each of whom shall be elected by the members of the Board of Commissioners. Such other officers and assistant officers as may be deemed necessary may be elected or appointed by the members of the Board of Commissioners at any duly constituted meeting of said members of the Board of Commissioners. In any such election of officers, the Authority may elect and appoint a single person to any two or more offices simultaneously, except that the offices of Chairperson, Vice Chairperson and Secretary shall be held by separate individuals.

Section 6.02. Election and Term of Office. The officers of the Authority shall be elected as provided herein at the first regular or special meeting of the Authority in any given year, to serve a term of one (1) year, or such shorter or longer term as provided by resolution of the Authority. Each officer shall serve for the term of office for which he or she is elected and until his or her successor has been elected or his or her earlier resignation, removal from office, or death. Any officer may be elected to successive terms.

Section 6.03. Powers and Duties of Chairperson. The Chairperson shall preside at all meetings of the Authority, shall have the general supervision and direction of all other officers of the Authority with full power to see that their duties are properly performed and shall see that all orders and resolutions of the Authority are carried into effect and otherwise fully implemented. He or she may sign, with any other proper officer, any contracts and other documents which the Authority has authorized to be executed, except where required by law to be otherwise signed and executed and except where the signing and execution thereof shall be expressly delegated by the Authority, the Act, or these Bylaws, to some other officer or agent of the Authority. In addition, the Chairperson of the Authority shall perform whatever

duties and shall exercise all powers as the Authority may, from time to time, assign to him or her, or as may be prescribed by the Act, these Bylaws, or the laws of the State of Georgia.

Section 6.04. Duties of Vice Chairperson. The Vice Chairperson shall serve as Chairperson in the absence or disability of the Chairperson, and the taking of any action by the Vice Chairperson in place of the Chairperson shall be conclusive evidence of such absence or disability. In addition, the Vice Chairperson shall perform whatever duties and shall exercise all powers that are given to him or her by the Authority.

Section 6.05. Duties of the Secretary. The Authority shall appoint a secretary who shall be the Executive Director/Chief Operating Officer (Executive Director/COO) of the Authority. The Secretary shall give, or cause to be given, notice of all meetings of the Authority and all other notices as required by these Bylaws, and in case of his or her absence or refusal or neglect to do so, any such notice may be given by any persons thereunto directed by the Chairperson, or by the Authority upon whose written request the meeting is called as provided in these Bylaws. The Secretary shall prepare the Authority agenda in consultation with the Chairperson and keep correct minutes of all meetings of the Authority in books provided for that purpose. He or she shall have custody of the seal of the Corporation and shall affix the same to all instruments requiring it, when authorized by the Authority or the Chairperson, and attest the same. In general, the Secretary shall perform all the duties generally incident to the office of secretary of a public corporation, subject to the direction and control of the Authority and Chairperson.

Section 6.06. Vacancies. When any office shall become vacant by reason of the death, resignation, incapacity, or removal of the incumbent, or for any other cause, the Commissioners of the Authority, by majority vote of all such Commissioners then in office, shall appoint an eligible successor who shall hold office for the unexpired portion of the term of his or her predecessor.

Section 6.07. Delegation to Agents. The Authority may delegate to one or more of its agents or employees such powers or duties as it may deem proper to the extent consistent with the provisions of the Act.

Section 6.08. Additional Personnel; Executive Director/COO. Unless otherwise prohibited by the Act, the Authority may, from time to time, appoint, as advisors, persons whose counsel, assistance and support may be deemed helpful in determining policies and formulating programs for carrying out the purposes and functions of the Authority. The Authority is further authorized to employ such person or persons, including, without limitation, attorneys, accountants and other professionals, agents, and assistants, as in its judgment are necessary or desirable for the administration and management of the Authority, and to pay reasonable compensation for the services performed and expenses incurred by any such person or persons. Without limiting the foregoing, the Authority shall hire and retain an Executive Director/COO who shall have general supervision over the administration of the business and affairs of the Authority (to include, but not be limited to, the housing projects of the Authority), subject to the direction of the Authority. He or she shall be charged with the management of all aspects of the Authority. The Secretary-Treasurer's term of office shall be indefinite and shall continue as long as the Chief Executive Officer is employed by the Authority.

ARTICLE VII

Committees

The Authority may from time to time, by resolution passed by the Commissioners, designate one or more committees (to include, without limitation, and Executive Committee), each committee to consist of two (2) or more Commissioners, which shall have such powers and responsibilities as provided in said resolution. The membership of such committee(s) shall be composed solely of Commissioners; but the Authority may, in its discretion (and only if the charge and function of said committee does not involve the management responsibility for the affairs of the Authority), appoint individuals who are not currently Commissioners of the Authority as ex-officio members of such committees. Notwithstanding the foregoing, however, a committee may not: (1) authorize distributions; (2) approve the sale, pledge, or transfer of any of the Authority's assets; (3) remove Commissioners of the Authority or officers or fill vacancies on the Authority or on any of its committees; (4) adopt, amend, or repeal these Bylaws or any other formal policies of the Authority; or (5) otherwise exercise the authority of the Authority delegated to it under the laws of the State of Georgia or the Act. In all cases, unless otherwise specifically stated in the resolution creating the committee, all committees shall serve merely an investigative or recommending function and shall exercise no direct control over the affairs of the Authority. Such committee or committees shall have such names as may be determined from time to time by resolution adopted by the Authority, and their meetings shall be held in accordance with the provisions of the Open Meetings Act to the extent applicable.

ARTICLE VIII

Contracts, Minutes, and Seal of the Authority

Section 8.01. Contracts. The Authority may authorize any officer or officers of the Authority, in addition to the officers so authorized by these Bylaws, to enter into any contract or execute or deliver any instrument in the name of and on behalf of the Authority; provided the intent and effect of such contracts and instruments are consistent with the purposes authorized in these Bylaws. This authority may be general or may be confined to specific instances. Unless otherwise specifically indicated by the Authority or these Bylaws, the Chairperson and the Secretary shall be deemed authorized signatories for all purposes.

Section 8.02. Minutes and Records. The Authority shall keep correct and complete books and records of all of its obligations, contracts, transactions, undertakings, income, receipts, and expenditures of every kind, and the Secretary also shall keep minutes of the proceedings of the Authority. The minutes shall not be a narrative of the meetings, but a record of official Authority actions. Copies of the minutes shall be made for distribution to the Commissioners with the agenda for the next regular meeting. The official minutes of the meetings and all other records and documents of the Authority, shall be, to the extent practicable, kept in a fire-resistant, secure cabinet at the principal office or such other location as the Authority may determine. All minutes, records, and other documents of the Authority shall in all instances be subject to the requirements and provisions of the Georgia Open Records Act, O.C.G.A. § 50-18-70 et seq. (the "Open Records Act").

Section 8.03. Official Seal. The seal of the Authority shall be in such form as the Authority may determine from time to time. In the event it is inconvenient to use such seal at any time, the signatures of any two authorized signatories of the Authority followed by the word "SEAL," "OFFICIAL SEAL," or similar words enclosed in parentheses or scroll, shall

be deemed the seal of the Authority. The seal shall be in the charge of the Secretary and shall be affixed on all official papers where necessary or appropriate.

ARTICLE IX

Amendments

The Authority shall have the power to alter, amend or repeal these Bylaws or any provision thereof, and may from time to time adopt additional Bylaws; provided, however, that the Authority may exercise this power only at a meeting duly called pursuant to Article Five hereinabove. Amendments to these Bylaws shall be effective immediately upon their adoption unless a specific effective date is otherwise specified by the Authority.

ARTICLE X

Fiscal Matters

Section 10.01. Annual Budget. In accordance with the provisions of the Act, the Secretary of the Authority, in consultation with the Chairperson and other agents and professionals of the Authority, shall prepare an annual budget for submission to the Authority for review and approval. Upon approval by the Authority, the annual budget shall be deemed finally approved and no further action on the part of the Authority shall be required.

Section 10.02. Fiscal Year; Audit. Unless otherwise fixed by resolution of the Authority (as may be later authorized by the Act), the fiscal year of the Authority shall be October 1 through September 30. The financial books and records of the Authority shall be audited annually or at such other times as authorized by the Authority. Said audit made of public record in accordance with the Open Records Act.

ARTICLE XI

Miscellaneous Provisions

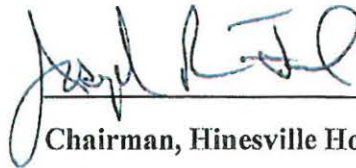
Section 11.01. Waiver of Notice. Whenever, under the provisions of applicable law or of the Act or of these Bylaws, any notice is required to be given to any Commissioner, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein and delivered to the Authority for inclusion in the minutes or filing with the official records, shall be equivalent to the giving of such notice. Additionally, the attendance of a Commissioner at any meeting shall constitute a waiver of the notice of the meeting, except where the Commissioner attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

Section 11.02. Non-Discrimination Policy. The Authority shall not discriminate on the basis of race, color, gender, national or ethnic origin, or any other unlawful purpose.

Section 11.03. Construction; Subject to Laws. These Bylaws shall be liberally construed to effect the purposes of the Act; provided, however, that the provisions hereof shall be subject to said Act and all valid and applicable laws of the State of Georgia, as now or hereafter amended, and if any provision of these Bylaws is found to be inconsistent with or

{Amended & Restated Bylaws of Housing Authority of the City of Hinesville, Georgia} }

THE UNDERSIGNED, constituting no less than four (4) Commissioners of the Authority in office, hereby adopt and approve the foregoing Amended & Restated Bylaws in their entirety as of the 14 day of August, 2018.



Chairman, Hinesville Housing Authority



CEO, Hinesville Housing Authority

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Hinesville Housing Authority							
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES	NOTES
Mayor and Council	Joseph R. Ford	2	1	5 years	05/11/2013	05/11/2023	Reappointed May 2018
Mayor and Council	Karen Branson	5	1	5 years	05/31/2019	05/11/2026	Filled Irene McCall's unexpired term May 2019. Reappointed May 2021
Mayor and Council	Denise Deigh	1	3	5 years	08/05/2010	05/11/2027	Appointed August 2010 until May 2012 to fill Mattie Brown unexpired term. Reappointed May 2012 until May 2017, May 2017 until 2022 and May 2022 until 2027.
Mayor and Council	LaMonica Jenkins	4	1	5 years	02/05/2015	05/11/2023	Appointed February 2015 fill Eric Thomas unexpired term which ended May 2018. Reappointed May 2018
Mayor and Council	Lee McGee	3	2	5 years	12/04/2008	05/11/2019	Mr. McGee is to serve until CM Nelson makes another appointment.
Mayor and Council	Paul Johnson	3	3	5 years	01/02/2003	05/11/2023	
Mayor and Council	Carlton Solomon	3		30 days	08/06/2015	07/18/2019	According to an email from Melanie Thompson dated 09/03/2019. The Housing Authority will make future appointments of the HHA Resident Commissioner.

Housing Authority GA Law 1937. Created by O.C.G.A. 8-3-4, 8-3-5, 8-3-6, City of Hinesville unnumbered Resolution dated 1954, 1959 and 2002.

O.C.G.A. 8-3-50 (2014)

Hinesville Housing Authority (7 members, 5 year unlimited term) Appointed by Mayor and Council



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Historic Preservation Commission
Prepared by: Lia Jones
Presented by: Kenneth Howard

PURPOSE: Appointments to the Historic Preservation Commission will expire on **May 2, 2023**. The term of office of Board members shall be for a three (3) year term. These appointments are made by Mayor and Council. The following appointments require reappointment.

- Councilmember Nelson (Joseph Stuart)
- Mayor Pro Tem Jenkins (Andre Holmes)
- Councilmember Riles (Cathy Thomas)

BACKGROUND: The Commission shall consist of six (6) members appointed by the Mayor and City Council, with each such elected official responsible for the selection of one (1) Commission member.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. Historic Preservation Commission Spreadsheet
2. Section 5-252 Creation of a Historic Preservation Commission

PREVIOUS COUNCIL DISCUSSION:

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Historic Preservation Commission							
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES	NOTES
Mayor Brown	Christi Wheeler			3 Years	02/04/2021	05/02/2025	Filled the unexpired term of Judy Shippey (Ms. Shippey resigned)
CM Reid	Gregary Grant	1		3 Years	05/02/2019	05/02/2025	Replaced Delieth Wright
CM Floyd	Leah Poole	2		3 Years	07/18/2019	05/02/2025	Replaced Cassidy Collins
CM Nelson	Joseph Stuart	3		3 Years	05/02/2017	05/02/2023	Replaced Walter Taylor
CM Jenkins	Andre Holmes	4		3 Years	10/01/2020	05/02/2023	Replaced Marvin Clark
CM Riles	Cathy Thomas	5		3 Years	08/06/2020	05/02/2023	Replaced John Pirkle

City Code Section 5-252(b)

Sec. 5-252. Creation of a Historic Preservation Commission.

- (a) *Creation of the Commission.* There is hereby created a commission whose title shall be "City of Hinesville Historic Preservation Commission."
- (b) *Commission members: appointment, terms of office, election of officers, and compensation.* The Commission shall consist of six members appointed by the Mayor and City Council, with each such elected official responsible for the selection of one Commission member. A majority of the members of any such Commission shall have demonstrated special interest, experience, or education in history or architecture. The terms of office of Commission members shall be for three year staggered terms. The Commission shall elect from its membership a chairperson and such other officers as may be desired. Officers shall be elected on a calendar year basis, but may be reelected for succeeding terms. All members of the Commission shall serve without compensation but may be reimbursed for actual expenses incurred in connection with their official duties.
- (c) *Vacancies.* Any vacancy in membership of the Commission shall be filled for the unexpired term by the elected official responsible for the initial selection of the departing Commission member. The Mayor and City Council shall have the authority to remove any member for cause, on written charges, after a public hearing.
- (d) *Powers.* The Historic Preservation Commission appointed or designated shall be authorized to:
 - (1) Prepare an inventory of all property within its respective historic preservation jurisdiction having the potential for designation as historic property;
 - (2) Recommend to the City Council specific places, districts, sites, buildings, structures, or works of art to be designated by ordinance as historic properties or historic districts;
 - (3) Review applications for certificates of appropriateness and grant or deny the same in accordance with O.C.G.A. § 44-10-28;
 - (4) Recommend to the City Council that the designation of any place, district, site, building, structure, or work of art as a historic property or as a historic district be revoked or removed;
 - (5) Restore or preserve any historic properties acquired by the City;
 - (6) Promote the acquisition by the City of conservation easements in accordance with O.C.G.A. §§ 44-10-1 — 44-10-8;
 - (7) Conduct an educational program on historic properties located within its historic preservation jurisdiction;
 - (8) Make such investigations and studies of matters relating to historic preservation as the City Council or the Commission itself may from time to time deem necessary or appropriate for the purposes of this article;
 - (9) Seek out State and Federal funds for historic preservation and make recommendations to the City Council concerning the most appropriate use of any funds acquired;
 - (10) Consult with historic preservation experts in the Division of Historic Preservation of the Department of Natural Resources or its successor and the Georgia Trust for Historic Preservation, Inc.; and
 - (11) Submit to the Division of Historic Preservation of the Department of Natural Resources or its successor a list of historic properties or historic districts designated as such pursuant to O.C.G.A. § 44-10-26.
- (e) *Commission's power to adopt rules and standards.* The Commission shall adopt rules and standards for the transaction of its business and for consideration of applications for designations and certificates of appropriateness not otherwise in contravention of this article or the laws of the State, such as bylaws, and design guidelines and criteria. The Commission shall have the flexibility to adopt such rules and standards

without amendment to this article, subject however to the approval of the Mayor and City Council. The Commission shall provide for the time and place of regular meetings and a method for the calling of special meetings. A quorum shall consist of a majority of the members.

- (f) *Conflict of interest.* The Commission shall be subject to all conflict of interest laws set forth in State statutes and in this Code of Ordinances, the provisions of which are hereby incorporated by reference.
- (g) *Commission's authority to receive funding from various sources.* The Commission shall have the authority to accept donations and shall insure that these funds do not displace appropriated governmental funds.
- (h) *Records of Commission meetings.* A public record shall be kept of the Commission's resolutions, proceedings and actions. Such public record shall remain on file in the office of the Community Development Department.

(Code 1978, § 2-267; Ord. No. 1996-03, § III, 5-2-1996)

State law reference(s)—Historic preservation commissions, O.C.G.A. §§ 44-10-24, 44-10-26.



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023

Agenda Item: Proposed Open Container Ordinance #2022-06

Prepared by: Lia Jones

Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Proposed Open Container Ordinance #2022-06.

BACKGROUND: As discussed at the August 30, 2022 On-Site Workshop, staff presented the draft ordinance for a proposed open container ordinance. If there are no recommended changes, staff can proceed with Sec. 2-75.

Sec. 2-75. - Rules for the conduct of business. (2) Every ordinance before its introduction must be reduced to writing and available for public review. A notice of availability for public review and the intent to introduce must be published in the official *organ* of the County at least 14 days prior to introduction. Such a notice shall summarize the proposed ordinance, state that a copy of the proposed ordinance is available at City Hall for review by the public and state the date on which the proposed ordinance will be introduced.

FUNDING: N/A

RECOMMENDATION:

ATTACHMENTS:

1. Proposed Ordinance #2022-06 Consumption of Alcohol on City Streets_draft 2 (002)

PREVIOUS COUNCIL DISCUSSION:

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF HINESVILLE, GEORGIA, CHAPTER 9, LICENSING AND BUSINESS REGULATIONS, ARTICLE IV. MISCELLANEOUS BUSINESS REGULATIONS, SEC. 9-110 CONSUMPTION OF ALCOHOL ON CITY STREETS; TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES ALLOWED BY LAW.

WITNESSETH:

WHEREAS, the City of Hinesville has previously adopted the Consumption of Alcohol on City Streets Ordinance; and

WHEREAS, so as to further regulate and enforce the use of Consumption of Alcohol on City Streets, and maintain the intent of the aforesaid Ordinance, The Mayor and Council of the City of Hinesville desire to amend said Ordinance.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Hinesville, and it is hereby ordained by the authority of same, that the Ordinance regulating Consumption of Alcohol on City Streets shall be amended as follows:

Chapter 9 - Licensing and Business Regulations
Article IV. Miscellaneous Business Regulations
Sec. 9-110 Consumption of Alcohol on City Streets

Section 9-110. Consumption of Alcohol on City Streets

- (a)** Except for the area and circumstances specified in subsections (b) and (c) herein, it shall be unlawful for any person to possess an alcoholic beverage in an open container, either on their person, in a motor vehicle or otherwise on the streets, sidewalks, parks, squares or other public places within the City of Hinesville.
- (b)** Within the area of the City bounded to the Main Street District, the following regulations apply:
 - 1.** Any Class C licensee may sell one alcoholic beverage in an aluminum, paper, or plastic cup for removal from the premises; provided, however, that the alcoholic beverage is not placed in a can, bottle or other glass container and further provided,

- that the licensee may dispense no more than one alcoholic beverage per person, and no person shall remove more than one alcoholic beverage from the premises; and
2. Any alcoholic beverage dispensed pursuant to this section shall not exceed 16 fluid ounces in size and no person shall possess an open container containing an alcoholic beverage in excess of 16 fluid ounces on the streets, sidewalks, parks, squares or other public places within the area described in this subsection.
 3. Unless specifically provided otherwise by ordinance, the regulations provided by this section shall be in full force and effect during specified events.
- (c) Persons aged 21 and over may possess alcoholic beverages as provided by subsection (b)(2) during events of a limited duration conducted within Bradwell Park sponsored either by the City or those for which a special event permit has been obtained from the Business License Office.



Downtown Open Container Boundary

Boundaries generally. The general boundaries of the downtown open container overlay may be those properties extending the distance from the intersection of S Commerce St and E ML King Jr Dr, proceeding south/southwest on S Commerce St to the E Hendry St intersection, west/northwest on E Hendry St to the S Main St/W Hendry/E Hendry St intersection. North/northeast on S Main St and crossing over at the Main St Park Bus Stop to the Main St Park walking trail. Traverse west/southwest along the Main St Park walking trail to Ashmore St, north/northeast along Ashmore St to the W Court St intersection. East/southeast on W Court St to the West St intersection, north/northeast on West St to the Central Ave intersection. West/northwest on Central Ave to the Welborn St intersection, northeast on Welborn St to the W Memorial Dr intersection. East/southeast on W Memorial Dr, through the traffic circle (S. Main St/N Main St/E Memorial Dr intersection). Continue east on E Memorial Dr to the N Commerce St intersection, south/southwest along N Commerce St to the E Court St intersection. East/southeast on E Court St to the Wilcox St intersection, south/southwest on Wilcox St to the E ML King Jr Dr intersection. West/northwest along ML King Jr Dr to the point of origin, the S Commerce St., and E ML King Jr Dr intersection. The boundary includes commercial, downtown development, office and institutional, planned development, and residential districts.

EFFECTIVE DATE

This Ordinance shall become effective on _____ day of _____, 2022.

APPROVED this _____ day of _____, 2022, by the Mayor and Council of the City of Hinesville.

Allen Brown, Mayor

Keith Jenkins, Mayor Pro Tem

Diana F. Reid, Councilmember

Jason R. Floyd, Councilmember

Vicky C. Nelson, Councilmember

Karl A. Riles, Councilmember

ATTEST:

Lia Jones, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Special Presentation in Honor of Rose Kenner
Prepared by: Lia Jones
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Mayor and Council Special Presentation in Honor of Rose Kenner.

BACKGROUND: N/A

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Wawa Design Approval
Prepared by: Mardee Sanchez
Presented by: Jeff Ricketson

PURPOSE: Design Approval for New Wawa Convenience Store and Gas Station (District #2)

BACKGROUND: This property is the former Golden Associates parcel on the corner of E. General Stewart Way and E Oglethorpe Hwy. The existing building is proposed to be removed and a new convenience store and gas station constructed.

The property is ±75% in Hinesville and the remaining 25% in Flemington. All buildings are in Hinesville except the dumpster enclosure.

The property is in the Mixed Use 2 area of the Downtown Redevelopment Overlay District, so design review and approval is required. At its meeting on April 10, 2023, the Design Review Board recommended approval with the special condition that the development team explore options for access to E. General Stewart Way Ext. Since that meeting, the design engineer has met with the City Engineer and LCPC to discuss improvements to this access.

FUNDING: None.

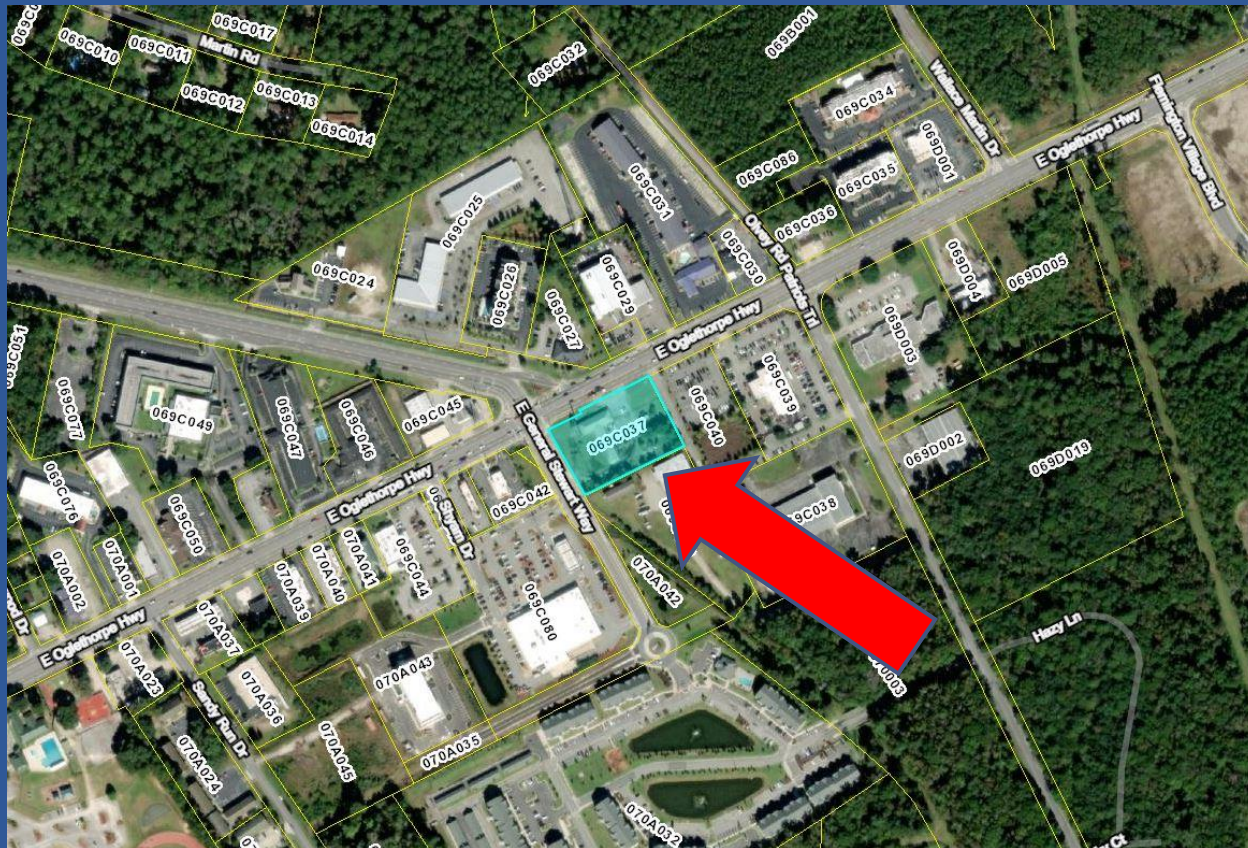
RECOMMENDATION: Approval of the design of the new Wawa convenience store and gas station.

ATTACHMENTS:

1. Wawa Design

PREVIOUS COUNCIL DISCUSSION:

Design Review
Convenience Store & Gas Station
769 E. Oglethorpe Hwy.



Owner:
Wawa, Inc.

Engineer: Kimley-Horn

Hinesville

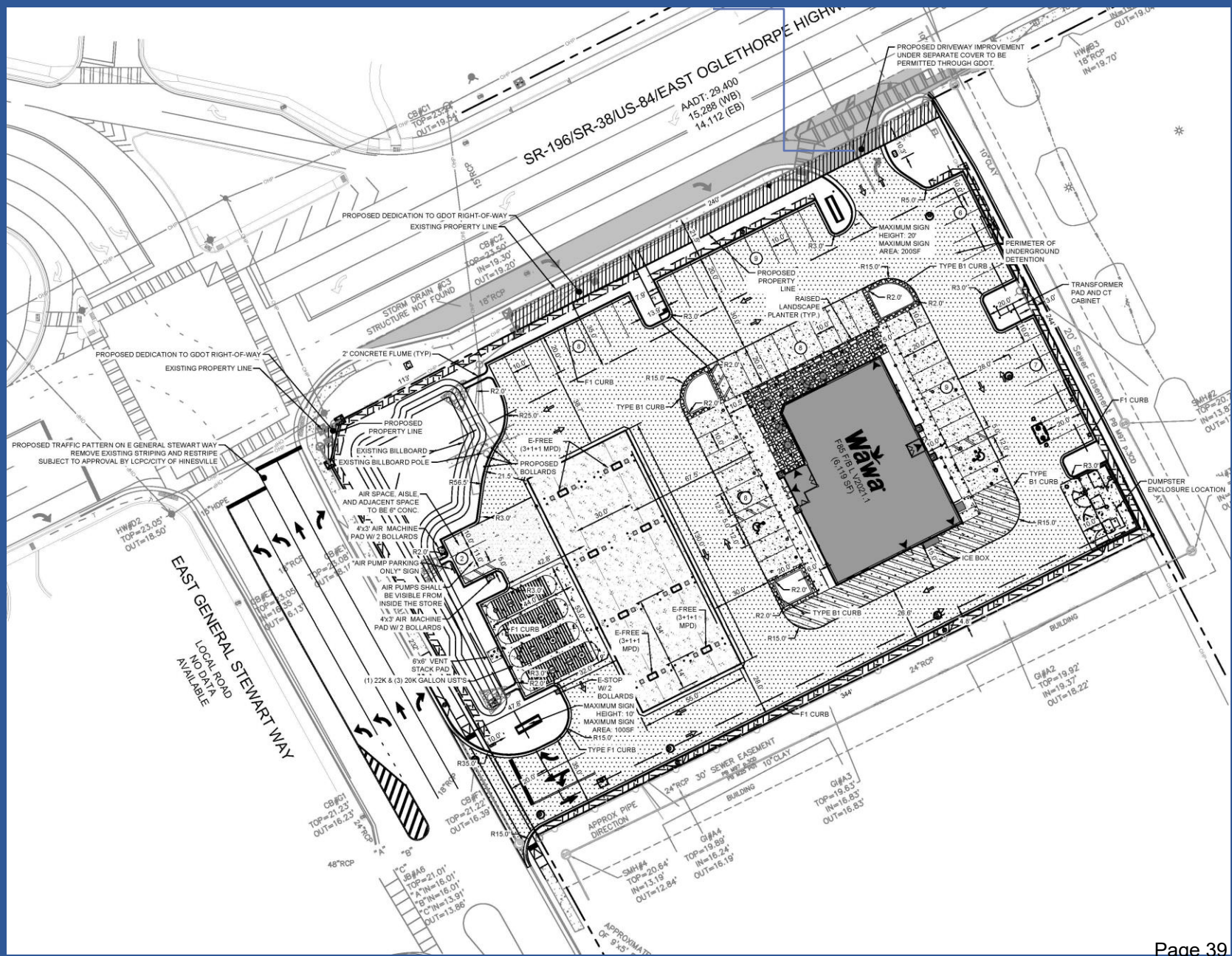
Flemington



Existing Site



Overall Site Plan



E. Oglethorpe Hwy.



E. Gen. Stewart Way Ext.

Main Facades

Metal Door Benjamin Moore White Diamond BM 2121-60	Metal Overhang Atlas #17 Brite Red
Fiber Cement Trim White	Stucco Senergy Meringue #3085
Fiber Cement Siding Cream	Ice Storage Benjamin Moore Natural Wicker OC - 1
Metal Roof Atlas International Coppertone # 23	Exterior Stone Cultured Stone Southwest Blend



LEFT ELEVATION, EAST OGLETHORPE HIGHWAY

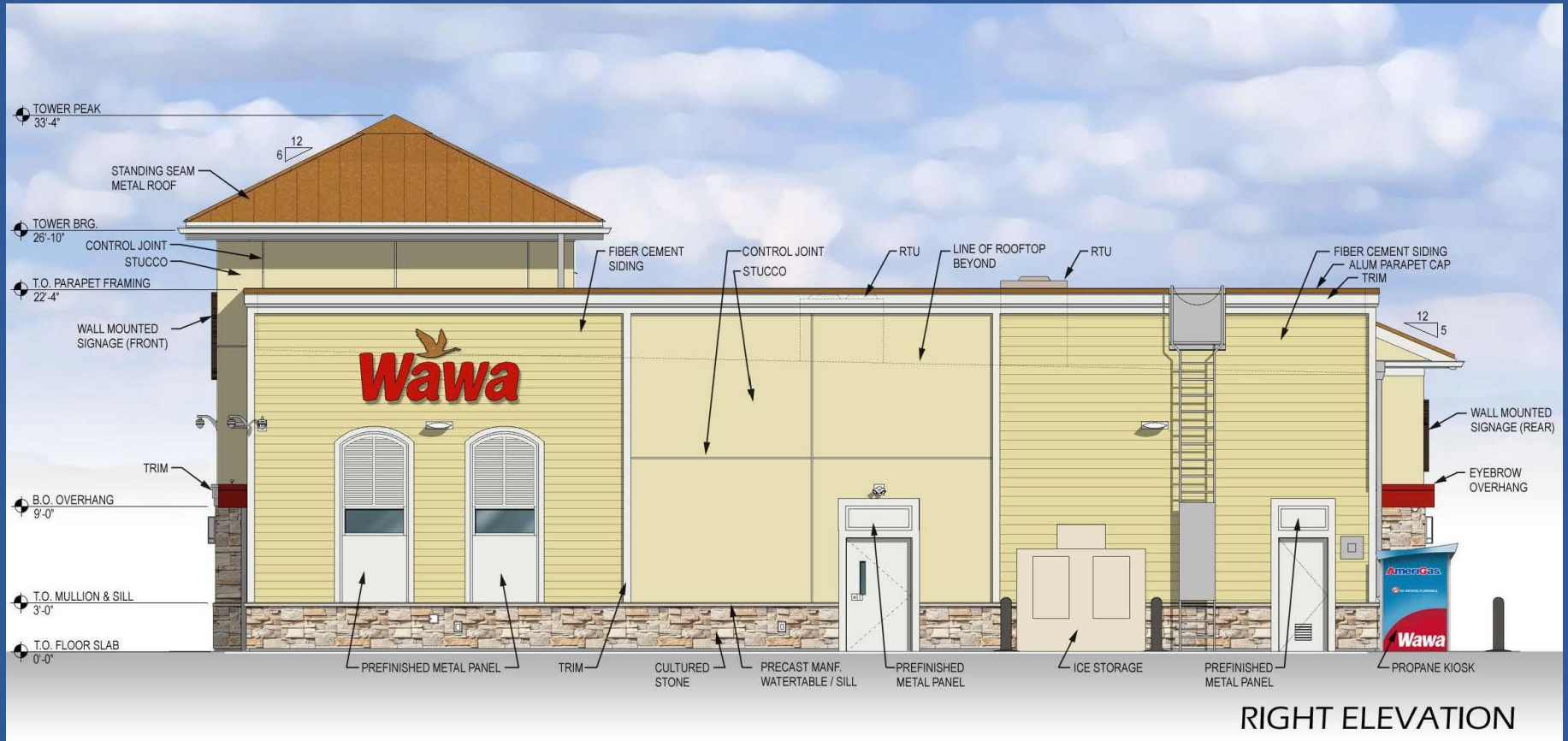


FRONT ELEVATION, EAST GENERAL STEWART WAY

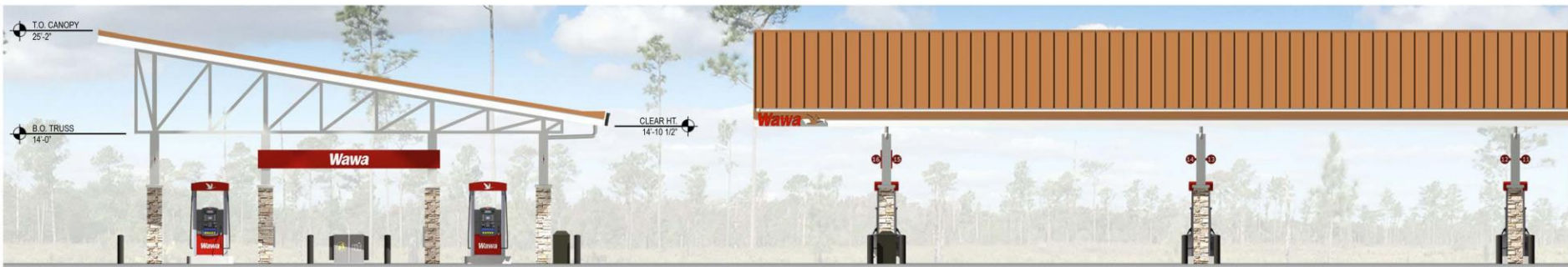
Side Facing Flemington



Side Facing Traffic Circle



Gas Canopy



CANOPY END ELEVATION

CANOPY SIDE ELEVATION



CANOPY PERSPECTIVE VIEW

The Wawa fuel canopy is a registered service mark in the U.S. Patent and Trademark Office. The fuel canopy, as well as Wawa's brand names, slogans, logos, service marks, and other trademarks of Wawa's goods, services, and promotions belong exclusively to Wawa, Inc. and/or, Wild Goose Holding Co., Inc. and are protected from copying and simulation under national and international trademark and copyright laws and treaties throughout the world.

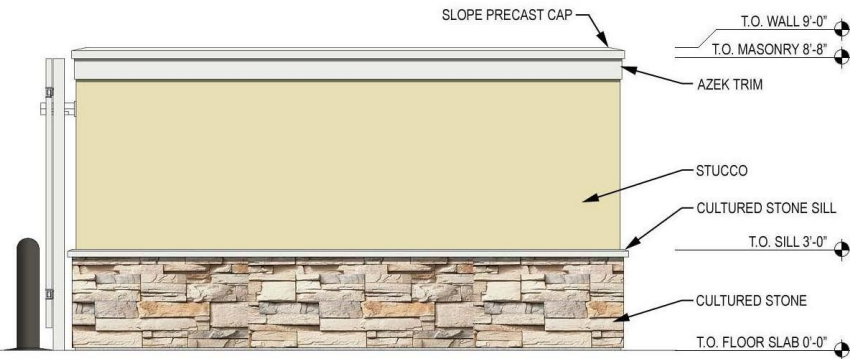
Dumpster Enclosure

Metal Door
Benjamin Moore
White Diamond
BM 2121-60

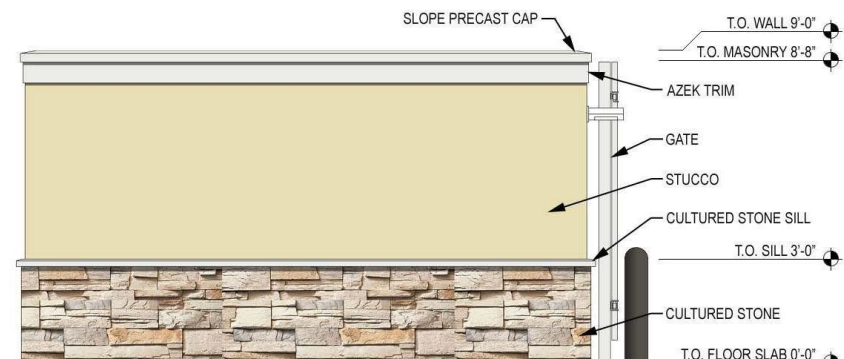
Azek Trim
White

Stucco
Senergy
Meringue #3085

Exterior Stone
Cultured Stone
Southwest Blend

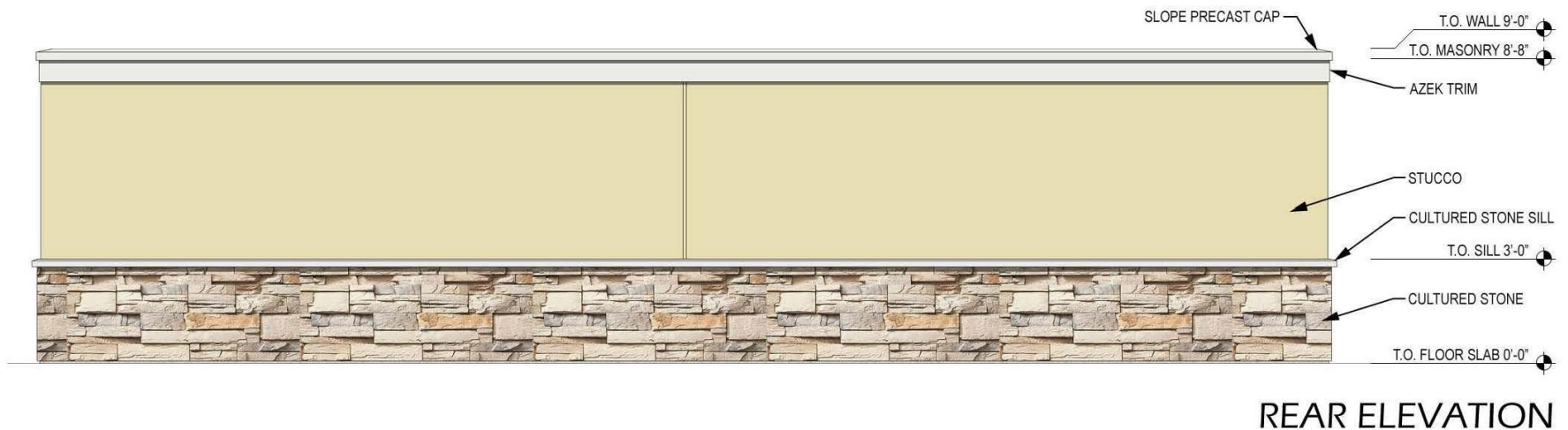
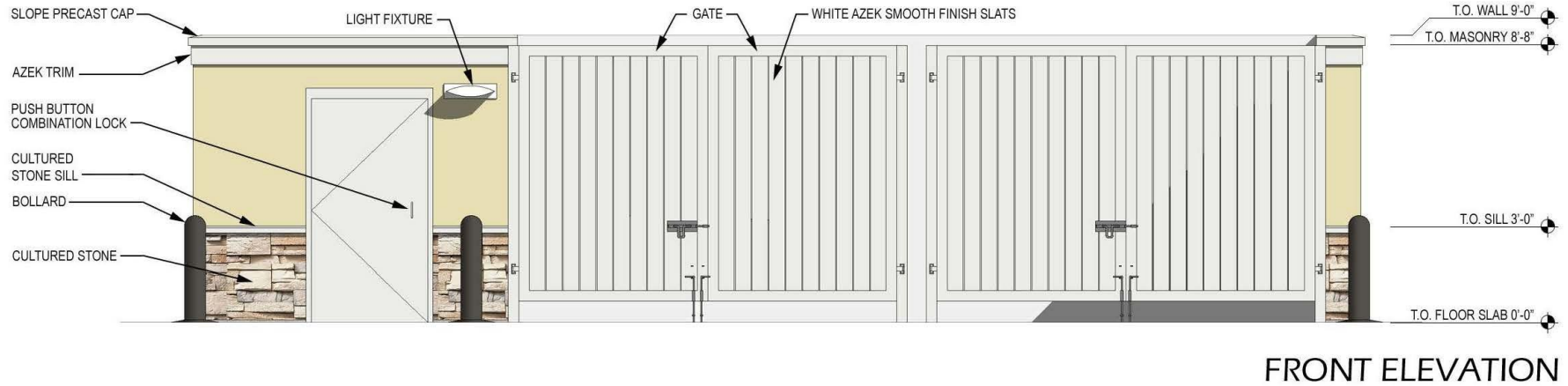


RIGHT ELEVATION



LEFT ELEVATION

Dumpster Enclosure



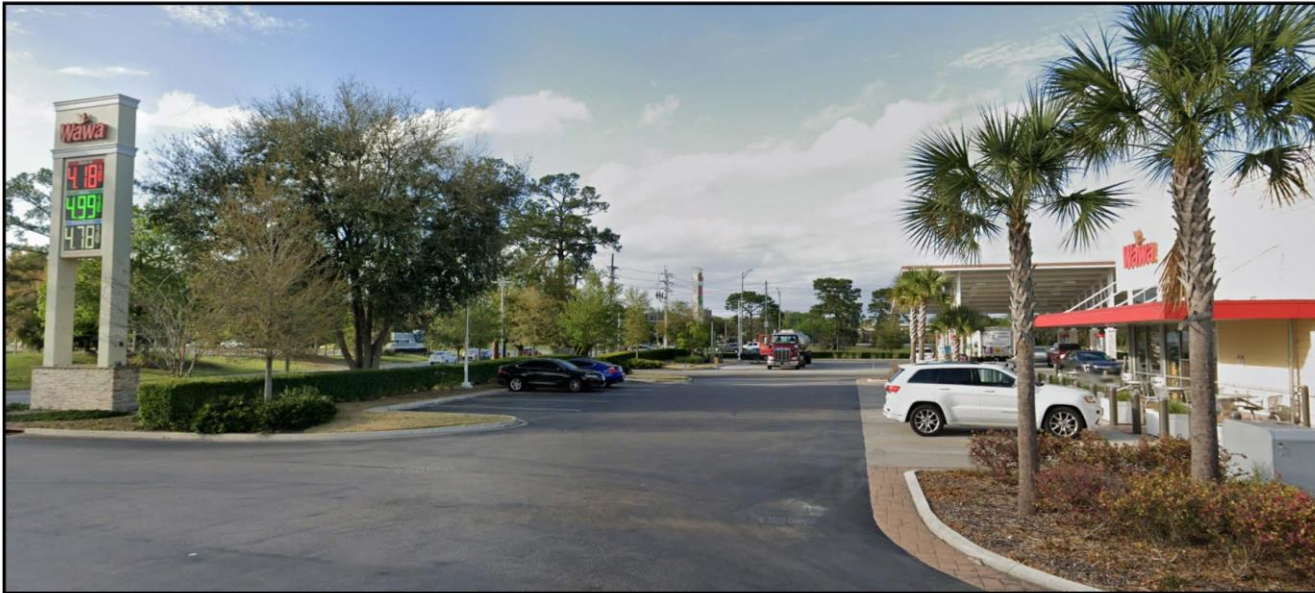
Sample Landscaping



Sample Landscaping

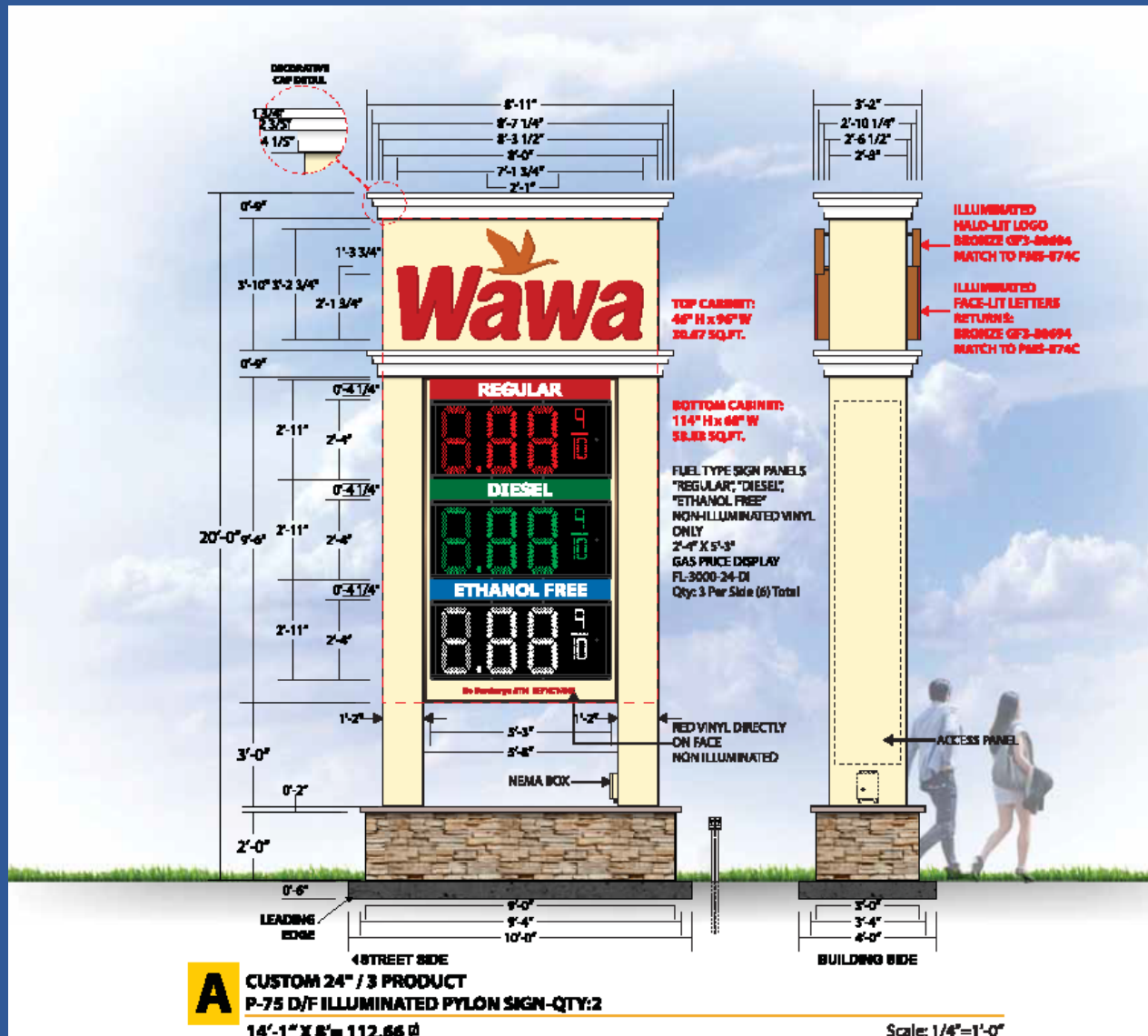


Sample Landscaping



[illegible]

Stanchion Sign



Wawa (Biloxi)



Wawa (Florida)



DRB Recommendation

Design Review Approval
for Wawa





City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: 2023 Annual Action Plan Draft
Prepared by: Temperance West
Presented by: Temperance West

PURPOSE: To Present for Mayor and Council Consideration, a draft of the 2023 Annual Action Plan to the United States Department of Housing and Urban Development, which enables continued funding under the Community Development Block Grant.

BACKGROUND: In 2003, the City of Hinesville was designated as an entitlement community, making it eligible to receive Community Development Block Grant funding from the United States Department of Housing and Urban Development (HUD). This funding provides an annual allocation designed to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services that benefit extremely low- to low-to-moderate income persons.

In order to remain eligible for this non-competitive funding, the City of Hinesville must file a Consolidated Plan every five years that outlines the City's priorities, objectives, and strategies over said time period. Annually, the City must file an Annual Action Plan that speaks to activities that will be undertaken within the specific fiscal year and which priorities connected to are in the Consolidated Plan. The 2023 allocation is \$252,370 and has no match requirement.

FUNDING: \$252,370

RECOMMENDATION: N/A

ATTACHMENTS:

1. 2023 AAP Council Presentation
2. 2023 Annual Action Plan Budget

PREVIOUS COUNCIL DISCUSSION: N/A

2023 Annual Action Plan

HUD - CDBG

The Draft 2023 Annual Action Plan for the Community Development Block Grant is available for public review and comment. The entitlement for the 2023 Program Year is \$252,370.

2023 Annual Action Plan	
Program/Project	Funding
Affordable Housing (NEW)	\$25,013
Owner-Occupied Rehabilitation	\$120,000
Irene B. Thomas Park	\$20,000
Program Administration & Fair Housing	\$49,502
Public Service Agency Sub-Recipient Program	\$37,855
TOTAL FUNDING	\$252,370

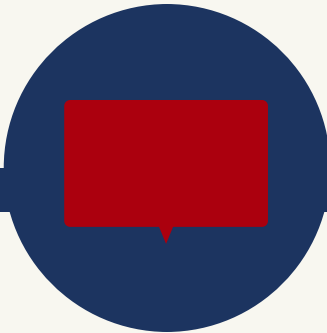
CITIZEN REVIEW

The draft substantial amendment for the 2019-2023 Consolidated Plan and 2021 Annual Action Plan is available for public review and comment between March 21, 2023 and April 20, 2023. Several advertisements are ongoing. The report may be viewed in various ways during the comment period.

ADVERTISING EFFORTS

- | | |
|---------------------------------------|-----------------------------------|
| • City of Hinesville Website | April 04, 2023 – May 04, 2023 |
| • Coastal Courier | March 30, 2023 and April 06, 2023 |
| • Community Development Facebook Page | April 03, 2023 – May 04, 2023 |
| • WGML Radio | April 2023 |

Comments will be accepted at public hearings, in-person, and online.



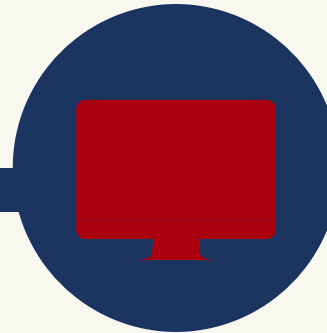
PUBLIC HEARINGS

April 17, 2023 at 5:30 pm in City Hall
April 20, 2023 at 3:00 pm in City Hall



IN PERSON

Community Development Department
Monday – Friday 8:30 am – 4:30 pm



ONLINE

City website | www.cityofhinesville.org
Community Development Department page



**United States Department of Housing and Urban Development
Community Development Block Grant
2023 Annual Action Plan**

BUDGET

Project/Program	Amount
Affordable Housing	\$25,013
Owner-Occupied Rehabilitation	\$120,000
Irene B. Thomas Park	\$20,000
Program Administration & Fair Housing	\$49,502
Public Service Agency Sub-Recipient Program	\$37,855
Total	\$252,370

Grant Allocation \$ 252,370
Match Required \$ 0



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023

Agenda Item: WRF Modification Change Order #2023-15

Prepared by: Paul Simonton

Presented by: Paul Simonton

PURPOSE: Reloated incoming Power Service to Water Reclamation Facility

BACKGROUND:

- In order to meet new discharge permit limits, issued by EPD, the city currently has a contract underway to modify the plant.
- The modification is converting the existing digester basin to create a fourth treatment (SBR) basin
- A new prestressed "Crom" tank will be constructed to replace the digester tankage
- During excavation for the digester tank, we found a looped power feed to the plant
- To complete the digest tank the power service must be relocated.
- This new power feed will be ungraded to meet the power needs of the future expansion from 2.0 to 4.0 MGD capacity.
- Georgia Power will direct bury the power cable, but since we will be working very close to the buried cable in the next project, we recommend installation of conduit then threading the new power cable through the conduit. Georgia Power has agreed to thread the new power cable through a conduit installed by the Plant Contractor.
- The contractor has provided a proposal to install two 4" conduits from the site boundary to the transformer on site for \$47,850.00

FUNDING: The project is funded through a GEFA loan that has sufficient funds to complete the task in the contingency.

RECOMMENDATION: Approve a Change Order to Southern Civil, LLC in the amount of \$47,850.00 for installation of power conduit.

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION: none



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023

Agenda Item: Approval of Proposal for SCADA Modification

Prepared by: Paul Simonton

Presented by: Paul Simonton

PURPOSE: Modify the SCADA System to provide for remote monitoring and control of the effluent valve and flow meter on Ft Stewart

BACKGROUND:

- The City currently has a project underway to install an outfall pipe on Ft. Stewart to Taylors Creek for discharge of the WRF effluent.
- The outfall pipe will take flow from the reuse system on Ft Stewart to allow discharge of treated effluent to Taylors Creek.
- To meet all EPD reporting and system management requirements, the operators at the WRF need to have "real time" knowledge of flow being discharged and pressure in the reuse system. this system will also allow operators to control the valve remotely.
- To achieve this, the Peacock Creek SCADA equipment will be repurposed at Ft Stewart and the system modified to archive the goal
- Proposal has been provided by MR Systems (the City's water and sewer SCADA manager) to complete the task for \$43,692.00

FUNDING: The project is being funded through Impact Fees. This cost will be added to project budget.

RECOMMENDATION: Approve proposal from MR Systems for \$43,692

ATTACHMENTS:

1. Q23-10876 R0 BOMp - Non-Potable Reuse Line Ext to Taylors Crk

PREVIOUS COUNCIL DISCUSSION:

Customer: Hinesville, GA
 Project: Non-Potable Reuse Line Ext to Taylors Creek
 MR Quote #: Q23-10876, Rev. 0



February 28, 2023

Quote Expiration

April 29, 2023

Bill of Materials and Labor

Qty	Tag/Loop	Description
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SCOPE OF WORK:

MR Systems is pleased to offer this proposal to relocate the existing Peacock Canal RTU to the new pressure monitoring and valve control site at Ft. Stewart at the intersection of 18th Street and Gulick Avenue.

Due to the long lead time of the valve actuator, we have included multiple visits to integrate the pressure signal to SCADA with the relocated RTU and then a later visit to integrate the valve controls.

Also due to the long lead time of the Allen-Bradley Micro870E PLC, we will reuse the Allen-Bradley MicroLogix 1400 PLC within the relocated RTU.

SERVICES:

Removal of Existing RTU at Peacock Canal
 Existing Solar Panel Hardware will be Abandoned and Left In Place

1

Panel Modifications to Existing Peacock Canal RTU

Total I/O Capacity: 4 AI, 4 AO, 14 DI, 10 DO

Anticipated I/O:

- AI 01 - Pressure
- AI 02 - Valve Position Feedback
- AI 03 - Flow
- AO 01 - Valve Position Control
- DI 01 - Valve In Remote
- DI 02 - Valve Opened Status
- DI 03 - Valve Closed Status
- DI 04 - Valve Fault
- DI 05 - Low Battery or AC Power Fail
- DI 06 - Panel Intrusion

Controls Discussion Via Teams and Write Up

In-house Software Programming

On-Site PLC Start-up for Pressure Signal Integration (Remote HMI Login)

On-Site PLC Start-up for Valve Controls (Remote HMI Login)

1

Installation of RTU and Equipment Rack

- Galvanized Pipe Stand
- 2 - 2" x 10 ft. Galvanized GRC Conduit
- 1 - 1-5/8" x 10 ft. Unistrut, Slotted Channel, Galvanized
- 4 - 2" Strut Strap

Customer: Hinesville, GA
 Project: Non-Potable Reuse Line Ext to Taylors Creek
 MR Quote #: Q23-10876, Rev. 0



February 28, 2023

Quote Expiration

April 29, 2023

Bill of Materials and Labor

Qty	Tag/Loop	Description
		1 - 10 ft. 3/8" All Thread Rod One Lot - Miscellaneous Nuts, Washers, etc. 2 - Quikrete, 50 pound Bag, Fast Setting
1		Supply and Installation of PVC Conduit from RTU to Valve Pit
1		Heated Pressure Transmitter Enclosure Smart Gage Transmitter, Rosemount 2051CG4A02A1M4D4S5 Transmitter Coplanar Manifold, Rosemount 0305-R-C-2-2-B-1-1-B4 Stahlin BP1614AL Subpanel 14.75"x12.875" Radiant Heater, Fandis HTP100 All necessary terminals, wiring and plumbing using stainless swedgelock fittings.
1		Installation of Heated Tank Level Transmitter Enclosure and Equipment Rack Galvanized Pipe Stand 2 - 2" x 10 ft. Galvanized GRC Conduit 1 - 1-5/8" x 10 ft. Unistrut, Slotted Channel, Galvanized 4 - 2" Strut Strap 1 - 10 ft. 3/8" All Thread Rod One Lot - Miscellaneous Nuts, Washers, etc. 2 - Quikrete, 50 pound Bag, Fast Setting

EXCLUSIONS & CLARIFICATIONS

- 1) This proposal assumes existing panel components within the Peacock Canal RTU are in good working condition.
- 2) Panel drawings will not be provided as there are none existing for the Peacock Canal Panel.
- 3) Contractor shall stub conduit at the valve vault and magmeter vault for 4-20mA signal wires and discrete signal wires. MR Systems will provide and install wire and conduit from the vaults to the RTU.
- 4) Contractor shall provide power for magmeter, valve actuator, and RTU.
- 5) Contractor shall run two (2) conduits from the RTU rack location to the Pressure Transmitter rack location across 18th Street. One conduit will be for 4-20mA signal and the other will be for power.
- 6) Contractor to tap water line for pressure transmitter installation and connection.
- 7) MR Systems recommends running a water line to the RTU location so that the Pressure Transmitter can be mounted on the same rack as the RTU instead of across the road by itself, requiring second equipment rack. This proposal assumes the Pressure Transmitter will be installed across the road per the Contract Plans.

Customer: Hinesville, GA
 Project: Non-Potable Reuse Line Ext to Taylors Creek
 MR Quote #: Q23-10876, Rev. 0



February 28, 2023

Quote Expiration

April 29, 2023

Bill of Materials and Labor

Qty	Tag/Loop	Description
	Project Labor	
One Lot		Project Engineering, Electrical Design, Mechanical Design, Drafting & Administrative Labor (including Travel & Living expenses) to perform final system design and to prepare Submittals and Record Drawings as required by the Contract Documents.
One Lot		HMI Software Applications Development & Graphics Design Labor as required by the Contract Documents.
One Lot		PLC Control Strategy Design & Programming Labor (including Travel & Living expenses) to be performed as required by the Contract Documents.
One Lot		Field Service (including Travel & Living expenses) to provide installation supervision calibrations, startup, etc. as required by the Contract Documents.
One Lot		Electrical Installation or Terminations (including Travel & Living expenses) to provide installation of conduit, wire, etc. as required by the Contract Documents.
1 Year		Onsite Comprehensive Warranty (including Travel & Living expenses)
One Lot		Freight

Subtotal of Labor and Materials: \$42,766

State Sales Tax is INCLUDED. Assumed sales tax rate is: 8%, Included Sales Tax: \$926

Total Project Cost: \$43,692

General Notes:

- A *** Sales Representation ***
 Sothorn Khel, P.E., of MR Systems is our local Sales Engineer. Sothorn may be reached at 678-325-2824 (Office) or 770-519-0597 (Cell).
- B *** Technical Questions ***
 For technical or scope of supply questions contact Sothorn Khel, P.E., of MR Systems. Sothorn may be reached at 678-325-2824 (Office) or 770-519-0597 (Cell).
- C *** Installation of Conduit and Wire ***
 This quotation **INCLUDES** the supply and installation of conduit and wire as specifically noted above.

Customer: Hinesville, GA
Project: Non-Potable Reuse Line Ext to Taylors Creek
MR Quote #: Q23-10876, Rev. 0



February 28, 2023

Quote Expiration

April 29, 2023

Bill of Materials and Labor

Qty	Tag/Loop	Description
D	* Equipment Installation *	This quotation INCLUDES physical installation of field instruments, pipe, tubing, fittings, isolation valves, instrument stands, instrument mounts, control panels, antennas, masts, wooden poles, or other devices or other equipment as specifically noted above.
E	* Wiring Terminations *	This quotation INCLUDES the termination of field wiring to field instruments, control panels, RTU panels, and/or other devices supplied under this scope of supply. Terminations of wiring to equipment supplied by Others are excluded unless specifically noted above.
F	* Fiber Optics Cable *	This quotation DOES NOT INCLUDE the supply or physical installation of Fiber Optic Cable.
G	* Fiber Optic Cable Termination *	This quotation DOES NOT INCLUDE termination or testing of fiber optics cable.
H	* Coaxial Cable Installation *	This quotation DOES NOT INCLUDE the physical installation of coaxial cable or other related components.
I	* Installation of Communications Towers or Poles *	This quotation DOES NOT INCLUDE the supply or physical installation of Communication Towers or Poles.
J	* Contractor License Information *	MR Systems' Georgia Electrical Contractors License Numbers are EN214384 and EN214554 (Non-Restricted). MR Systems' Georgia General Low Voltage License Number is LVG104769 and Non Restricted Low Voltage License Number is LVU406402.
K	* This Line Is Intentionally Left Blank *	
L	* Terms and Conditions *	MR Systems General Terms & Conditions of Sale apply to any order resulting from this quotation. Please refer to the link provided below for a copy of our General Terms and Conditions of Sale. https://www.mrsystems.com/sellersterms/
M.	* Performance & Payment Bonds *	If you desire MR Systems to provide Performance and Payment Bonds for this project, please let our local sales representative know and we will provide you with an adder for the cost of these bonds.

Customer: Hinesville, GA
Project: Non-Potable Reuse Line Ext to Taylors Creek
MR Quote #: Q23-10876, Rev. 0



February 28, 2023

Quote Expiration

April 29, 2023

Bill of Materials and Labor

Qty	Tag/Loop	Description
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Revision Notes:

Rev. 0 First Issue - 2023-02-28 - SK



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023

Agenda Item: 2019-2023 Consolidated Plan Amendment and 2021 Action Plan Amendment with Resolution #2023-07

Prepared by: Temperance West

Presented by: Temperance West

PURPOSE: To Present for Mayor and Council Consideration, a request authorization to submit an amendment to the 2019-2023 Consolidated Plan and 2021 Annual Action Plan to the United States Department of Housing and Urban Development, to add Owner Occupied Rehabilitation to the 2019-2023 Consolidated Plan and add funding for this activity to the 2021 Annual Action Plan.

BACKGROUND: In 2003, the City of Hinesville was designated as an entitlement community, making it eligible to receive Community Development Block Grant funding from the United States Department of Housing and Urban Development (HUD). As an entitlement community, the City must spend funding as outlined in the 5-year Consolidated Plan and the Annual Action Plan.

In order to spend funds on Owner Occupied Rehabilitation, the City of Hinesville must amend its 2019-2023 Consolidated Plan to include Owner Occupied Rehabilitation as an activity and its 2019 Annual Action Plan to include funding for this activity. The funding being reallocated is \$139,411, which will allow the Owner-Occupied Rehabilitation of 3 houses, while still leaving Affordable Housing as a planned activity.

The draft amendments were made available for public review and comment beginning March 21, 2023 and any comments received by Thursday, April 20, 2023 will be included in the amendments. A Public Hearing was held on Monday, March 27, 2023 and April 06, 2023.

FUNDING: \$139,411

RECOMMENDATION: None

ATTACHMENTS:

1. 2021 AAP AMEND AND CONPLAN AMEND PRESENTATION CITY COUNCIL
2. Budget Consolidated Plan and 2021 Annual Action Plan Amendment
3. Resolution Consolidated Plan and 2021 Annual Action Plan Amendment

PREVIOUS COUNCIL DISCUSSION: Not Applicable

SUBSTANTIAL AMENDMENT
2021 ANNUAL ACTION PLAN
2019-2023 CONSOLIDATED PLAN

The 2019-2023 Consolidated Plan and 2021 Annual Action Plan are being amended to move funding from new Affordable Housing to Owner-Occupied Rehabilitation. This will allow both new Affordable Housing and Owner Occupied Rehabilitation projects.

2021 Annual Action Plan (Original)		2021 Annual Action Plan (Amended)	
Program/Project	Funding	Program Project	Funding
Affordable Housing (NEW)	\$144,411	Affordable Housing(NEW)	\$5,000
Owner Occupied Rehabilitation	\$0	Owner Occupied Rehabilitation	\$139,411



- Programs
- CDBG Sub-Recipient Program
- Public Service Agency Program
- Fair Housing
- Grant Awards
- Homeless Prevention Program
- Lead-Based Paint Awareness
- Tied to Success Program
- Requests for Proposals and Qualifications
- Hinesville Summer Youth Enhancement Project
- FEMA Funeral Assistance
- PUBLIC NOTICE 2023 Annual Action Plan
- PUBLIC NOTICE '19-'23 ConPlan & '21 AAP

PUBLIC NOTICE 2019–2023 Consolidated Plan & 2021 Annual Action Plan

Notice of Public Review and Comment Period & Public Hearing of the

2019 – 2023 Consolidated Plan Substantial Amendment

2021 Annual Action Plan

City of Hinesville

The City of Hinesville has prepared and made available for public review and comment a draft amendment to the 2019–2023 Consolidated Plan and 2021 Annual Action Plan for the Community Development Block Grant from the U.S. Department of Housing and Urban Development.

The City is seeking the public’s input and residents are strongly encouraged to participate in this process by reviewing and/or commenting on the proposed amendment, which will be available for public review between March 21, 2022 and April 20, 2022. Citizens may review the amendments online at www.cityofhinesville.org Community Development Department page or in person at the Community Development Department on the 2nd floor of City Hall located at 115 East MLK Jr. Drive, Hinesville, GA 31313 during the hours of 8:30 am and 4:30 pm, Monday through Friday excluding holidays, or by accessing below:

<< 2019–2023 Consolidated Plan Amendment>>

<< 2021 Annual Action Plan Amendment>>

You may submit feedback to communitydevelopment@cityofhinesville.org. Please include your name, address, and a phone number when submitting comments.

To provide residents two additional opportunities to give feedback on the amendment, (1) the Community Development Department will hold a public meeting Monday, March 27, 2023 at 5:30 p.m. in City Hall Council Chambers located at 115 East MLK Jr. Drive, Hinesville, GA 31313. (2) Residents may also provide feedback at the regularly scheduled City Council Meeting Thursday, April 06, 2023 at 3:00 p.m. in City Hall Council Chambers located at 115 East MLK Jr. Drive, Hinesville, GA 31313.

Persons requiring accessibility accommodations related to disability or foreign language should call Mr. Ryan Arnold, Assistant City Manager, at (912) 876-6573.

El Departamento de Desarrollo Comunitario hace todo el esfuerzo posible para proporcionar ajustes razonables a personas que puedan necesitar asistencia para acceder los programas de la Ciudad, incluyendo la asistencia de traducción. Comuníquese con Ryan Arnold al (912) 876-6573 si necesita ayuda en Español.



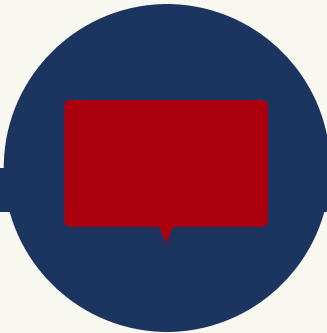
CITIZEN REVIEW

The draft substantial amendment for the 2019-2023 Consolidated Plan and 2021 Annual Action Plan is available for public review and comment between March 21, 2023 and April 20, 2023. Several advertisements are ongoing. The report may be viewed in various ways during the comment period.

ADVERTISING EFFORTS

- | | |
|---------------------------------------|-----------------------------------|
| • City of Hinesville Website | March 21, 2023 – April 20, 2023 |
| • Coastal Courier | March 16, 2023 and March 23, 2023 |
| • Community Development Facebook Page | March 17, 2023 – April 20, 2023 |
| • WGML Radio | April 2023 |

Comments will be accepted at public hearings, in-person, and online.



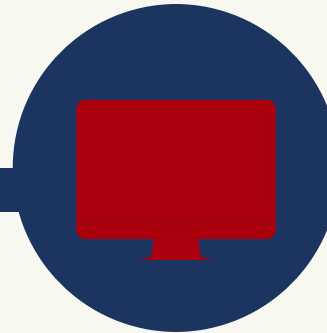
PUBLIC HEARINGS

March 27 at 5:30 pm in City Hall
April 6 at 3:00 pm in City Hall



IN PERSON

Community Development Department
Monday – Friday 8:30 am – 4:30 pm



ONLINE

City website | www.cityofhinesville.org
Community Development Department page



**United States Department of Housing and Urban Development
Community Development Block Grant
2021 Annual Action Plan Amendment**

BUDGET

Project/Program	Amount
Affordable Housing	\$5,000
Owner-Occupied Rehabilitation	\$139,411
Total	\$144,411

Grant Allocation \$ 144,411
Match Required \$ 0

CITY OF HINESVILLE

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING SUBMISSION OF AN AMENDMENT TO THE 2019-2023 CONSOLIDATED PLAN AND 2021 ANNUAL ACTION PLAN

WHEREAS, the City of Hinesville (City) is a Community Development Block Grant (CDBG) entitlement community; and

WHEREAS, the Consolidated Plan is a comprehensive, long-term planning document that focuses limited resources on broad community goals and objectives, and ensures that the City's federally funded programs function in a coordinated manner; and

WHEREAS, an Annual Action Plan is developed by the City each year utilizing available resources to address community goals and objectives identified in the long-range Consolidated Plan; and

WHEREAS, the City approved the 2019-2023 Consolidated Plan on June 6, 2019; and the 2021 Annual Action Plan on May 06, 2021; and

WHEREAS, the City approved amendments to the 2019-2023 Consolidated Plan on May 7, 2020 and November 05, 2020; and

WHEREAS, an amendment to the approved plans is required to add Owner-Occupied Rehabilitation as an activity and fund the activity; and

NOW THEREFORE BE IT RESOLVED within the City of Hinesville, the MAYOR AND CITY COUNCIL OF THE CITY OF HINESVILLE, in open session do hereby:

- 1) Direct its Community Development Department to prepare and file amendment with all appropriate appendages, assurances, and certifications with the U.S. Department of Housing and Urban Development requesting funding under the Community Development Block Grant Program for Entitlement Cities; and
- 2) Designate and appoint the Mayor and City Council as agents and delegates of the City of Hinesville, Georgia for the purpose of applying for the above described funds; and
- 3) Authorize the Mayor to furnish all relevant information and sign all amendment forms and papers directly related to obtaining and administering the above grant on behalf of the City; and
- 4) Direct that all monies distributed from the above amendment be utilized only for specifically designated and approved projects.

BE IT FURTHER RESOLVED that Allen Brown as Mayor of the City of Hinesville is duly authorized to execute this Resolution for the Mayor and on behalf of the City Council and hereby authorize general publication of the same and submission to HUD.

APPROVED this _____ day of April 2023.

Allen Brown, Mayor

Karl A. Riles, Councilmember

Diana F. Reid, Councilmember

Keith Jenkins, Mayor Pro Tem

Jason Floyd, Councilmember

Vicky C. Nelson, Councilmember

ATTEST:

Lia Jones, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023

Agenda Item: FY2023 Emergency Solutions Grant Resolution #2023-08

Prepared by: Kendra Ivy

Presented by: Shauntay Harris

PURPOSE: To request authorization to submit the 2023 Emergency Solutions Grant application, on behalf of the Community Development Department's Homeless Prevention Program, for funding consideration by the Georgia Department of Community Affairs for the continuation of several Homeless Prevention Programs.

BACKGROUND: The Community Development Department applies annually for funding under the Georgia Department of Community Affairs Emergency Solutions Grant for funds to support the operation of various programs offered by the Homeless Prevention Program to either prevent homelessness or to assist those who are currently experiencing homelessness in securing permanent stable housing. This year, the grant period for all Emergency Solutions Grant projects will be 12-months. The Homeless Prevention Program is seeking monies for the following projects:

Hotel/Motel Voucher: Provides immediate short-term shelter for individuals/families who are literally homeless and residing in a place not meant for human habitation.

Rapid Rehousing: Provides short-term rental and utility assistance together with case management services, including financial counseling and employment assistance, to individuals/families who are defined as literally homeless or chronically homeless and are entering permanent housing.

Prevention: Provides short-term rental and/or utility assistance to prevent individuals/families in imminent risk of homelessness from losing their permanent/stable housing.

Support Services: Provides funding to deliver supportive services, including intensive and individualized case management, directly to homeless individuals/families enrolled in a Homeless Prevention Program housing project (Rapid Rehousing or Prevention).

FUNDING: \$170,000 Grant
 \$130,000 In-Kind Match
 \$40,000 Cash
 \$340,000 Total Project Funding

RECOMMENDATION: Approval of Resolution 2023-08

ATTACHMENTS:

1. 2023 Emergency Solutions Grant Budget
2. Emergency Solution Grant Application Resolution #2023

PREVIOUS COUNCIL DISCUSSION: None.



**Georgia Department of Community Affairs
2023-2024 Emergency Solutions Grant Application**

BUDGET

Project Name	Grant Amount
Hotel/Motel Voucher	\$ 20,000
Rapid Re-Housing	\$ 60,000
Homeless Prevention	\$ 60,000
Support Services	\$ 30,000
Total	\$ 170,000

MATCH

Match Source	Amount
City In-Kind (Personnel & Office Equipment)	\$ 130,000
City Cash	\$ 40,000
Total Match	\$ 170,000

Grant Application Request	\$170,000
Match Required	\$170,000
Total Cost	\$340,000

CITY OF HINESVILLE

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE,
GEORGIA DECLARING THE GEORGIA DEPARTMENT OF COMMUNITY
AFFAIRS 2023-2024 EMERGENCY SOLUTIONS GRANT APPLICATION**

WHEREAS, the Georgia Department of Community Affairs administers the Emergency Solutions Grant;

WHEREAS, the Emergency Solutions Grant provides partial support of the Homeless Prevention Program's Hotel/Motel Voucher Project, Rapid Re-Housing Project, and Prevention Project which all work to reduce and prevent homelessness in this region; and

WHEREAS, the Mayor and City Council authorizes the Community Development Department, to submit a grant application to the Department of Community Affairs in the amount of \$170,000.00;

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. That the City of Hinesville Community Development Department seeks \$170,000 to provide homelessness prevention and related services.
2. The City of Hinesville will provide a 100% match consisting of \$130,000 in-kind services (Homeless Prevention Program expenses and Administration/Staff Time) and \$40,000 as a cash match from the City.
3. That the City of Hinesville hereby approves this Resolution.

APPROVED this ____ day of April, 2023.

Allen Brown, Mayor

Karl A. Riles, Councilmember

Diana F. Reid, Councilmember

Keith Jenkins, Mayor Pro Tem

Jason Floyd, Councilmember

Vicky Nelson, Councilmember

ATTEST:

Lia Jones, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023

Agenda Item: Public Service Agency Conflict of Interest

Prepared by: Temperance West

Presented by: Temperance West

PURPOSE: To Present for Mayor and Council Consideration, application submittals for Public Service Agency Program funding and allow the opportunity to publicly disclose any conflicts of interest.

BACKGROUND: Customarily, the Mayor and Council elect to allocate the maximum of 15% of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funding to the Public Service Agency Program. Local public service agencies utilize this funding to provide a variety of assistance to Hinesville citizens. Complete applications that are intended to be received by the May 12, 2023, deadline are presented for conflict of interest consideration. The Department of Housing and Urban Development (HUD) requires that any perceived or actual conflict of interest with prospective applicants be disclosed publicly.

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Attachment A (Eligible Organizations)
2. 2023 PSA Conflict of Interest Certification Council

PREVIOUS COUNCIL DISCUSSION: N/A

2023 Eligible Organizations

Medbank Foundation, Inc.

Ms. Patricia Edwards, Executive Director

Prescription Medication Assistance

This agency will assist uninsured and underinsured residents obtain prescription medications.

JC Vision and Associates, Inc.

Ms. Dana Ingram, Executive Director

Tax Services

This agency will provide low income tax clinic services to residents. The program will help individuals with representation in IRS related issues and provide taxpayers education about their tax responsibilities.

Mary Lou Fraser Foundation for Families, Inc.

Ms. Teresa Winn, Executive Director

Counseling Services

This organization provides individual, family, and group counseling services to child victims of abuse or other traumas.

Senior Citizens, Inc.

Ms. Patricia Lyons, President

Elderly Support Services

This agency provides meals to home-bound seniors, adult day care services to frail seniors, and operates a senior center where individuals gather for socializations, activities, and meals.

Think Big Youth Organization

Ms. Tracy Jefferson, President

Mentoring Services

This organization will aid local youth by providing mentorship, camps and afterschool services to at-risk youth.

LTOP Angels of Mercy Food Ministry

Ms. Angelia Kornegay, Program Director

Food Distribution services

This organization will aid in distributing food to locals in need monthly.

United Way of the Coastal Empire, Liberty County Backpack Buddies Program
Ms. Kristen Hopkins-Graham, Liberty County Director

Food Distribution services

This organization will aid in distributing food to children identified by Liberty County School System Social Workers or teachers as experiencing food insecurities at home.

Liberty County, Re-entry Coalition, Inc, SOAR Re-entry Center

Re-entry Support Services

This organization will support formerly incarcerated people through increasing opportunities for successful reintegration.

**PUBLIC SERVICE AGENCY
CONFLICT OF INTEREST CERTIFICATION**

2023 Eligible Agencies:

- Senior Citizens, Inc.
- Mary Lou Fraser Foundation for Families, Inc.
- JC Vision & Associates, Inc.
- Medbank Foundation, Inc.
- Think Big Youth Organization, Inc.
- LTOP Angels of Mercy Food Ministry
- UWCE, Liberty County Backpack Buddies Program
- Liberty County Re-entry Coalition, Inc. SOAR Re-Entry Center

_____ I am not affiliated with any agencies eligible to apply for 2023 Public Service Agency funding via the City of Hinesville.

_____ I hereby acknowledge that I am affiliated with the following organization in the capacity noted below. I am aware that the agency is eligible to apply for the 2023 Public Service Agency funding via the City of Hinesville. I have no direct decision-making authority or oversight responsibility for this program. I will not attempt to influence decisions regarding application review.

Organization

Capacity

Name

Signature

Date



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023

Agenda Item: Liberty Transit FY 2023 Transit Trust Fund Program Application

Prepared by: Ryan Arnold

Presented by: Ryan Arnold

PURPOSE: Approval of Liberty Transit's FY 2023 Transit Trust Fund Program Application

BACKGROUND: The GDOT Transit Trust Fund Program (TTFP) is funded by the Transit Trust Fund (TTF). During the 2020 legislative session, the Georgia General Assembly passed HB 105 (as codified at O.C.G.A. § 48-13-140) establishing fees on for-hire ground transport service, intended to fund transit projects within the State.

On Friday March 31, 2023, staff received notice that \$57,383 TTFP funds had been allocated to the City of Hinesville Liberty Transit system. Applications were due by Friday April 14, 2023.

Based upon the 2020 Infrastructure Improvement Plan approved by City Council and GDOT the City of Hinesville submitted an application requesting to utilize the funding for four (4) bus shelters. If approved, this funding will be combined with our FY 2024 5307 grant award to purchase 7-8 bus shelters to be installed along existing bus route stops.

FUNDING: 57,383 grant funds
 0 matching funds
 \$57,383 total project

RECOMMENDATION: Approval of Liberty Transit's FY 2023 Transit Trust Fund Program application for \$57,383.

ATTACHMENTS:

1. Attachment 1, GDOT Transit Trust Fund Program - (Presentation to Subrecipients)
2. Attachment 2 Transit Trust Fund Allocation

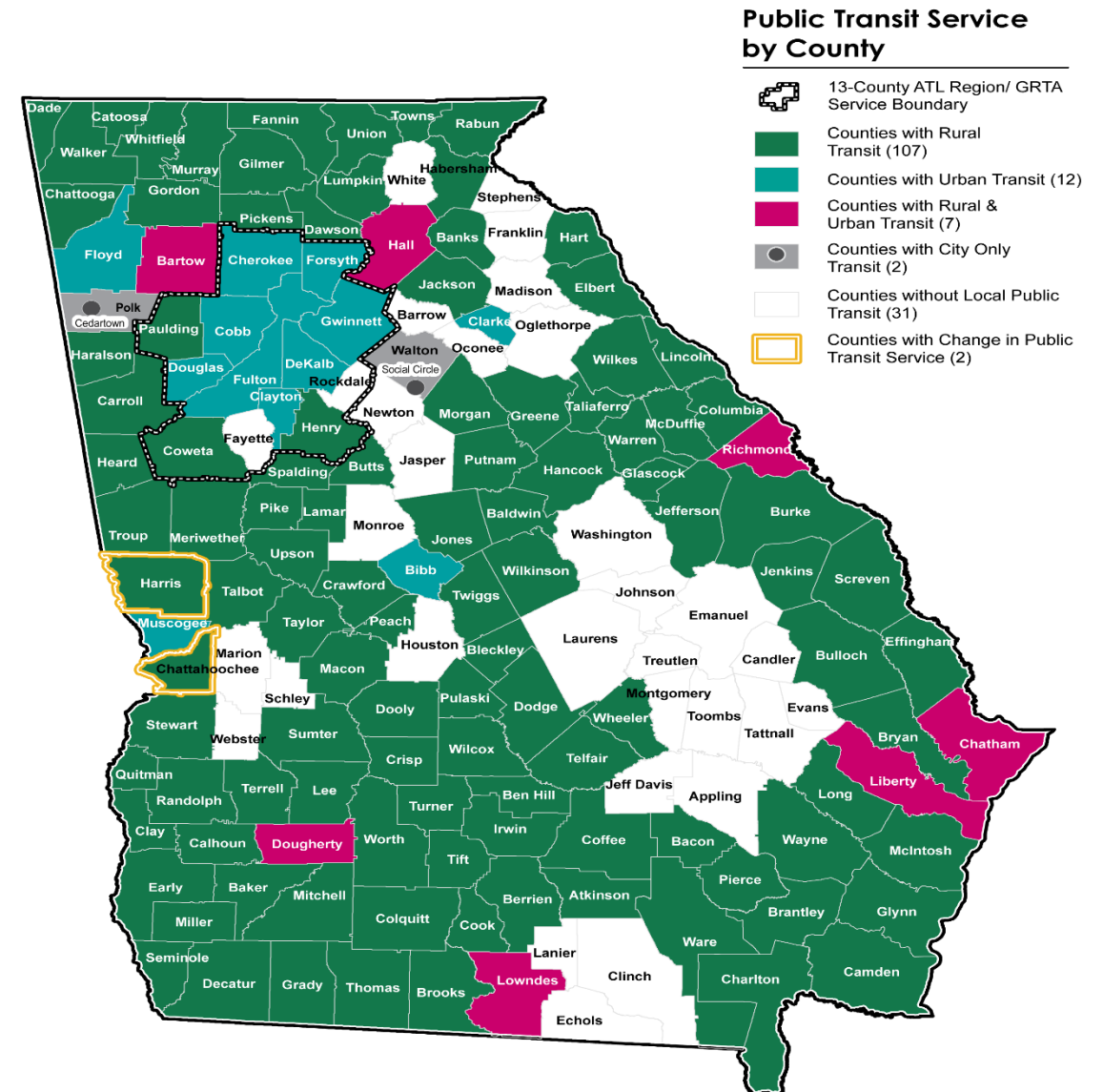
PREVIOUS COUNCIL DISCUSSION: none



Transit Trust Fund Program

GDOT Transit Program

- 128 of Georgia's 159 counties have transit service
- GDOT administers Federal Transit Administration rural and small urban grant programs that support:
 - 69 rural transit systems, including six regional/multi-county rural systems
 - 8 small urban transit systems



Agenda

1. General Guidelines
2. Distribution
3. Eligibility
4. Timeline
5. TTFP Website & Forms

SFY23 General Guidelines

- GDOT distributed funds collected from rideshare fees to counties with existing transit service using a population-based formula (excluding The ATL counties).
- The amount of Rideshare fees appropriated annually impact the funding available for distribution.
- GDOT retains matching funds for FTA programs (FTA 5303, 5304, 5311, 5339, and 5307) and for TTFP projects.

SFY23 Distribution

- Funds were allocated using 2020 Census data:

Percentage	Distribution	Recipient
55%	Counties with existing transit systems, outside the ATL region	Funds for each County distributed by population percentage to existing GDOT transit subrecipient or FTA large-urbanized area (UZA) direct recipient
25%	Transit agencies serving multi-county or regional areas outside the Atlanta Region	Funds distributed on a population percentage to GDOT transit subrecipients that operate multi-county or regional transit systems outside the Atlanta Region
20%	Counties with a median household Income under \$45,000	Funds distributed evenly to GDOT transit subrecipients serving eligible counties

SFY23 Eligibility

- TTFP funds are additive and not to supplant/replace existing funding levels.
- Eligibility for TTFP funding mirrors the requirements of the Federal Transit Administration.
- Eligible uses include:
 - Operating Expenses (For expenses that are not included in the current budget)
 - Bus: Rolling Stock, Transitways/Lines, Support Equipment/Facilities, Stations/Stops/Terminals, Rehab/Renovation, Electrification, Signal & Communication Equipment, Bus Associated Transit Enhancements
 - Engineering & Design
 - Other Capital Items (3rd Party Contracts/Real Estate-Right of Way/Bus)

SFY2023 Timeline

TTFP Timeline	Date	Status
Develop TTFP Formula Allocations to Counties & Supporting Documents "TTFP Package" and webpage	1/31/2023	Complete
Email TTFP link to transit agencies	1/31/2023	Complete
Post TTFP allocations to GDOT website	3/22/2023	Complete
Hold Webinars	3/30- 3/31/2023	Pending
Applications Due from TTFP recipients (or email to TTFP address declining funds)	4/14/2023	Pending
Evaluate Applications	by 4/28/2023	Pending
Finalize MOAs & Upload to CATS	by 5/19/2023	Pending
Subrecipient Approval/DocuSign via CATS & GDOT CATS Approvals	5/20-6/1/2023 (Tentative)	Pending
MOA execution/NTP	06/01/2023 (Tentative)	Pending

Georgia Department of Transportation
Transit Trust Fund Program
SFY2023 Distribution to Transit Agencies

2

Multi-County/Regional Transit Agencies - GDOT 5311 Rural Subrecipients*	Transit System Name	TTFP Allocation	Service Area
Coastal Regional Commission	Coastal Regional Commission Transit	\$830,312	Bryan, Bulloch, Camden, Effingham, Long, Glynn, McIntosh, Screven counties
Lower Chattahoochee Regional Transportation Authority	Lower Chattahoochee Regional Transportation Authority (LCRTA)	\$222,263	Quitman, Randolph, Stewart, Chattahoochee and Harris counties
North Georgia Community Action, Inc.	North Georgia Community Action - Mountain Area Transit System (MATS)	\$444,243	Fannin, Gilmer, Gordon, Pickens, Murray counties
Southwest Georgia Regional Commission	Southwest Georgia Regional Transit	\$737,279	Baker, Calhoun, Colquitt, Decatur, Early, Grady, Lee, Miller, Mitchell, Seminole, Terrell, Worth counties
Three Rivers Regional Commission	Three Rivers Regional Transit System	\$655,671	Butts, Carroll, Lamar, Meriwether, Pike, Spalding, Upson counties
Southern Georgia Regional Commission	Southern Georgia Regional Public Transit	\$820,745	Atkinson, Bacon, Ben Hill, Berrien, Brantley, Brooks, Charlton, Coffee, Cook, Irwin, Pierce, Tift, Turner, Ware counties

Large Urbanized Area Transit Agencies - FTA 5307 Direct Recipients	Transit System Name	TTFP Allocation	Service Area
City of Augusta	Augusta Transit	\$213,018	Urbanized Area of Augusta, GA
City of Columbus	METRA	\$213,295	Urbanized Area of Columbus, GA
Chatham Area Transit	Chatham Area Transit	\$259,663	Urbanized Area of Savannah, GA

Small Urbanized Area Transit Agencies - GDOT 5307 Subrecipients	Transit System Name	TTFP Allocation	Service Area
Gainesville-Hall County	Hall Area Transit	\$178,627	Urbanized Area of Gainesville-Hall County
Macon-Bibb County	Macon-Bibb Transit Authority	\$169,701	Urbanized Area of Macon-Bibb County
Athens-Clarke County	Athens-Clarke County Transit	\$113,146	Urbanized Area of Athens-Clarke County
Cartersville-Bartow County	Bartow County Transit	\$95,762	Urbanized Area of Cartersville-Bartow County
City of Rome	Rome Transit Department	\$86,689	Urbanized Area of Rome, GA
City of Hinesville	Liberty Transit	\$57,383	Urbanized Area of Hinesville, GA
City of Albany	Albany Transit System	\$106,778	Urbanized Area of Albany, GA
City of Valdosta	Valdosta On-Demand	\$103,984	Urbanized Area of Valdosta, GA

*5307 Counties are excluded from the Regional Transit Totals



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Mobile Food Service
Establishment Request
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: Mr. Shucks Seafood, would like to operate a mobile food service establishment. The Inspections and Fire Department have reviewed and approved the application.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Mr. Shucks Seafood Application
2. Mr. SHucks Seafood Background Check
3. Mr. Shucks Seafood Summary Sheet

PREVIOUS COUNCIL DISCUSSION: None

LICENSE YEAR: 2023

DATE RECEIVED:
BLDG INSP:
ZONING:
FIRE:

FOR OFFICE USE ONLY

DATE:
DATE:
DATE:



MOBILE FOOD SERVICE ESTABLISHMENT LICENSE APPLICATION

PAYABLE TO:

City of Hinesville
115 East M.L. King, Jr. Drive
Hinesville, Georgia 31313

NAME OF MOBILE FOOD OWNER:

Donte Habersham
107 Atlanta Connector Brunswick GA 31522

MAILING ADDRESS: CITY/STATE/ZIP

Mr. Shucks Seabed

Mr. Shucks11c@gmail.com

EMAIL ADDRESS:

TRADE NAME OF COMMISSARY:

Mr. Shucks Unlimited Inc 1301 Mansfield St Brunswick GA 31520

BUSINESS / COMMISSARY ADDRESS: CITY/STATE/ZIP

912-265-5959 (business)

912-222-6792 (cell)

BUSINESS PHONE:

City Hall Parking Lot. & Bradwell Park

FOOD VENDING LOCATION ADDRESS:

(Please attach a copy of toilet use form)

255-554576

SOCIAL SECURITY NUMBER:

464586018

FEDERAL TAX ID NUMBER:

CITY BUSINESS LICENSE NUMBER:

BIRTH DATE: MONTH/DAY/YEAR

7/8/84
24339707

STATE TAX ID NUMBER:

052292623

OWNER DRIVER'S LICENSE NUMBER:

(Please attach a photocopy of driver licenses of all drivers)

TYPE OF VEHICLE: truck/other (specify)
(Please attach a photograph of mobile unit)

2001 Freightliner M745

MAKE:

(Please attach copy of registration)

MODEL:

4U2AAPBW41CJ35411 TBG3124

VIN:

PLATE NUMBER:

ACTIVE LICENSE / PERMIT FROM ANOTHER COUNTY: ☒ (YES) ☐ (NO)
(Please attach a copy of license / permit)

LICENSE FEE COMPUTATIONS

Amount per event _____ x _____ days

Administrative Fee

Inspection Fee

Additional Fees

TOTAL DUE:

(Enter Amount Due) \$

80.00

TOTAL RECEIVED \$

IMPORTANT - PLEASE READ CAREFULLY:

The applicant hereby agrees to be bound by all of the terms and conditions of the Ordinances adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law. I hereby certify that all information provided is true and correct. I understand that providing false information may result in the revocation of my license. Licenses may be suspended or revoked for violation of the terms of the Ordinance. Notification is required of closing, change of business location or ownership.

THIS 14th DAY OF April, 2023

Donte Habersham
(AUTHORIZED SIGNATURE OF APPLICANT)

Personally, before me the undersigned appeared _____, who on Oath has sworn that the above information given therein is true and correct.

Sworn to and subscribed before me this _____ day of _____, 20____



COUNTY OF: Glynn

CITY OF: Brunswick

Tashauna Hicks
NOTARY PUBLIC:

NOT RECOMMENDED OR REVOKED FOR VIOLATION OF THE TERMS OF THE ORDINANCE. NO BUSINESS, PERSON, OR ORGANIZATION IS TO OPERATE WITHOUT APPROVAL OF THIS APPLICATION FOR LICENSE.

City of Hinesville Phone (912) 876-3564 Fax: (912) 369-2658 www.cityofhinesville.org

Revised March 2022

MAYOR
Allen Brown

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie L. Darden, III



Lloyd L. Slater, Chief of Police

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana F. Reid
Vicky C. Nelson
Jason Floyd
Karl A. Riles

FROM THE HINESVILLE POLICE DEPARTMENT

This is to certify that I have checked criminal history records on the enclosed applicants.

Name of applicant

Habersham, Donte Laron

☐ No record on file
☒ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable


Signature

04/19/23
Date

"Home for a Day or a Lifetime"

123 East M.L. King Jr. Drive, Hinesville, GA 31313 (912) 368-8211
www.cityofhinesville.org

SUMMARY SHEET FOR MOBILE FOOD SERVICE ESTABLISHMENT LICENSE

YEAR OF LICENSE	2023
NAME OF BUSINESS	Mr. Shucks Seafood
ADDRESS OF BUSINESS	11301 Mansfield St Brunswick, GA 31520
NAME OF APPLICANT	Donte Habersham
NAME OF MANAGER	Donte Habersham
APPROVED BY HPD	Yes 04/20/2023
APPROVED BY ZONING	Yes 04/18/2023
APPROVED BY INSPECTIONS DEPARTMENT	Yes 04/18/2023
APPROVED BY HFD	Yes 04/18/2023
TYPE OF LICENSE	Mobile Food Service Establishment

City Council () Approved () Disapproved by _____ Date: 04-20-2023



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Public Comment
Prepared by: Lia Jones
Presented by: Mayor Brown

PURPOSE: To Allow Citizens to Address Mayor and Council.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Mayor Brown's Report
Prepared by: Christy Deloach
Presented by: Mayor Brown

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Councilmember Riles Report
Prepared by: Jean Marie Reynolds
Presented by: Councilmember Riles

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Crime and Citation Report



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Monthly Crime and Citation Report
Prepared by: Jean Marie Reynolds
Presented by: Lloyd Slater

PURPOSE: To discuss the Monthly Crime and Citation report for the month of March 2023

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. Crime and Citation report 2023-03
2. MonthlyCrimes_Council_2023_03_Charts
3. MonthlyCrimes_Council_2023_03_HeatMap
4. MonthlyCrimes_Council_2023_03_PointMap

PREVIOUS COUNCIL DISCUSSION:

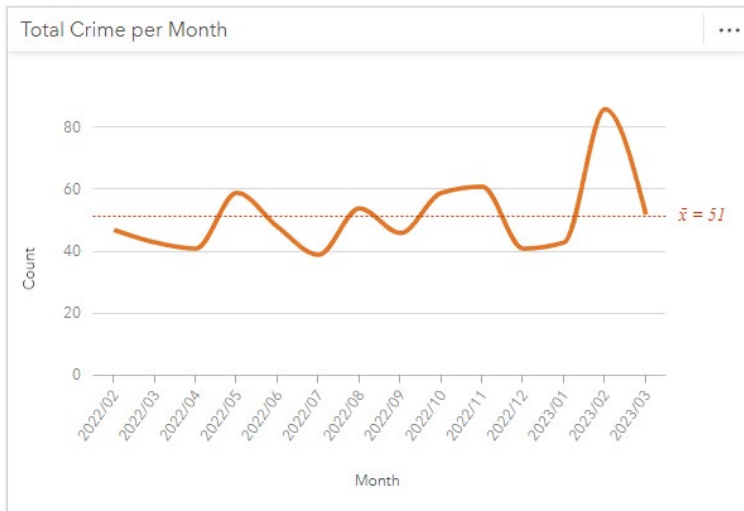
CRIME AND CITATION REPORT
March 1, 2023 - March 31, 2023

	March 2023	February	Monthly % Change	March 2022	February 2022
Aggravated Assault/Assault	31	17	82%	25	27
Auto Theft	5	3	67%	2	7
Homicide/Homicide by Vehicle	0	0	0%	0	0
Rape	0	1	-100%	2	2
Robbery	1	0	100%	0	0
Burglary	5	7	-29%	6	6
Arson	0	0	0%	1	0
Entering Auto	10	41	-76%	7	11
Domestic Disputes	60	47	28%	60	62
Juvenile Arrests	12	26	9%	40	25
Adult Arrests	237	147	61%	183	195
Traffic	67	52	29%	69	58
Criminal	170	95	79%	114	137
Total Case Numbers Issued	5,131	4,499	14%	5,507	4,129
Direct Patrols. Walk & Talks, Foot Patrols	2,020	1,720	17%	2,003	1,552
Dispatched Calls	1,616	1,547	4%	1,547	1,404
Criminal Citations	132	92	43%	149	110
Military	27	7	286%	23	16
Civilian	105	85	24%	126	94
Traffic Citations	935	912	3%	1,337	746
Military	174	192	-9%	263	171
Civilian	761	730	4%	1,074	575
Total Citations	1,067	1,004	6%	1,486	856
Traffic Warnings	567	460	23%	539	398
DUI	14	12	17%	9	15
Over 21	14	12	17%	9	15
Under 21	0	0	0%	0	0
Military	0	2	-100%	2	2
Civilian	14	10	40%	7	13

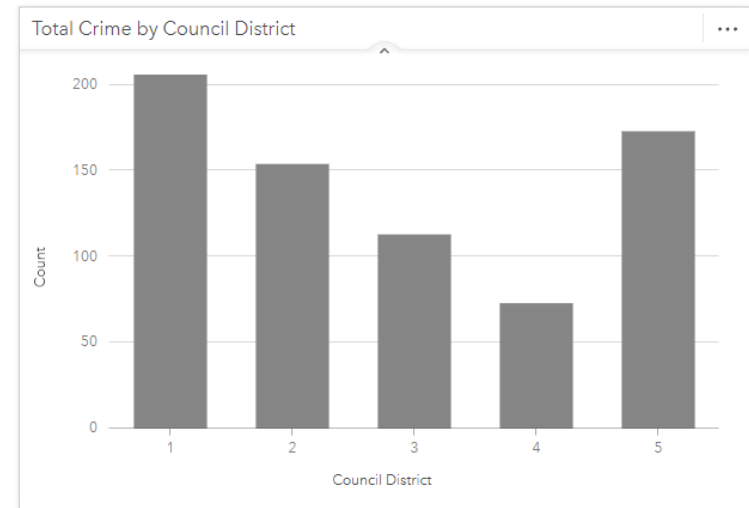
PART I CRIMES IN MARCH 2023 - BY DISTRICT

	District 1	District 2	District 3	District 4	District 5
Homicide/Homicide by vehicle	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	1	0	0	0	0
Aggravated Assault/Assault	4	9	4	4	10
Burglary	1	2	2	0	0
Auto Theft	1	0	2	0	2
Arson	0	0	0	0	0
Entering Auto	4	2	2	0	2

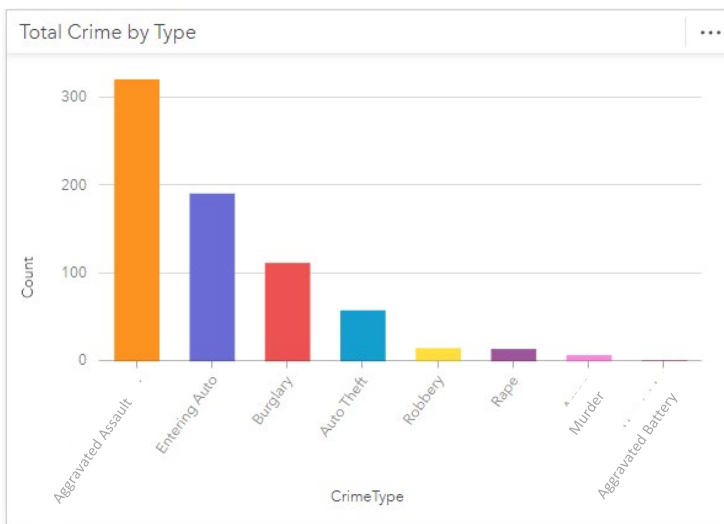
Total Crime per Month



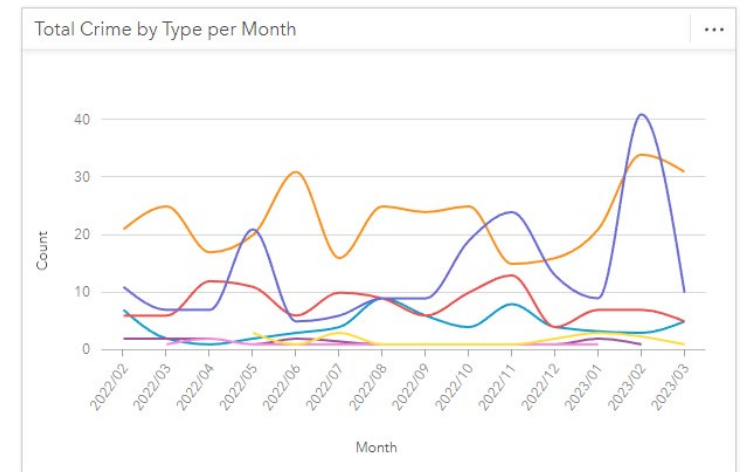
Total Crime per Council District in the last 12 months



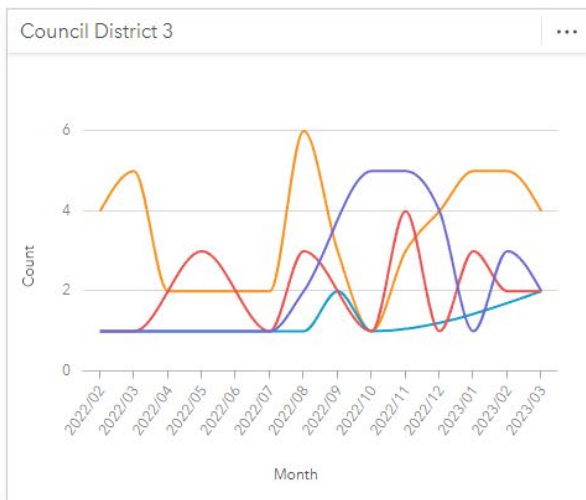
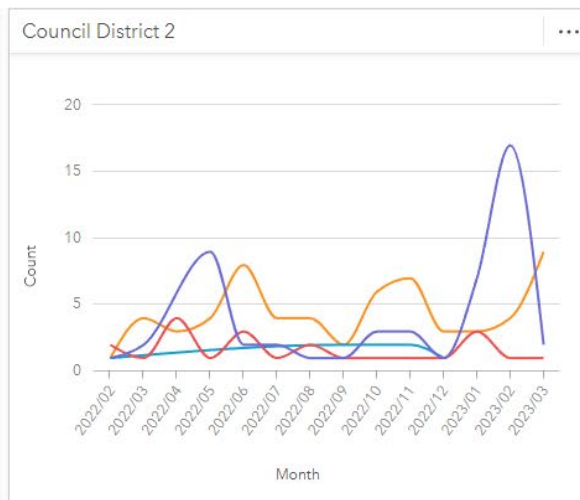
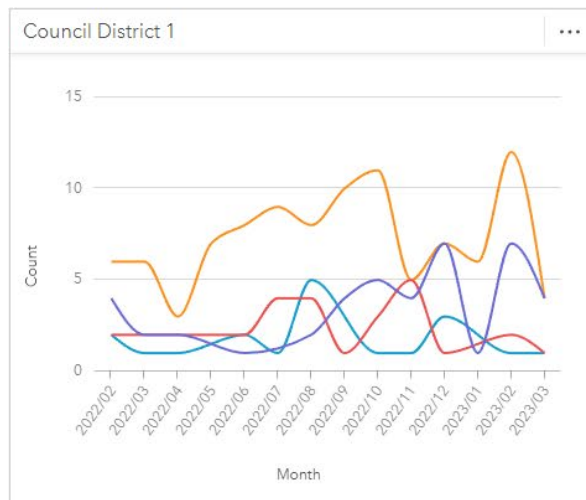
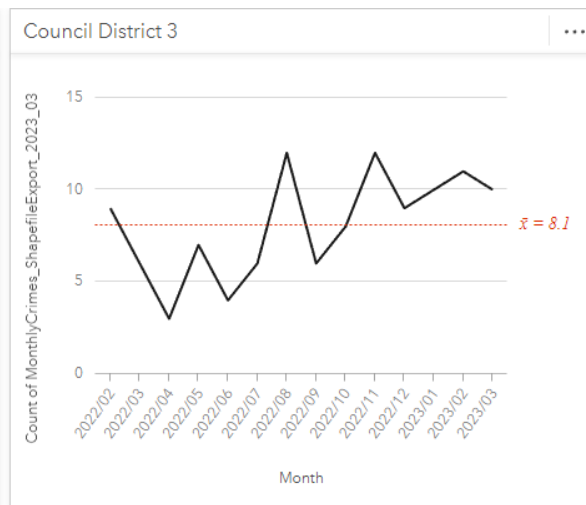
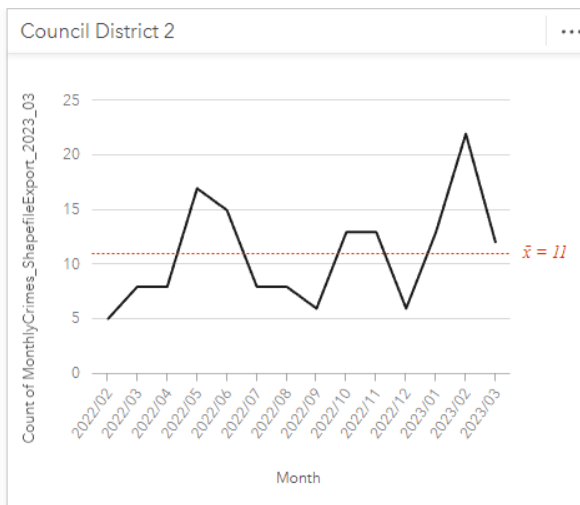
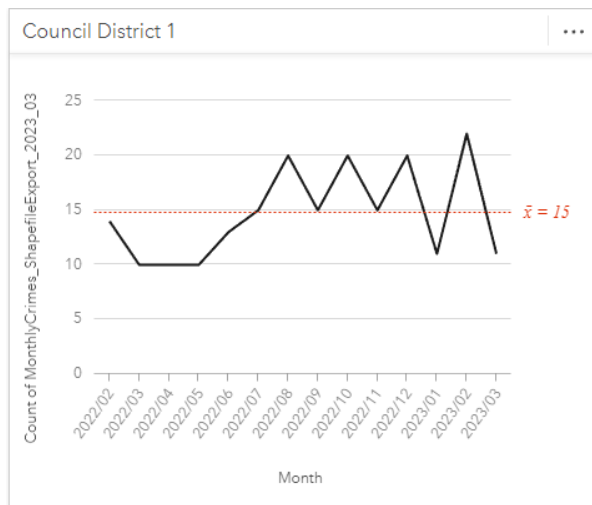
Total Crime by Type in the last 12 months



Total Crime by Type per Month



Total Crime per Council District



Entering Auto

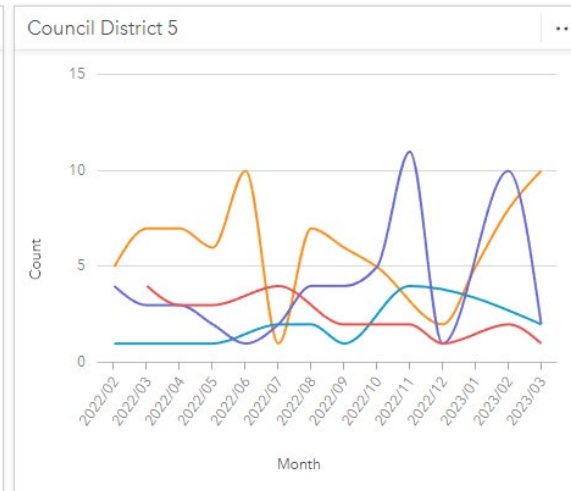
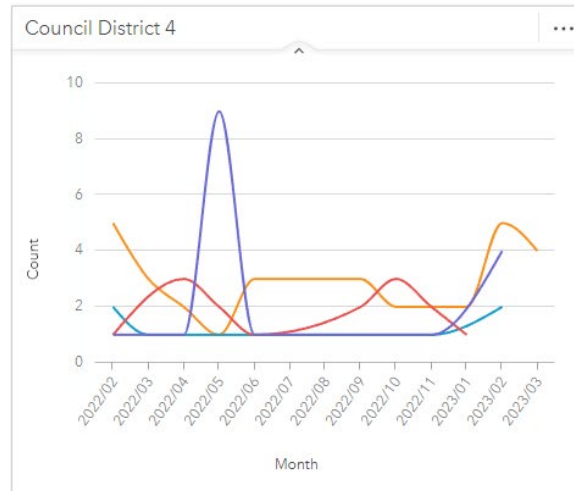
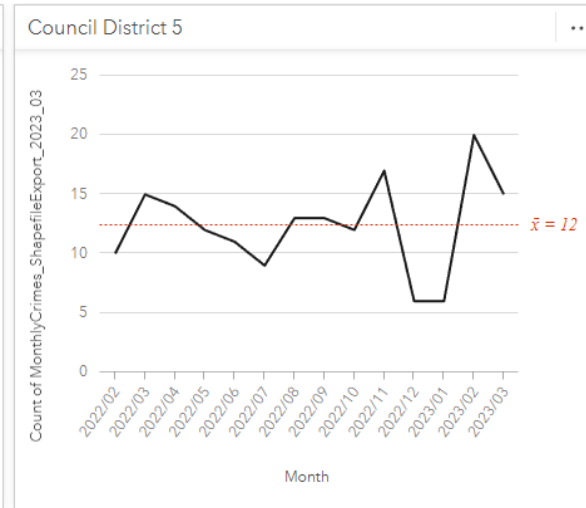
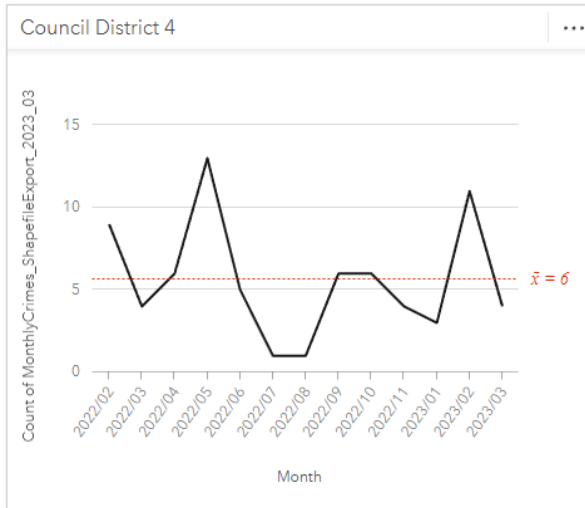
Aggravated Assault

Burglary

Auto Theft

Monthly Crime Report – 2023 March

Total Crime per Council District (cont.)

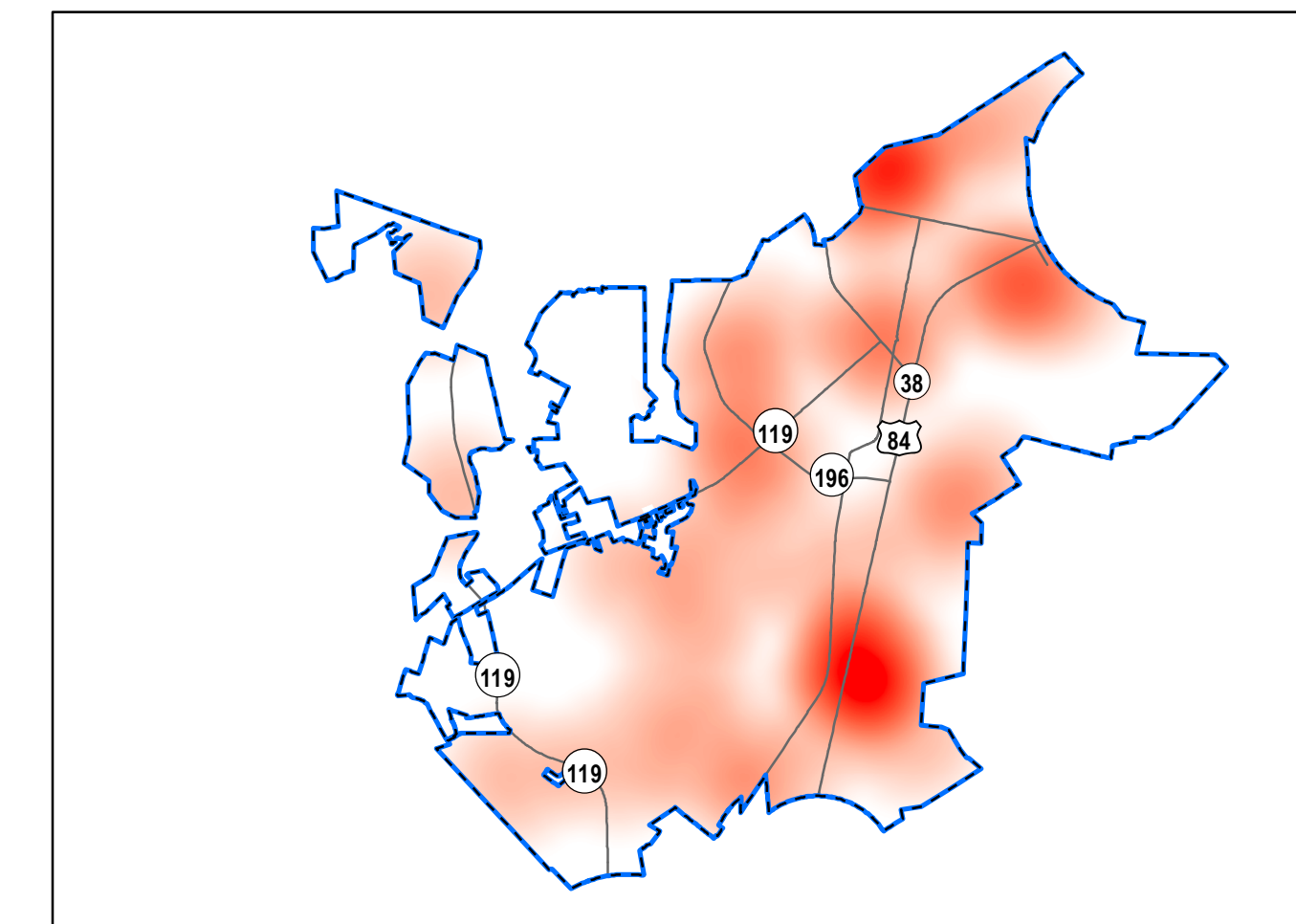


Entering Auto

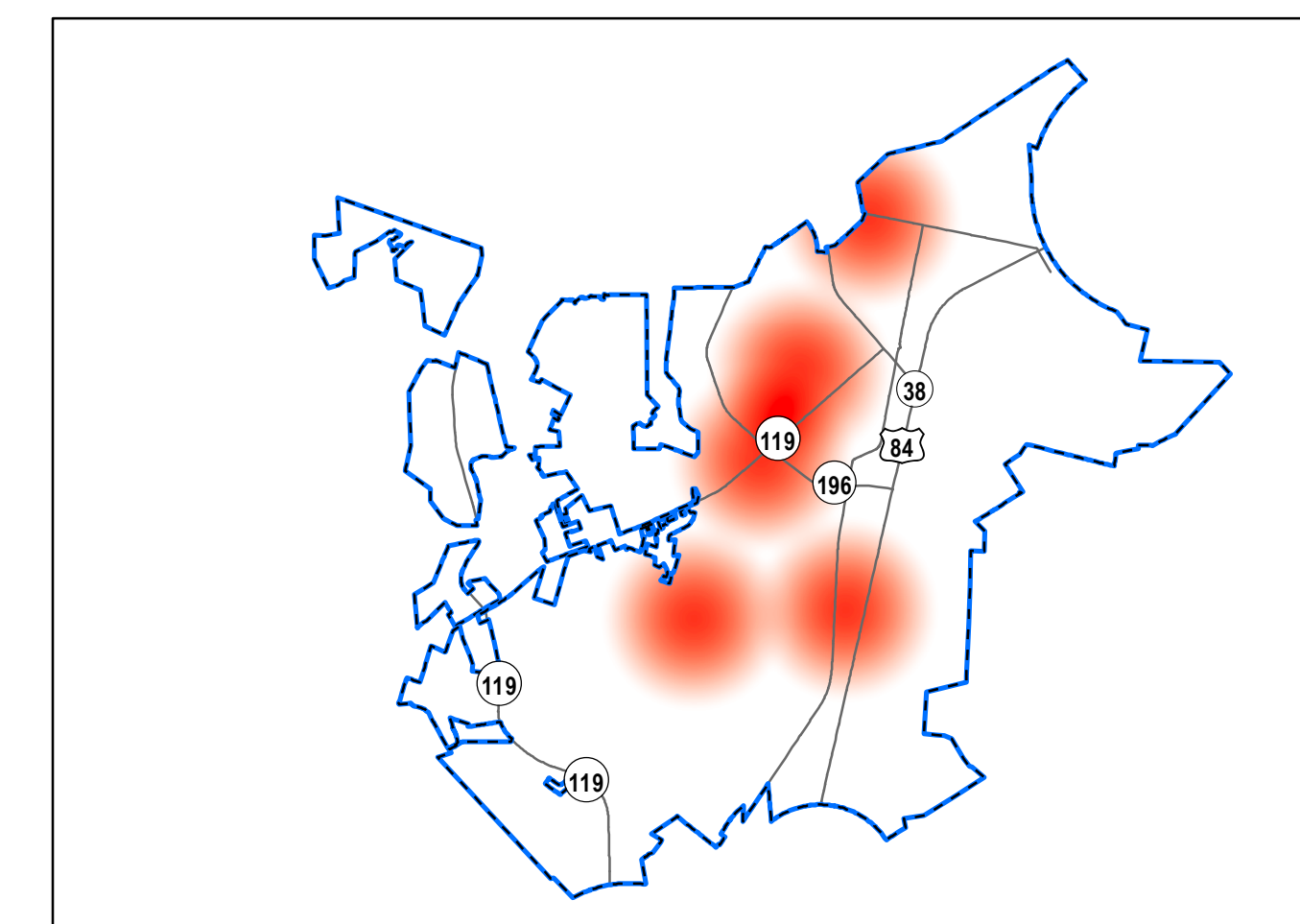
Aggravated Assault

Burglary

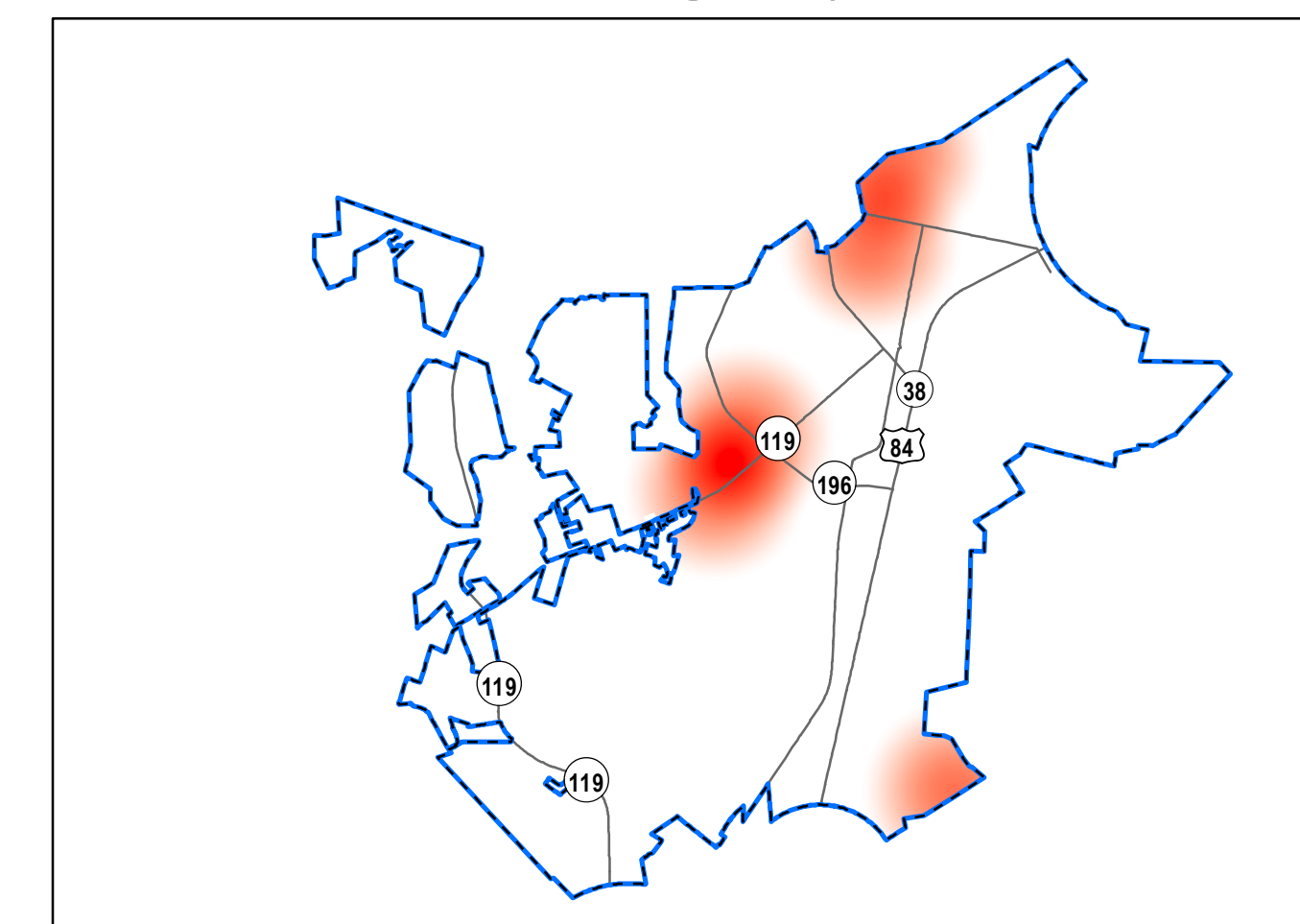
Auto Theft



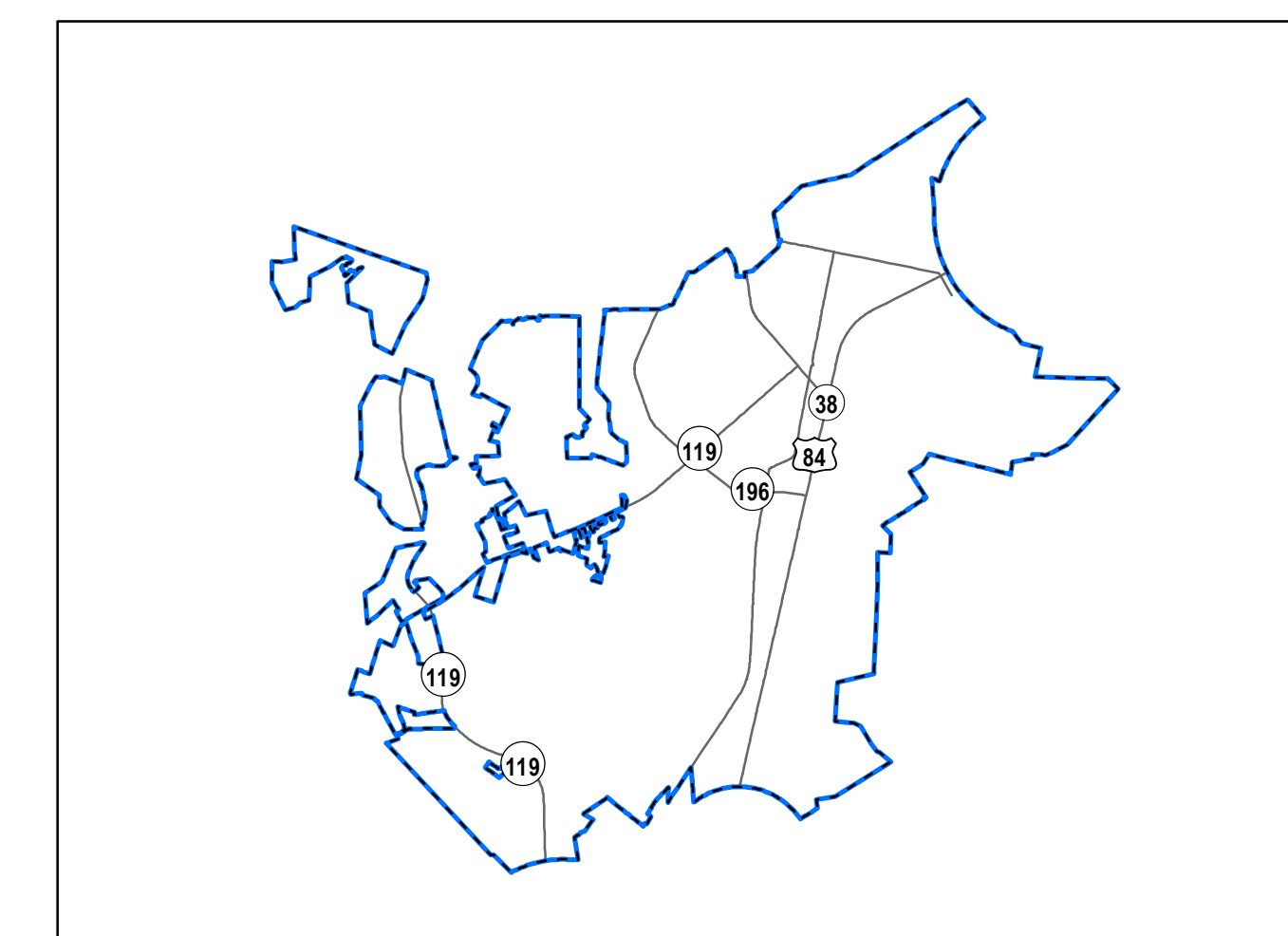
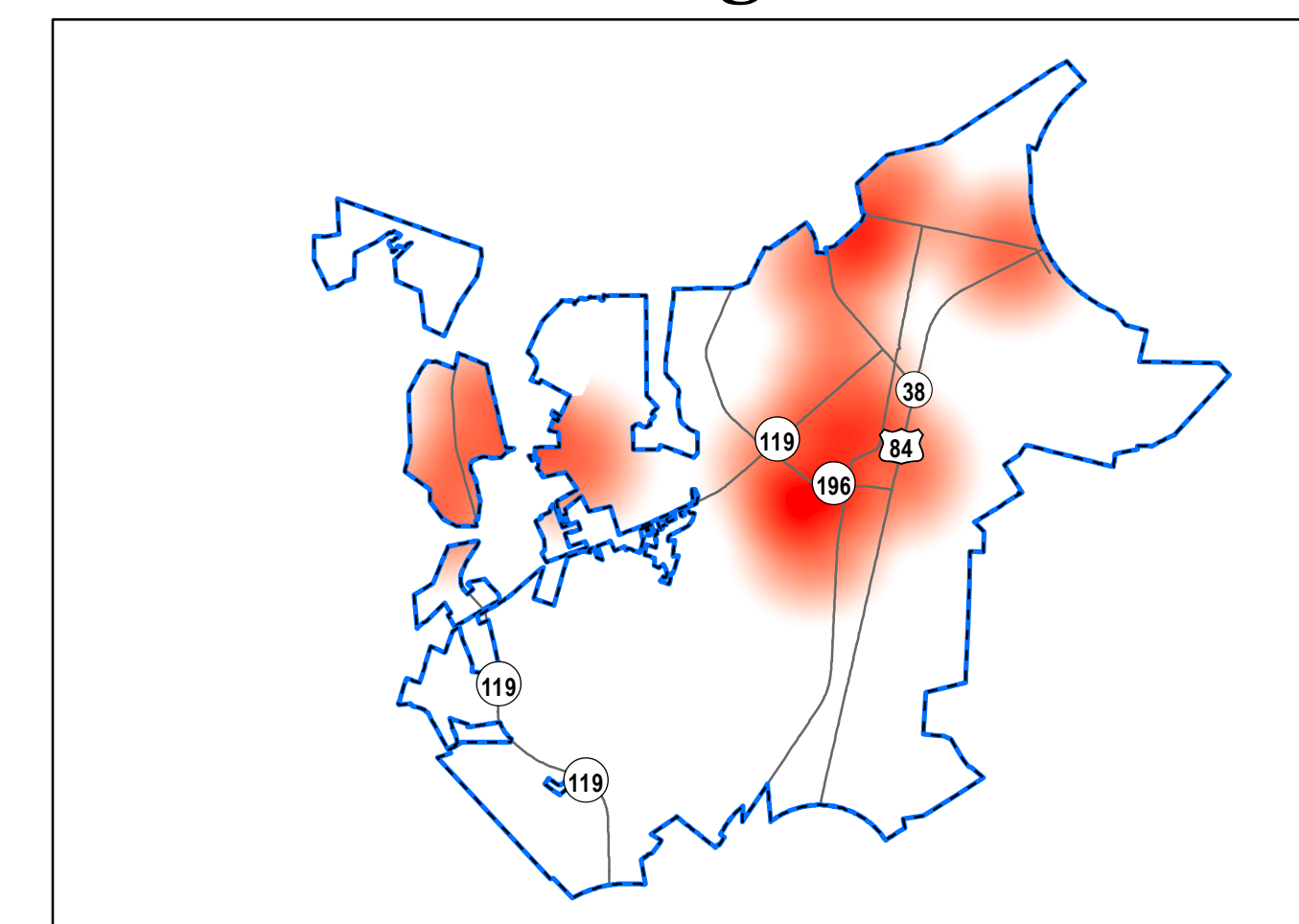
Auto Theft



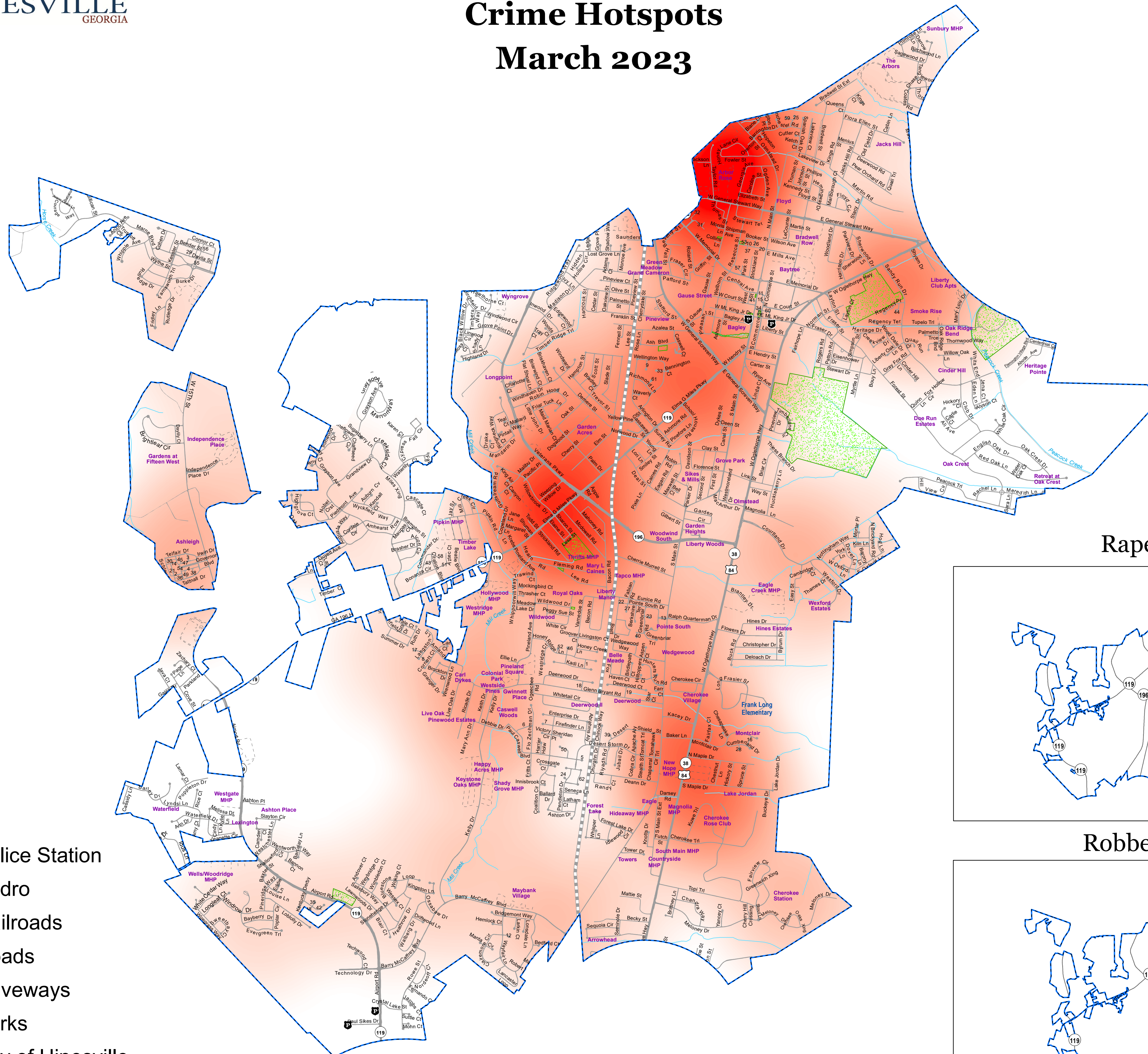
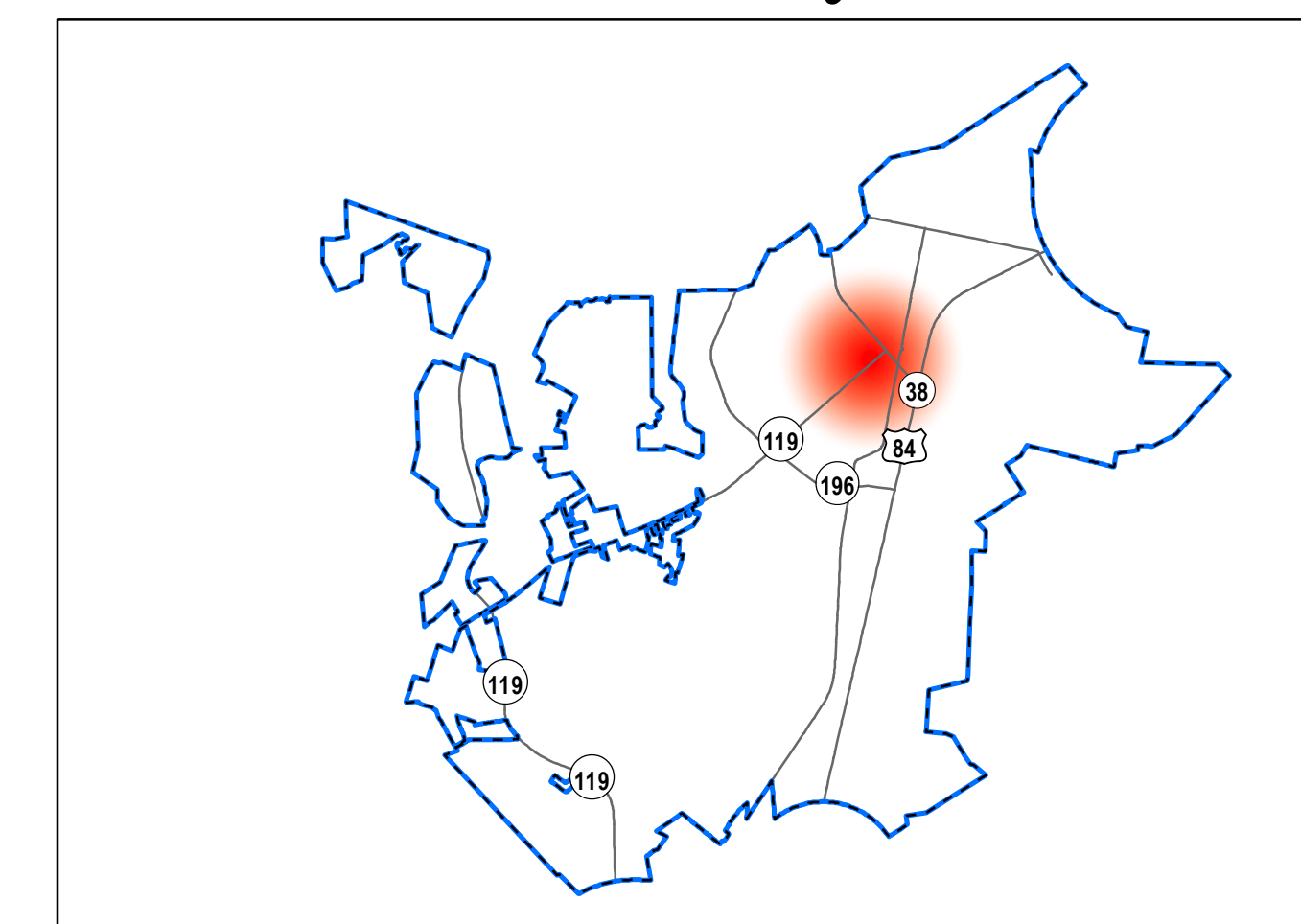
Burglary



Entering Auto



Robbery

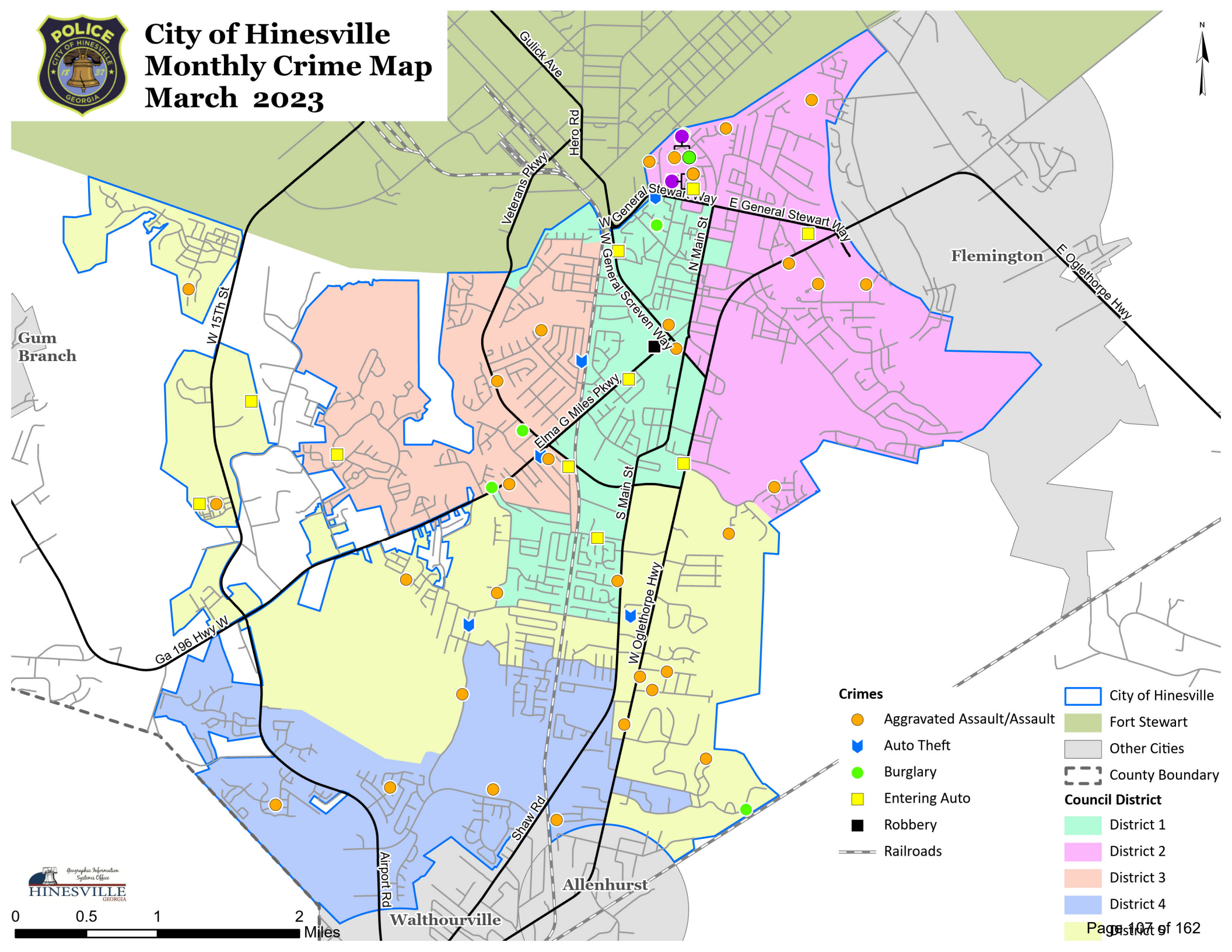


-  Police Station
-  Hydro
-  Railroads
-  Roads
-  Driveways
-  Parks
-  City of Hinesville

0 1 2 Miles



City of Hinesville Monthly Crime Map March 2023



Crimes

- Aggravated Assault/Assault
- Auto Theft
- Burglary
- Entering Auto
- Robbery
- Railroads

- City of Hinesville
- Fort Stewart
- Other Cities
- County Boundary
- Council District**
 - District 1
 - District 2
 - District 3
 - District 4



0 0.5 1 2 Miles



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Mayor Pro Tem Jenkins Report
Prepared by: Brittany Avery
Presented by: Mayor Pro Tem Jenkins

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Inspections Dept. Report



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Monthly Inspections Dept. Report
Prepared by: Brittany Avery
Presented by: John Buckner, Assistant Director of Inspections

PURPOSE: To provide activities and collection of fees for the month of March 2023.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. March 2023 Monthly Report

PREVIOUS COUNCIL DISCUSSION:

INSPECTIONS DEPARTMENT MONTHLY REPORT
February 2023

			TOTAL ASSESSED	TOTAL FEES COLLECTED
PERMITS ISSUED			VALUE	
35	Residential	New Construction	\$ 9,432,824.00	\$ 221,963.00
23	Residential	Alteration/Addition/Repair	\$ 261,139.00	\$ 936.25
1	Commercial	New Construction	\$ 528,671.00	\$ 69,082.57
7	Commercial	Alteration/Addition/Repair	\$ 3,540,500.00	\$ 6,981.25

PERMITS COMPLETED				
28	Residential	New Construction	\$ 6,719,533.00	\$ 148,258.50
16	Residential	Alteration/Addition/Repair	\$ 183,162.00	\$ 846.00
0	Commercial	New Construction	\$ -	\$ -
2	Commercial	Alteration/Addition/Repair	\$ 1,299,500.00	\$ 589.50

138 **Residential New Construction**
Permits Completed FY to Date

CODE ENFORCEMENT	
Complaints Received	25
Field Generated Cases	58
TOTAL NEW CASES	83

INSPECTIONS PERFORMED

984 **TOTAL INSPECTIONS**
143 *Failed Inspections*

TOTAL CLOSED CASES 81

OTHER FEES COLLECTED

INSPECTIONS DEPT

\$ 50.00 GIS Map Sales
\$ 300.00 Re-Inspection Fees

MOBILE HOMES COMPLETED

<u>REPLACEMENT UNITS</u>	<u>NEW UNITS</u>
4	0

WATER/SEWER FUND

\$ 19,250.00 Water Meter Fees
\$ 21,700.00 Water Impact Fees
\$ 94,850.00 Sewer Impact Fees
\$ 17,000.00 Infrastructure Fees
(Independence/Settlement)

**PORTION OF IMPACT FEES
OUTSIDE CITY LIMITS**

\$ 5,775.00
\$ 7,910.00
\$ 40,530.00

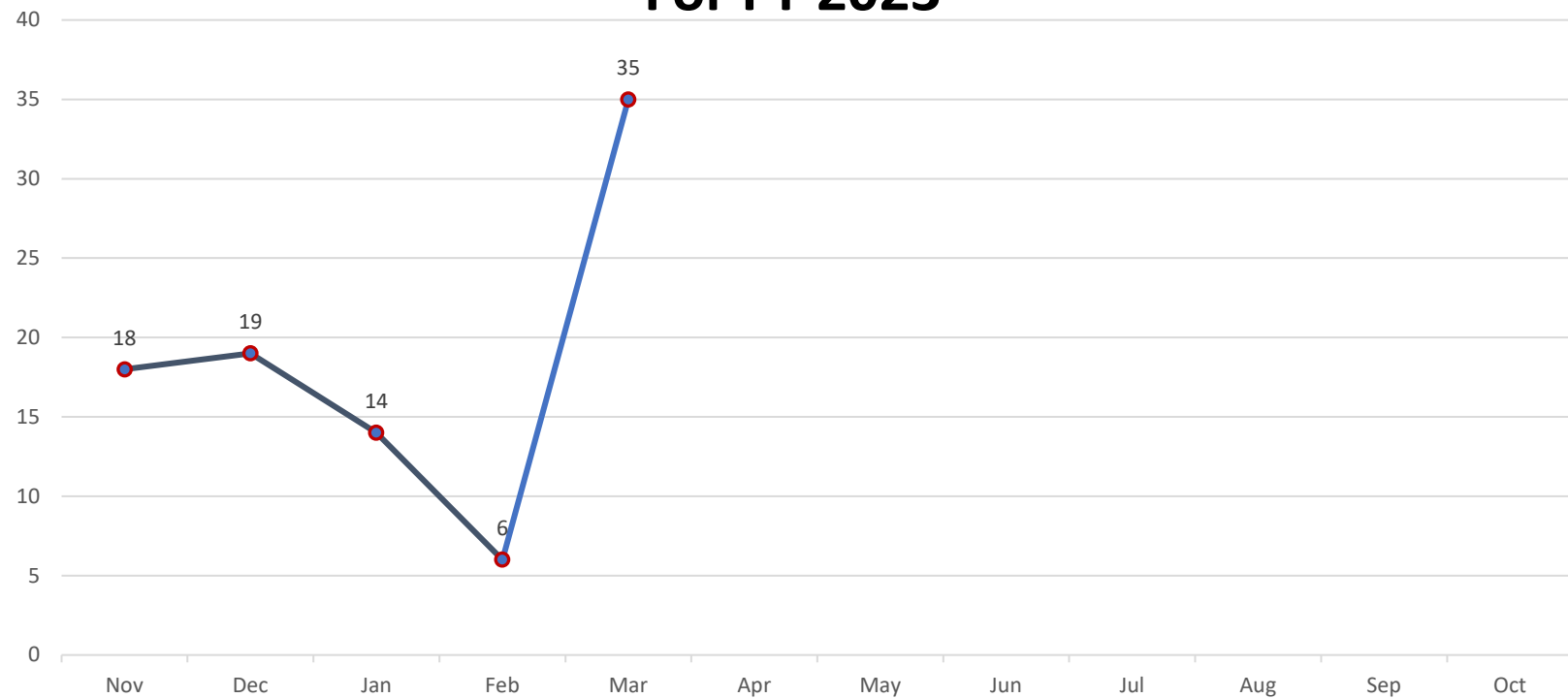
Water ERUs		Sewer ERUs	
Res.	Comm.	Res.	Comm.
35	7.111	35	22.12

CURRENT PROJECT LIST- March 2023

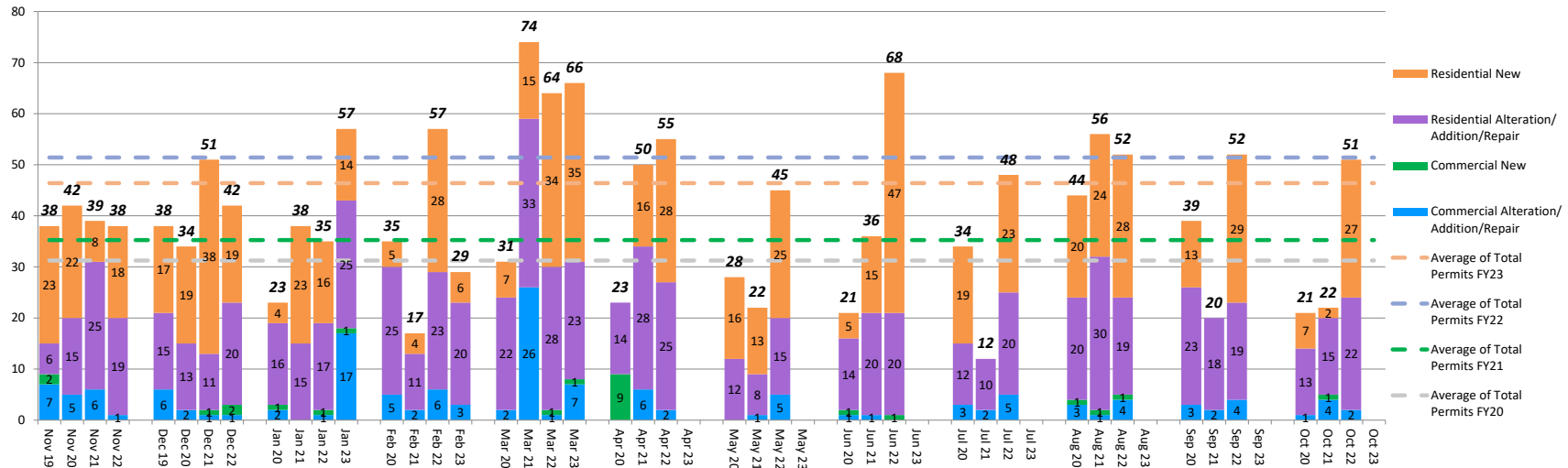
PROJECT	ADDRESS	CONTRACTOR	ASSESSED VALUE
Azalea Project	Azalea St./ Ash Blvd.	Apex Home/James Rim	\$ 1,192,274
Ashton Place Remodel	634 Airport Rd	TISHCO Construction	\$ 1,078,995
BP Gas Station	1111 W Oglethorpe Hwy	DeWitt-Tilton Group	\$ 708,146
CGSG Hinesville Storage	324 Fraser Cir	Horizon Commercial Roofing	\$ 397,698
Cherokee Station Ph.2	Fairview Cir.	Dryden Enterprises	\$ 877,510
Cherokee Station Ph.3A	Meloney/Stout/Cherokee Oaks Xing	Dryden Enterprises	\$ 1,871,773
Cherokee Station Ph.3B	Meloney Dr.	Dryden Enterprises	\$ 3,710,040
Chick-Fil-A Drive Thru Modifications	877 W Oglethorpe Hwy	Emjack, Inc.	\$ 54,752
Diversity Health Clinic	301 A&B, 303 Fraser Dr.	Pioneer Construction	\$ 619,658
Gardens at 15W Ph.2	Brightleaf Cir.	RTS Homes	\$ 4,589,391
Griffin Park Extension, Ph 3A	Grayson Ave.	Dryden Enterprises	\$ 7,831,910
Heritage Pointe Ph.1	Centennial Ct., & Abode Ave.	Dryden Enterprises	\$ 643,136
Hinesville Business Incubator	220 W Washington Ave	Dabbs Williams	\$ 962,734
Hinesville Day Care	969 W Oglethorpe Hwy	Freddie Young	\$ 174,062
Hinesville Fire Station	308 S Commerce St	Lavender & Associates	\$ 2,836,846
Home2 Suites	749 E Oglethorpe Hwy.	Vivid Construction	\$ 6,091,264
Jet Food Stores & Marathon Gas Station	200 W Oglethorpe Hwy	SD Clifton & Meco of Augusta	\$ 1,155,775
Liberty County Pre-K Center	206 Bradwell St	Johnson Laux Constr.	\$ 1,448,802
Mill Creek Phase 1	Mill Creek Cir.	Transcend Custom Homes	\$ 8,102,411
Mt. Carmel Church	454 S Main St	RM Ray Developers	\$ 189,190
Olmstead Apartments	905 Olmstead dr.	Overholt Construction	\$ 1,128,700
Palm Tree Apartments, Bldgs 1 & 2	1474 Kelly Dr., Bldgs 1 & 2	Freddie Young	\$ 3,378,136
Pointe at Villages on Marne	Battalion Ln, Joann Lewis Ln, Courage Way, Marne Blvd	RTS Homes	\$ 4,498,611
Powerhouse Gym Build Out	319 W General Screven Way D1	RM Ray Developers	\$ 78,426
Taylors Creek Elementary	378 Airport Rd	Dabbs Williams	\$ 3,160,000
Waffle House Remodel	735 E Oglethorpe Hwy	Waffle House Const.	\$ 34,903
Waldo Pafford Elementary	2550 W 15th St	Lavender & Associates	\$ 3,172,000
TOTAL			\$ 59,987,143



Residential New Construction For FY 2023



Permits Issued Each Month FY 2020 to Present



Totals

	Total # of Permits	Residential New Construction	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2020	375	136	192	14	33
FY 2021	423	153	216	2	52
FY 2022	617	331	244	5	37
FY 2023	232	92	107	4	29

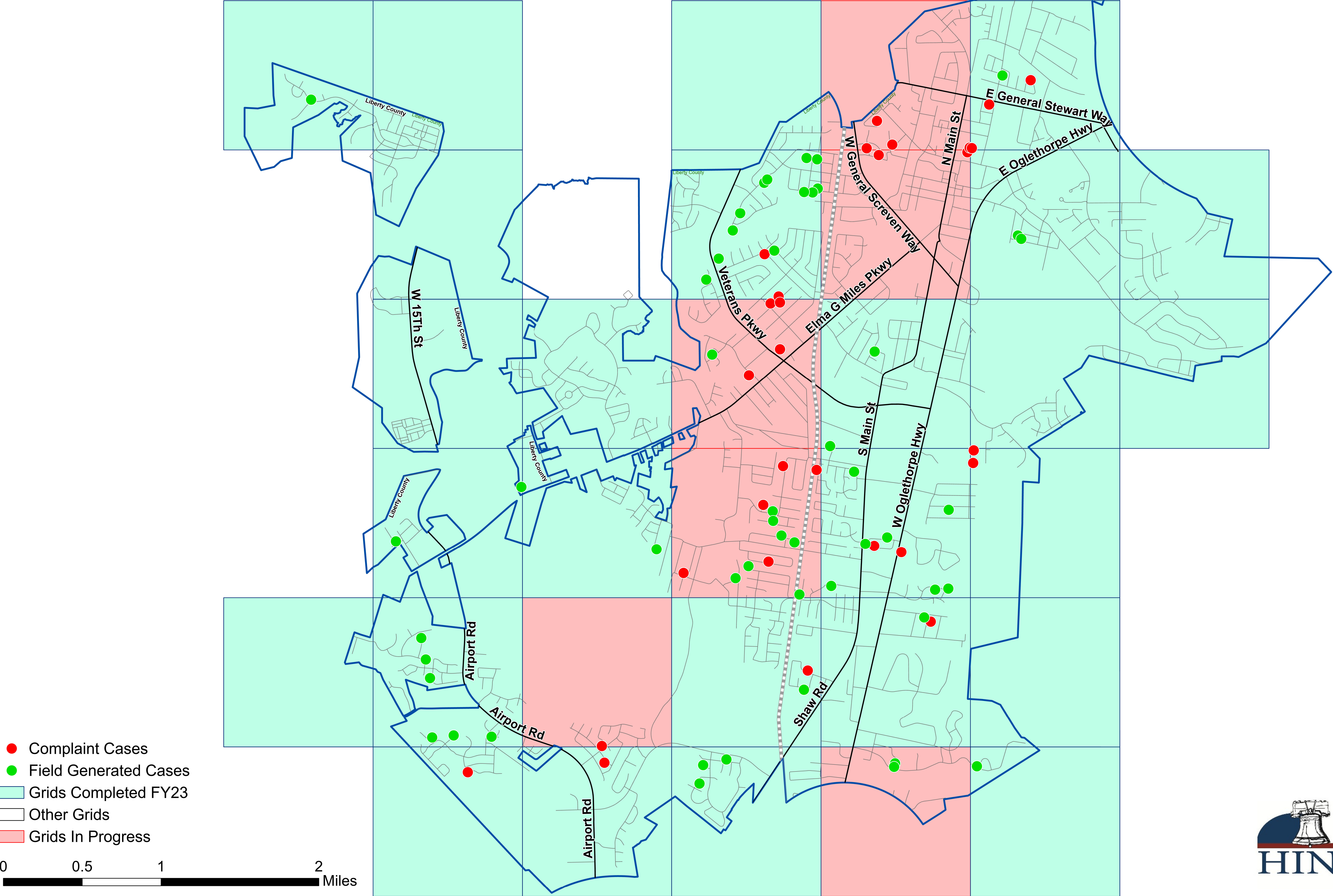
Averages

	Total # of Permits	Residential New Construction	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2020	31	11	16	1	3
FY 2021	35	13	18	0	4
FY 2022	51	28	20	0	3
FY 2023	46	18	21	1	6

City of Hinesville

Code Enforcement Cases Opened in March 2023

Last Updated: 4/4/2023



- Complaint Cases
- Field Generated Cases
- Grids Completed FY23
- Other Grids
- Grids In Progress



INSPECTIONS DEPARTMENT PERIODIC REPORT SUMMARY OF PERMITS ISSUED

Previous Month March 1, 2023 to March 31, 2023					Fiscal Year to Date November 1, 2022 to March 31, 2023					(Previous) Fiscal Year to Date November 1, 2021 to March 31, 2022				
Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected
Single Family (Detached)	101	35	\$ 9,432,824	\$ 221,963	Single Family (Detached)	101	92	\$ 22,225,132	\$ 522,731	Single Family (Detached)	101	124	\$ 8,885,691	\$ 695,496
Single Family (Attached)	102	0	\$ -	\$ -	Single Family (Attached)	102	0	\$ -	\$ -	Single Family (Attached)	102	0	\$ -	\$ -
Two-Family Building	103	0	\$ -	\$ -	Two-Family Building	103	0	\$ -	\$ -	Two-Family Building	103	0	\$ -	\$ -
3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -
5+ Fam Building (Apts)	105	0	\$ -	\$ -	5+ Fam Building (Apts)	105	0	\$ -	\$ -	5+ Fam Building (Apts)	105	2	\$ 1,690,758	\$ 101,751
3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -
5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -
Manu. Home (New Locate)	111	0	\$ -	\$ -	Manu. Home (New Locate)	111	1	\$ 53,599	\$ 75	Manu. Home (New Locate)	111	0	\$ -	\$ -
Manu. Home (Replacement)	112	1	\$ -	\$ 75	Manu. Home (Replacement)	112	4	\$ 161,358	\$ 300	Manu. Home (Replacement)	112	2	\$ 44,362	\$ 150
Driveway/Open Ditch Encl.	113	1	\$ -	\$ 30	Driveway/Open Ditch Encl.	113	12	\$ 171,800	\$ 593	Driveway/Open Ditch Encl.	113	22	\$ 58,500	\$ 660
Well Drilling Permit	116	0	\$ -	\$ -	Well Drilling Permit	116	0	\$ -	\$ -	Well Drilling Permit	116	1	\$ 3,500	\$ 35
Electrical Permit	120	40	\$ 820,101	\$ 4,378	Electrical Permit	120	141	\$ 2,473,470	\$ 9,742	Electrical Permit	120	127	\$ 1,530,785	\$ 7,861
Plumbing Permit	121	23	\$ 213,600	\$ 4,075	Plumbing Permit	121	63	\$ 454,015	\$ 5,970	Plumbing Permit	121	49	\$ 491,227	\$ 3,880
Mechanical Permit	122	10	\$ 264,993	\$ 1,080	Mechanical Permit	122	43	\$ 659,498	\$ 3,186	Mechanical Permit	122	49	\$ 935,724	\$ 4,452
Gas Permit	123	0	\$ -	\$ -	Gas Permit	123	0	\$ -	\$ -	Gas Permit	123	4	\$ 77,000	\$ 156
Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -
Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -
Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	1	\$ 147,375	\$ 916
Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -
Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -
Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	0	\$ -	\$ -
Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	0	\$ -	\$ -
Office, Bank/Professional Bldg.	324	0	\$ -	\$ -	Office, Bank/Professional Bldg.	324	0	\$ -	\$ -	Office, Bank/Professional Bldg.	324	0	\$ -	\$ -
Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -
School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -
Store/Mercantile Building	327	1	\$ 528,671	\$ 69,083	Store/Mercantile Building	327	4	\$ 1,380,317	\$ 97,543	Store/Mercantile Building	327	2	\$ 1,362,504	\$ 13,463
Other Non-Residential Bldg.	328	8	\$ 141,336	\$ 2,493	Other Non-Residential Bldg.	328	41	\$ 579,447	\$ 5,455	Other Non-Residential Bldg.	328	31	\$ 408,355	\$ 4,238
Structures other than Bldg.	329	31	\$ 540,044	\$ 3,667	Structures other than Bldg.	329	122	\$ 2,891,867	\$ 19,987	Structures other than Bldg.	329	70	\$ 1,702,592	\$ 12,599
Sign	330	7	\$ 40,500	\$ 7,675	Sign	330	30	\$ 121,531	\$ 8,550	Sign	330	19	\$ 121,109	\$ 800
Add/Alter/Repair Res. Bldg.	434	23	\$ 261,139	\$ 936	Add/Alter/Repair Res. Bldg.	434	107	\$ 1,050,405	\$ 5,246	Add/Alter/Repair Res. Bldg.	434	104	\$ 1,212,241	\$ 6,683
Add/Alter/Repair Non-Res. Bldg.	437	7	\$ 3,540,500	\$ 6,981	Add/Alter/Repair Non-Res. Bldg.	437	33	\$ 4,250,837	\$ 14,392	Add/Alter/Repair Non-Res. Bldg.	437	15	\$ 1,657,887	\$ 11,209
Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	0	\$ -	\$ -
Demolition	450	4	\$ -	\$ 200	Demolition	450	10	\$ -	\$ 500	Demolition	450	4	\$ -	\$ 200
Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	1	\$ 12,000	\$ 50
Sprinkler System, Bldg. Only	501	0	\$ -	\$ -	Sprinkler System, Bldg. Only	501	3	\$ 84,575	\$ 648	Sprinkler System, Bldg. Only	501	0	\$ -	\$ -
TOTAL		191	\$ 15,783,708	\$ 322,636	TOTAL		706	\$ 36,557,851	\$ 694,918	TOTAL		627	\$ 20,341,610	\$ 864,598

* Total Fees Collected include base permit fee, impact fee, and plan review fee. The table below indicates plan review fees collected, which is included in the total above.

Previous Month March 1, 2023 to March 31, 2023			Fiscal Year to Date November 1, 2022 to March 31, 2023			(Previous) Fiscal Year to Date November 1, 2021 to March 31, 2022		
Plan Review Fees Collected		\$ 7,577.00	Plan Review Fees Collected		\$ 22,834.75	Plan Review Fees Collected		\$ 26,908.25



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Councilmember Nelson's Report
Prepared by: Wendy Bruce Sochia
Presented by: Councilmember Nelson

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly HFD Report



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Monthly HFD Report
Prepared by: Wendy Bruce Sochia
Presented by: Robert Kitchings

PURPOSE: To Present for Mayor and Council Consideration, HFD Monthly Report - March 2023

BACKGROUND: HFD Monthly Report - March 2023

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. HFD Monthly Report - March 2023
2. Angela
3. Camarion
4. Kenche
5. Miles

PREVIOUS COUNCIL DISCUSSION:

Hinesville Fire Department Incident Activity Report

Period	Hinesville City Limits	Flemington City Limits	Liberty County	Midway City Limits	Richmond Hill	Jesup	Glennville	Sta 1 Totals	Hinesville City Limits	Walthourville City Limits	Alenhurst City Limits	Gumbranch City Limits	Riceboro City Limits	Liberty County	Long County	Sta 2 Totals	Totals
November 1-30, 2022	290	9															299
December 1-31, 2022	260	12															272
January 1-31, 2023	294	13															307
February 1-28, 2023	254	11															265
March 1-31, 2023	267	13															280
April 1-30, 2023																	0
May 1-31, 2023																	0
June 1-30, 2023																	0
July 1-31, 2023																	0
August 1-21, 2023																	0
September 1-30, 2023																	0
October 1-31, 2023																	0
Totals	1365	58	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1423

Non Incident Activity Report

Period	Burn Permits	Car Seats	Smoke Detectors	Public Education	Swimming Pool Filled	CPR	First Response	BP Checks	Station Tour	Fire Safety House	Safety Talk	Totals
November 1-30, 2022	26	-	2	389	-	-	-	-	-	-	-	417
December 1-30, 2022	32	5	5	471	-	-	-	-	-	-	-	513
January 1-31, 2023	33	5	1	87	1	-	30	-	-	-	-	157
February 1-28, 2023	25	2	2	335	-	-	-	-	-	-	-	364
March 1-31, 2023	28	8	-	1379	4	-	-	-	2	-	-	1421
April 1-30, 2023												0
May 1-31, 2023												0
June 1-30, 2023												0
July 1-31, 2023												0
August 1-31, 2023												0
September 1-30, 2023												0
October 1-31, 2023												0
Totals	144	20	10	2661	5	0	30	0	2	0	0	2872

Custom Mar 1, 2023 - Mar 31, 2023

33%

FIRE
Percentage of Total Incidents

67%

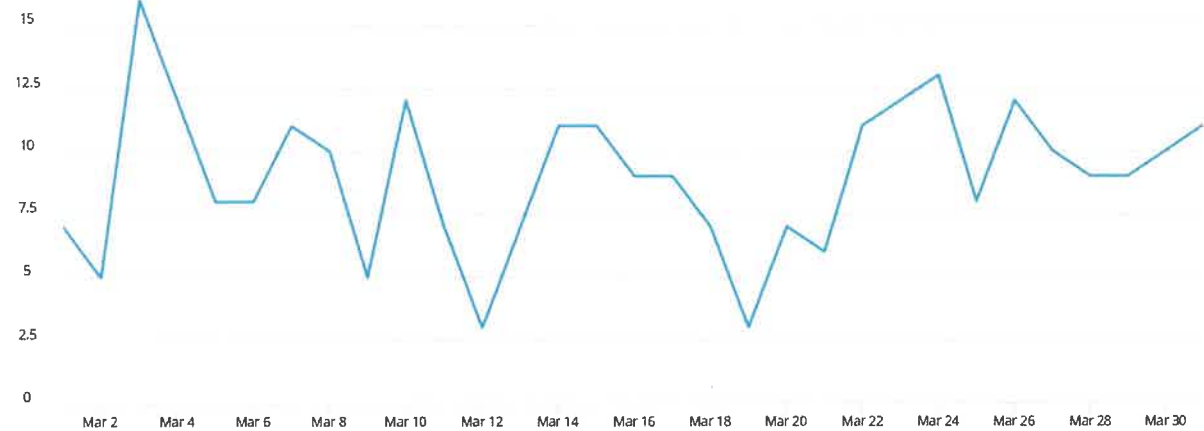
EMS
Percentage of Total Incidents

267

INCIDENTS
In Selected Time Slice

31

DAYS
In Selected Time Slice



Counts	% Rows		% Columns		% All									
Week Ending	3/5/23	3/12/23	3/19/23	3/26/23	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	Total
(11) Structure Fire	1	1	1	1										4
(12) Fire in mobile property used as a fixed structure	1		1											2
(13) Mobile property (vehicle) fire				1										1
(14) Natural vegetation fire				1										1
(15) Outside rubbish fire			1											1
(25) Excessive heat, scorch burns with no ignition	1													1
(31) Medical assist	25	32	28	32	22									139
(32) Emergency medical service (EMS) incident	2	5	10	8	16									41
(33) Lock-In			2		3									5
(35) Extrication, rescue	2													2
(41) Combustible/f... spills & leaks	2			1										3
(44) Electrical wiring/equipm. problem	1			1	1									3
(51) Person in distress	3		1											4
(53) Smoke, odor problem			1											1
(55) Public service assistance	1	1												2

Week Ending	3/5/23	3/12/23	3/19/23	3/26/23	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	Total
(61) Dispatched and canceled en route	3	4	5	8	3									23
(62) Wrong location, no emergency found	1	2	4	2										9
(73) System or detector malfunction	2	2			1									5
(74) Unintentional system/detect... operation (no fire)	3	9	3	1	3									19
(91) Citizen complaint				1										1
Total	48	56	57	57	49									267

Custom ▾

Mar 1, 2023 - Mar 31, 2023 ▾

38%

FIRE

Percentage of Total Incidents

62%

EMS

Percentage of Total Incidents

13

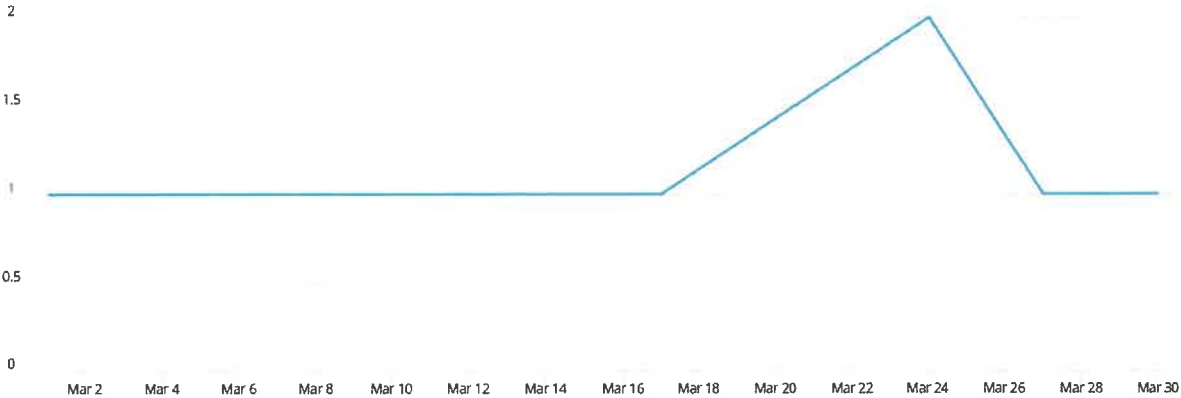
INCIDENTS

In Selected Time Slice

31

DAYS

In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	3/5/23	3/12/23	3/19/23	3/26/23	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	Total
(15) Outside rubbish fire			1											1
(31) Medical assist		1	2											3
(32) Emergency medical service (EMS) incident		2		1	2									5
(51) Person in distress	1													1
(61) Dispatched and canceled en route			1	1	1									3
Total	1	3	4	2	3									13

City of Hinesville

Hinesville Fire Department

Dollar Value Saved and Loss

Period	# of Fires	Total Values	Total Losses	Total Saved	Total % Losses	Total % Saved
November 1-30, 2022	1	26,590	19,943	6,648	75.00%	25.00%
December 1-31, 2022	2	322,019	1,255	320,764	0.39%	99.61%
January 1-31, 2023	1	111,980	44,239	67,741	39.51%	60.49%
February 1-28, 2023	1	203,758	1,227	202,531	0.60%	99.40%
March 1-31, 2023	4	487,926	65,077	422,849	13.34%	86.66%
April 1-30, 2023						
May 1-31, 2023						
June 1-30, 2023						
July 1-31, 2023						
August 1-31, 2023						
September 1-30, 2023						
October 1-31, 2023						
Fiscal Year 2022 YTD	9	\$ 1,152,273	\$ 131,740	\$ 1,020,533	11.43%	88.57%

Hinesville Fire Department

Public Safety Education Report

March 1, 2023 to March 31, 2023

Date	Shift	Location	Description	Contacts
3/2/2023	FM	378 Airport Road (Taylors Creek Elementary School)	Reading to Students	168
3/3/2023	FM	1000 Joseph Martin Road (Joseph Martin Elementary School)	Reading to Students	23
3/4/2023	A	107 S. Commerce Street (Bradwell Park)	Small World Festival	20
3/4/2023	A	912 Rice Court	Pool Fill	1
3/7/2023	A	103 Liberty Street (Station 1)	Car Seat Check/Install	1
3/11/2023	B	103 Liberty Street (Station 1)	Car Seat Check/Install	1
3/11/2023	B	103 Liberty Street (Station 1)	Station Tour	2
3/13/2023	A	103 Liberty Street (Station 1)	Car Seat Check/Install	1
3/16/2023	A	103 Liberty Street (Station 1)	Car Seat Check/Install	1
3/18/2023	C	857 Flora Ellen Street	Pool Fill	1
3/21/2023	C	103 Liberty Street (Station 1)	Car Seat Check/Install	1
3/21/2023	C	103 Liberty Street (Station 1)	Car Seat Check/Install	1
3/22/2023	A	933 Wedgewood Way	Smoke Detector Check	2
3/22/2023	A	315 Coates Road (Joseph Martin Elementary School)	Engine Display (Career Day)	450
3/28/2023	A	103 Liberty Street (Station 1)	Car Seat Check/Install	1
3/28/2023	A	103 Liberty Street (Station 1)	Station Tour	2
3/29/2023	B	508 Hertiage Drive	Pool Fill	1
3/29/2023	B	103 Liberty Street (Station 1)	Car Seat Check/Install	1
3/30/2023	C	423 Arlington Drive	Pool Fill	1
3/30/2023	C	2550 W. 15th Street (Waldo Pafford Elementary School)	Engine Display (Career Day)	350
3/31/2023	A	635 Taylor Road (Button Gwinnett Elementary School)	Engine Display (Career on Wheels)	350
Total Contacts Made				1,379

Title	Total
Public Safety Education	1379
Smoke Detectors	1
Burn Permits	28
Car Seats	8
Pool Fills	4

Hinesville Fire Department

Monthly Inspection Report

Period	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
30 Day Re-Inspection	-	-	-	-	-							
80 Percent Inspection				1	-							
Above Grid Inspection	1	5	2	-	3							
Annual Inspection	11	6	2	3	44							
Business License	7	14	20	12	10							
Commercial Burn Inspection	-		-	-	-							
Compaint	3	10	4	9	13							
Consultation	1	1	1	1	2							
Courtesy Walk Through	4	10	8	7	7							
Final	8	3	2	-	7							
Fireworks Display Inspection	-	5	-	-	-							
Fire Alarm	1	-	-	-	1							
Food Truck Inspection	-	-	4	4	41							
Firewall/Barrier	2	2	2	3	3							
Hood Suppression	-	-	-	-	-							
Hood System Light Test Inspection	-	-	-	-	-							
HVAC Smoke Test Inspection	2	-	-	1	-							
Hydrant Inspection	-	-	-	-	-							
Occupancy	1	-	-	-	-							
Out of City Limits	-	-	-	1	-							
Plans Review	-	-	-	-	-							
Pre-Construction	-	-	-	-	2							
Special Request	-	1	1	-	-							
Sprinkler System	-	-	3	-	2							
Tent and Air Canopies					2							
Underground Pressure Test	-	1	-	3	1							
	41	58	49	45	138	-	-	-	-	-	-	-





Check No 1157
March 28, 2023
Date

In Honor of
Earnest "Moe" McDuffie

Pay to the
Order of Cameron Dickens \$ 1,000.00

One Thousand & 00/100 Dollars

Memo: Earnest "Moe" McDuffie Scholarship
Robert W. Kitchings Jr.
Chair Robert W. Kitchings, Jr.





In Honor of
Earnest "Moe" McDuffie

Check No. 1157
March 28, 2023
Date

Pay to the
Order of Miles Adkins \$ 2,500⁰⁰

Two Thousand Five Hundred & 00/100 Dollars

Memo: Earnest "Moe" McDuffie Scholarship

Robert W. Kitchings Jr.
Chief Robert W. Kitchings, Jr.



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Councilmember Floyd's Report
Prepared by: Rose Kenner
Presented by: Councilmember Floyd

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Business License Report

Monthly Birthdays



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Monthly Business License Report
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: To inform Mayor and Council of new license applications received for the month of March.

BACKGROUND: The attached list shows all business license applications processed in March 2023. The list includes businesses that have started and/or completed the process of obtaining a City of Hinesville business license. The report includes 18 new businesses and 2 change in ownership.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. March BL Monthly Report

PREVIOUS COUNCIL DISCUSSION: None



Monthly Business License Report

Completed and/or Pending Business License Applications

From: 03/01/2023

To: 03/31/2023

Status	Start Date	Trade Name	BL Address	Nature of Business
C	3/01/2023	SAMANTHA LEE DESIGNS LLC	511 WHITS END	454111 - ONLINE RETAIL
P	3/02/2023	AL'S COMPUTER REPAIR	1439 W OGLETHORPE HWY	811212 - COMPUTER SERVICES
C	3/06/2023	M & W THORN PAINTING	302 FLOYD ST	238320 - PAINTING
C	3/06/2023	LAUREL & CO CUSTOMS	2376 ROWE ST	454111 - CUSTOM GIFTS AND HOME DECOR
P	3/07/2023	HERITAGE GROUP FINANCIAL SERVICES LLC	313 N MAIN ST	523930 - FINANCIAL INVESTMENT SERVICES
C	3/08/2023	ATTENTION 2 DETAIL AUTO WASH	1120 KELLY DR	811192 - AUTO DETAIL CENTER
C	3/13/2023	LAY LOW CONDUCTORS LLC	1456 VICTORY CIRCLE	236118 - HOME IMPROVEMENT
C	3/16/2023	RURAL URGENT CARE LLC	1028 W OGLETHORPE HWY	621493 - WALK IN HEALTH CARE
P	3/16/2023	LEARNING WITH LYLES	319 W GENERAL SCREVEN WAY	611691 - EDUCATION AND TUTORING
P	3/20/2023	HINESVILLE AFRICA MARKET LLC	812 ELMA G MILES PKWY	452990 - AFRICAN GOODS SUPERMARKET
C	3/20/2023	PASSMORE JANITORIAL LLC	964 BIRCHFIELD DR	561720 - JANITORIAL SERVICES
P	3/20/2023	LITTLE SPROUTS RESALE LLC	790 VETERANS PKWY	453310 - KIDS & TOYS RESALE
C	3/20/2023	TONA TRANSPORT LLC	182 GRANDVIEW DR	484121 - TRANSPORTATION
P	3/21/2023	CITY VAPE	468 W GENERAL SCREVEN WAY	452990 - TOBACCO AND VAPE SHOP
C	3/23/2023	TOP-TIER MOVING LLC	2345 ROWE ST	484210 - MOVING COMPANY
C	3/23/2023	ROMENS LLC	106 ADAMS CT	454111 - ONLINE CLOTHING
P	3/27/2023	BIG DAWGS HOT DOGS LLC	735B ELMA G MILES PKWY	722211 - TAKE OUT RESTAURANT
C	3/27/2023	CHB INTERIORS LLC	412 HINES DR	541410 INTERIOR DESIGN SERVICES
P	3/30/2023	FRESH ROOF OF SOUTHEAST GEORGIA	1451B W OGLETORPE HWY	238160 - ROOFING
P	3/31/2023	SMILEY'S CHILDCARE CENTER LLC	747 TIMBER RIDGE TRL	624410 - DAYCARE - NO MORE THAN SIX CHILDREN

NEW	18	ACTIVE ACCOUNTS ENDING IN FEBRUARY 2023	1441
CHANGE IN OWNERSHIP	2	TERMINATED ACCOUNTS IN MARCH 2023	39
TOTAL	20	ACCOUNTS ACTIVE MARCH 2023	1461



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Monthly Birthdays
Prepared by: Rose Kenner
Presented by: Councilmember Floyd

PURPOSE: For Mayor and Council to Acknowledge Employee Birthdays for the month of...

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. April Birthdays

PREVIOUS COUNCIL DISCUSSION:

APRIL BIRTHDAYS



**Councilmember
Keith B. Jenkins**

Admin

Rose Kenner

Admin

Shauntay Harris

CDD

Mary C. Campbell

Police

Franklin Gallob

Police

Scott A. Hensler

Police

Richard Boucher

Police

Katie J. Skeen

Police

James D. Snider

Police

Gil A. Amador

Police

Sean Ferguson

Police

Kawanna Roberts

Police

Donald Barras

Fire

Ashley Dent

Fire

Cameron Stacy

Fire

Michael Scoggins

Fire

Nicolas Rojas

Fire

Ben T. Vargas

Fire

Andrew West

Fire

Keisha Sanders

Municipal



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Liberty Transit Monthly Report
Prepared by: Lia Jones
Presented by: Karen Randolph

PURPOSE: To Present for Mayor and Council Consideration, Monthly Transit Operation and Status Report.

BACKGROUND: On November 1, 2020 First Transit assumed Third Party Operator management services of the Liberty Transit Public Transportation System. As the new General Manager Karen Randolph is responsible for the day-to-day operations of Liberty Transit as well as managing the public transportation system's planning and public outreach efforts and providing monthly updates to Council.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. First Transit Presentation

PREVIOUS COUNCIL DISCUSSION: None



Staffing:

- Short 2 Operators

Staffing (10) FTE's

- (1) General Manager, CDL
- (1) Dispatcher/ Admin, CDL
- (1) Supervisor, CDL
- (5) Operators, CDL
- (1) Technician in charge, CDL, ASE
- (1) Service Employee / Fueler

Safety:

- **Safety meetings are conducted monthly**
October's Topic – Accountable for Performance – Every Decision Matters
November's Topic – Dedicated to Safety – Our Way of Life
December's Topic – Holiday Risks – Protect Your Joy This Season
- **Zero accidents or employee injuries** – October 1 – December 31, 2022

Maintenance:

- 7 preventive maintenance – Oct 1 – Dec 31 (every 6k miles schedule)
- Zero Road Calls – Oct 1 – Dec 31

Operations:

- Zero route deviations
- One complaint

Ridership:

Figure 1. Fixed Route Service

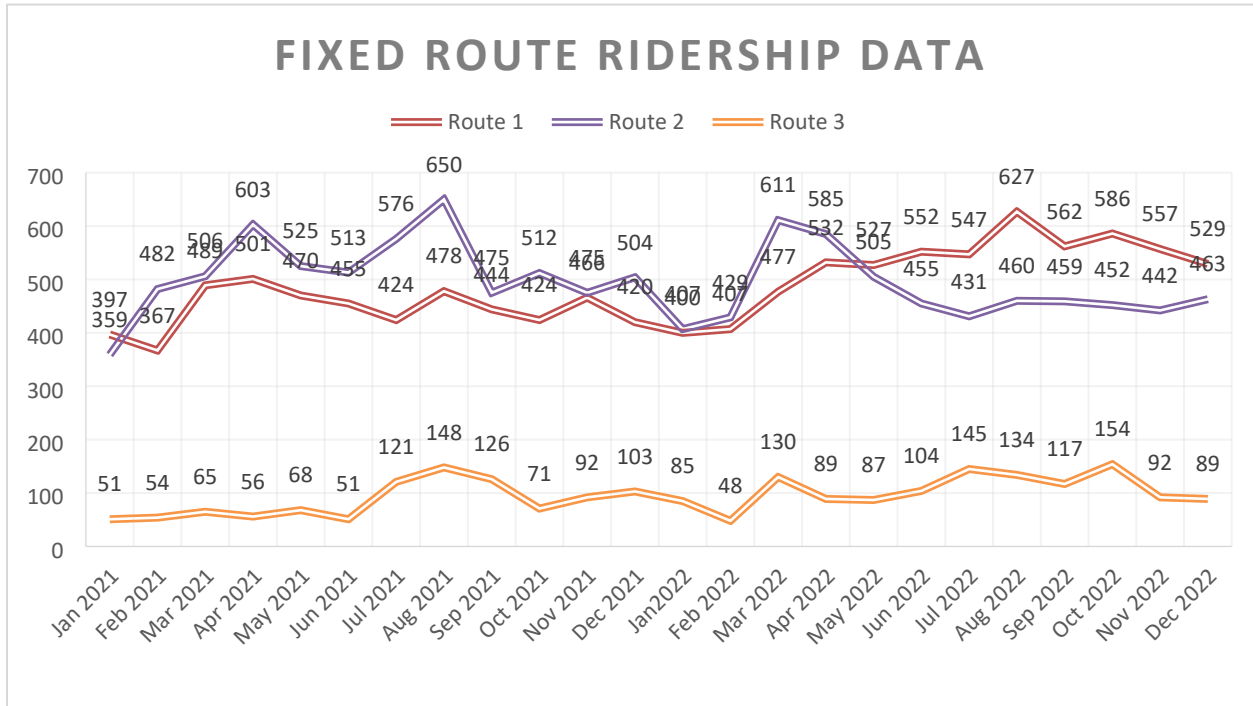
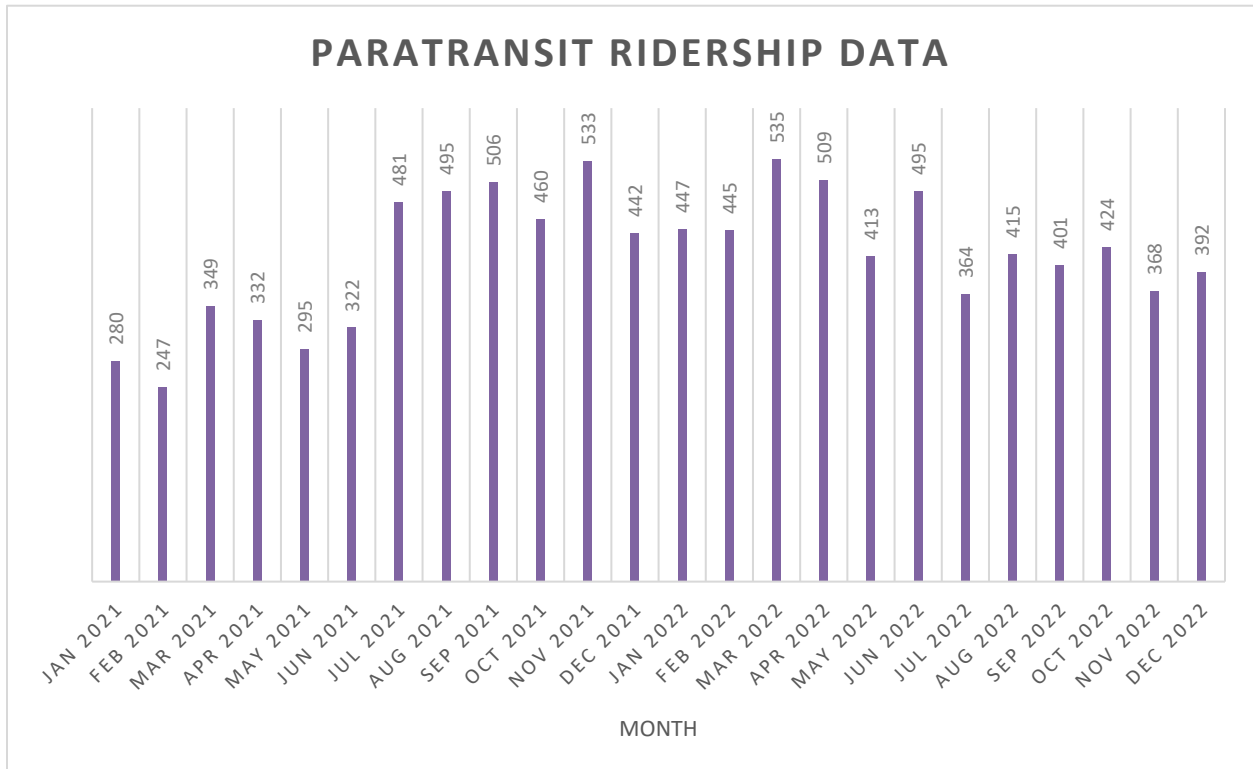


Figure 2. Para Transit Service





City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Councilmember Reid's Report
Prepared by: Darlene Parker
Presented by: Councilmember Reid

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly ESG Operations and Status Report



City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: Monthly ESG Operation and Status Report
Prepared by: Darlene Parker
Presented by: Gary Gillard

PURPOSE: To discuss ESG Operations and Status Report for the month of...

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. ESG Operations and Status Report March 2023

PREVIOUS COUNCIL DISCUSSION:



March 2023

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DEPARTMENTAL SUMMARY***Executive Summary***

Below are departmental activity reports for ESG-Operations for the month of Mar '23

Administrative***17 Mar 23: Boarded up windows at Hineshaw Elementary School***

29 Mar 23: Retirement Celebration for Jeannie Worthy, Admin Assistant (33 years)



29 Mar 23: Retirement Celebration for Jeannie Worthy with Team ESG

March '23 Team Players of the Month:***Aaron Vaugh (Vehicle Maintenance)***

Aaron Vaughn: Automotive Service Excellence Certifications



Safety Incident Reports

Mar '23

At Fault Motor Vehicle Incidents	0
Motor Vehicle Accidents	0
First Aid Cases	0
Collateral Damage Incidents	5
Occupational Injury Incidents	1
Safety Training Hours	141
Medical Treatment Cases	0
Restricted Duty Cases	0
Lost Time Incidents	0
Worksite Inspections	0
Near Miss Incidents	0

HINESVILLE SAFETY TRAINING

(Hours)

Jan '19	Feb '19	Mar '19	Apr '19	May '19	Jun '19	Jul '19	Aug '19	Sep '19	Oct '19	Nov '19	Dec '19	Total
104	127	136	148	117	123	150	137	114	105	103	123	1384

(Hours)

Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	Jul '20	Aug '20	Sep '20	Oct '20	Nov '20	Dec '20	Total
83	63	116	112	81	71	76	112	119	111	81	135	1079

(Hours)

Jan '21	Feb '21	Mar '21	Apr '21	May '21	Jun '21	Jul '21	Aug '21	Sep '21	Oct '21	Nov '21	Dec '21	Total
122	137	174	187	172	169	213	178	155	246	263	142	2158

(Hours)

Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22	Jul '22	Aug '22	Sep '22	Oct '22	Nov '22	Dec '22	Total
160	154	168	197	254	199	198	205	152	125	105	138	2052

(Hours)

Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23	Jul '23	Aug '23	Sep '23	Oct '23	Nov '23	Dec '22	Total
124	143	141										408

Parks and Grounds (Mosquito Control)

Mar '23 Mosquito Control Activity Report

Date	Activity
1-Mar-23	Made coordination with Deputy Director Liberty County mosquito control for mosquito fish pickup.
2-Mar-23	W.O. #: 138451 applied BVA2 to stormwater ditch on 705 Bacon Road.
3-Mar-23	Inspected stormwater structures for District 1. Cross referenced with map book and GIS.
6-Mar-23	Inspected stormwater structures for District 1. Cross referenced with map book and GIS.
7-Mar-23	Inspected stormwater structures for District 1. Cross referenced with map book and GIS.
8-Mar-23	Inspected stormwater structures for District 2. Cross referenced with map book and GIS. Received a complaint of mosquitoes at 349 Clairemore Cir and 1244 Chinook way. Windspeed at this location is to high for ULV treatment.
9-Mar-23	Inspected stormwater structures for District 2. Cross referenced with map book and GIS.
10-Mar-23	Mosquito fish release conducted at 2 locations
15-Mar-23	Inspected stormwater structures for District 2. Cross referenced with map book and GIS.
16-Mar-23	Inspected stormwater structures for District 3. Cross referenced with map book and GIS.
17-Mar-23	Inspected stormwater structures for District 3. Cross referenced with map book and GIS.
20-Mar-23	Inspected stormwater structures for District 3. Cross referenced with map book and GIS.
21-Mar-23	Inspected stormwater structures for District 3. Cross referenced with map book and GIS.
22-Mar-23	Inspected stormwater structures for District 4. Cross referenced with map book and GIS.
23-Mar-23	Inspected stormwater structures for District 4. Cross referenced with map book and GIS. Applied BTI larvicide to the following storm structures SWS00003574, SWS3500003575, SWS00005785
24-Mar-23	Inspected stormwater structures for District 4. Cross referenced with map book and GIS.
27-Mar-23	Inspected stormwater structures for District 4. Cross referenced with map book and GIS.
28-Mar-23	Coordinated with Azelis for this season Adulticide and larvicide requirement
29-Mar-23	Conducted larvicide collection for mosquito identification
30-Mar-23	Received complaint from 641 Caines Rd Homeowner house destroyed by fire and lives in the back yard with her father in a tent. Treated fountain with BVA2 Oil and Natular one DT. Treated ditch with 6 BTI briquettes (180 day). I will monitor this address and treat as needed.
31-Mar-23	Inspected known mosquito breeding sites.

Parks and Grounds

29 Mar 23: Pedro Costas-Perez maintaining grounds at Bryant Commons



Vehicle Maintenance

Below are the number of Corrective Maintenance (CM's) and Preventative Maintenance (PM's) work orders completed during the month of Mar '23.

Department	CM	PM	Total
Police	17	6	23
Fire	4	6	10
Stormwater	4	2	6
City Hall Admin	1	0	1
ESG Admin	1	0	1
Inspections	5	1	6
Sanitation	29	1	30
Streets/Drainage	13	2	15
Parks/Grounds	10	3	13
FSAB/HAAF	3	2	5
Vehicle Maint	4	1	5
Const Maint	6	1	7
Meter Reading	3	1	4
Water Lab	1	0	1
Lift Stations	2	0	2
WRF	0	1	1
WPCP	0	0	0
		Total	130

Sanitation

Listed below is a summary of the material picked up by the sanitation department since the beginning of our contract:

Tons of Garbage

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	850	911	957	784	948	900	939	989	1006	956	980	918	11138	928.17
2017/18	947	899	889	865	1012	988	1065	1033	1069	1048	854	958	11627	968.92
2018/19	942	870	1063	819	955	975	995	980	1120	956	915	1112	11702	975.17
2019/20	894	1078	1053	879	1080	1323	782	1246	1253	1165	1174	1119	13046	1087.2
2020/21	1086	1246	1023	1023	1379	1242	1228	1284	1334	1222	1203	1086	14356	1196.3
2021/22	1184	1282	1660	1015	1307	1136	1170	1177	1129	1240	1180	1077	14557	1213.1
2022/23	1174	1168	1184	1078	1279								5883	1176.6
2023/24													0	0

Cubic Yards of Yard Waste

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	3275	1625	2200	2575	2850	2375	2150	1150	1625	1425	6750	1625	29625	2468.8
2017/18	1800	1700	1625	1850	2775	1825	2304	1350	2050	1950	1966	3175	24370	2030.8
2018/19	1200	1675	2575	1775	2275	1750	1925	1625	1575	725	1475	1325	19900	1658.3
2019/20	1100	1875	1925	1325	2475	3200	2425	2000	1575	2050	1775	2425	24150	2012.5
2020/21	1975	2600	2500	2225	3200	2450	2700	2550	2075	1475	1700	1750	27200	2266.7
2021/22	2125	2975	1725	2425	2350	2175	2000	1300	1050	1300	1300	2100	22825	2075
2022/23	1550	2675	2400	2750	3000								12375	2475
2023/24													0	0

Streets

Mar '23: Sign Maintenance/Pothole Repairs

DATE	STREET	SIGN	POTHOLE
1-Mar-23	801 HIDDEN HOLLOW		FILLED 1 POTHOLE.
	803 HIDDEN HOLLOW		FILLED 4 POTHOLE.
	805 HIDDEN HOLLOW		FILLED 1 POTHOLE.
	808 HIDDEN HOLLOW		FILLED 5 POTHOLE.
	803 LEDGEWOOD CIR		FILLED 4 POTHOLE.
	802 LEDGEWOOD CIR		FILLED 8 POTHOLE.
	811 RIDGEWOOD WAY		FILLED 2 POTHOLE.
	1448 PAUL CASWELL		FILLED 1 POTHOLE.
2-Mar-23	105 EUNICE RD		FILLED 2 POTHOLE.
	201 GEN SCEVEN WAY	NEW NO THOROUGHFARE SIGN	
3-Mar-23	1050 BARLEY DR		FILLED 3 POTHOLE.
	1051 BARLEY DR		FILLED 2 POTHOLE.
	1048 BARLEY DR		FILLED 2 POTHOLE.
	1049 BARLEY DR		FILLED 5 POTHOLE.
	1043 BARLEY DR		FILLED 2 POTHOLE.
	1041 BARLEY DR		FILLED 6 POTHOLE.
	1036 BARLEY DR		FILLED 6 POTHOLE.
	1035 BARLEY DR		FILLED 5 POTHOLE.
	1033 BARLEY DR		FILLED 3 POTHOLE.
	1023 BARLEY DR		FILLED 2 POTHOLE.
	1021 BARLEY DR		FILLED 1 POTHOLE.
	1019 BARLEY DR		FILLED 1 POTHOLE.
	122 GLENN BRYANT RD		FILLED 2 POTHOLE.
	FIRE STATION #2	INSTALLED TOW AWAY ZONE SIGN	
6-Mar-23	2115 WALBERG ST		FILLED 2 POTHOLE.
	2131 WALBERG ST		FILLED 4 POTHOLE.
	716 INWOOD DR		FILLED 2 POTHOLE.
	822 DEBBIE DR		FILLED 7 POTHOLE.
	WESTRIDGE CT		FILLED 1 POTHOLE.
7-Mar-23	103 DEEN ST	REPLACED ROAD NAME SIGN.	
8-Mar-23	1237 S-MAIN EXT		FILLED 2 POTHOLE.
	1238 S-MAIN EXT		FILLED 1 POTHOLE.
	1240 S-MAIN EXT		FILLED 1 POTHOLE.
	RALPH QUARTERMAN	REPAIRED SIGN AND POST	
	HWY 84	STRAIGHTEN SIGN (HPD)	
9-Mar-23	SUTTLE CT		REPAIRED ROAD CUT
	203 GARDEN CIR		FILLED 2 POTHOLE.
	205 GARDEN CIR		FILLED 1 POTHOLE.
	254 GARDEN CIR		FILLED 1 POTHOLE.
14-Mar-23	856 COURTLAND DR		FILLED 2 POTHOLE.
	838 COURTLAND DR		FILLED 2 POTHOLE.
	842 COURTLAND DR		FILLED 1 POTHOLE.
	105 MONROE ST		FILLED 3 POTHOLE.
	820 FOREST ST		FILLED 1 POTHOLE.

15-Mar-23	1450 FIREFINDER		FILLED 1 POTHOLE
	1446 FIREFINDER		FILLED 1 POTHOLE
	1440 FIREFINDER		FILLED 1 POTHOLE
	1438 FIREFINDER		FILLED 1 POTHOLE
	1434 FIREFINDER		FILLED 1 POTHOLE
	303 LIBERTYU OAK LN		FILLED 3 POTHOLE.
16-Mar-23	610 VARNEDOE ST		FILLED 1 POTHOLE
	1453 COALITION CIR		FILLED 3 POTHOLE.
	1451 COALITION CIR		FILLED 1 POTHOLE
17-Mar-23	830 KELLY DR		FILLED 1 POTHOLE.
	826 KELLY DR		FILLED 1 POTHOLE.
	905 MANDARIN DR		FILLED 2 POTHOLE.
20-Mar-23	716 WATERFIELD DR	NEW 25MPH SIGN (HPD REQUEST)	
	755 WATERFIELD DR	NEW 25MPH SIGN (HPD REQUEST)	
	754 WATERFIELD DR	NEW 25MPH SIGN (HPD REQUEST)	
	1018 BARLEY DR	NEW 25MPH SIGN (HPD REQUEST)	
	1021 BARLEY DR	NEW 25MPH SIGN (HPD REQUEST)	
	402 FLOWERS DR		FILLED 1 POTHOLE
	412 FLOWERS DR		FILLED 2 POTHOLE.
	411 FLOWERS DR		FILLED 2 POTHOLE.
	410 FLOWERS DR		FILLED 1 POTHOLE
21-Mar-23	146 RALPH QUARTERMAN	NEW 30MPH SIGN (HPD REQUEST)	
	833 ANN DR	NEW 25 MPH SIGN (HPD REQUEST)	
	858 LYNDSEI LN	NEW 25 MPH SIGN (HPD REQUEST)	
	859 LYNDSEI LN	NEW 25 MPH SIGN (HPD REQUEST)	
	1030 BARLEY DR	NEW 25 MPH SIGN (HPD REQUEST)	
	712 KYLIE LN	NEW 25 MPH SIGN (HPD REQUEST)	
22-Mar-23	869 LYNDSEI LN		FILLED 1 POTHOLE.
	849 S-MAIN ST	NEW CURVE AHEAD SIGN.	
	T-MOBILE HWY 196	STRAIGHTEN SIGN	
	406 ARLINGTON DR	REMOVED RAN OVER SIGN.	
23-Mar-23	900 SHADY LN		FILLED 1 POTHOLE.
	1044 RICADE RD		FILLED 4 POTHOLE.
	1045 RICADE RD		FILLED 3 POTHOLE.
	154 WAYFAIR LN		FILLED SINK HOLE.
	715 OLIVE ST		FILLED 1 POTHOLE.
	741 OLIVE ST		FILLED 3 POTHOLE.
	734 MADISON DR		FILLED 2 POTHOLE.
	739 MADISON DR		FILLED 1 POTHOLE.
	735 MADISON DR		FILLED 1 POTHOLE.
	754 MADISON DR		FILLED 1 POTHOLE.
27-Mar-23	145 BARRY McAFFERY BLVD		FILLED 3 POTHOLE
	331 NOTTINGHAM DR		FILLED 1 POTHOLE.
	100 CONNOR CT		FILLED 1 POTHOLE.
28-Mar-23	WASHINGTON ST	REPAIRED SIGN POST.(STOP)	
	354 MEMORIAL DR		FILLED 2 POTHOLE.
	351 BEVERLY ST		FILLED 1 POTHOLE.

	1029 VARNEDOE ST		FILLED 1 POTHOLE.
	103 EUNICE RD	NEW ROAD NAME SIGNS.	
30-Mar-23	412 CHRISTOPHER DR		FILLED 9 POTHOLE.
	904 BYRUM DR		FILLED 2 POTHOLE.
	845 FOREST ST		FILLED 1 POTHOLE.
	837 FOREST ST		FILLED 2 POTHOLE.
	1301 FOREST ST	NEW SIGN POST (STOP SIGN)	
31-Mar-23	812 FOREST ST		FILLED 1 POTHOLE.
	312 LIBERTY OAK LN		FILLED 1 POTHOLE.
	310 LIBERTY OAK LN		FILLED 2 POTHOLE.
	577 JOSEPH MARTIN RD		FILLED 1 POTHOLE.
	828 SAGEWOOD DR		FILLED 1 POTHOLE.
	833 SAGEWOOD DR		FILLED 1 POTHOLE.
	603 TANGELWOOD DR		FILLED 4 POTHOLE.
	1100 MILES CROSSING		FILLED 2 POTHOLE.

Drainage

Street Sweeping Monthly Total Miles

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
November	784	881	933	768	788	838	1103	
December	628	658	762	899	895	897	752	
January	783	871	774	815	789	828	778	
February	776	790	835	902	807	442	716	
March	833	826	908	1047	1052	991	920	
April	777	855	913	1036	1011	934		
May	876	1021	1029	841	798	828		
June	870	822	789	1005	1092	837		
July	813	940	997	1079	1047	532		
August	963	970	1004	961	923	871		
September	616	897	949	973	899	684		
October	899	1023	1019	837	847	670		
Total	9618	10554	10912	11163	10948	9352	4269	0

Compliance

There were no permit excursions for the month of March for JV Road or Fort Stewart WPCP. All permit-required documentation has been submitted to the state regulatory agencies in a timely manner.

Water Treatment

Water Production (million gallons)	111,774
Water Meters Read	13,699
Water/Sewer line locates	583
Sewer Main Cleaning Footage	25,027

Wastewater Treatment

WPCP

Hinesville Total Flow (million gallons)	118.14
Hinesville Average Flow (million gallons per day)	3.81
Ft. Stewart Total Flow (million gallons)	96.54
Ft. Stewart Average Flow (million gallons per day)	3.11
Combined Total Inf Flow (million gallons per day)	6.93
Combined Average Eff Flow (million gallons per day)	7.05

WRF

Influent flow (million gallons)	49.247
Influent flow Average (million gallons per day)	1.589
Discharge flow (million gallons)	35.310
Discharge flow Average (million gallons per day)	1.139
Re-use flow (million gallons)	10.258
Re-use flow Average (million gallons per day)	0.331
On-Site Storage (million gallons)	3.706

FSGM***23 Mar 23: Walking Trail at 2nd Brigade (Fort Stewart)***

FSGM
(Hunter Army Airfield)

23 Mar 23: Kudos from our Client Contact at HAAF

From: "Roberts, Christian B CIV USARMY USAG (USA)" <christian.b.roberts.civ@army.mil>
Date: March 31, 2023 at 08:28:12 EDT
To: "Perkins, Michael" <mperkins2@inframark.com>, "Morrow, Benjiman" <borrow@esginc.net>
Subject: Wednesday visit

Ben,

Forgot to mention, Mr Deloach was here at Hunter on Wednesday afternoon for some meeting and mentioned the grass here looked really good, especially the DFAC.

Respectfully,

Christian B Roberts

christian.b.roberts.civ@army.mil

USAG, DPW

O&M Division, Engineer Tech

Bldg 1026, Rm 5

399 Stephen Douglas St

Hunter AAF, GA

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Mobile: (912) 320-0206

Fax: (912) 315-3862

Community Engagement

4 Mar 23: Volunteers for the Small World Festival



Community Engagement

25 Mar 23: Volunteers for the Food Truck Festival





City of Hinesville, Georgia, Council Meeting

Date: April 20, 2023
Agenda Item: City Manager's Report
Prepared by: Christy Deloach
Presented by: Kenneth Howard

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None