

MAYOR
Karl A. Riles

CITY MANAGER
Kenneth K. Howard

CITY CLERK

CITY ATTORNEY
Linnie Darden III



MAYOR PRO TEM
Vicky C. Nelson

COUNCIL MEMBERS
Diana F. Reid
Jason R. Floyd
Dexter L. Newby
José A. Ortiz, Jr.

**MAYOR AND COUNCIL
REGULAR MEETING
AGENDA
3:00 PM
March 7, 2024
Council Chamber**

1. INVOCATION

Bishop Betton of The Cathedral of Praise.

2. MINUTES

To approve the minutes from the February 15, 2024, Council Meeting.

3. UNFINISHED BUSINESS

3.1. LIVE FIRE TRAINING FACILITY

To Present for Mayor and Council Consideration, Budget and Details for Construction of the Live Fire Training Facility

Action Item

3.2. KEEP LIBERTY COUNTY BEAUTIFUL ADVISORY COUNCIL

To Present for Mayor and Council Consideration, Keep Liberty County Beautiful Advisory Council appointment expired on February 19, 2024 (Lillian Gray).

Action Item

3.3. APPOINTMENT OF AN ASSISTANT PROSECUTING ATTORNEY OF THE MUNICIPAL COURT

For Mayor and Council to appoint an Assistant Prosecuting Attorney of the Municipal Court.

Action Item

4. PRESENTATIONS

4.1. MONTHLY CONSTRUCTION REPORT

Monthly construction updates for February 2024.

Informational Item

5. PLANNING AND ZONING

5.1. DEVELOPMENT AGREEMENT AND ANNEXATION ORDINANCE # 2024-03

To Present for Mayor and Council Consideration, Development Agreement and Annexation Ordinance # 2024-03 to Execute a Development Agreement and to Annex 13.92 Acres, More or

"Home for a Day or a Lifetime"

Less, Property is Located on Live Oak Church Road and Guyett Road for a Proposed Townhome and Apartment Development, Further Described as LCTM Parcels, 036001, 036003, 036004, 036005 and 036006.

Informational Item

6. PUBLIC HEARING

7. NEW BUSINESS

7.1. ANIMAL CONTROL UPDATE

To present to Mayor and Council an update on the City and County's Animal Control Services.

Informational Item

7.2. PROPOSED AMENDMENTS TO HFD FEE SCHEDULE

To Present for Mayor and Council Consideration, HFD Proposed Fee Schedule Amendments

Action Item

7.3. MANHOLE MAINTENANCE ON HWY 84

To Present for Mayor and Council Consideration, Manhole Maintenance on Hwy 84

Action Item

7.4. FRASER STREET SEWER OUTFALL

To present for Mayor and Council Consideration, the Fraser Street Sewer Outfall Project.

Informational Item

8. BUSINESS LICENSE

8.1. NEW ALCOHOLIC BEVERAGE LICENSE FOR 2024

To Present for Mayor and Council Consideration, 2024 Alcohol Beverage License to sell beer and wine for off-premise consumption at 454 W General Screven Way Ste A.

Action Item

8.2. CLASS V ALCOHOL LICENSE REQUEST

To Present for Mayor and Council Consideration, Liberty County Chamber of Commerce Class V Alcohol License.

Action Item

8.3. TRANSIENT MERCHANT LICENSE REQUEST

To Present for Mayor and Council Consideration, Daniel Kellas of A Cut Above Meats LLC has requested a 2024 Transient Merchant License to sell frozen meats.

Action Item

9. PUBLIC COMMENT

9.1. PUBLIC COMMENT

10. MAYOR KARL A. RILES

10.1. MAYOR RILES' REPORT

10.2. CERTIFICATE OF DISTINCTION PRESENTATION

"Home for a Day or a Lifetime"

11. **COUNCILMEMBER REID - DISTRICT 1**
 - 11.1. **COUNCILMEMBER REID'S REPORT**
12. **COUNCILMEMBER FLOYD - DISTRICT 2**
 - 12.1. **COUNCILMEMBER FLOYD'S REPORT**
13. **MAYOR PRO TEM NELSON - DISTRICT 3**
 - 13.1. **MAYOR PRO TEM NELSON'S REPORT**
 - 13.2. **ANNUAL SPECIAL NEEDS EASTER EGG HUNT**
14. **COUNCILMEMBER NEWBY - DISTRICT 4**
 - 14.1. **COUNCILMEMBER NEWBY'S REPORT**
15. **COUNCILMEMBER ORTIZ, JR. - DISTRICT 5**
 - 15.1. **COUNCILMEMBER ORTIZ, JR'S REPORT**
16. **CITY MANAGER KENNETH HOWARD**
 - 16.1. **CITY MANAGER HOWARD'S REPORT**
 - 16.2. **SMALL WORLD FESTIVAL 2024**
17. **EXECUTIVE SESSION**
 - 17.1. **EXECUTIVE SESSION**

To Hold an Executive Session to Discuss Personnel Matters.

Informational Item
18. **ADJOURN**

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024
Agenda Item: Live Fire Training Facility
Prepared by: Paul Simonton
Presented by: Paul Simonton, Robert Kitchings

PURPOSE: Approval of Budget for Fire Department Live Fire Training Facility.

BACKGROUND:

- The City has obtained a 3.09 acre site at the end of Technology Court in the Hinesville Industrial Park to construct a Live Fire Training Facility.
- This facility would include a building constructed of metal containers placed on a concrete slab and used for training in incorporating live fire situations.
- The Facility will be used as a Regional Training Facility for other Fire Departments
- The facility will also include an administrative building to be used as part of the training.
- The Fire Department along with the City Engineer, with oversight from the City Manager's Office, will act as Contract Administrators to accomplish all improvements.
- Budget for Project:
 - Site Work: \$ 614,127.52
 - Bldgs: \$ 371,000.00
 - Contingency, Testing, Engineering & Inspections: \$ 98,512.48
 - Total Budget = \$1,083,640.00

Budgeted Amount = \$1,150,000.00

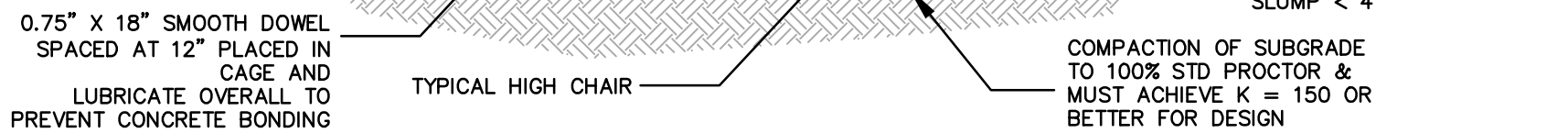
FUNDING: Budget Plus TSPLOST

RECOMMENDATION: Approve Project Budget of \$1,083,640.00.

ATTACHMENTS:

1. 2020-121 PRJ PCS-ROAD P&P.add sidewalk
2. 2020-121 Rendering 022024 revised white

PREVIOUS COUNCIL DISCUSSION: February 15, 2024.



The diagram illustrates a sag vertical curve with the following data points and dimensions:

- Station 0+00:** PVI STA = 0+50.08, PVI ELEV = 86.61, A.D. = -3.95%, K = 25.22, 99.71' VC.
- Station 1+00:** HP STA = 0+87.05, HP ELEV = 88.39, PVI STA = 0+99.94, PVI ELEV = 88.35.
- Station 2+00:** PVI STA = 1+76.28, PVI ELEV = 87.97, LPI STA = 2+18.99, LPI ELEV = 87.85.
- Station 3+00:** PVI STA = 2+76.28, PVI ELEV = 88.03, 100.00' VC.

The vertical curve is defined by two grades: -0.51% and 0.69%. The diagram also shows the elevations at various stations: 86.9, 87.0, 88.12, 87.8, 88.35, 88.10, 87.3, 87.2, 87.88, 86.4, 87.31, 87.4, and 88.22.

GRAPHIC SCALE



(IN FEET)
1 inch = 30 ft.

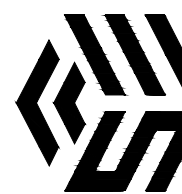


REVISED.



1050 PARKSIDE COMMONS
SUITE 101
GREENSBORO, GA 30642
TEL: (706) 454-0870
www.simontonengineering.com

SIMONTON ENGINEERING



Burn Building
for
City Of Hinesville
Hinesville, Ga
Liberty County, Georgia
G.M.D 1458

GRADING/DRAINAGE ROAD PLAN & PROFILE

DATE: June 14, 2023

FILE NO: 2020-121PRJ

SHEET: 21

PROPOSED
BURN BUILDING

PROPOSED HEAVY
DUTY CONCRETE ROAD
FOR FIRETRUCKS

PARKING

PROPOSED ADMIN.
BUILDING

PARKING

TECHWOOD CT.



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024

Agenda Item: Keep Liberty County Beautiful Advisory Council

Prepared by: Rose Kenner

Presented by: Kenneth Howard

PURPOSE: To inform Mayor and Council that Lillian Gray's appointment on the Keep Liberty County Beautiful Advisory Council will expire on February 19, 2024.

BACKGROUND: Lillian Gray has served on the Keep Liberty County Beautiful Advisory Council since February 19, 2015. Ms. Gray sent an email letting us know that she does not want to be reappointed.

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Email from Lillian Gray (1)
2. Keep Liberty County Beautiful Spreadsheet (1)
3. KLCB Bylaws & Ordinance #2006-003 (1)

PREVIOUS COUNCIL DISCUSSION: February 1, 2024, & February 15, 2024.

From: Lillian Gray <lillian@vipcustomimprints.com>
Sent: Monday, January 29, 2024 9:38 AM
To: Rose Kenner <rkenner@cityofhinesville.org>
Subject: KLB Advisory Board

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning. I spoke with Dr. Bell last week and I will NOT be resuming my position on the advisory or executive board this time around.

Please let me know if you require any additional information from me.

Lillian Gray
916 Rachel Lane
Hinesville
912.492.2500

Lillian Gray

VIP Promotional Products

Lillian@VIPCustomImprints.com

(o) 912.877.5218

(c) 912.492.2500

www.VIPPromoProducts.com

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Keep Liberty County Beautiful Advisory Council							
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES	NOTES
Mayor and Council	Lillian Gray	4		3 years	02/19/2015	02/19/2024	

Created by Liberty County Ordinance #2006-003

KEEP LIBERTY BEAUTIFUL

By-Laws

Article I

Section. I

The name of this organization shall be the Keep Liberty Beautiful Advisory Council.

Section II. Creation

This program was duly organized originally as a result of a resolution adopted by the City Council of the City of Hinesville on February 17, 1983, and by the Liberty County Commission on April 5, 1983. This resolution created the Clean Community System, now known as Keep Liberty Beautiful, an affiliate of Keep America Beautiful, Inc. An ordinance approved by the Liberty County Board of Commissioners on (Date) created the Keep Liberty County Beautiful Advisory Council.

Section III. Purpose

The purpose of the Keep Liberty Beautiful Advisory Council shall be to promote litter prevention and eradication; waste reduction and recycling; and community improvement and beautification through public awareness; community education, and volunteer action.

Section IV. Duties

The duties of the Council shall be

- to promote public interest in the general improvement of the environment of Liberty County;
- to initiate, plan, direct, and coordinate programs for litter prevention and control for the community;
- to implement and maintain the Keep America Beautiful program;
- to study, investigate, and develop plans and programs for improving the health, sanitation, and cleanliness of Liberty County by beautifying the streets, highways, alleys, rivers and stream banks, lots, yards, plots, and other similar places in the County;
- to aid in the prevention of fires and diseases and other casualties by the removal of trash and other debris from the streets, highways, alleys, lots, yards, plots, and other similar places;
- to encourage the placing, planting, and/or preservation of trees, flowers, plants, shrubbery, and other objects or ornamentation in Liberty County;
- to advise and recommend plans to other agencies of the County for the beautification of Liberty County; and
- to otherwise promote public interest in the general improvement of the environment of the County; provided, however, that nothing herein shall be construed to abridge or change the powers of other commissions, departments, boards, and like agencies of the County.

Section V. Powers

In order to perform the foregoing duties, the council shall have the following authority:

1. To adopt by-laws to facilitate the attainment of its purpose and functions;
2. To develop rules and procedures for the holding of regular and special meetings and for the appointment of committees for the implementation of the council's purpose and function;
3. To initiate, plan, direct, and coordinate community-wide efforts to achieve the council's purpose and function;

4. To solicit and accept donations and appropriations of money, services, products, property, and facilities for expenditure and use by the council for the specific accomplishment of the council's purpose and function;
5. To make recommendations to the County governing bodies and the private sector regarding measures deemed necessary to accomplish the council's purpose and function.

Article II

Section I. Membership

The council shall consist of no less than nine and no more than twenty-two members who shall be residents and/or active community members of Liberty County. Members shall be appointed by the Liberty County Board of Commissioners for each commission district. Additionally, each municipal government of the County shall appoint a member to represent the respective municipality.

In addition to the appointed members of the council, the Chairman of the County Board of Commissioners, the Director of the Chamber of Commerce, the Director for the County Solid Waste Department, the Code Enforcement Officers for Liberty County and for Hinesville, and the Director for Keep Fort Stewart Beautiful shall serve as ex officio members. Additional citizens with similar interests shall be invited to participate with the council to accomplish the organization's mission.

All members of the advisory council shall serve without compensation.

Section II. Terms of Office of Members

The terms of office of council members shall generally be for three years each, with one-third of the terms expiring annually on a rotation basis. Members whose terms have expired shall continue as members until their successors have been appointed. Members may also be appointed to serve for more than one term.

Section III. Election of Officers

The council shall elect a chair, vice-chair, and secretary-treasurer from its membership. Officers shall be elected on a fiscal year basis for one-year terms. Officers may serve more than one term.

Section IV. Duties of Officers

The duties of officers are as follows:

1. Chairman. Serves as the principal officer for the council and shall preside at all meetings of the KLB Advisory Council and represent the Council to the community.
2. Vice-Chairman. Acts in the absence of the Chairman in Council meetings and other official capacities. The Vice-Chairman also develops programming plans in coordination with the organization's Director.
3. Secretary-Treasurer. Prepares and maintains the minutes of the meetings as well as accurate records of the organization's activities and events in coordination with the organization's Director.

Section V Committees

The following standing committees shall meet as needed:

1. Beautification and Community Improvement Committee.

Mission: To change and improve the overall appearance of the community.

This committee works on the planning and development area beautification projects, plantings, tree promotion and awareness projects, gateways, and potential coordinated community projects.

2. Cleanups and Eradication Committee.

Mission: To rid the community of litter.

This committee plans and implements roadside and water cleanups and projects to eradicate litter.

3. Education and Awareness Committee.

Mission: To promote a deeper understanding in the community about the concerns and benefits of litter prevention, recycling and waste reduction, community improvement, and stormwater pollution awareness.

This committee coordinates educational programming for schools, groups and events, and community awareness campaigns on the focus areas for KLB.

4. Recycling and Waste Reduction Committee.

Mission: To increase recycling and waste reduction in Liberty County.

This committee plans and implements projects and activities that promote recycling and waste reduction.

Article III

Section I. Resignation and Removal

Any member may be removed from office with cause by the affirmative vote of a majority of the members present. Any member may resign at any given time by giving written notice to the Chairman.

Article IV

Section I. Regular Meetings

Meetings shall be held on a date and time set by the Council.

Section II. Open Meetings

All meetings shall be open to the public.

Section III. Quorum

One-half of the KLCB Advisory Council shall constitute a quorum for the transaction of business. Every act or decision made by a majority shall be regarded as the act of the entire Council.

Section IV. Procedure

Meetings shall be conducted using Roberts Rules of Order.

Article V

Section I. Amendments

These by-laws may be amended by a 2/3 vote of the Council, providing a quorum and notice presented in writing before the meeting.

Section II. Conflicts

In case of conflict between an ordinance and the by-laws, the ordinance shall prevail.

Adopted this 27th day of July 2022

*mailed
11/9/06*

ARTICLE II. BEAUTIFICATION-KEEP LIBERTY COUNTY BEAUTIFUL

Sec. 9-20. Council established.

There is hereby established the Keep Liberty County Beautiful Advisory Council.

Sec. 9-21. Membership.

a) The council shall consist of no less than nine and no more than fifteen members who shall be residents of Liberty County. Members shall be appointed by the board of commissioners of the county and representatives for the municipalities shall be appointed by the respective municipal governments.

b) In addition to the appointed members of the council, the chairman of the county board of commissioners, the director of the chamber of commerce, the director for the county solid waste department, the code enforcement officers for Liberty County and for Hinesville, and the director for Keep Ft. Stewart Beautiful shall serve as ex officio members.

c) All members of the advisory council shall serve without compensation.

Sec. 9-22. Terms of office of members.

The terms of office of members of the council shall generally be for three years each, with one third of terms expiring annually on a rotation basis. Members whose terms have expired shall continue as members until their successors have been appointed. Members may also serve for more than one term.

Sec. 9-23. Election of Officers.

The council shall elect from its membership a chair, a vice-chair, and a secretary-treasurer. Officers shall be elected on a fiscal year basis for one year terms. Officers may serve more than one term.

Sec. 9-24. Duties.

The duties of the council shall be to promote public interest in the general improvement of the environment of Liberty County; to initiate, plan, direct, and coordinate programs for litter control for the community on a substantial basis; to implement and maintain the Keep America Beautiful program; and to study, investigate, and develop plans for improving the health, sanitation, and cleanliness of Liberty County by beautifying the streets, highways, alleys, rivers and stream banks, lots, yards, plots and other similar places in the county; to aid in the prevention of fires and diseases and other casualties by the removal of trash and other debris from the streets, highways, alleys, lots, yards, plots and other similar places; to encourage the placing, planting, and/or preservation of trees, flowers, plants, shrubbery and other objects or ornamentation in said county; to advise and recommend plans to other agencies of the county for the beautification of said county and otherwise to promote public interest in the general improvement of the environment of the county; provide,

however, that nothing herein shall be construed to abridge or change the powers of other commissions, departments, boards and like agencies of the county.

Sec. 9-25. Powers.

In order to perform the foregoing duties, the council shall have the following authority:

- a) To adopt bylaws to facilitate the attainment of its purpose and functions;
- b) To develop rules and procedures for the holding of regular and special meetings and for the appointment of committees for the implementation of its goals;
- c) To initiate, plan, direct, and coordinate community-wide efforts to achieve its goals;
- d) To solicit and accept donations and appropriations of money, services, products, property, and facilities for expenditure and use by the council for the specific accomplishment of its objectives;
- e) To make recommendations to the county governing bodies as well as to the private sector regarding measures which it deems necessary to accomplish its objectives.

This ordinance shall become effective on the 3rd day of October, 2006.

APPROVED AND ORDAINED by the governing authority of Liberty County, Georgia as of this 3rd day of October, 2006.

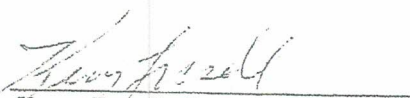
**BOARD OF COMMISSIONERS OF
LIBERTY COUNTY, GEORGIA**

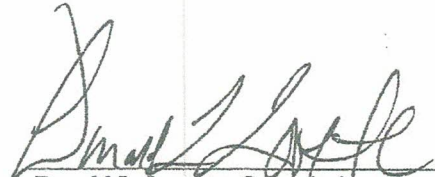

John D. McIver, Chairman

(OFFICIAL SEAL)

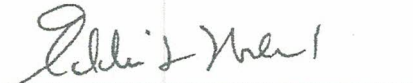

Connie Thrift, Vice-Chairman


Pat Bowen, Commissioner


Kenny Fussell, Commissioner


Donald L. Lovette, Commissioner


Marion Stevens, Sr., Commissioner


Eddie Walden, Commissioner

ATTEST:


Joseph W. Brown, County Administrator

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City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024

Agenda Item: Appointment of an Assistant Prosecuting Attorney of the Municipal Court

Prepared by: Christy Deloach

Presented by: Kenneth Howard

PURPOSE: For Mayor and Council to appoint an Assistant Prosecuting Attorney of the Municipal Court.

BACKGROUND: According to the City of Hinesville Code of Ordinances, Chapter 10, Municipal Court, Section 10-20. Appointment of Assistant Prosecuting Attorney of the Municipal Court. The Assistant Prosecuting Attorney of the Municipal Court shall be appointed by and shall serve at the pleasure of the Mayor and at least four (4) members of the City Council.

FUNDING: N/A

RECOMMENDATION:

ATTACHMENTS:

1. Section 10-20. Appointment of Assistant Prosecuting Attorney
2. Andrew M. Ruberti Resume

PREVIOUS COUNCIL DISCUSSION: February 1, 2024, & February 15, 2024.

Sec. 10-20. - Appointment of Assistant Prosecuting Attorney of the Municipal Court.

The Assistant Prosecuting Attorney of the Municipal Court shall be appointed by and shall serve at the pleasure of the Mayor and at least four members of the City Council.

(Ord. No. 2017-02, 7-20-2017)

Sec. 10-21. - Qualifications of the Assistant Prosecuting Attorney of the Municipal Court; Duties; Authorities; Compensation.

Any person appointed as the Assistant Prosecuting Attorney of the Municipal Court shall be a member in good standing of the State Bar of Georgia and admitted to practice before the appellate courts of this state.

In performing duties for the City of Hinesville, the Assistant Prosecuting Attorney of the Municipal Court shall abide by the applicable rules of professional conduct set forth by the State Bar of Georgia, as amended from time to time.

The Assistant Prosecuting Attorney of the Municipal [Court] shall have all of the duties and authorities of the Prosecuting Attorney of the Municipal Court as outlined in chapter 10 of the Code of the City of Hinesville, Georgia.

In conformance with O.C.G.A. § 15-18-97, the Assistant Prosecuting Attorney of the Municipal Court shall be compensated by the City of Hinesville as provided by local law or, in the absence of such local law, as provided by the Mayor and Council. The Assistant Prosecuting Attorney of the Municipal Court shall be entitled to be reimbursed for actual expenses incurred in the performance of his or her official duties in the same manner and rate as other municipal employees.

(Ord. No. 2017-02, 7-20-2017)

Andrew M. Ruberti, Esq.

104 Cater Street
St. Simons Island, GA 31522

(912-266-1814)
amruberti89@gmail.com

Bar Admissions:

- All Trial Courts in the State of Georgia
- Court of Appeals of Georgia
- Supreme Court of Georgia
- United States District Courts for the Southern and Northern Districts of Georgia

EDUCATION

Mercer University, Walter F. George School of Law; Stetson School of Business

Macon, GA

Juris Doctor/Master of Business Administration

May 2016

Honors: Phi Delta Phi Honor Society.

Activities: Phi Alpha Delta Law Fraternity, Vice Justice; Student Bar Association, Student Life Committee Member; Sports and Entertainment Law Society; Health Law Society; Business and Tax Law Society; Lawson Moot Court Competition.

University of Alabama, Culverhouse College of Business

Tuscaloosa, AL

Bachelor of Science/Commerce and Business Administration

August 2012

Computing Tech and Applications Minor

Activities: Sigma Chi Fraternity, Assistant New Member Educator; Entrepreneurship Club; Pre-Law Students Association; Boys and Girls Club of West Alabama, Volunteer.

EXPERIENCE

Jones, Osteen & Jones

Hinesville, GA

Attorney

February 2024-Present

Civil litigation: represent individuals and businesses alike in the prosecution and defense of claims, including personal injury, real estate matters, business disputes, employment issues and other claims; real estate closings; probate matters, including estate planning, petitions for guardianship, conservatorship, and other matters; advise individuals and business in the formation of legal entities such as LLC's and corporations as well as other general legal matters.

Connell, Thaw & Ruberti, LLC

St. Simons Island, GA

Owner/ Attorney

May 2021-January 2024

General practice. Represent businesses and individuals in all aspects of civil litigation, including personal injury, property damage, employment issues, real estate litigation, business disputes, landlord/tenant issues, and other claims; probate issues, including guardianship and conservatorship petitions, and serving as guardian ad litem for Probate Court of Glynn County; advise individuals and businesses in forming entities such as LLC's and corporations and drafting of operating agreements, articles of incorporation, and other legal documents.

Boyd & Jenerette, P.A.

Savannah, GA*

Associate Attorney

March 2020-April 2021

Civil defense and business litigation practice. Defend insurance companies and their insureds in litigation arising out of personal injury and property damage claims; advise insurance companies of potential bad faith claims and various coverage issues, including analysis and response to time-limited pre-litigation demands; represent businesses in managing all applicable legal issues including contract drafting and negotiation, third-party

* Practiced remotely from St. Simons Island, GA

discovery requests and subpoenas, formation of legal entities, employment-related matters, and all aspects of litigation that may arise from such issues.

Wicker, Smith, O'Hara, McCoy & Ford, P.A.

Associate Attorney

Brunswick, GA

August 2019-February 2020

Defend clients on behalf of various insurers and self-insured clients in personal injury, premises liability and construction litigation; review claim files and make initial contact with the insured; draft initial litigation plan and analysis to client and insurer; research and retain expert witnesses as needed; draft discovery requests to send to plaintiffs and other parties; take depositions of plaintiff(s) and other witnesses; defend depositions of clients; draft regular update reports to clients and insurers following depositions, hearings, and other significant events during litigation; continuously send requests for records to non-parties as they are identified throughout litigation; and regularly attend hearings, mediations, and site inspections.

Waldon, Adelman, Castilla, Hiestand & Prout, LLP

Associate Attorney

Atlanta, GA

July 2018-August 2019

Defend clients on behalf of State Farm, Georgia Farm Bureau, and other insurers; receive and open new files from State Farm; make initial contact with insured client to verify service and discuss scope of representation; draft initial litigation plan and analysis for client and insurer; send discovery requests to plaintiff(s), including tailoring requests based on the unique facts of the case; draft regular update reports to clients and State Farm advising of case developments; take depositions of plaintiffs and witnesses; defend depositions of clients; identify third-party medical providers and issue subpoenas requests for medical records; draft various milestone reports including discovery-wrap up reports, hearing attendance reports, and pre-and post-mediation reports; and regular hearing attendance, including magistrate court trials.

Law Offices of Andrew M. Ruberti, Esq., LLC

Owner/Operator

St. Simons Island, GA

November 2016-June 2018

General practice law firm that includes criminal defense, personal injury, landlord & tenant disputes, business law and litigation, debt collection/creditor's rights, employment discrimination, federal disciplinary administrative proceedings (United States Merit Systems Protection Board/arbitration); appear in court on a regular basis representing clients in bond hearings, arraignments, warrant application hearings, and other hearings in the various Georgia trial courts ***.

E. Michael Ruberti, Esq., LLC

Law Clerk/Of Counsel

St. Simons Island, GA

August 2016-June 2018

Write complaints, motions, and briefs for clients in employment discrimination litigation; attend client interviews for discipline arbitration and Merit Systems Protection Board cases; assist clients with the process of filing EEOC complaints; assist clients with correspondence to various entities, including Solicitor's office, Department of Public Safety, and local EEOC office; conduct extensive research in the context of employment discrimination disciplinary arbitration, Merit Systems Protection Board law, other issues within the federal courts and administrative agencies.

Court of Appeals of Georgia

Judicial Law Clerk to Hon. John J. Ellington, Presiding Judge

Atlanta, GA

January 2016-April 2016

Assist Judge Ellington and the staff attorneys with drafting and editing opinions; conduct extensive legal research and meet with and advise the judge on the research; draft appellate opinions with the guidance of the judge and his staff attorneys; prepare bench memos for oral arguments.

Smith Barid, LLC

Law Clerk

Savannah, GA

July 2015-August 2015

Review client documents detailing the value of their assets (home equity, insurance policies, etc.) to help firm determine the proper estate planning method to employ, including creating a will or a trust; sit with attorneys during initial client consultation and follow-up meetings; perform title searches to obtain legal description of

properties; help create LLC's and other business forms; complete various probate documents for submission to probate court.

Hall Booth Smith, P.C.

Summer Associate

Brunswick, GA

May 2015-July 2015

Research legal issues ranging from stockholder derivative actions to medical malpractice, and subsequently write memos to associates and partners detailing these issues; attend client interviews throughout South Georgia with attorneys; assist clients in answering discovery questions; attend depositions and hearings with attorneys to support them in taking notes and gathering information; contributed to the firm's publication in U.S. Law about the importance of preserving medical records.

Dozier Law Firm, LLC

Law Clerk

Macon, GA

May 2014-November 2014

File and write complaints, motions, and discovery requests; write correspondence for firm delivery to opposing counsel to negotiate settlements, resolve discovery disputes, and other matters; conduct client interviews for fact-gathering purposes; interact with clients on a daily basis by phone, e-mail and in person; assist clients in answering discovery requests; attend depositions with attorneys to support their note taking and information gathering.

COMMUNITY INVOLVEMENT

- Glynn County Bar Association
- Secretary, Communities in Schools, Glynn County
- Leadership Glynn Class of 2023-2024
- Assisted in fundraising for Mercer Law Talent Show;
- Adult Leader for Christ Church Frederica Youth Group;
- Guitar player in church services
- Played benefit concerts for Mercer Law events, including Georgia Legal Services fundraiser at the Cox Capitol Theatre in Macon, GA and the Association of Women Law Students Charity Auction.

INTERESTS

Played guitar for 20 years; enjoy the outdoors including camping, biking, hiking, kayaking and fishing.



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024
Agenda Item: Monthly Construction Report
Prepared by: Kendra Ivy
Presented by: Ryan Arnold

PURPOSE: To Present for Mayor and Council Consideration, monthly construction updates for February 2024.

BACKGROUND: Progress updates on the Hinesville Fire Department Administration Building, Krebbs Park, Owner Occupied Rehab, and Azalea Street Phase III.

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. Construction Updates 3.07

PREVIOUS COUNCIL DISCUSSION:



Construction Project Updates

Ryan Arnold, Assistant City Manager
3.07.24



HFD ADMINISTRATION



Current Status:

Painting,
Hardware

Two-Week Look Ahead:

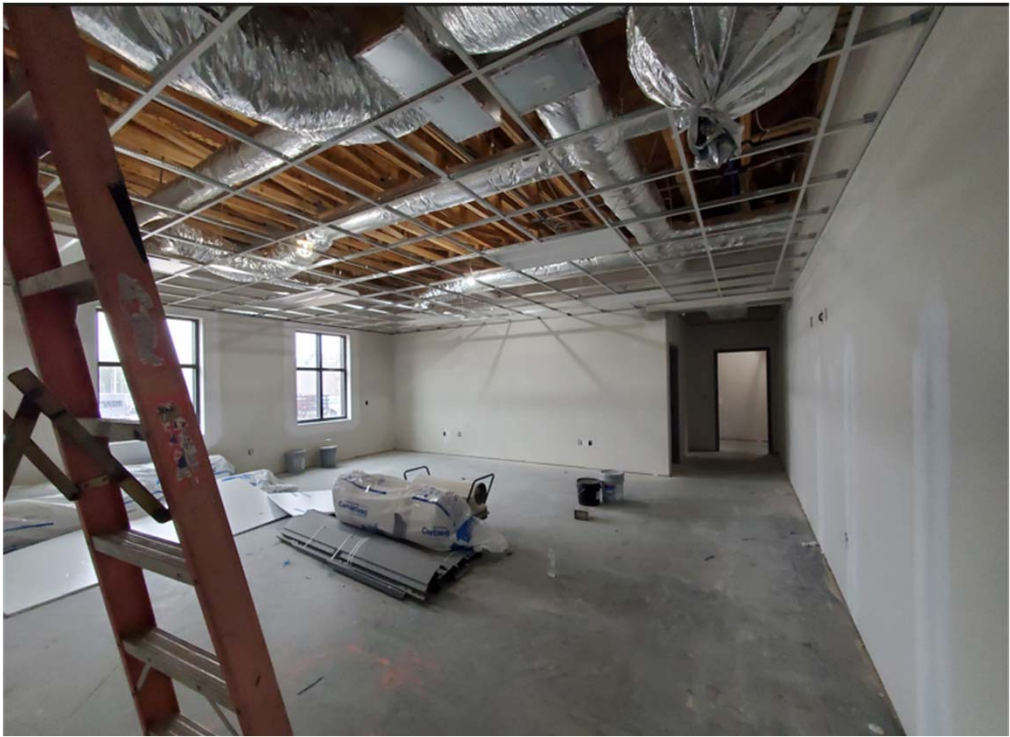
Site Work,
flooring

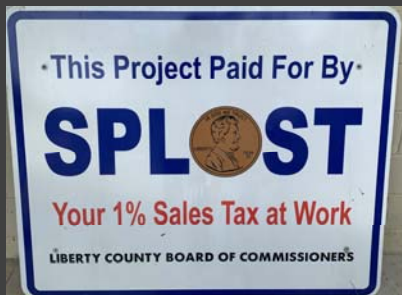
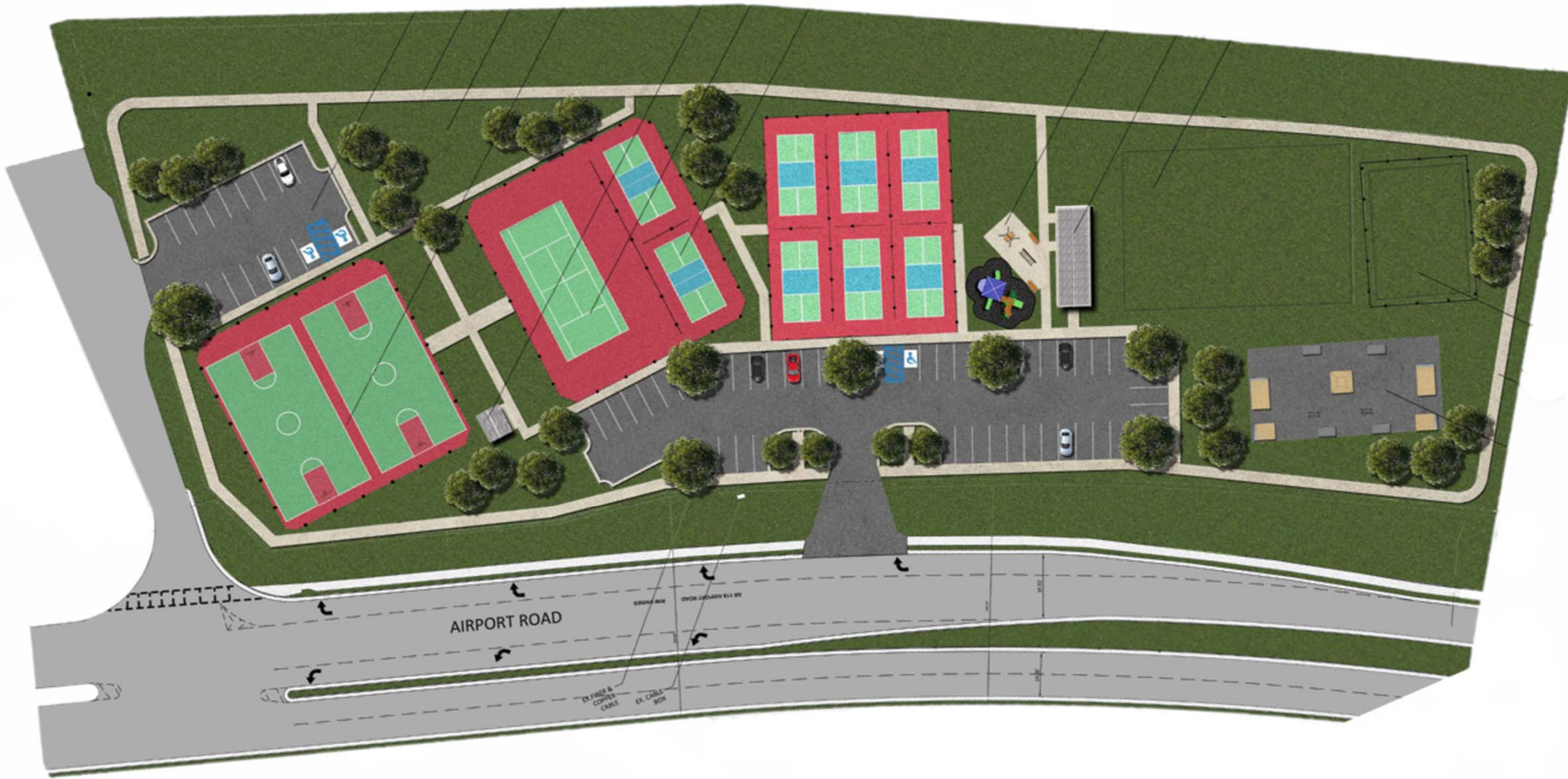
Delays with project:

Anticipated completion date:

May 2024







Krebs Park

Current Status:

Final Acceptance

Two-Week Look Ahead:

Pending
Playground

Delays with project:

Anticipated completion date:

March 2024



PROPOSED, BELOW | Downtown's most prominent intersection has undergone a number of improvements in this rendering. Landscaped bump-outs replace formerly striped asphalt areas, bringing much-needed shade to downtown streets. Landscaped medians just past the Liberty County Justice Center extend Memorial Drive streetscaping elements to this segment of Main Street. A prominent multistory infill building with active street-level retail brings an urban feel to this corner.



EXISTING, RIGHT | The corner of Main Street and Martin Luther King, Jr. Drive is downtown's most prominent intersection. Unused portions of the center turn lane could be used to extend shaded medians along this key corridor.



Main Street at Main Street Park



EXISTING, LEFT | Main Street widens as it approaches the intersection with Hendry Street. Shown here at the new 310 Main Street building, the approximately 54' right-of-way could be better utilized to serve potential businesses.



Main Street Improvements

Current Status:

Utility Relocation

Two-Week Look Ahead:

Compaction & paving preparation

Delays with project:

Anticipated completion date:

April 2024

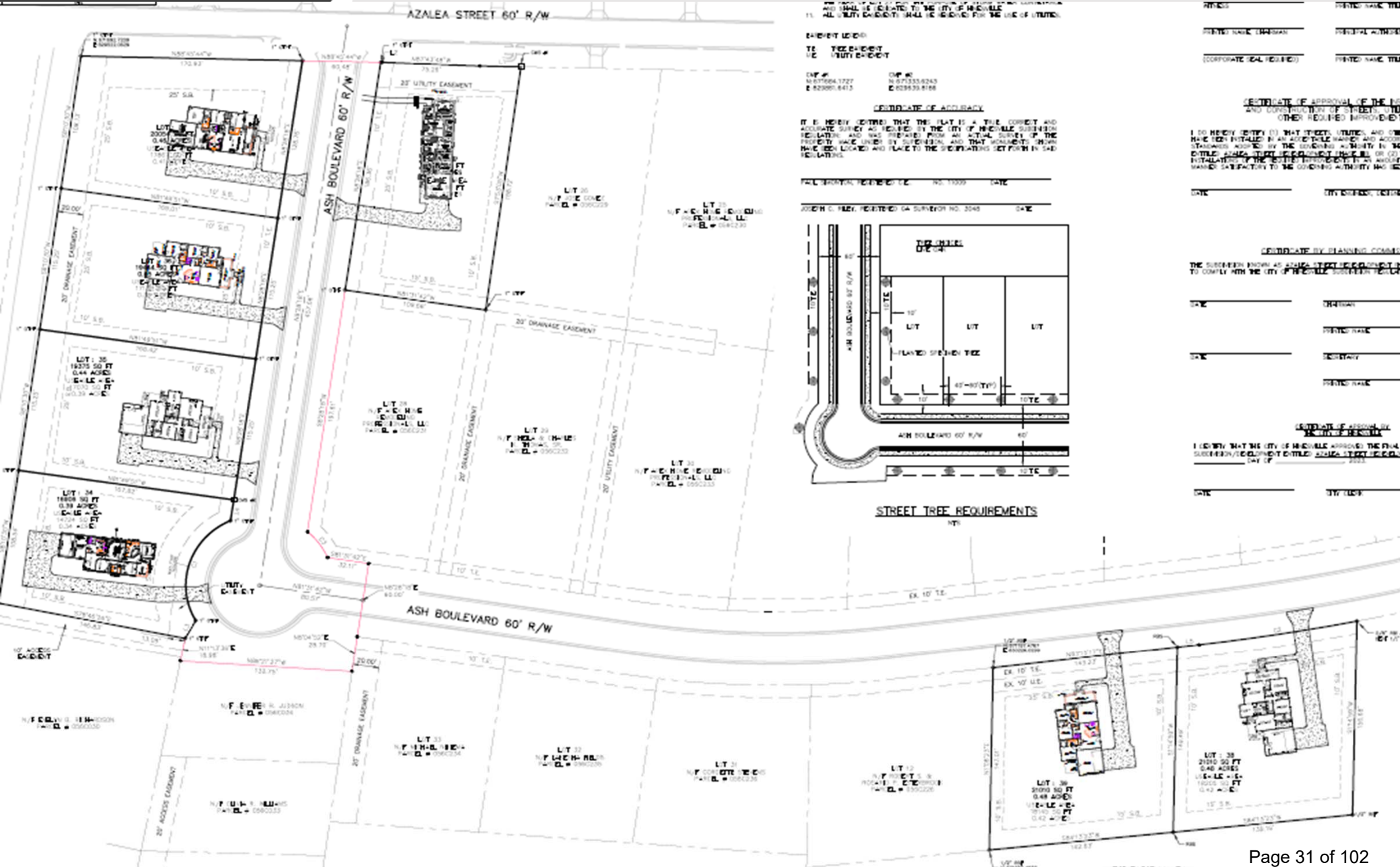




Housing Projects

I. Azalea Street Redevelopment Area

- Building Plans Approved February 5, 2024
- Pending Financial Agreement



II. Owner-Occupied Rehabilitation

- December 1, 2023, Building Permits Approved
 - two new roofs installed, pending windows
 - windows have been back ordered causing a 7-week delay.
- Anticipated Completion March 2024





City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024

Agenda Item: Development Agreement and Annexation Ordinance # 2024-03

Prepared by: Lori Parks

Presented by: Jeff Ricketson

PURPOSE: The proposed Ordinance # 2024-03 to execute a development agreement and annex property into the City of Hinesville. The annexation petition was submitted by Newbridge Residential Parks LLC to annex 13.92 acres, more or less, for a future development consisting of townhomes and apartments, with a maximum of 16 units per acre. The property is located on Live Oak Church Road and Guyett Road. The current zoning is SFMH (Single Family Manufactured Home) and MHP (Manufacture Home Park) and the proposed zoning to PUD (Planned Unit Development) is further described as LCTM Parcels 036001, 036003, 036004, 036005 and 036006.

BACKGROUND:

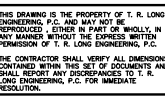
FUNDING: N/A

RECOMMENDATION:

ATTACHMENTS:

1. 2024-011 boundary exhibit 11x17
2. Newbridge Development Agreement (AMENDED 02.15.2024)
3. Annexation Ordinance 2024-03 - Copy

PREVIOUS COUNCIL DISCUSSION:



+017000000 #00110000

HINESVILLE:
114 North Commerce Street
Hinesville, Georgia 31313
(912) 368-5664

POOLER:
1000 Towne Center Blvd
Suite 304
Pooler, Georgia 31322
(912) 335-1046



RESIDENTIAL COMMUNITY
FOR
NEWBRIDGE RESIDENTIAL PARKS LLC

[illegible]

SHEET NAME:
PROPOSED
ANNEXATION
PLAN

REVISIONS:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

INITIAL DATE: 08/17/2023
DRAWN BY: CS
CHECKED BY: TRL
PROJECT #: 2022-230

SHEET NUMBER:

EXHIBIT

GRAPHIC SCALE

(IN FEET)
1 inch = 50 ft

STATE OF GEORGIA
COUNTY OF LIBERTY

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT ("Agreement") is executed this _____ day of _____, 2024 by and between the City of Hinesville Georgia ("City") and Newbridge Residential Parks, LLC, a Georgia limited liability company ("Newbridge").

WHEREAS, Newbridge is the owner of certain real property located on Live Oak Church Road in unincorporated Liberty County, Georgia more fully described in the attached Exhibit A and shown labeled as the "Property" in the attached Exhibit B;

WHEREAS, Newbridge intends to rezone the Property from Manufactured Home Park and Single Family Manufactured Home to Planned Unit Development and construct townhomes and apartments on the Property, more fully described in the attached Exhibit C;

WHEREAS, the City approves and accepts the final Plan ("Plan") for the Property, as more specifically shown on the attached Exhibit C in consideration for the terms and conditions contained herein; and,

NOW THEREFORE, in consideration for the terms contained in this Agreement and other good and valuable consideration, the parties agree as follows:

1. Newbridge Residential Parks, LLC. Newbridge shall remove all remaining mobile/manufactured homes and dilapidated structures from said property and discontinue operations of the property as a mobile home park and thereafter immediately abandon any claims to continued operation of a mobile home park as a legal non-conforming use as provided in Section 301-10 of the Liberty County Unified Development Ordinance. Upon meeting the aforementioned conditions, Newbridge will submit an application to the Liberty Consolidated Planning Commission requesting annexation of said property into the corporate limits of the City of Hinesville and further requesting PUD zoning for the property. Newbridge shall perform all terms of this Agreement within 18 months from the date of execution of this agreement and submit aforementioned request to annex and rezone the property to the Liberty Consolidated Planning Commission. Failure by Newbridge to perform any obligation(s) outlined under this Agreement within 18 months of the execution of this Agreement shall result in the immediate release of the City of any obligations the City may have under this Agreement.

2. City of Hinesville. Upon Newbridge meeting all the terms specified in Item #1 above, the City shall annex the property into the corporate limits of the City and rezone the property from Mobile Home Park (MHP) and Single-Family Manufactured Home (SFMH) to Planned Unit

Development (PUD) to accommodate the general development concept shown in Exhibit C, subject to compliance with the City of Hinesville's specific development and construction standards. Moreover, the City agrees to extend water and sewer services to the development.

3. Governing Law. This Agreement shall be interpreted and construed in accordance with the laws of the state of Georgia without reference to the conflict of law provisions of such state.

4. Notices. All notices or other communications required or provided to be sent by either party shall be in writing and shall be sent: (i) by any nationally known overnight delivery service (such as Federal Express) for next day delivery, in which case notice shall be deemed delivered one business day after deposit with such courier (ii) by delivery in person, in which case notice shall be deemed delivered upon receipt or refusal of delivery or (iii) by certified mail, return receipt requested, postage prepaid in which case notice should be deemed delivered upon receipt or refusal of delivery. All notices shall be addressed to the parties at the addresses below:

AS TO THE CITY:

City Manager
115 East M.L. King, Jr. Drive
Hinesville, GA 31313

AS TO NEWBRIDGE:

Newbridge Residential Parks, LLC
570 Lexington Ave., Suite 2200
New York, NY 10022

Any party hereto shall have the right from time to time to change the address or individual's attention to which notices to it shall be sent by giving the other party written notice thereof.

5. Estoppel. Each party shall within thirty (30) days after receipt of written notice requesting same, give to the other party an estoppel certificate indicating whether a breach of this Agreement exists, and such other matters as may be reasonably requested by the requesting party.

6. Time of Essence. Time is of the essence of this Agreement.

(Signatures on Following Page)

EXHIBIT "A"

LEGAL DESCRIPTION OF PROPERTY

Oakview mobile home park and accompanying mobiles homes at 413 Live Oak Church Road, Hinesville, Georgia, 31313;

All that certain lot, tract or parcel of land situate lying and being in the 1756th G.M. District of Liberty County, Georgia, containing 4.926 acres, more or less, as shown and represented on that certain plat of survey made and prepared by Joe P. Davis, Georgia Registered Land Surveyor No. 1436, dated September 1, 1995, and recorded in Plat Section K-3, page 1, in the Office of the Clerk of Superior Court of Liberty County, Georgia, said plat by specific reference is made a part hereof for descriptive and all other purposes. Said tract of land being bounded, now or formerly as follows: Northeasterly by lands of Edward H. and Louise C. Wells; Southeasterly by lands of Dennis Guyett; Southwesterly by the right of way of Live Oak Church Road and by lands of Russell Guyett; Northwesterly by lands of Edward H. and Louise C. Wells, all as shown on the above referred to plat of survey.

Subject to that certain 15' easement for use of well and water as contained in that certain Warranty Deed from Terry S. Wheeler to Russell A. Guyett, dated November 14, 1986, and recorded in Deed Book 402, pages 286-287, in the Office of the Clerk of Superior Court of Liberty County, Georgia, and as shown and represented on that certain plat of survey made and prepared by Joe P. Davis, Georgia Registered Land Surveyor No. 1436, dated September 1, 1995, and recorded in Plat Section K-3, page 1, in the Office of the Clerk of Superior Court of Liberty County, Georgia.

MAP & PARCEL NO. 036-006

TRACT ONE: All that certain lot, tract or parcel of land situate lying and being in the 1756th G.M. District of Liberty County, Georgia, containing 4.26 acres, more or less, and being shown as "Parcel No. 1" on that certain survey plat drawn by Hugh M. Smiley and approved by Merlin J. Tomberlin (R.L.S. No. 2477) on February 27, 1998; such plat being recorded in Plat Section L-54, page 3, Liberty County records; same being incorporated herein by reference thereto for descriptive and all other purposes. Said bargained property being bounded as follows: Northerly by land N/F of Mrs. Leo Melanson; Easterly by lands N/F of H.W. Floyd; Westerly by the Live Oak Church Road; all as shown on the above described survey plat.

MAP & PARCEL NO. 036-001

TRACT TWO: All that certain lot, tract or parcel of land situate lying and being in the 1756th G.M. District of Liberty County, Georgia, containing 1.55 acres, more or less, and being shown as "Parcel No. 2" on that certain survey plat drawn by Hugh M. Smiley and approved by Merlin J. Tomberlin (R.L.S. No. 2477) on February 27, 1998; such plat being recorded in Plat Section L-54, page 3, Liberty County records; same being incorporated herein by reference thereto for descriptive and all other purposes.

MAP & PARCEL NO. 036-005

TRACT TWO-A: All that certain lot, tract or parcel of land situate lying and being in the 1756th G.M. District of Liberty County, Georgia, containing 0.22 acre, more or less, and being shown as "Parcel No. 2-A" on that certain survey plat drawn by Hugh M. Smiley and approved by Merlin J. Tomberlin (R.L.S. No. 2477) on February 27, 1998; such plat being recorded in Plat Section L-54, page 3, Liberty County records; same being incorporated herein by reference thereto for descriptive and all other purposes.

MAP & PARCEL NO. 036-003

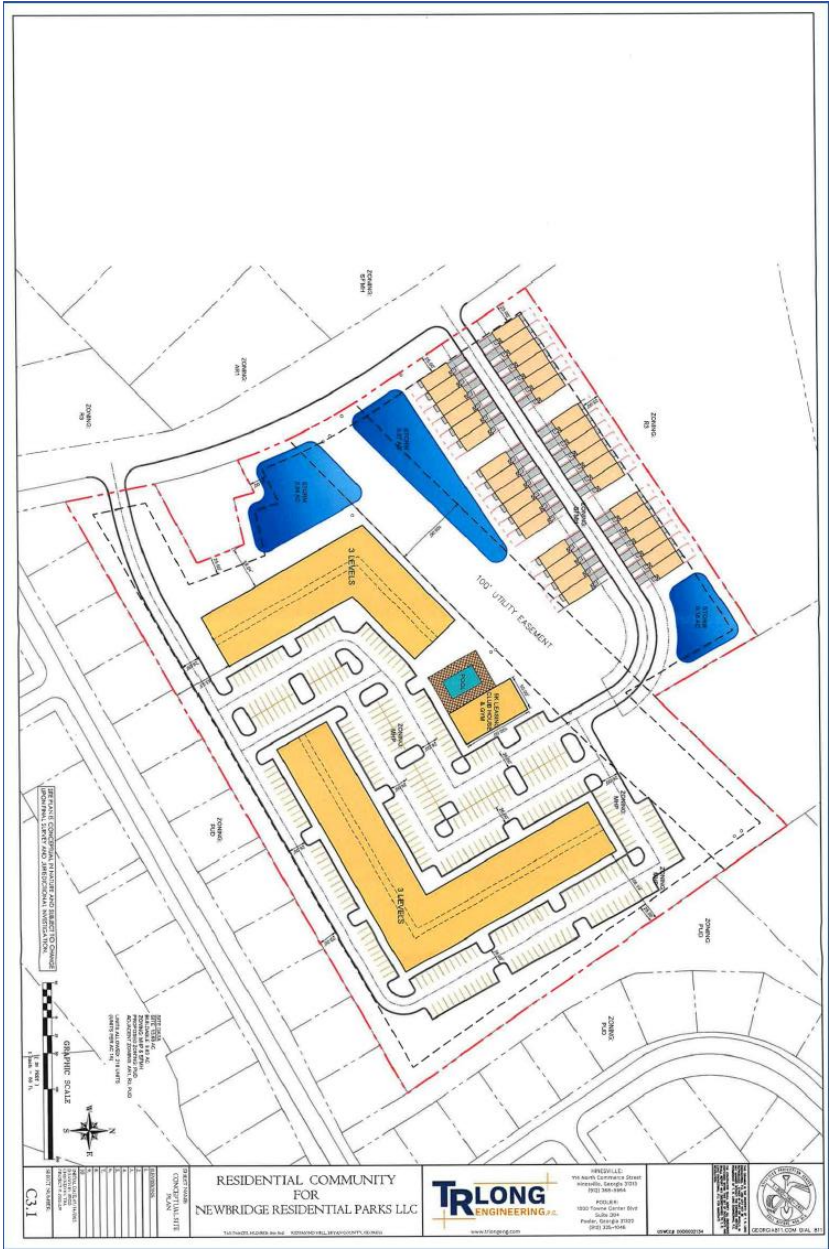
TRACT THREE: All that certain lot, tract or parcel of land situate lying and being in the 1756th G.M. District of Liberty County, Georgia, containing 2.69 acres, more or less, and being shown as "Parcel No. 3" on that certain survey plat drawn by Hugh M. Smiley and approved by Merlin J. Tomberlin (R.L.S. No. 2477) on February 27, 1998; such plat being recorded in Plat Section L-54, page 3, Liberty County records; same being incorporated herein by reference thereto for descriptive and all other purposes. Said bargained property being bounded as follows: Northerly by Parcel No. 2 and an Access Easement; Easterly by lands of Fannie Floyd; Southerly by lands of George E. Floyd; and Westerly by lands of Terry Wheeler; all as shown on the above described survey Plat.

MAP & PARCEL NO. 036-004

EXHIBIT “B”
DEPICTION OF THE PROPERTY



EXHIBIT “C”
PLAN FOR THE PROPERTY



IN WITNESS WHEREOF, the City and Newbridge have executed this instrument to be effective as of the date first written above.

THE CITY OF HINESVILLE GEORGIA

BY: _____

NAME: _____

TITLE: _____

Signed, sealed, and delivered before us this
_____ day of _____, 2024.

Unofficial Witness

Notary Public
My commission expires: _____

NEWBRIDGE RESIDENTIAL PARKS, LLC, a
Georgia limited liability company

BY: _____

NAME: _____

TITLE: _____

Signed, sealed, and delivered before us this
_____ day of _____, 2024.

Unofficial Witness

Notary Public
My commission expires: _____

AN ORDINANCE

To annex property into the City of Hinesville, Georgia, pursuant to Chapter 36 of Title 36 of the Official Code of Georgia Annotated to provide an effective date, and for other purposes.

BE IT ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF HINESVILLE:

SECTION 1. The area contiguous to the City of Hinesville as recorded in Bk: 2056, Pages 355 -358 and Bk: 2018, Pages 925 – 927 Section 2, attached hereto, is hereby annexed into the City of Hinesville, and made a part of the said city:

SECTION 2. This annexation shall become effective on the ____day of _____ 2024 after which any use and development of said property shall comply with the existing laws, zoning, and subdivision regulations for the City of Hinesville.

SECTION 3. The City Clerk or designee of the City of Hinesville is instructed to file a report identifying the area annexed with the Georgia Department of Community Affairs and with the governing authority of Liberty County within thirty (30) days after the effective date of the annexation.

SECTION 4. All ordinances and parts of ordinances in conflict with this ordinance are repealed.

APPROVED this ____ day of _____ 2024, by the Mayor and Council of the City of Hinesville.

Karl A. Riles, Mayor

Diana F. Reid, Councilmember

Jason R. Floyd, Councilmember

Vicky C. Nelson, Mayor Pro Tem

Dexter L. Newby, Councilmember

Jose A. Ortiz Jr., Councilmember

ATTEST:

Kenneth K. Howard, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024
Agenda Item: Animal Control Update
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To present to Mayor and Council an update on the City and County's Animal Control Services.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. Liberty County Animal Services Presentation

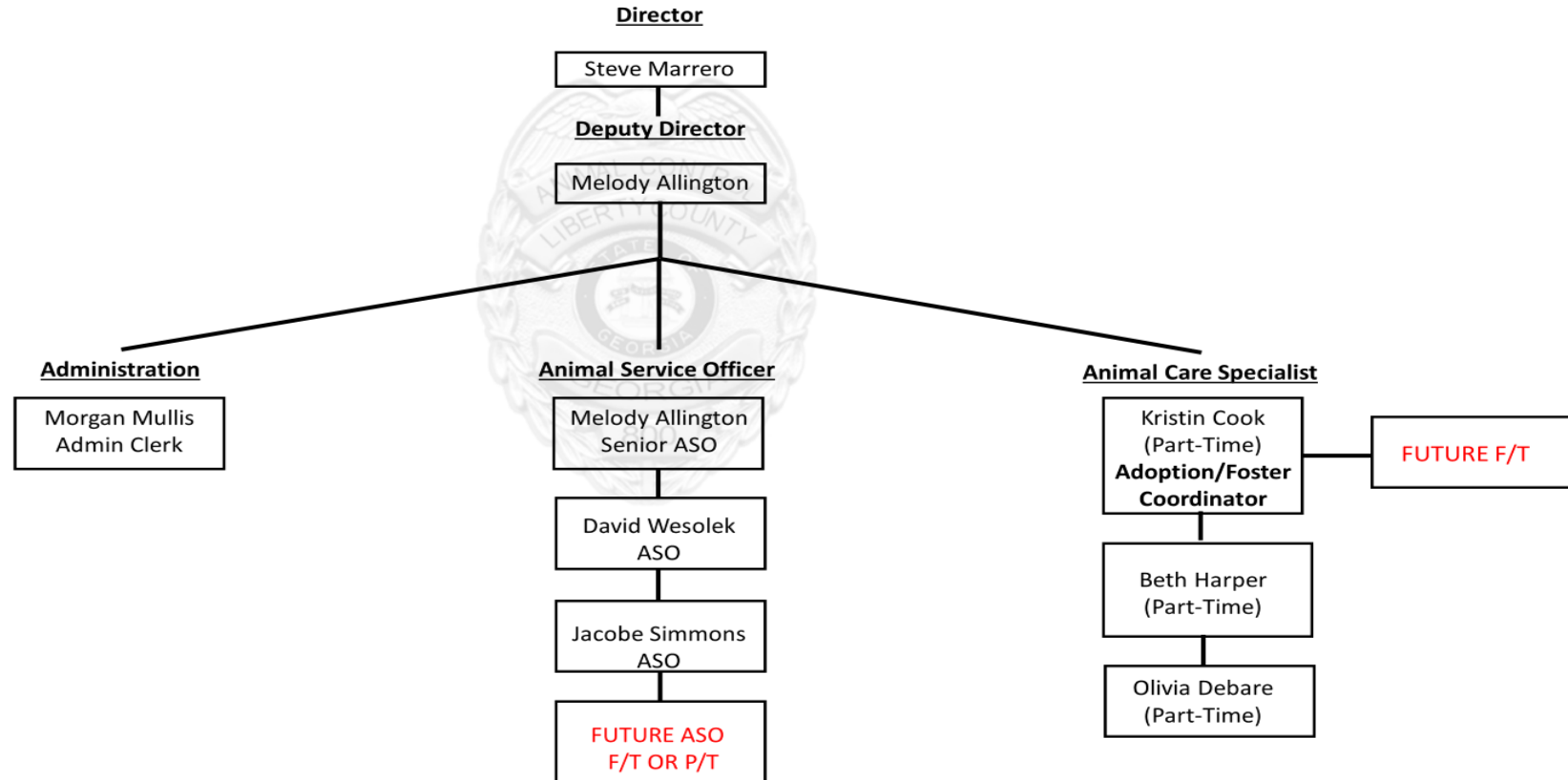
PREVIOUS COUNCIL DISCUSSION:



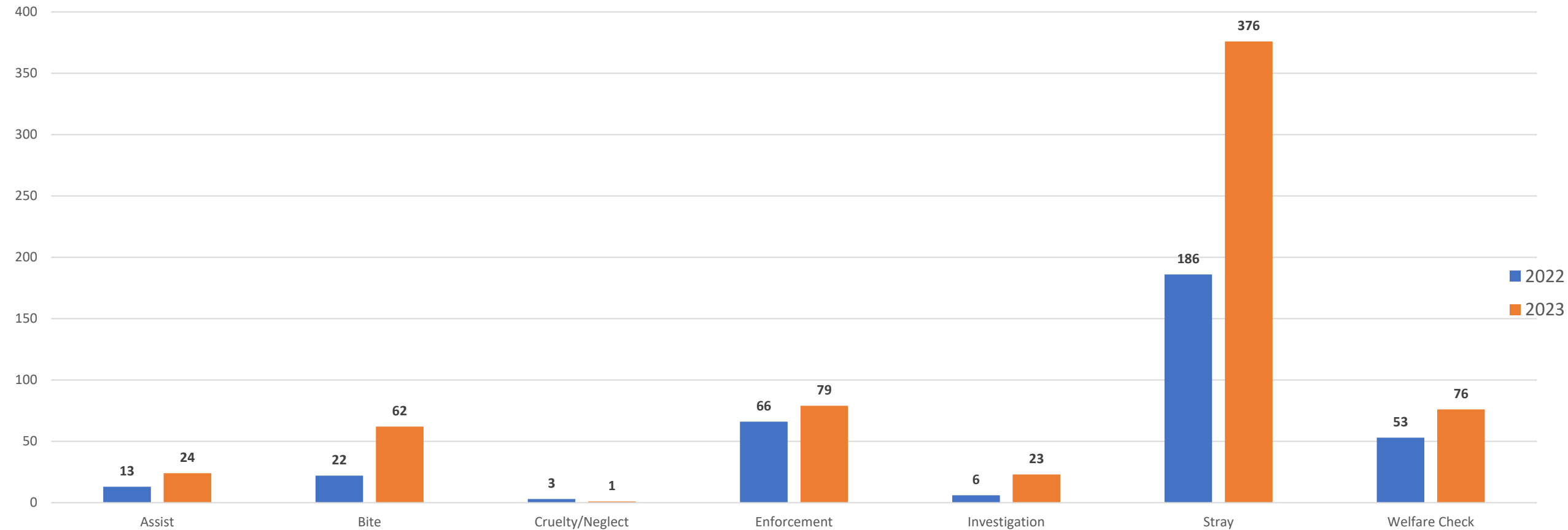
Liberty County Animal Services



STAFF OVERVIEW



Hinesville 2022 Cases –vs– 2023 Cases

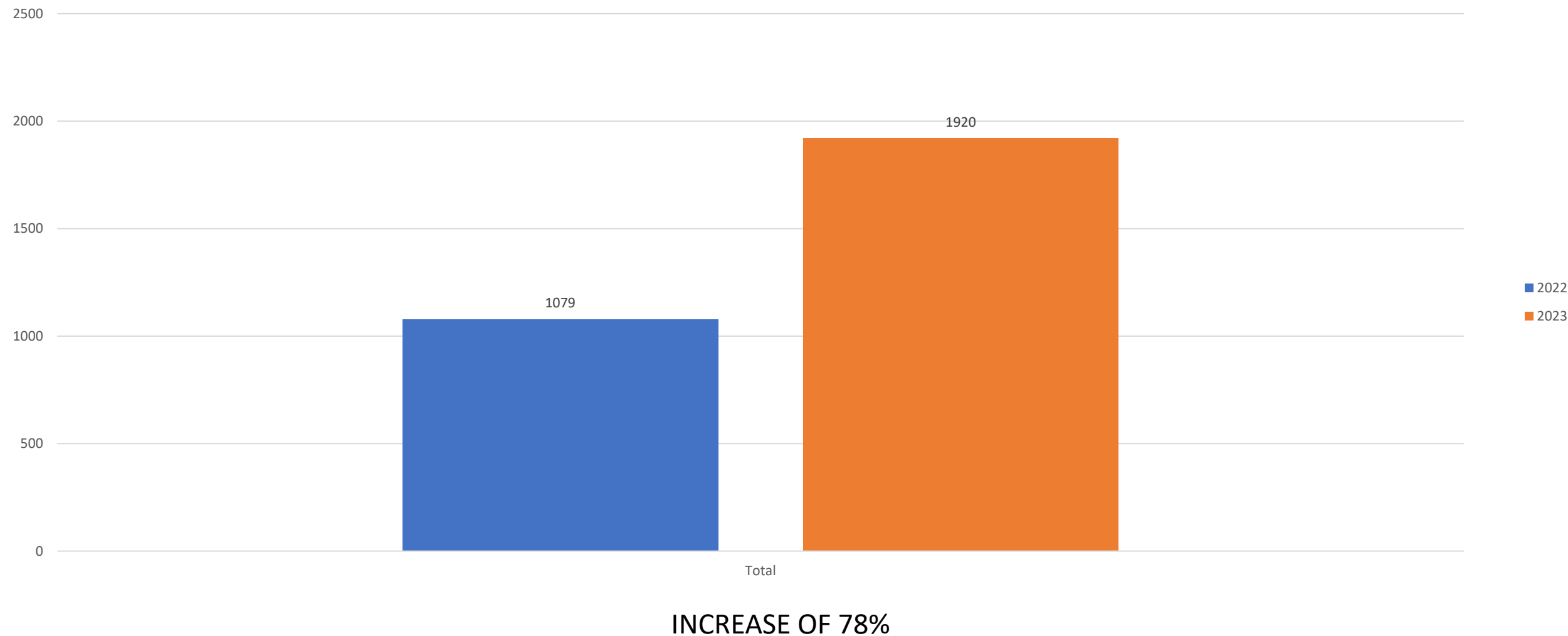


2022 TOTAL-349

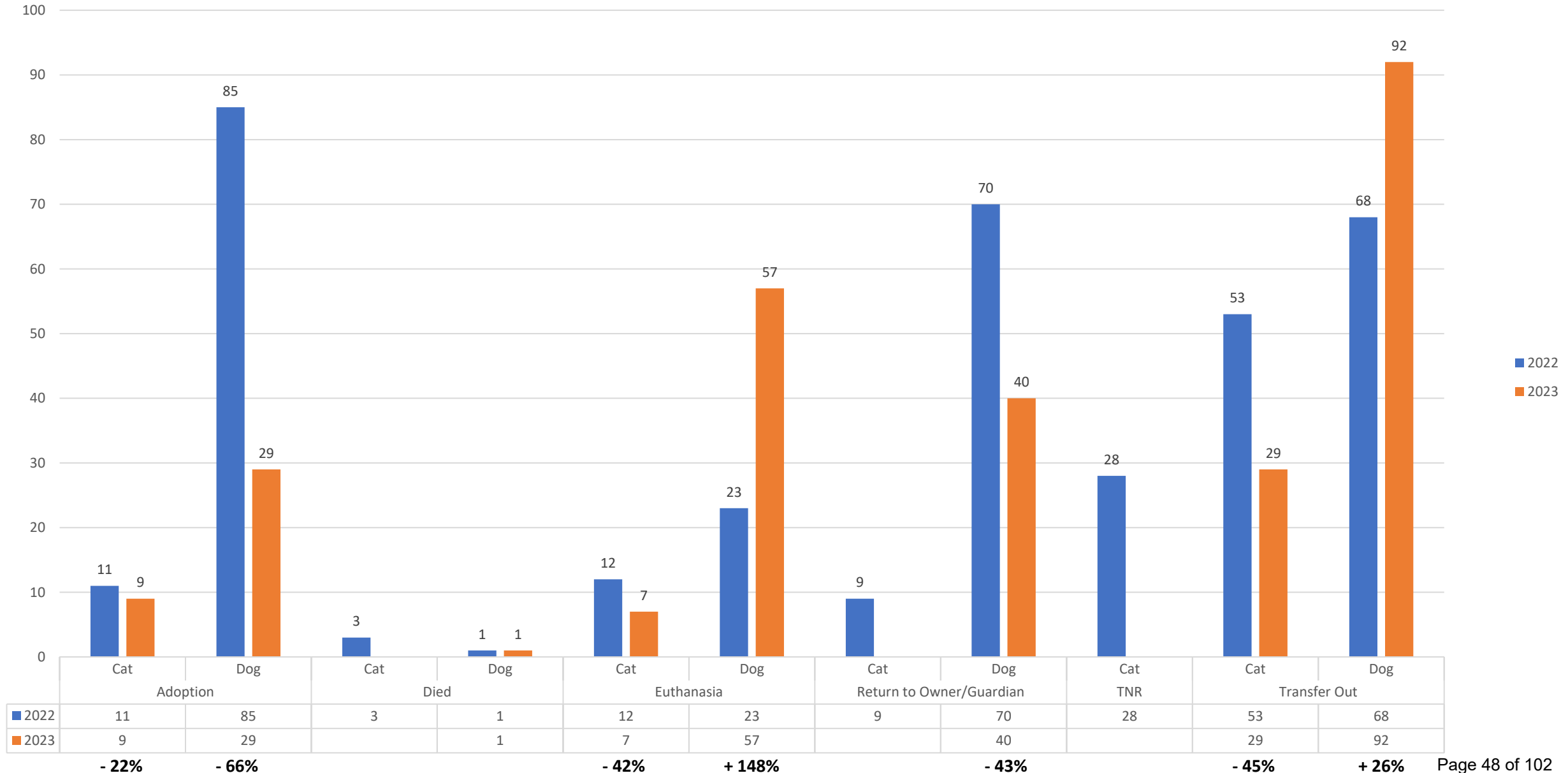
2023 TOTAL-645

INCREASE OF 85%

Total Animal Calls in Hinesville 2022-2023



Total Animal Outcomes (Hinesville) 2022-2023





Where we are today



SUCCESES

- Provided animal wellness support to Liberty County SO K-9 unit.
- Provided food pantry support to 205 citizens.
- Administered 2100 Animal Vaccines. 2100 were provided at no cost thanks to PETCO.
- 184 Animals were Adopted under our Foster to Adopt Pilot Program.
- 750 Animals were Microchipped which resulted in only 1 repeat offenders.
- Received Top Shelter commendation from NACA.

OUTSIDE AGENCIES

CURRENT BARRIERS

- Current building does not have enough Quarantine rooms and Dog pens (16 pens/2 quarantine rooms).
- Lack of personnel to handle daily task.
- There is no Low-Cost Spay/Neuter clinic in Liberty County.
- No option for after hour care or euthanasia of animals.
- Lack of animal rescues in Liberty County.
- Physical security fencing.
- Lack of Volunteers to help with daily cleaning.

EVENTS

- Paw it Forward Food Bank (Available to Liberty County Residents once a month)
- Free Animal Vaccines provided by PETCO.
- Low-cost microchip/vaccines.

Additional Services

- Food Bank
- Free Cat/Dog Vaccines Thanks to PETCO
- Low-cost Microchips
- Low-cost Flea/Tick Preventatives
- Provide help with TNVR of Community Cats and Spay/Neuter of personal animals



What are Community Cats

No matter where you are, community cats probably live among you. Community cats are unowned cats who live outdoors in virtually every landscape on every continent where people live. Like pet cats, they belong to the domestic cat species (*Felis catus*). However, community cats, also known as feral, stray, or alley cats, are generally not socialized, or friendly and able to live indoors, with people. They live full, healthy lives with their feline families (called colonies) in their outdoor homes. **Trap-Neuter-Return (TNR)** is the only humane, effective approach to community cats, and it helps them and the communities where they live.

Community Cats are at Home Outdoors

Cats living outdoors is nothing new. For most of their natural history, cats have lived outside alongside people. Evidence shows cats began living near people over 10,000 years ago, before the pyramids were built! It wasn't until very recently, with the invention of kitty litter in the 1940s, that so many cats began living indoors only. Community cats are truly at home outdoors, just as countless cats have been for thousands of years.



What are Community Cats

Community Cats Generally Cannot Adapt to Life Indoors

Community cats are generally not socialized to people and are attached to their outdoor homes and feline families. That means they are unable to live indoors with people and are therefore unadoptable. Community cats' inability to be adopted—among other factors—means they are far too often killed in shelters, which are already stressful environments for them. The only humane and effective approach to community cats is TNR, and more and more communities and shelters are embracing it through Shelter-Neuter-Return (SNR) and Return to Field (RTF) programs.

Trap-Neuter-Return Helps Cats and the Community

In a Trap-Neuter-Return program, community cats are humanely trapped, brought to a veterinarian to be spayed or neutered, vaccinated, and ear tipped (the universal sign that a cat has been part of a TNR program), and then returned to their outdoor homes. TNR helps community cats by relieving them of the stresses of mating and breeding and protecting them from diseases. Communities benefit from TNR because it reduces and stabilizes community cat populations, saves taxpayers' dollars, helps shelters focus on adoptions, and provides a humane and collaborative way to address concerns and coexist with cats.



Lucky Tailroad/Carpathia Paws

- Carpathia Paws is a 501c3 Non-Profit that strives to eliminate pet homelessness by providing free spay/neuter and TNR services to Liberty County, GA residents. Since October 2020, we have assisted with getting over 3,000 community cats and dogs fixed. We also partner with Liberty County Animal Services to sponsor spay/neuter and medical cases.
- It costs on average, \$57 per cat and \$74 per dog, to sponsor their alter and vaccines. LT/CP also pays for any needed medical such as antibiotic shots, eye removals, pyometra surgery, etc. LT/CP also, based on funds, pay for medical cases (recently sponsored treatment for a urinary blockage, severe URIs, etc.). Their goal is always to get the animal well enough so they can go back to the owner or caretaker and stay OUT of Animal Services.
- LT/CP has seen tremendous success with the TNR program and have been getting inquiries where the cats were ALREADY tipped (person didn't realize a tip meant fixed) which means we are seeing overlap! They are also seeing a HUGE increase in their personal pet alter requests, especially for DOGS. For example, in 2023 they sponsored 34 owned dogs for alter. So far in 2024, they have sponsored 7 dogs for alter and have 17 MORE scheduled through April. This is so very important since Hinesville currently has such a HIGH dog intake. Getting more money for TNR frees up funds for LT/CP to fix more dogs/keep them out of Animal Services.



Animal Rescue Organization
Licensed by DOA of Georgia

Animal care and control today

- Today's animal care and control continues to provide the original public health and safety function, but now also focuses on animal protection. One of the reasons for this is that the public expects humane care of animals when they are in the hands of our government. No longer is catch-and-kill an acceptable answer to stray and free-roaming animals. The expectation is that while animals are in the care of animal control, they are properly fed, provided with necessary medical attention and physical and mental stimulation, and ultimately returned to their homes or rehomed.
- Municipal animal shelters used to be referred to as the "pound," because animals were kept there during impoundment and simply killed once the legally mandated hold time expired. Today's animal care and control department plays a much more dynamic role in the community, and long ago shed the "pound" name and image. Now commonly referred to as an animal shelter, these shelters act as a resource center for families, places where they can adopt new animal companions, seek services to resolve issues with their pets and find lost pets, as well as provide community service in the way of volunteering.
- With these new opportunities, however, come new challenges and financial considerations from our governments. The cost of care is increasing as the services provided grow to meet societal expectations and needs. Those costs include providing daily care and enrichment, such as proper sanitation and disease control, proper nutrition, adequate physical and mental stimulation, and proper medical care. (Veterinary service costs in general are rising.) All of this, of course, is part of ensuring that no animal suffers during his or her stay in the shelter. Facility management comes with additional costs, as does staffing the facility with appropriately trained professionals. In today's highly competitive world, competitive salaries are needed to recruit and retain skilled staff.



People often think of Animal Control Officers as the stereotype of a “dog catcher” - What do ACO’S really do?

- The role of the animal control officer has changed drastically over the last 75 years. Contrary to conventional thinking, the main role of an animal control officer is not to interact with the animals at all. It is a focus on working with people in their community to ensure safety and education for all. Individuals are simply under-educated when it comes to the incredible changes and advancements in the industry over the last several years. So many organizations are now focused on not only saving lives but helping the people in their communities. Animal Control officers can utilize various organization resources, programs, and services to help keep citizens safe, ensure care for animals in their community and help keep pets with their owners.
- Animal control officers (ACOs) perform a vast number of services related to pets and people. They work long hours, in dangerous situations, in inclement weather, and oftentimes with inadequate resources, training, and equipment. Animal control officers are responsible for more than enforcing animal laws; they also assist law enforcement as the animal experts in their community, provide the services of social workers, risk their lives as emergency responders, mitigate community member conflicts, and much more.
- They work closely with the justice system, including prosecutors and judges, local and state law enforcement agencies, elected and appointed officials, state veterinarian and health department, the local rabies authority, the fire department, code enforcement, and social services agencies. Although not traditionally classified as first responders, animal control officers perform essential work that ensures public safety for both humans and animals.
- As most animal control officers are not sworn law enforcement and instead work alongside sworn law enforcement, most animal control officers work ordinance compliance cases and nuisance calls. This consists of a lot of animals running at large, animals acting aggressively in the streets, and animals without proper care.
- In summary, animal control officers today perform a wide variety of functions far beyond the outdated “dog catcher” characterization of the past. They deserve to be properly equipped, trained, and compensated for this complex and difficult work.



Current goals of animal control facilities

- Two of the primary goals of the modern animal control facility are to reduce the number of animals coming into the shelter through prevention programs and to move those who do enter the system out alive as quickly as possible. Strategies to achieve the first goal include managed intake and targeted spay/neuter programs.
- One way to accomplish the second goal is to establish robust return-to-owner (RTO) programs. Publicly encouraging those who have lost pets to file “lost pet” reports and to visit the shelter often to search for their pets helps increase the shelter’s RTO rates. In addition, offering free or low-cost microchips to pet owners can significantly increase the RTO rate. If an animal is found and has identifiers such as an ID tag or microchip, the field officer can return the animal to his or her home rather than having the pet enter the shelter.
- To increase adoptable animals’ chances of being placed quickly into new homes, animal control agencies are collaborating with rescue groups to transfer animals from one organization to another. By moving animals from the shelter to the adoption programs of rescue partners, space is created in the animal control facility, which can help eliminate the need to kill healthy, treatable animals.
- Customer-friendly adoption programs are also essential to moving animals out of the shelter system in a timely fashion. Effective strategies include implementing policies that remove barriers to adoption, such as keeping shelters open in the evenings and on weekends which we currently cannot do because of staffing. The use of creative marketing techniques, social media and traditional media to promote the animals and the adoption program are also critical. Encouraging people to adopt provides an opportunity for the public to help animal control increase their lifesaving capacity.
- These and other progressive practices of today’s municipal shelters have broadened the role of animal control, making it about community service rather than just enforcement. Working together to devise creative solutions to complex challenges in a community helps bridge the gap between government agencies and the people they serve

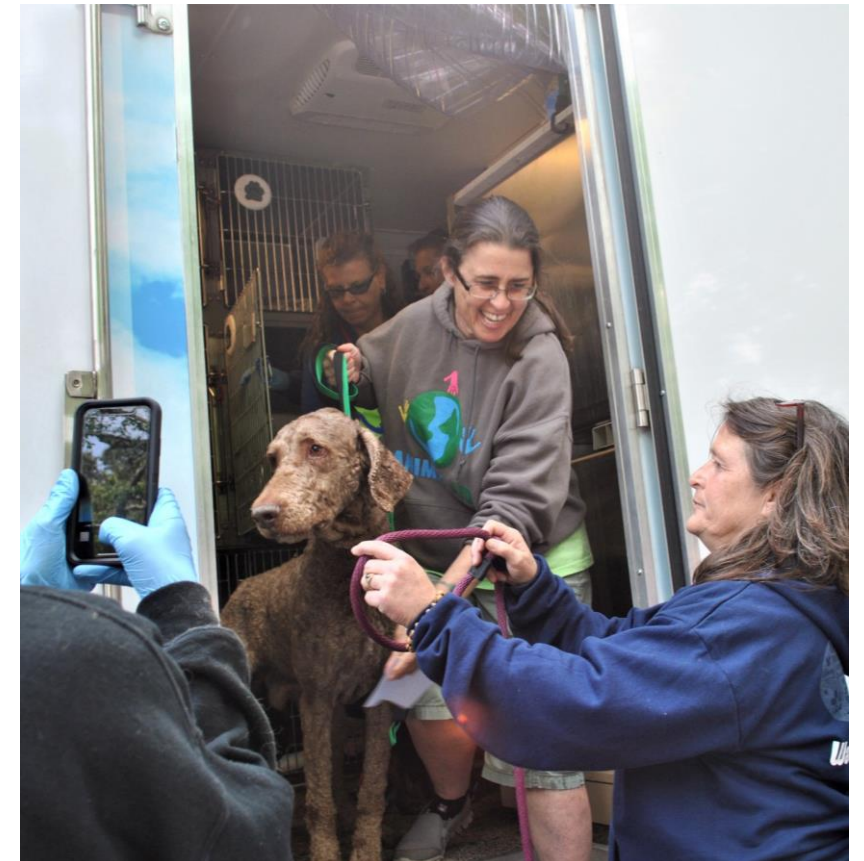
Emulating community-based policing

- A relatively new component of animal control is engaging the community directly to work together to solve community problems. Animal control field officers are stepping out of their vehicles and applying the model of community-based policing to interact with residents. Employing creative problem-solving and collaborating with residents, field officers are devising successful strategies to resolve common yet often complex community issues involving animals. For example, encouraging property owners to use humane deterrents to keep unwanted animals off their property is far more effective than the traditional method of lethal removal.
- A successful relationship between animal control and the public relies very heavily on trust. This trust can be built by showing the public that animal control officers not only provide a valuable public service, but they also care deeply about their roles and responsibilities. When animal control officers engage with the community (e.g., being present in the community, attending community meetings, and offering support and assistance when needed), animal control earns much-deserved respect and starts to build those critical relationships.
- Working collaboratively with residents, implementing lifesaving programs and maintaining a professional demeanor all positively affects the animal control agency's image in the community. Without public support, animal control agencies struggle with multiple challenges and ultimately fail to serve fully the public and the animals they are responsible for protecting.



How can the public make a difference?

The typical answers of adopt, donate, volunteer, and foster always come to mind. But we have found that most animal control situations can be solved by the citizens involved, without animal control support. If you find an animal, odds are the animal lives in your area. Check with neighbors and post the animal on local social media pages. Having an animal control officer pick up that animal and remove it from the community to take it to a shelter, miles away, drastically reduces the chances of it finding its owner.

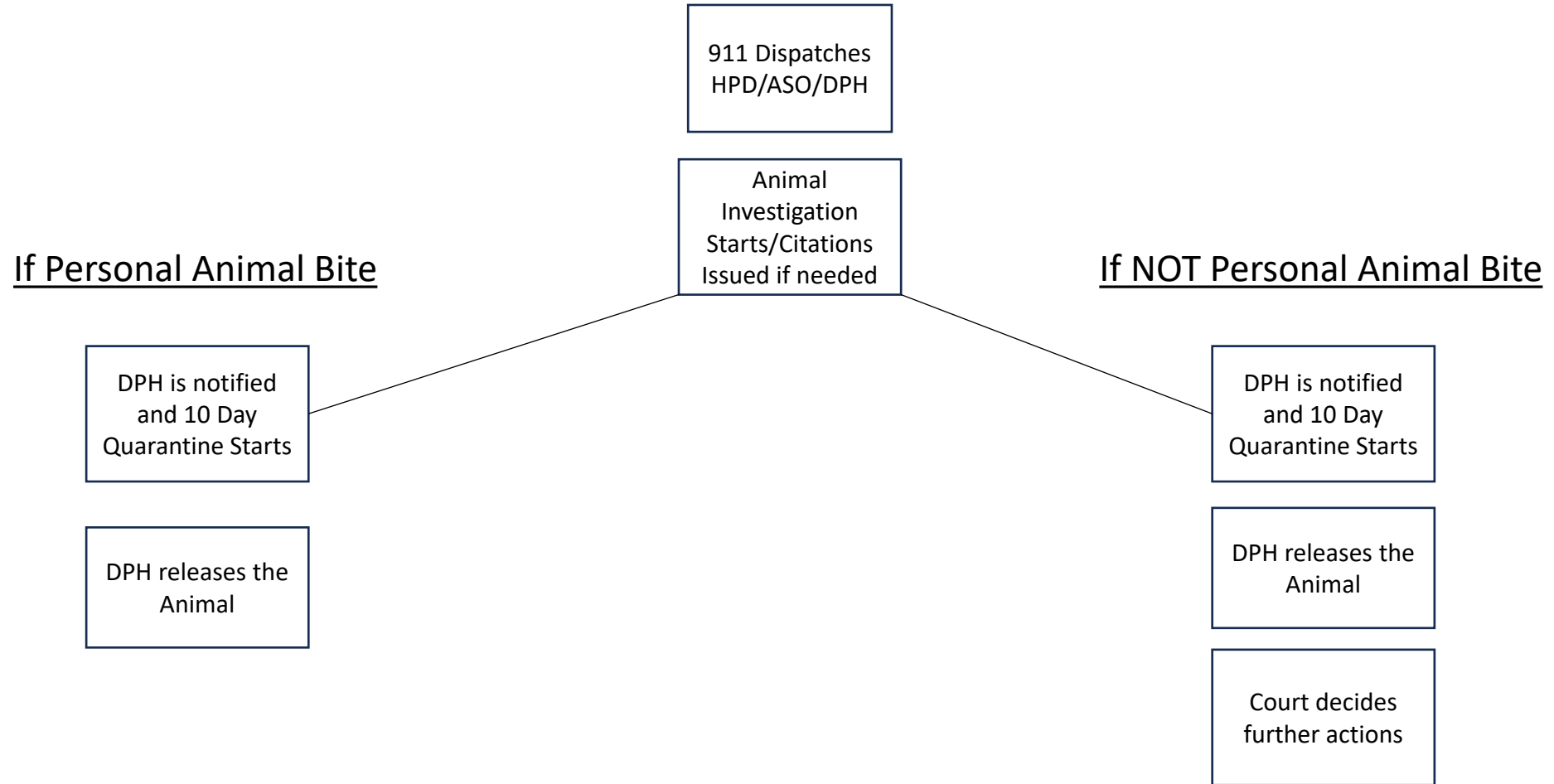


How can the Local Municipalities make a difference?

- Fund TNVR programs for their municipalities.
- Eliminate any barriers through education once TNVR program is funded.
- Provide citizens an outlet for Spay/Neuter, Owner Surrender, Emergency Boarding due to Hospitalization, Rabies Quarantine, and Court order Holds.
- Educate Constitutional Officers on Animal Welfare and the role they play in the community.
- Provide a location where intake animals are not interacting with adoptable animals.



Animal Bite on Human That Breaks Skin



QUESTIONS ??





City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024

Agenda Item: Proposed Amendments to HFD Fee Schedule

Prepared by: Wendy Bruce Sochia

Presented by: Robert Kitchings

PURPOSE: To Present for Mayor and Council Consideration, Discuss Proposed Amendments to the HFD Fee Schedule.

BACKGROUND: Due to increasing costs of providing inspections and consultations outside the city limits, The Hinesville Fire Department Bureau of Fire Prevention and Education is proposing amendments to the city fee schedule.

FUNDING: None

RECOMMENDATION: To approve amendments to the fee schedule

ATTACHMENTS:

1. Fee Schedule Amendment

PREVIOUS COUNCIL DISCUSSION:

MAYOR
Karl A. Riles

CITY MANAGER
Kenneth K. Howard

CITY CLERK

CITY ATTORNEY
Linnie L. Darden, III



MAYOR PRO TEM
Vicky C. Nelson

COUNCIL MEMBERS
Diana F. Reid
Jason Floyd
Dexter L. Newby
Jose A. Ortiz, Jr.

Fee Schedule Proposal

The Hinesville Fire Department has identified a need to amend the COH Fee Schedule. As the only governmental Fire and Life Safety Inspectors in Liberty County, our members are often requested to perform inspections outside of our immediate response area. Our current fee schedule allows the City to charge \$60 for inspections outside of the city limits and \$30 for consultations outside of the city limits. The cost of providing these services has increased drastically since the creation of this fee schedule in 2005. I request that we amend the schedule to read:

Inspections (Not In City Limits)

Inspections (every visit)	\$60/hour for each inspector
Consultations	\$30/hour for each inspector

Additionally, the Fire Marshal's Office will provide consultations to prospective and current business owners. These consultations are simply to provide education and guidance for a new business or for changes to an existing business, and they are conducted free of charge. Periodically, the scheduling party will fail to show up for the consultation. This failure to keep the scheduled appointment ties up City resources unnecessarily. I request that we add the following to the fee schedule:

Extra Inspection Fees

No representative present at time of scheduled consultation (City Limits)	\$25
No representative present at time of scheduled consultation (outside City Limits)	\$50

"Home for a Day or a Lifetime"

HINESVILLE FIRE DEPARTMENT
SCHEDULE OF FEES
Adopted October 5, 2022

Inspections (Existing Businesses)

Initial annual inspection	<i>No Charge</i>
First follow-up inspection	\$ 50.00
Second follow-up inspection	\$100.00
Third follow-up inspection	\$150.00

Inspections (New Construction)

80%, 100% and first follow-up (all included in fee)	\$100.00
All Subsequent Follow-up Inspections	\$150.00

Plans Review

Sprinkler System Plans Review	\$100.00 + \$0.50 per head
Fire Alarm Plans Review	\$100.00 + \$0.50 per device
Commercial Hood Plans Review	\$100.00
Underground Fire Line Plans Review	\$100.00

Inspections (Not in City Limits)

Inspection (every visit)	\$ 60.00
Consultations	\$ 30.00

Extra Inspection Fee

When extra inspections are necessary to enforce fire or other applicable codes, due to any of the following reasons, a charge of \$75 for each re-inspection required, as a result of the same violation:

Work not in compliance with code and/or approved drawings
Work not ready for inspection upon arrival
Wrong address
No representative present at time of scheduled inspection

<u>Performing Work Without Permit</u>	\$500.00
--	----------

Permits

Residential Burn Permit	<i>No Charge</i>
Bonfires	<i>No Charge</i>
Contractor pit burn (per site)	\$250.00
Liquefied petroleum gas	\$ 50.00
Compressed gas	\$ 50.00
Installation or removal of class I, II, or III	

underground tanks (per tank)	\$100.00
Flammable liquid finishing (paint booths, strippers, etc.)	\$ 25.00
Fireworks display	\$500.00
Tents & air supported structures (per site)	\$ 25.00
Installation of fire suppression system (per job)	\$100.00
Fire extinguishers (per company)	\$ 10.00
Portable cooking appliances (per site)	\$ 10.00
Welding, cutting & use of open flame torches (per job)	\$ 25.00

*****All inspection fees are to be paid prior to inspection.***

*****All permit fees are to be paid when application is submitted.***

FALSE ALARM FEES

Number of False Alarms Within Twelve Month Period

1 – 4	No Charge
5 – 10	\$100.00
11 – 20	\$150.00
21 – 30	\$200.00
31 or more	\$300.00



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024
Agenda Item: Manhole Maintenance on Hwy 84
Prepared by: Paul Simonton
Presented by: Paul Simonton

PURPOSE: Approve of Emergency Project to Repair Failing Sanitary Sewer Manholes in Hwy 84

BACKGROUND:

- Sanitary Sewer manholes are located in the outside South bound lane on Hwy 84 at many locations.
- The manholes between Cherokee Trail and Darsey Road began showing signs of failure several months ago
- The Manhole at the intersection of Hwy 84 and Futch Street was repaired by Plam Coast Utilities, last Fall and we began inspect and monitor the condition of the manholes in the area.
- Five manholes in Hwy 84 and one manhole at the entrance to Cherokee Trail is badly deteriorated due to exposure to hydrogen sulfide gas
- Repair/refurbishment to these manholes will include use of a PVC liner and corrosive resistant traffic rated ring and cover to avoid further corrosion in the future.
- Project will require GDOT Permit.
- Cost of each manhole refurbishment and pavement repair is estimated to be \$15,000 per manhole using Palm Coast utilities with City Public works will perform traffic control during the project to meet GDOT Standards.
- Total Cost of repair for 6 manholes is estimated to be \$90,000.00

FUNDING: Project will be funded through water and sewer fees.

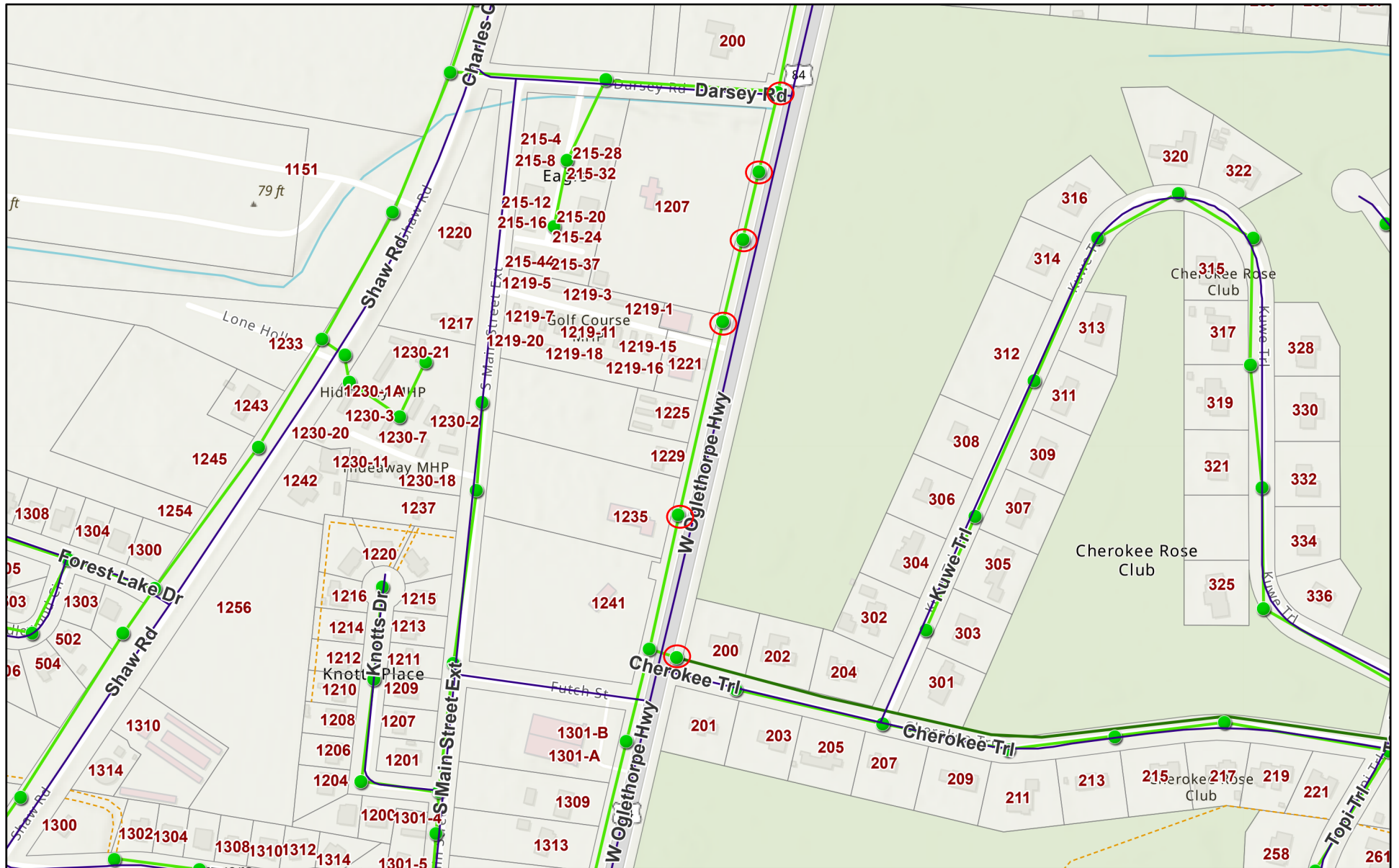
RECOMMENDATION: Approve the emergency repair project with an estimated cost of \$90,000.

ATTACHMENTS:

1. map
2. MH Repair
3. Liner
4. cover

PREVIOUS COUNCIL DISCUSSION:

Hinesville Utilities

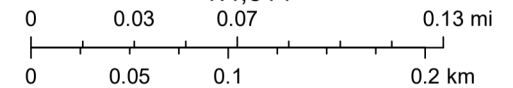


3/4/2024, 9:41:36 AM

 Easements
  City Limits
  Sewer Force Mains
  Parcels

 Roads
  Sewer Manholes
  Sewer Gravity Mains
  County Boundary

1:4,514



Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatastyrelsen, Rijkswaterstaat, GSA, Geoland, FEMA,

Hinesville GIS Office

Disclaimer: The areas depicted in the data are approximate, and are not necessarily accurate to surveying or engineering standards. City of Hinesville assumes no responsibility for the legal accuracy of information contained herein. All data is subject to change.









City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024
Agenda Item: Fraser Street Sewer Outfall
Prepared by: Paul Simonton
Presented by: Paul Simonton

PURPOSE: To present for Mayor and Council Consideration, the Fraser Street Sewer Outfall Project.

BACKGROUND: Fraser Street Sewer Outfall

- Four houses on Fraser Street have inadequate service and multiple houses on a 4" main.
- During the repair of the sewer on Norman Street we found that a portion of the existing 12" sewer across the Recreation Department fields was in poor condition. This sewer crosses under the baseball fields and repair in that area would be extremely destructive.
- During a repair of a collapsed sewer on Norman Street, flow was reversed to Layton Ct. then flows to the sewer along Regency Canal.
- Most of Downtown Hinesville and areas South of City Hall drains in this direction and to the sewer along Regency Canal.
- Recent inspection of the existing 10" sewer along Regency Canal is near capacity and shows signs of surcharging.
- The proposed parallel 12" sewer will provide additional capacity for Fraser Street and other developments in Downtown Hinesville.
- Cost of the project is estimated to be \$750,000

FUNDING: Sewer Impact Fee Fund.

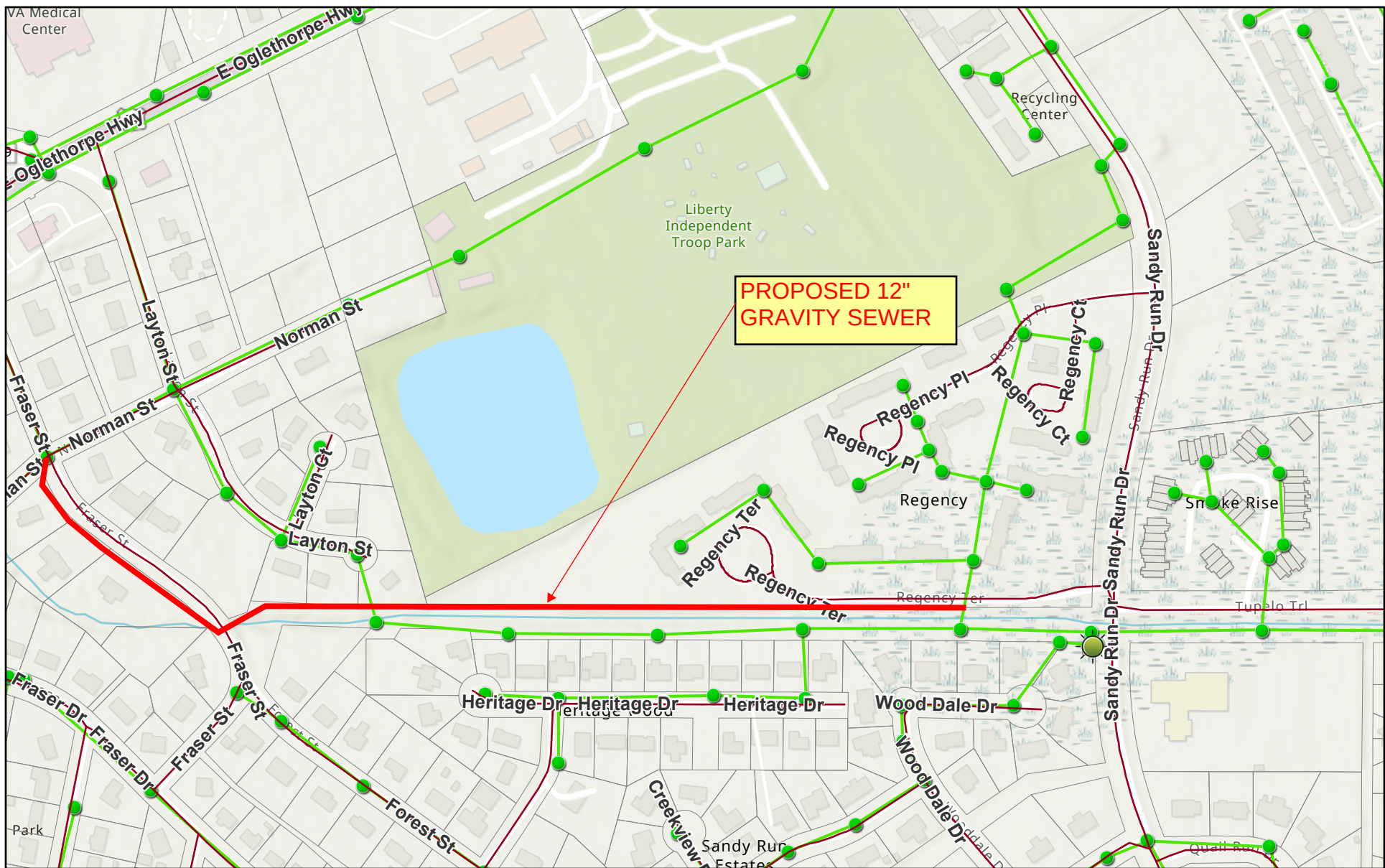
RECOMMENDATION: Authorization to proceed with bidding the project.

ATTACHMENTS:

1. System Map

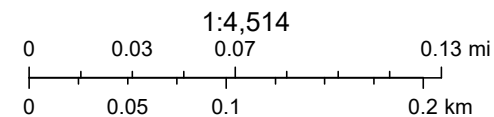
PREVIOUS COUNCIL DISCUSSION:

Hinesville Sewer System



3/1/2024, 4:59:17 PM

- Roads
- City Limits
- Sewer Gravity Mains
- Parcels
- - - County Boundary
-  Sewer Lift Stations
-  Sewer Manholes



Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodastystyrelsen, Rijkswaterstaat, GSA, Geoland, FEMA,

Hinesville GIS Office

Disclaimer: The areas depicted in the data are approximate, and are not necessarily accurate to surveying or engineering standards. City of Hinesville assumes no responsibility for the legal accuracy of information contained herein. All data is subject to change.



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024
Agenda Item: New Alcoholic Beverage License for 2024
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: New Alcohol Beverage License for 2024

BACKGROUND: Madhuri Patel is applying for a 2024 alcohol and business license to operate a convenience store located at 454 W General Screven Way Ste A. This application is for an alcohol beverage license to sell beer and wine for off-premise consumption.

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Ram 2024 Inc Application
2. Ram 2024 Inc Summary Sheet

PREVIOUS COUNCIL DISCUSSION: None

LICENSE YEAR: 2024

FOR OFFICE USE ONLY	
DATE RECEIVED:	2-12-24
NEW:	Comm w/ Alcohol
CHANGE IN OWNERSHIP:	
BUSINESS TYPE: CWA CNA HB OS	
BLDG INSP:	
ZONING:	
ZONED:	
POLICE:	
FIRE:	
DATE:	
DATE:	
DATE:	
DATE:	



BUSINESS LICENSE APPLICATION

PAYABLE TO:

City of Hinesville
115 East M.L. King, Jr. Drive
Hinesville, Georgia 31313

RAM 2024 INC

NAME OF BUSINESS:

454 W GENERAL SCREVEN WAY A, HINESVILLE, GA 31313

MAILING ADDRESS:

00-0830268

FEDERAL TAX ID NUMBER:

CONVENIENCE STORE

DESCRIBE THE NATURE OF BUSINESS:

MADHURI M PATEL

MANAGER'S NAME:

454 W GENERAL SCREVEN WAY A, HINESVILLE, GA 31313

LOCATION OF ABOVE BUSINESS:

PATELJIGNESH31@GMAIL.COM

EMAIL ADDRESS:

20292828697

STATE TAX ID NUMBER:

MANAGER'S MAILING ADDRESS:

DOES THIS BUSINESS REQUIRE A STATE LICENSE? ☒ (YES) ☐ (NO)
(Please attach a copy of your state license or certification)

DOES THIS BUSINESS INVOLVE SALES TAX? ☒ (YES) ☐ (NO) IF YES, SALES TAX NUMBER: 308941732

MADHURI M PATEL

OWNER OF BUSINESS:

OWNER'S HOME ADDRESS:

(Corporations or Partnerships must list all Names & Addresses of Owners or Officers)
(use a separate sheet if necessary)

SOCIAL SECURITY NUMBER:

BIRTH DATE: MONTH/DAY/YEAR

912-247-4243

HOME PHONE:

912-247-4243

BUSINESS PHONE:

LICENSE FEE COMPUTATIONS

Number of Employees (including ownership) ² _____
Administrative Fee _____
Inspection Fee _____
Additional Fees _____
TOTAL DUE: _____

\$ 115.00
\$ 35.00
\$ 30.00
\$ 165.25
TOTAL RECEIVED \$ 1833.25

IMPORTANT - PLEASE READ CAREFULLY:

The applicant hereby agrees to be bound by all of the terms and conditions of the Ordinances adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law. I hereby certify that all information provided is true and correct. I understand that providing false information may result in the revocation of my license. Licenses may be suspended or revoked for violation of the terms of the Ordinance. Notification is required of closing, change of business location or ownership.

THIS 22ND DAY OF JANUARY, 2024

(AUTHORIZED SIGNATURE OF APPLICANT)

Personally, before me the undersigned appeared MADHURI M PATEL, who on Oath has sworn that the above information given therein is true and correct.

Sworn to and subscribed before me this 22ND day of JANUARY, 2024

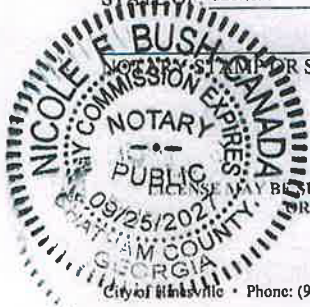
STATE OF: GEORGIA

COUNTY OF: CHATHAM

CITY OF: SAVANNAH

NOTARY PUBLIC OR SEAL:

NOTARY PUBLIC:



BE SUSPENDED OR REVOKED FOR VIOLATION OF THE TERMS OF THE ORDINANCE. NO BUSINESS, PERSON, OR ORGANIZATION IS TO OPERATE WITHOUT APPROVAL OF THIS APPLICATION FOR LICENSE.

LICENSE YEAR: 2024



DATE: 2-12-24

ALCOHOL BEVERAGE LICENSE APPLICATION

Madhuri M Patel
NAME OF APPLICANT: (spell out full name, no initials)

450 Al Henderson Blvd Unit 601 Savannah, Ga 31419
LEGAL MAILING ADDRESS OF APPLICANT:

[REDACTED]

SSN:

[REDACTED]

DOB MONTH/DAY/YEAR:

912 247 4243

HOME PHONE:

912 247-4243

BUSINESS PHONE:

WERE YOU BORN A U.S. CITIZEN? (YES) ☒ (NO)

ARE YOU A LIBERTY COUNTY RESIDENT? (YES) ☒ (NO)

Type of Ownership: Individually Owned Partnership Corporation
(circle one)

*Partnerships must provide information on all partners on the attached sheets

*Corporations must provide information on all officers of the corporation on the attached sheets

Will someone other than the applicant be responsible for the management of the establishment? (Y/N)

*If yes, complete information for this individual on attached sheets

*A background check is required for each person except officers of publicly held corporations

Ram 2024 Inc
NAME OF ORGANIZATION:

TRADE NAME:

Ram 2024 Inc
BUSINESS NAME:

454 W General Screven Way A
BUSINESS MAILING ADDRESS:

912 247-4243
BUSINESS PHONE NUMBER:

99 - 0830266
FEDERAL TAX ID NUMBER:

SALES TAX ID NUMBER:

Convenience Store
TYPE OF BUSINESS:

DESCRIBE THE NATURE OF BUSINESS:

Selling candy, chips, soda, lotto tickets, etc.

SUMMARY SHEET FOR NEW 2024 ALCOHOL LICENSE

NAME OF BUSINESS Ram 2024 Inc

ADDRESS OF BUSINESS 454 W General Screven Ste A
Hinesville, GA 31313

NAME OF APPLICANT(S) Madhuri Patel

NAME OF LOCAL MANAGER Madhuri Patel

APPROVED BY GBI YES 03/01/2024

APPROVED BY ZONING YES 02/26/2024

APPROVED BY INSPECTIONS DEPARTMENT YES 02/28/2024

APPROVED BY HFD YES 02/28/2024

TYPE OF LICENSE Consumption off premise
Beer and wine

SUNDAY SALES NO

NOTES: This business operates as a convenience store.

City Council () Approved () Disapproved by _____ Date 03-07-2024



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024
Agenda Item: Class V Alcohol License Request
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: The Liberty County Chamber of Commerce is requesting a Class V Alcohol License to sell beer and wine at the Food Truck Festival event.

BACKGROUND: The Liberty County Chamber of Commerce is requesting a One-Day Special Event Permit to sell beer and wine during the Food Truck Festival event on March 23, 2024. This event will take place on Main Street and Bradwell Park areas from 11 am to 4 pm. All departments have approved this request.

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Food Truck Festival Application
2. Food Truck Festival Background Check
3. Food Truck Festival Summary Sheet

PREVIOUS COUNCIL DISCUSSION: None

LICENSE YEAR: 2024



DATE: 2-1-24

CLASS V ALCOHOL BEVERAGE LICENSE APPLICATION

(must be submitted at least thirty (30) days prior to the planned event)

Leah Kelly Poole

NAME OF APPLICANT: (spell out full name, no initials)

LEGAL MAILING ADDRESS OF APPLICANT:

SSN:

DOB MONTH/DAY/YEAR:

HOME PHONE:

912.368.4445

BUSINESS PHONE:

WERE YOU BORN A U.S. CITIZEN? ☒ (YES) ☐ (NO)

ARE YOU A LIBERTY COUNTY RESIDENT? ☒ (YES) ☐ (NO)

Type of Event: One Time Event ☒ Public Event ☒ Quasi-Public Event ☐
(circle one)

Type of Organization:

☐ Licensed Alcohol Beverage Caterer - must provide copy of state & local license

☒ Bona Fide Nonprofit Organization - must provide proof of tax-status 501(C) (3)

Liberty County Chamber of Commerce

NAME OF ORGANIZATION:

208 E Court Street Hinesville, GA 31313

BUSINESS MAILING ADDRESS:

912.368.4445

BUSINESS PHONE NUMBER:

20-8547671

FEDERAL TAX ID NUMBER:

Food Truck Festival

DESCRIPTION AND/NAME OF EVENT:

LOCATION OF EVENT (ADDRESS/AREA DESCRIPTION:

Bradwell Park, Midway/Commerce/MLK & Main Streets

3.23.24

DATE:

11am-4pm

TIME:

500

ANTICIPATED NUMBER OF PARTICIPANTS:

n/a

COST TO ATTEND:

TYPE OF ALCOHOLIC BEVERAGE(S) TO BE SOLD/SERVED:

BEER (\$50) ☒ WINE (\$50) ☒ LIQUOR (\$50) ☐

LICENSE YEAR: 2024

DATE: 2-1-24

DESCRIBE THE NATURE AND ESTIMATED QUANTITY OF ALCOHOL BEVERAGES TO BE SOLD/SERVED:

Budlight-4 kegs, Mic Ultra-4 kegs Craft Beer-2 kegs

Assorted wine-10 cases

DESCRIBE THE PARKING ARRANGEMENTS:

Parking throughout downtown Hinesville

DESCRIBE THE PLANNED SECURITY ARRANGEMENTS:

As required by the HPD

WILL SIGNS OR STRUCTURES BE ERECTED: YES____ NO^x____

(if yes, please describe below)

The City Council has the authority to approve or reject this application. The City Council may decide the nature of any security and/or parking arrangements, for which the organization staging the event will be responsible. The City Council has the discretion to require event organizers to designate and clearly mark the specific areas in which alcohol beverages may be consumed, using ropes, barricades, stanchions, or similar devices.

MAYOR
Karl Riles

CITY MANAGER
Kenneth K. Howard

CITY CLERK

CITY ATTORNEY
Linnie L. Darden, III



Lloyd L. Slater, Chief of Police

MAYOR PRO TEM
Vicky C. Nelson

COUNCIL MEMBERS
Diana F. Reid
Jason R. Floyd
Dexter L. Newby
José A. Ortiz, Jr.

FROM THE HINESVILLE POLICE DEPARTMENT

This is to certify that I have checked criminal history records on the enclosed applicants.

Name of applicant	☒ No record on file
	☐ Record on file acceptable
	☐ Record on file, summary attached
	☐ Not acceptable
<u>Poole, Leah Kelly</u>	
Name of applicant	☐ No record on file
	☐ Record on file acceptable
	☐ Record on file, summary attached
	☐ Not acceptable
<u></u>	
Name of applicant	☐ No record on file
	☐ Record on file acceptable
	☐ Record on file, summary attached
	☐ Not acceptable
<u></u>	
Name of applicant	☐ No record on file
	☐ Record on file acceptable
	☐ Record on file, summary attached
	☐ Not acceptable
<u></u>	
Name of applicant	☐ No record on file
	☐ Record on file acceptable
	☐ Record on file, summary attached
	☐ Not acceptable
<u></u>	

Signature

02/06/24

"Home for a Day or a Lifetime"

123 East M.L. King Jr. Drive, Hinesville, GA 31313 (912) 368-8211
www.cityofhinesville.org

SUMMARY SHEET FOR CLASS V ALCOHOL LICENSE

NAME OF THE EVENT	Food Truck Festival
LOCATION	Downtown Hinesville Main Street Bradwell Park
DATE OF EVENT	Saturday, March 23, 2024
TIME OF EVENT	11:00 am until 4:00 pm
NAME OF APPLICANT(S)	Leah Poole
NAME OF BUSINESS	Liberty County Chamber of Commerce
ADDRESS OF BUSINESS	208 E Court St Hinesville GA 31313
APPROVED BY HPD	Yes 02/27/2024
APPROVED BY LCPC	Yes 02/20/2024
APPROVED BY INSPECTIONS DEPARTMENT	Yes 02/25/2024
APPROVED BY HFD	Yes 02/20/2024
TYPE OF LICENSE	Class V on premise consumption beer and wine

City Council () Approved () Disapproved by _____ Date 03-07-2024



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024
Agenda Item: Transient Merchant License Request
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: Daniel Kellas of A Cut Above Meats LLC would like a 2024 Transient Merchant License to sell frozen meats at 766 W Oglethorpe Hwy (Tractor Supply). All departments have reviewed and approved the application.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. A Cut Above Meats Application
2. A Cut Above Meats Summary Sheet
3. A Cut Above Meats Background Check

PREVIOUS COUNCIL DISCUSSION:

LICENSE YEAR: 2024

DATE RECEIVED
BLOG INSP
ZONING
POLICE

FOR OFFICE USE ONLY
2-1-24

DATE
DATE



PEDDLER OR TRANSIENT MERCHANT LICENSE APPLICATION

PAYABLE TO:
City of Hinesville
115 East M.L. King, Jr. Drive
Hinesville, Georgia 31313

NAME OF APPLICANT: A Cut Above Meats LLC

TYPE OF LICENSE: PEDDLER OR TRANSIENT MERCHANT
(circle one)

SOCIAL SECURITY NUMBER:

BIRTH DATE MONTH/DATE/YEAR

FEDERAL TAX ID NUMBER: 93-1953420

PERMANENT MAILING ADDRESS: 106 Sunfish Ln, Doniphan, MO 63935

PHONE NUMBER: (573) 718-6349

MANAGER'S NAME: Aldina Cagle

IS THIS A CORPORATION? ☒ (YES) ☐ (NO)
(Please attach proof of corporation)

BUSINESS NAME: A Cut Above Meats LLC

NAME OF REPRESENTATIVE: Aldina Cagle
(if different from applicant)

PERMANENT MAILING ADDRESS: 106 Sunfish Ln, Doniphan MO 63935

TYPE OF MERCHANDISE OR SERVICE OFFERED FOR SALE: USDA Certified Frozen Meats

LOCAL BUSINESS ADDRESS (attach authorization slip from owner for transient merchant LIC): 766 W. Oglethorpe Hwy, Hinesville, GA 31313

DATES OF BUSINESS IN CITY: FROM: 3/1/24 TO: 3/31/24

HOURS OF OPERATION: FROM: 10am TO: 6pm

TOTAL DAYS: 6

EXPLAIN HOW BUSINESS WILL BE CONDUCTED: Selling of USDA Certified Frozen Meats from 26ft box freezer truck

LIST CITIES WHERE BUSINESS HAS BEEN CONDUCTED IN THE LAST TWELVE MONTHS: New business to state of GA

LICENSE FEE COMPUTATIONS	
(Enter Amount Due)	
Amount per day <u>6</u> X <u>30</u> days (Maximum \$500.00)	\$ <u>180.00</u>
Admin Fee Due for New Application	\$ <u>60.00</u>
Other Fees	\$ <u>20.00</u>
TOTAL DUE:	\$ <u>260.00</u>
TOTAL RECEIVED \$	

IMPORTANT - PLEASE READ CAREFULLY:
The applicant hereby agrees to be bound by all of the terms and conditions of the Ordinances adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law.

THIS 30 DAY OF Jan, 20 24

Personally, before me the undersigned appeared Daniel Kellas who on Oath has sworn that the above information given therein is true and correct.

Sworn to and subscribed before me this 30th day of January, 20 24

STATE OF: Missouri COUNTY OF: Ripley CITY OF: Doniphan

NOTARY PUBLIC: Katherine Grace Knight

KATHERINE GRACE KNIGHT
Notary Public - Notary Seal
Ripley County - State of Missouri
Commission Number 18162306
My Commission Expires Mar 12, 2027

City of Hinesville • Phone: (912) 876-3564 • Fax: (912) 369-2658 • www.cityofhinesville.org

Revised October 2021

SUMMARY SHEET FOR TRANSIENT MERCHANT LICENSE

YEAR OF LICENSE	2024
NAME OF BUSINESS	A Cut Above Meats LLC
ADDRESS OF BUSINESS	106 Sun Fish Lane Doniphan, MO 63935
NAME OF APPLICANT	Aldina Cagle
NAME OF MANAGER	Aldina Cagle
APPROVED BY HPD	Yes 02/05/2024
APPROVED BY ZONING	Yes 02/05/2024
APPROVED BY INSPECTIONS DEPARTMENT	Yes 02/05/2024
APPROVED BY HFD	Yes 02/07/2024
TYPE OF LICENSE	Peddler's License

City Council () Approved () Disapproved by _____ Date: 03-07-2024

MAYOR
Karl Riles

CITY MANAGER
Kenneth K. Howard

CITY CLERK

CITY ATTORNEY
Linnie L. Darden, III



Lloyd L. Slater, Chief of Police

MAYOR PRO TEM
Vicky C. Nelson

COUNCIL MEMBERS
Diana F. Reid
Jason R. Floyd
Dexter L. Newby
José A. Ortiz, Jr.

FROM THE HINESVILLE POLICE DEPARTMENT

This is to certify that I have checked criminal history records on the enclosed applicants.

Name of applicant	☒ No record on file
	☐ Record on file acceptable
	☐ Record on file, summary attached
	☐ Not acceptable
<u>Powell, Aaron</u>	
Name of applicant	☐ No record on file
	☐ Record on file acceptable
	☐ Record on file, summary attached
	☐ Not acceptable
<u></u>	
Name of applicant	☐ No record on file
	☐ Record on file acceptable
	☐ Record on file, summary attached
	☐ Not acceptable
<u></u>	
Name of applicant	☐ No record on file
	☐ Record on file acceptable
	☐ Record on file, summary attached
	☐ Not acceptable
<u></u>	
Name of applicant	☐ No record on file
	☐ Record on file acceptable
	☐ Record on file, summary attached
	☐ Not acceptable
<u></u>	

Signature

02/06/24

"Home for a Day or a Lifetime"

123 East M.L. King Jr. Drive, Hinesville, GA 31313 (912) 368-8211
www.cityofhinesville.org



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024
Agenda Item: Public Comment
Prepared by: Virginia Hendricks
Presented by: Mayor Karl A. Riles

PURPOSE: To Allow Citizens to Address Mayor and Council.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024
Agenda Item: Mayor Riles' Report
Prepared by:
Presented by:

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024

Agenda Item: Certificate of Distinction Presentation

Prepared by: Christy Deloach

Presented by: Mayor Karl Riles

PURPOSE: To present Councilmember Diana Reid the University of Georgia and GMA Certificate of Distinction.

BACKGROUND: The **Certificate of Distinction** requires 204 hours of training, including at least 72 hours from the required list, the Newly Elected Officials Institute, and the Robert E. Knox, Jr. Municipal Leadership Institute.

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. Certificate of Distinction

PREVIOUS COUNCIL DISCUSSION:



*The University of Georgia
and
Georgia Municipal Association*

hereby certify that

Diana Reid

has satisfactorily completed the requirements for a

CERTIFICATE OF DISTINCTION

through the

Harold F. Holtz Municipal Training Institute

January 2024



**Carl Vinson
Institute of Government
UNIVERSITY OF GEORGIA**



UNIVERSITY OF GEORGIA



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024
Agenda Item: Councilmember Reid's Report
Prepared by: Darlene Parker
Presented by: Gary Gillard

ACTION ITEMS:

N/A

INFORMATIONAL ITEMS:

N/A



City of Hinesville, Georgia, Council Meeting

Date:

March 7, 2024

Agenda Item:

Councilmember Floyd's Report

Prepared by:

Presented by:

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024
Agenda Item: Mayor Pro Tem Nelson's Report
Prepared by: Wendy Bruce Sochia
Presented by: Vicky C. Nelson

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024
Agenda Item: Annual Special Needs Easter Egg Hunt
Prepared by: Christy Deloach
Presented by: Mayor Pro Tem Vicky Nelson

PURPOSE: To present the Annual Special Needs Easter Egg Hunt on Saturday, March 23rd at the Full Gospel Tabernacle from 11:00 - 2:00. Please join us for food, drinks, funnel cake & prizes.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. Easter Egg Hunt 2024

PREVIOUS COUNCIL DISCUSSION:

CITY OF HINESVILLE
MAYOR PRO TEM VICKY NELSON
SPONSORS

ANNUAL SPECIAL NEEDS

11AM
TILL
2PM

EASTER EGG HUNT

SAT MAR 23

FOOD - DRINKS - FUNNEL CAKES - PRIZES

HOST LOCATION
FULL GOSPEL TABERNACLE
809 VETERANS PARKWAY
HINESVILLE, GEORGIA

FOR MORE INFORMATION PLEASE CALL 9122719814



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024
Agenda Item: Councilmember Newby's Report
Prepared by: Kimberly St. Onge
Presented by: Dexter Newby

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024
Agenda Item: Councilmember Ortiz, Jr's Report
Prepared by: Jean Marie Reynolds
Presented by: Jose A. Ortiz, Jr.

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024
Agenda Item: City Manager Howard's Report
Prepared by: Christy Deloach
Presented by: Kenneth Howard

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Small World Festival 2024



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024
Agenda Item: Small World Festival 2024
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To present an update on the Small World Festival, Saturday, March 9th in Bradwell Park.

BACKGROUND: Time Change

- The festival will take place from 12:00 - 9:00
- 12:00 - 4:00 will be packed with lots of activities the whole family will enjoy such as live music, cultural performances, arts and crafts for kids based on different countries, and more.
- 4:00 - 6:00 will be a transition period
- 6:00 - 9:00 adults-only concert

Things To Know

- The event is **FREE!**
- You may bring your lawn chair or grab a comfy camping chair.
- Forget your cash? There are numerous ATMs within walking distance, the closest being The First Bank!
- You'll want to have cash on hand for the **food truck vendors**.
- There is a beer garden available for adults aged 21 or older!
- You cannot bring outside coolers, and you can only purchase beer/wine with a valid photo ID.
- Kid activities will be provided by **UBOUNCE** for a cost. There is an all-day price.
- There will be lots of **FREE** internationally-themed arts and crafts for the kiddos to do.
- There will be limited tables and chairs provided so you might want to bring a lawn chair from home.

Music Line Up

- 6:00 - 8:00 - the **Groove Benders**
- 8:00 - 9:00 - southern soul artist, **LACEE**

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. Small World Festival 2024

PREVIOUS COUNCIL DISCUSSION:



FOOD TRUCKS | LIVE MUSIC | FREE FAMILY FUN

HINESVILLE SMALL WORLD FESTIVAL

**SATURDAY
MARCH 9, 2024
BRADWELL PARK
IN DOWNTOWN HINESVILLE**

SCHEDULE OF EVENTS

12-4PM: ACTIVITIES & ENTERTAINMENT FOR THE WHOLE FAMILY

4-6PM: LIVE DJ & ENTERTAINMENT

6-9PM: EVENING CONCERT (ADULTS ONLY)



MH MCMANAMY
JACKSON HOLLIS



HINESVILLE
GEORGIA

**HINESVILLE
SMALL WORLD
FESTIVAL**



City of Hinesville, Georgia, Council Meeting

Date: March 7, 2024
Agenda Item: Executive Session
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To Hold an Executive Session to Discuss Personnel Matters.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION: