

MAYOR
Allen Brown

CITY MANAGER
Kenneth Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie Darden III



**MAYOR AND COUNCIL
REGULAR MEETING
AGENDA
3:00 PM
May 4, 2023
Council Chamber**

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana Reid
Vicky Nelson
Jason R. Floyd
Karl A. Riles

1. INVOCATION

Pastor Hayes of New Day Community Church.

2. MINUTES

Approve the Minutes of the April 20, 2023 Council Meeting.

3. UNFINISHED BUSINESS

3.1. ETHICS COMMITTEE

To Present for Mayor and Council Consideration, Ethics Committee Board Appointments Will Expire on May 17, 2023. Appointments are Made by the Council. Councilmember Reid (Aleen Humphrey), Councilmember Floyd (Mark Hendrix), Councilmember Nelson (Reginald Peggins), Mayor Pro Tem Jenkins (Liston Singletary), and Councilmember Riles (Michelle Harris).

Action Item

3.2. HINESVILLE HOUSING AUTHORITY

To Present for Mayor and Council Consideration, Hinesville Housing Authority Board Appointments Will Expire on May 11, 2023. Appointments are Made by Mayor and Council (Joseph Ford), (LaMonica Jenkins), and (Paul Johnson).

Action Item

3.3. HISTORIC PRESERVATION COMMISSION

To Present for Mayor and Council Consideration, Historic Preservation Commission Appointments Expired on May 2, 2023. Appointments are Made by Councilmember Nelson (Joseph Stuart), Mayor Pro Tem Jenkins (Andre Holmes), and Councilmember Riles (Cathy Thomas).

Action Item

3.4. PROPOSED OPEN CONTAINER ORDINANCE #2022-06

To Present for Mayor and Council Consideration, Proposed Open Container Ordinance #2022-06.

Informational Item

3.5. UNIFIED DEVELOPMENT PROPOSED ORDINANCE #2023-01

"Home for a Day or a Lifetime"

To Present for Mayor and Council Consideration, Proposed Unified Development Ordinance (UDO) for all of Liberty County, Including the Municipalities of Allenhurst, Flemington, Gum Branch, Hinesville, Midway, Riceboro and Walthourville. The Proposed UDO is Intended to Update and Replace the Existing Zoning and Subdivision Ordinances for Each of the Aforementioned Jurisdictions with a Common “Unified” Development Ordinance.

Informational Item

4. PRESENTATIONS

4.1. GFOA'S CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING

To Present for Mayor and Council Consideration, Annual Comprehensive Financial Report for Fiscal Year Ended October 31, 2021 Qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting.

Informational Item

4.2. MONTHLY CITY CONSTRUCTION PROJECTS UPDATE

To Present for Mayor and Council Consideration, Update of City Construction Projects.

Informational Item

5. PLANNING AND ZONING

5.1. GRIFFIN PARK EXTENSION PH. 3B

To Present for Mayor and Council Consideration, Request by Dryden Enterprises for Final Plat Approval and Acceptance of Dedications for a 55-lot Subdivision for Single-family Dwellings on Grayson Avenue. (District #3)

Action Item

6. PUBLIC HEARING

6.1. PUD AMENDMENT #2023-026-H

To Present for Mayor and Council Consideration, PUD Amendment to Revise the Wetland Acreage to 38 Acres (+/-) and Remove Multifamily from the Proposed Uses and Replace with Townhomes. The Property is Located on Flemington Village Boulevard and is Further Described as LCTM Parcels 085-001 and 070D-147.

Action Item

6.2. REZONING PETITION #2023-027-H

To Present for Mayor and Council Consideration, Rezoning Petition to Rezone 5.8 Acres of Land (+/-) from R-A-1 (Multifamily Dwelling District) to C-3 (Highway Commercial District) for a Shopping Center and Restaurant. Property is Located at 910 West Oglethorpe Highway and is Further Described as LCTM Parcel 059A-193.

Action Item

7. NEW BUSINESS

7.1. LIVE OAK LIBRARY BOARD

To Present for Mayor and Council Consideration, Live Oak Library Board Appointments Will

“Home for a Day or a Lifetime”

Expire on June 30, 2023. Appointments are Made by Mayor and Council (Sandra Hicks-Sheffield).

Informational Item

7.2. SURPLUS EQUIPMENT REQUEST

To Present for Mayor and Council Consideration, Declare Equipment Surplus from ESG Public Works.

Action Item

7.3. SURPLUS EQUIPMENT REQUEST

To Present for Mayor and Council Consideration, Declare 1991 Ford F-800 Surplus from Hinesville Fire Department.

Action Item

7.4. SURPLUS EQUIPMENT REQUEST

To Present for Mayor and Council Consideration, Declare Vehicles Surplus from the Hinesville Police Department.

Action Item

7.5. SURPLUS EQUIPMENT REQUEST

To Present for Mayor and Council Consideration, Declare Vehicles Surplus from Liberty Transit.

Action Item

7.6. 2023 ANNUAL ACTION PLAN & RESOLUTION #2023-09

To Present for Mayor and Council Consideration, Request for Authorization to Submit the 2023 Annual Action Plan to the United States Department of Housing and Urban Development, Which Enables Continued Funding Under the Community Development Block Grant.

Informational Item

8. BUSINESS LICENSE

8.1. BL ALCOHOL BEVERAGE & FOOD SALES QUARTERLY REPORT

To Present for Mayor and Council Consideration, First Quarter (January 2023 through March 2023) Alcohol Beverage and Food Sales Report for Class I, II, and IV.

Informational Item

8.2. HPD & HFD ALCOHOL BEVERAGE & FOOD SALES QUARTERLY REPORT

To Present for Mayor and Council Consideration, First Quarter (January 2023 through March 2023) Alcohol Beverage and Food Sales Report for Class I, II, and IV.

Informational Item

8.3. MOBILE FOOD SERVICE ESTABLISHMENT

To Present for Mayor and Council Consideration, Michael Sturgeon of Mike's Shave Ice has Requested to Operate a Mobile Food Service Establishment.

Action Item

8.4. YEAR 2023 NEW ALCOHOL BEVERAGE LICENSE

"Home for a Day or a Lifetime"

To Present for Mayor and Council Consideration, Tal 108 Inc. Alcohol Beverage License.

Action Item

9. **PUBLIC COMMENT**
 - 9.1. **PUBLIC COMMENT**
10. **MAYOR ALLEN BROWN**
 - 10.1. **MAYOR BROWN'S REPORT**
11. **COUNCILMEMBER RILES - DISTRICT 5**
 - 11.1. **COUNCILMEMBER RILES REPORT**
12. **MAYOR PRO TEM JENKINS - DISTRICT 4**
 - 12.1. **MAYOR PRO TEM JENKINS REPORT**
13. **COUNCILMEMBER NELSON - DISTRICT 3**
 - 13.1. **COUNCILMEMBER NELSON'S REPORT**
14. **COUNCILMEMBER FLOYD - DISTRICT 2**
 - 14.1. **COUNCILMEMBER FLOYD'S REPORT**
15. **COUNCILMEMBER REID - DISTRICT 1**
 - 15.1. **COUNCILMEMBER REID'S REPORT**
16. **CITY MANAGER KENNETH HOWARD**
 - 16.1. **CITY MANAGER'S REPORT**
17. **ADJOURN**

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Ethics Committee
Prepared by: Shamika Wilson
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Ethics Committee Board Appointments will expire on May 17, 2023.

BACKGROUND: The Ethics Committee shall consist of five members appointed by the Council. All members shall be residents of the City of Hinesville and shall serve a two-year term. Appointments are Made by the Council.

- Councilmember Reid - Aleen Humphrey
- Councilmember Floyd - Mark Hendrix
- Councilmember Nelson - Reginald Peggins
- Mayor Pro Tem Jenkins - Liston Singletary
- Councilmember Riles - Michelle Harris

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Sec. 2_132. Ethics committee
2. Ethics Committee Spreadsheet

PREVIOUS COUNCIL DISCUSSION: This is the third time this item is being heard.

Sec. 2-132. Ethics committee.

The ethics committee shall consist of five members appointed by the Council. All members shall be residents of the City of Hinesville and shall serve a two-year term.

(Code 1978, § 2-6; Ord. No. 2000-05, 11-16-2000)

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Ethics Committee							
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES	NOTES
CM Reid	Aleen Humphrey	1		2 years	06/03/2021	05/17/2023	Ms. Humphrey was appointed at the 6/3/21 Council Meeting to replace James Merritt
CM Floyd	Mark Hendrix	2	1	2 years	06/06/2019	05/17/2023	
CM Nelson	Reginald Peggins	3		2 years	05/17/2021	05/17/2023	
Mayor Pro Tem Jenkins	Liston Singletary	4	6	2 years	05/17/2009	05/17/2023	
CM Riles	Michelle Harris	5		2 years	05/17/2021	05/17/2023	

Ethics Committee (5 members, 2 year term) Appointed by Council

Ethics Committee, City Code Section 2-132



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Hinesville Housing Authority
Prepared by: Shamika Wilson
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Hinesville Housing Authority Board Appointments will expire on May 11, 2023.

BACKGROUND: The Hinesville Housing Authority Board Appointments will expire on May 11, 2023. Appointments are made by Mayor and Council. The term of office shall be for five years.

- Joseph Ford
- LaMonica Jenkins
- Paul Johnson

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Hinesville Housing Auth Bylaws
2. Hinesville Housing Auth Spreadsheet

PREVIOUS COUNCIL DISCUSSION: Councilmember Nelson notified Mayor and Council that she has spoken to Paul Johnson, and he would like to continue to serve

**AMENDED AND RESTATED BYLAWS
OF
HOUSING AUTHORITY OF THE CITY OF HINESVILLE, GEORGIA**

ARTICLE I

Definition of Bylaws

These Amended and Restated Bylaws constitute the rules and policies adopted by the Authority (as herein defined) for the regulation and management of its affairs, as authorized by the laws of the State of Georgia and enabling resolution(s) of the governing authority of the City of Hinesville, Georgia. These Bylaws are adopted in order to fulfill the objectives of the Authority as stated in the Georgia Housing Authorities Law, O.C.G.A. § 8-3-1 et seq. (the "Act"), and these Bylaws, and to exercise all powers conferred upon the Authority under said Act and related laws of the State of Georgia.

ARTICLE II

Name, Statutory Authority, Location, and Duration

Section 2.01. Name. The name of the Authority shall be the Housing Authority of the City of Hinesville, Georgia (the "**Authority**").

Section 2.02. Statutory Authority. The Authority is a public body corporate and politic duly created and existing under authority granted pursuant to the Act, and formed following a determination by the City of Hinesville, Georgia that there exists a need for said Authority (as specified in said Act).

Section 2.03. Duration. Subject to the provisions of the Act, the Authority is intended to have perpetual existence; provided, however, that nothing contained herein shall preclude the General Assembly of Georgia from amending the Act or otherwise limiting the duration of the Authority.

Section 2.04. Offices. The principal office of the Authority shall be located in Hinesville, Liberty County, Georgia; provided, however, that the Authority may have such other offices within Liberty County, Georgia as the Authority may determine or as its affairs may require from time to time.

ARTICLE III

Purposes, Powers, and Governing Instruments

Section 3.01. Purposes. The objects and purposes of the Authority are public in nature and shall be as set forth in the Act.

Section 3.02. Powers. The Authority shall have such powers as may be necessary or convenient to carry out and effectuate the purposes and provisions of the Act. Without limiting the generality of the foregoing, the Authority may exercise those powers enumerated in Section 8-3-30 and Section 8-3-77 of the Act (which by this reference are incorporated herein as if full set forth). The powers and duties set forth or incorporated hereinabove shall be liberally construed to effectuate the intent and purpose of the Act and the Authority; provided, however, that the authorization to exercise such powers shall not be considered a mandate for the Authority to perform all of the same.

Section 3.03. Prohibited Acts. The general authority and powers of the Authority are created and defined by the Act and related laws. The Authority shall engage only in such activities as are consistent with the purposes enumerated in the Act or otherwise authorized by law.

ARTICLE IV

Commissioners

Section 4.01. Commissioners Generally; Appointment. The powers and duties of the Authority shall be vested in a body of Commissioners, who shall be appointed as provided in the Act. Unless otherwise prescribed by the Act, the mayor or council (as required by the Act) of the City of Hinesville, Georgia shall appoint five (5) persons as Commissioners of the Authority, together with one (1) or two (2) additional Commissioners of whom at least one is directly assisted by the Authority in Hinesville, Georgia and who shall be known as a resident commissioner (the "Resident Commissioner"). In accordance with the Act, no Commissioner of the Authority shall be an officer or employee of the City of Hinesville, Georgia. Unless otherwise indicated in these Bylaws, the term "Commissioner" shall mean and include all Commissioners of the Authority, including the Resident Commissioner.

Section 4.02. Term of Office. As established by the Act, each Commissioner of the Authority shall serve for a term of five (5) years (except that each Resident Commissioner shall be appointed for a term of office of one (1) year), and shall continue in office thereafter until his or her successor shall have been appointed and qualified or until his or her earlier death, resignation, disqualification or removal. Unless otherwise provided in the Act, there shall be no limit to the number of terms of office to which a person may be appointed to serve as a Commissioner of the Authority.

Section 4.03. Removal from Office. In addition to any other general laws permitting removal of a Commissioner from the Authority, a Commissioner may be removed from office by the mayor of the City of Hinesville, Georgia pursuant to Section 8-3-53 of the Act for inefficiency or neglect of duty or misconduct in office; provided that a Commissioner shall be removed only after he or she shall have been given a copy of the charges at least ten (10) days prior to the hearing thereon and shall have had an opportunity to be heard in person or by counsel. In the event of the removal of any Commissioner, a record of the proceedings, together with the charges and findings thereon, shall be filed in the office of the clerk.

Section 4.04. Vacancies. In the event a vacancy occurs for any reason, such vacancy shall be filled by the mayor or city council (as required by the Act) of the City of Hinesville, Georgia as provided in the Act. Any person appointed to fill such vacancy shall serve for the remainder of the unexpired term of office and until the appointment and qualification of such person's successor. No vacancy on the Authority shall impair the power of the Authority to exercise all of the rights and powers of and perform all of the duties and obligations of the Authority. Notwithstanding the foregoing, in the event any person serving as Resident Commissioner ceases to be directly assisted by the Authority, then such person shall cease to be a Resident Commissioner and a vacancy in such office shall result.

Section 4.05. Compensation. No Commissioner of the Authority shall receive, directly or indirectly, any salary, compensation, or other emolument for services performed as a Commissioner; provided that Commissioner shall be reimbursed for actual and necessary expenses incurred in connection with their official duties as approved by the Authority.

Section 4.06. Disclosure of Conflicting Interest. Commissioners of the Authority shall be accountable for all purposes as trustees, and shall comply with all requirements of the Act, these Bylaws, and applicable laws of the State of Georgia in those situations where a Commissioner has a conflicting interest in a transaction involving the Authority. Without limiting the foregoing, all Commissioners shall observe the provisions of Section 8-3-52 of the Act (as now existing or hereafter amended), to wit:

- a) No Commissioner or employee of the Authority shall voluntarily acquire any interest, direct or indirect, in any project or in any property included or planned to be included in any project, or in any contract or proposed contract in connection with any project. Where the acquisition is not voluntary, such Commissioner or employee shall immediately disclose such interest in writing to the authority and such disclosure shall be entered upon the minutes of the Authority. Upon such disclosure, such Commissioner or employee shall not participate in any action by the Authority involving such project, property, or contract, respectively.
- b) If any Commissioner or employee of the Authority previously owned or controlled an interest, direct or indirect, in any project or in any property included or planned to be included in any project, or in any contract or proposed contract in connection with any project, he or she shall immediately disclose such interest in writing to the Authority and such disclosure shall be entered upon the minutes of the Authority. Upon such disclosure, such Commissioner or employee shall not participate in any action by the Authority involving such project, property, or contract, respectively.
- c) A Commissioner shall not participate in any action concerning the employment to a remunerative position of the person who appointed said Commissioner to office.

- d) In the selection of a depository for funds of the Authority, any Commissioner who has a financial interest in the depository under consideration shall disclose his or her interest and abstain from taking any part in the consideration of or voting on the selection of the depository.
- e) Any violation of Section 8-3-52 of the Act shall constitute misconduct in office.
- f) Section 8-3-52 of the Act shall not be applicable to the acquisition of any interest in notes or bonds of the Authority issued in connection with any project, or to the execution of agreements by banking institutions for the deposit or handling of funds in connection with a project, or to agreements by such institutions to act as trustee under any trust indenture.

Section 4.07. Public Statements. No Commissioner of the Authority individually will release information from a duly convened and conducted executive session or speak for, or in the name of, the entire Authority unless by explicit direction of the Authority or otherwise compelled by a court of competent jurisdiction. When a decision of the Authority has been reached, all Commissioners, even those who may have voted against it, are encouraged (but not required) to support that decision until amended or rescinded by Authority action. Any Commissioner who may wish to criticize, or oppose any specific Authority action is further encouraged to do so only in a meeting of the Authority.

Section 4.08. Promulgation of Authority Rules and Policies. The Authority may from time to time make and publish to appropriate persons, written regulations, rules, directives, policies, schedules, bulletins and other writings that in the judgment of the Authority are necessary or advisable in the management of its affairs; provided that no such regulations, rules, directives, policies, schedules, bulletins or other writings shall be deemed general laws as prohibited by O.C.G.A. § 45-1-5.

Section 4.09. Code of Ethics. Commissioners of the Authority shall abide by the "Code of Ethics" contained in O.C.G.A. § 45-10-3, and at all times comport themselves in a manner befitting their public trust.

ARTICLE V

Meetings of the Authority

Section 5.01. Place of Meetings. The Authority shall, unless circumstances demand otherwise, hold its meetings, whether regular, special, emergency or otherwise, within the corporate limits of the City of Hinesville, Liberty County, Georgia, at such place or places as it may from time to time determine by resolution or by written consent of a majority of all of the Commissioners then in office; provided that the Authority shall hold its regular meeting at such place and time as required by the Act and more particularly described in Section 5.02 herein below.

Section 5.02. Regular Meetings. Regular meetings of the Authority shall be held at least once each quarter on such dates and at such time or times as the Chairperson or a majority of the Commissioners shall determine; provided that the Authority shall not be required to meet on a legal holiday or when a meeting is made impossible due to circumstances beyond

the control of the Authority. In such cases, the Authority shall meet as soon as practicable following its regular meeting date as determined by the Chairperson or a majority of the Commissioners shall determine.

Section 5.03. Special Meetings. Special meetings of the Authority shall be held whenever called by a majority of the Commissioners then in office or by the Chairperson. The Secretary of the Authority shall give notice of each special meeting of the Authority, which notice shall specify the time, place and objective of the meeting, at least two (2) days prior to the meeting by personal delivery, mail, facsimile, or electronic mail to each Commissioner; but such notice may be waived by any Commissioner. Unless waived by the Commissioners, no business may be transacted at any special meeting unless specifically indicated in the notice thereof.

Section 5.04. Emergency Meetings. Emergency meetings of the Authority shall be held whenever called by a majority of the Commissioners then in office or by the Chairperson. The Secretary of the Authority shall give notice of each emergency meeting of the Authority, which notice shall specify the time, place and objective of the meeting, at least twenty-four (24) hours prior to the meeting by personal delivery, mail, facsimile or electronic mail to each Commissioner; provided such notice may be waived by any Commissioner. Unless waived by the Commissioners, no business may be transacted at any emergency meeting unless specifically indicated in the notice thereof.

Section 5.05. Georgia Open Meetings Act. All meetings of the Authority shall be conducted in full compliance with the Georgia Open Meetings Act, Open Meetings Act Without limiting the generality of the foregoing, it shall be the duty of the Secretary of the Authority to ensure that notice of any regular, special, emergency or other meeting of the Authority has been furnished in accordance with the Georgia Open Meetings Act, Open Meetings Act (the "Open Meetings Act"). In the event it is discovered prior to or during any meeting of the Authority that the required notice was not provided, said meeting shall be adjourned until such time as proper notice can be effected.

Section 5.06. Quorum. Four (4) Commissioners shall constitute a quorum of the Authority for the purpose of conducting its business and exercising its powers and for all other purposes.

Section 5.07. Voting. At any meeting of the Authority, each Commissioner shall have but one (1) vote for each issue on which a vote is taken; voting by proxy shall not be permitted. Except as otherwise specifically provided herein, all resolutions adopted and all business transacted by the Authority shall require the affirmative vote of a majority of the Commissioners present at any meeting at which there is a quorum unless in any case these Bylaws require a larger number.; provided, however, that in the event such affirmative majority vote is made impossible due to either (i) temporary vacancy on the Authority, or (ii) refusal of any Commissioner due to a conflict of interest as determined by such Commissioner, the phrase "majority of the Commissioners" or its equivalent shall refer only to those remaining Commissioners of the Authority not otherwise unable to participate as set forth in clause (i) or (ii) hereinabove. To the extent the foregoing may contravene O.C.G.A. §1-3-1(d)(5), the Authority hereby formally makes known its intent and election not to be governed by the same.

Section 5.08. Conduct of Meetings. It is understood that in the transaction of its business, the meetings of the Authority may be conducted informally; however, this informality

does not extend to applicable procedural requirements, if any, mandated in the Act or any other laws of the State of Georgia. When circumstances warrant, any meeting or a portion of a meeting will be conducted according to generally understood principles of parliamentary procedure as stated in these Bylaws or a procedural reference recognized by the Authority. Unless otherwise specifically authorized by the Open Meetings Act, all meetings of the Authority shall be open to the public and conducted in full compliance with said Code Section(s).

Section 5.09. Preparation of Agenda. A copy of the agenda for any regular meeting of the Authority shall be forwarded to each Commissioner as far in advance of the meeting as possible, along with minutes to be approved, copies of communications, and such other documents and exhibits which are available and pertinent to the meeting. Commissioners shall become familiar with the agenda and support materials prior to the meeting, and shall obtain any additional information that may be necessary to make well-informed decisions. Every effort should be made to get support material and the agendas for special meetings to the Commissioners at the earliest possible time after the meetings are called, and except in emergency situations, at least twenty-four (24) hours prior to the time the meetings are called. The foregoing shall be in addition to, and not in lieu of, the requirements of the Open Meetings Act and the Secretary of the Authority shall be responsible for ensuring that a copy of all agendas is posted in full compliance with said law.

ARTICLE VI

Officers

Section 6.01. Number; Multiple Offices. The officers of the Authority shall consist of a Chairperson, Vice-Chairperson and Secretary, each of whom shall be elected by the members of the Board of Commissioners. Such other officers and assistant officers as may be deemed necessary may be elected or appointed by the members of the Board of Commissioners at any duly constituted meeting of said members of the Board of Commissioners. In any such election of officers, the Authority may elect and appoint a single person to any two or more offices simultaneously, except that the offices of Chairperson, Vice Chairperson and Secretary shall be held by separate individuals.

Section 6.02. Election and Term of Office. The officers of the Authority shall be elected as provided herein at the first regular or special meeting of the Authority in any given year, to serve a term of one (1) year, or such shorter or longer term as provided by resolution of the Authority. Each officer shall serve for the term of office for which he or she is elected and until his or her successor has been elected or his or her earlier resignation, removal from office, or death. Any officer may be elected to successive terms.

Section 6.03. Powers and Duties of Chairperson. The Chairperson shall preside at all meetings of the Authority, shall have the general supervision and direction of all other officers of the Authority with full power to see that their duties are properly performed and shall see that all orders and resolutions of the Authority are carried into effect and otherwise fully implemented. He or she may sign, with any other proper officer, any contracts and other documents which the Authority has authorized to be executed, except where required by law to be otherwise signed and executed and except where the signing and execution thereof shall be expressly delegated by the Authority, the Act, or these Bylaws, to some other officer or agent of the Authority. In addition, the Chairperson of the Authority shall perform whatever

duties and shall exercise all powers as the Authority may, from time to time, assign to him or her, or as may be prescribed by the Act, these Bylaws, or the laws of the State of Georgia.

Section 6.04. Duties of Vice Chairperson. The Vice Chairperson shall serve as Chairperson in the absence or disability of the Chairperson, and the taking of any action by the Vice Chairperson in place of the Chairperson shall be conclusive evidence of such absence or disability. In addition, the Vice Chairperson shall perform whatever duties and shall exercise all powers that are given to him or her by the Authority.

Section 6.05. Duties of the Secretary. The Authority shall appoint a secretary who shall be the Executive Director/Chief Operating Officer (Executive Director/COO) of the Authority. The Secretary shall give, or cause to be given, notice of all meetings of the Authority and all other notices as required by these Bylaws, and in case of his or her absence or refusal or neglect to do so, any such notice may be given by any persons thereunto directed by the Chairperson, or by the Authority upon whose written request the meeting is called as provided in these Bylaws. The Secretary shall prepare the Authority agenda in consultation with the Chairperson and keep correct minutes of all meetings of the Authority in books provided for that purpose. He or she shall have custody of the seal of the Corporation and shall affix the same to all instruments requiring it, when authorized by the Authority or the Chairperson, and attest the same. In general, the Secretary shall perform all the duties generally incident to the office of secretary of a public corporation, subject to the direction and control of the Authority and Chairperson.

Section 6.06. Vacancies. When any office shall become vacant by reason of the death, resignation, incapacity, or removal of the incumbent, or for any other cause, the Commissioners of the Authority, by majority vote of all such Commissioners then in office, shall appoint an eligible successor who shall hold office for the unexpired portion of the term of his or her predecessor.

Section 6.07. Delegation to Agents. The Authority may delegate to one or more of its agents or employees such powers or duties as it may deem proper to the extent consistent with the provisions of the Act.

Section 6.08. Additional Personnel; Executive Director/COO. Unless otherwise prohibited by the Act, the Authority may, from time to time, appoint, as advisors, persons whose counsel, assistance and support may be deemed helpful in determining policies and formulating programs for carrying out the purposes and functions of the Authority. The Authority is further authorized to employ such person or persons, including, without limitation, attorneys, accountants and other professionals, agents, and assistants, as in its judgment are necessary or desirable for the administration and management of the Authority, and to pay reasonable compensation for the services performed and expenses incurred by any such person or persons. Without limiting the foregoing, the Authority shall hire and retain an Executive Director/COO who shall have general supervision over the administration of the business and affairs of the Authority (to include, but not be limited to, the housing projects of the Authority), subject to the direction of the Authority. He or she shall be charged with the management of all aspects of the Authority. The Secretary-Treasurer's term of office shall be indefinite and shall continue as long as the Chief Executive Officer is employed by the Authority.

ARTICLE VII

Committees

The Authority may from time to time, by resolution passed by the Commissioners, designate one or more committees (to include, without limitation, and Executive Committee), each committee to consist of two (2) or more Commissioners, which shall have such powers and responsibilities as provided in said resolution. The membership of such committee(s) shall be composed solely of Commissioners; but the Authority may, in its discretion (and only if the charge and function of said committee does not involve the management responsibility for the affairs of the Authority), appoint individuals who are not currently Commissioners of the Authority as ex-officio members of such committees. Notwithstanding the foregoing, however, a committee may not: (1) authorize distributions; (2) approve the sale, pledge, or transfer of any of the Authority's assets; (3) remove Commissioners of the Authority or officers or fill vacancies on the Authority or on any of its committees; (4) adopt, amend, or repeal these Bylaws or any other formal policies of the Authority; or (5) otherwise exercise the authority of the Authority delegated to it under the laws of the State of Georgia or the Act. In all cases, unless otherwise specifically stated in the resolution creating the committee, all committees shall serve merely an investigative or recommending function and shall exercise no direct control over the affairs of the Authority. Such committee or committees shall have such names as may be determined from time to time by resolution adopted by the Authority, and their meetings shall be held in accordance with the provisions of the Open Meetings Act to the extent applicable.

ARTICLE VIII

Contracts, Minutes, and Seal of the Authority

Section 8.01. Contracts. The Authority may authorize any officer or officers of the Authority, in addition to the officers so authorized by these Bylaws, to enter into any contract or execute or deliver any instrument in the name of and on behalf of the Authority; provided the intent and effect of such contracts and instruments are consistent with the purposes authorized in these Bylaws. This authority may be general or may be confined to specific instances. Unless otherwise specifically indicated by the Authority or these Bylaws, the Chairperson and the Secretary shall be deemed authorized signatories for all purposes.

Section 8.02. Minutes and Records. The Authority shall keep correct and complete books and records of all of its obligations, contracts, transactions, undertakings, income, receipts, and expenditures of every kind, and the Secretary also shall keep minutes of the proceedings of the Authority. The minutes shall not be a narrative of the meetings, but a record of official Authority actions. Copies of the minutes shall be made for distribution to the Commissioners with the agenda for the next regular meeting. The official minutes of the meetings and all other records and documents of the Authority, shall be, to the extent practicable, kept in a fire-resistant, secure cabinet at the principal office or such other location as the Authority may determine. All minutes, records, and other documents of the Authority shall in all instances be subject to the requirements and provisions of the Georgia Open Records Act, O.C.G.A. § 50-18-70 et seq. (the "Open Records Act").

Section 8.03. Official Seal. The seal of the Authority shall be in such form as the Authority may determine from time to time. In the event it is inconvenient to use such seal at any time, the signatures of any two authorized signatories of the Authority followed by the word "SEAL," "OFFICIAL SEAL," or similar words enclosed in parentheses or scroll, shall

be deemed the seal of the Authority. The seal shall be in the charge of the Secretary and shall be affixed on all official papers where necessary or appropriate.

ARTICLE IX

Amendments

The Authority shall have the power to alter, amend or repeal these Bylaws or any provision thereof, and may from time to time adopt additional Bylaws; provided, however, that the Authority may exercise this power only at a meeting duly called pursuant to Article Five hereinabove. Amendments to these Bylaws shall be effective immediately upon their adoption unless a specific effective date is otherwise specified by the Authority.

ARTICLE X

Fiscal Matters

Section 10.01. Annual Budget. In accordance with the provisions of the Act, the Secretary of the Authority, in consultation with the Chairperson and other agents and professionals of the Authority, shall prepare an annual budget for submission to the Authority for review and approval. Upon approval by the Authority, the annual budget shall be deemed finally approved and no further action on the part of the Authority shall be required.

Section 10.02. Fiscal Year; Audit. Unless otherwise fixed by resolution of the Authority (as may be later authorized by the Act), the fiscal year of the Authority shall be October 1 through September 30. The financial books and records of the Authority shall be audited annually or at such other times as authorized by the Authority. Said audit made of public record in accordance with the Open Records Act.

ARTICLE XI

Miscellaneous Provisions

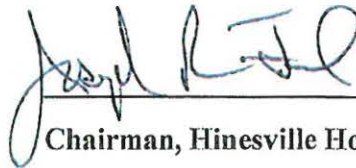
Section 11.01. Waiver of Notice. Whenever, under the provisions of applicable law or of the Act or of these Bylaws, any notice is required to be given to any Commissioner, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein and delivered to the Authority for inclusion in the minutes or filing with the official records, shall be equivalent to the giving of such notice. Additionally, the attendance of a Commissioner at any meeting shall constitute a waiver of the notice of the meeting, except where the Commissioner attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

Section 11.02. Non-Discrimination Policy. The Authority shall not discriminate on the basis of race, color, gender, national or ethnic origin, or any other unlawful purpose.

Section 11.03. Construction; Subject to Laws. These Bylaws shall be liberally construed to effect the purposes of the Act; provided, however, that the provisions hereof shall be subject to said Act and all valid and applicable laws of the State of Georgia, as now or hereafter amended, and if any provision of these Bylaws is found to be inconsistent with or

{Amended & Restated Bylaws of Housing Authority of the City of Hinesville, Georgia} }

THE UNDERSIGNED, constituting no less than four (4) Commissioners of the Authority in office, hereby adopt and approve the foregoing Amended & Restated Bylaws in their entirety as of the 14 day of August, 2018.



Chairman, Hinesville Housing Authority



CEO, Hinesville Housing Authority

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Hinesville Housing Authority							
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES	NOTES
Mayor and Council	Joseph R. Ford	2	1	5 years	05/11/2013	05/11/2023	Reappointed May 2018
Mayor and Council	Karen Branson	5	1	5 years	05/31/2019	05/11/2026	Filled Irene McCall's unexpired term May 2019. Reappointed May 2021
Mayor and Council	Denise Deigh	1	3	5 years	08/05/2010	05/11/2027	Appointed August 2010 until May 2012 to fill Mattie Brown unexpired term. Reappointed May 2012 until May 2017, May 2017 until 2022 and May 2022 until 2027.
Mayor and Council	LaMonica Jenkins	4	1	5 years	02/05/2015	05/11/2023	Appointed February 2015 fill Eric Thomas unexpired term which ended May 2018. Reappointed May 2018
Mayor and Council	Lee McGee	3	2	5 years	12/04/2008	05/11/2019	Mr. McGee is to serve until CM Nelson makes another appointment.
Mayor and Council	Paul Johnson	3	3	5 years	01/02/2003	05/11/2023	
Mayor and Council	Carlton Solomon	3		30 days	08/06/2015	07/18/2019	According to an email from Melanie Thompson dated 09/03/2019. The Housing Authority will make future appointments of the HHA Resident Commissioner.

Housing Authority GA Law 1937. Created by O.C.G.A. 8-3-4, 8-3-5, 8-3-6, City of Hinesville unnumbered Resolution dated 1954, 1959 and 2002.

O.C.G.A. 8-3-50 (2014)

Hinesville Housing Authority (7 members, 5 year unlimited term) Appointed by Mayor and Council



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Historic Preservation Commission
Prepared by: Lia Jones
Presented by: Kenneth Howard

PURPOSE: Appointments to the Historic Preservation Commission expired on **May 2, 2023**. The term of office of Board members shall be for a three (3) year term. These appointments are made by Mayor and Council. The following appointments require reappointment.

- Councilmember Nelson (Joseph Stuart)

BACKGROUND: The Commission shall consist of six (6) members appointed by the Mayor and City Council, with each such elected official responsible for the selection of one (1) Commission member.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. Historic Preservation Commission Spreadsheet
2. Section 5-252 Creation of a Historic Preservation Commission

PREVIOUS COUNCIL DISCUSSION: After discussion, Councilmember Riles made a motion to reappoint (Andre Homes), and appoint (Lilian Gray).

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Historic Preservation Commission							
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES	NOTES
Mayor Brown	Christi Wheeler			3 Years	02/04/2021	05/02/2025	Filled the unexpired term of Judy Shippey (Ms. Shippey resigned)
CM Reid	Gregary Grant	1		3 Years	05/02/2019	05/02/2025	Replaced Delieth Wright
CM Floyd	Leah Poole	2		3 Years	07/18/2019	05/02/2025	Replaced Cassidy Collins
CM Nelson	Joseph Stuart	3		3 Years	05/02/2017	05/02/2023	Replaced Walter Taylor
CM Jenkins	Andre Holmes	4		3 Years	10/01/2020	05/02/2023	Replaced Marvin Clark
CM Riles	Cathy Thomas	5		3 Years	08/06/2020	05/02/2023	Replaced John Pirkle

City Code Section 5-252(b)

Sec. 5-252. Creation of a Historic Preservation Commission.

- (a) *Creation of the Commission.* There is hereby created a commission whose title shall be "City of Hinesville Historic Preservation Commission."
- (b) *Commission members: appointment, terms of office, election of officers, and compensation.* The Commission shall consist of six members appointed by the Mayor and City Council, with each such elected official responsible for the selection of one Commission member. A majority of the members of any such Commission shall have demonstrated special interest, experience, or education in history or architecture. The terms of office of Commission members shall be for three year staggered terms. The Commission shall elect from its membership a chairperson and such other officers as may be desired. Officers shall be elected on a calendar year basis, but may be reelected for succeeding terms. All members of the Commission shall serve without compensation but may be reimbursed for actual expenses incurred in connection with their official duties.
- (c) *Vacancies.* Any vacancy in membership of the Commission shall be filled for the unexpired term by the elected official responsible for the initial selection of the departing Commission member. The Mayor and City Council shall have the authority to remove any member for cause, on written charges, after a public hearing.
- (d) *Powers.* The Historic Preservation Commission appointed or designated shall be authorized to:
 - (1) Prepare an inventory of all property within its respective historic preservation jurisdiction having the potential for designation as historic property;
 - (2) Recommend to the City Council specific places, districts, sites, buildings, structures, or works of art to be designated by ordinance as historic properties or historic districts;
 - (3) Review applications for certificates of appropriateness and grant or deny the same in accordance with O.C.G.A. § 44-10-28;
 - (4) Recommend to the City Council that the designation of any place, district, site, building, structure, or work of art as a historic property or as a historic district be revoked or removed;
 - (5) Restore or preserve any historic properties acquired by the City;
 - (6) Promote the acquisition by the City of conservation easements in accordance with O.C.G.A. §§ 44-10-1 — 44-10-8;
 - (7) Conduct an educational program on historic properties located within its historic preservation jurisdiction;
 - (8) Make such investigations and studies of matters relating to historic preservation as the City Council or the Commission itself may from time to time deem necessary or appropriate for the purposes of this article;
 - (9) Seek out State and Federal funds for historic preservation and make recommendations to the City Council concerning the most appropriate use of any funds acquired;
 - (10) Consult with historic preservation experts in the Division of Historic Preservation of the Department of Natural Resources or its successor and the Georgia Trust for Historic Preservation, Inc.; and
 - (11) Submit to the Division of Historic Preservation of the Department of Natural Resources or its successor a list of historic properties or historic districts designated as such pursuant to O.C.G.A. § 44-10-26.
- (e) *Commission's power to adopt rules and standards.* The Commission shall adopt rules and standards for the transaction of its business and for consideration of applications for designations and certificates of appropriateness not otherwise in contravention of this article or the laws of the State, such as bylaws, and design guidelines and criteria. The Commission shall have the flexibility to adopt such rules and standards

without amendment to this article, subject however to the approval of the Mayor and City Council. The Commission shall provide for the time and place of regular meetings and a method for the calling of special meetings. A quorum shall consist of a majority of the members.

- (f) *Conflict of interest.* The Commission shall be subject to all conflict of interest laws set forth in State statutes and in this Code of Ordinances, the provisions of which are hereby incorporated by reference.
- (g) *Commission's authority to receive funding from various sources.* The Commission shall have the authority to accept donations and shall insure that these funds do not displace appropriated governmental funds.
- (h) *Records of Commission meetings.* A public record shall be kept of the Commission's resolutions, proceedings and actions. Such public record shall remain on file in the office of the Community Development Department.

(Code 1978, § 2-267; Ord. No. 1996-03, § III, 5-2-1996)

State law reference(s)—Historic preservation commissions, O.C.G.A. §§ 44-10-24, 44-10-26.



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023

Agenda Item: Proposed Open Container Ordinance #2022-06

Prepared by: Lia Jones

Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Proposed Open Container Ordinance #2022-06.

BACKGROUND: As discussed at the April 20, 2023 Council meeting, this item was advertised in the Coastal Courier on April 27, 2023.

Sec. 2-75. - Rules for the conduct of business. (2) Every ordinance before its introduction must be reduced to writing and available for public review. A notice of availability for public review and the intent to introduce must be published in the official *organ* of the County at least 14 days prior to introduction. Such a notice shall summarize the proposed ordinance, state that a copy of the proposed ordinance is available at City Hall for review by the public and state the date on which the proposed ordinance will be introduced.

FUNDING: N/A

RECOMMENDATION:

ATTACHMENTS:

1. Proposed Ordinance #2022-06 Consumption of Alcohol on City Streets_draft 3
2. Coastal Courier Advertisement

PREVIOUS COUNCIL DISCUSSION: After further discussion, City Clerk Jones explained that the item will be advertised in the Coastal Courier on Thursday, April 27, 2023, and presented as an action item at the May 18, 2023.

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF HINESVILLE, GEORGIA, CHAPTER 9, LICENSING AND BUSINESS REGULATIONS, ARTICLE IV. MISCELLANEOUS BUSINESS REGULATIONS, SEC. 9-110 CONSUMPTION OF ALCOHOL ON CITY STREETS; TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES ALLOWED BY LAW.

WITNESSETH:

WHEREAS, the City of Hinesville has previously adopted the Consumption of Alcohol on City Streets Ordinance; and

WHEREAS, so as to further regulate and enforce the use of Consumption of Alcohol on City Streets, and maintain the intent of the aforesaid Ordinance, The Mayor and Council of the City of Hinesville desire to amend said Ordinance.

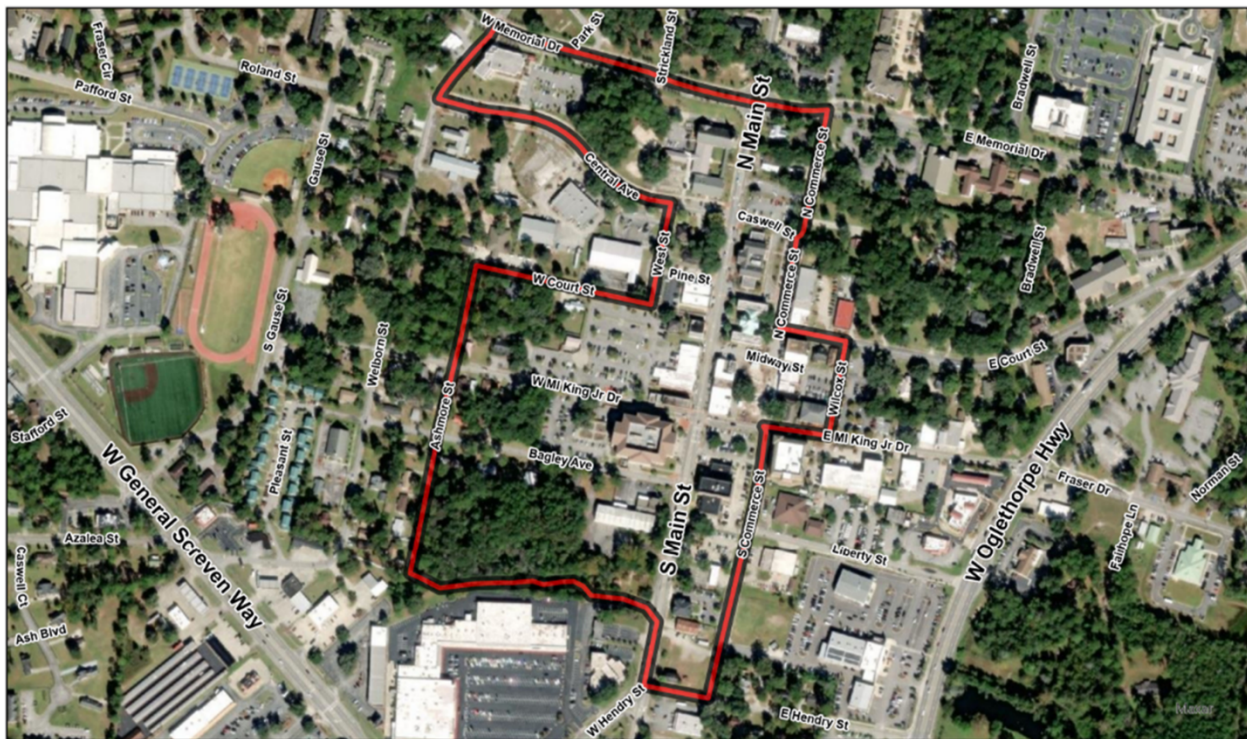
NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Hinesville, and it is hereby ordained by the authority of same, that the Ordinance regulating Consumption of Alcohol on City Streets shall be amended as follows:

Chapter 9 - Licensing and Business Regulations
Article IV. Miscellaneous Business Regulations
Sec. 9-110 Consumption of Alcohol on City Streets

Section 9-110. Consumption of Alcohol on City Streets

- (a)** Except for the area and circumstances specified in subsections (b) and (c) herein, it shall be unlawful for any person to possess an alcoholic beverage in an open container, either on their person, in a motor vehicle or otherwise on the streets, sidewalks, parks, squares or other public places within the City of Hinesville.
- (b)** Within the area of the City bounded to the Main Street District, the following regulations apply:
 - 1.** Any Class C licensee may sell one alcoholic beverage in an aluminum, paper, or plastic cup for removal from the premises; provided, however, that the alcoholic beverage is not placed in a can, bottle or other glass container and further provided,

- that the licensee may dispense no more than one alcoholic beverage per person, and no person shall remove more than one alcoholic beverage from the premises; and
2. Any alcoholic beverage dispensed pursuant to this section shall not exceed 16 fluid ounces in size and no person shall possess an open container containing an alcoholic beverage in excess of 16 fluid ounces on the streets, sidewalks, parks, squares or other public places within the area described in this subsection.
 3. Unless specifically provided otherwise by ordinance, the regulations provided by this section shall be in full force and effect during specified events.
- (c) Persons aged 21 and over may possess alcoholic beverages as provided by subsection (b)(2) during events of a limited duration conducted within Bradwell Park sponsored either by the City or those for which a special event permit has been obtained from the Business License Office.



Downtown Open Container Boundary

Boundaries generally. The general boundaries of the downtown open container overlay may be those properties extending the distance from the intersection of S Commerce St and E ML King Jr Dr, proceeding south/southwest on S Commerce St to the E Hendry St intersection, west/northwest on E Hendry St to the S Main St/W Hendry/E Hendry St intersection. North/northeast on S Main St and crossing over at the Main St Park Bus Stop to the Main St Park walking trail. Traverse west/southwest along the Main St Park walking trail to Ashmore St, north/northeast along Ashmore St to the W Court St intersection. East/southeast on W Court St to the West St intersection, north/northeast on West St to the Central Ave intersection. West/northwest on Central Ave to the Welborn St intersection, northeast on Welborn St to the W Memorial Dr intersection. East/southeast on W Memorial Dr, through the traffic circle (S. Main St/N Main St/E Memorial Dr intersection). Continue east on E Memorial Dr to the N Commerce St intersection, south/southwest along N Commerce St to the E Court St intersection. East/southeast on E Court St to the Wilcox St intersection, south/southwest on Wilcox St to the E ML King Jr Dr intersection. West/northwest along ML King Jr Dr to the point of origin, the S Commerce St and E ML King Jr Dr intersection. The boundary includes commercial, downtown development, office and institutional, planned development, and residential districts and shall include all properties adjacent on both sides to the boundaries described herein.

EFFECTIVE DATE

This Ordinance shall become effective on _____ day of _____, 2023.

APPROVED this _____ day of _____, 2023, by the Mayor and Council of the City of Hinesville.

Allen Brown, Mayor

Keith Jenkins, Mayor Pro Tem

Diana F. Reid, Councilmember

Jason R. Floyd, Councilmember

Vicky C. Nelson, Councilmember

Karl A. Riles, Councilmember

ATTEST:

Lia Jones, City Clerk

April 25, 2023

CITY OF HINESVILLE

NOTICE

A proposed Ordinance #2022-06, to amend the Code of the City of Hinesville, Georgia, Chapter 9, Licensing and Business Regulations, Article IV. Miscellaneous Business Regulations, Sec. 9-110 Consumption of Alcohol on City Streets; to Provide an Adoption Date; to Provide an Effective Date; and for Other Purposes Allowed by Law, is available for public review in the City Clerk's Office, Monday through Friday between 8:00 a.m. and 5:00 p.m., at City Hall, 115 East M. L. King Jr., Drive, Hinesville, Georgia 31313.

This Ordinance will be presented to Mayor and Council as an informational item at the regular scheduled City Council Meeting to be held on May 4, 2023 and presented as an action item at the regular scheduled City Council Meeting to be held on May 18, 2023 in the City Hall Council Chamber, located at 115 East M.L. King Jr. Drive at 3:00 p.m.

All interested citizens are invited to attend.

Coastal Courier – April 27, 2023

Please acknowledge receipt of this notice. Thank you!



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023

Agenda Item: Unified Development Proposed Ordinance #2023-01

Prepared by: Lori Parks

Presented by: Jeff Ricketson

PURPOSE: The Proposed Unified Development Ordinance (UDO) For All of Liberty County, Including the Municipalities of Allenhurst, Flemington, Gum Branch, Hinesville, Midway, Riceboro And Walthourville. The Proposed UDO is Intended to Update and Replace the Existing Zoning and Subdivision Ordinances for Each of the Aforementioned Jurisdictions with a Common “Unified” Development Ordinance.

BACKGROUND: The Liberty Consolidated Planning Commission Has Recommended Approval of a Proposed Unified Development Ordinance (UDO) that will Update and Consolidate The Zoning and Subdivision Regulations for Liberty County and Its 7 Municipalities Into a Single Document.

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. COH UDO letter
2. Hinesville UDO public hearing presentation

PREVIOUS COUNCIL DISCUSSION: This item was heard at the January 19, 2023 Council meeting.



December 9, 2022

The Honorable Allen Brown, Mayor
City of Hinesville
115 E. Martin Luther King, Jr., Street
Hinesville, GA 31313

RE: Unified Development Ordinance (UDO)

Dear Mayor Brown,

As you are aware, the LCPC has spent time over the past few years drafting a Unified Development Ordinance (UDO). The proposed UDO updates and combines both zoning and subdivision regulations into one document that would be applicable in the entire County. At its meeting on September 20th, 2022, the Planning Commission recommended approval of the UDO and requested that staff present it to each jurisdiction for action.

Attached please find a summary of the UDO as well as a link to the full document and maps of the proposed UDO for consideration by the City Council. The Georgia Zoning Procedures Law (O.C.G.A. § 36-66-1) requires at least one public hearing be held prior to City Council adoption. I would like to formally present this recommended UDO to Mayor and Council for consideration at an upcoming meeting and I would be happy to facilitate the required public hearings. I will bring a hard copy of the UDO to each of your Councilmembers when I present it.

Upon approval by each jurisdiction, the UDO will become effective for that jurisdiction. In the meantime, if you have any questions about the UDO, please do not hesitate to contact me.

Sincerely,

Jeff Ricketson, AICP
Executive Director

Cc: Kenneth Howard, Hinesville City Manager

Attachment

Summary of the Unified Development Ordinance (UDO)

General

- The UDO unifies zoning and subdivision regulations into one document.
- The UDO unifies regulations for all the jurisdictions in Liberty County (all 7 municipalities and unincorporated Liberty County). As applicable, each jurisdiction's zoning and subdivision regulations will be repealed.
- Each jurisdiction may have some unique provisions that only apply to it or general provisions from which it is excluded, accounting for the individual needs or wants of the jurisdictions.
- The UDO does not replace other development-related ordinances such as drainage, tree, flood, etc. Each of these are referenced in their own Article which serves as a placeholder should these ordinances be unified in the UDO in the future.

Amendments

- Any amendment to the UDO which will apply to all jurisdictions will need to be adopted by all governing authorities. Once all have approved the amendment, it will be incorporated into the UDO.
- Amendments to the UDO which are not applicable to all jurisdictions will need to be adopted by all applicable governing authorities and will be appended to the UDO. At least every 3 years, the appended amendments will be ratified by all governing authorities and incorporated into the UDO.

Organization

- The UDO is broken up into 8 divisions, some of which are further addressed in the remainder of this memo:
 - Div. I. Enactment and General Provisions
 - Div. II. Zoning Districts
 - Div. III. Development Provisions
 - Div. IV. Site Plan Review
 - Div. V. Subdivisions
 - Div. VI. Zoning Actions, Appeals and Variances
 - Div. VII. Administration
 - Div. VIII. Definitions and Abbreviations
- The appendices include maps, the above-mentioned amendments and lesser-used overlay district provisions (i.e. Military Installation Zoning Overlay District).

Division II – Zoning Districts

- There are a total of 20 zoning districts. These are broken down into the following 5 categories with the number of zoning districts within each indicated:
 - Agricultural and Conservation Districts (3 zoning districts)
 - Residential Districts (7 zoning districts)
 - Commercial Districts (6 zoning districts)
 - Industrial Districts (2 zoning districts)
 - Planned Districts (2 zoning districts)
- Current zoning districts were assigned to one of the new districts with the intent of finding the one most similar without making it more restrictive for the property owners. A conversion table is provided in Sec. 201-3.

- For continuity from one district to another, one list of uses is considered for each zoning district.
- The uses allowed are, in some instances, more broadly described (i.e. “personal service shop” is used instead of listing a barber shop and nail salon separately).
- The list of uses has been updated to include “new” uses such as auto detailing, brewpubs/distilleries, assisted living facilities and fitness centers.
- The uses in each district are listed in the more widely used terms of permitted, conditional (instead of special permit use) or prohibited.
- The provisions for Planned Unit Developments (PUDs) have been greatly enhanced to help ensure that the community has open space, recreation areas and other enhancements to make it a more desirable development for living and/or working.
- No changes were made to the overlay districts.

Division III – Development Standards

This division includes development standards which generally apply to most development (i.e. driveways, road frontage, etc.) as well as more detailed requirements for specific uses such as RV and mobile home parks. Some of the provisions have been updated, as well.

Division IV – Site Plan Review

- An application and review procedure is provided which takes into account that the County Building and Licensing Department conducts site plan review for unincorporated Liberty County and the LCPC reviews site plans for all the municipalities.
- A modified process is clarified for minor changes to existing sites for consistent review of such changes.
- Review standards are provided which include updated provisions for parking and pedestrians and references to other applicable requirements within the subdivision provisions of the UDO and within the applicable Code of Ordinances such as drainage and landscaping.

Division V – Subdivisions

- The application and review procedures for preliminary and final plats have been separated into different articles. As with site plan review, the review processes take into account that the County Building and Licensing Department conducts reviews for unincorporated Liberty County and the LCPC provides the review for all the municipalities.
- A more detailed closeout process is provided, and associated provisions have been added and/or clarified for items such as record drawings, dedication and acceptance of improvements, etc.
- The design elements and required improvements have been updated and unwanted or unenforced provisions have been removed. New requirements have been added for items such as cluster mailbox stations, drainage, signage and easements.
- The provisions for conservations subdivisions remains unchanged.

Division VI – Zoning Actions, Appeals and Variances

- The requirements for public hearings have been updated and standardized for all hearings, regardless of why the hearing is needed.
- A clear and updated amendment process is provided.
- An application and review process for conditional uses is provided.

Division VIII – Abbreviations and Definitions

- A list of abbreviations has been included for the many that are used throughout the UDO.
- The definitions have been updated and, when possible, simplified.

Link to the full document and maps of the proposed UDO: <https://thelcpc.org/proposed-unified-development-ordinance-and-maps/>



Unified Development Ordinance

General

LIBERTY COUNTY UNIFIED DEVELOPMENT ORDINANCE



ALLENHURST

FLEMINGTON

GUM BRANCH

HINESVILLE

MIDWAY

RICEBORO

UNINCORPORATED
LIBERTY COUNTY

WALTHOURVILLE

<https://thelcpc.org/proposed-unified-development-ordinance-and-maps/>

General

- Unifies zoning and subdivision
- Unifies all jurisdictions
- Customizable to meet individual needs
- Other development-related ordinances are unaffected

Amendments

- Amendments applicable in all jurisdictions require adoption by all jurisdictions.
- Amendments applicable in only select jurisdictions require adoption by the affected jurisdictions only.

Organization

The UDO is organized into 8 divisions:

- I. Enactment and General Provisions
- II. Zoning Districts
- III. Development Provisions
- IV. Site Plan Review
- V. Subdivisions
- VI. Zoning Actions, Appeals and Variances
- VII. Administration
- VIII. Definitions and Abbreviations

Zoning Districts

The 31 distinct zoning districts between Liberty County, Hinesville, and the other cities have been redistributed into 20 universal districts.

Table 201.1 - Zoning Districts		
Category	Designation	District Name
Agricultural and Conservation Districts	A-1	Agricultural District
	AR-1	Agricultural Residential District
	DM	Dunes and Marshes District
Residential Districts	R-20	Single-family Residential-20 District
	R-12	Single-family Residential-12 District
	R-8	Single-family Residential-8 District
	ATR	Attached Residential District
	MFR	Multi-family Residential District
	MHP	Manufactured Home Park District
	SFMH	Single-family Manufactured Home District
Commercial Districts	C-1	Central Business District
	C-2	General Commercial District
	C-3	Highway Commercial District
	OI	Office and Institutional District
	IC	Interstate Corridor District
	DD	Downtown Development District
Industrial Districts	LI	Light Industrial District
	I-1	Industrial District
Planned Districts	PUD	Planned Unit Development District
	PDD	Planned Development District

Converting to New Zoning Districts

New Districts allow similar uses to the existing districts and are not more restrictive for property owner.

Table 201.2 – Zoning Conversion Index			
Former District		New District	
Hinesville			
R-1	Single-family Residential Dwelling	R-20	Single-family Residential-20
R-2	Single-family Dwelling	R-12	Single-family Residential-12
R-3	Single-family Dwelling	R-12	Single-family Residential-12
R-4	Single-, Two-family Dwelling	R-8	Single-family Residential-8
R-A-1	Multi-family Dwelling	MFR	Multi-family Residential
R-TH	Townhouse Dwelling	ATR	Attached Residential
MH	Manufactured Home Park	MHP	Manufactured Home Park
MH-2	Single-family Manufactured Home Dwelling	SFMH	Single-family Manufactured Home
OC	Office Commercial	OI	Office Institutional
O-I	Office Institutional	OI	Office Institutional
C-1	Central Business	C-1	Central Business
C-2	General Commercial	C-2	General Commercial
C-3	Highway Commercial	C-3	Highway Commercial
LI	Light Industrial	LI	Light Industrial
PUD	Planned Unit Development	PUD	Planned Unit Development
DD	Downtown Development	DD	Downtown Development
PDD	Planned Development	PDD	Planned Development

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City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023

Agenda Item: GFOA's Certificate of Achievement for Excellence in Financial Reporting

Prepared by: Kimberly Ryon

Presented by: Kenneth Howard

PURPOSE: The City of Hinesville's Annual Comprehensive Financial Report for fiscal year October 31, 2021 has received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting. This is the 17th year that the City of Hinesville has earned this award.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. Government Finance Officers Association

PREVIOUS COUNCIL DISCUSSION:



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

4/3/2023

Allen Brown
Mayor
City of Hinesville, Georgia

Dear Mayor Brown:

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended October 31, 2021 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

Michele Mark Levine
Director, Technical Services



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Monthly City Construction Projects Update
Prepared by: Christy Deloach
Presented by: Ryan Arnold

PURPOSE: Update of City Construction Projects.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. Construction Updates 05 04 23

PREVIOUS COUNCIL DISCUSSION:

A construction site in the background with a white hard hat and blueprints in the foreground.

Construction Project Updates

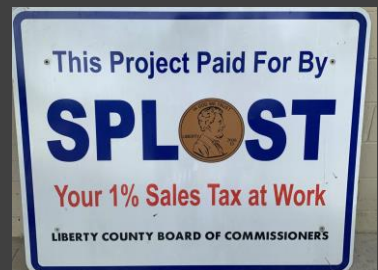
Ryan Arnold, Assistant City Manager

05.04.23

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HFD Fire Station 1



Current Status:

Site
Utilities/Exterior
Concrete

Two weeks look ahead:

Site
Utilities/Exterior
Concrete
2nd floor finish
work

Delays with project:

30 day delay
for electrical
ATS and DOAS
unit

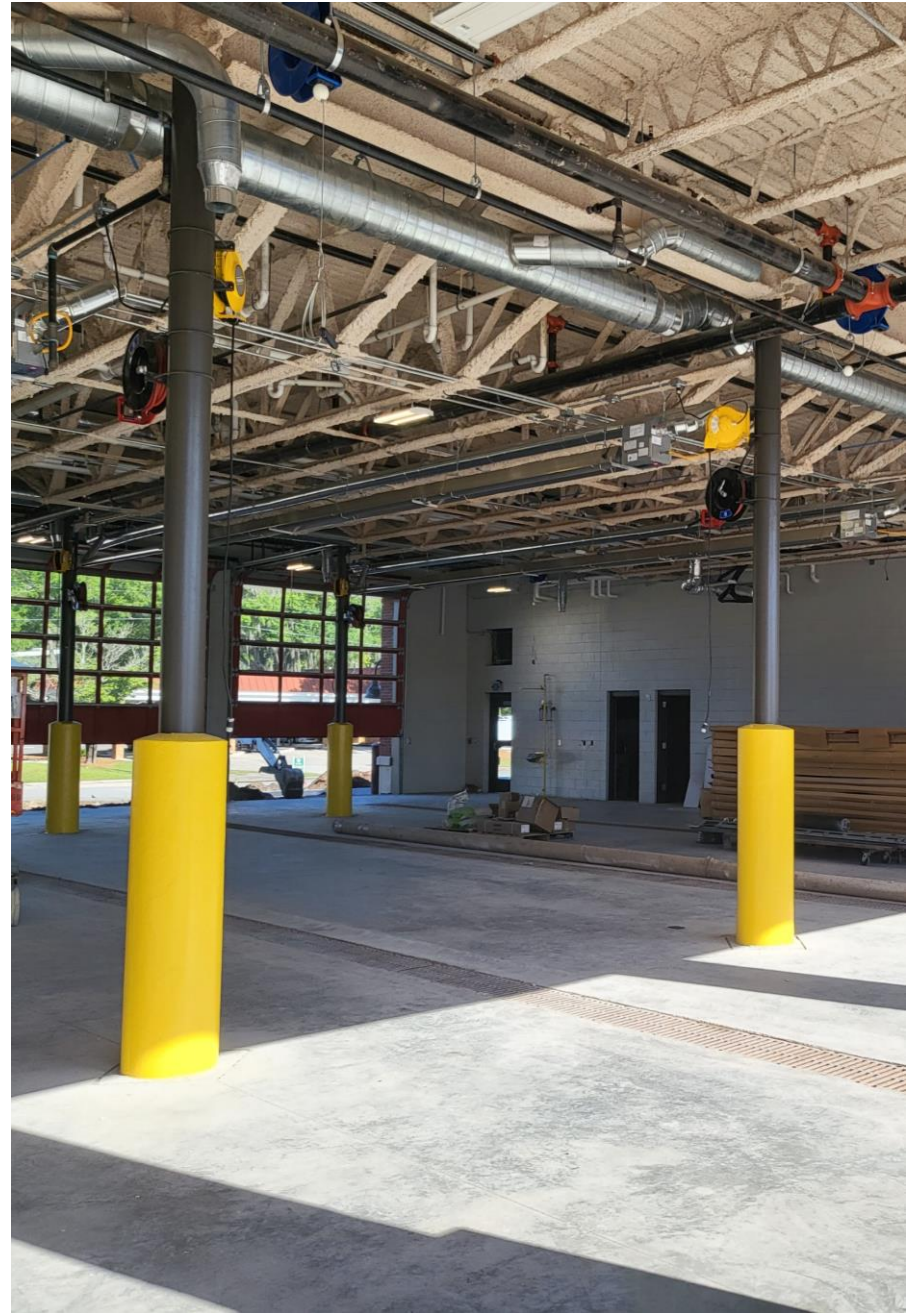
30 day delay
for Elevator
compliance
changes

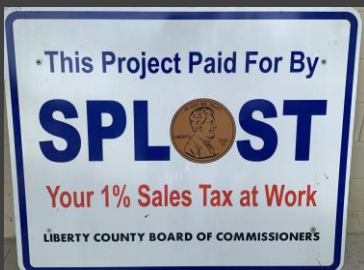
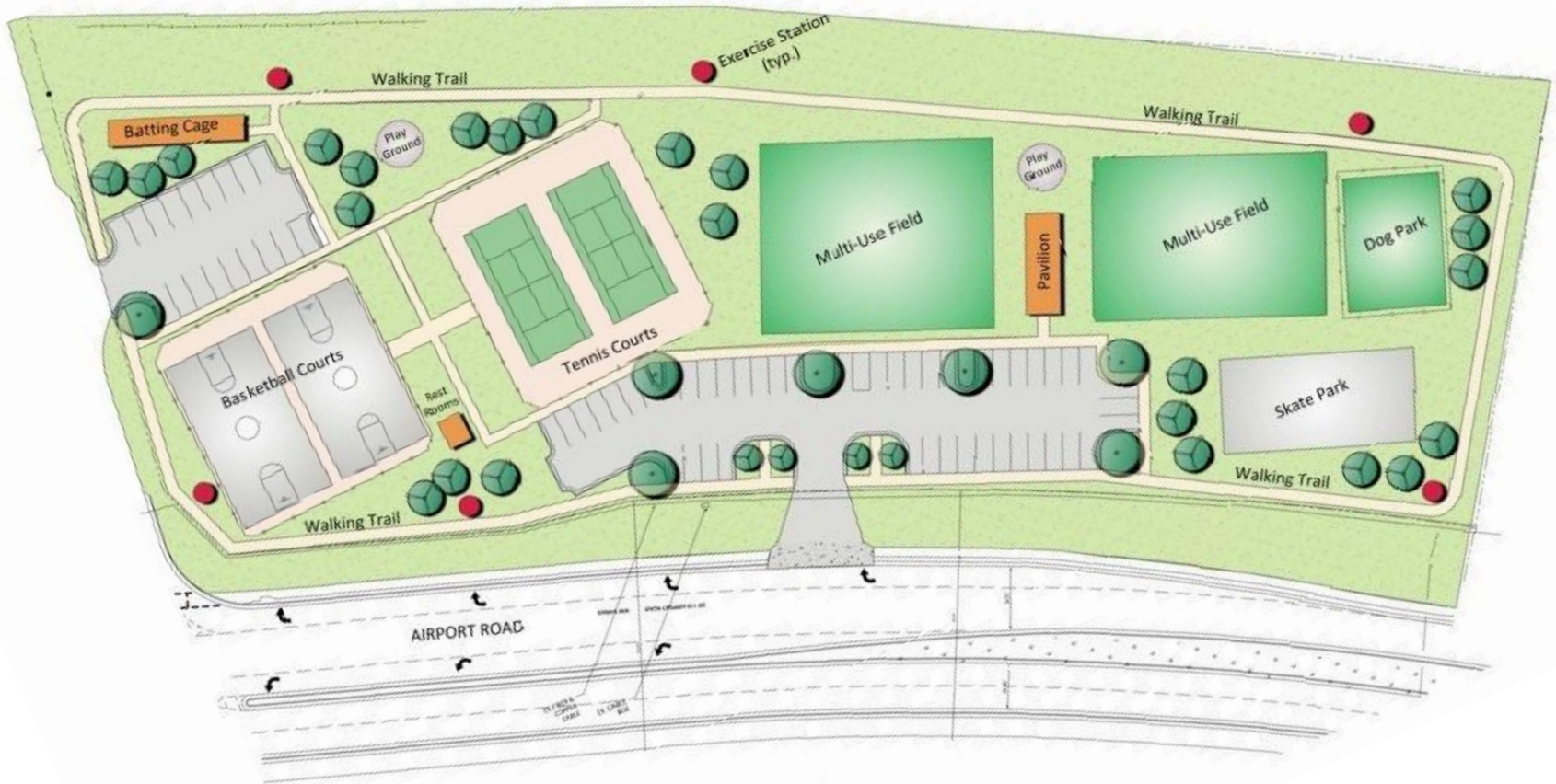
Anticipated completion date:

June, 2023









Krebs Park

**Current
Status:**

**Phase I
Complete
pending
punch list
items**

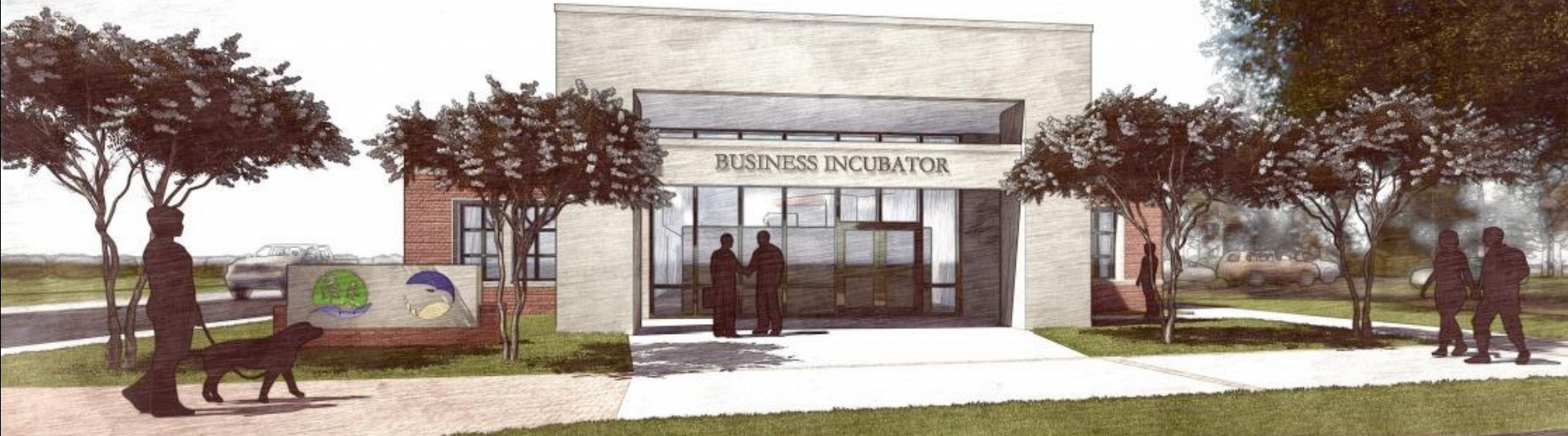
**Phase II
bids under
evaluation**

**Delays with
project:
Pending site
revision for
skate park**

**Anticipated
completion
date:**

**Pending
Phase II
contract**





Small Business Incubator



Current Status: Phase II Site Work

- **Delays with project:**

11 month delay in receiving rooftop HVAC units. On April 10, 2023 contractor received notice that the remaining units would not be received until June 6, 2023 due to component shortages and the manufacture retooling production to meet 2023 energy standards.

Temporary 3 ton HVAC unit installed to
Allow finish work to proceed.

- **Anticipated completion date:**
June 2023







Housing Projects

I. Azalea Street Redevelopment Area



II. Owner-Occupied Rehabilitation

- April 2023: Contractor bidding
- May-June 2023: Construction
- July 2023: Close out





City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Griffin Park Extension Ph. 3B
Prepared by: Mardee Sanchez
Presented by: Mardee Sanchez

PURPOSE: Request by Dryden Enterprises for Final Plat Approval and Acceptance of Dedications for Griffin Park Extension Ph. 3B (District #3)

BACKGROUND: This is the final phase of Griffin Park Extension. The lots in this subdivision range in size from 4,750 to 19,150 sq. ft. with an average size of 7,650 sq. ft. Dedications to the City are new streets (0.48 miles), utilities, utility easement and drainage easements for functional maintenance of ponds, culverts and swales. Dedications to the HOA include detention areas, greenspaces, wetlands and drainage easements for daily maintenance of swales.

At its meeting on April 18, 2023, the Planning Commission recommended approval with standard and special conditions, all of which have been met, including receipt of the requisite irrevocable letters of credit.

FUNDING: None.

RECOMMENDATION: Approval of the final plat for Griffin Park Extension Phase 3B and acceptance of dedications noted on the plat with standard conditions.

ATTACHMENTS:

1. Griffin Park Ext. Ph. 3B

PREVIOUS COUNCIL DISCUSSION:

Griffin Park Extension Phase 3B

Final Plat and Acceptance of Dedications

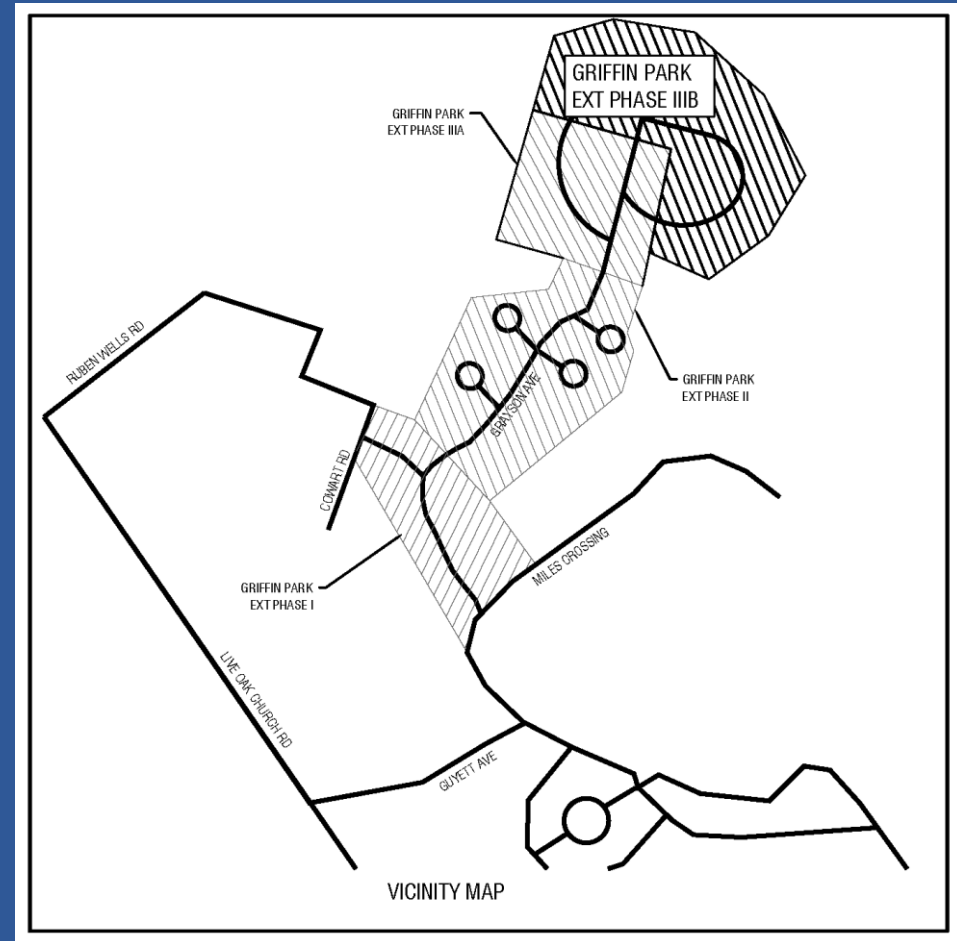
Developer:
Dryden Enterprises

Engineer:
M.E. Sack Engineering

Description:

- 55 lots
- Single-family dwellings

Location: Grayson Avenue



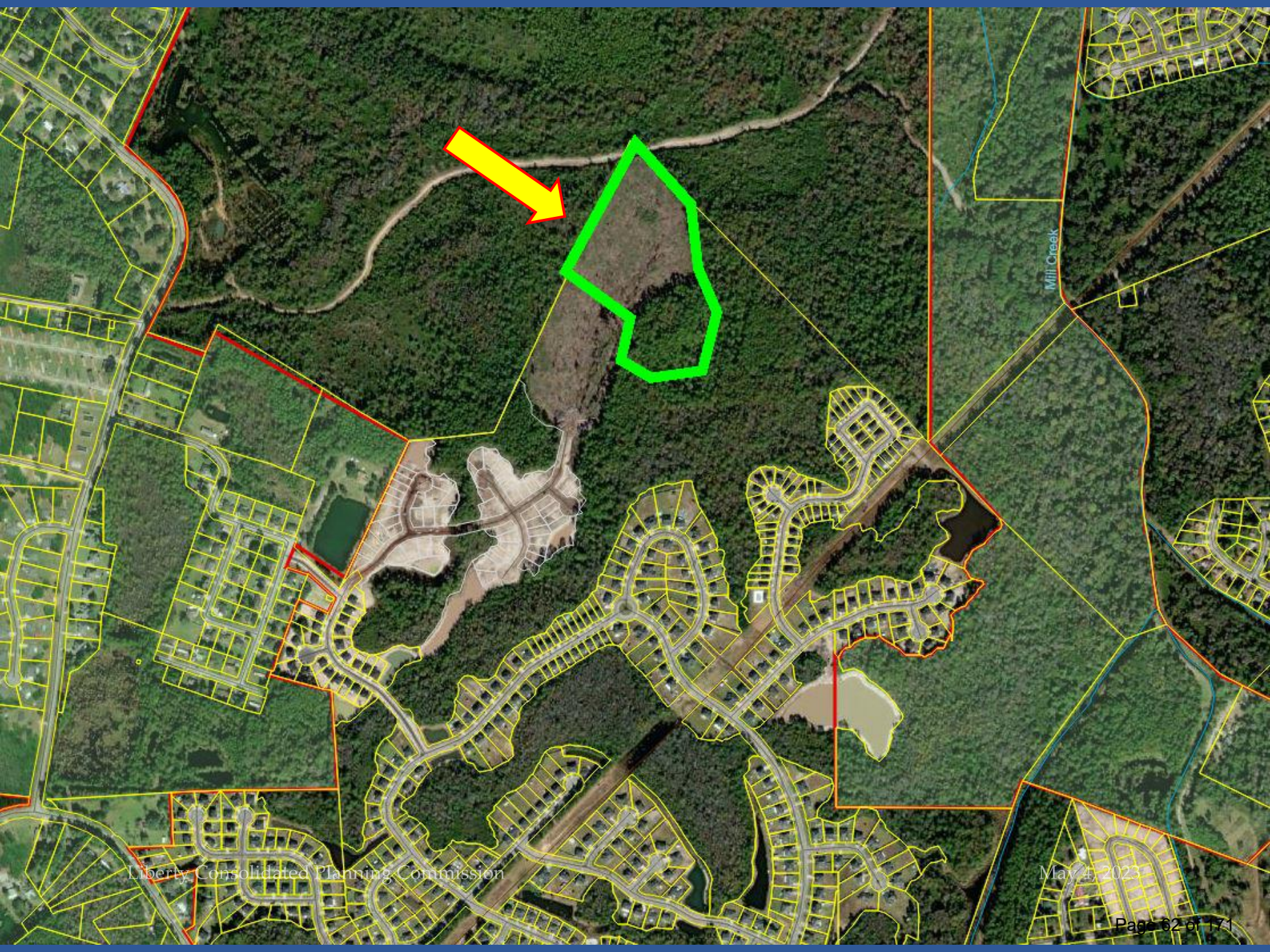
Griffin Park Extension for Dryden Enterprises

 Patio
 Small Single Family

Phase 3

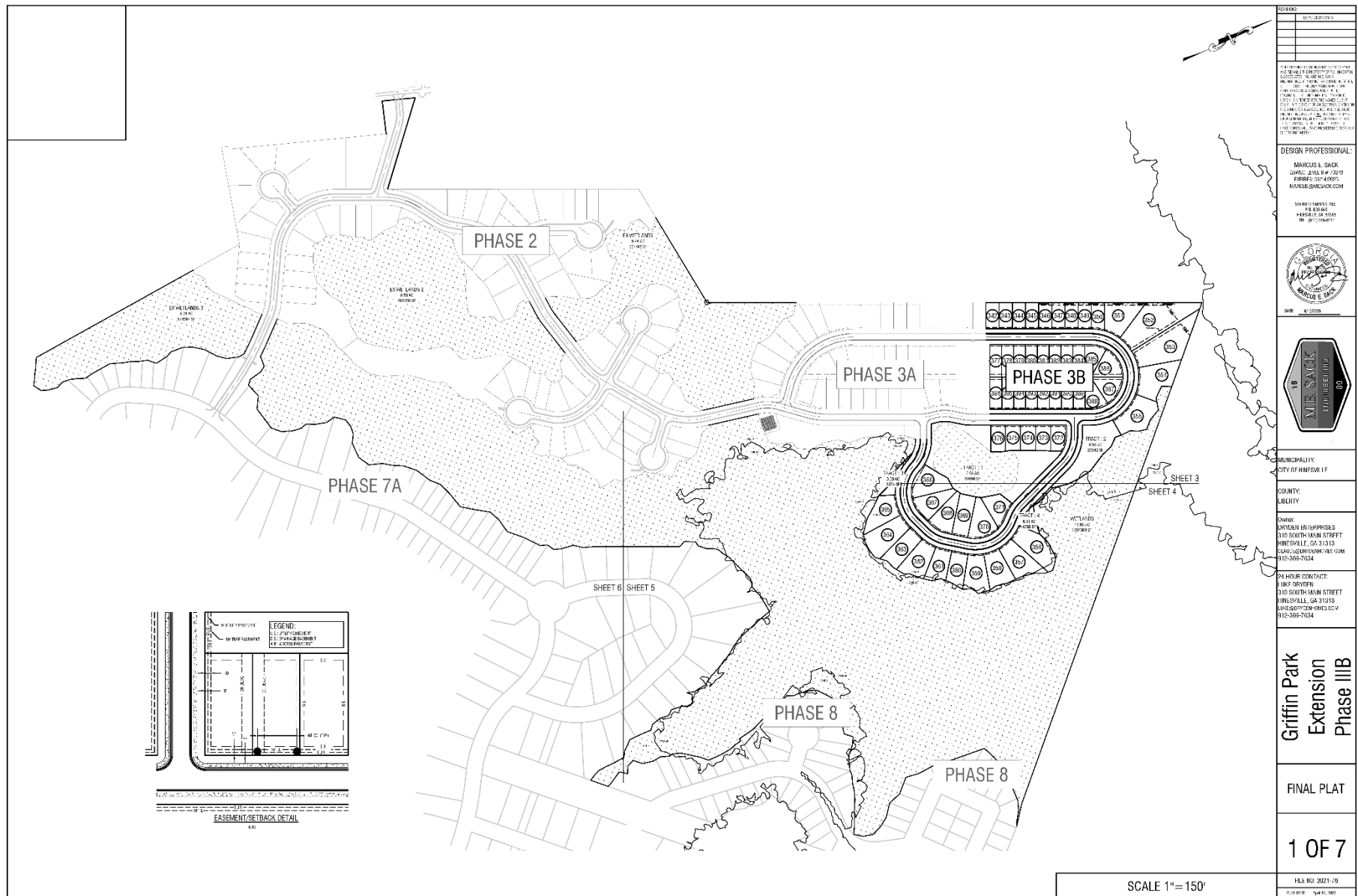


P.C. Simonton
& Associates, Inc.

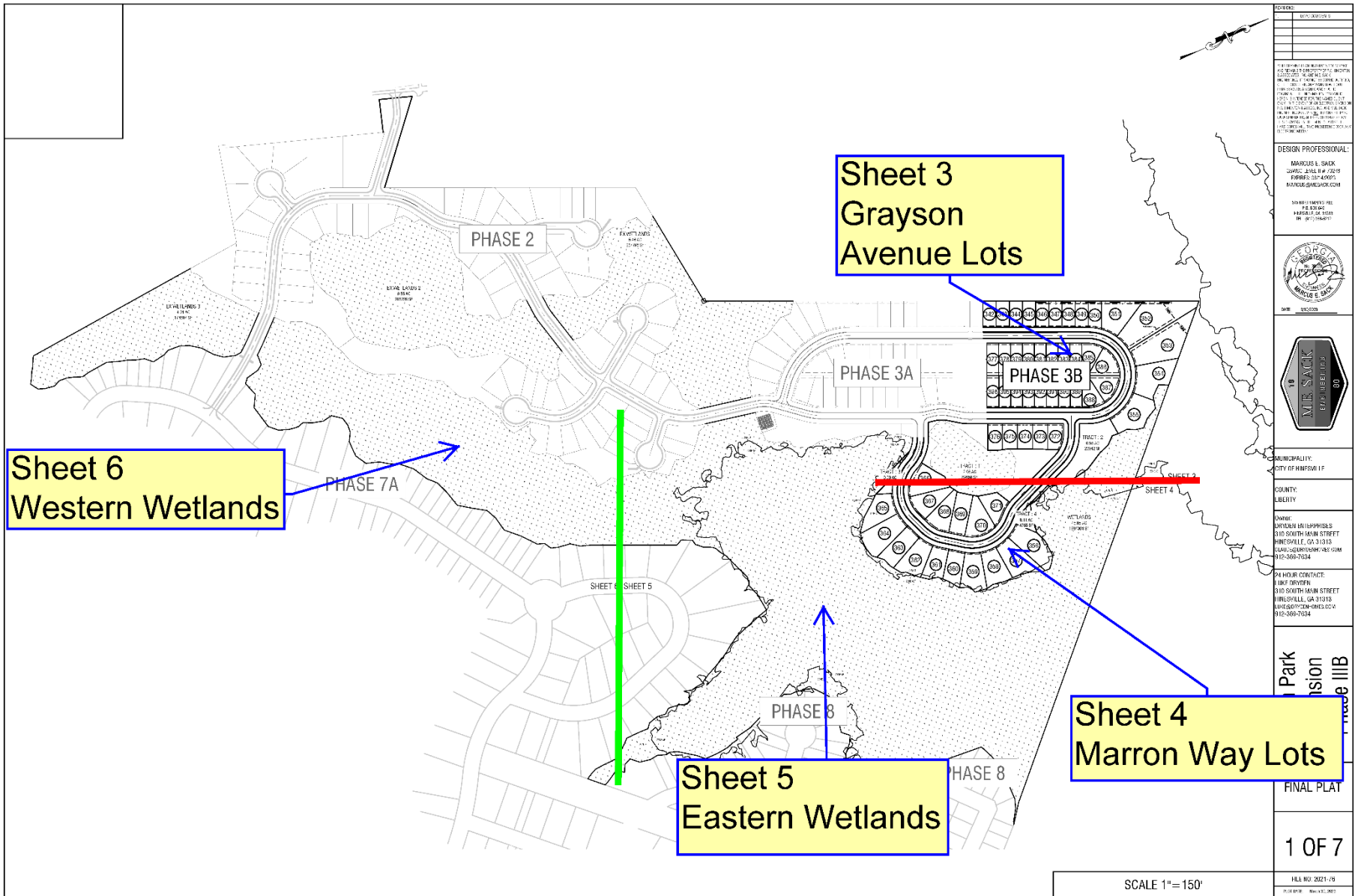


Mill Creek

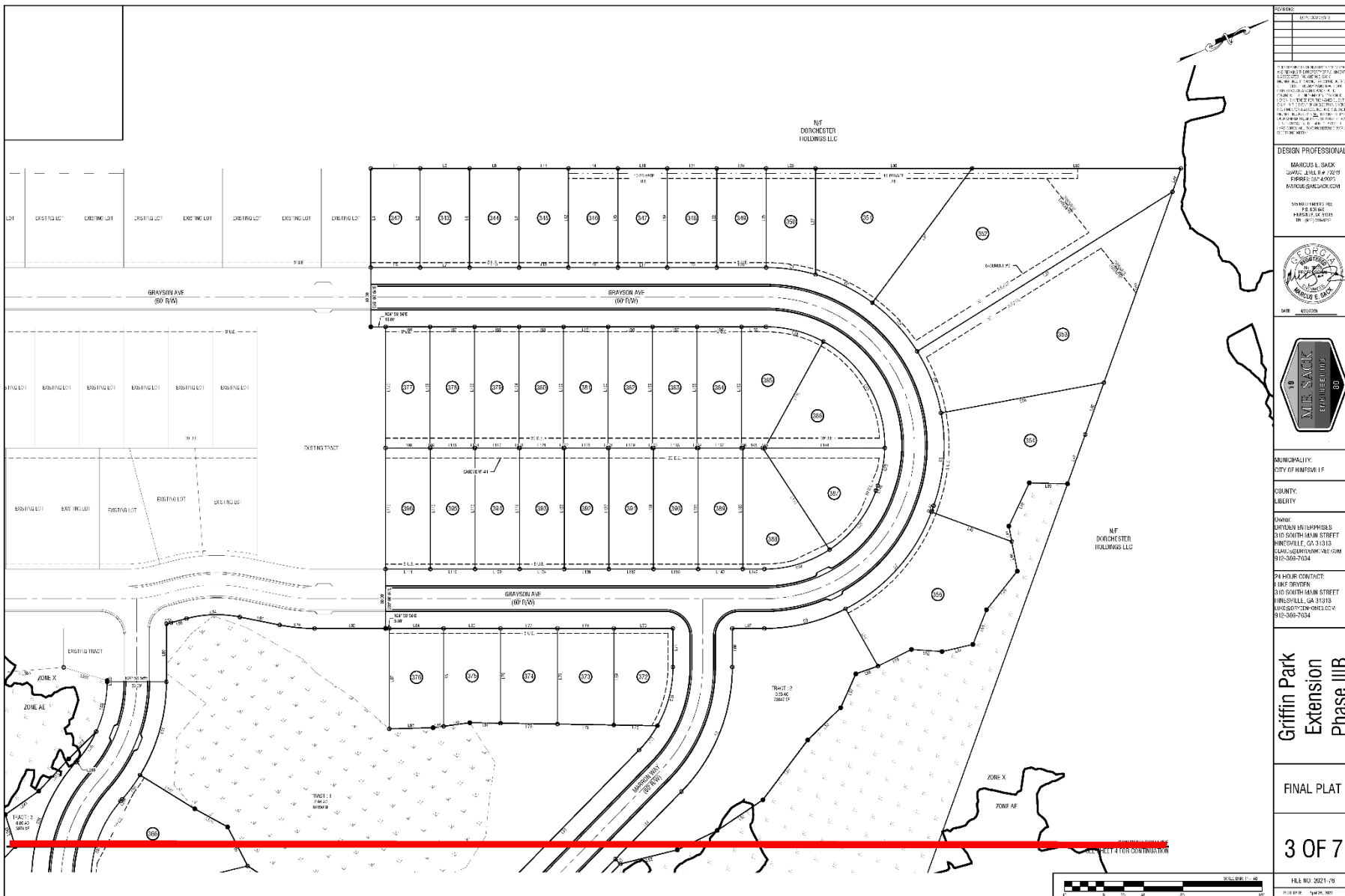
Sheet 1 - Overall Final Plat



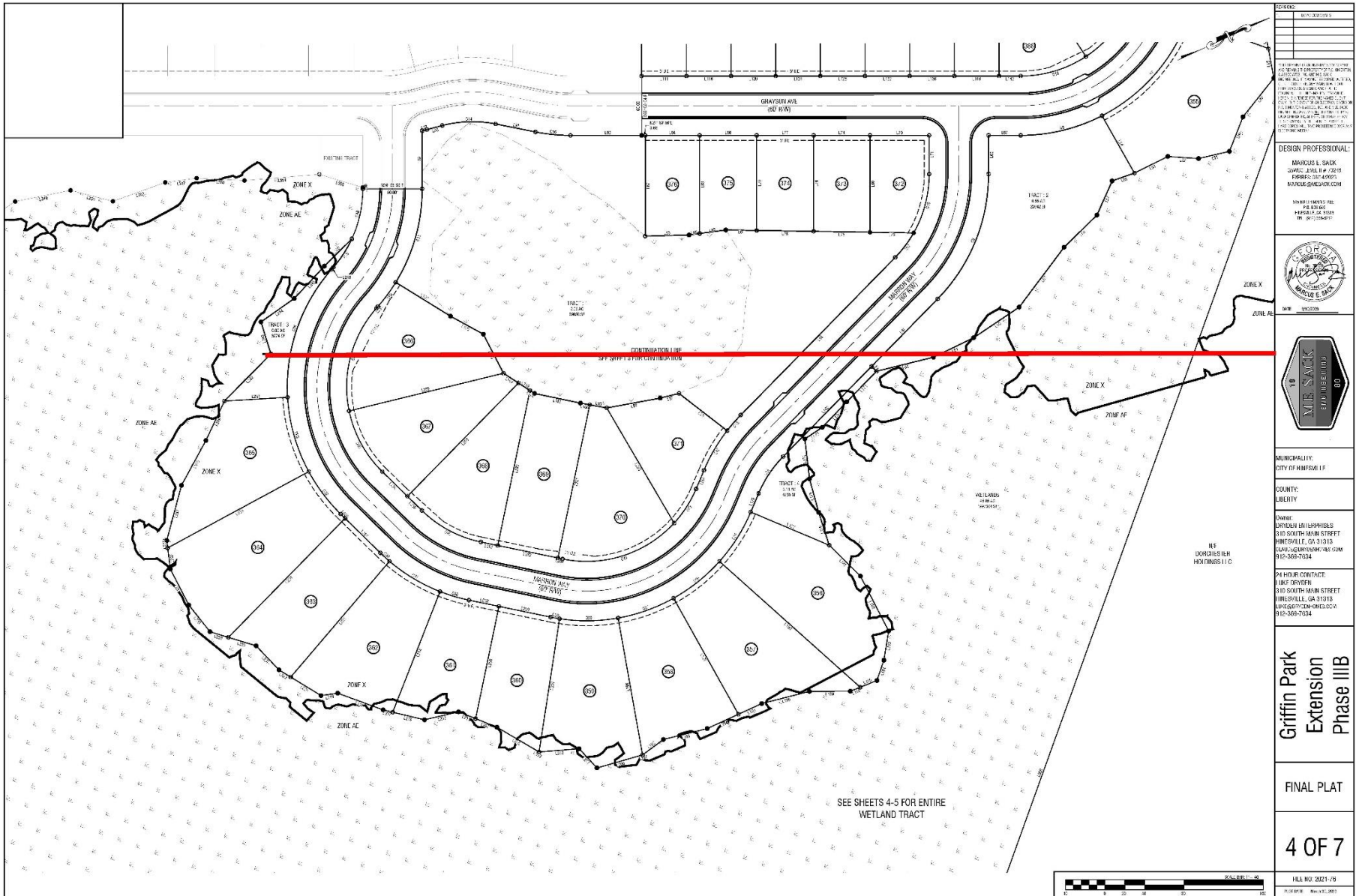
Final Plat Sheet Index



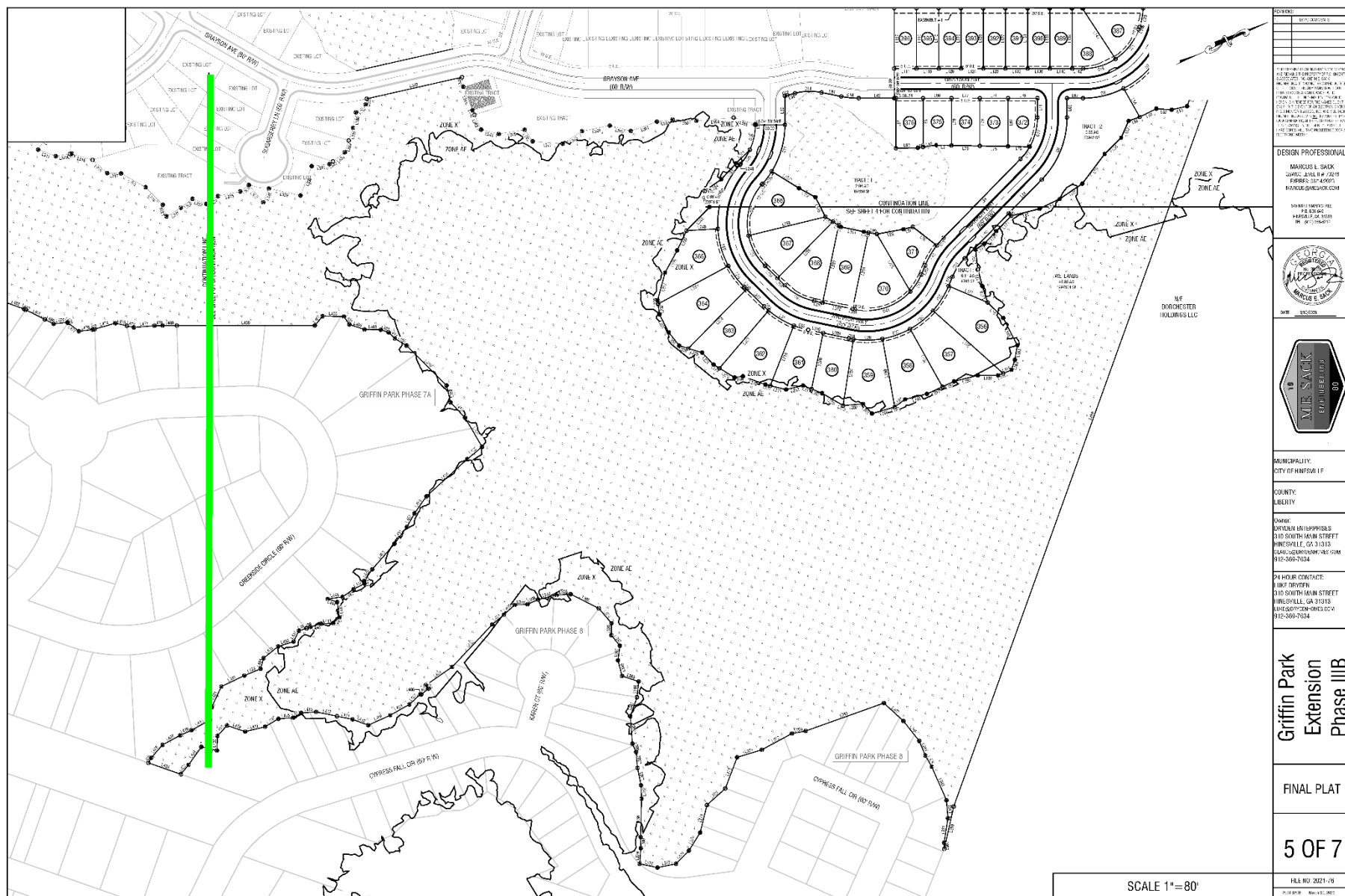
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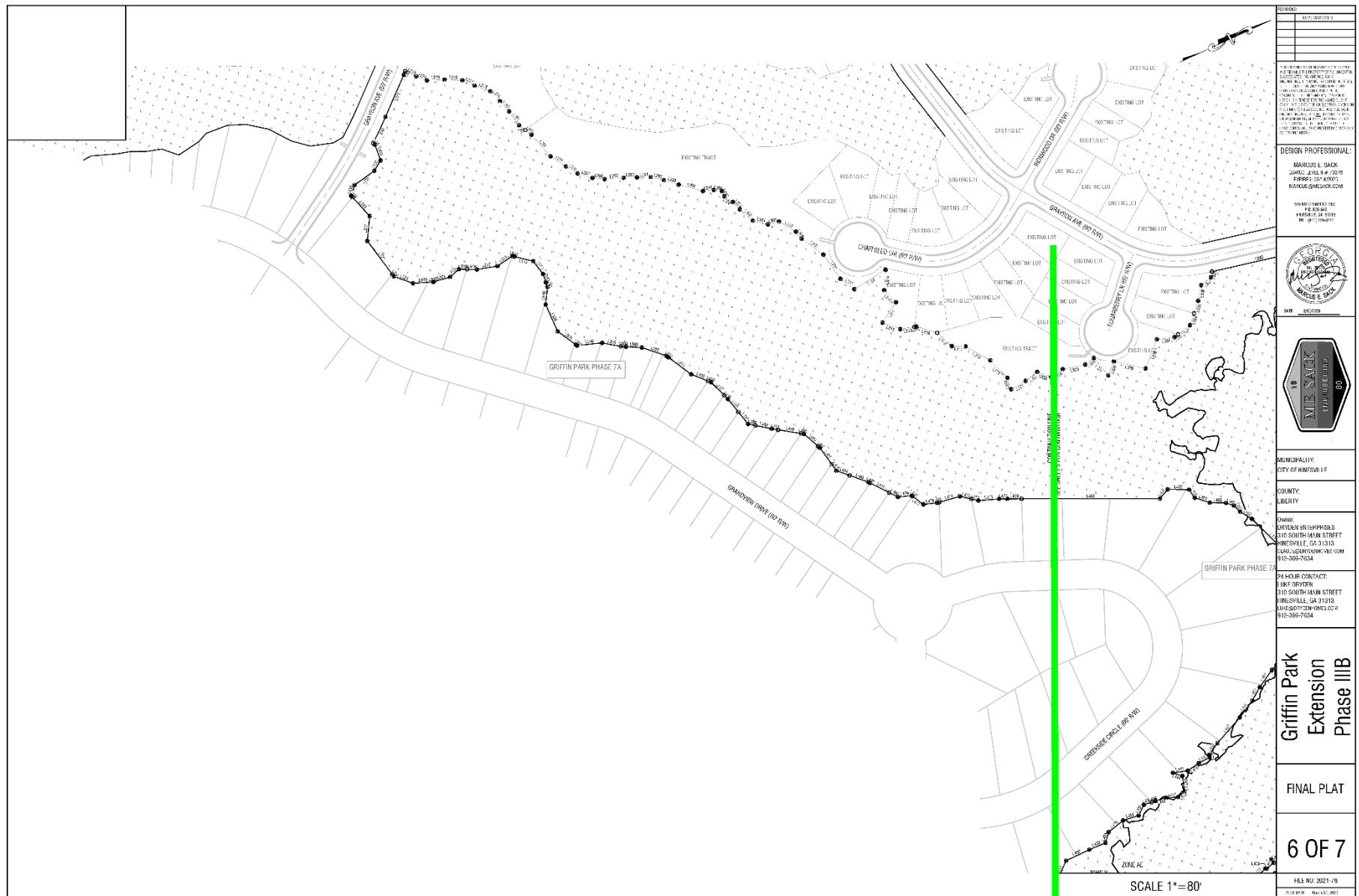
Sheet 4 – Marron Way Lots



Sheet 5 – Eastern Portion of Wetlands



Sheet 6 – Western Portion of Wetlands



OWNER:	DESIGNER:
ALL INFORMATION ON THIS PROJECT IS THE PROPERTY OF THE DESIGNER. NO PART OF THIS PROJECT MAY BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN PERMISSION OF THE DESIGNER.	
DESIGN PROFESSIONAL MARCUS S. SACK ARCHT. JAMES H. / 702-19 PERMITS: 124-0000 MARCUS.SACK@GMAIL.COM 300 N. 1ST STREET, 10TH FLOOR SUITE 1000, LAS VEGAS, NV 89101 PH: 702-19-0000	
DATE: 12/15/2014 	
MUNICIPALITY: CITY OF HENDERSON	
COUNTY: LIBERTY	
Owner: LUTHERAN LUTHERAN LUTHERAN 310 SOUTH MAIN STREET HENDERSON, NV 89015 702-266-7034	
24 HOUR CONTACT: 310 SOUTH MAIN STREET HENDERSON, NV 89015 LUTHERAN@LUTHERAN-NCV.COM 702-266-7034	
Griffin Park Extension Phase IIIB	
FINAL PLAT	
7 OF 7	

Three Lot Types

	<u>Patio</u>	<u>Small SF</u>	<u>Large SF</u>
Lot size, sq. ft.	4,500	6,000	7,000
Lot width	45 '	60 '	70 '
Front setback	10 '	12½ '	15 '
Rear setback	20 '	20 '	20 '
Side setback	7½ '	7½ '	7½ '
No. lots (ph. 3A)	42	0	0
No. lots (ph. 3B)	30	17	8
No. lots total	72	17	8
<i>No. lots (per PUD)</i>	<i>76</i>	<i>13</i>	<i>8</i>

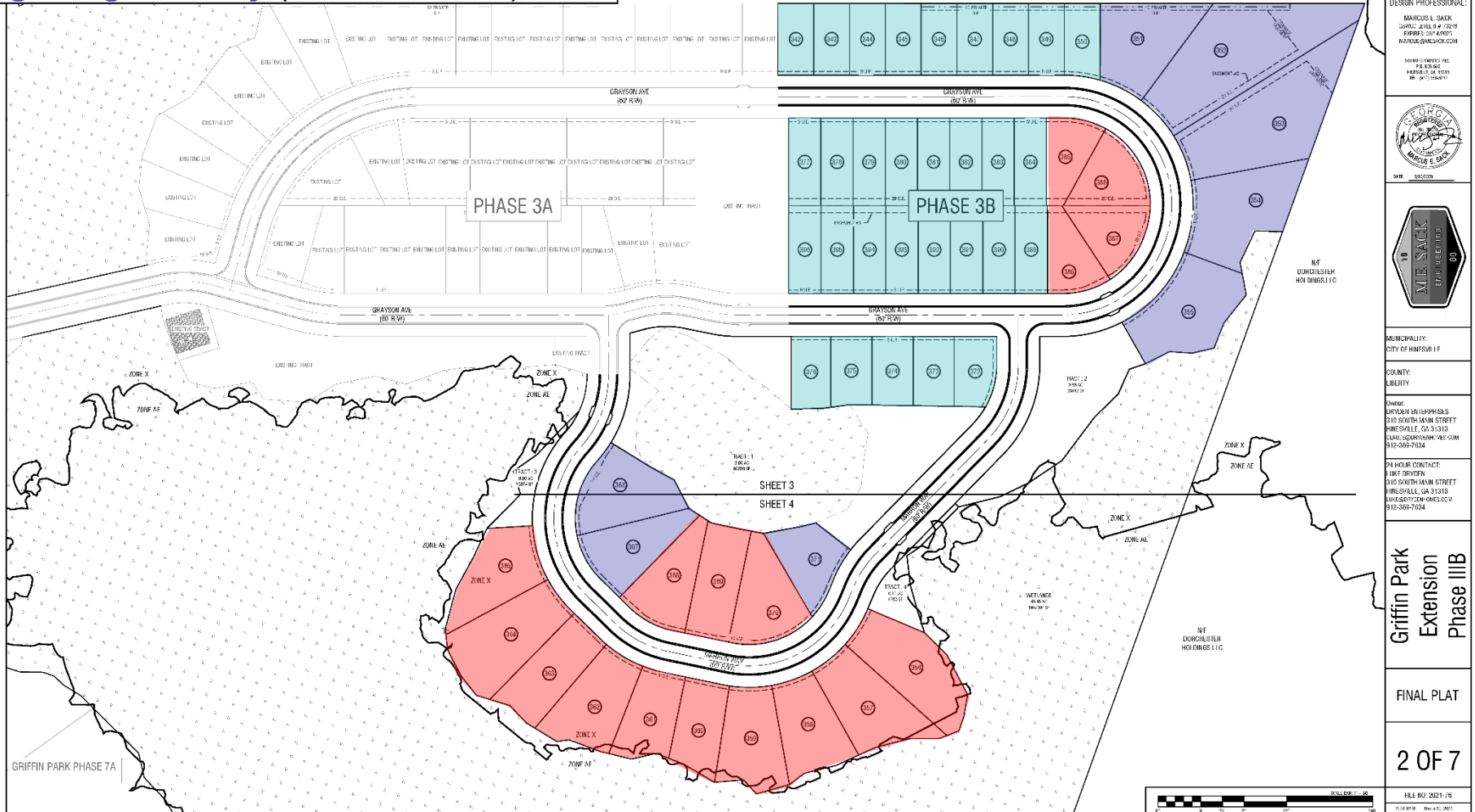
Lot Types

Lot Types

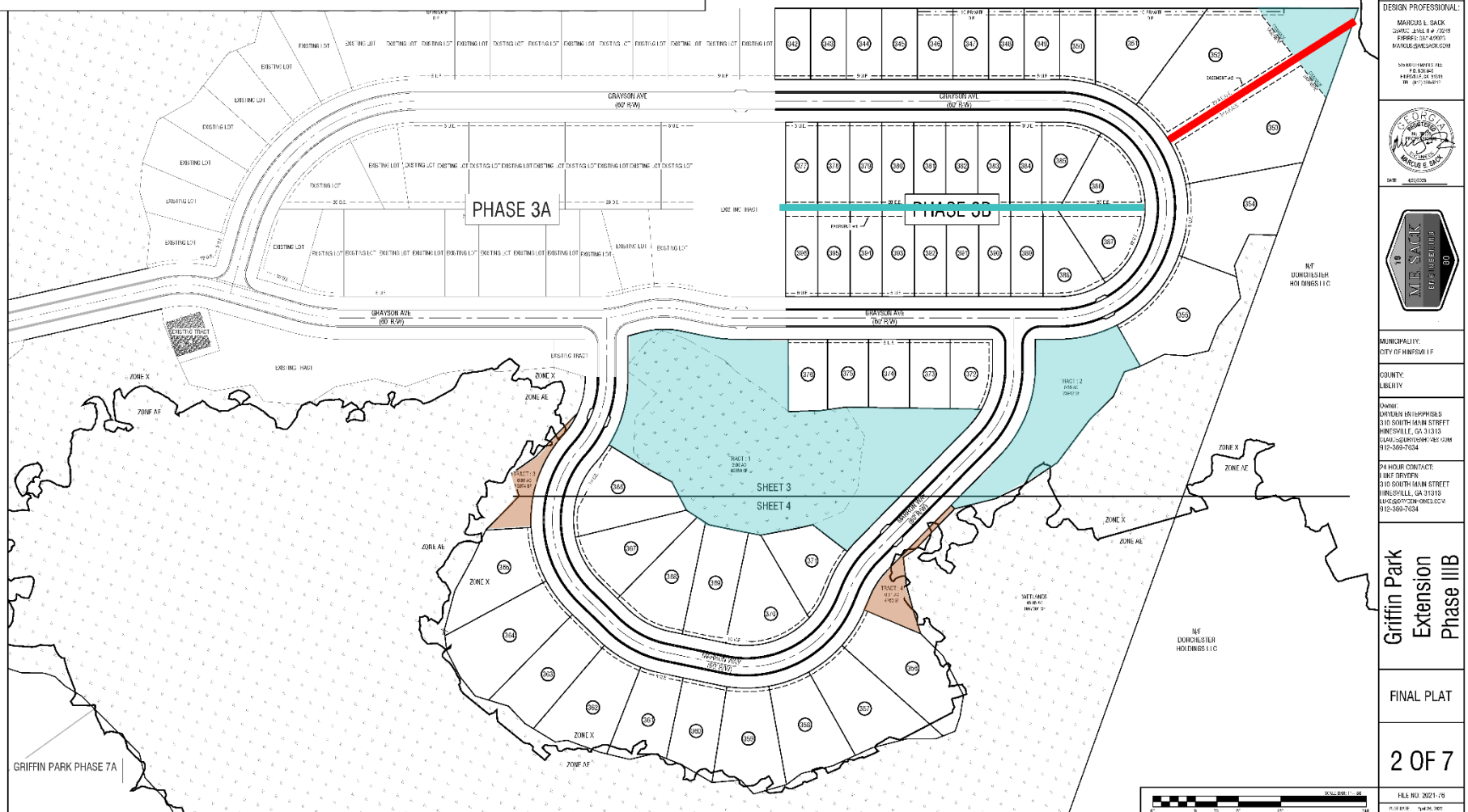
30 patio lots (4,500 SF. min.)

17 sm. single-family (6,000 SF min.)

8 lg. single-family (7,000 SF min.)



Drainage easement to City and HOA
Utility and access easement to City
Common areas to HOA (0.20 ac. total)



Additional dedications to the City include:

- New streets (0.48 mi.):
 - Extension of Grayson Avenue – 1,258 feet
 - Marron Way – 1,256 feet
- Water, sewer, reuse water and stormwater improvements

The utilities improvements have been installed. The installation of remaining improvements are guaranteed by letters of credit in the following amounts:

- Primary improvements - **\$86,000**
(paving, striping and signage)
- Secondary improvements - **\$121,000**
(sidewalks and trees)

Additionally, a two-year maintenance bond in the amount of **\$124,000** is also in-hand.



18 West Bryan Street
Savannah, GA 31401
(912) 200-9420
www.banksouth.com

IRREVOCABLE LETTER OF CREDIT #1521358567

BENEFICIARY

City of Hinesville
c/o Liberty Consolidated Planning Commission
110 Main St., Ste 7520
Hinesville, GA 31313

APPLICANT

Dryden Enterprises, Inc.
Griffin Park Extension Phase 111B
Hinesville, GA 31313

ISSUE DATE: May 4, 2023

EXPIRATION DATE: May 4, 2024

ILOC #: 1521358567

AMOUNT: \$86,000.00

We hereby establish our Irrevocable Letter of Credit #1521358567 in your favor for the account of Dryden Enterprises, Inc. in the amount of Eighty-six thousand and 00/100 Dollars (\$86,000.00) and available upon presentation of your draft(s) drawn on BankSouth at sight and accompanied by the following:

1. A statement signed by the beneficiary indicating that payment has been requested and is due.
2. Certification that funds are required related to installation of paving, striping and signage RE: Griffin Park Extension Phase 111B or required as a cash bond to secure contained adherence to the terms.
3. Original of this Irrevocable Letter of Credit.

Draft(s) must be negotiated (or presented to drawee bank for payment) on or before May 4, 2024 or any extended date.

This Letter of Credit shall be automatically extended for an additional period of one year from the present or each future expiration date unless we have notified you in writing, not less than forty-five (45) days before such expiration date unless we have notified you in writing, not less than forty-five (45) days before such expiration date, that we elect not to renew this letter of credit. Our notice of such election shall be sent certified mail to the above address.

Draft(s) must be marked "Drawn on BankSouth, Irrevocable Letter of Credit #1521358567."

Except as otherwise stated, this Irrevocable Letter of Credit is subject to the "Uniform Customs and Practice for Documentary Credit (2007 Revision)", International Chamber of Commerce Publication No. 600.

We hereby agree with you that drafts under and in compliance with this credit shall be duly honored on due presentation to the drawee.

Sincerely,

Sean Spellman
Relationship Manager
BankSouth



18 West Bryan Street
Savannah, GA 31401
(912) 200-9420
www.banksouth.com

IRREVOCABLE LETTER OF CREDIT #1521358568

BENEFICIARY

City of Hinesville
c/o Liberty Consolidated Planning Commission
110 Main St., Ste 7520
Hinesville, GA 31313

APPLICANT

Dryden Enterprises, Inc.
Griffin Park Extension Phase 111B
Hinesville, GA 31313

ISSUE DATE: May 4, 2023

EXPIRATION DATE: May 4, 2024

ILOC #: 1521358568

AMOUNT: \$121,000.00

We hereby establish our Irrevocable Letter of Credit #1521358568 in your favor for the account of Dryden Enterprises, Inc. in the amount of One Hundred Twenty-One thousand and 00/100 Dollars (\$121,000.00) and available upon presentation of your draft(s) drawn on BankSouth at sight and accompanied by the following:

1. A statement signed by the beneficiary indicating that payment has been requested and is due.
2. Certification that funds are required related to installation of trees and sidewalks RE: Griffin Park Extension Phase 111B or required as a cash bond to secure contained adherence to the terms.
3. Original of this Irrevocable Letter of Credit.

Draft(s) must be negotiated (or presented to drawee bank for payment) on or before May 4, 2024 or any extended date.

This Letter of Credit shall be automatically extended for an additional period of one year from the present or each future expiration date unless we have notified you in writing, not less than forty-five (45) days before such expiration date unless we have notified you in writing, not less than forty-five (45) days before such expiration date, that we elect not to renew this letter of credit. Our notice of such election shall be sent certified mail to the above address.

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Sincerely,



Sean Spellman
Relationship Manager
BankSouth



18 West Bryan Street
Savannah, GA 31401
(912) 200-9420
www.banksouth.com

IRREVOCABLE LETTER OF CREDIT #1521358569

BENEFICIARY

City of Hinesville
c/o Liberty Consolidated Planning Commission
110 Main St., Ste 7520
Hinesville, GA 31313

APPLICANT

Dryden Enterprises, Inc.
Griffin Park Extension Phase 111B
Hinesville, GA 31313

ISSUE DATE: May 4, 2023

EXPIRATION DATE: May 4, 2025

ILOC #: 1521358569

AMOUNT: \$124,000.00

We hereby establish our Irrevocable Letter of Credit #1521358569 in your favor for the account of Dryden Enterprises, Inc. in the amount of One Hundred Twenty-four thousand and 00/100 Dollars (\$124,000.00) and available upon presentation of your draft(s) drawn on BankSouth at sight and accompanied by the following:

1. A statement signed by the beneficiary indicating that payment has been requested and is due.
2. Certification that funds are required related to maintenance of improvements RE: Griffin Park Extension Phase 111B or required as a cash bond to secure contained adherence to the terms.
3. Original of this Irrevocable Letter of Credit.

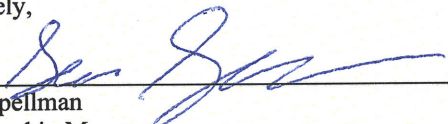
Draft(s) must be negotiated (or presented to drawee bank for payment) on or before May 4, 2025 or any extended date.

Draft(s) must be marked "Drawn on BankSouth, Irrevocable Letter of Credit #1521358569."

Except as otherwise stated, this Irrevocable Letter of Credit is subject to the "Uniform Customs and Practice for Documentary Credit (2007 Revision)", International Chamber of Commerce Publication No. 600.

We hereby agree with you that drafts under and in compliance with this credit shall be duly honored on due presentation to the drawee.

Sincerely,



Sean Spellman
Relationship Manager
BankSouth

LCPC Recommendations

Griffin Park Extension Phase 3B

APPROVAL of the FINAL PLAT

and

ACCEPTANCE OF DEDICATIONS

noted on the plat

with standard conditions

LCPC Standard Conditions

1. The applicant must obtain all required local, state and federal licenses and permits prior to commencement of any construction.
2. All plans, documents, materials, and statements contained or implied in this application are considered a condition of this action.
3. No change or deviation from the conditions of approval are allowed without prior notification and approval of the Director of the LCPC or the Planning Commission, and the approving governmental authority.





City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: PUD Amendment #2023-026-H
Prepared by: Lori Parks
Presented by: Jeff Ricketson

PURPOSE: A PUD Amendment was submitted by M.E. Sack Engineering on behalf of Dryden Enterprises to amend the Heritage Point Expansion GDP to include LCTM Parcel 070D-147, revise the wetland acreage to 38 acres (+/-), and remove multifamily from the proposed uses and replace with townhomes. The property is located on Flemington Village Boulevard and is further described as LCTM parcels 085-001 and 070D-147. (District 2)

BACKGROUND: N/A

FUNDING: N/A

RECOMMENDATION: April 18, 2023. LCPC Commissioners recommended APPROVAL with standard and special conditions. Special conditions are a Conditional Letter of Map Change (CLOMC) shall be provided with the site development plans.

ATTACHMENTS:

1. PUD Amendment 2023-026-H (COMPRESSED)

PREVIOUS COUNCIL DISCUSSION:

PUD Amendment 2023-026-H

A PUD Amendment was submitted by M.E. Sack Engineering on behalf of Dryden Enterprises to amend the Heritage Pointe Expansion General Development Plan to revise the wetland acreage to 38 acres (+/-) and remove multifamily from the proposed uses and replace with townhomes. Property is located on Flemington Village Boulevard and is further described as LCTM parcels 070D-147 and 085-001 (approximately 10-acre portion thereof).

Public Notification

LGR44876 4/13/2023

Public Hearings

Rezoning Petition 2023-014-H

A rezoning petition was submitted by Interstate Commercial Real Estate Services, applicant, on behalf of Deillah Way, owner, to rezone 18.5 acres, more or less, from R-4 (Single- and Two-Family Dwelling District) to C-3 (Highway Commercial District) for a retail shopping center. Property is located on West Oglethorpe Highway in Hinesville and is further described as LCTM parcel 059A-107. Property is bounded now or formerly as follows: **NORTH** by lands of Charles Frasier, Booker T. Burley, Patricia A. Jackson, Georgia Power Company, Willie C. Watkins, Mt. Zion Missionary Baptist Church, and Express Stores, Inc; **EAST** by West Oglethorpe Highway and lands of Loretta Dye, and Georgia Power Company; **SOUTH** by lands of Liberty Real Estate Investments, LLC, Deerwood Point, LLC, Ray Futch, Terry Fortson, Cecil Robinson, George A. Carter, Dallas Roots, LLC, Melody Sherie Campbell et al, Beverly G. Waters, Dawn Margaret Thomas, Thomas M. Martin Jr., Kenneth E. Saxon, Jack P. and Ora P. Graves, Gerardo Aguilera et al, Cha Ok and Clifton Mobley, and 261 Strickland Street, LLC; **WEST** by South Main Street.

Variance Request 2023-023-LC

A variance request was submitted by Krista Brown Home to replace an existing six-foot fence with an eight-foot fence. Property is located at 429 Clark Street in Unincorporated Liberty County and is further described as LCTM parcel 281B-103. Property is bounded now or formerly as follows: **NORTH** by Clark Street; **EAST** by lands of Thomas and Sandra Spines; **SOUTH** by lands of Kevin Remillard; **WEST** by lands of B. Downs Jr. Estate.

Variance Request 2023-023-LC

A variance request was submitted by Josh Wheeler to reduce the side yard setbacks to 10 feet as opposed to 15 feet side yard setbacks required in the R-2 (Two-Family Residential) zoning district. Property is located on West First Street in Unincorporated Liberty County and is further described as LCTM parcel 280C-105. Property is bounded now or formerly as follows: **NORTH** by West First Street; **EAST** by lands of Michael and Victoria Roughen; **SOUTH** by lands of Sidney Dean Construction LLC; **WEST** by lands of Susan Holton.

Variance Request 2023-024-LC

A variance request was submitted by Bob Marker, owner, to reduce the side yard setbacks to 10 feet as opposed to 15 feet side yard setbacks required in the R-2 (Two-Family Residential) zoning district for placement of a mobile home. Property is located on East First Street in Unincorporated Liberty County and is further described as LCTM parcel 281B-066. Property is bounded now or formerly as follows: **NORTH** by East First Street; **EAST** by lands of Donald Edward Klotz and June Stacy Klotz; **SOUTH** by Clark Street; **WEST** by lands of Ronald L. Lash Jr. and Kelli Ann Rose.

Rezoning Petition 2023-025-FL

A rezoning petition was submitted by Jimmy Shanken, owner's agent, on behalf of Smiley Investments, LLC, applicant, to rezone 16.62 acres (+/-) from B-1 (Neighborhood Commercial District) to B-2X (General Commercial District with Special Conditions), R-1 (Single-Family Residential District), and A-1 (Agricultural District) to PUD (Planned Unit Development District) for townhomes and amenities. Property is 16.62 acres, more or less, located at 2736 East Oglethorpe Highway in Flemington, and further described as LCTM parcel 083D-002. Property is bounded now or formerly as follows: **NORTH** by lands of RTS Homes LLC; **EAST** by lands of The City of Flemington, Martin Timberlands LLC and et al, Admyer D. Feil Jr., Elvis Mack Sr., Albea Preston, Joslyn Edwards, Jr., Jeffrey and Ann Parker, Patricia Cooper and Ebony McGirt, William and Bernadine Brownling, Gurnie W. Bacon Jr., and Diamond and Eveline Hughley; **SOUTH** by East Oglethorpe Highway; **WEST** by lands of 2636 East Oglethorpe Realty LLC.

PUD Amendment 2023-026-H

A PUD Amendment was submitted by M.E. Sack Engineering on behalf of Dryden Enterprises to amend the Heritage Points Expansion General Development Plan to include LCTM Parcel 070D-147, revise the wetland acreage to 38 acres (+/-), and remove multi-family from the proposed uses and replace with townhomes. Property is located on Flemington Village Boulevard and is further described as LCTM parcels 070D-147 and 085-001 (approximately 20-acre portion thereof). Property is bounded now or formerly as follows: **NORTH** by lands of Liberty County Recreation Department; **EAST** by lands of SEI Development LLC; **SOUTH** by lands of Martin E. Fraser Jr. and et al; **WEST** by Peacock Creek.

Rezoning Petition 2023-027-H

A rezoning petition was submitted by Jimmy Shanken on behalf of Nancy O'Neal to rezone 5.8 acres (+/-) from R-A-1 (Multi-family Dwelling District) to C-3 (Highway Commercial District) for a shopping center and restaurant. Property is located at 910 West Oglethorpe Highway in Hinesville and is further described as LCTM parcel 059A-193. Property is bounded now or formerly as follows: **NORTH** by Flowers Drive; **EAST** by West Oglethorpe Highway; **SOUTH** by lands of Benjamin and Seavy O'Neal; **WEST** by lands of Linda Spellman, Jeffery Whitehorn, II Grass, Kimberly Payno, and Barry and Yong Dorris.

Public Hearings

The Liberty Consolidated Planning Commission will hold a public meeting April 18, 2023, at 4:30

pm, at the Liberty County Courthouse Annex, 112 North Main Street, 2nd floor, in Hinesville.

Public Hearings to be Held by the Applicable

Governing Authority:

Tuesday, May 2, 2023, 6:00 PM - LC Board of Commissioners will meet in the Court-

house Annex, 2nd floor, 112 North Main St, Hinesville.

Thursday, May 4, 2023, 3:00 PM - Hinesville Mayor and Council

will meet at Hinesville City Hall, 115 E ML King, Jr. Drive, Hinesville.

Tuesday, May 9, 2023, 4:30 PM - Flemington Mayor and

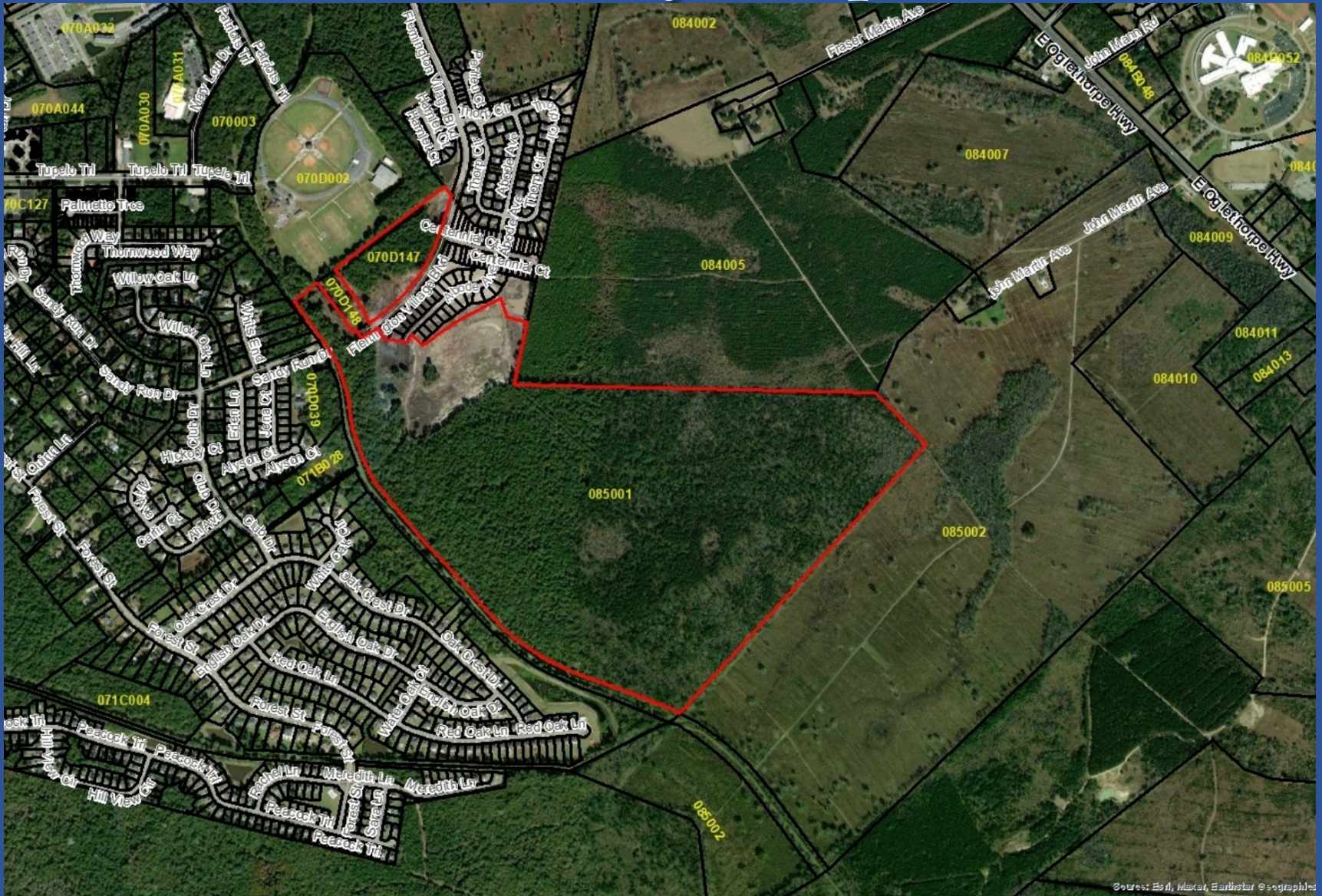
Council will meet at Flemington City Hall, 156 Old Sun-

bury Road, Flemington.

LGR45009 4/6/2023



Vicinity Map

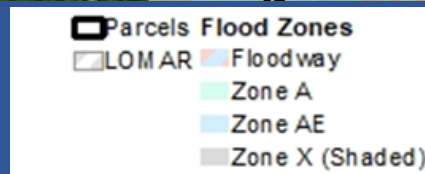


Zoning Map

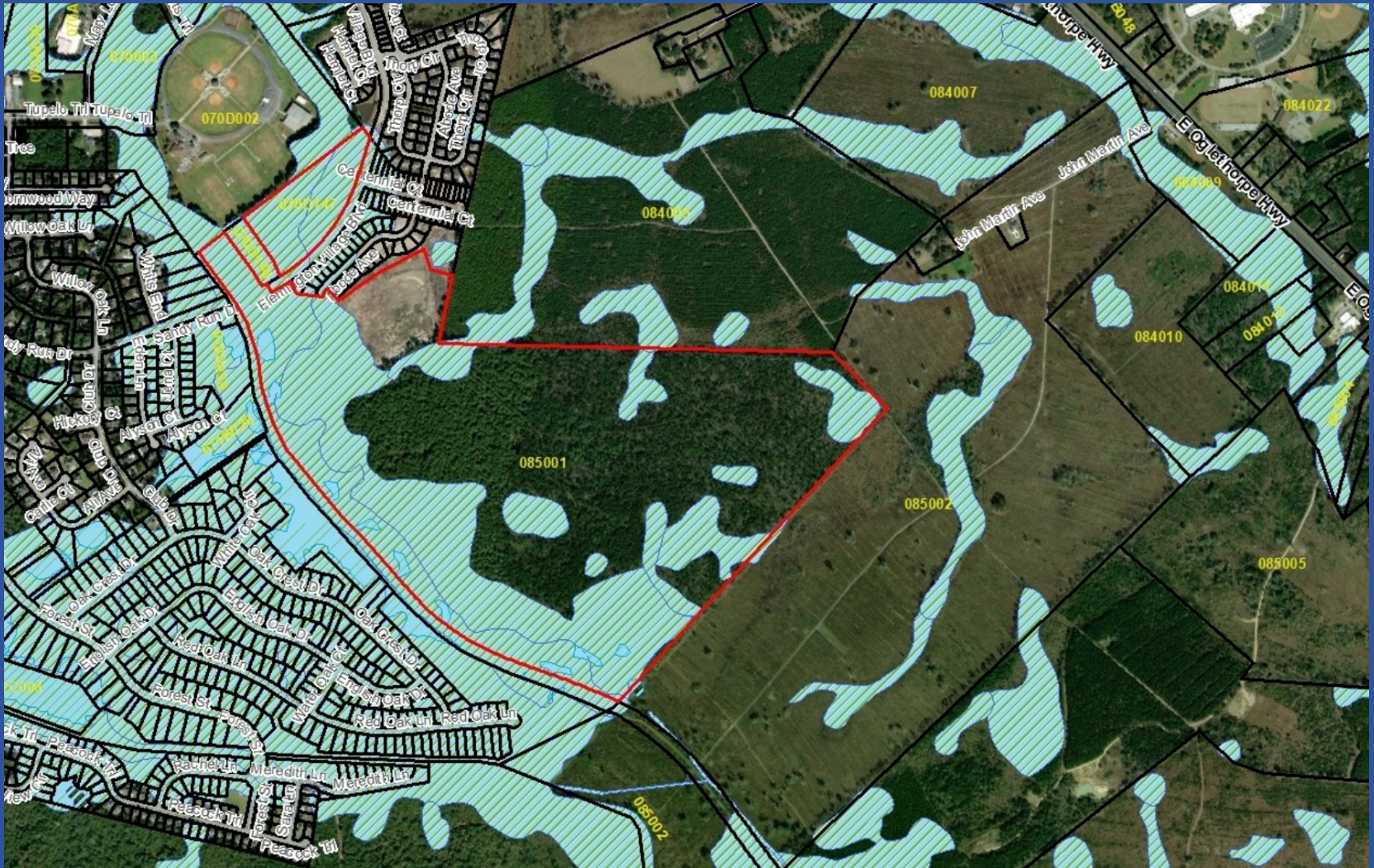


Parcels Zoning				Zoning			
	C2		R1		R4		A1
	C3		R2		RA1		B1
	O1		R3		RTH		PUD
					B1X		R1
					B2		R2

Flood Map



Wetlands Map



Narrative



515 N. Main Street | Hinesville, GA 31313
PO Box 649 | Hinesville, GA 31310
912.368.5212
www.mesack.com
ME Sack Engineering
@mesackengineering
mesack



GDP AMENDMENT

Heritage Pointe Expansion
Dryden Enterprises, Inc.
MES No. 2019-03

On behalf of Dryden Enterprises, we would like to request a change to the approved General Development Plan (GDP) for the planned unit development previously known as Flemington Village Expansion. Under Section I. General Description, we would like to include Parcel 070D147, revise the wetland acreage to 38± acres, remove Multifamily from Proposed Uses and replace with Townhomes.

Due to the determination of the onsite wetlands performed by Sligh Environmental and approved by the Army Corps of Engineers on February 8, 2021, isolated wetlands located onsite have been filled in order to maximize the usable acreage of the property. A total of 8.84 acres of wetlands have been removed from the total wetland acreage, and the attached exhibit is reflective of these changes.

With the repurposing of Multifamily, we would like to revise Section III. Multifamily to Section III. Townhomes. The introduction of townhomes is intended to provide more affordable housing in the Hinesville market. Due to its irregular shape, TH.I, as shown on the attached exhibit, will follow the developmental standards as listed below. The proposed TH.II, as shown on the attached exhibit, will be built in accordance with the City of Hinesville Townhome Ordinance. The total of 950 units previously approved in the original GDP is being increased to 1,000 due to the additional development area. Townhomes as well as the different single family lot configuration can be interchanged so long as the max number of lots is not exceeded.

III. TOWNHOMES

Development Standards:

Min Frontage	Min Area (SF)	Min Depth	Front Setback	Rear Setback
20'	1,600'	80'	20'	15'

Anticipated Lot Breakdown:
210 Townhomes
714 Single Family Lots

Original PUD Layout



FLEMINGTON VILLAGE EXPANSION GENERAL DEVELOPMENT CONCEPT PLAN

Proposed PUD Layout



HERITAGE POINTE EXPANSION
EXHIBIT: GDP AMENDMENT

Zoning Analysis

1. Does this property have reasonable economic value as currently zoned?
 - *Yes.*
2. Does the proposed use conform to the Fort Stewart Joint Land Use Study (JLUS)?
 - *Yes.*
3. Does the proposed use conform to the Liberty County Comprehensive Plan?
 - *Yes, the Comprehensive Plan identifies this property as Residential Low-Density.*

Zoning Analysis

4. Will there be an adverse effect on the value and usability of nearby properties?
 - *No.*
5. Is the proposed use suitable in view of nearby uses?
 - *Yes, there are residential low-density parcels in the vicinity.*
6. Will the zoning proposal create an undue burden on transportation including streets and transit, and on schools, utilities, or the provision of public safety?
 - *No.*

Zoning Analysis

7. Would this allow a short-term gain at the expense of our local long-term goals?
 - *No.*
8. Would this change cause a “domino effect” and encourage “sprawl”?
 - *No.*
9. Are there unique historical sites which may be adversely impacted?
 - *None noted.*

Zoning Analysis

10. Is this parcel in a flood hazard area?

- *Yes (Flood Zone AE) and a portion of the property is in a flood way.*

11. Is it spot zoning and unrelated to the existing pattern of development?

- *No.*

12. Are there unique conditions which support approval or denial?

- *No.*

LCPC Recommendation

Approval

PUD Amendment 2023-026-H

Conditions

Standard and Special

Standard Conditions

1. The applicant must obtain all required local, state and federal licenses and permits prior to commencement of any construction.
2. All plans, documents, materials, and statements contained or implied in this application are considered a condition of this action.
3. No change or deviation from the conditions of approval are allowed without prior notification and approval of the Director of the LCPC or the Planning Commission, and the approving governmental authority.

Special Condition

Conditional Letter of Map Change (CLOM) shall be provided with the site development plans.

LCPC Recommendation

Approval

PUD Amendment 2023-026-H

Conditions

Standard and Special





City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Rezoning Petition #2023-027-H
Prepared by: Lori Parks
Presented by: Jeff Ricketson

PURPOSE: A rezoning petition was submitted by Jimmy Shaken on behalf of Nancy O'Neal to rezone 5.8 acres (+/-) from R-A-1 (Multifamily Dwelling District) to C-3 (Highway Commercial District) for a shopping center and restaurant. The property is located at 910 West Oglethorpe Highway and is further described as LCTM parcel 059A-193. (District 5)

BACKGROUND: N/A

FUNDING: N/A

RECOMMENDATION: April 18, 2023. LCPC Commissioners recommended APPROVAL with standard conditions.

ATTACHMENTS:

1. Rezoning Petition 2023-027-H

PREVIOUS COUNCIL DISCUSSION:

Rezoning Petition 2023-027-H

A rezoning petition was submitted by Jimmy Shanken on behalf of Nancy O'Neal to rezone 5.8 acres (+/-) from R-A-1 (Multifamily Dwelling District) to C-3 (Highway Commercial District) for a shopping center and restaurant. Property is located at 910 West Oglethorpe Highway in Hinesville and is further described as LCTM parcel 059A-193.

Public Notification

LG#44876 4/13/2023

Public Hearings

Rezoning Petition 2023-014-H

A rezoning petition was submitted by Interstate Commercial Real Estate Services, applicant, on behalf of Delilah Way, owner, to rezone 18.5 acres, more or less, from R-4 (Single- and Two-Family Dwelling District) to C-3 (Highway Commercial District) for a retail shopping center. Property is located on West Oglethorpe Highway in Hinesville and is further described as LCTM parcel 059A-107. Property is bounded now or formerly as follows: **NORTH** by lands of Charles Fraxier, Booker T. Burley, Patricia A. Jackson, Georgia Power Company, Willie C. Watkins, Mt. Zion Missionary Baptist Church, and Express Stores, Inc; **EAST** by West Oglethorpe Highway and lands of Loretta Day, and Georgia Power Company; **SOUTH** by lands of Liberty Real Estate Investments, LLC, Deerwood Point, LLC, Ray Futch, Terry Fortson, Cecil Robinson, George A. Carter, Dallas Roots, LLC, Melody Sherie Campbell et al, Beverly G. Waters, Dawn Margaret Thomas, Thomas M. Martin Jr., Kenneth E. Saxon, Jack P. and Ora P. Graves, Gerardo Aguilera et al, Cha Ok and Clifton Mobley, and 261 Strickland Street, LLC; **WEST** by South Main Street.

Variance Request 2023-022-LC

A variance request was submitted by Kistia Brown Horne to replace an existing six-foot fence with an eight-foot fence. Property is located at 429 Clark Street in Unincorporated Liberty County and is further described as LCTM parcel 281B-103. Property is bounded now or formerly as follows: **NORTH** by Clark Street; **EAST** by lands of Thomas and Sandra Spies; **SOUTH** by lands of Kevin Remillard; **WEST** by lands of F. B. Downs Jr. Estate.

Variance Request 2023-023-LC

A variance request was submitted by Josh Wheeler to reduce the side yard setbacks to 10 feet as opposed to 15 feet side yard setbacks required in the R-2 (Two-Family Residential) zoning district. Property is located on West First Street in Unincorporated Liberty County and is further described as LCTM parcel 280C-105. Property is bounded now or formerly as follows: **NORTH** by West First Street; **EAST** by lands of Michael and Victoria Roughen; **SOUTH** by lands of Sidney Dean Construction LLC; **WEST** by lands of Susan Holton.

Variance Request 2023-024-LC

A variance request was submitted by Bob Manker, owner, to reduce the side yard setbacks to 10 feet as opposed to 15 feet side yard setbacks required in the R-2 (Two-Family Residential) zoning district for placement of a mobile home. Property is located on East First Street in Unincorporated Liberty County and is further described as LCTM parcel 281B-066. Property is bounded now or formerly as follows: **NORTH** by East First Street; **EAST** by lands of Donald Edward Klotz and June Stacy Klotz; **SOUTH** by Clark Street; **WEST** by lands of Ronald L. Lash Jr. and Kelli Ann Rose.

Rezoning Petition 2023-025-FL

A rezoning petition was submitted by Jimmy Shanks, owner's agent, on behalf of Smiley Investments, LLC, applicant, to rezone 16.62 acres (+/-) from B-1 (Neighborhood Commercial District) to B-2X (General Commercial District with Special Conditions), R-1 (Single-Family Residential District), and A-1 (Agricultural District) to PUD (Planned Unit Development District) for townhomes and amenities. Property is 16.62 acres, more or less, located at 2736 East Oglethorpe Highway in Flemington, and further described as LCTM parcel 083D-002. Property is bounded now or formerly as follows: **NORTH** by lands of RTS Homes LLC; **EAST** by lands of The City of Flemington, Martin Timberlands LLC and et al, Admyer D. Fell Jr., Elvis Mack Sr., Albea Preston, Jolyn Edwards, Jr., Jeffrey and Ann Parker, Patricia Cooper and Ebony McGirt, William and Bernadine Brown, Gurnie W. Bacon Jr., and Diamond and Eveline Hughley; **SOUTH** by East Oglethorpe Highway; **WEST** by lands of 2636 East Oglethorpe Realty LLC.

PUD Amendment 2023-026-H

A PUD Amendment was submitted by M.E. Sack Engineering on behalf of Dryden Enterprises to amend the Heritage Pointe Expansion General Development Plan to include LCTM Parcel 070D-147, revise the wetland acreage to 38 acres (+/-), and remove multi-family from the proposed uses and replace with townhomes. Property is located on Flemington Village Boulevard and is further described as LCTM parcels 070D-147 and 085-001 (approximately 20-acre portion thereof). Property is bounded now or formerly as follows: **NORTH** by lands of Liberty County Recreation Department; **EAST** by lands of SEI Development LLC; **SOUTH** by lands of Martin E. Fraser Jr. and et al; **WEST** by Peacock Creek.

Rezoning Petition 2023-027-H

A rezoning petition was submitted by Jimmy Shanks on behalf of Nancy O'Neal to rezone 5.8 acres (+/-) from R-A-1 (Multi-family Dwelling District) to C-3 (Highway Commercial District) for a shopping center and restaurant. Property is located at 910 West Oglethorpe Highway in Hinesville and is further described as LCTM parcel 059A-193. Property is bounded now or formerly as follows: **NORTH** by Flowers Drive; **EAST** by West Oglethorpe Highway; **SOUTH** by lands of Benjamin and Seavy O'Neal; **WEST** by lands of Linda Spellman, Jeffery Whitehorn, II Grass, Kimberly Payno, and Barry and Yong Dorris.

Public Hearings

The Liberty Consolidated Planning Commission will hold a public meeting April 18, 2023, at 4:30

pm, at the Liberty County Courthouse Annex, 112 North Main Street, 2nd floor, in Hinesville.

Public Hearings to be Held by the Applicable

Governing Authority:

Tuesday, May 2, 2023, 6:00

PM - LC Board of Commissioners will meet in the Courthouse Annex, 2nd floor, 112 North Main St, Hinesville.

Thursday, May 4, 2023, 3:00 PM

- Hinesville Mayor and Council will meet at Hinesville City Hall, 115 E. ML King, Jr. Drive, Hinesville.

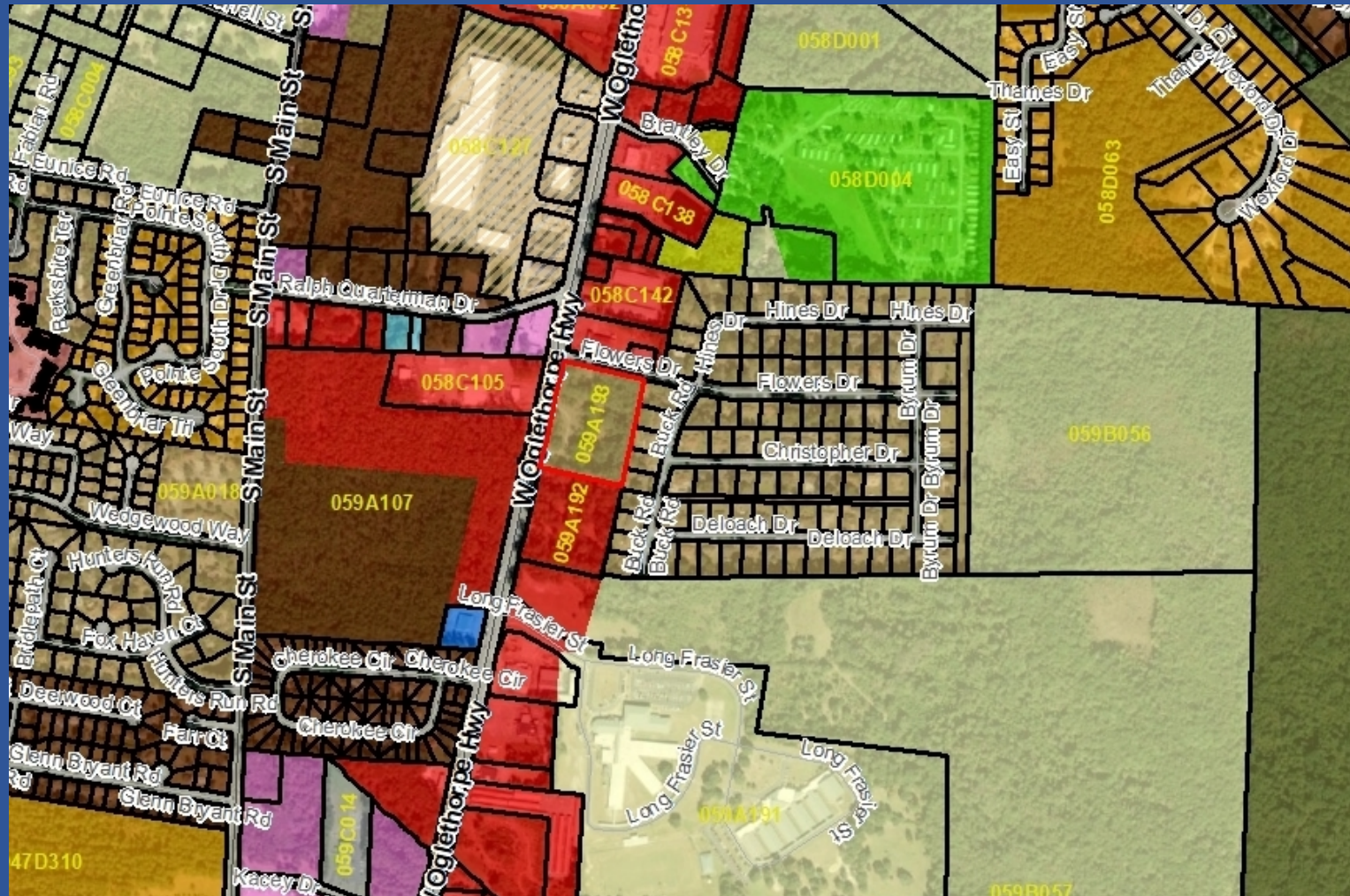
Tuesday, May 9, 2023, 4:30

PM - Flemington Mayor and Council will meet at Flemington City Hall, 156 Old Sunbury Road, Flemington.

LG#45009 4/6/2023



Zoning Map



— Railroad Zoning	OC	R3	Zoning	A1
▬ Parcels	C2	OI	R4	
	C3	PUD	RA1	
	LI	R1	RTH	
	MH	R2		

Narrative

1618 Airport Road
Hinesville, GA 31313



(912) 231-5157
Fax (912) 368-5180

REZONING NARRATIVE

The subject property (Tax ID: 059A 193) is located at the intersection of Flowers Drive and Highway 84 in Hinesville, Georgia. The property contains 5.77 acres currently zoned R-A-1. The existing parcel is currently grassed and wooded.

The proposed zoning is C-3. The proposed shopping center is proposed to house a restaurant and several retail stores. The proposed building will total roughly 40,800 sq ft. The attached exhibit illustrates a proposed layout for the property with necessary parking and storm water detention.

Zoning Analysis

1. Does this property have reasonable economic value as currently zoned?
 - *Yes.*
2. Does the proposed use conform to the Fort Stewart Joint Land Use Study (JLUS)?
 - *Yes.*
3. Does the proposed use conform to the Liberty County Comprehensive Plan?
 - *Yes, the Comprehensive Plan identifies this property as Mixed-Use Urban Corridor.*

Zoning Analysis

4. Will there be an adverse effect on the value and usability of nearby properties?
 - *No.*
5. Is the proposed use suitable in view of nearby uses?
 - *Yes.*
6. Will the zoning proposal create an undue burden on transportation including streets and transit, and on schools, utilities, or the provision of public safety?
 - *No.*

Zoning Analysis

7. Would this allow a short-term gain at the expense of our local long-term goals?
 - *No.*
8. Would this change cause a “domino effect” and encourage “sprawl”?
 - *No.*
9. Are there unique historical sites which may be adversely impacted?
 - *None noted.*

Zoning Analysis

10. Is this parcel in a flood hazard area?

- *No.*

11. Is it spot zoning and unrelated to the existing pattern of development?

- *No.*

12. Are there unique conditions which support approval or denial?

- *No.*

LCPC Recommendation

Approval

Rezoning Petition 2023-027-H

Conditions
Standard

Standard Conditions

1. The applicant must obtain all required local, state and federal licenses and permits prior to commencement of any construction.
2. All plans, documents, materials, and statements contained or implied in this application are considered a condition of this action.
3. No change or deviation from the conditions of approval are allowed without prior notification and approval of the Director of the LCPC or the Planning Commission, and the approving governmental authority.

LCPC Recommendation

Approval

Rezoning Petition 2023-027-H

Conditions
Standard





City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Live Oak Library Board
Prepared by: Lia Jones
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Live Oak Library Board Appointments Will Expire on June 30, 2023. Appointments are Made by Mayor and Council (Sandra Hicks-Sheffield).

BACKGROUND: The Live Oak Library Board shall consist of three members appointed by the Council. All members shall be residents of the City of Hinesville and shall serve a three-year term. Appointments are Made by the Council.

Mayor and Council - Sandra Hicks-Sheffield

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. Live Oak Library Board
2. Live Oak Library Board Bylaws

PREVIOUS COUNCIL DISCUSSION:

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Live Oak Library Board - Board Liaison Lia Jones							
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES	NOTES
Mayor and Council	Sandra Hicks-Sheffield	N/A	1	3 Years	07/06/2017	06/30/2023	
Mayor and Council	Aminata T. Morris			3 Years	03/04/2021	06/30/2025	completed the unexpired term of Helen Stripling and reappointment 06/16/2022
Mayor and Council	Krystal Britton-Hart		1	3 Years	07/18/2019	06/30/2025	

**CONSTITUTION OF THE
LIBERTY COUNTY LIBRARY BOARD OF TRUSTEES**

ARTICLE I. NAME

Section 1. The name of the library shall be the Liberty County Library.

ARTICLE II. PURPOSE

Section 1. These Constitution and Bylaws are companion documents to the Constitution and Bylaws of the Live Oak Public Libraries system (hereinafter Regional Library) and are intended to clarify local practices and the relationship of the Liberty County Library (hereinafter County Library) to the Regional Library. There is to be no conflict between provisions of these Constitution and Bylaws and those of the Regional Library system. If inadvertent conflict occurs, the Regional Constitution and Bylaws shall govern.

Section 2. The County Library shall furnish library service to the people of Liberty County as set forth in the Constitution and Bylaws of the Regional Library, and under the laws and regulations governing public libraries services to all citizens of Liberty County to meet their informational, educational, and recreational needs.

ARTICLE III. CONSTITUENCY

Section 1. The Liberty County Library is a fully participating member of the Live Oak Public Libraries. Membership in the Regional Library provides the citizens of Chatham, Effingham, and Liberty counties with fully reciprocal borrowing privileges in all libraries in the system.

ARTICLE IV. LEGAL AUTHORITY

Section 1. The legal authority for public libraries and boards of trustees described in Title 20, Chapter 5, Article 2 of the Official Code of Georgia, Annotated, amended March 26, 1984.

ARTICLE V. COUNTY LIBRARY BOARD OF TRUSTEES

Section 1. The County Library Board of Trustees shall be composed of eight members appointed by the governmental agencies financially supporting the library on a regular basis, as required by state law. The Liberty County Board of Commissioners and Hinesville City Council shall each appoint three members; the Midway City Council and Riceboro City County shall each appoint one member.

Section 2. The term of office shall be three years, with starting and ending dates corresponding to the Library's fiscal year. A member whose term expires at the end of any fiscal year, and whose seat has not been filled by the appointing agency, may continue service up to

three months pending reappointment or replacement by the appointing agency. No member may serve on this Board for more than three successive three-year terms.

Section 3. Board members must reside in Liberty County. When a sitting member chooses to reside elsewhere, that seat shall be considered vacant, and the Secretary shall notify the appointing body of the vacancy and request that it be filled.

Section 4. Vacancies on the Board shall be filled in the same manner as appointments are made. If a vacancy occurs prior to the expiration of a trustee's term, the new appointee shall complete the unexpired term. This unexpired term shall be considered the first term of the new appointee if it exceeds eighteen months.

Section 5. Board members shall receive no compensation but may be reimbursed for any reasonable and necessary expenses incurred in the performance of library duties. Membership dues or fees for individual membership of Board members in state, regional, and national library associations may be paid from operating funds.

Section 6. The County Library Board shall appoint two of its members to represent it as members of the Regional Library Board. The Regional Board member shall be entrusted with representing and interpreting the interest of the County Library Board to the Regional Board.

ARTICLE VI. OFFICERS

Section 1. The officers of the Board of Trustees shall be a Chair, a Vice Chair and a Secretary elected from those serving on the Board. These officers shall perform the duties prescribed by the Bylaws and by *Robert's Rules of Order* (Revised). The duties of Treasurer shall be performed by the Regional Library Director.

Section 2. The officers shall be elected at the July meeting, as specified in the Bylaws, to serve for one year or until their successors are elected, and their terms of office shall begin at the close of the meeting at which they are elected.

ARTICLE VII. COMMITTEES

Section 1. An executive Committee, composed of the officers of the Board, shall be entrusted to govern in the name of the Board of Trustees between meetings of the Board.

Section 2. Other special committees may be appointed by the Chairman as needed.

ARTICLE VIII. AMENDMENT OF THE CONSTITUTION

Section 1. This Constitution may be amended at any regular meeting of the Liberty County Library Board of Trustees, by a two-third vote of the members present provided that notice is made in writing at least twenty-eight days prior to the meeting and provided that a quorum is present. All amendments to the Constitution shall be filed with the Director of the Live Oak Public Libraries, who shall file amendments with the Office of Public Library Services of the Georgia State Department of Technical and Adult Education immediately upon adoption.

Adopted: October 16, 1989

Amended: July 18, 1994; July 17, 1995; April 19, 1999, July 16, 2001; October 21, 2002; February 3, 2003; October 18, 2010

BYLAWS OF THE LIBERTY COUNTY LIBRARY BOARD OF TRUSTEES

ARTICLES I. DUTIES AND RESPONSIBILITIES OF BOARD MEMBERS

Section 1. The County Library Boards of Trustees are the organizations from which the members of the Live Oak Public Libraries Board of Trustees, the governing body of the Live Oak Public Libraries system, are drawn.

Section 2. The County Library Board of Trustees shall set local policies and practices in matters on which Regional Library Board policy is silent, and in matters delegated to County Boards by the Regional Board.

Section 3. The County Library Board of Trustees shall discharge those duties delegated to it by the regional Library Board of Trustees. All formal actions of the County Library Board of Trustees taken in discharging those duties shall be reported to the Regional Board of Trustees for approval and recording at their next meeting.

Section 4. The County Library Board of Trustees shall review Liberty County Library budgets prepared by the Regional Library Director, approve and recommended budget proposals to the Regional Library Board, and present b budget proposals and the library's fiscal needs to its support agencies.

ARTICLE II. DUTIES OF THE OFFICERS

Section 1. The Chair shall preside at all regular or called County Board meetings. He/She shall appoint all committees and shall be an ex officio member of all committees.

Section 2. The Vice Chair shall preside in the absence of the Chair. All other duties of the Vice Chair shall be assigned by the Chair.

Section 3. The Secretary shall record the official actions of the Board, keep a record of attendance at Board meetings, and have custody of the official minutes, which shall be housed in the Liberty County Library. He/She shall notify the proper appointing authorities of vacancies which may occur on the Board. The Secretary shall send copies of the minutes of all meetings to the Director of the Live Oak Public Libraries system. He/She shall report changes of membership to the Regional Library Director.

ARTICLE III. MEETINGS

Section 1. The Liberty County Library Board of Trustees shall hold four regular meetings during each fiscal year, including one in each calendar quarter. Regular meetings shall be held on the fourth Monday in January and the third Monday in the months of April, July, and October at 5:00 p.m., at such locations and times as determined by the Board or the Chair.

Section 2. Special meetings may be called by the Chair, or in the Chair's absence, by the Vice Chair, for transaction of business stated in the call for the meeting. No business

other than that for which the meeting was called may be discussed or conducted at a called meeting.

Section 3. Prior to each regular or called meeting of the County Library Board, the Regional Library Director shall notify each member of the date, time, and place of the meeting.

Section 4. Meetings of the Executive Committee may be called by the Chair to transact any business requiring attention between regular meetings of the County Board.

Section 5. All meetings must be open to the public and the news media in accordance with the Official Code of Georgia Annotated 5-14-1 et seq.

Section 6. The latest edition of *Robert's Rules of Order (Revised)*, when not in conflict with these Constitution and Bylaws, shall govern the proceedings of the Board of Trustees.

Section 7. Each member of the Board shall have one vote.

Section 8. Four members of the Board of Trustees shall constitute a quorum. No official business may be conducted without a quorum. Except as stated elsewhere in these Constitution and Bylaws, a simple majority affirmative vote of the quorum present and voting shall be necessary to approve any action before the Board.

Section 9. The Regional Library Director shall be notified in advance of all meetings of the County Library Board, its Executive Committee, or any of its committees. The Regional Library Director or a representative appointed by the Director shall attend all meetings of the County Library Board, its Executive Committee, or any of its committees.

ARTICLE IV. STAFF

Section 1. Staff of the Liberty County Library shall be an integral part of the Regional Library Staff, subject to the same staff line of authority as Regional Library Staff.

ARTICLES V. REPORTS

Section 1. The County Library system shall submit all reports requested by the Regional Library system to provide the information necessary to complete reports required by state, federal, or local laws or regulations, or to manage the Regional Library system in an efficient and business-like manner.

ARTICLE VI. ATTENDANCE

Section 1. A Board member shall be removed for cause or for failure to attend three consecutive regularly scheduled meetings.

Section 2. A letter reporting removal and specifying the cause shall be sent by the Secretary to the affected Board member and to the appointing body responsible for

his/her appointment. The local appointing body shall be asked to appoint another representative to fill that member's unexpired term.

ARTICLE VII. AMENDMENTS

Section 1. These Bylaws may be amended at any regular meeting of the Board of Trustees by a two-thirds vote of the members present, provided that notice is made in writing at least twenty-eight days prior to the meeting, and provided that a quorum is present. All amendments to these Bylaws shall be filed with the Office of Public Library Services of the Georgia State Department of Technical and Adult Education immediately upon adoption.

Adopted: October 16, 1989

Amended: July 18, 1994; Aril 19, 1999; February 3, 2003; October 18, 2010



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Surplus Equipment Request
Prepared by: Darlene Parker
Presented by: Gary Gillard

PURPOSE: To Present for Mayor and Council Consideration, Declare Equipment Surplus from ESG Public Works.

BACKGROUND: Please see attachment

FUNDING: N/A

RECOMMENDATION: Recommend disposing of the listed items using Surplus for Sale.

ATTACHMENTS:

1. ESG Surplus Equipment List 4-26-23

PREVIOUS COUNCIL DISCUSSION:

QUARTERLY SURPLUS EQUIPMENT - ESG AND CITY CLERK'S OFFICE				
ITEM DESCRIPTION	DATE	DEPARTME NT	ITEM NO.	REASON FOR SURPLUS
Ford F-150 (old 67)	1995	Collections/ Dist.	Vin:1FTEF14N5SNB68562	Tire rod/ steering issues/ dash illumination
Ford F-650	2002	Sanitation	Vin:3FDNF65212MA27172	ECM/ Total power loss
All Pro Imperial	2007	Streets/Drai nage	Vin:1Z9DT20268S213038	Wooden planks dry rotted/ Needs Tires
Peterbilt Knuckle Boom	2006	Sanitation	Vin:2NPLHD8X86M898866	Fuel Pump Low Pressure/ Missing Ignition Switch/ Bad Batteries (Mi: 53,387)
Crosley Dry Trash Trailer	2001	Sanitation	Serial:1C9BU20271S769167	Model:8X20Dump
Ford F-250 (red)	1997	Sanitation	Vin:1FTHF25H2VEB92544	Needs A/C Compressor/ Fuel Tank Float/ Repair to Drivers Door Hinges (Mi: 171,374)
D/E Equipment Trailer		Lift station	n/a	Needs wood replacement
D/E Equipment Trailer		Lift station	n/a	Needs wood replacement/ tires
Motor vac Carbon Clean System/Model EEFS100C		Fleet	SN: C99440727	Not Operable
Sun/Trans tech II Trans Service Sys/Model EETF102A		Fleet	SN:93508	Not Operable
Napa 22/35 Hydraulic Jack		Fleet	n/a	Air leak/ Not Operable
Napa 22/35 Hydraulic Jack		Fleet	n/a	Air leak/ Not Operable
AF-3400 Cooling Sys Service Center		Fleet	n/a	Not Operable
Swisher 66" - Pull Behind Mower		Wastewater	Serial: Not legible	Needs: Carburetor/Battery/Tire











City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Surplus Equipment Request
Prepared by: Wendy Bruce Sochia
Presented by: Robert Kitchings

PURPOSE: To Present for Mayor and Council Consideration, Declare 1991 Ford F-800 Surplus from Fire Department

BACKGROUND: Please See Attachment

FUNDING: N/A

RECOMMENDATION: Recommend disposing of Ford F-800 truck using Surplus for Sale

ATTACHMENTS:

1. Surplus

PREVIOUS COUNCIL DISCUSSION:

ITEM DESCRIPTION	YEAR	DEPARTMENT	VIN/Serial Number	REASON FOR SURPLUS
Ford F-800	1991	Fire	1FDPK84AINVA04431	No longer in use



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Surplus Equipment Request
Prepared by: Jean Marie Reynolds
Presented by: Lloyd Slater

PURPOSE: To Present for Mayor and Council Consideration, Declare Vehicles Surplus from the Hinesville Police Department.

BACKGROUND: Please see the attachment

FUNDING: N/A

RECOMMENDATION: Recommend disposal of the vehicle using Surplus for Sale

ATTACHMENTS:

1. Copy of 2023 SURPLUS VEHICLE LIST

PREVIOUS COUNCIL DISCUSSION:

YEAR	MAKE	MODEL	VIN	MILEAGE	REASON FOR SURPLUS
2004	Ford	Crown Victoria	2FAFP71WX4X171482	122,882	Paint is failing on the entire vehicle/rust is forming/headlights are oxidized
2006	Ford	Crown Victoria	2FAHP71W16X165999	82,387	Transmission needs to be replaced/paint is failing on the entire vehicle/rust is forming/headlights are oxidized/
2007	Ford	Crown Victoria	2FAHP71W67X101989	108,905	Paint is failing on the entire vehicle/rust is forming/headlights are oxidized
2008	Ford	Crown Victoria	2FAHP71V08X101303	146,823	Paint is failing on the entire vehicle/rust is forming/headlights are oxidized/high mileage
2008	Ford	Crown Victoria	2FAHP71V08X101298	146,436	Paint is failing on the entire vehicle/rust is forming/headlights are oxidized
2008	Ford	Crown Victoria	2FAHP71V28X101299	130,808	Power windows do not work/paint is failing/rust is forming/headlights are oxidized/high mileage/decals are damaged
2008	Ford	Crown Victoria	2FAHP71V48X169457	131,907	Paint is failing on the entire vehicle/rust is forming/headlights are oxidized/high mileage/ hub caps are missing
2009	Ford	Crown Victoria	2FAHP71V09X148445	123,360	Visible damage to the vehicle/hole in bumper/paint failing/decals fading
2009	Ford	Crown Victoria	2FAHP71V89X101390	136,268	Paint is failing/clear coat is failing/high mileage/rust is forming/A/C is failing
2009	Ford	Crown Victoria	2FAHP71V89X148449	148,104	Paint is failing/large rust spots on roof/clear coat failing headlights are oxidized

2009	Ford	Crown Victoria	2FAHP7179X101395	139,211	Large visible rust/pwer windows do not work/paint is failing/headlights oxidized/hub caps missing fading/high maintenance cost/ high mileage
2009	Ford	Crown Victoria	2FAHP71V69X148448	147,509	Paint is failing/clear coat is failing/power windows are not working/hubcap missing/high mileage
2009	Ford	Crown Victoria	2FAHP71V19X138264	114,170	Paint is failing/ clear coat is failing/rust is forming/A/C is failing/decals are damaged match
2009	Ford	Crown Victoria	2FAHP71VX9X101391	142,780	Paint is failing/clear coat is failing/decals are failing/headlights are oxidized/decals are fading
2011	Ford	Crown Victoria	2FABP7BV2BX167167	103,876	Clear coat is failing/transmission issues/ headlights are oxidized



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Surplus Equipment Request
Prepared by: Kendra Ivy
Presented by: Ryan Arnold

PURPOSE: To Present for Mayor and Council Consideration, Declare Vehicles Surplus from Liberty Transit.

BACKGROUND: Please see the attachment

FUNDING: N/A

RECOMMENDATION: Recommend disposal of the vehicle using Surplus for Sale

ATTACHMENTS:

1. 5.4.23 Liberty Transit surplus list attachment

PREVIOUS COUNCIL DISCUSSION:

QUARTERLY SURPLUS EQUIPMENT - LIBERTY TRANSIT

ITEM DESCRIPTION	DATE	DEPARTMENT	ITEM NO.	MILEAGE	REASON FOR SURPLUS
smaller heavy-duty urban transit bus approximately 29'-30' in length	2010	Transit	Vin: 4UZAACDUTBCAT2928	217,595	Vehicle is no longer manufactured and difficult to obtain replacment parts
smaller heavy-duty urban transit bus approximately 29'-30' in length	2010	Transit	Vin: 4UZAACDU9BCAT292	189,494	Vehicle is no longer manufactured and difficult to obtain replacment parts





City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023

Agenda Item: 2023 Annual Action Plan & Resolution #2023-09

Prepared by: Temperance West

Presented by: Temperance West

PURPOSE: To Present for Mayor and Council Consideration, a request for authorization to submit the 2023 Annual Action Plan to the United States Department of Housing and Urban Development, which enables continued funding under the Community Development Block Grant.

BACKGROUND: In 2003, the City of Hinesville was designated as an entitlement community making it eligible to receive Community Development Block Grant funding from the United States Department of Housing and Urban Development (HUD). This funding provides an annual allocation designed to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services that benefit extremely low- to low-to-moderate income persons.

In order to remain eligible for this non-competitive funding, the City of Hinesville must file a Consolidated Plan every five year that outlines the City's priorities, objectives, and strategies over said time period. Annually, the City must file an Annual Action Plan that speaks to activities that will be undertaken within the specific fiscal year and which priorities connected to in the Consolidated Plan. The 2023 allocation is \$252,370 and has no match requirement.

FUNDING: \$252,370

RECOMMENDATION: Approve Resolution 2023-09 granting authorization to submit the 2023 Annual Action Plan.

ATTACHMENTS:

1. 2023 AAP Council Presentation
2. 2023 Annual Action Plan Budget
3. 2023 Annual Action Plan Resolution 2023-09

PREVIOUS COUNCIL DISCUSSION: N/A

2023 Annual Action Plan

HUD - CDBG

The Draft 2023 Annual Action Plan for the Community Development Block Grant is available for public review and comment. The entitlement for the 2023 Program Year is \$252,370.

2023 Annual Action Plan	
Program/Project	Funding
Affordable Housing (NEW)	\$25,013
Owner-Occupied Rehabilitation	\$120,000
Irene B. Thomas Park	\$20,000
Program Administration & Fair Housing	\$49,502
Public Service Agency Sub-Recipient Program	\$37,855
TOTAL FUNDING	\$252,370

CITIZEN REVIEW

The draft substantial amendment for the 2019-2023 Consolidated Plan and 2021 Annual Action Plan is available for public review and comment between March 21, 2023 and April 20, 2023. Several advertisements are ongoing. The report may be viewed in various ways during the comment period.

ADVERTISING EFFORTS

- | | |
|---------------------------------------|-----------------------------------|
| • City of Hinesville Website | April 04, 2023 – May 04, 2023 |
| • Coastal Courier | March 30, 2023 and April 06, 2023 |
| • Community Development Facebook Page | April 03, 2023 – May 04, 2023 |
| • WGML Radio | April 2023 |

Comments will be accepted at public hearings, in-person, and online.



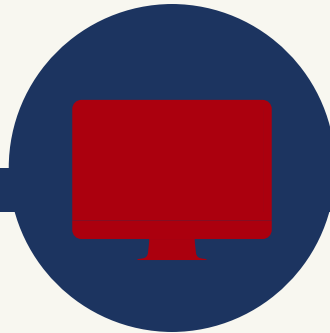
PUBLIC HEARINGS

April 17, 2023 at 5:30 pm in City Hall
April 20, 2023 at 3:00 pm in City Hall



IN PERSON

Community Development Department
Monday – Friday 8:30 am – 4:30 pm



ONLINE

City website | www.cityofhinesville.org
Community Development Department page



**United States Department of Housing and Urban Development
Community Development Block Grant
2023 Annual Action Plan**

BUDGET

Project/Program	Amount
Affordable Housing	\$25,013
Owner-Occupied Rehabilitation	\$120,000
Irene B. Thomas Park	\$20,000
Program Administration & Fair Housing	\$49,502
Public Service Agency Sub-Recipient Program	\$37,855
Total	\$252,370

Grant Allocation \$ 252,370
Match Required \$ 0

CITY OF HINESVILLE

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING SUBMISSION OF THE 2023 ANNUAL ACTION PLAN TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WHEREAS, the City of Hinesville (City) is entitled to receive annual Community Development Block Grant (CDBG) Program funds directly; and

WHEREAS, pursuant to regulation of the United States Department of Housing and Urban Development (HUD), the City is required to submit a Consolidated Plan and an Annual Action Plan; and

WHEREAS, the Consolidated Plan is a comprehensive, long-term planning document that focuses limited resources on broad community goals and objectives, and ensures that the City's Federally funded programs function in a coordinated manner; and

WHEREAS, an Annual Action Plan is developed by the City each year utilizing available resources to address community goals and objectives identified in the long-range Consolidated Plan; and

WHEREAS, the City approved the 2019-2023 Consolidated Plan on June 6, 2019; and

WHEREAS, the 2023 Annual Action Plan defines projects and appropriates funding for the program year which runs from July 1, 2023 through June 30, 2024; and

WHEREAS, the requirements of the Citizen Participation Plan have been adhered to and that public participation in the development of the 2023 Annual Action Plan has been solicited.

NOW THEREFORE BE IT RESOLVED within the City of Hinesville, the MAYOR AND CITY COUNCIL OF THE CITY OF HINESVILLE, in open session do hereby:

- 1) Direct its Community Development Department to prepare and file application with all appropriate appendages, assurances, and certifications with the U.S. Department of Housing and Urban Development requesting funding under the Community Development Block Grant Program for Entitlement Cities; and
- 2) Designate and appoint the Mayor and City Council as agents and delegates of the City of Hinesville, Georgia for the purpose of applying for the above described funds; and
- 3) Authorize the Mayor to furnish all relevant information and sign all application forms and papers directly related to obtaining and administering the above grant on behalf of the City; and

- 4) Direct that all monies distributed from the above grant be utilized only for specifically designated and approved projects.

BE IT FURTHER RESOLVED that Allen Brown as Mayor of the City of Hinesville is duly authorized to execute this Resolution for the Mayor and on behalf of the City Council and hereby authorize general publication of the same and submission to HUD.

This ____ day of May, 2023

Allen Brown, Mayor

Karl A. Riles, Councilmember

Diana F. Reid, Councilmember

Keith Jenkins, Mayor Pro Tem

Jason Floyd, Councilmember

Vicky Nelson, Councilmember

ATTEST:

Lia Jones, CITY CLERK



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: BL Alcohol Beverage & Food Sales Quarterly Report
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: To Inform Mayor and Council of the status of the Alcohol Beverage and Food Sales Quarterly Report for Class I, II, and IV.

BACKGROUND: All Class I, I, and IV alcohol beverage establishments must complete an alcohol beverage and food sales quarterly report. This report is due on or before the 20th day of the month following the end of each calendar quarter.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. Quarterly Alcohol Report
2. Ruby Tuesday 1st Qtr Noncompliance Letter
3. Fangs 1st Qtr Noncompliance Letter

PREVIOUS COUNCIL DISCUSSION: None



2023 Quarterly Alcohol Food & Sales Report

Organization	Type	Address	Owner	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD %	Date Received
Class 1 - Restaurant with full kitchen no bar (90% food)									
HINESVILLE TACOS LLC DBA: FLACOS TACOS 4	B,W	744B E OGLETHORPE HWY	MARILU MICHEL	A - 0.55 % F - 99.45 %				A - 0.55 % F - 99.45 %	1st - 04/20/23
SAWADEE THAI CUISINE LLC DBA: SAWADEE THAI CUISINE LLC	B,W	351C DEAL ST	VIMOLRAT PROMPALIN	A - 1 % F - 99 %				A - 1 % F - 99 %	1st - 4/18/23
YELLOW BEE DBA: YELLOW BEE	B,W	802 ELMA G MILES PKWY	MYNITTA MCCRAY	A - 8.83 % F - 91.17 %				A - 8.83 % F - 91.17 %	1st - 4/18/23
Class 2 - Restaurant with full kitchen and a bar (60% food)									
BRG BEVERAGES LLC DBA: CHILIS GRILL AND BAR	B,L,W	623 W OGLETHORPE HWY	GREGORY J CYRIER Ashley Linville - Mgr						
EL CAZADOR MEXICAN RESTAURANT 2 INC DBA: EL CAZADOR MEXICAN RESTAURANT 2	B,L,W	809 WILLOWBROOK DR STE 114	BERNARDINO JAMIE LUCIA V LINVILLE - Mgr	A - 13.37 % F - 86.63 %				A - 13.37 % F - 86.63 %	1st - 04/20/23
FROZEN PARADISE BAR AND GRILL LLC DBA: FROZEN PARADISE BAR AND GRILL LLC	B,L,W	818 ELMA G MILES PKWY	DELROY LESLIE	A - 4.52 % F - 95.48 %				A - 4.52 % F - 95.48 %	1st - 4/7/23
GATAS SPORTS BAR & GRILL DBA: GATAS SPORTS BAR & GRILL	B,L	811 ELMA G MILES PKWY	FARID GHARACHORLOO Local Manager						
HINZE ENTERPRISES LLC DBA: ZUM ROSENHOF GERMAN RESTAURANT	B,L,W	103 B MIDWAY ST	ANKA HINZE	A - 20 % F - 80 %				A - 20 % F - 80 %	1st - 4/13/23
JJs BAR AND GRILL LP DBA: JJs BAR AND GRILL	B,L,W	726 E OGLETHORPE HWY	JOSE ESPADAORITZ	A - 25 % F - 75 %				A - 25 % F - 75 %	1st - 04/19/2023
KYOTO GA INC DBA: KYOTO GA INC	B,L,W	213 W OGLETHORPE HWY	WU NI	A - 3 % F - 97 %				A - 3 % F - 97 %	1st - 4/21/23
O.D. CRABHOUSE INC DBA: O.D. CRABHOUSE INC	B,L,W	708 E OGLETHORPE HWY	HONG CHEN	A - 4.2 % F - 95.8 %				A - 4.2 % F - 95.8 %	1st - 4/19/23
RARE HOSPITALITY INTERNATIONAL INC DBA: LONGHORN STEAKHOUSE 5564	B,L,W	825 W OGLETHORPE HWY	DANIEL TRACEY	A - 9 % F - 91 %				A - 9 % F - 91 %	1st - 4/19/23
RODEO MEXICAN RESTAURANT DBA: RODEO MEXICAN RESTAURANT	B,L,W	304 W OGLETHORPE HWY	LEONIDES ESCALERA	A - 14.5 % F - 85.5 %				A - 14.5 % F - 85.5 %	1st - 04/18/2023

Organization	Type	Address	Owner	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD %	Date Received
RUBY TUESDAY OPERATIONS LLC DBA: RUBY TUESDAY 3415	B,L,W	543 W OGLETHORPE HWY	YESENIA FELICIANO - Local Manager						
SOUTHERN WINGS DBA: WINGSTOP	B	207 W GENERAL SCREVEN WAY	RICHARD CONNOLLY SR Latoya Troutman-Local Mgr	A - .15 % F - 99.85 %				A - .15 % F - 99.85 %	1st - 04/18/23
Class 4 - Bowling Alley, Pool Room (60% food and billards or bowling with a minimum of 15% being food alone)									
BIG C INVESTMENTS INC DBA: DOODLES	B,L	105 W GENERAL SCREVEN WAY	CLAYTON T ANDERSON	A - 33.58 % C - 66.42 % F - 46.11 % R - 20.31 %				A - 33.58 % C - 66.42 % F - 46.11 % R - 20.31 %	1st - 04/17/23
FANGS FOOD AND ARCADE LLC DBA: FANGS ISLAND	B,L,W	521 B W OGLETHORPE HWY	MING NI						

MAYOR
Allen Brown

MAYOR PRO TEM
Keith Jenkins

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie L. Darden, III

COUNCIL MEMBERS

Diana F. Reid
Jason Floyd
Vicky C. Nelson
Karl A. Riles

April 24, 2023

Ruby Tuesday
543 W Oglethorpe Hwy
Hinesville, GA 31313

Re: Alcoholic Beverage & Food Sales Quarterly Report

To Whom It May Concern:

According to City Ordinance section 3-105, at the end of each calendar quarter, the license holder of a Class I, Class II and Class IV Alcoholic Beverage License shall file with the City Clerk's Office a certified copy of the gross income report for that quarter. The attached Alcoholic Beverage and Food Sales Quarterly Report is due on or before the 20th of each month following a calendar quarter. Failure to file a timely report and a certified copy of your sales tax report for the applicable quarter could constitute grounds for the suspension or revocation of the Alcoholic Beverage License issued by the City of Hinesville.

To this date, we still have not received your first quarter report. The first quarter reporting period ended March 31, 2023. The report was due no later than April 20, 2023. **Please be aware that late filing fees are assessed on all late quarterly filings.** See attached invoice. All late filing fees will be assessed a ten (10) percent penalty if not paid within ten business days. **In addition, no action will be taken to renew your alcohol beverage license 2024 until all reporting requirements have been met.**

If you have any questions concerning this matter, please contact the Business License Department at (912) 876-3564.

Sincerely,

Deridra Weeks
Tax & License Coordinator

"Home for a Day or a Lifetime"

115 East M.L. King Jr. Drive, Hinesville, GA 31313 (912) 876-3564
www.cityofhinesville.org

MAYOR
Allen Brown

MAYOR PRO TEM
Keith Jenkins

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie L. Darden, III

COUNCIL MEMBERS

Diana F. Reid
Jason Floyd
Vicky C. Nelson
Karl A. Riles

April 27, 2023

Fangs Food & Arcade LLC
521B Oglethorpe Hwy
Hinesville, GA 31313

Re: Alcoholic Beverage & Food Sales Quarterly Report

To Whom It May Concern:

According to City Ordinance section 3-105, at the end of each calendar quarter, the license holder of a Class I, Class II and Class IV Alcoholic Beverage License shall file with the City Clerk's Office a certified copy of the gross income report for that quarter. The attached Alcoholic Beverage and Food Sales Quarterly Report is due on or before the 20th of each month following a calendar quarter. Failure to file a timely report and a certified copy of your sales tax report for the applicable quarter could constitute grounds for the suspension or revocation of the Alcoholic Beverage License issued by the City of Hinesville.

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Sincerely,

Deridra Weeks
Tax & License Coordinator

"Home for a Day or a Lifetime"

115 East M.L. King Jr. Drive, Hinesville, GA 31313 (912) 876-3564
www.cityofhinesville.org



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023

Agenda Item: HPD & HFD Alcohol Beverage & Food Sales Quarterly Report

Prepared by: Wendy Bruce Sochia, Jean Marie Reynolds

Presented by: Lloyd Slater

PURPOSE: To Present to Mayor and Council the report of quarterly activity of establishments selling alcohol on premises.

BACKGROUND: Quarterly activity from Fire Department report and Police Department logs.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. Combined - Alcohol Consumption Report Jan 23 to Mar 23 REVISED

PREVIOUS COUNCIL DISCUSSION:

Alcoholic Beverage License for Consumption on Premises Renewal:
Incident Reporting Form (Fire Department)
Page 1

		1/1/2023
Establishment	Incident	3/31/2023
American Legion Post 168 1121 W Oglethorpe Hwy	Medical Assist	
	Public Service Assistance	
	Assist Police	
	Smoke scare, odor of smoke	
	Vehicle Accident	
	Cancelled en route	
	TOTAL	0
Big Apple 718 E Oglethorpe Hwy	Medical Assist	
	Vehicle Accident	
	Emergency Medical Call	
	Alarm System Activation, No Fire	
	Cancelled en route	
	TOTAL	0
Chili's 623 W Oglethorpe Hwy	Medical Assist	
	Vehicle Accident	
	Emergency Medical Call	
	Alarm System Activation, No Fire	
	No Incident on Arrival	
	Cancelled en route	
	TOTAL	0
Doodles 103 E General Screven Way	Medical Assist	
	Vehicle Accident	
	Emergency Medical Call	
	No Incident on Arrival	
	Cancelled en route	
	TOTAL	0
El Cazador 809 Willowbrook Plaza	Vehicle Accident	
	Cancelled en route	
	Medical Assist	
	Emergency Medical Call	
	Smoke scare, odor of smoke	
	TOTAL	0
Empire Entertainment 718 E Oglethorpe Hwy	Vehicle Accident	
	Alarm System Activation, No Fire	
	Cancelled en route	
	Medical Assist	
	Emergency Medical Call	
	Smoke scare, odor of smoke	
	TOTAL	0
Fang's Island 521B W Oglethorpe Hwy	Medical Assist	
	Cooking fire, confined to container	
	Alarm system activation, no fire	
	Cancelled en route	
	Emergency Medical Call	
	TOTAL	0
Flacos Tacos 4 744B W Oglethorpe Hwy	Medical Assist	
	Cooking fire, confined to container	
	Cancelled en route	
	Vehicle Accident	
	Emergency Medical Call	
	TOTAL	0

Alcoholic Beverage License for Consumption on Premises Renewal:
Incident Reporting Form (Fire Department)

Page 2

Frozen Paradise

818 EG Miles Pkwy

Medical Assist
Cooking fire, confined to container
Cancelled en route
Emergency Medical Call

TOTAL 0

Gata's

811 EG Miles Parkway

Vehicle accident
Accident, potential
Medical Assist
Cancelled en route
No incident found on arrival
Emergency Medical Call
Gasoline/other flammable liquid spill

TOTAL 0

JJ's Bar and Grill

726 E Oglethorpe Highway

Alarm system activation, no fire
Medical Assist
Gas Leak
Chemical Spill or Leak
Vehicle Accident with injuries
Cooking Fire Contained
No incident found on arrival
Suicide Attempt
Cancelled en route

TOTAL 0

Kyoto GA Inc

213 W Oglethorpe Hwy

Vehicle Accident
Water or Steam Leak
Vehicle Fire
Medical Assist

TOTAL 0

Latin Dream

230 W General Screven Way

0

Longhorn Steakhouse

825 W Oglethorpe Highway

Alarm system activation, no fire
Medical Assist
Vehicle Accident with injuries
Chemical Spill or Leak
Vehicle Accident Hit and Run
No incident found on arrival

TOTAL 0

OD Crabhouse

708 E Oglethorpe Highway

Alarm system activation, no fire
Medical Assist
Vehicle Accident with injuries
No incident found on arrival

TOTAL 0

Rodeo Mexican Restaurant

304 W Oglethorpe Highway

Building Fire
Gas Leak
Power line down
Medical Assist
Chemical Hazard (no spill)

TOTAL 0

Alcoholic Beverage License for Consumption on Premises Renewal:
Incident Reporting Form (Fire Department)
Page 3

Ruby Tuesday 543 W Oglethorpe Hwy	Grass Fire	
	Medical Assist	
	Arcing, shorted electrical equipment	
	Emergency Medical Call	
	Smoke scare, odor of smoke	
	Vehicle Accident	
	TOTAL	0
Sawadee Thai Cuisine 531C Deal Street	Alarm system activation, no fire	
	Cancelled en route	
	Gas Leak	
	Sprinkler Activation, no fire	
	No incident found on arrival	
	Vehicle Accident with injuries	
	Cooking fire contained	
	Medical Assist	
	Arcing, shorted electrical equipment	
	Public Service Assistance	
	Emergency Medical Call	
	Chemical Spill or Leak	
	TOTAL	0
Star Lounge 744 E Oglethorpe Highway	Vehicle Accident	
	Gas Leak	
	Cancelled en route	
	Medical Assist	
	Emergency Medical Call	
	TOTAL	0
Wing Stop 207 W General Screven Way	Vehicle Accident	
	Medical Assist	
	TOTAL	0
Yellow Bee 802 EG Miles Pkwy	Medical Assist	
	<u>Vehicle Accident with injuries</u>	
	TOTAL	0
Zum Rosenhof 103 Midway Street	Grass Fire	
	Medical Assist	
	Arcing, shorted electrical equipment	
	Emergency Medical Call	
	Smoke scare, odor of smoke	
	Vehicle Accident	
TOTAL		0
GRAND TOTAL		0

**Alcoholic Beverage License for Consumption on Premises Renewal
Incident Reporting Form (Police Department)**

ESTABLISHMENT		ACTIVITY		01/01/2023- 03/31/2023
AMERICAN LEGION			OTHER CALLS FOR SERVICE	1
			SUSPICIOUS PERSON	
			Total	1
Friday Night/Saturday Morning Incidents				
			Total	0
BIG APPLE			DIRECT PATROL	1
			SUSPICIOUS ACT	1
			SUSPICIOUS PERSON	1
			Total	3
Friday Night/Saturday Morning Incidents			HIT AND RUN (MISDEMEANOR)	1
			WALK AND TALK	1
			Total	2
CHILI'S BAR AND GRILL			FALSE ALARM	3
			ASSIST CITIZEN	1
			ASSIST OTHER AGENCY	1
			DIRECT PATROL	1
			SUSPICIOUS ACT	1
			Total	7
Friday Night/Saturday Morning Incidents				
			Total	0
DOODLES BILLIARDS			ASSIST OTHER AGENCY	1
			ASSIST CITIZEN	1
			CIVIL MATTER	1
			CRIMINAL TRESPASS	1
			PUBLIC DRUNK	1
			VERBAL DISPUTE	1
			WALK AND TALK	3
			Total	9
Friday Night/Saturday Morning Incidents			AGGRAVATED ASSAULT	1
			DISORDERLY CONDUCT	1
			DRUNK ADULT (NO ARREST MADE)	1
			DIRECT PATROL	1
			Total	4

**Alcoholic Beverage License for Consumption on Premises Renewal
Incident Reporting Form (Police Department)**

ESTABLISHMENT		ACTIVITY		01/01/2023- 03/31/2023
EL CAZADOR RESTAURANT			WALK AND TALK	2
			VERBAL DISPUTE	1
			Total	3
Friday Night/Saturday Morning Incidents				
			Total	0
EMPIRE ENTERTAINMENT			ASSIST CITIZEN	2
			COURTESY RIDE	1
			DIRECT PATROL	1
			MISDEMEANOR ASSAULT AND BATTERY	1
			OTHER CALLS FOR SERVICE	1
			WALK AND TALK	5
			Total	11
Friday Night/Saturday Morning Incidents			DIRECT PATROL	4
			SUSPICIOUS ACT	1
			WALK AND TALK	1
			Total	6
FANG'S ISLAND				
			Total	0
Friday Night/Saturday Morning Incidents				
			Total	0
FLACO'S TACOS 4			CIVIL MATTER	1
			DIRECT PATROL	1
			OTHER CALLS FOR SERVICE	1
			WALK AND TALK	1
			Total	4
Friday Night/Saturday Morning Incidents				
			Total	0
FROZEN PARADISE BAR AND GRILL			LOUD MUSIC	4
			VERBAL DISPUTE	1
			Total	5
Friday Night/Saturday Morning Incidents			OTHER CALLS FOR SERVICE	1
			SUSPICIOUS ACT	1
			WALK AND TALK	1
			Total	3

**Alcoholic Beverage License for Consumption on Premises Renewal
Incident Reporting Form (Police Department)**

ESTABLISHMENT		ACTIVITY		01/01/2023-03/31/2023
GATA'S SPORTS BAR & GRILLE			FALSE ALARM	5
			CIVIL MATTER	3
			ASSIST CITIZEN	1
			Total	9
Friday Night/Saturday Morning Incidents			ASSIST CITIZEN	1
			WALK AND TALK	1
			Total	2
JJ'S BAR AND GRILL			FOUND PROPERTY	1
			ASSIST CITIZEN	1
			DIRECT PATROL	1
			SUSPICIOUS ACT	1
			WALK AND TALK	1
			Total	5
Friday Night/Saturday Morning Incidents			SUSPICIOUS ACT	1
			Total	1
KYOTO'S			WALK AND TALK	3
			Total	3
Friday Night/Saturday Morning Incidents				
			Total	0
LATIN DREAM				
			Total	0
Friday Night/Saturday Morning Incidents				
			Total	0
LONGHORN STEAKHOUSE			ASSIST CITIZEN	1
			DUI	1
			SUSPICIOUS ACT	1
			SUSPICIOUS VEHICLE	1
			Total	4
Friday Night/Saturday Morning Incidents				
			Total	0
O.D. Crabhouse Inc			SUSPICIOUS PERSON	1
			Total	1
Friday Night/Saturday Morning Incidents				
			Total	0

**Alcoholic Beverage License for Consumption on Premises Renewal
Incident Reporting Form (Police Department)**

ESTABLISHMENT		ACTIVITY		01/01/2023- 03/31/2023
RODEO MEXICAN RESTAURANT			MISDEMEANOR ASSAULT AND BATTERY	1
			Total	1
Friday Night/Saturday Morning Incidents				
			Total	0
RUBY TUESDAY			OPEN DOOR/WINDOW	1
			MISSING PERSON - ADULT	1
			Total	2
Friday Night/Saturday Morning Incidents				
			Total	0
SAWADEE THAI CUISINE			FAILURE TO APPEAR	1
			Total	1
Friday Night/Saturday Morning Incidents			Total	0
STAR LOUNGE				
			Total	0
Friday Night/Saturday Morning Incidents			Total	0
WINGSTOP			MECHANICAL BREAKDOWN	1
			FALSE ALARM	3
			VERBAL DISPUTE	1
			WALK AND TALK	2
			Total	7
Friday Night/Saturday Morning Incidents			Total	0
YELLOW BEE			WALK AND TALK	1
			Total	1
Friday Night/Saturday Morning Incidents			Total	0
ZUM ROSENHOFF GERMAN RESTAURANT				
			Total	0
Friday Night/Saturday Morning Incidents			Total	0



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Mobile Food Service Establishment
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: Michael Sturgeon of Mike's Shave Ice would like to operate a mobile food service establishment. The Inspections and Fire Department have reviewed and approved the application.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Mikes Shave Ice Application
2. Mikes Shave Ice Background Check
3. Mikes Shave Ice Summary Sheet

PREVIOUS COUNCIL DISCUSSION: None

LICENSE YEAR: 2023

DATE RECEIVED:
BLDG INSP:
ZONING:
FIRE:

4-3-23

DATE:
DATE:
DATE:



MOBILE FOOD SERVICE ESTABLISHMENT LICENSE APPLICATION

PAYABLE TO:

City of Hinesville
115 East M.L. King, Jr. Drive
Hinesville, Georgia 31313

MICHAEL W. STURGEON

NAME OF MOBILE FOOD OWNER:

78 B. BAKER DR. JESUP GA. 31545

MAILING ADDRESS: CITY/STATE/ZIP

MIKES SHAVE ICE MSTURGEON1949@GMAIL.COM

TRADE NAME OF COMMISSARY:

EMAIL ADDRESS:

78 B. BAKER DR. JESUP GA 31545

BUSINESS / COMMISSARY ADDRESS: CITY/STATE/ZIP

912-202-2866

N/A

BUSINESS PHONE:

ALTERNATE PHONE:

735 W. OGLETHORPE HWY HINESVILLE GA 31313 (LOWE'S)

FOOD VENDING LOCATION ADDRESS:

SOCIAL SECURITY NUMBER:

N/A

BIRTH DATE: MONTH/DAY/YEAR

20246815916

FEDERAL TAX ID NUMBER:

492290

STATE TAX ID NUMBER:

060629151

CITY BUSINESS LICENSE NUMBER:

OWNER DRIVER'S LICENSE NUMBER:

(Please attach a photocopy of driver licenses of all drivers)

CONCESSION TRAILER

TYPE OF VEHICLE: truck/other (specify)

(Please attach a photograph of mobile unit)

PACE AMERICAN

MAKE:

MODEL:

VIN:

PLATE NUMBER:

(Please attach copy of registration)

ACTIVE LICENSE / PERMIT FROM ANOTHER COUNTY:

X (YES) ____ (NO)

(Please attach a copy of license / permit)

LICENSE FEE COMPUTATIONS

Amount per event _____ x _____ days

(Enter Amount Due) \$

Administrative Fee

Inspection Fee

Additional Fees

TOTAL DUE:

TOTAL RECEIVED \$

IMPORTANT - PLEASE READ CAREFULLY:

The applicant hereby agrees to be bound by all of the terms and conditions of the Ordinances adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law. I hereby certify that all information provided is true and correct. I understand that providing false information may result in the revocation of my license. Licenses may be suspended or revoked for violation of the terms of the Ordinance. Notification is required of closing, change of business location or ownership.

THIS 3RD DAY OF APRIL 2023

(AUTHORIZED SIGNATURE OF APPLICANT)

I personally, before me the undersigned appeared Michael Sturgeon, who on Oath has sworn that the above information given therein is true and correct.

Sworn to and subscribed before me this

3

day of

April

20

23

STATE OF:

GA

COUNTY OF:

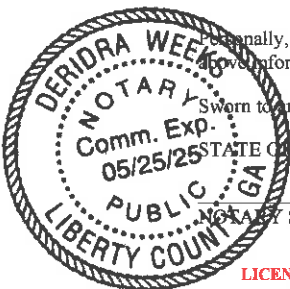
Liberty

CITY OF:

Hinesville

NOTARY STAMP OR SEAL:

NOTARY PUBLIC:



LICENSE MAY BE SUSPENDED OR REVOKED FOR VIOLATION OF THE TERMS OF THE ORDINANCE. NO BUSINESS, PERSON, OR ORGANIZATION IS TO OPERATE WITHOUT APPROVAL OF THIS APPLICATION FOR LICENSE.

MAYOR
Allen Brown

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie L. Darden, III



Lloyd L. Slater, Chief of Police

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana F. Reid
Vicky C. Nelson
Jason Floyd
Karl A. Riles

FROM THE HINESVILLE POLICE DEPARTMENT

This is to certify that I have checked criminal history records on the enclosed applicants.

Name of applicant Sturgeon, Michael Wayne ☒ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant _____ ☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable


Signature

04/05/23
Date

"Home for a Day or a Lifetime"

SUMMARY SHEET FOR MOBILE FOOD SERVICE ESTABLISHMENT LICENSE

YEAR OF LICENSE	2023
NAME OF BUSINESS	Mike's Shave Ice
ADDRESS OF BUSINESS	78B Baker Dr Jesup GA 31545
NAME OF APPLICANT	Michael Sturgeon
NAME OF MANAGER	Michael Sturgeon
APPROVED BY HPD	Yes 04/05/2023
APPROVED BY ZONING	Yes 04/04/2023
APPROVED BY INSPECTIONS DEPARTMENT	Yes 04/06/2023
APPROVED BY HFD	Yes 04/04/2023
TYPE OF LICENSE	Mobile Food Service Establishment

City Council () Approved () Disapproved by _____ Date: 05-04-2023



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Year 2023 New Alcohol Beverage License
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: New 2023 Alcohol Beverage License

BACKGROUND: Andrew Gray is applying for a 2023 alcohol and business license to operate a bar, night club, or tavern located at 110 S Commerce Street. This application is for an alcohol beverage license to sell beer, liquor, and wine for on-premise consumption.

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Parrot and Frog Application
2. Parrot & Frog Summary Sheet

PREVIOUS COUNCIL DISCUSSION: None

LICENSE YEAR: 2023

DATE RECEIVED: _____
NEW: _____
CHANGE IN OWNERSHIP: _____
BUSINESS TYPE: CWA CNA HB OS
BLDG INSP: _____
ZONING: _____
ZONED: _____
POLICE: _____
FIRE: _____
DATE: _____
DATE: _____
DATE: _____
DATE: _____



BUSINESS LICENSE APPLICATION

PAYABLE TO:

City of Hinesville
115 East M.L. King, Jr. Drive
Hinesville, Georgia 31313

TAL 108 INC

NAME OF BUSINESS:

110 S. COMMERCE ST, HINESVILLE GA 31313

LOCATION OF ABOVE BUSINESS:

40 INVERNESS CT, HINESVILLE GA 31313

MAILING ADDRESS:

PARROTANDFROG108@GMAIL.COM

EMAIL ADDRESS:

92-2729092

FEDERAL TAX ID NUMBER:

20285119609

STATE TAX ID NUMBER:

BAR

DESCRIBE THE NATURE OF BUSINESS:

LILLIAN GRAY

MANAGER'S NAME:

110 S COMMERCE ST, HINESVILLE GA 31313

MANAGER'S MAILING ADDRESS:

DOES THIS BUSINESS REQUIRE A STATE LICENSE? ☒ (YES) ☐ (NO)
(Please attach a copy of your state license or certification)

DOES THIS BUSINESS INVOLVE SALES TAX? ☒ (YES) ☐ (NO) IF YES, SALES TAX NUMBER: 308-864381

ANDREW GRAY

OWNER OF BUSINESS:

916 Rachel Ln, Hinesville GA 31313

OWNER'S HOME ADDRESS:

(Corporations or Partnerships must list all Names & Addresses of Owners or Officers)
(use a separate sheet if necessary)

SOCIAL SECURITY NUMBER:

BIRTH DATE: MONTH/DAY/YEAR

9129804705

HOME PHONE:

BUSINESS PHONE:

LICENSE FEE COMPUTATIONS

Number of Employees (including ownership) ³

Administrative Fee

Inspection Fee

Additional Fees

TOTAL DUE:

\$ 115.00
\$ 35.00
\$ 30.00
\$
\$
TOTAL RECEIVED \$ 4581.50

IMPORTANT - PLEASE READ CAREFULLY:

The applicant hereby agrees to be bound by all of the terms and conditions of the Ordinances adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law. I hereby certify that all information provided is true and correct. I understand that providing false information may result in the revocation of my license. Licenses may be suspended or revoked for violation of the terms of the Ordinance. Notification is required of closing, change of business location or ownership.

THIS 7 DAY OF Apr 23

(AUTHORIZED SIGNATURE OF APPLICANT)

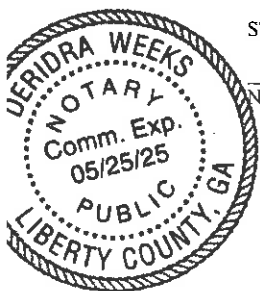
Personally, before me the undersigned appeared Andrew Gray, who on Oath has sworn that the above information given therein is true and correct.

Sworn to and subscribed before me this 7 day of Apr 23

STATE OF: GA COUNTY OF: Liberty CITY OF: Hinesville

NOTARY STAMP OR SEAL:

NOTARY PUBLIC:



LICENSE MAY BE SUSPENDED OR REVOKED FOR VIOLATION OF THE TERMS OF THE ORDINANCE. NO BUSINESS, PERSON, OR ORGANIZATION IS TO OPERATE WITHOUT APPROVAL OF THIS APPLICATION FOR LICENSE.

SUMMARY SHEET FOR YEAR 2022 ALCOHOL LICENSE

NAME OF BUSINESS TAL 108 Inc.
Parrot & Frog a Pub

ADDRESS OF BUSINESS 110 S Commerce St
Hinesville, GA 31313

NAME OF APPLICANT(S) Andrew Gray

NAME OF LOCAL MANAGER Andrew Gray

APPROVED BY GBI YES 04/07/2023

APPROVED BY ZONING YES 04/10/2023

**APPROVED BY INSPECTIONS
DEPARTMENT** YES 04/26/2023

APPROVED BY HFD YES 04/26/2023

TYPE OF LICENSE Consumption on premise
Beer, liquor and wine

SUNDAY SALES NO

VIOLATION HISTORY No violations past 12 months

NOTES: This business operates as bar, night club, or tavern. This location is not on probation.

City Council () Approved () Disapproved by _____ Date 05-04-2023



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Public Comment
Prepared by: Lia Jones
Presented by: Mayor Brown

PURPOSE: To Allow Citizens to Address Mayor and Council.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Mayor Brown's Report
Prepared by: Christy Deloach
Presented by: Mayor Brown

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Councilmember Riles Report
Prepared by: Jean Marie Reynolds
Presented by: Councilmember Riles

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Mayor Pro Tem Jenkins Report
Prepared by: Brittany Avery
Presented by: Mayor Pro Tem Jenkins

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Councilmember Nelson's Report
Prepared by: Wendy Bruce Sochia
Presented by: Councilmember Nelson

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Councilmember Floyd's Report
Prepared by: Lia Jones
Presented by: Councilmember Floyd

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: Councilmember Reid's Report
Prepared by: Darlene Parker
Presented by: Gary Gillard

ACTION ITEMS:

Surplus Equipment Request

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: May 4, 2023
Agenda Item: City Manager's Report
Prepared by: Christy Deloach
Presented by: Kenneth Howard

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None