

MAYOR
Allen Brown

CITY MANAGER
Kenneth Howard

CITY CLERK

CITY ATTORNEY
Linnie Darden III



**MAYOR AND COUNCIL
REGULAR MEETING**

**AGENDA
3:00 PM
November 16, 2023
Council Chamber**

MAYOR PRO TEM
Keith Jenkins

COUNCIL MEMBERS
Diana Reid
Vicky Nelson
Jason R. Floyd
Karl A. Riles

1. INVOCATION

Bishop A. D. Shaw of Full Gospel Tabernacle COGIC.

2. MINUTES

Approve the Minutes of the November 2, 2023 Council Meeting.

3. UNFINISHED BUSINESS

3.1. USE AND OPERATION OF GOLF CARTS ORDINANCE #2023-08

To Present for Mayor and Council Consideration, The Use and Operation of Golf Carts Ordinance #2023-08.

Action Item

3.2. STREET AND ROAD NAMING ORDINANCE #2023-11

To Present for Mayor and Council Consideration, Street and Road Naming Ordinance #2023-11.

Action Item

4. PRESENTATIONS

4.1. PUBLIC SERVICE AGENCY UPDATE

To Present for Mayor and Council Consideration, an update on 2023 Public Service Agencies.

Informational Item

4.2. 2024-2028 CONSOLIDATED PLAN AND ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE PUBLIC ENGAGEMENT KICKOFF

Consolidated Plan and Analysis of Impediments to Fair Housing Choice Public Engagement Kickoff.

Informational Item

4.3. HINESVILLE BUSINESS INCUBATOR UPDATE

Georgia Southern University's call to action campaign for opening the Hinesville Business Incubator.

"Home for a Day or a Lifetime"

Informational Item

5. NEW BUSINESS

5.1. DCA EMERGENCY SOLUTIONS GRANT AWARD RESOLUTION# 2023-20

Submission of the 2023 DCA Emergency Solutions Grant

Action Item

5.2. LIBERTY COUNTY BOARD OF HEALTH

To Present for Mayor and Council Consideration, appointment to Replace Mayor Pro Tem Keith Jenkins on the Liberty County Board of Health. This Appointment is made by the Mayor or his appointee.

Informational Item

5.3. LIBERTY COUNTY BOARD OF HEALTH

To Present for Mayor and Council Consideration, Liberty County Board of Health Appointment that will expire on December 31, 2023. Appointments are Made by Mayor and Council

Informational Item

5.4. LIBERTY COUNTY DEVELOPMENT AUTHORITY

To Present for Mayor and Council Consideration, Liberty County Development Authority Board Appointment that will expire on December 31, 2023. Appointments are made by Mayor and Council.

Informational Item

5.5. WALTHOURVILLE SEWER CAPACITY

To Present for Mayor and Council Consideration, Sewer Capacity for the City of Walthourville

Action Item

5.6. GEORGIA MUNICIPAL EMPLOYEES BENEFIT SYSTEM (GMEBS) DEFINED BENEFIT RETIREMENT PLAN AMENDMENT ORDINANCE #2023-10

To Present for Mayor and Council Consideration, To amend the City of Hinesville's Georgia Municipal Employees Benefit System (GMEBS) Defined Benefit Retirement Plan Amendment Ordinance #2023-10.

Informational Item

6. PUBLIC COMMENT

6.1. PUBLIC COMMENT

7. MAYOR ALLEN BROWN

7.1. MAYOR BROWN'S REPORT

7.2. THE MAYOR'S 21ST ANNUAL SERVICE OF SONGS, PRAYER, AND THANKSGIVING

The City of Hinesville will be hosting the Mayor's 21st Annual Service of Songs, Prayer and Thanksgiving on Sunday, Nov. 19 at 6 p.m. at Hinesville United Methodist Church located at 203 North Main Street in Downtown Hinesville.

Informational Item

"Home for a Day or a Lifetime"

8. **COUNCILMEMBER RILES - DISTRICT 5**
 - 8.1. **COUNCILMEMBER RILES REPORT**
 - 8.2. **MONTHLY CRIME AND CITATION REPORT**
9. **MAYOR PRO TEM JENKINS - DISTRICT 4**
 - 9.1. **MAYOR PRO TEM JENKINS REPORT**
 - 9.2. **MONTHLY INSPECTIONS DEPT. REPORT**
10. **COUNCILMEMBER NELSON - DISTRICT 3**
 - 10.1. **COUNCILMEMBER NELSON'S REPORT**
 - 10.2. **MONTHLY HFD REPORT**
11. **COUNCILMEMBER FLOYD - DISTRICT 2**
 - 11.1. **COUNCILMEMBER FLOYD'S REPORT**
 - 11.2. **MONTHLY BUSINESS LICENSE REPORT**
 - 11.3. **MONTHLY BIRTHDAYS**
12. **COUNCILMEMBER REID - DISTRICT 1**
 - 12.1. **COUNCILMEMBER REID'S REPORT**
 - 12.2. **ESG OPERATIONS AND STATUS REPORT OCTOBER 2023**
13. **CITY MANAGER KENNETH HOWARD**
 - 13.1. **CITY MANAGER'S REPORT**
 - 13.2. **MUNICIPAL COURT UPDATE**

To Present for Mayor and Council Consideration, a Municipal Court Update.

Informational Item
14. **EXECUTIVE SESSION**
 - 14.1. **EXECUTIVE SESSION**

To Hold an Executive Session to discuss Real Estate Matters.

Informational Item
15. **ADJOURN**

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Use and Operation of Golf Carts
Ordinance #2023-08
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, The Use and Operation of Golf Carts Ordinance #2023-08.

BACKGROUND: This ordinance has been reviewed and discussed at the October 19, 2023 and November 02, 2023 City Council meetings and has been advertised in the Coastal Courier per City requirements.

FUNDING: None

RECOMMENDATION: Approval with an effective date of January 1st, 2024.

ATTACHMENTS:

1. Use and Operation of Golf Carts Ordinance 2023-08

PREVIOUS COUNCIL DISCUSSION: October 19, 2023, November 02, 2023

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF HINESVILLE, GEORGIA, CHAPTER 16, ARTICLE II, BY ADDING SECTION 16-40 THROUGH SECTION 16-47, BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF HINESVILLE, GEORGIA TO REGULATE THE USE AND OPERATION OF GOLF CARTS WITHIN THE CITY FOR THE SAFETY AND CONVENIENCE OF ITS RESIDENTS AND VISITORS, WHILE ENSURING COMPLIANCE WITH GEORGIA STATE LAW.

WHEREAS, the City of Hinesville, Georgia (the “City”) is a municipality duly formed and existing pursuant to Georgia law; and the duly elected governing authority of the City is the Mayor and Council; and

WHEREAS, the Mayor and City Council are authorized under Article 9, Section 2, of the Constitution of the State of Georgia to enact reasonable ordinances to protect the health, safety, morals, convenience, order, propriety, and general welfare of the people of the City; and

WHEREAS, Georgia’s Motorized Cart Law (O.C.G.A. § 40-6-331) gives the Mayor and Council the authority to designate certain public roads, recreational paths, rights-of-way, or other public property within its jurisdiction for the mixed use of motorized carts and regular vehicular traffic; and

WHEREAS, the Mayor and Council have determined that the limited and regulated use of golf carts on public streets serves as both a convenient and sustainable mode of transportation and a delightful way to discover and enjoy the local surroundings; and

WHEREAS, the terms “Golf Cart”, “Golf Car”, or “Cart” are used interchangeably hereinbelow; and

WHEREAS, the governing body of the City has determined that it is the best interest of the City and its citizens to adopt the following; and

NOW, THEREFORE, BE IT RESOLVED THAT THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE, GEORGIA HEREBY ORDAIN THAT THE *CODE OF ORDINANCES OF THE CITY OF HINESVILLE, GEORGIA* BE AMENDED BY ADDING ARTICLE II, SECTION 16-40 THROUGH SECTION 16-47 TO READ AS FOLLOWS):

Section 16-40: Definitions

When used herein, the following words, terms, and phrases shall have the meanings ascribed herein, except where the context clearly indicates a different meaning.

1. “Golf Car” or “Golf Cart”: A motorized vehicle designed and manufactured for the purpose and exclusive use of conveying one or more persons and equipment to play the game of golf in an area designated as a golf course. For such a vehicle to be considered a golf car or golf cart, its average speed is less than (15) miles per hour on a paved level road surface, and it is incapable of going faster than (20) miles per hour. (O.C.G.A. §40-1-1(17.2))
2. Operator: Any person who operates or is in actual physical control of the golf cart.
3. Operate: Means to ride in or on, or be in actual physical control of the golf cart.
4. Street: Any public road, street, or highway within the jurisdiction of the City of Hinesville Georgia.
5. “Sunset” and “Sunrise” as determined by the National Weather Service on any given day.

Section 2: Golf Cart Operations

1. A person may operate a golf cart on public streets and roadways with posted speed limits of thirty-five (35) miles per hour and under, subject to the following conditions:
 - a. No person under twelve (12) years of age shall be permitted to operate a golf cart within the City under any circumstances.
 - b. Operators must be at least sixteen (16) years of age and possess a valid driver’s license.
 - c. Persons fifteen (15) years of age but not yet sixteen (16), with a valid learner’s permit, may drive a golf cart on recreational paths and/or streets and those areas accessible by the public of the county if accompanied in the front seat by a person at least eighteen (18) years of age who holds a valid motor vehicle driver’s license, or is accompanied in the front seat by a parent, grandparent, or legal guardian who is capable of exercising control over the vehicle.
 - d. Persons twelve (12) years of age but not yet fifteen (15) may drive on recreational paths and/or streets and those areas accessible by the public of the county if accompanied in the front seat by a parent, grandparent, or legal guardian.

- e. All golf carts must be equipped with a working braking system, a reverse warning device, tail lamps, a horn, and hip restraints, and must weigh less than 1,300 pounds.
 - f. Golf carts that are operated between sunrise and sunset must be equipped with headlights, brake lights, turn signals, and a windshield.
 - g. Golf cart operators must obey all Georgia Uniform Rules of the Road governing the use of motor vehicles, including yielding the right-of-way, stopping at stop signs, and obeying posted speed limits.
 - h. Golf carts must be equipped with a rearview mirror, functional brakes, and safety belts for each seat.
 - i. Operation of golf carts is prohibited on sidewalks or pedestrian pathways, on multi-use paths, or other pedestrian areas, or on roads with a posted speed limit exceeding thirty-five (35) miles per hour.
 - j. Golf carts may only be operated during daylight hours unless equipped with functioning headlights and tail lights.
 - k. A golf cart shall not be operated during a significant weather event.
2. Golf carts must yield the right-of-way to other motor vehicles and pedestrians at all times.

Section 16-41: Registration and Permitting

- 1. All golf carts operated within the city must be registered with the City and display a valid registration decal provided by the City.
- 2. Registration shall include proof of insurance and a fee to be determined by the City.
- 3. Registration decals shall be affixed to the rear of the golf cart in a visible location.

Section 16-42: Safety Regulations

- 1. All golf cart operators and passengers must wear seatbelts while golf cart is in motion.
- 2. No passenger shall ride on the exterior of a moving golf cart.
- 3. Golf carts shall not carry more passengers than the manufacturer's intended seating capacity.

Section 16-43: Enforcement

- 1. The Hinesville Police Department (HPD) shall be responsible for enforcing this Ordinance.
- 2. Violations of this Ordinance may result in fines of up to (\$1,000.00) ONE THOUSAND and No/100 DOLLARS and costs or to imprison them for a term not

exceeding 6 months, or to both such fine and imprisonment, any or all such penalties to be imposed at the discretion of the Municipal Court Judge, to include suspension of golf cart privileges, or other penalties as determined by the Municipal Court Judge.

3. This section does not apply to a police officer, City officials, employees, contractors, or volunteers operating a golf cart in the performance of City business, or approved as part of an event permitted by the City.
4. The provisions of this Ordinance shall not apply to golf carts owned by golf courses, country clubs, or similar entities which own such carts and make them available to members of the public on a rental basis, provided such carts are used only on the premises of such golf course, county club, or other such entity.

Section 16-44. Severability

If any part or provision of this Ordinance or its application to any person or circumstances is held invalid or unenforceable, it shall not affect the validity or enforceability of the remaining provisions.

Section 16-45. Repealer

All ordinances or parts of ordinances in conflict herewith are repealed only to the extent needed to give this Ordinance full force and effect.

Section 16.46 Amendments

This Ordinance may be amended as deemed necessary by the City Council of Hinesville.

Section 16.47 Effective Date

This Ordinance shall become effective on the 1st day of January, 2024.

DULY ADOPTED THIS _____ DAY OF _____, 2023, BY THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE, GEORGIA.

Allen Brown, Mayor

Keith Jenkins, Mayor Pro Tem

Diana F. Reid, Councilmember

Vicky C. Nelson, Councilmember

Jason Floyd, Councilmember

Karl A. Riles, Councilmember

ATTEST:

Kenneth Howard, City Manager
Attestor



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Street and Road Naming Ordinance #2023-11
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Street and Road Naming Ordinance #2023-11.

BACKGROUND: This item was reviewed and discussed at the August 17, 2023, September 07, 2023, October 05, 2023 and November 02, 2023 City Council meetings and has been advertised per City requirements.

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Street and Road Naming Ordinance #2023-11

PREVIOUS COUNCIL DISCUSSION: August 17, 2023, September 07, 2023, October 05, 2023 and November 02, 2023

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF HINESVILLE GEORGIA, CHAPTER 14, ARTICLE I, BY ADDING SECTIONS TO BE NUMBERED SECTION 14-15 THROUGH SECTION 14-25, BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF HINESVILLE, GEORGIA TO ESTABLISH A MORE UNIFORM AND STANDARDIZED SYSTEM OF NAMING AND RENAMING ALL STREETS OR PUBLIC PLACES WITHIN THE CITY IN HONOR OF DESERVING INDIVIDUALS, BUSINESSES, OR ORGANIZATIONS; TO PROVIDE THAT NAMING AND OR RENAMING OF STREETS AND OR PUBLIC PLACES IS WITHIN THE SOLE DISCRETION OF THE MAYOR AND COUNCIL; TO PROVIDE FOR AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL PURPOSES.

WHEREAS, the City of Hinesville is a political subdivision of the State of Georgia, and has the responsibility to provide for the health, safety, and public welfare of its citizens and visitors to the city; and

WHEREAS, the proper naming of a street contributes to the health, safety, and welfare of the citizens by making sure that any necessary emergency response and deliveries are properly made; and

WHEREAS, the City of Hinesville has processed and approved proposed street (re)naming requests informally in the past; and

WHEREAS, a uniform and standardized system of naming and renaming all public and private streets is needed to provide the public with a clear understanding and expectation of what is required to name or rename a street; and

WHEREAS, the City Council of the City of Hinesville finds it to be in the best interest of the citizens of Hinesville to have formal procedures in place for naming and renaming streets; and

WHEREAS, the City Council finds that this Ordinance will accomplish the above-identified purposes.

NOW THEREFORE, THE MAYOR AND CITY COUNCIL OF THE CITY OF HINESVILLE, GEORGIA HEREBY ORDAINS AS FOLLOWS:

Section 14-15. General policy.

This Ordinance shall be known and may be cited as the Street and Road Naming Ordinance of the City of Hinesville, Georgia, and may be cited within this document as "Ordinance".

As a general policy, the Mayor and City Council find that public property should be named after its principal function, location, or historical reference. However, significant community events, organizations, or well-known persons with important contributions to the community, state, or nation may deserve public recognition, which may occur by naming or renaming public rights-of-way or facilities.

Section 14-16.-Naming criteria and requirements.

- (a) Naming or renaming of a public right-of-way or facility shall occur only when the name is approved by a simple majority vote of the City Council, and the proposed naming or renaming satisfies at least one of the following criteria:
 - (1) It honors and commemorates a noteworthy person associated with the City of Hinesville, the State of Georgia, or the United State of America;
 - (2) It commemorates local history, places, events, or culture;
 - (3) It will strengthen neighborhood identity; or
- (b) The following shall not be considered for purposes of naming or renaming:
 - (1) Persons that resided in the City of Hinesville for less than five (5) years, other than prominent national figures;
 - (2) Names assigned to existing public property within the City or unincorporated Liberty County, where duplication of the name is likely to lead to confusion.
- (c) Naming requests shall consider:
 - (1) The number of residents and businesses directly affected;
 - (2) Community diversity;
 - (3) The historical significance of preexisting name or location;
 - (4) The appropriateness and compatibility of the request in relation to the existing area;
 - (5) The impact on emergency service delivery; and
 - (6) Continuity and stability
- (d) Request to name a public right-of way or facility in honor of a natural person should also consider the following:

- (1) Absent extraordinary or extenuating circumstances, the proposed honoree shall be deceased;
- (2) Whether the proposed namesake made a sustained contribution over an applicable time period, exerted efforts of benefit or significance to local, state, or national affairs and/or demonstrated leadership in government, cultural, or historical affairs, humanitarian efforts, or community development;
- (3) Contributions that beneficially changed the nature and characteristics of the community; and
- (4) Achievement by a native of Hinesville or of national or international acclaim in a specific field of endeavor that has reflected positively on Hinesville.

Section 14-17 -Renaming of public property, facilities, or streets.

- (a) All requests to rename public property shall be made in writing and directed to the attention of the City Manager. Such request shall include:
 - (1) In the instance of the street or road way:
 - A. A supporting petition signed by not less than sixty percent (60%) of all property owners abutting the public right-of-way;
 - B. The present official name of the street which must follow the approved City standards for street naming/renaming;
 - C. The proposed new name which must follow the approved City standards for street naming/renaming;
 - D. The specific location of the street or road way;
 - E. The name, address, and telephone number of the person requesting the name change;
 - F. A statement of reasons supporting the renaming request;
 - G. A thorough discussion regarding the history of the right-of-way, including all prior names associated therewith; and
 - H. An endorsement by the Mayor and Councilmembers representing the district in which the right-of-way is located.
 - (2) In the instance of a park, playground, recreational area or space:
 - A. A supporting petition signed by not less than sixty percent (60%) of all property owners abutting the subject property;
 - B. The present official name of the property;
 - C. The proposed new name which must follow the approved City standards for street naming/renaming;
 - D. The specific location of the property;

- E. The name, address, and telephone number of the person requesting the name change;
 - F. A statement of reasons supporting the renaming request;
 - G. A thorough discussion regarding the history of the property, including all prior names associated therewith; and
- (3) In the instance of a building, structure or facility:
- A. The present official name of the building, structure, or facility;
 - B. The proposed new name which must follow the approved City standards for street naming/renaming;
 - C. The specific location of the property;
 - D. The name, address, and telephone number of the person requesting the name change;
 - E. A statement of reasons supporting the renaming request;
 - F. A thorough discussion regarding the history of the property, including all prior names associated therewith; and
- (4) In the instance of all other public property:
- A. The present official name of the property;
 - B. The proposed new name which must follow the approved City standards for street naming/renaming;
 - C. The specific location of the property;
 - D. The name, address, and telephone number of the person requesting the name change;
 - E. A statement of reasons supporting the renaming request;
 - F. A thorough discussion regarding the history of the property, including all prior names associated therewith; and

Section 14-18.-Naming new facilities or public property.

- (a) All requests to name newly acquired, created or previously unnamed public property shall be made in writing and directed to the attention of the City Manager. Such requests shall include:
- (1) The precise location and description of the subject property;
 - (2) A thorough discussion regarding the history of the property or surrounding area, as may be applicable;
 - (3) The name, address, and contact information of the requester;
 - (4) Upon receipt of a property naming request (submitted pursuant to this section), the City Manager shall submit a request to the Director of the Department of Inspections. The Director shall consider the

requirements of this Article and submit a recommendation to the City Manager for presentation to the Mayor and Council no later than sixty (60) days after receipt of the request. Recommendations are subject to approval by the City Council.

Section 14-19.-Naming Dedication Ceremony.

An applicant may request a dedication ceremony at the time the application is made to the City Manager. The City Manager, or his designee, shall be responsible for scheduling such ceremonies.

Section 14-20.-Donations and Gifts.

A donation or gift of land, goods, funding, equipment or other items may constitute a basis upon which to name or rename public property. The donation or gift shall be documented and recorded by the City Clerk.

Section 14-21.-Notification of street name changes; publishing, and posting of notices.

When the name of the street has been permanently changed pursuant to this Article, the public works administrator shall immediately, or as soon thereafter as practicable, notify utility companies and interested state and local agencies of the name change. Notification may encompass more than one renaming event and may be provided by publication in the newspaper of general circulation.

In addition to the foregoing factors to be considered by the Mayor and City Council in changing the name of an existing street, the Mayor and Council are also authorized to consider any and all of the relevant factors that they deem appropriate in making a street naming decision.

Section 14-22.-Prohibitions.

The City retains the right to reject, discontinue or abandon any naming that occurred pursuant to this Article when deemed in the best interests of the health, safety, and welfare of its residents and visitors to the city.

Section 14-23.-Severability

If any provision or provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions which can be given effect without the invalid provision, and to this end, the provisions of this ordinance are declared to be severable.

Section 14-24.-Repealer

All ordinances and parts of ordinances in conflict with this Ordinance are hereby expressly repealed.

Section 14-25.-Effective Date

This Ordinance shall become effective once signed by the Mayor and Council of the City of Hinesville.

DULY ADOPTED THIS _____ DAY OF _____, 2023, BY
THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE, GEORGIA.

Allen Brown, Mayor

Keith Jenkins, Mayor Pro Tem

Diana F. Reid, Councilmember

Vicky C. Nelson, Councilmember

Jason Floyd, Councilmember

Karl A. Riles, Councilmember

ATTEST:

Kenneth Howard, City Manager
Attestor



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Public Service Agency Update
Prepared by: Temperance West
Presented by: Temperance West

PURPOSE: To present City Council with a quarterly update regarding the Public Service Agency program

BACKGROUND: Customarily the Mayor and Council elect to allocate the maximum of 15% of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funding to the Sub-recipient Program. The City of Hinesville also contributes \$35,000 in General Funds to the Public Service Agency Program. For the 2023 Program Year, we awarded 8 agencies funding.

For the 1st quarter of the 2023-2024 program year, July 2023 – September 2023, we reimbursed a total of \$14,920.12 to 4 agencies.

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. PSA 1st QTR Update for Council

PREVIOUS COUNCIL DISCUSSION: N/A



Public Service Agency Program Report

1st Quarter Reimbursement
July – September 2023

Public Service Agency Program – 2023 Agencies

Medbank Foundation, Inc (\$14,855)

- help connect low income, qualifying individuals to pharmaceutical manufacturers' Patient Assistance Programs that provide prescription medications at no cost.
- case specialists also help clients navigate the healthcare system, helping them establish a medical home for primary care and disease management as well as connecting them with other community services needed to address their particular non-medical determinants of health.
- provides access to medical supplies such as glucometers, test strips, eye exams and eye glasses.
- supports these individuals over time to ensure prescription renewals and refills are made on a timely basis.

PSA Funding – Prescription assistance to residents of the City of Hinesville

Senior Citizens, Inc. (\$25,000)

- providing support services to seniors to include:
 - home-delivered meals;
 - operating Activity Centers (Senior Centers) and adult daytime care facilities
 - providing education, socialization, employment and personal assistance.
 - Care Navigation including information and referral.

PSA Funding – Adult Daytime Care, Neighborhood (Senior) Activity Center, Home-Delivered Meals, Learning Center Programming

Public Service Agency Program – 2023 Agencies

LTOP Angels of Mercy Food Ministry (\$6,000)

- Drive – through distribution of non-perishable foods, produce, bread, dairy and meat to households on the 1st Saturday of every month.

Thing Big Youth Organization (\$2,000)

- Brings educational, social/emotional, mentoring, healthy living, career preparation, workforce opportunities, and financial readiness resources into low income housing communities
- **PSA Funding** – Services at Weeping Willow Dr. location including programming focused on literacy and STEAM curricula via distance learning, classroom setting, one-on-one instruction or in small groups.

Public Service Agency Program – 2023 Agencies

Mary Lou Frasier Foundation for Families, Inc (\$6,000)

- Marriage and Family Therapy
- Individual and Psychotherapy
- Supervision and training for intern therapists
- Therapy and support groups
- Children coping with divorce seminars
- Employee Assistance Program

PSA Funding – Helen’s Haven Children’s Advocacy Center (HHCAC)

- No cost individual and family trauma-informed and evidence-based counseling services to child victims of abuse or other traumas and their non-offending care givers.
- Additional services include – crisis intervention, case management, referral services, body safety and parent education classes.

United Way of Coastal Empire (\$7,000)

- supplemental rental assistance
- utility assistance
- mass mobile food pantries
- supplemental food assistance for children experiencing weekend food insecurities-
- transportation assistance.

PSA Funding

- The Liberty County Backpack Buddies program provides children with nutritious, self-serve food that will sustain them when school meals are not available.
- Project goals for this year is to implement "Break Bags". These are bags that will be sent home during week-long or extended school holidays.

Public Service Agency Program – 2023 Agencies

The Liberty County Re-entry Coalition, Inc (SOAR) (\$10,000)

- Re-entry services for formerly incarcerated individuals to include:
 - Needs assessment – Housing status, employment, education, family/social support, mental health, substance abuse, healthcare access, clothing, and other basic needs
 - Partner client with SOAR navigator and mentor
 - Link clients to initial and sustainable resources, education, and support
 - Continuum of care for 12-months (30-60-90-120 day follow-up)

PSA Funding

- Services for 20 formerly incarcerated individuals

Lightsout Empowerment, Inc. (\$5,000)

- Services include, but not limited to enhancing social skills, entrepreneurship, academic assistance, quarterly cultural field trips, school, and home behavior monitoring, focus group participation, soft skills development, tutorial assistance, parental involvement sessions, written and verbal communication skills development.
- Four certified teachers, six mentors and numerous volunteers.

PSA Funding

- Back to School Bash and mentoring services

2023 Public Service Agency Program

1st Quarter 2023 Reimbursements (July – September 2023)

Agency	Awarded Amount	Requested Reimbursement Amount	# of Persons Assisted through Grant Funds	Overall Assisted
MedBank	\$14,855.00	\$4,034.40	68	178
Senior Citizens	\$25,000.00	\$6,250.02	87	134
SOAR	\$10,000.00	\$3,135.70	12	28
LTOP	\$6,000.00	\$1,500.00	61	8,287
Think Big Youth Organization	\$2,000.00	\$0.00	0	0
Mary Lou Fraser	\$6,000.00	\$0.00	0	0
United Way	\$7,000.00	\$0.00	0	0
Lightsout Empowerment*	\$5,000.00*	\$0.00	0	0
Total:		\$14,920.12	228	8,627

Total Funds Awarded

General Funds	\$35,000.00
CDBG Funds	\$37,855.00
Total:	\$72,855.00



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023

Agenda Item: 2024-2028 Consolidated Plan and Analysis of Impediments to Fair Housing Choice Public Engagement Kickoff

Prepared by: Temperance West

Presented by: Temperance West

PURPOSE: To Present for Mayor and Council Consideration, information regarding the 2024-2028 Consolidated Plan and Analysis of Impediments to Fair Housing Choice Public Engagement Kickoff.

BACKGROUND: As a Community Development Block Grant (CDBG) Entitlement Community receiving funds from U.S. Department of Housing and Urban Development (HUD), the City must develop a 5-Year Consolidated Plan, including an Analysis of Housing Impediments (AI). The 5-Year Consolidated Plan for 2024-2028 is due to HUD in May of 2024. Through this process, the City will determine its most urgent community and housing needs, then develop effective strategies and implement HUD-approved activities to address those needs so that its citizens are best served.

In creating the Consolidated Plan, the consultant, Mosaic Community Planning, LLC will review data and perform a needs assessment, market analysis, and create a strategic plan, as well as perform community and stakeholder engagement activities, draft the 5-Year Consolidated Plan, Analysis of Housing Impediments, and Year-1 Action Plan, while ensuring the City is in compliance with applicable HUD guidelines.

Community and stakeholder engagement activities have begun with a survey, website, community meetings (both in person and virtual), and focus groups.

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Hinesville Meetings flyer

PREVIOUS COUNCIL DISCUSSION: N/A



Hey Hinesville!

*What are your
neighborhood's needs?*

The City of Hinesville is conducting
a study on fair housing choice.
The City is also forming its new 5-year
Consolidated Plan, which will inform
how federal grant money is spent.

WE WANT YOUR INPUT!

IN-PERSON MEETING

Monday, 11/27, @ 6pm
Held at Live Oak Church
296 Live Oak Church Rd,
Hinesville, GA 31313

VIRTUAL MEETING

Thursday, 12/14, @ 2pm
Held remotely onZoom
Pre-register via QR code



or visit: HinesvilleGAConPlan.com



Individuals requiring language translation or other accommodations at these public meetings should contact Jessica Fisch at jessica_f@mosaiccommunityplanning.com at least 72 hours prior to the meeting.



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Hinesville Business Incubator Update
Prepared by: Kendra Ivy
Presented by: Catherine Blake

PURPOSE: To Present for Mayor and Council Consideration, Georgia Southern University's call to action campaign for opening the Hinesville Business Incubator.

BACKGROUND: On November 1, 2023, Georgia Southern University executed a lease agreement with the Hinesville Development Authority.

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. BIG Business Incubator - Program Update

PREVIOUS COUNCIL DISCUSSION: N/A



HINESVILLE

HINESVILLE BUSINESS INCUBATOR



GEORGIA
SOUTHERN
UNIVERSITY





New Traditions:

***Hack-a-Thon with U.S. Army Marne Innovation Center
Georgia Southern University & College of Coastal
Georgia Students / Faculty***

MARNE
INNOVATION
CENTER



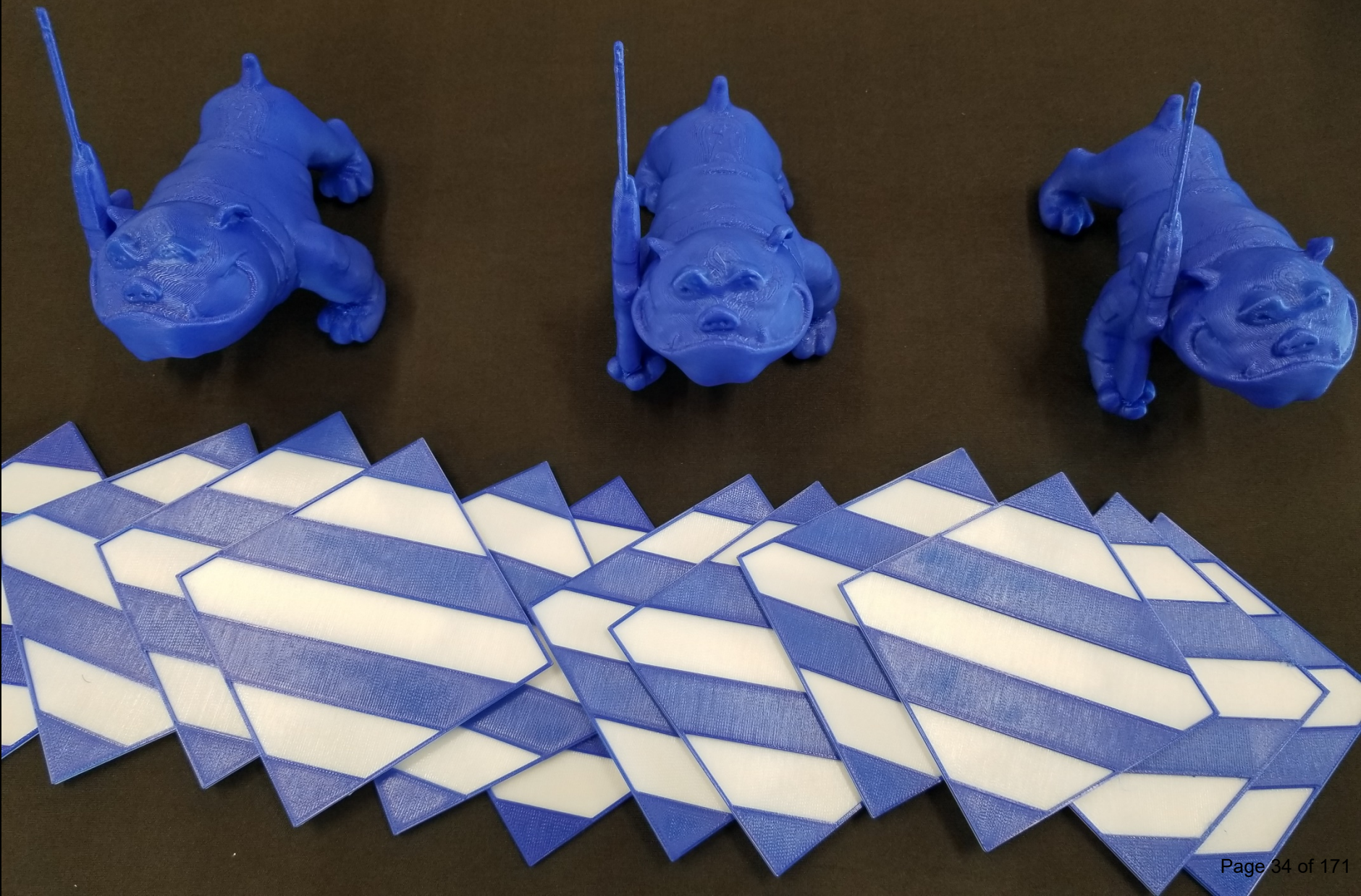
Briefing:

Hack-a-Thon with U.S. Army Marne Innovation Center Georgia Southern University & College of Coastal Georgia Students / Faculty





PATHFINDER
Innovation in the dirt





Winning Team!
Georgia Southern University
Computer Science Students



Hinesville Business Incubator Represented at Boots-to-Business

//sba.mysite.com
\$100 LLC
1 2 3 4
100 100 100 100
\$400

BLT Locker: 8675309



VBOC Boots to Business Recognition



Hinesville Business Incubator 1st Client!

Veteran | Entrepreneur | Patent Holder



Tuesday, September 19, 2023

58 E Main Street | Statesboro, GA 30458

BIG EXPO 5 – 6 p.m.

BIG Accelerator Workshop 6 – 8 p.m.

Join the Fun! Refreshments, Speakers,
Interviews, Fast Pitches, Networking

RSVP Required:

cblake@georgiasouthern.edu

770-883-1117 mobile







2024 BIZ Expo Military Spouses @ Club Stewart

MILITARY & VETERAN SERVICES GOLF SCRAMBLE

November 10th, 2023:

0730 Breakfast

0800 Registration

0930 Shotgun Start

1130-1330 Lunch Provided

Location:

1031 Golf Club Rd,
Statesboro, GA 30458

912-478-4653

Contact:

Military and Veteran

Services: 912-478-6873

mvs@georgiasouthern.edu

Team Sponsor: \$400

- Sponsor veteran or military-connected students
- Verbal recognition during the tournament

Putting Green Sponsor: \$250

- Signage on putting green

Driving Range Sponsor: \$250

- Signage on driving range

Hole Sponsors: \$100

- Signage at hole



GEORGIA SOUTHERN
UNIVERSITY



Georgia Southern University Military & Veterans Services Golf Scramble Fundraiser





AUG. 16, 2023
8:30 - 10AM



MIKE
MORGAN

CHIEF EXECUTIVE OFFICER
U.S. ARMY VETERAN



157 W. MEMORIAL DR. HINESVILLE, GA
JOIN US FOR COFFEE



**SEPT 20, 2023
8:30 - 10AM
JOIN US!**

MR. MICAH KING

**PRESIDENT
ANIMATION TV NETWORK**



**157 W. MEMORIAL DR. HINESVILLE, GA
COFFEE | NETWORK | SPEAKER**



**OCT. 18, 2023
8:30 - 10AM**

**JAKE NICHOLSON
CEO/Technical Founder
Georgia Southern
University Student**



ScoopMe

**175 W. MEMORIAL DRIVE, HINESVILLE GA
JOIN US FOR COFFEE!**



NOV. 15, 2023

**COFFEE 8:30
PROGRAM 9 - 10AM**



CECILIA RUSSO TURNER

**PRESIDENT & FOUNDER
CECILIA RUSSO MARKETING**

**175 W. MEMORIAL DR.
HINESVILLE, GA**





AT GEORGIA SOUTHERN UNIVERSITY LIBRARIES

Roll-out Plan

2023 Q4

- News Release: Incubator Accepting Clients: quotes from Mayor Brown, Blake & Arena (City, GSU, Client)
- Progress Report & Meeting with City of Hinesville

2024 Q1

- Hinesville Business Incubator – Opening Celebration
 - Media Alert RE: Opening Event & Reception
 - Opening Event & Reception (January 2024 TBD)
 - News Release Post Event with Photos
 - Quotes from new Mayor of Hinesville, Dr. Halaby, EDA (Educational Development Authority)
- 1st Cohort (BIGx Accelerator)
- Discovery Sessions for prospective clients
- BIZ EXPO at Ft. Stewart

2024 Q2

- Community Event: Start Your Business or Side Hustle

Proposed Client Criteria

Our ideal client has the desire to be part of our community, help others, and build with us!

Qualities:

- Collaborative
- Ecosystem builder (connector)
- Participate
- Cooperative (Grant Reporting)
- Ethical, Trustworthy, Respectful
- Growth Mindset (Lifelong Learner)

Does this describe you? Let's Talk!



Business Incubator Programs

- **BIG Café**
 - Monthly speaker series, open to community
- **StartBIG**
 - *How to Start a Business* Training Modules
 - Cohort Driven
 - End with Light Business Plan
- **GrowBIG**
 - *How to Launch a Business* Training Modules
 - Cohort Driven
 - End with Pitch Deck
- **BIGx Accelerator**
 - Application required
 - Get Investor Ready
 - Prep for investment-backed accelerator programs
 - Prep for pitch competitions



Business Incubator Details

- Annual Membership Program
 - Virtual /Hot Desk \$ 100/month
 - Dedicated Pod \$ 150/month
 - Dedicated Workstation \$ 200/month
 - Private Office \$ 600/month*
 - (*Additional people) \$ 200/month/per person
- Membership Application and Interview
- Training Programs, Cohorts, Coaching & Mentoring
- Leadership Opportunities

We are BIG!

- Business and economic development outreach
- BIG Entities:
 - EDA University Center
 - Center for Business Analytics and Economic Research
 - UGA Small Business Development Center
 - Innovation Incubators
 - FabLab/Maker Space
- Accomplishments (10 Years)
 - Assisted 3,000 entrepreneurs creating 380 new businesses
 - 250+ jobs created, 765 jobs retained
 - \$186 million invested via SBA-backed loans
 - Hosted 500+ events, with 6,000 attendees
 - Secured \$10 million+ investments: economic development & entrepreneurship in Southeast U.S.A.



Get Involved!

We are seeking the following recommendations:

1. 5 Mentors with Business Experience
2. 25 Start-Up Candidates
3. 5 Business Partners (per category)
 - Attorneys
 - CPAs & QuickBooks Advisors
 - Bankers
 - Web Developers & Social Media Marketers
4. Community Leaders: Who should be informed about our events?





HINESVILLE BUSINESS INCUBATOR

Let's Go!
Contact: Catherine Blake
cblake@georgiasouthern.edu

(770) 883-1117 mobile



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023

Agenda Item: DCA Emergency Solutions Grant Award Resolution# 2023-20

Prepared by: Temperance West

Presented by: Temperance West

PURPOSE: To Present for Mayor and Council Consideration, ratification on the submission of the 2023 DCA Emergency Solutions Grant agreement October 01, 2023 on behalf of the Community Development Department's Homeless Prevention Program, for funding awarded by the Georgia Department of Community Affairs for the continuation of Homeless Prevention.

BACKGROUND: The Community Development Department applies annually for funding under the Georgia Department of Affairs Emergency Solutions Grant for funds to support the operation of various programs offered by the Homeless Prevention Program to either prevent homelessness or to assist those who are currently experiencing homelessness in securing permanent stable housing. This year, the grant period for all Emergency Solutions Grant projects will be 12-months. The Homeless Prevention Program is awarded funding for:

Hotel/Motel Voucher: Provides immediate short-term shelter for individuals/families who are literally homeless and residing in a place not meant for human habitation.

Rapid Rehousing: Provides short-term rental and utility assistance together with case management services, including financial counseling and employment assistance, to individuals/families who are defined as literally homeless or chronically homeless and are entering permanent housing.

Prevention: Provides short-term rental and/or utility assistance to prevent individuals/families in imminent risk of homelessness from losing their permanent/stable housing.

Support Services: Provides funding to deliver supportive services, including intensive and individualized case management, directly to homeless individuals/families enrolled in a Homeless Prevention Program housing project (Rapid Rehousing or Prevention).

FUNDING: FUNDING AWARDED: \$84,177.00

CITY MATCH: \$44,177.00 (In-Kind)
\$40,000 (Cash)

RECOMMENDATION: Approval of Resolution #2023-20

ATTACHMENTS:

1. 2023 Emergency Solutions Grant Budget
2. 1. 2023 Emergency Solutions Grant Resolution

PREVIOUS COUNCIL DISCUSSION: Approval of Application for DCA Emergency Services Grant on April 20, 2023.



**Georgia Department of Community Affairs
2023-2024 Emergency Solutions Grant Application**

BUDGET

Project Name	Grant Amount
HMIS	\$ 20,000
Hotel/Motel	\$ 12,500
Rapid Rehousing	\$ 30,000
Supportive Services	\$ 20,677
Admin	\$ 1,000
Total	\$ 84,177

MATCH

Match Source	Amount
City In-Kind (Personnel & Office Equipment)	\$ 44,177
Cash Match	\$ 40,000
Total Match	\$ 84,177

Grant Award	\$84,177
Match Required	\$84,177
Total Cost	\$168,354

CITY OF HINESVILLE

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE,
GEORGIA DECLARING THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS
2023-2024 EMERGENCY SOLUTIONS GRANT AWARD**

WHEREAS, the Georgia Department of Community Affairs administers the Emergency Solutions Grant;

WHEREAS, the Emergency Solutions Grant provides partial support of the Homeless Prevention Program's Prevention Project which will work to reduce and prevent homelessness in this region; and

WHEREAS, the Mayor and City Council authorizes the Community Development Department, to accept the grant award from the Department of Community Affairs in the amount of \$84,177.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. That the City of Hinesville Community Development Department accepted the grant award for \$84,177 to provide homelessness prevention and related services;
2. That the City of Hinesville will provide a 100% match through in-kind support (\$44,177) and cash match (\$40,000) totaling \$84,177;
3. That the City of Hinesville approves this resolution;
4. The Community Development Department will use the awarded funds in accordance with the Department of Community Affairs guidelines and procedures;
5. That the City of Hinesville hereby approves this grant funding submitted

APPROVED this _____ day of November 2023.

Allen Brown, Mayor

Karl A. Riles, Councilmember

Diana F. Reid, Councilmember

Keith Jenkins, Mayor Pro Tem

Jason Floyd, Councilmember

Vicky Nelson, Councilmember

ATTEST:

Kenneth Howard, City Manager



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Liberty County Board of Health
Prepared by: virginia Hendricks
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Appointment to Replace Mayor Pro Tem Keith Jenkins on the Liberty County Board of Health. This Appointment is made by Mayor and Council.

BACKGROUND: Mayor Brown appointed Mayor Pro Tem Jenkins to serve on the Liberty County Board of Health.

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Liberty County Board of Health Spreadsheet
2. Liberty County BOH By-Laws

PREVIOUS COUNCIL DISCUSSION: None

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Liberty County Board of Health							
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES	NOTES
Mayor Brown	Keith Jenkins	4		4 years	06/17/2016	12/31/2023	
Mayor and Council	Martha Kitchings*				07/07/2022	12/31/2023	Martha Kitchings is filling the unexpired term of Samantha Roberts

Created by State Law O.C.G.A. 31-3-2 (a) (5)

**BY-LAWS
OF
LIBERTY COUNTY BOARD OF HEALTH**

ARTICLE I

NAME: This Board of Health is a creation of Title 31-3, *Official Code of Georgia Annotated* (O.C.G.A.), which establishes a county Board of Health in each and every county of the state. Consequently, this Board of Health is named the Liberty County Board of Health.

ARTICLE II

FUNCTIONS AND POWERS: The functions and powers of the Liberty County Board of Health are those given it by Titles 31-3-4 and 31-3-5 of the *Official Code of Georgia Annotated*.

A: FUNCTIONS

The Liberty County Board of Health functions are:

- 1) To determine the health needs and resources of its jurisdiction by research, and by collection, analysis, and evaluation of all data pertaining to the health of the community;
- 2) To develop, in cooperation with the health department, programs, activities, and facilities responsive to the needs of its area;
- 3) To secure compliance with the rules and regulations of the health department and have local application; and
- 4) To enforce, or cause enforcement of, all laws pertaining to health unless the responsibility for the enforcement of such laws is that of another agency.

B: POWERS

The Liberty County Board of Health is empowered to:

- 1) Establish and adopt By-Laws for its own governance. Meetings shall be held at least four (4) times per year.
- 2) Exercise responsibility and authority in all matters within the county pertaining to health unless the responsibility for enforcement of such is By-Laws of another agency;

- 3) Take such steps, as may be necessary, to prevent and suppress disease and conditions deleterious to health and to determine compliance with health laws and rules, regulations, and standards adopted;
- 4) Adopt and enforce rules and regulations appropriate to its functions and powers.
- 5) Review and approve annual budget, review and accept the annual audit report and review quarterly financial update on results of operations;
- 6) Propose to the Liberty County Commission fees for the provision of environmental health services provided by the County Board of Health;
- 7) Make contracts and establish fees for the provision of public health services provided by the County Board of Health;
- 8) Contract with Georgia Department of Public Health, or other agencies, for assistance in the performance of its functions and the exercise of its powers and for supplying services which are within its purview to perform, provided that such contracts and amendments thereto shall have first been approved by the Georgia Department of Public Health; and
- 9) Establish rules and regulations which apply to all citizens and premises of the county or to specified areas and citizens therein without regard to the remainder of the county (OCGA 31-3-6).

ARTICLE III

MEMBERSHIP: The Liberty County Board of Health shall be composed of seven members as provided in Title 31-3-2 of the Official Code of Georgia Annotated. Composition of the Board of Health, appointments, terms of members, notification of vacancies, appointment, and qualification of members, to fill vacancies, shall all be according to said Title 31-3-2, and these By-Laws. The composition of the Liberty County Board of Health is listed in the following table:

**GEORGIA HEALTH CODE
CHAPTER 3 COUNTY BOARDS OF HEALTH**

31-3-2

Composition; terms of members (Created by House Bill 1068, 1984 Georgia Legislature)

BOARD OF HEALTH MEMBERS	TERM BEGINS/EXPIRES
1. Chief executive officer of the governing authority of County (Chairperson of County Commission or another member of the County Commission)	Serves While Holding Office
2. County Superintendent of Schools (or an Assistant Superintendent of Schools appointed by the Superintendent)	Serves While Holding Office
3. Physician actively practicing in County (Appointed by governing authority of County [County Commissioners])	Six Year Term
4. Consumer representing consumers of Mental Health, Mental Retardation, and Substance Abuse Services. (Appointed by governing authority of County [County Commissioners])	Six Year Term
5. Consumer or licensed nurse interested in promoting Public Health (Appointed by governing authority of the largest municipality in the county)	Six Year Term
6. Consumer representing the County's needy, underprivileged, or elderly community (Appointed by governing authority of County [County Commissioners])	Six Year Term
7. Chief executive officer of the governing authority of the largest municipality of the County (or a member of the City Commission)	Serves While Holding Office

No member appointed to the Liberty County Board of Health shall be an employee of the Liberty County Government or of the Liberty County Health Department. Appointing authority must provide documentation to Liberty County Board of Health of selection. *When a Board member's term expires, that Board member will continue to hold office and may continue to participate and vote on Board matters until a successor is sworn in.*

ARTICLE IV

TITLES OF OFFICERS: The officers of Liberty County Board of Health shall be the Chairperson, Vice-Chairperson, and Secretary.

ELECTION OF OFFICERS:

Officers shall be elected bi-annually and at the first regular meeting of the Board of Health of the calendar year. To qualify for nomination, as an officer of the Liberty County Board of Health, it is preferred that a person must have been a member of the Board of Health for a minimum of one year. There shall be no limit to the number of terms to which the officers may be elected to serve.

A. DUTIES OF THE BOARD OF HEALTH CHAIRPERSON

1. The Chairperson person shall:
 - a) ensure that all meetings are held as required by these By-Laws;
 - b) preside at all meetings of the Board of Health;
 - c) ensure that provisions in these By-Laws are adhered to;
 - d) ensure that all policies, resolutions, and directives of the Board of Health are carried out;
 - e) serve as an ex-officio member of all committees; and
 - f) perform other appropriate duties as the Board of Health may direct.
2. If the Chairperson does not fulfill his or her duties, resigns, or is no longer eligible to serve, the election of a new Chairperson will be conducted by the Board of Health.

B. DUTIES OF THE BOARD OF HEALTH VICE CHAIRPERSON:

1. In the absence of the Chairperson, the Vice Chairperson shall conduct the Board of Health meeting and perform other duties as requested.
2. In the absence of the Chairperson and the Vice Chairperson, the District Health Director may Chair the Board of Health meetings.

C. DUTIES OF THE BOARD OF HEALTH SECRETARY:

1. Ensure minutes are taken to accurately reflect proceedings of each meeting. A Liberty County Health Department employee may be designated to take the minutes of each meeting.

D. NOMINATING COMMITTEE

1. The Chairperson shall appoint a nominating committee consisting of three Board of Health members. This committee will be appointed two months prior to the meeting where elections are held. Additional nominations may be made from the floor at the time of elections.

E. DUTIES OF THE BOARD OF HEALTH MEMBERS

1. The members shall:
 - a) attend all meetings of the Board of Health if possible, but to remain on the Board of Health members must attend three (3) or more consecutive regular meetings or more than forty-five (45%) of the regularly held and specially called meetings during any calendar year*;

- b) be entitled to absent himself or herself and shall be deemed to have a leave of absence from his or her public duties (1) while engaged in the performance of ordered military duty and while going to and returning from such duty or (2) for other good cause as approved by the Board* ;

****Attendance Policy, Liberty County Board of Commissioners as amended***

- c) removal of any member will require a majority Board of Health vote;
- d) ensure that provisions in these By-Laws are adhered to;
- e) ensure that all policies, resolutions, and directives of the Board of Health are carried out;
- f) serve as an ex-officio member of all committees; and
- g) perform other appropriate duties as the Board of Health may direct.

ARTICLE V

CHIEF EXECUTIVE OFFICER: The District Health Director of Public Health District 9-1 shall serve as the Chief Executive Officer of this Board of Health as provided in Sections 31-3-12 and 31-3-15 of the Official Code of Georgia.

FUNCTIONS AND POWERS: The District Health Director, as Chief Executive Officer of this Board of Health, shall in the name of the Board of Health perform the functions and exercise the powers set forth in Chapter 31-3 of the Official Code of Georgia, except to adopt By-Laws and adopt rules.

COUNTY HEALTH DEPARTMENT LEADERSHIP STAFF (I.E COUNTY NURSE MANAGER, ENVIRONMENTAL HEALTH MANAGER): The County Nurse Manager and the Environmental Health County Manager, of the Liberty County Health Department, will sit on the Board of Health, as ex-officio members.

ARTICLE VI

REGULAR MEETINGS: Regular meetings shall be held no less frequently than quarterly.

SPECIAL MEETINGS: Special meetings may be called by the Chairperson at the request of any member of the Board-Health or as deemed necessary by the Chairperson. No business shall be transacted at a special meeting except that stated in the notice calling the meeting. Notice of any special meeting shall be given at least five days before the time set for the meeting; provided, however, that a meeting called to respond to a public health emergency may be held as soon as a quorum of members is assembled.

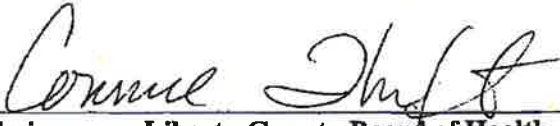
QUORUM: An officer plus 3 members of the Board of Health shall constitute a quorum for the conduct of business.

AMENDMENTS: The By-Laws may be amended, after at least 30 days notice, at any regular meeting of the Board of Health. Such notice shall be referred to a special committee which shall report at the next regular meeting and shall require a majority vote of those present for adoption. Amendments, so made, shall be effective when approved by the Board of Health.

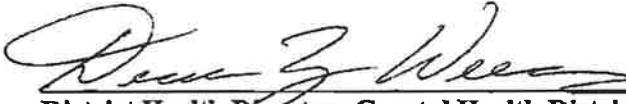
PARLIAMENTARY AUTHORITY: The rules contained in the current edition of *Robert's Rules of Order* shall guide governance in all cases to which they are applicable.

ADOPTION: These By-Laws shall be adopted at any regular meeting of the Board of Health in which there is a quorum and shall replace any previous By-Laws. Members of the Board of Health will need to be notified 30 days in advance if new By-Laws will be presented.

ADOPTED BY THE LIBERTY COUNTY BOARD OF HEALTH, THIS 6 **DAY OF**
March, 2014.



Chairperson, Liberty County Board of Health



District Health Director, Coastal Health District 9-1



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Liberty County Board of Health
Prepared by: virginia Hendricks
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Liberty County Board of Health Appointment that will expire on December 31, 2023. Appointments are made by Mayor and Council.

BACKGROUND: Martha Kitchings' appointment on the Liberty County Board of Health will expire on December 31, 2023. This appointment is made by Mayor and Council.

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. Liberty County Board of Health Spreadsheet
2. Liberty County Board of Health By-Laws

PREVIOUS COUNCIL DISCUSSION:

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Liberty County Board of Health							
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES	NOTES
Mayor Brown	Keith Jenkins	4		4 years	06/17/2016	12/31/2023	
Mayor and Council	Martha Kitchings*				07/07/2022	12/31/2023	Martha Kitchings is filling the unexpired term of Samantha Roberts

Created by State Law O.C.G.A. 31-3-2 (a) (5)

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OF
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- 5) Review and approve annual budget, review and accept the annual audit report and review quarterly financial update on results of operations;
- 6) Propose to the Liberty County Commission fees for the provision of environmental health services provided by the County Board of Health;
- 7) Make contracts and establish fees for the provision of public health services provided by the County Board of Health;
- 8) Contract with Georgia Department of Public Health, or other agencies, for assistance in the performance of its functions and the exercise of its powers and for supplying services which are within its purview to perform, provided that such contracts and amendments thereto shall have first been approved by the Georgia Department of Public Health; and
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ARTICLE III

MEMBERSHIP: The Liberty County Board of Health shall be composed of seven members as provided in Title 31-3-2 of the Official Code of Georgia Annotated. Composition of the Board of Health, appointments, terms of members, notification of vacancies, appointment, and qualification of members, to fill vacancies, shall all be according to said Title 31-3-2, and these By-Laws. The composition of the Liberty County Board of Health is listed in the following table:

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2. County Superintendent of Schools (or an Assistant Superintendent of Schools appointed by the Superintendent)	Serves While Holding Office
3. Physician actively practicing in County (Appointed by governing authority of County [County Commissioners])	Six Year Term
4. Consumer representing consumers of Mental Health, Mental Retardation, and Substance Abuse Services. (Appointed by governing authority of County [County Commissioners])	Six Year Term
5. Consumer or licensed nurse interested in promoting Public Health (Appointed by governing authority of the largest municipality in the county)	Six Year Term
6. Consumer representing the County's needy, underprivileged, or elderly community (Appointed by governing authority of County [County Commissioners])	Six Year Term
7. Chief executive officer of the governing authority of the largest municipality of the County (or a member of the City Commission)	Serves While Holding Office

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ELECTION OF OFFICERS:

Officers shall be elected bi-annually and at the first regular meeting of the Board of Health of the calendar year. To qualify for nomination, as an officer of the Liberty County Board of Health, it is preferred that a person must have been a member of the Board of Health for a minimum of one year. There shall be no limit to the number of terms to which the officers may be elected to serve.

A. DUTIES OF THE BOARD OF HEALTH CHAIRPERSON

1. The Chairperson person shall:
 - a) ensure that all meetings are held as required by these By-Laws;
 - b) preside at all meetings of the Board of Health;
 - c) ensure that provisions in these By-Laws are adhered to;
 - d) ensure that all policies, resolutions, and directives of the Board of Health are carried out;
 - e) serve as an ex-officio member of all committees; and
 - f) perform other appropriate duties as the Board of Health may direct.
2. If the Chairperson does not fulfill his or her duties, resigns, or is no longer eligible to serve, the election of a new Chairperson will be conducted by the Board of Health.

B. DUTIES OF THE BOARD OF HEALTH VICE CHAIRPERSON:

1. In the absence of the Chairperson, the Vice Chairperson shall conduct the Board of Health meeting and perform other duties as requested.
2. In the absence of the Chairperson and the Vice Chairperson, the District Health Director may Chair the Board of Health meetings.

C. DUTIES OF THE BOARD OF HEALTH SECRETARY:

1. Ensure minutes are taken to accurately reflect proceedings of each meeting. A Liberty County Health Department employee may be designated to take the minutes of each meeting.

D. NOMINATING COMMITTEE

1. The Chairperson shall appoint a nominating committee consisting of three Board of Health members. This committee will be appointed two months prior to the meeting where elections are held. Additional nominations may be made from the floor at the time of elections.

E. DUTIES OF THE BOARD OF HEALTH MEMBERS

1. The members shall:
 - a) attend all meetings of the Board of Health if possible, but to remain on the Board of Health members must attend three (3) or more consecutive regular meetings or more than forty-five (45%) of the regularly held and specially called meetings during any calendar year*;

- b) be entitled to absent himself or herself and shall be deemed to have a leave of absence from his or her public duties (1) while engaged in the performance of ordered military duty and while going to and returning from such duty or (2) for other good cause as approved by the Board* ;

****Attendance Policy, Liberty County Board of Commissioners as amended***

- c) removal of any member will require a majority Board of Health vote;
- d) ensure that provisions in these By-Laws are adhered to;
- e) ensure that all policies, resolutions, and directives of the Board of Health are carried out;
- f) serve as an ex-officio member of all committees; and
- g) perform other appropriate duties as the Board of Health may direct.

ARTICLE V

CHIEF EXECUTIVE OFFICER: The District Health Director of Public Health District 9-1 shall serve as the Chief Executive Officer of this Board of Health as provided in Sections 31-3-12 and 31-3-15 of the Official Code of Georgia.

FUNCTIONS AND POWERS: The District Health Director, as Chief Executive Officer of this Board of Health, shall in the name of the Board of Health perform the functions and exercise the powers set forth in Chapter 31-3 of the Official Code of Georgia, except to adopt By-Laws and adopt rules.

COUNTY HEALTH DEPARTMENT LEADERSHIP STAFF (I.E COUNTY NURSE MANAGER, ENVIRONMENTAL HEALTH MANAGER): The County Nurse Manager and the Environmental Health County Manager, of the Liberty County Health Department, will sit on the Board of Health, as ex-officio members.

ARTICLE VI

REGULAR MEETINGS: Regular meetings shall be held no less frequently than quarterly.

SPECIAL MEETINGS: Special meetings may be called by the Chairperson at the request of any member of the Board-Health or as deemed necessary by the Chairperson. No business shall be transacted at a special meeting except that stated in the notice calling the meeting. Notice of any special meeting shall be given at least five days before the time set for the meeting; provided, however, that a meeting called to respond to a public health emergency may be held as soon as a quorum of members is assembled.

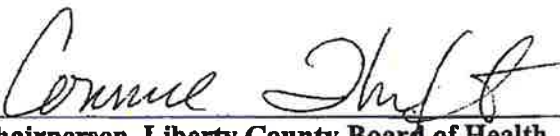
QUORUM: An officer plus 3 members of the Board of Health shall constitute a quorum for the conduct of business.

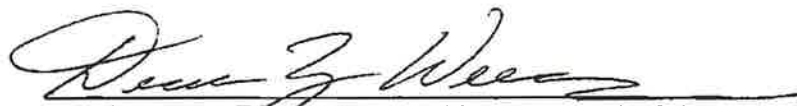
AMENDMENTS: The By-Laws may be amended, after at least 30 days notice, at any regular meeting of the Board of Health. Such notice shall be referred to a special committee which shall report at the next regular meeting and shall require a majority vote of those present for adoption. Amendments, so made, shall be effective when approved by the Board of Health.

PARLIAMENTARY AUTHORITY: The rules contained in the current edition of *Robert's Rules of Order* shall guide governance in all cases to which they are applicable.

ADOPTION: These By-Laws shall be adopted at any regular meeting of the Board of Health in which there is a quorum and shall replace any previous By-Laws. Members of the Board of Health will need to be notified 30 days in advance if new By-Laws will be presented.

ADOPTED BY THE LIBERTY COUNTY BOARD OF HEALTH, THIS 6 **DAY OF**
March, 20 14.


Chairperson, Liberty County Board of Health


District Health Director, Coastal Health District 9-1



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023

Agenda Item: Liberty County Development Authority

Prepared by: virginia Hendricks

Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Liberty County Development Authority Board Appointment that will expire on December 31, 2023. Appointments are Made by Mayor and Council.

BACKGROUND: The Liberty County Development Authority Board shall consist of two members appointed by the Council. All members shall be residents of the City of Hinesville and shall serve a four-year term. Appointments are Made by the Mayor and Council. Luke Moses is the current Appointee. His term expires December 31, 2023.

FUNDING: None

RECOMMENDATION: N/A

ATTACHMENTS:

1. Liberty County Development Authority Spreadsheet

PREVIOUS COUNCIL DISCUSSION: None

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Liberty County Development Authority							
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES	NOTES
Serves by virtue of position	Allen Brown			4 years	January 2016	End of Term	
Mayor and Council	Luke Moses			4 years	January 2020	12/31/2023	

Created by : General Assembly of Georgia



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Walthourville Sewer Capacity
Prepared by: Paul Simonton
Presented by: Paul Simonton

PURPOSE: Authorize City Manager to enter into negotiations for increasing the City of Walthourville's capacity in the City of Hinesville sewage transportation and treatment capacity.

BACKGROUND:

- In the past the city of Walhtourville purchased 300,000 GPD capacity in the city of Hinesville system.
- The City of Walthourville is quickly approaching that capacity with its growth.
- In a recent meeting, representatives from the city of Walthourville, have expressed interest in gaining more capacity in the Hinesville system.
- The City of Hinesville is currently expanding its system and has included capacity for the City of Walthourville in its system (see attached memo)
- The Hinesville staff along with the City Engineer need to develop an agreement and determine cost of capacity for an expanded agreement between the two cities.
- The agreement may contain timelines for expanded capacity to ensure the City of Hinesville growth is not jeopardized by the increase of Walthourville capacity.

FUNDING: Study will develop a cost for Walthourville to purchase additional capacity on the Hinesville system.

RECOMMENDATION: Authorize City Manager to begin negotiations with Walthourville for providing additional sewer capacity

ATTACHMENTS:

1. Walthourville capacity Memo complete

PREVIOUS COUNCIL DISCUSSION:



Memo

Date: November 9, 2023
To: City of Hinesville
Attn: Kenneth Howard, City Mgr.
Re: Walthourville Sewer service

As part of the initial sewer system installation in Walthourville, an agreement was reached for the City of Hinesville to accept wastewater from the City of Walthourville for transportation and treatment. As part of that agreement the city of Walthourville purchased 300,000 GPD in the Hinesville treatment system. The City of Hinesville owns and operates the wastewater flow meter located on Airport Road that discharges flow from Walthourville into the 12" gravity sewer main at the boundary between the two cities.

From time to time, the City of Hinesville has provided the City of Walthourville with a status of available capacity. Due to capacity issues in the area, we recently began to monitor the Walthourville flow more frequently. Attached is a table showing the months and flow from Walthourville from February, 2022 to October, 2023. The average for the last 21 months is 240,000 GPD. More importantly the average for the last 4 months is 280,000 GPD, which means the City of Walthoruville is operating at 93% of their purchased capacity. We recently received a project from LCPC requesting the approval of 56 units on Shaw Road in Walthourville, which would take them near their allocated system capacity.

On November 8, 2023, we met with the City of Walthourville and provided them with the information, reviewed their future growth and confirmed that they would be requesting additional capacity in the future. The City of Walthourville, has numerous developments programmed for the future and will need additional capacity from the City of Hinesville. They provided information on future growth and estimated their future 500,000 to 600,000 GPD of additional capacity. They also indicated that they would be requesting that additional capacity from the Hinesville system.

All of the wastewater flow from Walthourville flows through a 12" gravity sewer main on Airport road. This main has the capacity to transport approximately 1.5 Million gallons per day so that capacity is of no concern even adding future demand inside the city, and with estimated flow up to 500,000 to 600,000 GPD from Walthourville. The capacity of Stonehenge Pump station is the key in our system to ensure we can meet this demand. As you know the expansion of this pumping station is one of the components being expanded as part of the overall sewer system modification to meet future needs.

The Stonehenge Pump Station was initially installed in the 1990s with the annexation of the Airport Road area. Knowing, at the time, that this pump station would ultimately serve that entire section of the community, its wet well and the force mains were oversized for

future use. The wet well is 12' in diameter and the force mains leaving the site are two 10" diameter PVC mains extending to the outfall sewer at Cherrie Murrel Road. The existing pumps are rated at 500 GPM, but appear to be operating around 400 GPM each and operating around 17 hours per day. In examining the existing facilities and their maximum capabilities, both short term and long, we have designed the facility for expansion for long term to 1,100 GPM utilizing the capacity of the existing wet well and both 10" force mains ultimately. This pump station is also capable of meeting short term operation so that current system limitations are not exceeded. This expansion will upgrade the capacity of the stations initially from 400 GPM to 700 GPM (just over 1.0 million GPD) which translates to an additional capacity of 1,440 ERUs (households), and ultimately to 1100 GPM (1.6 million GPD) which further increases the expanded capacity to a total of 3,360 ERUs when the WRF expansion capacity is available. The chart below provides this along with a timeline

STONEHENGE CAPACITY

Time Frame	Timeline	P.S. Capacity	ERUs	Walthourville Need	Hinesville Use/available
Current		575,000	1917	300,000	275,000
Initial Expansion	12-15-24	1,008,000	3360	550,000	458,000
Ultimate Expansion	12-15-25	1,584,000	5280	850,000	734,000

Keep in mind once the WRF Expansion is complete and this flow is transferred to WRF, the Fort Stewart plant should see a drop in flow of around 1.0 MGD. This of course depends on the growth in that area of the community.



Memorandum

Date: November 6, 2023

To: Kenneth Howard

From: Ben Morrow, Assistant Director

Subj: Walthourville Flow Capacity

In January of 2022, ESG Operations replaced the flow meter that measures the flow entering the City of Hinesville's system from Walthourville. Since February of 2022 on average Walthourville has been using on average 80% of their allotted capacity. As detailed in the attached data they occasionally exceed 300,000 gallons per day with an increasing trend since the flow meter was installed. If development and growth continue in Walthourville, they will continue to exceed their allotted capacity placing an additional burden on the city's own capacity.

Included is an attempt to correlate rainfall with an increase in a significant use of capacity. No significant correlation could be determined from the data at hand although one may assume an infiltration and inflow program could help alleviate some capacity issues for Walthourville.

cc.: Ray Richard, P.E. ESG

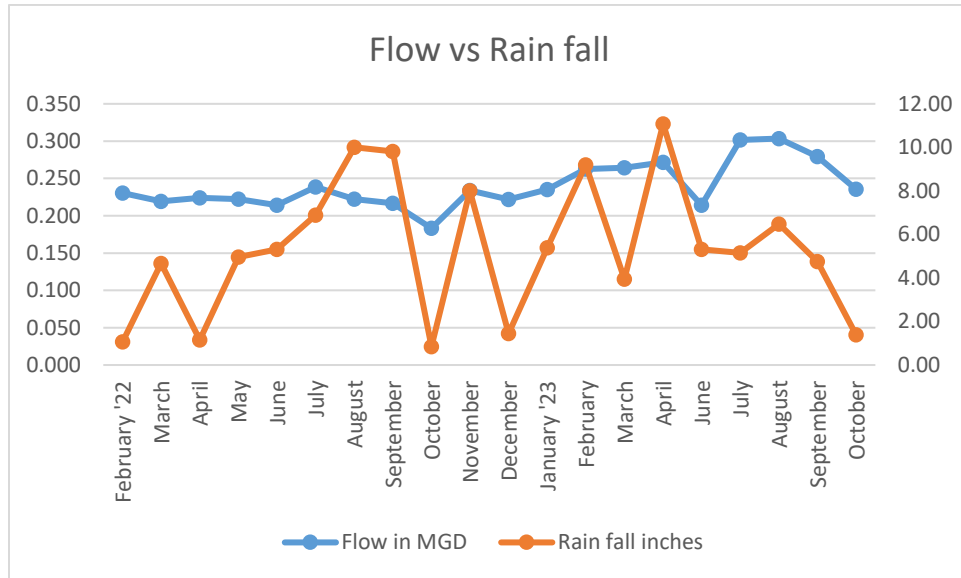
Gary Gilliard, ESG

Robert Norby, ESG

Paul Simonton, P.E. Simonton Engineering



Month	Flow(mgd)	Rain(inches)	% capacity used
February '22	0.230	1.07	77%
March	0.219	4.67	73%
April	0.224	1.16	75%
May	0.222	4.96	74%
June	0.214	5.31	71%
July	0.239	6.89	80%
August	0.222	10.00	74%
September	0.217	9.82	72%
October	0.183	0.85	61%
November	0.234	8.00	78%
December	0.222	1.45	74%
January '23	0.235	5.39	78%
February	0.263	9.19	88%
March	0.264	3.94	88%
April	0.271	11.08	90%
June	0.214	5.31	71%
July	0.302	5.15	101%
August	0.303	6.47	101%
September	0.279	4.76	93%
October	0.236	1.39	79%
AVERAGE	0.240	5.34	80%
*May '23 meter was down due to repair			





City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023

Agenda Item: Georgia Municipal Employees Benefit System (GMEBS) Defined Benefit Retirement Plan Amendment Ordinance #2023-10

Prepared by: Christy Deloach

Presented by: Holly Fields

PURPOSE: To Present for Mayor and Council Consideration, To amend the City of Hinesville's Georgia Municipal Employees Benefit System (GMEBS) Defined Benefit Retirement Plan Amendment Ordinance #2023-10 to establish a 50&20 alternative normal retirement qualification for eligible regular employees who terminate employment on or after the amendment effective date of December 8, 2023.

BACKGROUND: This change will be an Ordinance to amend and restate the Retirement Plan for the Employees of the City of Hinesville, Georgia in accordance with and subject to the terms and conditions set forth in the attached Adoption Agreement, any Addendum to the Adoption Agreement, the Georgia Municipal Employees Benefit System (GMEBS) Master Plan Document, and the GMEBS Trust Agreement. The effective date of the ordinance shall be December 8, 2023.

FUNDING: Inclusion of the proposed benefit improvement would increase by an estimated 1.57% or \$151,000.

RECOMMENDATION: Approval

ATTACHMENTS:

1. GMA Cover Letter
2. Ordinance #2023-10 & Adoption Agreement

PREVIOUS COUNCIL DISCUSSION:



October 24, 2023

RISK MANAGEMENT AND
EMPLOYEE BENEFITS SERVICES
BOARD OF TRUSTEES

Chair

Marcia Hampton
City Manager, Douglasville

Vice Chair

Shelly Berryhill
Commissioner, Hawkinsville

Secretary-Treasurer

Larry H. Hanson
CEO and Executive Director

Trustees:

Linda Blechinger
Mayor, Auburn

Chris Hobby
City Manager, Bainbridge

Meg Kelsey
City Manager, LaGrange

Jessica O'Connor
City Manager, Griffin

W. D. Palmer, III
Councilmember, Camilla

James F. Palmer
Mayor, Calhoun

John Reid
Mayor, Eatonton

JoAnne Taylor
Mayor, Dahlonega

Albert Thurman
Mayor, Powder Springs

Rebecca L. Tydings
City Attorney, Centerville

Kenneth L. Usry
Mayor, Thomson

Clemontine Washington
Mayor Pro Tem, Midway

Vince Williams
Mayor, Union City

EXECUTIVE STAFF

Randy Logan
Deputy Executive Director

TRANSMITTED VIA E-MAIL

(hfields@cityofhinesville.org)

Ms. Holly Fields
Human Resources Director
City of Hinesville
115 E. MLK Jr. Drive
Hinesville, Georgia 31313

RE: City of Hinesville Defined Benefit Retirement Plan; Restatement and Amendment to Establish 50&20 Alternative Normal Retirement Qualification for Eligible Regular Employees

Dear Ms. Fields:

Per the city's request, attached please find a draft Adoption Agreement ("AA") and General Addendum for the city of Hinesville's Georgia Municipal Employees Benefit System ("GMEBS") Defined Benefit Retirement Plan ("Plan"). The amendment to the Plan establishes a 50&20 alternative normal retirement ("ANR") qualification for eligible regular employees who terminate employment on or after December 8, 2023 (see AA, p. 19). Employees may qualify for alternative normal retirement upon reaching age 50 and completing 20 years of total credited service. Employees are not required to be in service with the city at the time they satisfy the qualifications for the ANR. The amendment further clarifies that the existing 55&25 ANR qualification remains available for elected officials (see AA, pp. 16-17). Employees who terminated prior to December 8, 2023, may qualify for the 55&25 ANR benefit, as well, but are not eligible for the new 50&20 ANR benefit.

The Adoption Agreement provides that the amended Plan documents will become effective December 8, 2023. **Please note that per O.C.G.A. § 47-5-40, the Adoption Agreement has been drafted in the form of an ordinance.** Both the Adoption Agreement and General Addendum must be adopted for the amendment to be effective.

The city's request for a plan amendment coincides with the restatement of the GMEBS Defined Benefit Retirement Plan document with the IRS. To protect the Plan's tax-qualified status, GMEBS filed draft restated Plan documents, updated to reflect recent amendments and comply with changes in federal tax law, with the IRS on June 29, 2022. On August 31, 2023, the IRS issued a favorable opinion letter ("IRS opinion letter") for the restated Plan documents. The IRS opinion letter provides assurance to employers providing retirement benefits for their employees through the GMEBS Plan that GMEBS is maintaining a qualified pension benefit program that allows employees to accrue benefits tax-free until retirement benefits are distributed to them.

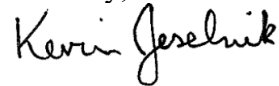
To ensure continued tax-qualified status for all GMEBS-member retirement plans, we are asking all participating employers to readopt their plans using the most recent IRS-approved Adoption Agreement and General Addendum. We have completed the attached plan documents to include the amendments you requested, as well as the other benefit and eligibility provisions that you currently have in place.

We have attached a copy of the restated Basic Plan Document and Amendment 1, which do not need to be adopted by the city. Finally, we have included a summary of key amendments to the Plan relating to the restatement.

If the draft Adoption Agreement and General Addendum are acceptable, please have the designated representatives sign and date each document where indicated (Adoption Agreement, p. 37 and General Addendum, p. 3). Next, please scan and email both documents to Gina Gresham at rgresham@gacities.com. GMEBS will then countersign both documents and return electronic copies to you. Please note, GMEBS will not execute documents that have been edited by the city. If the documents require revisions, please let us know before adopting them.

If you have any questions about the information provided in this letter or require further information, please feel free to contact me at (678) 686-6236 or kjeselnik@gacities.com.

Sincerely,



Kevin H. Jeselnik
Assistant General Counsel

Encl.

C: Mr. Linnie L. Darden, III, City Attorney, City of Hinesville (w/ encl.)
Ms. Marinetty Bienvenu, Director, Employee Benefit Services (w/o encl.)
Ms. Michelle Warner, Director, Retirement Field Services and DC Program (w/o encl.)
Ms. Gwin Hall, Senior Associate General Counsel (w/o encl.)

**GENERAL ADDENDUM TO THE
GEORGIA MUNICIPAL EMPLOYEES BENEFIT SYSTEM
DEFINED BENEFIT RETIREMENT PLAN
ADOPTION AGREEMENT**

This is an Addendum to the Adoption Agreement completed by the City of Hinesville, Georgia, as follows (complete one or more sections, as applicable):

***** Item (1) of Pre-Approved Addendum – Not Applicable *****

(2) Discontinuance of participation in the Plan by one or more Departments or classes of Employees (for amendment of Adoption Agreement only - see Section 9 of Adoption Agreement):

(a) Transfer of Certain Employees to LCPC Plan. Effective January 1, 2009, certain Employees who immediately prior to said date participated under the City of Hinesville Retirement Plan (“this Plan”) will participate under a new retirement plan being established for the Liberty Consolidated Planning Commission (“LCPC Plan”), subject to the eligibility requirements and other terms and conditions of the LCPC Plan. Below is a list of these Employees:

**Debra Atticall
Curies L. Butler
Sarah (Sally) Dowlen
Nils Gustavson
Gabriele Hartage
Ebrahim Nadji
Donna Shives
Henry E. Timmeran
Brandon Wescott**

(b) Treatment of Prior Credited Service. With respect to the Employees described in subsection 2(a) above, and provided the transfer of assets referred to in subsection 2(c) below is completed, Credited Service under the City of Hinesville Retirement Plan prior to January 1, 2009 will be considered Credited Service under the LCPC Plan in determining whether said Employees have satisfied the minimum Service requirements for participation and Vesting under the LCPC Plan and the minimum Service requirements for Early or Normal Retirement under the LCPC Plan. Provided the transfer of assets referred to in subsection 2(c)

below is completed, such Credited Service will also be taken into account for purposes of computing the amount of any benefits to which said Employees are entitled under the LCPC Plan.

- (c) **Transfer of Assets on Behalf of Former Participants in Hinesville Plan.** To help fund the cost of providing benefits under the LCPC Plan for the Employees described in subsection 2(a) above who participated under the City of Hinesville Retirement Plan prior to January 1, 2009, with respect to service prior to said date, the Georgia Municipal Employees Benefit System (GMEBS) is hereby authorized and directed to transfer from the Trust Fund of the City of Hinesville Retirement Plan to the newly created Trust Fund for the LCPC Plan a lump sum amount equal to the present value of the Accrued Benefit under this Plan for each of the Employees described in subsection 2(a) above as of January 1, 2009, as determined by the GMEBS actuary. Upon completion of said transfer of assets, said Employees and their heirs and assigns will have no further right, title or interest under this Plan with respect to their Service prior to January 1, 2009, and their entitlement to benefits, if any, will be determined in accordance with and subject to the terms of the LCPC Plan.

*** Items (3) through (5) of Pre-Approved Addendum – Not Applicable ***

- (6) **Modified Definition of Earnings.** For purposes of determining any Employee contributions and Final Average Earnings, Earnings as defined in Section 2.26 of the Basic Plan Document shall be modified as follows (check all that apply):

- ☐ (a) excluding overtime pay.
- ☐ (b) excluding bonuses.
- ☐ (c) excluding _____ (specify type of excluded earnings).
- ☐ (d) including perquisites or allowances for use of a car or house rent.
- ☒ (e) including severance payments; provided that the following limitations shall apply (must specify):
The City of Hinesville shall notify GMEBS in writing of the amounts of any severance payments made to a Participant.

☐ (f) including _____ (specify type of included earnings).

This definition of Earnings applies to (check one):

☐ All Participants.

☒ Only the following Participants (must specify): The City Manager in such position on September 7, 2017, (i.e., Mr. Lester L. Edwards) in accordance with the Severance Agreement Release and Covenant Not to Sue ("Agreement") entered into between such City Manager and the City of Hinesville.

NOTE: The Employer is responsible for providing any and all documentation to the Administrator relating to payments that are included in the definition of Earnings pursuant to this Section, including but not limited to the amount(s) paid and the date of such payment(s).

[Repeat above subsection as necessary for each applicable definition and Participant class covered under the Plan.]

***** Items (7) through (16) of Pre-Approved Addendum – Not Applicable *****

The terms of the foregoing Addendum to the Adoption Agreement are approved by the Mayor and Commissioners of the City of Hinesville, Georgia, this _____ day of _____, 20____.

Attest:

CITY OF HINESVILLE, GEORGIA

City Clerk

Mayor

(SEAL)

Approved:

City Attorney

The terms of the foregoing Addendum are approved by the Board of Trustees of the Georgia Municipal Employees Benefit System.

IN WITNESS WHEREOF, the Board of Trustees of the Georgia Municipal Employees Benefit System has caused its Seal and the signatures of its duly authorized officers to be affixed this _____ day of _____, 20____.

**Board of Trustees
Georgia Municipal Employees
Benefit System**

(SEAL)

Secretary



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Public Comment
Prepared by: Christy Deloach
Presented by: Mayor Brown

PURPOSE: To Allow Citizens to Address Mayor and Council.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Mayor Brown's Report
Prepared by: Christy Deloach
Presented by: Mayor Brown

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

The Mayor's 21st Annual Service of Songs, Prayer, and Thanksgiving



City of Hinesville, Georgia, Council Meeting

Date:	November 16, 2023
Agenda Item:	The Mayor's 21st Annual Service of Songs, Prayer, and Thanksgiving
Prepared by:	Christy Deloach
Presented by:	Mayor Allen Brown

PURPOSE: The City of Hinesville will be hosting the Mayor's 21st Annual Service of Songs, Prayer and Thanksgiving on Sunday, Nov. 19 at 6 p.m. at Hinesville United Methodist Church located at 203 North Main Street in Downtown Hinesville.

BACKGROUND: This year's featured speakers include State Representative Al Williams, Ft. Stewart Garrison Commander COL Marc Austin, Liberty County Board of Commissioners Chairman Donald Lovette, and others from the local level, as well as several members of the Hinesville faith community.

All offerings given during the program will benefit the Liberty County Re-Entry Coalition, Inc.

This event is free and open to the public.

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. 2023 Mayor's Thanksgiving Program Flyer

PREVIOUS COUNCIL DISCUSSION:

The City of Hinesville presents

Legacy of Unity

*The Mayor's 21st annual
Service of Songs, Prayer and Thanksgiving*

Sunday, November 19, 2023 | 6 p.m.

Hosted by Hinesville United Methodist Church
203 North Main Street

Master of Ceremony
Bishop Kevin L. Betton, Sr.



United Ministerial Alliance
of Liberty County, Georgia



Page 98 of 171



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Councilmember Riles Report
Prepared by: Jean Marie Reynolds
Presented by: Councilmember Riles

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Crime and Citation Report



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Monthly Crime and Citation Report
Prepared by: Jean Marie Reynolds
Presented by: Lloyd Slater

PURPOSE: To discuss the Monthly Crime and Citation report for the month of October 2023

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

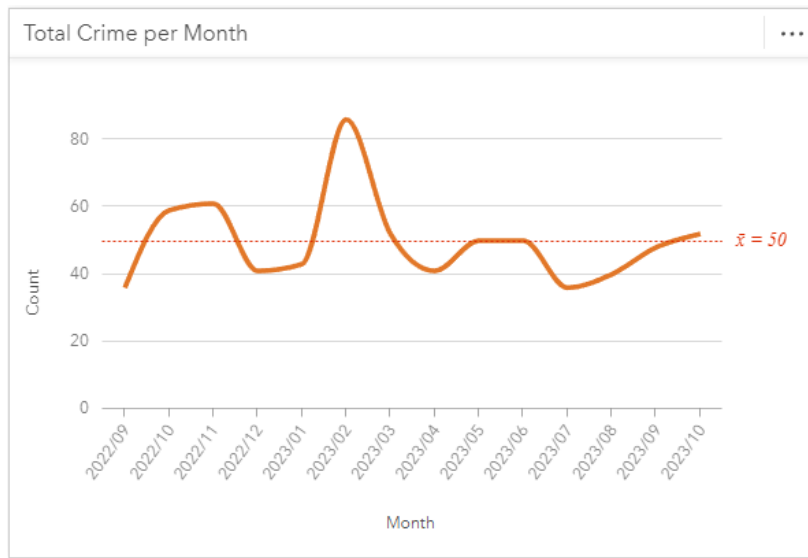
1. Crime and Citation 10-2023
2. MonthlyCrimes_Council_2023_10_Charts
3. MonthlyCrimes_Council_2023_10_PointMap
4. MonthlyCrimes_Council_2023_10_HeatMap

PREVIOUS COUNCIL DISCUSSION:

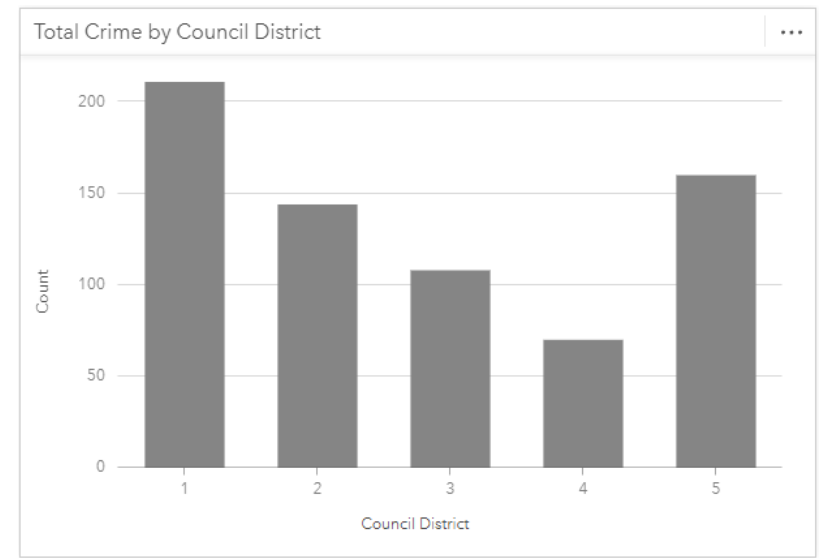
CRIME AND CITATION REPORT					
October 1, 2023 - October 31, 2023					
	October 2023	September 2023	Monthly % Change	October 2022	September 2022
Aggravated Assault/Assault	17	17	0%	25	24
Auto Theft	2	3	-33%	4	6
Homicide/Homicide by Vehicle	0	1	0%	0	0
Rape	1	0	100%	0	0
Robbery	3	3	0%	0	0
Burglary	6	10	-40%	10	6
Arson	0	0	0%	1	1
Entering Auto	23	14	64%	19	9
Domestic Disputes	47	48	-2%	60	57
Juvenile Arrests	12	12	0%	14	15
Adult Arrests	151	126	20%	189	171
Traffic	66	36	83%	44	61
Criminal	85	90	-6%	145	110
Total Case Numbers Issued	3,980	3,806	5%	4,727	5,091
Direct Patrols. Walk & Talks, Foot Patrols	1,420	1,158	23%	1,679	1,876
Dispatched Calls	1,493	1,466	2%	1,697	1,644
Criminal Citations	88	88	0%	137	149
Military	1	5	-80%	15	24
Civilian	87	83	5%	122	125
Traffic Citations	791	741	7%	859	1,116
Military	45	37	22%	185	220
Civilian	746	704	6%	674	896
Total Citations	879	829	6%	996	1,265
Traffic Warnings	373	407	-8%	476	535
DUI	7	9	-22%	9	11
Over 21	7	8	-13%	9	11
Under 21	0	1	-100%	0	0
Military	0	1	-100%	4	2
Civilian	7	8	-13%	5	9
PART I CRIMES IN OCTOBER 2023 - BY DISTRICT					
	District 1	District 2	District 3	District 4	District 5
Homicide/Homicide by vehicle	0	0	0	0	0
Rape	0	0	1	0	0
Robbery	2	1	0	0	0
Aggravated Assault/Assault	8	2	1	2	4
Burglary	1	2	1	1	1
Auto Theft	0	0	0	0	2
Arson	0	0	0	0	0
Entering Auto	5	8	0	7	3

Monthly Crime Report – 2023 October

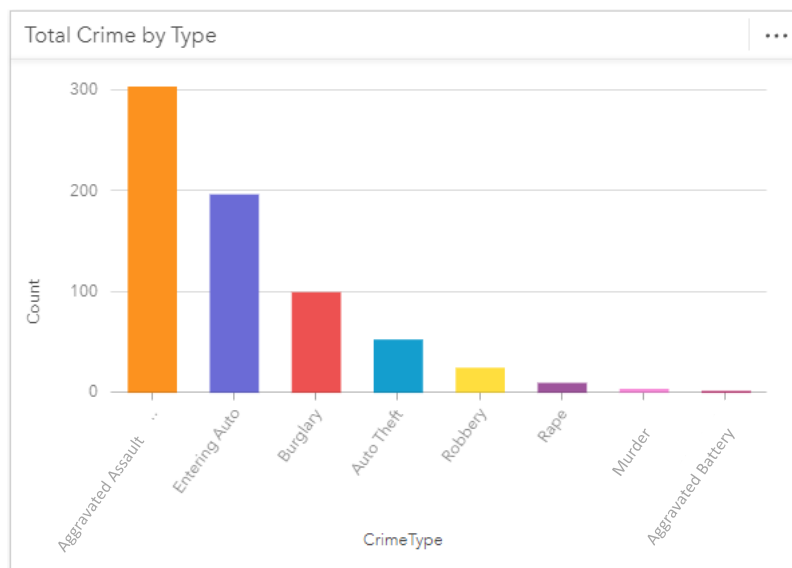
Total Crime per Month



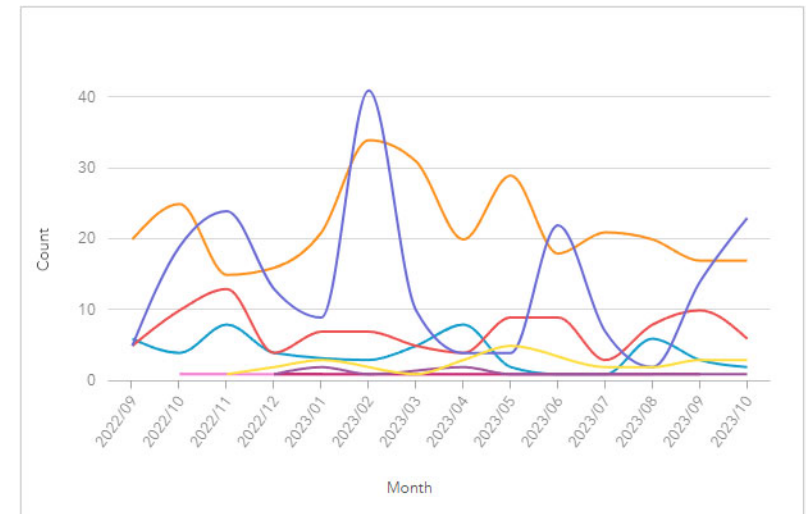
Total Crime per Council District in the last 12 months



Total Crime by Type in the last 12 months

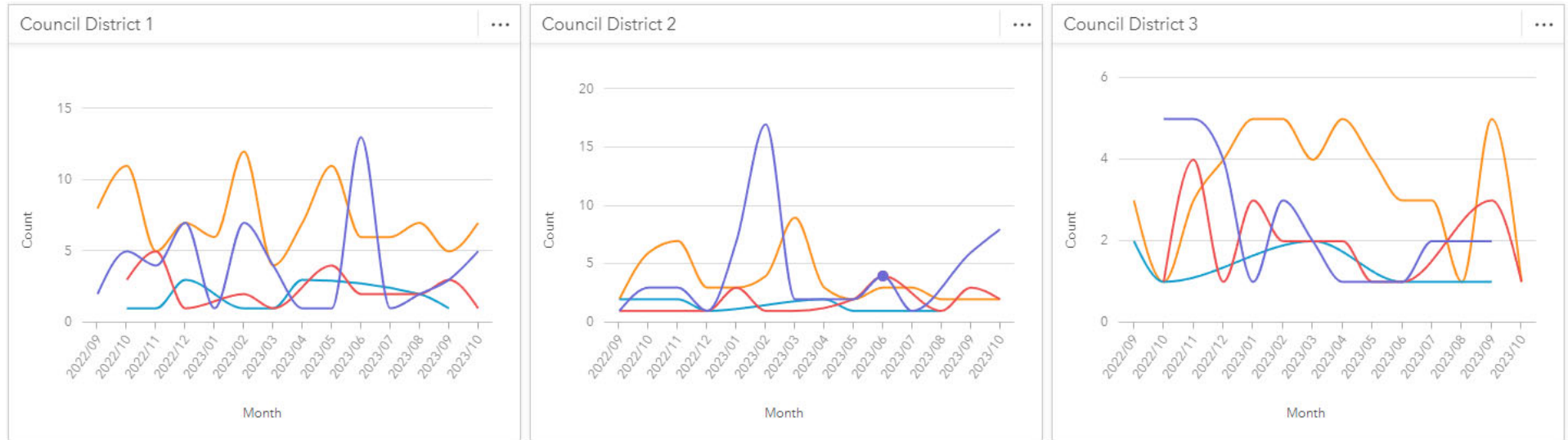
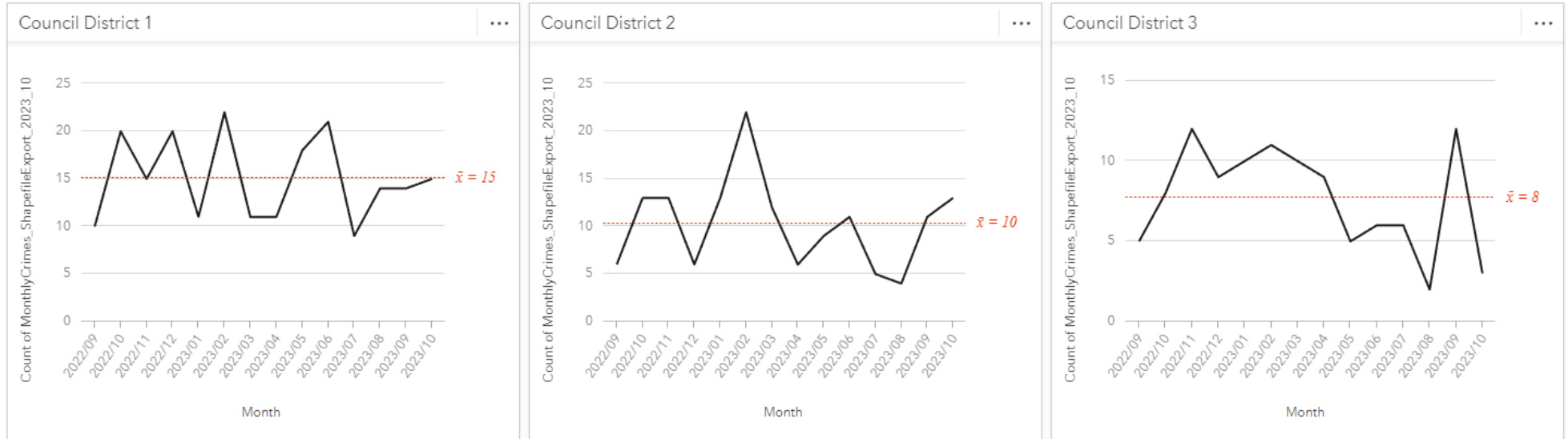


Total Crime by Type per Month



Monthly Crime Report – 2023 October

Total Crime per Council District



Entering Auto

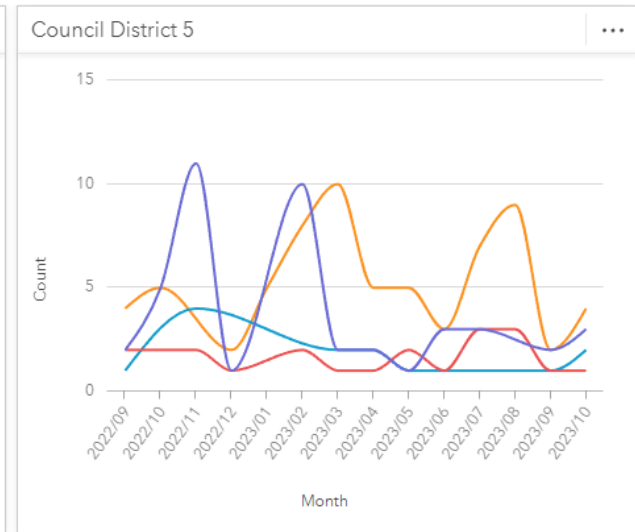
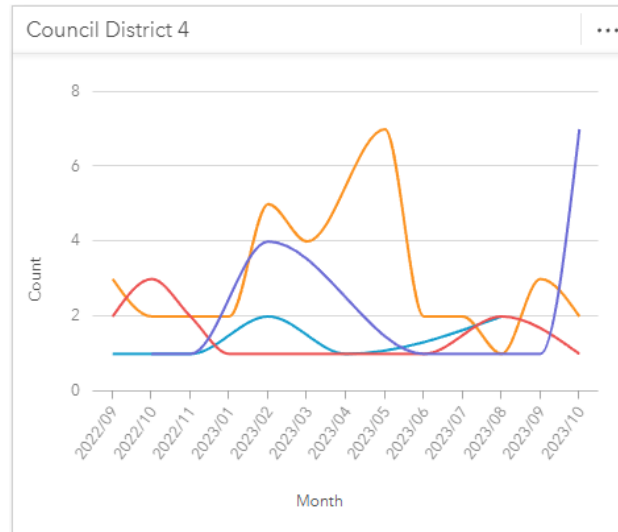
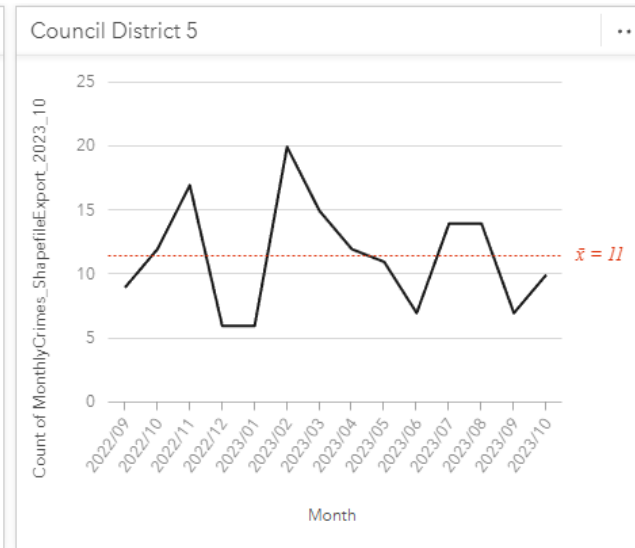
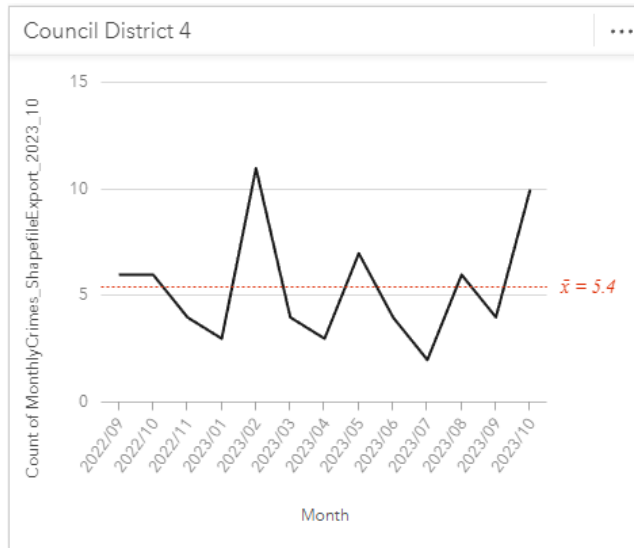
Aggravated Assault

Burglary

Auto Theft

Monthly Crime Report – 2023 October

Total Crime per Council District (cont.)



Entering Auto

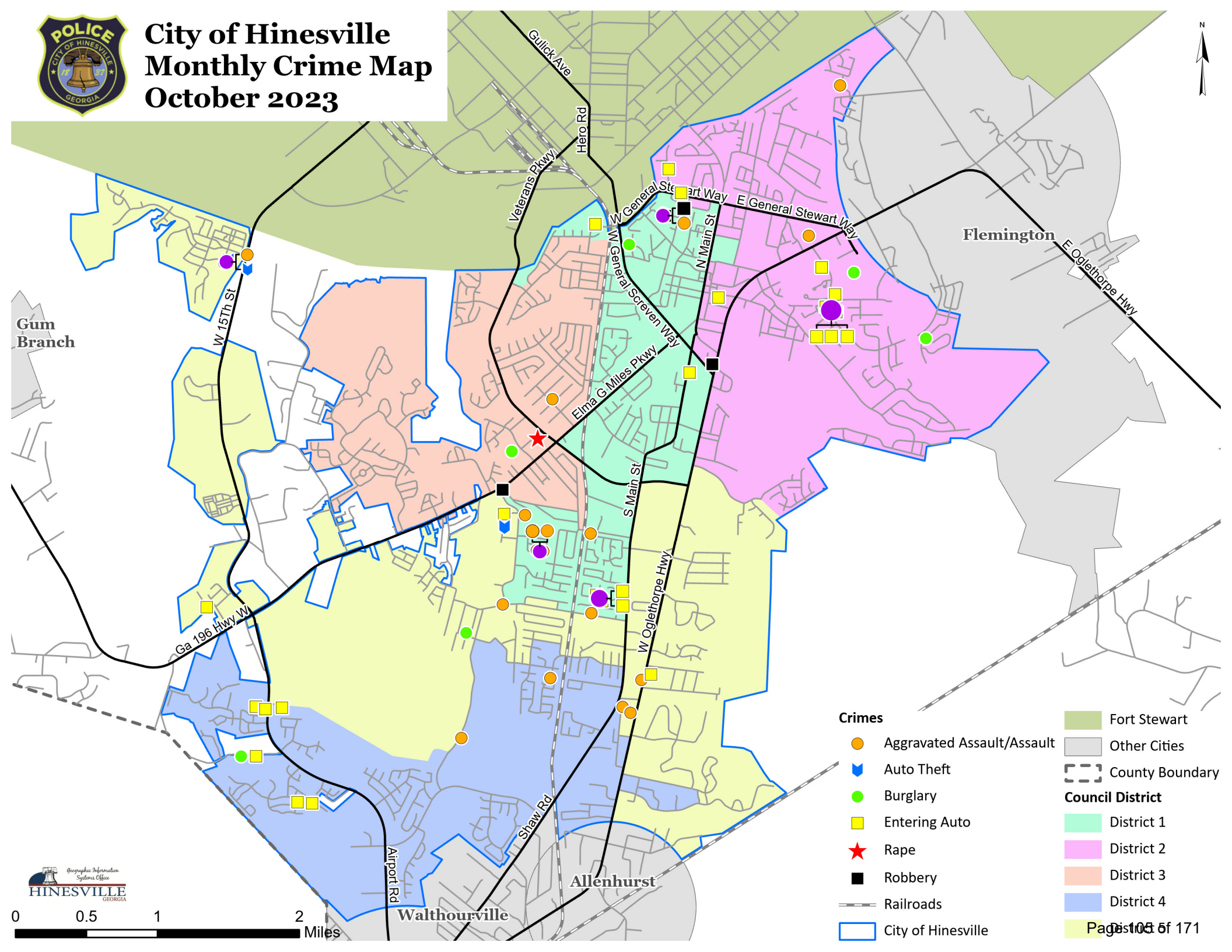
Aggravated Assault

Burglary

Auto Theft



City of Hinesville Monthly Crime Map October 2023



Crimes

- Aggravated Assault/Assault
- Auto Theft
- Burglary
- Entering Auto
- Rape
- Robbery
- Railroads
- City of Hinesville

Fort Stewart

Other Cities

County Boundary

Council District

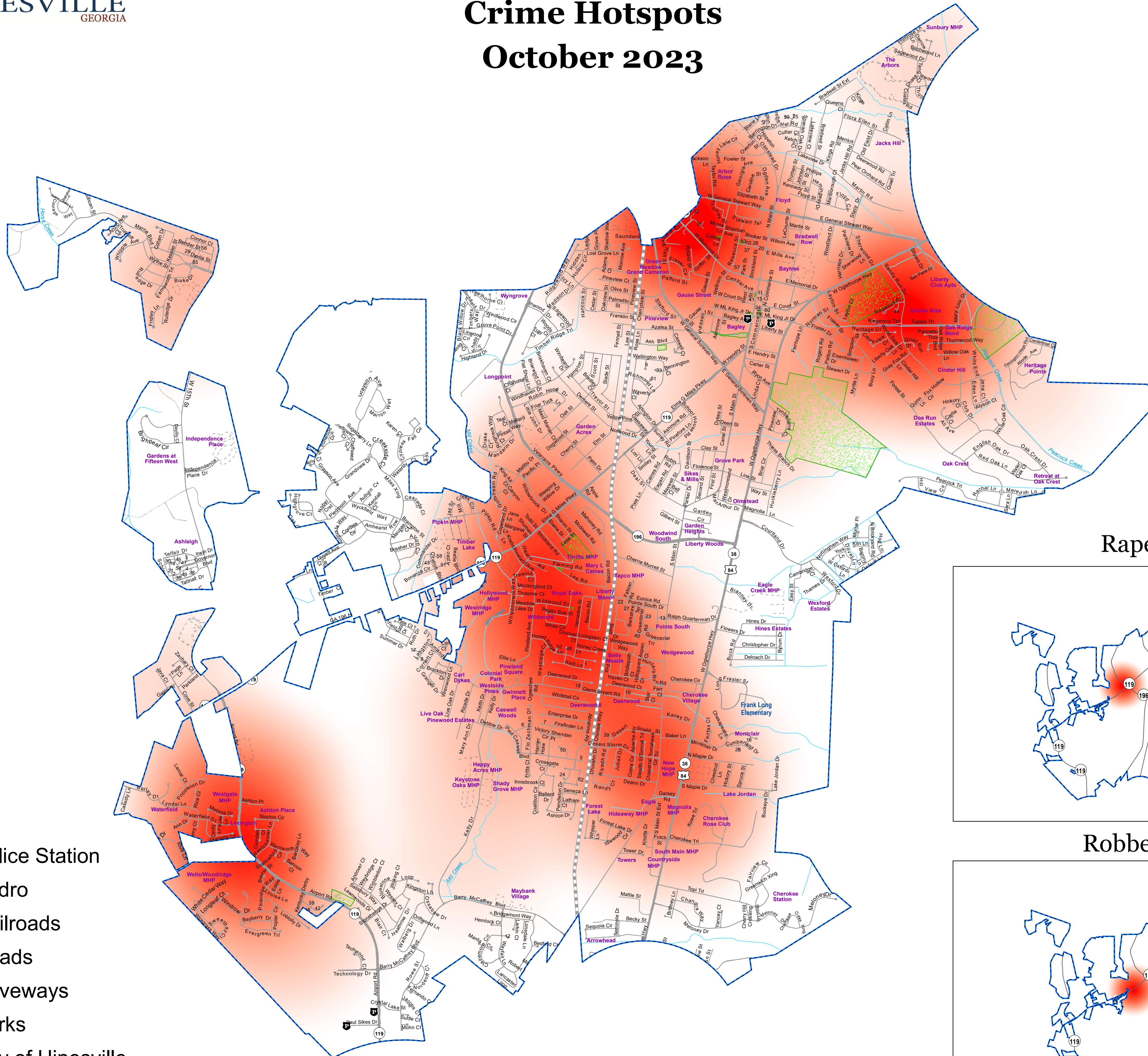
- District 1
- District 2
- District 3
- District 4

City of Hinesville, GA

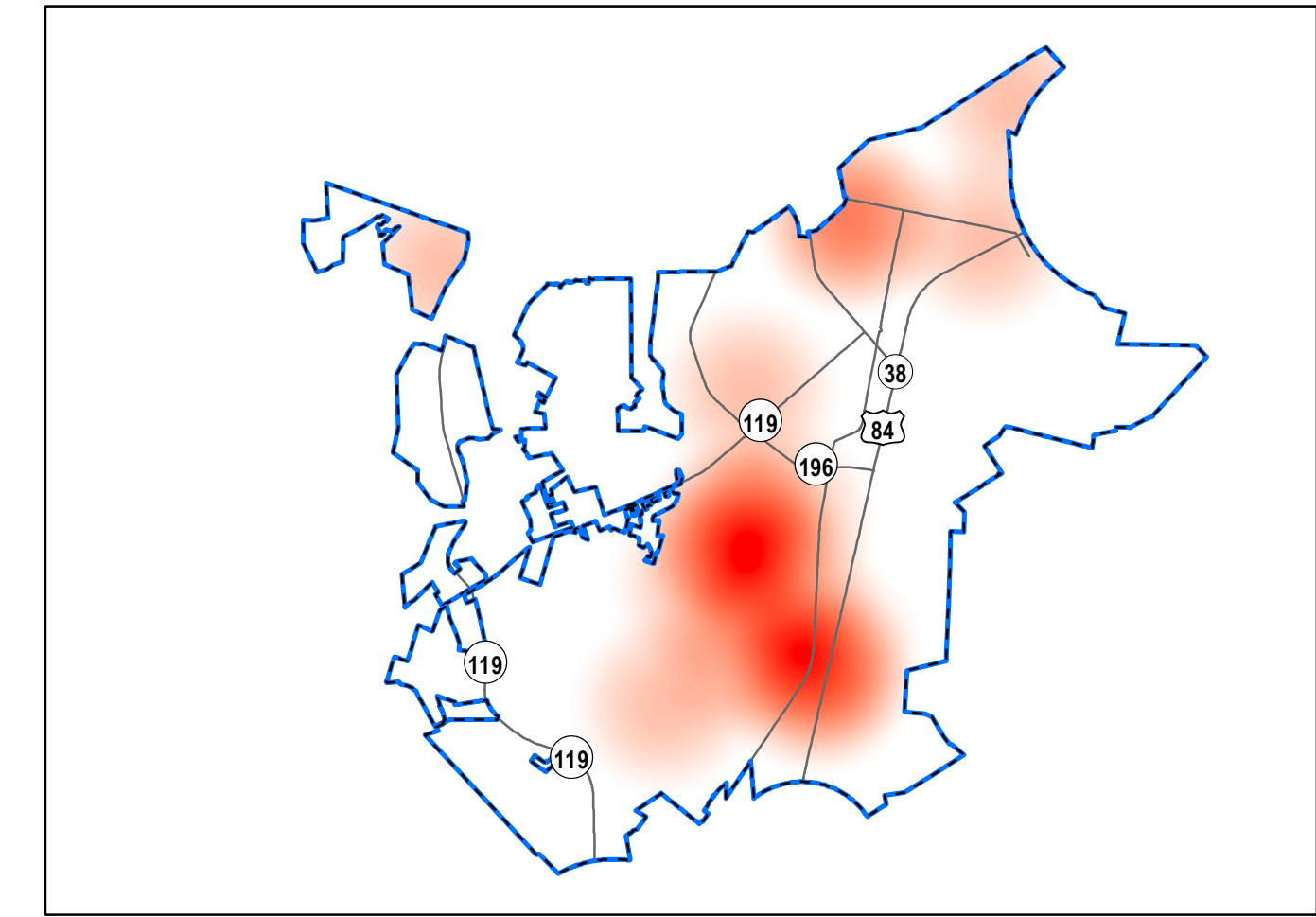
Crime Hotspots

October 2023

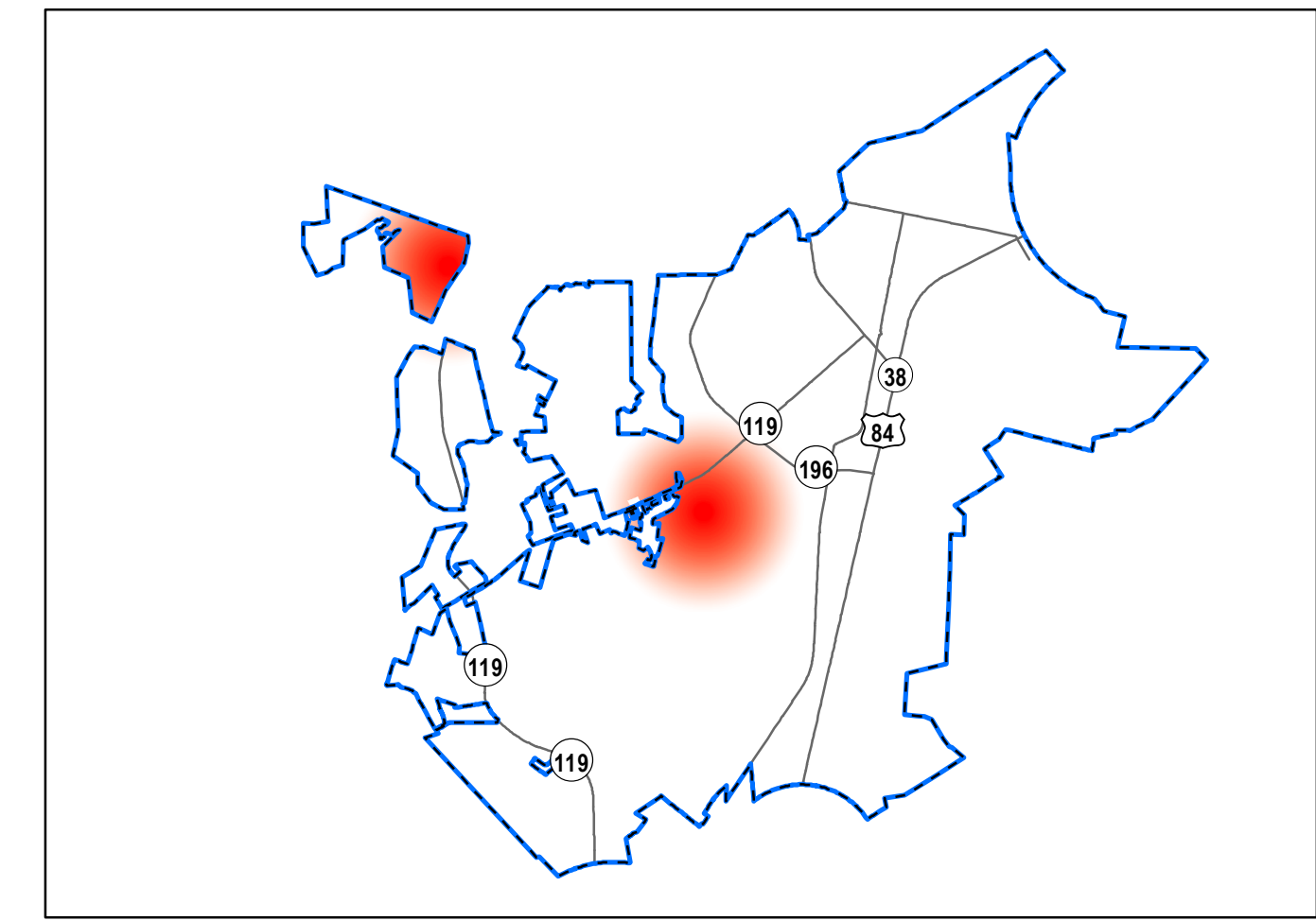
Last Updated: November 08, 2023



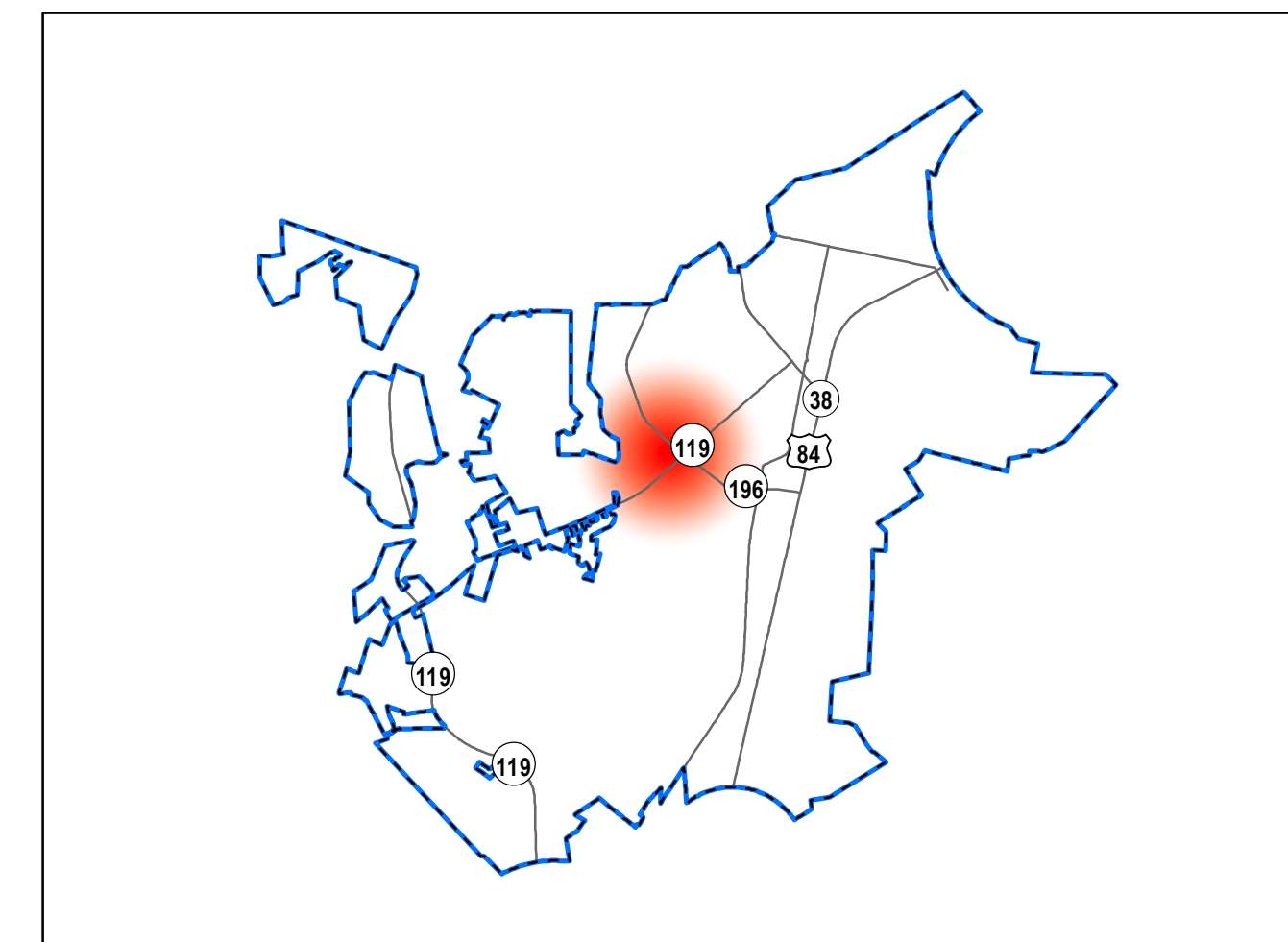
Aggravated Assault



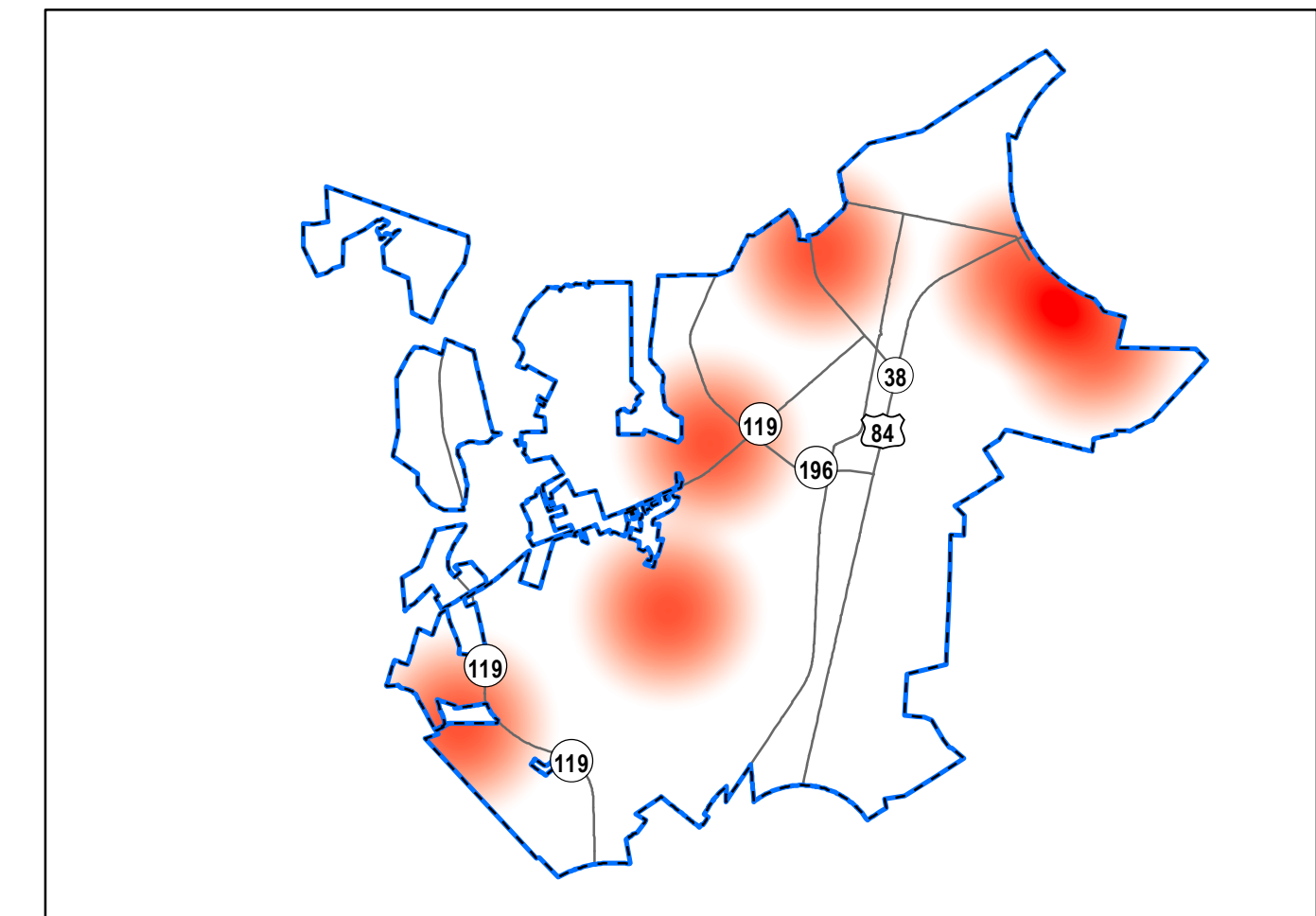
Auto Theft



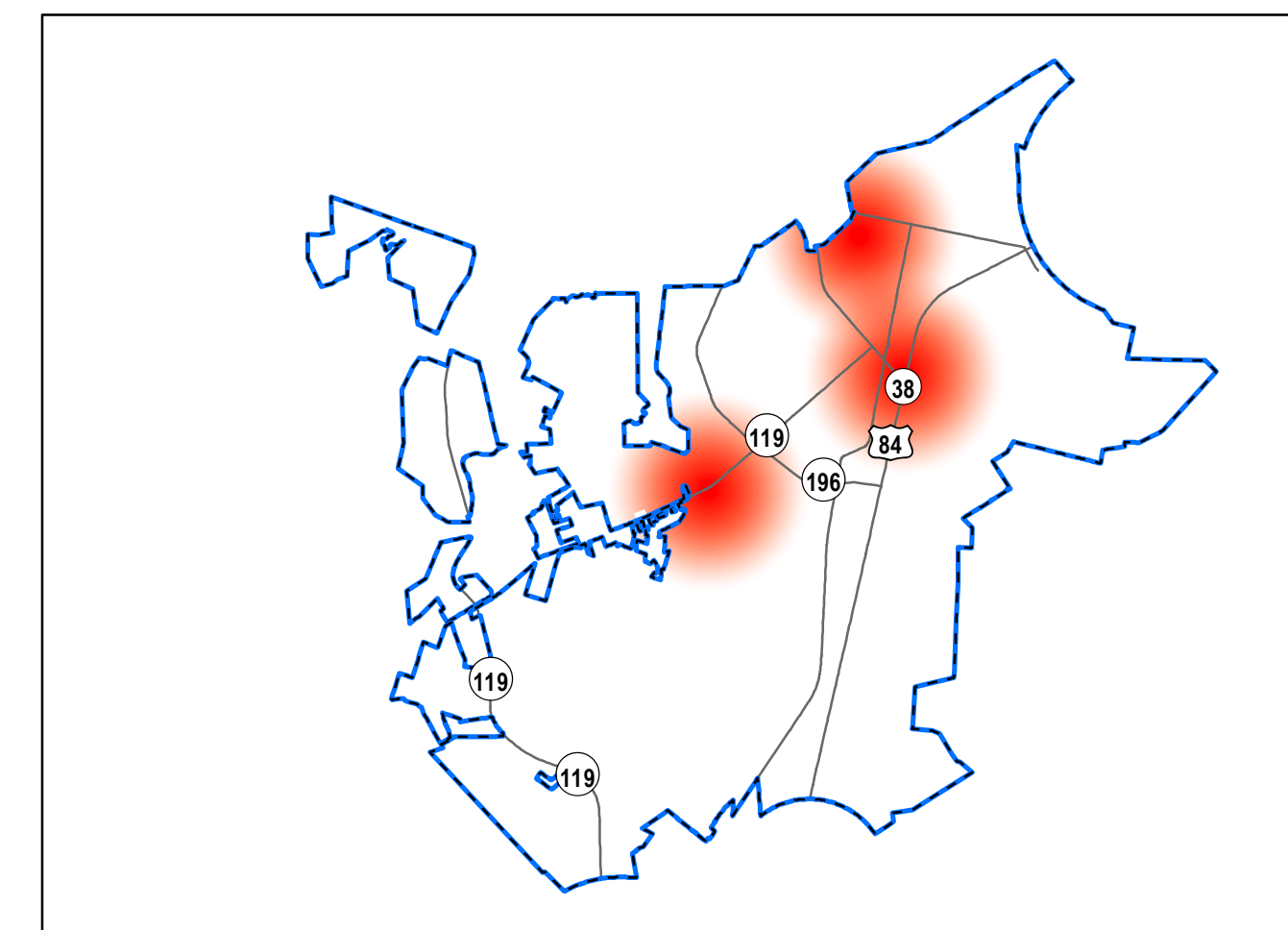
Rape



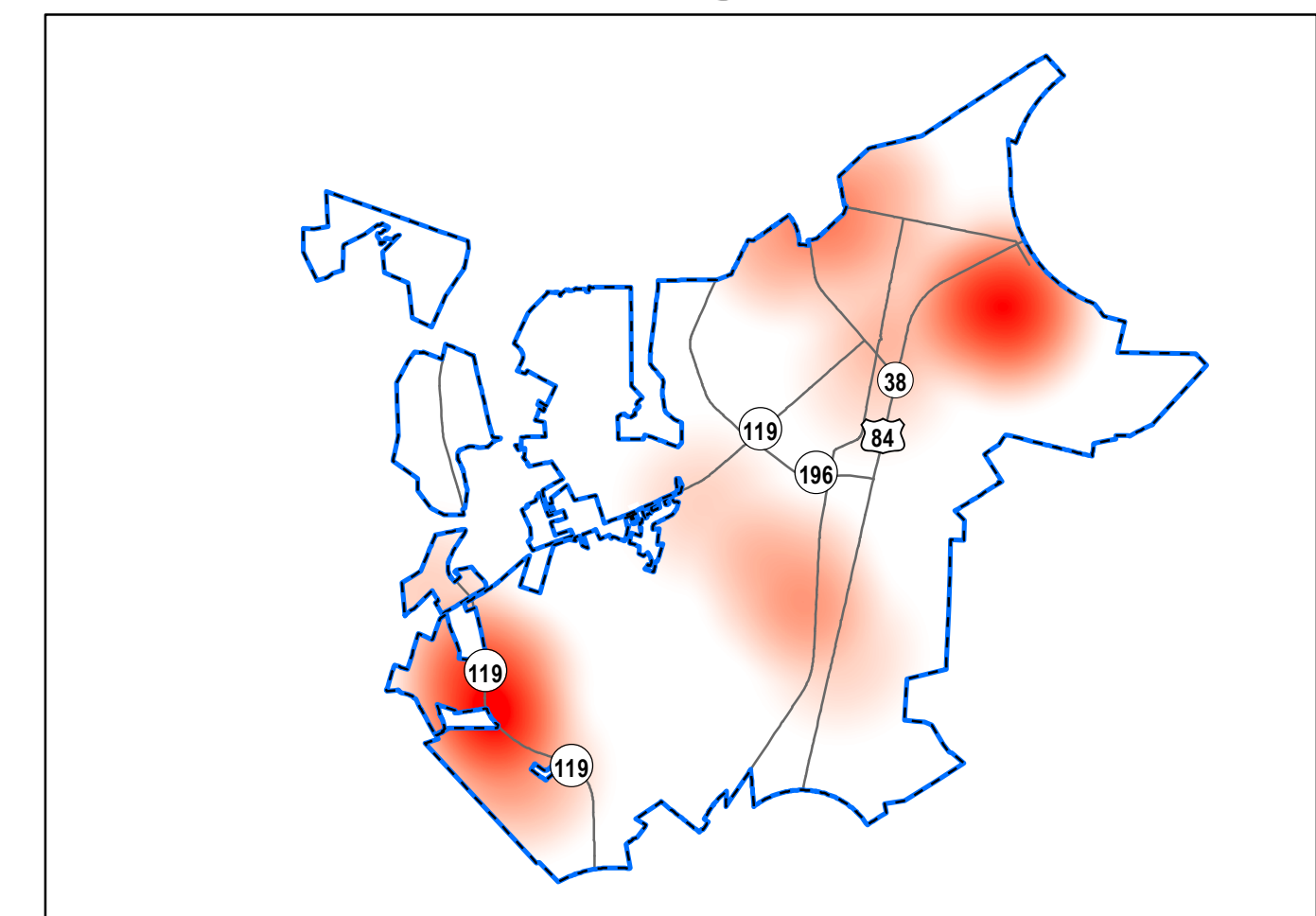
Burglary



Robbery



Entering Auto





City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Mayor Pro Tem Jenkins Report
Prepared by: Brittany Avery
Presented by: Mayor Pro Tem Jenkins

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Inspections Dept. Report



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Monthly Inspections Dept. Report
Prepared by: Brittany Avery
Presented by: George W. Smith, Jr. Director of Inspections

PURPOSE: To provide activities and collection of fees for the month of October 2023.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. October 2023 Monthly Report

PREVIOUS COUNCIL DISCUSSION:

INSPECTIONS DEPARTMENT MONTHLY REPORT
October 2023

			TOTAL ASSESSED	TOTAL FEES COLLECTED
PERMITS ISSUED			VALUE	
19	Residential	New Construction	\$ 5,431,289.00	\$ 49,039.50
11	Residential	Alteration/Addition/Repair	\$ 185,718.00	\$ 1,425.75
2	Commercial	New Construction	\$ 659,268.00	\$ 8,129.00
3	Commercial	Alteration/Addition/Repair	\$ 252,412.00	\$ 1,038.00

PERMITS COMPLETED				
17	Residential	New Construction	\$ 4,654,695.00	\$ 103,547.00
16	Residential	Alteration/Addition/Repair	\$ 144,310.00	\$ 709.25
3	Commercial	New Construction	\$ 1,584,107.00	\$ 20,147.80
1	Commercial	Alteration/Addition/Repair	\$ 275,000.00	\$ 137.25

278 **Residential New Construction**
Permits Completed FY to Date

CODE ENFORCEMENT	
Complaints Received	40
Field Generated Cases	30
TOTAL NEW CASES	70

INSPECTIONS PERFORMED

1200 TOTAL INSPECTIONS
112 *Failed Inspections*

TOTAL CLOSED CASES 102

OTHER FEES COLLECTED

INSPECTIONS DEPT

\$ 22.00 GIS Map Sales
\$ 150.00 Re-Inspection Fees

MOBILE HOMES COMPLETED

REPLACEMENT UNITS	NEW UNITS
0	0

WATER/SEWER FUND

\$ 10,450.00 Water Meter Fees
\$ 11,780.00 Water Impact Fees
\$ 51,490.00 Sewer Impact Fees
\$ - Infrastructure Fees
(Independence/Settlement)

**PORTION OF IMPACT FEES
OUTSIDE CITY LIMITS**

N/A
N/A
N/A

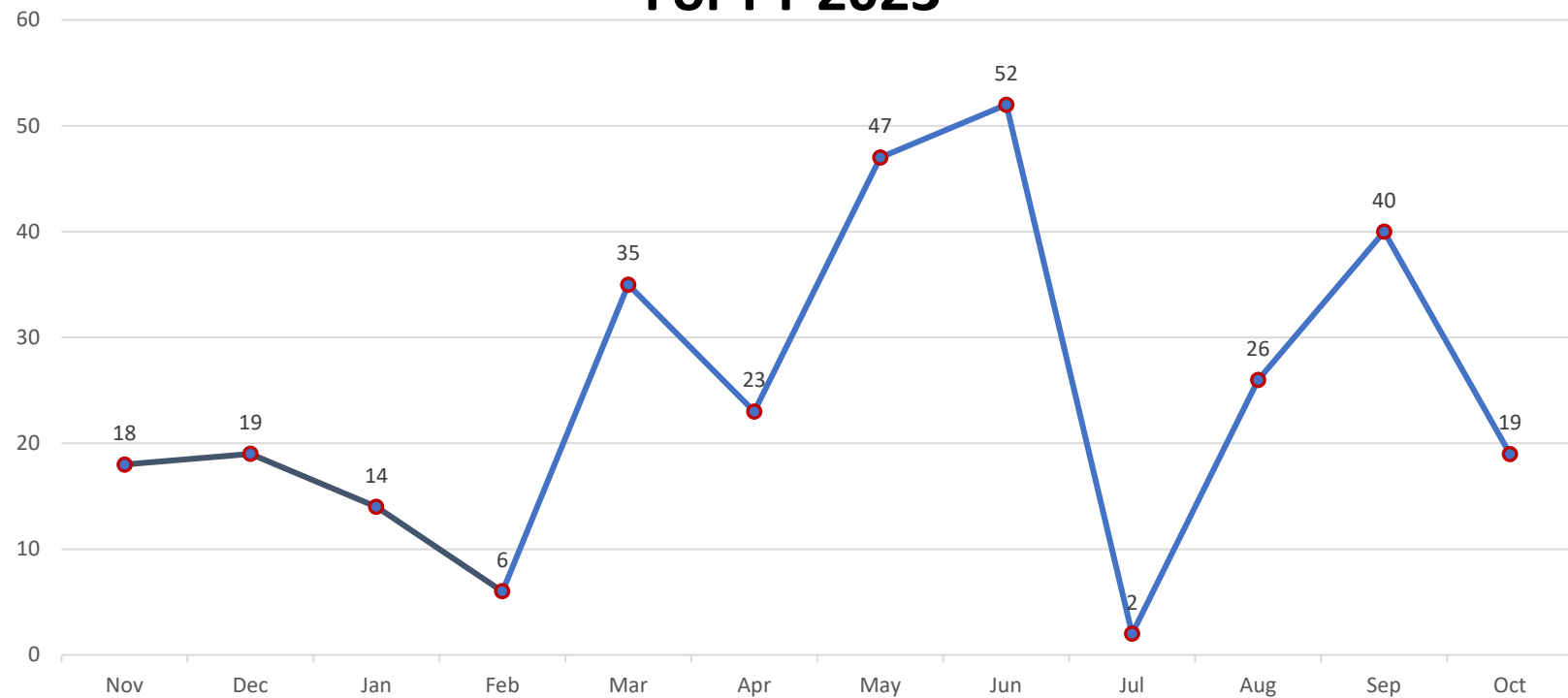
Water ERUs		Sewer ERUs	
Res.	Comm.	Res.	Comm.
19	1.7778	19	1

CURRENT PROJECT LIST-October 2023

PROJECT	ADDRESS	CONTRACTOR	ASSESSED VALUE
Abundant Life	934 Elma G Miles Pkwy	CHE Builders	\$ 241,374
Brantley Shell Building	796 W Oglethorpe Hwy	Tippins-Polk Construction	\$ 1,319,666
Cherokee Station Ph.3B	Meloney Dr.	Dryden Enterprises	\$ 609,742
Fire Station Admin Building	304 S Commerce St	Lavender & Associates	\$ 759,466
Governor's Quarters	Governors Blvd	Slade Sikes -AIO South	\$ 792,540
Griffin Park Extension, Ph 3B	Grayson Ave. & Marron Way	Dryden Enterprises	\$ 10,475,447
Heritage Pointe Ph 1B	Abode Ave	Dryden Enterprises	\$ 8,632,370
Heritage Pointe Ph 1C	Abode Ave and Legacy Ln	Dryden Enterprises	\$ 2,242,442
Hwy 55 Burgers, Shakes & Fries	708 W Oglethorpe Hwy	IB Builders, Inc.	\$ 363,256
Jet Food Stores & Marathon Gas Station	200 W Oglethorpe Hwy	SD Clifton & Meco of Augusta	\$ 1,155,775
Krebs Park	1578 Airport Rd	Bent Pine Construction	\$ 55,095
Mill Creek Phase 1	Mill Creek Cir.	Transcend Custom Homes	\$ 6,088,156
Modwash Car Wash	754 Veterans Pkwy	Berry Hutton Construction	\$ 528,671
Mt. Carmel Church	454 S Main St	RM Ray Developers	\$ 189,190
Navy Federal Credit Union Atm Location	755 W Oglethorpe Hwy, Ste 108	Scherer Construction of W Florida	\$ 43,657
Palm Tree Apartments, Bldgs 1 & 2	1474 Kelly Dr., Bldgs 1 & 2	Freddie Young	\$ 3,378,136
Pointe at Villages on Marne	Battalion Ln, Joann Lewis Ln, Courage Way, Marne Blvd	RTS Homes	\$ 4,412,407
Scrub Hub	826 W Oglethorpe Hwy, B	Ecker Construction	\$ 720,841
Take 5 Oil Change	826 W Oglethorpe Hwy, A	Ecker Construction	\$ 200,967
Trinity Missionary Baptist Temple	1016 Live Oak Dr	CHE Builders	\$ 147,325
WalMart - HVAC Replacement	751 W Oglethorpe Hwy	Pettus Plumbing & Mech.	\$ 385,691
Wyngrove Apartments, Phase 3	1303 Veterans Pkwy	Dryden Enterprises	\$ 16,331,534
TOTAL			\$ 58,832,375

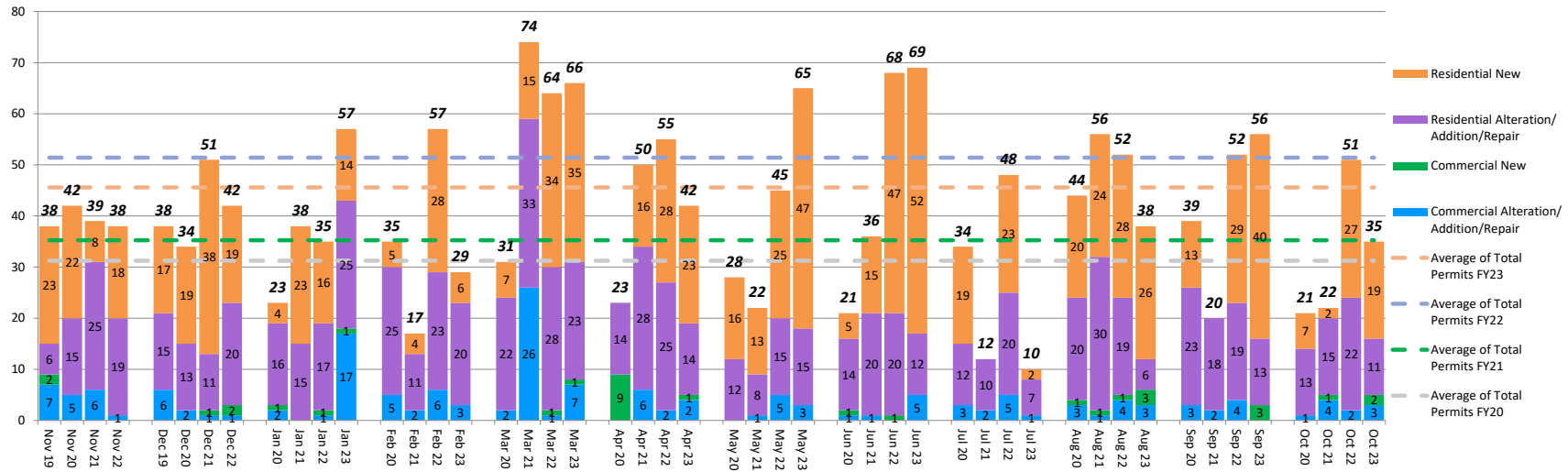


Residential New Construction For FY 2023





Permits Issued Each Month FY 2020 to Present



Totals

	Total # of Permits	Residential New Construction	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2020	375	136	192	14	33
FY 2021	423	153	216	2	52
FY 2022	617	331	244	5	37
FY 2023	547	301	185	13	48

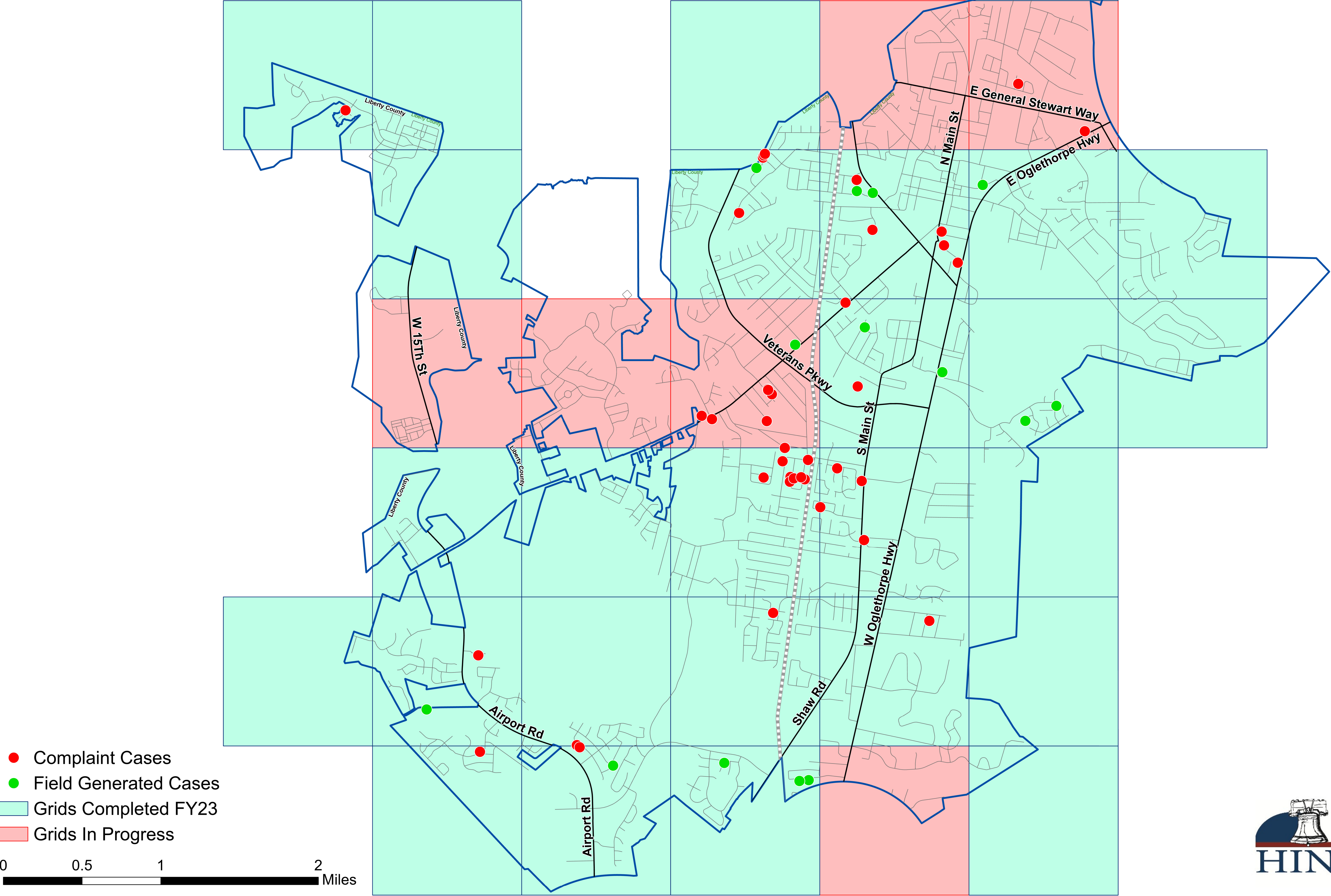
Averages

	Average # of Permits	Residential New Construction	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2020	31	11	16	1	3
FY 2021	35	13	18	0	4
FY 2022	51	28	20	0	3
FY 2023	46	25	15	1	4

City of Hinesville

Code Enforcement Cases as of October 2023

Last Updated: 10/3/2023



- Complaint Cases
- Field Generated Cases
- Grids Completed FY23
- Grids In Progress



INSPECTIONS DEPARTMENT PERIODIC REPORT SUMMARY OF PERMITS ISSUED

Previous Month October 1, 2023 to October 31, 2023					Fiscal Year to Date November 1, 2022 to October 31, 2023					(Previous) Fiscal Year to Date November 1, 2021 to October 31, 2022				
Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected
Single Family (Detached)	101	19	\$ 5,431,289	\$ 49,040	Single Family (Detached)	101	297	\$ 79,625,438	\$ 1,667,619	Single Family (Detached)	101	330	\$ 59,353,506	\$ 1,766,466
Single Family (Attached)	102	0	\$ -	\$ -	Single Family (Attached)	102	0	\$ -	\$ -	Single Family (Attached)	102	0	\$ -	\$ -
Two-Family Building	103	0	\$ -	\$ -	Two-Family Building	103	0	\$ -	\$ -	Two-Family Building	103	0	\$ -	\$ -
3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -
5+ Fam Building (Apts)	105	0	\$ -	\$ -	5+ Fam Building (Apts)	105	4	\$ 11,682,367	\$ 159,582	5+ Fam Building (Apts)	105	3	\$ 2,819,458	\$ 108,682
3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -
5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -
Manu. Home (New Locate)	111	0	\$ -	\$ -	Manu. Home (New Locate)	111	1	\$ 53,599	\$ 75	Manu. Home (New Locate)	111	1	\$ 7,800	\$ 75
Manu. Home (Replacement)	112	0	\$ -	\$ -	Manu. Home (Replacement)	112	4	\$ 161,358	\$ 300	Manu. Home (Replacement)	112	7	\$ 76,052	\$ 525
Driveway/Open Ditch Encl.	113	27	\$ 60,400	\$ 810	Driveway/Open Ditch Encl.	113	94	\$ 384,387	\$ 3,053	Driveway/Open Ditch Encl.	113	51	\$ 129,830	\$ 1,530
Well Drilling Permit	116	0	\$ -	\$ -	Well Drilling Permit	116	1	\$ 1,200	\$ 35	Well Drilling Permit	116	2	\$ 3,500	\$ 70
Electrical Permit	120	23	\$ 396,888	\$ 1,162	Electrical Permit	120	331	\$ 6,908,115	\$ 27,612	Electrical Permit	120	373	\$ 6,204,524	\$ 21,505
Plumbing Permit	121	10	\$ 16,012	\$ 575	Plumbing Permit	121	127	\$ 1,843,857	\$ 15,905	Plumbing Permit	121	99	\$ 949,828	\$ 6,940
Mechanical Permit	122	16	\$ 209,858	\$ 1,067	Mechanical Permit	122	110	\$ 2,362,990	\$ 10,243	Mechanical Permit	122	116	\$ 2,468,458	\$ 11,138
Gas Permit	123	0	\$ -	\$ -	Gas Permit	123	3	\$ 9,050	\$ 113	Gas Permit	123	5	\$ 77,500	\$ 196
Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -
Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -
Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	2	\$ 1,473,248	\$ 7,397
Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -
Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -
Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	1	\$ 200,967	\$ 1,194	Serve Station/Repair Garage	322	0	\$ -	\$ -
Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	0	\$ -	\$ -
Office, Bank/Professional Bldg.	324	1	\$ -	\$ 323	Office, Bank/Professional Bldg.	324	3	\$ 21,000	\$ 1,238	Office, Bank/Professional Bldg.	324	0	\$ -	\$ -
Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -
School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -
Store/Mercantile Building	327	1	\$ 615,611	\$ 7,806	Store/Mercantile Building	327	9	\$ 4,431,691	\$ 124,433	Store/Mercantile Building	327	3	\$ 1,812,504	\$ 23,994
Other Non-Residential Bldg.	328	2	\$ 12,685	\$ 128	Other Non-Residential Bldg.	328	75	\$ 851,887	\$ 8,581	Other Non-Residential Bldg.	328	88	\$ 1,287,049	\$ 19,216
Structures other than Bldg.	329	13	\$ 334,371	\$ 2,342	Structures other than Bldg.	329	287	\$ 6,904,868	\$ 48,479	Structures other than Bldg.	329	272	\$ 7,586,095	\$ 55,555
Sign	330	11	\$ 110,494	\$ 550	Sign	330	79	\$ 412,470	\$ 10,575	Sign	330	78	\$ 404,954	\$ 3,400
Add/Alter/Repair Res. Bldg.	434	11	\$ 185,718	\$ 1,426	Add/Alter/Repair Res. Bldg.	434	185	\$ 1,952,951	\$ 10,482	Add/Alter/Repair Res. Bldg.	434	244	\$ 2,575,458	\$ 14,352
Add/Alter/Repair Non-Res. Bldg.	437	3	\$ 252,412	\$ 1,038	Add/Alter/Repair Non-Res. Bldg.	437	52	\$ 5,563,137	\$ 22,798	Add/Alter/Repair Non-Res. Bldg.	437	37	\$ 4,620,811	\$ 22,051
Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	0	\$ -	\$ -
Demolition	450	1	\$ -	\$ 50	Demolition	450	20	\$ -	\$ 1,000	Demolition	450	9	\$ -	\$ 450
Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	3	\$ 18,500	\$ 150
Sprinkler System, Bldg. Only	501	0	\$ -	\$ -	Sprinkler System, Bldg. Only	501	8	\$ 391,375	\$ 2,475	Sprinkler System, Bldg. Only	501	0	\$ -	\$ -
TOTAL		138	\$ 7,625,738	\$ 66,316	TOTAL		1691	\$ 123,762,707	\$ 2,115,790	TOTAL		1723	\$ 91,869,075	\$ 2,063,692

* Total Fees Collected include base permit fee, impact fee, and plan review fee. The table below indicates plan review fees collected, which is included in the total above.

Previous Month October 1, 2023 to October 31, 2023			Fiscal Year to Date November 1, 2022 to October 31, 2023			(Previous) Fiscal Year to Date November 1, 2021 to October 31, 2022		
Plan Review Fees Collected		\$ 2,843.00	Plan Review Fees Collected		\$ 47,705.00	Plan Review Fees Collected		\$ 63,667.00



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Councilmember Nelson's Report
Prepared by: Wendy Bruce Sochia
Presented by: Councilmember Nelson

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly HFD Report



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Monthly HFD Report
Prepared by: Wendy Bruce Sochia
Presented by: Robert Kitchings

PURPOSE: To Present for Mayor and Council Consideration, HFD Monthly Report - October 2023

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. HFD Monthly Report - October 2023
2. Young Adult Leadership Liberty
3. Leadership Liberty
4. Breast Cancer Awareness

PREVIOUS COUNCIL DISCUSSION:

Hinesville Fire Department Incident Activity Report

Period	Hinesville City Limits	Flemington City Limits	Liberty County	Midway City Limits	Richmond Hill	Jesup	Glennville	Sta 1 Totals	Hinesville City Limits	Walthourville City Limits	Allenhurst City Limits	Gumbranch City Limits	Riceboro City Limits	Liberty County	Long County	Sta 2 Totals	Totals
November 1-30, 2022	290	9															299
December 1-31, 2022	260	12															272
January 1-31, 2023	294	13															307
February 1-28, 2023	254	11															265
March 1-31, 2023	267	13															280
April 1-30, 2023	247	11															258
May 1-31, 2023	240	16															256
June 1-30, 2023	259	7															266
July 1-31, 2023	285	23															308
August 1-21, 2023	314	20															334
September 1-30, 2023	246	14															260
October 1-31, 2023	280	12															292
Totals	3236	161	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3397

Non Incident Activity Report

Period	Burn Permits	Car Seats	Smoke Detectors	Public Education	Swimming Pool Filled	CPR	First Response	BP Checks	Station Tour	Fire Safety House	Safety Talk	Totals
November 1-30, 2022	26	-	2	389	-	-	-	-	-	-	-	417
December 1-30, 2022	32	5	5	471	-	-	-	-	-	-	-	513
January 1-31, 2023	33	5	1	87	1	-	30	-	-	-	-	157
February 1-28, 2023	25	2	2	335	-	-	-	-	-	-	-	364
March 1-31, 2023	28	8	-	1379	4	-	-	-	2	-	-	1421
April 1-30, 2023	28	3	1	1091	3	-	-	-	2	-	-	1128
May 1-31, 2023	48	-	2	802	5	-	-	-	3	-	1	861
June 1-30, 2023	41	14	3	335	2				1			396
July 1-31, 2023	47	7	-	284	2	-	-	-	-	-	-	340
August 1-31, 2023	55	2	2	383	1							443
September 1-30, 2023	46	5	2	103	1	-	-	-	3	-		160
October 1-31, 2023	44	4	2	11911	2	-	-	-	9	-	-	11972
Totals	453	55	22	17570	21	0	30	0	20	0	1	18172

City of Hinesville

Hinesville Fire Department

Dollar Value Saved and Loss

Period	# of Fires	Total Values	Total Losses	Total Saved	Total % Losses	Total % Saved
November 1-30, 2022	1	26,590	19,943	6,648	75.00%	25.00%
December 1-31, 2022	2	322,019	1,255	320,764	0.39%	99.61%
January 1-31, 2023	1	111,980	44,239	67,741	39.51%	60.49%
February 1-28, 2023	1	203,758	1,227	202,531	0.60%	99.40%
March 1-31, 2023	4	487,926	65,077	422,849	13.34%	86.66%
April 1-30, 2023	-	-	-	-	-	-
May 1-31, 2023	-	-	-	-	-	-
June 1-30, 2023	2	189,740	3,414	186,326	1.80%	98.20%
July 1-31, 2023	-	-	-	-	-	-
August 1-31, 2023	-	-	-	-	-	-
September 1-30, 2023	1	101,977	308	101,699	0.30%	99.73%
October 1-31, 2023	-	-	-	-	-	-
Fiscal Year 2022 YTD	12	\$ 1,443,990	\$ 135,462	\$ 1,308,558	9.38%	90.62%

34%

FIRE
Percentage of Total
Incidents

66%

EMS
Percentage of Total
Incidents

280

INCIDENTS
in Selected Time Slice

31

DAYS
in Selected Time Slice

Counts

% Rows

% Columns

% All

Week Ending	10/1/23	10/8/23	10/15/23	10/22/23	10/29/23	11/5/23	11/12/23	11/19/23	11/26/23	12/3/23	12/10/23	12/17/23	12/24/23	Total
(11) Structure Fire			1	1	1									3
(13) Mobile property (vehicle) fire					1									1
(14) Natural vegetation fire		1				1								2
(31) Medical assist	5	38	25	35	32	16								151
(32) Emergency medical service (EMS) incident	1	9	8	4	11	1								34
(33) Lock-In			1											1
(35) Extrication, rescue					1									1
(41) Combustible/f... spills & leaks		1												1
(44) Electrical wiring/equipm. problem	1		1	2										4
(51) Person in distress						1								1
(61) Dispatched and canceled en route	1	14	6	8	6	2								37
(62) Wrong location, no emergency found			4	2	3	1								10
(65) Steam, other gas mistaken for smoke		1	2											3
(71) Malicious, mischievous false alarm					1									1
(73) System or detector malfunction			3	1	2	1								7

Week Ending	10/1/23	10/8/23	10/15/23	10/22/23	10/29/23	11/5/23	11/12/23	11/19/23	11/26/23	12/3/23	12/10/23	12/17/23	12/24/23	Total
(74) Unintentional system/detect... operation (no fire)		7	6	7	2	1								23
Total	8	71	57	60	60	24								280

1

0.6

82

C

Oct 2	Oct 4	Oct 6	Oct 8	Oct 10	Oct 12	Oct 14	Oct 16	Oct 18	Oct 20	Oct 22	Oct 24	Oct 26	Oct 28	Oct 30
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% All

[illegible]

Hinesville Fire Department

Monthly Inspection Report

Period	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
30 Day Re-Inspection	-	-	-	-	-	-	-	-	-	-	-	-
80 Percent Inspection	-	-	-	1	-	-	-	-	-	-	-	3
Above Grid Inspection	1	5	2	-	3	-	1	-	-	-	-	1
Annual Inspection	11	6	2	3	44	18	32	43	8	11	28	7
Business License	7	14	20	12	10	14	8	18	9	13	19	15
Ceiling Cover Up							1	2	5	-	2	-
Commercial Burn Inspection	-	-	-	-	-	-	-	-	-	-	-	1
Compaint	3	10	4	9	13	7	13	7	14	12	5	7
Consultation	1	1	1	1	2	8	5	2	7	3	1	1
Courtesy Walk Through	4	10	8	7	7	8	7	4	7	12	10	8
Final	8	3	2	-	7	7	5	6	8	2	5	6
Fireworks Display Inspection	-	5	-	-	-	-	1	6	-	-	-	-
Fire Alarm	1	-	-	-	1	1	1	-	-	-	-	1
Flush Inspection	-	-	-	-	-	1	-	-	-	-	-	-
Follow Up	-	-	-	-	-	1	1	1	-	-	-	-
Food Truck Inspection	-	-	4	4	41	2	2	2	5	2	2	17
Firewall/Barrier	2	2	2	3	3	2	8	2	3	9	13	2
Flow Test											1	-
Hood Suppression	-	-	-	-	-	-	-	2	2	-	-	2
Hood System Light Test Inspection	-	-	-	-	-	-	-	-	-	1	-	-
HVAC Smoke Test Inspection	2	-	-	1	-	-	1	1	-	-	-	4
Hydrant Inspection	-	-	-	-	-	-	-	-	-	-	-	-
Occupancy	1	-	-	-	-	-	-	-	-	-	2	-
Out of City Limits	-	-	-	1	-	-	1	-	-	-	-	-
Parking Lot Inspection	-	-	-	-	-	-	-	-	-	-	-	2
Plans Review	-	-	-	-	-	-	-	-	-	-	-	-
Pre-Construction	-	-	-	-	2	1	1	-	1	2	1	1
Special Request	-	1	1	-	-	-	-	-	1	1	-	-
Sprinkler System	-	-	3	-	2	-	3	-	-	-	-	-
Tent and Air Canopies	-	-	-	-	2	-	-	-	-	-	-	-
Underground Pressure Test	-	1	-	3	1	3	-	-	-	-	1	1
Wall Cover up	-	-	-	-	-	-	1	-	-	2	-	1
	41	58	49	45	138	73	92	96	70	70	90	80

Title	Total
Public Safety Education	11911
Smoke Detectors	2
Burn Permits	44
Car Seats	4
Pool Fills	2

Hinesville Fire Department

Public Safety Education Report

October 1, 2023 to October 31, 2023

Date	Shift	Location	Description	Contacts
10/3/2023	A	308 S. Commerce Street (Station 1)	Station Tour	1
10/3/2023	A	800 Tupelo Trail (Senior Center - Blood Pressure Checks)	PSE Shift Assignment	30
10/5/2023	C	308 S. Commerce Street (Station 1 - Cub Scout Pack 475)	Station Tour	16
10/5/2023	C	980 Fox Haven Court	Pool Fill	1
10/7/2023	B	308 S. Commerce Street (Station 1)	Car Seat Check	1
10/7/2023	B	735 W. Oglethorpe Highway (Lowe's Home Improvement)	Ladder Display	30
10/7/2023	B	302 E. General Stewart Way (St. Philip's Episcopal Church - Fall Festival)	Engine & Booth Display	60
10/7/2023	B	300 Timberlane Circle (Birthday Party)	Engine Display	22
10/10/2023	B	203 N. Main Street (First United Methodist Church - Fire Safety Week)	Engine Display	42
10/11/2023	C	308 S. Commerce Street (Station 1 - First United Methodist Church)	Station Tour	20
10/11/2023	C	626 Smiley Street	Smoke Detector Check	1
10/11/2023	C	635 Taylor Road (Button Gwinnett Elementary School - Serving Lunch to Students)	PSE Shift Assignment	600
10/12/2023	A	504 Whits End	Smoke Detector Check	1
10/12/2023	A	206 Bradwell Street (Liberty County Pre-K - Fire Prevention Week)	Engine Display	22
10/13/2023	B	345 W. Memorial Drive (Cohen Military Clinic - Family Fun Day/One Year Celebration)	Engine Display	100
10/14/2023	C	438 W. Oglethorpe Highway (Bryant Commons - Save Our Generation Anti-Bullying Rally)	Engine Display	50
10/15/2023	A	862 Elma G. Miles Parkway (Lee's Plaza)	PSE Shift Assignment	100
10/15/2023	A	308 S. Commerce Street (Station 1)	Car Seat Check	1
10/15/2023	A	308 S. Commerce Street (Station 1)	Station Tour	2
10/16/2023	A	308 E. Court Street (First Presbyterian Christian Academy)	Engine Display	30
10/17/2023	FM	800 Tupelo Trail (Senior Center)	Safety Talk	28
10/18/2023	A	206 Bradwell Street (Liberty County Pre-K)	Engine Display	70
10/18/2023	A	495 Martin Road	Pool Fill	1
10/18/2023	A	308 S. Commerce Street (Station 1 - Leadership Liberty)	Station Tour	11
10/19/2023	A	1396 Shaw Road (Lyman Hall Elementary School)	Engine Display	100
10/20/2023	C	308 S. Commerce Street (Station 1)	Car Seat Check	1
10/20/2023	C	308 E. Court Street (First Presbyterian Christian Academy)	Station Tour	30
10/21/2023	A	201 Mary Lou Drive (YMCA - Trunk-or-Treat & Haunted Trail)	Engine Display	2500
10/21/2023	A	308 S. Commerce Street (Station 1)	Car Seat Check	1
10/21/2023	A	308 S. Commerce Street (Station 1)	Station Tour	5
10/23/2023	C	803 Veterans Parkway (Just Us Kids Childcare Network)	Engine Display	33

10/24/2023	A	800 Tupelo Trail (Senior Center)	Engine Display	25
10/24/2023	A	308 S. Commerce Street (Station 1 - AARP)	Station Tour	10
10/25/2023	B	315 W. Memorial Drive (Donovan Rehab - Trunk-or-Treat)	Engine Display	135
10/26/2023	C	1396 Shaw Road (Lyman Hall Elementary School - Fall Festival)	Engine Display	600
10/26/2023	C	308 S. Commerce Street (Station 1 - Young Adult Liberty Leaders)	Station Tour	26
10/26/2023	C	303 Frasier Drive (Diversity Health Center - Fire Drill)	Fire Drill	35
10/27/2023	A	2140 E. Oglethorpe Highway (Liberty County Performing Arts Center - LCSS Family & Friends Day)	Engine Display	200
10/27/2023	A	296 Live Oak Church Road (Live Oak Church - Harvest Fest)	Engine Display	500
10/27/2023	A	Downtown Hinesville Area (Scarecrow Stroll)	PSE Shift Assignment	5000
10/28/2023	B	877 W. Oglethorpe Highway (Chick-fil-A - Fall Festival)	Engine Display	1000
10/29/2023	C	Neighborhood Block Party	Engine Display	160
10/30/2023	A	920 Long Frasier Drive (Frank Long Elementary School)	Engine Display	110
10/31/2023	B	801 Ridgewood Way (Neighborhood Halloween Event)	Engine Display	200
Total Contacts Made				11,911









City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Councilmember Floyd's Report
Prepared by: Rose Kenner
Presented by: Councilmember Floyd

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Business License Report

Monthly Birthdays



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Monthly Business License Report
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: To inform Mayor and Council of new license applications received for the month of October.

BACKGROUND: The attached list shows all business license applications processed in October 2023. The list included businesses that have started and/or completed the process of obtaining a City of Hinesville business license. The report includes 14 new businesses and 1 change in ownership.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. October Monthly BL Report

PREVIOUS COUNCIL DISCUSSION: None



Monthly Business License Report

Completed and/or Pending Business License Applications
OCTOBER

From: 10/01/2023
To: 10/31/2023

Status	Start Date	Trade Name	BL Address	Nature of Business
C	10/05/2023	1STGEN FINANCIAL SERVICES LLC	617 SANDY RUN DRIVE	522310 - MORTGAGE BROKERS
C	10/06/2023	WAYNE SJC MEDICAL GROUP- OB/GYN	512 S MAINST STE B	621111 - MEDICAL PRACTICE
P	10/12/2023	WISE TAX SERVICES II	1 SHEERWOOD DR	541213 - TAX PREPARTATION SERVICES
P	10/12/2023	SOOTHING TOUCH MASSAGE 2	117 W HENDRY ST UNIT 141	812199 - MASSAGE THERAPY
C	10/12/2023	STARLINE HOME & COMMERCIAL INSPECTIONS LLC	402 WILLOW OAK LN	541350 - HOME & COMMERCIAL INSPECTOR
P	10/16/2023	DEPOT #9	305 N MAIN ST	722330 - FOOD TRUCK PARK
P	10/18/2023	LEGACY BUSINESSES LLC	127 DEERWOOD CT	238320 -PAINTING
C	10/23/2023	QUICK TRIP	1111 W OGLETHORPE HWY	447110 - BEER AND WINE - PACKAGE ONLY - VALID ONLY WTH A STATE LICENSE
C	10/24/2023	QUICK DRAW MOBILE PHLEBOTOMY SERVICES LLC	910 BRETT DR #91	621498 - PHLEBOTOMY SERVICES
P	10/25/2023	TWO OIL 5, LLC	820 W OGLTHORPE HWY	811191 - AUTOMOTIVE OIL CHANGE AND LUBRICATION
C	10/25/2023	JOURNEY WITH J. LEE CONSULTING LLC	192 GRANDVIEW DR	624190 - COUNSELING & CONSULTING
P	10/26/2023	EL MEZCAL	135 W HENDRY ST	722110 - FULL SERVICE RESTAURANT
P	10/31/2023	LITTLE EXPLORERS LEARNING CENTER	961 PINELAND AVE	624410 - IN HOME CHILD CARE - NO MORE THAN 6 CHILDREN
P	10/31/2023	THE DISPENSARY - VAPE AND SMOKE	1137 HWY 196 W	452990 - TOBACCO SMOKE AND VAPE
C	10/31/2023	RUDO LOGISTICS	915 PRIMROSE LN	561110 - LOGISTICS

NEW	14	ACTIVE ACCOUNTS ENDING SEPTEMBER 2023 -	1545
CHANGE IN OWNERSHIP	1	TERMINATED ACCOUNTS IN OCTOBER 2023	6
TOTAL	15	ACCOUNT ACTIVE OCTOBER 2023	1560



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Monthly Birthdays
Prepared by: Rose Kenner
Presented by: Councilmember Floyd

PURPOSE: For Mayor and Council to Acknowledge Employee Birthdays for the month of...

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. November Birthdays

PREVIOUS COUNCIL DISCUSSION:

Department	Last Name	First Name	Birthdate
City Hall			
	WILSON	SHAMIKA M.	19-Nov
Executive Mgt			
	HOWARD	KENNETH	12-Nov
Community Development			
	HERNANDEZ	JANELY	30-Nov
Next Step			
	MYRICK	MARKEDIA S.	22-Nov
Police			
	BARBEE	LINDA	6-Nov
	FLOYD	GEORGE R.	10-Nov
	JOSEPH	LISA C.	9-Nov
Patrol 12 Hour			
	ADAM	MICHAEL M.	21-Nov
	KUNDA	RICHARD M.	29-Nov
	SIEGEL	ESTEBAN R.	27-Nov
	TORRES	ELNATAN	1-Nov
Police-Detectives			
	RIDDICK	JAMES W.	21-Nov
	SPIRES	REBEKAH S.	30-Nov
Fire Department			
	BRESHEARS	JAD N.	7-Nov
	FIELDS	ANTHONY B.	18-Nov
Fire Dept Substation 1			

	MARTIN	GRAHAM	1-Nov
Inspections			
	SIBLEY	RODNEY	30-Nov



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Councilmember Reid's Report
Prepared by: Darlene Parker
Presented by: Councilmember Reid

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly ESG Operations and Status Report



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: ESG Operations and Status Report
October 2023
Prepared by: Darlene Parker
Presented by: Gary Gillard

PURPOSE: To discuss ESG Operations and Status Report for the month of October 2023

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. ESG Operations and Status Report October 2023

PREVIOUS COUNCIL DISCUSSION:



October 2023

TABLE OF CONTENTS

EXECUTIVE SUMMARY/ADMIN/SAFETY.....	3-5
PARKS/GROUNDS.....	6-7
VEHICLE MAINTENANCE.....	8
SANITATION.....	9
STREETS/DRAINAGE.....	10-15
COMPLIANCE.....	16
FSGM.....	17

DEPARTMENTAL SUMMARY***Executive Summary***

Below are departmental activity reports for ESG-Operations for the month of Oct '23.

Administrative

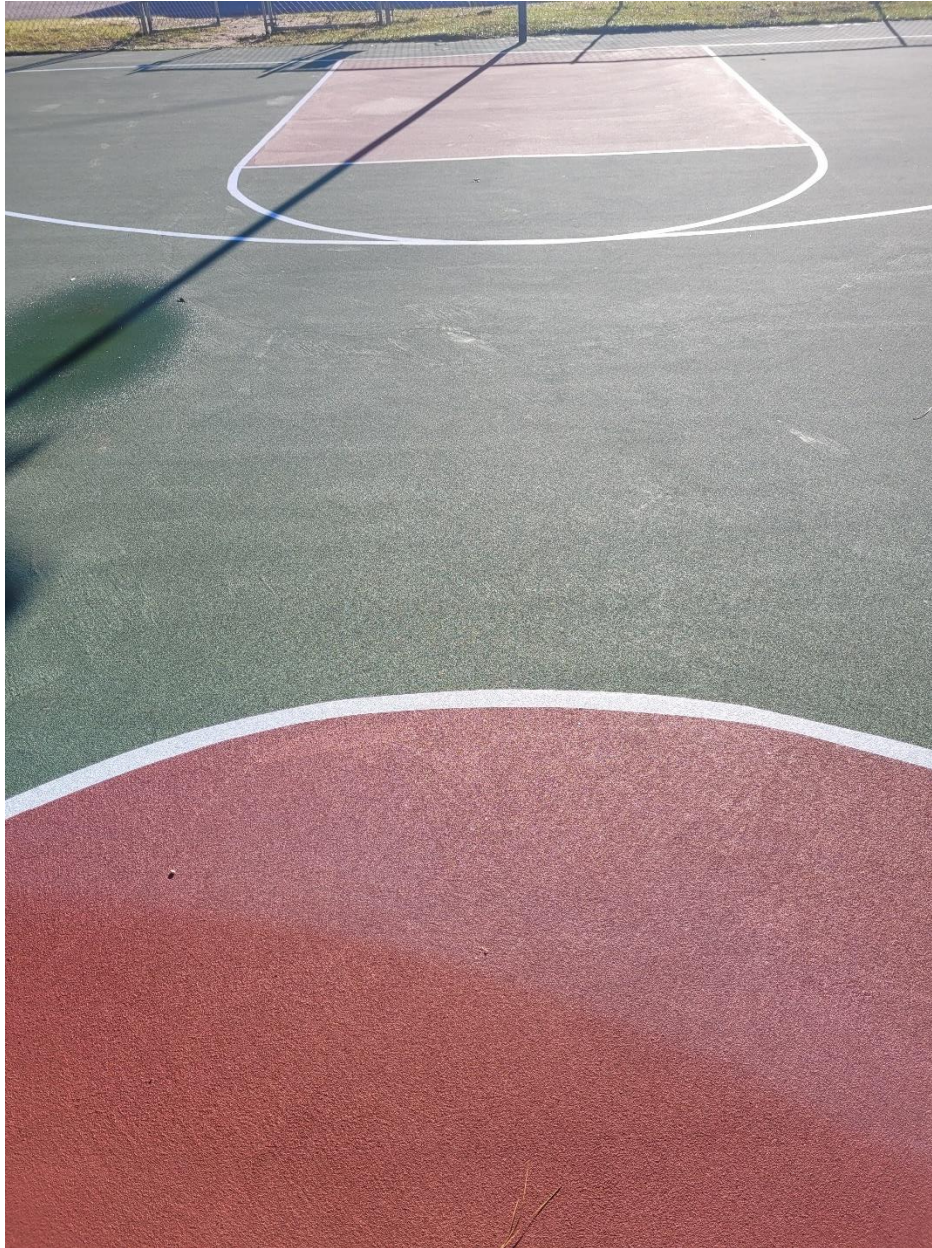
Oct '23 Team Players of the Month: Jerome Mikel (Parks/Grounds)



10 Oct 23: Guest Speaker during ESG Annual Manager's Conference (Atlanta, Ga)



17 Oct 23: SPLOST Project (Smiley Street)

20 Oct 23: SPLOST (Crack Sealing at Jack Carter Park)

31 Oct 23: SPLOST Project (South Main Extension)

Safety Incident Reports

Oct '23

At Fault Motor Vehicle Incidents	0
Motor Vehicle Accidents	0
First Aid Cases	0
Collateral Damage Incidents	3
Occupational Injury Incidents	0
Safety Training Hours	171
Medical Treatment Cases	0
Restricted Duty Cases	0
Lost Time Incidents	0
Worksite Inspections	52
Near Miss Incidents	1

HINESVILLE SAFETY TRAINING

(Hours)

Jan '19	Feb '19	Mar '19	Apr '19	May '19	Jun '19	Jul '19	Aug '19	Sep '19	Oct '19	Nov '19	Dec '19	Total
104	127	136	148	117	123	150	137	114	105	103	123	1384

(Hours)

Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	Jul '20	Aug '20	Sep '20	Oct '20	Nov '20	Dec '20	Total
83	63	116	112	81	71	76	112	119	111	81	135	1079

(Hours)

Jan '21	Feb '21	Mar '21	Apr '21	May '21	Jun '21	Jul '21	Aug '21	Sep '21	Oct '21	Nov '21	Dec '21	Total
122	137	174	187	172	169	213	178	155	246	263	142	2158

(Hours)

Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22	Jul '22	Aug '22	Sep '22	Oct '22	Nov '22	Dec '22	Total
160	154	168	197	254	199	198	205	152	125	105	138	2052

(Hours)

Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23	Jul '23	Aug '23	Sep '23	Oct '23	Nov '23	Dec '22	Total
124	143	141	131	155	164	173	119	148	171			1469

***Parks and Grounds
(Mosquito Control)***

Oct '23 Mosquito Control Activity Report

Date	Activity
2-Oct-23	Setup CDC light traps at 2747 Georgia 196 and 613 EG miles Parkway to assess mosquitoes in the area
3-Oct-23	Retrieved CDC light traps at 2747 Georgia 196 and 613 EG Miles Parkway
4-Oct-23	Conducted mosquito Identification of species collected using microscope and taxonomic key
5-Oct-23	Inspected storm structures in District 1 w /GIS system and Hinesville city map books
6-Oct-23	Inspected storm structures in District 1 w /GIS system and Hinesville city map books
9-Oct-23	Inspected storm structures in District 1 w /GIS system and Hinesville city map books
10-Oct-23	Inspected storm structures in District 1 w /GIS system and Hinesville city map books
11-Oct-23	Inspected storm structures in District 2 w/GIS system and Hinesville city map books. Conducted site surveillance on Deerwood
12-Oct-23	Inspected storm structures in District 2 w/GIS system and Hinesville city map books
13-Oct-23	Inspected storm structures in District 2 w/GIS system and Hinesville city map books
16-Oct-23	Inspected storm structures in District 2 w/GIS system and Hinesville city map books
17-Oct-23	Inspected storm structures in District 3 GIS system and Hinesville city map books
18-Oct-23	GMCA Conference
19-Oct-23	GMCA Conference
20-Oct-23	GMCA Conference

Parks and Grounds

8 Oct 23: Curb Edging along State Highways with Assistance from HPD



Parks and Grounds

9 Oct 23: Belmore Subdivision Entrance (Courtesy Cut)



Parks and Grounds

10 Oct 23: Eagle's Landing (Courtesy Cut)



Vehicle Maintenance

Below are the number of Corrective Maintenance (CM's) and Preventative Maintenance (PM's) work orders completed during the month of Oct '23.

Department	CM	PM	Total
Police	8	17	25
Fire	3	3	6
Stormwater	13	2	15
City Hall Admin	2	0	2
ESG Admin	1	0	1
Inspections	1	0	1
Sanitation	19	3	22
Streets/Drainage	2	1	3
Parks/Grounds	7	4	11
FSGM	4	1	5
Vehicle Maint	1	1	2
Const Maint	5	2	7
Meter Reading	2	2	4
Water Lab	0	0	0
Lift Stations	2	2	4
WRF	2	0	2
WPCP	1	0	1
		Total	111

Sanitation

Listed below is a summary of the material picked up by the sanitation department since the beginning of our contract:

Tons of Garbage

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	850	911	957	784	948	900	939	989	1006	956	980	918	11138	928.17
2017/18	947	899	889	865	1012	988	1065	1033	1069	1048	854	958	11627	968.92
2018/19	942	870	1063	819	955	975	995	980	1120	956	915	1112	11702	975.17
2019/20	894	1078	1053	879	1080	1323	782	1246	1253	1165	1174	1119	13046	1087.2
2020/21	1086	1246	1023	1023	1379	1242	1228	1284	1334	1222	1203	1086	14356	1196.3
2021/22	1184	1282	1660	1015	1307	1136	1170	1177	1129	1240	1180	1077	14557	1213.1
2022/23	1174	1168	1184	1078	1279	1111	1302	1260	1200	1254	1168	1110	14288	1190.7
2023/24													0	0

Cubic Yards of Yard Waste

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	3275	1625	2200	2575	2850	2375	2150	1150	1625	1425	6750	1625	29625	2468.8
2017/18	1800	1700	1625	1850	2775	1825	2304	1350	2050	1950	1966	3175	24370	2030.8
2018/19	1200	1675	2575	1775	2275	1750	1925	1625	1575	725	1475	1325	19900	1658.3
2019/20	1100	1875	1925	1325	2475	3200	2425	2000	1575	2050	1775	2425	24150	2012.5
2020/21	1975	2600	2500	2225	3200	2450	2700	2550	2075	1475	1700	1750	27200	2266.7
2021/22	2125	2975	1725	2425	2350	2175	2000	1300	1050	1300	1300	2100	22825	2075
2022/23	1550	2675	2400	2750	3000	2050	2250	1675	1500	1650	2150	1950	25600	2133.3
2023/24													0	0

Streets

Oct '23: Sign Maintenance/Pothole Repairs

DATE	STREET	SIGN	POTHOLE
2-Oct-23	555 S-MAIN ST		FILLED 1 POTHOLE.
	510 RYAN AVE		FILLED 1 POTHOLE.
	608 CINDER HILL		FILLED 2 POTHOLE.
	606 CINDER HILL		FILLED 3 POTHOLE.
	404 HANDCOCK ST		FILLED 1 POTHOLE.
3-Oct-23	161 BARRY McCAFFREY BLVD		FILLED 8 POTHOLE.
	160 BARRY McCAFFREY BLVD		FILLED 1 POTHOLE.
	1937 BLUE STONE LOOP		FILLED 1 POTHOLE.
4-Oct-23	113 CEDAR ST	REPLACED STOP SIGN (FADED)	
16-Oct-23	882 FOREST ST		FILLED 2 POTHOLE.
	436 LANDCASTER LOOP		FILLED 2 POTHOLE.
	800 FOREST ST		FILLED 3 POTHOLE.
	501 FOREST ST		FILLED 1 POTHOLE.
	798 FOREST ST		FILLED 2 POTHOLE.
	716 THORNWOOD WAY		FILLED 2 POTHOLE.
	223 S-MAPLE DR		FILLED 1 POTHOLE.
17-Oct-23	S-MAINT EXT ST		FILLED 10 POTHOLE.
	FUTCH ST		FILLED 8 POTHOLE.
	W-COURT ST		FILLED 3 POTHOLE.
	MADISON DR		FILLED 4 POTHOLE.
	STAFFORD ST		FILLED 3 POTHOLE.
	OLIVE ST		FILLED 4 POTHOLE.
	BRADWELL ST		FILLED 4 POTHOLE.
	GILBERT ST		FILLED 5 POTHOLE.
	WAYFAIR LN		FILLED 4 POTHOLE.
20-Oct-23	417 BRADWELL EXT		FILLED 1 POTHOLE.
	926 BRADWELL EXT		FILLED 1 POTHOLE.
	900 WILLOWBROOK DR		FILLED 3 POTHOLE.
	700 SHARON ST		FILLED 1 POTHOLE.
23-Oct-23	812 FOREST ST		FILLED 1 POTHOLE.
	865 BIRCHWOOD DR		FILLED 1 POTHOLE.
	815 SADGEWOOD DR		FILLED 1 POTHOLE.
	818 SADGEWOOD DR		FILLED 1 POTHOLE.
	345 BEVELY ST		FILLED 1 POTHOLE.
10/25/2023	1100 MILES CROSSING		FILLED 2 POTHOLE.
	1101 MILES CROSSING		FILLED 1 POTHOLE.
	1021 MILES CROSSING		FILLED 1 POTHOLE.
	1202 CYPRESS FALLS		FILLED 2 POTHOLE.
	234 AUGUSTA WAY		FILLED 1 POTHOLE.

	105 LIVE OAK DR		FILLED 1 POTHOLE.
	1036 VARNEDOE ST		FILLED 2 POTHOLE.
26-Oct-23	MARY LOU DR		FILLED 1 POTHOLE.
	248 DEERWOOD DR		FILLED 3 POTHOLE.
	244 DEERWOOD DR		FILLED 2 POTHOLE.
	241 DEERWOOD DR		FILLED 2 POTHOLE.
	213 DEERWOOD DR		FILLED 1 POTHOLE.
	210 DEERWOOD DR		FILLED 1 POTHOLE.
	237 DEERWOOD DR		FILLED 2 POTHOLE.
	COALITION CIR		FILLED 6 POTHOLE.
	1230 S-MAIN EXT		FILLED 1 POTHOLE.
	1248 S-MAIN EXT		FILLED 1 POTHOLE.
30-Oct-23	919 MANDARIN DR		FILLED 3 POTHOLE.
	926 MANDARIN DR		FILLED 1 POTHOLE.
	936 MANDARIN DR		FILLED 3 POTHOLE.
	912 MANDARIN DR		FILLED 1 POTHOLE.
	729 ROBINHOOD DR		FILLED 1 POTHOLE.
	962 TIMBERLANE CIR		FILLED 3 POTHOLE.
	972 BIRCHFIELD DR		FILLED 2 POTHOLE.
	975 BIRCHFIELD DR		FILLED 1 POTHOLE.
	954 BLACKWILLOW DR		FILLED 3 POTHOLE.
	955 BLACKWILLOW DR		FILLED 1 POTHOLE.
	953 BLACKWILLOW DR		FILLED 1 POTHOLE.
	950 BLACKWILLOW DR		FILLED 3 POTHOLE.
	GROVE POINT DR		FILLED 1 POTHOLE.
	954 GROVE POINT DR		FILLED 1 POTHOLE.
	932 HIGHLAND DR		FILLED 1 POTHOLE.
	501 LECOUNT ST		FILLED 1 POTHOLE.
	1050 BARKLEY DR		FILLED 7 POTHOLE.

Drainage

Street Sweeping Monthly Total Miles

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
November	784	881	933	768	788	838	1103	
December	628	658	762	899	895	897	752	
January	783	871	774	815	789	828	778	
February	776	790	835	902	807	442	716	
March	833	826	908	1047	1052	991	920	
April	777	855	913	1036	1011	934	955	
May	876	1021	1029	841	798	828	1017	
June	870	822	789	1005	1092	837	609	
July	813	940	997	1079	1047	532	923	
August	963	970	1004	961	923	871	1057	
September	616	897	949	973	899	684	999	
October	899	1023	1019	837	847	670	1036	
Total	9618	10554	10912	11163	10948	9352	10865	0

Water/Sewer***14 Oct 23: Emergency Fire Hydrant Replacement on North Drive***

Compliance

There was one permit excursion for the month of October for Fort Stewart WPCP for pH. The issue was due to excess off-gassing that drove the pH higher than the allowable pH of 8.0. There were no permit excursions for the JV Road WRF. All permit-required documentation has been submitted to the state regulatory agencies in a timely manner.

Water Treatment

Water Production (million gallons)	113.394
Water Meters Read	14,065
Water/Sewer line locates	450
Sewer Main Cleaning Footage	18,196

Wastewater Treatment

WPCP

Hinesville Total Flow (million gallons)	99.68
Hinesville Average Flow (million gallons per day)	3.22
Ft. Stewart Total Flow (million gallons)	77.17
Ft. Stewart Average Flow (million gallons per day)	2.49
Combined Total Inf Flow (million gallons per day)	176.85
Combined Average Eff Flow (million gallons per day)	5.71

WRF

Influent flow (million gallons)	40.656
Influent flow Average (million gallons per day)	1.312
Discharge flow (million gallons)	18.026
Discharge flow Average (million gallons per day)	0.582
Re-use flow (million gallons)	17.737
Re-use flow Average (million gallons per day)	0.572
On-Site Storage (million gallons)	4.893

FSGM

'22-'23 Grounds Maintenance H2B Team



FSGM

'22-'23 Grounds Maintenance Celebration Lunch



Community Engagement

20 Oct 23: Attending High School Football Game in Jesup with Mayor Brown and Others



Community Engagement

21 Oct 23: ESG Volunteers Setting Up for Food Truck Festival



26 Oct 23: In Waycross Attending Fund Raiser with my wife and Mayor James (Mayor's Ball)



28 Oct 23: ESG Volunteers at Rivers Alive Community Clean Up





City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: City Manager's Report
Prepared by: Christy Deloach
Presented by: Kenneth Howard

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Municipal Court Update



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Municipal Court Update
Prepared by: Christy Deloach
Presented by: Malissa Oberlander

PURPOSE: To Present for Mayor and Council Consideration, a Municipal Court Update.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. Municipal Court Presentation

PREVIOUS COUNCIL DISCUSSION:



MUNICIPAL COURT FY 2023

NOVEMBER 2022 TO OCTOBER 2023

WHERE DOES THE MONEY GO?

BRAIN AND SPINAL INJURY FUND

CRIME LAB FEE

CRIME VICTIM EMERGENCY FUND

DRIVER EDUCATION AND TRAINING FUND

DRUG ABUSE TREATMENT AND EDUCATION FUND

JAIL CONSTRUCTION AND STAFFING FUND

LOCAL VICTIM ASSISTANCE PROGRAM

PEACE OFFICER ANNUITY AND BENEFIT FUND

PEACE OFFICER, PROSECUTOR, AND INDIGENT DEFENSE FUND A & B

LAW LIBRARY

COMPUTER SOFTWARE

CITY GENERAL FUND

COLLECTION OF FUNDS

- TOTAL AMOUNT OF FUNDS DISBURSED FOR FY 2023
\$2,041,131.76
- AMOUNT PAID TO STATE AND LOCAL AGENCIES \$972,453.95
- AMOUNT RETAINED BY THE CITY \$1,068,677.81
- AMOUNT COLLECTED BY PROBATION ON BEHALF OF THE COURT
\$415,228.24, THIS AMOUNT IS INCLUDED IN THE ABOVE TOTAL.

PROBATION FY 2023

- THE COURT SENT 890 DEFENDANTS TO PROBATION WITH A COLLECTION BALANCE OF \$612,464.00.
- THE PROBATION DEPARTMENT RETURNED \$323,072.81 TO THE COURT FOR COLLECTION AS THE CASES EXPIRED. TOLLING ISSUE.
- THE COURT WILL PLACE THESE ACCOUNTS WITH THE TAX REFUND INTERCEPT PROGRAM (TRIP) OR SEND TO COLLECTIONS.

COURT STATS FY 2023

- THE COURT HAD 12,858 CASES ON THE DOCKET THAT REACHED DISPOSITION.
- THE POLICE DEPARTMENT TURNED IN 12,359 CITATIONS INTO THE COURT FOR PROCESSING.
- THE COURT ISSUED 738 BENCH WARRANTS FOR NON-APPEARANCE.
- THE COURT SENT 1685 RESCHEDULE LETTERS TO DEFENDANTS WHEN THEY MISSED THEIR INITIAL COURT APPEARANCE.
- THERE WERE A TOTAL OF 145 DUI CITATIONS THAT CAME BEFORE THE COURT WITH 34 BEING REDUCED TO A LESSER OFFENSE.

CONTINUED

- THE COURT PROCESSED 343 OPEN RECORDS REQUESTS.
- THE COURT IS AWAITING FUNDS FROM THE STATE THAT WERE COLLECTED THROUGH THE TRIP PROGRAM.
- QUESTIONS?



City of Hinesville, Georgia, Council Meeting

Date: November 16, 2023
Agenda Item: Executive Session
Prepared by: Christy Deloach
Presented by: Mayor Allen Brown

PURPOSE: To Hold an Executive Session to Real Estate Matters.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION: