

MAYOR
Karl A. Riles

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Estella L. Roberson

CITY ATTORNEY
Linnie Darden III



MAYOR PRO TEM
Vicky C. Nelson

COUNCIL MEMBERS
Diana F. Reid
Jason R. Floyd
Dexter L. Newby
José A. Ortiz, Jr.

**MAYOR AND COUNCIL
REGULAR MEETING**

**AGENDA
3:00 PM
October 17, 2024
Council Chamber**

1. INVOCATION

Bishop A. D. Shaw of the Full Gospel Tabernacle Cathedral C.O.G.I.C.

2. MINUTES

To approve the minutes from the October 3, 2024, Council Meeting.

3. UNFINISHED BUSINESS

3.1. PROPOSED MURAL ORDINANCE #2024-01

To present the proposed Mural Ordinance #2024-01 to Mayor and Council for consideration.

Action Item

3.2. ETHICS ORDINANCE #2000-05 REVIEW

To Present for Mayor and Council's review of the Ethics Ordinance #2000-05.

Informational Item

4. PRESENTATIONS

5. PLANNING AND ZONING

5.1. REZONING PETITION 2024-057-H

To Present for Mayor and Council Consideration, Petition to Rezone 1,931 Acres of Land, More or Less, from A-1 (Agricultural) to PUD (Planned Unit Development) for a Residential Subdivision with a Mixture of Housing Types, Further Described as LCTM Parcel 073001.

Action Item

5.2. ANNEXATION ORDINANCE #2024-05

To Present for Mayor and Council Consideration, A Proposed Annexation Ordinance #2024-05 to be Annex into the City of Hinesville.

Action Item

5.3. THE GLEN AT FIFTEEN WEST PH. 2

To Present for Mayor and Council Consideration, Request by RTS Homes for Final Plat Approval for an 8-lot Single-family Subdivision on W. 15th Street (District #5).

"Home for a Day or a Lifetime"

Action Item

5.4. HINESVILLE COMMUNITY PLANNING MEETINGS

To Present for Mayor and Council Consideration, Information on the Upcoming Hinesville West, Mid and East Community Planning Meetings.

Informational Item

6. PUBLIC HEARING

7. NEW BUSINESS

7.1. REQUEST FOR PROPOSAL (RFP) 2024-07 CITY FIBER

To Present for Mayor and Council Consideration, the approval of a notice of intent to award RFP 2024-07 City Fiber.

Action Item

7.2. REQUEST FOR PROPOSAL (RFP) 2024-08 CLOUD VOIP

To Present for Mayor and Council Consideration, the approval of a notice of intent to award RFP 2024-08 Cloud VoIP.

Action Item

7.3. SURPLUS EQUIPMENT REQUEST

To Present for Mayor and Council Consideration, Declare 2004 Ford Explorer Surplus from Hinesville Inspections Department.

Action Item

7.4. INSPECTIONS DEPARTMENT FEE SCHEDULE CHANGES HB461

To Present for Mayor and Council Consideration, House Bill 461 rate and fee changes.

Action Item

7.5. 2024 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM RESOLUTION #2024-18

Request authorization to submit an application to the Department of Justice's Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant Program (JAG).

Action Item

7.6. 2024-2025 EMERGENCY SOLUTIONS GRANT AWARD RESOLUTION #2024-19

2024-2025 Emergency Solutions Grant Award Resolution #2024-19.

Action Item

7.7. LIBERTY TRANSIT THIRD PARTY OPERATOR AND MAINTENANCE CONTRACT WITH RTW MANAGEMENT, INC. RESOLUTION #2024-13

Approval of Resolution #2024-13 to provide a notice of termination, for convenience, the Liberty Transit Third Party Operator and Maintenance Contract with RTW Management Inc.

Action Item

7.8. PROPOSED RATE AND FEE INCREASES

To Present for Mayor and Council Consideration, proposed rate and fee increases.

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Action Item

7.9. FISCAL YEAR 2024 BUDGET AMENDMENT RESOLUTION #2024-15

To present for Mayor and Council consideration, Resolution #2024-15 to amend the City's budget for fiscal year ending October 31, 2024.

Action Item

7.10. FISCAL YEAR 2025 BUDGET ADOPTION RESOLUTION #2024-16

To present for Mayor and Council consideration, Resolution #2024-16 to adopt the City's budget for fiscal year ending October 31, 2025.

Action Item

7.11. OLIVE STREET SIDEWALK PROJECT BID

To Present for Mayor and Council Consideration, The Olive Street Sidewalk & Roadway Improvement Project Bid.

Action Item

7.12. BOARD APPOINTMENT

For Councilmember Floyd and Councilmember Newby to make an appointment to the Ethics Committee.

Informational Item

8. BUSINESS LICENSE

8.1. YR 2025 ALCOHOL BEVERAGE LICENSE RENEWALS

To Present for Mayor and Council Consideration, **Consumption off Premise:** A to Z Food Mart.

Action Item

8.2. NEW ALCOHOLIC BEVERAGE LICENSE FOR 2024

To Present for Mayor and Council Consideration, 2024 Alcohol Beverage License to sell beer, wine, and liquor for off-premise consumption at 735 Elma G Miles Pkwy Ste B.

Action Item

9. PUBLIC COMMENT

9.1. PUBLIC COMMENT

10. MAYOR KARL A. RILES

10.1. MAYOR RILES' REPORT

11. COUNCILMEMBER REID - DISTRICT 1

11.1. COUNCILMEMBER REID'S REPORT

11.2. ESG OPERATIONS AND STATUS REPORT SEPTEMBER 2024

12. COUNCILMEMBER FLOYD - DISTRICT 2

12.1. COUNCILMEMBER FLOYD'S REPORT

12.2. LIBERTY TRANSIT MONTHLY REPORT

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- 12.3. MONTHLY BUSINESS LICENSE REPORT
- 12.4. MONTHLY BIRTHDAY'S
- 13. MAYOR PRO TEM NELSON - DISTRICT 3
 - 13.1. MAYOR PRO TEM NELSON'S REPORT
 - 13.2. HFD MONTHLY REPORT - SEPTEMBER 2024
- 14. COUNCILMEMBER NEWBY - DISTRICT 4
 - 14.1. COUNCILMEMBER NEWBY'S REPORT
 - 14.2. MONTHLY INSPECTIONS DEPARTMENT REPORT
- 15. COUNCILMEMBER ORTIZ, JR. - DISTRICT 5
 - 15.1. COUNCILMEMBER ORTIZ, JR'S REPORT
 - 15.2. MONTHLY CRIME AND CITATION REPORT
- 16. CITY MANAGER KENNETH HOWARD
 - 16.1. CITY MANAGER HOWARD'S REPORT
 - 16.2. EPD GROUNDWATER WITHDRAWAL PERMIT
- 17. EXECUTIVE SESSION
 - 17.1. EXECUTIVE SESSION
 - To Hold an Executive Session to Discuss Personnel Matters.
- 18. ADJOURN

Informational Item

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024

Agenda Item: Proposed Mural Ordinance #2024-01

Prepared by: Christy Deloach

Presented by: Kenneth Howard

PURPOSE: To present the proposed Mural Ordinance #2024-01 to Mayor and Council for consideration.

BACKGROUND: Update: During the On-Site Workshop on June 27, 2023, the Mayor and City Council discussed the need for a mural ordinance in the City of Hinesville. The consensus from that workshop was to request the City Attorney to prepare a draft ordinance for review and consideration. Mural Ordinance #2024-01 was advertised on September 26, 2024.

FUNDING: N/A

RECOMMENDATION:

ATTACHMENTS:

1. Mural Ordinance #2024-01

PREVIOUS COUNCIL DISCUSSION:

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF HINESVILLE, GEORGIA, CHAPTER 5 – BUILDINGS AND BUILDING REGULATIONS, ARTICLE V - HISTORIC PRESERVATION, BY ADDING SECTION 5-257 THROUGH SECTION 5-267, BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF HINESVILLE, GEORGIA TO ENCOURAGE AND SUPPORT THE DEVELOPMENT OF PUBLIC ART, ENHANCE THE CULTURAL VIBRANCY OF THE CITY OF HINESVILLE, GEORGIA, PROVIDE GUIDELINES FOR THE DESIGN, PLACEMENT, AND MAINTENANCE OF PUBLIC MURALS ON COMMERCIAL, INDUSTRIAL, PUBLIC, OR PRIVATE PROPERTY WITHIN THE CITY AND TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES ALLOWED BY LAW.

WHEREAS, the City of Hinesville, Georgia (hereinafter sometimes referred to as the “City”) is a municipality duly formed and existing pursuant to Georgia law; and

WHEREAS, the 1983 Constitution of the State of Georgia provides for self-governance of municipalities, without the necessity of action by the General Assembly; and

WHEREAS, the City of Hinesville has the legislative power to adopt reasonable ordinances, resolutions, or regulations relating to its property, affairs, and local government which is expressly allowed by general laws, and which are not inconsistent with the State Constitution or any Charter provision applicable thereon; and

WHEREAS, this Ordinance re-affirms the City's commitment to supporting the arts, and recognizes the aesthetic value of placing murals in public areas; and

WHEREAS, nothing in this Ordinance is intended to regulate content or the viewpoints expressed in the murals in violation of the First Amendment to the U. S. Constitution and/or the state's freedom of speech and expression laws; and

WHEREAS, these regulations are intended to (1) enhance the City's overall aesthetics and promote community pride, (2) increase public access to and community participation in the creation of original works of art, (3) regulate placement of murals

throughout the city to ensure residents are not exposed to visual blight or clutter, and (4) create a mural approval process; and

WHEREAS, a mural is not a sign, and is not subject to or regulated by the city's sign ordinance and/or zoning regulations; and

WHEREAS, the governing body of the City has determined that it is in the best interest of the City, community residents, and visitors to regulate public murals, and promote the public safety and welfare by adopting the following; and

WHEREAS, public funds shall not be used for the mural unless approved by the Mayor and Council following a review by the Downtown Development Authority, the City Planning Department, and a reasonable period for public review and comment; and

THE INTENT OF THIS ORDINANCE IS TO PROMOTE AND REGULATE THE DESIGN, CONSTRUCTION, INSTALLATION, REPAIR, AND MAINTENANCE OF ORIGINAL ART MURALS WITHIN THE CITY OF HINESVILLE, AND ENHANCE THE CULTURAL VIBRANCY OF OUR COMMUNITY, WHILE RESPECTING THE VALUES, AESTHETICS, AND SAFETY OF THE COMMUNITY.

NOW, THEREFORE, BE IT RESOLVED THAT THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE, GEORGIA HEREBY ORDAIN THAT THE *CODE OF ORDINANCES OF THE CITY OF HINESVILLE, GEORGIA* BE AMENDED BY ADDING CHAPTER 5, ARTICLE V, SECTION 5-257 THROUGH SECTION 5-267 TO READ AS FOLLOWS):

SECTION 5-257: Title

The Ordinance is titled the "City of Hinesville Mural Ordinance."

SECTION 2-258: DEFINITIONS

For the purpose of this Ordinance, the following definitions apply.

1. **“PUBLIC ART OR ART”**: Public art or art refers to an original artistic display sited and installed on the exterior of a building or structure in an area open and accessible (without cost) to the general public when used as a means of artistic expression.
2. **“MURAL”**: A mural refers to an original, “one-of-a-kind” artwork that is painted or directly applied to the exterior of a building or structure as sanctioned by the property owner. Illegal graffiti is not a mural, and a mural is not a sign under the City’s Sign and Zoning Ordinances. Any part of a mural that contains a commercial message shall not be included within the definition of “mural,” and shall, therefore, comply with applicable provisions of the City’s sign ordinance.
3. **“PROPERTY OWNER/AUTHORIZED AGENT”**: The property owner refers to the legal owner of the building or structure where the mural or public art is to be installed.
4. **“MURAL ARTIST”**: An individual artist or group responsible for creating the mural.
5. **“MAINTENANCE”**: Maintenance with respect to artwork means the required repairs or cleaning to keep a work of art in its intended condition, including preventative maintenance at scheduled intervals to curtail future deterioration and ordinary repairs and maintenance, including, but not limited to, painting, repair, or replacement.
- 6.. **“APPLICANT”**: Any individual, group, association, or organization applying for a Mural Permit pursuant to this Ordinance.
7. **“PERMITTING AUTHORITY”**: For purposes of this Ordinance, the permitting authority shall be the City of Hinesville Downtown Development Authority, acting by and through the City Manager.
8. **“PRIMARY FACADE”**: Primary facade is the facade of the building which is most nearly parallel to the widest street to which the building faces. It is usually the exterior

structure which contains a principal pedestrian entrance, and is oriented to a street. For corner lots, the street facing side with the primary customer entrance is the primary facade.

9. **“MURAL PERMIT”**: Mural permit means a permit issued by the City to a private party or parties authorizing the painting of a mural on a building within the City of Hinesville.

10. **“MURAL PERMIT APPLICATION FEE”**: Mural permit fee means the application fee paid to the City to display an artist's work on a commercial, industrial, public, or private building within the City. The mural permit fee shall be established by the City Council, as may be amended from time to time.

11. **“APPLICATION FOR A MURAL PERMIT”**: At a minimum, each Mural Permit application shall contain the following:

- a. Signed application and payment (or proof of payment) of the Mural Permit Fee.
- b. Personal contact information of the applicant, artist, and property owner (i.e. home address, home telephone number, e-mail address, personal cellular telephone number, etc.).
- c. A summary of the artist's credentials, including photos of previous work, and professional references.
- d. Street address, location, and a scaled color drawing of the proposed mural.
- e. Written consent from the owner of the building to which the mural is to be applied.
- f. A statement that no compensation will be given to or received by the owner of the property for the right to display or right to place the mural on his/her property.

- g. A written maintenance schedule for the proposed mural, to include graffiti removal and repairs.
- h. Signed acknowledgement by the applicant that the mural will be maintained in a state of good repair, restoring damaged portions of the mural as needed.
- i. Signed acknowledgement by the applicant that the City, in its sole discretion, has the authority to repair, maintain, preserve, and/or conserve the mural, or alternatively, the authority to remove, alter, or destroy the mural if it is defaced and/or not repaired, maintained, and preserved in a timely manner, and to the City's satisfaction.
- j. Signed acknowledgement that the mural must be removed or otherwise covered at the applicant's expense if ordered to do so by the City for failure to properly maintain the mural.

SECTION 5-259: COMPLIANCE/STANDARDS

1. No artist, artist group or other entity may authorize, erect, construct, maintain, move, alter, place, or attach any mural to a building or similar structure within the municipality without (1) completing a Mural Permit Application, (2) submitting the proposed mural design for review by the Downtown Development Authority and other appropriate boards prior to Mayor and Council review, (3) securing approval of the mural design and location, and (4) paying the applicable permit fee. Such a permit shall be known as a "Mural Permit".

2. Artists, organizations, or individuals who wish to paint or create a mural must obtain written permission from the property owner and the support of adjacent property owners and/or businesses prior to receiving permission to install a mural. Paintings or murals

placed on property without the owner's consent and/or permission from the City are strictly prohibited and shall be considered illegal.

3. A mural must be located on only one facade of a building, except when the nature of the business is creative, artistic, or some other special circumstance is presented.

4. Murals may not be commercial in nature, and will not be permitted if the content is offensive or displays a clear and present danger or a breach of the peace. Also, murals may not depict negative images or beliefs relative to religion, political viewpoints, or other social issues.

5. Murals are strictly prohibited in traffic lanes. The mural should not cause pedestrians and/or drivers to be distracted, nor should it negatively impact the public safety and welfare of the community.

6. Murals must be completed by artists with prior experience, and must be appropriately scaled in comparison to the total wall surface to be covered.

7. Any licensed, copyrighted, or trademarked characters or likenesses used on murals must have permission from the holder or owner of the license, copyright, or trademark.

8. Murals must be applied utilizing weather resistant paint and/or materials.

9. The artist's signature may appear at the bottom of the mural, provided it is not so bold or obvious that it interferes with or detracts from the artwork itself.

10. Approved murals should display "Approved by the City of Hinesville" (or similar language) and dated at the bottom right-hand corner of the mural.

11. No approval for mural installation will be granted if there are outstanding code enforcement violations charged by the City on the property where the proposed mural is to be located.

12. Outstanding debts to the City must be paid in full prior to issuance of a mural permit to any applicant.

SECTION 5-260: PERMITTING PROCESS

1. **Permit Required:** No person or entity shall install a mural on any property within the municipality without first obtaining a Mural Permit from the Permitting Authority, as set forth in Section 2.1 above.

2. **Application Process:** The Permitting Authority shall establish and publish guidelines and procedures for mural permit applications, including required documentation, application fees, review timelines, and appeal process.

3. **Review and Approval:** The Permitting Authority shall review mural permit applications based on criteria such as artistic merit, public safety, and compliance with this Ordinance. The permitting authority may consult with local artists or arts organizations during the review process.

4. **Public Input:** The Permitting Authority shall seek public input on proposed murals, especially those located in public spaces, to ensure community engagement and feedback.

SECTION 5-261: ELIGIBILITY AND REQUIREMENTS

1. **Eligibility:** Property owners, artists, or community organizations may apply for mural permits.

2. **Design Standards:** Murals shall not violate federal, state, or local law, and shall adhere to design guidelines established by the Permitting Authority, including considerations for aesthetics, scale, location, and content. Murals shall not promote hate speech, obscenity, or illegal activities.

3 **Obscenity Law:** Murals must comply with the State's Obscenity law as defined by O.C.G.A. Section 16-12-80.

4. **Location:** The Permitting Authority shall specify permitted locations for murals, including public spaces, commercial areas, and residential neighborhoods. Additional zoning requirements may apply.

SECTION 5-262: MURAL MAINTENANCE AND REMOVAL

1. **Maintenance:** Property owners and artists are jointly responsible for the ongoing maintenance and preservation of murals, including repair and restoration as needed.

2. **Removal:** The permitting authority may require the removal of a mural if it poses a safety hazard, falls into disrepair, or if there is a change in property ownership. Removal costs shall be the responsibility of the property owner or artist.

SECTION 5-263: PERMIT FEES

1. **Fees:** The permitting authority may establish reasonable fees for mural permit applications, reviews, and inspections.

2. If installation of the mural has not taken place within twelve (12) months of the date of issuance of the Mural Permit, the permit is void and no further work on the mural may be done at the site until a new permit has been approved and a new Mural Permit Fee paid.

3. An approved mural permit may be extended by the Permitting Authority for no more than twelve (12) months if the applicant was unable to complete the mural for reasons beyond his/her control.

SECTION 5-264: APPEALS PROCESS

1. **Appeals:** An applicant whose mural permit application is denied or who disagrees with a decision made by the Permitting Authority may appeal the decision through an established appeals process.

SECTION 5-265: ENFORCEMENT AND PENALTIES

1. **Enforcement:** Violation of this Ordinance may result in warnings, fines, and/or the removal of the mural by the municipality.

SECTION 5-266: SEVERABILITY

1. **Severability:** It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause, or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause, or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause, or phrase of this Ordinance. If any section or provision of this ordinance is found to be invalid or unenforceable, the remainder of the ordinance shall remain in effect.

SECTION 5-267: EFFECTIVE DATE

This ordinance shall become effective upon adoption by the Mayor and Council of the City of Hinesville, Georgia.

DULY ADOPTED THIS _____ DAY OF _____ 2024, BY THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE, GEORGIA.

Karl A. Riles, Mayor

Vicky C. Nelson, Mayor Pro Tem

Diana F. Reid, Councilmember

Dexter L. Newby, Councilmember

Jason Floyd, Councilmember

Jose Antonio Ortiz, Jr., Councilmember

ATTEST:

Kenneth Howard, City Manager
Attestor



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Ethics Ordinance #2000-05
Review
Prepared by: Rodonia Armstrong
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council's review of the Ethics Ordinance #2000-05.

BACKGROUND: Mayor and Council reported that they will allow time to review the current Ethics Ordinance #2000-05 and compile information to submit to Kenneth Howard, City Manager, by October 3, 2024, then to Linnie L. Darden III, City Attorney, for any updates and/or revisions.

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. Ethics Ordinance #2000-05

PREVIOUS COUNCIL DISCUSSION:

Code of Ethics for City Officials and Employees

AN ORDINANCE TO REPEAL SECTION 2-1 OF CHAPTER 2 OF THE CODE OF THE CITY OF HINESVILLE SO AS TO ENSURE THAT EACH CITY OF HINESVILLE OFFICIAL AND EMPLOYEE ABIDE BY A STANDARD IN WHICH THE OFFICIAL'S AND THE EMPLOYEE'S PERSONAL INTEREST DOES NOT INTERFERE WITH THE PUBLIC INTEREST.

BE IT ORDAINED by the Mayor and the City Council of Hinesville, Georgia, and it is hereby ordained pursuant to the lawful authority thereof, that Section 2-1 of Chapter 2 of The Code of the City of Hinesville be repealed by striking in its entirety Section 2-1 therein, and inserting in lieu thereof the following:

SECTION 2-1

Section 2-1 of Chapter 2 of The Code of the City of Hinesville, Georgia (hereinafter referred to as the "Code") is hereby repealed by and inserting the following:

Sec. 2-1. Code of Ethics for City Officials and Employees

**Article A.
General Provisions.**

Section 1. Definitions.

- (a) *Employee* shall be any person who is a full-time or part-time employee of the City of Hinesville.
- (b) *City Official* shall be any person who is an elected official of the City of Hinesville.
- (c) *Government or city* shall be construed to mean the City of Hinesville, Georgia government.
- (d) *Immediate Family* shall mean the employee or City official, spouse and children of said parties.
- (e) *Private business* shall mean any business which employs or is owned by a City official or employee.

Section 2. Acceptance of Gifts.

With exception of campaign contributions which shall be reported in accordance with Georgia Laws, no city official shall solicit or accept directly or indirectly anything of value from any person, corporation, or group which:

- (1) has, or is seeking to obtain, contractual or other business or financial relationships with the City of Hinesville;
- (2) seeks to have a city official exercise a matter of discretion in his or her favor;

- (3) seeks to have interests which may be affected by the performance or nonperformance of the official duty of the city official; or
- (4) has the appearance to influence a city official in the performance of the official's duties.

Section 3. Intent.

It is the intent of this section that city officials avoid any action or inaction whether or not specifically prohibited by section 2 which might result in, or create the appearance of:

- (1) using public office for private financial, business, social or fraternal gain;
- (2) impeding government efficiency or economy; or
- (3) adversely affecting the confidence of the public in the integrity of the government; or
- (4) purposefully or intentionally violating laws involving moral turpitude as defined by Georgia law.

Section 4. Financial Interests of Members.

City officials may not:

- (1) have direct or indirect financial interests that conflict substantially with their responsibilities and duties as government servants; or
- (2) engage in, directly or indirectly, financial transactions as a result of, or primarily relying upon, information obtained from their office. Aside from these restrictions, city officials are free to engage in lawful financial transactions to the same extent as private citizens.

Section 5. Use of Public Property.

A city official shall not use city government property of any kind for any purpose other than officially approved activities, nor direct employees to use such property for any purpose other than officially approved activities.

Section 6. Use of Confidential Information.

A city official shall not directly or indirectly, make use of, or permit others to make use of, for the purpose of furthering a private interest, official information not made available to the general public.

Section 7. Coercion by City Official.

A city official shall not use his position in any way to coerce, or give the appearance of coercing, another person, business, entity or group by providing any benefit to them or persons within his immediate family, or those with whom an official has business or financial ties or social ties.

Section 8. Voting in Matters of Personal Interest.

A city official shall not vote on an ordinance, amendment, or resolution in a meeting that would directly affect his or her private business interests or property interests; nor such interests of his immediate family.

Section 9. Unauthorized Purchases.

A city official shall not order any goods and services for the City of Hinesville nor obligate city funds for such payment, without prior official authorization for such expenditure.

Section 10. Meetings of the Council.

Meetings of the Council shall be conducted in accordance with the Official Code of Georgia Annotated, Title 50, Chapter 14, as amended.

Section 11. City Attorneys Used for Private Business.

A city official shall not use the attorney or attorneys who are under retainer by the city of Hinesville for personal or private business without paying the attorney just compensation.

Section 12. Unauthorized Use of Public Employees.

A city official shall not use their superior position to request or require a city employee to:

- (1) do clerical work on behalf of his family, business, social, church or fraternal interests;
- (2) purchase goods and services to be used for personal, business, or political purposes;
- (3) personally work for them without offering just compensation; and/or
- (4) perform work allegedly for the benefit of the City without prior official authorization.

Section 13. Travel Expenses.

A city official shall not draw per diem or expense monies from the City of Hinesville to attend a seminar, convention, or conference only to fail to attend the seminar, convention,

or conference without refunding the pro-rata unused per diem or expense monies to the city.

Section 14. Penalties.

The code of ethics to be observed by city officials and employees are set forth herein, and any violation thereof, shall subject the offender to disciplinary action which may include censure and public or private reprimand. Power to administer a greater punishment shall include power to administer the lesser. Further, in cases involving intentional acts, the general penalties of Section 1-13 of The Code of the City of Hinesville may be used as disciplinary action for violations of this Code.

ARTICLE B.

Administration

Section 1. Ethics Committee:

The ethics committee shall consist of five (5) members appointed by the Council. All members shall be residents of the City of Hinesville and shall serve a two (2) year term.

Section 2. Receipt of Complaints.

(a) All complaints against city officials shall be filed with the ethics committee. The ethics committee may require that oral complaints, and complaints illegibly or informally drawn, be reduced to a memorandum of complaint in such form as may be prescribed by the Hinesville City Council. A copy of any filed complaint shall be forwarded to the party against whom the complaint is filed.

(b) Upon receipt of a complaint in proper form, the ethics committee shall review and investigate it to determine whether the complaint is justified, frivolous, patently unfounded or fails to state facts sufficient to invoke the disciplinary jurisdiction of the Hinesville City Council.

(c) The ethics committee shall be empowered to conduct investigations through hearings, by subpoenaing parties, and collecting evidence and information concerning any complaint.

(d) Upon completion of its investigation of a complaint, the ethics committee shall be empowered document their findings and dismiss those complaints which are frivolous, patently unfounded or which fail to state facts sufficient to invoke the disciplinary jurisdiction of the Hinesville City Council, provided, however, that a rejection of such

complaint by the ethics committee shall not deprive the complaining party of any action he might otherwise have at law or in equity against the respondent government servant.

(e) The ethic committee shall be empowered to adopt forms for formal complaints, subpoenas, notices, applications for reinstatement and any other written instruments necessary or desirable under these rules.

(f) Should the committee determine after a hearing that disciplinary action is warranted, it shall make written findings and recommendations to the Hinesville City Council.

(g) The official against whom a complaint is filed may present evidence to the Ethics Committee and/or Hinesville City Council concerning any alleged complaints. The final disciplinary decision and/or penalties shall only be determined after hearing and opportunity to present evidence.

(h) Employees who are charged with violation of the code of ethics will be given due process according to the City's Personnel Policies & Procedures.

Section 3. Additional Regulations.

This chapter shall be cumulative to any other ordinance, resolution or act now existing.

Section 4. Right to Appeal.

Any final decision by the City Council pursuant to this Code shall be reviewable by the Superior Court of Liberty County. The review by the Superior Court shall be limited to whether there was evidence to support the decision of the City Council. Provided however, the City Council's refusal or failure to take action pursuant to this Code shall not be reviewable by the Superior Court.

Section 5. Conflict of Interest.

No elected official, appointed officer, or employee of the city or any agency or political entity to which this charter applies shall engage in any business or transaction or have a financial or personal interest, direct or indirect, which interferes with the proper discharge of or impairs their judgment or action in the performance of their official duties.

ARTICLE C.

Conflict of Interest, Political Activities and Code of Ethics

Section 1. Acceptance of Gifts, Gratuities, Special Privileges.

(a) Employees and city officials shall not accept any gifts, loans, rewards, favors, or services that may reasonably tend to improperly influence them in the discharge of their official duties. This limitation is not intended to prohibit the acceptance of articles of negligible value which are distributed generally nor to prohibit loans from regular institutions. It is particularly important that employees and officials guard against relationships which might be construed as or give the appearance of favoritism, coercion, unfair advantage or collusion.

(b) City officials and employees shall not use or attempt to use, including but not limited to knowledge obtained by or through their employment or by virtue of their position, to secure an economic benefit or advantage, special privilege or exemption for themselves or others.

(c) City officials and employees shall not accept employment or engage in any business or professional activity which they may reasonably expect would require or induce them to disclose confidential information acquired by them by reason of their official position.

(d) Employees shall not accept payments from outside sources for professional services (i.e., teaching, instructing, speaking engagements, consulting, honorariums) when such activities are done on city time or when such services pertain to the purchase or sale of city property.

Section 2. Proprietorship of Creations.

All plans, designs, reports, specifications, drawings, devices, inventions, and other items produced or created by employees during working hours or through the use of city facilities or equipment or at the request of the city shall be and become the sole property of the City of Hinesville.

Section 3. Confidential Information.

City officials and employees shall not disclose confidential information gained by reason of their official position, nor shall they otherwise use such information for their personal gain or benefit.

Section 4. Conflict of Interest.

(a) If an employee of the city is an officer, director, agent or member of, or owns any interest in an entity which is subject to the regulation of, or which has financial commitments with the city, they shall file a sworn statement detailing the interest or commitment with the city clerk.

(b) Employees shall not transact any business in their capacity as City employees with any business entity of which he or she is an officer, director, agent, member, or in which

he or she owns a controlling interest, excluding civic, charitable or religious organizations.

(c) Employees shall not have personal investments in enterprises which create a conflict or a perceived conflict between their personal interest and public interest. A passive interest by any official or employee in any public or private entity with which interest is 5% or less will not constitute a sufficient interest to raise a presumption or a perceived conflict of interest.

Section 5. Political activity.

(a) No person employed by the city shall either publicly or otherwise hold themselves out as a candidate in any City of Hinesville election while holding such employment.

(b) City employees shall not take part in any political management or political campaign for elections of the Mayor or City Council for the City of Hinesville during any period of time.

(c) No employee, official or other person shall solicit, orally or by letter, or in any other manner concerned in obtaining any assessments, contributions, or services for any political party from any employee during their duty, service, or work with the city.

(d) Employees shall not represent the city by wearing any uniform or portion thereof that is issued by the city while he is participating in any campaign at any time.

(e) The city does not seek to influence employees in their choice of party affiliations or candidates. Therefore, (except as provided in Article C, section 5, paragraph B) nothing contained in this Code shall be construed to restrict the right of any employee to hold membership in or support a political party, to vote as they choose, to express opinions on political subjects or candidates, to maintain political neutrality, to attend political parties after work hours, or to campaign actively during off duty hours in all areas of political activity.

(f) Employees shall not utilize any city equipment or vehicle in support of any political campaign.

ARTICLE D. Outside Employment

Section 1. Limitations and approval requirement.

(a) City employment shall be considered to be the primary employment of all full-time employees. No employee may engage in outside employment which will interfere with the interests of city service. Employment which are not acceptable include, but not

limited to: (1) illegal activity; (2) employment that by virtue of association will reflect upon the reputation of the city; (3) high hazard or fatiguing work which might detract from or reduce employee performance with the City.

(b) Prior to beginning any regularly scheduled outside employment, employees will obtain specific written approval from their department head or their designee on request forms which indicate the name of the outside employer, the nature of the work, hours of work, address and telephone number where the employee can be reached. Such information will become a part of the employee's official personnel record. Employees are required to obtain approval from their department head or his designee for any change in a previously approved outside employment request.

(c) Any employee accepting or engaging in outside employment under the terms of these provisions shall make arrangements with the outside employer to respond immediately to any emergency call of duty or whenever the city shall determine that the employee's services are necessary.

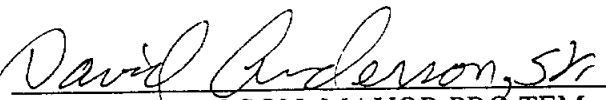
(d) Employees sustaining injuries while engaged in outside employment are normally ineligible to receive benefits under the city's Worker's Compensation program. If an employee sustains an injury while engaged in outside employment, but is performing duties, within the scope of his city responsibilities (i.e. a police arrest), they may be eligible for partial city Worker's Compensation benefits.

(e) Failure to comply with the provisions of this section will result in disciplinary action.

ADOPTED AND APPROVED by the City Council of the City of Hinesville on the 16 day of November, 2000 at a regular meeting thereof, duly called and held, all Council members voting "Aye", none voting "No".

APPROVED:

By: 
THOMAS J. RATCLIFFE, JR., MAYOR
CITY OF HINESVILLE

By: 
DAVID ANDERSON, MAYOR PRO TEM

By: 
CHARLES FRASIER, COUNCIL MEMBER

By: Kenneth Shaw
KENNETH SHAW, COUNCIL MEMBER

By: Brian Smith
BRIAN SMITH, COUNCIL MEMBER

By: Steve Troha
STEVE TROHA, COUNCIL MEMBER

ATTEST:

Sarah R. Lumpkin
SARAH LUMPKIN, CITY CLERK
CITY OF HINESVILLE



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Rezoning Petition 2024-057-H
Prepared by: Lori Parks
Presented by: Jeff Ricketson

PURPOSE: A petition has been submitted by Dryden Enterprises on behalf of owners, Frederick C. Hack, Jr. to rezone 1,931 acres +/- from A-1 (Agricultural) to PUD (Planned Unit Development) for a residential subdivision with a mixture of housing types. The property is located off Courtland Drive in Hinesville; bounded by the City of Hinesville to the North; by the City of Flemington to the East; Unincorporated Liberty County to the West and the CSX Railroad to the South and is further described as LCTM Parcel 073001.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: September 17, 2024. The LCPC Commissioners recommended APPROVAL with standard and special conditions. THE special conditions area as follows: A traffic study prepared by PTOE will be required at the time of preliminary plat submittal. To mitigate any undue traffic burdens, the recommendations of the traffic study shall be incorporated into the design. Historical gravesides shall be protected and buffered. A land trust or similar organization shall be engaged to assist the HOA in developing and implementing a protection plan for the undeveloped natural common area within Davis Swamp.

ATTACHMENTS:

1. 2024-057-H #3

PREVIOUS COUNCIL DISCUSSION:

Rezoning and Annexation Petition 2024-057-H

A petition has been submitted by Dryden Enterprises on behalf of owner, Frederick C. Hack, Jr. to rezone 1,931 acres +/- from A-1 (Agricultural) to PUD (Planned Unit Development) for a residential subdivision with a mixture of housing types. Annexation into the City of Hinesville is also being petitioned for. Property is located off Courtland Drive in Hinesville; bounded by the City of Hinesville to the North; by the City of Flemington to the East; Unincorporated Liberty County to the West and the CSX Railroad to the South and is further described as LCTM Parcel 073001.

Public Notification

Variance Request 2024-053-R
A variance request for a single-family home has been submitted by Willie Fagan to reduce the required 25 feet side yard setback to 21 feet on the right side, and 22 feet on the left side. Property is located on E. B. Cooper Highway is further described as CTM Parcel 1668022. Property is bounded now or formerly as follows: NORTH by E. B. Cooper Highway; EAST and SOUTH by lands of Deborah A. Frazier; and WEST by lands of Modibo Kadalle.

Rezoning Petition/PUD Amendment 2024-042-H

A rezoning petition has been submitted by Trevor Sikes, owner of RTS Homes for a PUD Revision at Fifteen West. Property is located on W 15th Street in Hinesville and is further described as LCTM Parcels 028011, 028024, 028025, 0298115, 0298117, 036A043, 036A047, 036A048 and 036A049. Property is bounded now or formerly as follows: NORTH by lands of RTS Homes; EAST by land of RTS Homes; SOUTH by lands of RTS Homes; and WEST by lands of Zorn Island Property LLC and 15th Street Property LLC.

Variance Request 2024-055-H
A variance request has been submitted by Charles T. Scott to reduce the required side yard setback of 5 feet for an accessory building to 4 feet. Property is located at 208 Whitetail Circle in Hinesville and is further described as LCTM Parcel 0478196. Property is bounded now or formerly as follows: NORTH by lands of Da B. Ouyang; EAST by lands of The 210 Boys & Girls Land Trust; SOUTH by lands of Miguel A. and Ruth Robles; and WEST by lands of Meghant T. Dyer.

Variance Request 2024-056-LC
A variance request for a mobile home has been submitted by applicant Michael Alcott on behalf of owner Betty Hargrove to reduce the required 35 feet front yard setback to 30 feet and reduce the required 25 feet rear setback to 15 feet. Property is located on Holmestown Road and is further described as LCTM Parcel 103043. Property is bounded now or formerly as follows: NORTH by lands of Cleland L. Jackson and Marjory Varnedoe; EAST by lands of Coastal Utilities and Peter Winn Martin Land & Timber Company; SOUTH by lands of Betty Jane Hargrove; and WEST by lands of Terre Saint Holdings LLC.

Rezoning and Annexation Petition 2024-057-LC

A rezoning and annexation petition has been submitted by Dryden Enterprises on behalf of owner, Frederick C. Hack, Jr. to rezone 1,931 acres +/- from A-1 (Agricultural) to PUD (Planned Unit Development) for a residential subdivision with a mixture of housing types. Annexation into the City of Hinesville is also being petitioned for. Property is located off Courtland Drive in Hinesville, Unincorporated Liberty County to the East and lies between the CSX Railroad to the Southeast and is further described as LCTM Parcel 073001. Property is bounded now or formerly as follows: NORTH by lands of Oakcrest Subdivision Phase 4; EAST by lands of Fraser E. Martin Jr. & ETAL and Floyd Real Estate Holdings LP; SOUTH by CSX Railroad, Allen Timberlands Inc. and Noel J. Osteen & ETAL; and WEST by lands of Joan Ligon, Courtland Subdivision Phase 1, Wexford Estates, Noel and Lillibeth Madrid and Reppard Parker and Nancy P. Oneal.

Rezoning Petition 2024-058-LC

A rezoning petition has been submitted by RJ Reynolds Construction LLC (Jake Reynolds) on behalf of owner Troy Smith to rezone 13.93 acre +/- from AR-1 (Agricultural Residential) to R20 (Single-family Residential-20) for residential development. Property is located on Lake Pamona Road in unincorporated Liberty County and is further described as LCTM Parcel 360A041. Property is bounded now or formerly as follows: NORTH by Lakeside Drive and lands of Michael Glen Harrod; EAST by lands of Mindi Morrill, Montana Grant and Timothy C. and Tracy A. Barrett; SOUTH by Lake Pamona Road, lands of John T. Woods, Jr., Jill W. Russell and Richard E. Bew; and WEST by lands of Delores H. Floyd.

Public Hearings

The Liberty Consolidated Planning Commission will hold a public meeting September 17, 2024, at 4:30 p.m., at the Liberty County Courthouse Annex, 112 North Main Street, 2nd floor, in Hinesville.

Public Hearings to be Held by the Applicable

Governing Authority:
Thursday, October 3, 2024, 3:00 p.m. – The City of Hinesville Mayor and Council will meet at Hinesville City Hall, 115 East M. L. King Jr. Drive, Hinesville. Tuesday, October 1, 2024, 6:00



Public Notification

CITY OF HINESVILLE ANNEXATION NOTICE

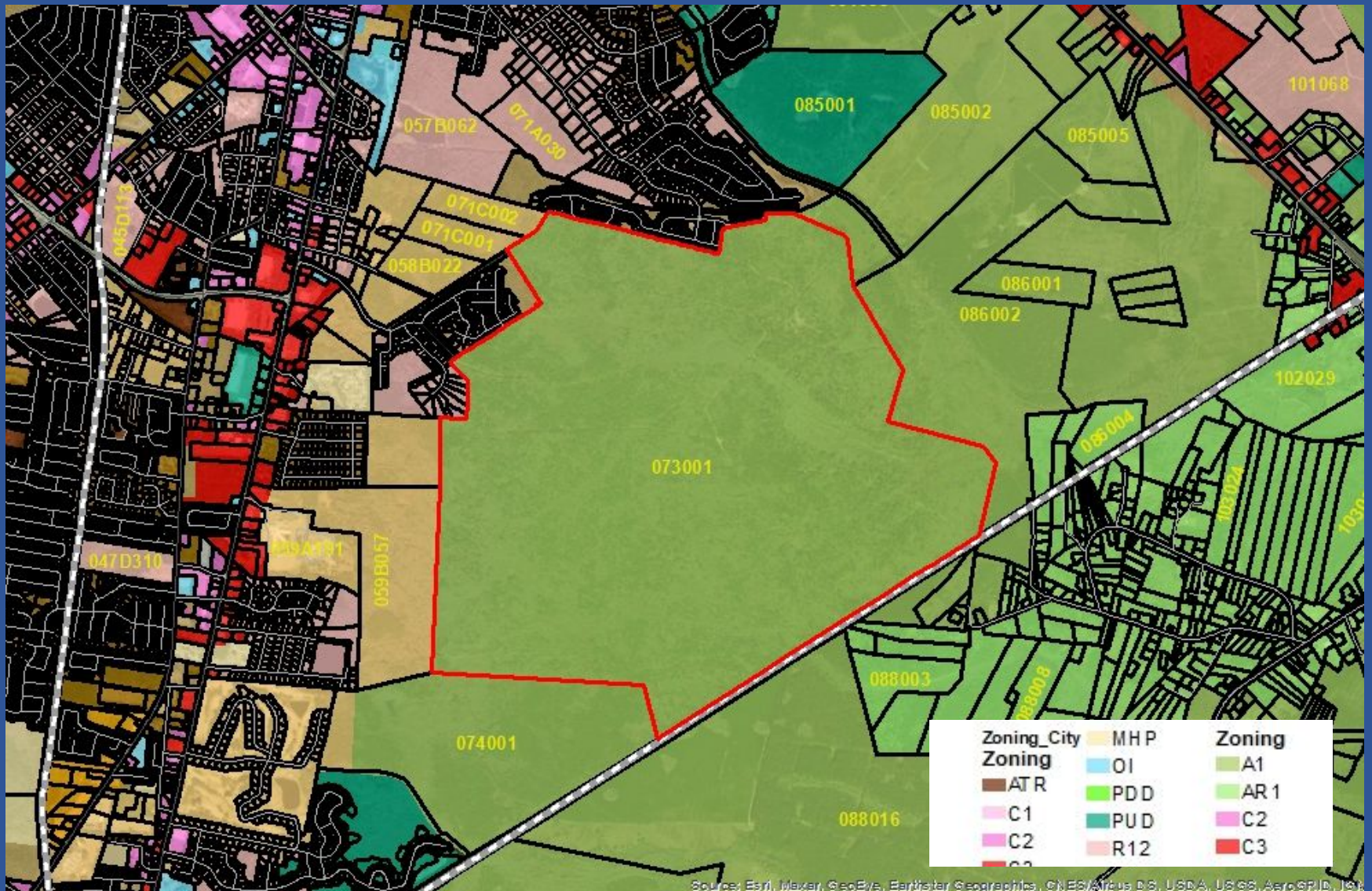
A PROPOSED ORDINANCE # 2024-05 TO ANNEX PROPERTY INTO THE CITY OF HINESVILLE IS AVAILABLE FOR PUBLIC REVIEW IN THE LCPC OFFICE, M-F 8:00 AM – 5:00 PM AT THE HISTORIC COURTHOUSE LOCATED AT 100 NORTH MAIN ST, HINESVILLE, GA 31313 (TEL. 912-408-2030). THE PROPERTY TO BE ANNEXED IS LOCATED OFF OF COURTLAND DRIVE IN HINESVILLE, UNINCORPORATED LIBERTY COUNTY TO THE EAST AND LIES BETWEEN THE CSX RAILROAD TO THE SOUTHEAST FURTHER DESCRIBED AT LCTM-PARCEL 073001.

THIS ORDINANCE FOR ANNEXATION WILL BE PRESENTED TO THE LIBERTY CONSOLIDATED PLANNING COMMISSION ON SEPTEMBER 17, 2024, AT 4:30 PM IN THE LIBERTY COUNTY ANNEX BUILDING, 112 NORTH MAIN STREET, 2ND FLOOR, HINESVILLE, GA. 31313. ALL INTERESTED CITIZENS ARE INVITED TO ATTEND.

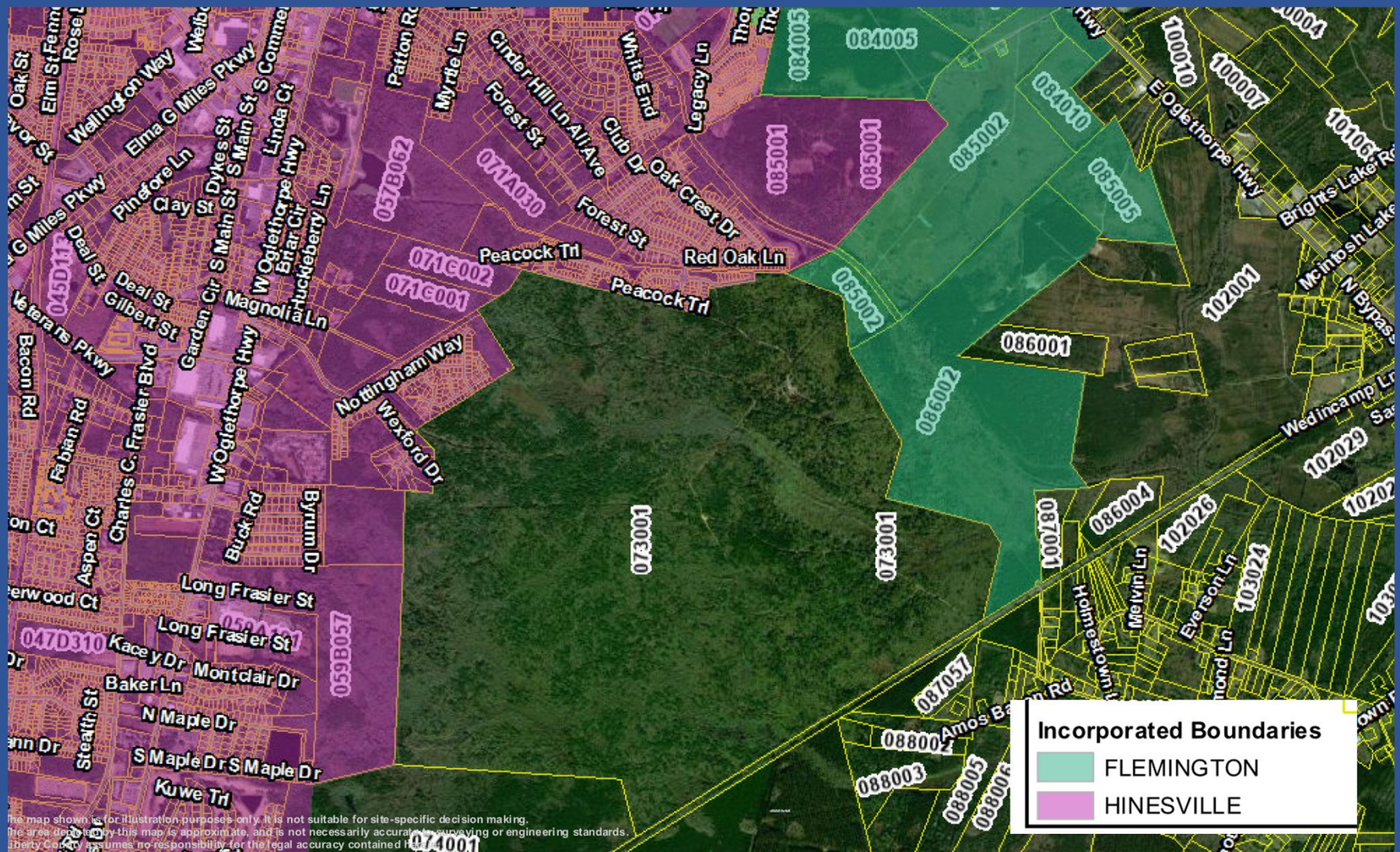
Vicinity Map



Zoning Map



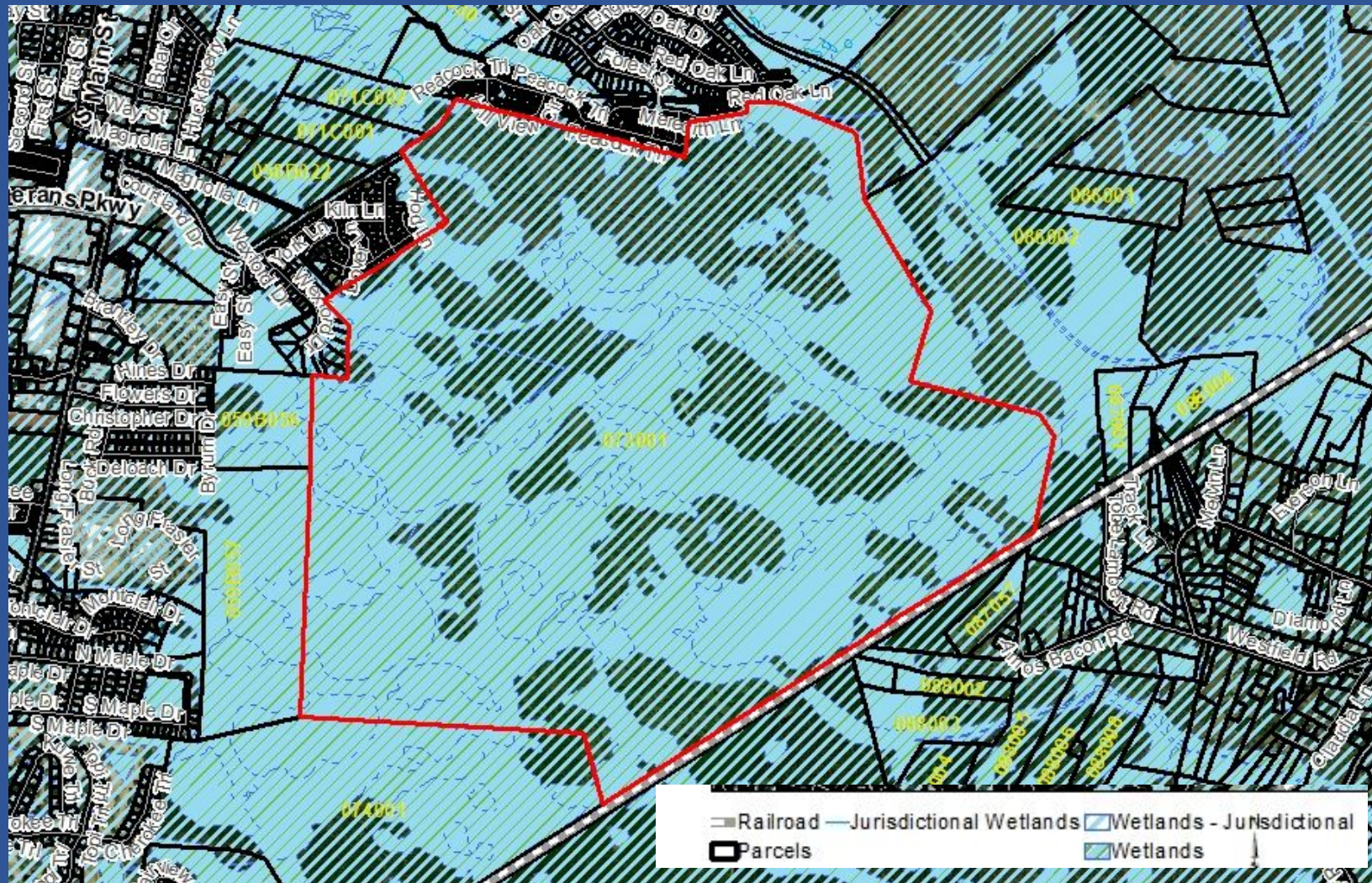
Jurisdiction Map



Floodplain



Wetlands



Plan



HACK'S PASTURE
HINESVILLE, GA

Narrative

DESCRIPTIVE NARRATIVE

Hack's Pasture

MES #2022-61

On behalf of the owner, Dryden Enterprises Inc. (applicant) is requesting to rezone parcel #073001 from A1 to PUD.

The project is intended to establish areas for a planned residential neighborhood to include town houses and various sizes of single-family homes. The owner/developer intends to encourage an innovative solution to the growing demand for housing through conservation of wetlands and open spaces, varying building types and designs, and a cohesive network of roadways and utility services. At the same time, the community can feel comfortable that density, character, lot size, and other items approved as part of this development plan will remain unchanged.

Zoning Analysis

1. Does this property have reasonable economic value as currently zoned?
 - *Yes.*
2. Does the proposed use conform to the Fort Stewart Joint Land Use Study (JLUS)?
 - *Yes.*
3. Does the proposed use conform to the Liberty County Comprehensive Plan?
 - *The Comprehensive Plan designates this property as agricultural – forestry.*

Zoning Analysis Cont.,

4. Will there be an adverse effect on the value and usability of nearby properties?
 - *No.*
5. Is the proposed use suitable in view of nearby uses?
 - *Yes.*

Zoning Analysis Cont.,

6. Will the zoning proposal create an undue burden on transportation including streets and transit, and on schools, utilities, or the provision of public safety?
- *Traffic.* A traffic study prepared by a Professional Traffic Operations Engineer (PTOE) will be required at the time of preliminary plat submittal. To mitigate any undue traffic burdens, the recommendations of the traffic study shall be incorporated into the design. Moreover, the UDO requires a minimum of two entrances for any development that exceeds 120 lots.
 - *Public Safety.* The project proposes sufficient acreage centrally located in the development for new police and fire facilities.

Zoning Analysis Cont.,

7. Would this allow a short-term gain at the expense of our local long-term goals?
 - *No.*
8. Would this change cause a “domino effect” and encourage “sprawl”?
 - *No.*
9. Are there unique historical sites which may be adversely impacted?
 - *Site includes one or more historical gravesites, which would need to be protected and buffered.*
10. Is this parcel in a flood hazard area?
 - *Yes, Flood zones A and AE.*

Zoning Analysis Cont.,

11. Is it spot zoning and unrelated to the existing pattern of development?
 - *No.*
12. Are there unique conditions which support approval or denial?
 - *This property is located within the Davis Swamp, a significant wildlife habitat and freshwater wetland area. The Liberty County Cultural and Historical Resources Committee recommends that a land trust or similar organization be engaged to assist the HOA in developing and implementing a protection plan for the undeveloped natural common areas within Davis Swamp.*

LCPC Recommendation

Approval

Rezoning Petition 2024-057-H

Conditions

Standard and Special

Standard Conditions

1. The applicant must obtain all required local, state and federal licenses and permits prior to commencement of any construction.
2. All plans, documents, materials, and statements contained or implied in this application are considered a condition of this action.
3. No change or deviation from the conditions of approval are allowed without prior notification and approval of the Director of the LCPC or the Planning Commission, and the approving governmental authority.

Special Conditions

- A traffic study prepared by PTOE will be required at the time of preliminary plat submittal. To mitigate any undue traffic burdens, the recommendations of the traffic study shall be incorporated into the design.
- Historical gravesites shall be protected and buffered.
- A land trust or similar organization shall be engaged to assist the HOA in developing and implementing a protection plan for the undeveloped natural common areas within Davis Swamp.

Gravesite



Liberty Consolidated Planning Commission



October 17, 2024



LCPC Recommendation

Approval

Rezoning Petition 2024-057-H

Conditions

Standard and Special

Annexation Ordinance # 2024-05

Ordinance # 2024-05

AN ORDINANCE

To annex property into the City of Hinesville, Georgia, pursuant to Chapter 36 of Title 36 of the Official Code of Georgia Annotated to provide an effective date, and for other purposes

BE IT ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF HINESVILLE:

SECTION 1. The area contiguous to the City of Hinesville as recorded in Bk:2212, Pages 507-509 and recorded in Plat book F27, page 2C, attached hereto, is hereby annexed into the City of Hinesville and made a part of the said city:

SECTION 2. This annexation shall become effective on the 1st day of November 2024, after which any use and development of said property shall comply with the existing laws, zoning, and subdivision regulations for the City of Hinesville.

SECTION 3. The City Clerk or designee of the City of Hinesville is instructed to file a report identifying the area annexed with the Georgia Department of Community Affairs and with the governing authority of Liberty County within thirty (30) days after the effective date of the annexation.

SECTION 4. All ordinances and parts of ordinances in conflict with this ordinance are repealed.

APPROVED this 1st day of November 2024, by the Mayor and Council of the City of Hinesville.

Karl A. Riles, Mayor

Diana F. Reid, Councilmember, District 1

Jason R. Floyd, Councilmember, District 2

Vicky C. Nelson, Mayor Pro Tem, District 3

Dexter L. Newby, Councilmember, District 4

José A. Ortiz, Jr., Councilmember, District 5

ATTEST:

Kenneth Howard, City Manager

City of Hinesville
C.L. is R.

City of Flemington
C.L. is R.

O.C. Martin, Jr.

Hack's Pasture
2072.73 Acres
141.75 Acres D. Hack
1930.98 Remainder

City of Hinesville
C.L. is R.

Charles M. Jones, et al

Becken C.M.

to Ash Grove

Scale
660

Plat of 2072.73 Acres surveyed for the descendants of D. B. Hack
Larson Jan 14, 1933, and
H. B. D. S. 1933, et al
Surveyed, with original Total Station, and
to lines of George E. Fox + Zone Coordinates

Reference: Plat by John F. Zien - Aug. 3, 1936

APPROVED BY:

DATE:

RECORDING NUMBER:



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Annexation Ordinance #2024-05
Prepared by: Lori Parks
Presented by: Jeff Ricketson

PURPOSE: A proposed Annexation Ordinance #2024-05 has been submitted by Dryden Enterprises on behalf of owner, Frederick C. Hack Jr. to annex 1,931 acres into the City of Hinesville and is further described as LCTM Parcel 073001.

BACKGROUND: None

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. Annexation Presentation Ord. #2024-05

PREVIOUS COUNCIL DISCUSSION:

Annexation Ordinance # 2024-05

Ordinance # 2024-05

AN ORDINANCE

To annex property into the City of Hinesville, Georgia, pursuant to Chapter 36 of Title 36 of the Official Code of Georgia Annotated to provide an effective date, and for other purposes

BE IT ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF HINESVILLE:

SECTION 1. The area contiguous to the City of Hinesville as recorded in Bk:2212, Pages 507-509 and recorded in Plat book F27, page 2C, attached hereto, is hereby annexed into the City of Hinesville and made a part of the said city:

SECTION 2. This annexation shall become effective on the 1st day of November 2024, after which any use and development of said property shall comply with the existing laws, zoning, and subdivision regulations for the City of Hinesville.

SECTION 3. The City Clerk or designee of the City of Hinesville is instructed to file a report identifying the area annexed with the Georgia Department of Community Affairs and with the governing authority of Liberty County within thirty (30) days after the effective date of the annexation.

SECTION 4. All ordinances and parts of ordinances in conflict with this ordinance are repealed.

APPROVED this 1st day of November 2024, by the Mayor and Council of the City of Hinesville.

Karl A. Riles, Mayor

Diana F. Reid, Councilmember, District 1

Jason R. Floyd, Councilmember, District 2

Vicky C. Nelson, Mayor Pro Tem, District 3

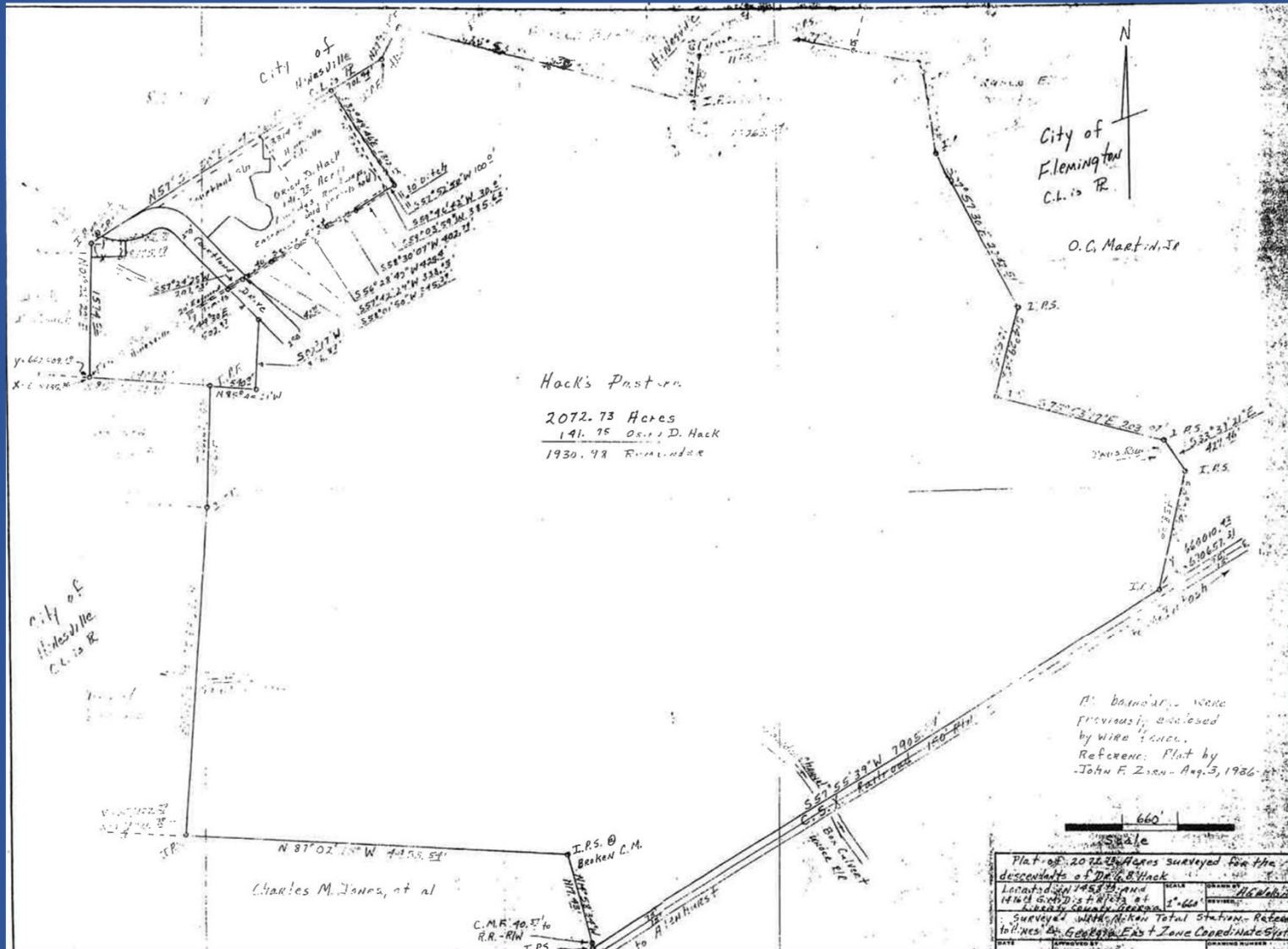
Dexter L. Newby, Councilmember, District 4

José A. Ortiz, Jr., Councilmember, District 5

ATTEST:

Kenneth Howard, City Manager

Annexation Exhibit



Public Notification

CITY OF HINESVILLE ANNEXATION NOTICE

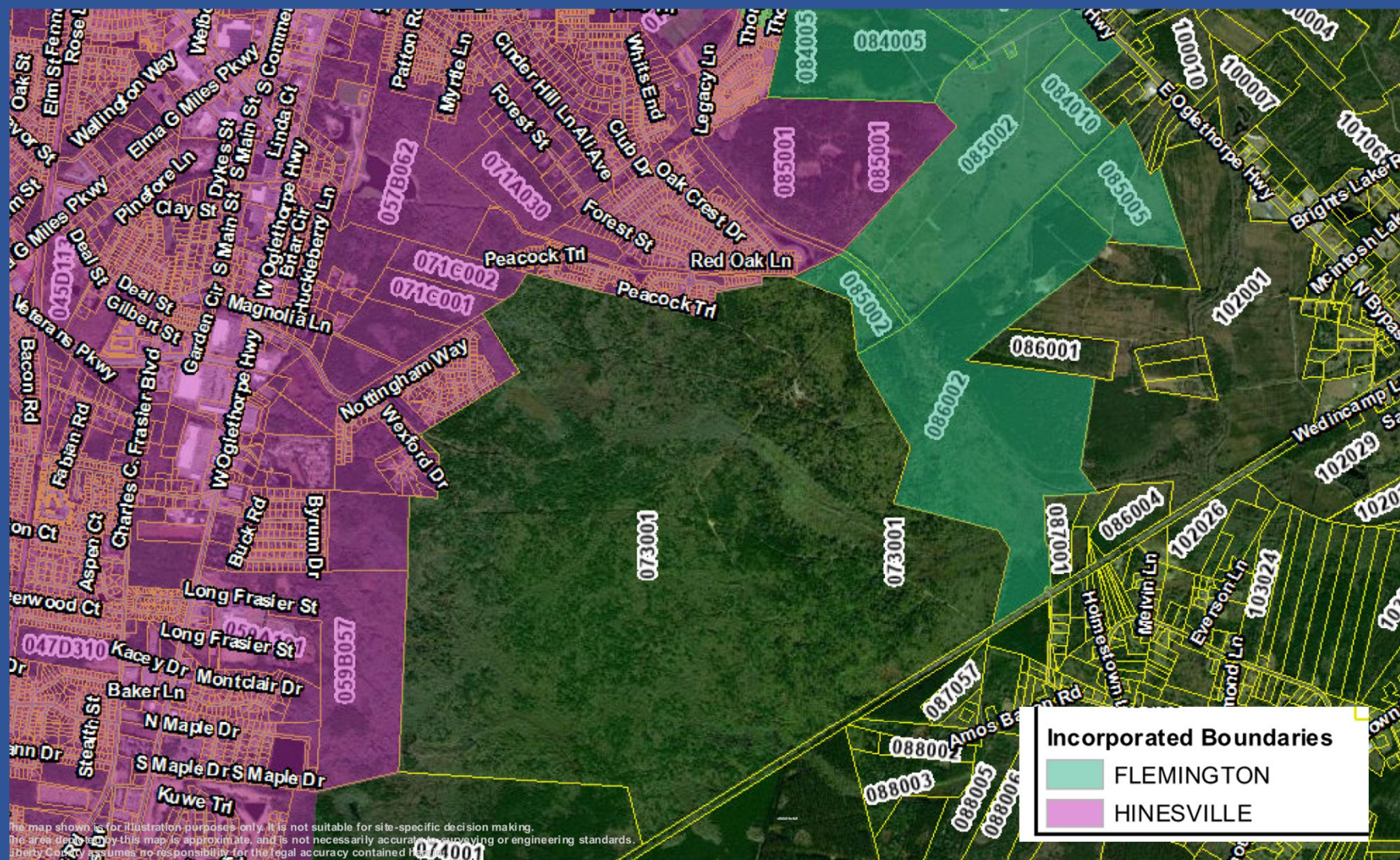
A PROPOSED ORDINANCE # 2024-05 TO ANNEX PROPERTY INTO THE CITY OF HINESVILLE IS AVAILABLE FOR PUBLIC REVIEW IN THE LCPC OFFICE, M-F 8:00 AM – 5:00 PM AT THE HISTORIC COURTHOUSE LOCATED AT 100 NORTH MAIN ST, HINESVILLE, GA 31313 (TEL. 912-408-2030). THE PROPERTY TO BE ANNEXED IS LOCATED OFF OF COURTLAND DRIVE IN HINESVILLE, UNINCORPORATED LIBERTY COUNTY TO THE EAST AND LIES BETWEEN THE CSX RAILROAD TO THE SOUTHEAST FURTHER DESCRIBED AT LCTM-PARCEL 073001.

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Vicinity Map



Jurisdiction Map



Plan



HACK'S PASTURE
HINESVILLE, GA



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: The Glen at Fifteen West Ph. 2
Prepared by: Mardee Sanchez
Presented by: Mardee Sanchez

PURPOSE: Request by RTS Homes for Final Plat Approval for an 8-lot Single-family Subdivision on W. 15th Street (District #5)

BACKGROUND: This subdivision is on the east side of W. 15th Street and is Tracts E and K of the 15 West PUD. The first 51 lots of this subdivision were final platted in July and this plat is for the last 8 lots.

FUNDING: None

RECOMMENDATION: Approval of the final plat for The Glen at Fifteen West Ph. 2 with standard conditions.

ATTACHMENTS:

1. The Glen at Fifteen West Ph. 2

PREVIOUS COUNCIL DISCUSSION:

The Glen at Fifteen West Ph. 2

Final Plat and Dedications

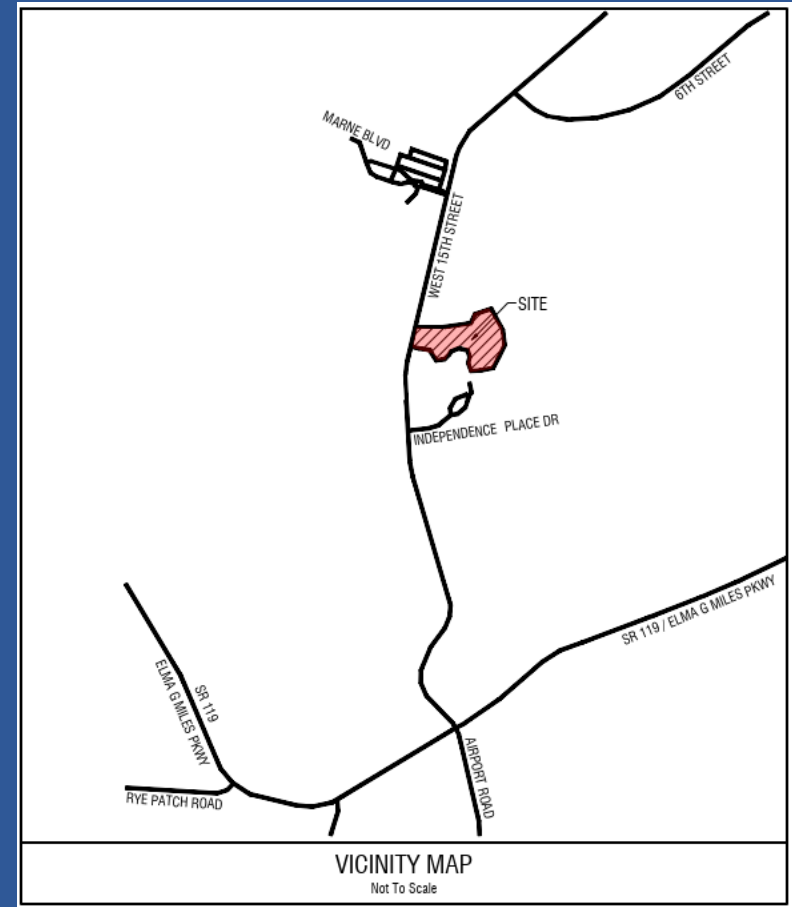
Developer:
RTS Homes

Engineer:
M.E. Sack Engineering

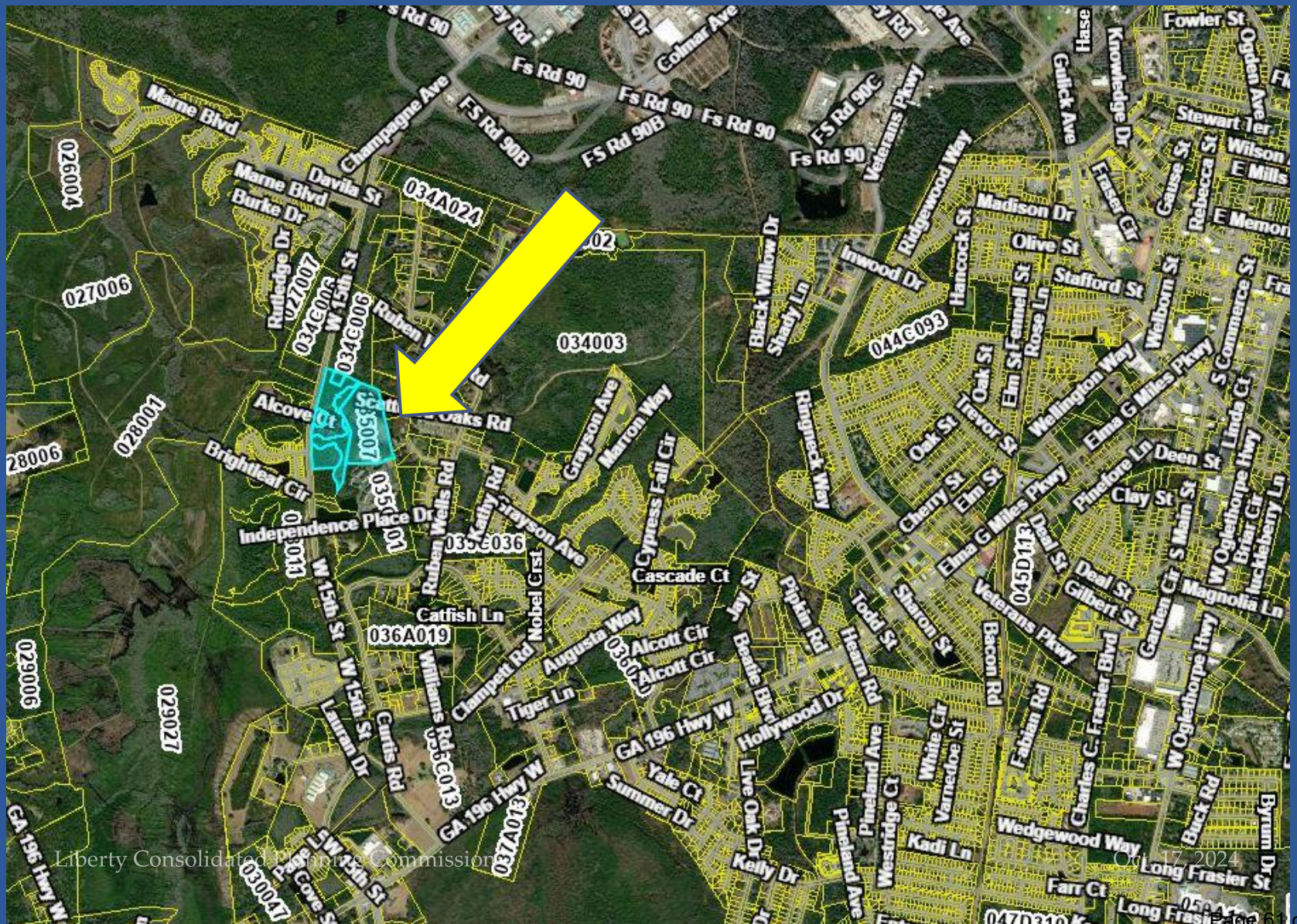
Description:

- 8 lots for single-family homes
- $\pm 3\frac{1}{2}$ acres
- 15 West PUD zoning

Location: W. 15th Street (District #5)



Vicinity Map



Vicinity Map - Closeup

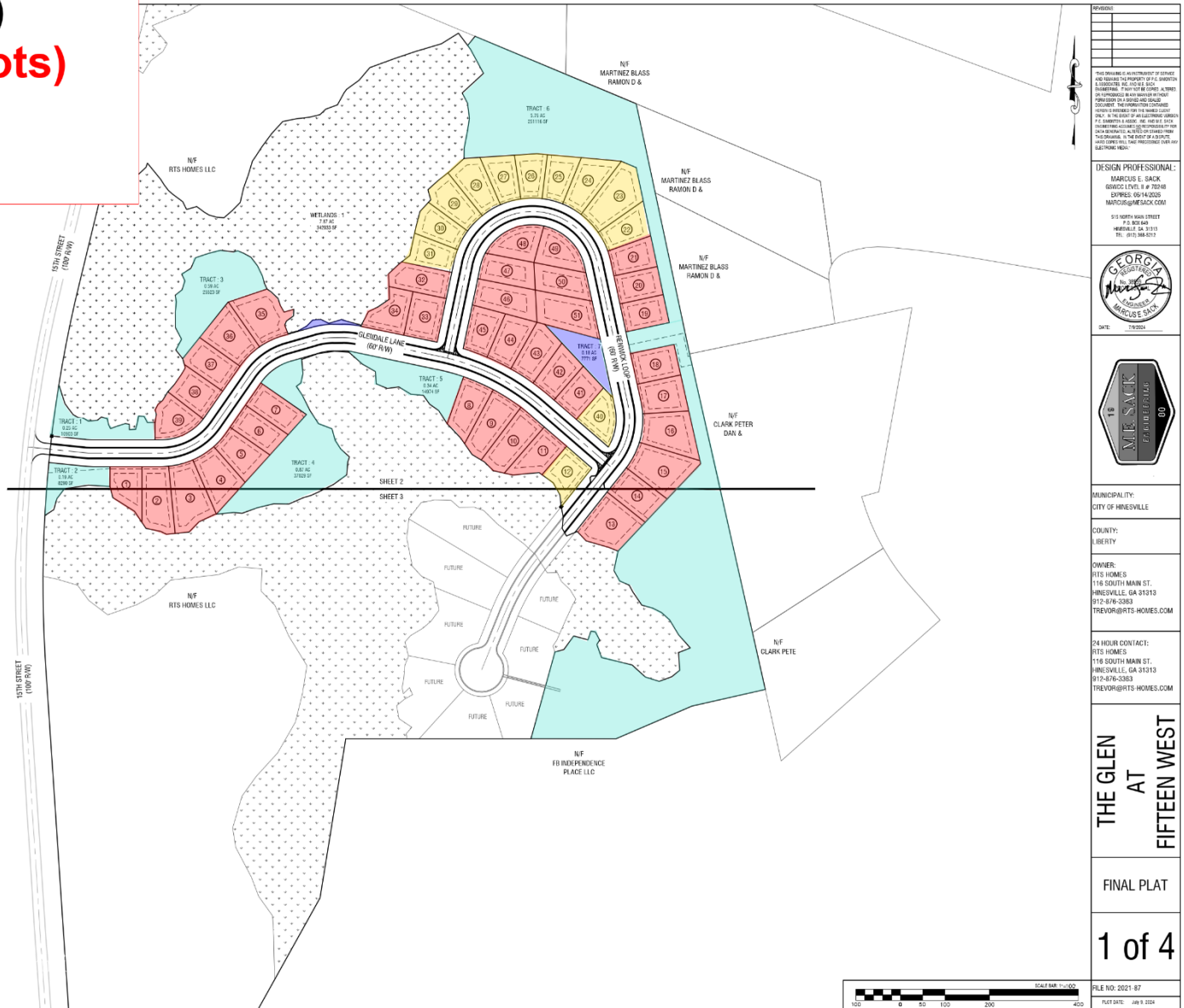


TWO RESIDENTIAL LOT TYPES in this PUD

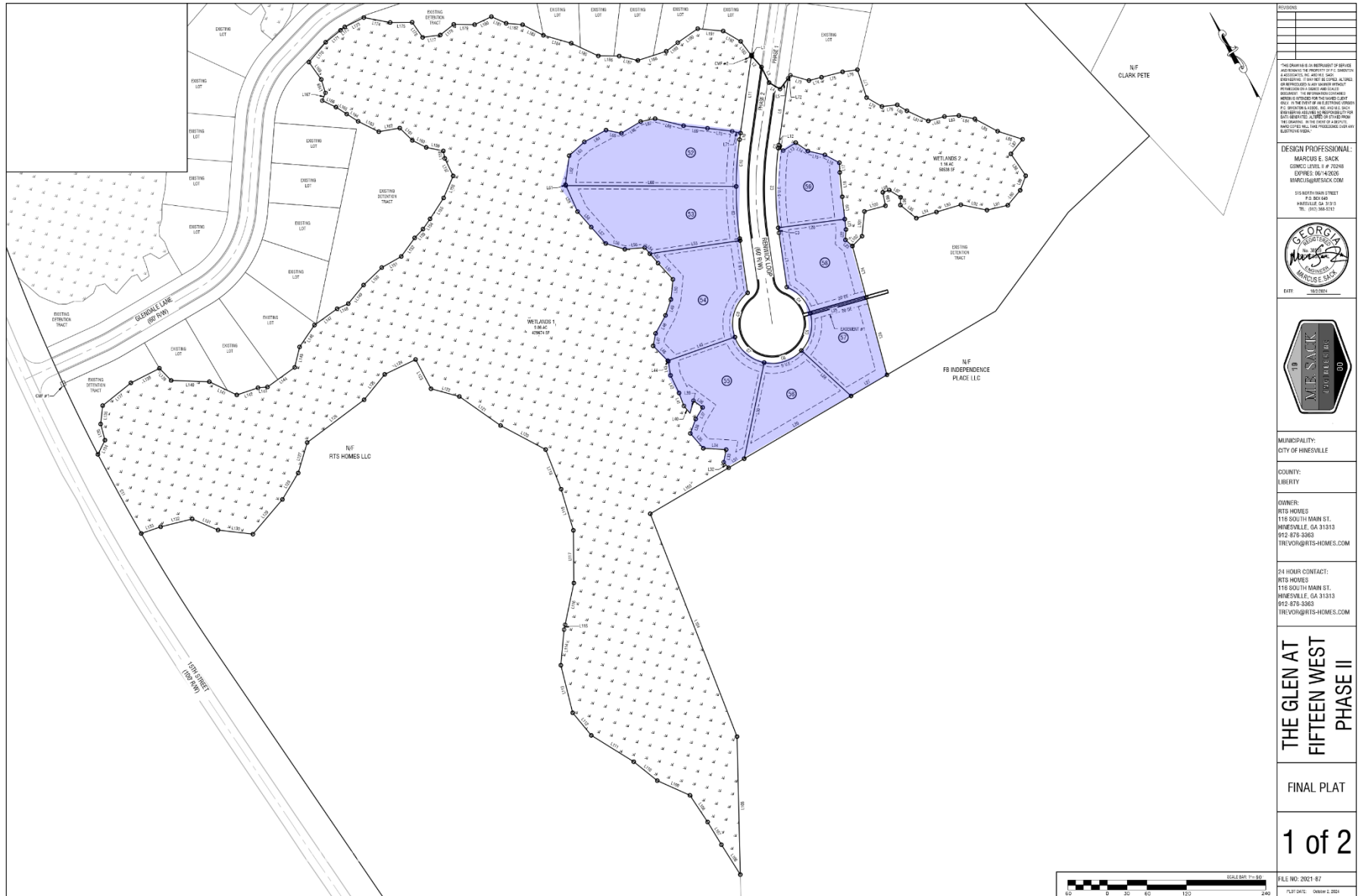
	<u>Patio</u>	<u>Std. SF</u>
Lot size, <i>sq. ft.</i>	4,500	6,000
Lot width	45 ‘	60 ‘
Front setback	15 ‘	15 ‘
Rear setback	15 ‘	15 ‘
Side setback*	5 ‘	5 ‘

** 14’ min. separation between buildings*

Patio lots (12 lots)
Standard SF (39 lots)
Detention areas
Greenspace



Phase 2 Lots (Sheet 1)



REVISIONS	
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DESIGN PROFESSIONAL: MARCEUS E. SACK LICENSED LICENSE # 172845 MARCEUS@GMAIL.COM 515 SOUTH MAIN STREET P.O. BOX 640 HINESVILLE, GA 31313 TEL: (912) 876-3363	
CITY:	HINESVILLE
MUNICIPALITY:	CITY OF HINESVILLE
COUNTY:	LIBERTY
OWNER: RTS HOMES 116 SOUTH MAIN ST. HINESVILLE, GA 31313 912-876-3363 TREVOIR@RTS-HOMES.COM	
24 HOUR CONTACT: RTS HOMES 116 SOUTH MAIN ST. HINESVILLE, GA 31313 912-876-3363 TREVOIR@RTS-HOMES.COM	
THE GLEN AT FIFTEEN WEST PHASE II	
FINAL PLAT	
2 of 2	
FILE NO: 2021-87	

PARCEL LINE LENGTH			PARCEL LINE DIRECTION			PARCEL LINE TABLE		
LINE #	LENGTH	DIRECTION	LINE #	LENGTH	DIRECTION	LINE #	LENGTH	DIRECTION
L1	5.70	S40°40'15"E	L66	34.11	N00°10'15"W	L132	47.50	S80°00'00"W
L2	21.69	S10°40'49"E	L67	22.32	S10°00'00"W	L133	36.90	S77°30'20"E
L3	20.22	S17°18'10"E	L68	44.39	S20°25'20"E	L134	37.13	S70°00'00"W
L4	20.22	S17°18'10"E	L69	37.62	S20°25'20"E	L135	37.13	S70°00'00"W
L5	26.42	N00°00'00"E	L70	37.62	S20°25'20"E	L136	25.70	S70°00'00"W
L6	10.02	S30°00'00"E	L71	13.87	S40°40'45"E	L137	25.70	S70°00'00"W
L7	10.02	S30°00'00"E	L72	5.70	N00°10'15"W	L138	54.87	N00°10'15"W
L8	10.02	S30°00'00"E	L73	13.87	S40°40'45"E	L139	25.70	S70°00'00"W
L9	10.02	S30°00'00"E	L74	13.87	S40°40'45"E	L140	25.70	S70°00'00"W
L10	5.94	S30°00'00"E	L75	33.00	S70°00'00"W	L141	52.85	S60°00'00"W
L11	139.78	N00°00'00"E	L76	22.82	N00°00'00"E	L142	66.27	S30°10'00"E
L12	10.02	S30°00'00"E	L77	44.41	S20°25'20"E	L143	23.80	S70°00'00"W
L13	20.22	S17°18'10"E	L78	44.41	S20°25'20"E	L144	36.90	S77°30'20"E
L14	20.22	S17°18'10"E	L79	23.39	S02°00'00"E	L145	50.00	S00°00'00"E
L15	28.32	S40°00'00"E	L80	17.04	S24°10'00"E	L146	36.90	S77°30'20"E
L16	28.32	S40°00'00"E	L81	34.11	S00°10'15"W	L147	36.90	S77°30'20"E
L17	28.32	S40°00'00"E	L82	34.11	S00°10'15"W	L148	36.90	S77°30'20"E
L18	28.32	S40°00'00"E	L83	21.90	S02°00'00"E	L149	18.90	S60°00'00"W
L19	34.11	S20°10'15"W	L84	24.82	S21°00'00"E	L150	36.49	S00°00'00"E
L20	10.40	N00°10'15"W	L85	30.29	S30°00'00"E	L151	36.49	S00°00'00"E
L21	10.40	N00°10'15"W	L86	30.29	S30°00'00"E	L152	36.49	S00°00'00"E
L22	10.40	N00°10'15"W	L87	30.29	S30°00'00"E	L153	36.49	S00°00'00"E
L23	10.40	N00°10'15"W	L88	30.29	S30°00'00"E	L154	36.49	S00°00'00"E
L24	10.40	N00°10'15"W	L89	30.29	S30°00'00"E	L155	36.49	S00°00'00"E
L25	10.40	N00°10'15"W	L90	30.29	S30°00'00"E	L156	36.49	S00°00'00"E
L26	10.40	N00°10'15"W	L91	30.29	S30°00'00"E	L157	36.49	S00°00'00"E
L27	10.40	N00°10'15"W	L92	30.29	S30°00'00"E	L158	36.49	S00°00'00"E
L28	10.40	N00°10'15"W	L93	30.29	S30°00'00"E	L159	36.49	S00°00'00"E
L29	10.40	N00°10'15"W	L94	30.29	S30°00'00"E	L160	36.49	S00°00'00"E
L30	10.40	N00°10'15"W	L95	30.29	S30°00'00"E	L161	36.49	S00°00'00"E
L31	10.40	N00°10'15"W	L96	30.29	S30°00'00"E	L162	36.49	S00°00'00"E
L32	10.40	N00°10'15"W	L97	30.29	S30°00'00"E	L163	36.49	S00°00'00"E
L33	10.40	N00°10'15"W	L98	30.29	S30°00'00"E	L164	36.49	S00°00'00"E
L34	10.40	N00°10'15"W	L99	30.29	S30°00'00"E	L165	36.49	S00°00'00"E
L35	10.40	N00°10'15"W	L100	30.29	S30°00'00"E	L166	36.49	S00°00'00"E
L36	10.40	N00°10'15"W	L101	30.29	S30°00'00"E	L167	36.49	S00°00'00"E
L37	10.40	N00°10'15"W	L102	30.29	S30°00'00"E	L168	36.49	S00°00'00"E
L38	10.40	N00°10'15"W	L103	30.29	S30°00'00"E	L169	36.49	S00°00'00"E
L39	10.40	N00°10'15"W	L104	30.29	S30°00'00"E	L170	36.49	S00°00'00"E
L40	10.40	N00°10'15"W	L105	30.29	S30°00'00"E	L171	36.49	S00°00'00"E
L41	10.40	N00°10'15"W	L106	30.29	S30°00'00"E	L172	36.49	S00°00'00"E
L42	10.40	N00°10'15"W	L107	30.29	S30°00'00"E	L173	36.49	S00°00'00"E
L43	10.40	N00°10'15"W	L108	30.29	S30°00'00"E	L174	36.49	S00°00'00"E
L44	10.40	N00°10'15"W	L109	30.29	S30°00'00"E	L175	36.49	S00°00'00"E
L45	10.40	N00°10'15"W	L110	30.29	S30°00'00"E	L176	36.49	S00°00'00"E
L46	10.40	N00°10'15"W	L111	30.29	S30°00'00"E	L177	36.49	S00°00'00"E
L47	10.40	N00°10'15"W	L112	30.29	S30°00'00"E	L178	36.49	S00°00'00"E
L48	10.40	N00°10'15"W	L113	30.29	S30°00'00"E	L179	36.49	S00°00'00"E
L49	10.40	N00°10'15"W	L114	30.29	S30°00'00"E	L180	36.49	S00°00'00"E
L50	10.40	N00°10'15"W	L115	30.29	S30°00'00"E	L181	36.49	S00°00'00"E
L51	10.40	N00°10'15"W	L116	30.29	S30°00'00"E	L182	36.49	S00°00'00"E
L52	10.40	N00°10'15"W	L117	30.29	S30°00'00"E	L183	36.49	S00°00'00"E
L53	10.40	N00°10'15"W	L118	30.29	S30°00'00"E	L184	36.49	S00°00'00"E
L54	10.40	N00°10'15"W	L119	30.29	S30°00'00"E	L185	36.49	S00°00'00"E
L55	10.40	N00°10'15"W	L120	30.29	S30°00'00"E	L186	36.49	S00°00'00"E
L56	10.40	N00°10'15"W	L121	30.29	S30°00'00"E	L187	36.49	S00°00'00"E
L57	10.40	N00°10'15"W	L122	30.29	S30°00'00"E	L188	36.49	S00°00'00"E
L58	10.40	N00°10'15"W	L123	30.29	S30°00'00"E	L189	36.49	S00°00'00"E
L59	10.40	N00°10'15"W	L124	30.29	S30°00'00"E	L190	36.49	S00°00'00"E
L60	10.40	N00°10'15"W	L125	30.29	S30°00'00"E	L191	36.49	S00°00'00"E
L61	10.40	N00°10'15"W	L126	30.29	S30°00'00"E	L192	36.49	S00°00'00"E
L62	10.40	N00°10'15"W	L127	30.29	S30°00'00"E	L193	36.49	S00°00'00"E
L63	10.40	N00°10'15"W	L128	30.29	S30°00'00"E	L194	36.49	S00°00'00"E
L64	10.40	N00°10'15"W	L129	30.29	S30°00'00"E	L195	36.49	S00°00'00"E
L65	10.40	N00°10'15"W	L130	30.29	S30°00'00"E	L196	36.49	S00°00'00"E
L66	10.40	N00°10'15"W	L131	30.29	S30°00'00"E	L197	36.49	S00°00'00"E
L67	10.40	N00°10'15"W	L132	30.29	S30°00'00"E	L198	36.49	S00°00'00"E
L68	10.40	N00°10'15"W	L133	30.29	S30°00'00"E	L199	36.49	S00°00'00"E
L69	10.40	N00°10'15"W	L134	30.29	S30°00'00"E	L200	36.49	S00°00'00"E
L70	10.40	N00°10'15"W	L135	30.29	S30°00'00"E	L201	36.49	S00°00'00"E
L71	10.40	N00°10'15"W	L136	30.29	S30°00'00"E	L202	36.49	S00°00'00"E
L72	10.40	N00°10'15"W	L137	30.29	S30°00'00"E	L203	36.49	S00°00'00"E
L73	10.40	N00°10'15"W	L138	30.29	S30°00'00"E	L204	36.49	S00°00'00"E
L74	10.40	N00°10'15"W	L139	30.29	S30°00'00"E	L205	36.49	S00°00'00"E
L75	10.40	N00°10'15"W	L140	30.29	S30°00'00"E	L206	36.49	S00°00'00"E
L76	10.40	N00°10'15"W	L141	30.29	S30°00'00"E	L207	36.49	S00°00'00"E
L77	10.40	N00°10'15"W	L142	30.29	S30°00'00"E	L208	36.49	S00°00'00"E
L78	10.40	N00°10'15"W	L143	30.29	S30°00'00"E	L209	36.49	S00°00'00"E
L79	10.40	N00°10'15"W	L144	30.29	S30°00'00"E	L210	36.49	S00°00'00"E
L80	10.40	N00°10'15"W	L145	30.29	S30°00'00"E	L211	36.49	S00°00'00"E
L81	10.40	N00°10'15"W	L146	30.29	S30°00'00"E	L212	36.49	S00°00'00"E
L82	10.40	N00°10'15"W	L147	30.29	S30°00'00"E	L213	36.49	S00°00'00"E
L83	10.40	N00°10'15"W	L148	30.29	S30°00'00"E	L214	36.49	S00°00'00"E
L84	10.40	N00°10'15"W	L149	30.29	S30°00'00"E	L215	36.49	S00°00'00"E
L85	10.40	N00°10'15"W	L150	30.29	S30°00'00"E	L216	36.49	S00°00'00"E
L86	10.40	N00°10'15"W	L151	30.29	S30°00'00"E	L217	36.49	S00°00'00"E
L87	10.40	N00°10'15"W	L152	30.29	S30°00'00"E	L218	36.49	S00°00'00"E
L88	10.40	N00°10'15"W	L153	30.29	S30°00'00"E	L219	36.49	S00°00'00"E
L89	10.40	N00°10'15"W	L154	30.29	S30°00'00"E	L220	36.49	S00°00'00"E
L90	10.40	N00°10'15"W	L155	30.29	S30°00'00"E	L221	36.49	S00°00'00"E
L91	10.40	N00°10'15"W	L156	30.29	S30°00'00"E	L222	36.49	S00°00'00"E
L92	10.40	N00°10'15"W	L157	30.29	S30°00'00"E	L223	36.49	S00°00'00"E
L93	10.40	N00°10'15"W	L158	30.29	S30°00'00"E	L224	36.49	S00°00'00"E
L94	10.40	N00°10'15"W	L159	30.29	S30°00'00"E	L225	36.49	S00°00'00"E
L95	10.40	N00°10'15"W	L160	30.29	S30°00'00"E	L226	36.49	S00°00'00"E
L96	10.40	N00°10'15"W	L161	30.29	S30°00'00"E	L227	36.49	S00°00'00"E
L97	10.40	N00°10'15"W	L162	30.29	S30°00'00"E	L228	36.49	S00°00'00"E
L98	10.40	N00°10'15"W	L163	30.29	S30°00'00"E	L229	36.49	S00°00'00"E
L99	10.40	N00°10'15"W	L164	30.29	S30°00'00"E	L230	36.49	S00°00'00"E
L100	10.40	N00°10'15"W	L165	30.29	S30°00'00"E	L231	36.49	S00°00'00"E
L101	10.40	N00°10'15"W	L166	30.29	S30°00'00"E	L232	36.49	S00°00'00"E
L102	10.40	N00°10'15"W	L167	30.29	S30°00'00"E	L233	36.49	S00°00'00"E
L103	10.40	N00°10'15"W	L168	30.29	S30°00'00"E	L234	36.49	S00°00'00"E
L104	10.40	N00°10'15"W	L169	30.29	S30°00'00"E	L235	36.49	S00°00'00"E
L105	10.40	N00°10'15"W	L170	30.29	S30°00'00"E	L236	36.49	S00°00'00"E
L106	10.40	N00°10'15"W	L171	30.29	S30°00'00"E	L237	36.49	S00°00'00"E
L107	10.40	N00°10'15"W	L172	30.29	S30°00'00"E	L238	36.49	S00°00'00"E
L108	10.40	N00°10'15"W	L173	30.29	S30°00'00"E	L239	36.49	S00°00'00"E
L109	10.40	N00°10'15"W	L174	30.29	S30°00'00"E	L240	36.49	S00°00'00"E
L110	10.40	N00°10'15"W	L175	30.29	S30°00'00"E	L241	36.49	S00°00'00"E
L111	10.40	N00°10'15"W	L176	30.29	S30°00'00"E	L242	36.49	S00°00'00"E
L112	10.40	N00°10'15"W	L177	30.29	S30°00'00"E	L243	36.49	S00°00'00"E
L113	10.40	N00°10'15"W	L178	30.29	S30°00'00"E	L244	36.49	S00°00'00"E
L114	10.40	N00°10'15"W	L179	30.29	S30°00'00"E	L245	36.49	S00°00'00"E
L115	10.40	N00°10'15"W	L180	30.29	S30°00'00"E	L246	36.49	S00°00'00"E
L116	10.40	N00°10'15"W	L181	30.29	S30°00'00"E	L247	36.49	S00°00'00"E
L117	10.40	N00°10'15"W	L182	30.29	S30°00'00"E	L248	36.49	S00°00'00"E
L118	10.40	N00°10'15"W	L183	30.29	S30°00'00"E	L249	36.49	S00°00'00"E
L119	10.40	N00°10'15"W	L184	30.29	S30°00'00"E	L250	36.49	S00°00'00"E
L120	10.40	N00°10'15"W	L185	30.29	S30°00'00"E	L251	36.49	S00°00'00"E
L121	10.40	N00°10'15"W	L186	30.29	S30°00'00"E	L252	36.49	S00°00'00"E
L122	10.40	N00°10'15"W	L187	30.29	S30°00'00"E	L253	36.49	S00°00'00"E
L123	10.40	N00°10'15"W	L188	30.29	S30°00'00"E	L254	36.49	S00°00'00"E
L124	10.40	N00°10'15"W	L189	30.29	S30°00'00"E	L255	36.49	S00°00'00"E
L125	10.40	N00						

CURVE TABLE				
CURVE #	LENGTH	RADIUS	CHORD DIRECTION	CHORD LENGTH
C1	4.74	476.00	S39°09'10"W	4.74
C2	130.95	476.00	S39°29'30"W	126.61
C3	7.90	476.00	S22°38'18"W	7.90
C4	55.59	60.00	S17°34'36"E	53.12
C5	60.81	60.00	N47°42'23"W	58.33
C6	62.11	60.00	S27°58'15"W	60.38
C7	61.50	60.00	N19°34'29"W	58.97
C8	74.52	90.00	S49°34'10"E	68.62
C9	79.23	120.00	N26°20'42"E	74.20
C10	71.20	120.00	N26°20'14"E	71.29
C11	136.25	234.524	N40°45'35"E	136.79

PARCEL AREA TABLE			
PARCEL #	AREA (AC.)	AREA (S.F.)	USABLE AREA (S.F.)
52	0.50AC.	219015.9	214825.9
53	0.50AC.	218273.9	212138.9
54	0.40AC.	181955.9	174715.9
55	0.39AC.	171743.9	166793.9
56	0.79AC.	326681.9	323336.9
57	0.26AC.	108089.9	106895.9
58	0.30AC.	125293.9	117925.9
59	0.75AC.	307508.9	301815.9

CERTIFICATE OF THE PLANNING COMMISSION
THIS SUBDIVISION PLAT HAS BEEN FOUND TO COMPLY WITH THE LIBERTY COUNTY
UNIFIED DEVELOPMENT ORDINANCE

SECRETARY	DATE
LIBERTY CONSOLIDATED PLANNING COMMISSION	

CERTIFICATE OF OWNERSHIP AND DEDICATION

AS A FULLY AUTHORIZED PRINCIPAL FOR ITS HOMES LLC, I HEREBY CERTIFY SA CORPORATION IS FULLY ORGANIZED AND EXISTING UNDER THE LAWS OF THE STATE OF GEORGIA AND IS THE OWNER OF RECORD FOR THE PROPERTY SHOWN HEREIN. FURTHER CERTIFY ALL STREETS, ALLEYS, WALKS, RIGHTS-OF-WAY, UTILITIES, EASEMENTS, PARKS AND ANY SITE FOR PUBLIC OR PRIVATE USE AS NOTED ON THIS PLAN ARE HEREBY DEDICATED TO THE ENTITY INDICATED AND FOR THE USE INTENDED.

SIGNATURE OF ONLY AUTHORIZED PRINCIPAL _____ DATE _____

TITLE _____

CERTIFICATE OF COMPLIANCE AND INSTALLATION

I DO HEREBY CERTIFY THIS SUBMISSION/PLAN HAS BEEN FOUND TO COMPLY THE LIBERTY COUNTY UNIFIED DEVELOPMENT ORDINANCE. I FURTHER CERTIFY THAT ALL ALLEYS, UTILITIES AND OTHER REQUIRED IMPROVEMENTS HAVE BEEN INSTALLED, BUT THOSE THAT ARE IN PLACE HAVE BEEN INSTALLED IN AN ACCEPTABLE MANNER AND THAT A MAINTENANCE OF INSTALLATION OF THE FURNISHINGS REQUIRED IMPROVEMENTS HAS BEEN RECORDED.

SIGNATURE OF PLAN REVIEWER _____ DATE _____

PRINTED NAME: _____

D: END CEMENT END CEMENT END CEMENT	88
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GENERAL NOTES:
1. ZINING = PUD

- MINIMUM LOT SIZE REQUIRED FOR DEVELOPMENT STAGGERED
- TOTAL ACRES DEVELOPED = 1.0
- UTILITY AND STREET INSTALLATION ACCORDANCE WITH THE CITY STANDARD SPECIFICATIONS
- THIS PARCEL IS IN A ZONE "X" ZONE "X" SHOWN ACCORDING TO COUNTY FLOOD HAZARD CELEBRATION NUMBER 1317562100, DATED 01/01/2010

8. A TO FREE EASEMENT RESERVATION TO ROAD RIGHTS-OF-WAY AS HILLSVILLE SUBDIVISION RECORDS

9. HETEROLOGY SHOWN ON THIS PAGE THE JURISDICTION OF THE U.S. OF RECORDS. PROPERTY ON SUBJECT TO PENALTY BY LAW DISTURBANCE TO THESE WITH WITHOUT PROPER AUTHORIZATION

10. DETRACKS: SEE DEVELOPMENT ON THIS SHEET

TO: WATER DISTRIBUTION SYSTEM
CITY OF NEEDSVILLE

LOT 1197 6.5 MW G. MOIST POINT

DEVELOPMENT STAND	
LOG TYPE	DEV. LOT
SMALL SINGLE FAMILY	6.5

CERTIFICATE OF APPROVAL

ND ON THE _____ DAY OF _____, 2002

TOLSON COUNTY ADMINISTRATOR

CERTIFICATE OF ACCURACY

OF MINESVILLE SUBDIVISION REGULATION, ANY
EASEMENT OR INTEREST IN THE PROPERTY MADE UNDER MY SIGNATURE

REGISTERED P.E. No. 10559

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184 AF
(932)

AS RE
SECTIO
PREPA

EDUCATED	JAPANESE
AND IS VALID	BY APPROVED
NAME NAMED	APPROVED
	APPROVED

INTENDING TO USE THE UNIVERSITY THAT I HAVE CHOSEN FOR TECHNICAL REASONS

CA OF EAST ZONE

INSTRUMENT	8
CMF #1	6
CMF #2	6

DISCUSSION NOTES:

DETENTION PONDS SHALL BE OPERATIONAL
LY MAINTENANCE IS THE RESPONSIBILITY OF
ENTIRETY OF THE RIGHT OF WAY ASSOCIATED
THE CITY OF HINESVILLE.

0.79 AC
30-622 SF

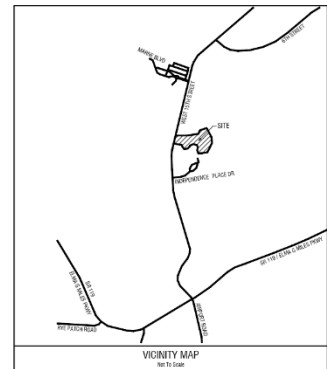
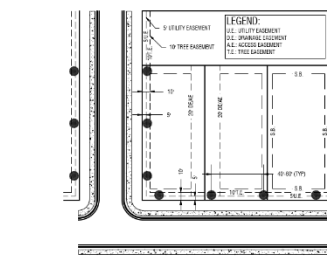
IRONWORK LOOP CENTERLINE LENGTH=

ISLANDS 1 AND 2 TO BE DEDICATED TO THE

EASEMENT 1:	0.04 AC	1.
EASEMENT 1 IS TO BE DEDICATED TO BOTH THE MAINTENANCE AS WELL AS THE HOA FOR GENERAL UTILITY EASEMENT TO BE DEDICATED TO LOCAL DEVELOPMENT.		
UTILITY EASEMENT:	0.09 AC	3.

COMMON ARE:	
1.	WETLAND 1
2.	WETLAND 2

DATE	DESCRIPTION	AMOUNT
10/1/20	DEPOSIT	100.00
10/5/20	WITHDRAWAL	25.00
10/10/20	DEPOSIT	50.00
10/15/20	WITHDRAWAL	15.00
10/20/20	DEPOSIT	75.00
10/25/20	WITHDRAWAL	30.00
10/30/20	DEPOSIT	120.00
11/5/20	WITHDRAWAL	40.00
11/10/20	DEPOSIT	90.00
11/15/20	WITHDRAWAL	20.00
11/20/20	DEPOSIT	60.00
11/25/20	WITHDRAWAL	10.00
11/30/20	DEPOSIT	80.00
12/5/20	WITHDRAWAL	35.00
12/10/20	DEPOSIT	110.00
12/15/20	WITHDRAWAL	25.00
12/20/20	DEPOSIT	95.00
12/25/20	WITHDRAWAL	15.00
12/30/20	DEPOSIT	70.00
1/5/21	WITHDRAWAL	45.00
1/10/21	DEPOSIT	130.00
1/15/21	WITHDRAWAL	30.00
1/20/21	DEPOSIT	105.00
1/25/21	WITHDRAWAL	20.00
1/30/21	DEPOSIT	85.00
2/5/21	WITHDRAWAL	40.00
2/10/21	DEPOSIT	125.00
2/15/21	WITHDRAWAL	25.00
2/20/21	DEPOSIT	100.00
2/25/21	WITHDRAWAL	15.00
2/28/21	DEPOSIT	75.00
3/5/21	WITHDRAWAL	35.00
3/10/21	DEPOSIT	115.00
3/15/21	WITHDRAWAL	25.00
3/20/21	DEPOSIT	90.00
3/25/21	WITHDRAWAL	10.00
3/30/21	DEPOSIT	65.00
3/31/21	WITHDRAWAL	5.00
4/1/21	DEPOSIT	140.00
4/5/21	WITHDRAWAL	30.00
4/10/21	DEPOSIT	120.00
4/15/21	WITHDRAWAL	20.00
4/20/21	DEPOSIT	100.00
4/25/21	WITHDRAWAL	15.00
4/30/21	DEPOSIT	80.00
5/5/21	WITHDRAWAL	40.00
5/10/21	DEPOSIT	130.00
5/15/21	WITHDRAWAL	25.00
5/20/21	DEPOSIT	105.00
5/25/21	WITHDRAWAL	10.00
5/30/21	DEPOSIT	75.00
5/31/21	WITHDRAWAL	5.00
6/1/21	DEPOSIT	150.00
6/5/21	WITHDRAWAL	30.00
6/10/21	DEPOSIT	125.00
6/15/21	WITHDRAWAL	20.00
6/20/21	DEPOSIT	100.00
6/25/21	WITHDRAWAL	15.00
6/30/21	DEPOSIT	85.00
6/31/21	WITHDRAWAL	10.00
7/1/21	DEPOSIT	160.00
7/5/21	WITHDRAWAL	30.00
7/10/21	DEPOSIT	135.00
7/15/21	WITHDRAWAL	25.00
7/20/21	DEPOSIT	110.00
7/25/21	WITHDRAWAL	15.00
7/30/21	DEPOSIT	90.00
7/31/21	WITHDRAWAL	10.00
8/1/21	DEPOSIT	170.00
8/5/21	WITHDRAWAL	30.00
8/10/21	DEPOSIT	145.00
8/15/21	WITHDRAWAL	25.00
8/20/21	DEPOSIT	115.00
8/25/21	WITHDRAWAL	15.00
8/30/21	DEPOSIT	95.00
8/31/21	WITHDRAWAL	10.00
9/1/21	DEPOSIT	180.00
9/5/21	WITHDRAWAL	30.00
9/10/21	DEPOSIT	155.00
9/15/21	WITHDRAWAL	25.00
9/20/21	DEPOSIT	125.00
9/25/21	WITHDRAWAL	15.00
9/30/21	DEPOSIT	105.00
9/31/21	WITHDRAWAL	10.00
10/1/21	DEPOSIT	190.00
10/5/21	WITHDRAWAL	30.00
10/10/21	DEPOSIT	165.00
10/15/21	WITHDRAWAL	25.00
10/20/21	DEPOSIT	135.00
10/25/21	WITHDRAWAL	15.00
10/30/21	DEPOSIT	115.00
10/31/21	WITHDRAWAL	10.00
11/1/21	DEPOSIT	200.00
11/5/21	WITHDRAWAL	30.00
11/10/21	DEPOSIT	175.00
11/15/21	WITHDRAWAL	25.00
11/20/21	DEPOSIT	145.00
11/25/21	WITHDRAWAL	15.00
11/30/21	DEPOSIT	125.00
11/31/21	WITHDRAWAL	10.00
12/1/21	DEPOSIT	210.00
12/5/21	WITHDRAWAL	30.00
12/10/21	DEPOSIT	185.00
12/15/21	WITHDRAWAL	25.00
12/20/21	DEPOSIT	155.00
12/25/21	WITHDRAWAL	15.00
12/30/21	DEPOSIT	135.00
12/31/21	WITHDRAWAL	10.00
1/1/22	DEPOSIT	220.00
1/5/22	WITHDRAWAL	30.00
1/10/22	DEPOSIT	195.00
1/15/22	WITHDRAWAL	25.00
1/20/22	DEPOSIT	165.00
1/25/22	WITHDRAWAL	15.00
1/30/22	DEPOSIT	145.00
1/31/22	WITHDRAWAL	10.00
2/1/22	DEPOSIT	230.00
2/5/22	WITHDRAWAL	30.00
2/10/22	DEPOSIT	205.00
2/15/22	WITHDRAWAL	25.00
2/20/22	DEPOSIT	175.00
2/25/22	WITHDRAWAL	15.00
2/28/22	DEPOSIT	155.00
2/29/22	WITHDRAWAL	10.00
3/1/22	DEPOSIT	240.00
3/5/22	WITHDRAWAL	30.00
3/10/22	DEPOSIT	215.00
3/15/22	WITHDRAWAL	25.00
3/20/22	DEPOSIT	185.00
3/25/22	WITHDRAWAL	15.00
3/30/22	DEPOSIT	165.00
3/31/22	WITHDRAWAL	10.00
4/1/22	DEPOSIT	250.00
4/5/22	WITHDRAWAL	30.00
4/10/22	DEPOSIT	225.00
4/15/22	WITHDRAWAL	25.00
4/20/22	DEPOSIT	195.00
4/25/22	WITHDRAWAL	15.00
4/30/22	DEPOSIT	175.00
4/31/22	WITHDRAWAL	10.00
5/1/22	DEPOSIT	260.00
5/5/22	WITHDRAWAL	30.00
5/10/22	DEPOSIT	235.00
5/15/22	WITHDRAWAL	25.00
5/20/22	DEPOSIT	205.00
5/25/22	WITHDRAWAL	15.00
5/30/22	DEPOSIT	185.00
5/31/22	WITHDRAWAL	10.00
6/1/22	DEPOSIT	270.00
6/5/22	WITHDRAWAL	30.00
6/10/22	DEPOSIT	245.00
6/15/22	WITHDRAWAL	25.00
6/20/22	DEPOSIT	215.00
6/25/22	WITHDRAWAL	15.00
6/30/22	DEPOSIT	195.00
6/31/22	WITHDRAWAL	10.00
7/1/22	DEPOSIT	280.00
7/5/22	WITHDRAWAL	30.00
7/10/22	DEPOSIT	255.00
7/15/22	WITHDRAWAL	25.00
7/20/22	DEPOSIT	225.00
7/25/22	WITHDRAWAL	15.00
7/30/22	DEPOSIT	205.00
7/31/22	WITHDRAWAL	10.00
8/1/22	DEPOSIT	290.00
8/5/22	WITHDRAWAL	30.00
8/10/22	DEPOSIT	265.00
8/15/22	WITHDRAWAL	25.00
8/20/22	DEPOSIT	235.00
8/25/22	WITHDRAWAL	15.00
8/30/22	DEPOSIT	215.00
8/31/22	WITHDRAWAL	10.00
9/1/22	DEPOSIT	300.00
9/5/22	WITHDRAWAL	30.00
9/10/22	DEPOSIT	275.00
9/15/22	WITHDRAWAL	25.00
9/20/22	DEPOSIT	245.00
9/25/22	WITHDRAWAL	15.00
9/30/22	DEPOSIT	225.00
9/31/22	WITHDRAWAL	10.00
10/1/22	DEPOSIT	310.00
10/5/22	WITHDRAWAL	30.00
10/10/22	DEPOSIT	285.00
10/15/22	WITHDRAWAL	25.00
10/20/22	DEPOSIT	255.00
10/25/22	WITHDRAWAL	15.00
10/30/22	DEPOSIT	235.00
10/31/22	WITHDRAWAL	10.00
11/1/22	DEPOSIT	320.00
11/5/22	WITHDRAWAL	30.00
11/10/22	DEPOSIT	295.00
11/15/22	WITHDRAWAL	25.00
11/20/22	DEPOSIT	265.00
11/25/22	WITHDRAWAL	15.00
11/30/22	DEPOSIT	245.00
11/31/22	WITHDRAWAL	10.00
12/1/22	DEPOSIT	330.00
12/5/22	WITHDRAWAL	30.00
12/10/22	DEPOSIT	305.00
12/15/22	WITHDRAWAL	25.00
12/20/22	DEPOSIT	275.00
12/25/22	WITHDRAWAL	15.00
12/30/22	DEPOSIT	255.00
12/31/22	WITHDRAWAL	10.00
1/1/23	DEPOSIT	340.00
1/5/23	WITHDRAWAL	30.00
1/10/23	DEPOSIT	315.00
1/15/23	WITHDRAWAL	25.00
1/20/23	DEPOSIT	285.00
1/25/23	WITHDRAWAL	15.00
1/30/23	DEPOSIT	265.00
1/31/23	WITHDRAWAL	10.00
2/1/23	DEPOSIT	350.00
2/5/23	WITHDRAWAL	30.00
2/10/23	DEPOSIT	325.00
2/15/23	WITHDRAWAL	25.00
2/20/23	DEPOSIT	295.00
2/25/23	WITHDRAWAL	15.00
2/28/23	DEPOSIT	275.00
2/29/23	WITHDRAWAL	10.00
3/1/23	DEPOSIT	360.00
3/5/23	WITHDRAWAL	30.00
3/10/23	DEPOSIT	335.00
3/15/23	WITHDRAWAL	25.00
3/20/23	DEPOSIT	305.00
3/25/23	WITHDRAWAL	15.00
3/30/23	DEPOSIT	285.00
3/31/23	WITHDRAWAL	10.00
4/1/23	DEPOSIT	370.00
4/5/23	WITHDRAWAL	30.00
4/10/23	DEPOSIT	345.00
4/15/23	WITHDRAWAL	25.00
4/20/23	DEPOSIT	315.00
4/25/23	WITHDRAWAL	15.00
4/30/23	DEPOSIT	295.00
4/31/23	WITHDRAWAL	10.00
5/1/23	DEPOSIT	380.00
5/5/23	WITHDRAWAL	30.00
5/10/23	DEPOSIT	355.00
5/15/23	WITHDRAWAL	25.00
5/20/23	DEPOSIT	325.00
5/25/23	WITHDRAWAL	15.00
5/30/23	DEPOSIT	305.00
5/31/23	WITHDRAWAL	10.00
6/1/23	DEPOSIT	390.00
6/5/23	WITHDRAWAL	30.00
6/10/23	DEPOSIT	365.00
6/15/23	WITHDRAWAL	25.00
6/20/23	DEPOSIT	335.00
6/25/23	WITHDRAWAL	15.00
6/30/23	DEPOSIT	315.00
6/31/23	WITHDRAWAL	10.00
7/1/23	DEPOSIT	400.00
7/5/23	WITHDRAWAL	30.00
7/10/23	DEPOSIT	375.00
7/15/23	WITHDRAWAL	25.00
7/20/23	DEPOSIT	345.00
7/25/23	WITHDRAWAL	15.00
7/30/23	DEPOSIT	325.00
7/31/23	WITHDRAWAL	10.00
8/1/23	DEPOSIT	410.00
8/5/23	WITHDRAWAL	30.00
8/10/23	DEPOSIT	385.00
8/15/23	WITHDRAWAL	25.00
8/20/23	DEPOSIT	355.00
8/25/23	WITHDRAWAL	15.00
8/30/23	DEPOSIT	335.00
8/31/23	WITHDRAWAL	10.00
9/1/23	DEPOSIT	420.00
9/5/23	WITHDRAWAL	30.00
9/10/23	DEPOSIT	395.00
9/15/23	WITHDRAWAL	25.00
9/20/23	DEPOSIT	365.00
9/25/23	WITHDRAWAL	15.00
9/30/23	DEPOSIT	345.00
9/31/23	WITHDRAWAL	10.00
10/1/23	DEPOSIT	430.00
10/5/23	WITHDRAWAL	30.00
10/10/23	DEPOSIT	405.00
10/15/23	WITHDRAWAL	25.00
10/20/23	DEPOSIT	375.00
10/25/23	WITHDRAWAL	15.00
10/30/23	DEPOSIT	355.00
10/31/23	WITHDRAWAL	10.00
11/1/23	DEPOSIT	440.00
11/5/23	WITHDRAWAL	30.00
11/10/23	DEPOSIT	415.00
11/15/23	WITHDRAWAL	25.00
11/20/23	DEPOSIT	385.00
11/25/23	WITHDRAWAL	15.00
11/30/23	DEPOSIT	365.00
11/31/23	WITHDRAWAL	10.00
12/1/23	DEPOSIT	450.00
12/5/23	WITHDRAWAL	30.00
12/10/23	DEPOSIT	425.00
12/15/23	WITHDRAWAL	25.00
12/20/23	DEPOSIT	395.00
12/25/23	WITHDRAWAL	15.00
12/30/23	DEPOSIT	375.00
12/31/23	WITHDRAWAL	10.00
1/1/24	DEPOSIT	460.00
1/5/24	WITHDRAWAL	30.00
1/10/24	DEPOSIT	435.00
1/15/24	WITHDRAWAL	25.00
1/20/24	DEPOSIT	405.00
1/25/24	WITHDRAWAL	15.00
1/30/24	DEPOSIT	385.00
1/31/24	WITHDRAWAL	10.00
2/1/24	DEPOSIT	470.00
2/5/24	WITHDRAWAL	30.00
2/10/24	DEPOSIT	445.00
2/15/24	WITHDRAWAL	25.00
2/20/24	DEPOSIT	415.00
2/25/24	WITHDRAWAL	15.00
2/28/24	DEPOSIT	395.00
2/29/24	WITHDRAWAL	10.00
3/1/24	DEPOSIT	480.00
3/5/24	WITHDRAWAL	30.00
3/10/24	DEPOSIT	455.00
3/15/24	WITHDRAWAL	25.00
3/20/24	DEPOSIT	425.00
3/25/24	WITHDRAWAL	15.00
3/30/24	DEPOSIT	405.00
3/31/24	WITHDRAWAL	10.00
4/1/24	DEPOSIT	490.00
4/5/24	WITHDRAWAL	30.00
4/10/24	DEPOSIT	465.00
4/15/24	WITHDRAWAL	25.00
4/20/24	DEPOSIT	435.00
4/25/24	WITHDRAWAL	15.00
4/30/24	DEPOSIT	415.00
4/31/24	WITHDRAWAL	10.00
5/1/24	DEPOSIT	500.00
5/5/24	WITHDRAWAL	30.00
5/10/24	DEPOSIT	475.00
5/15/24	WITHDRAWAL	25.00
5/20/24	DEPOSIT	445.00
5/25/24	WITHDRAWAL	15.00
5/30/24	DEPOSIT	425.00
5/31/24	WITHDRAWAL	10.00
6/1/24	DEPOSIT	510.00
6/5/24	WITHDRAWAL	30.00
6/10/24	DEPOSIT	485.00
6/15/24	WITHDRAWAL	25.00
6/20/24	DEPOSIT	455.00
6/25/24	WITHDRAWAL	15.00
6/30/24	DEPOSIT	435.00
6/31/24	WITHDRAWAL	10.00
7/1/24	DEPOSIT	520.00
7/5/24	WITHDRAWAL	30.00
7/10/24	DEPOSIT	495.00
7/15/24	WITHDRAWAL	25.00
7/20/24	DEPOSIT	465.00
7/25/24	WITHDRAWAL	15.00
7/30/24	DEPOSIT	445.00
7/31/24	WITHDRAWAL	10.00
8/1/24	DEPOSIT	530.00
8/5/24	WITHDRAWAL	30.00
8/10/24	DEPOSIT	505.00
8/15/24	WITHDRAWAL	25.00
8/20/24	DEPOSIT	475.00
8/25/24	WITHDRAWAL	15.00
8/30/24	DEPOSIT	455.00
8/31/24	WITHDRAWAL	10.00



LOT DEVELOPMENT TYPES

COMMON AREA USAGE CHART

DEVELOPMENT STANDARDS

100% 100% 100%

Dedications to the City:

- ❖ 372-ft. extension of Renwick Loop
- ❖ Water, reuse water, stormwater and sewer improvements and associated easements

Dedications to the HOA:

- ❖ Two wetlands tracts – 11 ac. total

The utilities and curb and gutter are installed. The installation of the remaining improvements are guaranteed by letters of credit in the following amounts:

- Primary improvements - **\$33,000**
(paving, striping and signage)
- Secondary improvements - **\$4,800**
(sidewalks and street trees)

A letter of credit in the amount of **\$37,800** for maintenance of the improvements is also in-hand.



TheFirst

PO Box 15549
Hattiesburg, MS 39404-5549
Phone: (855) 257-2265
Fax: (601) 579-9213
www.TheFirstBank.com

IRREVOCABLE LETTER OF CREDIT

BENEFICIARY:

City of Hinesville
c/o Liberty Consolidated Planning Commission
100 Main Street, Suite 7520
Hinesville, GA 31313

APPLICANT:

RTS Homes, LLC
The Glen at Fifteen West Phase 2
Hinesville, GA 31313

ISSUE DATE: October 17, 2024

EXPIRATION: October 17, 2025

ILOC NO: 9186603

AMOUNT: \$33,000

We hereby establish our Letter of Credit No. 9186603 in your favor for the account of RTS Homes, LLC for the sum or sums of U.S. Dollars not exceeding a total of \$33,000 available by your drafts at sight on The First Bank, accompanied by the following:

1. A Statement signed by the beneficiary indicating that payment has been requested and is due.
2. Certification that the funds are required related to installation of paving, striping and signage
RE: The Glen at Fifteen West Phase 2 or required as a cash bond to secure contained adherence to the terms.
3. Copy of this Irrevocable Letter of Credit.

Drafts must be negotiated (or presented to drawee bank for payment) on or before October 17, 2025, or any extended date. This letter of credit shall be automatically extended for an additional period of time of one year from the present or each future expiration date unless we have notified you in writing, not less than forty-five (45) days before such expiration date, that we elect not to renew this letter of credit or the beneficiary has cancelled this letter of credit. Our notice of such election shall be sent certified mail to the above address.

All drafts must be marked "Drawn Under The First Bank", Letter of Credit No: 9186603.

This credit is subject to the Uniform Customs and Practice for Documentary Credits (1974 Revision) International Chamber of Commerce Brochure No. 290.

We hereby agree with you that drafts drawn under and in compliance with this credit shall be duly honored on due presentation to the drawee.

The First Bank

Chris Wilkins
Vice President



TheFirst

PO Box 15549
Hattiesburg, MS 39404-5549
Phone: (855) 257-2265
Fax: (601) 579-9213
www.TheFirstBank.com

IRREVOCABLE LETTER OF CREDIT

BENEFICIARY:

City of Hinesville
c/o Liberty Consolidated Planning Commission
100 Main Street, Suite 7520
Hinesville, GA 31313

APPLICANT:

RTS Homes, LLC
The Glen at Fifteen West Phase 2
Hinesville, GA 31313

ISSUE DATE: October 17, 2024

EXPIRATION: October 17, 2025

ILOC NO: 9186611

AMOUNT: \$4,800

We hereby establish our Letter of Credit No. 9186611 in your favor for the account of RTS Homes, LLC for the sum or sums of U.S. Dollars not exceeding a total of \$4,800 available by your drafts at sight on The First Bank, accompanied by the following:

1. A Statement signed by the beneficiary indicating that payment has been requested and is due.
2. Certification that the funds are required related to installation of sidewalks and street trees RE: The Glen at Fifteen West Phase 2 or required as a cash bond to secure contained adherence to the terms.
3. Copy of this Irrevocable Letter of Credit.

Drafts must be negotiated (or presented to drawee bank for payment) on or before October 17, 2025, or any extended date. This letter of credit shall be automatically extended for an additional period of time of one year from the present or each future expiration date unless we have notified you in writing, not less than forty-five (45) days before such expiration date, that we elect not to renew this letter of credit or the beneficiary has cancelled this letter of credit. Our notice of such election shall be sent certified mail to the above address.

All drafts must be marked "Drawn Under The First Bank", Letter of Credit No: 9186611.

This credit is subject to the Uniform Customs and Practice for Documentary Credits (1974 Revision) International Chamber of Commerce Brochure No. 290.

We hereby agree with you that drafts drawn under and in compliance with this credit shall be duly honored on due presentation to the drawee.

The First Bank

Chris Wilkins
Vice President



TheFirst

PO Box 15549
Hattiesburg, MS 39404-5549
Phone: (855) 257-2265
Fax: (601) 579-9213
www.TheFirstBank.com

IRREVOCABLE LETTER OF CREDIT

BENEFICIARY:

City of Hinesville
c/o Liberty Consolidated Planning Commission
100 Main Street, Suite 7520
Hinesville, GA 31313

APPLICANT:

RTS Homes, LLC
The Glen at Fifteen West Phase 2
Hinesville, GA 31313

ISSUE DATE: October 17, 2024

EXPIRATION: October 17, 2026

ILOC NO: 9186638

AMOUNT: \$37,800

We hereby establish our Letter of Credit No. 9186638 in your favor for the account of RTS Homes, LLC for the sum or sums of U.S. Dollars not exceeding a total of \$37,800 available by your drafts at sight on The First, accompanied by the following:

1. A Statement signed by the beneficiary indicating that payment has been requested and is due.
2. Certification that the funds are required related to maintenance of improvements RE: The Glen at Fifteen West Phase 2 or required as a cash bond to secure contained adherence to the terms.
3. Copy of this Irrevocable Letter of Credit.

Drafts must be negotiated (or presented to drawee bank for payment) on or before October 17, 2026 and must be marked "Drawn Under The First Bank", Letter of Credit No: 9186638.

This credit is subject to the Uniform Customs and Practice for Documentary Credits (1974 Revision) International Chamber of Commerce Brochure No. 290.

We hereby agree with you that drafts drawn under and in compliance with this credit shall be duly honored on due presentation to the drawee.

The First Bank

Chris Wilkins
Vice President

Staff Recommendation

The Glen at Fifteen West Phase 2

APPROVAL of the FINAL PLAT

and

ACCEPTANCE of DEDICATIONS

noted on the Plat

with standard conditions

LCPC Standard Conditions

1. The applicant must obtain all required local, state and federal licenses and permits prior to commencement of any construction.
2. All plans, documents, materials, and statements contained or implied in this application are considered a condition of this action.
3. No change or deviation from the conditions of approval are allowed without prior notification and approval of the Director of the LCPC or the Planning Commission, and the approving governmental authority.



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Hinesville Community Planning Meetings
Prepared by: Lori Parks
Presented by: Jeff Ricketson

PURPOSE: Information on dates, times and location of the upcoming Hinesville Community Planning Meetings. At our community planning meeting, you'll have the opportunity to share your ideas and suggestions for the Liberty County Comprehensive Plan updates. Topics include zoning, land use, transportation, etc.

BACKGROUND: None

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. Hinesville (West) Community Planning Meeting
2. Hinesville (Mid) Community Planning Meeting
3. Hinesville (East) Community Planning Meeting

PREVIOUS COUNCIL DISCUSSION:



HINESVILLE (WEST) COMMUNITY PLANNING MEETING

**OCTOBER 28, 2024
6:00 P.M.**

CROSSROADS HOLY CHURCH OF GOD

**2470 ELMA G MILES PARKWAY,
HINESVILLE, GA 31313**



PHOTO: CROSSROADS HOLY CHURCH OF GOD

MORE INFORMATION

(912) 408-2030

www.thelcpc.org

**AT OUR COMMUNITY PLANNING MEETING,
YOU'LL HAVE THE OPPORTUNITY TO SHARE
YOUR IDEAS AND SUGGESTIONS FOR THE
LIBERTY COUNTY COMPREHENSIVE PLAN
UPDATE. TOPICS INCLUDE ZONING, LAND USE ,
TRANSPORTATION, ETC.**



HINESVILLE (MID) COMMUNITY PLANNING MEETING

**NOVEMBER 18, 2024
6:00 P.M.**

CHEROKEE ROSE COUNTRY CLUB

**225 CHEROKEE TRAIL
HINESVILLE, GA 31313**



PHOTO: GOOGLE

MORE INFORMATION

(912) 408-2030

www.thelcpc.org

**AT OUR COMMUNITY PLANNING MEETING,
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LIBERTY COUNTY COMPREHENSIVE PLAN
UPDATE. TOPICS INCLUDE ZONING, LAND USE ,
TRANSPORTATION, ETC.**



HINESVILLE (EAST) COMMUNITY PLANNING MEETING

**DECEMBER 12, 2024
6:00 P.M.**

**HINESVILLE
CITY HALL
(COUNCIL CHAMBERS)**

**115 EAST M. L. KING JR. DRIVE
HINESVILLE, GA 31313**

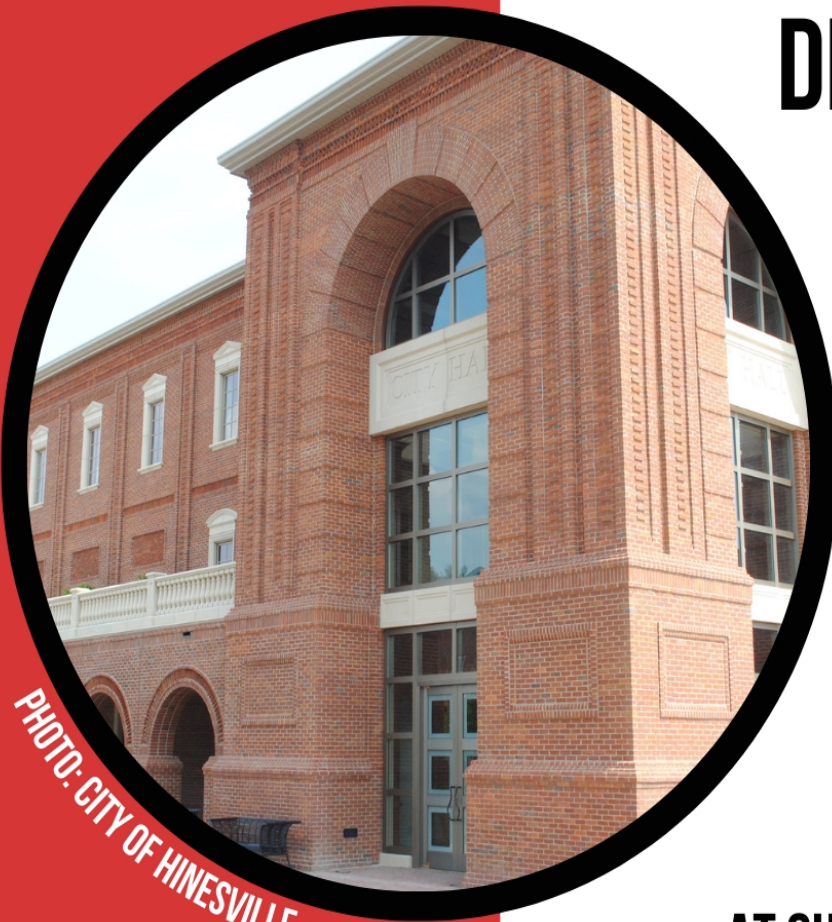


PHOTO: CITY OF HINESVILLE

MORE INFORMATION

(912) 408-2030

www.thelcpc.org

**AT OUR COMMUNITY PLANNING MEETING,
YOU'LL HAVE THE OPPORTUNITY TO SHARE
YOUR IDEAS AND SUGGESTIONS FOR THE
LIBERTY COUNTY COMPREHENSIVE PLAN
UPDATE. TOPICS INCLUDE ZONING, LAND USE ,
TRANSPORTATION, ETC.**



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024

Agenda Item: Request for Proposal (RFP) 2024-07 City Fiber

Prepared by: NaKeya Davis

Presented by: NaKeya Davis

PURPOSE: To Present for Mayor and Council Consideration, the approval of a notice to award RFP 2024-07 City Fiber.

BACKGROUND: The City issued RFP 2024-07 City Fiber for the purpose of installing private fiber to connect the new Fire Station to the existing infrastructure of City Hall and HPD, with the ability to expand.

RFP 2024-07 City Fiber was posted on the City's website on August 21, 2024. The ad for RFP 2024-07 City Fiber ran on August 29, 2024, and September 5, 2024. An optional virtual pre-bid meeting was held on August 29, 2024, to which there were 13 attendees.

The City received two (2) submissions.

A bid tabulation meeting was held on October 9, 2024. The committee consisted of 6 employees deriving from various departments to present a diversified group.

FUNDING: Budgeted amount - \$80,460.00

RECOMMENDATION: Approval to issue a notice of intent to award RFP 2024-07 City Fiber to NetPlanner for \$59,653.89.

ATTACHMENTS:

1. Bid Tabulation Sheet_City Fiber

PREVIOUS COUNCIL DISCUSSION: None

REQUEST FOR PROPOSALS (RFP) TABULATION SHEET

RFP:	2024-07 Fiber Install
Department:	IT
Release Date	August 21, 2024
Closing Date:	September 20, 2024
Closing Time:	11:00 AM
Lead By:	NaKeya Davis

Company Name	Responded	Bid Amount
NetPlanner	YES	\$59,653.89
Black Fox	NO	\$487,716 (5YR TC)



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024

Agenda Item: Request For Proposal (RFP) 2024-08 Cloud VoIP

Prepared by: NaKeya Davis

Presented by: NaKeya Davis

PURPOSE: To Present for Mayor and Council Consideration, the approval of a notice of intent to award RFP 2024-08 Cloud VoIP.

BACKGROUND: The City issued RFP 2024-08 Cloud VoIP for the purpose of advancing the City's communication system with cutting-edge technology.

RFP 2024-08 Cloud VoIP was posted on the City's website on August 22, 2024. The ad for RFP 2024-07 City Fiber ran on August 29, 2024, and September 5, 2024. An optional virtual pre-bid meeting was held on August 29, 2024, to which there were 8 attendees.

The City received eight (8) submissions.

A bid tabulation meeting was held on October 9, 2024. The committee consisted of 6 employees deriving from various departments to present a diversified group.

FUNDING: Budgeted amount: \$48,253

RECOMMENDATION: Approval to issue a notice of intent to award RFP 2024-08 Cloud VoIP to Cherry Road Technologies for \$32,880 yearly.

ATTACHMENTS:

1. Bid Tabulation Sheet_CloudVoIP

PREVIOUS COUNCIL DISCUSSION: None

REQUEST FOR PROPOSALS (RFP) TABULATION SHEET

RFP:	2024-08 Cloud VoIP
Department:	IT
Release Date	August 22, 2024
Closing Date:	September 20, 2024
Closing Time:	11:00 AM
Lead By:	NaKeya Davis

Company Name	Responded	Bid Amount (5YR TC)
CherryRoad Technologies	YES	\$164,400
True iP Solutions	NOT RESPONSIVE	\$112,487.84
GoTo Communications, Inc.	NOT RESPONSIVE	\$159,400
Communication Square LLC Consulting Services	YES	\$235,522
Huel Technology	YES	\$342,666.45
Vertical Communications	NOT RESPONSIVE	\$133,628
Ring Central	YES	\$238,322.40
Ahoy Telecom	NOT RESPONSIVE	\$192,880



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Surplus Equipment Request
Prepared by: Kimberly St. Onge
Presented by: George W Smith Jr

PURPOSE: To Present for Mayor and Council Consideration, Declare 2004 Ford Explorer Surplus from Hinesville Inspections Department.

BACKGROUND: Please see attachment

FUNDING: None

RECOMMENDATION: Recommend disposing of 2004 Ford Explorer using Surplus for Sale

ATTACHMENTS:

1. Surplus Vehicle

PREVIOUS COUNCIL DISCUSSION:





George W. Smith Jr., Director

Item Description	Year	Department	Mileage	Reason for Surplus
Ford Explorer	2004	Inspections	176,621	Blown Engine Kelly Blue Book Value -\$2,572 Estimated Repair Cost - \$9,000



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024

Agenda Item: Inspections Department Fee
Schedule Changes HB461

Prepared by: Kimberly St. Onge

Presented by: George W Smith Jr

PURPOSE: To set new fee schedule for Inspections Department based on House Bill 461

BACKGROUND: House Bill 461 (as passed Georgia House and Senate) - Cities must review their permit fee schedule to ensure their fees comply with the revised methods prescribed by HB 461. Specifically, fees based on the cost of the project for renovations must be converted so that they are based on another allowable method under law (flat fee hourly rate or square footage).

FUNDING: None

RECOMMENDATION: It is recommended that the rates be accepted as presented.

ATTACHMENTS:

1. HB 461 Presentation

PREVIOUS COUNCIL DISCUSSION: These recommended rates were presented to the Mayor and City Council during the budget workshop on October 2, 2024

House Bill 461 (AS PASSED HOUSE AND SENATE)

5/6/2024

A BILL TO BE ENTITLED AN ACT

To amend Article 1 of Chapter 13 of Title 48 of the Official Code of Georgia Annotated, relating to general provisions regarding specific, business, and occupation taxes, so as to require that the proceeds of local government regulatory fees be used to pay for regulatory activity and not general operations; to revise the lists of professions which may and may not be subject to such regulatory fees; to remove and revise certain provisions authorizing calculation of regulatory fees for renovation and other construction projects; to provide for a definition; to provide for related matters; to provide for an effective date; to repeal conflicting laws; and for other purposes.

House Bill 461 by Rep. Brad Thomas (R-Holly Springs) eliminates the ability to calculate fees for renovation and other construction projects based on the cost of the project, but expands the ability to use square footage in the fee calculation for extensive renovation projects (those totaling over \$75,000).

Cities must review their permit fee schedule to ensure their fees comply with the revised methods prescribed by HB 461. Specifically, fees based on the cost of the project for renovations must be converted so that they are based on another allowable method under law (flat fee, hourly rate, or square footage)

House Bill 461 (AS PASSED HOUSE AND SENATE)

5/6/2024



For each business, profession, or occupation, local governments are authorized to determine the amount of a regulatory fee imposed in accordance with this article only by one of the following methods:

- (1) A flat fee for each business or practitioner of a profession or occupation doing business in the jurisdiction as authorized by Code Section 48-13-8;
- (2) A flat fee for each type of permit or inspection requested;
- (3) An hourly rate determined by the hourly wage or salary, including employee benefits, of the person or persons assigned to investigate or inspect multiplied by the number of hours estimated for the investigation or inspection to be performed;
- (4) An hourly rate as determined by paragraph (3) of this subsection with the addition of other expenses reasonably related to such regulatory activity, such as administrative and travel expenses, multiplied by the number of hours estimated for the investigation or inspection to be performed; or
- (5) For construction projects that are classified as new construction or for extensive renovation projects, the number of square feet of construction or the number of square feet of construction to be served by the system to be installed, in conjunction with the International Code Council or by similar data, and in conjunction with and limited by the hourly rate described in paragraph (3) or (4) of this subsection. As used in this paragraph, the term 'extensive renovation project' means a project valued at \$75,000.00 or more to renovate an existing structure



CURRENT FEE SCHEDULE

DEPARTMENT OF BUILDING INSPECTIONS FEE SCHEDULES Effective November 1, 2012

SECTION 1

The purpose of this schedule is to establish, regulate, and control permit, inspection, subdivision and planned development plat filing, zoning petition, and other fees related to the Building Inspections Department.

SECTION 2

A. Building Permit Fees

Fees for buildings and structures, other than manufactured (mobile) homes, signs and fences, shall be determined by dollar valuation totals as listed in the table below. Cost of construction or total dollar valuation shall be determined by the Director of Inspections, and shall be calculated from the cost of construction data published by the International Code Council.

TOTAL VALUATION	FEE
\$100.00 or less	No fee, unless inspection is required, in which case a \$10.00 fee will be charged.
\$101.00 to \$2,000.00	\$10.00 per thousand or fraction thereof.
\$2,001.00 to \$15,000.00	\$20.00 for the first \$2,000.00, plus \$5.00 for each additional thousand or fraction thereof, to and including \$15,000.00.
\$15,001.00 to \$50,000.00	\$85.00 for the first \$15,000.00, plus \$4.50 for each additional thousand or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$242.50 for the first \$50,000.00, plus \$4.00 for each additional thousand or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$442.50 for the first \$100,000.00, plus \$3.50 for each additional thousand or fraction thereof, to and including \$500,000.00.
\$500,001.00 and up	\$1,842.50 for the first \$500,000.00, plus \$3.00 for each additional thousand or fraction thereof.

SECTION 2 Cont'd

B. Super Permit Building Fees (FastTrac)

Single-family residential building projects that reach a minimum, threshold valuation of \$50,000.00 will be issued a Super Permit. This Super Permit will be issued to the General Contractor and will include all structural, plumbing, electrical (including temporary service poles located on that lot), and mechanical work. Individual trade permits will not be issued for these projects.

TOTAL VALUATION	FEES
\$50,001.00 TO \$100,000.00	\$384.00 for the first \$50,000.00, plus \$4.50 for each additional thousand or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$609.00 for the first \$100,000.00, plus \$4.00 for each additional thousand or fraction thereof, to and including \$500,000.00.
\$500,001.00 & above	\$2,209.00 for the first \$150,000.00 plus \$3.50 for each additional thousand or fraction thereof.

SECTION 7

Mechanical Permit and Inspection Fees

A. Permits.

A fee of \$20.00 shall be charged for issuing each permit.

B. Inspections Fees.

- The fee for inspection heating, ventilating, ductwork, air conditioning, and refrigeration systems shall be \$10.00 for the first one thousand dollars, or fraction thereof, of valuation of the installation plus \$3.00 for each additional thousand dollars or fraction thereof.
- The fee for inspecting repairs, alterations, and additions to existing systems shall be \$5.00 for the first one thousand dollars or fraction thereof, plus \$3.00 for each additional thousand dollars or fraction thereof.
- Boilers (based of BTU input):

33,000 BTU (1 BHP) to 165,000 BTU (5 BHP)	\$10.00
165,001 BTU (5 BHP) to 330,000 BTU (10 BHP)	20.00
330,001 BTU (10 BHP) to 1,165,000 BTU (52 BHP)	30.00
1,165,001 BTU (52 BHP) to 3,300,000 BTU (98 BHP)	50.00
Over 3,300,000 BTU (98 BHP)	70.00



PROPOSED FEE SCHEDULE

FastTrac Permits

RATE Table					
Square Feet	Fee	Plan	Total		
400 or less	\$ 300.00	\$150.00	\$	450.00	
401-900	\$ 374.25	\$187.13	\$	561.38	
901-1,500	\$ 449.25	\$224.63	\$	673.88	
1,501-3,500	\$ 1,499.25	\$749.63	\$	2,248.88	
3,501-7,000	\$ 2,624.25	\$1,312.13	\$	3,936.38	
FastTrac/Super Permit Comparison			Residential Permit Fee Differentials		
Address	Valuation	Sq. Feet	Permit Fee Charged	New Permit Fee	Difference
929 Abode Ave	\$ 305,613.00	2,471	\$ 1,433.00	\$ 1,499.25	\$ 66.25
138 Legacy Ln	\$ 354,343.00	2,865	\$ 1,629.00	\$ 1,499.25	\$ (129.75)
195 Legacy Ln	\$ 272,714.00	2,205	\$ 1,301.00	\$ 1,499.25	\$ 198.25
92 Alcove Ct	\$ 355,209.00	2,872	\$ 1,633.00	\$ 1,499.25	\$ (133.75)
200 Alcove Ct	\$ 274,074.00	2,216	\$ 1,305.00	\$ 1,499.25	\$ 194.25



PROPOSED FEE SCHEDULE

Residential Building Permits

Description	Old Fee-based on valuation	New Fee-based on square footage			
Residential New Construction - \$0.75 per square foot	based on valuation from ICC table -no longer acceptable	\$0.75 per square foot, capped at \$6000 permit fee, does not include Plan or Impact			
Renovations - 20%					
Residential Project Comparison	Valuation	Sq. Feet	Permit Fee Charged	New Permit Fee	Difference
124 Stafford St	\$ 20,000.00	1,572	\$ 107.50	\$ 235.80	\$ 128.30
797 Peggy Sue St - Improv	\$ 40,000.00	1,216	\$ 254.50	\$ 182.40	\$ (72.10)
108 Cedar St - Garage conversion	\$ 50,721.00	410.1	\$ 242.50	\$ 307.58	\$ 65.08
403 Bouy Ln - Renovation	\$ 75,000.00	1,738	\$ 422.00	\$ 260.70	\$ (161.30)
1310 Tower Dr - Room Addition	\$ 31,662.00	256	\$ 161.50	\$ 192.00	\$ 30.50



PROPOSED FEE SCHEDULE

Commercial Building Permits

Description	Old Fee- based on valuation	New Fee- based on square footage
Commercial New Const. Commercial Improvement -20% Shell Builds -80%	based on valuation from ICC table - no longer acceptable	\$1.10 per square foot, capped at \$6000 permit fee, does not include Plan or Impact

Commercial Project Comparison	Valuation	Sq. Feet	Permit Fee Charged	New Permit Fee	Difference
708 W Oglethorpe Hwy, New	363,256	2493	1,366.50	2742.3	\$ 1,375.80
826 W Oglethorpe Hwy, A, New	200,967	1462	796	321.64	\$ (474.36)
755 W Oglethorpe Hwy, Ste 103, Improv.	312,663	2792	330.5	614.24	\$ 283.74
1303 Veterans Pkwy, Bldg 1400, New	2,370,071	20812	7,455.30	6000	\$ (1,455.30)
941 W Oglethorpe Hwy, New	1,109,766	11720	3,672.50	6000	\$ 2,327.50



PROPOSED FEE SCHEDULE

Mechanical Permits

HVAC Rate Table	
Tonnage	Flat Fee
1.5 to 5	\$ 50.00
5.5 to 10	\$ 75.00
10.5 to 15	\$ 150.00
15.5 to 20	\$ 300.00
>20	\$ 400.00

Exhaust/Fresh Air/Hood Install	Flat Fee
Exhaust Fan Only	\$ 40.00
Fresh Air Intake	\$ 40.00
Ducts to Existing unit	\$ 30.00



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024

Agenda Item: 2024 Edward Byrne Memorial Justice Assistance Grant Program Resolution #2024-18

Prepared by: Jordan Gilliard

Presented by: Jordan Gilliard, Lisa Joseph

PURPOSE: Request authorization to submit an application to the Department of Justice's Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant Program (JAG) for our total allocation of \$16,607, on behalf of the Hinesville Police Department.

BACKGROUND: The JAG Program is the primary provider of federal criminal justice funding to state and local jurisdictions and provides critical funding necessary to support a range of program initiatives. Hinesville Police Department will utilize this funding to purchase ballistic vests, increasing officers' safety, efficiency, and effectiveness while performing law enforcement duties.

Additionally, beginning in 2018, the Bureau of Justice Assistance is requiring that JAG recipients set-aside at least 3% of the allocation (\$500) to work towards compliance with the FBI's National Incident-Based Reporting System (NIBRS) data submission requirements under the Uniform Crime Reporting program.

FUNDING: \$16,607

RECOMMENDATION: Approval of Resolution #2024-18

ATTACHMENTS:

1. FY 2024 JAG Budget
2. JAG Resolution 2024-18

PREVIOUS COUNCIL DISCUSSION:



**2024 Edward Byrne Memorial Justice Assistance
Grant Program Budget**

JAG BUDGET	Total
Ballistic Vest	\$16,107
NIBRS Compliance	\$500
Total Grant Funds	\$16,607

CITY OF HINESVILLE

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE,
GEORGIA DECLARING THE 2024 EDWARD BYRNE MEMORIAL JUSTICE
ASSISTANCE GRANT APPLICATION**

WHEREAS, The Department of Justice has allocated the City of Hinesville \$16,607 to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice programs;

WHEREAS, the Mayor and City Council authorizes the Community Development Department, on behalf of the Hinesville Police Department, to submit a grant application to the Bureau of Justice Assistance for the allocation amount of **\$16,607**;

NOW, THEREFORE, BE IT RESOLVED, as follows:

That the City of Hinesville Community Development Department, on behalf of the Hinesville Police Department, seeks allocated funds of \$16,607 to be expended as outlined below:

1. Hinesville Police Department will use \$16,107 of the total amount of the allocated funds to purchase ballistic vest;
2. Hinesville Police Department will use \$500 of the Total amount to work towards compliance with the FBI's National Incident-Based Reporting System (NIBRS) data submission requirements under the Uniform Crime Reporting program;
3. That the City of Hinesville hereby approves this Resolution.

APPROVED this _____ day of October 2024.

Karl A. Riles, Mayor

Vicky C. Nelson, Mayor Pro Tem

Dexter L. Newby, Councilmember

José A. Ortiz Jr, Councilmember

Jason R. Floyd, Councilmember

Diana F. Reid, Councilmember

ATTEST:

Estella L. Roberson, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024

Agenda Item: 2024-2025 Emergency Solutions Grant Award Resolution #2024-19

Prepared by: Temperance West

Presented by: Jordan Gilliard

PURPOSE: We are seeking ratification on the submission of the 2024 DCA Emergency Solutions Grant agreement beginning October 01, 2024 on behalf of the Community Development Department's Homeless Prevention Program, for funding awarded by the Georgia Department of Community Affairs for the continuation of Homeless Prevention.

BACKGROUND: The Community Development Department applies annually for funding under the Georgia Department of Affairs Emergency Solutions Grant for funds to support the operation of various programs offered by the Homeless Prevention Program to either prevent homelessness or to assist those who are currently experiencing homelessness in securing permanent stable housing. This year, the grant period for all Emergency Solutions Grant projects will be 12-months. The Homeless Prevention Program is awarded funding for:

Prevention: Provides short-term rental and/or utility assistance to prevent individuals/families in imminent risk of homelessness from losing their permanent/stable housing.

Agency Administration: Provides funding to help offset administrative costs for the grant.

FUNDING:

FUNDING AWARDED: \$31,200

CITY MATCH: \$30,000 (Cash Match)
\$1,200 (In-Kind)

RECOMMENDATION: Approval of Resolution #2024-19

ATTACHMENTS:

1. 2024 Emergency Solutions Grant Resolution
2. 2024 Emergency Solutions Grant Budget

PREVIOUS COUNCIL DISCUSSION: Approval of Application for DCA Emergency Solutions Grant on April 18, 2024

CITY OF HINESVILLE

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE,
GEORGIA DECLARING THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS
2024-2025 EMERGENCY SOLUTIONS GRANT AWARD**

WHEREAS, the Georgia Department of Community Affairs administers the Emergency Solutions Grant;

WHEREAS, the Emergency Solutions Grant provides partial support of the Homeless Prevention Program's Prevention Project which will work to reduce and prevent homelessness in this region; and

WHEREAS, the Mayor and City Council authorizes the Community Development Department, to accept the grant award from the Department of Community Affairs in the amount of \$31,200.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. That the City of Hinesville Community Development Department accepted the grant award for \$31,200 to provide homelessness prevention and related services;
2. That the City of Hinesville will provide a 100% match through cash match of \$30,000 and \$1,200 in-kind for a total match of \$31,200.
3. That the City of Hinesville approves this resolution;
4. The Community Development Department will use the awarded funds in accordance with the Department of Community Affairs guidelines and procedures;
5. That the City of Hinesville hereby approves this grant funding submitted

APPROVED this _____ day of October 2024.

Karl A. Riles, Mayor

Vicky C. Nelson, Mayor Pro Tem

Diana F. Reid, Councilmember

José A. Ortiz, Councilmember

Jason R. Floyd, Councilmember

Dexter L. Newby, Councilmember

ATTEST:

Kenneth Howard, City Manager



**Georgia Department of Community Affairs
2024-2025 Emergency Solutions Grant Application**

BUDGET

Project Name	Grant Amount
Homeless Prevention	\$ 30,000
Admin	\$ 1,200
Total	\$ 31,200

MATCH

Match Source	Amount
City In-Kind (Personnel)	\$ 1,200
Cash Match	\$ 30,000
Total Match	\$ 31,200

Grant Award	\$31,200
Match Required	\$31,200
Total Cost	\$62,400



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024

Agenda Item: Liberty Transit Third Party Operator and Maintenance Contract With RTW Management, Inc. Resolution #2024-13

Prepared by: Kendra Ivy

Presented by: Ryan Arnold

PURPOSE: To Present for Mayor and Council Consideration, Approval of Resolution # 2024-13 to provide a notice of termination, for convenience, the Liberty Transit Third Party Operator and Maintenance Contract with RTW Management Inc.

BACKGROUND: On November 6, 2023, the City of Hinesville entered into a three-year agreement with RTW Management Inc. to provide Third Party Operator and Maintenance Services.

On September 9, 2024, the Executive Steering Committee met to review the operational performance of the Third-Party Operator RTW Management Inc. A recommendation was made to terminate the service contract.

On September 12, 2024, the Council held a workshop to review the Executive Steering Committee's recommendation.

FUNDING: Grant Funds \$1,307,576
Local Match \$502,632
Hinesville portion \$471,268

Total Project \$1,810,208

RECOMMENDATION:

ATTACHMENTS:

1. 1. Summary of TPO vs. City Op
2. 2. Resolution 2024-13 Public Transit

PREVIOUS COUNCIL DISCUSSION:

Liberty Transit Company
Summary of TPO vs. City Operated
September 13, 2024

	FY 2025 Budget Request with TPO	FY 2025 Budget Request City Operated	Difference City Operated vs. TPO
REVENUE			
Operations	\$ 369,250	\$ 402,015	\$ 32,765
Capital Cost of Contracting	444,240	341,553	(102,687)
Capital Improvements	538,430	564,008	25,578
Flemington Contribution	10,094	10,606	511
Walthourville Contribution	19,760	20,758	998
Hinesville Contribution	448,581	471,268	22,687
Total Transit Revenue	\$ 1,830,356	\$ 1,810,208	\$ (20,148)
EXPENDITURES			
Operations	\$ 738,500	\$ 804,029	\$ 65,529
Capital Cost of Contracting	493,600	379,503	(114,097)
Capital Improvements	598,256	626,676	28,420
Total Transit Expenditures	\$ 1,830,356	\$ 1,810,208	\$ (20,148)

CITY OF HINESVILLE

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF
HINESVILLE, GEORGIA APPROVING THE TERMINATION OF THE LIBERTY
TRANSIT THIRD PARTY OPERATOR AND MAINTENANCE AGREEMENT WITH
RTW MANAGEMENT INC.**

WHEREAS, The City of Hinesville serves as the administrative and fiscal authorized agent for Liberty Transit;

WHEREAS, On November 6, 2023, the City of Hinesville entered into a 3-year contract with RTW Management Inc. to provide operations and maintenance services for the Liberty Transit Public Transportation System;

WHEREAS, On September 9, 2024, the Executive Steering Committee met to review the operational performance of the Third-Party Operator RTW Management Inc. A recommendation was made to terminate the service contract;

WHEREAS, The Contract provides a minimum 60-day written notice to the contractor to terminate the contract for convenience;

WHEREAS, The City is prepared to assume Liberty Transit Operations and Maintenance on December 30, 2024;

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The City approves issuing a written notice to RTW Inc. to terminate, for convenience, the Liberty Transit Operating and Maintenance Agreement on December 29, 2024.
2. That the City of Hinesville hereby approves this Resolution.

APPROVED this 17th day of October 2024.

Karl A. Riles, Mayor

Vicky C. Nelson, Mayor Pro Tem

Diana F. Reid, Council Member

Jason R. Floyd, Council Member

Dexter L. Newby, Council Member

Jose A. Ortiz, Jr., Council Member

ATTEST:

Kenneth Howard, City Manager



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Proposed Rate and Fee Increases
Prepared by: Kimberly Ryon
Presented by: Kimberly Ryon

PURPOSE: To set the following new rates and fees in the Water and Sewer, Sanitation and Stormwater Utility Funds effective November 1, 2024:

1. Meter Installation Fees
2. Reuse Meter Installation Fees
3. Garbage Collection Rate
4. Garbage Disposal Rate
5. Yard Waste Rate
6. Stormwater Utility Fee

To also establish a new policy to pass credit/debit card processing fees for all card transactions to the payer, effective January 1, 2025.

BACKGROUND: The City reviews our fees and rates at least annually during our budget process. We want to insure the rates charged in our enterprise funds are sufficient to pay for the cost to provide the service. The recommendations to increase these fees and rates are a result of that process.

The change in the policy to pass the credit card processing fees to the user will save approximately \$240,000 in the Water and Sewer Fund. This reduction in expense will allow us to not have to increase water and sewer rates this fiscal year.

FUNDING: None

RECOMMENDATION: It is recommended that the rates be increased as presented.

ATTACHMENTS:

1. Proposed Fee Increases (all)

PREVIOUS COUNCIL DISCUSSION: These recommended increases were presented to the Mayor and City Council during the budget workshops on September 23, 25 and October 2, 2024.

City of Hinesville
Proposed New Water Meter Installation Fees
Effective November 1, 2024

Meter Size	Proposed Water Meter Installation Fee	Current Fee	Difference
3/4 inch	\$ 700.00	\$ 610.00	\$ 90.00
1 inch	\$ 820.00	\$ 710.00	\$ 110.00
1 1/2 inch	\$ 1,615.00	\$ 1,390.00	\$ 225.00
2 inch	\$ 2,150.00	\$ 1,850.00	\$ 300.00
3 inch	\$ 3,265.00	\$ 2,800.00	\$ 465.00
4 inch	\$ 6,480.00	\$ 5,550.00	\$ 930.00
6 inch	\$ 10,170.00	\$ 8,700.00	\$ 1,470.00

City of Hinesville
Proposed Reuse Water Meter Installation Fees
 Effective November 1, 2024

Meter Size	Proposed Reuse Water Meter Installation Fee	Current Fee	Difference
3/4 inch	\$ 700.00	\$ 610.00	\$ 90.00
1 inch	\$ 820.00	\$ 710.00	\$ 110.00
1 1/2 inch	\$ 1,615.00	\$ 1,390.00	\$ 225.00
2 inch	\$ 2,150.00	\$ 1,850.00	\$ 300.00
3 inch	\$ 3,265.00	\$ 2,800.00	\$ 465.00
4 inch	\$ 6,480.00	\$ 5,550.00	\$ 930.00
6 inch	\$ 10,170.00	\$ 8,700.00	\$ 1,470.00

City of Hinesville
Summary of Proposed Increases in Garbage Fees
FY 2025 Budget

	<u>Collection</u>	<u>Disposal</u>	<u>Dry Trash</u>	<u>Total Monthly Revenue</u>
SFR Customers with 1 polycart				
Proposed new fee	14.10	5.42	6.58	26.10
Current fee	12.65	4.97	6.05	23.67
Increase (\$)	\$ 1.45	\$ 0.45	\$ 0.53	\$ 2.43
Increase (%)	11.46%	9.05%	8.76%	10.30%
SFR Customers with 2 polycarts				
Proposed new fee	23.50	12.77	6.58	42.85
Current fee	21.13	11.71	6.05	38.89
Increase (\$)	\$ 2.37	\$ 1.06	\$ 0.53	\$ 3.96
Increase (%)	11.24%	9.02%	8.76%	10.18%
Commercial Customers with 1 polycart				
Proposed new fee	14.10	7.35	6.58	28.03
Current fee	12.65	6.74	6.05	25.44
Increase (\$)	\$ 1.45	\$ 0.61	\$ 0.53	\$ 2.59
Increase (%)	11.46%	8.99%	8.76%	10.16%
Commercial Customers with 2 polycarts				
Proposed new fee	23.50	14.69	6.58	44.78
Current fee	21.13	13.48	6.05	40.66
Increase (\$)	\$ 2.37	\$ 1.21	\$ 0.53	\$ 4.12
Increase (%)	11.24%	8.99%	8.76%	10.12%
Multi-Family Residential Customers				
Proposed new fee	14.10	7.35	1.97	23.42
Current fee	12.65	6.74	1.82	21.21
Increase (\$)	\$ 1.45	\$ 0.61	\$ 0.15	\$ 2.21
Increase (%)	11.46%	8.99%	8.24%	10.40%

Garbage fees were last increased November 1, 2014

City of Hinesville
Summary of Proposed Increases in Storm Water Utility Fees
FY 2025 Budget

	<u>Small</u>	<u>Medium</u>	<u>Large</u>	<u>Commercial & Multi-Unit per ERU</u>
Proposed new fee	4.32	7.20	12.24	7.20
Current fee	3.85	6.42	10.91	6.42
Increase (\$)	\$ 0.47	\$ 0.78	\$ 1.33	\$ 0.78
Increase (%)	12.21%	12.15%	12.19%	12.15%

Storm water rates were last increased effective November 1, 2014



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Fiscal Year 2024 Budget
Amendment Resolution #2024-15
Prepared by: Kimberly Ryon
Presented by: Kimberly Ryon

PURPOSE: To adopt Resolution 2024-15 to amend the City's budget for fiscal year ending October 31, 2024.

BACKGROUND: None

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. FY 2024 Budget Amendment 2 Resolution 2024-15

PREVIOUS COUNCIL DISCUSSION:

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF
HINESVILLE, GEORGIA AMENDING THE ANNUAL BUDGET OF THE CITY
OF HINESVILLE PURSUANT TO O.C.G.A. §36-81-3(d)(1)**

W I T N E S S E T H:

WHEREAS, on or about October 19, 2023 the Mayor and Council of the City of Hinesville, Georgia adopted an annual balanced budget for the fiscal year ended October 31, 2024 in accordance with O.C.G.A. §36-81-3 et seq; and,

WHEREAS, at the time of its adoption, the annual 2024 budget for the General Fund and Special Revenue Funds projected the future needs of the City during the fiscal year 2024, and said budget is presently balanced so that the sum of estimated revenues and appropriated fund balances is equal to appropriations; and

WHEREAS, certain need and expenditures have arisen requiring the Mayor and Council of the City of Hinesville, Georgia to review the allocation of the City's resources in order to effectively address unanticipated expenditures and better ensure the continued operation of the City and delivery of those services made available to its citizens; and

WHEREAS, the Mayor and Council of the City of Hinesville, Georgia, in accordance with O.C.G.A. §36-8-31(d)(1), have determined that such unanticipated expenditures require amendment to said annual balanced budget for the General Fund; and

WHEREAS, this resolution is presented and otherwise considered at a meeting of the City pursuant to lawful and fully given notice as required by O.C.G.A. §50-14-1 et seq.

NOW THEREFORE, BE IT RESOLVED and it is hereby resolved, that the findings and determinations set forth in the foregoing recitals are incorporated in the body of this Resolution in their entirety by this reference.

BE IT FURTHER RESOLVED and it is hereby resolved, as follows:

1. That pursuant to O.C.G.A. §36-81-3(d), the Mayor and Council of the City of Hinesville, Georgia hereby amend the aforementioned annual budget for the fiscal year ended October 31, 2024 as provided in that certain schedule attached hereto and made a part hereof for all purposes; provided, however, that this Resolution shall in no way impair or otherwise limit the authority of the City and/or its officers to make such transfers of appropriations with any fund or to otherwise act without further resolution(s) with respect to the annual budget as permitted by said O.C.G.A. §36-81-3 et seq.
2. The Mayor and/or City Manager is hereby authorized to take any and all further action and to execute and deliver any and all other certifications, instruments and documents as may be necessary or appropriate to authorize or effect the undertakings contemplated herein.

3. Any and all action taken by the City, its officers or members prior to the date hereof in connection with the matters set forth herein is hereby ratified and affirmed to the extent necessary to effect the purpose of this Resolution.
4. That this Resolution shall take effect immediately upon its adoption and the Clerk of the City shall place of public record this Resolution in the minutes of the governing authority.

This Resolution shall become effective on the _____ day of _____, 2024

APPROVED this _____ day of _____, 2024.

Karl A. Riles, Mayor

Vicky C. Nelson, Mayor Pro Tem

Diana F. Reid, Council Member

Jason Floyd, Council Member

Dexter L. Newby, Council Member

José A. Ortiz, Jr., Council Member

ATTEST:

Estella L. Roberson, City Clerk

**City of Hinesville
Budget Amendment #2
FYE October 31, 2024**

		<u>Debit</u>	<u>Credit</u>
<u>GENERAL FUND</u>			
100.022.5431.00.57.3010	PMTS TO OTHERS - ASSISTANCE	18,000	
100.041.3510.00.53.1230	UTILITIES	9,500	
100.063.4210.00.52.2204	REPAIRS & MAINTENANCE	21,000	
100.063.4210.00.52.2320	EQUIPMENT RENTAL	7,000	
100.063.4260.00.52.1285	PROFESSIONAL SERVICES (Street/Traffic lights)	5,000	
100.063.4260.00.53.1230	STREET/TRAFFIC LIGHTS	173,000	
100.064.6210.00.53.1230	UTILITIES - PARKS	8,575	
100.122.7310.00.1200	WAGES - HSYEP	10,735	
100.098.9000.00.57.9000	CONTINGENGIES		150,000
100.000.0000.00.31.1700	FRANCHISE TAX		65,750
100.000.0000.00.31.3100	LOCAL OPTION SALES TAX		37,060
		<u>252,810</u>	<u>252,810</u>
To amend budget for additional expenses			
100.041.3510.00.54.2200	VEHICLES	1,098,602	
100.000.0000.00.38.9005	USE OF FUND BALANCE		800,000
100.000.0000.00.38.9999	OTHER REVENUES		298,602
		<u>1,098,602</u>	<u>1,098,602</u>
To amend budget for purchase of Quint Fire engine - Flemington IGA			
100.041.3510.00.54.2200	VEHICLES	589,530	
100.000.0000.00.39.3500	LOAN PROCEEDS		589,530
		<u>589,530</u>	<u>589,530</u>
To amend budget for purchase of Fire engine - Financed purchase			
100.081.3520.00.54.1400	FIRE BURN BUILDING	142,125	
100.000.0000.00.38.9005	USE OF FUND BALANCE		142,125
		<u>142,125</u>	<u>142,125</u>
To amend budget for Fire Dept training facility (Burn Building) - CARES Act Funding			
100.081.3570.00.54.1100	FIRE BURN BUILDING	2,176,218	
100.000.0000.00.38.9005	USE OF FUND BALANCE		2,176,218
		<u>2,176,218</u>	<u>2,176,218</u>
To amend budget for Fire Station- Bond proceeds			
GENERAL FUND			
<i>Net Increase to Revenues</i>			<u>\$ 4,109,285</u>



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024

Agenda Item: Fiscal Year 2025 Budget Adoption
Resolution #2024-16

Prepared by: Kimberly Ryon

Presented by: Kimberly Ryon

PURPOSE: To approve Resolution #2024-16 to adopt the City's fiscal year 2025 budgets for the General Fund, Special Revenue Funds, Capital Projects Fund and Enterprise Funds.

BACKGROUND: The City's fiscal year 2025 budget has been presented to Mayor and Council at budget workshops in September and the budget hearing at the October 3, 2024 City Council meeting.

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. FY 2025 Budget Resolution 2024-16 and support

PREVIOUS COUNCIL DISCUSSION: Budget workshops on September 23, 25 and October 2, 2024. Budget hearing on October 3, 2024.

**CITY OF HINESVILLE, GEORGIA
BUDGET RESOLUTION**

A RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR 2025 FOR THE GENERAL FUND, SPECIAL REVENUE FUNDS AND ENTERPRISE FUNDS OF THE CITY OF HINESVILLE.

W I T N E S S E T H:

WHEREAS, a Proposed Budget for the General Fund, Special Revenue Funds and Enterprise Funds for the year beginning November 1, 2024 and ending October 31, 2025 has been presented to the Mayor and City Council; and,

WHEREAS, appropriate advertised public hearings have been held on the fiscal year 2025 Proposed Budget, as required by Federal, State and Local Laws and Regulations; and

WHEREAS, each of the Funds has a balanced budget, such that the Anticipated Funding Sources equal Proposed Expenditures;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Hinesville, that the budget attached hereto and made a part hereof for the year beginning November 1, 2024 and ending October 31, 2025, is approved.

APPROVED this _____ day of _____, 2024.

Karl A. Riles, Mayor

Vicky C. Nelson, Mayor Pro Tem

Diana F. Reid, Council Member

Jason Floyd, Council Member

Dexter L. Newby, Council Member

José A. Ortiz, Jr., Council Member

ATTEST:

Estella L. Roberson, City Clerk

City of Hinesville
Summary of Revenues & Expenditures
FY 2025 Budget

		<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
100	General Fund	\$ 29,929,754	\$ 29,929,754	\$ -
200	SPLOST	1,071,931	1,071,931	-
250	Special Revenue - Multiple Grant Fund	950,745	950,745	-
275	Special Revenue - Hotel/Motel	540,687	540,687	-
335	LMIG	521,011	521,011	-
505	Water and Sewer Fund	13,216,756	13,216,756	-
540	Solid Waste Fund	4,291,994	4,291,994	-
545	Liberty Transit	1,810,208	1,810,208	-
575	Storm Water Utility Fund	1,924,755	1,924,755	-
		<u><u>\$ 54,257,841</u></u>	<u><u>\$ 54,257,841</u></u>	<u><u>\$ -</u></u>

**City of Hinesville
Budget Summary by Fund
Fiscal Year 2025**

General Fund – Balanced

- The budget as presented includes an approximate 10% growth in the tax digest and a decrease in the millage rate of .05 mills to 10.10 mills. This information is from the review of the preliminary digest. We are currently waiting on the final reports from the Tax Commissioner and Tax Assessors offices and hope to receive them by October 1.
- For Local Option Sales Tax (LOST) revenue, we projected a 3% growth from the City's fiscal year 2024 actual LOST revenue. We are still seeing growth in our sales tax revenue and feel a 3% growth is a conservative projection for FY 2025.
- This budget includes an adjustment for Condrey and Associates salary survey. They are working on some additional adjustments to their report. We will review the report and make a recommendation to Mayor and City Council once we receive and review their final report.
 - The ESG contract has been adjusted to include a Cost of Living Adjustment (COLA) in the amount of 2.90%. This is the CPI for July in the South region.
 - The ESG contract has also been adjusted to include longevity pay.
- This budget includes a proposed change to the City of Hinesville contribution percentage to our employees' health insurance benefits from 70% to 75%. In the past few years, the City has been using a portion of the surplus balance to reduce the rates. This change would eliminate the need for the "surplus rate". Monthly savings for employees are:

➤ Single	\$ 28.30 (base plan)	\$ 47.40 (buy-up plan)
➤ Emp/Spouse	\$ 56.60	\$ 94.81
➤ Emp/Child(ren)	\$ 53.77	\$ 90.08
➤ Family	\$ 84.90	\$ 142.21
- This budget includes the following staffing changes:
 - ***Additional positions:***
 - 1 additional position in the Finance Dept – Accounting Analyst to begin March 1, 2025
 - 1 redeployed position in the Fire Dept - Training Engineer to Training Captain effective November 1, 2024.
 - 1 additional position in Fire Dept - Training Captain begin January 1, 2025
 - 2 additional positions in Fire Dept – Firefighters to begin May 1, 2025
- This budget includes an increase in the uniform allowance for police and fire departments. The allowance of \$100.00 increased to \$120.00. The allowance of \$83.33 increased to \$100.00.
- This budget includes an increase in the Municipal Court judge's annual stipend from \$22,000 to \$26,000.

- This budget sets aside Current Year Operating Reserve in the amount of \$300,000.
- This budget recommends passing on credit card processing fees for all credit card transactions to the user beginning January 1, 2025. This is a 3% fee per transaction. Currently this fee is already charged to the payor in Municipal Court for fines and forfeitures and for Hotel Motel Taxes paid via debit or credit card.

Water & Sewer Fund – Balanced

- The Water & Sewer Fund is balanced with no proposed increases to the water and sewer rates this fiscal year.
- This budget does have a proposed increase in meter installation fees for both potable and reuse water meters. The increase reflects the increase in the cost of the meters and meter parts.
- This budget recommends passing on credit card processing fees for all credit card transactions to the user beginning January 1, 2025. Currently this fee is already charged to the payor in Municipal Court for fines and forfeitures and for Hotel Motel Taxes paid via debit or credit card.
 - This is a 3% fee per transaction and would be a reduction in an expense of approximately \$240k in the water and sewer fund.
 - Implementing this would reduce a large expense for the City and would only be charged to the customers using this payment method in lieu of a water/sewer rate increase for all customers.
 - If approved, we are recommending a delay in the start date for this change to January 1st. We would use this time to start notifying customers of this change. (post signage at the water department, include message in bills, post on social media, etc...) We want to make sure we get this information out and give our customers information on other forms of payment that we accept that will not incur the fees.
- This budget includes an adjustment for Condrey and Associates salary survey. They are working on some additional adjustments to their report. We will review the report and make a recommendation to Mayor and City Council once we receive and review their final report.
 - The ESG contract has been adjusted to include a Cost of Living Adjustment (COLA) in the amount of 2.90%. This is the CPI for July in the South region.
 - The ESG contract has also been adjusted to include longevity pay.

- This budget includes a proposed change to the City of Hinesville contribution percentage to our employees' health insurance benefits from 70% to 75%. In the past few years, the City has been using a portion of the surplus balance to reduce the rates. This change would eliminate the need for the "surplus rate". Monthly savings for employees are:

➤ Single	\$ 28.30 (base plan)	\$ 47.40 (buy-up plan)
➤ Emp/Spouse	\$ 56.60	\$ 94.81
➤ Emp/Child(ren)	\$ 53.77	\$ 90.08
➤ Family	\$ 84.90	\$ 142.21
- This budget includes increasing the income limitation to qualify for the Senior Citizen rate from \$23,535 to \$25,875 effective November 1, 2025.
 - During the FY2020 budget process, Council agreed that this rate should be reviewed annually and should be equal to 90% of HUDs 2-person family Very Low Income Limit.

Sanitation Fund – Balanced

- The Sanitation Fund budget is balanced with a proposed rate increase to the garbage collection, disposal and dry trash rates. The last rate increase for these fees was November 1, 2014.
- This budget includes a finance purchase of one garbage truck and one dry trash truck. The budgeted cost for the garbage truck is \$300,000 and will be financed for 5 years. The budgeted cost for the dry trash truck is \$230,000 and will be financed for 5 years. Two quarter's debt service payments in the amount of \$5,780 is included in the FY 2024 budget.

Storm water Utility Fund – Balanced

- The Stormwater Utility Fund budget is balanced with a proposed rate increase to the stormwater utility rates. The last rate increase was November 1, 2014.

Transit – Balanced

- This budget includes transitioning from a third-party operator to City run operations effective December 30, 2024.
- As a result of transitioning to in house operations, the following staffing changes are included in this budget:
 - 1 redeployed position – Mobility Manager to Transit Director
 - 2 dispatcher/road supervisors
 - 1 lead bus operator
 - 6 bus operators



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Olive Street Sidewalk Project Bid
Prepared by: Paul Simonton
Presented by: Paul Simonton

PURPOSE: Present the bid for the Olive Street Sidewalk and Roadway Improvements for Approval.

BACKGROUND:

- The Project will improve the section of Olive Street between Madison Street and the Ft Stewart Railroad.
- It will connect the sidewalk at the intersection of Madison and Olive St to the existing sidewalk on Olive Street east of the Railroad.
- The Project will also replace failed sewer (concrete) mains, improve drainage and overlay the roadway.
- The Project was properly advertised and bids were received on September 18, 2024.
- We received two Bids for the project:
 - Sittle Construction \$1,502,212.50
 - Platinum Paving \$1,815,461.00 (It was later discovered that Platinum Paving did not bid the correct Bid Items, so their bid was deemed non-responsive).
- The bid items included some alternate items on the pipe material. After consideration, it is our recommendation that we accept the High Performance pipe alternate.
- With the acceptance of the alternate, the low bid is reduced to \$1,486,712.50.

FUNDING: TSPLOST and Other Funding

RECOMMENDATION: Award project to Sittle Construction Co. for \$1,486,712.50

ATTACHMENTS:

1. 2023-120 Bid Items - Addendum No. 3 bid tab

PREVIOUS COUNCIL DISCUSSION:

Bid Items - Olive Street Sidewalk & Roadway Improvements

for
City of Hinesville
SE Project No. 2023-120

I Certify that this tabulation is a true
and representation of the bids
received on September 18, 2024



BIDDER USED INCORRECT BID FORM

				Sittle Construction		Platinum Paving	
Item No.	Estimated Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price
1	<u>DEMOLITION</u>						
A.	1	LS	Demolition		\$ 113,500.00		
B.	1	LS	Abandon, Seal & Grout Ex. Drainage Pipe		\$ 3,850.00		
			DEMOLITION SUBTOTAL:		<u>\$ 117,350.00</u>		
2	<u>EARTHWORK</u>						
A.	1,900	LF	Roadway Grading	\$ 12.50	\$ 23,750.00		
B.	4,000	LF	Shoulder Grading incl Fill	\$ 28.00	\$ 112,000.00		
C.	1	LS	Clearing & Grubbing		\$ 34,000.00		
			EARTHWORK SUBTOTAL:		<u>\$ 169,750.00</u>		
3	<u>ROADWAY</u>						
A.	3,700	LF	24" Rolled Concrete Curb & Gutter	\$ 31.00	\$ 114,700.00		
B.	2,000	SY	6" Crusher Run Base	\$ 21.00	\$ 42,000.00		
D.	4,700	SY	Asphalt Milling	\$ 6.60	\$ 31,020.00		
E.	5,100	SY	2" 12.5 mm Superpave Asphalt	\$ 25.30	\$ 129,030.00		
F.	40	TN	Asphalt Leveling	\$ 220.00	\$ 8,800.00		
G.	7	EA	Concrete Flume	\$ 1,100.00	\$ 7,700.00		
			ROADWAY SUBTOTAL:		<u>\$ 333,250.00</u>		
4	<u>STORM DRAINAGE</u>						
A.	900	LF	12" HDPE Storm Pipe	\$ 55.00	\$ 49,500.00		
B.	500	LF	15" HDPE Storm Pipe	\$ 61.00	\$ 30,500.00		
C.	200	LF	18" HDPE Storm Pipe	\$ 75.00	\$ 15,000.00		
D.	750	LF	24" HDPE Storm Pipe	\$ 99.00	\$ 74,250.00		
E.	200	LF	15" RCP	\$ 71.00	\$ 14,200.00		
F.	200	LF	18" RCP	\$ 78.00	\$ 15,600.00		
G.	60	LF	24" RCP	\$ 103.00	\$ 6,180.00		
H.	10	LF	30" RCP	\$ 163.00	\$ 1,630.00		
I.	7	EA	12" Flared End Section	\$ 1,169.00	\$ 8,183.00		
J.	1	EA	30" Headwall	\$ 3,630.00	\$ 3,630.00		
K.	8	EA	Catch Basin	\$ 5,306.00	\$ 42,448.00		
L.	11	EA	Yard Inlet	\$ 4,560.00	\$ 50,160.00		
M.	6	EA	Grate Inlet	\$ 4,560.00	\$ 27,360.00		
N.	7	EA	Junction Box	\$ 4,630.00	\$ 32,410.00		
O.	12	VF	Riser	\$ 330.00	\$ 3,960.00		
P.	1	EA	Concrete Collar	\$ 6,240.00	\$ 6,240.00		
Q.	2	EA	Connection to Ex. Drainage Structure or Ex. Drainage Pipe	\$ 7,000.00	\$ 14,000.00		
			STORM DRAINAGE SUBTOTAL:		<u>\$ 395,251.00</u>		
5	<u>SANITARY SEWER</u>						
A.	3	EA	Replacement Manholes	\$ 8,700.00	\$ 26,100.00		
#####	500	LF	8" PVC Gravity Sewer Main	\$ 61.00	\$ 30,500.00		
#####	300	LF	Removal & Replacement of Ex. Sewer Services	\$ 44.00	\$ 13,200.00		
			SANITARY SEWER SUBTOTAL:		<u>\$ 69,800.00</u>		
6	<u>EROSION & SEDIMENT CONTROL</u>						
A.	1	EA	Construction Exit	\$ 4,200.00	\$ 4,200.00		
B.	2,850	LF	Type "NS" Silt Fence (Non-Sensitive) Installation	\$ 7.50	\$ 21,375.00		
C.	1	LS	Temporary Grassing		\$ 6,000.00		
D.	1	LS	Permanent Grassing		\$ 13,000.00		
E.	1	EA	Concrete Washout	\$ 500.00	\$ 500.00		
F.	11	EA	Excavated Inlet Sediment Trap (Sd2-SS)	\$ 110.00	\$ 1,210.00		
G.	15	EA	Curb Inlet Protection (Sd2-P)	\$ 165.00	\$ 2,475.00		
H.	2	EA	Inlet Protection (Filter Fabric)(Sd2-F)	\$ 500.00	\$ 1,000.00		
I.	10	SY	Outlet Protection	\$ 55.00	\$ 550.00		
J.	1	LS	NPDES Inspections, Monitoring & Sampling		\$ 11,500.00		
			EROSION & SEDIMENT CONTROL SUBTOTAL:		<u>\$ 61,810.00</u>		

BIDDER USED INCORRECT BID FORM

Bid Items - Olive Street Sidewalk & Roadway Improvements

for
City of Hinesville
SE Project No. 2023-120

I Certify that this tabulation is a true
and representation of the bids
received on September 18, 2024



					Sittle Construction		Platinum Paving	
Item No.	Estimated Quantity	Units	Description		Unit Price	Total Price	Unit Price	Total Price
7			<u>SITE IMPROVEMENTS</u>					
A.	2,000	SY	4" Concrete Sidewalk		\$ 68.00	\$ 136,000.00		
B.	810	SY	6" Driveway Concrete		\$ 72.00	\$ 58,320.00		
C.	180	SF	Detectable Warning Surface		\$ 134.00	\$ 24,120.00		
			SITE IMPROVEMENTS SUBTOTAL:			\$ 218,440.00		
8			<u>STRIPING & SIGNAGE</u>					
A.	1,320	LF	8" Solid White Striping (Crosswalk) (Thermo)		\$ 6.10	\$ 8,052.00		
B.	145	LF	24" Solid White Striping (Stop Bar) (Thermo)		\$ 6.10	\$ 884.50		
C.	3,900	LF	5" Solid Yellow Striping (Centerline) (Thermo)		\$ 6.10	\$ 23,790.00		
D.	1	LS	Railroad Grade Crossing Striping (Thermo)		\$ 2,200.00	\$ 2,200.00		
E.	6	EA	Stop Sign (R1-1)		\$ 440.00	\$ 2,640.00		
F.	2	EA	Yield Sign (R1-2)		\$ 440.00	\$ 880.00		
G.	8	EA	"State Law Stop for Ped." Sign (R560-5)		\$ 440.00	\$ 3,520.00		
H.	2	EA	"Look" Double Arrow Sign (R15-8)		\$ 440.00	\$ 880.00		
I.	2	EA	Railroad Crossing Sign (R15-1)		\$ 440.00	\$ 880.00		
			STRIPING & SIGNAGE SUBTOTAL:			\$ 43,726.50		
9			<u>MISCELLANEOUS</u>					
A.	1	LS	Mobilization			\$ 52,000.00		
B.	1	LS	Traffic Control			\$ 15,000.00		
C.	1	LS	Relocation of Signage			\$ 1,000.00		
D.	1	LS	Relocation of Mail Boxes		\$ 2,000.00	\$ 2,000.00		
E.	1	EA	Adjustment of Ex. Water Main		\$ 5,335.00	\$ 5,335.00		
F.	10	EA	Replacement of Ex. Water Services		\$ 1,750.00	\$ 17,500.00		
			MISCELLANEOUS SUBTOTAL:			\$ 92,835.00		
			TOTAL:			\$ 1,502,212.50		
<u>ALTERNATE #1 BID ITEMS</u>								
A.	900	LF	12" RCP		\$ 71.00	\$ 63,900.00		
B.	700	LF	15" RCP		\$ 72.00	\$ 50,400.00		
C.	400	LF	18" RCP		\$ 79.00	\$ 31,600.00		
D.	810	LF	24" RCP		\$ 103.00	\$ 83,430.00		
*This alternate is if RCP is used for the entire storm drainage system. The quantities shown in this alternate represent the total quantity of each size RCP for the project.								
<u>ALTERNATE #2 BID ITEMS</u>								
A.	900	LF	12" High Performance HDPE		\$ 49.00	\$ 44,100.00		
B.	500	LF	15" High Performance HDPE		\$ 53.00	\$ 26,500.00		
C.	200	LF	18" High Performance HDPE		\$ 67.00	\$ 13,400.00		
D.	750	LF	24" High Performance HDPE		\$ 93.00	\$ 69,750.00		
*This alternate is for High Performance HDPE being used instead of standard HDPE.								



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Board Appointment
Prepared by: Rose Kenner
Presented by: Kenneth Howard

PURPOSE: For Councilmember Floyd and Councilmember Newby to make an appointment to the Ethics Committee.

BACKGROUND: According to City of Hinesville Code of Ordinances, **Chapter 2, Administration, Article III. code of Ethics for City Officials and Employees, Division 2, Administration, Section 2-132. Ethics Committee** - The Ethics Committee shall consist of five (5) members appointed by the Council. All members shall be residents of the City of Hinesville and shall serve a two (2) year term. Mark Hendrix and Liston Singletary resigned from the Ethics Committee. Appointments need to be made to fill their unexpired terms (until May 17, 2025).

- Councilmember Floyd - appointed Mark Hendrix
- Mayor Pro Tem Jenkins - appointed Liston Singletary

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. Copy of Code Section 2-132 Ethics Committee
2. Ethics Committee Board Appointment Spreadsheet

PREVIOUS COUNCIL DISCUSSION:

Sec. 2-132. Ethics committee.

The ethics committee shall consist of five members appointed by the Council. All members shall be residents of the City of Hinesville and shall serve a two-year term.

(Code 1978, § 2-6; Ord. No. 2000-05, 11-16-2000)

STANDING
BOARDS/COMMISSIONS/AUTHORITIES
APPOINTEES

Ethics Committee - Board Liaison Niesha Williams

APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES
CM Reid	Aleen Humphrey	1		2 years	06/03/2021	05/17/2025
CM Floyd	Mark Hendrix	2	1	2 years	06/06/2019	05/17/2025
Mayor Pro Tem Nelson	Reginald Peggins	3		2 years	05/17/2021	05/17/2025
Mayor Pro Tem Jenkins	Liston Singletary	4	6	2 years	05/17/2009	05/17/2025
CM Riles	Michelle Harris	5		2 years	05/17/2021	05/17/2025

Ethics Committee (5 members, 2 year term) Appointed by Council

Ethics Committee, City Code Section 2-132



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: YR 2025 Alcohol Beverage License Renewals
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: 2025 Alcohol Beverage License Renewals

BACKGROUND: Current establishments request renewal of their Alcohol Beverage License for Year 2025.

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. A to Z Food Mart Summary Sheet

PREVIOUS COUNCIL DISCUSSION: None

SUMMARY SHEET FOR ALCOHOL LICENSE RENEWAL-YEAR 2025

NAME OF BUSINESS Mahabali Inc
A to Z Food Mart

ADDRESS OF BUSINESS 113 E General Screven Way
Hinesville, GA 31313

NAME OF APPLICANT(S) Bhagavatiben Patel

NAME OF LOCAL MANAGER Bhagavatiben Patel

APPROVED BY HPD YES 10-01-2024

APPROVED BY ZONING YES 10-02-2024

APPROVED BY INSPECTIONS DEPARTMENT YES 10-02-2024

APPROVED BY HFD YES 10-02-2024

TYPE OF LICENSE Consumption off premise
Beer and wine

SUNDAY SALES Yes

VIOLATION HISTORY No violations past 12 months

NOTES: This business operates as a convenience store. This location is not on probation.

City Council () Approved () Disapproved by _____ Date 10-17-24



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: New Alcoholic Beverage License for 2024
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: New Alcohol Beverage License for 2024

BACKGROUND: Dipkak Maisuriya is applying for a 2024 alcohol and business license to operate a liquor store located at 735 Elma G Miles Pkwy Ste B. This application is for an alcohol beverage license to sell beer, wine and liquor for off-premise consumption.

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Liberty Liquor Routing
2. Liberty Liquor Applications
3. Liberty Liquor Summary Sheet

PREVIOUS COUNCIL DISCUSSION: None

Date: 03/28/24

DEPARTMENTAL APPROVAL ROUTING FORM

DEPARTMENTS	ROUTE SEQ	ACTION CODE	DATE		INITIALS		Subj: Applicant Name	Liberty Liquor	
			In	Out	Concur	Non Concur	Subj: Event Name	Dipak Maisuriya	
LCPC	2	s	3/28/24	3/28/24	MW		Subj: Event Date	N/A	
INSPECTIONS ZONING DEPARTMENT	4	s	3-28-24	10-2-24	GWS		EVENT OR VENUE COMMENTS: please see the attached comm bl & alcohol beverage bl		
GIS	3	s	3/28/24	3/28/24	SJM				
FIRE DEPARTMENT	5	s	10/2/24	10/2/24	MS				
POLICE DEPARTMENT									
YES ☐ NO ☐ security required							FOR BUSINESS LICENSE USE ONLY		
CITY CLERK									
BUSINESS LICENSE OFFICE									
ACTION CODES							Yes ☐ No ☒	Is there an election, voter registration, special event, or other City and/or County related event occurring during date of the above event?	
X -	ORIGINATOR OF OFFICE AFFIXING ROUTING SHEET		I -	INFORMATION			EVENT NAME:		
A -	APPROPRIATE ACTION		D -	DECISION					
G -	GUIDANCE		C -	COMMENT			Yes ☐ No ☒	Requires Mayor & Council Approval	Council Meeting Date:
S -	SIGNATURE		R -	RECOMMENDATION			SIGNATURE:		Last Action Date:

DEPARTMENTS PLEASE INDICATE CONCERNS BELOW:

Meets distance requirements to church from door to door. -LCPC

GWS - 10-02-2024 -All work granted under the issued construction permit was inspected and accepted as completed.

PLEASE FORWARD THIS COMPLETE PACKET TO THE DEPARTMENT SPECIFIED ON THE ABOVE ROUTE SEQ NO LATER THAN THREE DAYS OF RECEIVING THIS REQUEST. APPROVAL INITIALS ON THIS ROUTING FORM SERVES AS APPROVAL FOR THE ENTIRE PACKET UNLESS OTHERWISE SPECIFIED IN THE DEPARTMENT CONCERNS SECTION. FOR EFFECTIVE TRACKING THERE IS NO NEED TO SIGN ADDITIONAL AND/OR REDUNDANT DOCUMENTS.

LICENSE YEAR: 2024

DATE RECEIVED: 3/25/24
FOR OFFICIAL USE ONLY
NEW ☒
CHANGE IN OWNERSHIP ☐
BUSINESS TYPE: CWA ☒ CNA ☐ HB ☐ OS ☐
BLOG INSP: ☐
ZONING: ☐
ZONED: ☐
POLICE: ☐
FIRE: ☐
DATE: ☐
DATE: ☐
DATE: ☐
DATE: ☐



BUSINESS LICENSE APPLICATION

PAYABLE TO:

City of Hinesville
115 East M.L. King, Jr. Drive
Hinesville, Georgia 31313

LIBERTY LIQUOR

NAME OF BUSINESS:

735

745 ELMA G MILES PKWY SUIT B

LOCATION OF ABOVE BUSINESS:

735 X 745 ELMA G MILES PKWY SUIT B, HINESVILLE GA 31313 LIBERTYLIQUOR743B@GMAIL.COM

MAILING ADDRESS:

82 1472595

EMAIL ADDRESS:

308956926

FEDERAL TAX ID NUMBER:

STATE TAX ID NUMBER:

PACKAGE STORE

DESCRIBE THE NATURE OF BUSINESS:

AMITKUMAR K PATEL

350 BEVERLY ST APT # 140, HINESVILLE GA 31313

MANAGER'S NAME:

MANAGER'S MAILING ADDRESS:

DOES THIS BUSINESS REQUIRE A STATE LICENSE? X (YES) ☐ (NO)
(Please attach a copy of your state license or certification)

DOES THIS BUSINESS INVOLVE SALES TAX? X (YES) ☐ (NO) IF YES, SALES TAX NUMBER: 308913259

DIPAK MAISURIYA

809MALIBU RD, HINESVILLE GA 31313

OWNER OF BUSINESS:

OWNER'S HOME ADDRESS:

(Corporations or Partnerships must list all Names & Addresses of Owners or Officers)
(use a separate sheet if necessary)

SOCIAL SECURITY NUMBER:

678 234 9578

BIRTH DATE: MONTH/DAY/YEAR

9123686232

HOME PHONE:

BUSINESS PHONE:

LICENSE FEE COMPUTATIONS

Number of Employees (including ownership) 1

Administrative Fee

Inspection Fee

Additional Fees

TOTAL DUE:

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

TOTAL RECEIVED \$ 3891.50

IMPORTANT - PLEASE READ CAREFULLY

The applicant hereby agrees to be bound by all of the terms and conditions of the Ordinances adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law. I hereby certify that all information provided is true and correct. I understand that providing false information may result in the revocation of my license. Licenses may be suspended or revoked for violation of the terms of the Ordinance. Notification is required of closing, change of business location or ownership.

THIS 10th DAY OF January 2024

Dipak Maisuriya
(AUTHORIZED SIGNATURE OF APPLICANT)

Personally, before me the undersigned appeared Dipak Phulchand Maisuriya, who on Oath has sworn that the above information given therein is true and correct.

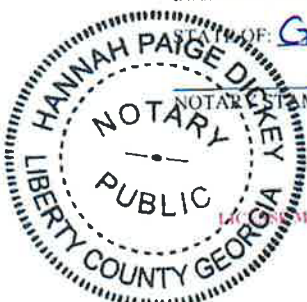
Sworn to and subscribed before me this 10th day of January 2024

STATE OF Georgia COUNTY OF: Liberty CITY OF: Hinesville

NOTARY PUBLIC OR SEAL:

NOTARY PUBLIC:

Hannah Paige Dickey
My Commission Expires July 5, 2024



LICENSE MAY BE SUSPENDED OR REVOKED FOR VIOLATION OF THE TERMS OF THE ORDINANCE. NO BUSINESS, PERSON, OR ORGANIZATION IS TO OPERATE WITHOUT APPROVAL OF THIS APPLICATION FOR LICENSE.

LICENSE YEAR: 2024



DATE: 01/09/2024

ALCOHOL BEVERAGE LICENSE APPLICATION

LIBERTY LIQUOR

NAME OF APPLICANT: (spell out full name, no initials)

735743 ELMA G MILES PKWY SUIT B

LEGAL MAILING ADDRESS OF APPLICANT:

SSN: [REDACTED] DOB MONTH/DAY/YEAR: [REDACTED] HOME PHONE: 678 234 9578 BUSINESS PHONE: 912-368-6232

WERE YOU BORN A U.S. CITIZEN? (YES) X (NO)

ARE YOU A LIBERTY COUNTY RESIDENT? X (YES) (NO)

Type of Ownership: Individually Owned Partnership Corporation
(circle one)

*Partnerships must provide information on all partners on the attached sheets

*Corporations must provide information on all officers of the corporation on the attached sheets

Will someone other than the applicant be responsible for the management of the establishment? N/A Y/N

*If yes, complete information for this individual on attached sheets

*A background check is required for each person except officers of publicly held corporations

OM SAI LAXMI 67 LLC

NAME OF ORGANIZATION:

TRADE NAME: LIBERTY LIQUOR

735743 ELMA G MAILES PKWY SUIT B

BUSINESS MAILING ADDRESS:

82 1472595

FEDERAL TAX ID NUMBER:

BUSINESS NAME:

912 368 6232

BUSINESS PHONE NUMBER:

308956926

SALES TAX ID NUMBER:

PACKAGE STORE

TYPE OF BUSINESS:

DESCRIBE THE NATURE OF BUSINESS:

Liquor Store

SUMMARY SHEET FOR NEW 2024 ALCOHOL LICENSE

NAME OF BUSINESS Omi Sai Laxmi 67 LLC
Liberty Liquor

ADDRESS OF BUSINESS 735 W Oglethorpe Hwy Ste B
Hinesville, GA 31313

NAME OF APPLICANT(S) Dipak Maisuriya

NAME OF LOCAL MANAGER Amitkumar Patel

APPROVED BY GBI YES 07/30/2024

APPROVED BY ZONING YES 03/28/2024

**APPROVED BY INSPECTIONS
DEPARTMENT** YES 10/02/2024

APPROVED BY HFD YES 10/02/2024

TYPE OF LICENSE Consumption off premise
Beer, wine, and liquor

SUNDAY SALES NO

NOTES: This business will operate as a liquor store.

City Council () Approved () Disapproved by _____ Date 10-17-2024



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Public Comment
Prepared by: Rodonia Armstrong
Presented by: Karl Riles

PURPOSE: During this time, Mayor and Council allow citizens to address Council for three (3) minutes on issues and concerns that they may have. Citizens must sign in and state the nature of their concerns on a form provided before addressing Council.

BACKGROUND: None

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Mayor Riles' Report
Prepared by: Christy Deloach
Presented by: Karl Riles

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Councilmember Reid's Report
Prepared by: Darlene Parker
Presented by: Gary Gillard

ACTION ITEMS:

INFORMATIONAL ITEMS:

ESG Operations and Status Report September 2024



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: ESG Operations and Status Report
September 2024
Prepared by: Darlene Parker
Presented by: Gary Gillard

PURPOSE: To discuss ESG Operations and Status Report 2024

BACKGROUND: None

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. ESG Operations and Status Report September 2024

PREVIOUS COUNCIL DISCUSSION:



September 2024

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FSGM.....	17

DEPARTMENTAL SUMMARY***Executive Summary***

Below are departmental activity reports for ESG-Operations for the month of Sep '24.

Administrative

Sep '24 Team Player of the Month: Omar Castro (FSGM)



25 Sep 24: Road Re-naming Ceremony



28 Sep 24: Georgia Recovers Bus Tour



Safety Incident Reports**Sep '24**

At Fault Motor Vehicle Incidents	0
Motor Vehicle Accidents	0
First Aid Cases	0
Collateral Damage Incidents	6
Occupational Injury Incidents	1
Safety Training Hours	139
Medical Treatment Cases	0
Restricted Duty Cases	0
Lost Time Incidents	0
Worksite Inspections	52
Near Miss Incidents	1

Parks and Grounds (Mosquito Control)

Sep '24 Mosquito Control Activity Report

Date	Activity
2-Sep-24	Reviewed and inspected storm structures in District 1
3-Sep-24	Setup CDC light trap at 2747 196 and checked out a mosquito complaint at 424 Timberland Circle
4-Sep-24	Reviewed and inspected storm structures in District 1
5-Sep-24	Reviewed and inspected storm structures in District 1
6-Sep-24	Conducted ulv application to 602 Thornwood way
9-Sep-24	Setup CDC light trap at 602 Thornwood way
10-Sep-24	Inspected storm structures in District 2w/ GIS system and Hinesville city map books
11-Sep-24	Inspected storm structures in District 2w/ GIS system and Hinesville city map books
12-Sep-24	Inspected storm structures in District 2w/ GIS system and Hinesville city map books
13-Sep-24	Inspected storm structures in District 2w/ GIS system and Hinesville city map books
16-Sep-24	Inspected storm structures in District 3w/ GIS system and Hinesville city map books
17-Sep-24	Inspected storm structures in District 3w/ GIS system and Hinesville city map books/ Setup a CDC light trap at 2747 196
18-Sep-24	Inspected storm structures in District 3w/ GIS system and Hinesville city map books
19-Sep-24	Inspected storm structures in District 4w/ GIS system and Hinesville city map books
20-Sep-24	Inspected storm structures in District 4w/ GIS system and Hinesville city map books
23-Sep-24	Inspected storm structures in District 4w/ GIS system and Hinesville city map books
24-Sep-24	Inspected storm structures in District 4w/ GIS system and Hinesville city map books
25-Sep-24	Checked ulv sprayers and ensured equipment is ready for post storm operations
26-Sep-24	Hurricane Helene
28-Sep-24	Hurricane Helene Recovery
29-Sep-24	Hurricane Helene Recovery
30-Sep-24	Hurricane Helene Recovery

Vehicle Maintenance

Below are the number of Corrective Maintenance (CM's) and Preventative Maintenance (PM's) work orders completed during the month of Sep '24.

Department	CM	PM	Total
Police	23	10	33
Fire	5	2	7
Stormwater	21	1	22
City Hall Admin	1	0	1
ESG Admin	1	1	2
Inspections	2	1	3
Sanitation	22	1	23
Streets/Drainage	8	1	9
Parks/Grounds	8	2	10
FSAB/HAAF	5	2	7
Vehicle Maint	0	0	0
Const Maint	4	3	7
Meter Reading	4	0	4
Water Lab	1	0	1
Lift Stations	2	0	2
WRF	2	1	3
WPCP	0	0	0
		Total	134

Sanitation

Listed below is a summary of the material picked up by the sanitation department since the beginning of our contract:

Tons of Garbage

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	850	911	957	784	948	900	939	989	1006	956	980	918	11138	928.17
2017/18	947	899	889	865	1012	988	1065	1033	1069	1048	854	958	11627	968.92
2018/19	942	870	1063	819	955	975	995	980	1120	956	915	1112	11702	975.17
2019/20	894	1078	1053	879	1080	1323	782	1246	1253	1165	1174	1119	13046	1087.2
2020/21	1086	1246	1023	1023	1379	1242	1228	1284	1334	1222	1203	1086	14356	1196.3
2021/22	1184	1282	1660	1015	1307	1136	1170	1177	1129	1240	1180	1077	14557	1213.1
2022/23	1174	1168	1184	1078	1279	1111	1302	1260	1200	1254	1168	1110	14288	1190.7
2023/24	1124	1099	1119	1081	1180	1213	1311	1146	1317	1256	1117		12963	1178.5

Cubic Yards of Yard Waste

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	3275	1625	2200	2575	2850	2375	2150	1150	1625	1425	6750	1625	29625	2468.8
2017/18	1800	1700	1625	1850	2775	1825	2304	1350	2050	1950	1966	3175	24370	2030.8
2018/19	1200	1675	2575	1775	2275	1750	1925	1625	1575	725	1475	1325	19900	1658.3
2019/20	1100	1875	1925	1325	2475	3200	2425	2000	1575	2050	1775	2425	24150	2012.5
2020/21	1975	2600	2500	2225	3200	2450	2700	2550	2075	1475	1700	1750	27200	2266.7
2021/22	2125	2975	1725	2425	2350	2175	2000	1300	1050	1300	1300	2100	22825	2075
2022/23	1550	2675	2400	2750	3000	2050	2250	1675	1500	1650	2150	1950	25600	2133.3
2023/24	2225	2225	1600	2125	1180	2175	2275	1725	1525	1625	1975		20655	1877.7

Streets

Sep '24: Sign Maintenance/Pothole Repairs

DATE	STREET	SIGN	POTHOLE
4-Sep-24			
	LIVE OAK DR		FILLED 2 POTHOLE.
	311 WHITE CIR		FILLED 3 POTHOLE.
	744 S-MAIN ST		FILLED 4 POTHOLE.
9-Sep-24			
	BARRY McCAFFERY BLVD		FILLED 3 POTHOLE.
	945 LIVE OAK DR		FILLED 3 POTHOLE.
	LIVE OAK DR	STRAIGHTEN STOP SIGN.	
11-Sep-24			
	INWOOD DR		FILLED 3 POTHOLE.
	BARRINGTON DR		FILLED 2 POTHOLE.
13--SEP-24			
	1461 FLO ZECHMAN DR		FILLED 2 POTHOLE
	DEBBIE DR	STRAIGHTEN STOP SIGN	
16-Sep-24			
	ASH MOORE RD	STRAIGHTEN SPEED LIMIT SIGN	
	508 ASH MOORE		FILLED AND REPAIRED SINKHOLE
17-Sep-24	SADGEWOOD DR		FILLED 3 POTHOLE
	COATS RD		FILLED 2 POTHOLE.
	710 MILL CREEK CIR		FILLED 2 POTHOLE.
18-Sep-24			
	433 ARLINGTON DR		FILLED 2 POTHOLE.
	PINELAND AVE	STRAIGHTEN SPEED LIMIT SIGN.	
19-Sep-24			
	WAYFAIR LN		FILLED 3 POTHOLE.
	HWY 196	PUT UP GDOT STOP SIGN	
20-Sep-24			
	S-MAIN ST		FILLED 2 POTHOLE.
	109 DEANN ST	STRAIGHTEN STOP SIGN	
	ARLINGTON DR		FILLED 2 POTHOLE.
24-Sep-24			
	WHILLOWBROOK DR		FILLED 3 POTHOLE.
	WHILLOWBROOK DR	STRAIGHTEN SPEED LIMIT SIGN	
25-Sep-24			
	SANDY MOBLEY LN	PUT UP NEW NAME SIGNS	
	GARDEN CIR		FILLED 2 POTHOLE.
30-Sep-24	LATHAM CIR	PUT UP STOP SIGN	

Drainage

Street Sweeping Monthly Total Miles

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
November	784	881	933	768	788	838	1103	948
December	628	658	762	899	895	897	752	878
January	783	871	774	815	789	828	778	843
February	776	790	835	902	807	442	716	731
March	833	826	908	1047	1052	991	920	600
April	777	855	913	1036	1011	934	955	663
May	876	1021	1029	841	798	828	1017	655
June	870	822	789	1005	1092	837	609	602
July	813	940	997	1079	1047	532	923	761
August	963	970	1004	961	923	871	1057	919
September	616	897	949	973	899	684	999	910
October	899	1023	1019	837	847	670	1036	
Total	9618	10554	10912	11163	10948	9352	10865	8510

Compliance

There were no permit excursions for the month of September for the either wastewater treatment facility. All permit-required documentation has been submitted to the state regulatory agencies in a timely manner.

Water Treatment

Water Production (million gallons)	129.449
Water Meters Read	14,381
Water/Sewer line locates	787
Sewer Main Cleaning Footage	25,753

Wastewater Treatment

WPCP

Hinesville Total Flow (million gallons)	103.33
Hinesville Average Flow (million gallons per day)	3.44
Ft. Stewart Total Flow (million gallons)	75.11
Ft. Stewart Average Flow (million gallons per day)	2.5
Combined Total Inf Flow (million gallons per day)	178.44
Combined Average Inf Flow (million gallons per day)	5.95
Combined Average Eff Flow (million gallons per day)	6.42

WRF

Influent flow (million gallons)	48.763
Influent flow Average (million gallons per day)	1.625
Discharge flow (million gallons)	33.316
Discharge flow Average (million gallons per day)	1.111
Re-use flow (million gallons)	14.917
Re-use flow Average (million gallons per day)	0.497
On-Site Storage (million gallons)	6.260

Community Engagement

21 Sep 24: Food Truck Festival Volunteers





City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Councilmember Floyd's Report
Prepared by: Rodonia Armstrong
Presented by: Jason Floyd

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Liberty Transit Monthly Report
Prepared by: Donna Dale
Presented by: Donna Dale

PURPOSE: To Present for Mayor and Council Consideration, the Liberty Transit September 2024 Ridership Report.

BACKGROUND: None

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. September 2024 Report

PREVIOUS COUNCIL DISCUSSION:

Staffing:

➤ Short Staffed

(1) General Manager, CDL
(1) Dispatcher/Supervisor, CDL
(7) Operators, CDL
(0) Bus Detailer
(0) Technician, CDL, ASE

Safety:

- Meetings/training is conducted monthly
 - Topic- Road Rage and Refresher driving In severe weather
- Random Drug tests conducted- (1)
- Random Alcohol tests conducted-(1)

Maintenance:

- Preventative Maintenance- (0)
- Road calls-(1)

Operations:

- Route Deviations-
 - South Main St. Routes 1 & 2

Ridership:

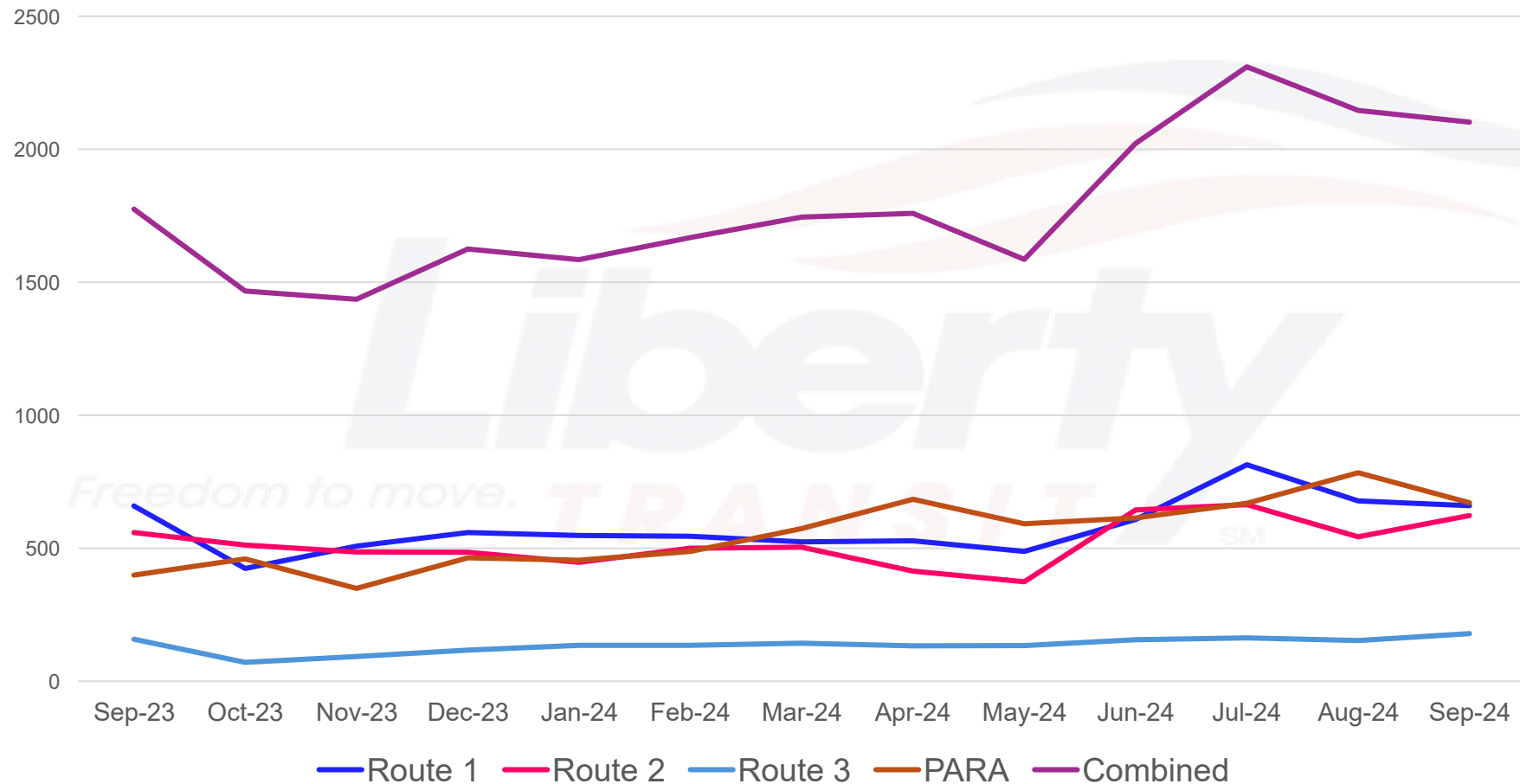
- **Route 1-** 660
- **Route 2-**623
- **Route 3-**179
- **Paratransit-** 671
- **Total Combined-**2102

Ridership increased by 18% over last year
Ridership decreased by 2% over last month

Total Combined 2023- 1775
Total Combined 2022- 1539
Total Combined 2021- 1551



2023-2024 TRANSIT RIDERSHIP





City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Monthly Business License Report
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: To inform Mayor and Council of the new license applications received for the month of September.

BACKGROUND: The attached list shows all business license applications processed in September 2024. The list includes businesses that have started and/or completed the process of obtaining a City of Hinesville business license. The report includes 12 new businesses and 1 change in ownership.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. September BL Monthly Report

PREVIOUS COUNCIL DISCUSSION: None



Monthly Business License Report

Completed and/or Pending Business License Applications

From: 09/01/2024

To: 09/30/2024

Status	Start Date	Trade Name	BL Address	Nature of Business
C	9/05/2024	GUYETT HOUSNG SOLUTIONS	750 ELMA G MILES PKWY STE B	453930 - MANUFACTURED HOME RETAIL BROKER
C	9/05/2024	THE WRLD OF HAVEN BABY	600 OAK ST	711190 - ENTERTAINMENT AND CLOTHING
C	9/05/2024	YU SPA	552 W OGLETHORPE HWY	812199 - MASSAGE THERAPY
C	9/06/2024	LEVEL 10 REAL ESTATE GROUP	109 CENTRAL AVE UNIT E	531210 - REAL ESTATE SALES & RENTALS
C	9/10/2024	MATRESS FIRM INC #507009	796 W OGLETHORPE HWY STE 200	442299 - RETAIL AND BEDDING
P	9/12/2024	ALL AROUND TIGHT WORK CLEANING & PAINTING	836 SAGEWOOD DR	561720 - JANITORIAL SERVICES
P	9/13/2024	AMERICA'S BEST CONTACTS & EYEGLASSES #4135	796 W OGLETHORPE HWY STE 100	446130 - OPTICAL GOOD STORE
P	9/18/2024	THEE LOC BAR	908 CHARLES C FRASIER BLV	812112 - NATURAL HAIR SALON
C	9/19/2024	PHANTOM TROOP TRANSPORT	1378 B HWY 196 W	488410 - WRECKER SERVICE
P	9/19/2024	GAULDEN AUTOS	123 CHERRIE MURRELL RD	441120 - AUTO BROKER ONLINE SALES
C	9/19/2024	KNIGHTS MULTISERVICE	2345 ROWE ST	561730 - LAWN CARE SERVICES
P	9/20/2024	ENCHANTING SALON BOUTIQUE	117 W HENDRY ST	812112 - BEAUTY SALON
P	9/20/2024	CURRY EXPRESS	466 W GENERAL SCREVEN WAY	722211 - INDIAN FOOD RESTAURANT

NEW	12	ACTIVE ACCOUNTS ENDING AUGUST 2024	1765
CHANGE IN OWNERSHIP	1	TERMINATED ACCOUNTS IN SEPTEMBER 2024	10
TOTAL	13	ACCOUNTS ACTIVE IN SEPTEMBER 2024	1778



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Monthly Birthday's
Prepared by: Rodonia Armstrong
Presented by: Jason Floyd

PURPOSE: For Mayor and Council to acknowledge employee birthdays for the Month of August.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: N/A

ATTACHMENTS:

1. October Birthday's

PREVIOUS COUNCIL DISCUSSION:

OCTOBER BIRTHDAYS



Nakeya Davis-(IT Director)

Temperance West-(CDD)

Candice Bryant-(Water)

Danya Balcome-(Police)

Michael Bell-(Police)

Delilah Currier-(Police)

David Guy-(Police)

Gabriel Munoz-(Police)

Shelby Sayer-Lee-(Police)

Barbara Olsen-(Crossing Guard)

Jeffrey Jessen-(Detective)

Tony Mitchner-(Detective)

Christopher Moss-(Fire)

Wendy Bruce Sochia-(Fire)

Anthony Fowler-(Fire)



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Mayor Pro Tem Nelson's Report
Prepared by: Wendy Bruce Sochia
Presented by: Vicky C. Nelson

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: HFD Monthly Report - September 2024
Prepared by: Wendy Bruce Sochia
Presented by: Robert Kitchings

PURPOSE: To Present for Mayor and Council Consideration, HFD Monthly Report - September 2024

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. HFD Monthly Report - September 2024

PREVIOUS COUNCIL DISCUSSION:

Hinesville Fire Department Incident Activity Report

Period	Hinesville City Limits	Flemington City Limits	Liberty County	Midway City Limits	Richmond Hill	Jesup	Glennville	Sta 1 Totals	Hinesville City Limits	Walthourville City Limits	Alenhurst City Limits	Gumbranch City Limits	Riceboro City Limits	Liberty County	Long County	Sta 2 Totals	Totals
November 1-30, 2023	251	15															266
December 1-31, 2023	283	18															301
January 1-31, 2024	285	17															302
February 1-28, 2024	251	12															263
March 1-31, 2024	282	22															304
April 1-30, 2024	285	21															306
May 1-31, 2024	312	28															340
June 1-30, 2024	285	15															300
July 1-31, 2024	291	16															307
August 1-21, 2024	295	17															312
September 1-30, 2024	306	22															328
October 1-31, 2024																	0
Totals	3126	203	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3329

Non Incident Activity Report

Period	Burn Permits	Car Seats	Smoke Detectors	Public Education	Swimming Pool Filled	CPR	First Response	BP Checks	Station Tour	Fire Safety House	Safety Talk	Totals
November 1-30, 2023	44	4	6	652	-	-	-	-	-	-	-	706
December 1-30, 2023	15	7	5	2676	-	-	-	-	-	-	-	2703
January 1-31, 2024	29	1	2	171	-	-	-	-	-	-	-	203
February 1-28, 2024	40	6	6	310	2	-	-	-	3	-	1	368
March 1-31, 2024	30	5	3	1518	2	-	-	-	1	-	2	1561
April 1-30, 2024	44	6	1	1231	1	-	-	-	2	-	1	1286
May 1-31, 2024	40	9	-	544	5	-	-	-	4	-	-	602
June 1-30, 2024	30	6	3	364	7	-	-	-	3	-	-	413
July 1-31, 2024	39	2	4	443	4	-	-	-	3	-	-	495
August 1-31, 2024	27	5	4	462	1	-	-	1	1	-	-	501
September 1-30, 2024	41	8	7	338	-	-	-	1	21	-	-	416
October 1-31, 2024												0
Totals	379	59	41	8709	22	0	0	2	38	0	4	9254

City of Hinesville

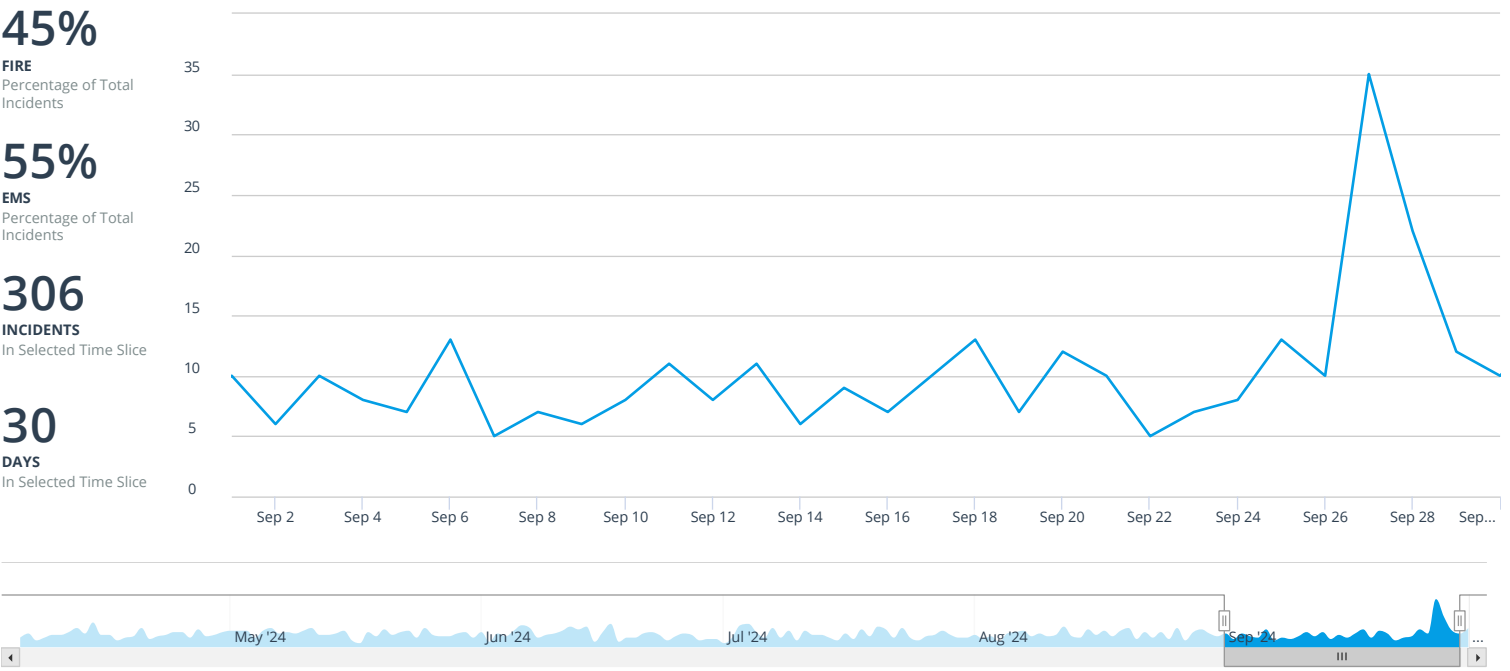
Hinesville Fire Department

Dollar Value Saved and Loss

Period	# of Fires	Total Values	Total Losses	Total Saved	Total % Losses	Total % Saved
November 1-30, 2023	1	276,656	6,303	270,353	2.28%	97.72%
December 1-31, 2023	-	-	-	-	-	-
January 1-31, 2024	1	471,519	673	470,846	0.14%	99.86%
February 1-28, 2024	1	144,898	4,325	140,573	2.99%	97.01%
March 1-31, 2024	1	59,890	11,031	48,859	18.42%	81.58%
April 1-30, 2024	1	212,619	47,249	165,370	22.22%	77.78%
May 1-31, 2024	2	317,095	118,303	198,792	37.31%	62.69%
June 1-30, 2024	1	13,345	2,001	11,344	14.99%	85.01%
July 1-31, 2024	1	161,672	522	161,150	0.32%	99.68%
August 1-31, 2024	-	-	-	-	-	-
September 1-30, 2024	1	29,357	21,808	7,549	74.28%	25.72%
October 1-31, 2024						
	10	\$ 1,687,051	\$ 212,214	\$ 1,474,837	12.58%	87.42%

Custom ▾

Sep 1, 2024 - Sep 30, 2024 ▾



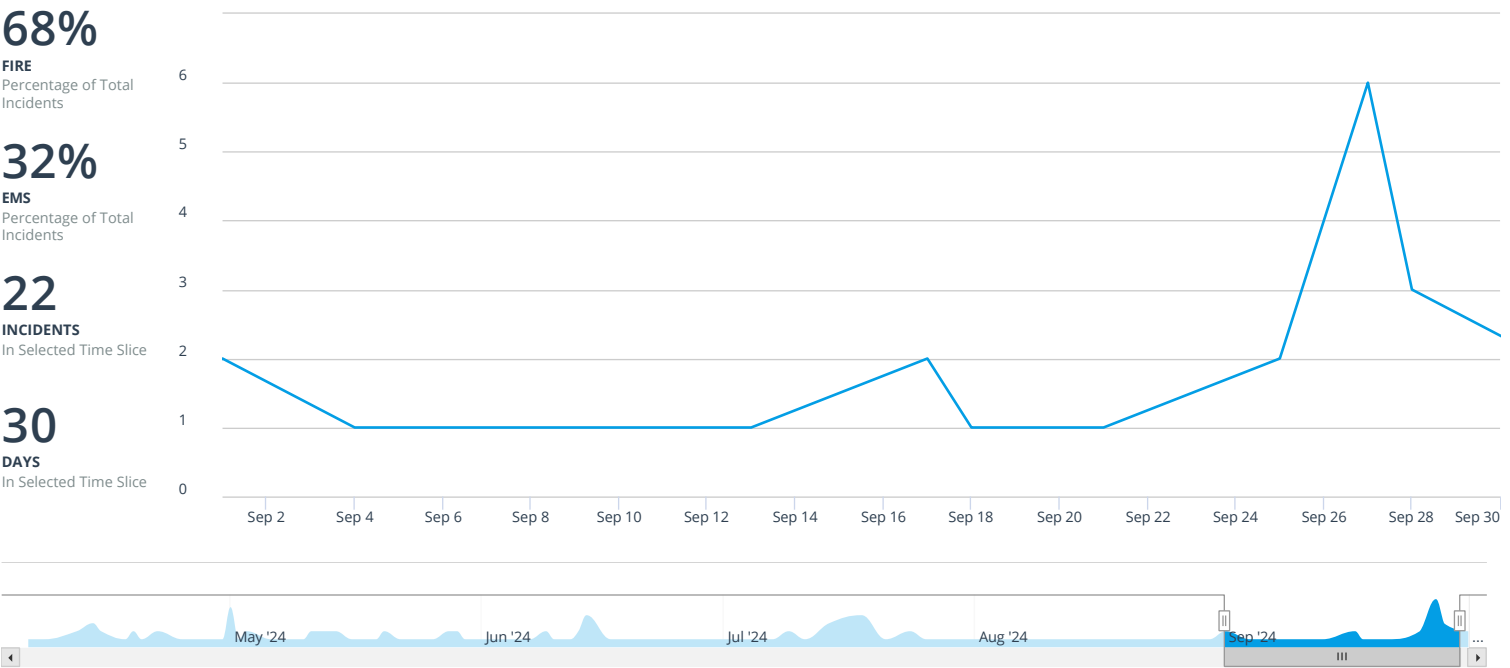
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Week Ending	9/1/24	9/8/24	9/15/24	9/22/24	9/29/24	10/6/24	10/13/24	10/20/24	10/27/24	11/3/24	11/10/24	11/17/24	11/24/24	Total
(11) Structure Fire				2	1									3
(13) Mobile property (vehicle) fire			1											1
(14) Natural vegetation fire						1								1
(15) Outside rubbish fire		1												1
(31) Medical assist	7	27	36	33	31	4								138
(32) Emergency medical service (EMS) incident	1	4	6	8	10	1								30
(35) Extrication, rescue		1	1											2
(41) Combustible/f... spills & leaks		1	1		1									3
(42) Chemical release, reaction, or toxic condition		1												1
(44) Electrical wiring/equipm.. problem		1		1	9									11
(45) Biological hazard					1									1
(54) Animal problem or rescue			1											1
(55) Public service assistance		1			2									3
(61) Dispatched and canceled en route	1	8	7	13	16	2								47
(62) Wrong location, no emergency found		3		2	7									12

Week Ending	9/1/24	9/8/24	9/15/24	9/22/24	9/29/24	10/6/24	10/13/24	10/20/24	10/27/24	11/3/24	11/10/24	11/17/24	11/24/24	Total
(63) Controlled burning		1												1
(65) Steam, other gas mistaken for smoke			2		3									5
(73) System or detector malfunction					9	1								10
(74) Unintentional system/detect... operation (no fire)	1	7	4	5	17	1								35
Total	10	56	59	64	107	10								306

Custom ▾

Sep 1, 2024 - Sep 30, 2024 ▾



Counts

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Week Ending	9/1/24	9/8/24	9/15/24	9/22/24	9/29/24	10/6/24	10/13/24	10/20/24	10/27/24	11/3/24	11/10/24	11/17/24	11/24/24	Total
(31) Medical assist	2		1	2	1									6
(32) Emergency medical service (EMS) incident			1											1
(44) Electrical wiring/equipm. problem					2									2
(61) Dispatched and canceled en route		1												1
(62) Wrong location, no emergency found		1		1										2
(73) System or detector malfunction					4									4
(74) Unintentional system/detect... operation (no fire)		1		1	4									6
Total	2	3	2	4	11									22

Hinesville Fire Department Monthly Inspection Report

Period	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
80 Percent Inspection	-	-	2	-	-	-	-	-	-	-	-	-
Above Grid Inspection	1	-	-	3	1	-	2	-	-	-	-	-
Annual Inspection	15	3	21	25	25	23	64	6	47	88	55	
Annual ReInspection		-	-	-	-	-	11	6	29	6	17	
Business License	11	8	14	8	10	8	9	3	7	4	12	
Business License Reinspection	-	-	-	-	-	-	2	-	2	-	3	
Ceiling Cover Up	1	-	1	-	-	-	-	-	2	-	1	
Commercial Burn Inspection	-	-	1	1	-	-	1	-	-	-	-	
Compaint	4	-	3	4	10	4	4	1	12	5	5	
Complaint Reinspection	-	-	-	-	-	-	5	2	6	2	2	
Consultation	3	1	2	2	5	5	3	-	1	2	-	
Courtesy Walk Through	6	3	9	7	5	8	4	2	4	4	2	
Duct Wrap											1	
Final	2	10	3	3	3	4	3	5	3	1	3	
Final Reinspection										1	-	
Fireworks Display Inspection	-	4	-	-	-	-	1	4	-	-	-	
Fire Alarm	-	-	-	-	1	-	-	1	-	-	-	
Follow Up	-	-	-	-	-	-	-	-	-	-	-	
Food Truck Inspection	4	-	1	2	2	5	1	6	5	1	28	
Food Truck ReInspection										1	-	
Firewall/Barrier	5	4	2	1	1	1	1	1	1	-	-	
Firewall/Barrier Reinspection	-	-	-	-	-	-	-	-	1	-	-	
Flow Test	-	-	-	-	-	-	-	1	-	-	1	
Hood Suppression	1	-	-	-	-	-	-	-	-	-	-	
Hood System Light Test Inspection	-	-	-	-	-	-	-	-	1	-	1	
Hood System Light Test/Reinspecion	-	-	-	-	-	-	-	-	1	-	1	
HVAC Smoke Test Inspection	3	1	-	-	1	-	-	1	-	1	-	
Hydrant Inspection	-	-	-	-	-	1	1	-	-	2	-	
Occupancy	-	1	-	-	-	-	-	-	-	-	-	
Plans Review	-	-	4	-	-	1				2	-	
Pre-Construction	1	1	-	-	-	-	-	-	1	1	-	
Pre-Construction Meeting - Zoom										2	-	
Special Request	-	-	1	-	1	-	-	1	1	-	-	
Sprinkler System	1	1	2	2	-	-	-	-	-	-	-	
Tent and Air Canopies	-	-	-	-	-	1	-	-	-	-	-	

Underground Pressure Test	-	1	-	-	-	1	-	-	-	-	-
Wall Cover up	3	2	3	-	1	-	-	-	-	2	-
Wall Cover up Reinspection	-	-	-	-	-	-	1	-	-	-	-
	61	40	69	58	66	62	113	40	124	125	132



Hinesville Fire Department Public Safety Education Report September 1, 2024 to September 30, 2024

Date	Shift	Location	Description	Contacts
9/1/2024	B	Residential	Smoke Detector Check	2
9/1/2024	B	308 S. Commerce Street (Station 1)	Car Seat Installation	2
9/3/2024	A	308 S. Commerce Street (Station 1)	Station Tour	2
9/3/2024	A	308 S. Commerce Street (Station 1)	Station Tour	4
9/3/2024	A	308 S. Commerce Street (Station 1)	Car Seat Installation	1
9/4/2024	B	308 S. Commerce Street (Station 1)	Blood Pressure Check	1
9/4/2024	B	308 S. Commerce Street (Station 1)	Station Tour	2
9/4/2024	B	Residential	Smoke Detector Check	1
9/10/2024	B	308 S. Commerce Street (Station 1)	Car Seat Installation	1
9/14/2024	C	308 S. Commerce Street (Station 1)	Station Tour	6
9/19/2024	B	308 S. Commerce Street (Station 1)	Station Tour	2
9/19/2024	B	Residential	Smoke Detector Check	3
9/22/2024	B	399 Woodland Dr., Hinesville (St. Stephen Catholic Church)	Engine Display	300
9/23/2024	C	308 S. Commerce Street (Station 1)	Station Tour	5
9/23/2024	C	800 Tupelo Trail, Hinesville (Senior Center)	Engine Display	16
9/25/2024	A	308 S. Commerce Street (Station 1)	Car Seat Installation	4
9/26/2024	C	Residential	Smoke Detector Check	1
Total Contacts Made				353

PSE Monthly Totals	Total
Public Safety Education	338
Smoke Detectors	7
Burn Permits	41
Car Seats	8
Pool Fills	0







City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Councilmember Newby's Report
Prepared by: Kimberly St. Onge
Presented by: Dexter Newby

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Monthly Inspections Department Report
Prepared by: Kimberly St. Onge
Presented by: George W Smith Jr

PURPOSE: To provide activities and collection of fees for the month of September 2024

BACKGROUND: None

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. September 2024 - Monthly Reports

PREVIOUS COUNCIL DISCUSSION:

INSPECTIONS DEPARTMENT MONTHLY REPORT
September 2024

			TOTAL ASSESSED VALUE	TOTAL FEES COLLECTED
PERMITS ISSUED				
6	Residential	New Construction	\$ 1,685,512.00	\$ 41,310.00
14	Residential	Accessory/Alteration/Addition/Repair	\$ 194,737.00	\$ 836.25
1	Commercial	New Construction	\$ 5,936,397.00	\$ 27,230.25
2	Commercial	Accessory/Alteration/Addition/Repair	\$ 6,679.00	\$ 105.00

PERMITS COMPLETED				
12	Residential	New Construction	\$ 7,624,242.00	\$ 94,938.50
9	Residential	Accessory/Alteration/Addition/Repair	\$ 129,838.00	\$ 624.25
0	Commercial	New Construction	\$ -	\$ -
1	Commercial	Accessory/Alteration/Addition/Repair	\$ 131,440.00	\$ 831.75

204 **Residential New Construction
Permits Completed FY to Date**

CODE ENFORCEMENT	
Complaints Received	42
Field Generated Cases	72
TOTAL NEW CASES	114

INSPECTIONS PERFORMED

745 TOTAL INSPECTIONS
107 *Failed Inspections*

TOTAL CLOSED CASES 93

OTHER FEES COLLECTED

INSPECTIONS DEPT

\$ 10.00 GIS Map Sales
\$ 50.00 Re-Inspection Fees

MOBILE HOMES COMPLETED

REPLACEMENT UNITS	NEW UNITS
1	1

WATER/SEWER FUND

\$ 14,955.00 Water Meter Fees
\$ 25,870.00 Water Impact Fees
\$ 119,823.35 Sewer Impact Fees
\$ 6,000.00 Infrastructure Fees
(Independence/Settlement)

PORTION OF IMPACT FEES

OUTSIDE CITY LIMITS

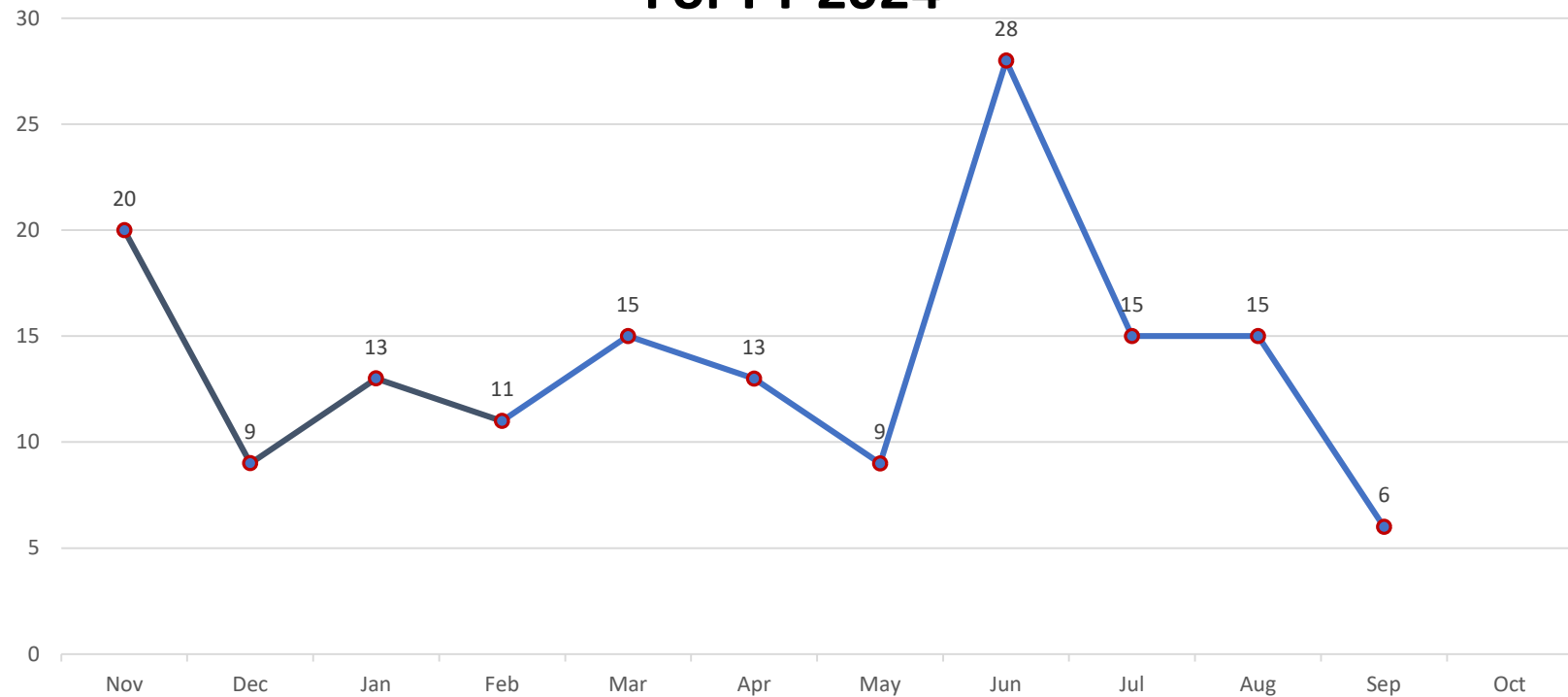
\$	2,085.00
\$	4,520.00
\$	63,606.38

Inside City Limits - Water ERUs		Inside City Limits - Sewer ERUs		Outside City Limits - Water ERUs		Outside City Limits - Sewer ERUs	
Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.
6	28.44	6	14.74	0	4	0	10.99

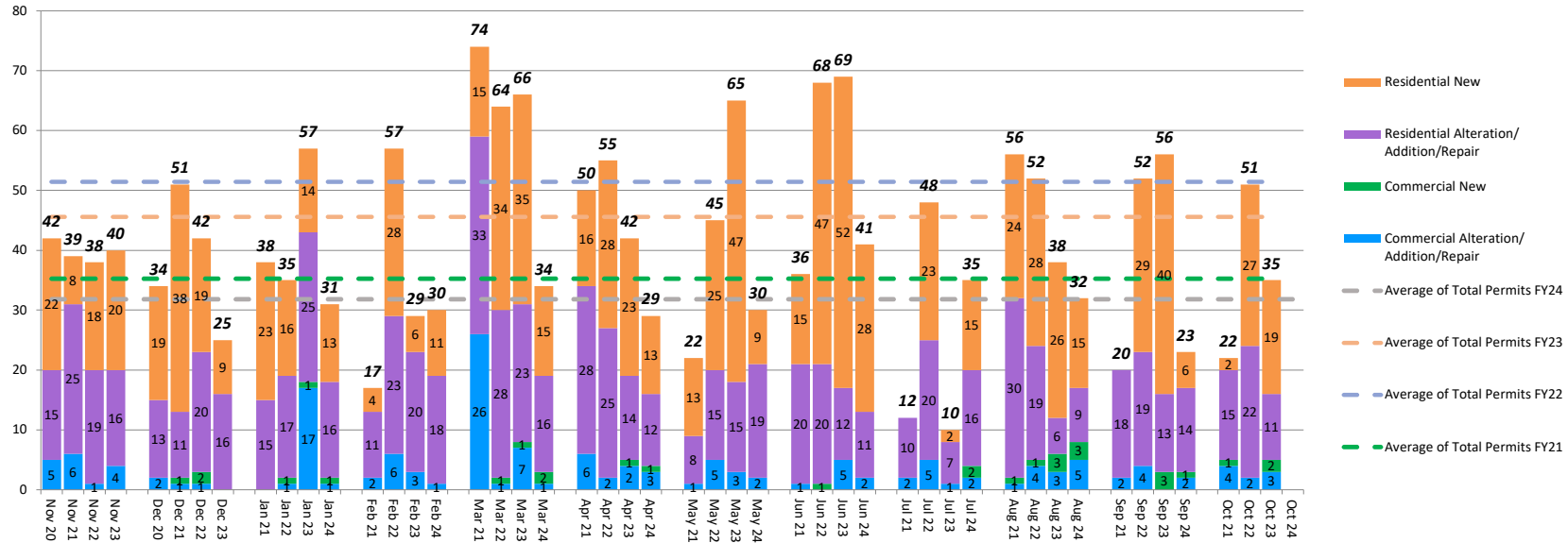
CURRENT PROJECT LIST-September 2024

PROJECT	ADDRESS	CONTRACTOR	ASSESSED VALUE
Abundant Life	934 Elma G Miles Pkwy	CHE Builders	\$ 241,374
America's Best Vision	796 W Oglethorpe Hwy, Ste 100	Bacon Construction Co	\$ 200,000
First Watch	796 W Oglethorpe Hwy, Ste 300	Development & Construction Svcs	\$ 116,576
Glen at 15 West	Glendale Ln & Renwick Loop	RTS Homes	\$ 9,116,572
Governor's Quarters	Governors Blvd	Slade Sikes -AIO South	\$ 990,675
Heritage Pointe Ph 1C	Abode Ave and Legacy Ln	Dryden Enterprises	\$ 959,510
Hinesville Day Care	969 W Oglethorpe Hwy	Ray Futch Construction	\$ 174,062
Hwy 55 Burgers, Shakes & Fries	708 W Oglethorpe Hwy	IB Builders, Inc.	\$ 363,256
Park at 15 W	Alcove Ct & Hidden Hammock Way	RTS Homes	\$ 5,817,901
Trinity Missionary Baptist Temple	1016 Live Oak Dr	CHE Builders	\$ 147,325
Uhaul Locations A & B	941 W Oglethorpe Hwy	Rycon Construction	\$ 9,781,854
Wawa Location 6302	824 E General Stewart Way	Christian Brothers, Inc	\$ 821,207
Wawa Location 6301	721 Veterans Pkwy	Christian Brothers, Inc	\$ 821,207
WalMart - HVAC Replacement	751 W Oglethorpe Hwy	Pettus Plumbing & Mech.	\$ 385,691
Wound Care Center	492 Elma G Miles Pkwy	Graham and Studstill	\$ 41,142
TOTAL			\$ 29,536,978

Residential New Construction For FY 2024



Permits Issued Each Month FY 2021 to Present



Totals

	Total # of Permits	Residential New Construction	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2021	423	153	216	2	52
FY 2022	617	331	244	5	37
FY 2023	547	301	185	13	48
FY 2024	350	154	163	10	23

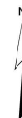
Averages

	Average # of Permits	Residential New Construction	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2021	35	13	18	0	4
FY 2022	51	28	20	0	3
FY 2023	46	25	15	1	4
FY 2024	31.82	14	15	1	2

City of Hinesville

Code Enforcement Cases as of September 2024

Last Updated: 10/1/2024

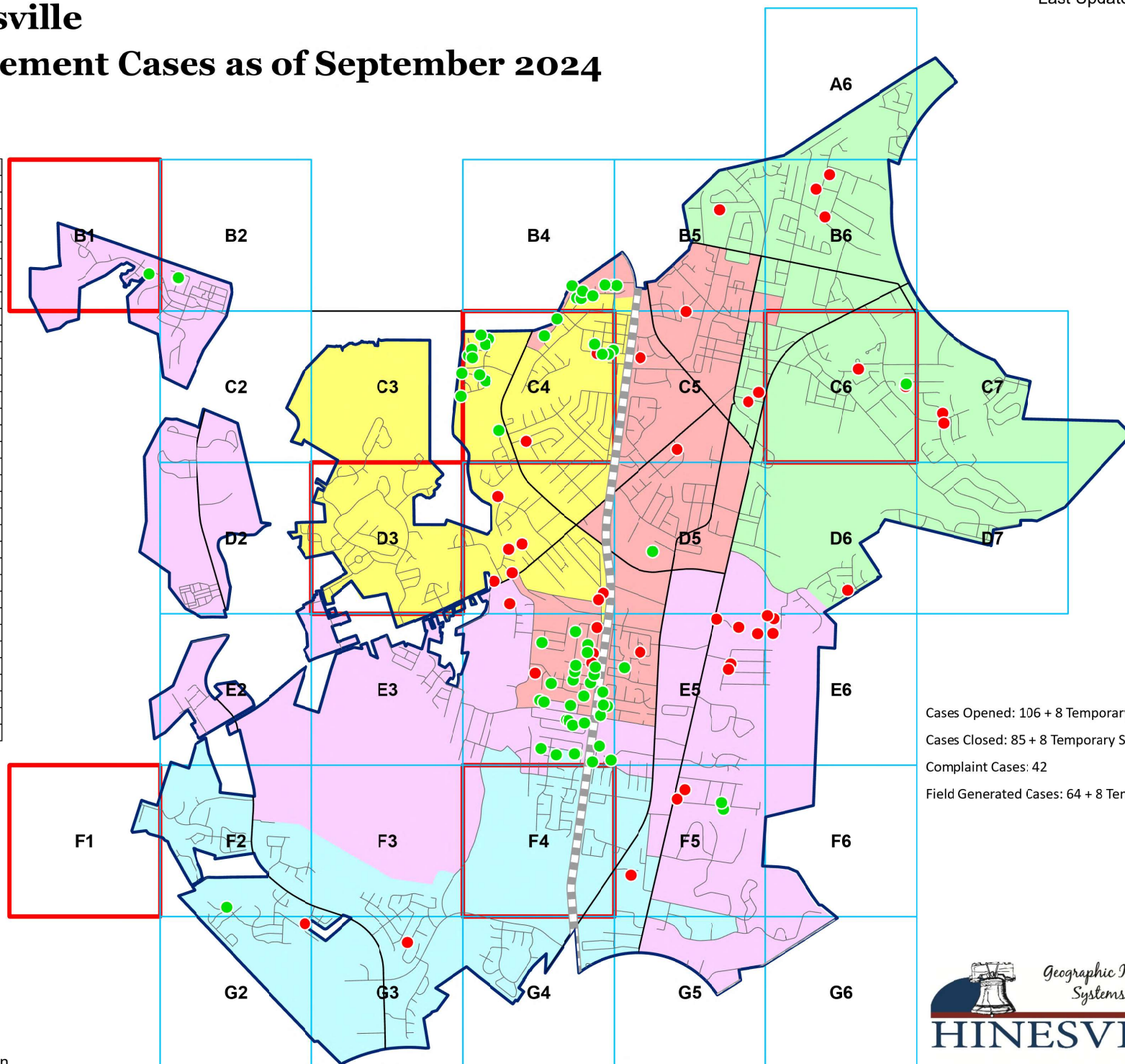
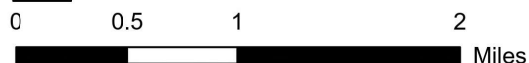


GRID ID	Inspection Date
A6	8/16/2024
B1	In progress
B2	9/13/2024
B4	9/16/2024
B5	7/5/2024
B6	7/2/2024
C2	5/9/2024
C3	Pending Initial Inspection
C4	In progress
C5	7/24/2024
C6	In progress
C7	4/3/2024
D2	7/16/2024
D3	In progress
D4	8/29/2024
D5	5/14/2024
D6	6/24/2024
D7	7/10/2024
E2	5/30/2024
E3	6/25/2024
E4	9/13/2024
E5	6/13/2024
E6	7/30/2024
F1	In progress
F2	5/1/2024
F3	7/26/2024
F4	In progress
F5	8/29/2024
F6	6/18/2024
G2	6/18/2024
G3	6/3/2024
G4	4/1/2024
G5	6/13/2024
G6	7/9/2024

Council Districts

- 1: Diana Reid
- 2: Jason R. Floyd
- 3: Vicky Nelson
- 4: Dexter Newby
- 5: Jose' Ortiz

- Complaint Cases
- Field Generated Cases
- Grids Completed FY24
- Grids In Progress
- Pending Initial Inspection



Cases Opened: 106 + 8 Temporary Sign Cases
 Cases Closed: 85 + 8 Temporary Sign Cases
 Complaint Cases: 42
 Field Generated Cases: 64 + 8 Temporary Sign Cases

INSPECTIONS DEPARTMENT PERIODIC REPORT SUMMARY OF PERMITS ISSUED

Previous Month September 1, 2024 to September 30, 2024					Fiscal Year to Date November 1, 2023 to September 30, 2024					(Previous) Fiscal Year to Date November 1, 2022 to September 30, 2023				
Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected
Single Family (Detached)	101	6	\$ 1,685,512	\$ 41,310	Single Family (Detached)	101	150	\$ 42,939,253	\$ 957,784	Single Family (Detached)	101	278	\$ 74,194,149	\$ 1,618,580
Single Family (Attached)	102	0	\$ -	\$ -	Single Family (Attached)	102	0	\$ -	\$ -	Single Family (Attached)	102	0	\$ -	\$ -
Two-Family Building	103	0	\$ -	\$ -	Two-Family Building	103	4	\$ 468,500	\$ 19,130	Two-Family Building	103	0	\$ -	\$ -
3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -
5+ Fam Building (Apts)	105	0	\$ -	\$ -	5+ Fam Building (Apts)	105	0	\$ -	\$ -	5+ Fam Building (Apts)	105	4	\$ 11,682,367	\$ 159,582
3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -
5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -
Manu. Home (New Locate)	111	0	\$ -	\$ -	Manu. Home (New Locate)	111	13	\$ 69,900	\$ 975	Manu. Home (New Locate)	111	1	\$ 53,599	\$ 75
Manu. Home (Replacement)	112	0	\$ -	\$ -	Manu. Home (Replacement)	112	2	\$ -	\$ 150	Manu. Home (Replacement)	112	4	\$ 161,358	\$ 300
Driveway/Open Ditch Encl.	113	3	\$ 4,720	\$ 90	Driveway/Open Ditch Encl.	113	40	\$ 137,882	\$ 1,290	Driveway/Open Ditch Encl.	113	67	\$ 323,987	\$ 2,243
Well Drilling Permit	116	0	\$ -	\$ -	Well Drilling Permit	116	1	\$ 29,500	\$ 35	Well Drilling Permit	116	1	\$ 1,200	\$ 35
Electrical Permit	120	20	\$ 1,581,865	\$ 2,552	Electrical Permit	120	254	\$ 7,327,189	\$ 17,055	Electrical Permit	120	308	\$ 6,511,227	\$ 26,450
Plumbing Permit	121	3	\$ 605,000	\$ 1,525	Plumbing Permit	121	80	\$ 1,377,044	\$ 5,460	Plumbing Permit	121	117	\$ 1,827,845	\$ 15,330
Mechanical Permit	122	18	\$ 1,862,873	\$ 6,093	Mechanical Permit	122	125	\$ 5,352,004	\$ 14,583	Mechanical Permit	122	94	\$ 2,153,132	\$ 9,176
Gas Permit	123	2	\$ 5,000	\$ 55	Gas Permit	123	9	\$ 158,736	\$ 325	Gas Permit	123	3	\$ 9,050	\$ 113
Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -
Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -
Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	0	\$ -	\$ -
Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -
Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -
Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	1	\$ 790,823	\$ 8,593	Serve Station/Repair Garage	322	1	\$ 200,967	\$ 1,194
Hospital/Institution	323	1	\$ 5,936,397	\$ 27,230	Hospital/Institution	323	2	\$ 5,977,539	\$ 27,540	Hospital/Institution	323	0	\$ -	\$ -
Office, Bank/Professional Bldg.	324	0	\$ -	\$ -	Office, Bank/Professional Bldg.	324	2	\$ 8,000	\$ 150	Office, Bank/Professional Bldg.	324	2	\$ 21,000	\$ 914
Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -
School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -
Store/Mercantile Building	327	0	\$ -	\$ -	Store/Mercantile Building	327	6	\$ 1,941,386	\$ 63,566	Store/Mercantile Building	327	8	\$ 3,816,080	\$ 116,627
Other Non-Residential Bldg.	328	2	\$ 13,899	\$ 183	Other Non-Residential Bldg.	328	41	\$ 561,614	\$ 4,778	Other Non-Residential Bldg.	328	73	\$ 839,202	\$ 8,453
Structures other than Bldg.	329	23	\$ 378,323	\$ 2,683	Structures other than Bldg.	329	209	\$ 5,145,965	\$ 35,633	Structures other than Bldg.	329	274	\$ 6,570,497	\$ 46,137
Sign	330	3	\$ 2,700	\$ 100	Sign	330	62	\$ 451,206	\$ 2,750	Sign	330	68	\$ 301,976	\$ 10,025
Add/Alter/Repair Res. Bldg.	434	14	\$ 194,737	\$ 836	Add/Alter/Repair Res. Bldg.	434	166	\$ 2,214,139	\$ 12,121	Add/Alter/Repair Res. Bldg.	434	174	\$ 1,767,233	\$ 9,056
Add/Alter/Repair Non-Res. Bldg.	437	2	\$ 6,679	\$ 105	Add/Alter/Repair Non-Res. Bldg.	437	26	\$ 1,762,579	\$ 12,700	Add/Alter/Repair Non-Res. Bldg.	437	49	\$ 5,310,725	\$ 21,760
Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	1	\$ 8,000	\$ 113	Residential Garage/Carport	438	0	\$ -	\$ -
Demolition	450	1	\$ -	\$ 50	Demolition	450	22	\$ -	\$ 1,100	Demolition	450	19	\$ -	\$ 950
Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	7	\$ -	\$ 350	Move House/Structure/Bldg.	475	0	\$ -	\$ -
Sprinkler System, Bldg. Only	501	0	\$ -	\$ -	Sprinkler System, Bldg. Only	501	2	\$ 7,775	\$ 158	Sprinkler System, Bldg. Only	501	8	\$ 391,375	\$ 2,475
TOTAL		98	\$ 12,277,705	\$ 82,812	TOTAL		1225	\$ 76,729,034	\$ 1,186,336	TOTAL		1553	\$ 116,136,969	\$ 2,049,475

* Total Fees Collected include base permit fee, impact fee, and plan review fee. The table below indicates plan review fees collected, which is included in the total above.

Previous Month September 1, 2024 to September 30, 2024			Fiscal Year to Date November 1, 2023 to September 30, 2024			(Previous) Fiscal Year to Date November 1, 2022 to September 30, 2023		
Plan Review Fees Collected		\$ 43,405.75	Plan Review Fees Collected		\$ 94,447.00	Plan Review Fees Collected		\$ 44,862.00



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Councilmember Ortiz, Jr's Report
Prepared by: Jean Marie Reynolds
Presented by: José Ortiz

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Monthly Crime and Citation Report
Prepared by: Jean Marie Reynolds
Presented by: Tracey Howard

PURPOSE: To Present to Mayor and Council the Monthly Crime and Citation Report for the Month of September 2024.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

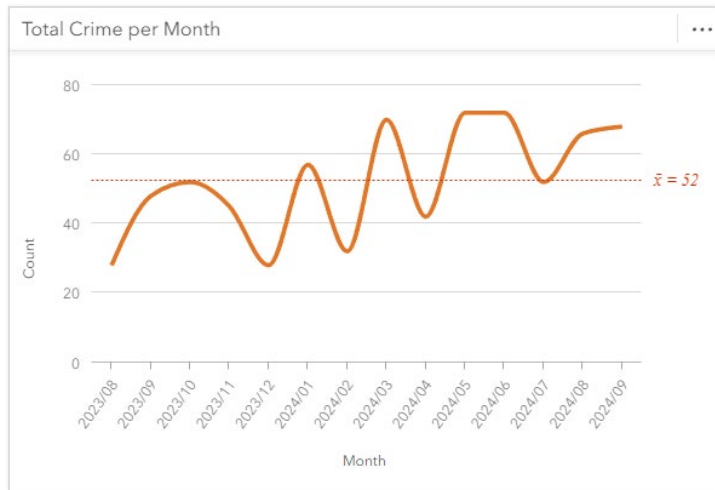
ATTACHMENTS:

1. Crime and Citation 09-2024
2. MonthlyCrimes_Council_2024_09_Charts
3. MonthlyCrimes_Council_2024_09_PointMap
4. MonthlyCrimes_Council_2024_09_HeatMap

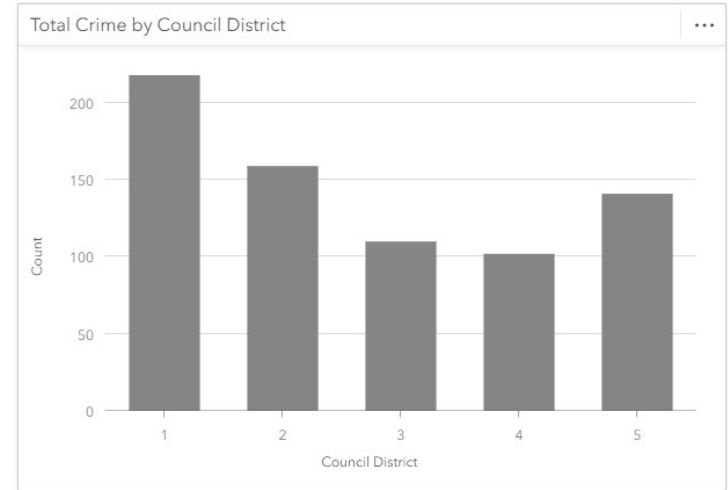
PREVIOUS COUNCIL DISCUSSION:

CRIME AND CITATION REPORT					
September 1 - September 30, 2024					
	September	August 2024	Monthly % Change	September 2023	August 2023
Aggravated Assault/Assault	30	23	30%	24	25
Auto Theft	6	8	-25%	6	9
Homicide/Homicide by Vehicle	0	0	0%	0	0
Rape	2	2	0%	0	1
Robbery	3	7	-57%	0	1
Burglary	16	6	167%	6	9
Arson	1	0	100%	1	0
Entering Auto	10	20	-50%	9	9
Domestic Disputes	40	61	-34%	57	61
Juvenile Arrests	12	28	-57%	15	27
Adult Arrests	144	136	6%	171	179
Traffic	48	29	66%	61	50
Criminal	96	107	-10%	110	129
Total Case Numbers Issued	4,304	4,836	-11%	5,091	4,427
Direct Patrols. Walk & Talks, Foot Patrols	1,376	1,608	-14%	1,876	1,609
Dispatched Calls	1,584	1,549	2%	1,644	1,620
Criminal Citations	96	97	-1%	149	118
Military	1	7	-86%	24	16
Civilian	95	90	6%	125	102
Traffic Citations	859	1,153	-25%	1,116	801
Military	129	133	-3%	220	164
Civilian	730	1,020	-28%	896	637
Total Citations	955	1,250	-24%	1,265	919
Traffic Warnings	432	545	-21%	535	394
DUI	12	8	50%	11	11
Over 21	11	8	38%	11	11
Under 21	1	0	100%	0	0
Military	2	1	100%	2	1
Civilian	10	7	43%	9	10
PART I CRIMES IN SEPTEMBER 2024 - BY DISTRICT					
	District 1	District 2	District 3	District 4	District 5
Homicide/Homicide by vehicle	0	0	0	0	0
Rape	0	1	1	0	0
Robbery	1	0	0	0	2
Aggravated Assault/Assault	9	4	4	5	8
Burglary	4	3	7	0	2
Auto Theft	4	1	1	0	0
Arson	1	0	0	0	0
Entering Auto	2	2	1	2	3

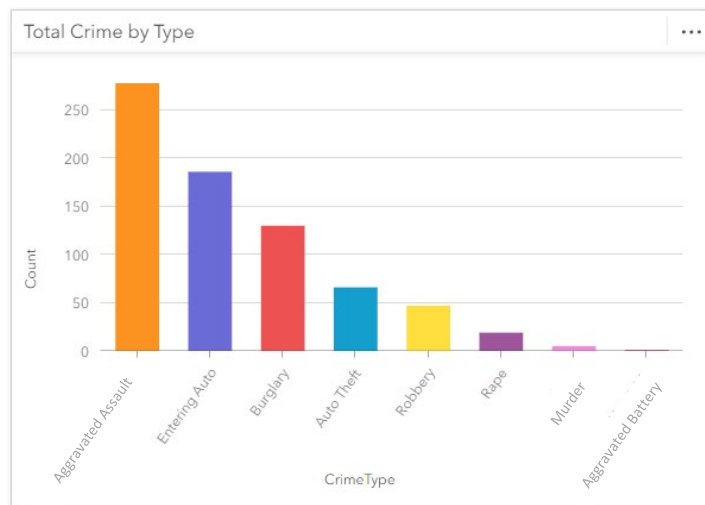
Total Crime per Month



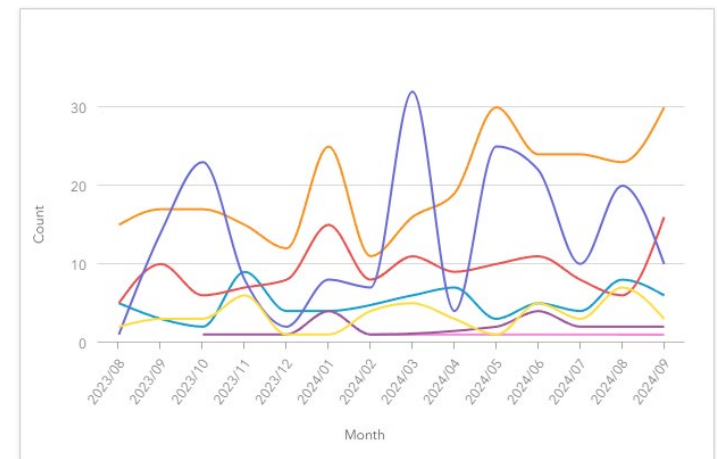
Total Crime per Council District in the last 12 months



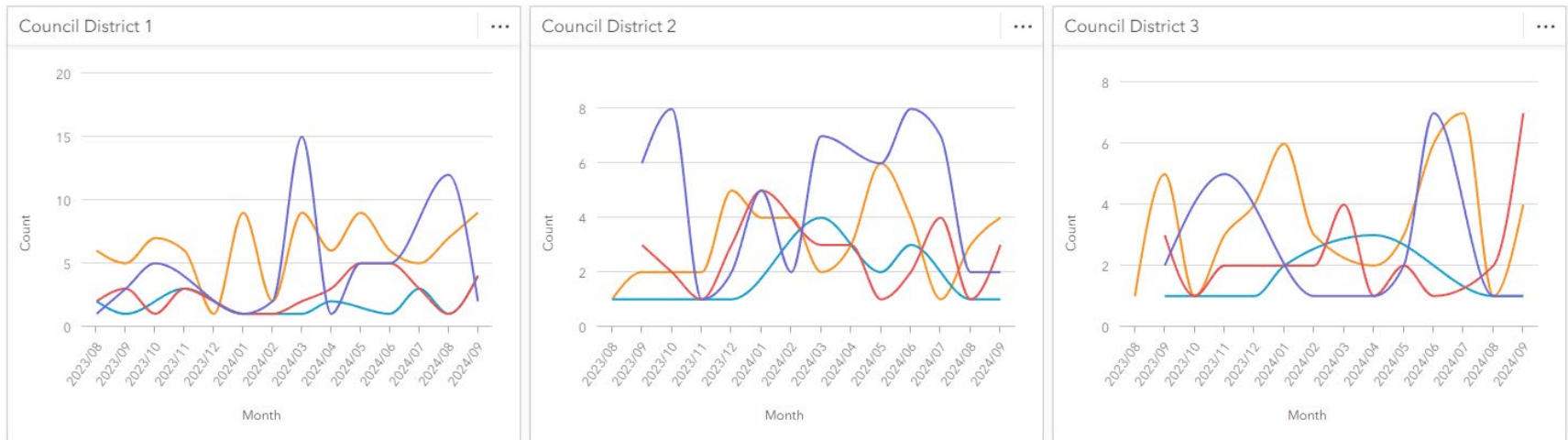
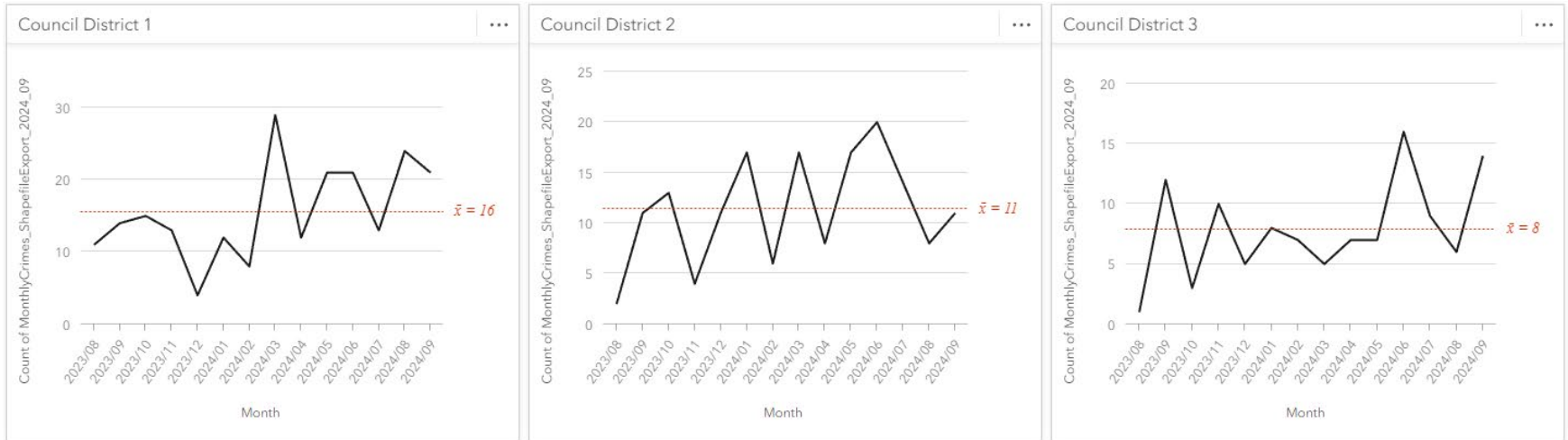
Total Crime by Type in the last 12 months



Total Crime by Type per Month



Total Crime per Council District



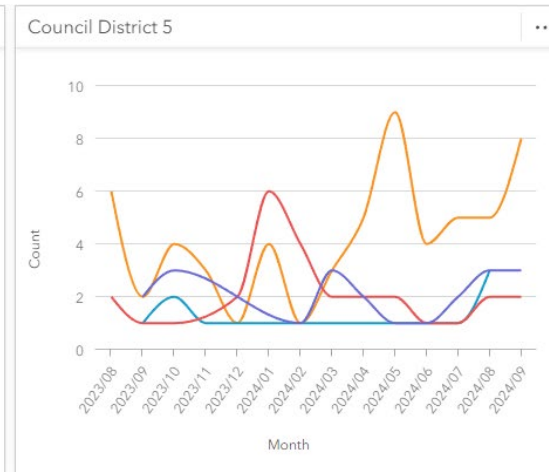
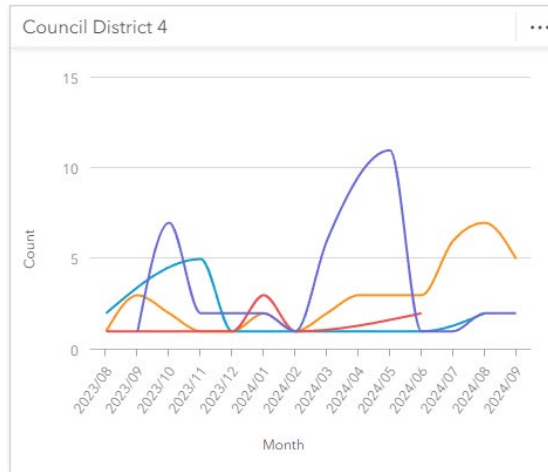
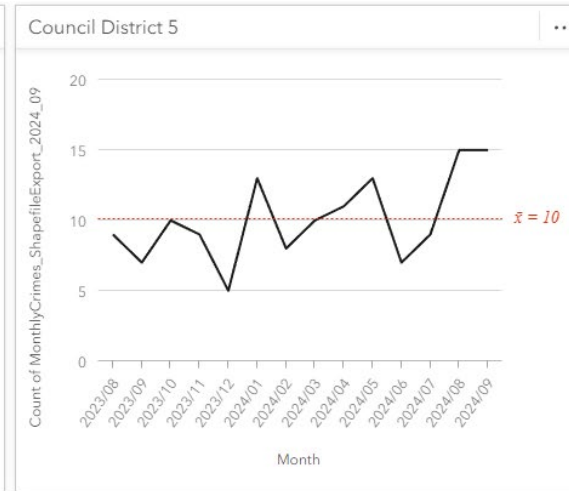
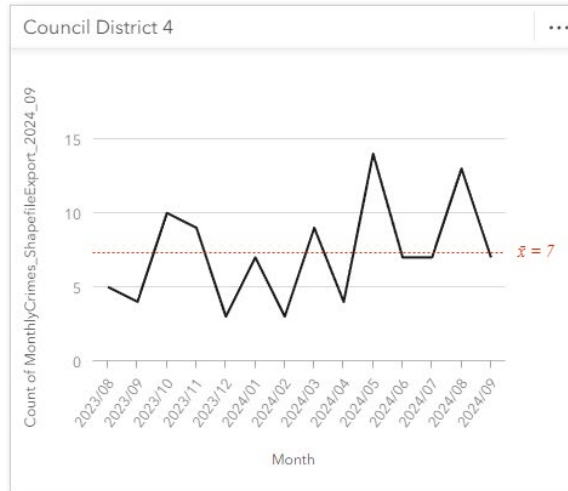
Entering Auto

Aggravated Assault

Burglary

Auto Theft

Total Crime per Council District (cont.)



Entering Auto

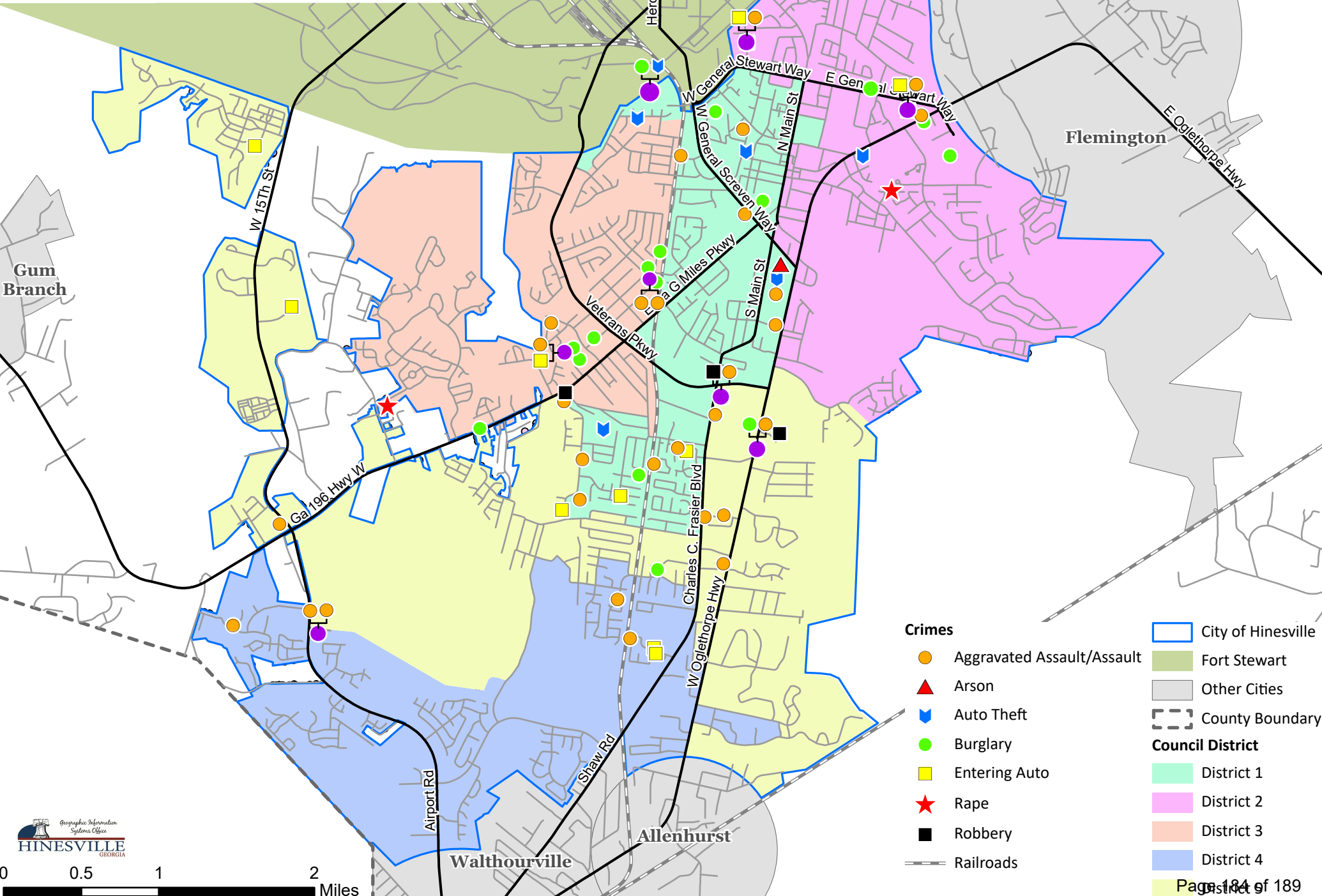
Aggravated Assault

Burglary

Auto Theft



City of Hinesville Monthly Crime Map September 2024



Crimes

- Aggravated Assault/Assault
- Arson
- Auto Theft
- Burglary
- Entering Auto
- Rape
- Robbery
- Railroads

- City of Hinesville
- Fort Stewart
- Other Cities
- County Boundary
- Council District**
- District 1
- District 2
- District 3
- District 4
- District 5



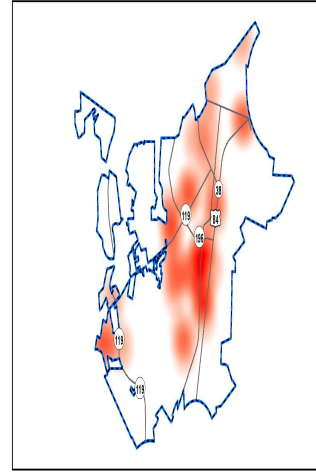
City of Hinesville, GA

Crime Hotspots

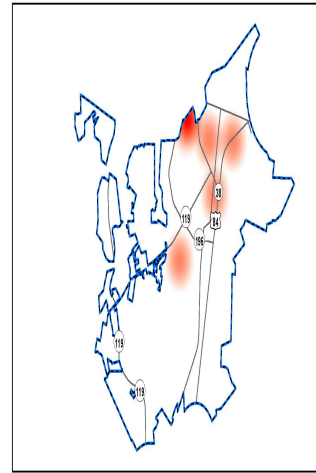
September 2024

Last Updated: October 07, 2024

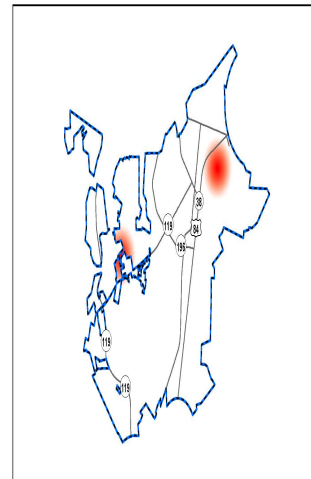
Aggravated Assault



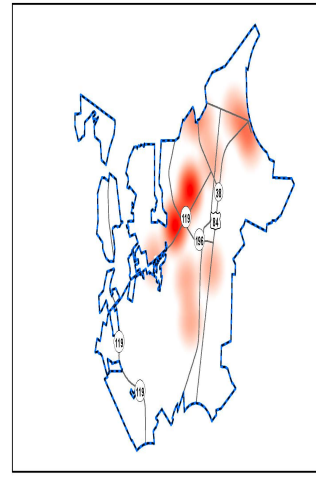
Auto Theft



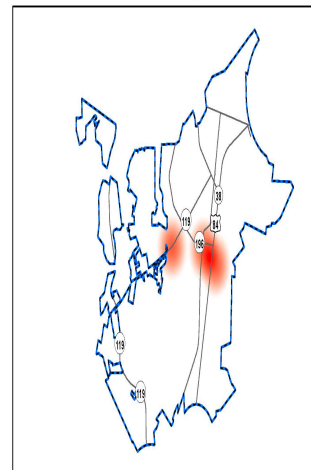
Rape



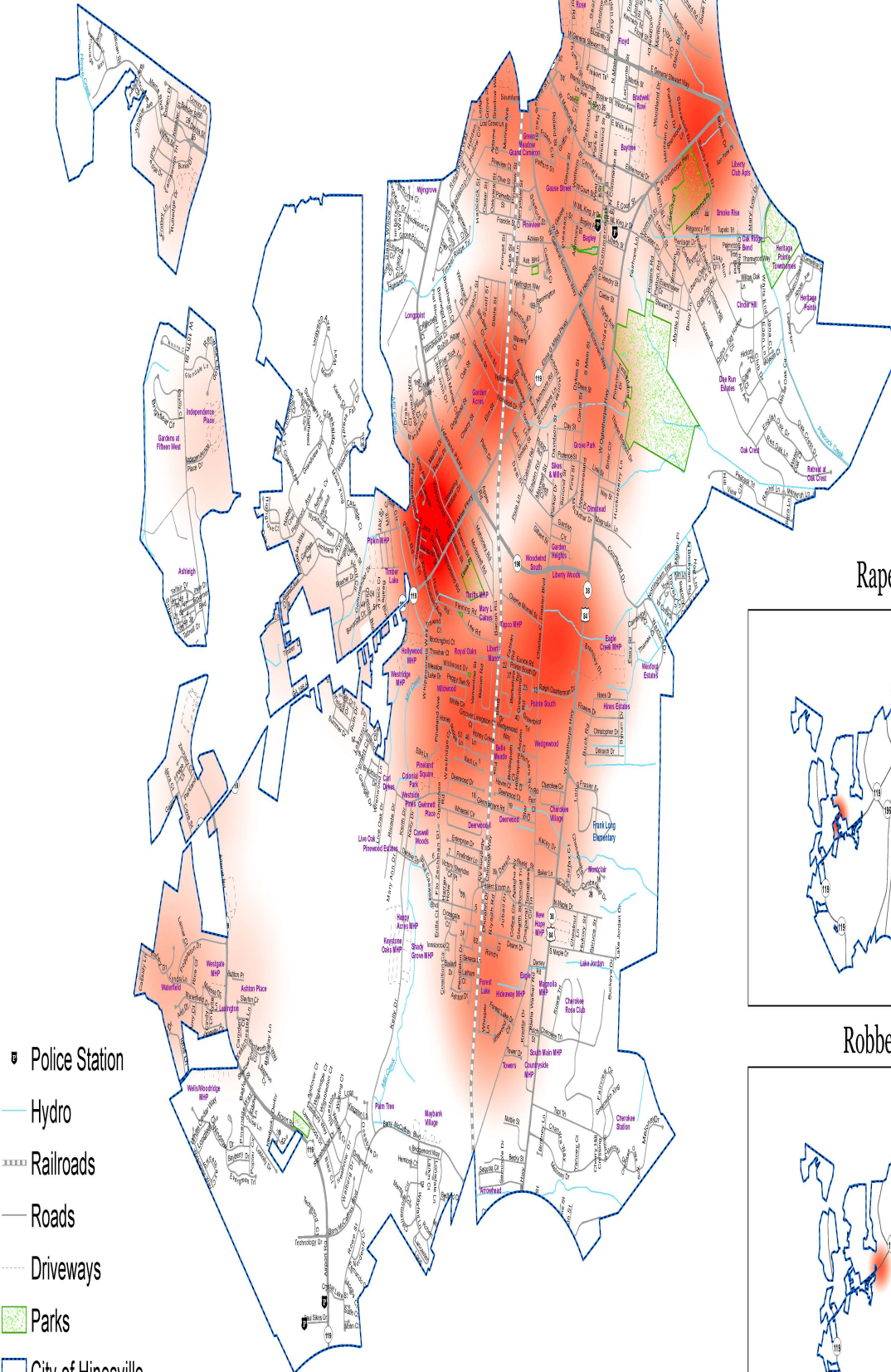
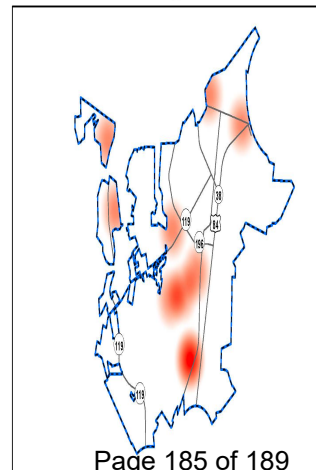
Burglary



Robbery



Entering Auto



- Police Station
- Hydro
- Railroads
- Roads
- Driveways
- Parks
- City of Hinesville



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: City Manager Howard's Report
Prepared by: Christy Deloach
Presented by: Kenneth Howard

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

EPD Groundwater Withdrawal Permit



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024

Agenda Item: EPD Groundwater Withdrawal Permit

Prepared by: Christy Deloach

Presented by: Kenneth Howard

PURPOSE: To present to Mayor and Council the EPD Groundwater Withdrawal Permit No. 091-0005.

BACKGROUND:

In accordance with the application dated **February 15, 2023**, this Permit is issued to withdraw, obtain, or utilize a maximum system-wide total of groundwater in the amount of:

- 1.200 million gallons per day monthly average and 0.990 million gallons per day annual average;

from **one** well located near/at Walthourville, Georgia - Long County for the purpose of consumptive use for a **central water supply**.

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. EPD Letter 2024-10

PREVIOUS COUNCIL DISCUSSION:

Jeffrey W. Cown, Director

Watershed Protection Branch
2 Martin Luther King, Jr. Drive
Suite 1052, East Tower
Atlanta, Georgia 30334
404-463-1511

October 15, 2024

Mr. Kenneth Howard
City of Hinesville – Long County Operations
115 East MLK JR Drive
Hinesville, GA 31313

Re: Groundwater Withdrawal Permit No. 091-0005

Dear Mr. Howard:

In accordance with the Georgia Groundwater Use Act, as amended, a New permit to withdraw groundwater has been issued by the Division and is hereby enclosed. Please read your permit and note that your total system groundwater production limits are:

1.200 million gallons per day (mgd) monthly average and 0.990 mgd annual average,

from **one** well(s) in the **Floridan** aquifer(s). Also, please read the Standard Conditions and Special Conditions contained within the permit. This permit will expire **ten (10) years from the issuance date on the attached permit** and must be renewed prior to the expiration date. Any change in the withdrawal limits or conditions under which your permit was issued will require a permit modification, see Chapter 391-3-2-.06, paragraph 6 of the Rules for specifics.

Please be aware that you are required to submit Groundwater Use Reports (GWURs) on a monthly basis, which must be sent to EPD by the 10th day of the following month. The current “Monthly Groundwater Use Reporting Form” is available from the EPD website at: (<https://epd.georgia.gov/water-withdrawal-permitting-forms>). Please send each completed GWUR to:

ground.water@dnr.ga.gov

Or

Georgia Environmental Protection Division
Water Supply Program
Groundwater Withdrawal Unit
2 Martin Luther King Jr. Dr., S.E.
East Floyd Towers, Suite 1052
Atlanta, Georgia 30334

If you have any further questions, please call me at 470-524-0567, or email me at bill.frechette@dnr.ga.gov.

Sincerely,

William Frechette

William Frechette
Unit Manager
Water Supply Program - Groundwater Unit

Enclosure
cc: Coastal District Office, EPD



City of Hinesville, Georgia, Council Meeting

Date: October 17, 2024
Agenda Item: Executive Session
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To Hold an Executive Session to Discuss Personnel Matters.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION: