

MAYOR
Allen Brown

CITY MANAGER
Kenneth Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie Darden III



**MAYOR AND COUNCIL
REGULAR MEETING**

**AGENDA
3:00 PM
October 19, 2023
Council Chamber**

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana Reid
Vicky Nelson
Jason R. Floyd
Karl A. Riles

1. INVOCATION

Bishop A. D. Shaw of Full Gospel Tabernacle COGIC.

2. MINUTES

Approve the Minutes of the October 5, 2023 Council Meeting.

3. UNFINISHED BUSINESS

4. NEW BUSINESS

4.1. FISCAL YEAR 2023 BUDGET AMENDMENT RESOLUTION #2023-17

To present for Mayor and Council consideration, Resolution #2023-17 to amend the City's budget for fiscal year ending October 31, 2023.

Action Item

4.2. FISCAL YEAR 2024 BUDGET ADOPTION RESOLUTION #2023-18

To present for Mayor and Council consideration, Resolution #2023-18 to adopt the City's budget for fiscal year ending October 31, 2024.

Action Item

4.3. SURPLUS EQUIPMENT REQUEST

Surplus Equipment Request

Action Item

4.4. BID OPENING FOR ADMINISTRATIVE VEHICLE

To present for Mayor and Council's consideration, a bid opening for an administrative vehicle.

Action Item

4.5. BID ITEM DRAINAGE REPAIR, COURTLAND DRIVE

To Present for Mayor and Council Consideration, Courtland Drive Drainage Repair

Action Item

4.6. 2022 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

"Home for a Day or a Lifetime"

To Present for Mayor and Council Consideration, the Draft of the 2022 Consolidated Annual Performance and Evaluation Report (CAPER) that must be submitted annually to the U.S. Department of Housing and Urban Development (HUD) for review.

Informational Item

4.7. PROPOSED USE AND OPERATION OF GOLF CARTS ORDINANCE #2023-08

To Present for Mayor and Council Consideration, The Proposed Use and Operation of Golf Carts Ordinance #2023-08

Informational Item

4.8. PROPOSED CITY CLERK ORDINANCE #2023-09

To Present for Mayor and Council Consideration, The Proposed City Clerk Ordinance #2023-09

Informational Item

5. BUSINESS LICENSE

5.1. NEW ALCOHOL BEVERAGE LICENSE FOR 2023

To Present for Mayor and Council Consideration, Chance Hancock is applying for a 2023 Alcohol Beverage License to sell beer and wine for on-premise consumption at 200 W Oglethorpe Highway.

Action Item

6. PUBLIC COMMENT

6.1. PUBLIC COMMENT

7. MAYOR ALLEN BROWN

7.1. MAYOR BROWN'S REPORT

8. COUNCILMEMBER RILES - DISTRICT 5

8.1. COUNCILMEMBER RILES REPORT

8.2. MONTHLY CRIME AND CITATION REPORT

9. MAYOR PRO TEM JENKINS - DISTRICT 4

9.1. MAYOR PRO TEM JENKINS REPORT

9.2. MONTHLY INSPECTIONS DEPT. REPORT

10. COUNCILMEMBER NELSON - DISTRICT 3

10.1. COUNCILMEMBER NELSON'S REPORT

10.2. MONTHLY HFD REPORT

11. COUNCILMEMBER FLOYD - DISTRICT 2

11.1. COUNCILMEMBER FLOYD'S REPORT

11.2. MONTHLY BUSINESS LICENSE REPORT

11.3. MONTHLY BIRTHDAYS

"Home for a Day or a Lifetime"

- 11.4. LIBERTY TRANSIT MONTHLY REPORT**
- 12. COUNCILMEMBER REID - DISTRICT 1**
 - 12.1. COUNCILMEMBER REID'S REPORT**
 - 12.2. ESG OPERATIONS AND STATUS REPORT SEPT. 2023**
- 13. CITY MANAGER KENNETH HOWARD**
 - 13.1. CITY MANAGER'S REPORT**
 - 13.2. PROPOSED ON-SITE WORKSHOP DATE**

To Present for Mayor and Council Consideration, a Proposed On-Site Workshop Date of November 16, 2023 from 11:00 - 2:00 prior to the City Council meeting.

Informational Item
 - 13.3. MILLAGE RATE PUBLIC HEARINGS AND ADOPTION SCHEDULE**

To inform the Mayor and City Council about the dates and times for the public hearings related to the millage rate and the millage rate adoption.

Informational Item
 - 13.4. COMMUNICATIONS REPORT**

To Present for Mayor and Council Consideration, the Communications Update.

Informational Item
- 14. EXECUTIVE SESSION**
 - 14.1. EXECUTIVE SESSION**

To Hold an Executive Session to Discuss Litigation and Personnel Matters.

Informational Item
- 15. ADJOURN**

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Fiscal Year 2023 Budget
Amendment Resolution #2023-17
Prepared by: Kimberly Ryon
Presented by: Kimberly Ryon

PURPOSE: To adopt Resolution 2023-17 to amend the City's budget for fiscal year ending October 31, 2023.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. FY 2023 Budget Amendment Resolution 2023-17
2. Budget Amendment FY 2023

PREVIOUS COUNCIL DISCUSSION:

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF
HINESVILLE, GEORGIA AMENDING THE ANNUAL BUDGET OF THE CITY
OF HINESVILLE PURSUANT TO O.C.G.A. §36-81-3(d)(1)**

W I T N E S S E T H:

WHEREAS, on or about October 20, 2022 the Mayor and Council of the City of Hinesville, Georgia adopted an annual balanced budget for the fiscal year ended October 31, 2023 in accordance with O.C.G.A. §36-81-3 et seq; and,

WHEREAS, at the time of its adoption, the annual 2023 budget for the General Fund and Special Revenue Funds projected the future needs of the City during the fiscal year 2023, and said budget is presently balanced so that the sum of estimated revenues and appropriated fund balances is equal to appropriations; and

WHEREAS, certain need and expenditures have arisen requiring the Mayor and Council of the City of Hinesville, Georgia to review the allocation of the City's resources in order to effectively address unanticipated expenditures and better ensure the continued operation of the City and delivery of those services made available to its citizens; and

WHEREAS, the Mayor and Council of the City of Hinesville, Georgia, in accordance with O.C.G.A. §36-8-31(d)(1), have determined that such unanticipated expenditures require amendment to said annual balanced budget for the General Fund; and

WHEREAS, this resolution is presented and otherwise considered at a meeting of the City pursuant to lawful and fully given notice as required by O.C.G.A. §50-14-1 et seq.

NOW THEREFORE, BE IT RESOLVED and it is hereby resolved, that the findings and determinations set forth in the foregoing recitals are incorporated in the body of this Resolution in their entirety by this reference.

BE IT FURTHER RESOLVED and it is hereby resolved, as follows:

1. That pursuant to O.C.G.A. §36-81-3(d), the Mayor and Council of the City of Hinesville, Georgia hereby amend the aforementioned annual budget for the fiscal year ended October 31, 2023 as provided in that certain schedule attached hereto and made a part hereof for all purposes; provided, however, that this Resolution shall in no way impair or otherwise limit the authority of the City and/or its officers to make such transfers of appropriations with any fund or to otherwise act without further resolution(s) with respect to the annual budget as permitted by said O.C.G.A. §36-81-3 et seq.
2. The Mayor and/or City Manager is hereby authorized to take any and all further action and to execute and deliver any and all other certifications, instruments and documents as may be necessary or appropriate to authorize or effect the undertakings contemplated herein.

3. Any and all action taken by the City, its officers or members prior to the date hereof in connection with the matters set forth herein is hereby ratified and affirmed to the extent necessary to effect the purpose of this Resolution.
4. That this Resolution shall take effect immediately upon its adoption and the Clerk of the City shall place of public record this Resolution in the minutes of the governing authority.

This Resolution shall become effective on the _____ day of _____, 2023

APPROVED this _____ day of _____, 2023.

Allen Brown, Mayor

Keith Jenkins, Mayor Pro Tem

Diana F. Reid, Council Member

Jason Floyd, Council Member

Vicky C. Nelson, Council Member

Karl A. Riles, Council Member

ATTEST:

Lia Jones, City Clerk

**City of Hinesville
Budget Amendment #1
FYE October 31, 2023**

		<u>Debit</u>	<u>Credit</u>
<u>GENERAL FUND</u>			
100.000.0000.00.33.4115	EFSG GRANT		20,320
100.098.9000.00.57.9000	CONTINGENGIES		11,035
100.022.5431.00.57.3055	EFSG	24,855	
100.022.5431.00.57.3010	PMTS TO OTHERS - ASSISTANCE	6,500	
100.000.0000.00.33.1108	DOJ GRANTS		5,352
100.031.3210.00.53.1105	GEN SUPPLIES - UNIFORMS	5,352	
		<u>36,707</u>	<u>36,707</u>
To amend for additional grant funds			
100.051.7210.00.54.2200	VEHICLES	31,325	
100.051.7210.00.52.1260	PROFESSIONAL - CONSULTING		31,325
100.011.1510.00.54.2200	VEHICLES	46,996	
100.021.7310.00.51.1100	SALARIES		46,996
		<u>78,321</u>	<u>78,321</u>
To reallocate expenditures to purchase vehicles			
100.017.1540.00.53.1300	EMPLOYEE ANNUAL ACTIVITIES	12,000	
100.063.4210.00.52.2204	REPAIRS AND MAINT	15,000	
100.063.4210.00.52.2206	VEHICLE REPAIRS AND MAINT	18,350	
100.063.4210.00.52.2320	EQUIPMENT RENTAL	16,675	
100.063.4260.00.53.1260	STREET LIGHTS	125,000	
100.064.6210.00.52.2206	VEHICLE REPAIRS AND MAINT	8,700	
100.065.4800.00.52.2206	VEHICLE REPAIRS AND MAINT	15,850	
100.065.4800.00.53.1103	DEPT OPERATING EXPENSE	3,000	
100.098.9000.00.57.9000	CONTINGENGIES		88,965
100.000.0000.00.31.1190	PROPERTY TAXES		125,610
		<u>214,575</u>	<u>214,575</u>
To amend for department overages			
GENERAL FUND			
<i>Net Increase to Revenues</i>			<u>\$ 151,282</u>



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023

Agenda Item: Fiscal Year 2024 Budget Adoption
Resolution #2023-18

Prepared by: Kimberly Ryon

Presented by: Kimberly Ryon

PURPOSE: To approve Resolution #2023-18 to adopt the City's fiscal year 2024 budgets for the General Fund, Special Revenue Funds, Capital Projects Fund and Enterprise Funds.

BACKGROUND: The City's fiscal year 2024 budget has been presented to Mayor and Council at budget workshops in September and the budget hearing at the October 5, 2023 City Council meeting.

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. FY 2024 Budget Resolution 2023-18
2. FY 2024 Budget Summary adoption

PREVIOUS COUNCIL DISCUSSION: Budget workshops on September 12, 18 and 20, 2023. Budget hearing on October 5, 2023.

**CITY OF HINESVILLE, GEORGIA
BUDGET RESOLUTION**

A RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR 2024 FOR THE GENERAL FUND, SPECIAL REVENUE FUNDS AND ENTERPRISE FUNDS OF THE CITY OF HINESVILLE.

WITNESSETH:

WHEREAS, a Proposed Budget for the General Fund, Special Revenue Funds and Enterprise Funds for the year beginning November 1, 2023 and ending October 31, 2024 has been presented to the Mayor and City Council; and,

WHEREAS, appropriate advertised public hearings have been held on the fiscal year 2024 Proposed Budget, as required by Federal, State and Local Laws and Regulations; and

WHEREAS, each of the Funds has a balanced budget, such that the Anticipated Funding Sources equal Proposed Expenditures;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Hinesville, that the budget attached hereto and made a part hereof for the year beginning November 1, 2023 and ending October 31, 2024, is approved.

APPROVED this ____ day of _____, 2023.

Allen Brown, Mayor

Keith Jenkins, Mayor Pro Tem

Diana F. Reid, Council Member

Jason Floyd, Council Member

Vicky C. Nelson, Council Member

Karl A. Riles, Council Member

ATTEST:

Lia Jones, City Clerk

City of Hinesville
Summary of Revenues & Expenditures
FY 2024 Budget

		<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
100	General Fund	\$ 26,653,244	\$ 26,653,244	\$ -
200	SPLOST	1,084,426	1,084,426	-
250	Special Revenue - Multiple Grant Fund	1,301,138	1,301,138	-
275	Special Revenue - Hotel/Motel	369,622	369,622	-
335	LMIG	509,223	509,223	-
505	Water and Sewer Fund	13,096,952	13,096,952	-
540	Solid Waste Fund	3,814,669	3,814,669	-
545	Liberty Transit	2,100,336	2,100,336	-
575	Storm Water Utility Fund	1,732,620	1,732,620	-
		<u><u>\$ 50,662,230</u></u>	<u><u>\$ 50,662,230</u></u>	<u><u>\$ -</u></u>

City of Hinesville
Budget Summary by Fund
Fiscal Year 2024

General Fund – Balanced

- The budget as presented includes a proposed 0.15 mill decrease in our millage rate (from 10.30 to 10.15). We received and reviewed the 2023 tax digest this week. There was significant growth in the digest. Even with the proposed roll back, the City will be required to advertise a “property tax increase” and conduct three public hearings. The “property tax increase” we would have to advertise is 15.97%.
- For Local Option Sales Tax (LOST) revenue, we projected a 1.50% growth from the City’s fiscal year 2023 actual LOST revenue. We are still seeing growth in our sales tax revenue; but felt it is prudent to be conservative in our projections for FY 2024.
- This budget includes a Cost of Living Adjustment (COLA) in the amount of 3.40%. This is the CPI for July in the South region.
- This budget includes a proposed change to the City of Hinesville Retirement plan. This would change the normal retirement age to 50 year with 20 years of service.
- This budget includes the following staffing changes:
 - ***Additional positions:***
 - 1 – Public Relations Admin Assistant (part-time) to begin February 1, 2024
 - 1 – Deputy Clerk in Municipal Court to begin January 1, 2024
 - 2 – Firefighters to begin May 1, 2024
 - ***Redeployed positions:***
 - 4 – Police Officers to Public Safety Support Specialists
- This budget sets aside Current Year Operating Reserve in the amount of \$500,000.

Water & Sewer Fund – Balanced

- The Water & Sewer Fund is balanced with no proposed rate increases this fiscal year.
- This budget includes a Cost of Living Adjustment (COLA) in the amount of 3.40%. This is the CPI for July in the South region.
- This budget includes a proposed change to the City of Hinesville Retirement plan. This would change the normal retirement age to 50 year with 20 years of service.
- This budget includes increasing the income limitation to qualify for the Senior Citizen rate from \$22,230 to \$23,535.
 - During the FY2020 budget process, Council agreed that this rate should be reviewed annually and should be equal to 90% of HUDs 2 person family Very Low Income Limit.

Sanitation Fund – Balanced

- The Sanitation Fund budget is balanced with no proposed rate increases.
- This budget includes a finance purchase of one garbage truck. The budgeted cost is \$310,000 and will be financed for 5 years. One month's debt service payment in the amount of \$5,780 is included in the FY 2024 budget.

Storm water Utility Fund – Balanced

- The Stormwater Utility Fund budget is balanced with no proposed rate increases.
- This budget includes a financed purchase of a Street Sweeper. The budgeted cost is \$320,000 and is budgeted to be financed for 5 years. Three month's debt service payments in the amount of \$17,897 are included in the FY 2024 budget.

Transit – Balanced

- This budget includes the following staffing request:
 - ***Additional positions:***
 - 1 – Mobility Manager



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Surplus Equipment Request
Prepared by: Darlene Parker
Presented by: Gary Gillard

PURPOSE: To Present for Mayor and Council Consideration, Declare Equipment Surplus from ESG Public Works

BACKGROUND: Please see attached

FUNDING: N/A

RECOMMENDATION: Recommend disposing of the listed items using Surplus for Sale.

ATTACHMENTS:

1. ESG Surplus Equipment List 10-12-23

PREVIOUS COUNCIL DISCUSSION:

QUARTERLY SURPLUS EQUIPMENT - ESG AND CITY CLERK'S OFFICE				
ITEM DESCRIPTION	DATE	DEPARTME NT	ITEM NO.	REASON FOR SURPLUS
Volvo HD Garbage Truck	2007	Sanitation/ Household	Vin:4V5KC9GF87N459336	Cab frame damage (accident); missing hydraulic cylinders; various missing parts: pto, radiator, gear shifter; metal sections cut out from torch
Ford Vactor 2115 Truck	1998	Collections/ Distribution	Vin:1FDZW86E4WVA0886	Debris body damage; pto drive shaft inop; Engine coolant leak







City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Bid Opening for Administrative Vehicle
Prepared by: Kimberly Ryon
Presented by: Kimberly Ryon

PURPOSE: To present to Mayor and City Council, a bid opening to purchase an administrative vehicle.

BACKGROUND: Bids were opened on October 12, 2023

FUNDING: A budget amendment to move funds from Community Development Department salaries to Administration vehicle.

RECOMMENDATION: To award the bid to JC Lewis Ford for a 2023 Ford Explorer in the amount of \$46,996.

ATTACHMENTS:

1. 2023 Bid Tabulation Sheet Admin Vehicle 10-10-23

PREVIOUS COUNCIL DISCUSSION:

BID TABULATION SHEET

DATE: **October 12, 2023**

FOR: **Admin vehicle – Ford Explorer**

DEPARTMENT: Administration

AMOUNT BUDGETED:

COMPANY	PRODUCT	BID AMOUNT
JC Lewis Ford	2023 Ford Explorer XLT	\$ 46,996.26
OC Welch Ford	No Bid	
Woody Folsom	No Bid	

Note:

Currently, two factors influence the new car market - price and availability. Current international issues such as a global computer chip shortage, increased labor and production costs, and supply chain delays, make it extremely difficult to conduct purchases within the budgetary year.

Due to this uncertainty, many potential car buyers and government agencies opt to buy what the dealer has on the lot now, rather than wait for an indefinite length of time for a new car order to arrive.

Recommendation:



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023

Agenda Item: Bid Item Drainage Repair, Courtland Drive

Prepared by: Paul Simonton

Presented by: Paul Simonton

PURPOSE: Award of Drainage Repair

BACKGROUND:

- The Double Line of 48" Corrugated metal Pipe failed under Courtland Drive in 2019.
- A temporary repair was performed to safe-up the area for what was anticipated to be a couple of years.
- Courtland Drive is on the current LMIG list to be resurfaced.
- We are concerned that the repair may experience failure shortly after the resurfacing and recommend a permanent fix.
- To save time and try to accommodate the paving schedule, we solicited the proposal informally.
- Southeast pipe is performing slip lining operation on several other projects in town, so we solicited a proposal from them and infrastructure contractors
 - Southeast Pipe Proposal = \$104,021.00
 - Palm Coast utilities proposal= \$166,000.00
 - McLendon (the LMIG Contractor) = no bid
- Lining the existing metal pipe would allow the repair with minimal traffic interruption.
- Since this is a specialty contractor, no opportunity for MWBE participation. This was cleared with Strategic Business Solutions.

FUNDING: TSPLOST

RECOMMENDATION: Award contract to Southeast Pipe in the amount of \$104,021.00

ATTACHMENTS:

1. Q230196 Hinesville GA Courtland Drive CIPP

PREVIOUS COUNCIL DISCUSSION:



Quote #: Q230196

Quote To:	Date:	Job Name:
Paul Simonton	September 27, 2023	Courtland Drive - Storm Drain CIPP
Simonton Engineering		
Hinesville, GA		
912-977-1502		
paul@simontoneng.com		

Bid Item	Description	Qty	UOM	Unit Price	Bid Price
10	CCTV Mobilization	1	LS	\$621.00	\$621.00
20	CIPP Mobilization	1	LS	\$880.00	\$880.00
30	Clean and CCTV 48"	160	LF	\$26.00	\$4,160.00
40	CIPP 48"	160	LF	\$596.00	\$95,360.00
50	Stream Diversion	1	LS	\$3,000.00	\$3,000.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
				Total:	\$104,021.00

Scope of Work: Southeast Pipe Survey, Inc. to provide all labor, equipment, and materials to perform work as per the above description.

Simonton Eng to Provide:

All Rights of Entry
Access to water source
Dumpsite for debris removed from pipe
Traffic Control - If more than signs and cones

Exclusions:

Point Repairs
Ground water pumping

PROJECT INFORMATION

Project Name: _____

Project Location: _____

Is project Federally funded?	Yes ☐ No ☐	Is Certified Payroll required?	Yes ☐ No ☐
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IMPORTANT: IF THIS IS A FEDERALLY FUNDED PROJECT OR IF PROJECT REQUIRES CERTIFIED PAYROLL, PLEASE ATTACH COPY OF

Client/Company Name: _____

Billing/Physical Address: _____

Billing Rep. Name/Phone #/Email: _____

Date of Acceptance: _____ Authorized Signature: _____

Acceptance of Proposal - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to perform the work specified.



Note:

Payment terms – Due upon completion and approved inspections. SPS will NOT be subject to retainage. Our invoices are to be paid in full. This proposal may be withdrawn by SPS if not accepted within (30) days. Any invoices not paid within thirty days from presentation will accrue interest at a rate of 1.5% per month on the unpaid balance. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Payment shall be based on actual field measurements from center of manhole to center of manhole.

- * All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate.
- * The above prices include one mobilization charge for each crew one time. If additional mobilizations are required due to delays in project by others, SPS will bill accordingly
- * Stand-by time of \$500.00 for CCTV crew and/or \$675.00 for CIPP crew per hour will apply if crew cannot perform work due to delays caused by others or for circumstances beyond our control.

Southeast Pipe Survey, Inc. appreciates the opportunity to quote this project. If you have any questions feel free to call Clay Herrin at 912-647-2847 ext 227.

Please email signed quote to clay@southeastpipe.com or fax to 912-647-2869

*Note: If this project is Federally Funded, all information must be provided to Southeast Pipe Survey, Inc. before work proceeds.



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023

Agenda Item: 2022 Consolidated Annual Performance and Evaluation Report (CAPER)

Prepared by: Temperance West

Presented by: Temperance West

PURPOSE: To Present for Mayor and Council Consideration, the Draft of the 2022 Consolidated Annual Performance and Evaluation Report (CAPER) that must be submitted annually to the U.S. Department of Housing and Urban Development (HUD) for review.

BACKGROUND: The City of Hinesville obtained designation as an Entitlement Community in 2004 and is eligible to receive Community Development Block Grant funding directly from the US Department of Housing and Urban Development (HUD). This funding provides an annual allocation designed to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services that benefit extremely low- to low-to-moderate income persons.

At the close of the program year, the City of Hinesville is required to submit a CAPER, which details the allocation and expenditure of Community Development Block Grant (CDBG) funds as well as how goals and priorities were met. The 2022 CAPER covers July 01, 2022 – June 30, 2023 and notes progress on all projects funded by HUD during that period.

The CAPER is available for public review and comment from October 18, 2023 – November 02, 2023.

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. 2022 CAPER Accomplishments for City Council

PREVIOUS COUNCIL DISCUSSION:



2022 CAPER (DRAFT)

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

2022 CAPER (DRAFT)

At the close of the program year (July 1 – June 30), the City of Hinesville is required to submit a CAPER, which details the allocation and expenditure of Community Development Block Grant (CDBG) funds as well as how goals and priorities were met during the timeframe.

The document also contains an overall assessment of accomplishments and progress made toward 5-year Consolidated Plan goals.

The CAPER draft is being presented to Mayor and Council on October 19, 2023 for review, will be brought back to Council for approval on November 02, 2023 and is due to HUD November 15, 2023.

Following submission, HUD reviews the report and approves if deemed satisfactory.

ACCOMPLISHMENTS

A total of \$152,861 CDBG and \$53,744 of CDBG-CV1 and CV3 funds were requested for reimbursement by HUD

Program/Project	Purpose	Accomplishments	Amount
Public Service Agency Program	Assist area non-profits with providing direct services to low-to-moderate income Hinesville residents.	Area non-profits assisted 311 persons with elderly meals and socialization as well as provided the chronically ill, uninsured, and underinsured access to prescription medications.	\$ 39,729.90
Fair Housing	Conduct educational outreach regarding protections offered by the Fair Housing Act.	Maintained the Fair Housing billboard on Oglethorpe Hwy, conducted social media outreach, distributed information, and hosted the Fair Housing Symposium	\$ 5,234.02
Program Administration	Help cover the cost to the City associated with administering and managing CDBG programs and projects.	The Community Development Department administered and managed CDBG programs and projects.	\$ 47,738.98
Irene B. Thomas Park	Improve the park to increase availability and accessibility to recreational and open spaces for its low-to-moderate income residents and general population.	Continued maintenance of the pond for recreational fishing which encompassed improvement of water quality, vegetation assessment, spillway evaluation, and electroshocking.	\$ 14,855
Azalea Street Redevelopment	Revitalize the Azalea Street neighborhood and increase affordable housing stock.	Continued site prep and work for Azalea Street in preparation for Phase IIIB.	\$40,833.70
Owner-Occupied Rehabilitation	Improve the housing stock and standard of living of Hinesville's low income residents through forgivable loan assistance to renovate private homes to meet safety standards.	Completed application process, inspections and work write-up for three owner-occupied rehabilitation projects.	\$ 2,669.63
CDBG-CV1 and CV3 Small Business Recovery: Payroll Rent, Mortgage, Utility Assistance	Assist business owners and residents during times of economic hardship.	Continued the Small Business Recovery, Payroll Rent, Mortgage, Utility and Emergency Shelter Assistance	\$ 53,744

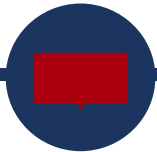
CITIZEN REVIEW

The draft CAPER is available for public review and comment between October 18, 2023 and November 02, 2023. Several advertisements are ongoing. The report may be viewed in various ways during the comment period.

ADVERTISING EFFORTS

- | | |
|---------------------------------------|---------------------------------------|
| • City of Hinesville Website | October 19, 2023 – November 02, 2023 |
| • Community Development Facebook Page | October 19, 2023 – November 02, 2023 |
| • Coastal Courier | October 19, 2023 and October 26, 2023 |
| • WGML 990 am | TBD |

Comments will be accepted at public hearings, in-person, and online



PUBLIC HEARINGS

October 19, at 3:00 pm in City Hall
October 30 at 5:30 pm in City Hall



IN PERSON

Community Development
Department
Monday – Friday 8:30 am –
4:30 pm



ONLINE

City website |
www.cityofhinesville.org
Community Development
Department page



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Proposed Use and Operation of
Golf Carts Ordinance #2023-08
Prepared by: Christy Deloach
Presented by: Linnie Darden

PURPOSE: To Present for Mayor and Council Consideration, The Proposed Use and Operation of Golf Carts Ordinance #2023-08

BACKGROUND:

FUNDING: N/A

RECOMMENDATION:

ATTACHMENTS:

1. Golf Cart Ordinance _draft

PREVIOUS COUNCIL DISCUSSION:

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF HINESVILLE, GEORGIA BY ADDING ARTICLE I, SECTION 16-40 TO REGULATE THE USE AND OPERATION OF GOLF CARTS WITHIN THE CITY FOR THE SAFETY AND CONVENIENCE OF ITS RESIDENTS AND VISITORS, WHILE ENSURING COMPLIANCE WITH GEORGIA STATE LAW.

WHEREAS, the City of Hinesville, Georgia (the “City”) is a municipality duly formed and existing pursuant to Georgia law; and the duly elected governing authority of the City is the Mayor and Council; and

WHEREAS, the Mayor and City Council are authorized under Article 9, Section 2, of the Constitution of the State of Georgia to enact reasonable ordinances to protect the health, safety, morals, convenience, order, propriety, and general welfare of the people of the City; and

WHEREAS, Georgia’s Motorized Cart Law (O.C.G.A. § 40-6-331) gives the Mayor and Council the authority to designate certain public roads, recreational paths, rights-of-way, or other public property within its jurisdiction for the mixed use of motorized carts and regular vehicular traffic; and

WHEREAS, the Mayor and Council have determined that the limited and regulated use of golf carts on public streets serves as both a convenient and sustainable mode of transportation and a delightful way to discover and enjoy the local surroundings; and

WHEREAS, the terms “Golf Cart”, “Golf Car”, or “Cart” are used interchangeably hereinbelow; and

WHEREAS, the governing body of the City has determined that it is the best interest of the City and its citizens to adopt the following; and

NOW, THEREFORE, BE IT RESOLVED THAT THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE, GEORGIA HEREBY ORDAIN THAT THE *CODE OF ORDINANCES OF THE CITY OF HINESVILLE, GEORGIA* BE AMENDED BY ADDING ARTICLE I, SECTION 16-40 TO READ AS FOLLOWS):

Section 1: Definitions

When used herein, the following words, terms, and phrases shall have the meanings ascribed herein, except where the context clearly indicates a different meaning.

1. “Golf Car” or “Golf Cart”: A motorized vehicle designed and manufactured for the purpose and exclusive use of conveying one or more persons and equipment to play the game of golf in an area designated as a golf course. For such a vehicle to be considered a golf car or golf cart, its average speed is less than (15) miles per hour on a paved level road surface, and it is incapable of going faster than (20) miles per hour. (O.C.G.A. §40-1-1(17.2))
2. Operator: Any person who operates or is in actual physical control of the golf cart.
3. Operate: Means to ride in or on, or be in actual physical control of the golf cart.
4. Street: Any public road, street, or highway within the jurisdiction of the City of Hinesville Georgia.
5. “Sunset” and “Sunrise” as determined by the National Weather Service on any given day.

Section 2: Golf Cart Operations

1. A person may operate a golf cart on public streets and roadways with posted speed limits of thirty-five (35) miles per hour and under, subject to the following conditions:
 - a. No person under twelve (12) years of age shall be permitted to operate a golf cart within the City under any circumstances.
 - b. Operators must be at least sixteen (16) years of age and possess a valid driver’s license.
 - c. Persons fifteen (15) years of age but not yet sixteen (16), with a valid learner’s permit, may drive a golf cart on recreational paths and/or streets and those areas accessible by the public of the county if accompanied in the front seat by a person at least eighteen (18) years of age who holds a valid motor vehicle driver’s license, or is accompanied in the front seat by a parent, grandparent, or legal guardian who is capable of exercising control over the vehicle.
 - d. Persons twelve (12) years of age but not yet fifteen (15) may drive on recreational paths and/or streets and those areas accessible by the public of the county if accompanied in the front seat by a parent, grandparent, or legal guardian.
 - e. All golf carts must be equipped with a working braking system, a reverse warning device, tail lamps, a horn, and hip restraints, and must weigh less than 1,300 pounds.
 - f. Golf carts that are operated between sunrise and sunset must be equipped with headlights, brake lights, turn signals, and a windshield.
 - g. Golf cart operators must obey all Georgia Uniform Rules of the Road governing the use of motor vehicles, including yielding the right-of-way, stopping at stop signs, and obeying posted speed limits.
 - h. Golf carts must be equipped with a rearview mirror, functional brakes, and safety belts for each seat.

- i. Operation of golf carts is prohibited on sidewalks or pedestrian pathways, on multi-use paths, or other pedestrian areas, or on roads with a posted speed limit exceeding thirty-five (35) miles per hour.
- j. Golf carts may only be operated during daylight hours unless equipped with functioning headlights and tail lights.
- k. A golf cart shall not be operated during a significant weather event.

2. Golf carts must yield the right-of-way to other motor vehicles and pedestrians at all times.

Section 3: Registration and Permitting

- 1. All golf carts operated within the city must be registered with the City and display a valid registration decal provided by the City.
- 2. Registration shall include proof of insurance and a fee to be determined by the City.
- 3. Registration decals shall be affixed to the rear of the golf cart in a visible location.

Section 4: Safety Regulations

- 1. All golf cart operators and passengers must wear seatbelts while golf cart is in motion.
- 2. No passenger shall ride on the exterior of a moving golf cart.
- 3. Golf carts shall not carry more passengers than the manufacturer's intended seating capacity.

Section 5: Enforcement

- 1. The Hinesville Police Department (HPD) shall be responsible for enforcing this Ordinance.
- 2. Violations of this Ordinance may result in fines of up to (\$1,000.00) ONE THOUSAND and No/100 DOLLARS and costs or to imprison them for a term not exceeding 6 months, or to both such fine and imprisonment, any or all such penalties to be imposed at the discretion of the Municipal Court Judge, to include suspension of golf cart privileges, or other penalties as determined by the Municipal Court Judge.
- 3. This section does not apply to a police officer, City officials, employees, contractors, or volunteers operating a golf cart in the performance of City business, or approved as part of an event permitted by the City.
- 4. The provisions of this Ordinance shall not apply to golf carts owned by golf courses, country clubs, or similar entities which own such carts and make them available to members of the public on a rental basis, provided such carts are used only on the premises of such golf course, country club, or other such entity.

Section 6. Severability

If any part or provision of this Ordinance or its application to any person or circumstances is held invalid or unenforceable, it shall not affect the validity or enforceability of the remaining provisions.

Section 7. Repealer

All ordinances or parts of ordinances in conflict herewith are repealed only to the extent needed to give this Ordinance full force and effect.

SECTION 7. Amendments

This Ordinance may be amended as deemed necessary by the City Council of Hinesville.

DULY ADOPTED THIS _____ DAY OF _____, 2023, BY THE
MAYOR AND COUNCIL OF THE CITY OF HINESVILLE, GEORGIA.

Allen Brown, Mayor

Keith Jenkins, Mayor Pro Tem

Diana F. Reid, Councilmember

Vicky C. Nelson, Councilmember

Jason Floyd, Councilmember

Karl A. Riles, Councilmember

ATTEST:

Kenneth Howard, City Manager
Attestor



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Proposed City Clerk Ordinance #2023-09
Prepared by: Christy Deloach
Presented by: Linnie Darden

PURPOSE: To Present for Mayor and Council Consideration, The Proposed City Clerk Ordinance #2023-09

BACKGROUND:

FUNDING: N/A

RECOMMENDATION:

ATTACHMENTS:

1. CM Personnel Policies Ordinance_Draft One
2. CM Personnel Policies Ordinance_Draft Two

PREVIOUS COUNCIL DISCUSSION:

AN ORDINANCE

AN ORDINANCE TO AMEND PART II CODE OF ORDINANCES, CHAPTER 2 ADMINISTRATION, ARTICLE V OFFICES AND EMPLOYEES, DIVISION 3 CLERK-TREASURE OF THE CODE OF THE CITY OF HINESVILLE TO PROVIDE FOR SUSPENDING AND REMOVING AN INCUMBENT CITY CLERK FROM OFFICE; AND AUTHORIZING THE CITY MANAGER, IN COORDINATION WITH THE PERSONNEL DIRECTOR, TO DEVELOP AND IMPLEMENT POLICIES AND PROCEDURES FOR REMOVING AN THE CITY CLERK FROM OFFICE, AND FOR ANY OTHER LAWFUL PURPOSES.

WHEREAS, the City of Hinesville (the City) is a home rule unit of local government that may exercise any power and perform any function pertaining to its government and affairs pursuant to Ga. Const. Art. IX, Sec. II, Par. II; and

WHEREAS, the Mayor and City Council are the duly elected governing authority of the City; and

WHEREAS, the City Clerk is a City Council appointed position, performing the functions and duties required of the office by state law, the City Charter, the Personnel and Procedures Manual, and the Code of Ordinances; and

WHEREAS, for the purpose of tenure, the City Clerk's term is for four (4) years;

WHEREAS, the City Clerk serves solely at the will and pleasure of the governing authority of the City, and may be terminated for cause at any time the Mayor and Council desire; and

WHEREAS, at any time it may become necessary to remove the City Clerk from office for cause before his/her term expires; and

WHEREAS, the Mayor and City Council believe that it is in the best interests of the City's welfare, and public trust and confidence to provide a procedure whereby an incumbent City Clerk may be suspended and/or removed from office by a simple majority vote of the City Council.

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE, GEORGIA, AND IT IS HEREBY ORDAINED BY THE AUTHORITY THEREOF AS FOLLOWS:

THAT PART II CODE OF ORDINANCES, CHAPTER 2 ADMINISTRATION, DIVISION 3 CLERK-TREASURER OF THE CODE OF ORDINANCES BE AMENDED TO ADD THE FOLLOWING AT SEC. 2-316 REMOVAL:

The Mayor and City Council may remove the City Clerk from duty for good cause at any time by a majority vote. If requested, the Mayor and City Council shall grant him/her a public hearing within thirty (30) days following notice of removal. During the interim, the Mayor and City Council may suspend the City Clerk from duty, but shall continue his/her salary and, until such time the removal becomes final.

SECTION 1. SEVERABILITY

If any part or provision of this Ordinance is declared unconstitutional or invalid, in whole or in part, the same shall not affect the validity and effectivity of the other parts or provisions hereof.

SECTION 2. REPEAL

This Ordinance shall be cumulative of all other ordinances which may govern the subject matter hereof except to the extent that such ordinances or parts of ordinances are in conflict with the provisions of this Ordinance. To the extent of any such conflict, such prior ordinance or parts thereof in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. EFFECTIVE DATE

This Ordinance shall become effective immediately upon passage and publication as provided by law.

AN ORDINANCE

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THAT PART II CODE OF ORDINANCES, CHAPTER 2 ADMINISTRATION, DIVISION 3 CLERK-TREASURER OF THE CODE OF ORDINANCES BE AMENDED TO ADD THE FOLLOWING AT SEC. 2-316 REMOVAL:

The Mayor and City Council may remove the City Clerk from duty for good cause at any time by majority vote. The supervision of the City Clerk shall be the responsibility of the City Manager. The Mayor and City Council shall deal with the City Clerk solely through the City Manager. Neither the Mayor or any Councilmember shall give orders publicly or privately to the City Clerk as he/she shall be a subordinate of the City Manager.

SECTION 1. SEVERABILITY

If any part or provision of this Ordinance is declared unconstitutional or invalid, in whole or in part, the same shall not affect the validity and effectivity of the other parts or provisions hereof.

SECTION 2. REPEAL

This Ordinance shall be cumulative of all other ordinances which may govern the subject matter hereof except to the extent that such ordinances or parts of ordinances are in conflict with the provisions of this Ordinance. To the extent of any such conflict, such prior ordinance or parts thereof in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. EFFECTIVE DATE

This Ordinance shall become effective immediately upon passage and publication as provided by law.



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: New Alcohol Beverage License for 2023
Prepared by: Deridra Weeks
Presented by: Jason Floyd

PURPOSE: Alcohol Beverage License

BACKGROUND: Chance Hancock is applying for a 2023 alcohol and business license to operate a convenience store located at 200 W Oglethorpe Highway. This application is for an alcohol beverage license to sell beer and wine for off-premise consumption.

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Jet Food Store 98 Application

PREVIOUS COUNCIL DISCUSSION: None

LICENSE YEAR: 2023

FOR OFFICE USE ONLY	
DATE RECEIVED:	<u>10-22-23</u>
NEW:	
CHANGE IN OWNERSHIP:	
BUSINESS TYPE:	<u>CWA</u> CNA HB OS
BLDG INSP:	
ZONING:	
POLICE:	
FIRE:	
DATE:	
DATE:	
DATE:	
DATE:	



BUSINESS LICENSE APPLICATION

PAYABLE TO:

City of Hinesville
115 East M.L. King, Jr. Drive
Hinesville, Georgia 31313

Jet Food Store #98
NAME OF BUSINESS:

P O Box 756
MAILING ADDRESS:

58-1162649
FEDERAL TAX ID NUMBER:

Convenience Store
DESCRIBE THE NATURE OF BUSINESS:

Glenn Snow
MANAGER'S NAME:

200 W. Oglethorpe Hwy
LOCATION OF ABOVE BUSINESS:

taras@jetfoodstores.com
EMAIL ADDRESS:

20005717740
STATE TAX ID NUMBER:

P O Box 756 Sandersville, Ga 31082
MANAGER'S MAILING ADDRESS:

DOES THIS BUSINESS REQUIRE A STATE LICENSE? (YES) X (NO)
(Please attach a copy of your state license or certification)

DOES THIS BUSINESS INVOLVE SALES TAX? X (YES) (NO) IF YES, SALES TAX NUMBER: 308884991

Charles E Turner
OWNER OF BUSINESS:

1345 Freetown Rd. Sandersville, Ga 31082
OWNER'S HOME ADDRESS:
(Corporations or Partnerships must list all Names & Addresses of Owners or Officers)

478-552-2588
HOME PHONE:

478-552-2588
BUSINESS PHONE:

LICENSE FEE COMPUTATIONS	
Number of Employees (including ownership) <u>30</u>	\$ <u>345.00</u>
Administrative Fee	\$ <u>35.00</u>
Inspection Fee	\$ <u>30.00</u>
Additional Fees	\$ <u> </u>
TOTAL DUE:	\$ <u>410.00</u>
TOTAL RECEIVED \$ <u> </u>	

IMPORTANT - PLEASE READ CAREFULLY:
The applicant hereby agrees to be bound by all of the terms and conditions of the Ordinances adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law. I hereby certify that all information provided is true and correct. I understand that providing false information may result in the revocation of my license. Licenses may be suspended or revoked for violation of the terms of the Ordinance. Notification is required of closing, change of business location or ownership.

THIS 15th DAY OF Jun, 20 23

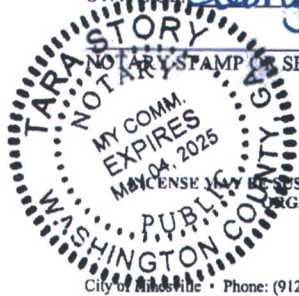
Charles E Turner
(AUTHORIZED SIGNATURE OF APPLICANT)

Personally, before me the undersigned appeared Charles E Turner, who on Oath has sworn that the above information given therein is true and correct.

Sworn to and subscribed before me this 15th day of June, 20 23

STATE OF Georgia COUNTY OF: Washington CITY OF: Sandersville

NOTARY PUBLIC: Tara Story



THIS LICENSE MAY BE SUSPENDED OR REVOKED FOR VIOLATION OF THE TERMS OF THE ORDINANCE. NO BUSINESS, PERSON, OR ORGANIZATION IS TO OPERATE WITHOUT APPROVAL OF THIS APPLICATION FOR LICENSE.



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Public Comment
Prepared by: Shamika Wilson
Presented by: Mayor Brown

PURPOSE: To Allow Citizens to Address Mayor and Council.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Mayor Brown's Report
Prepared by: Christy Deloach
Presented by: Mayor Brown

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Councilmember Riles Report
Prepared by: Jean Marie Reynolds
Presented by: Councilmember Riles

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Crime and Citation Report



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Monthly Crime and Citation Report
Prepared by: Jean Marie Reynolds
Presented by: Lloyd Slater

PURPOSE: To discuss the Monthly Crime and Citation report for the month of September.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

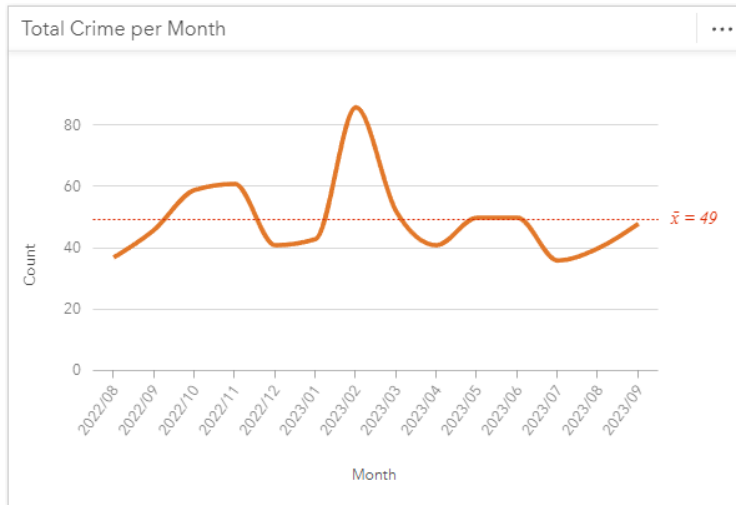
ATTACHMENTS:

1. Crime and Citation report 2023-09
2. MonthlyCrimes_Council_2023_09_Charts
3. MonthlyCrimes_Council_2023_09_PointMap
4. MonthlyCrimes_Council_2023_09_HeatMap

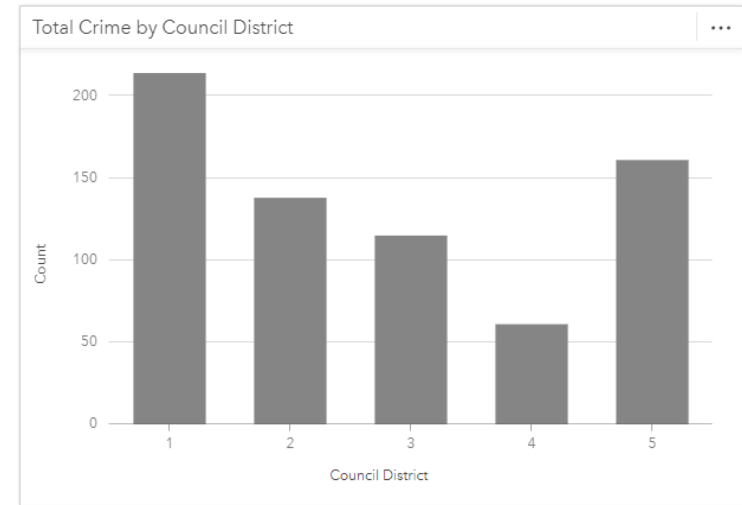
PREVIOUS COUNCIL DISCUSSION:

CRIME AND CITATION REPORT					
September 1, 2023 - September 30, 2023					
	September 2023	August 2023	Monthly % Change	September 2022	August 2022
Aggravated Assault/Assault	17	20	-15%	24	25
Auto Theft	3	6	-50%	6	9
Homicide/Homicide by Vehicle	1	0	0%	0	0
Rape	0	1	-100%	0	1
Robbery	3	2	50%	0	1
Burglary	10	8	25%	6	9
Arson	0	1	-100%	1	0
Entering Auto	14	2	600%	9	9
Domestic Disputes	48	57	-16%	57	61
Juvenile Arrests	12	12	0%	15	27
Adult Arrests	126	108	17%	171	179
Traffic	36			61	50
Criminal	90			110	129
Total Case Numbers Issued	3,806	4,010	-5%	5,091	4,427
Direct Patrols. Walk & Talks, Foot Patrols	1,158	1,424	-19%	1,876	1,609
Dispatched Calls	1,466	1,549	-5%	1,644	1,620
Criminal Citations	88	95	-7%	149	118
Military	5	5	0%	24	16
Civilian	83	90	-8%	125	102
Traffic Citations	741	702	6%	1,116	801
Military	37	34	9%	220	164
Civilian	704	668	5%	896	637
Total Citations	829	797	4%	1,265	919
Traffic Warnings	407	329	24%	535	394
DUI	9	8	13%	11	11
Over 21	8	8	0%	11	11
Under 21	1	0	100%	0	0
Military	1	1	0%	2	1
Civilian	8	7	14%	9	10
PART I CRIMES IN September 2023 - BY DISTRICT					
	District 1	District 2	District 3	District 4	District 5
Homicide/Homicide by vehicle	0	0	0	0	1
Rape	0	0	0	0	0
Robbery	2	0	1	0	0
Aggravated Assault/Assault	5	2	5	3	2
Burglary	3	3	3	0	1
Auto Theft	1	0	1	0	1
Arson	0	0	0	0	0
Entering Auto	3	6	2	1	2

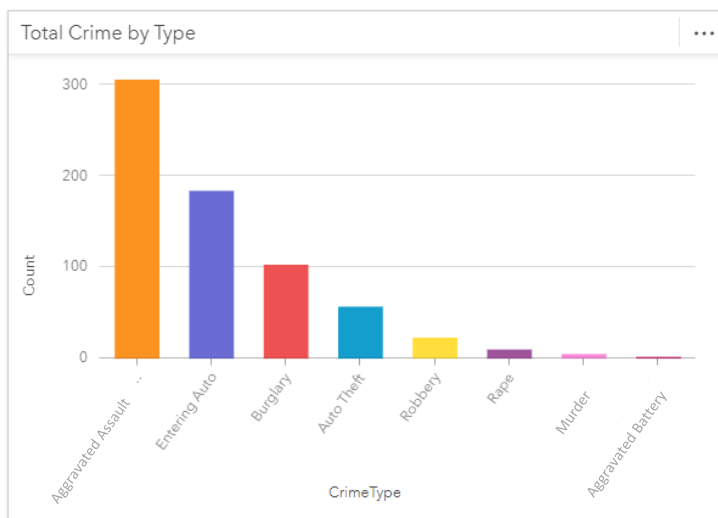
Total Crime per Month



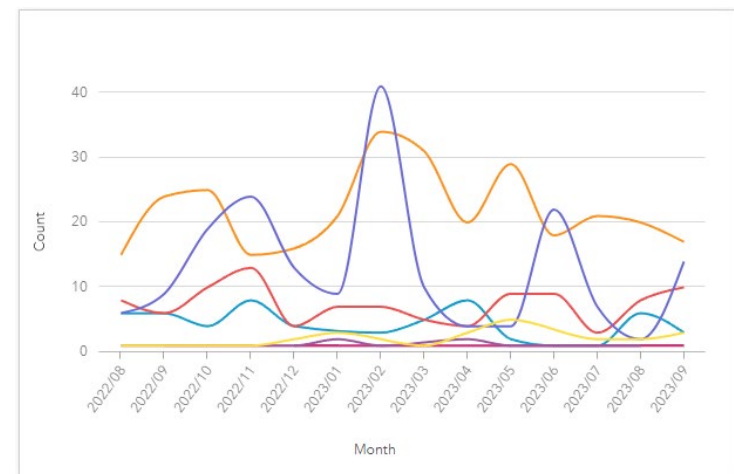
Total Crime per Council District in the last 12 months



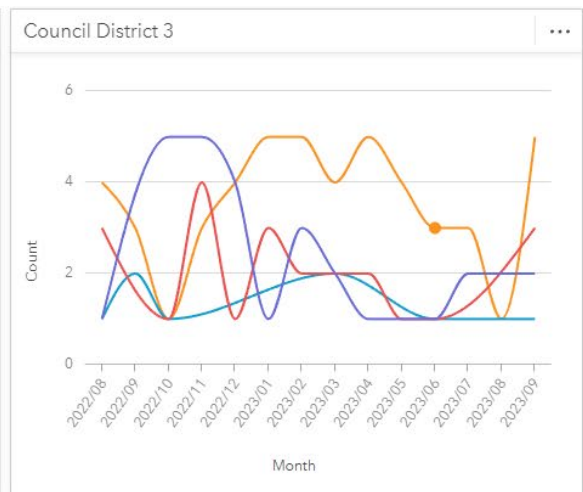
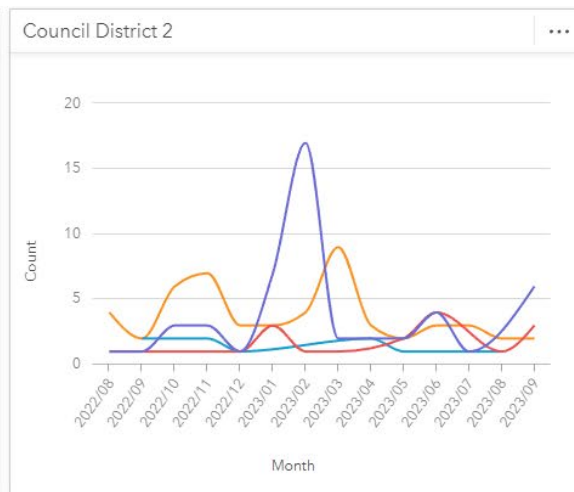
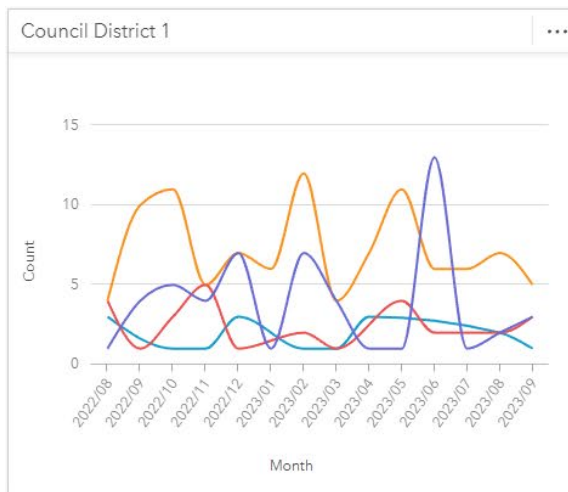
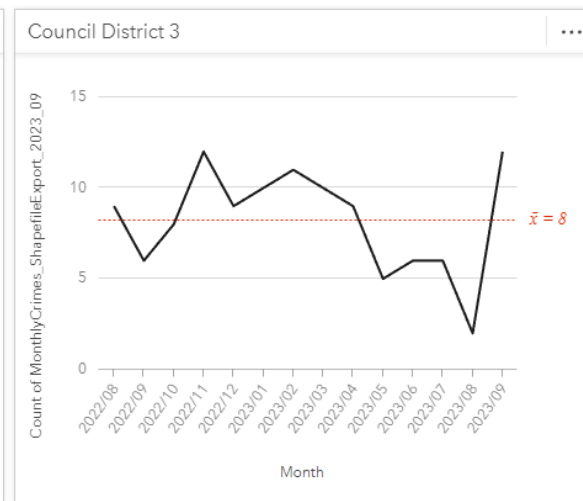
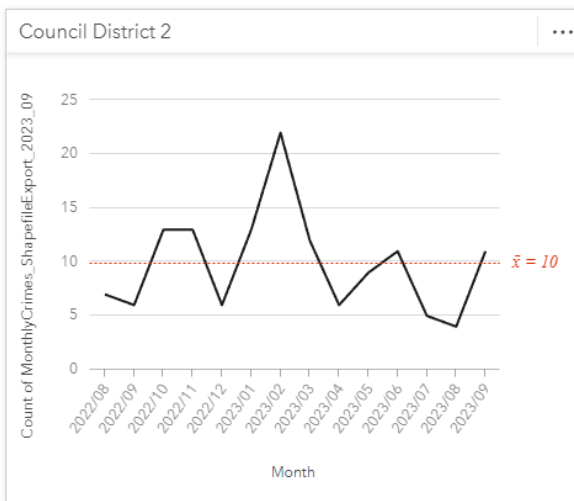
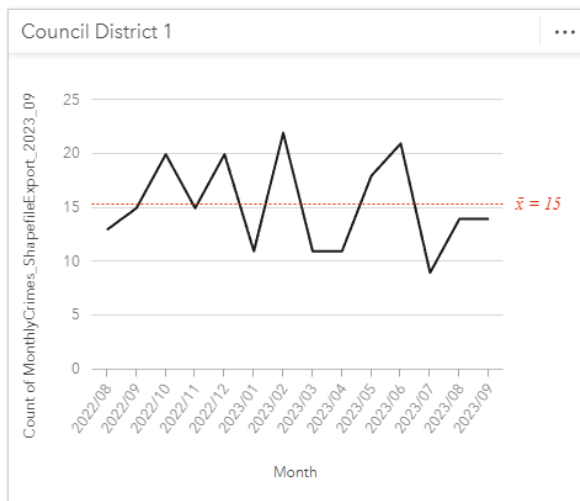
Total Crime by Type in the last 12 months



Total Crime by Type per Month



Total Crime per Council District



Entering Auto

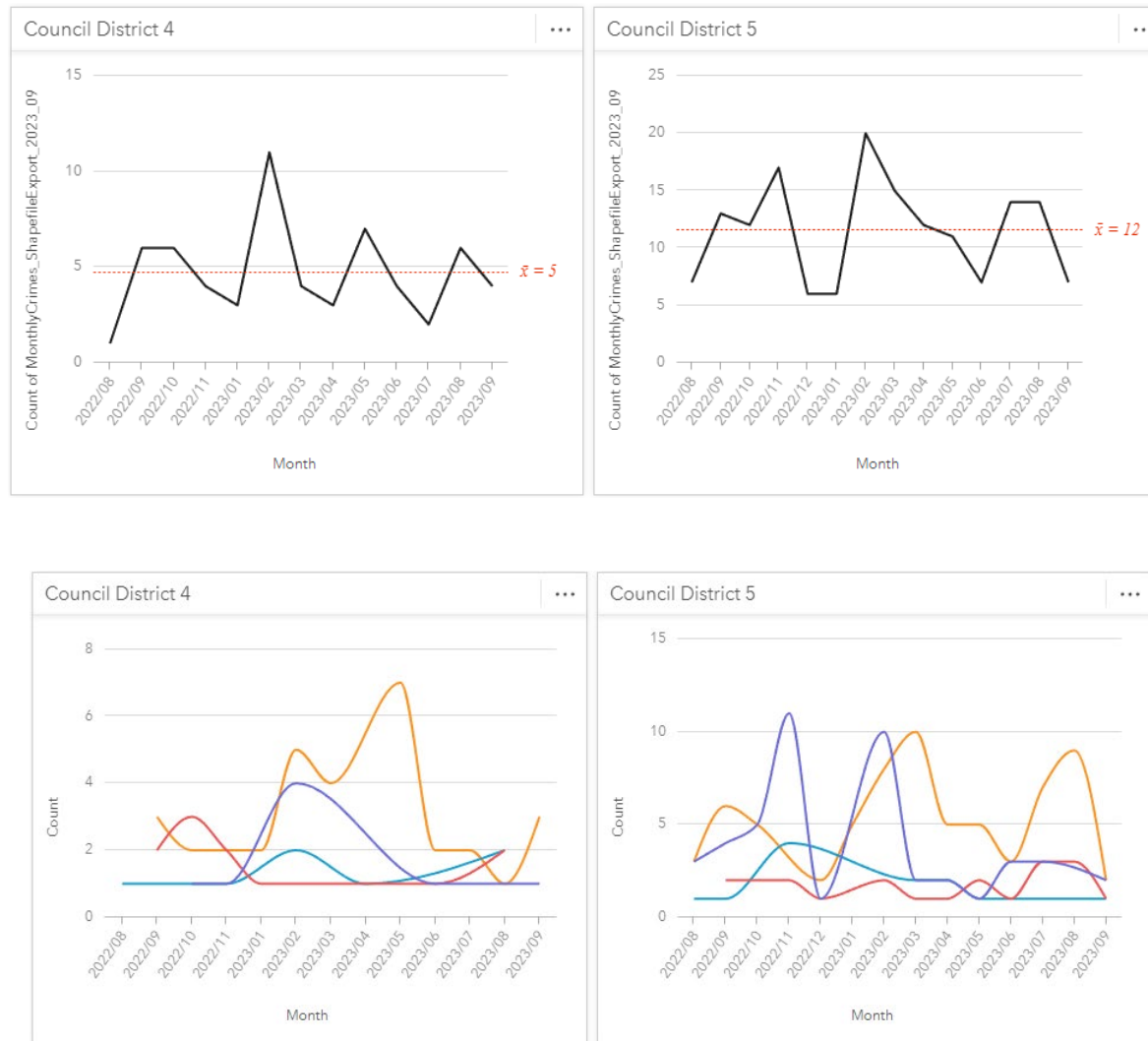
Aggravated Assault

Burglary

Auto Theft

Monthly Crime Report – 2023 September

Total Crime per Council District (cont.)



Entering Auto

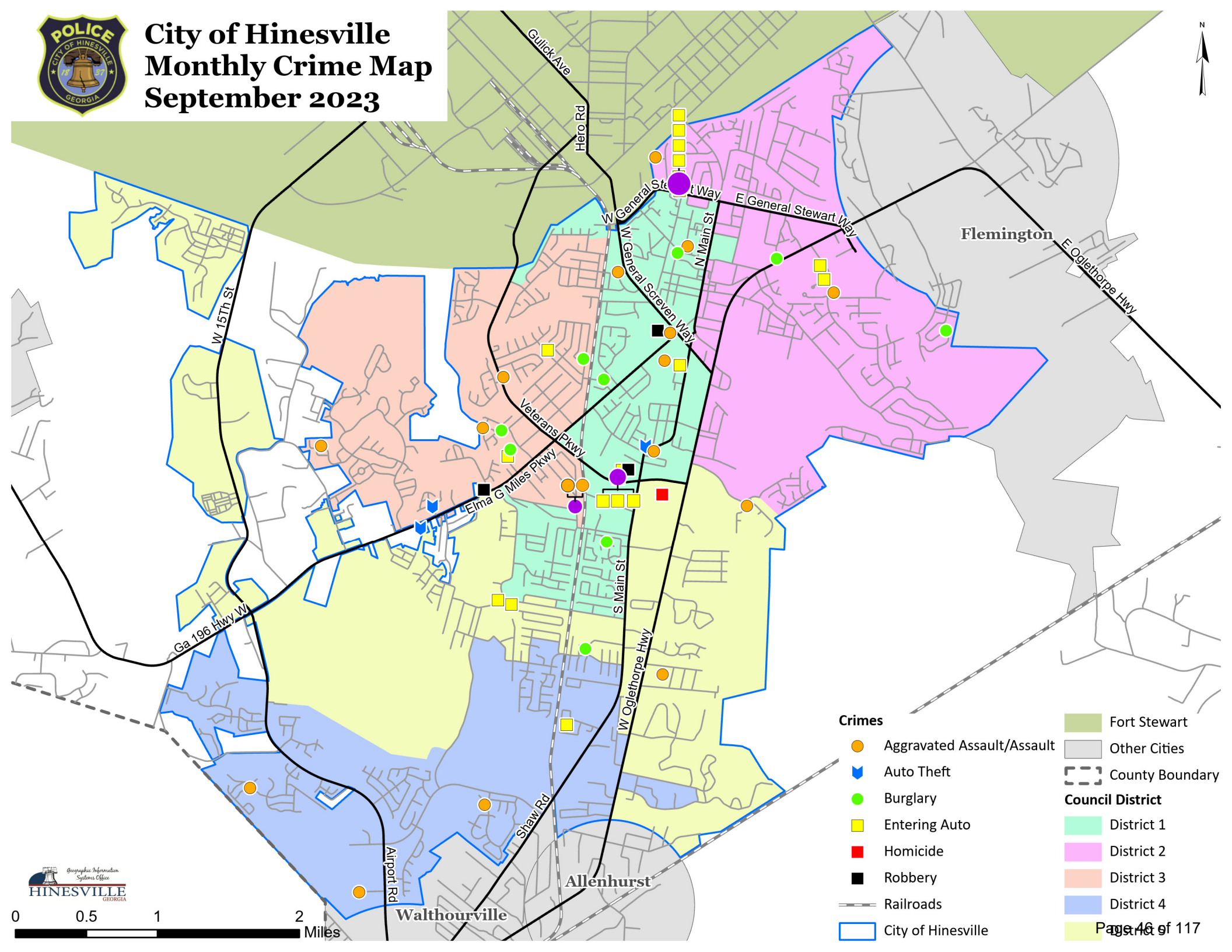
Aggravated Assault

Burglary

Auto Theft



City of Hinesville Monthly Crime Map September 2023



Crimes

- Aggravated Assault/Assault
- Auto Theft
- Burglary
- Entering Auto
- Homicide
- Robbery
- Railroads
- City of Hinesville

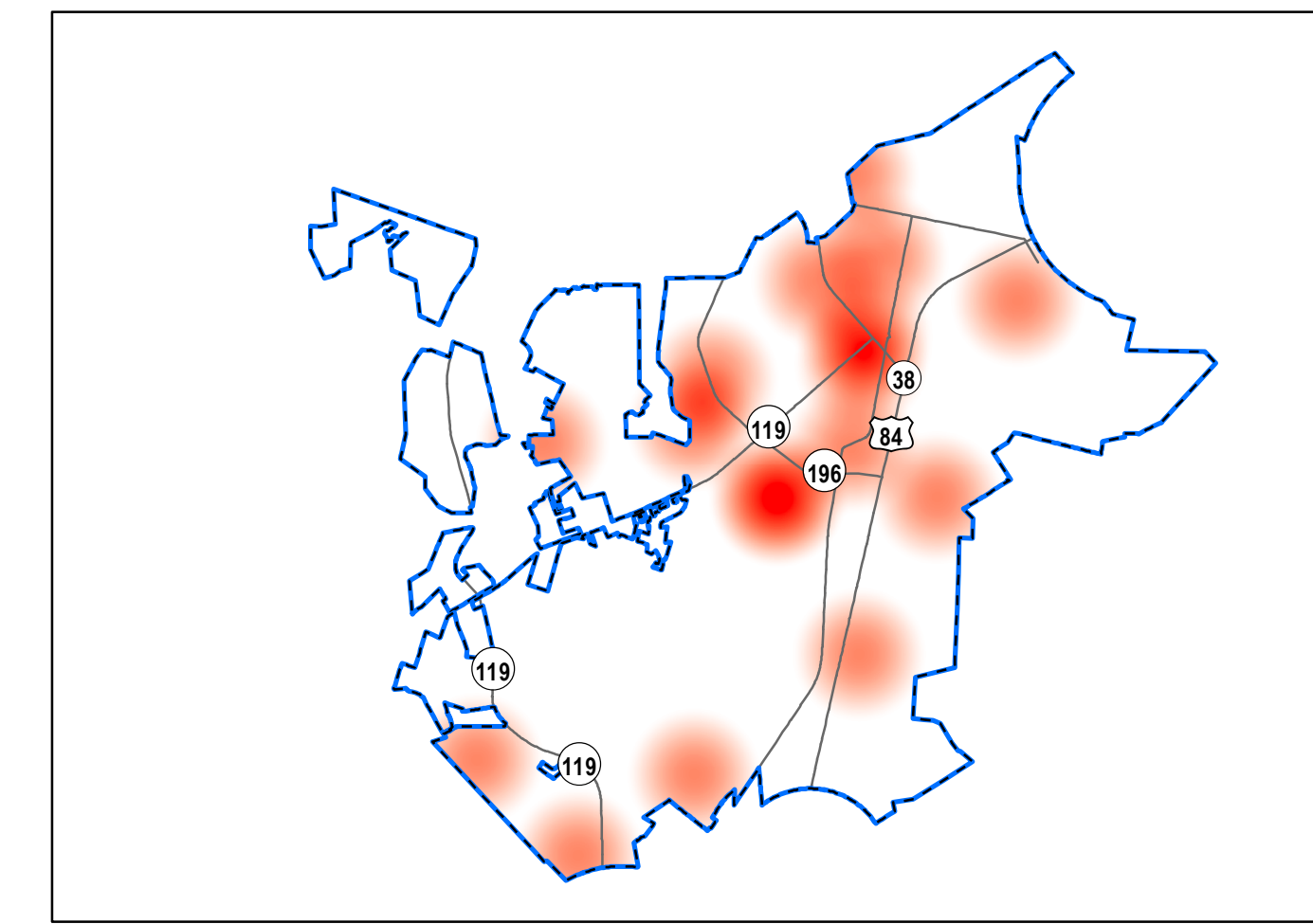
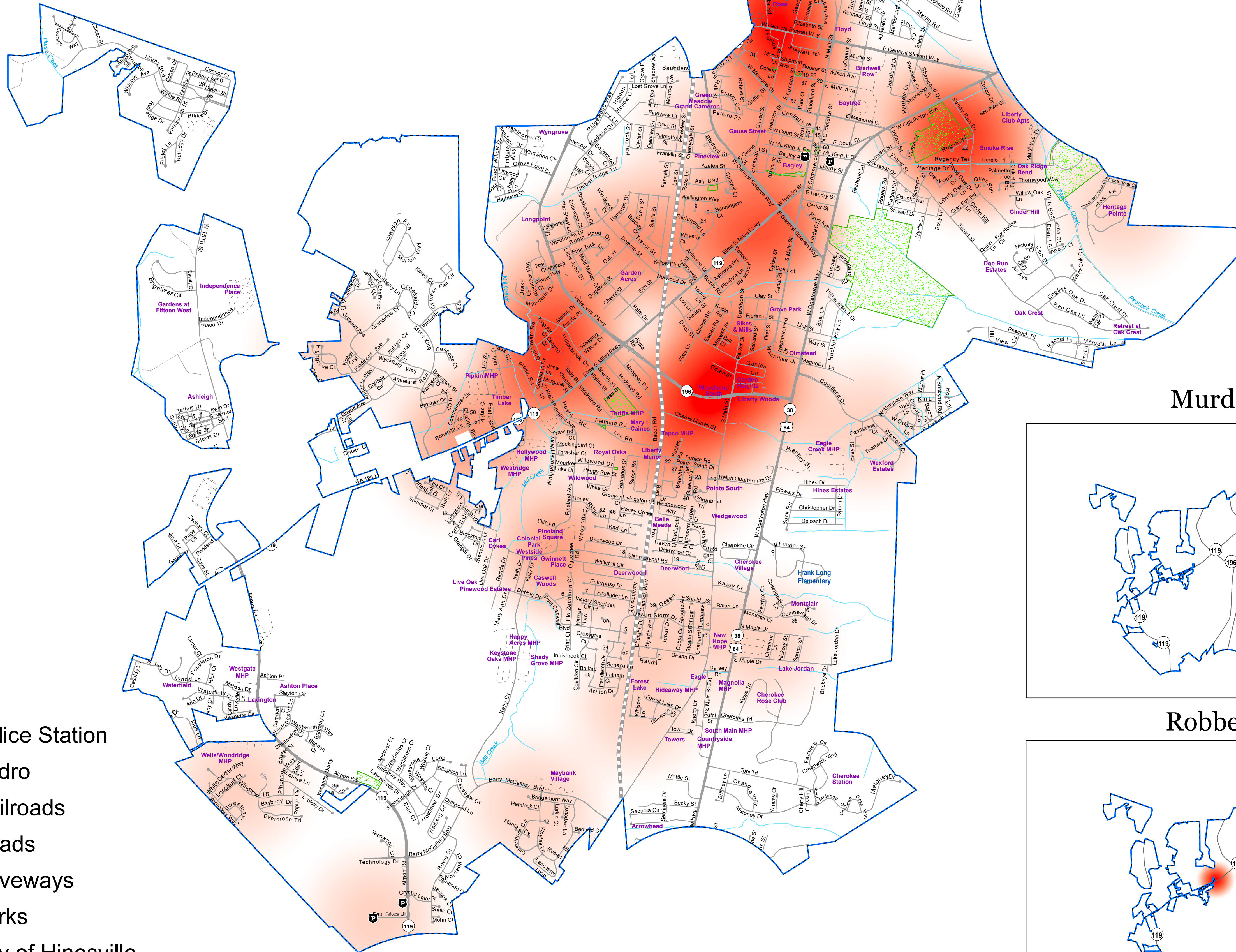
Fort Stewart

Other Cities

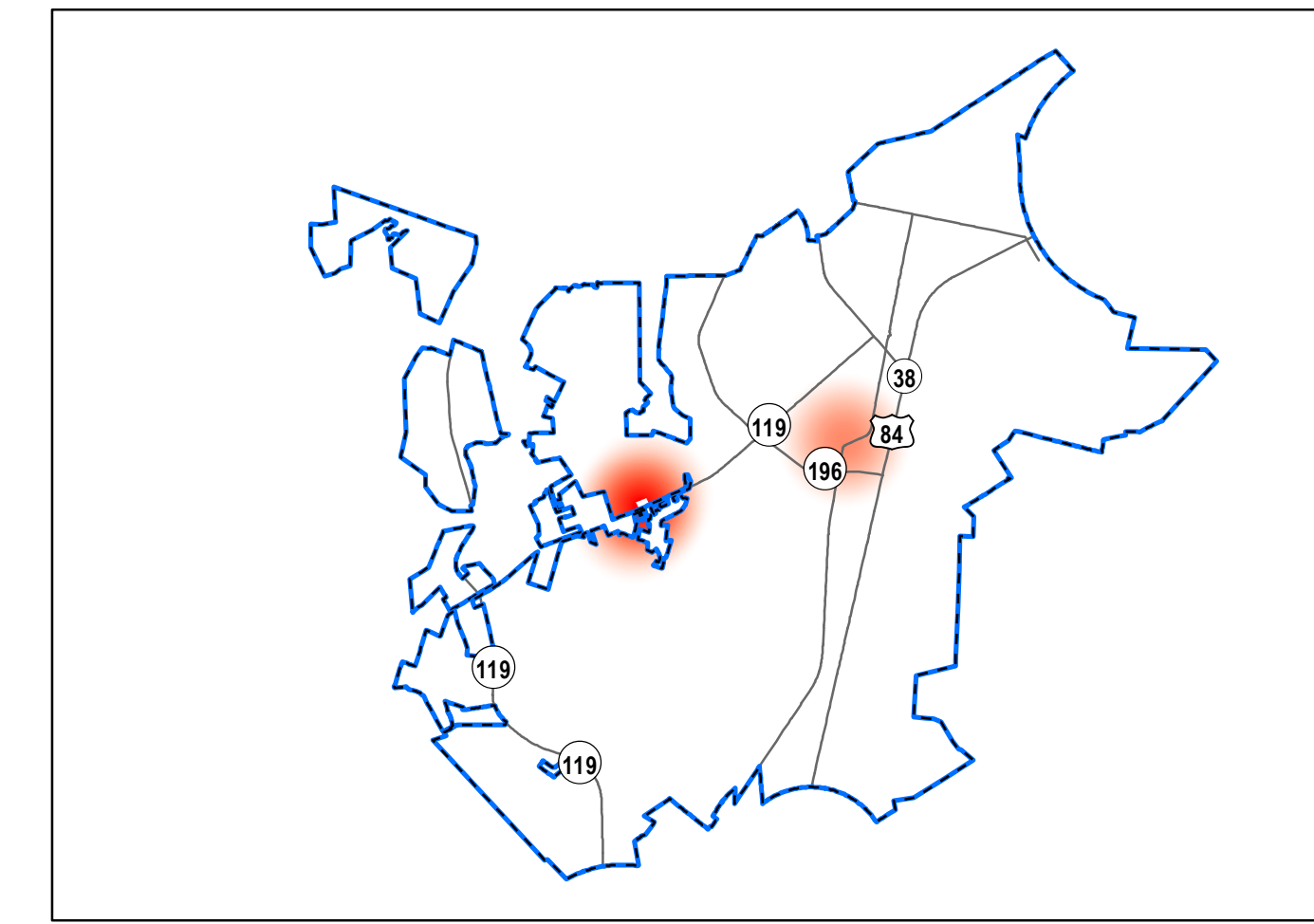
County Boundary

Council District

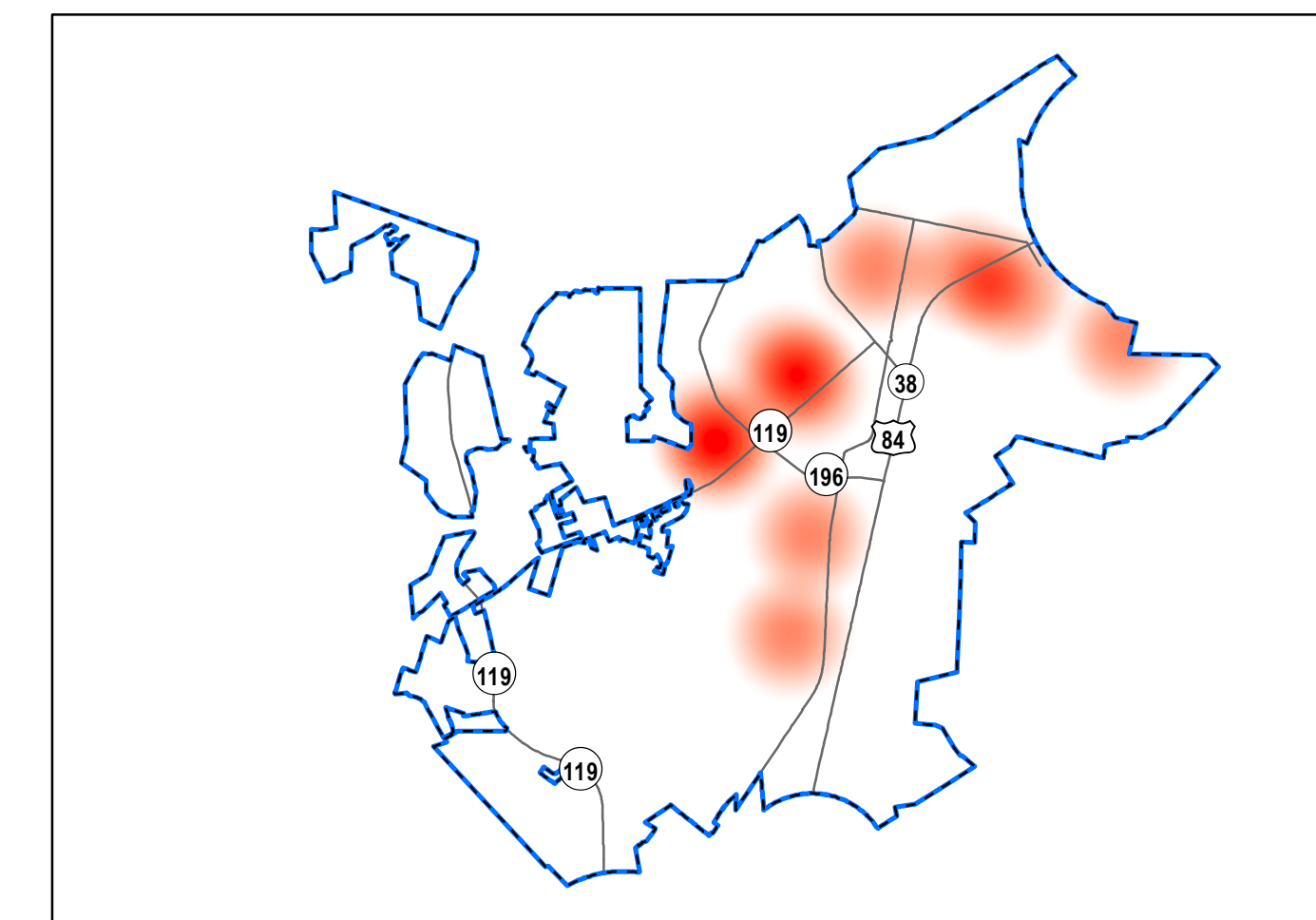
- District 1
- District 2
- District 3
- District 4



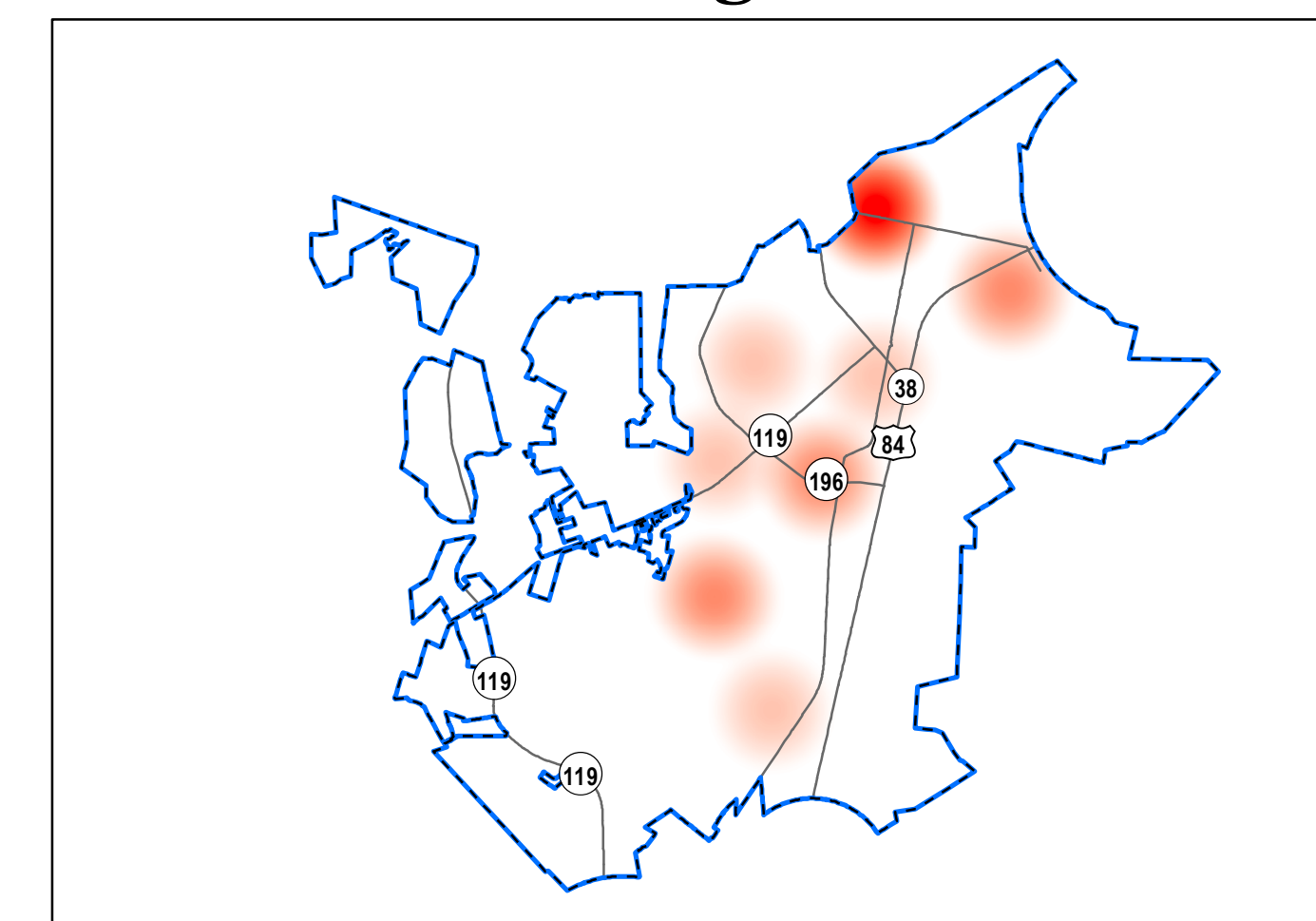
Auto Theft



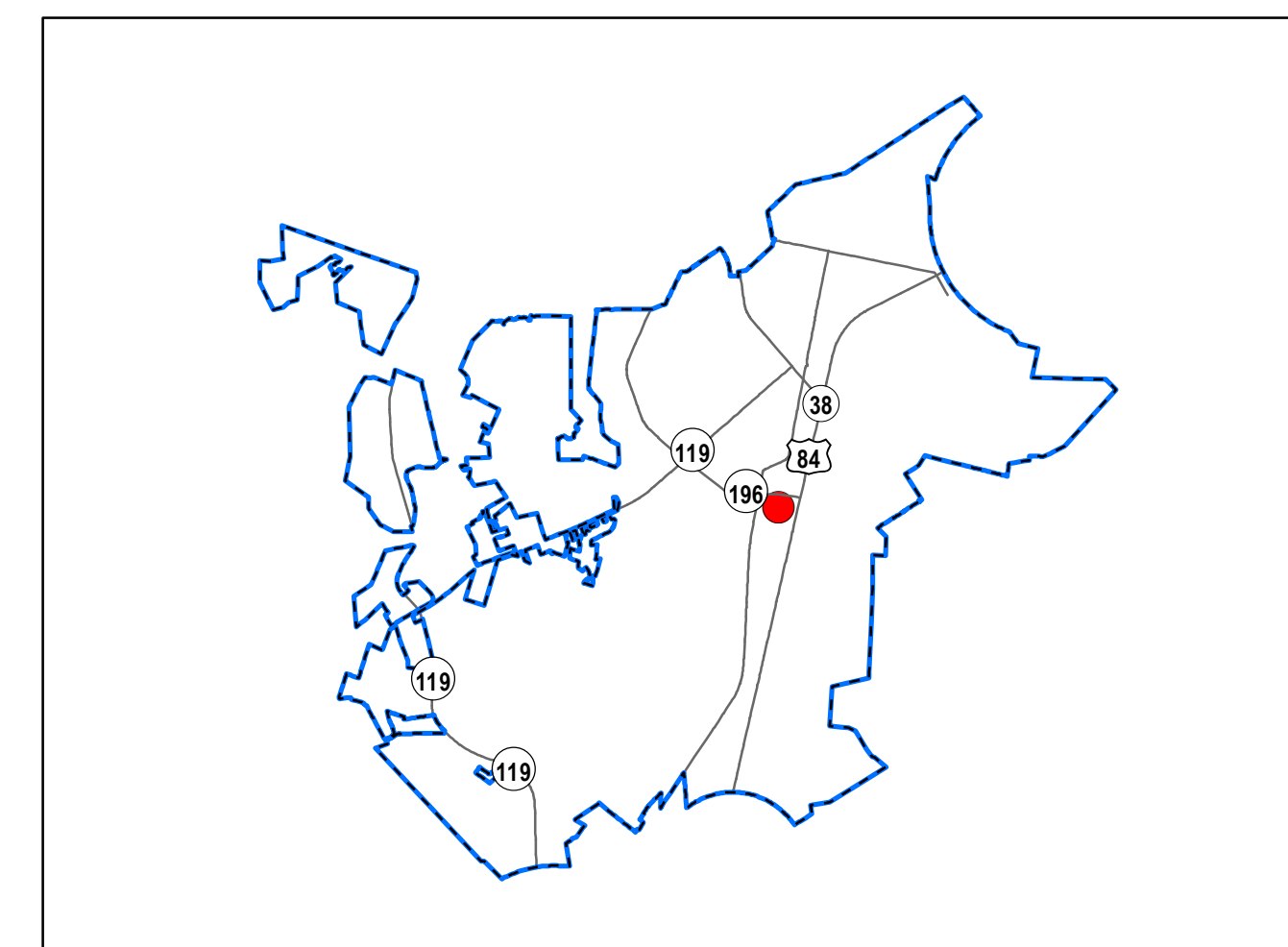
Burglary



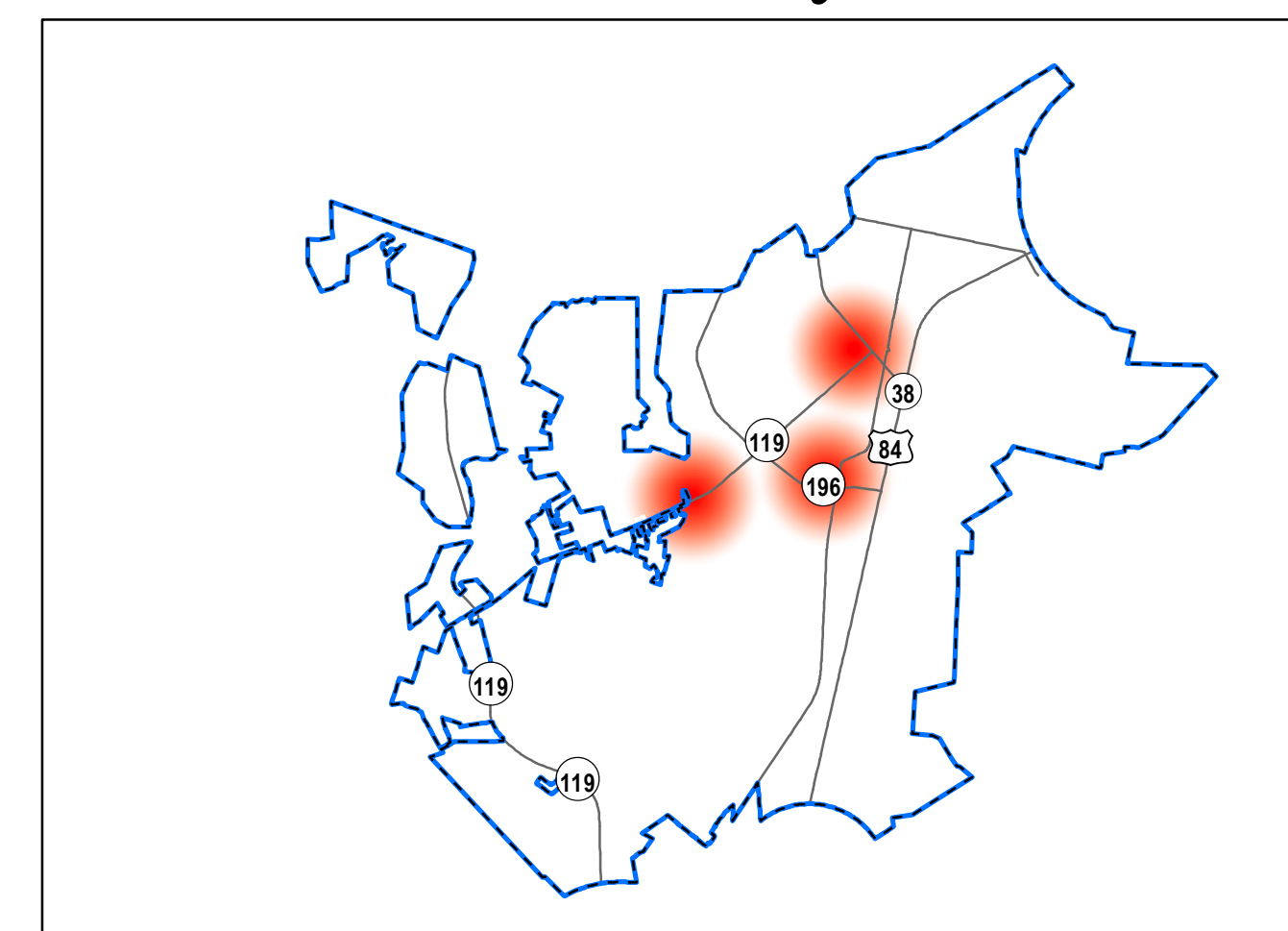
Entering Auto



Murder



Robbery





City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Mayor Pro Tem Jenkins Report
Prepared by: Brittany Avery
Presented by: Mayor Pro Tem Jenkins

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Inspections Dept. Report



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Monthly Inspections Dept. Report
Prepared by: Brittany Avery
Presented by: George W. Smith, Jr. Director of Inspections

PURPOSE: To provide activities and collection of fees for the month of September 2023.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. September 2023 Monthly Report

PREVIOUS COUNCIL DISCUSSION:

INSPECTIONS DEPARTMENT MONTHLY REPORT
September 2023

			TOTAL ASSESSED	TOTAL FEES COLLECTED
PERMITS ISSUED			VALUE	
40	Residential	New Construction	\$ 11,734,758.00	\$ 224,234.00
13	Residential	Alteration/Addition/Repair	\$ 120,936.00	\$ 595.00
3	Commercial	New Construction	\$ 1,372,666.00	\$ 6,864.00
0	Commercial	Alteration/Addition/Repair	\$ -	\$ -

PERMITS COMPLETED				
23	Residential	New Construction	\$ 6,205,274.00	\$ 135,186.00
17	Residential	Alteration/Addition/Repair	\$ 127,152.00	\$ 697.50
2	Commercial	New Construction	\$ 6,332,000.00	\$ -
3	Commercial	Alteration/Addition/Repair	\$ 186,663.00	\$ 1,820.50

261 **Residential New Construction**
Permits Completed FY to Date

CODE ENFORCEMENT	
Complaints Received	51
Field Generated Cases	83
TOTAL NEW CASES	134

1143	TOTAL INSPECTIONS
106	<i>Failed Inspections</i>

TOTAL CLOSED CASES 133

OTHER FEES COLLECTED

<u>INSPECTIONS DEPT</u>		
\$ 45.00	GIS Map Sales	
\$ 700.00	Re-Inspection Fees	

MOBILE HOMES COMPLETED	
<u>REPLACEMENT UNITS</u>	<u>NEW UNITS</u>
0	0

<u>WATER/SEWER FUND</u>		
\$ 22,000.00	Water Meter Fees	
\$ 24,800.00	Water Impact Fees	
\$ 108,400.00	Sewer Impact Fees	
\$ -	Infrastructure Fees	
	(Independence/Settlement)	

PORTION OF IMPACT FEES OUTSIDE CITY LIMITS	
	N/A
	N/A
	N/A

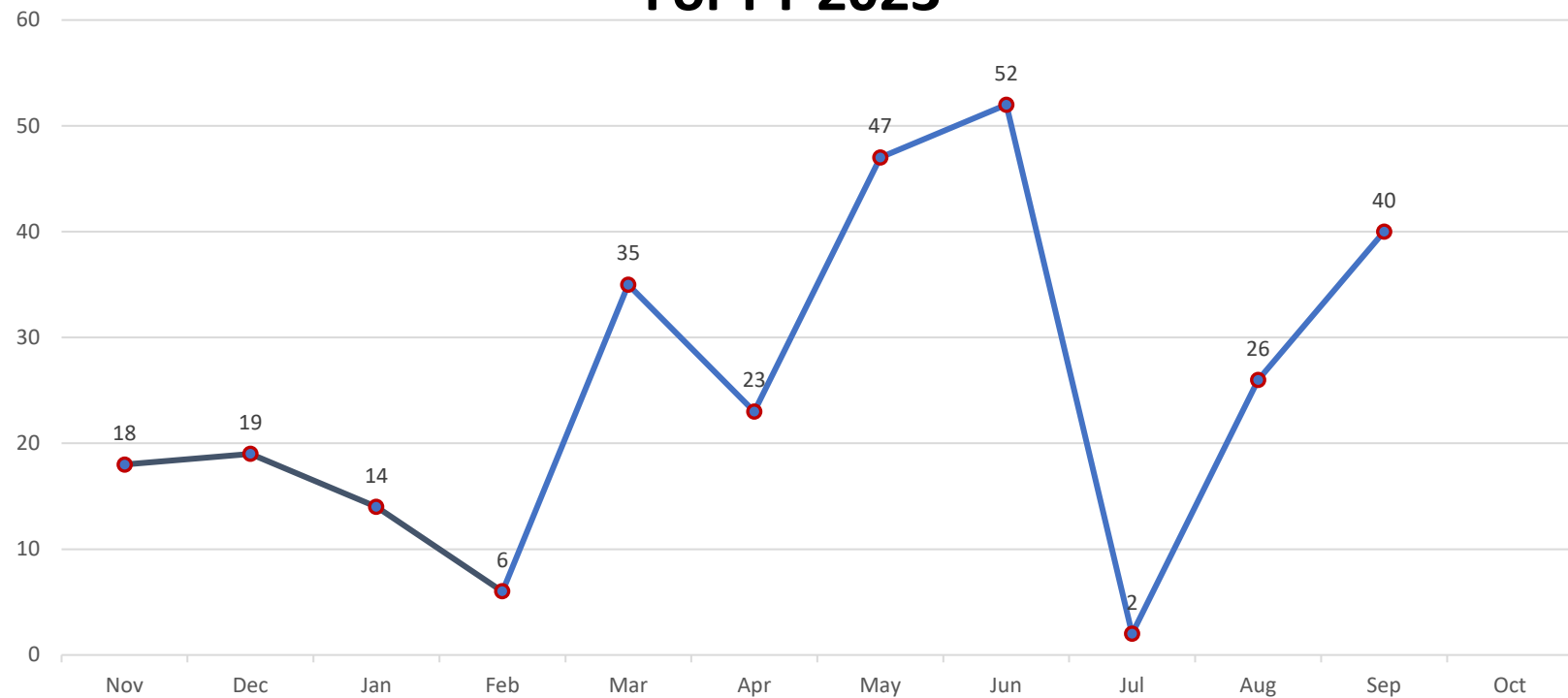
Water ERUs		Sewer ERUs	
Res.	Comm.	Res.	Comm.
40	0	40	0

CURRENT PROJECT LIST-September 2023

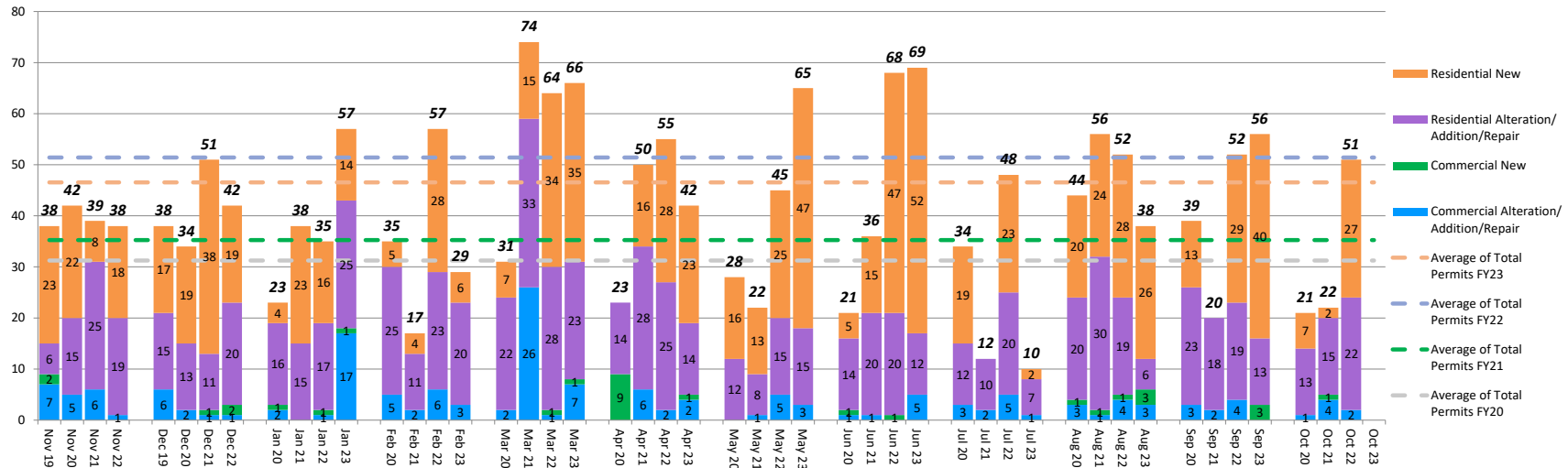
PROJECT	ADDRESS	CONTRACTOR	ASSESSED VALUE
Abundant Life	934 Elma G Miles Pkwy	CHE Builders	\$ 241,374
Azalea Project	Azalea St./ Ash Blvd.	Apex Home/James Rim	\$ 289,411
Ashton Place Remodel	634 Airport Rd	TISHCO Construction	\$ 1,078,995
Cherokee Station Ph.3B	Meloney Dr.	Dryden Enterprises	\$ 609,742
ExperCare Urgent Care Center	632 W Oglethorpe Hwy, A	Scott Grant	\$ 74,669
Griffin Park Extension, Ph 3A	Grayson Ave.	Dryden Enterprises	\$ 627,923
Griffin Park Extension, Ph 3B	Grayson Ave. & Marron Way	Dryden Enterprises	\$ 14,209,872
Heritage Pointe Ph 1B	Abode Ave	Dryden Enterprises	\$ 8,632,370
Heritage Pointe Ph 1C	Abode Ave and Legacy Ln	Dryden Enterprises	\$ 1,040,149
Hwy 55 Burgers, Shakes & Fries	708 W Oglethorpe Hwy	IB Builders, Inc.	\$ 363,256
Jet Food Stores & Marathon Gas Station	200 W Oglethorpe Hwy	SD Clifton & Meco of Augusta	\$ 1,155,775
McDonalds	801 Elma G Miles Pkwy	Venture Construction	\$ 275,000
Mill Creek Phase 1	Mill Creek Cir.	Transcend Custom Homes	\$ 6,088,156
Modwash Car Wash	754 Veterans Pkwy	Berry Hutton Construction	\$ 528,671
Mt. Carmel Church	454 S Main St	RM Ray Developers	\$ 189,190
Palm Tree Apartments, Bldgs 1 & 2	1474 Kelly Dr., Bldgs 1 & 2	Freddie Young	\$ 3,378,136
Pointe at Villages on Marne	Battalion Ln, Joann Lewis Ln, Courage Way, Marne Blvd	RTS Homes	\$ 9,403,918
Queensborough Bank	110 W General Screven Way	Marchese Construction	\$ 63,107
Scrub Hub	826 W Oglethorpe Hwy, B	Ecker Construction	\$ 720,841
Take 5 Oil Change	826 W Oglethorpe Hwy, A	Ecker Construction	\$ 200,967
Trinity Missionary Baptist Temple	1016 Live Oak Dr	CHE Builders	\$ 147,325
WalMart - HVAC Replacement	751 W Oglethorpe Hwy	Pettus Plumbing & Mech.	\$ 385,691
Wyn Grove Apartments, Phase 3	1303 Veterans Pkwy	Dryden Enterprises	\$ 16,331,534
TOTAL			\$ 65,794,698



Residential New Construction For FY 2023



Permits Issued Each Month FY 2020 to Present



Totals

	Total # of Permits	Residential New Construction	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2020	375	136	192	14	33
FY 2021	423	153	216	2	52
FY 2022	617	331	244	5	37
FY 2023	512	282	174	11	45

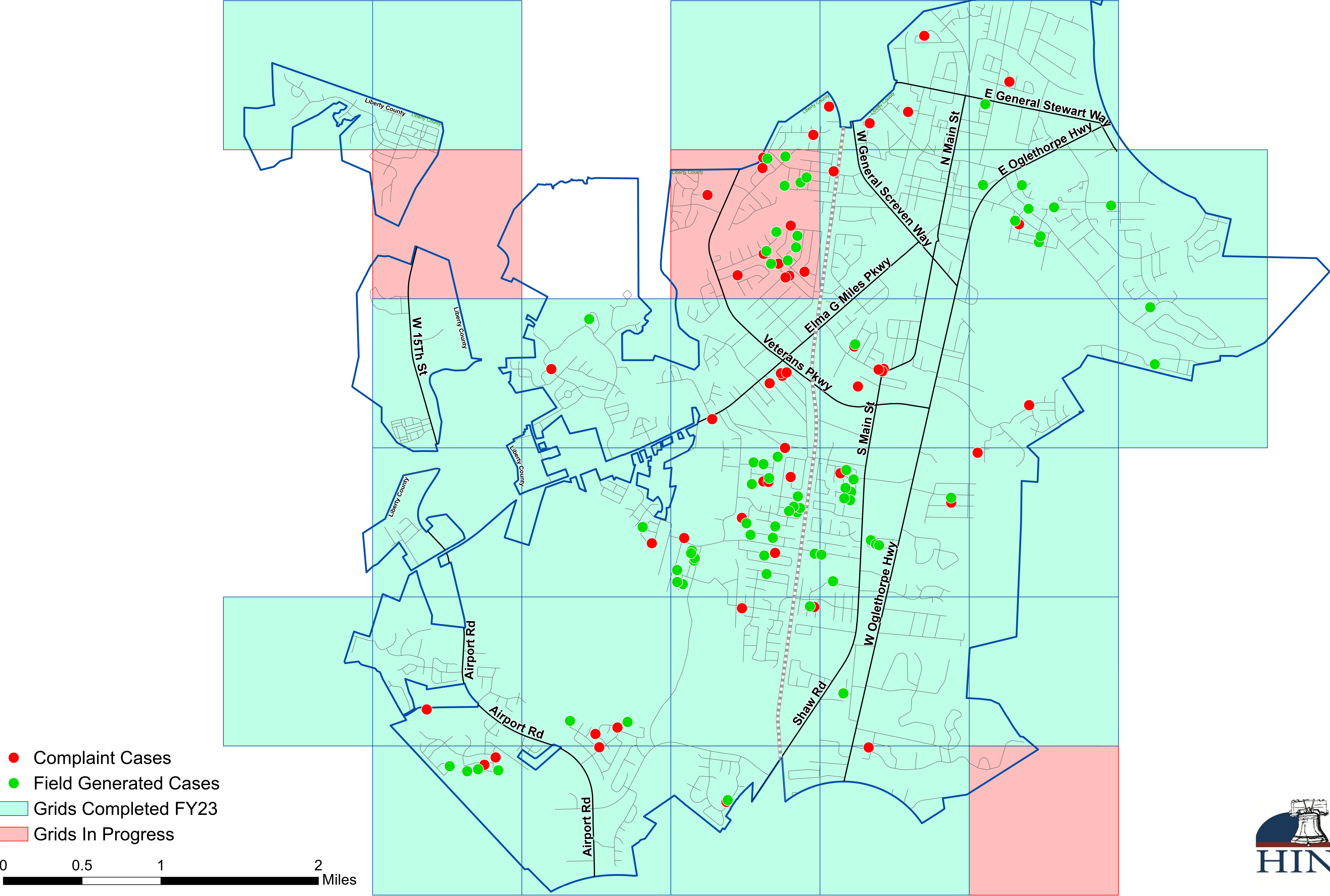
Averages

	Average # of Permits	Residential New Construction	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2020	31	11	16	1	3
FY 2021	35	13	18	0	4
FY 2022	51	28	20	0	3
FY 2023	47	26	16	1	4

City of Hinesville

Code Enforcement Cases as of September 2023

Last Updated: 10/3/2023



INSPECTIONS DEPARTMENT PERIODIC REPORT SUMMARY OF PERMITS ISSUED

Previous Month September 1, 2023 to September 30, 2023					Fiscal Year to Date November 1, 2022 to September 30, 2023					(Previous) Fiscal Year to Date November 1, 2021 to September 30, 2022				
Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected
Single Family (Detached)	101	40	\$ 11,734,758	\$ 224,234	Single Family (Detached)	101	278	\$ 74,194,149	\$ 1,618,580	Single Family (Detached)	101	303	\$ 52,586,603	\$ 1,620,411
Single Family (Attached)	102	0	\$ -	\$ -	Single Family (Attached)	102	0	\$ -	\$ -	Single Family (Attached)	102	0	\$ -	\$ -
Two-Family Building	103	0	\$ -	\$ -	Two-Family Building	103	0	\$ -	\$ -	Two-Family Building	103	0	\$ -	\$ -
3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -
5+ Fam Building (Apts)	105	0	\$ -	\$ -	5+ Fam Building (Apts)	105	4	\$ 11,682,367	\$ 159,582	5+ Fam Building (Apts)	105	3	\$ 2,819,458	\$ 108,682
3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -
5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -
Manu. Home (New Locate)	111	0	\$ -	\$ -	Manu. Home (New Locate)	111	1	\$ 53,599	\$ 75	Manu. Home (New Locate)	111	1	\$ 7,800	\$ 75
Manu. Home (Replacement)	112	0	\$ -	\$ -	Manu. Home (Replacement)	112	4	\$ 161,358	\$ 300	Manu. Home (Replacement)	112	7	\$ 76,052	\$ 525
Driveway/Open Ditch Encl.	113	5	\$ 6,100	\$ 150	Driveway/Open Ditch Encl.	113	67	\$ 323,987	\$ 2,243	Driveway/Open Ditch Encl.	113	47	\$ 115,880	\$ 1,410
Well Drilling Permit	116	0	\$ -	\$ -	Well Drilling Permit	116	1	\$ 1,200	\$ 35	Well Drilling Permit	116	2	\$ 3,500	\$ 70
Electrical Permit	120	29	\$ 524,063	\$ 2,369	Electrical Permit	120	308	\$ 6,511,227	\$ 26,450	Electrical Permit	120	297	\$ 3,897,289	\$ 17,865
Plumbing Permit	121	6	\$ 36,325	\$ 300	Plumbing Permit	121	117	\$ 1,827,845	\$ 15,330	Plumbing Permit	121	87	\$ 911,153	\$ 6,365
Mechanical Permit	122	10	\$ 165,888	\$ 800	Mechanical Permit	122	94	\$ 2,153,132	\$ 9,176	Mechanical Permit	122	111	\$ 1,811,623	\$ 9,029
Gas Permit	123	0	\$ -	\$ -	Gas Permit	123	3	\$ 9,050	\$ 113	Gas Permit	123	5	\$ 77,500	\$ 196
Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -
Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -
Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	2	\$ 1,473,248	\$ 7,397
Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -
Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -
Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	1	\$ 200,967	\$ 1,194	Serve Station/Repair Garage	322	0	\$ -	\$ -
Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	0	\$ -	\$ -
Office, Bank/Professional Bldg.	324	1	\$ 21,000	\$ 168	Office, Bank/Professional Bldg.	324	2	\$ 21,000	\$ 914	Office, Bank/Professional Bldg.	324	0	\$ -	\$ -
Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -
School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -
Store/Mercantile Building	327	2	\$ 1,351,666	\$ 6,696	Store/Mercantile Building	327	8	\$ 3,816,080	\$ 116,627	Store/Mercantile Building	327	3	\$ 1,812,504	\$ 23,994
Other Non-Residential Bldg.	328	4	\$ 36,288	\$ 313	Other Non-Residential Bldg.	328	73	\$ 839,202	\$ 8,453	Other Non-Residential Bldg.	328	81	\$ 1,228,058	\$ 18,769
Structures other than Bldg.	329	29	\$ 637,860	\$ 4,597	Structures other than Bldg.	329	274	\$ 6,570,497	\$ 46,137	Structures other than Bldg.	329	202	\$ 5,224,521	\$ 37,737
Sign	330	9	\$ 56,590	\$ 375	Sign	330	68	\$ 301,976	\$ 10,025	Sign	330	74	\$ 387,994	\$ 3,200
Add/Alter/Repair Res. Bldg.	434	13	\$ 120,936	\$ 595	Add/Alter/Repair Res. Bldg.	434	174	\$ 1,767,233	\$ 9,056	Add/Alter/Repair Res. Bldg.	434	222	\$ 2,278,638	\$ 12,074
Add/Alter/Repair Non-Res. Bldg.	437	0	\$ -	\$ -	Add/Alter/Repair Non-Res. Bldg.	437	49	\$ 5,310,725	\$ 21,760	Add/Alter/Repair Non-Res. Bldg.	437	35	\$ 4,432,011	\$ 19,715
Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	0	\$ -	\$ -
Demolition	450	2	\$ -	\$ 100	Demolition	450	19	\$ -	\$ 950	Demolition	450	9	\$ -	\$ 450
Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	3	\$ 18,500	\$ 150
Sprinkler System, Bldg. Only	501	0	\$ -	\$ -	Sprinkler System, Bldg. Only	501	8	\$ 391,375	\$ 2,475	Sprinkler System, Bldg. Only	501	0	\$ -	\$ -
TOTAL		150	\$ 14,691,474	\$ 240,697	TOTAL		1553	\$ 116,136,969	\$ 2,049,475	TOTAL		1494	\$ 79,162,332	\$ 1,888,113

* Total Fees Collected include base permit fee, impact fee, and plan review fee. The table below indicates plan review fees collected, which is included in the total above.

Previous Month September 1, 2023 to September 30, 2023			Fiscal Year to Date November 1, 2022 to September 30, 2023			(Previous) Fiscal Year to Date November 1, 2021 to September 30, 2022		
Plan Review Fees Collected		\$ 6,329.25	Plan Review Fees Collected		\$ 44,862.00	Plan Review Fees Collected		\$ 55,888.25



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Councilmember Nelson's Report
Prepared by: Wendy Bruce Sochia
Presented by: Councilmember Nelson

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly HFD Report



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Monthly HFD Report
Prepared by: Wendy Bruce Sochia
Presented by: Robert Kitchings

PURPOSE: To present for Mayor and Council Consideration, HFD Monthly Report - September

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. HFD Monthly Report - September 2023

PREVIOUS COUNCIL DISCUSSION:

Hinesville Fire Department Incident Activity Report

Period	Hinesville City Limits	Flemington City Limits	Liberty County	Midway City Limits	Richmond Hill	Jesup	Glennville	Sta 1 Totals	Hinesville City Limits	Walthourville City Limits	Allenhurst City Limits	Gumbranch City Limits	Riceboro City Limits	Liberty County	Long County	Sta 2 Totals	Totals
November 1-30, 2022	290	9															299
December 1-31, 2022	260	12															272
January 1-31, 2023	294	13															307
February 1-28, 2023	254	11															265
March 1-31, 2023	267	13															280
April 1-30, 2023	247	11															258
May 1-31, 2023	240	16															256
June 1-30, 2023	259	7															266
July 1-31, 2023	285	23															308
August 1-21, 2023	314	20															334
September 1-30, 2023	246	14															260
October 1-31, 2023																	0
Totals	2956	149	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3105

Non Incident Activity Report

Period	Burn Permits	Car Seats	Smoke Detectors	Public Education	Swimming Pool Filled	CPR	First Response	BP Checks	Station Tour	Fire Safety House	Safety Talk	Totals
November 1-30, 2022	26	-	2	389	-	-	-	-	-	-	-	417
December 1-30, 2022	32	5	5	471	-	-	-	-	-	-	-	513
January 1-31, 2023	33	5	1	87	1	-	30	-	-	-	-	157
February 1-28, 2023	25	2	2	335	-	-	-	-	-	-	-	364
March 1-31, 2023	28	8	-	1379	4	-	-	-	2	-	-	1421
April 1-30, 2023	28	3	1	1091	3	-	-	-	2	-	-	1128
May 1-31, 2023	48	-	2	802	5	-	-	-	3	-	1	861
June 1-30, 2023	41	14	3	335	2				1			396
July 1-31, 2023	47	7	-	284	2	-	-	-	-	-	-	340
August 1-31, 2023	55	2	2	383	1							443
September 1-30, 2023	46	5	2	103	1	-	-	-	3	-		160
October 1-31, 2023												
Totals	409	51	20	5659	19	0	30	0	11	0	1	6200

0

35%

FIRE

Percentage of Total Incidents

65%

EMS

Percentage of Total Incidents

246

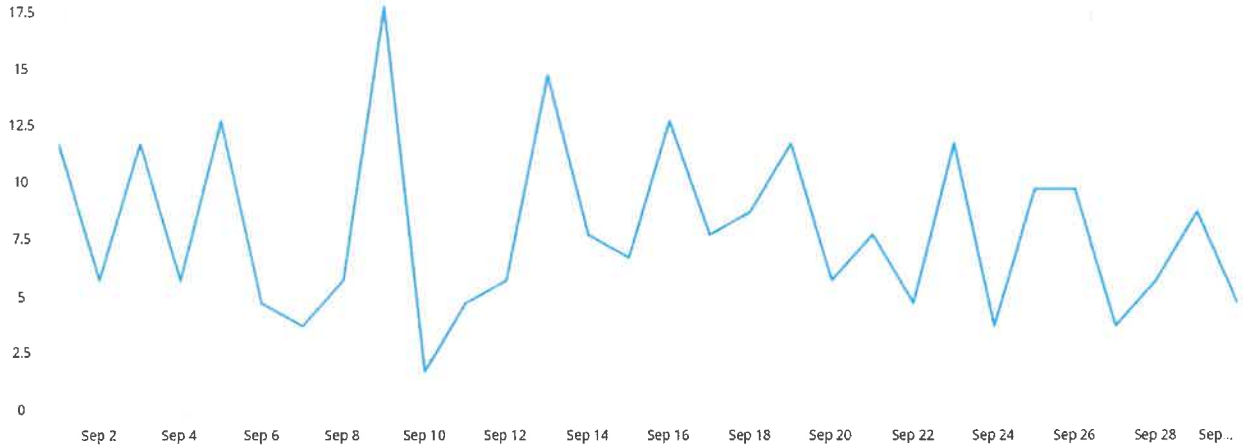
INCIDENTS

in Selected Time Span

30

DAYS

in Selected Time Span



May '23

Jun '23

Jul '23

Aug '23

Counts

% Rows

% Columns

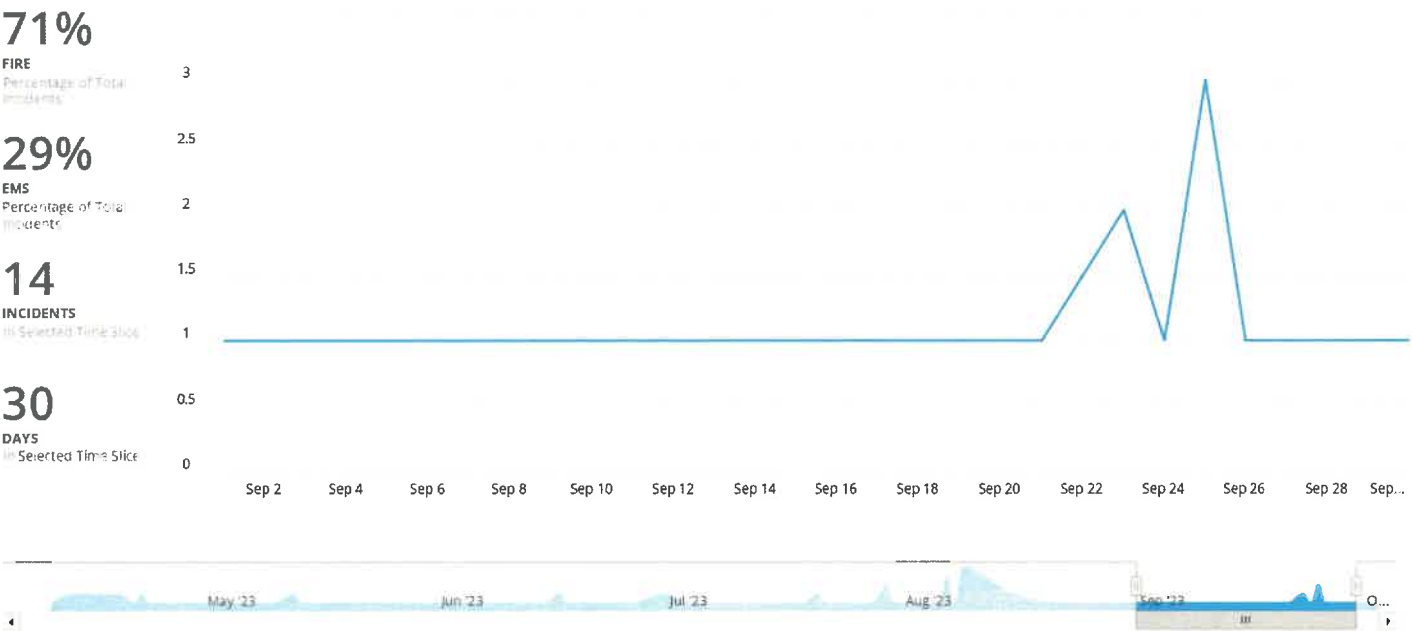
% All

Week Ending	9/3/23	9/10/23	9/17/23	9/24/23	10/1/23	10/8/23	10/15/23	10/22/23	10/29/23	11/5/23	11/12/23	11/19/23	11/26/23	Total
(11) Structure Fire			2											2
(13) Mobile property (vehicle) fire		1												1
(14) Natural vegetation fire			1											1
(31) Medical assist	15	30	31	23	24									123
(32) Emergency medical service (EMS) incident	5	5	8	12	8									38
(33) Lock-In			1	1										2
(35) Extrication, rescue				1										1
(41) Combustible/f... spills & leaks			3	1										4
(44) Electrical wiring/equipm. problem		1		1										2
(51) Person in distress	1													1
(54) Animal problem or rescue			1											1
(55) Public service assistance			1											1
(56) Unauthorized burning					1									1
(61) Dispatched and canceled en route	2	6	4	6	5									23
(62) Wrong location, no emergency found	1	2	1	2										6

Week Ending	9/3/23	9/10/23	9/17/23	9/24/23	10/1/23	10/8/23	10/15/23	10/22/23	10/29/23	11/5/23	11/12/23	11/19/23	11/26/23	Total
(65) Steam, other gas mistaken for smoke			1											1
(73) System or detector malfunction	3	3	1	2										9
(74) Unintentional system/detect... operation (no fire)	3	6	5	7	6									27
(91) Citizen complaint			2											2
Total	30	54	62	56	44									246

Custom

Sep 1, 2023 - Sep 30, 2023



Counts % Rows % Columns % All

Week Ending	9/3/23	9/10/23	9/17/23	9/24/23	10/1/23	10/8/23	10/15/23	10/22/23	10/29/23	11/5/23	11/12/23	11/19/23	11/26/23	Total
(31) Medical assist	1				2									3
(32) Emergency medical service (EMS) incident				1										1
(35) Extrication, rescue				1										1
(55) Public service assistance			1											1
(61) Dispatched and canceled en route			1	1	1									3
(74) Unintentional system/detect... operation (no fire)	1			1	3									5
Total	2		2	4	6									14

City of Hinesville

Hinesville Fire Department

Dollar Value Saved and Loss

Period	# of Fires	Total Values	Total Losses	Total Saved	Total % Losses	Total % Saved
November 1-30, 2022	1	26,590	19,943	6,648	75.00%	25.00%
December 1-31, 2022	2	322,019	1,255	320,764	0.39%	99.61%
January 1-31, 2023	1	111,980	44,239	67,741	39.51%	60.49%
February 1-28, 2023	1	203,758	1,227	202,531	0.60%	99.40%
March 1-31, 2023	4	487,926	65,077	422,849	13.34%	86.66%
April 1-30, 2023	-	-	-	-	-	-
May 1-31, 2023	-	-	-	-	-	-
June 1-30, 2023	2	189,740	3,414	186,326	1.80%	98.20%
July 1-31, 2023	-	-	-	-	-	-
August 1-31, 2023	-	-	-	-	-	-
September 1-30, 2023	1	101,977	308	101,699	0.30%	99.73%
October 1-31, 2023						
Fiscal Year 2022 YTD	12	\$ 1,443,990	\$ 135,462	\$ 1,308,558	9.38%	90.62%

Hinesville Fire Department

Monthly Inspection Report

Period	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
30 Day Re-Inspection	-	-	-	-	-	-	-	-	-	-	-	-
80 Percent Inspection	-	-	-	1	-	-	-	-	-	-	-	-
Above Grid Inspection	1	5	2	-	3	-	1	-	-	-	-	-
Annual Inspection	11	6	2	3	44	18	32	43	8	11	28	
Business License	7	14	20	12	10	14	8	18	9	13	19	
Ceiling Cover Up							1	2	5	-	2	
Commercial Burn Inspection	-	-	-	-	-	-	-	-	-	-	-	-
Compaint	3	10	4	9	13	7	13	7	14	12	5	
Consultation	1	1	1	1	2	8	5	2	7	3	1	
Courtesy Walk Through	4	10	8	7	7	8	7	4	7	12	10	
Final	8	3	2	-	7	7	5	6	8	2	5	
Fireworks Display Inspection	-	5	-	-	-	-	1	6	-	-	-	
Fire Alarm	1	-	-	-	1	1	1	-	-	-	-	
Flush Inspection	-	-	-	-	-	1	-	-	-	-	-	
Follow Up	-	-	-	-	-	1	1	1	-	-	-	
Food Truck Inspection	-	-	4	4	41	2	2	2	5	2	2	
Firewall/Barrier	2	2	2	3	3	2	8	2	3	9	13	
Flow Test												1
Hood Suppression	-	-	-	-	-	-	-	2	2	-	-	
Hood System Light Test Inspection	-	-	-	-	-	-	-	-	-	1	-	
HVAC Smoke Test Inspection	2	-	-	1	-	-	1	1	-	-	-	
Hydrant Inspection	-	-	-	-	-	-	-	-	-	-	-	
Occupancy	1	-	-	-	-	-	-	-	-	-	2	
Out of City Limits	-	-	-	1	-	-	1	-	-	-	-	
Plans Review	-	-	-	-	-	-	-	-	-	-	-	
Pre-Construction	-	-	-	-	2	1	1	-	1	2	1	
Special Request	-	1	1	-	-	-	-	-	1	1	-	
Sprinkler System	-	-	3	-	2	-	3	-	-	-	-	
Tent and Air Canopies	-	-	-	-	2	-	-	-	-	-	-	
Underground Pressure Test	-	1	-	3	1	3	-	-	-	-	1	
Wall Cover up	-	-	-	-	-	-	1	-	-	2	-	
	41	58	49	45	138	73	92	96	70	70	90	

**Hinesville Fire Department
Public Safety Education Report
September 1, 2023 to September 30, 2023**

Date	Shift	Location	Description	Contacts
9/6/2023	A	122 W. Court Street (Play Datez!)	Engine Display	20
9/7/2023	B	308 S. Commerce Street (Station 1)	Station Tour	4
9/8/2023	C	308 S. Commerce Street (Station 1)	Station Tour	15
9/8/2023	C	97 Thornbriar Drive	Smoke Detector Install	1
9/9/2023	A	Shaw Road Training Site	First Responder Standby for HPD PT Test	30
9/11/2023	C	823 Waterfield Drive	Engine Display	5
9/12/2023	A	471 Elm Street	Smoke Detector Install	1
9/17/2023	C	308 S. Commerce Street (Station 1)	Car Seat Installation	1
9/20/2023	C	308 S. Commerce Street (Station 1)	Station Tour	20
9/22/2023	B	308 S. Commerce Street (Station 1)	Car Seat Installation	1
9/23/2023	C	308 S. Commerce Street (Station 1)	Car Seat Installation	1
9/23/2023	C	72 Thornbriar Drive	Pool Fill	1
9/28/2023	B	233 San Patel Drive (Home 2 Suites)	Flag Hanging Assistance	1
9/29/2023	C	308 S. Commerce Street (Station 1)	Car Seat Installation	1
9/29/2023	C	309 S. Commerce Street (Station 1)	Car Seat Installation	1
Total Contacts Made				103

Title	Total
Public Safety Education	103
Smoke Detectors	2
Burn Permits	46
Car Seats	5
Pool Fills	1













City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Councilmember Floyd's Report
Prepared by: Shamika Wilson
Presented by: Councilmember Floyd

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Business License Report

Monthly Birthdays



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Monthly Business License Report
Prepared by: Deridra Weeks
Presented by: Jason Floyd

PURPOSE: To inform Mayor and Council of new license applications received for the month of September.

BACKGROUND: The attached list shows all business license applications processed in September 2023. The list includes businesses that have started and/or completed the process of obtaining a City of Hinesville business license. The report includes 15 new businesses and 3 change in ownership.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. September Monthly BL Report

PREVIOUS COUNCIL DISCUSSION: None



Monthly Business License Report

Completed and/or Pending Business License Applications

SEPTEMBER

From: 09/01/2023

To: 09/30/2023

Status	Start Date	Trade Name	BL Address	Nature of Business
C	9/05/2023	GAMBLE MOTOR GROUP LLC	1146 GA 196 HWY W STE 205	441120 - USED CAR SALES
C	9/06/2023	FOR THE LOVE OF DOGS	97 THORNBRIA DR	812910 - DOG GROOMING
P	9/06/2023	PHO NGHIA	790 VETERANS PKWY STE 109	7221110 - VIETNAMESE FOOD RESTAURANT
C	9/06/2023	LIBERTY TAX	552 W OGLETHORPE HWY	541213 - TAX PREPARATION SERVICES
P	9/07/2023	STEWIE'S PLAY CAFE	1137C HIGHWAY 196	713990- INDOOR SOFT PLAY & COFFEE
C	9/08/2023	HINESVILLE LIQUIDATION STATION LLC	1875 GA 196 HIGHWAY W Ste 100 & 101	453310 - RETAIL STORE
C	9/12/2023	SERENITY COUNSELING SERVICES	905 RING NECK WAY	624190 - COUNSELING
P	9/13/2023	VIP PETCARE	766 W OGLETHORPE HWY	541940 - VETERINARY CLINIC
P	9/13/2023	VIP PETCARE	229 W GENERAL SCREVEN WAY H2	541940 - VETERINARY CLINIC
P	9/14/2023	CELEBRATIONS OF PURPOSE EVENT CENTER	406 A SOUTH MAIN ST	711310 - EVENT CENTER
P	9/15/2023	LUCKY'S FOOD MART	743 ELMA G MILES Pkwy	447110 - BEER & WINE PACKAGE ONLY - VALID ONLY WITH A STATE LICENSE
P	9/18/2023	IRON HOUSE ATHLETIC CLUB	519 W OGLETHORPE HWY	713940 - FITNESS CENTER
P	9/18/2023	GEORGIA STATE RECOVERY SERVICES LLC	1241 W OGLETHORPE HWY	488410- TOWING & REPOCESSION
C	9/18/2023	TLADY HAIR	110 E M L KING JR DR	812199 - BRAIDING HAIR SALON
C	9/25/2023	SONJA THOMAS CLEANING	108 BANNON COURT	561720 - JANITORIAL SERVICES
P	9/26/2023	SWAY'S WAY LLC	708 AUBURN COVE	561730 - LAWN CARE AND PRESSURE WASHING
P	9/27/2023	EROCK	935 HUNTERS RUN RD	561730 - LANDSCAPING AND CONSTRUCTION
C	9/27/2023	BRITTNOSSE LOGISTICS LLC	1163 CUMBERLAND DR	561110 - LOGISTICS

NEW	15	ACTIVE ACCOUNTS ENDING IN AUGUST 2023	1527
CHANGE IN OWNERSHIP	3	TERMINATED ACCOUNTS IN SEPTEMBER	9
TOTAL	18	ACCOUNTS ACTIVE IN SEPTEMBER 2023	1545



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Monthly Birthdays
Prepared by: Shamika Wilson
Presented by: Councilmember Floyd

PURPOSE: For Mayor and Council to Acknowledge Employee Birthdays for the month of...

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. October Birthdays

PREVIOUS COUNCIL DISCUSSION:

OCTOBER BIRTHDAYS



Nakeya Davis

IT

Temperance West

CDD

Candice Bryant

HDDA

Michael Bell

Police

Vera Poulsen

Police

Delilah Currier

Police

David Guy

Police

Gabriel Munoz

Police

Shelby Sayer-Lee

Police

Barbara Olsen

Police

Jeffrey Jessen

Police

Tony Mitchner

Police

Christopher Moss

Fire

Wendy Bruce Sochia

Fire

Anthony Fowler

Fire

Jamari Brutton

Fire

Jeremiah Dozier

Water/Sewer



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Liberty Transit Monthly Report
Prepared by: Lia Jones
Presented by: Karen Randolph

PURPOSE: To Present for Mayor and Council Consideration, Monthly Transit Operation and Status Report.

BACKGROUND: On November 1, 2020 First Transit assumed Third Party Operator management services of the Liberty Transit Public Transportation System. As the new General Manager Karen Randolph is responsible for the day-to-day operations of Liberty Transit as well as managing the public transportation system's planning and public outreach efforts and providing monthly updates to Council.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. Transit Presentation 10-2023_

PREVIOUS COUNCIL DISCUSSION: None



Staffing:

- Fully Staffed

Staffing (12) FTE's

- (1) General Manager, CDL
- (1) Dispatcher/ Admin, CDL
- (1) Supervisor, CDL
- (7) Operators, CDL
- (1) Technician in Charge, CDL, ASE
- (1) Service Employee / Fueler

Safety:

- **Safety meetings/trainings**
- September's Topic – Making a Decision to Serve – Deciding to Defer
Planning for Emergencies
- **1 drug and 0 alcohol tests**

Maintenance:

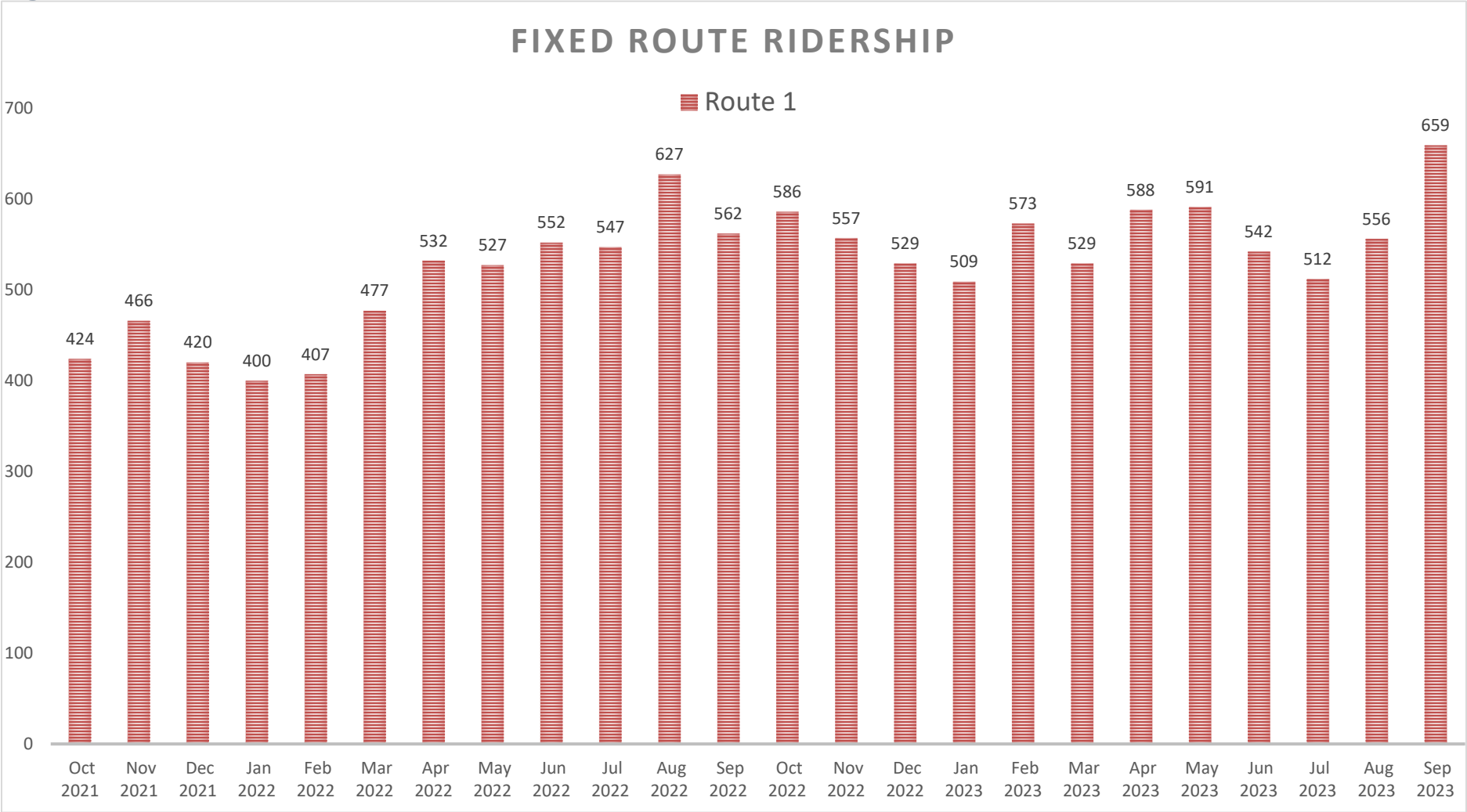
- 2 Preventive Maintenance's - September 2023 (every 6k miles schedule)
- Zero Road Calls

Operations:

- Zero Route Deviations
- Zero Complaints

Ridership:

Figure 1. Fixed Route Service



FIXED ROUTE RIDERSHIP

Route 2



FIXED ROUTE RIDERSHIP

■ Route 3

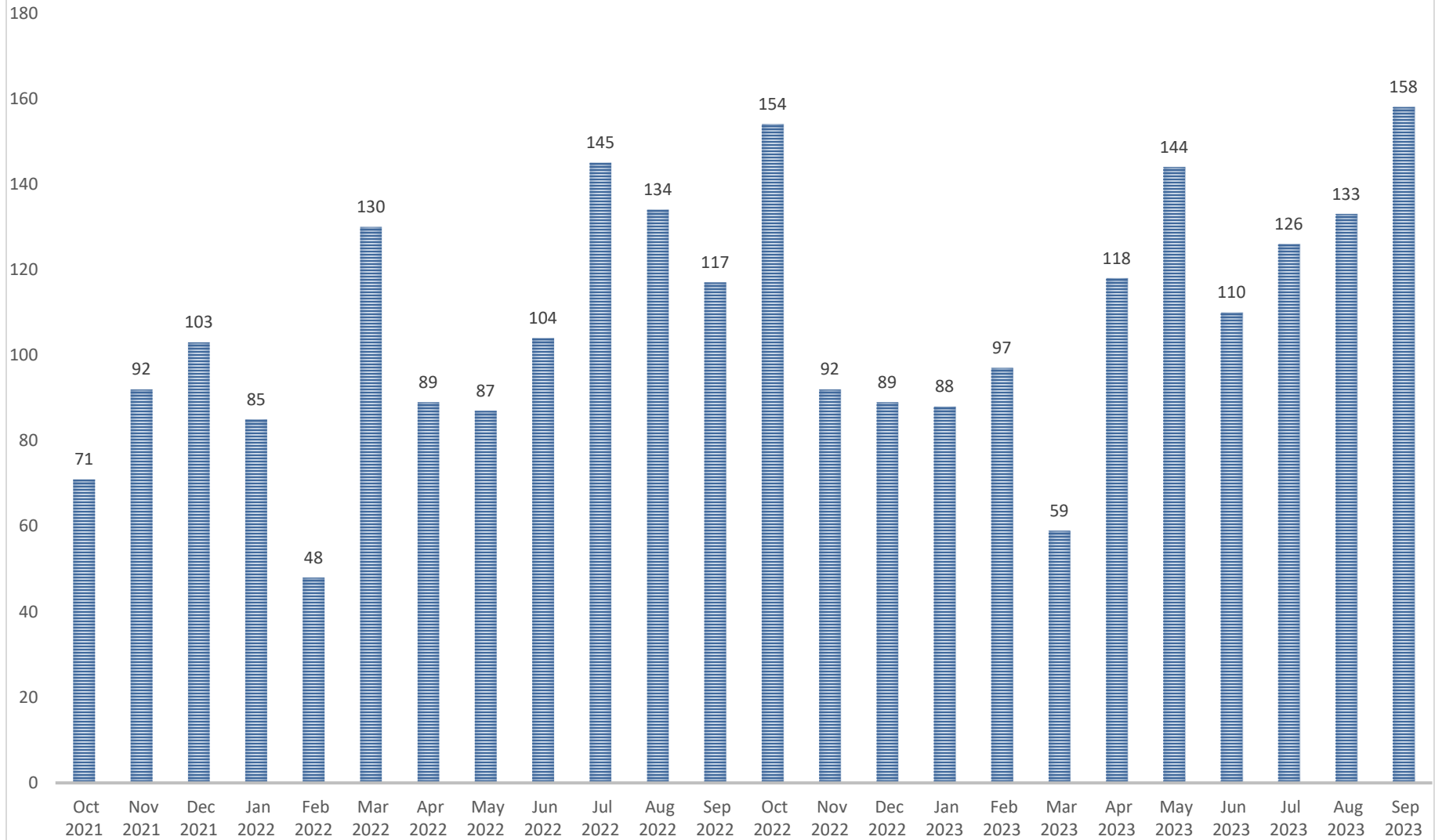
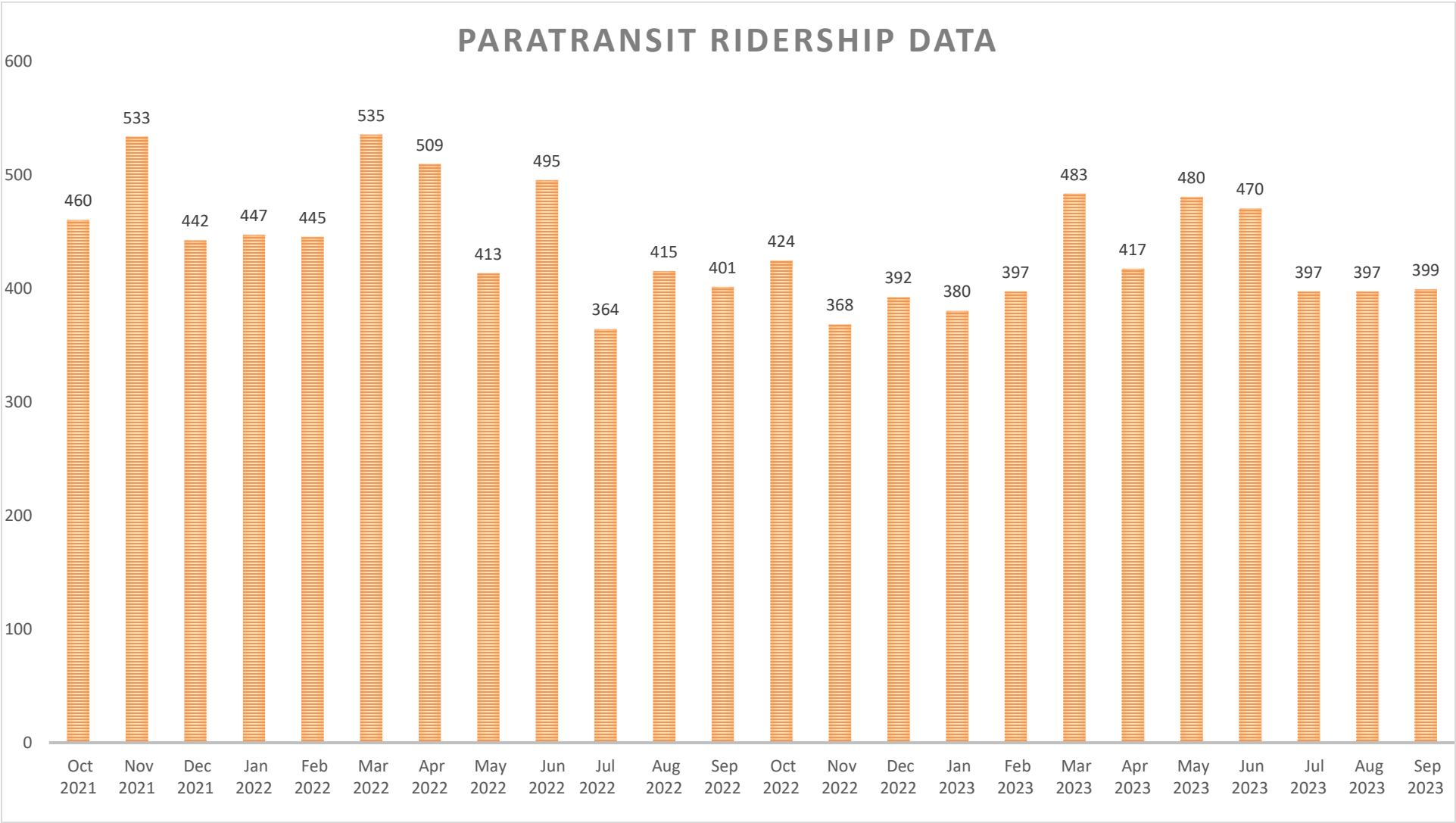


Figure 2. Paratransit Service





City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Councilmember Reid's Report
Prepared by: Darlene Parker
Presented by: Councilmember Reid

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly ESG Operations and Status Report



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: ESG Operations and Status Report
Sept. 2023
Prepared by: Darlene Parker
Presented by: Gary Gillard

PURPOSE: To discuss ESG Operations and Status Report for the month of...

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. ESG Operations and Status Report Sept 2023

PREVIOUS COUNCIL DISCUSSION:



September 2023

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COMPLIANCE.....	16
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DEPARTMENTAL SUMMARY***Executive Summary***

Below are departmental activity reports for ESG-Operations for the month of Sep '23.

Administrative***Sep '23 Team Players of the Month: William Kendrick (WPCP)***

8 Sep 23: Happy 70th Birthday Darlene Parker-Long, Administrative Assistant

Safety Incident Reports

Sep '23

At Fault Motor Vehicle Incidents	1
Motor Vehicle Accidents	0
First Aid Cases	0
Collateral Damage Incidents	5
Occupational Injury Incidents	1
Safety Training Hours	148
Medical Treatment Cases	0
Restricted Duty Cases	0
Lost Time Incidents	0
Worksite Inspections	54
Near Miss Incidents	1

HINESVILLE SAFETY TRAINING

(Hours)

Jan '19	Feb '19	Mar '19	Apr '19	May '19	Jun '19	Jul '19	Aug '19	Sep '19	Oct '19	Nov '19	Dec '19	Total
104	127	136	148	117	123	150	137	114	105	103	123	1384

(Hours)

Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	Jul '20	Aug '20	Sep '20	Oct '20	Nov '20	Dec '20	Total
83	63	116	112	81	71	76	112	119	111	81	135	1079

(Hours)

Jan '21	Feb '21	Mar '21	Apr '21	May '21	Jun '21	Jul '21	Aug '21	Sep '21	Oct '21	Nov '21	Dec '21	Total
122	137	174	187	172	169	213	178	155	246	263	142	2158

(Hours)

Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22	Jul '22	Aug '22	Sep '22	Oct '22	Nov '22	Dec '22	Total
160	154	168	197	254	199	198	205	152	125	105	138	2052

(Hours)

Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23	Jul '23	Aug '23	Sep '23	Oct '23	Nov '23	Dec '22	Total
124	143	141	131	155	164	173	119	148				1298

***Parks and Grounds
(Mosquito Control)***

Sep '23 Mosquito Control Activity Report

Date	Activity
1-Sep-23	Inspected storm structures in District 3 GIS system and Hinesville city map books
4-Sep-23	Inspected storm structures in District 3 GIS system and Hinesville city map books
5-Sep-23	Inspected storm structures in District 3 GIS system and Hinesville city map books
6-Sep-23	Inspected storm structures in District 3w/ GIS system and Hinesville city map books
7-Sep-23	Inspected storm structures in District 1 w /GIS system and Hinesville city map books
8-Sep-23	Inspected storm structures in District 1 w/GIS system and Hinesville city map books
11-Sep-23	Inspected storm structures in District 2 w/GIS system and Hinesville city map books
12-Sep-23	Inspected storm structures in District 2 w/ GIS system and Hinesville city map books
13-Sep-23	Inspected storm structures in District 2 w/ GIS system and Hinesville city map books
14-Sep-23	Inspected storm structures in District 2 w/ GIS system and Hinesville city map books
15-Sep-23	Inspected storm structures in District 2 w/ GIS system and Hinesville city map books
18-Sep-23	Inspected storm structures in District 1 w/ GIS system and Hinesville city map books
19-Sep-23	Inspected storm structures in District 1 w/ GIS system and Hinesville city map books
20-Sep-23	Inspected storm structures in District 1 w/ GIS system and Hinesville city map books
21-Sep-23	Inspected storm structures in District 1 w/ GIS system and Hinesville city map books
22-Sep-23	Inspected storm structures in District 4 w/ GIS system and Hinesville city map books
25-Sep-23	Inspected storm structures in District 4 w/ GIS system and Hinesville city map books
26-Sep-23	Inspected storm structures in District 4 w/ GIS system and Hinesville city map books
27-Sep-23	Inspected storm structures in District 4 w/ GIS system and Hinesville city map books
28-Sep-23	Inspected storm structures in District 5 w/ GIS system and Hinesville city map books
29-Sep-23	Inspected storm structures in District 5w/ GIS system and Hinesville city map books

Vehicle Maintenance

Below are the number of Corrective Maintenance (CM's) and Preventative Maintenance (PM's) work orders completed during the month of Sep '23.

Department	CM	PM	Total
Police	18	5	23
Fire	3	1	4
Stormwater	8	1	9
City Hall Admin	3	0	3
ESG Admin	3	0	3
Inspections	5	2	7
Sanitation	26	2	28
Streets/Drainage	7	1	8
Parks/Grounds	7	7	14
FSAB/HAAF	2	1	3
Vehicle Maint	2	0	2
Const Maint	8	2	10
Meter Reading	4	1	5
Water Lab	0	0	0
Lift Stations	1	0	1
WRF	2	0	2
WPCP	2	0	2
		Total	124

Sanitation

Listed below is a summary of the material picked up by the sanitation department since the beginning of our contract:

Tons of Garbage

NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
850	911	957	784	948	900	939	989	1006	956	980	918	11138	928.17
947	899	889	865	1012	988	1065	1033	1069	1048	854	958	11627	968.92
942	870	1063	819	955	975	995	980	1120	956	915	1112	11702	975.17
894	1078	1053	879	1080	1323	782	1246	1253	1165	1174	1119	13046	1087.2
1086	1246	1023	1023	1379	1242	1228	1284	1334	1222	1203	1086	14356	1196.3
1184	1282	1660	1015	1307	1136	1170	1177	1129	1240	1180	1077	14557	1213.1
1174	1168	1184	1078	1279	1111	1302	1260	1200	1254	1168		13178	1198
												0	0

Cubic Yards of Yard Waste

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	3275	1625	2200	2575	2850	2375	2150	1150	1625	1425	6750	1625	29625	2468.8
2017/18	1800	1700	1625	1850	2775	1825	2304	1350	2050	1950	1966	3175	24370	2030.8
2018/19	1200	1675	2575	1775	2275	1750	1925	1625	1575	725	1475	1325	19900	1658.3
2019/20	1100	1875	1925	1325	2475	3200	2425	2000	1575	2050	1775	2425	24150	2012.5
2020/21	1975	2600	2500	2225	3200	2450	2700	2550	2075	1475	1700	1750	27200	2266.7
2021/22	2125	2975	1725	2425	2350	2175	2000	1300	1050	1300	1300	2100	22825	2075
2022/23	1550	2675	2400	2750	3000	2050	2250	1675	1500	1650	2150		23650	2150
2023/24													0	0

Streets

Sep '23: Sign Maintenance/Pothole Repairs

DATE	STREET	SIGN	POITHOLE
5-Sep-23	MARNE BLVD	NEW STOP SIGN	
8-Sep-23	305 YORK LN		FILLED 3 POTHOLE.
	304 YORK LN		FILLED 1 POTHOLE.
	1045 MILES CROSSING		FILLED 2 POTHOLE.
	1001 MILES CROSSING		FILLED 2 POTHOLE.
	1002 MILES CROSSING		FILLED 1 POTHOLE.
	230 DEERWOOD DR		FILLED 4 POTHOLE.
	COHEN DR	(NEW ONE WAY SIGN) HPD	
	MARNE BLVD	(NEW ONE WAY SIGN) HPD	
11-Sep-23	1140 WAHLBURG ST		FILLED 1 POTHOLE.
	1136 WAHLBERG ST		FILLED 1 POTHOLE.
	2130 WAHLBERG ST		FILLED 1 POTHOLE.
	2135 WAHLBERG ST		FILLED 1 POTHOLE.
	2138 WAHLBERG ST		FILLED 1 POTHOLE.
	2148 WAHLBERG ST		FILLED 2 POTHOLE.
12-Sep-23	516 FRASER DR		FILLED 1 POTHOLE.
	832 SADGEWOOD DR		FILLED 1 POTHOLE.
	201 GUYETT ST		FILLED 2 POTHOLE.
	1039 MILES CROSSING		FILLED 1 POTHOLE.
	128 GLENN BRYANT RD		FILLED 1 POTHOLE.
	625 PARKER DR		FILLED 1 POTHOLE.
14-Sep-23	1103 RICADE ST		FILLED 6 POTHOLE.
	1101 RICADE ST		FILLED 2 POTHOLE.
	1104 RICADE ST		FILLED 2 POTHOLE.
	160 BARRY McCAFFREY BLVD		FILLED 6 POTHOLE.
	155 BARRY McCAFFREY BLVD		FILLED 1 POTHOLE.
	150 BARRY McCAFFREY BLVD		FILLED 5 POTHOLE.
	140 BARRY McCAFFREY BLVD		FILLED 2 POTHOLE.
	242 DEERWOOD DR		FILLED 1 POTHOLE.
	244 DEERWOOD DR		FILLED 1 POTHOLE.
	240 DEERWOOD DR		FILLED 3 POTHOLE.

	212 DEERWOOD DR		FILLED 6 POTHOLE.
	1003 OGEECHEE RD		FILLED 4 POTHOLE.
	282 WHITE CIR		FILLED 1 POTHOLE.
18-Sep-23	1274 windrow		FILLED 2 POTHOLE.
	102 HANDCOCK ST		FILLED 1 POTHOLE.
	105 HANDCOCK ST		FILLED 4 POTHOLE.
19-Sep-23	1111 COBRS CIR	NEW ROAD NAME SIGN.	
	1209 DESERT STORM DR	NEW ROAD NAME SIGN.	
	685 MAHONEY DR	NEW ROAD NAME SIGN.	
	781 E.G MILES PKY	NEW ROAD NAME SIGN.	
	1221 PEACOCK TRL		FILLED 2 POTHOLE.
	838 PEACOCK TRL		FILLED 1 POTHOLE.
	898 FOREST ST		FILLED 1 POTHOLE.
	800 FOREST ST		FILLED 1 POTHOLE.
	785 FOREST ST		FILLED 2 POTHOLE.
	798 FOREST ST		FILLED 2 POTHOLE.
25-Sep-23	RALPH QUARTERMAN	REPLACE SIGN POST	
	MAMORIAL DR 1	STRAIGHTEN SIGN POST(HDDA)	
	MAMORIAL DR 2	STRAIGHTEN SIGN POST(HDDA)	
	401 WOODALE LN	REPLACED SIGN POST.	
	400 MENURS	REPLACE STOP SIGN & POST	
28-Sep-23	901 AMANDA LN		FILLED 1 POTHOLE
	203 MELONEY DR		FILLED 1 POTHOLE
	113 MONTCLAIR DR		FILLED 3 POTHOLE.
	624 MCARTHUR DR	PUT UP NEW SIGNS -25MPH,CHILDREN AT PLAY.	
	113 MCARTHUR DR	REPAIRED CURVE AHEAD SIGN.	
	400 LAKE JARDAN DR	REPAIR SIGN.	
	951 MADISON DR	NEW SIGN CHILDREN AT PLAY	
	746 MADISON DR	NEW SIGN CHILDREN AT PLAY SIGN.	
	1018 LIVE OAK DR	CLEANED CITY LIMIT SIGN. (GRAFFITI)	
	1027 LIVE OAK DR	CLEANED STOP SIGN (GRAFFITI)	
	403 HINES DR	REPLACED 25MPH SIGN (NEW)	

Drainage

Street Sweeping Monthly Total Miles

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
November	784	881	933	768	788	838	1103	
December	628	658	762	899	895	897	752	
January	783	871	774	815	789	828	778	
February	776	790	835	902	807	442	716	
March	833	826	908	1047	1052	991	920	
April	777	855	913	1036	1011	934	955	
May	876	1021	1029	841	798	828	1017	
June	870	822	789	1005	1092	837	609	
July	813	940	997	1079	1047	532	923	
August	963	970	1004	961	923	871	1057	
September	616	897	949	973	899	684	999	
October	899	1023	1019	837	847	670		
Total	9618	10554	10912	11163	10948	9352	9829	0

Compliance

There were no permit excursions for the month of September for JV Road or Fort Stewart WPCP. All permit-required documentation has been submitted to the state regulatory agencies in a timely manner.

Water Treatment

Water Production (million gallons)	113.448
Water Meters Read	13,979
Water/Sewer line locates	517
Sewer Main Cleaning Footage	2,545

Wastewater Treatment

WPCP

Hinesville Total Flow (million gallons)	91.99
Hinesville Average Flow (million gallons per day)	3.07
Ft. Stewart Total Flow (million gallons)	79.69
Ft. Stewart Average Flow (million gallons per day)	2.66
Combined Total Inf Flow (million gallons per day)	171.68
Combined Average Eff Flow (million gallons per day)	5.72

WRF

Influent flow (million gallons)	42.717
Influent flow Average (million gallons per day)	1.424
Discharge flow (million gallons)	28.146
Discharge flow Average (million gallons per day)	0.938
Re-use flow (million gallons)	9.719
Re-use flow Average (million gallons per day)	0.324
On-Site Storage (million gallons)	4.852

FSGM

HAAF Area 2



Community Engagement

9 Sep 23: 5k w/ Alpha Phi Alpha Fraternity, Inc.



16 Sep 23: EGS Volunteers assist with Roots, Tunes, and Brews



24 Sep 23: Participants in the Old School Softball Game at Miller Park





City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: City Manager's Report
Prepared by: Christy Deloach
Presented by: Kenneth Howard

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Proposed On-Site Workshop Date

Millage Rate Public Hearings and Adoption Schedule

Communications Report



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Proposed On-Site Workshop Date
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, a Proposed On-Site Workshop Date of November 16, 2023 from 11:00 - 2:00 prior to the City Council meeting.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023

Agenda Item: Millage Rate Public Hearings and Adoption Schedule

Prepared by: Kimberly Ryon

Presented by: Kimberly Ryon

PURPOSE: To inform the Mayor and City Council about the dates and times for the public hearings related to the millage rate and the millage rate adoption.

BACKGROUND: It is our recommendation to roll back the millage rate by .15 mills to 10.15 mills. Because we are not proposing to roll the millage rate back by the total inflationary growth, we are required to advertise a tax increase and conduct three public hearings prior to adopting the millage rate.

We are proposing to schedule the required public hearings for:

- Thursday, October 26, 2023 at 11:30 am
- Thursday, October 26, 2023 at 6:00 pm
- Thursday, November 02, 2023 during the City Council meeting which begins at 3:00

The millage rate is scheduled to be adopted at the November 02, 2023 City Council meeting.

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Millage Rate Adoption 2023 Digest

PREVIOUS COUNCIL DISCUSSION:

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana F. Reid
Jason Floyd
Vicky C. Nelson
Karl A. Riles

MAYOR
Allen Brown

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Lia Jones

CITY ATTORNEY
Linnie L. Darden, III



Kimberly Ryon, Chief Financial Officer

Memorandum

Date: October 13, 2023
To: Mayor and Council
CC: City Manager and Department Heads
From: Kimberly Ryon *KR*
RE: Proposed Calendar to adopt the Millage Rate for the 2023 Digest (FY 2024)

The following is an outline of the dates proposed to adopt the millage rate for the 2023 tax digest:

Thursday, October 26, 2023	Hold the first Public Hearing on tax increase at 11:30 a.m. Hold the second Public Hearing on tax increase at 6:00 p.m.
Thursday, November 2, 2023	Hold the third Public Hearing on tax increase during Council meeting. Adopt the Millage Rate (during the Council meeting)

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Communications Report
Prepared by: Shantez Herrington
Presented by: Shantez Herrington

PURPOSE: To Present for Mayor and Council Consideration, the Communications Update.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. Communications Department Update

PREVIOUS COUNCIL DISCUSSION:

COMMUNICATIONS DEPARTMENT UPDATE

#TeamHinesville

October 19th, 2023

Shantez Herrington

City of Hinesville

Communications Director

DEPARTMENT HIGHLIGHTS



EVENTS



SOCIAL MEDIA



PROGRESSION

2023 CITY OF HINESVILLE EVENTS SPOTLIGHT



MLK Parade 2023



Small World Festival 2023



Tied 2 Success 2023



New Fire Station Grand
Opening 2023



Summer Youth Enhancement
Program 2023



Krebs Park Phase 1
Grand Opening 2023



CITY OF HINESVILLE SOCIAL MEDIA HIGHLIGHTS

- Facebook: 2022 12k followers in 2023 we are now at 13k followers
- Instagram: 2022 1,702 followers, in 2023 we are now at 1,825 followers.
- Twitter: 2022 1,814 followers, in 2023 we are now at 1,828 followers (inactive since 2021).



Top Level Information

Review of Date: Oct 2022- Oct 2023



Total Users

134,073



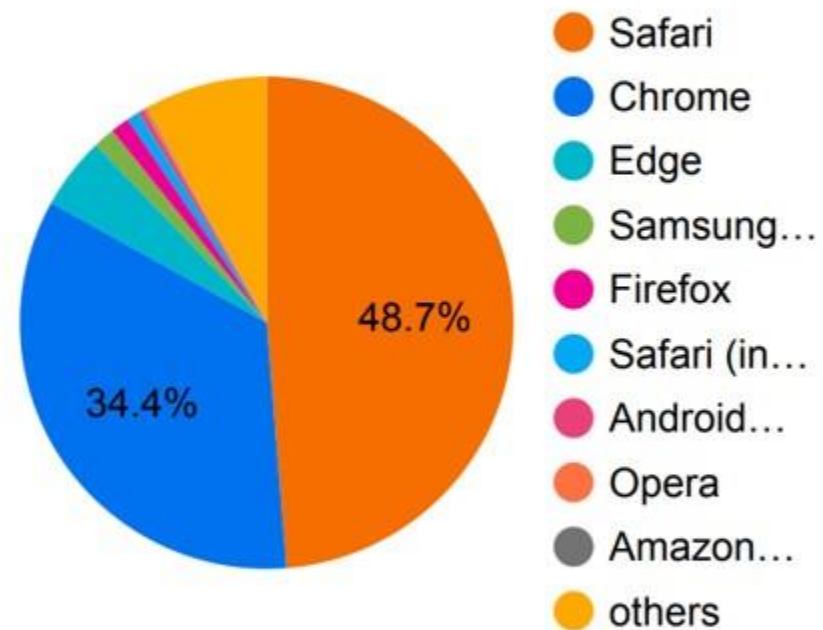
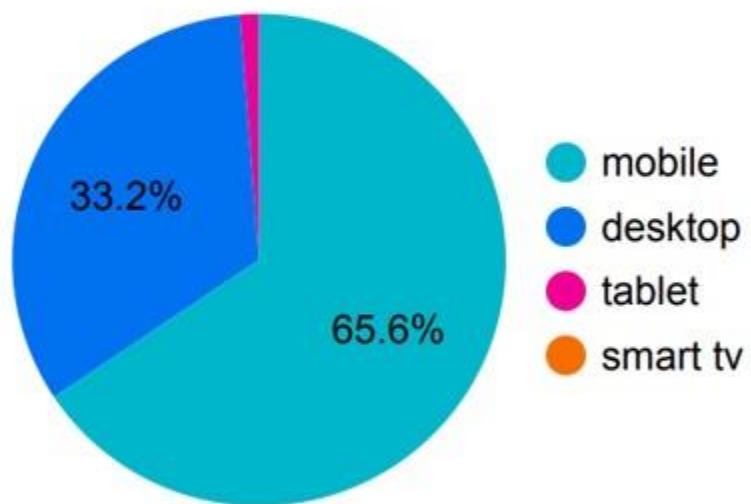
Total Pageviews

413,486



Average Time On Page

2m 28s





Top Visited Pages

1 Online Bill Pay

2 Employment Opportunities

3 Bid Postings

4 Water Department

5 Police Department

6 Archive Center



Top Search Terms

Total Searches: 2,978

1 Pay My Traffic Citation

4 Burn Permits

2 Pay My Water Bill

5 Water

3 Ticket

6 Trash



Top Downloaded Documents

Total Downloads: 200,950

1 Annual BL Listing

2 Bond Book w Tech Fees 2.25.19

3 Fee Schedule Oct. 2022

4 Transit Ride Guide

5 Fee Schedule

6 Hinesville Water Boil Advisory 2022



Noteworthy Areas



Recurring Website Redesign

Eligible 11/3/2025



Notify Me Subscribers

100% of 500



Pages Updated

34% in 2023 so far



Forms Center

154 Forms filled out in 2023

CLOSING FACTS:

- Since the beginning of 2023, Hinesville has been featured in 4 of our local news stations for progressive coverage. WTOC, WSAV, FOX 28 and WJCL provided coverage for the rollout of the Hinesville Police Department app, along with other positive City initiatives.
- The Communication Department has coordinated at least 14 proclamation signings this year.
- We have a progressive partnership with our local radio stations and we plan to expand our promotional efforts through other outlets of communication throughout 2024.
- We've approved a part time staff position within the Communications Department, and we are looking towards recruiting staff in 2024.



#TEAMHINESVILLE





City of Hinesville, Georgia, Council Meeting

Date: October 19, 2023
Agenda Item: Executive Session
Prepared by: Christy Deloach
Presented by: Mayor Allen Brown

PURPOSE: To Hold an Executive Session to Discuss Litigation and Personnel Matters.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION: