

MAYOR
Karl A. Riles

CITY MANAGER
Kenneth K. Howard

CITY CLERK

CITY ATTORNEY
Linnie Darden III



**MAYOR AND COUNCIL
REGULAR MEETING**

**AGENDA
3:00 PM
September 5, 2024
Council Chamber**

MAYOR PRO TEM
Vicky C. Nelson

COUNCIL MEMBERS
Diana F. Reid
Jason R. Floyd
Dexter L. Newby
José A. Ortiz, Jr.

1. INVOCATION

Bishop Kevin Betton of The Cathedral of Praise.

2. MINUTES

To approve the minutes from the August 15, 2024, Council Meeting.

3. UNFINISHED BUSINESS

4. PRESENTATIONS

4.1. SPECIAL RECOGNITION

Informational Item

4.2. MONTHLY CONSTRUCTION UPDATES

Monthly Construction Report for Construction updates on HFD Live Fire Training, Krebs Park, and Housing Projects.

Informational Item

5. PLANNING AND ZONING

5.1. HERITAGE POINTE PH. 2

To Present for Mayor and Council Consideration, Request by Liberty Properties and Holdings, Co., LLC for Preliminary Plat Approval for 136 Single-family and 101 Townhome Lots on Legacy Drive. (District #2)

Action Item

5.2. BRANTLEY DRIVE RIGHT-OF-WAY DEDICATION

To Present for Mayor and Council Consideration, Dedication of Additional Right-of-way for Brantley Drive by Hinesville Chastain Development, LLC (District #5)

Action Item

6. PUBLIC HEARING

6.1. VARIANCE REQUEST 2024-049-H

"Home for a Day or a Lifetime"

To Present for Mayor and Council Consideration, a Variance for a Metal Carport in the Front Yard at 106 Monroe Street in Hinesville and is Further Described as LCTM Parcel 044B162. (District #3)

Action Item

7. NEW BUSINESS

7.1. POLY-CART REQUEST

To Present for Mayor and Council Consideration, Hinesville Downtown Development Authority (HDDA) Respectfully Requests Several Poly-carts and the Fees be Waived.

Action Item

7.2. S. MAIN ST./CHARLES FRASIER BLVD. WIDENING AND MACARTHUR DRIVE IMPROVEMENT BIDS

For Mayor and Council Consideration, S. Main St./Charles Frasier Blvd. Widening and MacArthur Drive Improvement Bids

Action Item

7.3. PROPOSED MURAL ORDINANCE #2024-01

To present the proposed Mural Ordinance #2024-01 to Mayor and Council for consideration.

Informational Item

8. BUSINESS LICENSE

8.1. CLASS V ALCOHOL LICENSE REQUEST

To Present for Mayor and Council Consideration, Liberty County Chamber of Commerce Class V Alcohol License

Action Item

9. PUBLIC COMMENT

9.1. PUBLIC COMMENT

10. MAYOR KARL A. RILES

10.1. MAYOR RILES' REPORT

11. COUNCILMEMBER REID - DISTRICT 1

11.1. COUNCILMEMBER REID'S REPORT

12. COUNCILMEMBER FLOYD - DISTRICT 2

12.1. COUNCILMEMBER FLOYD'S REPORT

13. MAYOR PRO TEM NELSON - DISTRICT 3

13.1. MAYOR PRO TEM NELSON'S REPORT

14. COUNCILMEMBER NEWBY - DISTRICT 4

14.1. COUNCILMEMBER NEWBY'S REPORT

15. COUNCILMEMBER ORTIZ, JR. - DISTRICT 5

"Home for a Day or a Lifetime"

- 15.1. COUNCILMEMBER ORTIZ, JR'S REPORT
- 16. CITY MANAGER KENNETH HOWARD
 - 16.1. CITY MANAGER HOWARD'S REPORT
 - 16.2. FISCAL YEAR 2025 BUDGET WORKSHOP DATES
- 17. EXECUTIVE SESSION
 - 17.1. EXECUTIVE SESSION
 - To Hold an Executive Session to Discuss Real Estate and Personnel Matters.
- Informational Item*
- 18. ADJOURN

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024
Agenda Item: Special Recognition
Prepared by: Rodonia Armstrong
Presented by: Diana Reid

PURPOSE: Special Recognition

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024
Agenda Item: Monthly Construction Updates
Prepared by: Kendra Ivy
Presented by: Ryan Arnold

PURPOSE: To Present for Mayor and Council Consideration, Monthly Construction Report for Construction updates on HFD Live Fire Training, Krebs Park, and Housing Projects.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. Construction Updates 9.5.24

PREVIOUS COUNCIL DISCUSSION:

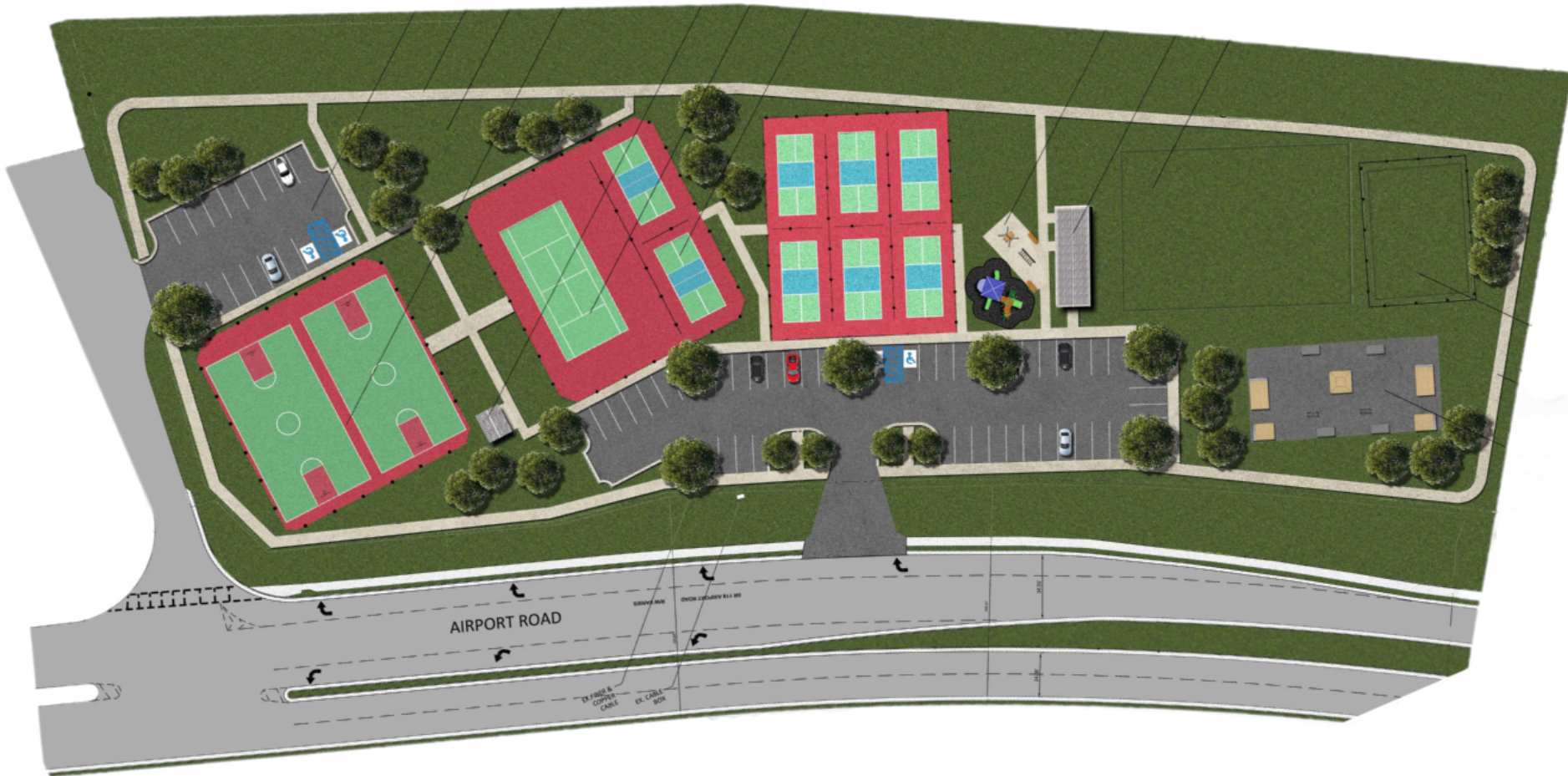
A construction site in the background with a white hard hat and blueprints in the foreground. The hard hat is white with a black chin strap and is resting on a set of blueprints. The blueprints are spread out on a wooden surface. A white plastic cup is visible in the background. The text "Construction Project Updates" is overlaid on the left side of the image.

Construction Project Updates

Ryan Arnold, City Manager

9.5.24

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Krebs Park

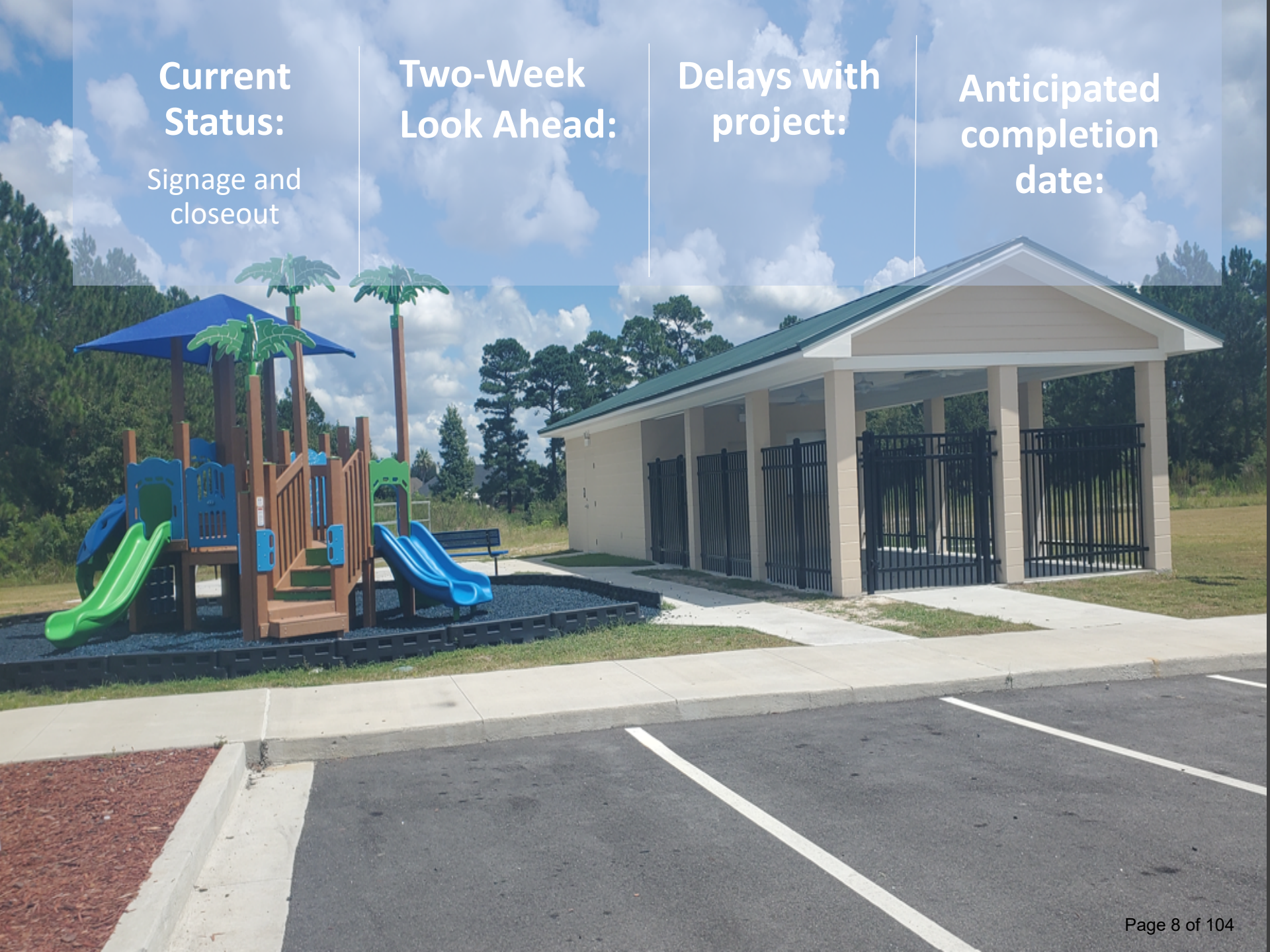
Current Status:

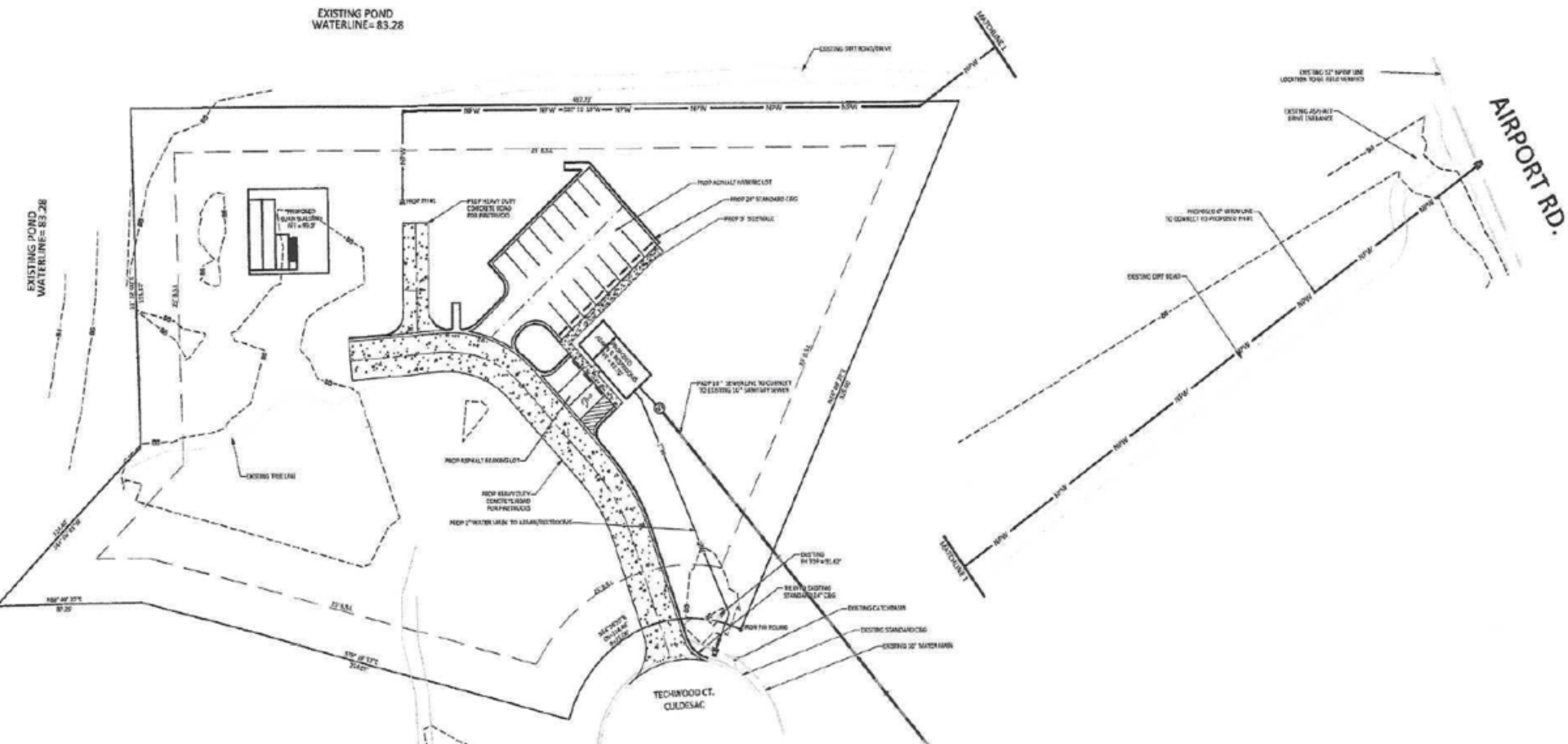
Signage and closeout

Two-Week Look Ahead:

Delays with project:

Anticipated completion date:





HFD Live Fire Training



Current Status:

Fine
grading

Two-Week Look Ahead:

Paving

Delays with project:

T.S. Debbie

Anticipated completion date:

January 2025





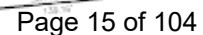






Housing Projects

- Executed Financial Agreement
- 8/5/24 draft construction agreement under review



II. Owner-Occupied Rehabilitation

- December 1, 2023, Building Permits Approved
- 1335 Loblolly Dr. - complete pending punch list items and closing
- 797 Peggy Sue St. - 90% complete change order executed 7/9/24.
- 712 Franklin St. - 90% completed pending change order.





City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024
Agenda Item: Heritage Pointe Ph. 2
Prepared by: Mardee Sanchez
Presented by: Mardee Sanchez

PURPOSE: Request by Liberty Properties and Holdings, Co., LLC for Preliminary Plat Approval for 136 Single-family and 101 Townhome Lots on Legacy Drive. (District #2)

BACKGROUND: This is the second phase of the Heritage Pointe PUD. Thus far, this PUD has been approved for 151 single-family lots (all have been built) and 105 townhome lots (improvements are under construction). This phase will bring the total number of lots to 493 (287 single-family and 206 townhome).

At its meeting on August 20, the Planning Commission recommended approval with standard conditions.

FUNDING: None.

RECOMMENDATION: Approval of the preliminary plat for Heritage Pointe Phase 2 with standard conditions.

ATTACHMENTS:

1. Heritage Pte. Ph. 2

PREVIOUS COUNCIL DISCUSSION:

Preliminary Plat for Heritage Pointe Phase 2

Developer:

Liberty Properties and
Holdings, LLC (Dryden)

Engineer:

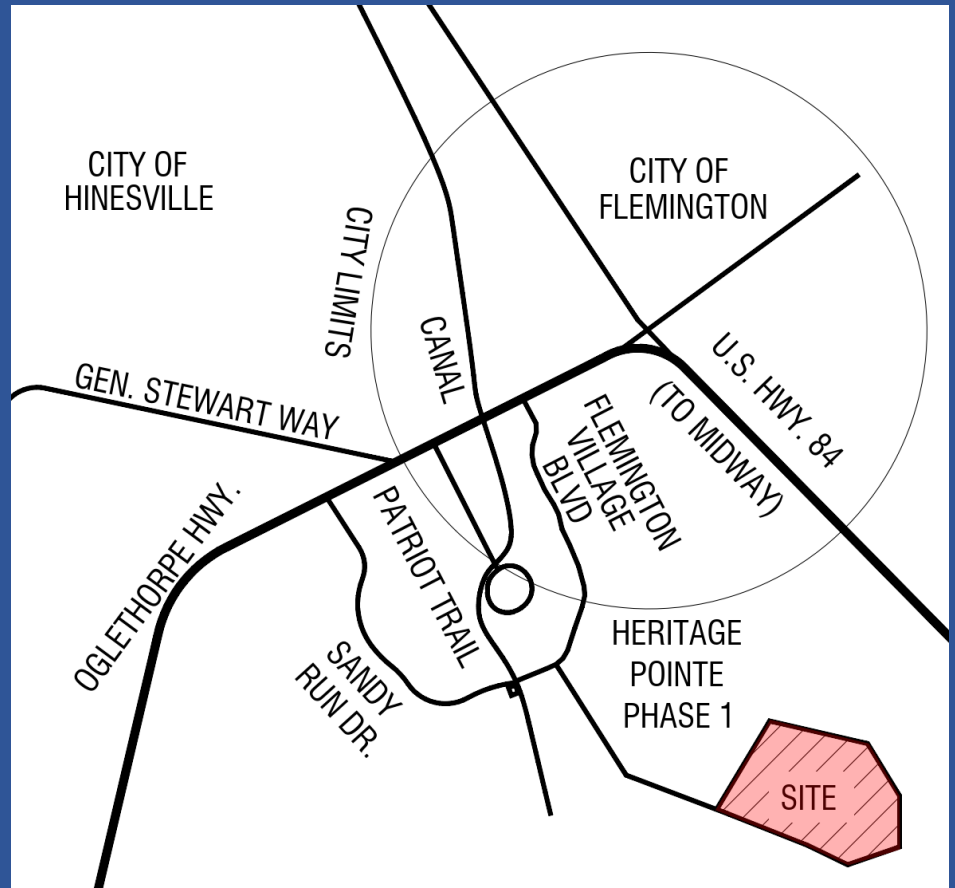
M.E. Sack Engineering

Description:

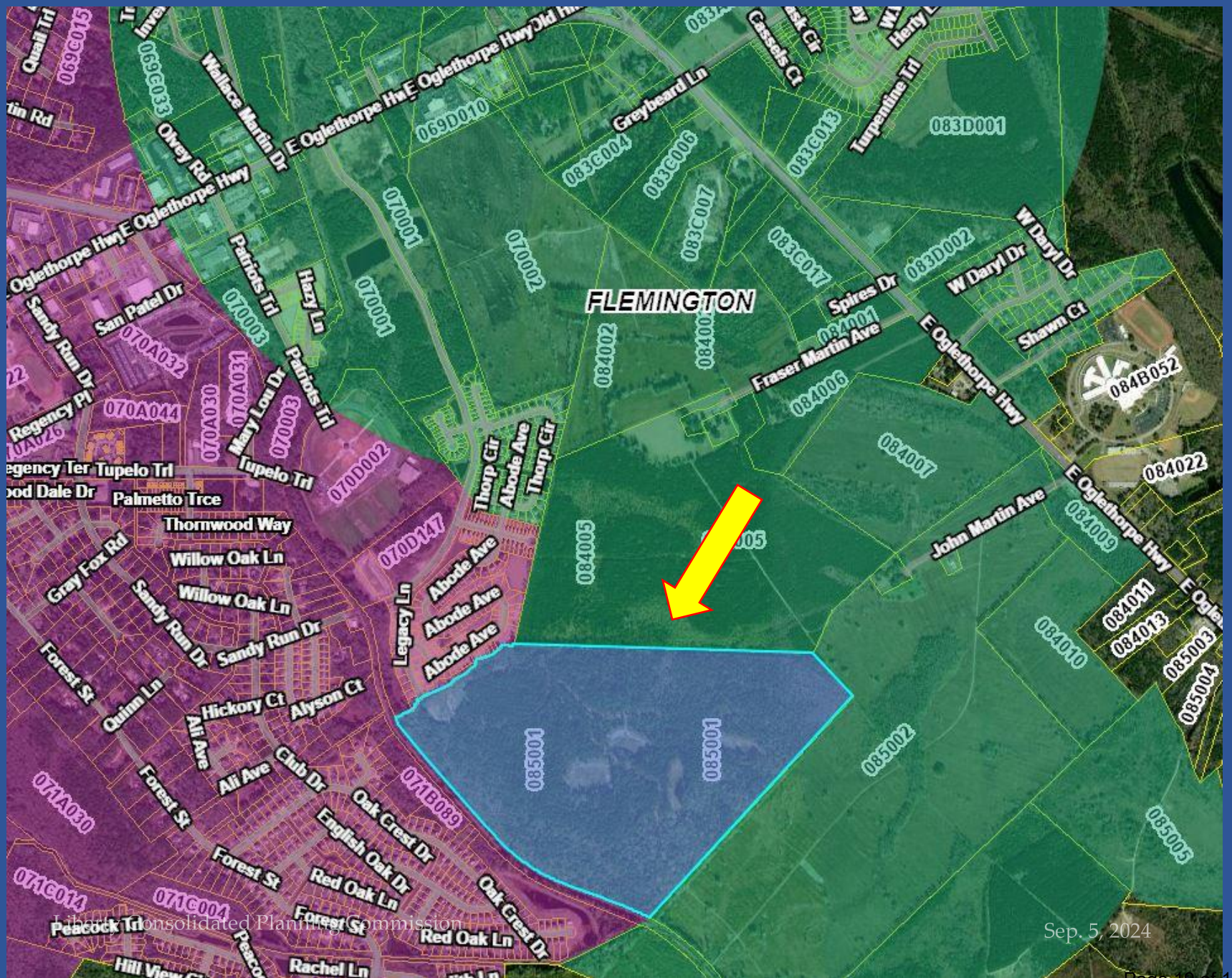
- 136 single-family lots
- 101 townhome lots
- 70 acres
(*total parcel 203 ac.*)

Location: Legacy Lane
(District #2)

Liberty Consolidated Planning Commission



Sep. 5, 2024

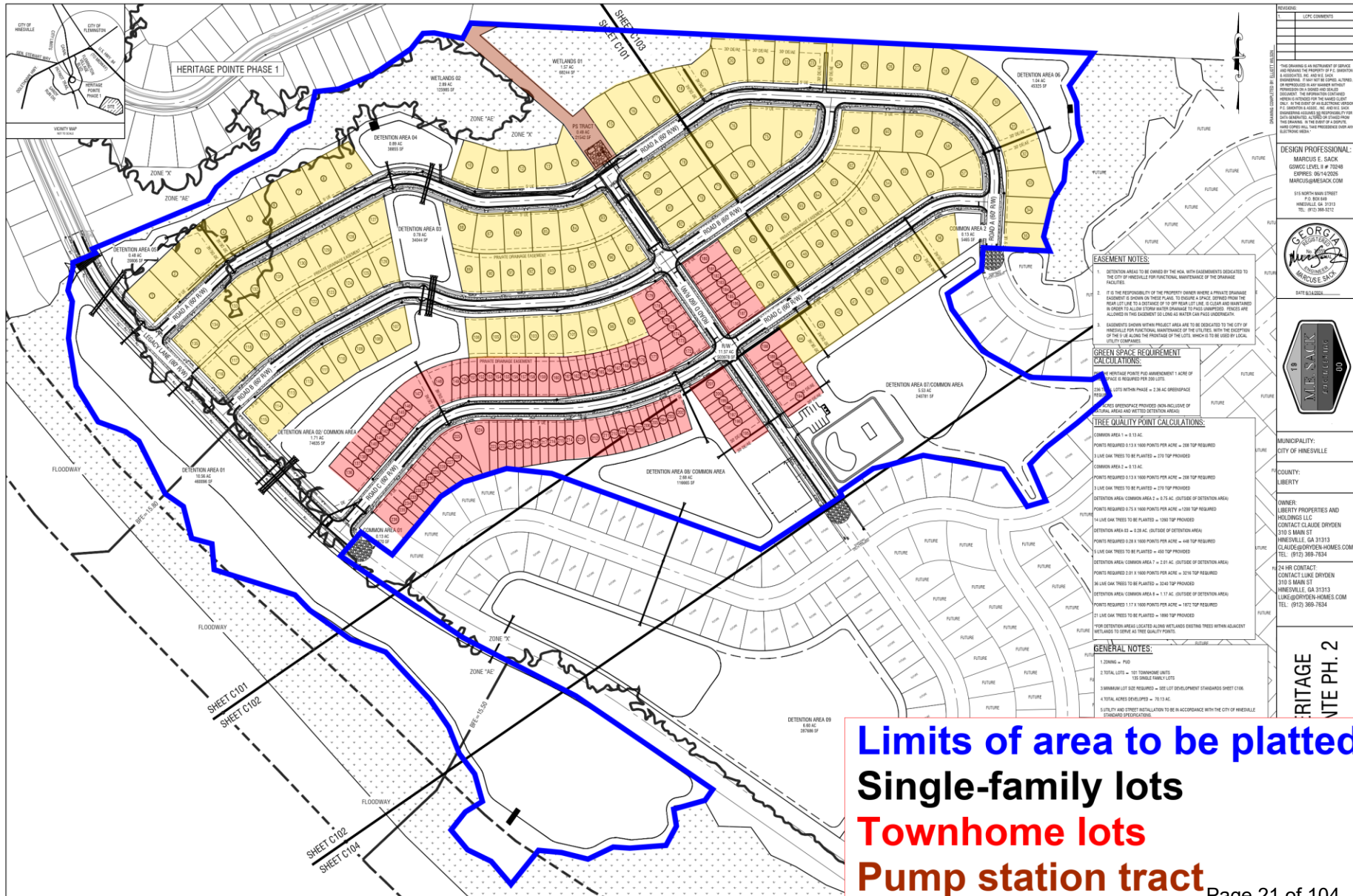


Sep. 5, 2024



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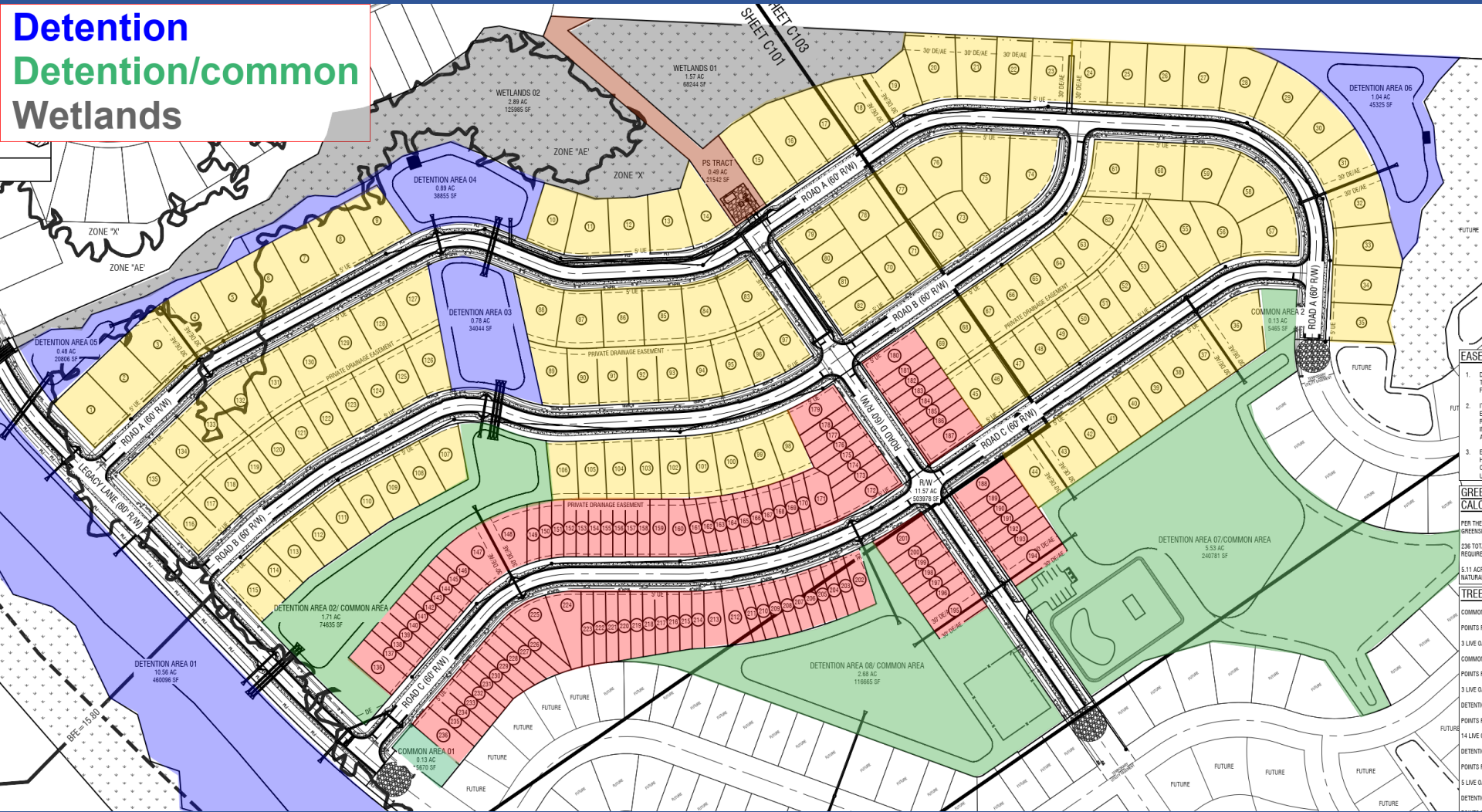
Area to be Platted



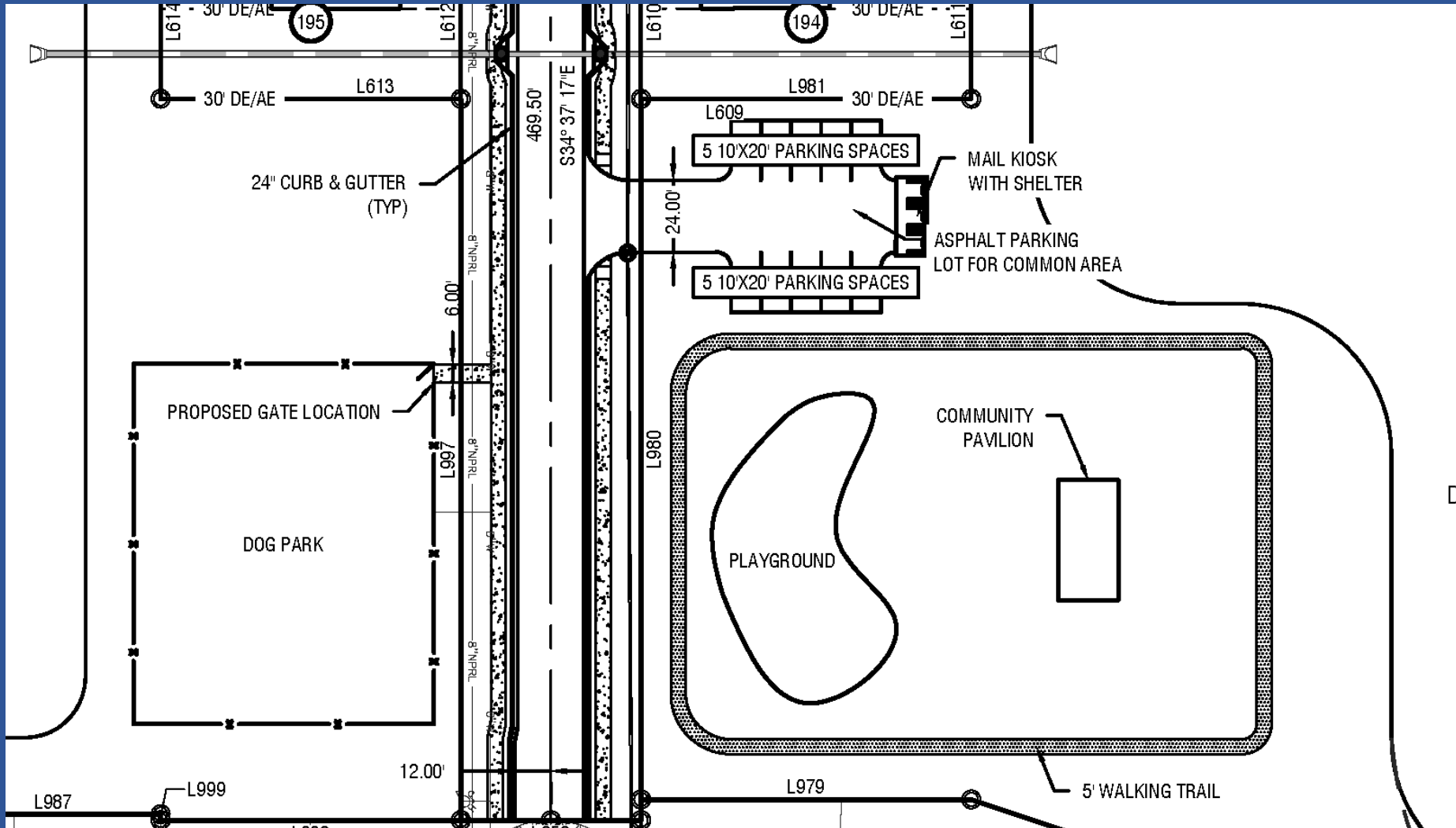
Limits of area to be platted
Single-family lots
Townhome lots
Pump station tract

Lot Types

Detention
Detention/common
Wetlands



Amenity



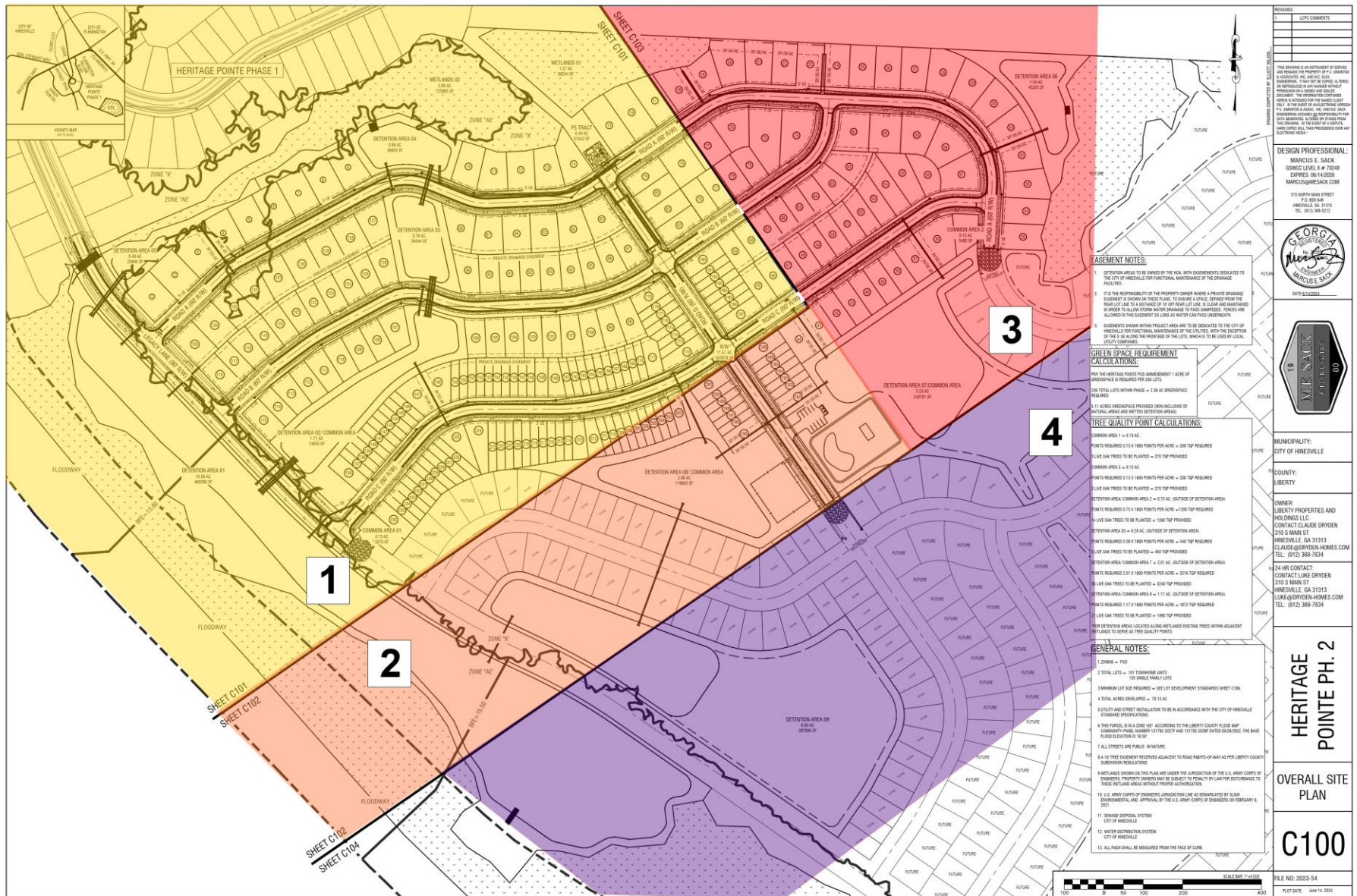
THREE LOT TYPES

	<u>Patio</u>	<u>Garden</u>	<u>Townhome</u>
Lot size, sq. ft.	4,000	6,000	2,000
Lot width	40 ‘	60 ‘	20 ‘
Front setback*	15 ‘	15 ‘	20 ‘
Rear setback	15 ‘	15 ‘	20 ‘
Side setback**	5 ‘	5 ‘	5 ‘

** 25’ on Legacy Lane*

** Min. 14 ‘ separation between buildings.*

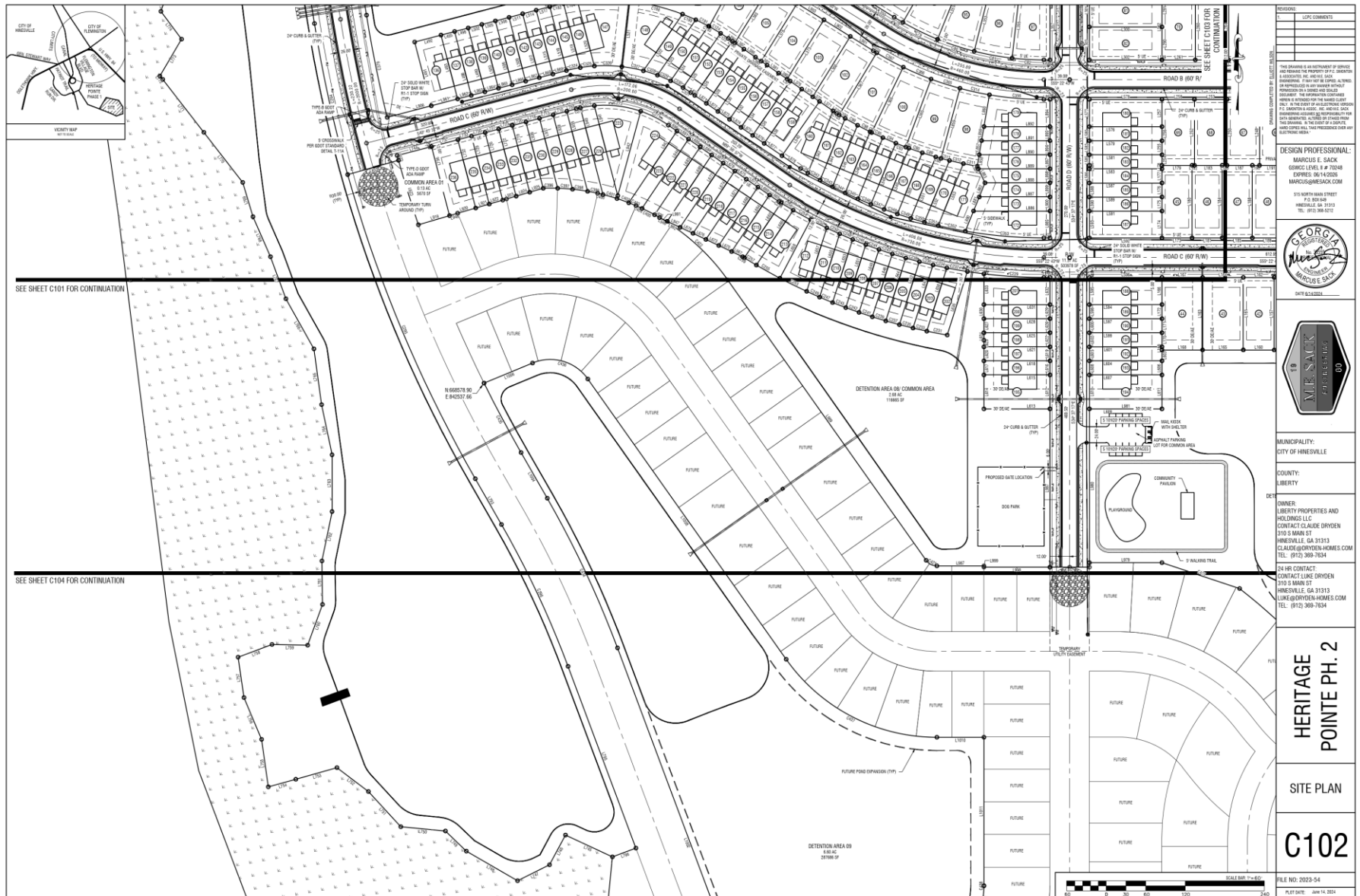
Sheet Index



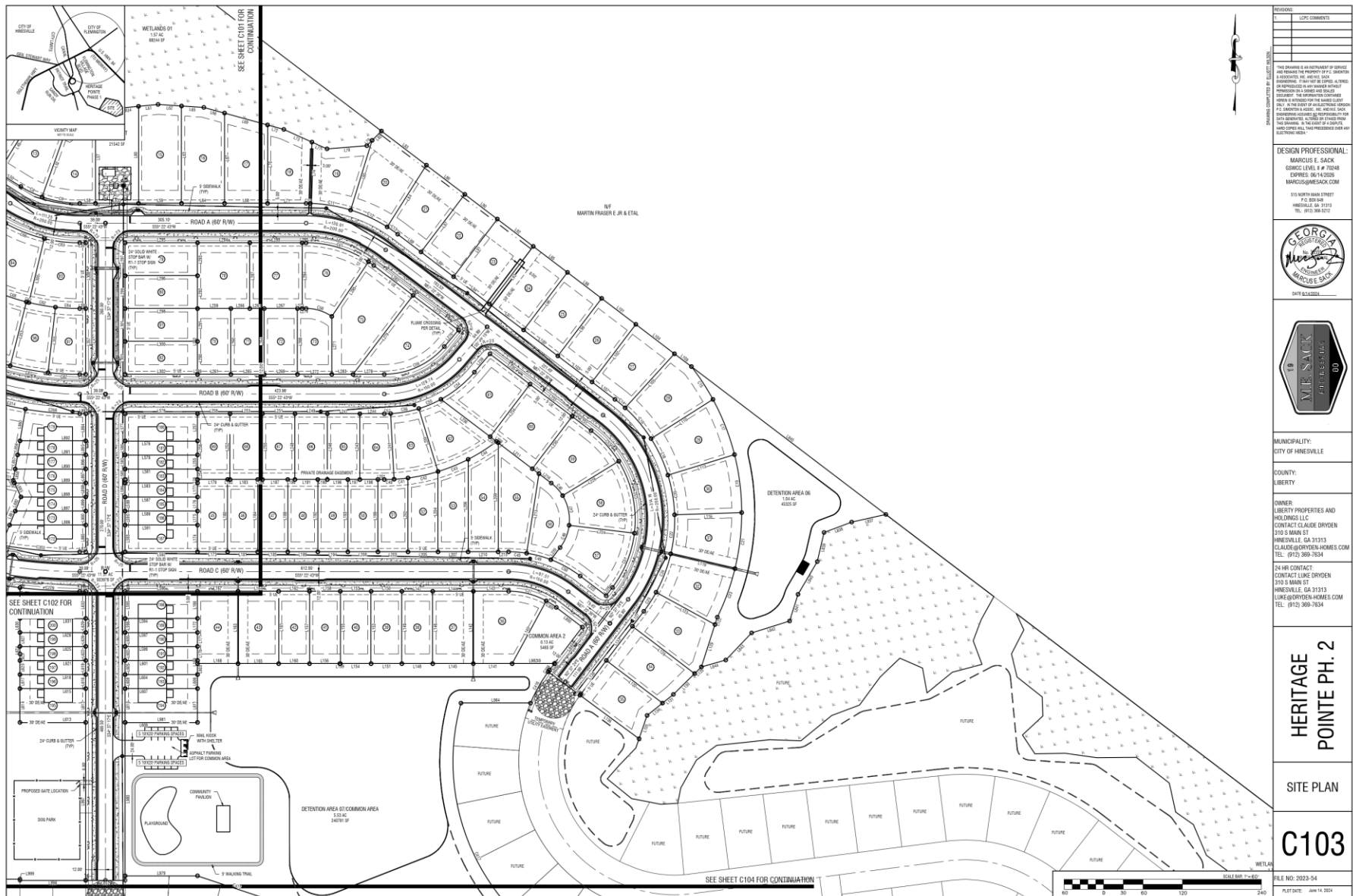
Sheet 1



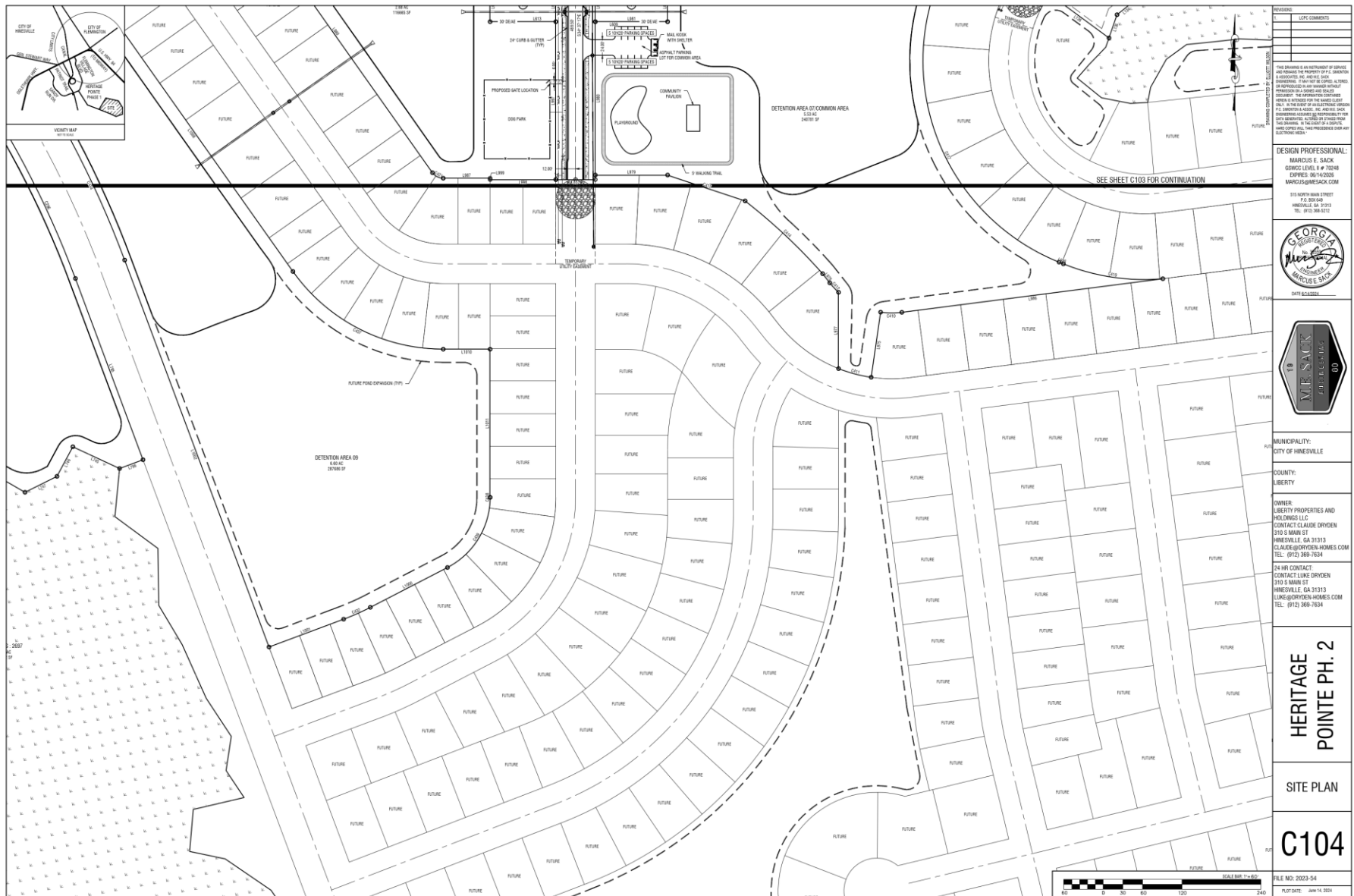
Sheet 2



Sheet 3



Sheet 4



Dedications to the City:

- New streets totaling 1.6 miles
Legacy Lane – 1,052 ft.
Roads A thru D – 7,422 ft.
- Water, reuse water, sewer and stormwater improvements and associated easements
- Pump station tract - 1/2 ac.

Dedications to the HOA:

- Twelve wetland, detention and/or common areas
– 22.32 ac. total
- Drainage easements for general maintenance

LCPC Recommendations

Heritage Pointe Phase 2

Approval of Preliminary Plat

with standard conditions

LCPC Standard Conditions

1. The applicant must obtain all required local, state and federal licenses and permits prior to commencement of any construction.
2. All plans, documents, materials, and statements contained or implied in this application are considered a condition of this action.
3. No change or deviation from the conditions of approval are allowed without prior notification and approval of the Director of the LCPC or the Planning Commission, and the approving governmental authority.



City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024

Agenda Item: Brantley Drive Right-of-way Dedication

Prepared by: Mardee Sanchez

Presented by: Mardee Sanchez

PURPOSE: Dedication of Additional Right-of-way for Brantley Drive by Hinesville Chastain Development, LLC (District #5)

BACKGROUND: The development on the northern corner of Brantley Drive and W. Oglethorpe Highway is nearly complete. Part of this project involves dedicating a small section of right-of-way for both the street and a portion of the new sidewalk installed along the street. This is necessary because, in the late 2010's, the development on the other corner (with the Chipotle, Domino's and eye care center) realigned the upper part of Brantley by shifting it to the north which left only a small width of right-of-way along a section of the street.

LCPC staff recommends accepting this dedication of additional right-of-way for Brantley Drive.

FUNDING: None.

RECOMMENDATION: Accept dedication of additional right-of-way for Brantley Drive.

ATTACHMENTS:

1. Brantley ROW dedication

PREVIOUS COUNCIL DISCUSSION:

Dedication of Additional Right-of-way for Brantley Drive

Owner:
Hinesville Chastain
Development, LLC

Use:
Commercial Plaza

Location:
200 Brantley Drive
(District #5)



The right-of-way (ROW) for Brantley Drive varies from 50 ft. wide at W. Oglethorpe Hwy. to $\pm$ 35 ft. at the end. The min. width of the ROW should be 60 ft.

In one section, the street itself is narrower than the required 24 ft. This project widened the street and installed sidewalk which necessitated a widening of the ROW in that section.

RBF
N: 663508.3140
E: 832401.9070

BOC
N: 663502.3287
E: 832420.2502

BLDG CORNER
N: 663479.4253
E: 832553.0246

BLDG CORNER
N: 663462.3320
E: 832626.0507

N88°17'5
16.81'

STATE OF GEORGIA)

RIGHT-OF-WAY DEED

COUNTY OF LIBERTY)

THIS INDENTURE made this 28th day of August, 2024, by HINESVILLE CHASTAIN DEVELOPMENT, LLC, a Georgia limited liability company ("Grantor"), as party of the first part, and the CITY OF HINESVILLE, GEORGIA, a municipal corporation created and existing under the laws of the State of Georgia ("Grantee"), as party of the second part (the words "Grantor" and "Grantee" to include their respective heirs, successor and assigns where context requires or permits).

WITNESSETH:

That for and in consideration of the sum of Ten Dollars (\$10.00) in hand paid at before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does grant, bargain, sell, convey, and conform until said Grantee, all the following described property, to wit:

All that tract of land, lying and being in the 17th G.M. District of Liberty County, City of Hinesville, Georgia, and being 770 square feet more or less, as shown and designated on the right-of-way dedication plat prepared by T. R. Long Engineering, P.C., which is attached herein.

TO HAVE AND TO HOLD the said tract or parcel with all and singular the rights, members, and appurtenances thereof, to the same being, belonging to, or in any way appertaining, to the only proper use, benefit and behoof of the said Grantee forever in FEE SIMPLE.

AND THE SAID Grantor will warrant and forever defend the right and title to the above described property until the said Grantee against the claims of any persons owning, holding or claiming by, through or under Grantor.

[Right-of-Way Deed — Grantor Signature Page]

IN WITNESS WHEREOF, the Grantor has signed and sealed this deed, the day and year first above written.

GRANTOR:

HINESVILLE CHASTAIN DEVELOPMENT, LLC
A Georgia Limited Liability Company

By: [Signature]

Name: Rick Steel

Title: manager

ATTEST:

By: _____

Name: _____

Title: _____

Signed, sealed and delivered
in the presence of:

[Signature]
Witness

[Signature]
Notary Public

My Commission Expires 06/08/2026
(NOTARY SEAL)



[Right-of-Way Deed — Grantee Signature Page]

IN WITNESS WHEREOF, the Grantee has signed and sealed this deed, the day and year first above written.

GRANTEE:

CITY OF HINESVILLE, GEORGIA
A Georgia Municipal Corporation

By: _____

Name: _____

Title: _____

ATTEST:

By: _____

Name: _____

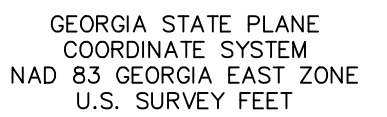
Title: _____

Signed, sealed and delivered
in the presence of:

Witness

Notary Public

My Commission Expires: _____
(NOTARY SEAL)



VETERANS PKWY

S MAIN STREET

W OGLETHORPE HWY

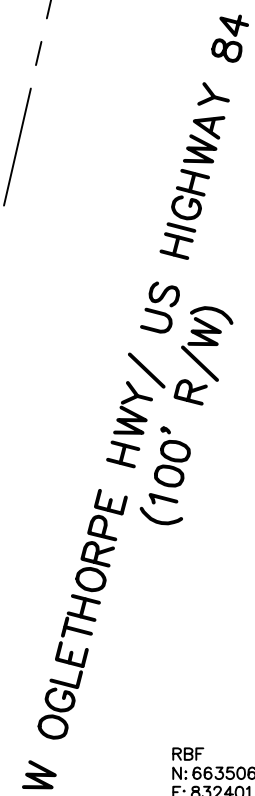
RALPH QUARTERMAN DR

SITE

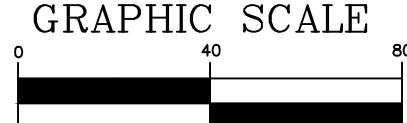
BRANTLEY DRIVE

VICINITY MAP
N.T.S.

ACCORDING TO THE FLOOD INSURANCE RATE
MAP FOR LIBERTY COUNTY (MAP NUMBER
13179C0228E) THIS PROPERTY IS IN A
FLOOD ZONE "X" & "X-SHADED".



JOSEPH J. STUCKEY, III GA REG. L.S. LIC. NO. 3050 DATE



CITY OF HINESVILLE
LIBERTY COUNTY, GEORGIA
1458th G.M. DISTRICT
TAX PARCEL: 058C133, 058C132 &
058D002
PLAT DATE: JULY 29, 2024
FILE NUMBER: 2022-18
PAGE 1 OF 1

Staff Recommendation

ACCEPTANCE

Dedication of Additional Right-of-way for Brantley Drive



City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024
Agenda Item: Variance Request 2024-049-H
Prepared by: Lori Parks
Presented by: Jeff Ricketson

PURPOSE: A variance request has been submitted by Catrina McCoy to have a metal carport in the front yard which is not allowed. Article 302, Section 302-1 (B) states accessory structures shall only be located in a side or rear yard, for corner lots, the accessory structure shall not be allowed within the side street setback set forth in Article II. The property is located at 106 Monroe Avenue in Hinesville and is further described as LCTM Parcel 0448162.

BACKGROUND:

FUNDING: N/A

RECOMMENDATION: August 20, 2024. LCPC Commissioners recommended DISAPPROVAL with standard conditions.

ATTACHMENTS:

1. 2024-049-H

PREVIOUS COUNCIL DISCUSSION:

Variance Request 2024-049-H

A variance request has been submitted by Catrina McCoy to have a metal carport in the front yard which is not allowed. Property is located at 106 Monroe Avenue in Hinesville and is further described as LCTM Parcel 044B162.

Public Notification

Rezoning Petition 2024-048-LC

A rezoning petition has been submitted by Joseph Maley to rezone 2.71 acres +/- from AR-1 (Agricultural Residential) and SFMH (Single-family Manufactured Home) to C-2 (General Commercial) for a restaurant and retail space. Property is located at 2679 Islands Highway, in unincorporated Liberty County and is further described as LCTM Parcel 305016. Property is bounded now or formerly as follows: NORTH by Islands Highway; EAST by lands of Alice G. Quarterman; SOUTH by Dorchester Property LLC and WEST by lands of Franklin Stevens.

Variance Request 2024-049-H

A variance request has been submitted by Catrina McCoy to have a metal carport in the front yard. Property is located at 106 Monroe Avenue in Hinesville and is further described as LCTM Parcel 044B162. Property is bounded now or formerly as follows: NORTH by lands of Nancy M. Melchor and Georgia Power Company; EAST by lands of Petra Hendrix; SOUTH by lands of Jose A. Pineda and Tommie L. and Clara Robinson; and WEST by lands of Sau Sin LLC and Dennis W. Scott.

Variance Request 2024-050-W

A variance request has been submitted by Jeremiah and Janae Tillman to reduce the required side yard setback of 5 feet for an accessory building to 4 feet. Property is located at 424 Nashville Trail in Walthourville, and is further described as LCTM Parcel 064A052. Property is bounded now or formerly as follows: NORTH by lands of Keith and Alice Williams and Sarah Freeman; EAST by lands of Jean and Jeanne Zephyr Rocourt; SOUTH by E. B. Cooper Highway; and WEST by lands of Jeffery and Joan Young.

Home Occupation Type

B 2024-051-LC

A Home Occupation Type B request has been submitted by Elisa Gordon to have a professional dog training business. Property is located at 3020 Mt. Olivet Church Road in Fleming and is further described as LCTM Parcel 202005. Property is bounded now or formerly as follows: NORTH by lands of The Westervelt Company, Timothy N. Terneest and Joseph and Shannon Stanley; EAST by Mt. Olivet Church Road; SOUTH by lands of Steve Boatright and Donald and Rita Dykes; and WEST by lands of Steve Boatright.

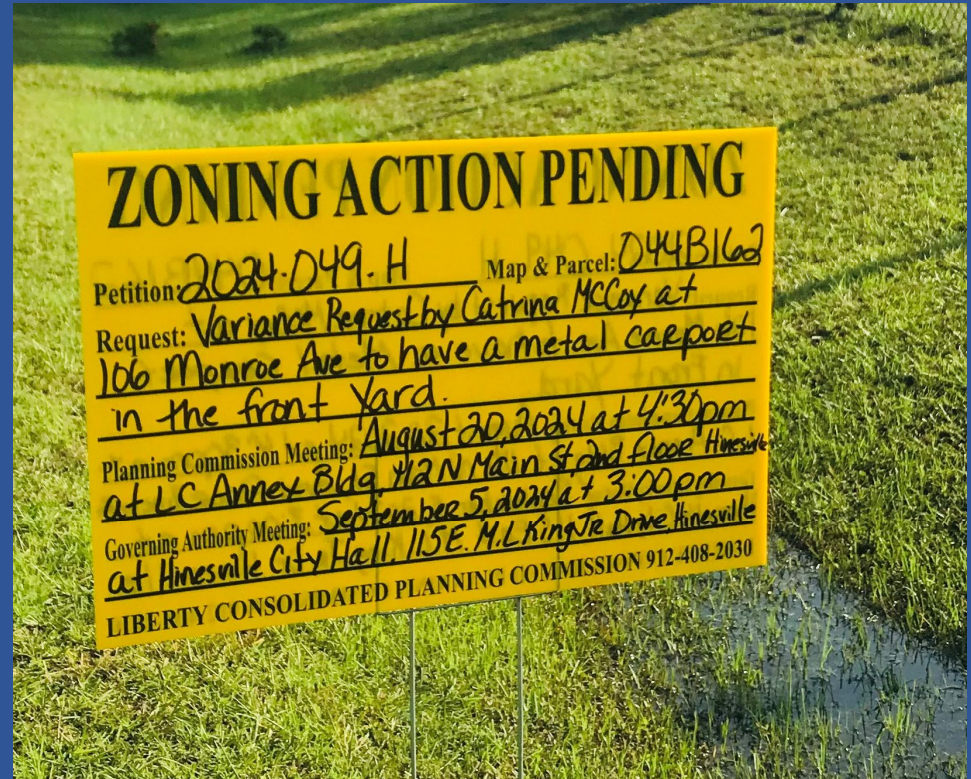
Variance Request 2024-052-LC

A variance request was submitted by Kings Plantation, LLC for the Fig Tree subdivision to be developed with individual septic tanks as opposed to a community septic system, required by the Liberty County Code of Ordinances.

Property is located at the south end of Colonels Island at Fig Tree Road and Kings Road in unincorporated Liberty County and is further described as LCTM Parcel 354002. Property is bounded now or formerly as follows: NORTH by lands of Kings Plantation, LLC; EAST by lands of Joanne R. Caldwell, Carlie Baccus and Joseph M. Martin; SOUTH by lands of Clause L. Dryden Jr., Carole M. Grinstead, Kings Plantation, LLC, and Frederick W. and Suzanne Mingledorff III; WEST by lands of Half Moon Club.

Public Hearings

The Liberty Consolidated Planning Commission will hold a public meeting August 20, 2024, at 4:30 p.m., at the Liberty County Courthouse Annex, 112 North Main Street, 2nd floor, in Hinesville. Public Hearings to be Held by the Applicable Governing Authority: Thursday, September 5, 2024, 3:00 p.m. - The City of Hinesville Mayor and Council will meet at Hinesville City Hall, 115 East M. L. King Jr. Drive, Hinesville. Tuesday, September 3, 2024, 6:00 p.m. - The Liberty County Board of Commissioners will meet at the LC Courthouse Annex, 112 North Main Street, Hinesville. Tuesday, September 10, 2024, 6:00 p.m. - The City of Walthourville Mayor and Council will meet at Walthourville Police Department, 192 B Talmadge Road, Walthourville. 48864 8/1/24 RL



Article 302, Section 302-1

Sec. 302-1 Accessory Uses and Structures

- A. **General.** In addition to the principal uses which are designated herein as being permitted within the several zoning districts established by this ordinance, it is intended that certain uses customarily incidental or accessory to such principal uses shall also be permitted.

For the purposes of this article, therefore, each of the following uses is considered to be a customary accessory use, and, as such, may be situated on the same lot with the principal use or uses to which it serves as an accessory. Only three (3) accessory structures shall be allowed on a single-family dwelling lot.

- B. **Accessory structures building setbacks.** Accessory structures shall only be located in a side or rear yard and, for corner lots, the accessory structure shall not be allowed within the side street setback set forth in Article II. Setbacks for the side and rear yards shall be no less than 5 ft. in all districts except A-1 and AR-1, in which setbacks for the side and rear yards shall be no less than 10 ft. An accessory building may be erected in the front yard of waterfront properties contingent upon administrative approval.

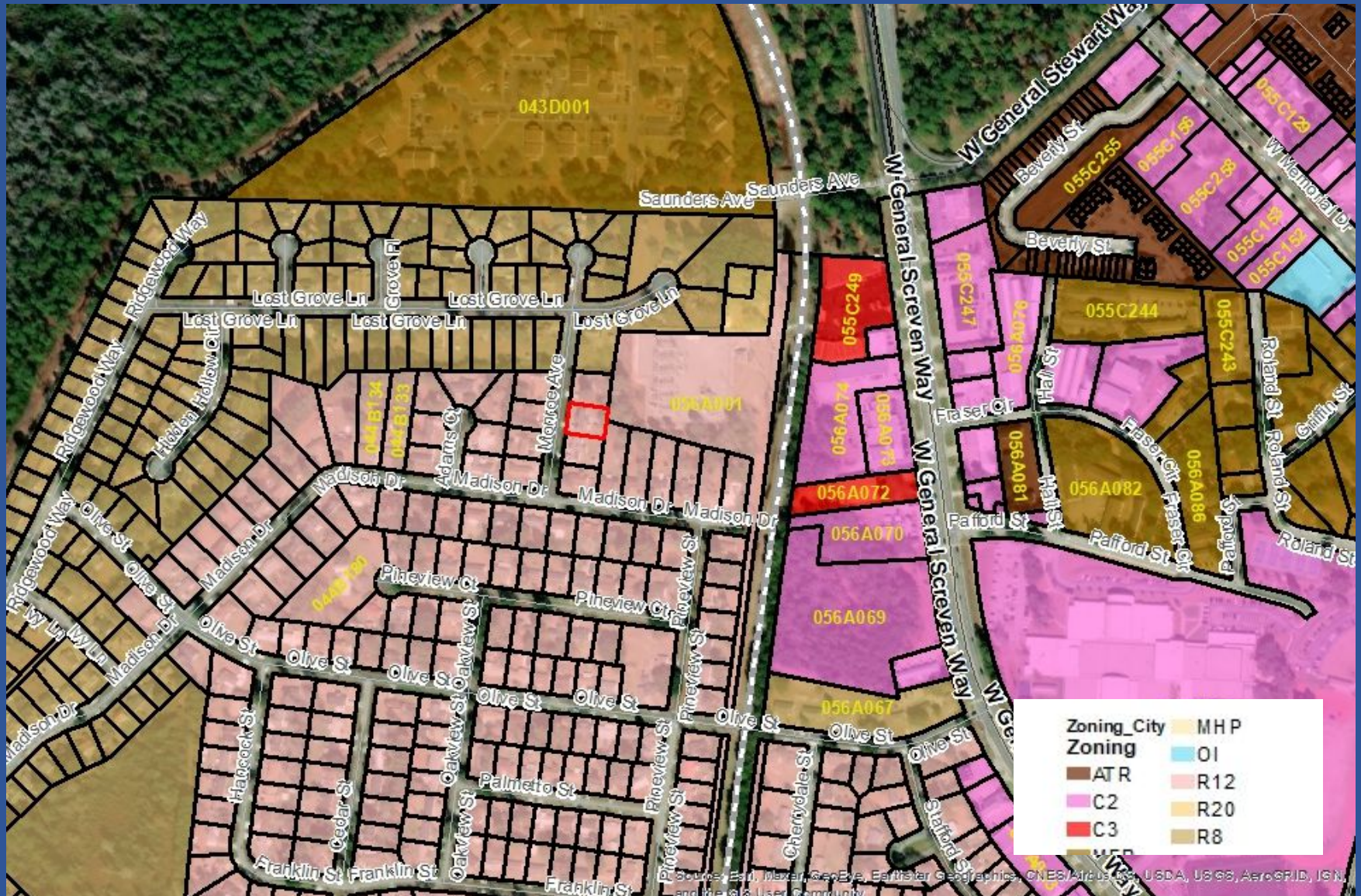
- C. **Accessory structures for residential uses**

1. Private detached garage for the occupant's automobiles or vehicles. Must be non-commercial usage of garage.
2. Storage shed.
3. Swimming pool, pool house or cabana.

Vicinity Map



Zoning Map



Sketch Plan



Narrative

Narrative describing the nature of the request and the reason for it

A large detached accessory structure was constructed on the property of 106 Monroe Ave Hinesville, GA without a valid permit. Which is stated to be in violation of section 5-117(a) of the city code of ordinances that require all property owners to obtain a permit to "**construct**, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure". I was unaware that a permit was needed because the "structure" does not have walls and is not attached to the primary structure.

We were unaware the carport was in violation of section 302 of the Liberty County Unified Development Ordinance which states that "Accessory structures shall only be located in a side or rear yard." The structure is presently installed in the front yard of the building. When the carport was thought about and purchased, it was done so with no ill intent. The placement being in the front yard of the house was for multiple reasons, as listed below. We were unaware that it could not be placed in the front due to observing other similar carports in my neighborhood, as well as surrounding neighborhoods. As well as my in laws with their own structure in the front yard within Hinesville city limits. Once I retired from active-duty 1 March 2024, deciding that 106 Monroe Ave, which we had already lived here for going on 13 years, would most likely be our forever home. We wanted to make improvements to not only ensure our investments (our four vehicles), our budget (electricity and vehicle payments), as well as my mental health (severe PTSD with anger, anxiety, depression and insomnia) were at the corner stone of that decision.

We humbly request with this Variance application to please consider all information within the application. As well as avoiding a financial hardship, the carport was almost \$6,000. If I am made to move it, I will have to pay the company to move it so as not to lose the 25-year warranty. If allowed to keep it in the front it will relieve a lot of my stressors.

I have spoken directly to nine of my available neighbors and expressed my intention to request a variance. All of who consented in writing as well as stated they were not bothered by the carport, and that it made the house look good.

Photo of Carport



Aerial Photo



Conditions for Granting this Variance:

1. There are unique physical circumstances or conditions, including irregularity, narrowness or shallowness of lot size or shape, or exceptional topographical or other physical conditions peculiar to the particular property;
 - *No .*
2. The application of the requirements to this particular property would create an unnecessary hardship;
 - *No.*
3. The variance, if granted, represents the minimum variance that will afford relief and will represent the least modification possible; and
 - *No.*
4. The variance, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of the Division.
 - *No, it would not.*

LCPC Recommendation

Disapproval

Variance Request 2024-049-H

Conditions
Standard

Standard Conditions

1. The applicant must obtain all required local, state and federal licenses and permits prior to commencement of any construction.
2. All plans, documents, materials, and statements contained or implied in this application are considered a condition of this action.
3. No change or deviation from the conditions of approval are allowed without prior notification and approval of the Director of the LCPC or the Planning Commission, and the approving governmental authority.





City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024
Agenda Item: Poly-Cart Request
Prepared by: Rodonia Armstrong
Presented by: Kenneth Howard

PURPOSE: The Hinesville Downtown Development Authority (HDDA) respectfully requests the following number of poly-carts and barrels for the events listed below and for **all fees to be waived**.

- **Hispanic Heritage Month Festival:** Noon to 10 p.m on October 12, 2024, twenty (20) roll carts) and eighteen (18) barrels
- **Scarecrow Stroll:** 6 to 9 p.m. on October 25, 2024, thirty (30) roll carts) and forty-two (42) barrels)

BACKGROUND: Michelle Ricketson, Executive Director, of The Hinesville Downtown Development Authority (HDDA) request the use of twenty (20) poly-carts and eighteen (18) barrels for the **Hispanic Heritage Month Festival** on October 12, 2024, and thirty (30) poly-carts and forty-two (42) barrels for the **Scarecrow Stroll** on October 25, 2024, both at no cost.

FUNDING: N/A

RECOMMENDATION:

ATTACHMENTS:

1. Poly-cart Policy #2007-01
2. Poly-cart Request Letter

PREVIOUS COUNCIL DISCUSSION:

**A Policy of the
City of Hinesville
For the Provision of Garbage Containers
To Special Events**

It is the policy of the City of Hinesville to promote the health, safety and general welfare of the citizens of Hinesville by providing solid waste collection and disposal services. To that end the City Council of the City of Hinesville has determined that it is necessary and expedient to offer these services to special events that are held within the City. The terms and conditions of this service are as follows:

1. Organizers of special events desiring to have garbage services provided to the event by the City shall make their request in writing to the City Manager. The request shall state the date(s) of the event, the name of the organization or person sponsoring or organizing the event, a contact person for the event, the event location and the number of garbage containers requested.
2. A fee for the service will be established for the service based on a schedule of fees established by the City Council, which shall be maintained by the City Clerk. The schedule of fees may be revised from time to time by the City Council at it's sole discretion.
3. The fee associated with these services may be waived if the permit fee for the event is waived by the City Council or if the event is sponsored / hosted by the City in whole or in part.

The effective date of this Policy shall be July 19, 2007.

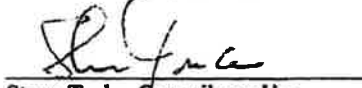
Adopted and approved this 19th date of July, 2007.

CITY OF HINESVILLE, GEORGIA

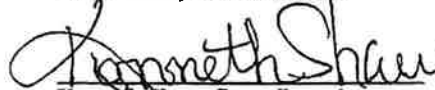

Thomas J. Ratcliffe, Jr., Mayor


David Anderson, Sr. Mayor Pro Tem


Charles Frasier, Councilmember


Steve Troha, Councilmember


Jack Shuman, Councilmember


Kenneth Shaw, Councilmember

ATTEST:


Sarah R. Lumpkin, City Clerk

**City of Hinesville
Calculation for Polycart Rental
as of March 19, 2015**

	During "normal" business hours	Outside of "normal" business hours
Delivery & pickup of polycarts	\$ 120.00	\$ 160.00
Collection cost	\$ 62.00	\$ 102.00
Disposal Cost (per 5 polycarts)	\$ 6.00	\$ 6.00
Fee for damaged or missing polycarts	\$ 75.00 per polycart damaged or missing	

**City of Hinesville
Calculation for Polycart Rental
as of March 19, 2015**

	<u>Regular Rate</u>	<u>Overtime Rate</u>
Delivery and Pickup Cost		
Pick-up Truck with Trailer	\$ 389.00	\$ 549.00
	<u>8.00</u>	<u>8.00</u>
Hourly Rate	48.63	68.63
Hours required for Delivery & pick up of carts	<u>2.00</u>	<u>2.00</u>
	\$ 97.25	\$ 137.25
Mileage Rate	0.555	0.555
miles (10 each way – for delivery & pick up)	<u>40</u>	<u>40</u>
	\$ 22.20	\$ 22.20
total delivery costs	<u>\$ 119.45</u>	<u>\$ 159.45</u>

**City of Hinesville
Calculation for Polycart Rental
as of March 19, 2015**

	<u>Regular Rate</u>	<u>Overtime Rate</u>
Collection Cost		
Daily Rental Rate for Garbage Truck with Fuel and Labor	\$ 496.00	\$ 816.00
	<u>8.00</u>	<u>8.00</u>
Hourly Rate	62.00	102.00
Hours required for collection	<u>1.00</u>	<u>1.00</u>
Collection Cost	<u><u>\$ 62.00</u></u>	<u><u>\$ 102.00</u></u>

**City of Hinesville
Calculation for Polycart Rental
as of March 19, 2015**

Disposal Cost

Tipping fee calculation

Average weight in 1 polycart in lbs 55.00 pounds

Total Pounds per Ton 2,000.00 pounds

Max weight in 1 polycart in tons 0.0275 tons

Avg weight - 5 polycarts in tons 0.1375

Tipping fee per ton \$ 41.91

Max tipping fee for 5 polycarts \$ 5.76



TO: Mayor Riles, City Council,
City Manager & Public Works Director
FR: Michelle Ricketson 
Hinesville Downtown Development Authority
DA: August 26, 2024
RE: Roll Cart & Barrels (street closures)

Our community enjoys festivals in the Fall! This year, we have two large events planned for October. Both events will bring thousands of the people to our downtown. Street closures will be required. We are requesting assistance with barrels for street closures and roll carts for trash collection at no cost. Both events are free and open to the public.

Hispanic Heritage Month Festival: noon to 10 p.m. on Oct 12th

Request 20 roll carts

Request 18 barrels, 3 at each street closure:

Midway @ Wilcox
Midway @ S. Main
MLK @ S. Main
MLK @ Wilcox
Liberty @ S. Commerce
E. Court @ S. Commerce

Scarecrow Stroll: 6 to 9 p.m. on Oct. 25th

Request 30 roll carts

Request 42 barrels for street closures:

(4) Central Ave @ Georgia Southern University parking lot
6 barrels – cover three outlets at VIP parking lot
(3) Central Ave @ Main St
(3) W. Court St @ West St
(3) Caswell St @ N. Commerce
(4) S. Main St @ MLK
(2) S. Main St @ Bagley Ave
(3) S. Commerce @ Liberty St
(3) S. Main @ E. Hendry St
(4) Shopping Center entrance & Ameris Drive Thru w/access to Main St
(3) E. Court @ Wilcox
(2) Parking Lot entrance @ Wilcox
(3) MLK @ Wilcox

Thank you for your consideration and community spirit.



City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024

Agenda Item: S. Main St./Charles Frasier Blvd. Widening and MacArthur Drive Improvement Bids

Prepared by: Paul Simonton

Presented by: Paul Simonton

PURPOSE: Roadway Improvements along S. Main St. and Charles Frasier Blvd. from the new MacArthur drive to Ralph Quarterman Road, and MacArthur Drive Roadway Improvements

BACKGROUND:

- This project started as a sidewalk and drainage project along (then) S. Main Street from Second Ave to Ralph Quarterman Drive in 2010.
- Once funding became available, the project grew because of increased traffic demands.
- The project has been out for bid several times over the last 2–3 years with no or limited response.
- The project was advertised again in June 2024 and on August 8, 2024, two bids were received on the project.
 - Platinum Paving and Concrete from Bloomingdale Ga submitted a bid for all projects for a total of \$11,342,797.00
 - Apac Atlantic from Savannah, GA submitted a bid for all projects for a total of \$14,384,988.46 (an error in bid was found that increased the bid price to \$17,691,588.46)
- Platinum Paving is currently working on the Veterans Parkway/Walmart Drive signal and roadway Imp Project.

FUNDING: SPLOST and TSPLOST

RECOMMENDATION: Award the Project to Platinum Paving and Concrete in the amount of \$11,342,797.00

ATTACHMENTS:

1. 2010-45 Bid TAB- REBID 2024

PREVIOUS COUNCIL DISCUSSION:

Bid Items - South Main Street Widening & MacArthur Dr.
for
City of Hinesville
SE Project No. 2010-45 & 2017-23



I certify that this tabulation is a true
representation of the bids received
on August 8, 2024

				Platinum Paving & Concrete	APAC Atlantic		
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price
2010-45PRJ							
Proposal One							
South Main St Widening							
1	<u>DEMOLITION</u>						
A.	1	LS	Demolition		<u>\$435,000.00</u>		<u>\$835,000.00</u>
2	<u>EARTHWORK</u>						
A.	1	LS	Clearing & Grubbing		<u>\$48,000.00</u>		<u>\$135,000.00</u>
B.	1	LS	Fine Grading		<u>\$332,000.00</u>		<u>\$548,000.00</u>
C.	20,000	CY	Off Site Fill	<u>\$32.25</u>	<u>\$645,000.00</u>	<u>\$183.70</u>	<u>* \$3,674,000.00</u>
D.	3,500	CY	Unclassified Excavation	<u>\$28.00</u>	<u>\$98,000.00</u>	<u>\$61.00</u>	<u>\$213,500.00</u>
EARTHWORK SUBTOTAL:					<u>\$1,123,000.00</u>		<u>\$4,570,500.00</u>
3	<u>ROADWAY</u>						
A.	13,500	LF	24" Standard Concrete Curb & Gutter	<u>\$24.00</u>	<u>\$324,000.00</u>	<u>\$34.00</u>	<u>\$459,000.00</u>
B.	300	LF	24" Rolled Concrete Curb & Gutter	<u>\$24.00</u>	<u>\$7,200.00</u>	<u>\$40.00</u>	<u>\$12,000.00</u>
C.	1,140	LF	30" Standard Concrete Curb & Gutter	<u>\$34.25</u>	<u>\$39,045.00</u>	<u>\$43.50</u>	<u>\$49,590.00</u>
D.	14,000	SY	8" Crusher Run Base	<u>\$44.00</u>	<u>\$616,000.00</u>	<u>\$62.50</u>	<u>\$875,000.00</u>
E.	250	SY	10" Concrete Truck Apron	<u>\$126.00</u>	<u>\$31,500.00</u>	<u>\$217.00</u>	<u>\$54,250.00</u>
F.	7,500	SY	Asphalt Milling	<u>\$16.40</u>	<u>\$123,000.00</u>	<u>\$5.80</u>	<u>\$43,500.00</u>
G.	1,000	TNS	Leveling	<u>\$168.00</u>	<u>\$168,000.00</u>	<u>\$192.00</u>	<u>\$192,000.00</u>
H.	2,200	Gal	Tack	<u>\$6.00</u>	<u>\$13,200.00</u>	<u>\$5.40</u>	<u>\$11,880.00</u>
I.	2,800	Gal	Prime on Base	<u>\$8.00</u>	<u>\$22,400.00</u>	<u>\$5.00</u>	<u>\$14,000.00</u>
J.	25,000	SY	2" 12.5 mm Superpave Asphalt	<u>\$15.00</u>	<u>\$375,000.00</u>	<u>\$17.75</u>	<u>\$443,750.00</u>
K.	14,000	SY	2" 19 mm Asphalt Binder	<u>\$17.00</u>	<u>\$238,000.00</u>	<u>\$25.35</u>	<u>\$354,900.00</u>
L.	350	SY	4" Concrete Median	<u>\$81.00</u>	<u>\$28,350.00</u>	<u>\$99.00</u>	<u>\$34,650.00</u>

Bid Items - South Main Street Widening & MacArthur Dr.

for

City of Hinesville

SE Project No. 2010-45 & 2017-23



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				Platinum Paving & Concrete	APAC Atlantic		
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price
M	50	SY	4" Crusher Run for Dirt Drives	\$169.00	\$8,450.00	\$206.00	\$10,300.00
ROADWAY SUBTOTAL:					\$1,994,145.00		\$2,554,820.00
STORM DRAINAGE							
4 A.	29	EA	Grate Inlet or Yard Inlet	\$4,766.00	\$138,214.00	\$8,685.00	\$251,865.00
B.	39	EA	Catch Basin or Curb Inlet	\$5,173.00	\$201,747.00	\$8,685.00	\$338,715.00
C.	16	EA	Junction Box	\$5,322.00	\$85,152.00	\$8,775.00	\$140,400.00
D.	5	EA	Large Junction Box	\$13,411.00	\$67,055.00	\$26,000.00	\$130,000.00
E.	30	LF	Riser	\$862.00	\$25,860.00	\$1,840.00	\$55,200.00
F.	5	LF	Large Junction Box Riser	\$1,587.00	\$7,935.00	\$2,300.00	\$11,500.00
G.	12	EA	15" Flared End Section	\$1,239.00	\$14,868.00	\$3,125.00	\$37,500.00
H.	5	EA	18" Flared End Section	\$1,368.00	\$6,840.00	\$3,500.00	\$17,500.00
I.	3	EA	24" Flared End Section	\$1,928.00 *	\$5,784.00	\$6,775.00	\$20,325.00
J.	1	EA	30" Flared End Section	\$2,608.00	\$2,608.00	\$7,650.00	\$7,650.00
K.	1	EA	TRPL 36" Headwall	\$13,020.00	\$13,020.00	\$23,530.00	\$23,530.00
L.	2,126	EA	15" RCP	\$103.00	\$218,978.00	\$142.00	\$301,892.00
M.	2,211	EA	18" RCP	\$114.00	\$252,054.00	\$146.00	\$322,806.00
N.	1,197	EA	24" RCP	\$138.00	\$165,186.00	\$170.00	\$203,490.00
O.	2,174	EA	30" RCP	\$178.00	\$386,972.00	\$220.00	\$478,280.00
P.	501	EA	36" RCP	\$219.00	\$109,719.00	\$260.00	\$130,260.00
Q.	34	EA	24"x36" RCP	\$336.00	\$11,424.00	\$400.00	\$13,600.00
R.	337	EA	15" HDPE	\$161.00	\$54,257.00	\$142.00	\$47,854.00
S.	11	EA	18" HDPE	\$442.00	\$4,862.00	\$146.00	\$1,606.00
T.	8	EA	Connection to Ex. Drainage Structure or Ex. Drainage Pipe	\$6,100.00	\$48,800.00	\$6,500.00	\$52,000.00
STORM DRAINAGE SUBTOTAL:					\$1,821,335.00		\$2,585,973.00

Bid Items - South Main Street Widening & MacArthur Dr.
for
City of Hinesville
SE Project No. 2010-45 & 2017-23



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				Platinum Paving & Concrete		APAC Atlantic	
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price
<u>WATER & REUSE WATER</u>							
5 A.	6	EA	Connection to Existing 6" Watermain	\$9,600.00	\$57,600.00	\$11,400.00	\$68,400.00
B.	326	LF	6" PVC Watermain	\$83.00	\$27,058.00	\$117.00	\$38,142.00
C.	18	EA	6" Gate Valve	\$3,000.00	\$54,000.00	\$6,615.00	\$119,070.00
D.	4	EA	Connection to Existing 8" Watermain	\$8,900.00	\$35,600.00	\$13,900.00	\$55,600.00
E.	3,025	LF	8" PVC Watermain	\$98.00	\$296,450.00	\$128.00	\$387,200.00
F.	17	EA	8" Gate Valve	\$4,000.00	\$68,000.00	\$7,000.00	\$119,000.00
G.	9	EA	Connection to Existing 10" Watermain	\$15,300.00	\$137,700.00	\$19,700.00	\$177,300.00
H.	2,250	LF	10" PVC Watermain (Trench Install)	\$104.00	\$234,000.00	\$138.00	\$310,500.00
I.	13	EA	10" Gate Valve (Water)	\$6,000.00	\$78,000.00	\$8,500.00	\$110,500.00
J.	1,930	LF	10" PVC Non-Potable Reuse Line (NPRL)	\$108.00	\$208,440.00	\$137.00	\$264,410.00
K.	6	EA	10" Gate Valve (NPRL)	\$5,500.00	\$33,000.00	\$8,500.00	\$51,000.00
<u>Water Bores</u>							
L.	110	LF	12" DR 17 HDPE Casing w/ 8" DR 11 HDPE Carrier	\$412.00	\$45,320.00	\$500.00	\$55,000.00
M.	150	LF	14" DR 17 HDPE Casing w/ 10" DR 11 HDPE Carrier	\$478.00	\$71,700.00	\$520.00	\$78,000.00
N.	240	LF	16" DR 17 HDPE Casing w/ 12" DR 11 HDPE Carrier	\$480.00	\$115,200.00	\$560.00	\$134,400.00
<u>NPRL Bores</u>							
O.	250	LF	16" DR 17 HDPE Casing w/ 12" DR 11 HDPE Carrier	\$480.00	\$120,000.00	\$560.00	\$140,000.00
P.	50	EA	Connection of Ex. Water Meter Services to Prop. Water Main	\$2,100.00	\$105,000.00	\$3,100.00	\$155,000.00

Bid Items - South Main Street Widening & MacArthur Dr.
for
City of Hinesville
SE Project No. 2010-45 & 2017-23



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				Platinum Paving & Concrete		APAC Atlantic	
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price
Q.	1	EA	Relocation of Ex. Watermain at Drainage Pipe Crossings (STA 8+66)	\$7,500.00	\$7,500.00	\$21,200.00	\$21,200.00
R.	18	EA	Water Meter Relocation	\$2,800.00	\$50,400.00	\$3,120.00	\$56,160.00
S.	15	EA	Fire Hydrant	\$7,500.00	\$112,500.00	\$11,750.00	\$176,250.00
T.	8.0	TN	Fittings	\$9,600.00	\$76,800.00	\$11,750.00	\$94,000.00
U.	1.0	LS	Removal of existing Water Mains in roadway	\$167,000.00	\$167,000.00	\$50,000.00	\$50,000.00
V.	1.0	LS	Abandon Exist. Water Mains not in roadway	\$28,500.00	\$28,500.00	\$45,500.00	\$45,500.00
WATER & REUSE WATER SUBTOTAL:					\$2,129,768.00		\$2,706,632.00
<u>EROSION & SEDIMENT CONTROL</u>							
6 A.	2	EA	Construction Exit	\$4,300.00	\$8,600.00	\$1,000.00	\$2,000.00
B.	10,000	LF	Type 'NS' Silt Fence (Non-Sensitive)	\$3.70	\$37,000.00	\$3.47	\$34,700.00
C.	54	EA	Excavated Inlet Sediment Trap (Sd2-SS)	\$2,800.00	\$151,200.00	\$1,130.00	\$61,020.00
D.	41	EA	Curb Inlet Protection (Sd2-P)	\$220.00	\$9,020.00	\$205.00	\$8,405.00
E.	1,735	SY	Rip Rap Outlet Protection	\$124.00	\$215,140.00	\$5.50	\$9,542.50
F.	1	LS	NPDES Inspections, Monitoring & Sampling		\$27,200.00		\$17,000.00
G.	3	EA	Concrete Washout	\$1,685.00	\$5,055.00	\$1,250.00	\$3,750.00
H.	1	LS	Temporary Grassing		\$14,000.00		\$6,500.00
I.	1	LS	Permanent Grassing		\$15,100.00		\$18,825.00
EROSION & SEDIMENT CONTROL SUBTOTAL:					\$482,315.00		\$161,742.50
<u>SITE IMPROVEMENTS</u>							
7 A.	6,000	SY	4" Concrete Sidewalk	\$59.00	\$354,000.00	\$73.00	\$438,000.00
B.	1,500	SY	6" Driveway Concrete	\$72.00	\$108,000.00	\$105.00	\$157,500.00
C.	600	SF	Detectable Warning Surface	\$29.00	\$17,400.00	\$76.00	\$45,600.00

Bid Items - South Main Street Widening & MacArthur Dr.
for
City of Hinesville
SE Project No. 2010-45 & 2017-23



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					Platinum Paving & Concrete	APAC Atlantic	
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price
SITE IMPROVEMENTS SUBTOTAL:					\$479,400.00		\$641,100.00
<u>STRIPING</u>							
8 A.	13,205	LF	5" Solid Yellow Centerline Striping (Thermo)	\$0.80	\$10,564.00	\$0.76	\$10,035.80
B.	1,840	LF	5" Solid White Striping (Thermo)	\$0.80	\$1,472.00	\$0.76	\$1,398.40
C.	2,270	LF	5" Skip White Striping (Thermo)	\$0.65	\$1,475.50	\$0.76	\$1,725.20
D.	580	LF	5" Skip White Striping (2' Seg., 6' Gap) (Thermo)	\$0.65	\$377.00	\$0.76	\$440.80
E.	1,000	LF	8" Solid White Striping (Crosswalk & Detail "A/B/C" White Boundary) (Thermo)	\$8.00	\$8,000.00	\$3.53	\$3,530.00
F.	650	LF	12" Solid White Striping (Detail "A" White Hatch) (Thermo)	\$2.50	\$1,625.00	\$5.00	\$3,250.00
G.	1,670	LF	12" Solid Yellow Striping (Detail "A/B" Yellow Hatch) (Thermo)	\$2.50	\$4,175.00	\$5.00	\$8,350.00
H.	152	LF	18" Skip White Striping (2' Seg., 6' Gap) (Thermo)	\$0.75	\$114.00	\$5.88	\$893.76
I.	775	LF	24" Solid White Striping (Stop Bar & Detail "C" White Hatch) (Thermo)	\$18.00	\$13,950.00	\$7.65	\$5,928.75
J.	13	EA	Pavement Marking Word (Yield/Right/Turn/Only)	\$410.00	\$5,330.00	\$350.00	\$4,550.00
K.	53	EA	Pavement Marking Arrow (Type 1/2/3)	\$285.00	\$15,105.00	\$205.00	\$10,865.00
L.	6	EA	Stop Sign (R1-1)	\$535.00	\$3,210.00	\$400.00	\$2,400.00
M.	8	EA	Yield Sign (R1-2)	\$535.00	\$4,280.00	\$410.00	\$3,280.00
N.	4	EA	Diagonal Downward Arrow (W16-7P)	\$139.00	\$556.00	\$294.00	\$1,176.00
O.	17	EA	"State Law Stop for Ped." Sign (R560-5)	\$491.00	\$8,347.00	\$410.00	\$6,970.00
P.	4	EA	Pedestrian Crossing Sign (W11-2)	\$535.00	\$2,140.00	\$350.00	\$1,400.00

Bid Items - South Main Street Widening & MacArthur Dr.
for
City of Hinesville
SE Project No. 2010-45 & 2017-23



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				Platinum Paving & Concrete	APAC Atlantic		
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price
STRIPING SUBTOTAL:					\$80,720.50		\$66,193.71
MISCELLANEOUS							
9	A.	1	LS	Mobilization	\$505,000.00		\$390,000.00
	B.	1	LS	Traffic Contol	\$771,600.00		\$884,000.00
	C.	18	MO	Portable Message Board	\$2,800.00	\$125.00	\$2,250.00
	D.	1	LS	Structure Relocation signs and mailboxes	\$30,700.00		\$11,500.00
	E.	22	EA	Raise Ring & Cover for Ex. Manholes & Water Valve Boxes	\$1,448.00	\$515.00	\$11,330.00
	F.	1	LS	Traffic Signal Equipment & Modification	\$233,000.00		\$235,000.00
MISCELLANEOUS SUBTOTAL:					\$1,622,556.00		\$1,534,080.00
TOTAL PROPOSAL ONE:					\$10,168,239.50		\$15,656,041.21
							\$12,349,441.21

Bid Items - South Main Street Widening & MacArthur Dr.
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SE Project No. 2010-45 & 2017-23



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				Platinum Paving & Concrete		APAC Atlantic	
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price
2017-23PRJ							
Proposal Two							
MacArthur Drive Roadway Improvements							
<u>DEMOLITION</u>							
1 A.	1	LS	Flared End Section & Headwall Removal		\$2,844.00		\$5,880.00
B.	330	LF	15" RCP Removal	\$72.50	\$23,925.00	\$76.50	\$25,245.00
C.	256	SY	Asphalt Removal	\$51.00	\$13,056.00	\$58.00	\$14,848.00
D.	625	LF	6" Water Main Removal	\$111.00	\$69,375.00	\$47.00	\$29,375.00
E.	2	EA	Fire Hydrant Removal	\$2,254.00	\$4,508.00	\$4,700.00	\$9,400.00
F.	125	SY	Concrete Driveway Removal	\$42.00	\$5,250.00	\$76.50	\$9,562.50
G.	75	LF	30" Curb & Gutter Removal	\$57.50	\$4,312.50	\$47.00	\$3,525.00
DEMOLITION SUBTOTAL:					\$123,270.50		\$97,835.50
<u>EARTHWORK</u>							
2 A.	1	LS	Clearing & Grubbing		\$24,000.00		\$129,000.00
B.	1	LS	Grading		\$70,500.00		\$300,500.00
EARTHWORK SUBTOTAL:					\$94,500.00		\$429,500.00
<u>ROADWAY</u>							
3 A.	2,025	LF	24" Concrete Curb & Gutter	\$24.00	\$48,600.00	\$35.30	\$71,482.50
B.	1,165	SY	6" Crusher Run Base	\$54.00	\$62,910.00	\$34.00	\$39,610.00
C.	2,950	SY	2" 12.5 mm Superpave Asphalt	\$16.30	\$48,085.00	\$22.10	\$65,195.00
ROADWAY SUBTOTAL:					\$159,595.00		\$176,287.50

Bid Items - South Main Street Widening & MacArthur Dr.
for
City of Hinesville
SE Project No. 2010-45 & 2017-23



I certify that this tabulation is a true
representation of the bids received
on August 8, 2024

				Platinum Paving & Concrete	APAC Atlantic		
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price
<u>STORM DRAINAGE</u>							
4 A.	2	EA	Grate Inlet	\$4,132.00	\$8,264.00	\$8,700.00	\$17,400.00
B.	4	EA	Junction Box	\$4,173.00	\$16,692.00	\$8,750.00	\$35,000.00
C.	8	EA	Catch Basin	\$5,165.00	\$41,320.00	\$8,650.00	\$69,200.00
D.	1	EA	Rebuild Ex. Catch Basin Top	\$3,626.00	\$3,626.00	\$4,700.00	\$4,700.00
E.	2	EA	Connection to Ex. Drainage Structure or Ex. Drainage Pipe	\$4,061.00	\$8,122.00	\$6,400.00	\$12,800.00
F.	1	EA	24" Flared End Section	\$2,376.00	\$2,376.00	\$6,750.00	\$6,750.00
G.	15	LF	12"x18" RCP	\$229.00	\$3,435.00	\$400.00	\$6,000.00
H.	140	LF	15" RCP	\$104.00	\$14,560.00	\$142.00	\$19,880.00
I.	815	LF	18" RCP	\$115.00	\$93,725.00	\$146.00	\$118,990.00
J.	210	LF	24" RCP	\$138.00	\$28,980.00	\$171.00	\$35,910.00
STORM DRAINAGE SUBTOTAL:					\$221,100.00		\$326,630.00
<u>WATER</u>							
5 A.	1	EA	6"x6" Connection to Existing System	\$5,497.00	\$5,497.00	\$4,110.00	\$4,110.00
B.	1	EA	6"x6" Tapping Sleeve & Valve	\$7,918.00	\$7,918.00	\$11,300.00	\$11,300.00
C.	1,035	LF	6" Watermain	\$83.00	\$85,905.00	\$116.00	\$120,060.00
D.	5	EA	6" Gate Valve	\$2,788.00	\$13,940.00	\$6,600.00	\$33,000.00
E.	1	EA	6"x2" Connection to Existing System	\$2,719.00	\$2,719.00	\$4,100.00	\$4,100.00
F.	1	EA	2" Gate Valve	\$2,079.00	\$2,079.00	\$3,530.00	\$3,530.00
G.	6	EA	Connection of Ex. Water Meter Services to Prop. Water Main	\$1,375.00	\$8,250.00	\$3,120.00	\$18,720.00
H.	2	EA	Fire Hydrant	\$6,769.00	\$13,538.00	\$11,175.00	\$22,350.00
I.	1.0	TN	Fittings	\$9,607.00	\$9,607.00	\$11,750.00	\$11,750.00 *
WATER SUBTOTAL:					\$149,453.00		\$228,920.00

Bid Items - South Main Street Widening & MacArthur Dr.
for
City of Hinesville
SE Project No. 2010-45 & 2017-23



I certify that this tabulation is a true
representation of the bids received
on August 8, 2024

				Platinum Paving & Concrete		APAC Atlantic	
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price
<u>EROSION & SEDIMENT CONTROL</u>							
6 A.	2	EA	Construction Exit	\$4,300.00	\$8,600.00	\$1,000.00	\$2,000.00
B.	1,435	LF	Type 'S' Silt Fence (Sensitive)	\$5.00	\$7,175.00	\$4.65	\$6,672.75
C.	2	EA	Inlet Protection (Filter Fabric with Supporting Frame, Sd2-F)	\$314.00	\$628.00	\$800.00	\$1,600.00
D.	9	EA	Curb Inlet Protection (Sd2-P)	\$220.00	\$1,980.00	\$205.00	\$1,845.00
E.	14	SY	Rip Rap Outlet Protection	\$255.00	\$3,570.00	\$5.50	\$77.00
F.	1	LS	NPDES Inspections, Monitoring & Sampling		\$27,200.00		\$17,600.00
G.	1	EA	Concrete Washout	\$1,685.00	\$1,685.00	\$1,250.00	\$1,250.00
H.	1	LS	Temporary Grassing		\$2,329.00		\$2,175.00
I.	1	LS	Permanent Grassing		\$2,517.00		\$4,700.00
EROSION & SEDIMENT CONTROL SUBTOTAL:					\$55,684.00		\$37,919.75
<u>SITE IMPROVEMENTS</u>							
7 A.	865	SY	4" Concrete Sidewalk	\$59.00	\$51,035.00	\$74.00	\$64,010.00
B.	125	SY	6" Driveway Concrete	\$72.00	\$9,000.00	\$110.00	\$13,750.00
C.	110	SF	Detectable Warning Surface	\$29.00	\$3,190.00	\$76.50	\$8,415.00
SITE IMPROVEMENTS SUBTOTAL:					\$63,225.00		\$86,175.00
<u>STRIPING</u>							
8 A.	2,000	LF	5" Solid Yellow Centerline Striping (Thermo)	\$0.80	\$1,600.00	\$0.76	\$1,520.00
B.	30	LF	24" Solid White Stop Bar Striping (Thermo)	\$20.00	\$600.00	\$7.65	\$229.50
C.	1	EA	Stop Sign	\$535.00	\$535.00	\$410.00	\$410.00
STRIPING SUBTOTAL:					\$2,735.00		\$2,159.50
<u>MISCELLANEOUS</u>							

Bid Items - South Main Street Widening & MacArthur Dr.
for
City of Hinesville
SE Project No. 2010-45 & 2017-23



I certify that this tabulation is a true
representation of the bids received
on August 8, 2024

					Platinum Paving & Concrete	APAC Atlantic
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Total Price
9 A.	1	LS	Mobilization		\$58,000.00	\$310,000.00
B.	1	LS	Relocation of Mail Boxes		\$6,260.00	\$3,500.00
C.	1	LS	Relocation of Signage		\$1,565.00	\$3,500.00
D.	1	LS	Traffic Control		\$228,100.00	\$330,000.00
E.	6	EA	Raise Ring & Cover for Ex. Manholes & Water Valve Boxes	\$1,845.00	\$11,070.00	\$3,120.00
MISCELLANEOUS SUBTOTAL:					\$304,995.00	\$650,120.00
TOTAL PROPOSAL TWO:					\$1,174,557.50	\$2,035,547.25
TOTAL BOTH PROPOSALS:					\$11,342,797.00	* \$17,691,588.46

* Mathematical Error

\$14,384,998.46



City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024

Agenda Item: Proposed Mural Ordinance #2024-01

Prepared by: Christy Deloach

Presented by: Kenneth Howard

PURPOSE: To present the proposed Mural Ordinance #2024-01 to Mayor and Council for consideration.

BACKGROUND: During the On-Site Workshop on June 27, 2023, the Mayor and City Council discussed the need for a mural ordinance in the City of Hinesville. The consensus from that workshop was to request the City Attorney to prepare a draft ordinance for review and consideration.

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. Mural Ordinance 2024-01 Draft

PREVIOUS COUNCIL DISCUSSION:

THIS ORDINANCE IS ENACTED TO ENCOURAGE AND SUPPORT THE DEVELOPMENT OF PUBLIC ART, ENHANCE THE CULTURAL VIBRANCY OF THE CITY OF HINESVILLE, GEORGIA, AND PROVIDE GUIDELINES FOR THE DESIGN, PLACEMENT, AND MAINTENANCE OF PUBLIC MURALS ON COMMERCIAL, INDUSTRIAL, PUBLIC, OR PRIVATE PROPERTY WITHIN THE CITY.

WHEREAS, the City of Hinesville, Georgia (hereinafter sometimes referred to as the “City”) is a municipality duly formed and existing pursuant to Georgia law; and

WHEREAS, the 1983 Constitution of the State of Georgia provides for self-governance of municipalities, without the necessity of action by the General Assembly; and

WHEREAS, the City of Hinesville has the legislative power to adopt reasonable ordinances, resolutions, or regulations relating to its property, affairs, and local government which is expressly allowed by general laws, and which are not inconsistent with the State Constitution or any Charter provision applicable thereon; and

WHEREAS, this Ordinance re-affirms the City’s commitment to supporting the arts, and recognizes the aesthetic value of placing murals in public areas; and

WHEREAS, nothing in this Ordinance is intended to regulate content or the viewpoints expressed in the murals in violation of the First Amendment to the U. S. Constitution and/or the state’s freedom of speech and expression laws; and

WHEREAS, these regulations are intended to (1) enhance the City’s overall aesthetics and promote community pride, (2) increase public access to and community participation in the creation of original works of art, (3) regulate placement of murals throughout the city to ensure residents are not exposed to visual blight or clutter, (5) and create a mural approval process; and

WHEREAS, a mural is not a sign, and is not subject to or regulated by the city's sign ordinance and/or zoning regulations; and

WHEREAS, the governing body of the City has determined that it is in the best interest of the City, community residents, and visitors to regulate public murals, and promote the public safety and welfare by adopting the following; and

WHEREAS, public funds shall not be used for the mural unless approved by the Mayor and Council following a review by the Downtown Development Authority, the City Planning Department, and a reasonable period for public review and comment; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Hinesville, Georgia that the intent of this Ordinance is to promote and regulate the design, construction, installation, repair, and maintenance of original art murals within the city of Hinesville, and enhance the cultural vibrancy of our community, while respecting the values, aesthetics, and safety of the community.

SECTION 1: DEFINITIONS

For the purpose of this Ordinance, the following definitions apply.

1.1. **"PUBLIC ART OR ART"**: Public art or art refers to an original artistic display sited and installed on the exterior of a building or structure in an area open and accessible (without cost) to the general public when used as a means of artistic expression.

1.2. **"MURAL"**: A mural refers to an original, "one-of-a-kind" artwork that is painted or directly applied to the exterior of a building or structure as sanctioned by the property owner. Illegal graffiti is not a mural, and a mural is not a sign under the City's Sign and Zoning Ordinances. Any part of a mural that contains a commercial message shall not

be included within the definition of “mural,” and shall, therefore, comply with applicable provisions of the City’s sign ordinance.

1.3. **“PROPERTY OWNER/AUTHORIZED AGENT”**: The property owner refers to the legal owner of the building or structure where the mural or public art is to be installed.

1.4. **“MURAL ARTIST”**: An individual artist or group responsible for creating the mural.

1.5. **“MAINTENANCE”**: Maintenance with respect to artwork means the required repairs or cleaning to keep a work of art in its intended condition, including preventative maintenance at scheduled intervals to curtail future deterioration and ordinary repairs and maintenance, including, but not limited to, painting, repair, or replacement.

1.5. **“APPLICANT”**: Any individual, group, association, or organization applying for a Mural Permit pursuant to this Ordinance.

1.6. **“PERMITTING AUTHORITY”**: For purposes of this Ordinance, the permitting authority shall be the City of Hinesville, acting by and through the City Manager.

1.7. **“PRIMARY FACADE”**: Primary facade is the facade of the building which is most nearly parallel to the widest street to which the building faces. It is usually the exterior structure which contains a principal pedestrian entrance, and is oriented toward a street. For corner lots, the street facing side with the primary customer entrance is the primary facade.

1.8. **“MURAL PERMIT”**: Mural permit means a permit issued by the City to a private party or parties authorizing the painting of a mural on a building within the City of Hinesville.

1.9. **“MURAL PERMIT APPLICATION FEE”**: Mural permit fee means the application fee paid to the City to display an artist's work on a commercial, industrial, public, or private

building within the City. The mural permit fee shall be established by the City Council, as may be amended from time to time.

1.10. **“APPLICATION FOR A MURAL PERMIT”**: At a minimum, each Mural Permit application shall contain the following:

1. Signed application and payment (or proof of payment) of the Mural Permit Fee.
2. Personal contact information of the applicant, artist, and property owner (i.e. home address, home telephone number, e-mail address, personal cellular telephone number, etc.).
3. A summary of the artist’s credentials, including photos of previous work, and professional references.
4. Street address, location, and a scaled color drawing of the proposed mural.
5. Written consent from the owner of the building to which the mural is to be applied.
6. A statement that no compensation will be given to or received by the owner of the property for the right to display or right to place the mural on his/her property.
7. A written maintenance schedule for the proposed mural, to include graffiti removal and repairs.
8. Signed acknowledgement by the applicant that the mural will be maintained in a state of good repair, restoring damaged portions of the mural as needed.
9. Signed acknowledgement by the applicant that the City, in its sole discretion, has the authority to repair, maintain, preserve, and/or conserve the mural, or alternatively, the authority to remove, alter, or destroy the

mural if it is defaced and/or not repaired, maintained, and preserved in a timely manner, and to the City's satisfaction.

10. Signed acknowledgement that the mural must be removed or otherwise covered at the applicant's expense if ordered to do so by the City for failure to properly maintain the mural.

SECTION 2: COMPLIANCE/STANDARDS

2.1. No artist, artist group or other entity may authorize, erect, construct, maintain, move, alter, place, or attach any mural to a building or similar structure within the municipality without (1) completing a Mural Permit Application, (2) submitting the proposed mural design for review by the Downtown Development Authority and other appropriate boards prior to Mayor and Council review, (3) securing approval of the mural design and location, and (4) paying the applicable permit fee. Such a permit shall be known as a "Mural Permit".

2.2. Artists, organizations, or individuals who wish to paint or create a mural must obtain written permission from the property owner and the support of adjacent property owners and/or businesses prior to receiving permission to install a mural. Paintings or murals placed on property without the owner's consent and/or permission from the City are strictly prohibited and shall be considered illegal.

2.3. A mural must be located on only one facade of a building, except when the nature of the business is creative, artistic, or some other special circumstance is presented.

2.4. Murals may not be commercial in nature, and will not be permitted if the content is offensive or displays a clear and present danger or a breach of the peace. Also, murals may not depict negative images or beliefs relative to religion, political viewpoints, or other social issues.

2.5. Murals are strictly prohibited in traffic lanes. The mural should not cause pedestrians and/or drivers to be distracted, nor should it negatively impact the public safety and welfare of the community.

2.6. Murals must be completed by artists with prior experience, and must be appropriately scaled in comparison to the total wall surface to be covered.

2.7. Any licensed, copyrighted, or trademarked characters or likenesses used on murals must have permission from the holder or owner of the license, copyright, or trademark.

2.7. Murals must be applied utilizing weather resistant paint and/or materials.

2.8. The artist's signature may appear at the bottom of the mural, provided it is not so bold or obvious that it interferes with or detracts from the artwork itself.

2.9. Approved murals should display "Approved by the City of Hinesville" (or similar language) and dated at the bottom right-hand corner of the mural.

2.10. No approval for mural installation will be granted if there are outstanding code enforcement violations charged by the City on the property where the proposed mural is to be located.

2.11. Outstanding debts to the City must be paid in full prior to issuance of a mural permit to any applicant.

SECTION 3: PERMITTING PROCESS

3.1. Permit Required: No person or entity shall install a mural on any property within the municipality without first obtaining a Mural Permit from the Permitting Authority, as set forth in Section 2.1 above.

3.2. Application Process: The Permitting Authority shall establish and publish guidelines and procedures for mural permit applications, including required documentation, application fees, review timelines, and appeal process.

3.3. Review and Approval: The Permitting Authority shall review mural permit applications based on criteria such as artistic merit, public safety, and compliance with this Ordinance. The permitting authority may consult with local artists or arts organizations during the review process.

3.4. Public Input: The Permitting Authority shall seek public input on proposed murals, especially those located in public spaces, to ensure community engagement and feedback.

SECTION 4: ELIGIBILITY AND REQUIREMENTS

4.1. Eligibility: Property owners, artists, or community organizations may apply for mural permits.

4.2. Design Standards: Murals shall not violate federal, state, or local law, and shall adhere to design guidelines established by the Permitting Authority, including considerations for aesthetics, scale, location, and content. Murals shall not promote hate speech, obscenity, or illegal activities.

4.3 Obscenity Law: Murals must comply with the State's Obscenity law as defined by O.C.G.A. Section 16-12-80.

4.4. Location: The Permitting Authority shall specify permitted locations for murals, including public spaces, commercial areas, and residential neighborhoods. Additional zoning requirements may apply.

SECTION 5: MURAL MAINTENANCE AND REMOVAL

5.1. **Maintenance:** Property owners and artists are jointly responsible for the ongoing maintenance and preservation of murals, including repair and restoration as needed.

5.2. **Removal:** The permitting authority may require the removal of a mural if it poses a safety hazard, falls into disrepair, or if there is a change in property ownership. Removal costs shall be the responsibility of the property owner or artist.

SECTION 6: PERMIT FEES

6.1. **Fees:** The permitting authority may establish reasonable fees for mural permit applications, reviews, and inspections.

6.2. If installation of the mural has not taken place within twelve (12) months of the date of issuance of the Mural Permit, the permit is void and no further work on the mural may be done at the site until a new permit has been approved and a new Mural Permit Fee paid.

6.3. An approved mural permit may be extended by the Permitting Authority for no more than twelve (12) months if the applicant was unable to complete the mural for reasons beyond his/her control.

SECTION 7: APPEALS PROCESS

Appeals: An applicant whose mural permit application is denied or who disagrees with a decision made by the Permitting Authority may appeal the decision through an established appeals process.

SECTION 8: ENFORCEMENT AND PENALTIES

8.1. **Enforcement:** Violation of this Ordinance may result in warnings, fines, and/or the removal of the mural by the municipality.

SECTION 9: SEVERABILITY

9.1. **Severability:** It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause, or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause, or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause, or phrase of this Ordinance. If any section or provision of this ordinance is found to be invalid or unenforceable, the remainder of the ordinance shall remain in effect.

SECTION 10: EFFECTIVE DATE

This ordinance shall become effective upon adoption by the DULY ADOPTED THIS _____ DAY OF _____ 2024, BY THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE, GEORGIA.

Karl A. Riles, Mayor

Vicky C. Nelson, Mayor Pro Tem

Diana F. Reid, Councilmember

Dexter L. Newby, Councilmember

Jason Floyd, Councilmember

Jose Antonio Ortiz, Jr., Councilmember

ATTEST:

Kenneth Howard, City Manager
Attestor

DRAFT



City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024
Agenda Item: Class V Alcohol License Request
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: The Liberty County Chamber of Commerce is requesting a Class V Alcohol License to sell beer and wine at the Bi-Annual Food Truck Festival.

BACKGROUND: The Liberty County Chamber of Commerce is requesting a One-Day Special Event Permit to sell beer and wine during the Bi-Annual Food Truck Festival event on Saturday, September 21, 2024. This event will take place in Main Street, Bradwell Park, and GAP Park areas from 11 a.m. to 4 p.m. All departments have approved this request.

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Food Truck Festival Applications
2. Food Truck Festival Routing Slips
3. Food Truck Festival Background Check
4. Food Truck Festival Summary Sheet

PREVIOUS COUNCIL DISCUSSION: None

LICENSE YEAR: 2024



DATE: 8-19-2024

CLASS V ALCOHOL BEVERAGE LICENSE APPLICATION

(must be submitted at least thirty (30) days prior to the planned event)

Leah Poole

NAME OF APPLICANT: (spell out full name, no initials)

[REDACTED]

LEGAL MAILING ADDRESS OF APPLICANT:

[REDACTED]

SSN:

[REDACTED]

DOB MONTH/DAY/YEAR:

9122224835

HOME PHONE:

9123684445

BUSINESS PHONE:

WERE YOU BORN A U.S. CITIZEN? ☒ (YES) ☐ (NO)

ARE YOU A LIBERTY COUNTY RESIDENT? ☒ (YES) ☐ (NO)

Type of Event: One Time Event ☐ Public Event ☒ Quasi-Public Event ☐
(circle one)

Type of Organization:

☐ Licensed Alcohol Beverage Caterer - must provide copy of state & local license

☒ Bona Fide Nonprofit Organization - must provide proof of tax-status 501(C) (3)

Liberty County Chamber of Commerce

NAME OF ORGANIZATION:

208 E Court Street Hinesville, GA 31313

BUSINESS MAILING ADDRESS:

9123684445

BUSINESS PHONE NUMBER:

208547671

FEDERAL TAX ID NUMBER:

Bi-Annual Food Truck Festival

DESCRIPTION AND/NAME OF EVENT:

LOCATION OF EVENT (ADDRESS/AREA DESCRIPTION:

Downtown Hinesville-Bradwell Park, Main Street, Commerce Street, Midway Street

9/21/24

DATE:

11am-4pm

TIME:

15,000

ANTICIPATED NUMBER OF PARTICIPANTS:

free

COST TO ATTEND:

TYPE OF ALCOHOLIC BEVERAGE(S) TO BE SOLD/SERVED:

BEER (\$50) ☒ WINE (\$50) ☒ LIQUOR (\$50) ☐

LICENSE YEAR: 2024

DATE: 8-19-24

DESCRIBE THE NATURE AND ESTIMATED QUANTITY OF ALCOHOL BEVERAGES TO BE SOLD/SERVED:

5 kegs of ultra, 5 kegs of mango cart, 5 kegs of bold rock

4 cases of wine

DESCRIBE THE PARKING ARRANGEMENTS:

throughout downtown Hinesville

DESCRIBE THE PLANNED SECURITY ARRANGEMENTS:

as required by the HPD

WILL SIGNS OR STRUCTURES BE ERECTED: YES ☐ **NO** ☒

(if yes, please describe below)

The City Council has the authority to approve or reject this application. The City Council may decide the nature of any security and/or parking arrangements, for which the organization staging the event will be responsible. The City Council has the discretion to require event organizers to designate and clearly mark the specific areas in which alcohol beverages may be consumed, using ropes, barricades, stanchions, or similar devices.



APPROVED BY THE LCPC:	DATE: _____
APPROVED BY THE DIRECTOR OF INSPECTIONS:	DATE: _____
APPROVED BY THE FIRE MARSHAL:	DATE: _____
APPROVED BY THE CHIEF OF POLICE:	DATE: _____

OUTDOOR EVENT PERMIT APPLICATION

THIS APPLICATION MUST BE COMPLETED AND SUBMITTED 15 DAYS PRIOR TO THE OUTDOOR EVENT
PLEASE DO NOT BEGIN ADVERTISING YOUR EVENT UNTIL YOUR APPLICATION IS APPROVED.

APPLICANT INFORMATION

Name: Leah Poole
Business: Liberty County Chamber/ CVB
Mailing Address: 208 E Court St. Suite/Apt. #: _____
City, State: Hinesville, GA Zip Code: 31313
Primary Phone #: 912.368.4445 Alternate Phone #: _____
E-Mail: director@libertycounty.org

Address of Outdoor Event: Mainstreet/ Downtown Hinesville
Name of Outdoor Event: Food Truck Festival
Date/Time of Outdoor Event: Beginning Date: 9.21.2024 End Date: 9.21.2024 Event Time: 11:00 AM / PM until 4:00 AM / PM
Set-Up Time: 8:00 AM / PM Break-Down Time: 4:00 AM / PM

Anticipated Number of Participants: 15,000

Alcohol will be: ☒ Sold ☐ Served Food Will Be: ☒ Sold ☐ Served Onsite Cooking ☒ Yes ☐ No
Has a Food Service permit been granted? ☐ Yes ☐ No ☐ By The Department of Public Health ☐ N/A
Will Tents be used? ☒ Yes ☐ No How many? _____ Will sound amplification equipment be used? ☐ Yes ☐ No
Will artificial lighting be used? ☐ Yes ☒ No Will a sign or other type of display be used? ☐ Yes ☒ No

Detailed Description of Outdoor Event: (Include information about activities, structures, vendors, merchandise, etc.)

Food Truck Festival - Food Trucks, Live Music, and kid zone

Bradwell Park
Gap Park
Main Street
Commerce Street

PRINTED NAME AND SIGNATURE OF APPLICANT: Leah Poole Leah Poole DATE: 8.13.24
I acknowledge and affirm that this Outdoor Event will occur in accordance with the terms and conditions stipulated therein of the permit.

PRINTED NAME AND SIGNATURE OF PROPERTY OWNER _____ Date: _____ / _____ / _____

OFFICIAL USE ONLY BELOW THIS LINE

Permit Type: ☒ Assembly ☐ Temporary Outdoor Sales ☒ Non-Profit Outdoor Event ☐ Carnival / Fair
☐ Amusement Building ☐ Exhibit / Trade Show ☐ Other _____
Food safety inspections will be performed by: ☐ By The City of Hinesville ☐ By The Department of Public Health ☐ N/A

PERMIT FEE COMPUTATIONS

☐ DAILY FEE OF EVENT: _____ \$ x _____ DAYS
☐ ADMINISTRATIVE FEE: _____ \$
☐ TENT INSPECTION FEE: _____ \$25.00 (IN EXCESS OF 120 SF)
☐ PORTABLE COOKING APPLIANCE INSPECTION FEE: _____ \$10.00 (PER COOKING SITE)

TOTAL DAILY FEE AMOUNT: \$ _____
\$ _____
\$ _____
\$ _____
TOTAL PERMIT FEE: \$ _____

Date: 8-20-24

DEPARTMENTAL APPROVAL ROUTING FORM

DEPARTMENTS	ROUTE SEQ	ACTION CODE	DATE		INITIALS		Subj: Applicant Name	Food Truck Festival	
			In	Out	Concur	Non Concur	Subj: Event Name	Leah Poole	
LCPC	2	s	8-20-24	8-20-24	KPW		Subj: Event Date	9-21-24	
INSPECTIONS ZONING DEPARTMENT	5	s	8-20-24	8-23-24	GWS				
GIS	4	s	8-20-24	8-20-24	SJM		EVENT OR VENUE COMMENTS:		
FIRE DEPARTMENT	3	s	8-20-24	8-20-24	KB		please see the attached Class V and Outdoor Event Permit		
POLICE DEPARTMENT	6	C	08/23/24	08/26/24	TEH				
YES ☒ NO ☐ security required									
CITY CLERK							FOR BUSINESS LICENSE USE ONLY		
BUSINESS LICENSE OFFICE	1	x	8-20-24	8-20-24					
ACTION CODES							Yes ☐ No ☒	Is there an election, voter registration, special event, or other City and/or County related event occurring during date of the above event?	
X - ORIGINATOR OF OFFICE AFFIXING ROUTING SHEET	I - INFORMATION						EVENT NAME:		
A - APPROPRIATE ACTION	D - DECISION								
G - GUIDANCE	C - COMMENT						Yes ☒ No ☐	Requires Mayor & Council Approval	9-5-24
S - SIGNATURE	R - RECOMMENDATION						SIGNATURE:		
								Council Meeting Date:	
								Last Action Date:	

DEPARTMENTS PLEASE INDICATE CONCERNS BELOW:

From the Chief of Police: Security is Required.

PLEASE FORWARD THIS COMPLETE PACKET TO THE DEPARTMENT SPECIFIED ON THE ABOVE ROUTE SEQ NO LATER THAN THREE DAYS OF RECEIVING THIS REQUEST. APPROVAL INITIALS ON THIS ROUTING FORM SERVES AS APPROVAL FOR THE ENTIRE PACKET UNLESS OTHERWISE SPECIFIED IN THE DEPARTMENT CONCERNS SECTION. FOR EFFECTIVE TRACKING THERE IS NO NEED TO SIGN ADDITIONAL AND/OR REDUNDANT DOCUMENTS.

Revised October 24, 2022

Date: 8-20-24

DEPARTMENTAL APPROVAL ROUTING FORM

DEPARTMENTS	ROUTE SEQ	ACTION CODE	DATE		INITIALS		Subj: Applicant Name	Food Truck Festival	
			In	Out	Concur	Non Concur	Subj: Event Name	Leah Poole	
LCPC							Subj: Event Date	9-21-24	
INSPECTIONS ZONING DEPARTMENT									
GIS							EVENT OR VENUE COMMENTS:		
FIRE DEPARTMENT							Please conduct a background check for an alcohol renewal.		
POLICE DEPARTMENT	2	s	08/21/24	08/21/24	TEH				
YES ☐ NO ☐ security required									
CITY CLERK							FOR BUSINESS LICENSE USE ONLY		
BUSINESS LICENSE OFFICE	1	x	8-20-24	8-20-24					
ACTION CODES							Yes ☐ No ☒	Is there an election, voter registration, special event, or other City and/or County related event occurring during date of the above event?	
X -	ORIGINATOR OF OFFICE AFFIXING ROUTING SHEET		I -	INFORMATION			EVENT NAME:		
A -	APPROPRIATE ACTION		D -	DECISION					
G -	GUIDANCE		C -	COMMENT			Yes ☒ No ☐	Requires Mayor & Council Approval	9-5-24
S -	SIGNATURE		R -	RECOMMENDATION			SIGNATURE:		
								Council Meeting Date:	
								Last Action Date:	

DEPARTMENTS PLEASE INDICATE CONCERNS BELOW:

PLEASE FORWARD THIS COMPLETE PACKET TO THE DEPARTMENT SPECIFIED ON THE ABOVE ROUTE SEQ NO LATER THAN THREE DAYS OF RECEIVING THIS REQUEST. APPROVAL INITIALS ON THIS ROUTING FORM SERVES AS APPROVAL FOR THE ENTIRE PACKET UNLESS OTHERWISE SPECIFIED IN THE DEPARTMENT CONCERNS SECTION. FOR EFFECTIVE TRACKING THERE IS NO NEED TO SIGN ADDITIONAL AND/OR REDUNDANT DOCUMENTS.

Revised October 24, 2022

MAYOR

Karl Riles

CITY MANAGER

Kenneth K. Howard

CITY CLERK

CITY ATTORNEY

Linnie L. Darden, III



Tracey E. Howard, Chief of Police

MAYOR PRO TEM

Vicky C. Nelson

COUNCIL MEMBERS

Diana F. Reid

Jason R. Floyd

Dexter L. Newby

José A. Ortiz, Jr.

FROM THE HINESVILLE POLICE DEPARTMENT

This is to certify that I have checked criminal history records on the enclosed applicants.

Name of applicant

☒ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

POOLE, LEAH KELLY

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable


Signature

08/21/24

"Home for a Day or a Lifetime"

123 East M.L. King Jr. Drive, Hinesville, GA 31313 (912) 368-8211

www.cityofhinesville.org

SUMMARY SHEET FOR CLASS V ALCOHOL LICENSE

NAME OF THE EVENT	Bi-Annual Food Truck Festival
LOCATION	Downtown Hinesville Main Street Bradwell Park and Gap Park
DATE OF EVENT	Saturday, September 21, 2024
TIME OF EVENT	11:00 am until 4:00 pm
NAME OF APPLICANT(S)	Leah Poole
NAME OF BUSINESS	Liberty County Chamber of Commerce
ADDRESS OF BUSINESS	208 E Court St Hinesville GA 31313
APPROVED BY HPD	Yes 08/26/2024
APPROVED BY LCPC	Yes 08/20/2024
APPROVED BY INSPECTIONS DEPARTMENT	Yes 08/23/2024
APPROVED BY HFD	Yes 08/20/2024
TYPE OF LICENSE	Class V on premise consumption beer and wine

City Council () Approved () Disapproved by _____ Date 09-05-2024



City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024
Agenda Item: Public Comment
Prepared by: Christy Deloach
Presented by: Mayor Karl A. Riles

PURPOSE: To Allow Citizens To Address the Mayor And Council.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024
Agenda Item: Mayor Riles' Report
Prepared by: Christy Deloach
Presented by: Mayor Karl A. Riles

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024
Agenda Item: Councilmember Reid's Report
Prepared by: Darlene Parker
Presented by: Gary Gillard

ACTION ITEMS:

N/A

INFORMATIONAL ITEMS:

N/A



City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024
Agenda Item: Councilmember Floyd's Report
Prepared by: Rodonia Armstrong
Presented by: Jason Floyd

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024
Agenda Item: Mayor Pro Tem Nelson's Report
Prepared by: Wendy Bruce Sochia
Presented by: Vicky C. Nelson

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024
Agenda Item: Councilmember Newby's Report
Prepared by: Kimberly St. Onge
Presented by: Dexter Newby

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024
Agenda Item: Councilmember Ortiz, Jr's Report
Prepared by: Jean Marie Reynolds
Presented by: José Ortiz

PURPOSE:

BACKGROUND:

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024
Agenda Item: City Manager Howard's Report
Prepared by: Christy Deloach
Presented by: Kenneth Howard

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024
Agenda Item: Fiscal Year 2025 Budget
Workshop Dates
Prepared by: Kimberly Ryon
Presented by: Kimberly Ryon

PURPOSE: To present to the Mayor and City Council, proposed dates for the workshops to review the City's fiscal year 2025 budget.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. FY25 Budget Workshop Calendar

PREVIOUS COUNCIL DISCUSSION:

MAYOR
Karl A. Riles

CITY MANAGER
Kenneth K. Howard

CITY CLERK

CITY ATTORNEY
Linnie L. Darden, III



MAYOR PRO TEM
Vicky C. Nelson

COUNCIL MEMBERS
Diana F. Reid
Jason R. Floyd
Dexter L. Newby
José A. Ortiz Jr.

Memorandum

Date: August 30, 2024

To: Mayor & City Council Members
Department Heads

CC: Kenneth Howard, City Manager

From: Kimberly Ryon, CFO

RE: Scheduled Dates for FY 2025 Budget workshops

The following dates and times have been tentatively scheduled for the City's budget workshops to review in detail the fiscal year ended October 31, 2025 budget:

Monday, September 23, 2024	12:30 – 5:00
Wednesday, September 25, 2024	12:30 – 5:00
Monday, September 30, 2024	12:30 – 5:00
Wednesday, October 2, 2024	12:30 – 5:00

We plan to conduct our budget hearing at the October 3, 2024 City Council meeting and adopt the budget at the October 17, 2024 City Council meeting.

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: September 5, 2024
Agenda Item: Executive Session
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To Hold an Executive Session to Discuss Real Estate and Personnel Matters.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION: