

MAYOR
Allen Brown

CITY MANAGER
Kenneth Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie Darden III



MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana Reid
Vicky Nelson
Jason R. Floyd
Karl A. Riles

**MAYOR AND COUNCIL
REGULAR MEETING
AGENDA
3:00 PM
August 17, 2023
Council Chamber**

1. INVOCATION

Bishop A. D. Shaw of Full Gospel Tabernacle COGIC.

2. MINUTES

Approve the Minutes of the August 3, 2023 Council Meeting.

3. PRESENTATIONS

**3.1. 2023 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM-
RESOLUTION #2023-14**

To Present for Mayor and Council Consideration, a request for authorization to submit an application to the Department of Justice's Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant Program (JAG)

Action Item

3.2. 2023 TIED TO SUCCESS

To Present for Mayor and Council Consideration, the return of Tied To Success Male Empowerment Workshop

Informational Item

3.3. FY 2023 CONTINUUM OF CARE GRANT RESOLUTION #2023-15

To Present for Mayor and Council Consideration, to seek ratification on the submission of the 2023 Balance of State (BoS) Continuum of Care (CoC) Renewal Application on August 15, 2023 to the Georgia Department of Community Affairs (DCA) and U.S. Department of Housing and Urban Development's (HUD) for funding consideration under HUD's CoC Program for continuation of the Community Development Department Homeless Prevention Program's Rapid Rehousing Project.

Action Item

4. PLANNING AND ZONING

4.1. HERITAGE POINTE PHASE 1C

To Present for Mayor and Council Consideration, Request by Liberty Properties and Holdings,

"Home for a Day or a Lifetime"

Co., LLC for Final Plat Approval for Heritage Pointe Ph. 1C (District #2)

Action Item

5. NEW BUSINESS

5.1. RFQ 2023-06 BID OPENING FOR HUD-CDBG 2024-2028 CONSOLIDATED PLAN

To Present for Mayor and Council Consideration, Approval of a Notice of Intent to award RFQ 2023-06 Bid Opening for the HUD-CDBG 2024-2028 Consolidated Plan, Year-1 Annual Action Plan and Analysis of Housing Impediments to Mosaic Community Planning, LLC.

Action Item

5.2. PROPOSED STREET RENAMING PROCESS

To Present for Mayor and Council Consideration, the proposed street renaming process.

Informational Item

5.3. POLICE DEPARTMENT NEW POSITION PROPOSAL

To Present for Mayor and Council Consideration, the Hinesville Police Department's proposal for a new position—Public Safety Support Specialist.

Action Item

6. PUBLIC COMMENT

6.1. PUBLIC COMMENT

7. MAYOR ALLEN BROWN

7.1. MAYOR BROWN'S REPORT

8. COUNCILMEMBER RILES - DISTRICT 5

8.1. COUNCILMEMBER RILES REPORT

8.2. MONTHLY CRIME AND CITATION REPORT

9. MAYOR PRO TEM JENKINS - DISTRICT 4

9.1. MAYOR PRO TEM JENKINS REPORT

9.2. MONTHLY INSPECTIONS DEPT. REPORT

9.3. PROPOSED STREET NAME CHANGE

Informational Item

10. COUNCILMEMBER NELSON - DISTRICT 3

10.1. COUNCILMEMBER NELSON'S REPORT

10.2. MONTHLY HFD REPORT

10.3. DISTRICT 3 BACK TO SCHOOL BOOKBAG & SCHOOL SUPPLIES GIVEAWAY

Informational Item

11. COUNCILMEMBER FLOYD - DISTRICT 2

"Home for a Day or a Lifetime"

- 11.1. COUNCILMEMBER FLOYD'S REPORT
- 11.2. MONTHLY BUSINESS LICENSE REPORT
- 11.3. MONTHLY BIRTHDAYS
- 11.4. LIBERTY TRANSIT MONTHLY REPORT
- 12. COUNCILMEMBER REID - DISTRICT 1
 - 12.1. COUNCILMEMBER REID'S REPORT
 - 12.2. MONTHLY ESG OPERATION AND STATUS REPORT
- 13. CITY MANAGER KENNETH HOWARD
 - 13.1. CITY MANAGER'S REPORT
- 14. EXECUTIVE SESSION
 - 14.1. EXECUTIVE SESSION
 - To Hold an executive Session to Discuss Personnel Matters.
 - Informational Item*
- 15. ADJOURN

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023

Agenda Item: 2023 Edward Byrne Memorial Justice Assistance Grant Program-Resolution #2023-14

Prepared by: Kendra Ivy

Presented by: Temperance West

PURPOSE: Request authorization to submit an application to the Department of Justice's Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant Program (JAG) for \$13,924 for (6) mobile data terminal computers, on behalf of Hinesville Police Department.

BACKGROUND: The JAG Program is the primary provider of federal criminal justice funding to state and local jurisdictions and provides critical funding necessary to support a range of program initiatives. Hinesville Police Department will utilize this funding to purchase patrol car equipment which increases officers' safety, efficiency, and effectiveness while performing law enforcement duties.

FUNDING: \$13,924

This funding allocation enables Hinesville Police Department to purchase six (6) Mobile Data Terminals.

Additionally, and beginning in 2018, the Bureau of Justice Assistance is requiring that JAG recipients set-aside at least 3% of the allocation (\$417.72) to work towards compliance with the FBI's National Incident-Based Reporting System (NIBRS) data submission requirements under the Uniform Crime Reporting program.

RECOMMENDATION: Approval of resolution #2023-14

ATTACHMENTS:

1. 2023 JAG Budget
2. 2023 JAG Resolution 2023-14

PREVIOUS COUNCIL DISCUSSION: N/A

Department of Justice
Edward Byrne Memorial Justice Assistance Grant
2023 BUDGET

Grant Allocation: **\$13,924**

Hinesville Police Department Equipment Request

Item	Qty.	Cost (each)	Subtotal
In car Mobile Data Terminals	6	\$2,251.05	\$13,506.28
NIBRS Set-Aside	1		\$417.72
		Total Cost	\$13,924
		Grant Funds	\$13,924
		City Funds	\$0

Total Request: \$13,924

CITY OF HINESVILLE

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE,
GEORGIA DECLARING THE 2023 EDWARD BYRNE MEMORIAL JUSTICE
ASSISTANCE GRANT APPLICATION**

WHEREAS, The Department of Justice has allocated the City of Hinesville \$13,924 to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice programs;

WHEREAS, the Mayor and City Council authorizes the Community Development Department, on behalf of the Hinesville Police Department, to submit a grant application to the Bureau of Justice Assistance for the allocation amount of **\$13,924**.

NOW, THEREFORE, BE IT RESOLVED, as follows:

That the City of Hinesville Community Development Department, on behalf of the Hinesville Police Department, seeks allocated funds of \$13,924 to be expended as outlined below:

1. Hinesville Police Department will use \$13,506.28 of the total amount of the allocated funds to purchase six (6) Mobile Data Terminal Systems;
2. Hinesville Police Department will use \$417.72 of the Total amount to work towards compliance with the FBI's National Incident-Based Reporting System (NIBRS) data submission requirements under the Uniform Crime Reporting program;
3. That the City of Hinesville hereby approves this Resolution.

APPROVED this _____ day of August, 2023.

Allen Brown, Mayor

Karl A. Riles, Councilmember

Diana F. Reid, Councilmember

Keith Jenkins, Mayor Pro-tem

Jason Floyd, Council Member

Vicky Nelson, Councilmember

ATTEST:

Lia Jones, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: 2023 Tied To Success
Prepared by: Kendra Ivy
Presented by: Ryan Arnold

PURPOSE: To Present for Mayor and Council Consideration, details of the 2023 Tied To Success Male Empowerment Workshop.

BACKGROUND: In 2013, Tied to Success was established within the Community Development Department for the edification of young men. This event historically has addressed single motherhood, self-image, principles of adulthood, and other issues unique to male teens.

With the support of community partners, the City of Hinesville Community Development Department will host this event on Saturday, September 9, 2023 from 10 am – 2 pm at the Liberty County Performing Arts Center. This year's theme is "On the Grind: Pivot. Persist. Prosper." Topics include identity, creativity, entrepreneurship, and finances.

Register online at eventbrite.com or (912) 876-6573

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. portrait

PREVIOUS COUNCIL DISCUSSION: None

CITY OF HINESVILLE PRESENTS

TIED TO SUCCESS

A MALE EMPOWERMENT WORKSHOP

THE GRIND

PIVOT. PERSIST. PROSPER.

PRESS
START



FREE EVENT

AGES 12-18

EVENTBRITE.COM

09.09.23
10 AM - 2 PM

LIBERTY COUNTY
PERFORMING ARTS CENTER

912-876-6573





City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023

Agenda Item: FY 2023 Continuum of Care Grant Resolution #2023-15

Prepared by: Kendra Ivy

Presented by: Shauntay Harris

PURPOSE: To Present for Mayor and Council Consideration, to seek ratification on the submission of the 2023 Balance of State (BoS) Continuum of Care (CoC) Renewal Application on August 15, 2023 to the Georgia Department of Community Affairs (DCA) and U.S. Department of Housing and Urban Development's (HUD) for funding consideration under HUD's CoC Program for continuation of the Community Development Department Homeless Prevention Program's Rapid Rehousing Project.

BACKGROUND: HUD's Continuum of Care Program has long supported Hinesville's work towards reducing homelessness within the community through the funding of several projects operated by the Homeless Prevention Program. The application for funding is a two-step process. First, applications are reviewed and scored by DCA, who ranks programs and suggests funding levels. Second, finalized applications are submitted to HUD for final funding determination.

The 2023 application seeks renewal of funding for the Rapid Re-Housing Project, which aims to assist homeless individuals/families in rapidly securing housing through a combination of rental and/or utility assistance. Once housing is secured, the Homeless Prevention Program merges multiple interventions such as case management, wrap around services, and links to community resources in order to support clients in maintaining permanent stable housing by achieving self-sufficiency.

FUNDING:

TOTAL GRANT FUNDS: \$124,420

TOTAL MATCH: \$31,105

TOTAL PROJECT BUDGET: \$155,525

RECOMMENDATION: Approval of Budget Resolution #2023-15 and Ratification of the 2023 Balance of State Continuum of Care Renewal Application.

ATTACHMENTS:

1. FY 2023 COC Budget
2. FY 2023 COC Resolution

PREVIOUS COUNCIL DISCUSSION: N/A



**2022 U.S. Department of Housing and Urban Development
Continuum of Care Grant Application
Homeless Prevention Program**

BUDGET

Rapid Rehousing Project	Total
Rental Assistance	\$113,096.00
Supportive Services	\$3,824.00
Administrative	\$7,000.00
HMIS	\$500.00
Total Grant Funds	\$124,420.00
Cash Match Required	\$ 4,209.00
In-Kind Match Required	\$ 26,896.00
Total Project Budget	\$155,525.00

MATCH EXPLANATION:

Required Match – Minimum 25% of Total Assistance Request

	Total Assistance Request	\$124,420.00
	25% Match	\$ 31,105.00
	Total Project Budget	\$155,525.00
Cash Match	\$4,209.00 (Existing HPP Budget)	
In-Kind Match	\$26,896.00 (Percentage of HPP Staff Time)	

CITY OF HINESVILLE

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE,
GEORGIA DECLARING THE U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT 2022 BALANCE OF STATE CONTINUUM OF CARE RENEWAL
GRANT APPLICATION**

WHEREAS, the U.S. Department of Housing and Urban Development administers the Continuum of Care program by awarding funds to respective States;

WHEREAS, the Georgia Department of Community Affairs manages the Continuum of Care program on behalf of the State by awarding funds to the local level, and;

WHEREAS, the Mayor and City Council authorizes the Community Development Department to submit a grant application to the Continuum of Care program requesting a total project budget in the amount of \$155,525.00.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. That the City of Hinesville Community Development Department submit a grant application for the total project budget of \$155,525 on behalf of the Homeless Prevention Program for the operation of the Rapid Rehousing project which allows the Program to continue its work of assisting homeless individuals with housing needs and case management services;
2. That the Community Development Department is requesting a total of \$124,420 in grant funds;
3. That the Community Development Department is providing the required 25% match through a combination of cash and in-kind support totaling \$31,105;
4. That the Community Development Department will complete the HUD Project Application forms in accordance with Department of Community Affairs guidelines, and;
5. That the City of Hinesville hereby approves this resolution to the application submitted on August 15, 2023.

APPROVED this _____ day of August 2023

Allen Brown, Mayor

Karl A. Riles, Councilmember

Diana F. Reid, Councilmember

Keith Jenkins, Mayor Pro Tem

Jason Floyd, Councilmember

Vicky Nelson, Councilmember

ATTEST:

Lia Jones, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: Heritage Pointe Phase 1C
Prepared by: Mardee Sanchez
Presented by: Mardee Sanchez

PURPOSE: Request by Liberty Properties and Holdings, Co., LLC for Final Plat Approval for Heritage Pointe Ph. 1C (District ##)

BACKGROUND: This is a 60-lot subdivision for single-family dwellings. It is the last final plat for the Heritage Pointe subdivision (though there are more acres to develop within this PUD.)

The new Unified Development Ordinance no longer requires final plats to go before the Planning Commission, as there are no changes from the approved preliminary plat.

FUNDING: None.

RECOMMENDATION: Approval of the final plat for Hiertiage Pointe Phase 1C with standard conditions.

ATTACHMENTS:

1. HP 1C FP HCC presentation 2023-08-17

PREVIOUS COUNCIL DISCUSSION:

Heritage Pointe Phase 1C

Final Plat and Acceptance of Dedications

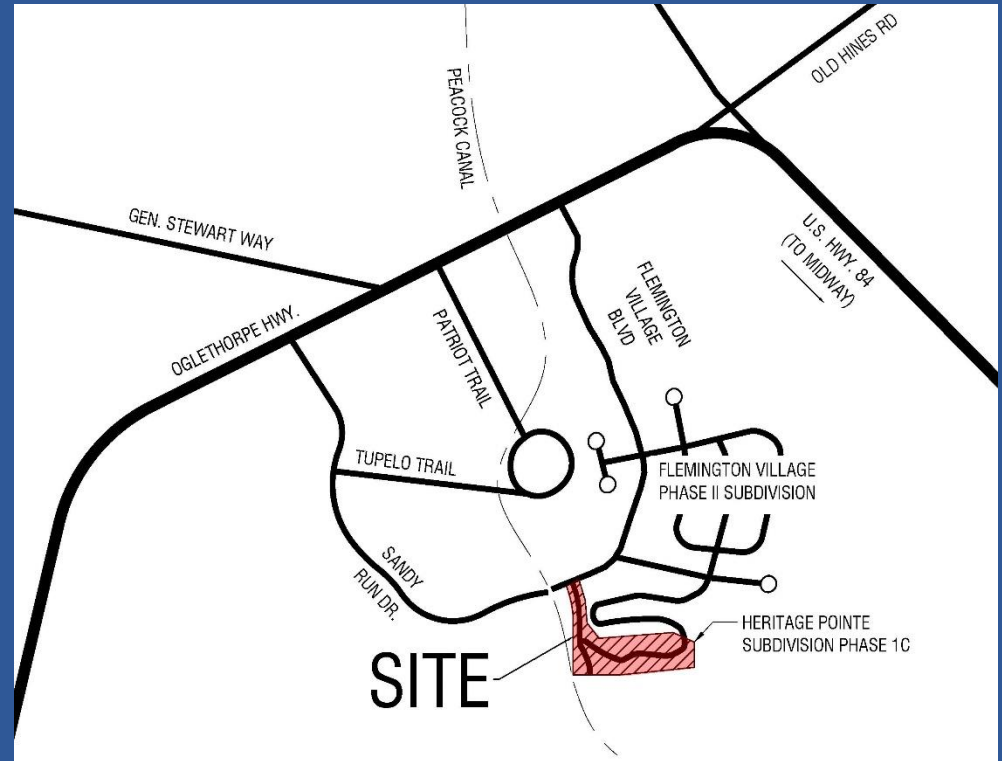
Developer:
Dryden Enterprises

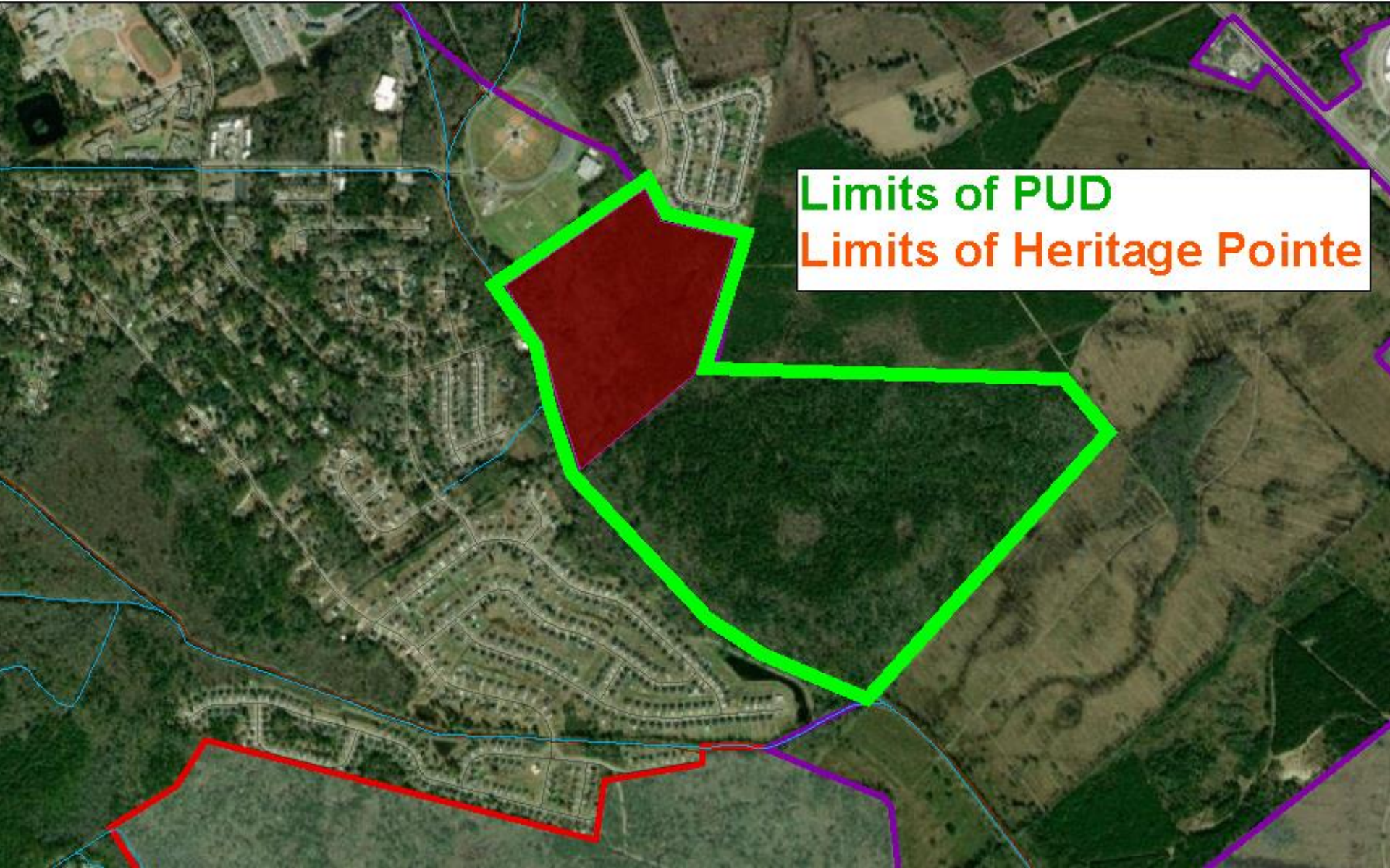
Engineer:
ME Sack Engineering

Description:

- 60 single-family dwellings
- Zoned PUD
- Flood Zones AE and X and floodway

Location: Flemington Village Blvd.
(District #2)



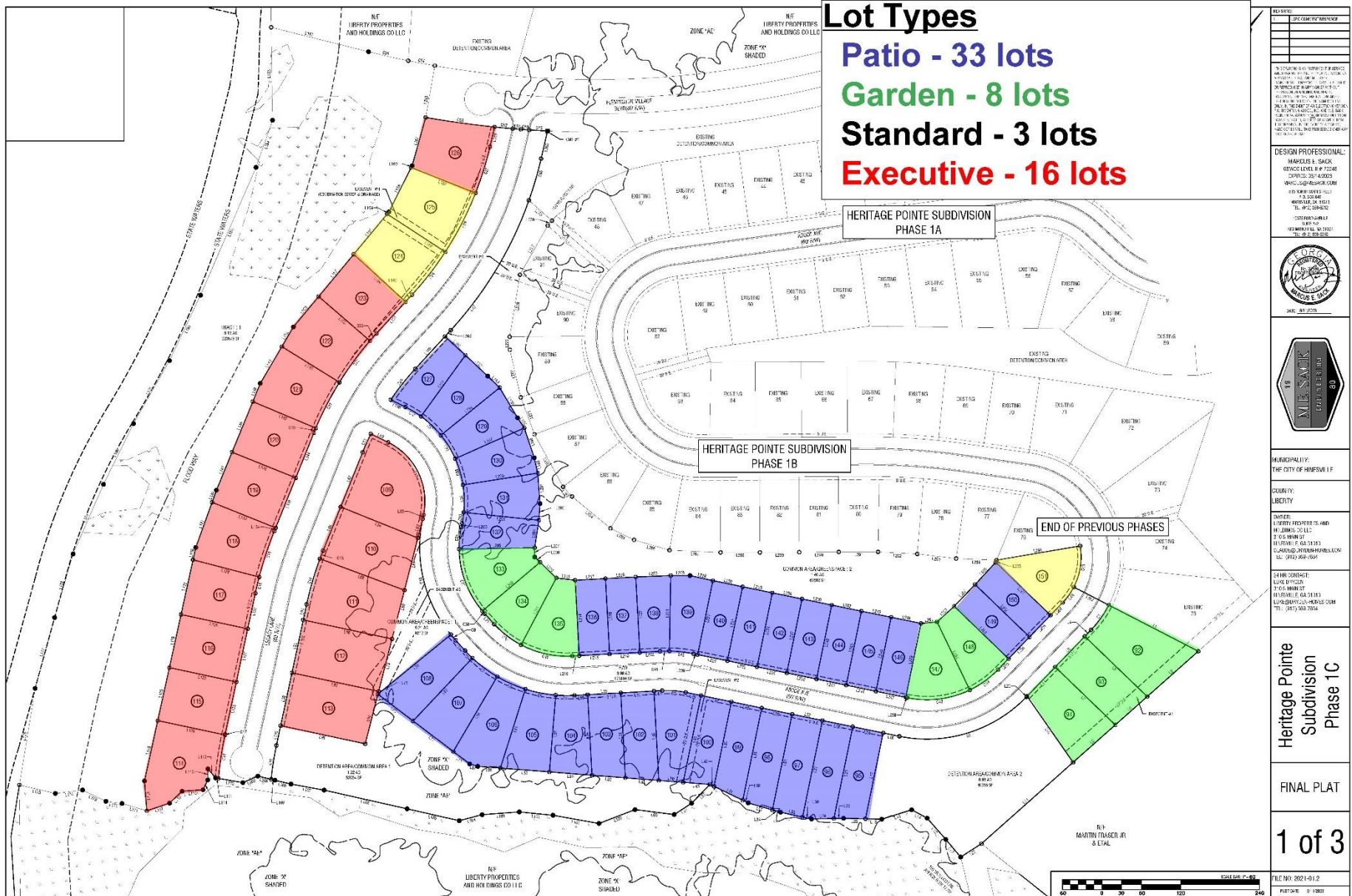


Limits of PUD
Limits of Heritage Pointe

<u>Lot Type</u>	<u>Area</u>	<u>Width</u>	<u>Front</u>	<u>Side</u>
Patio	4,000 SF	40 ft.	15 ft.	5 ft.
Garden	6,000 SF	60 ft.	15 ft.	5 ft.
Standard	7,000 SF	70 ft.	15 ft.	5 ft.
Executive	8,000 SF	80 ft.	20 ft.	10 ft.

Lots range in size from 4,700 – 11,500 SF.

- All lots:
 - 85 ft. lot depth
 - 15 ft. rear setback
 - 14 ft. min. separation between buildings



Dedications

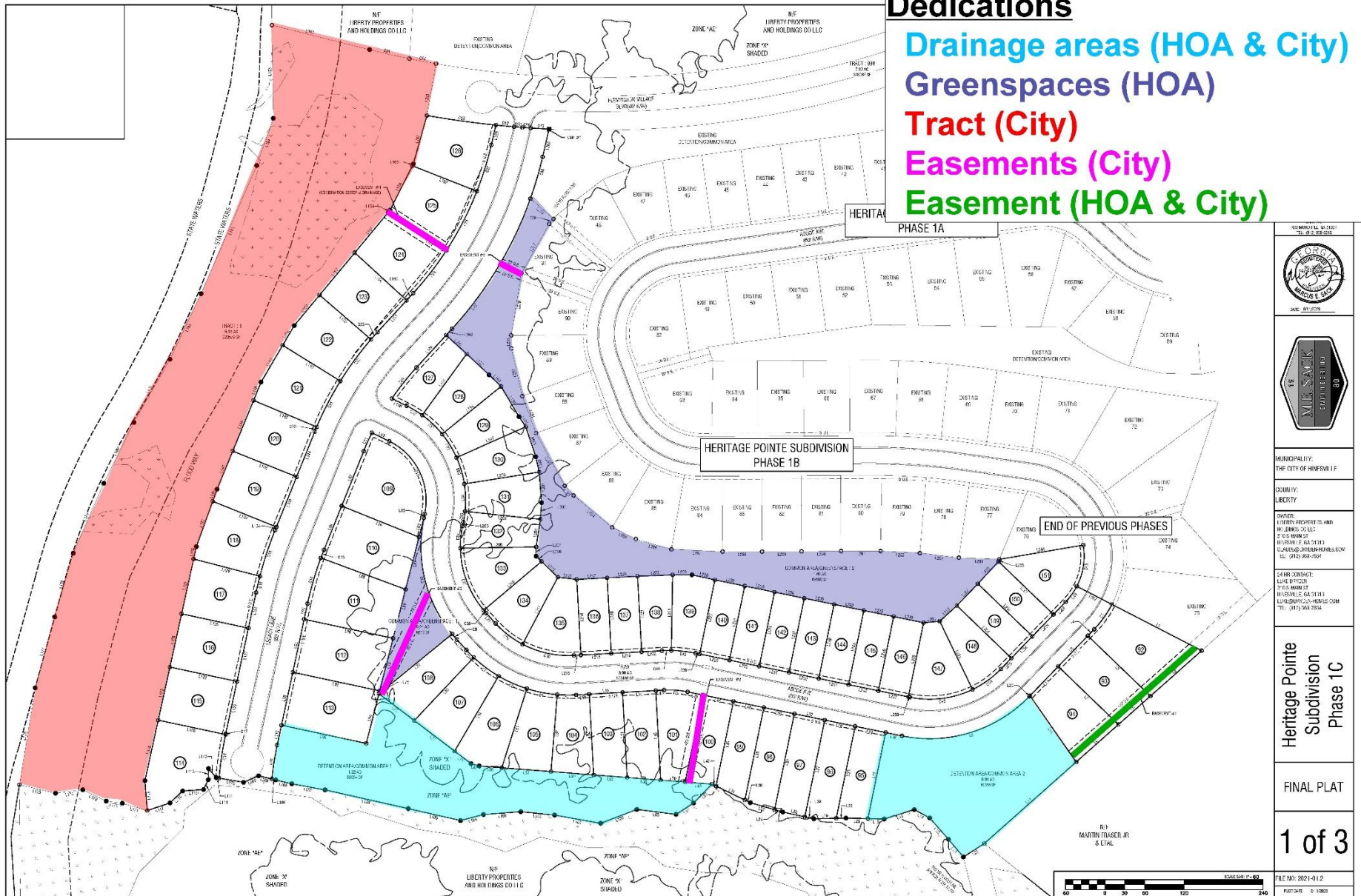
Drainage areas (HOA & City)

Greenspaces (HOA)

Tract (City)

Easements (City)

Easement (HOA & City)



	
	
MUNICIPALITY: THE CITY OF HAYES, KANSAS	
COUNTY: LIBERTY	
OWNER: LIBERTY PROPERTIES AND HOLDINGS CO LLC 200 S. MAIN ST. HAYES, KS 67801 CLARKSON, JEFFREY@LIBERTYPROPS.COM TEL: (316) 368-0000	
24 HR. CONTACT: LUCY BOWEN 316 S. MAIN ST. HAYES, KS 67801 LUCY@LIBERTYPROPS.COM TEL: (316) 368-0000	
Heritage Pointe Subdivision Phase 1C	
FINAL PLAT	
1 of 3	
FILE NO: 2021-012 PLAT NO: 10	

REVISIONS NO. DATE BY 1 10/20/2010 JLM 2 10/20/2010 JLM 3 10/20/2010 JLM 4 10/20/2010 JLM 5 10/20/2010 JLM 6 10/20/2010 JLM 7 10/20/2010 JLM 8 10/20/2010 JLM 9 10/20/2010 JLM 10 10/20/2010 JLM 11 10/20/2010 JLM 12 10/20/2010 JLM 13 10/20/2010 JLM 14 10/20/2010 JLM 15 10/20/2010 JLM 16 10/20/2010 JLM 17 10/20/2010 JLM 18 10/20/2010 JLM 19 10/20/2010 JLM 20 10/20/2010 JLM 21 10/20/2010 JLM 22 10/20/2010 JLM 23 10/20/2010 JLM 24 10/20/2010 JLM 25 10/20/2010 JLM 26 10/20/2010 JLM 27 10/20/2010 JLM 28 10/20/2010 JLM 29 10/20/2010 JLM 30 10/20/2010 JLM 31 10/20/2010 JLM 32 10/20/2010 JLM 33 10/20/2010 JLM 34 10/20/2010 JLM 35 10/20/2010 JLM 36 10/20/2010 JLM 37 10/20/2010 JLM 38 10/20/2010 JLM 39 10/20/2010 JLM 40 10/20/2010 JLM 41 10/20/2010 JLM 42 10/20/2010 JLM 43 10/20/2010 JLM 44 10/20/2010 JLM 45 10/20/2010 JLM 46 10/20/2010 JLM 47 10/20/2010 JLM 48 10/20/2010 JLM 49 10/20/2010 JLM 50 10/20/2010 JLM 51 10/20/2010 JLM 52 10/20/2010 JLM 53 10/20/2010 JLM 54 10/20/2010 JLM 55 10/20/2010 JLM 56 10/20/2010 JLM 57 10/20/2010 JLM 58 10/20/2010 JLM 59 10/20/2010 JLM 60 10/20/2010 JLM 61 10/20/2010 JLM 62 10/20/2010 JLM 63 10/20/2010 JLM 64 10/20/2010 JLM 65 10/20/2010 JLM 66 10/20/2010 JLM 67 10/20/2010 JLM 68 10/20/2010 JLM 69 10/20/2010 JLM 70 10/20/2010 JLM 71 10/20/2010 JLM 72 10/20/2010 JLM 73 10/20/2010 JLM 74 10/20/2010 JLM 75 10/20/2010 JLM 76 10/20/2010 JLM 77 10/20/2010 JLM 78 10/20/2010 JLM 79 10/20/2010 JLM 80 10/20/2010 JLM 81 10/20/2010 JLM 82 10/20/2010 JLM 83 10/20/2010 JLM 84 10/20/2010 JLM 85 10/20/2010 JLM 86 10/20/2010 JLM 87 10/20/2010 JLM 88 10/20/2010 JLM 89 10/20/2010 JLM 90 10/20/2010 JLM 91 10/20/2010 JLM 92 10/20/2010 JLM 93 10/20/2010 JLM 94 10/20/2010 JLM 95 10/20/2010 JLM 96 10/20/2010 JLM 97 10/20/2010 JLM 98 10/20/2010 JLM 99 10/20/2010 JLM 100 10/20/2010 JLM 101 10/20/2010 JLM 102 10/20/2010 JLM 103 10/20/2010 JLM 104 10/20/2010 JLM 105 10/20/2010 JLM 106 10/20/2010 JLM 107 10/20/2010 JLM 108 10/20/2010 JLM 109 10/20/2010 JLM 110 10/20/2010 JLM 111 10/20/2010 JLM 112 10/20/2010 JLM 113 10/20/2010 JLM 114 10/20/2010 JLM 115 10/20/2010 JLM 116 10/20/2010 JLM 117 10/20/2010 JLM 118 10/20/2010 JLM 119 10/20/2010 JLM 120 10/20/2010 JLM 121 10/20/2010 JLM 122 10/20/2010 JLM 123 10/20/2010 JLM 124 10/20/2010 JLM 125 10/20/2010 JLM 126 10/20/2010 JLM 127 10/20/2010 JLM 128 10/20/2010 JLM 129 10/20/2010 JLM 130 10/20/2010 JLM 131 10/20/2010 JLM 132 10/20/2010 JLM 133 10/20/2010 JLM 134 10/20/2010 JLM 135 10/20/2010 JLM 136 10/20/2010 JLM 137 10/20/2010 JLM 138 10/20/2010 JLM 139 10/20/2010 JLM 140 10/20/2010 JLM 141 10/20/2010 JLM 142 10/20/2010 JLM 143 10/20/2010 JLM 144 10/20/2010 JLM 145 10/20/2010 JLM 146 10/20/2010 JLM 147 10/20/2010 JLM 148 10/20/2010 JLM 149 10/20/2010 JLM 150 10/20/2010 JLM 151 10/20/2010 JLM 152 10/20/2010 JLM 153 10/20/2010 JLM 154 10/20/2010 JLM 155 10/20/2010 JLM 156 10/20/2010 JLM 157 10/20/2010 JLM 158 10/20/2010 JLM 159 10/20/2010 JLM 160 10/20/2010 JLM 161 10/20/2010 JLM 162 10/20/2010 JLM 163 10/20/2010 JLM 164 10/20/2010 JLM 165 10/20/2010 JLM 166 10/20/2010 JLM 167 10/20/2010 JLM 168 10/20/2010 JLM 169 10/20/2010 JLM 170 10/20/2010 JLM 171 10/20/2010 JLM 172 10/20/2010 JLM 173 10/20/2010 JLM 174 10/20/2010 JLM 175 10/20/2010 JLM 176 10/20/2010 JLM 177 10/20/2010 JLM 178 10/20/2010 JLM 179 10/20/2010 JLM 180 10/20/2010 JLM 181 10/20/2010 JLM 182 10/20/2010 JLM 183 10/20/2010 JLM 184 10/20/2010 JLM 185 10/20/2010 JLM 186 10/20/2010 JLM 187 10/20/2010 JLM 188 10/20/2010 JLM 189 10/20/2010 JLM 190 10/20/2010 JLM 191 10/20/2010 JLM 192 10/20/2010 JLM 193 10/20/2010 JLM 194 10/20/2010 JLM 195 10/20/2010 JLM 196 10/20/2010 JLM 197 10/20/2010 JLM 198 10/2	
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Dedications to the City also include:

- ❖ 1,468 linear feet (0.28 mi.) for extension of **Abode Avenue**
- ❖ 1,108 – linear feet (0.21 mi.) for **Legacy Lane** (*new street*)
- ❖ Water, reuse water, stormwater and sewer improvements

The utilities improvements have been installed. The installation of remaining improvements are guaranteed by letters of credit in the following amounts:

- Primary improvements - **\$87,000**
(paving, striping and signage)
- Secondary improvements - **\$239,000**
(sidewalks and trees)

A two-year maintenance bond in the amount of **\$144,000** is also in hand.



18 West Bryan Street
Savannah, GA 31401
(912) 200-9420
www.banksouth.com

IRREVOCABLE LETTER OF CREDIT #1521358577

BENEFICIARY

City of Hinesville
c/o Liberty Consolidated Planning Commission
110 Main St., Ste 7520
Hinesville, GA 31313

APPLICANT

Dryden Enterprises, Inc.
Heritage Pointe Phase 1C
Hinesville, GA 31313

ISSUE DATE: August 17, 2023

EXPIRATION DATE: August 17, 2024

ILOC #: 1521358577

AMOUNT: \$239,000.00

We hereby establish our Irrevocable Letter of Credit #1521358577 in your favor for the account of Dryden Enterprises, Inc. in the amount of Two Hundred Thirty-Nine Thousand and 00/100 Dollars (\$239,000.00) and available upon presentation of your draft(s) drawn on BankSouth at sight and accompanied by the following:

1. A statement signed by the beneficiary indicating that payment has been requested and is due.
2. Certification that funds are required related to Secondary Improvements (sidewalks and street trees) RE: Heritage Pointe Phase 1C or required as a cash bond to secure contained adherence to the terms.
3. Original of this Irrevocable Letter of Credit.

Draft(s) must be negotiated (or presented to drawee bank for payment) on or before August 17, 2024 or any extended date.

This Letter of Credit shall be automatically extended for an additional period of one year from the present or each future expiration date unless we have notified you in writing, not less than forty-five (45) days before such expiration date unless we have notified you in writing, not less than forty-five (45) days before such expiration date, that we elect not to renew this letter of credit. Our notice of such election shall be sent certified mail to the above address.

Draft(s) must be marked "Drawn on BankSouth, Irrevocable Letter of Credit #1521358577."

Except as otherwise stated, this Irrevocable Letter of Credit is subject to the "Uniform Customs and Practice for Documentary Credit (2007 Revision)", International Chamber of Commerce Publication No. 600.

We hereby agree with you that drafts under and in compliance with this credit shall be duly honored on due presentation to the drawee.

Sincerely,

Laura Moore
Relationship Manager
BankSouth



18 West Bryan Street
Savannah, GA 31401
(912) 200-9420
www.banksouth.com

IRREVOCABLE LETTER OF CREDIT #1521358576

BENEFICIARY

City of Hinesville
c/o Liberty Consolidated Planning Commission
110 Main St., Ste 7520
Hinesville, GA 31313

APPLICANT

Dryden Enterprises, Inc.
Heritage Pointe Phase 1C
Hinesville, GA 31313

ISSUE DATE: August 17, 2023

EXPIRATION DATE: August 17, 2024

ILOC #: 1521358576

AMOUNT: \$87,000.00

We hereby establish our Irrevocable Letter of Credit #1521358576 in your favor for the account of Dryden Enterprises, Inc. in the amount of Eighty-Seven Thousand and 00/100 Dollars (\$87,000.00) and available upon presentation of your draft(s) drawn on BankSouth at sight and accompanied by the following:

1. A statement signed by the beneficiary indicating that payment has been requested and is due.
2. Certification that funds are required related to Primary Improvements (paving, signage and striping) RE: Heritage Pointe Phase 1C or required as a cash bond to secure contained adherence to the terms.
3. Original of this Irrevocable Letter of Credit.

Draft(s) must be negotiated (or presented to drawee bank for payment) on or before August 17, 2024 or any extended date.

This Letter of Credit shall be automatically extended for an additional period of one year from the present or each future expiration date unless we have notified you in writing, not less than forty-five (45) days before such expiration date unless we have notified you in writing, not less than forty-five (45) days before such expiration date, that we elect not to renew this letter of credit. Our notice of such election shall be sent certified mail to the above address.

Draft(s) must be marked "Drawn on BankSouth, Irrevocable Letter of Credit #1521358576."

Except as otherwise stated, this Irrevocable Letter of Credit is subject to the "Uniform Customs and Practice for Documentary Credit (2007 Revision)", International Chamber of Commerce Publication No. 600.

We hereby agree with you that drafts under and in compliance with this credit shall be duly honored on due presentation to the drawee.

Sincerely,

Laura Moore
Relationship Manager
BankSouth



18 West Bryan Street
Savannah, GA 31401
(912) 200-9420
www.banksouth.com

IRREVOCABLE LETTER OF CREDIT #1521358578

BENEFICIARY

City of Hinesville
c/o Liberty Consolidated Planning Commission
110 Main St., Ste 7520
Hinesville, GA 31313

APPLICANT

Dryden Enterprises, Inc.
Heritage Pointe Phase 1C
Hinesville, GA 31313

ISSUE DATE: August 17, 2023

EXPIRATION DATE: August 17, 2025

ILOC #: 1521358578

AMOUNT: \$144,000.00

We hereby establish our Irrevocable Letter of Credit #1521358578 in your favor for the account of Dryden Enterprises, Inc. in the amount of One Hundred Forty-Four Thousand and 00/100 Dollars (\$144,000.00) and available upon presentation of your draft(s) drawn on BankSouth at sight and accompanied by the following:

1. A statement signed by the beneficiary indicating that payment has been requested and is due.
2. Certification that funds are required related to Maintenance of improvements RE: Heritage Pointe Phase 1C or required as a cash bond to secure contained adherence to the terms.
3. Original of this Irrevocable Letter of Credit.

Draft(s) must be negotiated (or presented to drawee bank for payment) on or before August 17, 2025 or any extended date.

Draft(s) must be marked "Drawn on BankSouth, Irrevocable Letter of Credit #1521358578."

Except as otherwise stated, this Irrevocable Letter of Credit is subject to the "Uniform Customs and Practice for Documentary Credit (2007 Revision)", International Chamber of Commerce Publication No. 600.

We hereby agree with you that drafts under and in compliance with this credit shall be duly honored on due presentation to the drawee.

Sincerely,

Laura Moore
Relationship Manager
BankSouth

Staff Recommendations

Heritage Pointe Phase 1C

Approval of Final Plat

and

Acceptance of Dedications

noted on the Plat

with standard conditions

LCPC Standard Conditions

1. The applicant must obtain all required local, state and federal licenses and permits prior to commencement of any construction.
2. All plans, documents, materials, and statements contained or implied in this application are considered a condition of this action.
3. No change or deviation from the conditions of approval are allowed without prior notification and approval of the Director of the LCPC or the Planning Commission, and the approving governmental authority.





City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023

Agenda Item: RFQ 2023-06 Bid Opening for HUD-CDBG 2024-2028 Consolidated Plan

Prepared by: Temperance West

Presented by: Temperance West

PURPOSE: Approval of a Notice of Intent to award RFQ 2023-06 Bid Opening for the HUD-CDBG 2024-2028 Consolidated Plan, Year-1 Annual Action Plan and Analysis of Housing Impediments to Mosaic Community Planning, LLC.

BACKGROUND: As a Community Development Block Grant (CDBG) Entitlement Community receiving funds from U.S. Department of Housing and Urban Development (HUD), the City must develop a 5-Year Consolidated Plan, including an Analysis of Housing Impediments (AI). The 5-Year Consolidated Plan for 2024-2028 is due to HUD in May of 2024. Through this process, the City will determine its most urgent community and housing needs, then develop effective strategies and implement HUD-approved activities to address those needs so that its citizens are best served.

In creating the Consolidated Plan, the consultant will review data and perform a needs assessment, market analysis, and create a strategic plan, as well as perform community and stakeholder engagement activities, draft the 5-Year Consolidated Plan, Analysis of Housing Impediments, and Year-1 Action Plan, while ensuring the City is in compliance with applicable HUD guidelines.

The Community Development Department interviewed and evaluated the qualifications and approach of the four responding firms and recommended Mosaic Community Planning.

FUNDING: \$44,835 General Funds (Requested in FY24 Budget)

RECOMMENDATION: Approval of a Notice of Intent to award RFQ 2023-06 to Mosaic Community Planning

ATTACHMENTS:

1. RFQ 2023-06 Bid Tab

PREVIOUS COUNCIL DISCUSSION: N/A

Bid Tab

RFQ 2023-06 - HUD CDBG 5-Year Consolidated Plan, Year-1 Action Plan, and Analysis of Housing Impediments (AI)

	Location	Cost
Mosaic Community Planning, LLC	Atlanta, GA	\$ 44,835.00
ASK Development Solutions	West Palm Beach, FL	\$ 46,200.00
Civitas, LLC	Mount Pleasant, SC	\$ 57,000.00
Ramsay Group, LLC	Calabasas, CA	\$ 45,050.00



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: Proposed Street Renaming Process
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, the proposed street renaming process.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. Renaming Application
2. Draft Street Renaming Ordinance

PREVIOUS COUNCIL DISCUSSION:



PUBLIC PROPERTY NAMING APPLICATION AND GUIDELINE

This application allows for the public to propose a name or to rename public property provided all the requirements outlined in Article E. Section XXXXXXXX are met.

CRITERIA

All public property names should meet one of the following criteria:

- To honor and commemorate noteworthy persons associated with the City of Hinesville, Liberty County, State of Georgia, or the United States of America;
- To commemorate local history, places, events or culture; or
- To strengthen neighborhood identity.

RESTRICTIONS

- Persons that resided in the City of Hinesville for less than 5 years, other than prominent national figures;
- Names assigned to existing public property within the City or unincorporated Liberty County where duplication of the name is likely to lead to confusion; and

CONSIDERATIONS

Naming requests shall take into account:

- The number of residents and businesses directly affected;
- Community diversity;
- The historical significance of preexisting name or location;
- The appropriateness and compatibility of the request in relation to the existing area;
- The impact on emergency service delivery; and
- Continuity and stability.

NATURAL PERSON NAMING REQUEST

Requests should consider the following;

- Absent extraordinary or extenuating circumstances, the proposed honoree for permanent naming shall be deceased;
- Whether the proposed namesake made a sustained contribution over an appreciable time period, exerted efforts of benefit or significance to local, state or national affairs and/or demonstrated leadership in governmental, cultural or historical affairs, humanitarian efforts, or community development;
- Contributions that beneficially changed the nature and characteristics of the community; and
- Achievement by a native Hinesvillian of national or international acclaim in a specific field of endeavor that has reflected positively on Hinesville.



APPLICANT INFORMATION

Name: _____ Phone Number: _____

Address: _____

Email: _____

REQUEST TYPE

- ☐ Newly Acquired or Created Public Property or Previously Unnamed
- ☐ Public Property Remaining Request

PROPERTY TYPE

- ☐ Park, Playground, Trail, or Recreation Space
- ☐ Building or Facility
- ☐ Street or Roadway
- ☐ Other Public Property

PROPERTY LOCATION

COUNCIL DISTRICT: 1 2 3 4 5

PRESENT PROPERTY NAME: _____

PROPOSED NAME: _____

REQUIREMENT CHECKLIST FOR NAMING REQUEST

(Check each item to verify that all requirements are included along with this application according to requested property type.)

Street or Roadway

- ☐ The present official name of the street and proposed new name
- ☐ The specific location of the street or roadway
- ☐ A statement of reasons supporting the renaming request
- ☐ A thorough discussion regarding the history of the right-of-way, including all prior names
- ☐ A supporting petition signed by not less than 60 percent of all property owners abutting the public right-of-way
- ☐ An endorsement by the current Mayor and Councilmember representing the district in which the right-of-way is located

Park, playground, trail or recreation space

- ☐ The present official name of the park, playground, trail or recreation space and proposed new name
- ☐ The specific location of the property
- ☐ A statement of reasons supporting the renaming request
- ☐ A thorough discussion regarding the history of the park, playground, trail or recreation space, including all prior names
- ☐ A supporting petition signed by not less than 60 percent of all property owners abutting the park, playground, trail or recreation space
- ☐ An endorsement by the current Mayor and Councilmember representing the district in which the park, playground, trail or recreation space is located

Building or Facility

- ☐ The present official name of the building, structure or facility
- ☐ The proposed new name
- ☐ The specific location of the property;
- ☐ A statement of reasons supporting the renaming request;
- ☐ A thorough discussion regarding the history of the building, structure or facility
- ☐ An endorsement by the current Mayor and Councilmember representing the district in which the building, structure or facility is located.

AN ORDINANCE BY THE CITY OF HINESVILLE TO AMEND THE CODE OF ORDINANCES OF HINESVILLE, GEORGIA, TO ESTABLISH PROTOCOL AND PROCEDURES BY WHICH EXISTING STREETS OR PUBLIC PLACES WITHIN THE CITY OF HINESVILLE MAY BE RENAMED IN HONOR OF DESERVING INDIVIDUALS, BUSINESSES OR ORGANIZATIONS

WHEREAS, the City of Hinesville has the responsibility to provide for the health, safety, and welfare of the citizens of the City; and

WHEREAS, the proper naming of a street contributes to the health, safety, and welfare of the citizens by making sure that any necessary emergency response is properly made; and

WHEREAS, the first read of this ordinance occurred on XXXXXXXXXXXX and a second read of this ordinance occurred on XXXXXXXXXXXX.

NOW THEREFORE, THE MAYOR AND CITY COUNCIL OF THE CITY OF HINESVILLE HEREBY ORDAIN AS FOLLOWS:

ARTICLE E. – NAMING AND RENAMING OF PUBLIC PROPERTY, FACILITIES AND STREETS.

Section 4-1100. - General policy.

As a general policy, the Mayor and City Council find that public property should be named after its principal function, location, or historical reference; however, significant community events, organizations or well-known persons with important contributions to the community, state or nation may deserve public recognition, which may occur by way of naming or renaming public rights-of-way or facilities.

Section 4-1101- Naming criteria and requirements.

- (a) Naming or renaming of a public right-of-way or facility shall occur only when the proposed naming or renaming satisfied at least one of the following criteria:
 - (1) It honors and commemorates a noteworthy person associated with the City of Hinesville, the State of Georgia or the United States of America;
 - (2) It commemorates local history, places, events or culture;
 - (3) It will strengthen neighborhood identity; or
- (b) The following shall not be considered for purposes of naming or renaming:
 - (1) Persons that resided in the City of Hinesville for less than 5 years, other than prominent national figures;
 - (2) Names assigned to existing public property within the City or unincorporated Liberty County where duplication of the name is likely to lead to confusion.

(c) Naming requests shall consider:

- (1) The number of residents and businesses directly affected;
- (2) Community diversity;
- (3) The historical significance of preexisting name or location;
- (4) The appropriateness and compatibility of the request in relation to the existing area;
- (5) The impact on emergency service delivery; and
- (6) Continuity and stability.

(d) Requests to name a public right-of-way or facility in honor of a natural person should also consider the following:

- (1) Absent extraordinary or extenuating circumstances, the proposed honoree shall be deceased;
- (2) Whether the proposed namesake made a sustained contribution over an appreciable time period, exerted efforts of benefit or significance to local, state or national affairs and/or demonstrated leadership in governmental, cultural or historical affairs, humanitarian efforts, or community development;
- (3) Contributions that beneficially changed the nature and characteristics of the community; and
- (4) Achievement by a native Hinesvillian of national or international acclaim in a specific field of endeavor that has reflected positively on Hinesville.

Section 4-1102 – Renaming of public property, facilities or streets.

(a) All requests to rename public property shall be made in writing and directed to the attention of the City Manager. Such requests shall include:

(1) In the instance of a street or roadway:

- A. A supporting petition signed by not less than 60 percent of all property owners abutting the public right-of-way;
- B. The present official name of the street;
- C. The proposed new name;
- D. The specific location of the street or roadway;
- E. The name, address and telephone number of the person requesting the name change;
- F. A statement of reasons supporting the renaming request;
- G. A thorough discussion regarding the history of the right-of-way, including all prior names associated therewith; and
- H. An endorsement by the current Mayor and Councilmember representing the district in which the right-of-way is located.

(2) In the instance of a park, playground, trail, recreational area or space:

- A. A supporting petition signed by not less than 51 percent of all property owners abutting the subject property;
- B. The present official name of the property;

- C. The proposed new name;
 - D. The specific location of the property;
 - E. The name, address and telephone number of the person requesting the name change;
 - F. A statement of reasons supporting the renaming request;
 - G. A thorough discussion regarding the history of the property, including all prior names associated therewith; and
 - H. An endorsement by the current Mayor and Councilmember representing the district in which the property is located.
- (3) In the instance of a building, structure or facility:
- A. The present official name of the building, structure or facility;
 - B. The proposed new name;
 - C. The specific location of the property;
 - D. The name, address and telephone number of the person requesting the name change;
 - E. A statement of reasons supporting the renaming request;
 - F. A thorough discussion regarding the history of the building, structure or facility, including all prior names associated therewith; and
 - G. An endorsement by the current Mayor and Councilmember representing the district in which the building, structure or facility is located.
- (4) In the instance of all other public property:
- A. The present official name of the property;
 - B. The proposed new name;
 - C. The specific location of the property;
 - D. The name, address and telephone number of the person requesting the name change;
 - E. A statement of reasons supporting the renaming request;
 - F. A thorough discussion regarding the history of the property, including all prior names associated therewith; and
 - G. An endorsement by the current Mayor and Councilmember representing the district in which the property is located.

Section 4-1103. - Naming new facilities or public property.

- (a) All requests to ~~name~~ newly acquired, created or previously unnamed public property shall be made in writing and directed to the attention of the City Manager. Such requests shall include:
- (1) The precise location and description of the subject property;
 - (2) A thorough discussion regarding the history of the property or surrounding area, as may be applicable;
 - (3) The name, address and contact information of the requestor; and
 - (4) An endorsement by the current Mayor and Councilmember representing the district in which the property is located.

- (b) Upon receipt of a property naming request submitted pursuant to this section, the City Manager shall submit the request to the Department of Inspections. The Director shall consider the requirements of this Article and submit a recommendation to the City Manager for presentation to the Mayor and Councilmembers no later than 120 days after receipt of the request. Recommendations are subject to approval by City Council.

Section 4-1104. – Naming Dedication Ceremony

An applicant may request a dedication ceremony at the time application is made to the City Manager. The City Manager, or his designee, shall be responsible for scheduling such ceremony.

Section 4-1105. – Donations and Gifts

A donation or gift of land, goods, funding, equipment or other items may constitute a basis upon which to name or rename public property. The donation or gift shall be documented and recorded by the Clerk of Council.

Section 4-1106. - Notification of street name changes; publishing and posting of notices.

When the name of a street permanently has been changed pursuant to this Article, the public works administrator shall notify utility companies and interested state and local agencies of the street name change. Notifications may encompass more than one renaming event and may be provided by publication in a newspaper of general circulation.

In addition to the foregoing factors to be considered by the Mayor and City Council in changing the name of an existing street, the Mayor and City Council shall also be authorized to consider any and all other relevant factors that the Mayor and City Council deems appropriate in making a street naming decision.

Section 4-1107. - Prohibitions.

Nothing herein shall be construed to prohibit or interfere with the right of the State of Georgia or the Georgia Department of Transportation to name or dedicate roads or streets under their respective ownership or jurisdiction in such manner as they may be authorized to do in accord with Georgia law or regulations promulgated thereunder.

Section 4-1108. - Discontinuance.

The City retains the right to reject, discontinue or abandon any naming that occurred pursuant to this Article when deemed in the best interests of the health, safety and welfare of its residents and visitors.



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023

Agenda Item: Police Department New Position Proposal

Prepared by: Lloyd Slater

Presented by: Lloyd Slater

PURPOSE: To Present for Mayor and Council Consideration, the Hinesville Police Department's proposal for a new position—Public Safety Support Specialist.

BACKGROUND: Police departments throughout the United States are having difficulty recruiting and retaining officers. Although each department has its own specific needs, depending on its size or location, this difficulty is a problem affecting law enforcement everywhere, including the Hinesville Police Department.

The proposed Safety Support Specialist will be a full-time, nonsworn employee of the Hinesville Police Department. Their purpose will be to perform a wide range of administrative, technical, and clerical support functions in support of basic police operations. As a result, sworn officers will be able to spend less time on reactive policing and more time on proactive problem-oriented and community-based policing.

FUNDING: Currently included in the police department's 2022-23 budget.

RECOMMENDATION: Approve four public safety support specialist positions.

ATTACHMENTS:

1. Public Safety Support Specialist - New Position Proposal

PREVIOUS COUNCIL DISCUSSION: None

CITY OF HINESVILLE POLICE DEPARTMENT
OFFICE OF THE CHIEF OF POLICE



LLOYD L. SLATER
Chief of Police

123 East M.L. King Jr. Dr.
Hinesville, Georgia 31313

To Present for Mayor and Council Consideration

NEW POSITION PROPOSAL

— Public Safety Support Specialist —

The Problem

Police departments throughout the United States are having difficulty recruiting and hiring officers. Although each department has its own specific needs, depending on its size or location, this difficulty is a significant problem broadly affecting law enforcement everywhere. There is no single cause; rather, multiple social, political, and economic factors are simultaneously influencing the current state of recruitment and retention. They are both systemic and reflect individual-level considerations, making solutions to the problem particularly challenging.

It is evident that, if the Hinesville Police Department is unable to recruit new officers to replace those who have retired or otherwise left, the strain on our department and our ability to manage public safety effectively will increase considerably. As vacancies increase because of the inability to fill positions—and more officers become eligible for retirement—existing officers will become overworked and burned out.

With our current turnover rate, we can expect to reach a critical tipping point within the next eight to ten years. Ours will then be a reactionary force that responds to crimes rather than an adequately staffed force that acts proactively to deter and prevent crimes. We must address this issue now to create a safer, more secure environment for our citizens later. This requires us to delve into the root causes of our high turnover rate and to implement solutions that can bring about effective change.

The Contributing Factors

Two factors drive the recruitment crisis: (1) factors that are problematic within the current applicant pool and (2) factors that may explain why certain types of candidates are or are not applying to work in law enforcement.

One of the issues we noted in our hiring process was the low number of applicants who showed up for the physical agility test, the first phase of the qualifications. This is likely because of a combination of factors, including the perception that the job's physical requirements are too high, as well as some applicants merely filling out the police application to prove they are actively seeking full-time employment to continue receiving unemployment benefits. We also noted the quality of applicants is often poor. Many who appear to be strong candidates fail background checks or reveal disqualifying information later in the hiring process. Additionally, the Hinesville Police Department is in fierce competition with other agencies in the area to attract and secure good candidates.

Another critical factor is generational differences. Millennials and generation Z—loosely defined as individuals ranging from high school to their late thirties—are more apt to value work-life balance than their baby boomer counterparts. This translates to young people hoping for more flexible hours and guaranteed time off. Other shifts in our culture, such as childcare challenges, complex schedules, and the need for two incomes make police work a stressful occupation for many families today.

There has also been a shift away from people staying in the same job throughout their professional life. For younger people, leaving a job after a few years is common. Moving from job to job is often how the younger generation moves up in their careers.

The Challenges

Issues of applicant quality often coincide with challenges in getting recruits through the hiring process. We have noticed that passing a background check and meeting the necessary criteria to be a police officer are significant barriers. Furthermore, although the multistage hiring process helps us weed out recruits who do not make the cut, it can be long and daunting.

We have also reevaluated a few of our policies that could create an initial barrier to applicants, such as the no-tattoo and no-beard policies. We are also reconsidering other policies, such as strictly disqualifying anyone with a past history of controlled substance use. As states decriminalize marijuana, we are beginning to realize years-old drug use is less indicative of what makes a good police officer than other factors.

The Options

Our first step was to evaluate work performance to find a way to meet our workload demand. We conducted the evaluation to determine whether we could accomplish more with the available resources. As I have learned from decades of police experience, some practices are more effective than others. Dealing with problems instead of incidents and strategically targeting crime instead of employing random patrols are just a few examples of approaches we can take to reduce crime and call volume—both of which, in turn, generate different workload demands.

Work schedules also have tremendous implications for efficiency. For example, ten-hour work schedules are often popular among staff and may assist in recruitment and retention. They have been associated with a higher quality of work and officers getting more sleep than those on eight-hour shifts. In addition, ten-hour shifts have lower amounts of overtime than eight- and twelve-hour shifts. However, these shifts typically require more personnel to implement than the other shifts. This schedule can also result in more staff on duty when calls for service are lower and less staff when they are higher. Work schedules can also interact with minimum staffing levels, making it difficult to deploy officers where needed. In short, we use all three different work schedules to best meet our employees' needs, improve officer morale, and hopefully aid in our recruiting and retention efforts.

The Solution

I am convinced, the most practical way to meet our anticipated workload is to reenvision, reprioritize, and reorganize the department to solve current problems and be better prepared to face future challenges. Over the past several months, the Hinesville Police Department has assessed the long-term effect of its shrinking workforce amid Hinesville's growing population. At its current turnover rate, the department can expect to reach a critical tipping point within the next eight to ten years. At that time, the projected shortage could force the department only to respond to crimes rather than proactively deter and prevent them with adequate staff. To continue to accomplish our mission effectively, we must anticipate what Hinesville will need tomorrow and create a department capable of satisfying those needs today.

Therefore, to ensure our department's ability to manage public safety adequately and maintain emergency readiness, it is imperative we not only make optimal use of our technological resources but also realign and rethink our human resources. Supplementing our diminishing sworn personnel with a more stable and sustainable non-sworn public safety support system will enable us to better handle large-scale emergencies, such as natural disasters, and better manage our city's long-term safety and security concerns.



Lloyd L. Slater
Chief of Police

Public Safety Support Specialist

Proposed New Position

DESCRIPTION:

The Public Safety Support Specialist (PSSS or PS³) is a full-time, non-sworn employee of the Hinesville Police Department. Their purpose is to perform a range of administrative, technical, and clerical support functions in support of basic police operations, which do not require full police powers, thus reducing the workload/response time of sworn officers.

This is a pay grade 14 position (Condrey and Associates)

Comparison Chart

Police Officer vs. Public Safety Support Specialist

Position	Pay Grade	Status	Arrest Powers	Armed	Allotted number per shift	Entry Age	Training (Weeks)	Limitations
Police Officer	16-A (\$43,932.53)	Sworn	Yes	Yes	10	20	15	Full Police Powers
Public Safety Support Specialist	14-A (\$39,800.70)	Non-Sworn	No	No	1	19	7	Limited Powers

EXPLANATION:

Currently the Hinesville Police Department's patrol division is authorized four shifts, with three supervisors and eight officers per shift. Due to the turnover rate, the HPD has not been able to hire and retain enough sworn officers to compose a full shift. On the average, there are three supervisors and five officers per shift. This proposal recommends replacing one open/empty sworn officer's position with a non-sworn civilian position.

BUDGET:	Police Officer	4 x 43,932.53 = \$175,730.12
	Support Specialist	— 4 x 39,800.70 = <u>\$159,202.80</u>
	Annual Saving ≥ cost of new car	\$ 16,527.32

TRAINING:

Week 1	Orientation, Security and Integrity, and Policy
Week 2-3	G.C.I.C. certification
Week 4-7	Office and Field Training

Public Safety Support Specialist

Primary Responsibilities

I. PRIMARY DUTIES

- A. The Public Safety Support Specialist (PSSS or PS³) is to provide police related service to citizens who walk into the police department, who telephone the department requesting service, who contact the police department via the internet or other electronic media, or who wish to file a police report or otherwise make a complaint. PS3s may also be assigned to special or additional duties as deemed necessary by the shift supervisor. In completing written reports, PS3s will obtain accurate information in a manner that will provide a sound foundation for follow-up investigation, if necessary, in the case.
 - 1. Providing service is not strictly limited to taking walk-in and telephone reports. Providing service includes:
 - a. directing citizens to other city departments,
 - b. referring citizens to other police and city employees,
 - c. referring citizens to individuals and organizations outside the city,
 - d. releasing certain records and reports,
 - e. provide fingerprint service.
 - 2. PS3s will conduct business from the office in the front lobby, or other locations as assigned by a supervisor. The PS3 will continuously monitor the police radio and CAD during their work hours.
 - 3. The PS3 position may require some limited follow-up investigation, and/or court testimony.
- B. Upon a PS3 receiving a request for service, the PS3 will determine whether the request is most appropriately handled by a PS3 or another police employee. The PS3 will be responsible for entering the service request into the CAD when they receive the request, and for self-assignment if applicable. If the service request is to be handled by another employee, the PS3 should communicate and coordinate that information with the communications center who will assign the appropriate employee.
- C. Upon the communications center receiving a request for service, they will screen the call to determine whether the call will be assigned to the PS3 or to an officer.
- D. The PS3s may be assigned specific tasks and assignments not covered in these guidelines as secondary duties.

II. POLICE REPORTING

- A. When a report is taken by a PS3, the documentation will be completed in accordance with department standard operating procedure.
- B. When the PS3 workload is backlogged to the extent that reports and requests for service cannot be handled in a timely manner, the PS3 will notify the patrol shift supervisor. The supervisor may then make temporary arrangements for appropriate response to PS3 related requests for service until the backlog is alleviated.
- C. PS3s are generally responsible for handling those reported crimes and incidents that have a reasonable time lapse, generally do not involve suspects, and will not involve lengthy or detailed follow-up investigation. Crimes of a complex or serious nature are to be assigned to a police officer.
- D. The following criteria should be used when determining whether a report should be taken by a PS3:

1. substantial time lapse from time of occurrence to time of report,
 2. where there is no specific request for a police officer to respond,
 3. reported incident with no suspect information,
 4. a reported incident with no evidence at the scene,
 5. a reported incident that is not in progress or just occurred.
- E. Reports that PS3s generally will not report on or investigate (but at the discretion of the supervisor may be called upon to assist in the preliminary stages) include:
1. those not meeting the above criteria,
 2. crimes of a complex nature that involve extensive preliminary investigation,
 3. crimes that will involve extensive follow-up investigation,
 4. domestic violence or restraining order violations,
 5. felonies under the NIBRS (National Incident-Based Reporting System)
 6. crimes against children.
- F. The following is a guideline on the reports that may be taken by a PS3 and is not exhaustive or all inclusive:
1. accident-counter report (property damage, hit and run with no suspect information, etc.),
 2. courtesy reports,
 3. theft and attempted theft — no suspect information,
 4. burglary from a garage — no evidence or suspect,
 5. criminal damage to property,
 6. criminal trespass,
 7. found property,
 8. gas theft,
 9. harassment/phone/obscene,
 10. juvenile complaint
 11. littering,
 12. missing person — counter report,
 13. most municipal code violations,
 14. runaway,
 15. supplemental reports,
 16. threats,
 17. traffic complaints — complaints with no follow-up,
 18. forgery or counterfeit reports,
 19. auto thefts with no evidence or suspects,
 20. identity theft and economic crime reports,
 21. other reports that fit the above criteria.

If the PS3, has a question about the most appropriate person to handle a complaint, a supervisor should be consulted.

III. SECONDARY DUTIES

- A. Secondary duties may include, but are not limited to:
1. duties as assigned by the shift supervisor,
 2. runaway follow-up,
 3. assist patrol officers as assigned by a supervisor,
 4. follow-up on abandoned vehicles and parking complaints,

Concept Shirt Emblem



The proposed Public Safety Support Specialist logo consists of blue “PUBLIC SAFETY” lettering arched over the city seal and above the words “SUPPORT SPECIALIST”.

Concept Vehicle



The proposed Public Safety Support Specialist vehicle is a small silver vehicle (e.g., Nissan Versa) with blue lettering on both sides of the vehicle spelling “HINESVILLE PUBLIC SAFETY SUPPORT SPECIALIST” and an amber light on the roof.



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: Public Comment
Prepared by: Shamika Wilson
Presented by: Mayor Brown

PURPOSE: To Allow Citizens to Address Mayor and Council.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: Mayor Brown's Report
Prepared by: Christy Deloach
Presented by: Mayor Brown

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: Councilmember Riles Report
Prepared by: Jean Marie Reynolds
Presented by: Councilmember Riles

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Crime and Citation Report



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: Monthly Crime and Citation Report
Prepared by: Jean Marie Reynolds
Presented by: Lloyd Slater

PURPOSE: To discuss the Monthly Crime and Citation report for the month of...

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. Crime and Citation report 2023-07
2. MonthlyCrimes_Council_2023_07_Charts
3. MonthlyCrimes_Council_2023_07_PointMap
4. MonthlyCrimes_Council_2023_07_HeatMap

PREVIOUS COUNCIL DISCUSSION:

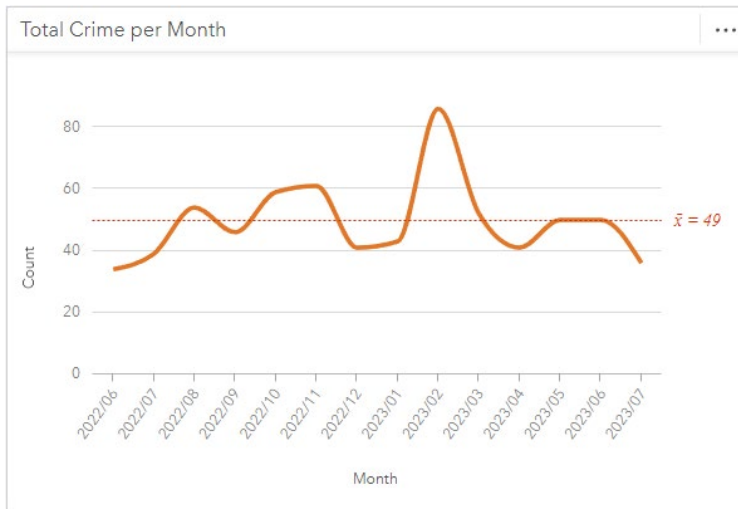
CRIME AND CITATION REPORT
July 1, 2023 - July 31, 2023

	July 2023	June 2023	Monthly % Change	July 2022	June 2022
Aggravated Assault/Assault	21	18	17%	16	31
Auto Theft	1	1	0%	4	3
Homicide/Homicide by Vehicle	0	0	0%	1	0
Rape	1	0	100%	0	2
Robbery	2	0	100%	3	1
Burglary	3	9	-67%	10	6
Arson	1	0	100%	0	0
Entering Auto	7	22	-68%	6	5
Domestic Disputes	52	46	13%	62	61
Juvenile Arrests	15	13	15%	7	27
Adult Arrests	184	196	-6%	216	147
Traffic	55	67	-18%	56	55
Criminal	129	129	0%	160	92
Total Case Numbers Issued	4,797	4,842	-1%	4,459	4,615
Direct Patrols. Walk & Talks, Foot Patrols	1,656	1,678	-1%	1,539	1,591
Dispatched Calls	1,548	1,417	9%	1,629	1,547
Criminal Citations	114	130	-12%	165	142
Military	18	16	13%	27	22
Civilian	96	114	-16%	138	120
Traffic Citations	1,043	1,259	-17%	800	955
Military	223	303	-26%	163	206
Civilian	820	956	-14%	637	749
Total Citations	1,157	1,389	-17%	965	1,097
Traffic Warnings	541	575	-6%	445	545
DUI	10	6	67%	15	6
Over 21	10	6	67%	14	6
Under 21	0	0	0%	1	0
Military	4	0	100%	3	2
Civilian	6	6	0%	11	4

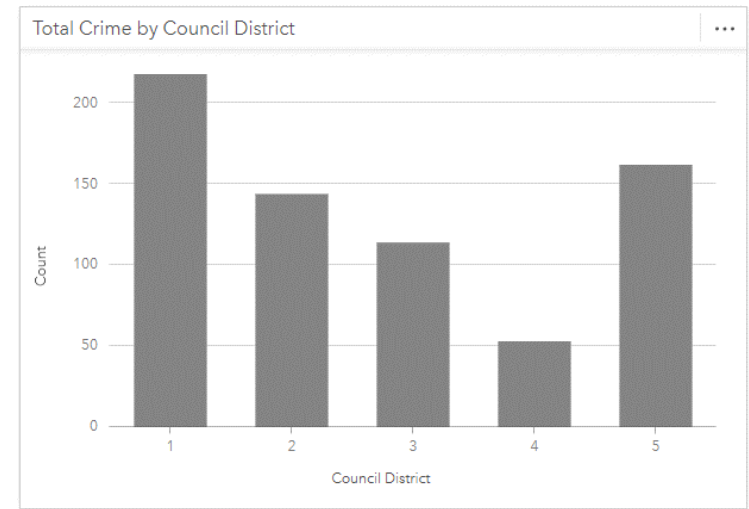
PART I CRIMES IN July 2023 - BY DISTRICT

	District 1	District 2	District 3	District 4	District 5
Homicide/Homicide by vehicle	0	0	0	0	0
Rape	1	0	0	0	0
Robbery	1	0	0	0	1
Aggravated Assault/Assault	6	3	3	2	7
Burglary	0	0	0	0	3
Auto Theft	0	0	1	0	0
Arson	0	1	0	0	0
Entering Auto	1	1	2	0	3

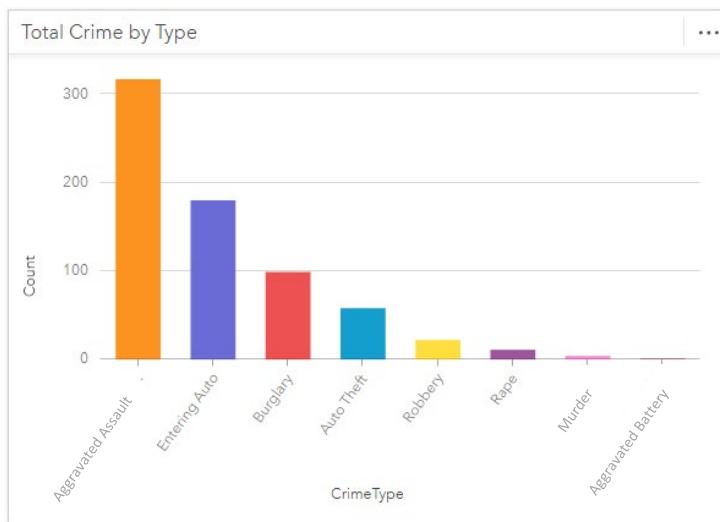
Total Crime per Month



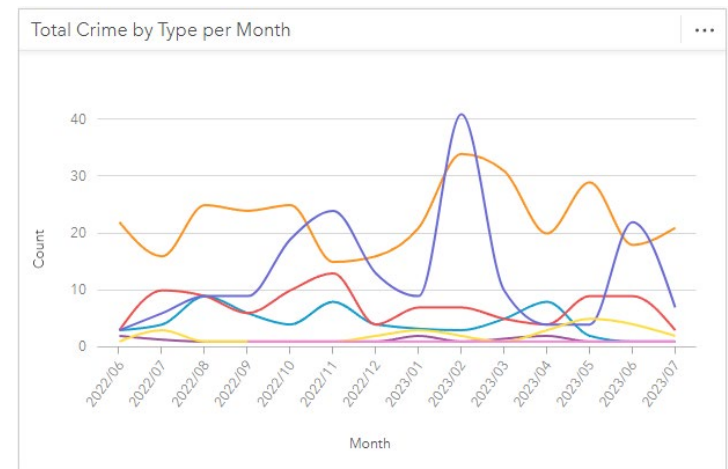
Total Crime per Council District in the last 12 months



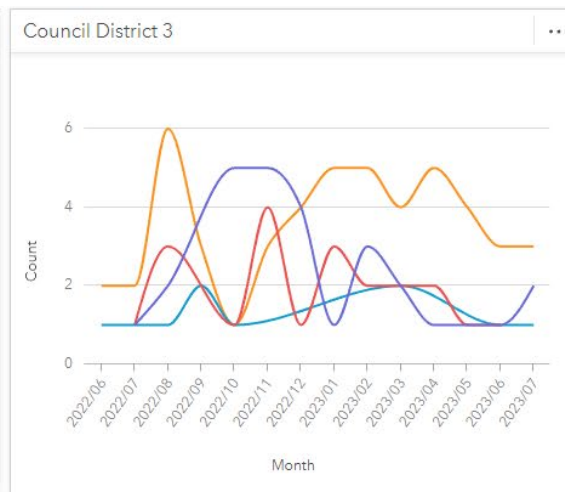
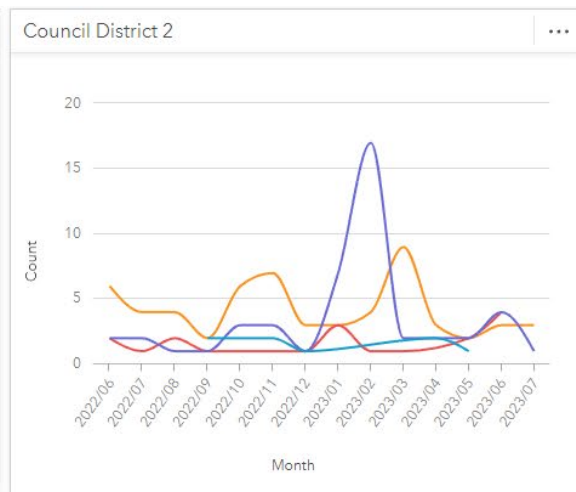
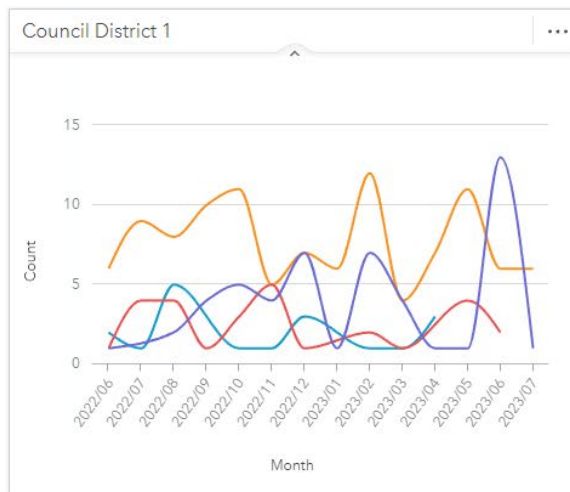
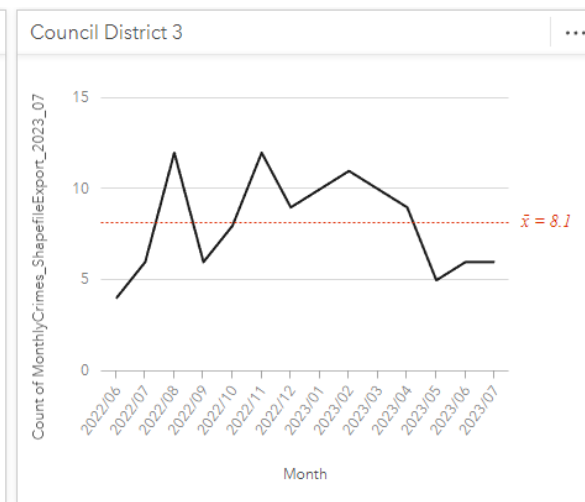
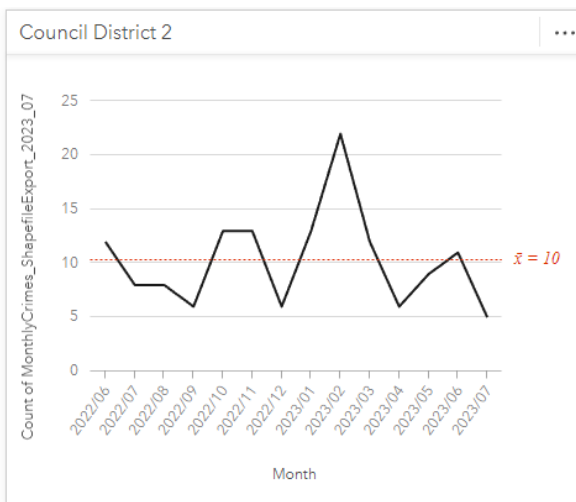
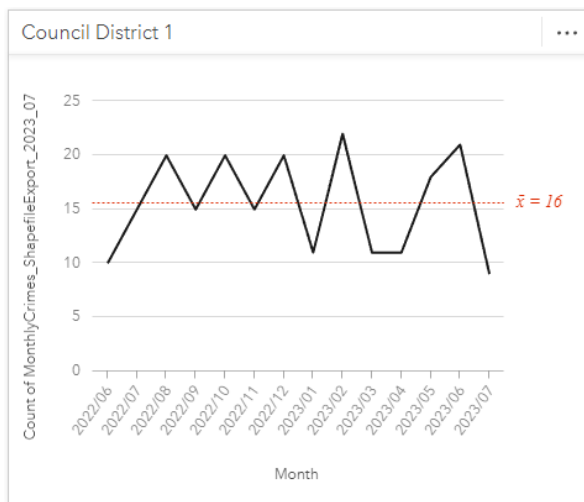
Total Crime by Type in the last 12 months



Total Crime by Type per Month



Total Crime per Council District



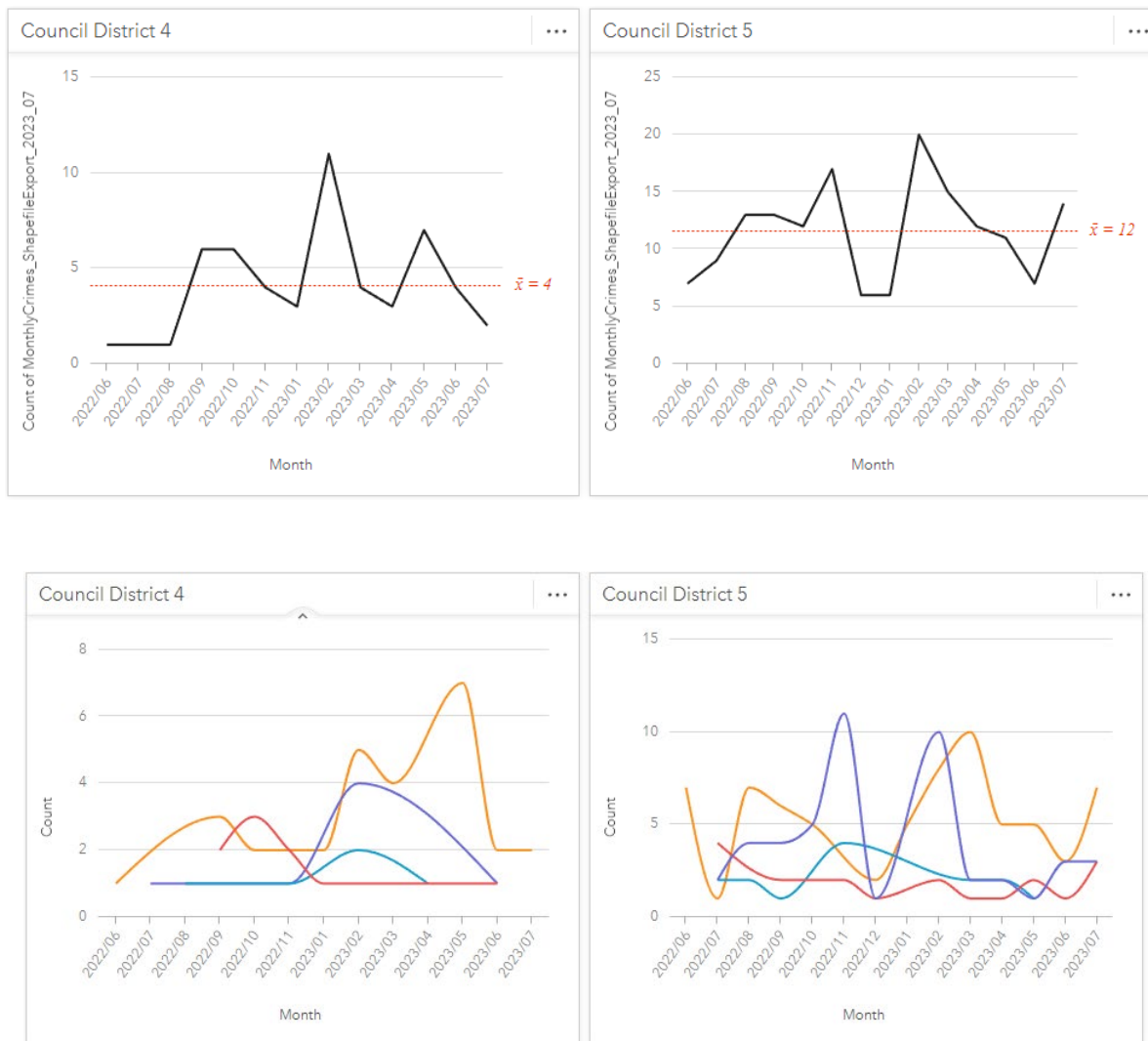
Entering Auto

Aggravated Assault

Burglary

Auto Theft

Total Crime per Council District (cont.)



Entering Auto

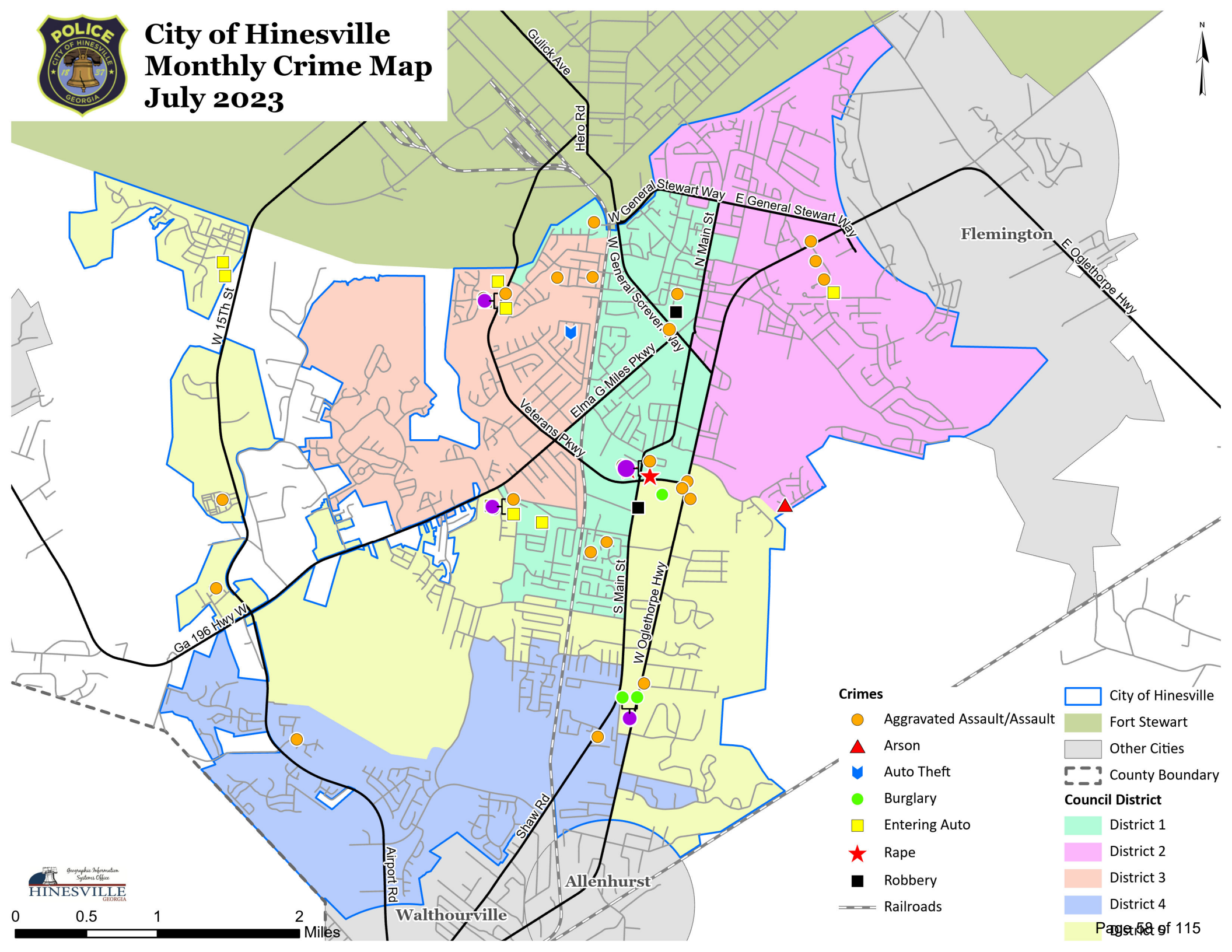
Aggravated Assault

Burglary

Auto Theft



City of Hinesville Monthly Crime Map July 2023



Crimes

- Aggravated Assault/Assault
- Arson
- Auto Theft
- Burglary
- Entering Auto
- Rape
- Robbery
- Railroads

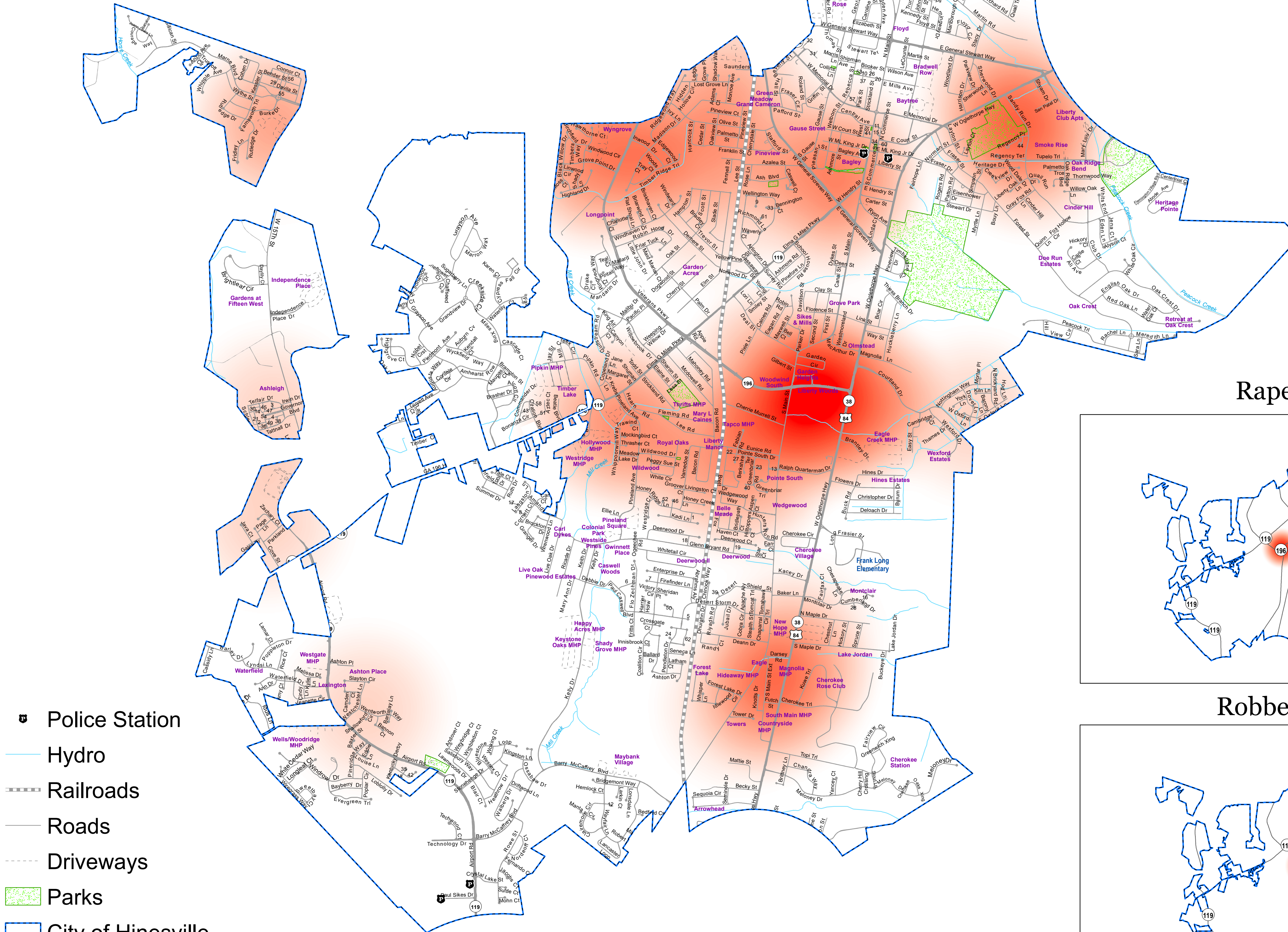
- City of Hinesville
- Fort Stewart
- Other Cities
- County Boundary
- Council District**
 - District 1
 - District 2
 - District 3
 - District 4
 - District 5

City of Hinesville, GA

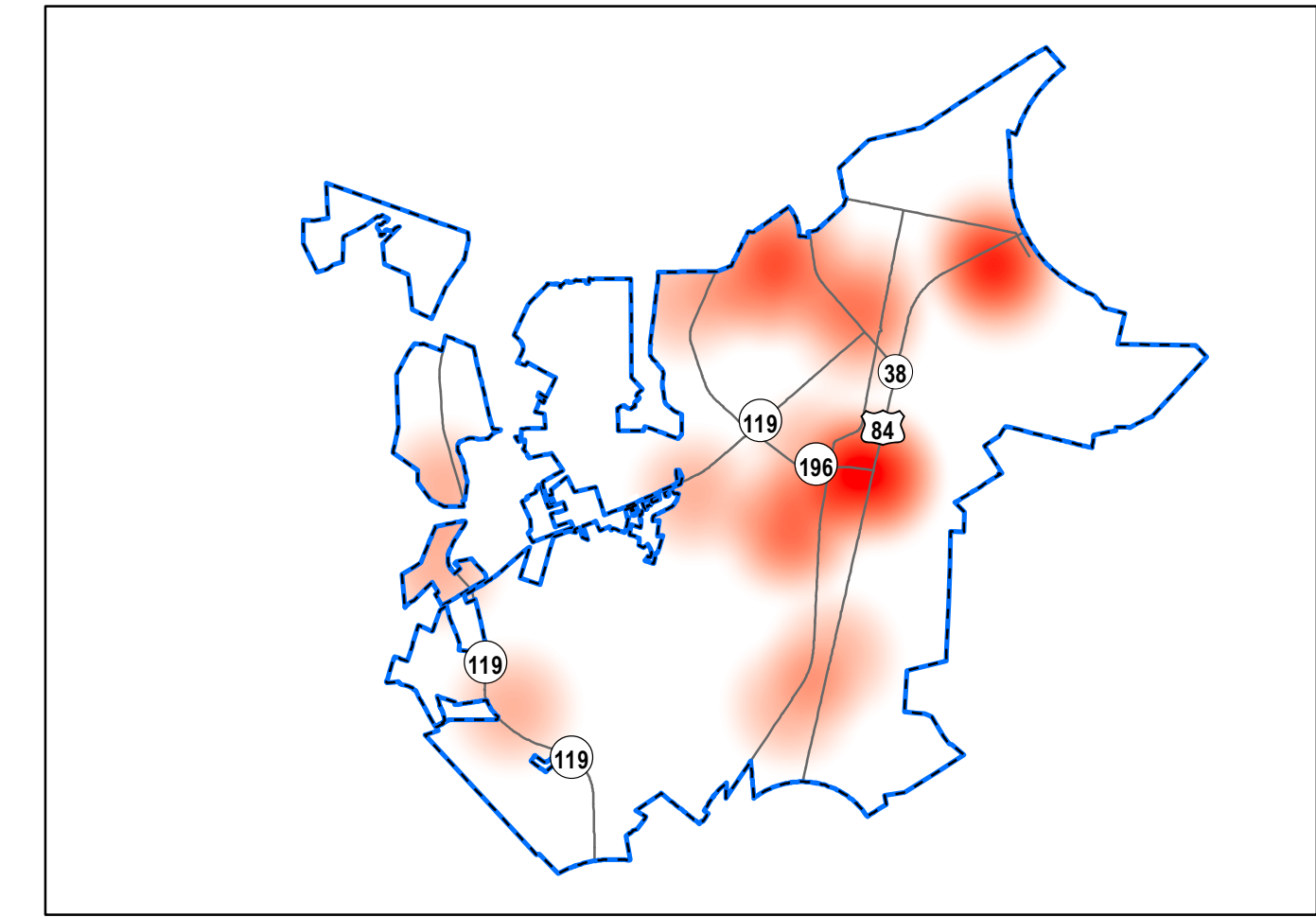
Crime Hotspots

July 2023

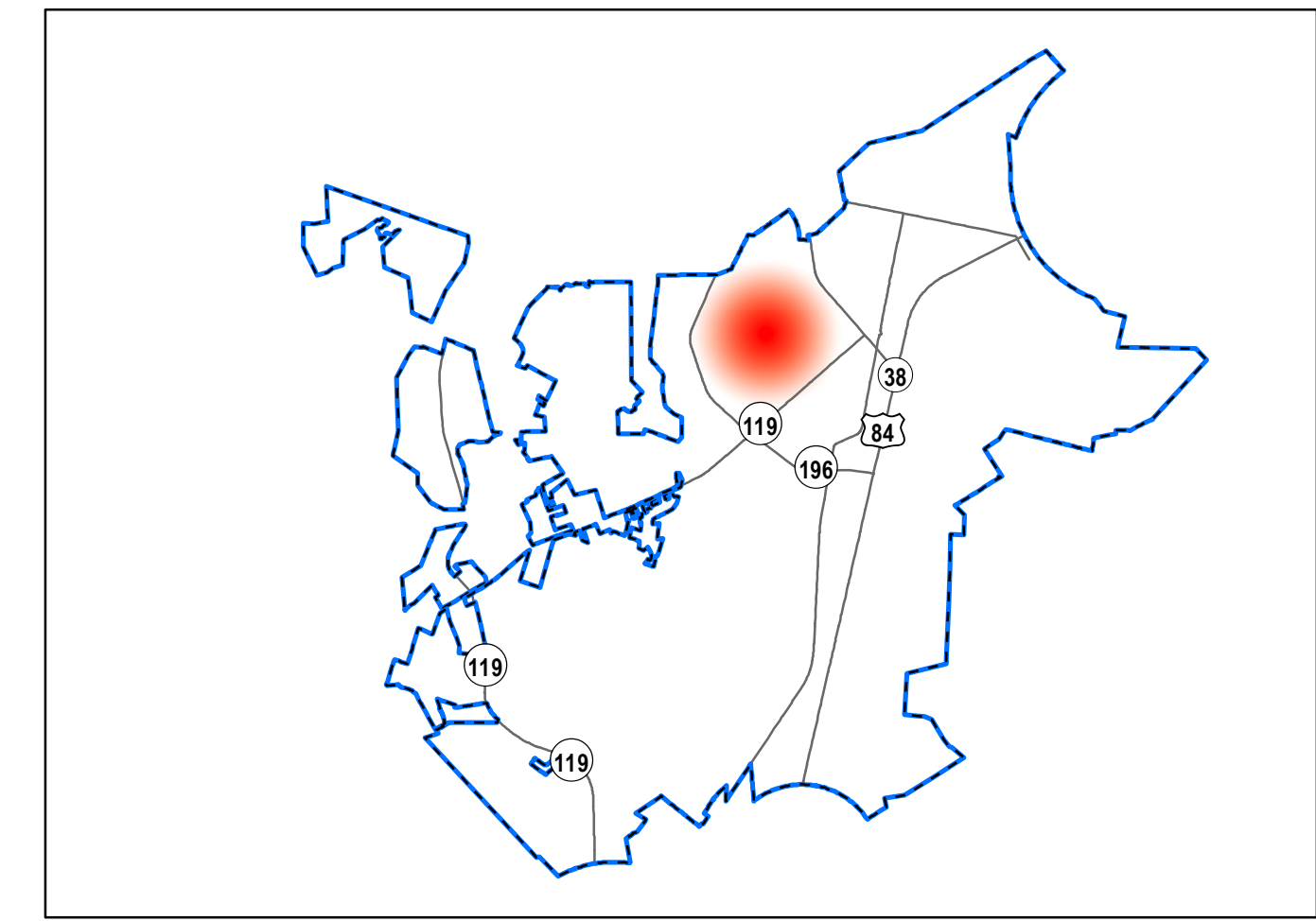
Last Updated: August 10, 2023



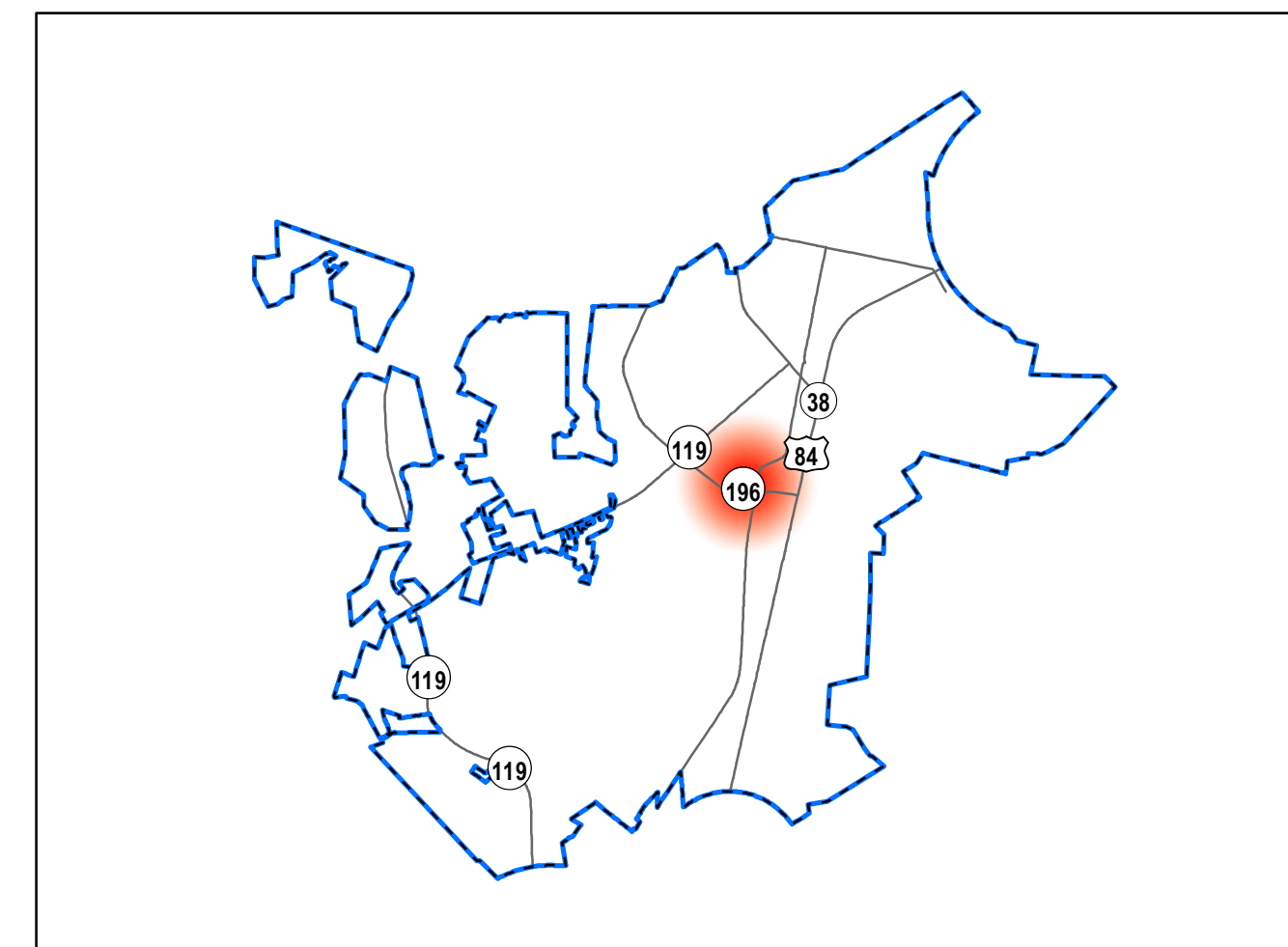
Aggravated Assault



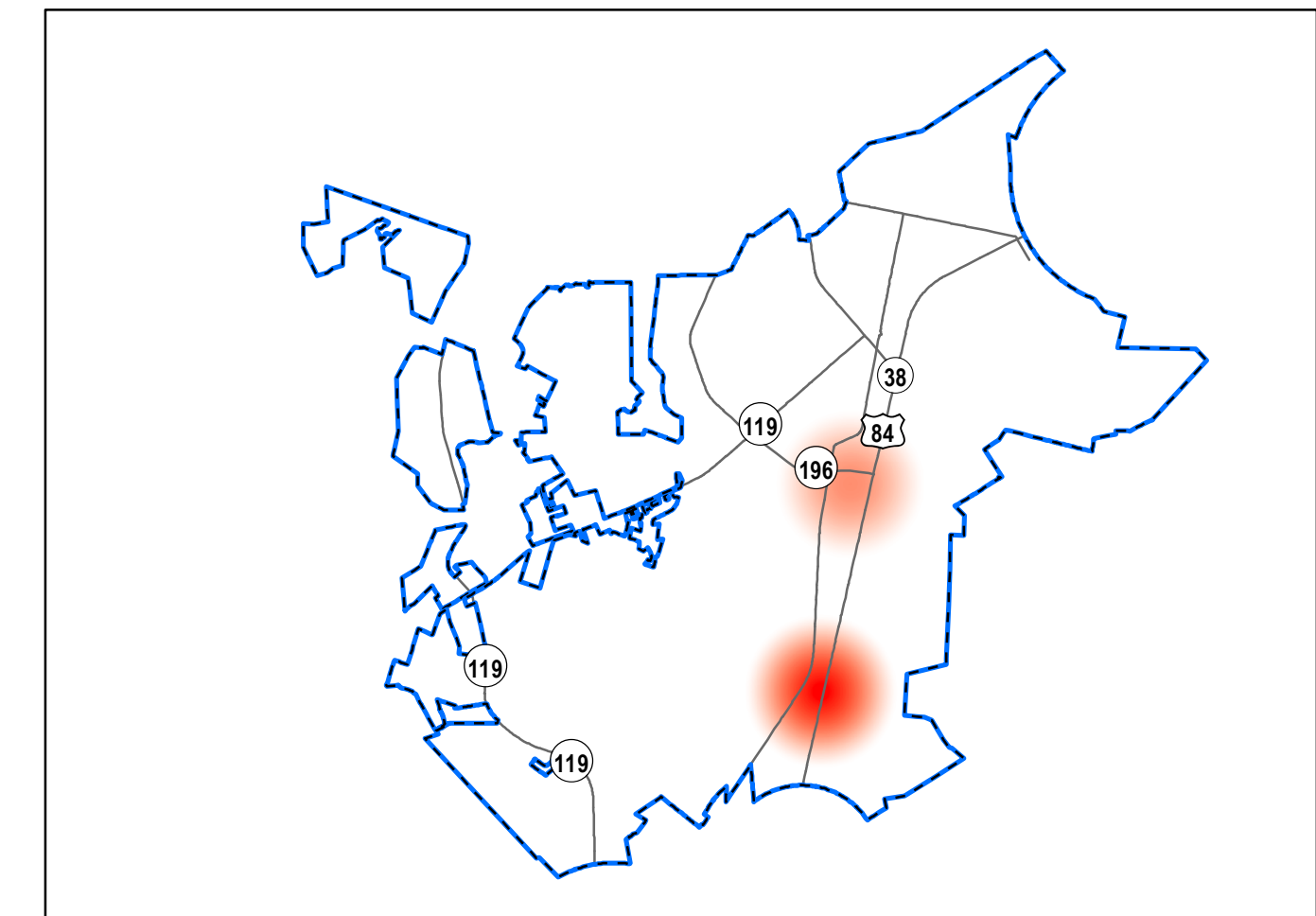
Auto Theft



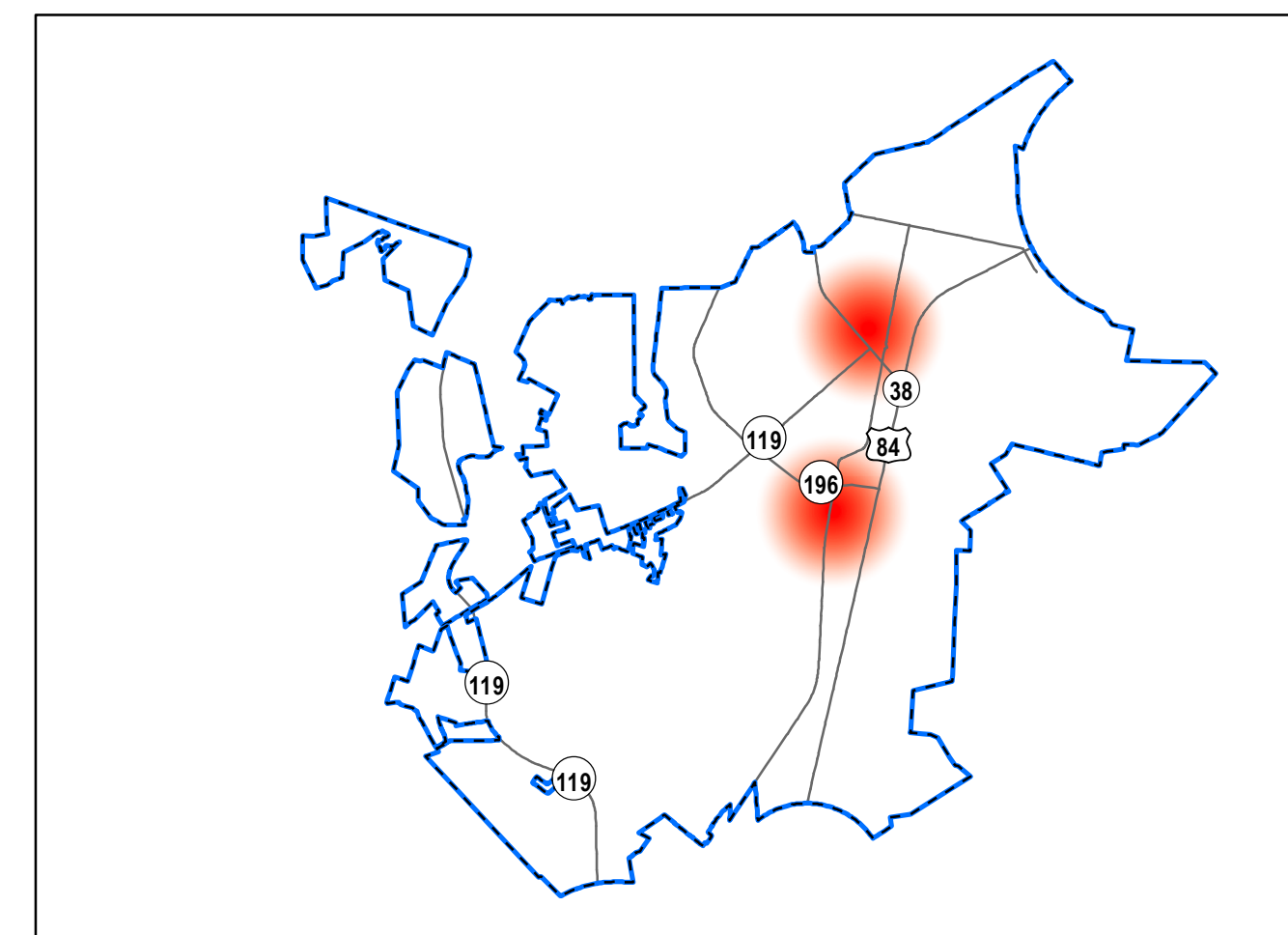
Rape



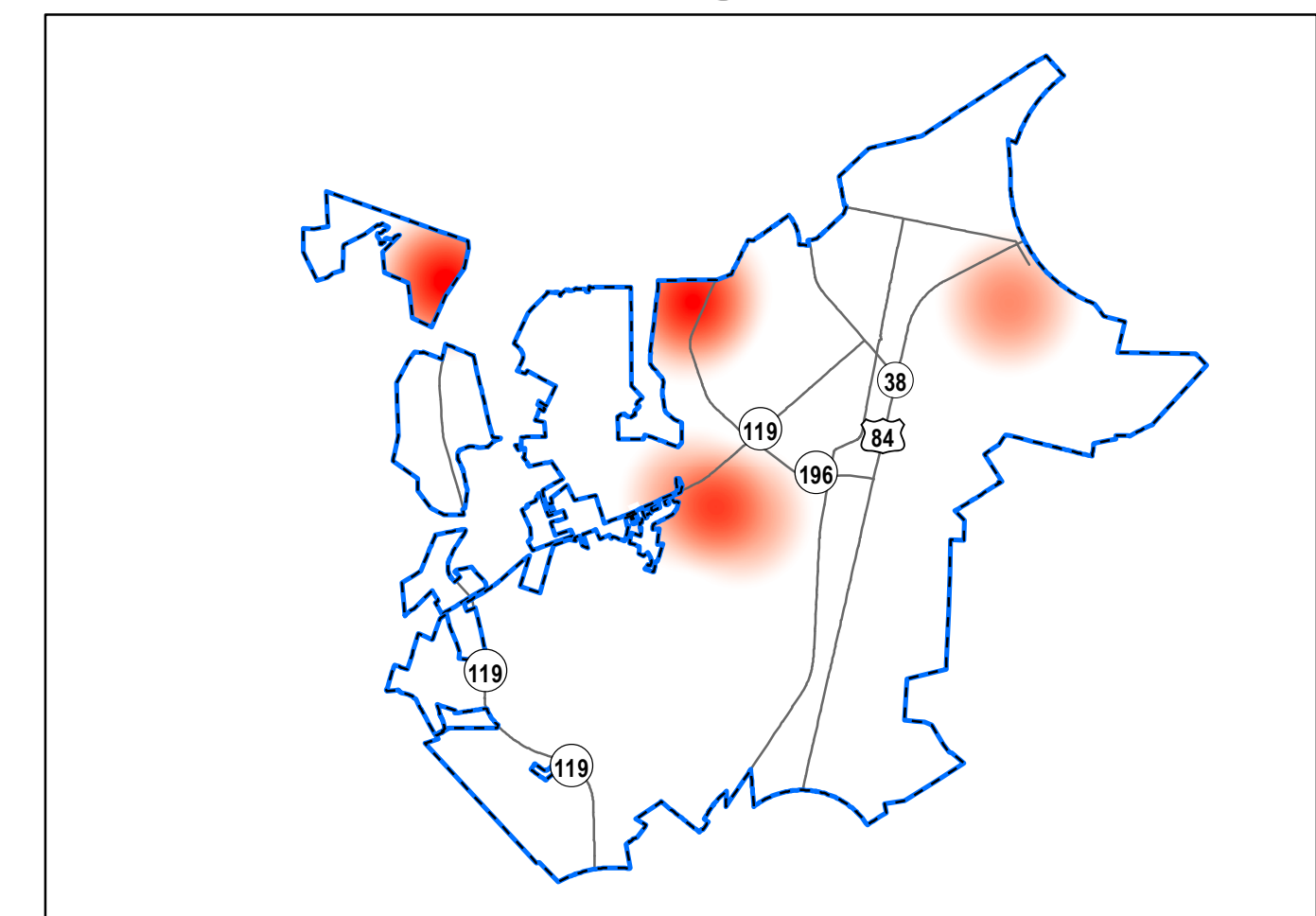
Burglary



Robbery



Entering Auto





City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: Mayor Pro Tem Jenkins Report
Prepared by: Brittany Avery
Presented by: Mayor Pro Tem Jenkins

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Inspections Dept. Report



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: Monthly Inspections Dept. Report
Prepared by: Brittany Avery
Presented by: George W. Smith, Jr. Director of Inspections

PURPOSE: To provide activities and collection of fees for the month of July 2023.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. July 2023 Monthly Report

PREVIOUS COUNCIL DISCUSSION:

INSPECTIONS DEPARTMENT MONTHLY REPORT
July 2023

			TOTAL ASSESSED	TOTAL FEES
			VALUE	COLLECTED
PERMITS ISSUED				
2	Residential	New Construction	\$ 611,845.00	\$ 13,970.00
7	Residential	Alteration/Addition/Repair	\$ 82,752.00	\$ 533.25
0	Commercial	New Construction	\$ -	\$ -
1	Commercial	Alteration/Addition/Repair	\$ 46,000.00	\$ 336.75

PERMITS COMPLETED				
25	Residential	New Construction	\$ 7,133,006.00	\$ 149,399.00
14	Residential	Alteration/Addition/Repair	\$ 144,207.00	\$ 1,025.75
2	Commercial	New Construction	\$ 5,930,146.00	\$ 7,513.25
2	Commercial	Alteration/Addition/Repair	\$ 165,807.00	\$ 1,070.00

207 **Residential New Construction**
Permits Completed FY to Date

CODE ENFORCEMENT	
Complaints Received	37
Field Generated Cases	74
TOTAL NEW CASES	111

INSPECTIONS PERFORMED

1217 **TOTAL INSPECTIONS**
187 *Failed Inspections*

TOTAL CLOSED CASES 116

OTHER FEES COLLECTED

INSPECTIONS DEPT

\$ 10.00 GIS Map Sales
\$ 450.00 Re-Inspection Fees

WATER/SEWER FUND

\$ 1,100.00 Water Meter Fees
\$ 1,240.00 Water Impact Fees
\$ 5,420.00 Sewer Impact Fees
\$ 2,000.00 Infrastructure Fees
(Independence/Settlement)

MOBILE HOMES COMPLETED

<u>REPLACEMENT UNITS</u>	<u>NEW UNITS</u>
0	0

**PORTION OF IMPACT FEES
OUTSIDE CITY LIMITS**

N/A
N/A
N/A

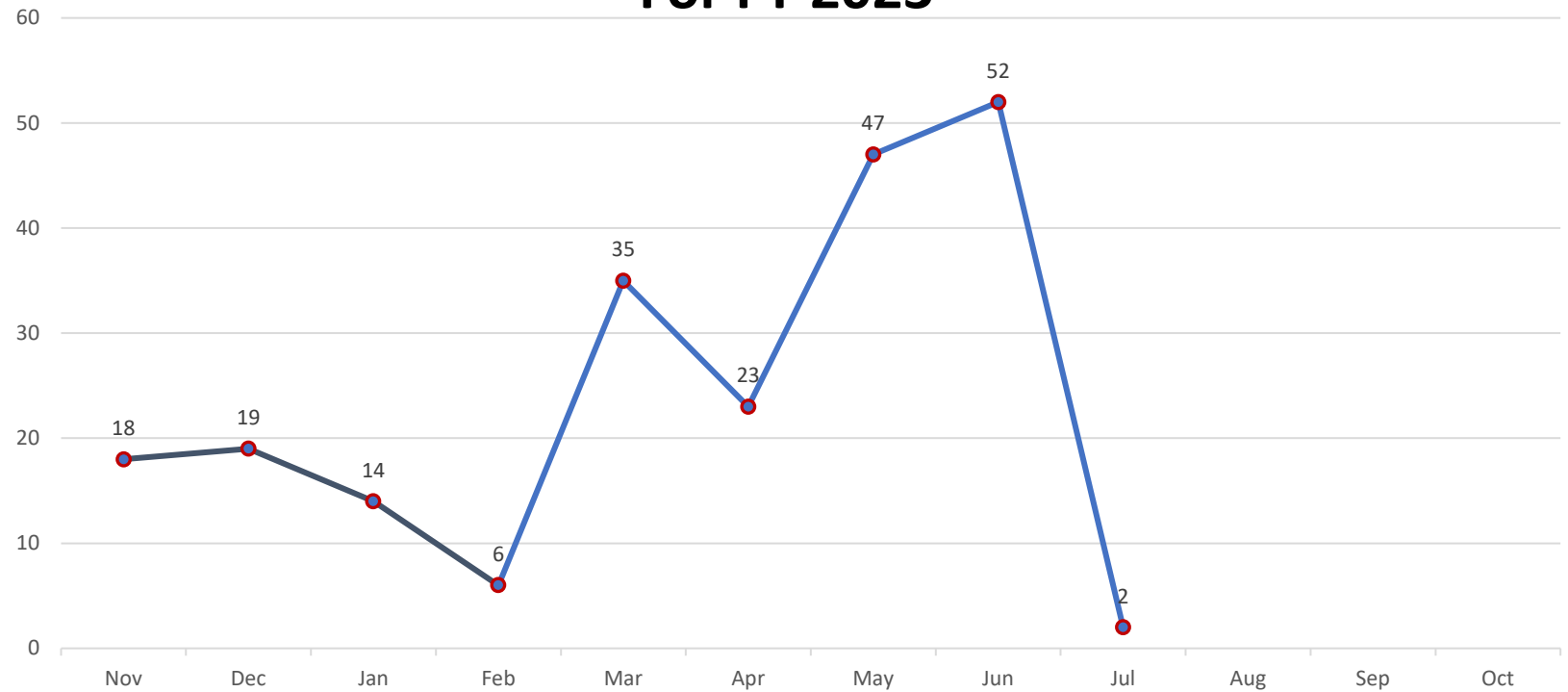
Water ERUs		Sewer ERUs	
Res.	Comm.	Res.	Comm.
2	7.1111	2	4.11

CURRENT PROJECT LIST-July 2023

PROJECT	ADDRESS	CONTRACTOR	ASSESSED VALUE
Azalea Project	Azalea St./ Ash Blvd.	Apex Home/James Rim	\$ 289,411
Ashton Place Remodel	634 Airport Rd	TISHCO Construction	\$ 1,078,995
BP Gas Station	1111 W Oglethorpe Hwy	DeWitt-Tilton Group	\$ 708,146
Cherokee Station Ph.3B	Meloney Dr.	Dryden Enterprises	\$ 4,444,452
Diversity Health Clinic	301 A&B, 303 Fraser Dr.	Pioneer Construction	\$ 619,658
ExperCare Urgent Care Center	632 W Oglethorpe Hwy, A	Scott Grant	\$ 74,669
Griffin Park Extension, Ph 3A	Grayson Ave.	Dryden Enterprises	\$ 4,806,575
Griffin Park Extension, Ph 3B	Grayson Ave. & Marron Way	Dryden Enterprises	\$ 8,471,738
Heritage Pointe Ph 1A	Centennial Ct & Abode Ave	Dryden Enterprises	\$ 734,412
Heritage Pointe Ph 1B	Abode Ave	Dryden Enterprises	\$ 5,507,347
Hinesville Business Incubator	220 W Washington Ave	Dabbs Williams	\$ 962,734
Hwy 55 Burgers, Shakes & Fries	708 W Oglethorpe Hwy	IB Builders, Inc.	\$ 363,256
Jet Food Stores & Marathon Gas Station	200 W Oglethorpe Hwy	SD Clifton & Meco of Augusta	\$ 1,155,775
Liberty County Pre-K Center	206 Bradwell St	Johnson Laux Constr.	\$ 1,448,802
McDonalds	801 Elma G Miles Pkwy	Venture Construction	\$ 275,000
Mill Creek Phase 1	Mill Creek Cir.	Transcend Custom Homes	\$ 6,831,350
Modwash Car Wash	754 Veterans Pkwy	Berry Hutton Construction	\$ 528,671
Mt. Carmel Church	454 S Main St	RM Ray Developers	\$ 189,190
Palm Tree Apartments, Bldgs 1 & 2	1474 Kelly Dr., Bldgs 1 & 2	Freddie Young	\$ 3,378,136
Pointe at Villages on Marne	Battalion Ln, Joann Lewis Ln, Courage Way, Marne Blvd	RTS Homes	\$ 14,402,414
Taylors Creek Elementary	378 Airport Rd	Dabbs Williams	\$ 3,160,000
Waldo Pafford Elementary	2550 W 15th St	Lavender & Associates	\$ 3,172,000
Wyngrove Apartments, Phase 3	1303 Veterans Pkwy	Dryden Enterprises	\$ 16,331,534
TOTAL			\$ 78,934,265

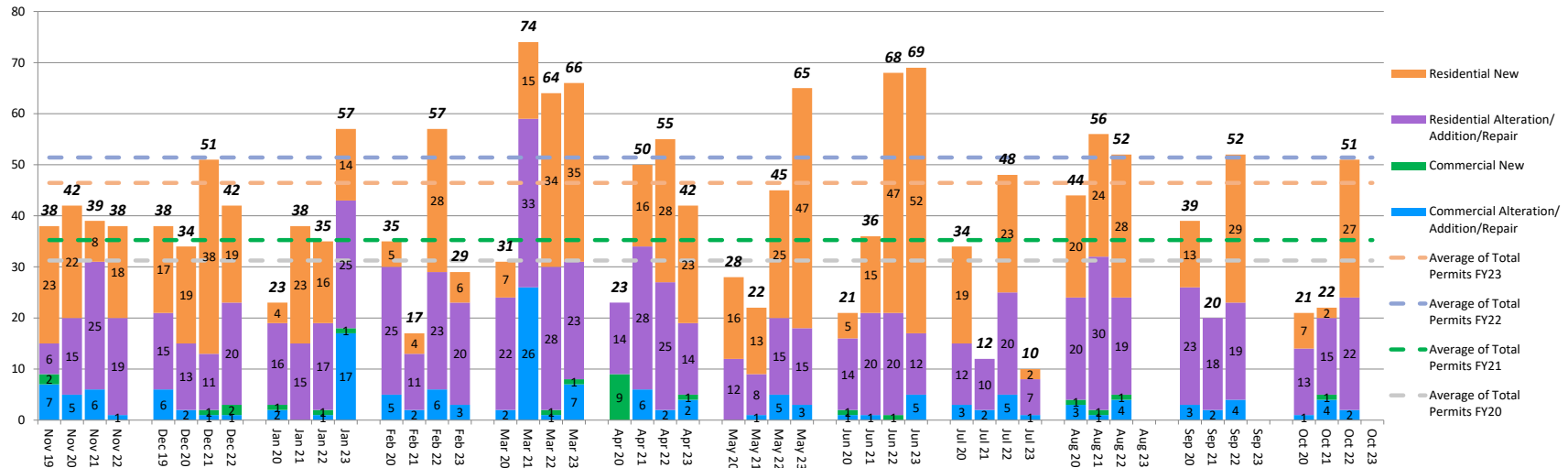


Residential New Construction For FY 2023





Permits Issued Each Month FY 2020 to Present



Totals

	Total # of Permits	Residential New Construction	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2020	375	136	192	14	33
FY 2021	423	153	216	2	52
FY 2022	617	331	244	5	37
FY 2023	418	216	155	5	42

Averages

	Average # of Permits	Residential New Construction	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2020	31	11	16	1	3
FY 2021	35	13	18	0	4
FY 2022	51	28	20	0	3
FY 2023	46	24	17	1	5

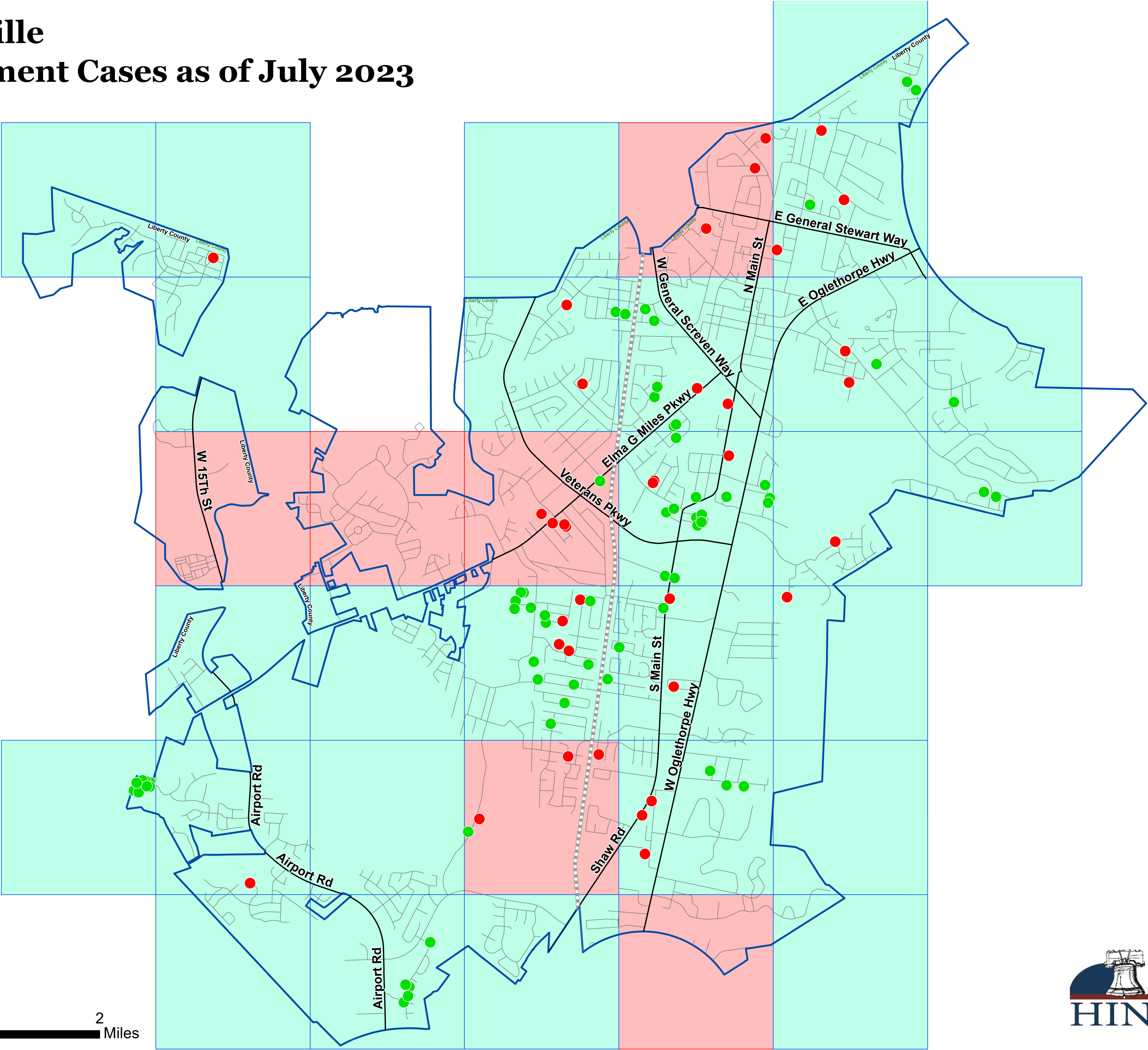
City of Hinesville

Code Enforcement Cases as of July 2023

Last Updated: 8/1/2023



- Complaint Cases
- Field Generated Cases
- Grids Completed FY23
- Grids In Progress
- Other Grids



INSPECTIONS DEPARTMENT PERIODIC REPORT SUMMARY OF PERMITS ISSUED

Previous Month July 1, 2023 to July 31, 2023					Fiscal Year to Date November 1, 2022 to July 31, 2023					(Previous) Fiscal Year to Date November 1, 2021 to July 31, 2022				
Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected
Single Family (Detached)	101	2	\$ 611,845	\$ 13,970	Single Family (Detached)	101	212	\$ 55,688,654	\$ 1,243,476	Single Family (Detached)	101	247	\$ 38,137,687	\$ 1,333,279
Single Family (Attached)	102	0	\$ -	\$ -	Single Family (Attached)	102	0	\$ -	\$ -	Single Family (Attached)	102	0	\$ -	\$ -
Two-Family Building	103	0	\$ -	\$ -	Two-Family Building	103	0	\$ -	\$ -	Two-Family Building	103	0	\$ -	\$ -
3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -
5+ Fam Building (Apts)	105	0	\$ -	\$ -	5+ Fam Building (Apts)	105	4	\$ 11,682,367	\$ 159,582	5+ Fam Building (Apts)	105	2	\$ 1,690,758	\$ 101,751
3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -
5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -
Manu. Home (New Locate)	111	0	\$ -	\$ -	Manu. Home (New Locate)	111	1	\$ 53,599	\$ 75	Manu. Home (New Locate)	111	1	\$ 7,800	\$ 75
Manu. Home (Replacement)	112	0	\$ -	\$ -	Manu. Home (Replacement)	112	4	\$ 161,358	\$ 300	Manu. Home (Replacement)	112	6	\$ 68,052	\$ 450
Driveway/Open Ditch Encl.	113	35	\$ 102,950	\$ 1,050	Driveway/Open Ditch Encl.	113	55	\$ 292,950	\$ 1,883	Driveway/Open Ditch Encl.	113	39	\$ 95,980	\$ 1,170
Well Drilling Permit	116	0	\$ -	\$ -	Well Drilling Permit	116	1	\$ 1,200	\$ 35	Well Drilling Permit	116	2	\$ 3,500	\$ 70
Electrical Permit	120	18	\$ 288,746	\$ 857	Electrical Permit	120	254	\$ 5,106,009	\$ 22,539	Electrical Permit	120	243	\$ 3,011,583	\$ 14,009
Plumbing Permit	121	3	\$ 12,925	\$ 80	Plumbing Permit	121	95	\$ 1,600,475	\$ 13,890	Plumbing Permit	121	75	\$ 741,541	\$ 5,330
Mechanical Permit	122	5	\$ 44,516	\$ 276	Mechanical Permit	122	76	\$ 1,625,452	\$ 7,065	Mechanical Permit	122	97	\$ 1,586,989	\$ 7,914
Gas Permit	123	0	\$ -	\$ -	Gas Permit	123	3	\$ 9,050	\$ 113	Gas Permit	123	4	\$ 77,000	\$ 156
Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -
Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -
Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	2	\$ 1,473,248	\$ 7,397
Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -
Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -
Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	0	\$ -	\$ -
Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	0	\$ -	\$ -
Office, Bank/Professional Bldg.	324	0	\$ -	\$ -	Office, Bank/Professional Bldg.	324	0	\$ -	\$ -	Office, Bank/Professional Bldg.	324	0	\$ -	\$ -
Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -
School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -
Store/Mercantile Building	327	0	\$ -	\$ -	Store/Mercantile Building	327	5	\$ 1,743,573	\$ 106,173	Store/Mercantile Building	327	2	\$ 1,362,504	\$ 13,463
Other Non-Residential Bldg.	328	6	\$ 30,431	\$ 260	Other Non-Residential Bldg.	328	63	\$ 763,114	\$ 7,391	Other Non-Residential Bldg.	328	66	\$ 605,345	\$ 6,086
Structures other than Bldg.	329	21	\$ 430,529	\$ 3,197	Structures other than Bldg.	329	228	\$ 5,273,742	\$ 37,281	Structures other than Bldg.	329	162	\$ 4,252,262	\$ 30,769
Sign	330	5	\$ 5,225	\$ 200	Sign	330	53	\$ 228,686	\$ 9,450	Sign	330	51	\$ 270,984	\$ 2,150
Add/Alter/Repair Res. Bldg.	434	7	\$ 82,752	\$ 533	Add/Alter/Repair Res. Bldg.	434	155	\$ 1,561,211	\$ 8,060	Add/Alter/Repair Res. Bldg.	434	184	\$ 2,036,476	\$ 10,684
Add/Alter/Repair Non-Res. Bldg.	437	1	\$ 46,000	\$ 337	Add/Alter/Repair Non-Res. Bldg.	437	46	\$ 5,082,422	\$ 19,674	Add/Alter/Repair Non-Res. Bldg.	437	27	\$ 4,310,748	\$ 18,491
Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	0	\$ -	\$ -
Demolition	450	0	\$ -	\$ -	Demolition	450	17	\$ -	\$ 850	Demolition	450	6	\$ -	\$ 300
Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	3	\$ 18,500	\$ 150
Sprinkler System, Bldg. Only	501	0	\$ -	\$ -	Sprinkler System, Bldg. Only	501	8	\$ 391,375	\$ 2,475	Sprinkler System, Bldg. Only	501	0	\$ -	\$ -
TOTAL		103	\$ 1,655,919	\$ 20,760	TOTAL		1280	\$ 91,265,237	\$ 1,640,311	TOTAL		1219	\$ 59,750,957	\$ 1,553,693

* Total Fees Collected include base permit fee, impact fee, and plan review fee. The table below indicates plan review fees collected, which is included in the total above.

Previous Month July 1, 2023 to July 31, 2023			Fiscal Year to Date November 1, 2022 to July 31, 2023			(Previous) Fiscal Year to Date November 1, 2021 to July 31, 2022		
Plan Review Fees Collected		\$ 1,272.25	Plan Review Fees Collected		\$ 34,542.75	Plan Review Fees Collected		\$ 47,611.00



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: Proposed Street Name Change
Prepared by: Christy Deloach
Presented by: Mayor Pro Tem Jenkins

PURPOSE:

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: Councilmember Nelson's Report
Prepared by: Wendy Bruce Sochia
Presented by: Councilmember Nelson

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly HFD Report



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: Monthly HFD Report
Prepared by: Wendy Bruce Sochia
Presented by: Robert Kitchings

PURPOSE: To Present for Mayor and Council Consideration, HFD Monthly Report - July 2023

BACKGROUND: HFD Monthly Report - July 2023

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. HFD Monthly Report - July 2023

PREVIOUS COUNCIL DISCUSSION:

Hinesville Fire Department Incident Activity Report

Period	Hinesville City Limits	Flemington City Limits	Liberty County	Midway City Limits	Richmond Hill	Jesup	Glennville	Sta 1 Totals	Hinesville City Limits	Walthourville City Limits	Alenhurst City Limits	Gumbranch City Limits	Riceboro City Limits	Liberty County	Long County	Sta 2 Totals	Totals
November 1-30, 2022	290	9															299
December 1-31, 2022	260	12															272
January 1-31, 2023	294	13															307
February 1-28, 2023	254	11															265
March 1-31, 2023	267	13															280
April 1-30, 2023	247	11															258
May 1-31, 2023	240	16															256
June 1-30, 2023	259	7															266
July 1-31, 2023	285	23															308
August 1-21, 2023																	0
September 1-30, 2023																	0
October 1-31, 2023																	0
Totals	2396	115	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2511

Non Incident Activity Report

Period	Burn Permits	Car Seats	Smoke Detectors	Public Education	Swimming Pool Filled	CPR	First Response	BP Checks	Station Tour	Fire Safety House	Safety Talk	Totals
November 1-30, 2022	26	-	2	389	-	-	-	-	-	-	-	417
December 1-30, 2022	32	5	5	471	-	-	-	-	-	-	-	513
January 1-31, 2023	33	5	1	87	1	-	30	-	-	-	-	157
February 1-28, 2023	25	2	2	335	-	-	-	-	-	-	-	364
March 1-31, 2023	28	8	-	1379	4	-	-	-	2	-	-	1421
April 1-30, 2023	28	3	1	1091	3	-	-	-	2	-	-	1128
May 1-31, 2023	48	-	2	802	5	-	-	-	3	-	1	861
June 1-30, 2023	41	14	3	335	2				1			396
July 1-31, 2023	47	7	-	284	2	-	-	-	-	-	-	340
August 1-31, 2023												0
September 1-30, 2023												0
October 1-31, 2023												0
Totals	308	44	16	5173	17	0	30	0	8	0	1	5597

33%

FIRE
Percentage of Total
Incidents

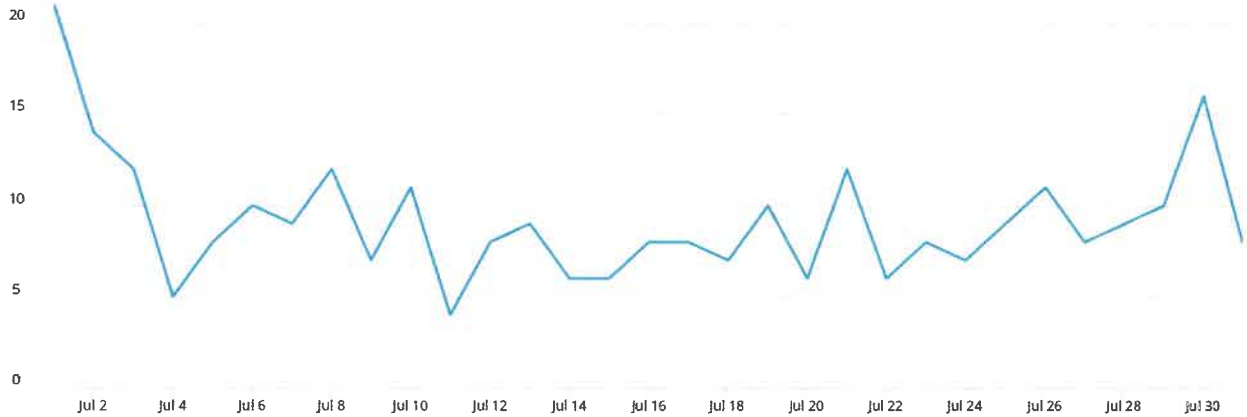
67%

EMS
Percentage of Total
Incidents

285

INCIDENTS
in Selected Time Slice

31

DAYS
in Selected Time Slice

Counts

% Rows

% Columns

% All

Week Ending	7/2/23	7/9/23	7/16/23	7/23/23	7/30/23	8/6/23	8/13/23	8/20/23	8/27/23	9/3/23	9/10/23	9/17/23	9/24/23	Total
(14) Natural vegetation fire	1													1
(31) Medical assist	23	38	32	29	40	4								166
(32) Emergency medical service (EMS) incident	3	9	4	3	5									24
(33) Lock-In	1													1
(41) Combustible/f... spills & leaks			1	2										3
(42) Chemical release, reaction, or toxic condition		1												1
(44) Electrical wiring/equipm. problem				1	2									3
(51) Person in distress			1											1
(52) Water problem			1											1
(56) Unauthorized burning			1											1
(61) Dispatched and canceled en route	3	5	2	10	10	3								33
(62) Wrong location, no emergency found		3	2	1	3									9
(65) Steam, other gas mistaken for smoke					1									1
(73) System or detector malfunction		1	2	1	2									6

Week Ending	7/2/23	7/9/23	7/16/23	7/23/23	7/30/23	8/6/23	8/13/23	8/20/23	8/27/23	9/3/23	9/10/23	9/17/23	9/24/23	Total
(74) Unintentional system/detect... operation (no fire)	4	6	6	8	7	1								32
UNK				2										2
Total	35	63	52	57	70	8								285



Counts	% Rows	% Columns	% All											
Week Ending	7/2/23	7/9/23	7/16/23	7/23/23	7/30/23	8/6/23	8/13/23	8/20/23	8/27/23	9/3/23	9/10/23	9/17/23	9/24/23	Total
(31) Medical assist	1		2	2	5	1								11
(32) Emergency medical service (EMS) incident	1	1			2									4
(61) Dispatched and canceled en route				3										3
(74) Unintentional system/detect... operation (no fire)		2	1	1	1									5
Total	2	3	3	6	8	1								23

City of Hinesville

Hinesville Fire Department

Dollar Value Saved and Loss

Period	# of Fires	Total Values	Total Losses	Total Saved	Total % Losses	Total % Saved
November 1-30, 2022	1	26,590	19,943	6,648	75.00%	25.00%
December 1-31, 2022	2	322,019	1,255	320,764	0.39%	99.61%
January 1-31, 2023	1	111,980	44,239	67,741	39.51%	60.49%
February 1-28, 2023	1	203,758	1,227	202,531	0.60%	99.40%
March 1-31, 2023	4	487,926	65,077	422,849	13.34%	86.66%
April 1-30, 2023	-	-	-	-	-	-
May 1-31, 2023	-	-	-	-	-	-
June 1-30, 2023	2	189,740	3,414	186,326	1.80%	98.20%
July 1-31, 2023	-	-	-	-	-	-
August 1-31, 2023						
September 1-30, 2023						
October 1-31, 2023						
Fiscal Year 2022 YTD	11	\$ 1,342,013	\$ 135,154	\$ 1,206,859	10.07%	89.93%

Hinesville Fire Department

Monthly Inspection Report

Period	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
30 Day Re-Inspection	-	-	-	-	-	-	-	-	-			
80 Percent Inspection	-	-	-	1	-	-	-	-	-			
Above Grid Inspection	1	5	2	-	3	-	1	-	-			
Annual Inspection	11	6	2	3	44	18	32	43	8			
Business License	7	14	20	12	10	14	8	18	9			
Ceiling Cover Up							1	2	5			
Commercial Burn Inspection	-	-	-	-	-	-	-	-	-			
Compaint	3	10	4	9	13	7	13	7	14			
Consultation	1	1	1	1	2	8	5	2	7			
Courtesy Walk Through	4	10	8	7	7	8	7	4	7			
Final	8	3	2	-	7	7	5	6	8			
Fireworks Display Inspection	-	5	-	-	-	-	1	6	-			
Fire Alarm	1	-	-	-	1	1	1	-	-			
Flush Inspection	-	-	-	-	-	1	-	-	-			
Follow Up	-	-	-	-	-	1	1	1	-			
Food Truck Inspection	-	-	4	4	41	2	2	2	5			
Firewall/Barrier	2	2	2	3	3	2	8	2	3			
Hood Suppression	-	-	-	-	-	-	-	2	2			
Hood System Light Test Inspection	-	-	-	-	-	-	-	-	-			
HVAC Smoke Test Inspection	2	-	-	1	-	-	1	1	-			
Hydrant Inspection	-	-	-	-	-	-	-	-	-			
Occupancy	1	-	-	-	-	-	-	-	-			
Out of City Limits	-	-	-	1	-	-	1	-	-			
Plans Review	-	-	-	-	-	-	-	-	-			
Pre-Construction	-	-	-	-	2	1	1	-	1			
Special Request	-	1	1	-	-	-	-	-	1			
Sprinkler System	-	-	3	-	2	-	3	-	-			
Tent and Air Canopies	-	-	-	-	2	-	-	-	-			
Underground Pressure Test	-	1	-	3	1	3	-	-	-			
Wall Cover up	-	-	-	-	-	-	1	-	-			
	41	58	49	45	138	73	92	96	70	-	-	-

**Hinesville Fire Department
Public Safety Education Report
July 1, 2023 to July 31, 2023**

Date	Shift	Location	Description	Contacts
7/1/2023	C	103 Liberty Street (Station 1)	Car Seat Installation	1
7/7/2023	C	929 Bradwell Street	Pool Fill	1
7/8/2023	A	Shaw Road Training Site	First Responder Standby for HPD PT Test	40
7/8/2023	A	601 Saunders Avenue (Harbor Rain)	Engine Display for HPD Community Cookout	50
7/11/2023	A	103 Liberty Street (Station 1)	Car Seat Installation	1
7/12/2023		205 E. Memorial Drive (Renaissance Park)	Safety Talk	45
7/15/2023	B	800 Tupelo Trail (James Brown Park)	Engine Display/McDuffie 5K Run	80
7/18/2023	B	103 Liberty Street (Station 1)	Car Seat Installation	1
7/18/2023	B	103 Liberty Street (Station 1)	Car Seat Installation	1
7/18/2023	B	103 Liberty Street (Station 1)	Car Seat Installation	1
7/22/2023	C	Rebecca's Place	Engine Display	60
7/22/2023	C	103 Liberty Street (Station 1)	Car Seat Installation	1
7/26/2023	A	390 Quinn Lane	Pool Fill	1
7/26/2023	A	306 S. Commerce Street (Station 1)	Car Seat Installation	1
Total Contacts Made				284

Title	Total
Public Safety Education	284
Smoke Detectors	0
Burn Permits	47
Car Seats	7
Pool Fills	2



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023

Agenda Item: District 3 Back To School
BookBag & School Supplies
Giveaway

Prepared by: Christy Deloach

Presented by: Councilmember Nelson

PURPOSE:

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. District 3 Back to School Giveaway

PREVIOUS COUNCIL DISCUSSION:

City of Hinesville District #3



**BOOKBAG & SCHOOL SUPPLIES GIVEAWAY
AND FAMILY FUN**

**IRENE B. THOMAS PARK
700 SHARON ST, HINESVILLE, GA.
AUGUST 26TH, 2023 AT 11:00AM-2:00PM**

SPONSORED BY COUNCILWOMAN VICKY NELSON

FOR MORE INFORMATION CALL US AT 912-271-9814



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: Councilmember Floyd's Report
Prepared by: Rose Kenner
Presented by: Councilmember Floyd

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Business License Report

Monthly Birthdays



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: Monthly Business License Report
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: To inform Mayor and Council of new license applications received for the month of July.

BACKGROUND: The attached list shows all business license applications processed in July 2023. The list includes businesses that have started and/or completed the process of obtaining a City of Hinesville business license. The report includes 14 new businesses and 1 change in ownership.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. July BL Monthly Report

PREVIOUS COUNCIL DISCUSSION: None



Monthly Business License Report

Completed and/or Pending Business License Applications

JULY

From: 07/01/2023

To: 07/31/2023

Status	Start Date	Trade Name	BL Address	Nature of Business
C	7/03/2023	EKA CONSTRUCTION & CLEANING	402 HINES DR	561720 - JANITORIAL SERVICES
P	7/06/2023	BRAIN TWISTER LLC	353 W MEMORIAL DR	713120 - AMUSEMENT ARCADES
C	7/07/2023	1ST GEN CREATIONS	676 PIEDMONT AVE	323113 - PERSONALIZED MERCHANDISE & LASEER ENGRAVING
P	7/10/2023	EXPERCARE	632 W OGLETHORPE HWY	621493 - URGENT CARE CLINIC
P	7/10/2023	CITY GEAR LLC	229 W GENERAL SCREVEN WAY	451110 - RETAIL APPAREL AND ACCESSORIES
C	7/18/2023	JUNK IT REMOVAL	819 BARRINGTON DR	56211 - JUNK REMOVAL
P	7/21/2023	SIMONTON ENGINEERING LLC	319 W GENERAL SCREVEN WAY	541330 - ENGINEERING
P	7/21/2023	FULL ARMOR AUTO ACCESSORIES	946 ELMA G MILES PKWY	441310 - AUTO ACCESSORIES
C	7/24/2023	DAPHNE & FRANCES FINERY ESSENTIALS	202 FRASER ST	454111 - ONLINE SCRUBB SALES
P	7/25/2023	UNLIMITED TAXES & MORE FRANCHISING COMPANY LLC	230 W GENERAL SCREVEN WAY	611430 - TAX SERVICES TRAINING FACILITY
P	7/26/2023	CALIBER COLLISION CENTERS	1070 W OGLTHORPE HWY	811121 - AUTO BODY PAINT REPAIR GLASS REPLACEMENT
P	7/28/2023	DIVINE HOME CARE SERVICES	22 TRASK CIR	624120 - ADMINISTRATIVE OFFICE
P	7/31/2023	BLESS 4 LESS BBQ	918 HOLLYWOOD DR	722211 - RESTAURANT
P	7/31/2023	SPECTRUM OF HOPE II	400 N MAIN ST	624190 - BEHAVIOR ANALYSIS
P	7/31/2023	AWD PRO CLEANING	138 HAMLET CT	561720 - JANITORIAL SERVICES

NEW	14	ACTIVE ACCOUNTS ENDING IN JUNE 2023	1499
CHANGE IN OWNERSHIP	1	TERMINATED ACCOUNTS IN JULY 2023	9
TOTAL	15	ACCOUNTS ACTIVE IN JULY 2023	1514



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: Monthly Birthdays
Prepared by: Shamika Wilson
Presented by: Councilmember Floyd

PURPOSE: For Mayor and Council to Acknowledge Employee Birthdays for the month of...

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. August Birthdays

PREVIOUS COUNCIL DISCUSSION:

AUGUST BIRTHDAYS



**Councilmember
Floyd**

Admin

Christy Deloach

Admin

Kimberly Ryon

Finance

Kendra Ivy

CDD

Jamison Barrett

Police

William Riner

Police

Angela Gallob

Police

Christian Roberts

Police

Zachary Escdero

Fire

Mauro Figueroa

Fire

Ryan Higley

Fire

Jaquan Johnson

Fire

Daniel Rojas

Fire

Ivey Sarvis

Fire

Jakaia Blackman

Fire

Richard Bunce

Fire

Jacob Grubb

Fire

Jose Apolaya

Inspections

Rick Holley

Inspections

Scott Taylor

Inspections



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: Liberty Transit Monthly Report
Prepared by: Lia Jones
Presented by: Karen Randolph

PURPOSE: To Present for Mayor and Council Consideration, Monthly Transit Operation and Status Report.

BACKGROUND: On November 1, 2020 First Transit assumed Third Party Operator management services of the Liberty Transit Public Transportation System. As the new General Manager Karen Randolph is responsible for the day-to-day operations of Liberty Transit as well as managing the public transportation system's planning and public outreach efforts and providing monthly updates to Council.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. Liberty Transit Council Presentation 08-2023

PREVIOUS COUNCIL DISCUSSION: None



Staffing:

- Fully Staffed

Staffing (12) FTE's

- (1) General Manager, CDL
- (1) Dispatcher/ Admin, CDL
- (1) Supervisor, CDL
- (7) Operators, CDL
- (1) Technician in Charge, CDL, ASE
- (1) Service Employee / Fueler

Safety:

- **Safety meetings/trainings are conducted monthly**
July's Topic – July's Topic – Protecting Our Passengers / BOTL
- **0 drug and 0 alcohol tests**

Maintenance:

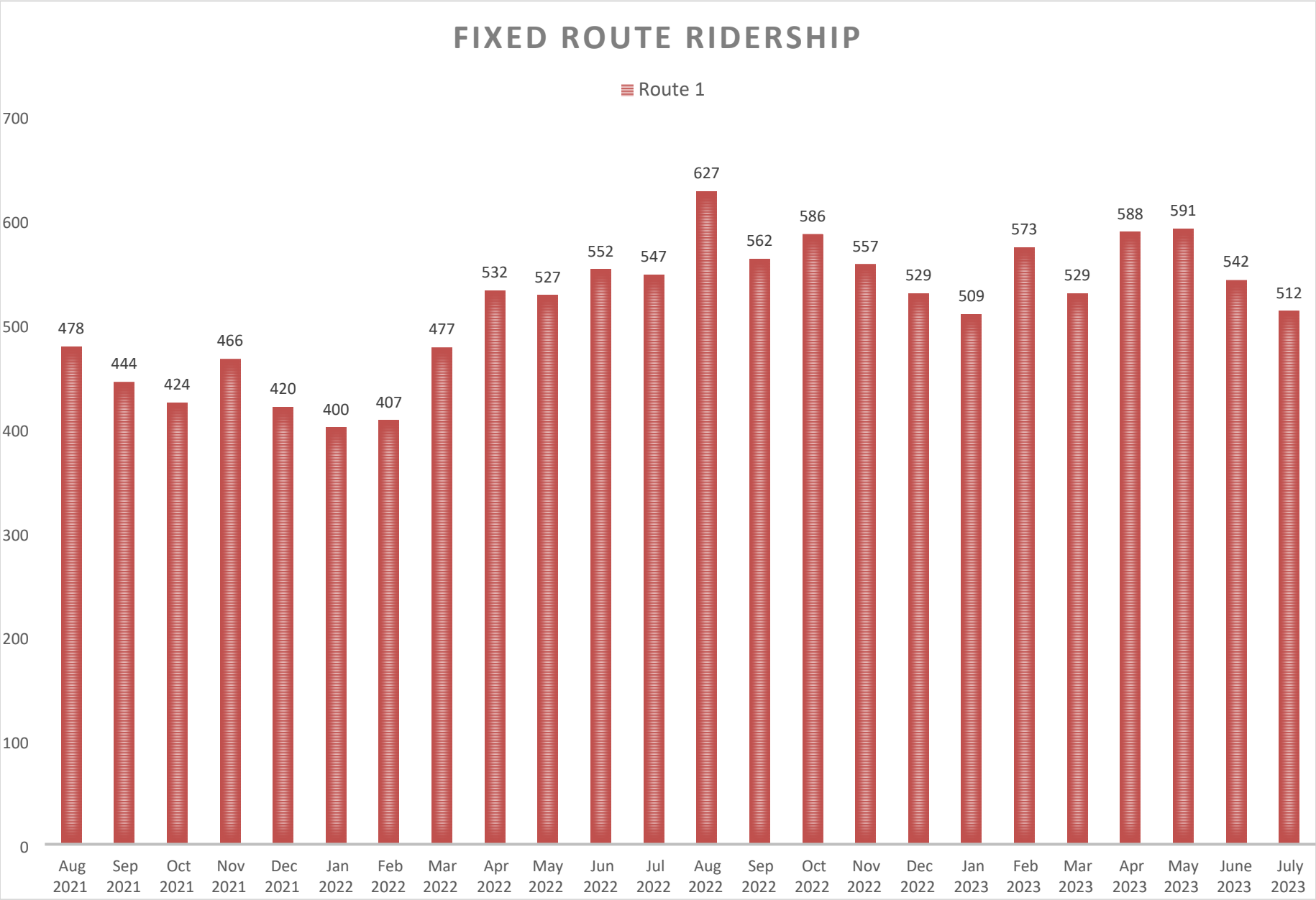
- 2 Preventive Maintenance's - July 2023 (every 6k miles schedule)
- Zero Road Calls

Operations:

- Zero Route Deviations
- Zero Complaints

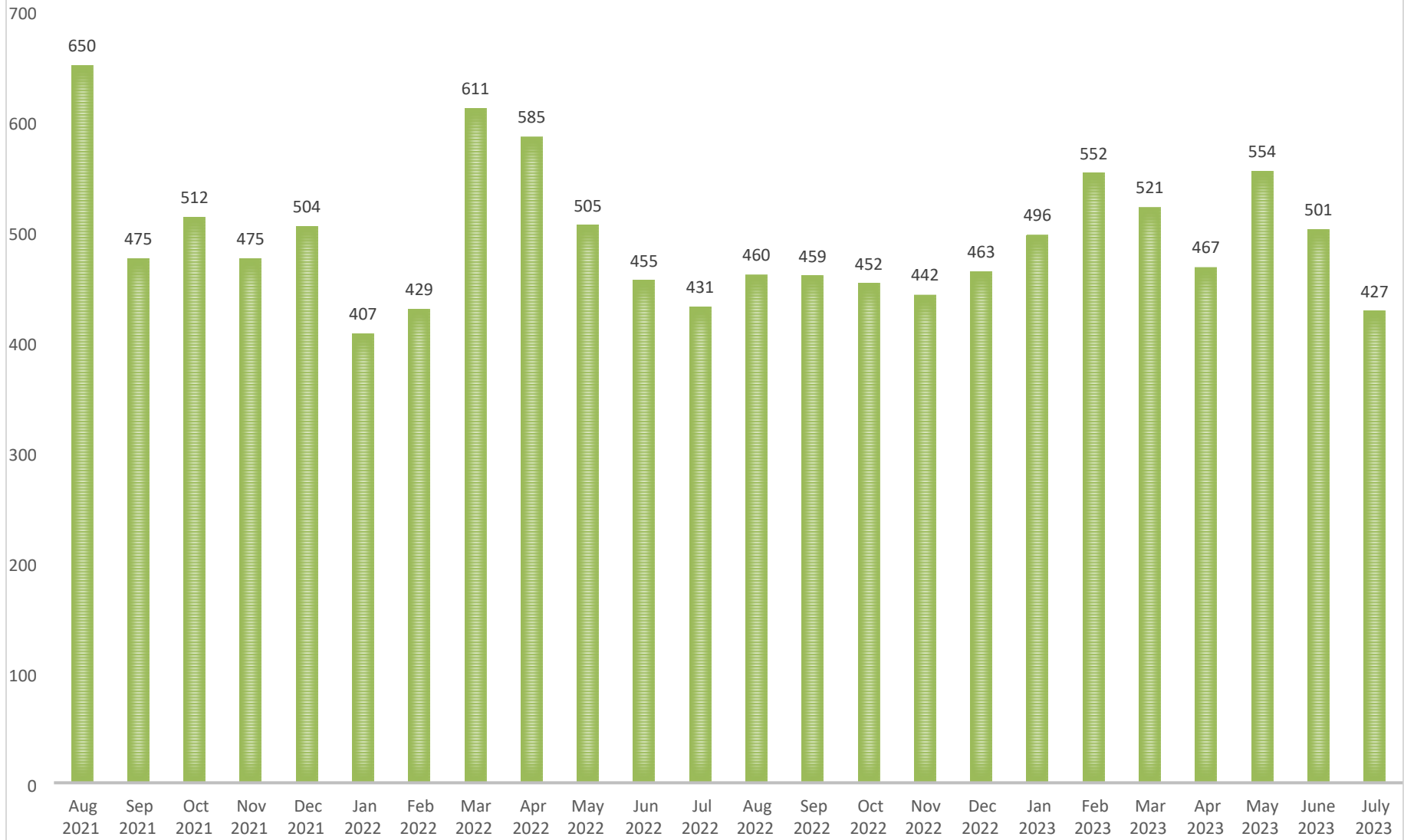
Ridership:

Figure 1. Fixed Route Service



FIXED ROUTE RIDERSHIP

Route 2



FIXED ROUTE RIDERSHIP

Route 3

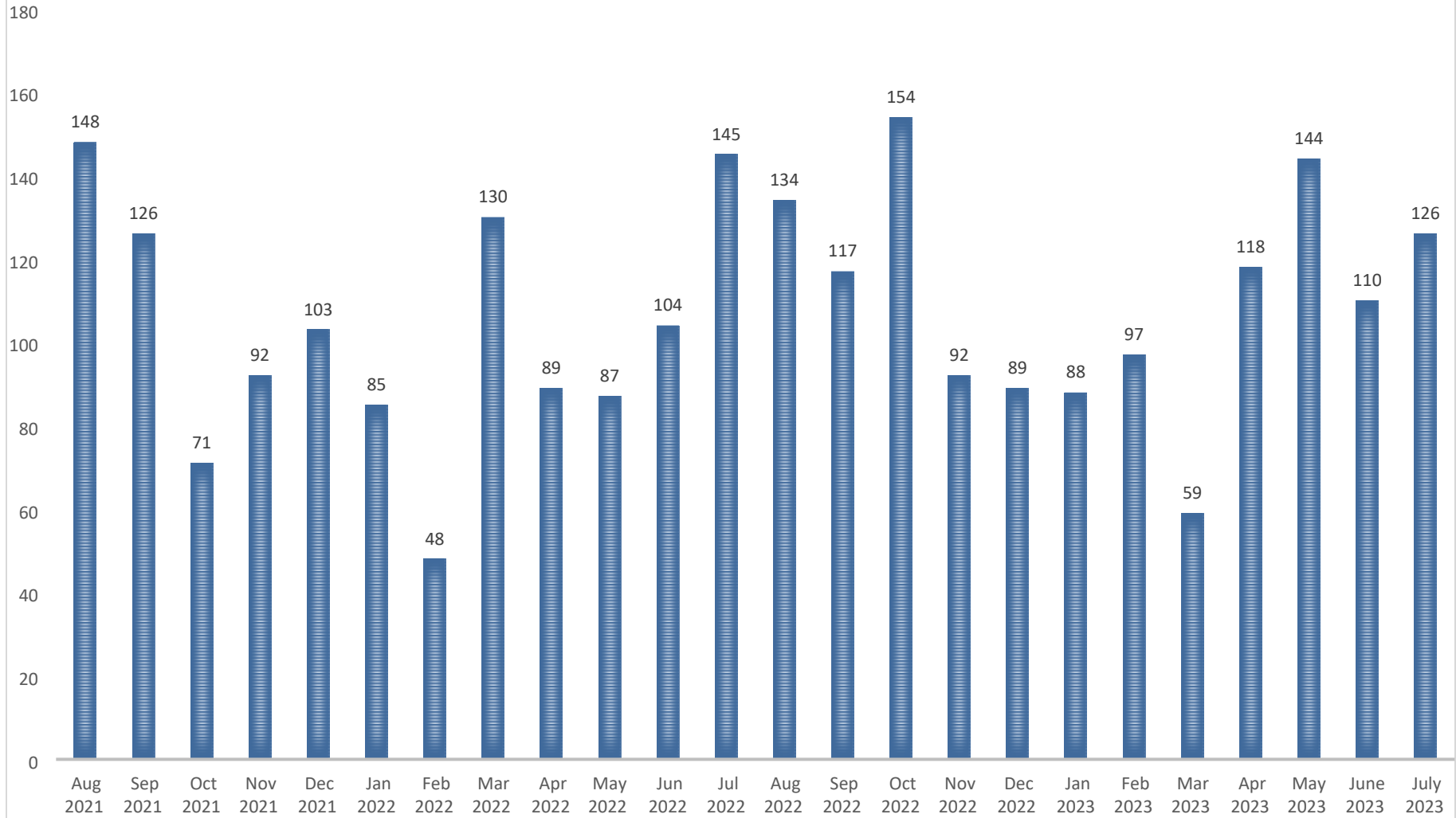
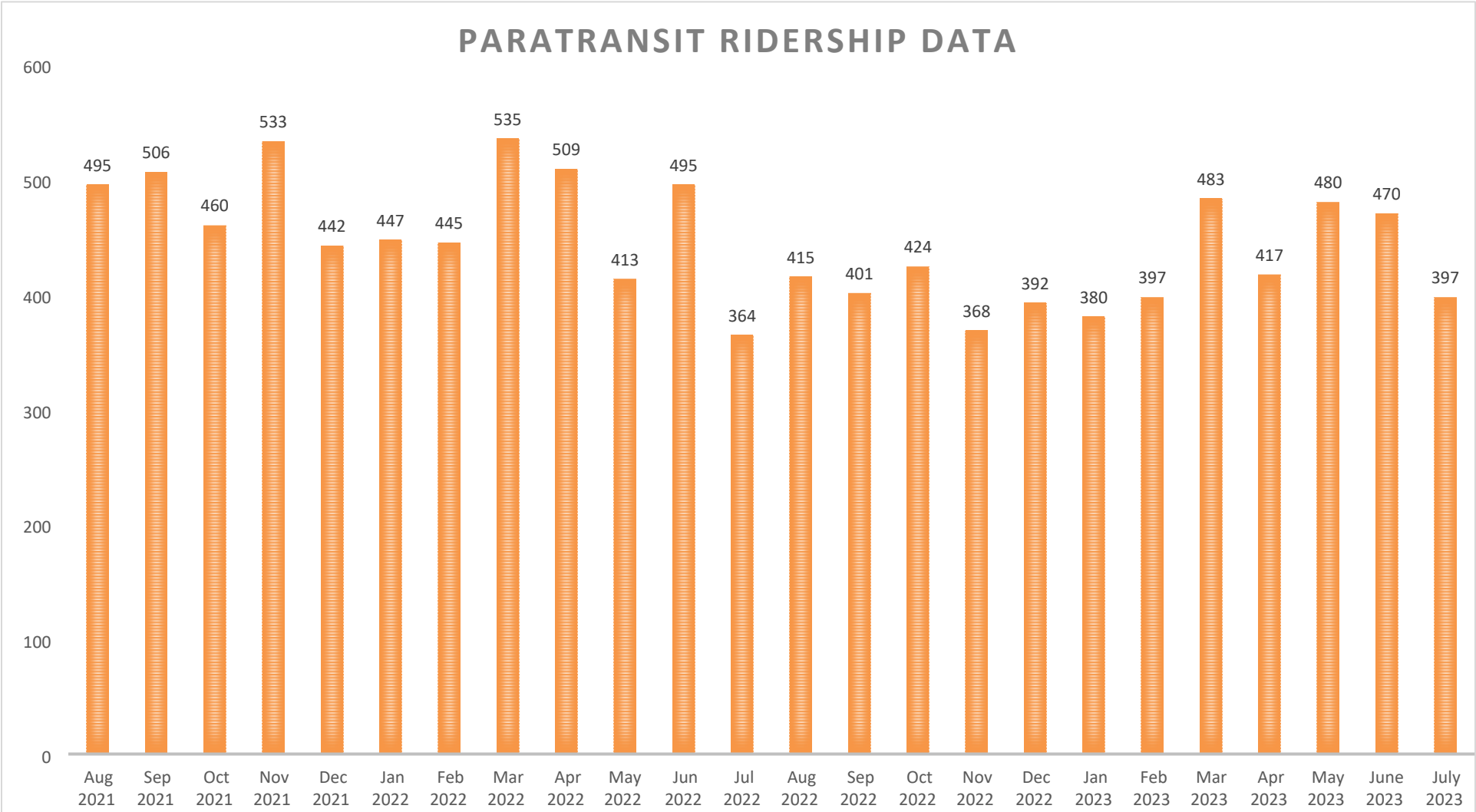


Figure 2. Paratransit Service





City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: Councilmember Reid's Report
Prepared by: Darlene Parker
Presented by: Councilmember Reid

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly ESG Operations and Status Report



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: Monthly ESG Operation and Status Report
Prepared by: Darlene Parker
Presented by: Gary Gillard

PURPOSE: To discuss ESG Operations and Status Report for the month of...

BACKGROUND: N/A

FUNDING: N/A

RECOMMENDATION: None

ATTACHMENTS:

1. ESG Operations and Status Report July 2023

PREVIOUS COUNCIL DISCUSSION:



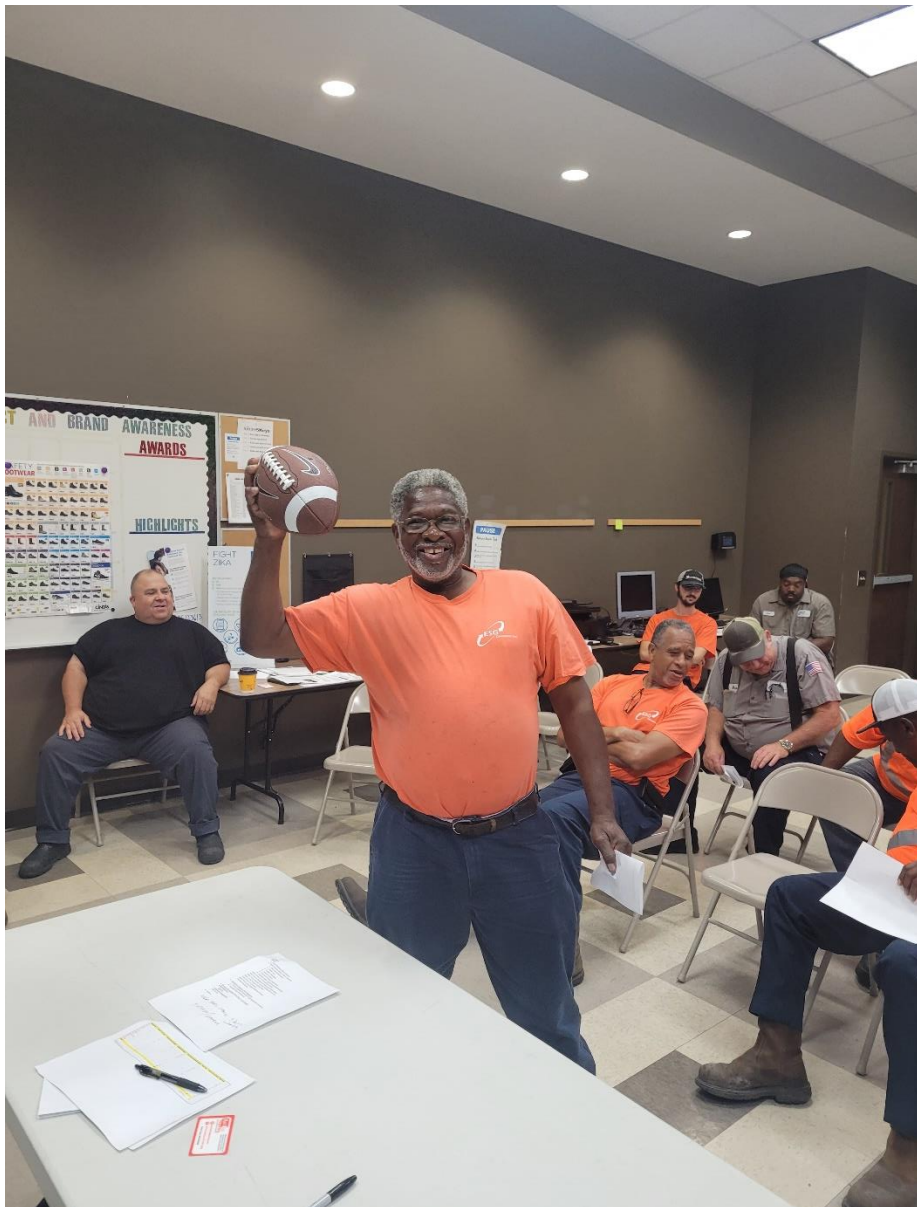
July 2023

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DEPARTMENTAL SUMMARY***Executive Summary***

Below are departmental activity reports for ESG-Operations for the month of July '23

Administrative***July '23 Team Players of the Month: Eddie Roberts (Vehicle Mechanic)***

19 July 23: Grand Opening of Hinesville Downtown Fire Station

Safety Incident Reports

July '23

At Fault Motor Vehicle Incidents	0
Motor Vehicle Accidents	0
First Aid Cases	0
Collateral Damage Incidents	7
Occupational Injury Incidents	4
Safety Training Hours	173
Medical Treatment Cases	0
Restricted Duty Cases	0
Lost Time Incidents	0
Worksite Inspections	49
Near Miss Incidents	0

HINESVILLE SAFETY TRAINING

(Hours)

Jan '19	Feb '19	Mar '19	Apr '19	May '19	Jun '19	Jul '19	Aug '19	Sep '19	Oct '19	Nov '19	Dec '19	Total
104	127	136	148	117	123	150	137	114	105	103	123	1384

(Hours)

Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	Jul '20	Aug '20	Sep '20	Oct '20	Nov '20	Dec '20	Total
83	63	116	112	81	71	76	112	119	111	81	135	1079

(Hours)

Jan '21	Feb '21	Mar '21	Apr '21	May '21	Jun '21	Jul '21	Aug '21	Sep '21	Oct '21	Nov '21	Dec '21	Total
122	137	174	187	172	169	213	178	155	246	263	142	2158

(Hours)

Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22	Jul '22	Aug '22	Sep '22	Oct '22	Nov '22	Dec '22	Total
160	154	168	197	254	199	198	205	152	125	105	138	2052

(Hours)

Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23	Jul '23	Aug '23	Sep '23	Oct '23	Nov '23	Dec '22	Total
124	143	141	131	155	164	173						1031

Parks and Grounds (Mosquito Control)

July '23 Mosquito Control Activity Report

Date	Activity
5-Jul-23	Inspected stormwater structures for District 3
6-Jul-23	Setup CDC Light trap at 19 Dogwood Street
7-Jul-23	Retrieved trap put specimens in Lab freezer
10-Jul-23	Conducted ulv application of Eagles Landing, Hawthorne, Crystal Lake, Stone Henge and Saint Catherine subdivisions
11-Jul-23	Inspected stormwater structures District 3
12-Jul-23	Prepared equipment for Ulv treatment of several areas tomorrow.
13-Jul-23	Started ULV application 100 Ralph Quarterman and treated the following subdivisions, Summerwind, Berkshire Terrance, Forest Lake, Belle Meade, Oakview, Wedgewood, Courtland, Country Club Estates, Hines Estates.
14-Jul-23	Inspected stormwater structures for District 3
17-Jul-23	Conducting ulv application Thorn briar PH 1,2,3, Jacks Hill, Hidden Pines, Harrison Heights, Liberty Homes
18-Jul-23	Setup CDC light trap at this location (713 Lee Rd) & (1314 Shaw Rd) due to complaints about mosquitoes
19-Jul-23	Conducting ulv application Cypress Cove, Lexington, Waterfield, Devereaux, Triple Crown, Pine Ridge Phase 1, 2, and 3
20-Jul-23	Conducting ulv application of the following subdivisions Governor's Quarters, Village on the Marne, The Gardens at 15, Sherwood Forest
21-Jul-23	Inspected stormwater structures 2
24-Jul-23	Conducting ulv application of this subdivision
25-Jul-23	Setup CDC light trap at Arlington Park lift station
26-Jul-23	Conducting ulv application of the following subdivisions Herbert Heights, Sykes, and Mills
27-Jul-23	Conducting ulv application of this area

Vehicle Maintenance

Below are the number of Corrective Maintenance (CM's) and Preventative Maintenance (PM's) work orders completed during the month of July '23.

Department	CM	PM	Total
Police	11	5	16
Fire	0	3	3
Stormwater	16	1	17
City Hall Admin	0	0	0
ESG Admin	1	1	2
Inspections	3	0	3
Sanitation	20	1	21
Streets/Drainage	5	0	5
Parks/Grounds	6	2	8
FSAB/HAAF	3	0	3
Vehicle Maint	2	0	2
Const Maint	2	1	3
Meter Reading	2	1	3
Water Lab	1	0	1
Lift Stations	0	1	1
WRF	1	0	1
WPCP	0	0	0
		Total	89

Sanitation

Listed below is a summary of the material picked up by the sanitation department since the beginning of our contract:

Tons of Garbage

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	850	911	957	784	948	900	939	989	1006	956	980	918	11138	928.17
2017/18	947	899	889	865	1012	988	1065	1033	1069	1048	854	958	11627	968.92
2018/19	942	870	1063	819	955	975	995	980	1120	956	915	1112	11702	975.17
2019/20	894	1078	1053	879	1080	1323	782	1246	1253	1165	1174	1119	13046	1087.2
2020/21	1086	1246	1023	1023	1379	1242	1228	1284	1334	1222	1203	1086	14356	1196.3
2021/22	1184	1282	1660	1015	1307	1136	1170	1177	1129	1240	1180	1077	14557	1213.1
2022/23	1174	1168	1184	1078	1279	1111	1302	1260	1200				10756	1195.1
2023/24													0	0

Cubic Yards of Yard Waste

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	3275	1625	2200	2575	2850	2375	2150	1150	1625	1425	6750	1625	29625	2468.8
2017/18	1800	1700	1625	1850	2775	1825	2304	1350	2050	1950	1966	3175	24370	2030.8
2018/19	1200	1675	2575	1775	2275	1750	1925	1625	1575	725	1475	1325	19900	1658.3
2019/20	1100	1875	1925	1325	2475	3200	2425	2000	1575	2050	1775	2425	24150	2012.5
2020/21	1975	2600	2500	2225	3200	2450	2700	2550	2075	1475	1700	1750	27200	2266.7
2021/22	2125	2975	1725	2425	2350	2175	2000	1300	1050	1300	1300	2100	22825	2075
2022/23	1550	2675	2400	2750	3000	2050	2250	1675	1500				19850	2205.6
2023/24													0	0

Streets

July '23: Sign Maintenance/Pothole Repairs

DATE	STREET	SIGN	POTHOLE
6-Jul-23	703 FLEMING RD		FILLED 1 POTHOLE.
	1036 VARNEDOE ST		FILLED 3 POTHOLE.
	610 VARNEDOE ST		FILLED 2 POTHOLE.
	800 FOREST ST		FILLED 2 POTHOLE.
	798 FOREST ST		FILLED 1 POTHOLE.
	124 W-COURT ST		FILLED 1 POTHOLE.
	602 TANGLEWOOD DR		FILLED 1 POTHOLE.
	833 SADGEWOOD DR		FILLED 2 POTHOLE.
	718 THORNWOOD DR		FILLED 1 POTHOLE.
7-Jul-23	745 MADISON DR		FILLED 1 POTHOLE.
	737 MADISON DR		FILLED 2 POTHOLE.
	INDEPENDENCE PL		FILLED 3 POTHOLE.
	100 TATTNELL DR		FILLED 2 POTHOLE.
	100 CONNOR CT		FILLED 2 POTHOLE.
	100 VALDEZ DR		FILLED 1 POTHOLE.
11-Jul-23	W OGLETHORP HWY	BUS TRANSIT ROUTEE SIGN REPLACE	
	POST OFFICE HWY 84	BUS TRANSIT ROUTEE SIGN REPLACE	
	GROVE PARK APTS	BUS TRANSIT ROUTEE SIGN REPLACE	
	EMS	BUS TRANSIT ROUTE SIGN REPLACE	
	PARKWAY PLAZA	BUS TRANSIT ROUTE SIGN REPLACE	
	LIBERTY REGIONAL MEDICAL	BUS TRANSIT ROUTE SIGN REPLACE	
	JUSTICE CENTER	BUS TRANSIT ROUTE SIGN REPLACE	
	LIBRARY NB	BUS TRANSIT ROUTE SIGN REPLACE	
	OLMSTEAD ESTATES	BUS TRANSIT ROUTE SIGN REPLACE	
	MILLS SUBDIVISON	BUS TRANSIT ROUTE SIGN REPLACE	
	ECONOLOGGE	BUS TRANSIT ROUTE SIGN REPLACE	
	WALMART EAST 84	BUS TRANSIT ROUTE SIGN REPLACE	
	NISSAN DEALERSHIP	BUS TRANSIT ROUTE SIGN REPLACE	
	YMCA	BUS TRANSIT ROUTE SIGN REPLACE	
	SMOKE RISE CONDOS	BUS TRANSIT ROUTE SIGN REPLACE	
	REGENCY PARK APARTMENTS	BUS TRANSIT ROUTE SIGN REPLACE	
	JAMES BROWN PARK	BUS TRANSIT ROUTE SIGN REPLACE	

12-Jul-23	APPLEBEE'S	BUS TRANSIT ROUTE SIGN REPLACE	
	PATRIOTS CENTER	BUS TRANSIT ROUTE SIGN REPLACE	
	LANCASTER ESTATES	BUS TRANSIT ROUTE SIGN REPLACE	
	FIRST BAPTIST CHURCH	BUS TRANSIT ROUTE SIGN REPLACE	
	VA CLINIC	BUS TRANSIT ROUTE SIGN REPLACE	
	DFCS	BUS TRANSIT ROUTE SIGN REPLACE	
	CITY HALL HINESVILLE	BUS TRANSIT ROUTE SIGN REPLACE	
	MAIN STREET PARK	BUS TRANSIT ROUTE SIGN REPLACE	
	SHOPPES AT HINESVILLE	BUS TRANSIT ROUTE SIGN REPLACE	
	KROGER	BUS TRANSIT ROUTE SIGN REPLACE	
	RALPH QUARTERMAN DR	BUS TRANSIT ROUTE SIGN REPLACE	
	WEDGEWOOD APARTMENTS	BUS TRANSIT ROUTE SIGN REPLACE	
13-Jul-23	EAGLES LANDING SUB	BUS TRANSIT ROUTE SIGN REPLACE	
	DARSEY RD	BUS TRANSIT ROUTE SIGN REPLACE	
	MONTCLAIR SUB	BUS TRANSIT ROUTE SIGN REPLACE	
	HINES ESTATES SUB	BUS TRANSIT ROUTE SIGN REPLACE	
	WALMART WALTHOURVILLE	BUS TRANSIT ROUTE SIGN REPLACE	
	FOREST LAKE SUB	BUS TRANSIT ROUTE SIGN REPLACE	
	RIVERS RD	BUS TRANSIT ROUTE SIGN REPLACE	
	HUNTERS BRANCH SUB	BUS TRANSIT ROUTE SIGN REPLACE	
	WILDER RD	BUS TRANSIT ROUTE SIGN REPLACE	
	WILDER & TALMADGE RD	BUS TRANSIT ROUTE SIGN REPLACE	
	AMALL DR	BUS TRANSIT ROUTE SIGN REPLACE	
	WALTHOURVILLE CITY HALL	BUS TRANSIT ROUTE SIGN REPLACE	
	CEDAR HILL MHP	BUS TRANSIT ROUTE SIGN REPLACE	
	RIVERS RD	BUS TRANSIT ROUTE SIGN REPLACE	
	OAK RIDGE ESTATES	BUS TRANSIT ROUTE SIGN REPLACE	
	JOHNNIE FRAIER PARK	BUS TRANSIT ROUTE SIGN REPLACE	
	DARSEY RD	BUS TRANSIT ROUTE SIGN REPLACE	
	MONTCLAIR SUB	BUS TRANSIT ROUTE SIGN REPLACE	
	HINES ESTATES SUB	BUS TRANSIT ROUTE SIGN REPLACE	

	HAPPY ACRES MHP	BUS TRANSIT ROUTE SIGN REPLACE	
	QUICK PICK (KELLY DR)	BUS TRANSIT ROUTE SIGN REPLACE	
	KELLY DR	BUS TRANSIT ROUTE SIGN REPLACE	
	PINEWOOD ESTATES SUB	BUS TRANSIT ROUTE SIGN REPLACE	
	GWINNETT ESTATES SUB	BUS TRANSIT ROUTE SIGN REPLACE	
	DEERWOOD SUB	BUS TRANSIT ROUTE SIGN REPLACE	
	POINTE SOUTH SUB	BUS TRANSIT ROUTE SIGN REPLACE	
	LIBERTY WOODS APT	BUS TRANSIT ROUTE SIGN REPLACE	
19-Jul-23	FLORA ELLEN ST		FILLED 1 POTHOLE
	501 LE CONTE ST		FILLED 2 POTHOLE.
	400 N-MAIN ST		FILLED 1 POTHOLE
	116 HARRISON DR		FILLED 2 POTHOLE.
	108 HARRISON DR		FILLED 2 POTHOLE.
	1041 BARLEY DR		FILLED 2 POTHOLE.
	1037 BARLEY DR		FILLED 2 POTHOLE.
	1033 BARLEY DR		FILLED 1 POTHOLE
	812 WATERFIELD DR		FILLED 1 POTHOLE
	1039 BARLEY DR		FILLED 1 POTHOLE
21-Jul-23	878 FOREST STREET		FILLED 1 POTHOLE.
	889 FOREST ST		FILLED 1 POTHOLE.
31-Jul-23	1039 BARLEY DR		FILLED 2 POTHOLE.
	798 FOREST ST		FILLED 2 POTHOLE.
	ABRAHAMS ALLY		FILLED 4 POTHOLE.

10 July 23: James Holmes, Jr installing signs for Liberty Transit



17 July 23: Alley near Bradwell Park (no parking zone)



27 July 23: Road Repair on Elm Street

Drainage

Street Sweeping Monthly Total Miles

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
November	784	881	933	768	788	838	1103	
December	628	658	762	899	895	897	752	
January	783	871	774	815	789	828	778	
February	776	790	835	902	807	442	716	
March	833	826	908	1047	1052	991	920	
April	777	855	913	1036	1011	934	955	
May	876	1021	1029	841	798	828	1017	
June	870	822	789	1005	1092	837	609	
July	813	940	997	1079	1047	532	923	
August	963	970	1004	961	923	871		
September	616	897	949	973	899	684		
October	899	1023	1019	837	847	670		
Total	9618	10554	10912	11163	10948	9352	7773	0

Compliance

There were no permit excursions for the month of July for JV Road or Fort Stewart WPCP. All permit-required documentation has been submitted to the state regulatory agencies in a timely manner.

Water Treatment

Water Production (million gallons)	125.370
Water Meters Read	13,891
Water/Sewer line locates	527
Sewer Main Cleaning Footage	14,443

Wastewater Treatment

WPCP

Hinesville Total Flow (million gallons)	109.93
Hinesville Average Flow (million gallons per day)	3.54
Ft. Stewart Total Flow (million gallons)	91.61
Ft. Stewart Average Flow (million gallons per day)	2.95
Combined Total Inf Flow (million gallons per day)	6.50
Combined Average Eff Flow (million gallons per day)	6.76

WRF

Influent flow (million gallons)	44.31
Influent flow Average (million gallons per day)	1.429
Discharge flow (million gallons)	20.361
Discharge flow Average (million gallons per day)	.657
Re-use flow (million gallons)	20.80
Re-use flow Average (million gallons per day)	0.671
On-Site Storage (million gallons)	.102

FSGM

General Headquarters, Fort Stewart



Community Engagement

22 Jun 23: ESG-Operations Back to School Rally (co-sponsored by Seven Ministries)









City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: City Manager's Report
Prepared by: Christy Deloach
Presented by: Kenneth Howard

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: August 17, 2023
Agenda Item: Executive Session
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To Hold an executive Session to Discuss Personnel Matters.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION: