

MAYOR
Karl A. Riles

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Estella L. Roberson

CITY ATTORNEY
Linnie Darden III



MAYOR PRO TEM
Vicky C. Nelson

COUNCIL MEMBERS
Diana F. Reid
Jason R. Floyd
Dexter L. Newby
José A. Ortiz, Jr.

**MAYOR AND COUNCIL
REGULAR MEETING
AGENDA
3:00 PM
February 20, 2025
Council Chamber**

1. INVOCATION

Richard Hayes, Chaplain of the Hinesville Fire Department and Pastor of New Day Community Church.

2. MINUTES

To approve the minutes from the January 16, 2025, and February 06, 2025, council meetings.

3. UNFINISHED BUSINESS

4. PRESENTATIONS

5. PLANNING AND ZONING

6. PUBLIC HEARING

6.1. REZONING PETITION 2024-066-H

To Present for Mayor and Council Consideration, Petition to Rezone 8.67 Acres of Land, More or Less, from AR-1 (Agricultural Residential) and PUD (Planned Unit Development) to ATR (Attached Residential) for a Town Home Development, Further Described as LCTM Parcel 036C003 and 036C016. (District #5)

Action Item

6.2. ANNEXATION ORDINANCE #2024-09

To Present for Mayor and Council Consideration, A Proposed Annexation Ordinance #2024-09 to be Annexed into the City of Hinesville.

Action Item

6.3. ORDINANCE #2024-08 FOR UDO AMENDMENTS

To Present for Mayor and Council Consideration, Ordinance #2024-08 for Amendments to the Unified Development Ordinance (UDO)

Action Item

7. NEW BUSINESS

**7.1. RESOLUTION #2025-03 COMMERCIAL CREDIT CARD BANKING SERVICES -
WITHDRAWN**

"Home for a Day or a Lifetime"

To present for Mayor and City Council's consideration, a resolution for commercial credit card services with Ameris Bank.

Action Item

8. BUSINESS LICENSE

8.1. NEW ALCOHOLIC BEVERAGE LICENSE FOR 2025

To Present for Mayor and Council Consideration, 2025 Alcohol Beverage License to sell beer, wine and liquor for on-premise consumption at 762 Veterans Parkway.

Action Item

8.2. NEW ALCOHOLIC BEVERAGE LICENSE FOR 2025

To Present for Mayor and Council Consideration, 2025 Alcohol Beverage License to sell beer and wine for off premise consumption at 721 Veterans Parkway.

Action Item

8.3. TRANSIENT MERCHANT LICENSE REQUEST

To Present for Mayor and Council Consideration, Harry Peadon of Country Fresh Farms has requested a Transient Merchant License to sell USDA frozen prepackaged meats.

Action Item

9. PUBLIC COMMENT

9.1. PUBLIC COMMENT

10. MAYOR KARL A. RILES

10.1. MAYOR RILES' REPORT

11. COUNCILMEMBER REID - DISTRICT 1

11.1. COUNCILMEMBER REID'S REPORT

11.2. ESG OPERATIONS AND STATUS REPORT JANUARY 2025

12. COUNCILMEMBER FLOYD - DISTRICT 2

12.1. COUNCILMEMBER FLOYD'S REPORT

12.2. LIBERTY TRANSIT MONTHLY REPORT FOR JANUARY 2025

12.3. MONTHLY BUSINESS LICENSE REPORT

12.4. MONTHLY BIRTHDAY'S

13. MAYOR PRO TEM NELSON - DISTRICT 3

13.1. MAYOR PRO TEM NELSON'S REPORT

13.2. HFD MONTHLY REPORT - JANUARY 2025

14. COUNCILMEMBER NEWBY - DISTRICT 4

14.1. COUNCILMEMBER NEWBY'S REPORT

14.2. MONTHLY INSPECTIONS DEPARTMENT REPORT

"Home for a Day or a Lifetime"

15. COUNCILMEMBER ORTIZ, JR. - DISTRICT 5
 - 15.1. COUNCILMEMBER ORTIZ, JR'S REPORT
 - 15.2. MONTHLY CRIME AND CITATION REPORT
 - 15.3. TRAFFIC CALMING SURVEY UPDATE
16. CITY MANAGER KENNETH HOWARD
 - 16.1. CITY MANAGER HOWARD'S REPORT
17. ADJOURN

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: Rezoning Petition 2024-066-H
Prepared by: Lori Parks
Presented by: Jeff Ricketson

PURPOSE: A petition has been submitted by Jimmy Shanken on behalf of owner, Lawrence J. Zaslavsky to rezone 8.67 acres +/- from Ar-1 (Agricultural Residential) and PUD (Planned Unit Development) to ATR (Attached residential) for a town home development. The property is located off W 15th Street and is further described as LCTM Parcels 036C003 and) 36C016.

BACKGROUND:

FUNDING: N/A

RECOMMENDATION: December 17, 2024. LCPC Commissioners recommended APPROVAL with standard and special which are a privacy fence shall be installed along Laurant Drive and along the northern boundary of parcel number 029D025.

ATTACHMENTS:

1. Rezoning and Annexation Petition 2024-066-H Feb. 20th

PREVIOUS COUNCIL DISCUSSION:

Rezoning and Annexation Petition 2024-066-H

A petition has been submitted by Jimmy Shanken on behalf of owner, Lawrence J. Zaslavsky to rezone 8.67 acres +/- from AR-1 (Agricultural Residential) and PUD (Planned Unit Development) to ATR (Attached Residential) for a town home development. An annexation into the City of Hinesville is also being petitioned for (4.08 acres +/-). The property is located off W 15th Street and is further described as LCTM Parcels 036C003 and 036C016.

Public Notification

Rezoning Petition 2024-064-LC

A rezoning petition has been submitted by Donald E. Bauman to rezone 6.61 acres +/- from A-1 (Agricultural) and AR-1 (Agricultural Residential) to C-3 (Highway Commercial) for a general automotive repair and storage lot for boats and RV's. Property is located on Leroy Coffey Highway and is further described as LCTM Parcel 157002 portion thereof. Property is bounded now or formerly as follows: NORTH by lands of David S. Martin Sr. & ETAL.; EAST by land of HCLM LLC and Ebb R. Youmans Jr.; SOUTH by lands of John Tzen & Henry Tzen; and WEST by lands of David S. Martin Sr. & ETAL.

Variance Request 2024-065-H

A variance request has been submitted by Jharean Martinez to reduce the required side yard setback of 5 feet for an accessory building to 3 feet. Property is located at 803 Westminster Court in Hinesville and is further described as LCTM Parcel 054D033. Property is bounded now or formerly as follows: NORTH by Ft. Stewart Military Reservation; EAST by lands of Carol D. Miller and Tiffany N. Boone; SOUTH by lands of Westminster Court and ; and WEST by lands of Malik & Antoinette Abdul-Shakoor.

Rezoning and Annexation

Petition 2024-066-H

A rezoning and annexation petition has been submitted by Jimmy Shaken on behalf of owner, Lawrence J. Zaslavsky to rezone 8.67 acres +/- from AR-1 (Agricultural Residential) and PUD (Planned Unit Development) to ATR (Attached Residential) for townhome development.

Annexation into the City of Hinesville LCTM Parcel 036C003 is also being petitioned for. Property is located off W 15th Street and is further described as LCTM Parcels 036C016 and 036C003. Property is bounded now or formerly as follows: NORTH by lands of Governors Quarters Home-owners Association Inc.; EAST by W 15th Street; SOUTH by lands of Ryan Rice Industries LLC and Liberty County Board of Education; and WEST by lands of JDP GSTT Exempt Trust of Cheryl Davidson, Paul and Zita West, Russell E. Powell Jr and Lauran Drive.

Variance Request 2024-067-LC

A variance request has been submitted by Gary Gaddy to reduce the required front yard setback of 20 feet to 12 feet and to reduce required rear yard setback of 15 feet to 12 feet for a new mobile home. Property is located at 118 Circle Drive in Unincorporated Liberty County and is further described as LCTM Parcel 340D015. Property is bounded now or formerly as follows: NORTH by lands of Connie Sherrod; EAST by Circle Drive; SOUTH by lands of Coleman and Angela Hamilton; and WEST by Planting Hammock Pond.

Rezoning Petition 2024-068-H

A rezoning petition has been submitted by Cannon Maki on behalf of owners Susan R. Copner and Pacita V. Brinkerhoff to rezone 0.9 acres +/- from R-12 (Single-family Residential-12) to C-2 (General Commercial) for Murphy Express Gas Station and Convenience Store. Property is located at 405 Timberlane Circle and 413 Timberlane Circle in Hinesville and is further described as LCTM Parcels 057B061 and 057B052. Property is bounded now or formerly as follows: NORTH by Timberlane Circle; EAST by Pineview Drive; SOUTH by lands James E and Holly Thames; WEST lands by Highway 84 East, Bernard Mock and Joel Shelby Investment and Darius and Audrey Dela Cruz.

Public Hearings

The Liberty Consolidated Planning Commission will hold a public meeting December 17, 2024, at 4:30 p.m., at the Liberty County Courthouse Annex, 112 North Main Street, 2nd floor, in Hinesville.

Public Hearings to be Held by the Applicable Governing Authority:

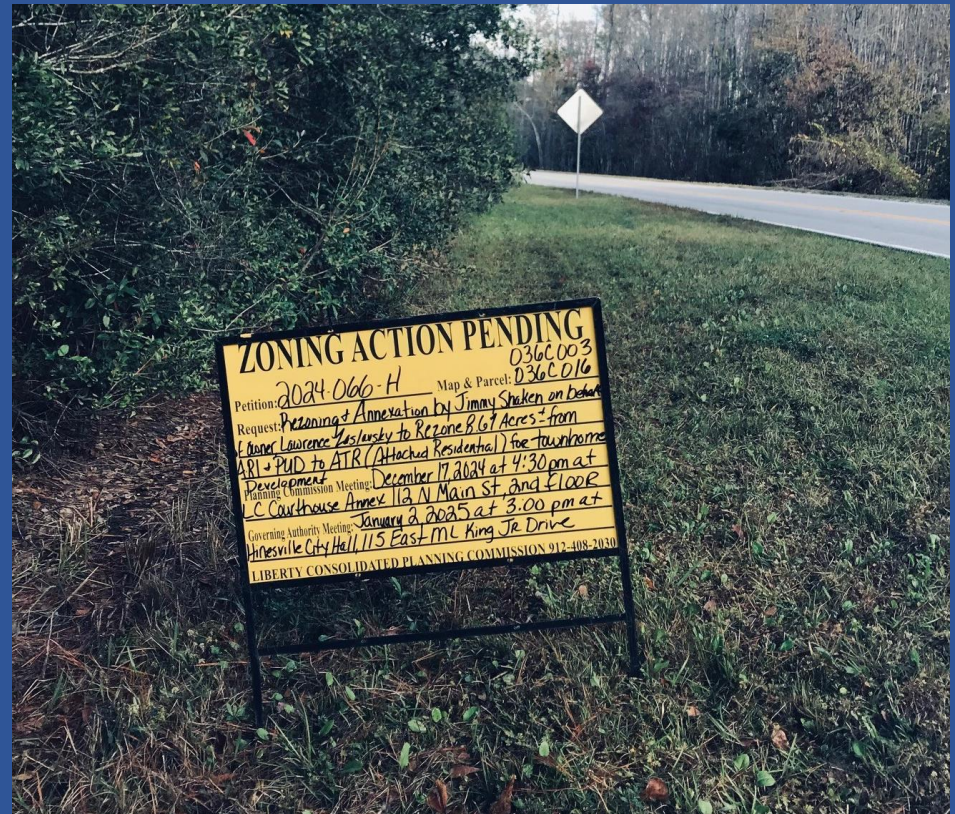
Thursday, January 2, 2025, 3:00

p.m. – The City of Hinesville Mayor and Council will meet at Hinesville City Hall, 115 East M. L. King Jr. Drive, Hinesville.

Tuesday, January 7, 2025, 6:00

p.m. – The Liberty County Board of Commissioners will meet at the LC Courthouse Annex, 112 North Main Street, Hinesville.

DECEMBER 17, 2024, LIBERTY CONSOLIDATED PLANNING COMMISSION 49658 11/28/24 RL



Public Notification

CITY OF HINESVILLE ANNEXATION NOTICE

A PROPOSED ORDINANCE # 2024-09 TO ANNEX PROPERTY INTO THE CITY OF HINESVILLE IS AVAILABLE FOR PUBLIC REVIEW IN THE LCPC OFFICE, M-F 8:00 AM – 5:00 PM AT THE HISTORIC COURTHOUSE LOCATED AT 100 NORTH MAIN ST, HINESVILLE, GA 31313 (TEL. 912-408-2030). THE PROPERTY TO BE ANNEXED IS LOCATED OFF OF W 15th STREET FURTHER DESCRIBED AT LCTM-PARCEL 36C003.

THIS ORDINANCE FOR ANNEXATION WILL BE PRESENTED TO THE LIBERTY CONSOLIDATED PLANNING COMMISSION ON DECEMBER 17, 2024, AT 4:30 PM IN THE LIBERTY COUNTY ANNEX BUILDING, 112 NORTH MAIN STREET, 2ND FLOOR, HINESVILLE, GA. 31313. ALL INTERESTED CITIZENS ARE INVITED TO ATTEND.

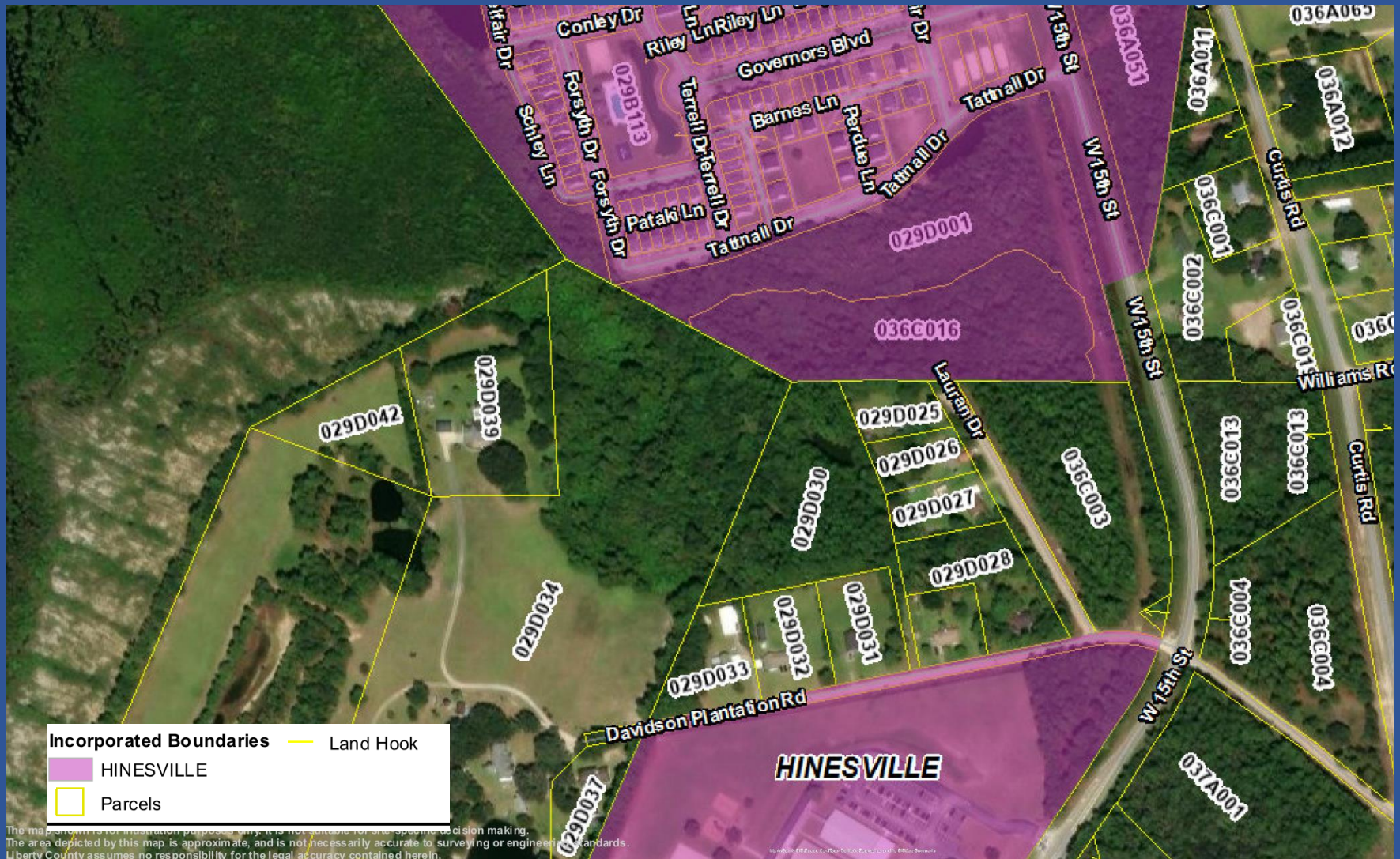
December 17, 2024, Liberty Consolidated Planning Commission

Account # 04100401

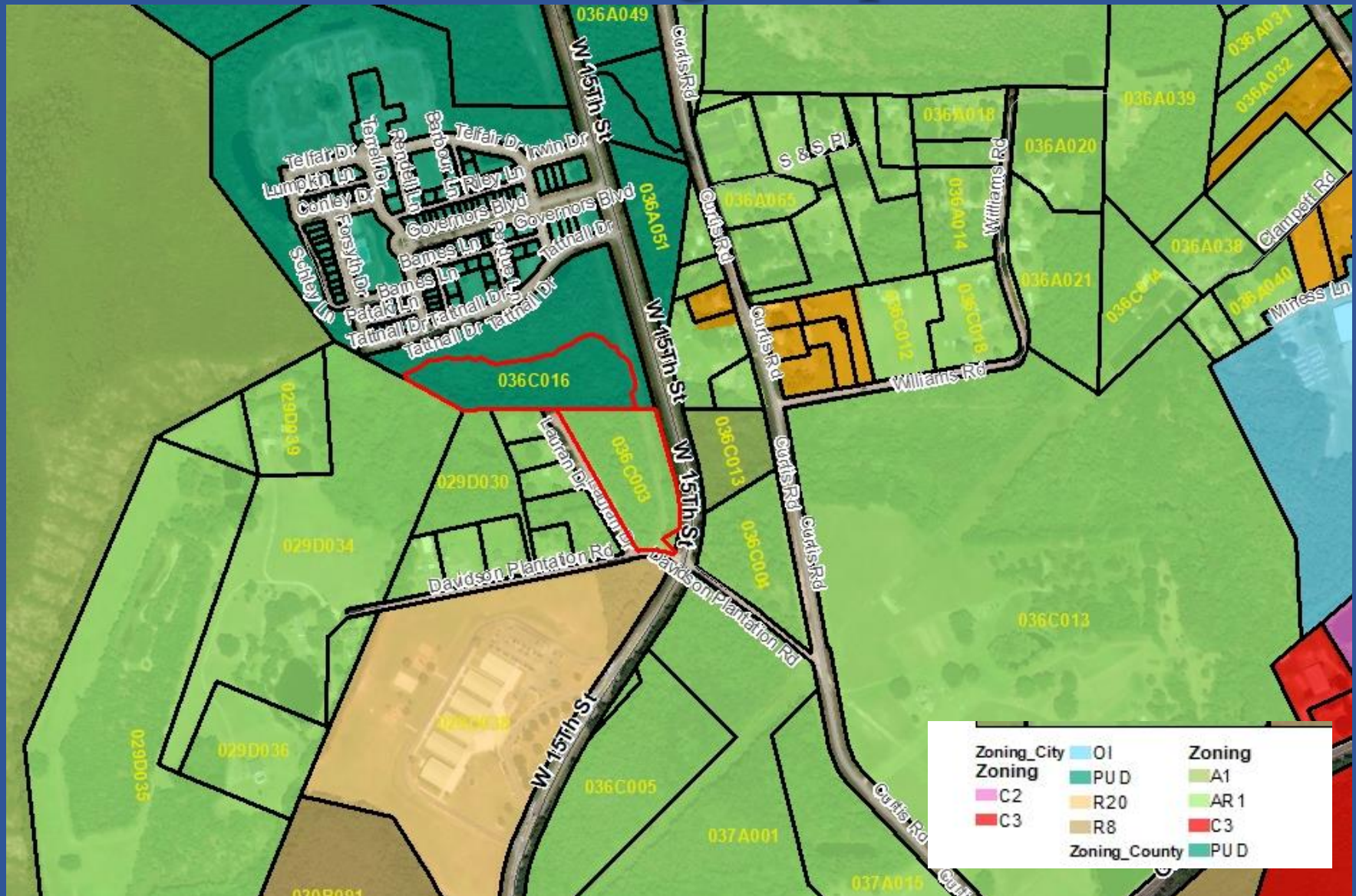
Vicinity Map



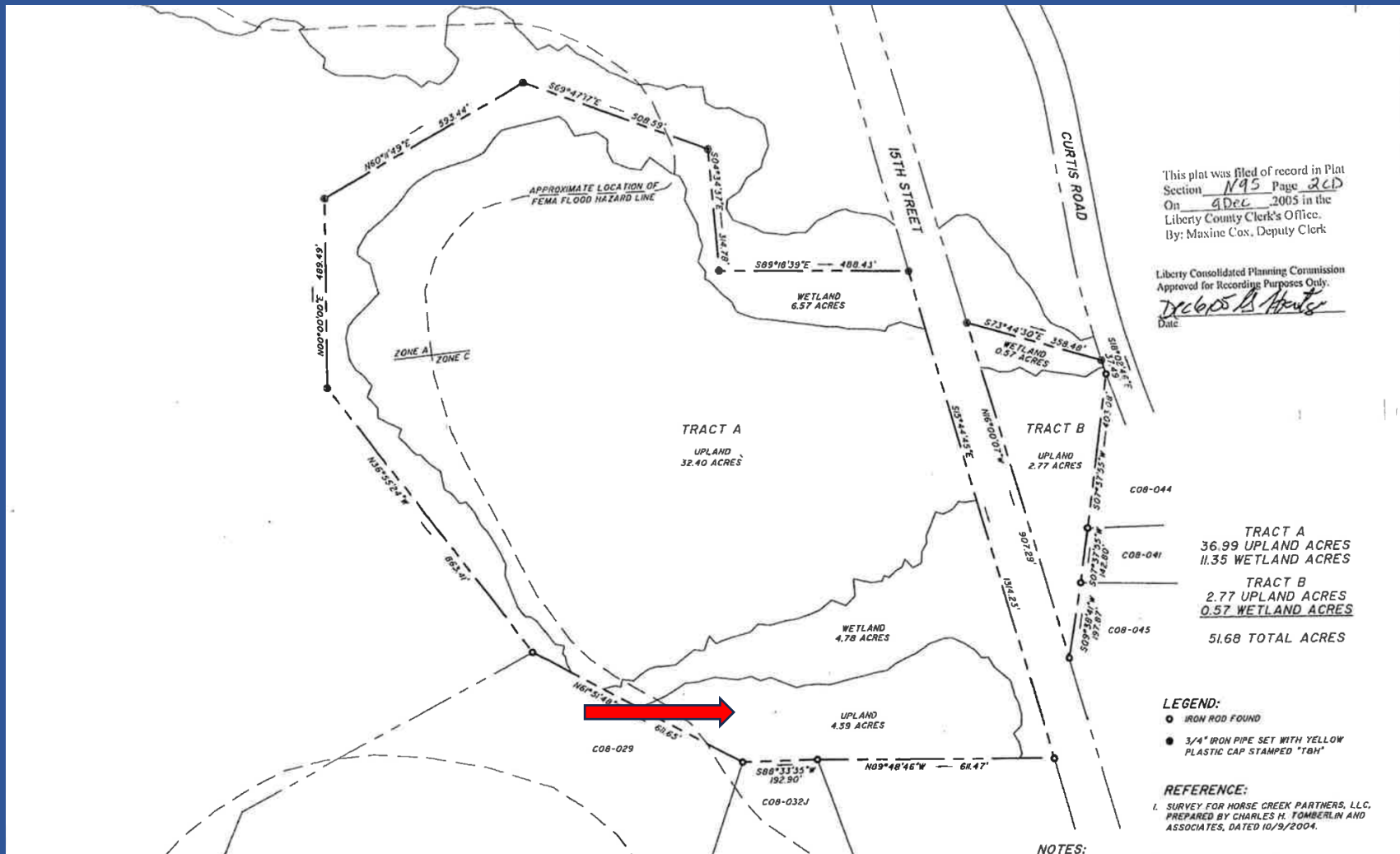
Jurisdiction Map



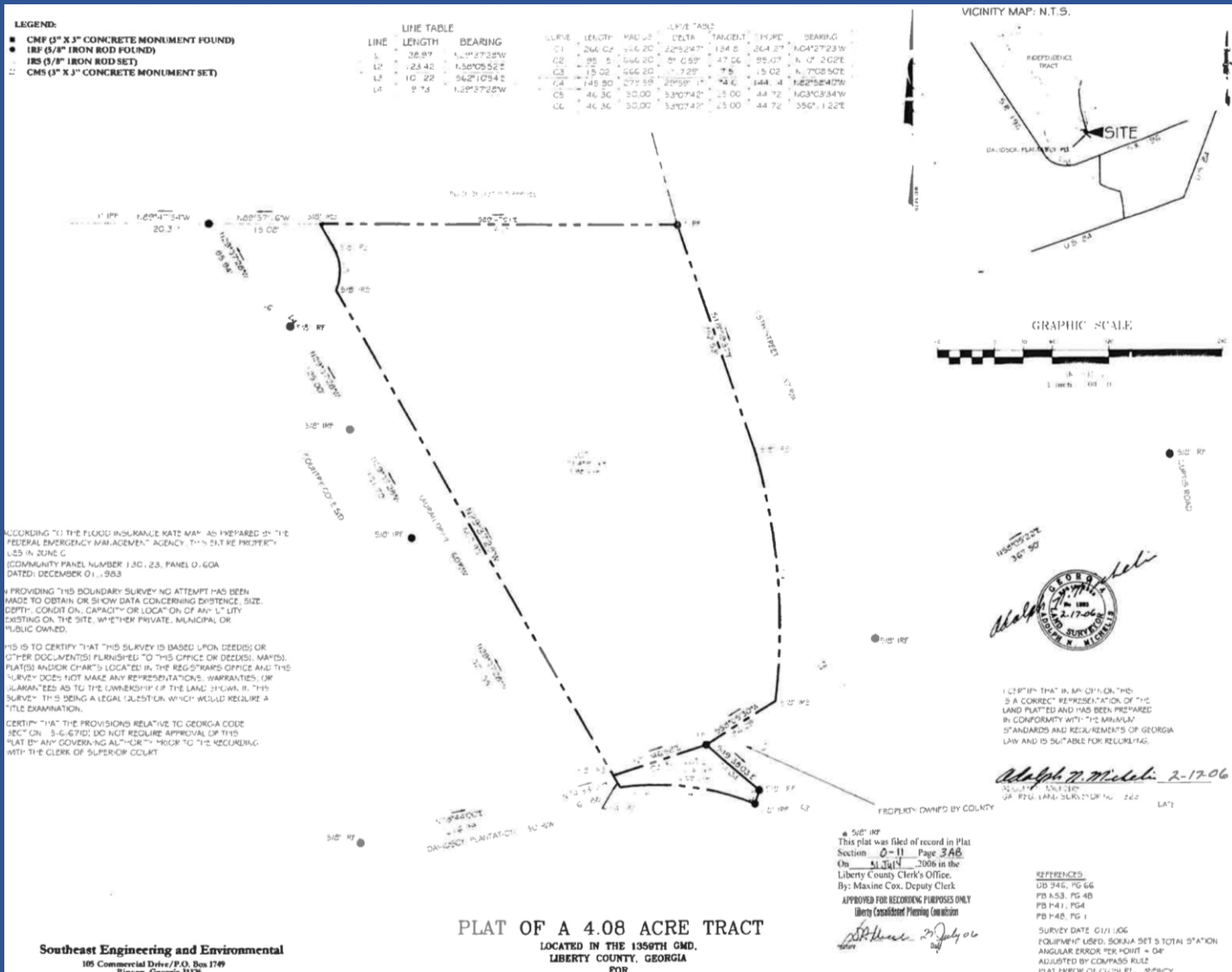
Zoning Map



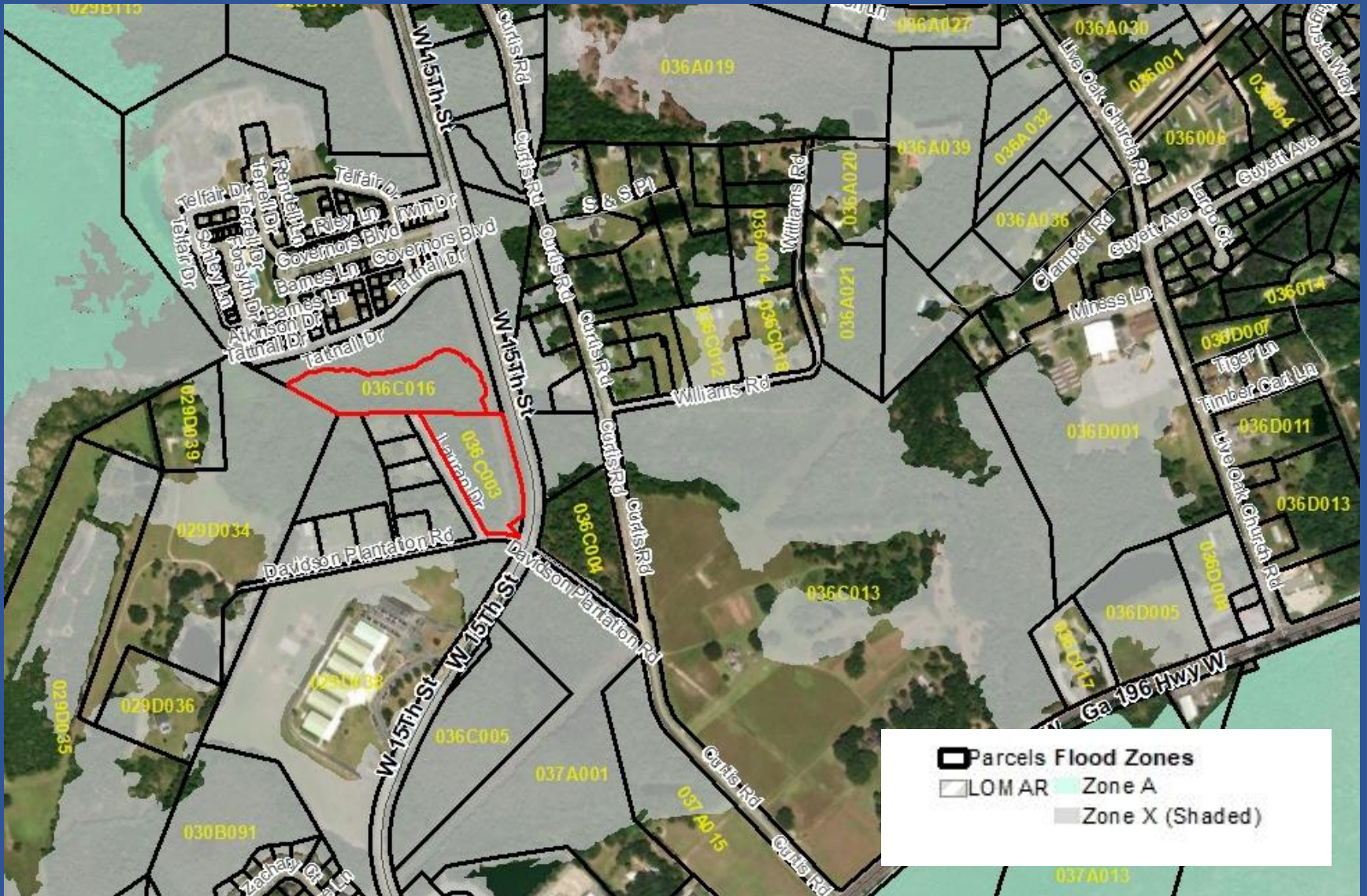
Survey for Parcel 036C016



Survey for Parcel 036C003



Floodplain



Wetlands



Plan



Narrative

DESCRIPTIVE NARRATIVE

Shanken Townhomes

MES #2024-70

The applicant Jimmy Shanken is requesting to rezone parcels 036C003 and 036C016 from the current AR-1 and PUD zoning to ATR zoning for the purpose of a townhome residential development. This development will be in line with the current ATR zoning regulations and requirements outlined in the Liberty County Unified Development Ordinance. These parcels are located alongside 15th street, a heavily developed area. As parcel 036C003 is currently outside of the City of Hinesville limits, we would also request this parcel be brought into the city of Hinesville to allow water and sewer services to be provided by the City.



Zoning Analysis

1. Does this property have reasonable economic value as currently zoned?
 - *Yes.*
2. Does the proposed use conform to the Fort Stewart Joint Land Use Study (JLUS)?
 - *Yes.*
3. Does the proposed use conform to the Liberty County Comprehensive Plan?
 - *The Comprehensive Plan designates these two parcels as Residential Low-Density.*

Zoning Analysis

4. Will there be an adverse effect on the value and usability of nearby properties?
 - *No.*
5. Is the proposed use suitable in view of nearby uses?
 - *Yes.*
6. Will the zoning proposal create an undue burden on transportation including streets and transit, and on schools, utilities, or the provision of public safety?
 - *No.*

Zoning Analysis

7. Would this allow a short-term gain at the expense of our local long-term goals?
 - *No.*
8. Would this change cause a “domino effect” and encourage “sprawl”?
 - *No.*
9. Are there unique historical sites which may be adversely impacted?
 - *None noted.*

Zoning Analysis

10. Is this parcel in a flood hazard area?

- *No.*

11. Is it spot zoning and unrelated to the existing pattern of development?

- *No.*

12. Are there unique conditions which support approval or denial?

- *Yes. Other zoning on W 15th Street allows for townhomes.*

LCPC Recommendation

Approval

Rezoning Petition 2024-066-H

Conditions

Standard and Special

Standard Conditions

1. The applicant must obtain all required local, state and federal licenses and permits prior to commencement of any construction.
2. All plans, documents, materials, and statements contained or implied in this application are considered a condition of this action.
3. No change or deviation from the conditions of approval are allowed without prior notification and approval of the Director of the LCPC or the Planning Commission, and the approving governmental authority.

Special Conditions

- A privacy fence shall be installed along Lauran Drive and along the northern boundary of parcel number 029D025.

AN ORDINANCE

To annex property into the City of Hinesville, Georgia, pursuant to Chapter 36 of Title 36 of the Official Code of Georgia Annotated to provide an effective date, and for other purposes

BE IT ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF HINESVILLE:

SECTION 1. The area contiguous to the City of Hinesville as recorded in Bk:1726, Pages 54 - 55 and recorded in Plat book O-11, page 3AB attached hereto, is hereby annexed into the City of Hinesville and made a part of the said city:

SECTION 2. This annexation shall become effective on the 1st day of March 2025, after which any use and development of said property shall comply with the existing laws, zoning, and subdivision regulations for the City of Hinesville.

SECTION 3. The City Clerk or designee of the City of Hinesville is instructed to file a report identifying the area annexed with the Georgia Department of Community Affairs and with the governing authority of Liberty County within thirty (30) days after the effective date of the annexation.

SECTION 4. All ordinances and parts of ordinances in conflict with this ordinance are repealed.

APPROVED this 6th day of February 2025, by the Mayor and Council of the City of Hinesville.

Karl A. Riles, Mayor

Diana F. Reid, Councilmember, District 1

Jason R. Floyd, Councilmember, District 2

Vicky C. Nelson, Mayor Pro Tem, District 3

Dexter L. Newby, Councilmember, District 4

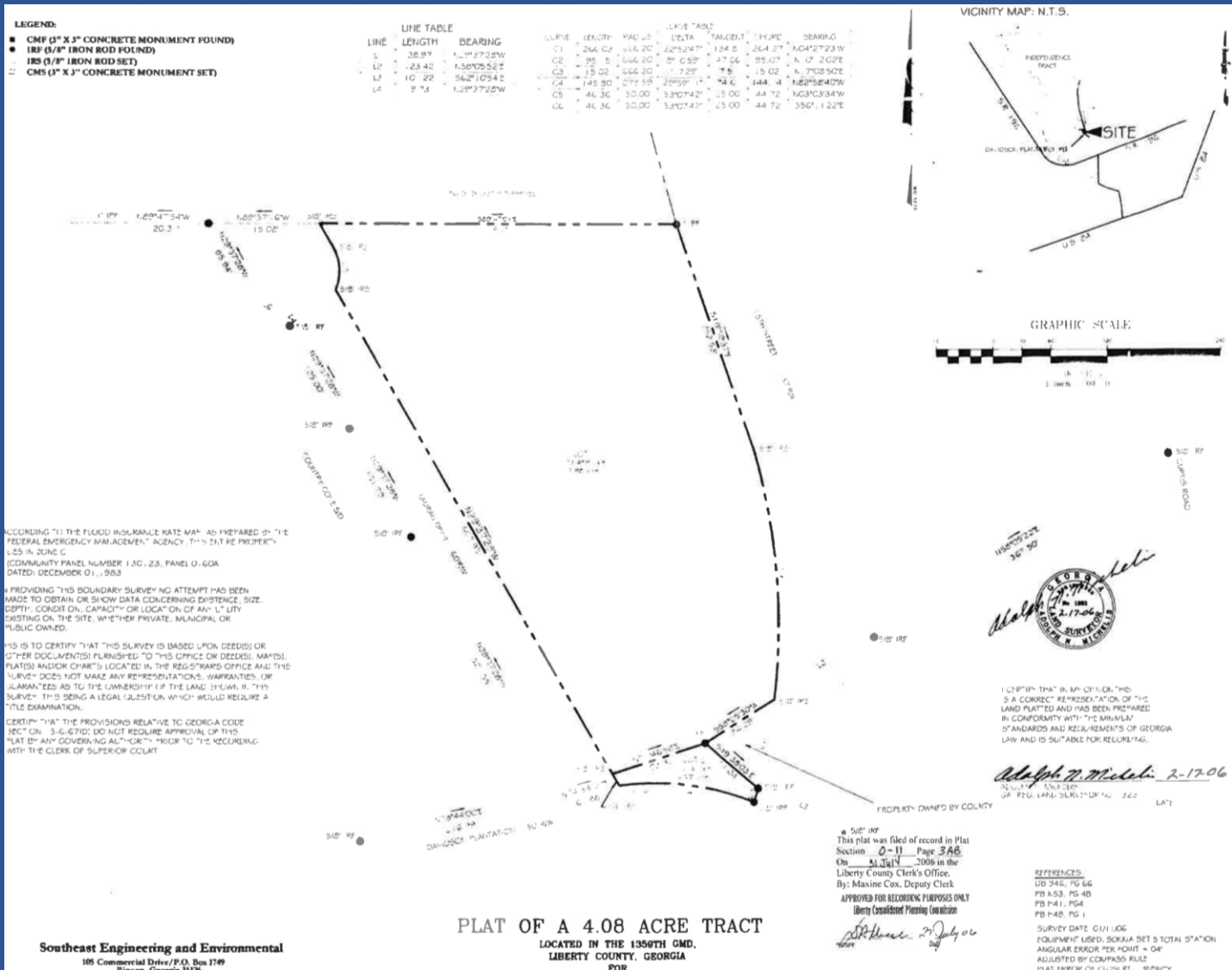
José A. Ortiz, Jr., Councilmember, District 5

ATTEST:

Estella L. Roberson, City Clerk

Annexation Ordinance # 2024-09

Annexation Exhibit





City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: Annexation Ordinance #2024-09
Prepared by: Lori Parks
Presented by: Jeff Ricketson

PURPOSE: A proposed Annexation Ordinance #2024-09 has been submitted by Jimmy Shanken on behalf of owner, Lawrence J. Zaslavsky to annex 4.08 acres into the City of Hinesville and is further described as LCTM Parcel 036C003.

BACKGROUND: None

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. Annexation Ordinance #2024-09

PREVIOUS COUNCIL DISCUSSION:

Annexation Ordinance # 2024-09

Ordinance # 2024-09

AN ORDINANCE

To annex property into the City of Hinesville, Georgia, pursuant to Chapter 36 of Title 36 of the Official Code of Georgia Annotated to provide an effective date, and for other purposes

BE IT ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF HINESVILLE:

SECTION 1. The area contiguous to the City of Hinesville as recorded in Bk:1726, Pages 54 - 55 and recorded in Plat book O-11, page 3AB attached hereto, is hereby annexed into the City of Hinesville and made a part of the said city:

SECTION 2. This annexation shall become effective on the 1st day of March 2025, after which any use and development of said property shall comply with the existing laws, zoning, and subdivision regulations for the City of Hinesville.

SECTION 3. The City Clerk or designee of the City of Hinesville is instructed to file a report identifying the area annexed with the Georgia Department of Community Affairs and with the governing authority of Liberty County within thirty (30) days after the effective date of the annexation.

SECTION 4. All ordinances and parts of ordinances in conflict with this ordinance are repealed.

APPROVED this 20th day of February 2025, by the Mayor and Council of the City of Hinesville.

Karl A. Riles, Mayor

Diana F. Reid, Councilmember, District 1

Jason R. Floyd, Councilmember, District 2

Vicky C. Nelson, Mayor Pro Tem, District 3

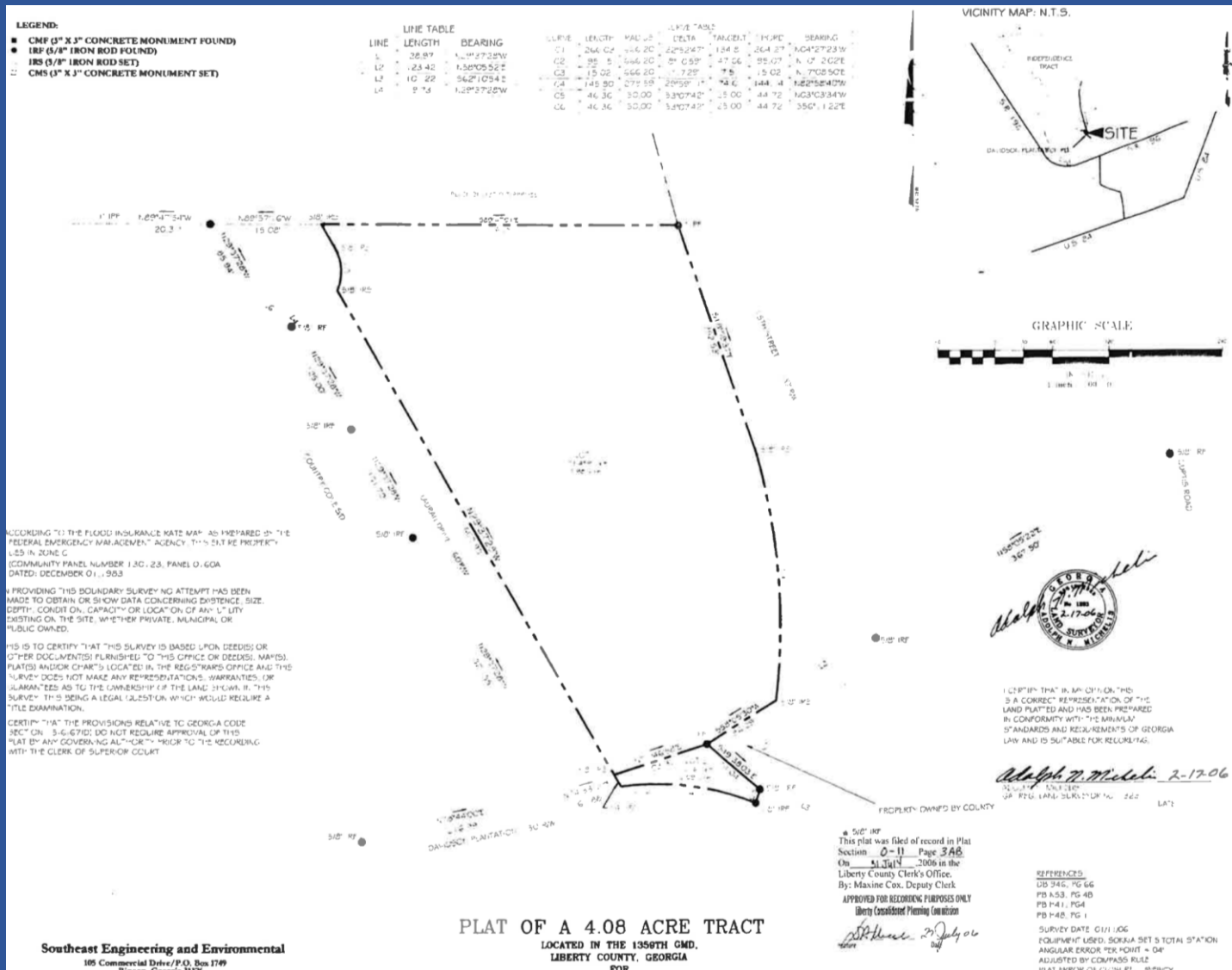
Dexter L. Newby, Councilmember, District 4

José A. Ortiz, Jr., Councilmember, District 5

ATTEST:

Estella L. Roberson, City Clerk

Annexation Exhibit



Public Notification

CITY OF HINESVILLE ANNEXATION NOTICE

A PROPOSED ORDINANCE # 2024-09 TO ANNEX PROPERTY INTO THE CITY OF HINESVILLE IS AVAILABLE FOR PUBLIC REVIEW IN THE LCPC OFFICE, M-F 8:00 AM – 5:00 PM AT THE HISTORIC COURTHOUSE LOCATED AT 100 NORTH MAIN ST, HINESVILLE, GA 31313 (TEL. 912-408-2030). THE PROPERTY TO BE ANNEXED IS LOCATED OFF OF W 15th STREET FURTHER DESCRIBED AT LCTM-PARCEL 36C003.

THIS ORDINANCE FOR ANNEXATION WILL BE PRESENTED TO THE LIBERTY CONSOLIDATED PLANNING COMMISSION ON DECEMBER 17, 2024, AT 4:30 PM IN THE LIBERTY COUNTY ANNEX BUILDING, 112 NORTH MAIN STREET, 2ND FLOOR, HINESVILLE, GA. 31313. ALL INTERESTED CITIZENS ARE INVITED TO ATTEND.

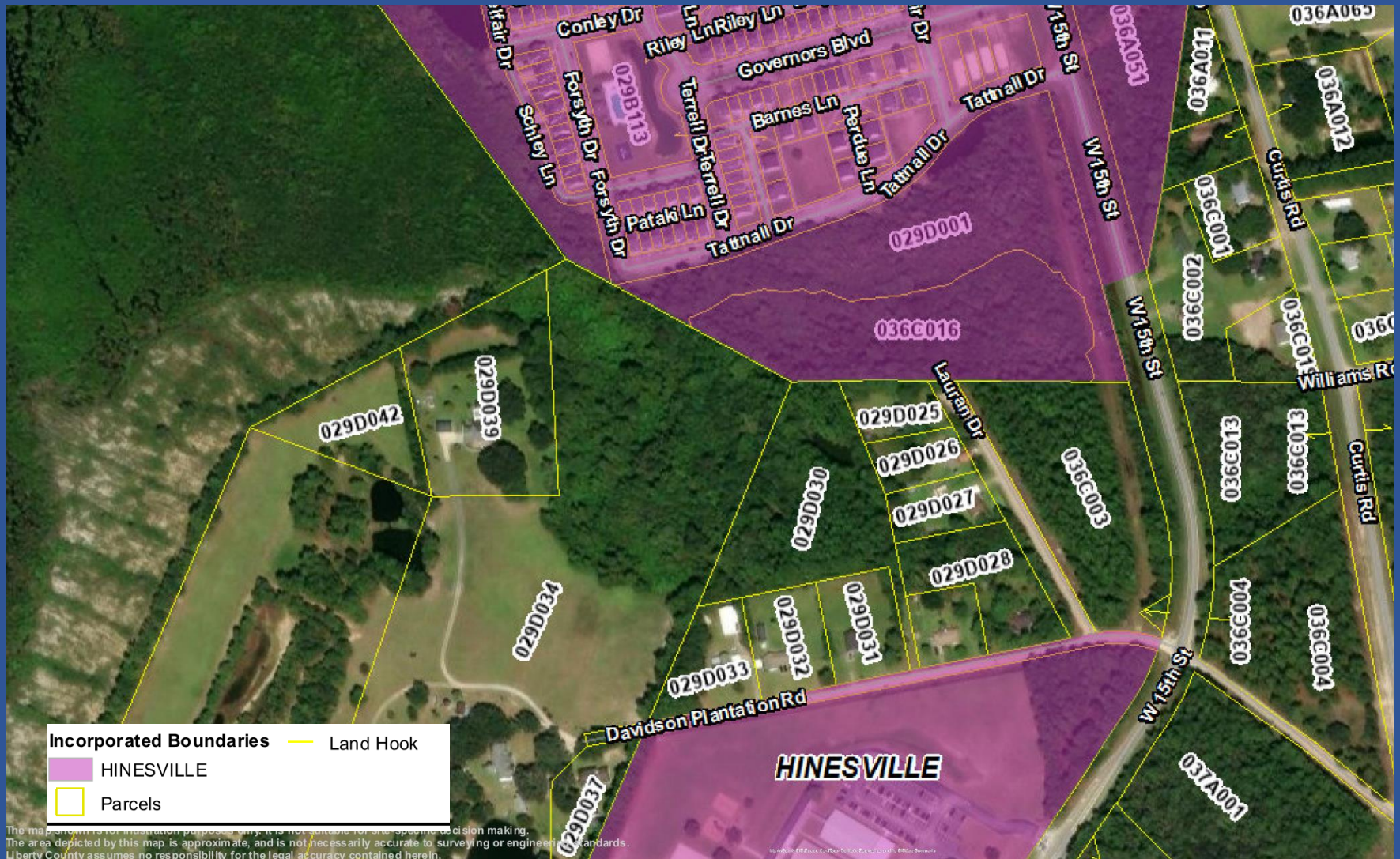
December 17, 2024, Liberty Consolidated Planning Commission

Account # 04100401

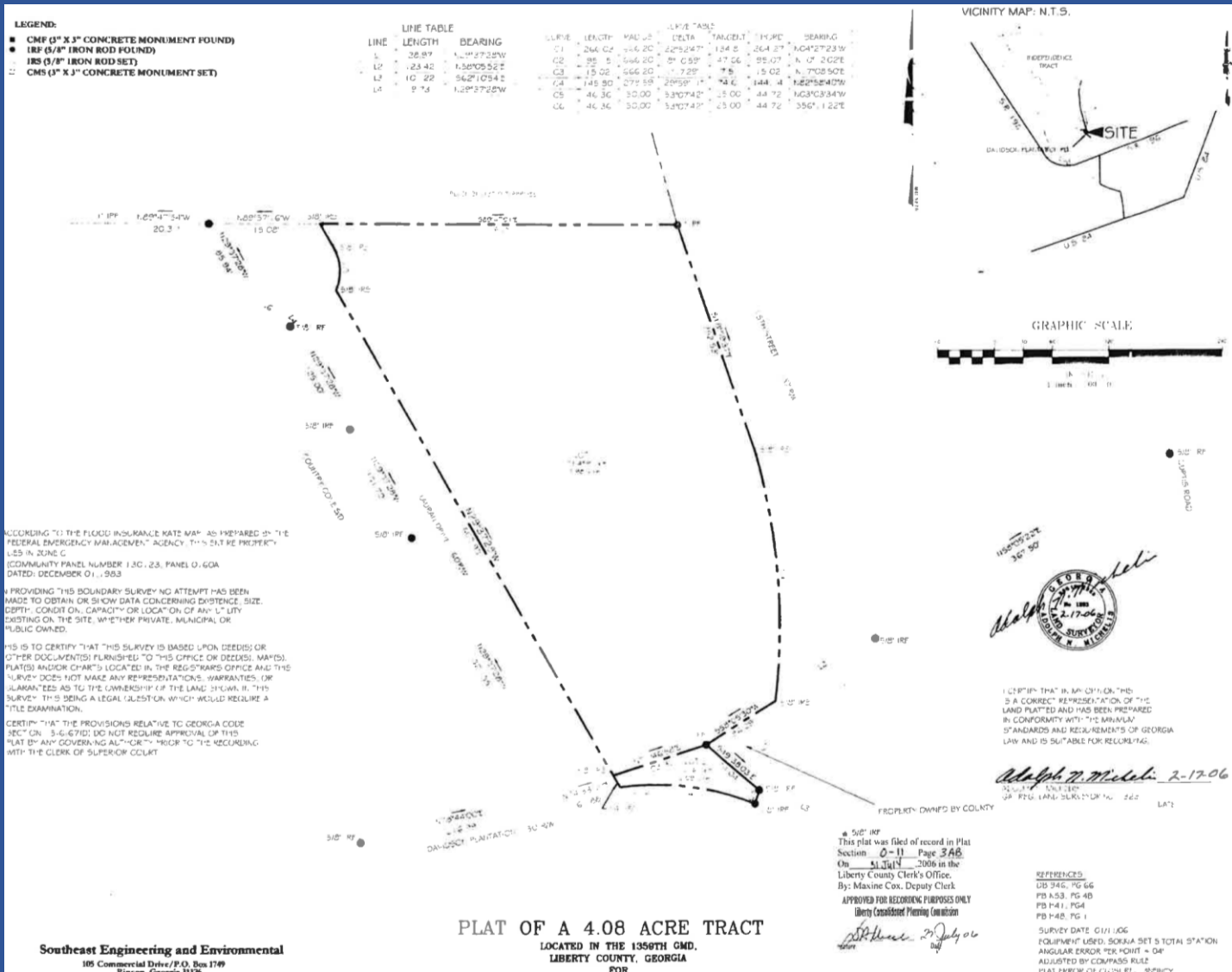
Vicinity Map



Jurisdiction Map



Survey for Parcel 036C003



Plan





City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025

Agenda Item: Ordinance #2024-08 for UDO Amendments

Prepared by: Mardee Sanchez

Presented by: Mardee Sanchez

PURPOSE: Ordinance #2024-08 for UDO Amendments

BACKGROUND: On November 21, 2024, amendment to the UDO were presented to the Mayor and Council for informational purposes only. On January 8th, 2025, LCPC and city officials met to further discuss the amendments and revisions were made. On January 16, 2025, the revised amendments were presented to Mayor and Council, and a public hearing has been warned to adopt the amendments as presented in Ordinance #2024-8 with an effective date of April 1, 2025.

FUNDING: None

RECOMMENDATION: Approve the adoption of Ordinance #2024-08 with an effective date of April 1, 2025.

ATTACHMENTS:

1. Ordinance #2024-8

PREVIOUS COUNCIL DISCUSSION: November 21, 2024 and January 16, 2025

AN ORDINANCE TO AMEND THE LIBERTY COUNTY UNIFIED DEVELOPMENT ORDINANCE TO INCLUDE REQUESTED PROVISIONS AND REVISIONS TO THE SITE PLAN AND SUBDIVISION REQUIREMENTS; SAID AMENDMENTS TO BE APPLICABLE TO THE CITY OF HINESVILLE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES ALLOWED BY LAW.

WITNESSETH:

WHEREAS, one of the purposes of the Liberty County Unified Development Ordinance (UDO) to protect the public health, safety and general welfare of individuals and the community; and

WHEREAS, revisions were requested to clarify existing provisions, include a new use (residential/commercial mixed use) and to amend some site plan and subdivision requirements.

NOW AND THEREFORE, the City of Hinesville hereby adopts the amendments below which shall become effective on April 1, 2025.

Amendments to Division II – Zoning Districts

Amend Table 204.1 [Schedule of Uses – Commercial Districts] to add the following new use:

USE	C-1	C-2	C-3	OI	IC	DD	Notes
Residential/Commercial Mixed Use	C	C		C		P	See Sec. 302-12 for limitations.

Amendments to Division III – Development Provisions
--

Repeal Section 302-12 [Living Units in Zones other than Residential (Not applicable in Hinesville)] and replace with a new **Section 302-12 [Residential/Commercial Mixed Use (R/C Mixed Use)]** as shown below and amend the Article 302 Table of Contents accordingly.

Section 302-12 (Residential/Commercial Mixed Use (R/C Mixed Use))

- A. The commercial uses allowed as part of a R/C mixed use development are limited to the following:
1. Medical, dental and related offices
 2. Offices
 3. Personal service shops
 4. Photographic, music or art studios
 5. Schools of art, music and similar activities
 6. Service shops and financial institutions
 7. Indoor retail

8. Restaurants ≤ 1,200 SF and cafes
- B. A minimum of 50% of the parcel's gross floor area shall be dedicated to residential uses and a minimum of 30% shall be dedicated to commercial uses.
- C. Only commercial uses are permitted on the ground floor of a building on an arterial street.
- D. Standalone/detached single-family dwellings with no commercial space are not allowed.

Amendment to Division VIII – Definitions and Abbreviations

Article 803 Definitions is amended to include the following new definition:

Residential/commercial mixed use – Residential and commercial uses within one building and/or in separate buildings on one parcel.

Amendments to Division IV – Site Plan Review

Amend Section 402-2 [General Parking Lot Requirements] subsection C [Surfaces and pavement markings] subparagraph 1 to read as follows:

1. Unless otherwise allowed or required herein, all parking lots shall be asphalt, concrete, permeable pavers or some other durable hard, all-weather material.

Amend Section 402-2 [General Parking Lot Requirements] subsection G [Lighting] subparagraphs 3 and 5 to read as follows:

5. A photometric lighting plan shall be required if the proposed use will be open during hours of darkness and the parking lot contains more than 20 parking spaces. If a photometric lighting plan is required, nationally recognized lighting recommendations for illuminance levels and uniformity ratios shall be followed, such as contained in the most current Illuminating Engineering Society of North America (IESNA) Lighting Handbook.

Amend Section 402-2 [General Parking Lot Requirements] to add a new subsection K [Maintenance] to read as follows:

K. Maintenance

All parking and loading areas shall be maintained free of trash and debris. Surface, striping, curbing, lighting and signage shall be maintained in good condition. Additionally, landscaped and grassed areas around and within parking and loading areas shall be free of weeds, high grass and unpruned shrubbery and any dead plantings are to be removed and replaced.

Amendments to Division V – Subdivisions

Amend Section 503-4(C) [Final Plat Requirements] as to read as follows, add **Figure 503.5 [Certification Block for Planning Commission]** and amend the Article 503 Table of Contents accordingly for this new figure:

- C. Certification blocks as shown in Figure 503.3 and Figure 503.5, and the applicable certification blocks shown in Figures 503.1 and 503.2 at the end of this Article.

Figure 503.5

Certification Block for Planning Commission

<u>Certificate of Approval</u>	
This subdivision plat has been found to comply with the Liberty County Unified Development Ordinance.	
_____ Signature of Planning Commission Officer	_____ Date
_____ Printed Name	
_____ Title	

Amend Section 503-7 [Outstanding Improvements and Performance Sureties] subsections (A) [Timeframe to complete improvements] and (E) [Terms of sureties] subparagraph 2 to read as follows:

- A. Timeframe to complete improvements – Remaining improvements shall be completed within 6 months from the date of the final plat approval by the governing authority or an extended maintenance guarantee shall be provided pursuant to Sec. 503-8 [Maintenance of Required Improvements].
- E. 2.The surety will not be released until the improvements have been satisfactorily completed and, as applicable and pursuant to Sec. 503-8 [Maintenance of Required Improvements], the additional maintenance guarantee has been received.

Amend Section 503-8 [Maintenance of Required Improvements] subsections A and C to read as follows:

- A. **General** - A surety from the developer is required prior to acceptance of the improvements whereby the developer shall guarantee maintenance of the primary and secondary improvements.
- C. **Duration of the surety** - The time of guarantee shall be 2 years from the date of acceptance of the improvements by the governing authority (see Sec. 503-9 [Dedication and Acceptance of Improvements]). If the maintenance guarantee included coverage of outstanding improvements that were not completed in a timely manner as specified in Sec. 503-7(A) [Outstanding Improvements and Performance Sureties; timeframe to complete improvements], prior to releasing the performance surety for such improvements, an extension of the maintenance guarantee for the improvements shall be provided to cover a full 2 years after installation.

Amend Section 504-5 [Water] subsection B subparagraph 1 to read as follows:

- B. **Connection to municipal supply**
 - 1. Subdivisions located in or adjacent to any municipality or located within 1,000 feet to an existing municipal water system, shall connect to that municipal water system

unless the municipality certifies that it will not supply water to the proposed development.

Amend Section 504-6 [Sewer] subsections B, C, D, E, and G to read as follows:

B. Connection to municipal system

1. Subdivisions located in or adjacent to any municipality or located within 500 feet to an existing municipal sewer system, shall connect to that municipal sewer system unless the municipality certifies that it will not provide sewer service for the proposed development.
2. Construction of the sewer system components shall comply with the municipality's standard and specifications and/or the standards and specifications of EPD.

C. Connection to private system - Subdivisions that will not be served by a municipal sewer system as described above and which are located adjacent to an existing private sewer system may connect to that system provided the owner agrees to the connection in writing (recording of this document may be required) and the existing system is capable of conveying, treating and disposing of the wastewater.

D. Community system

1. In areas not served by municipal sewer systems or other public systems, a community sewer system shall be installed in a subdivision with 50 or more lots or with potential for 50 or more lots.

2. Waiver

A waiver from the requirement for a community sewer system may be granted by the governing authority if all the requirements below are met. Such request for a waiver shall be in writing and submitted to the plan reviewer for processing.

- a. For subdivisions with 50 – 100 lots or potential for that many lots, all the usable lot areas meet the minimum standard required by the Dept. of Health On-site Sewage Management System regulations or are a minimum of ½ acre, whichever is larger.
- b. For subdivisions with over 100 lots or potential for that many lots, all the usable lot areas meet the minimum standard required by the Dept. of Health On-site Sewage Management System regulations or are a minimum of 1 acre, whichever is larger.
- c. The soil conditions are able to support the required number of on-site sewage disposal systems as determined by the Dept. of Health

E. Individual septic systems - Individual septic systems are allowed if connection to a municipal system is not required, connection to an existing private system is not an option or a waiver has been granted such that a community sewer system is not required. Individual on-site sewage disposal systems shall comply with Department of Health On-site Sewage Management System regulations.

G. Pump stations – In Hinesville and Flemington, pump stations shall comply with the City of Hinesville's Sewage Pumping Station Design Guide and Specification. In all other jurisdictions, pump stations shall comply with the requirements herein or as otherwise required by the appropriate city or county engineer.

1. All pump stations to be dedicated to a public system shall be on a tract deeded to the municipality or have a utility easement on common land owned by the HOA. Such tract or easement shall be a minimum of 4,000 SF and have a minimum width of 50 feet. To the extent feasible, all components of the pump station shall be at least 20 feet from the tract or easement boundaries.
2. Fencing shall be required along all boundaries of the tract or easement, exclusive of any access driveway. Such fencing shall be a minimum of 6 feet high and, where the tract or easement abuts a residential lot, it shall be privacy fencing so it is screened from the residence. A double gate a minimum of 12 feet wide shall be provided at an appropriate location.
3. Accesses to the pump station tract or easement shall be improved with a minimum 11-foot wide driveway that is asphalt, concrete or, at a minimum, consists of a graded aggregate base course screened 1½ inches or smaller with a thickness of 6 inches after being thoroughly compacted and constructed. The driveway shall be graded such that stormwater does not pond on it.
4. Controls for pump stations shall not be mounted on wood but on stainless steel or other such durable material.

Amend Section 504-7 [Streets] subsections D subparagraph 5, E, F subparagraph 1 and G subparagraph 3 to read as follows:

D. Alignment

5. Grades - All streets shall have a minimum grade of not less than 0.30% and shall have a crown of not less than 3 inches. Maximum grades shall be as indicated below:
 - a. major thoroughfares – as established by the plan reviewer.
 - b. collector streets – 8% unless topographic conditions make this impractical.
 - c. minor residential streets – 15% unless topographic conditions make this impractical.

E. Paving and marking requirements - All streets must be prepared, paved and marked in conformance with the standards below, applicable standard specifications or the State of Georgia Rules and Regulations Chapter 120-3 “Rules of Fire Safety Commissioner” currently in effect and as may be amended in the future (see Appendix I). If there are conflicts between any of these, the provisions of Chapter 120-3 shall prevail.

1. Subgrade - The subgrade shall be 24 inches of compacted subgrade material compacted to a minimum of 95% density.
2. Base course and wearing surface
 - a. The base shall consist of a graded aggregate base course (GAB) screened 1½ inches or smaller with a thickness as indicated below after being thoroughly compacted and constructed. All materials shall be secured from an approved source and shall conform to GDOT’s minimum acceptable standards for this area. The wearing surface shall consist of 9.5 mm superpave with a thickness as indicated below and shall be placed in accordance with the latest edition of the GDOT Standard Specifications for Roads and Bridges. In unincorporated

Liberty County only, the minimum standard for local and collector streets shall be 8" GAB and 2" of 12.5mm superpave.

- i. Local street – 6" GAB and 1½" superpave.
 - ii. Collector street – 8" GAB and 2" superpave.
 - iii. Arterial street – to be determined by geotechnical and equivalent single-axel loading analysis for roadway type.
 - iv. GDOT road – as determined by GDOT.
3. Pavement marking – At a minimum, all stop bars shall be marked. Centerlines and crosswalks shall be painted on and across all collector and arterial streets. Such pavement markings shall conform to GDOT standards. Additionally, a hydrant zone shall be marked as follows: the curb along where the street widens to 26 feet and the curb directly across from this area shall be painted red, and red striping shall be marked within the widened area of the street. Stop bars, crosswalks and hydrant zones shall be shown on the construction plans.

F. Drainage

1. Gutter Spread

- a. In all jurisdictions except Hinesville, gutter spread shall be measured from face-of-curb. Inlets shall be placed such that, for a Type II, 24-hour, 10-year storm frequency, the gutter spread does not exceed 8 feet for an inlet with another inlet on the opposite side of the street. A gutter spread not exceeding 10 feet shall be allowed on a local street if there is no inlet on the opposite side of the street.
- b. In Hinesville only, inlets shall be placed such that, for a Type II, 24-hour, 10-year storm frequency, the gutter spread does not extend more than halfway into the travel lane. Such streets shall have a 3-inch crown as required by the City's standard detail.

G. Street names and signage

1. Proposed street names shall be approved by the applicable entity authorized to do so. It shall be unlawful for any person in laying out any new street or road to name such street or road on any plat, by marking, or in any deed or instrument, without first getting said approval.
2. Street name signs shall be installed at all intersections within a subdivision.
3. The developer shall purchase and install all necessary traffic control signs in accordance with MUTCD including but not limited to stop, speed limit, do not enter, pedestrian crossing, etc., and shall show all proposed signage on the plans. For public safety reasons, all street name signs shall be installed as soon as possible after final plat approval.

Amend Section 504-12 [Other Design Requirements] subsections A subparagraph 1 and B to read as follows, **delete E** (it was moved to Section 504-6 [Sewers]):

A. Lots

1. Lot dimensions - All lots shall meet the minimum lot width, depth, and area requirements of the applicable zoning district or general development plan (for PUDs). With respect to the area, the minimum lot area is usable area.

B. Easements – All easements shall be shown on the preliminary and final plats and shall conform to the requirements below.

1. Access – All easements for vehicular access to a facility, infrastructure or structure shall be a minimum of 20 feet wide unless otherwise indicated herein. Additional width or areas for turning movements may be required to accommodate the vehicles that will be utilizing the easement for access.
2. Utility – All easements for utilities such as power and cable shall be a maximum of 5 feet wide when adjacent and parallel to a street right-of-way and a maximum of 10 feet wide in other locations.
3. Water (potable and non-potable) piping – All easements for underground water piping and appurtenances shall be centered on the pipe and the width of the easement is based on the depth of the pipe below finished grade as indicated below.
 - a. Depth $\leq$ 8 ft. – 20 ft. easement
 - b. Depth over 8 ft. – 20 ft. plus an additional 2 ft. for every foot deeper than 8 ft. up to a maximum easement of 30 ft.
4. Sewer piping – All easements for underground sewer piping and appurtenances shall be centered on the pipe and the width of the easement is based on the depth of the pipe invert below finished grade as indicated below.
 - a. Depth $<$ 8 ft. – 20 ft. easement
 - b. Depth between 8 ft. and $\leq$ 12 ft. – 25 ft. easement
 - c. Depth greater than 12 feet – 50 ft. easement
5. Stormwater piping – All easements for underground stormwater piping and appurtenances shall be centered on the pipe and the width of the easement is based on the size of the pipe and/or the depth of the pipe invert below finished grade as indicated below.
 - a. Pipe with a diameter $\leq$ 24" and at a depth $\leq$ 8 ft. – 20 ft. easement
 - b. Pipe with a diameter $>$ 24" or any sized pipe with a depth $>$ 8 ft. – 25 ft. easement
6. Aboveground infrastructure - The minimum easement for aboveground or at-grade infrastructure shall be as required below. If an easement is needed for something that is not listed, it shall be a minimum of 20 feet around the infrastructure unless it can be demonstrated that a smaller easement would still meet the purpose of the easement (i.e. repair, maintenance, access, etc.)

- a. Flumes and stone- or concrete-lined swales, ditches, etc. – Easement shall extend a min. 5 feet on either side of the outer edge of the flume or from the top of slope of the swale, ditch, etc. If the easement doubles as an access easement (i.e., for a pond), an additional 10 feet of width on one side of the flume, swale, etc., shall be added to the easement.
 - b. Vegetated swales, ditches, bioswales, etc. – Easement shall extend a min. 2 feet on either side of the top of the slopes. If the slope of the swale, etc., is steeper than 4:1, an additional 10 feet of width on one side of the swale, etc., shall be added to the easement.
 - c. Drainage ponds – Min. 10 feet all around the pond as measured from top of slope. Fencing is not allowed within an easement if it impedes general or functional maintenance of the pond.
7. Street trees - Street trees shall be planted within a 10-foot wide easement along the front property line.

*** end of amendments ***

APPROVED this _____ day of _____ 2025, by the Mayor and Council of the City of Hinesville.

Karl A. Riles, Mayor

Vicki C. Nelson, Mayor Pro Tem

Diana F. Reid, Councilmember

Jason R. Floyd, Councilmember

Dexter L. Newby, Councilmember

Jose A. Ortiz, Councilmember

ATTEST:

Signature

Printed Name and Title



City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025

Agenda Item: Resolution #2025-03 Commercial Credit Card Banking Services -
WITHDRAWN

Prepared by: Kimberly Ryon

Presented by: Kimberly Ryon

PURPOSE: To approve Resolution 2025-03 Commercial Credit Card Banking Services to allow the City Manager to sign documents for the City of Hinesville to open commercial credit card account with a \$150,000 monthly spend limit.

BACKGROUND: The City currently has a commercial credit card account with Ameris Bank. This account was opened when Ameris was using a 3rd party vendor (Elan). Some of those online services are not very user friendly. Our local Ameris Bank team informed us that they have started an internal commercial card program. This action would move our commercial card account from the Ameris 3rd party vendor to the Ameris Bank.

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: New Alcoholic Beverage License for 2025
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: New Alcohol Beverage License for 2025

BACKGROUND: Lauro Rocho and Cathy Rocho are applying for a 2025 alcohol and business license to operate a restaurant at 762 Veterans Parkway. This application is for an alcohol beverage license to sell beer, wine and liquor for on-premise consumption.

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Taqueria Pancho Application
2. Taqueria Pancho Routing Slip
3. Taqueria Pancho Summary Sheet

PREVIOUS COUNCIL DISCUSSION: None

CITY OF HINESVILLE
APPLICATION FOR BUSINESS LICENSE
(This is NOT a License)

LICENSE YEAR 2024

(FOR OFFICE USE ONLY)

New: ☒ Renewal: ☐
Business Type: Comm
Date Issued: _____

PAYABLE TO:

City of Hinesville
115 East M.L. King, Jr. Drive
Hinesville, Georgia 31313
Phone: (912) 876-3564
Date Received: 10.16.24

INSPECTIONS REQUIRED

Bldg. Insp.	_____	Date	_____
Zoning	_____	Date	_____
Zoned	_____		
Police	_____	Date	_____
Fire	_____	Date	_____
Agriculture	_____	Date	_____
Environmental Health	_____	Date	_____

ALL INFORMATION MUST BE COMPLETED, SIGNED AND NOTARIZED.

NAME OF BUSINESS: Taqueria Pancho Villa III LLC
LOCATION OF ABOVE BUSINESS: 762 Veterans Pkwy. Hinesville, GA 31313
MAILING ADDRESS: 240 Hatcher Point Rd. Waycross, GA 31503
EMAIL ADDRESS: admin@tpv3.com
MANAGER'S NAME: Cathy Rocha MANAGER'S ADDRESS: 4907 Alma Hwy; Waycross GA 31503
FEI Number: 99-4667952 Sales Tax Number: 309-005838
DESCRIBE THE NATURE OF BUSINESS: Restaurant
DOES THIS BUSINESS REQUIRE A STATE LICENSE? NO (IF YES) DATE EXPIRES: _____
(PLEASE ATTACH A COPY OF YOUR STATE LICENSE OR CERTIFICATION)

ADDITIONAL INFORMATION: Business Phone: 912-816-3282 Home Phone: _____
OWNER OF BUSINESS: Cathy Rocha / Lauro Rocha
OWNER'S HOME ADDRESS: 4907 Alma Hwy / 109 Diane Dr. - Waycross, GA 31503
(Corporation or Partnership must list all Names & Addresses of Owners or Officers)
(use a separate sheet)

SOCIAL SECURITY: _____ BIRTHDATE: _____
(licensee)

HAVE YOU EVER BEEN ARRESTED: _____ (YES) X (NO) DISPOSITION: _____

CHARGES: _____

(attach additional sheet if necessary)

LICENSE FEE COMPUTATIONS

Number of Employees: <u>2 15</u>	(Enter Amount Due)	\$ <u>115.00</u>
(including ownership)		
Admn. Fee Due for New Application		\$ <u>35.00</u>
and/or Relocation Application		
Inspection Fee		\$ <u>30.00</u>
(Commercial Business Only)		
Penalty/Interest: _____	TOTAL DUE	\$ <u>180.00</u>
	(Total Received)	\$ <u>180.00</u>

PAID OCT 16 2024

IMPORTANT: PLEASE READ CAREFULLY:

The Applicant hereby agrees to be bound by all of the terms and conditions of the Ordinance adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law.

THIS 16th DAY OF October, 2024 Cathy Rocha
(AUTHORIZED SIGNATURE OF APPLICANT)

PERSONALLY before the undersigned appeared _____
who on Oath has sworn that the above information given therein is true and correct.

Sworn to and subscribed before me this 16th day of October, 2025
STATE OF Georgia (GA) COUNTY OF: Ware CITY OF: Waycross
03/28/2025
NOTARY PUBLIC

LICENSES MAY BE SUSPENDED OR REVOKED FOR VIOLATION OF THE TERMS OF THE ORDINANCE. NO BUSINESS IS TO OPERATE WITHOUT APPROVAL OF THIS APPLICATION FOR LICENSE. NOTIFICATION IS REQUIRED OF CLOSING, CHANGE OF BUSINESS LOCATION OR OWNERSHIP.

REMARKS: _____

APPROVED: _____ DATE: _____

LICENSE YEAR: 2025



DATE: 12-18-2024

ALCOHOL BEVERAGE LICENSE APPLICATION

CATHY LYNETTE ROCHA

NAME OF APPLICANT: (spell out full name, no initials)

1303 Veterans Pkwy Apt # 619
Hinesville, Georgia 31313

LEGAL MAILING ADDRESS OF APPLICANT:



DOB MONTH DAY YEAR:

912-816-3282

HOME PHONE:

912-816-3282

BUSINESS PHONE:

WERE YOU BORN A U.S. CITIZEN? X (YES) ____ (NO)

ARE YOU A LIBERTY COUNTY RESIDENT? X (YES) ____ (NO)

Type of Ownership: Individually Owned Partnership Corporation
(circle one)

*Partnerships must provide information on all partners on the attached sheets

*Corporations must provide information on all officers of the corporation on the attached sheets

Will someone other than the applicant be responsible for the management of the establishment? N (Y/N)

*If yes, complete information for this individual on attached sheets

*A background check is required for each person except officers of publicly held corporations

TAQUERIA PANCHO VILLA III, LLC

NAME OF ORGANIZATION:

TAQUERIA PANCHO VILLA III

TRADE NAME:

TAQUERIA PANCHO VILLA III

BUSINESS NAME:

240 HATCHER POINT RD., WAYCROSS, GA 31503

BUSINESS MAILING ADDRESS:

912-432-7765

BUSINESS PHONE NUMBER:

99-4667952

FEDERAL TAX ID NUMBER:

20300350921

SALES TAX ID NUMBER:

MEXICAN RESTAURANT-FULL SERVICE

TYPE OF BUSINESS:

DESCRIBE THE NATURE OF BUSINESS:

A FULL SERVICE MEXICAN RESTAURANT WITH TABLE SERVICE AND CARRYOUT

Date: 10-17-24

DEPARTMENTAL APPROVAL ROUTING FORM

DEPARTMENTS	ROUTE SEQ	ACTION CODE	DATE		INITIALS		Subj: Applicant Name	Taquera Pancho Villa III	
			In	Out	Concur	Non Concur	Subj: Event Name	Cathy Rocha	
LCPC	2	s	10/17/24	10/18/24	TK		Subj: Event Date	N/A	
INSPECTIONS ZONING DEPARTMENT	4	s	10-18-24	02-07-25	GWS		EVENT OR VENUE COMMENTS: please see the attached comm bl		
GIS	3	s	10-18-24	10-18-24	SJM				
FIRE DEPARTMENT	5	s	2/7/25	2/7/25	MS				
POLICE DEPARTMENT									
YES ☐ NO ☐ security required							FOR BUSINESS LICENSE USE ONLY		
CITY CLERK									
BUSINESS LICENSE OFFICE									
ACTION CODES							Yes ☐ No ☒	Is there an election, voter registration, special event, or other City and/or County related event occurring during date of the above event?	
X -	ORIGINATOR OF OFFICE AFFIXING ROUTING SHEET		I -	INFORMATION			EVENT NAME:		
A -	APPROPRIATE ACTION		D -	DECISION					
G -	GUIDANCE		C -	COMMENT					
S -	SIGNATURE		R -	RECOMMENDATION			Yes ☐ No ☒	Requires Mayor & Council Approval	
							SIGNATURE:		Council Meeting Date:
									Last Action Date:

DEPARTMENTS PLEASE INDICATE CONCERNS BELOW:

PLEASE FORWARD THIS COMPLETE PACKET TO THE DEPARTMENT SPECIFIED ON THE ABOVE ROUTE SEQ NO LATER THAN THREE DAYS OF RECEIVING THIS REQUEST. APPROVAL INITIALS ON THIS ROUTING FORM SERVES AS APPROVAL FOR THE ENTIRE PACKET UNLESS OTHERWISE SPECIFIED IN THE DEPARTMENT CONCERNS SECTION. FOR EFFECTIVE TRACKING THERE IS NO NEED TO SIGN ADDITIONAL AND/OR REDUNDANT DOCUMENTS.

Revised October 24, 2022

SUMMARY SHEET FOR NEW 2025 ALCOHOL LICENSE

NAME OF BUSINESS Taqueria Pancho Villa III

ADDRESS OF BUSINESS 762 Veterans Parkway
Hinesville, GA 31313

NAME OF APPLICANT(S) Lauro Rocha
Cathy Rocha

NAME OF LOCAL MANAGER Cathy Rocha

APPROVED BY GBI YES 02-10-2025

APPROVED BY ZONING YES 10-18-2024

**APPROVED BY INSPECTIONS
DEPARTMENT** YES 02-07-2025

APPROVED BY HFD YES 02-07-2025

TYPE OF LICENSE Consumption off premise
Beer and wine

SUNDAY SALES NO

NOTES: This business will operate as a convenience store.

City Council () Approved () Disapproved by _____ Date 02-20-2025



City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: New Alcoholic Beverage License for 2025
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: New Alcohol Beverage License for 2025

BACKGROUND: Wawa Southeast LLC is applying for a 2025 alcohol and business license to operate a convenience store located at 721 Veterans Parkway. This application is for an alcohol beverage license to sell beer and wine for off-premise consumption.

FUNDING: None

RECOMMENDATION: Approval

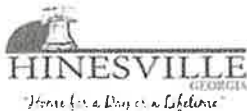
ATTACHMENTS:

1. WaWa 6301 Application
2. WaWa 6301 Summary Sheet

PREVIOUS COUNCIL DISCUSSION: None

LICENSE YEAR: 2025

DATE RECEIVED:	NEW	CHANGE IN OWNERSHIP	BUSINESS TYPE	BLDG INSP.	ZONING	POWER	POULTRY	FIRE	DATE



BUSINESS LICENSE APPLICATION

PAYABLE TO:

City of Hinesville
115 East M.L. King, Jr. Drive
Hinesville, Georgia 31313

Wawa 6301
NAME OF BUSINESS

721 Veterans Pkwy
LOCATION OF ABOVE BUSINESS

Wawa Southeast, LLC
MAILING ADDRESS:

721 Veterans Pkwy, Hinesville, GA
EMAIL ADDRESS:

260 W. Baltimore Pike, Wawa, PA 19063
FEDERAL TAX ID NUMBER: 93-2950712

STATE TAX ID NUMBER: 200277656

DESCRIBE THE NATURE OF BUSINESS:

Convenience Store with gas pumps
MANAGER'S NAME: Sarah Malone

MANAGER'S MAILING ADDRESS:

DOES THIS BUSINESS REQUIRE A STATE LICENSE? ☒ (YES) ☐ (NO)
(Please attach a copy of your state license or certification)

DOES THIS BUSINESS INVOLVE SALES TAX? ☒ (YES) ☐ (NO) IF YES, SALES TAX NUMBER:

OWNER OF BUSINESS:

OWNER'S HOME ADDRESS:
(Corporations or Partnerships must list all Names & Addresses of Owners or Officers)
(use a separate sheet if necessary)

SOCIAL SECURITY NUMBER:

BIRTH DATE: MONTH/DAY/YEAR

HOME PHONE:

BUSINESS PHONE:

LICENSE FEE COMPUTATIONS

Number of Employees (including ownership)	\$
Administrative Fee	\$
Inspection Fee	\$
Additional Fees	\$
TOTAL DUE	\$

TOTAL RECEIVED \$

IMPORTANT - PLEASE READ CAREFULLY:

The applicant hereby agrees to be bound by all of the terms and conditions of the Ordinances adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law. I hereby certify that all information provided is true and correct. I understand that providing false information may result in the revocation of my license. Licenses may be suspended or revoked for violation of the terms of the Ordinance. Notification is required of closing, change of business location or ownership.

THIS 10 DAY OF Dec, 2024

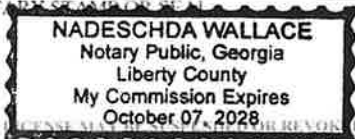
S. Malone
(AUTHORIZED SIGNATURE OF APPLICANT)

Personally, before me the undersigned appeared Sarah Rose Malone, who on Oath has sworn that the above information given therein is true and correct.

Sworn to and subscribed before me this 18th day of December, 2024

STATE OF: GA COUNTY OF: Liberty CITY OF: Hinesville

NOTARY SEAL AND SIGNATURE



NOTARY PUBLIC:

LICENSE YEAR: 2025



DATE: 12/18/2024

ALCOHOL BEVERAGE LICENSE APPLICATION

Sarah Rose Malone

NAME OF APPLICANT: (spell out full name, no initials)

1201 Langston Lane, Hinesville, GA 31313

LEGAL MAILING ADDRESS OF APPLICANT:

203-68-1173

SSN:

9/27/1980

DOB MONTH/DAY/YEAR:

(850)625-2605

HOME PHONE:

BUSINESS PHONE:

WERE YOU BORN A U.S. CITIZEN? X (YES) ____ (NO)

ARE YOU A LIBERTY COUNTY RESIDENT? X (YES) ____ (NO)

Type of Ownership: Individually Owned Partnership Corporation
(circle one)

*Partnerships must provide information on all partners on the attached sheets

*Corporations must provide information on all officers of the corporation on the attached sheets

Will someone other than the applicant be responsible for the management of the establishment? ____ (Y/N)

*If yes, complete information for this individual on attached sheets

*A background check is required for each person except officers of publicly held corporations

Wawa 6301

NAME OF ORGANIZATION:

Wawa Southeast, LLC

TRADE NAME:

BUSINESS NAME:

Wawa 6301

BUSINESS MAILING ADDRESS:

BUSINESS PHONE NUMBER:

260 W. Baltimore Pike, Wawa, PA 19063

FEDERAL TAX ID NUMBER: 93-2950712

SALES TAX ID NUMBER:

Convenience store with gasoline

TYPE OF BUSINESS:

DESCRIBE THE NATURE OF BUSINESS:

Retail store of everyday convenience items such as food, groceries, beverages, tobacco products, beer and wine for off
premise consumption.

SUMMARY SHEET FOR NEW 2025 ALCOHOL LICENSE

NAME OF BUSINESS WaWa Southeast LLC
WaWa 6301

ADDRESS OF BUSINESS 721 Veterans Parkway
Hinesville, GA 31313

NAME OF APPLICANT(S) WaWa Southeast LLC

NAME OF LOCAL MANAGER Sarah R. Malone

APPROVED BY GBI YES 01-06-2025

APPROVED BY ZONING YES

APPROVED BY INSPECTIONS
DEPARTMENT YES

APPROVED BY HFD YES

TYPE OF LICENSE Consumption off premise
Beer and wine

SUNDAY SALES NO

NOTES: This business will operate as a convenience store.

City Council () Approved () Disapproved by _____ Date <u>02-20-2025</u>



City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025

Agenda Item: Transient Merchant License Request

Prepared by: Deridra Weeks

Presented by: Deridra Weeks

PURPOSE: Harry Peadon of Country Fresh Farms would like a Transient Merchant License to sell USDA frozen prepacked meats at 436 Elma G Miles Parkway. All departments have reviewed and approved the application.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Country Fresh Farms Application
2. Country Fresh Farms Routing Slips
3. Country Farms Background Check
4. Country Fresh Farms Summary Sheet

PREVIOUS COUNCIL DISCUSSION: None

LICENSE YEAR: 2025



1-2025

State/County	City	Zip
License Type	Business Type	Business Name
Business Address	Business Phone	Business Fax
Business Email	Business Website	Business Hours

PEDDLER OR TRANSIENT MERCHANT LICENSE APPLICATION

PAYABLE TO:

City of Hinesville
115 East M.L. King, Jr. Drive
Hinesville, Georgia 31313
Phone: (912) 876-3564
Fax: (912) 369-2658
www.cityofhinesville.org

HARRY PEADEN

NAME OF APPLICANT:

TYPE OF LICENSE: **PEDDLER OR TRANSIENT MERCHANT**
(circle one)

SOCIAL SECURITY NUMBER:

BIRTH DATE: MONTH/DATE/YEAR

813701848

FEDERAL TAX ID NUMBER:

10 CELEBRATION WAY PEACHTREE CITY GA 30269

PERMANENT MAILING ADDRESS:

9042179427

PHONE NUMBER:

USDA TEMP MEAT SALE

DESCRIBE THE NATURE OF BUSINESS:

SAME AS APPLICANT

MANAGER'S NAME:

MANAGER'S MAILING ADDRESS:

IS THIS A CORPORATION? YES (YES) NO (NO)
(Please attach proof of corporation)

GA 2016

IF YES, STATE AND DATE OF CORPORATION:

COUNTRY FRESH FARMS

BUSINESS NAME:

5081 UNION ST UNION CITY GA 30291

BUSINESS PERMANENT ADDRESS:

SAME AS APPLICANT

NAME OF REPRESENTATIVE:
(if different from applicant)

BIRTH DATE: MONTH/DATE/YEAR:

SOCIAL SECURITY NUMBER:

PERMANENT MAILING ADDRESS:

USDA FROZEN PREPACKAGED MEATS

TYPE OF MERCHANDISE OR SERVICE OFFERED FOR SALE:

436 ELMA G MILES PARKWAY

LOCAL BUSINESS ADDRESS (attach authorization slip from owner for transient merchant LIC)

DATES OF BUSINESS IN CITY:

FROM: 3/1 TO: 3/2

HOURS OF OPERATION:

FROM: 8AM TO: 7PM

TOTAL DAYS

2

USDA FROZEN MEAT SALE IN PARKING LOT - CASH AND CARRY

EXPLAIN HOW BUSINESS WILL BE CONDUCTED:

LIST CITIES WHERE BUSINESS HAS BEEN CONDUCTED IN THE LAST TWELVE MONTHS:

Hinesville

LICENSE FEE COMPUTATIONS	
(Enter Amount Due)	
Amount per day <u>\$30</u> X <u>2</u> days	\$ <u>60.00</u>
(Maximum \$500.00)	
Admin Fee Due for New Application	\$ <u>60.00</u>
Other Fees	\$ <u>20.00</u>
TOTAL DUE:	\$ <u>140.00</u>
TOTAL RECEIVED \$	

IMPORTANT - PLEASE READ CAREFULLY:
The applicant hereby agrees to be bound by all of the terms and conditions of the Ordinances adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law.

THIS 29 DAY OF JANUARY, 2025

(AUTHORIZED SIGNATURE OF APPLICANT)

Personally, before me the undersigned appeared HARRY PEADEN, who on Oath has sworn that the above information given therein is true and correct.

Sworn to and subscribed before me this 29TH day of JANUARY, 2025

STATE OF: GEORGIA

COUNTY OF: CHARLTON

CITY OF: FOLKSTON

NOTARY STAMP OR SEAL:

NOTARY PUBLIC:



LICENSE MAY BE SUSPENDED OR REVOKED FOR VIOLATION OF THE TERMS OF THE ORDINANCE. NO BUSINESS, PERSON, OR ORGANIZATION IS TO OPERATE WITHOUT APPROVAL OF THIS APPLICATION FOR LICENSE.

Revised October 2021

Date: 1-30-25

DEPARTMENTAL APPROVAL ROUTING FORM

DEPARTMENTS	ROUTE SEQ	ACTION CODE	DATE		INITIALS		Subj: Applicant Name	Country Fresh Farms
			In	Out	Concur	Non Concur		
LCPC	2	s	1/30/25	1/31/25	TK		Subj: Event Name	Harry Peaden
INSPECTIONS ZONING DEPARTMENT	3	s	1-31-25	2-11-25	GWS		Subj: Event Date	March 1 - 2, 2025
GIS							EVENT OR VENUE COMMENTS:	
FIRE DEPARTMENT	4	s	2/11/25	2/12/25	MS		please see the attached Transient Merchant License	
POLICE DEPARTMENT								
YES ☐ NO ☐ security required								
CITY CLERK							FOR BUSINESS LICENSE USE ONLY	
BUSINESS LICENSE OFFICE	1	x	1-30-25	1-30-25				
ACTION CODES							Yes ☒ No ☒	Is there an election, voter registration, special event, or other City and/or County related event occurring during date of the above event?
X -	ORIGINATOR OF OFFICE AFFIXING ROUTING SHEET		I -	INFORMATION			EVENT NAME:	
A -	APPROPRIATE ACTION		D -	DECISION				
G -	GUIDANCE		C -	COMMENT			Yes ☒ No ☐	Requires Mayor & Council Approval
S -	SIGNATURE		R -	RECOMMENDATION			SIGNATURE:	
								Council Meeting Date:
								Last Action Date:

DEPARTMENTS PLEASE INDICATE CONCERNS BELOW:

PLEASE FORWARD THIS COMPLETE PACKET TO THE DEPARTMENT SPECIFIED ON THE ABOVE ROUTE SEQ NO LATER THAN THREE DAYS OF RECEIVING THIS REQUEST. APPROVAL INITIALS ON THIS ROUTING FORM SERVES AS APPROVAL FOR THE ENTIRE PACKET UNLESS OTHERWISE SPECIFIED IN THE DEPARTMENT CONCERNS SECTION. FOR EFFECTIVE TRACKING THERE IS NO NEED TO SIGN ADDITIONAL AND/OR REDUNDANT DOCUMENTS.

Date: 2-7-25

DEPARTMENTAL APPROVAL ROUTING FORM

DEPARTMENTS	ROUTE SEQ	ACTION CODE	DATE		INITIALS		Subj: Applicant Name	Harry Peaden		
			In	Out	Concur	Non Concur	Subj: Event Name	Country Farms		
LCPC							Subj: Event Date	N/A		
INSPECTIONS ZONING DEPARTMENT							EVENT OR VENUE COMMENTS: Please conduct a background check for a transient merchant license			
GIS										
FIRE DEPARTMENT										
POLICE DEPARTMENT	2	s	02/11/25	02/11/25	TEH					
YES ☐ NO ☐ security required							FOR BUSINESS LICENSE USE ONLY			
CITY CLERK										
BUSINESS LICENSE OFFICE	1	x	2-7-25	2-7-25						
ACTION CODES							Yes ☐ No ☒	Is there an election, voter registration, special event, or other City and/or County related event occurring during date of the above event?		
X - A - G - S -	ORIGINATOR OF OFFICE AFFIXING ROUTING SHEET APPROPRIATE ACTION GUIDANCE SIGNATURE		I - D - C - R -	INFORMATION DECISION COMMENT RECOMMENDATION			EVENT NAME:			
							Yes ☐ No ☒	Requires Mayor & Council Approval	2-7-25	Council Meeting Date:
							SIGNATURE:			Last Action Date:

DEPARTMENTS PLEASE INDICATE CONCERNS BELOW:

PLEASE FORWARD THIS COMPLETE PACKET TO THE DEPARTMENT SPECIFIED ON THE ABOVE ROUTE SEQ NO LATER THAN THREE DAYS OF RECEIVING THIS REQUEST.
 APPROVAL INITIALS ON THIS ROUTING FORM SERVES AS APPROVAL FOR THE ENTIRE PACKET UNLESS OTHERWISE SPECIFIED IN THE DEPARTMENT CONCERNS SECTION. FOR
 EFFECTIVE TRACKING THERE IS NO NEED TO SIGN ADDITIONAL AND/OR REDUNDANT DOCUMENTS.

MAYOR
Karl Riles

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Estella L. Roberson

CITY ATTORNEY
Linnie L. Darden, III



Tracey E. Howard, Chief of Police

MAYOR PRO TEM
Vicky C. Nelson

COUNCIL MEMBERS
Diana F. Reid
Jason R. Floyd
Dexter L. Newby
José A. Ortiz, Jr.

FROM THE HINESVILLE POLICE DEPARTMENT

This is to certify that I have checked criminal history records on the enclosed applicants.

Name of applicant

PEADEN, HARRY E.

☐ No record on file
☒ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable

Name of applicant

☐ No record on file
☐ Record on file acceptable
☐ Record on file, summary attached
☐ Not acceptable


Signature

02/10/2025

"Home for a Day or a Lifetime"

**SUMMARY SHEET FOR TRANSIENT MERCHANT
LICENSE APPLICATION**

YEAR OF LICENSE	2025
NAME OF APPLICANT(S)	Harry Peaden
NAME OF BUSINESS	Country Fresh Farms
ADDRESS OF BUSINESS	10 Celebration Way Peachtree City, GA 30269
APPROVED BY HPD	YES 02-11-2025
APPROVED BY ZONING	YES 01-31-2025
APPROVED BY INSPECTIONS DEPARTMENT	YES 02-11-2025
APPROVED BY HFD	YES 02-12-2025
TYPE OF LICENSE	Transient Merchant License

City Council () Approved () Disapproved by _____ Date 02-20-2025



City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: Public Comment
Prepared by: Rodonia Armstrong
Presented by: Mayor Karl Riles

PURPOSE: To Allow Citizens to Address Mayor and Council.

BACKGROUND: None

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: Mayor Riles' Report
Prepared by: Christy Deloach
Presented by: Mayor Karl Riles

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: Councilmember Reid's Report
Prepared by: Darlene Parker
Presented by: Gary Gillard

ACTION ITEMS:

INFORMATIONAL ITEMS:

ESG Operational and Status Report for January 2025



City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: ESG Operations and Status Report
January 2025
Prepared by: Darlene Parker
Presented by: Gary Gillard

PURPOSE: ESG Operations and Status Report January 2025

BACKGROUND: None

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. ESG Operations and Status Report January 2025

PREVIOUS COUNCIL DISCUSSION:



January 2025

TABLE OF CONTENTS

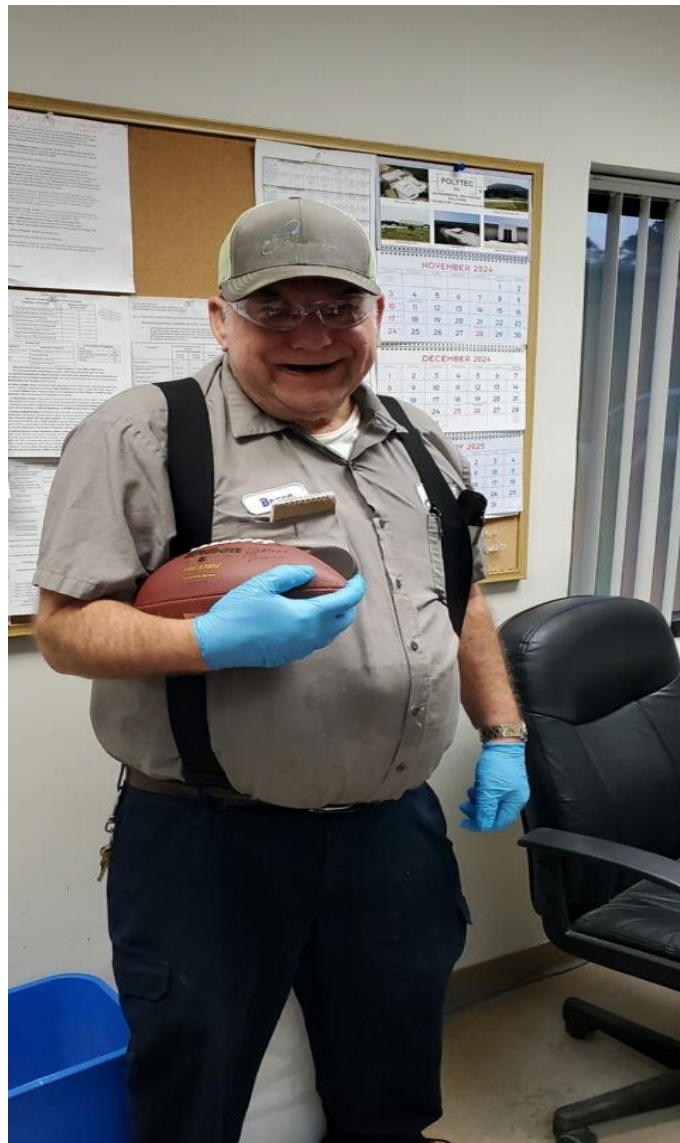
EXECUTIVE SUMMARY/ADMIN/SAFETY.....	3-5
PARKS/GROUNDS.....	6-7
VEHICLE MAINTENANCE.....	8
SANITATION.....	9
STREETS/DRAINAGE.....	10-15
COMPLIANCE.....	16
FSGM.....	17

DEPARTMENTAL SUMMARY***Executive Summary***

Below are departmental activity reports for ESG-Operations for the month of Jan '25.

Administrative

Jan '25 Team Players for the month: James Bruce (WPCP)



26 Jan 25: Remnants of Winter Storm Enzo (DPW Facility)

31 Jan 25: The “A” Team (Essential Workers from Winter Storm Enzo)



Safety Incident Reports**Jan '25**

At Fault Motor Vehicle Incidents	0
Motor Vehicle Accidents	0
First Aid Cases	0
Collateral Damage Incidents	0
Occupational Injury Incidents	2
Safety Training Hours	108
Medical Treatment Cases	0
Restricted Duty Cases	0
Lost Time Incidents	0
Worksite Inspections	46
Near Miss Incidents/Unsafe Acts	4

Parks and Grounds (Mosquito Control)

Jan '24 Mosquito Control Activity Report

Date	Activity
1-Jan-25	Inspected storm structures in District 5 w/ GIS system and Hinesville city map books
2-Jan-25	Inspected storm structures in District 5 w/ GIS system and Hinesville city map books
3-Jan-25	Inspected storm structures in District 5 w/ GIS system and Hinesville city map books
6-Jan-25	Inspected storm structures in District 5 w/ GIS system and Hinesville city map books
7-Jan-25	Inspected storm structures in District 1 w/ GIS system and Hinesville city map books
8-Jan-25	Inspected storm structures in District 1 w/ GIS system and Hinesville city map books
9-Jan-25	Inspected storm structures in District 1 w/ GIS system and Hinesville city map books
10-Jan-25	Inspected storm structures in District 2 w/ GIS system and Hinesville city map books
13-Jan-25	Inspected storm structures in District 2 w/ GIS system and Hinesville city map books
14-Jan-25	Inspected storm structures in District 2w/ GIS system and Hinesville city map books
15-Jan-25	Inspected storm structures in District 2w/ GIS system and Hinesville city map books
16-Jan-25	Reviewed slides from Georgia Mosquito Control Association Conference
17-Jan-25	Reviewed slides from Georgia Mosquito Control Association Conference
20-Jan-25	Reviewed slides from Georgia Mosquito Control Association Conference
21-Jan-25	Reviewed slides from Georgia Mosquito Control Association Conference
22-Jan-25	Snowstorm City closed
23-Jan-25	Snowstorm City closed
24-Jan-25	Snowstorm City closed
27-Jan-25	Inspected storm structures in District 3 w/ GIS system and Hinesville city map books
28-Jan-25	Inspected storm structures in District 3 w/ GIS system and Hinesville city map books
29-Jan-25	Inspected storm structures in District 3 w/ GIS system and Hinesville city map books
30-Jan-25	Inspected storm structures in District 4 w/ GIS system and Hinesville city map books
31-Jan-25	Inspected storm structures in District 4w/ GIS system and Hinesville city map books

Vehicle Maintenance

Below are the number of Corrective Maintenance (CM's) and Preventative Maintenance (PM's) work orders completed during the month of Jan '25.

Department	CM	PM	Total
Police	17	6	23
Fire	2	4	6
Stormwater	4	0	4
City Hall Admin	2	0	2
ESG Admin	0	0	0
Transit	2	1	3
Inspections	4	1	5
Sanitation	20	2	22
Streets/Drainage	2	3	5
Parks/Grounds	11	2	13
FSAB/HAAF	0	0	0
Vehicle Maint	0	0	0
Const Maint	3	0	3
Meter Reading	0	2	2
Water Lab	0	1	1
Lift Stations	2	0	2
WRF	0	0	0
WPCP	0	0	0
		Total	91

Sanitation

Listed below is a summary of the material picked up by the sanitation department since the beginning of our contract:

Tons of Garbage

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	850	911	957	784	948	900	939	989	1006	956	980	918	11138	928.17
2017/18	947	899	889	865	1012	988	1065	1033	1069	1048	854	958	11627	968.92
2018/19	942	870	1063	819	955	975	995	980	1120	956	915	1112	11702	975.17
2019/20	894	1078	1053	879	1080	1323	782	1246	1253	1165	1174	1119	13046	1087.2
2020/21	1086	1246	1023	1023	1379	1242	1228	1284	1334	1222	1203	1086	14356	1196.3
2021/22	1184	1282	1660	1015	1307	1136	1170	1177	1129	1240	1180	1077	14557	1213.1
2022/23	1174	1168	1184	1078	1279	1111	1302	1260	1200	1254	1168	1110	14288	1190.7
2023/24	1124	1099	1119	1081	1180	1213	1311	1146	1317	1256	1117	1299	14262	1188.5
2024/25	1177	1210	1168										3555	1185

Cubic Yards of Yard Waste

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	3275	1625	2200	2575	2850	2375	2150	1150	1625	1425	6750	1625	29625	2468.8
2017/18	1800	1700	1625	1850	2775	1825	2304	1350	2050	1950	1966	3175	24370	2030.8
2018/19	1200	1675	2575	1775	2275	1750	1925	1625	1575	725	1475	1325	19900	1658.3
2019/20	1100	1875	1925	1325	2475	3200	2425	2000	1575	2050	1775	2425	24150	2012.5
2020/21	1975	2600	2500	2225	3200	2450	2700	2550	2075	1475	1700	1750	27200	2266.7
2021/22	2125	2975	1725	2425	2350	2175	2000	1300	1050	1300	1300	2100	22825	1902.1
2022/23	1550	2675	2400	2750	3000	2050	2250	1675	1500	1650	2150	1950	25600	2133.3
2023/24	2225	2225	1600	2125	1180	2175	2275	1725	1525	1625	1975	10475	31130	2594.2
2024/25	3200	2775	1500										7475	2491.7

Sanitation

26 Jan 25: Sunday Garbage Collection (modified schedule)



Streets

Jan '25: Sign Maintenance/Pothole Repairs

DATE	STREET	SIGN	POTHOLE
3-Jan-25			
	OLIVE ST	REPLACED 1 STOP SIGN.	
	FRANKLIN ST	REPLACED 2 STOP SIGNS.	
	RIDGEWOOD WAY	RPLEACED 1 STOP SIGN	
	LOST GROVE ST	REPLACED 1 STOP SIGN.	
	MONROE ST	REPLACED 1 STOP SIGN.	
8-Jan-25			
	BRADWELL ST		FILLED 3 POTHOLE.
	LA COUNT ST		FILLED 4 POTHOLE.
	DARSEY RD	STRAIGHTEN STOP SIGN.	FILLED 3 POTHOLE.
	KINGSTON LN		FILLED 3 POTHOLE.
	WAYFAIR LN		FILLED 2 POTHOLE.
	LANDCASTER LOOP	STRAIGHTEN SPEED LIMIT SIGN.	
	PEGGY SUE		FILLED 5 POTHOLE.
	BERRY McCAFFERY BLVD	REPLACED SPEED LIMIT SIGN. (35MPH)	FILLED 2 POTHOLE.
9-Jan-25			
	SHAW RD	PUT UP NEW PED-XING HPD REQUEST.	
	FRASER ST	REPLACED STOP SIGN (GRAFFITI)	
	DEERWOOD DR		FILLED AND REPAIRED SINKHOLE.
10-Jan-25			
	SHIPMAN ST	REPLACED STOP SIGN.	
	REBBECA ST	REPLACED STOP SIGN.	
	GAUSE ST	REPLACED STOP SIGN.	
	W-COURT ST		FILLED 2 POTHOLE.
	E-WILSON AVE		FILLED 3 POTHOLE.
14-Jan-25			
	LAYTON ST	STRAIGHTEN STOP SIGN.	
15-Jan-25			
	LIBERTY OAK DR		FILLED 2 POTHOLE.
	BARRY McCAFFERY		FILLED 1 POTHOLE.
17-Jan-25			
	WAYFAIR LN	REPAIRED STOP SIGN	
	ANNE DR	REPAIRED ROAD NAME SIGNS.	
25-Jan-25			
	BARRY McCAFFERY	REPAIRED STOP SIGN.	
	SPANISH OAK DR	REPAIRED 25MPH SIGN.	
	LIVE OAK DR	PUT STOP SIGN BACK UP.	
27-Jan-25			
	WINDROW DR	PUT UP 6 NEW SPEED LIMIT SIGNS.	
28-Jan-25			
	ASHMORE RD	PUT UP NEW SPEED LIMIT SIGN.	
	ASHMORE RD	PUT UP NEW STOP SIGN.	

	SOUNDERS LN		FILLED POTHOLE.
	WOOD DALE LN	PUT UP NEW STOP SIGN.	
	PEGGY SUE		FILLED 2 POTHOLE.
	WEDGEWOOD DR		FILLED SINKHOLE.
	S-MAIN ST		FILLED 2 POTHOLE.
	FOREST ST	STRAIGHTEN STOP SIGN.	
	NORMAN ST	STRAIGHTEN SPEED LIMIT SIGN.	
	FRASER ST	STRAIGHTEN STOP SIGN.	
	SIMPSON ST	STRAIGHTEN STOP SIGN.	
29-Jan-25			
	EUNICE RD	PUT 2 UP SPEED DETECTOR SIGNS HPD	
	MADRIN DR	PUT 2 UP SPEED DETECTOR SIGNS HPD	
	IDUS LN	PUT UP AUSTISTIC CHILD AREA SIGN	
	164 GRANDVIEW DR	PUT UP AUSTISTIC CHILD AREA SIGN	
31-Jan-25			
	HOD LN		FILLED 3 POTHOLE.
	LOBLOLLY		FILLED 3 POTHOLE.
	MADRIN DR	PUT UP 2 SPEED DETECTORS HPD REQUEST.	
	MADRIN DR	STRAIGHTEN SPEED LIMIT SIGN 25MPH	

Drainage

Street Sweeping Monthly Total Miles

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Nov	784	881	933	768	788	838	1103	948	619
Dec	628	658	762	899	895	897	752	878	665
Jan	783	871	774	815	789	828	778	843	517
Feb	776	790	835	902	807	442	716	731	
Mar	833	826	908	1047	1052	991	920	600	
Apr	777	855	913	1036	1011	934	955	663	
May	876	1021	1029	841	798	828	1017	655	
Jun	870	822	789	1005	1092	837	609	602	
Jul	813	940	997	1079	1047	532	923	761	
Aug	963	970	1004	961	923	871	1057	919	
Sept	616	897	949	973	899	684	999	910	
Oct	899	1023	1019	837	847	670	1036	781	
Total	9618	10554	10912	11163	10948	9352	10865	9291	1801

Compliance

There were no permit excursions for the month of January for either wastewater treatment facility. All permit-required documentation has been submitted to the state regulatory agencies in a timely manner.

Water Treatment

Water Production (million gallons)	133.149
Water Meters Read	14,478
Water/Sewer line locates	759
Sewer Main Cleaning Footage	23,922

Wastewater Treatment

WPCP

Hinesville Total Flow (million gallons)	97.07
Hinesville Average Flow (million gallons per day)	3.13
Ft. Stewart Total Flow (million gallons)	62.17
Ft. Stewart Average Flow (million gallons per day)	2.01
Combined Total Inf Flow (million gallons per day)	159.23
Combined Average Inf Flow (million gallons per day)	5.14
Combined Average Eff Flow (million gallons per day)	5.19

WRF

Influent flow (million gallons)	46.55
Influent flow Average (million gallons per day)	1.50
Discharge flow (million gallons)	37.43
Discharge flow Average (million gallons per day)	1.21
Re-use flow (million gallons)	7.133
Re-use flow Average (million gallons per day)	0.230
On-Site Storage (million gallons)	3.5

FSGM

31 Jan 25: Winter Staff at HAAF





City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: Councilmember Floyd's Report
Prepared by: Christy Deloach
Presented by: Jason Floyd

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Liberty Transit Monthly Report - January

Monthly Business License Report

Monthly Birthdays



City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: Liberty Transit Monthly Report for January 2025
Prepared by: Kendra Ivy
Presented by: Donna Dale

PURPOSE: To present for Mayor and Council Consideration, the Liberty Transit monthly report.

BACKGROUND: None

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. Transit January 2025 Report

PREVIOUS COUNCIL DISCUSSION:

Staffing:

➤ Fully Staffed

- (1) Transit Director
- (1) Dispatcher/Supervisor, CDL
- (1) Dispatcher
- (8) Operators, CDL
- (1) Technician, CDL, ASE-Contracted
- (1) Utility Technician-Contracted

Safety:

- Meetings/training is conducted monthly
 - Topic- Situational Awareness
- Random Drug tests conducted- **(1)**
- Random Alcohol tests conducted-**(1)**

Maintenance:

- Preventative Maintenance- **(0)**
- Road calls-**(0)**

Operations:

- Re Routes- **(0)**

Ridership:

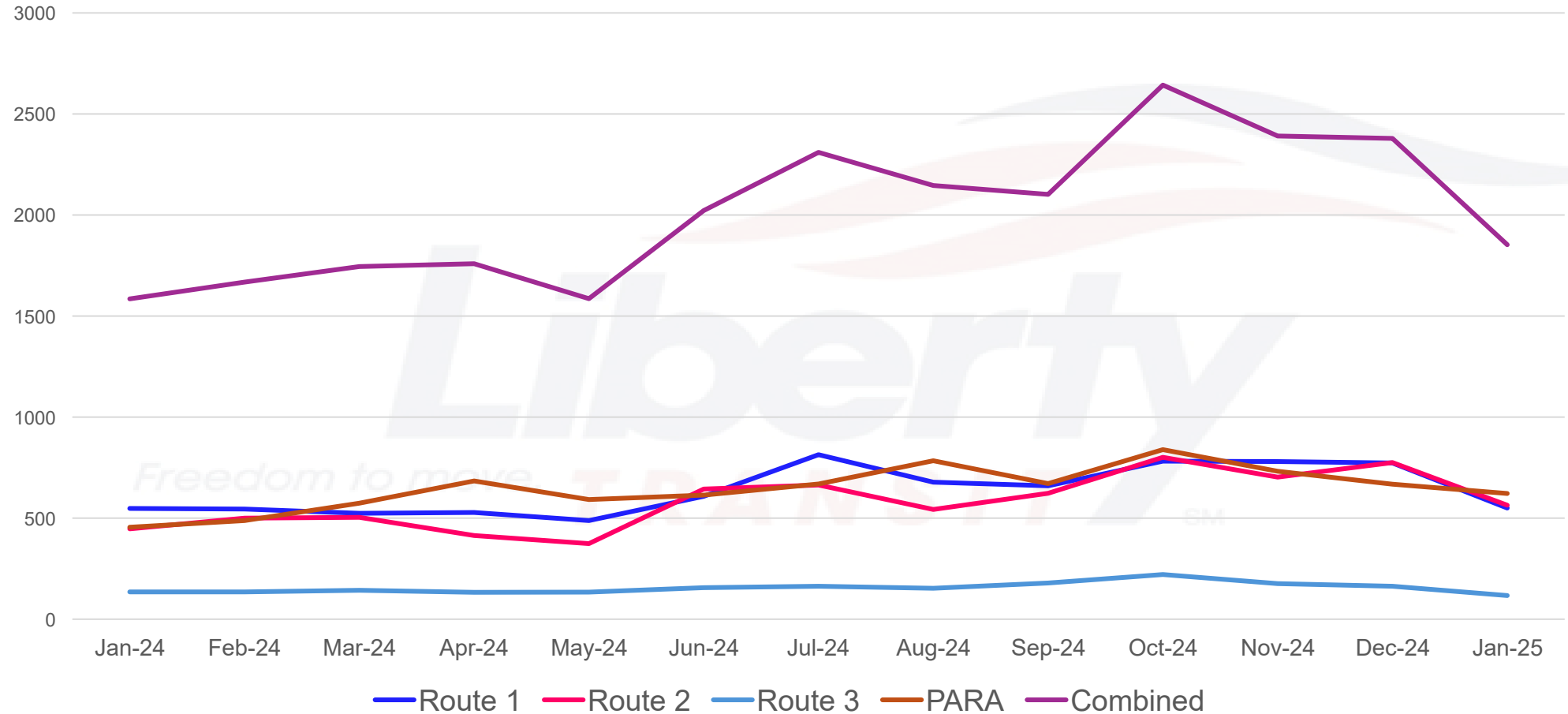
- **Route 1-** 550
- **Route 2-** 564
- **Route 3-** 117
- **Paratransit-** 622
- **Total Combined-**1853

Ridership increased by 17% over last year

Total Combined 2024- 1585
Total Combined 2023- 1473
Total Combined 2022- 1339

January
2025

2024-2025 TRANSIT RIDERSHIP





City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: Monthly Business License Report
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: To inform Mayor and Council of new licenses applications received for the month of January.

BACKGROUND: The attached list shows all business license applications processed in January 2025. The list includes businesses that have started and/or completed the process of obtaining a City of Hinesville business license. The report includes 12 new businesses and 2 change in ownership.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. January Monthly BL Report

PREVIOUS COUNCIL DISCUSSION: None



Monthly Business License Report

Completed and/or Pending Business License Applications
JANUARY 2025

From: 01/01/2025
To: 01/31/2025

Status	Start Date	Trade Name	BL Address	Nature of Business
<u>C</u>	1/03/2025	LIBERTY MARKET 11 INC	1413 W OGLETHORPE HWY	445120- CONVENIENCE STORE NO ALCOHOL
<u>P</u>	1/06/2025	WAWA 6301	721 VETERANS PKWY	447110 - BEER AND WINE - PACKAGE ONLY - VALID ONLY WTH A STATE LICENSE
<u>C</u>	1/06/2025	WAWA 6302	824 E GENERAL STEWART WAY	447110 - BEER AND WINE - PACKAGE ONLY - VALID ONLY WTH A STATE LICENSE
<u>P</u>	1/06/2025	BRAZEN INTENT PRODUCTIONS	749 MELISSA DR	512220 - MUSIC PRODUCTION AND DIGITAL MEDIA
<u>C</u>	1/06/2025	BILLY N JONES LLC	608 E OGLETHORPE HWY	541110 - ATTORNEY OFFICE
<u>P</u>	1/08/2025	GREAT MOVERS LLC	1100 PINELAND AVE	484210 - MOVING COMPANY
<u>C</u>	1/09/2025	PATRIOT AUTOMOTIVE AND REPAIR LLC	403 MANTA COVE	811111 - MOBILE AUTO REPAIR
<u>C</u>	1/10/2025	CR8TIVE FREEDOM	15 PALM DR	454111 - ONLINE RETAIL
<u>P</u>	1/13/2025	BEST CARE INC	229 W GENERAL SCREVEN WAY	621610 - HOME HEALTH SERVICES
<u>P</u>	1/15/2025	STEVE A. COHEN MILITARY FAMILY CLINIC AT CENTERSTO	345 W MEMORIAL DR	624190 - OUTPATIENT COUNSELING
<u>C</u>	1/28/2025	CRYSTALS GEMSTONES AND MORE LLC	916 RINGNECK WAY	621999 - CRYSTAL SHOP
<u>C</u>	1/29/2025	SIMPLY JENESSA LLC	103 LAYTON ST	812990 - DECLUTTER & ORGANIZE HOMES MIND COACHING INTERIOR DESIGN
<u>P</u>	1/30/2025	TOP NOTCH CLEANING	854 FOREST ST	561720 - JANITORIAL SERVICES

NEW	12	ACTIVE ACCOUNTS ENDING JANUARY 2025	1801
CHANGE IN OWNERSHIP	2	TERMINATED ACCOUNTS IN JANUARY 2025	7
TOTAL	14	ACCOUNTS ACTIVE JANUARY 2025	1815



City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: Monthly Birthday's
Prepared by: Rodonia Armstrong
Presented by: Jason Floyd

ACTION ITEMS:

INFORMATIONAL ITEMS:



February BIRTHDAYS

Sarah Ballance-(Finance)	Gregory Joseph-(Police)	Jonathan Santiago-(Detective)	Cornelius Butler-(Fire)
Richard McFadden-(Finance)	Cody Harman-(Patrol)	Ashton Kirk-(Fire)	Jose Ortiz-Macias-(Fire)
Vernice Walker-(Liberty Transit)	Ainslie Lynch-(Patrol)	Kevin Poynter-(Fire)	Daniel Hamilton-(Fire)
William Artman-(Police)	Devin Spears-(Patrol)	Norman Stone-(Fire)	
Alejandro Figueroa-(Police)	Carolyn Canga-(Detective)	James Woodard-(Fire)	



City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: Mayor Pro Tem Nelson's Report
Prepared by: Christy Deloach
Presented by: Vicky Nelson

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

HFD Monthly Report - January



City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: HFD Monthly Report - January 2025
Prepared by: Wendy Bruce Sochia
Presented by: Robert Kitchings

PURPOSE: To Present for Mayor and Council Consideration, HFD Monthly Report - January 2025

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. HFD Monthly Report - January

PREVIOUS COUNCIL DISCUSSION:

Hinesville Fire Department Incident Activity Report

Period	Hinesville City Limits	Flemington City Limits	Liberty County	Midway City Limits	Richmond Hill	Jesup	Glennville	Sta 1 Totals	Hinesville City Limits	Walthourville City Limits	Alenhurst City Limits	Gumbranch City Limits	Riceboro City Limits	Liberty County	Long County	Sta 2 Totals	Totals
November 1-30, 2024	308	20															328
December 1-31, 2024	329	13															342
January 1-31, 2025	274	33															307
February 1-28, 2025																	0
March 1-31, 2025																	0
April 1 - 30, 2025																	0
May 1-31, 2025																	0
June 1-30, 2025																	0
July 1-31, 2025																	0
August 1-21, 2025																	0
September 1-30, 2025																	0
October 1-31, 2025																	0
Totals	911	66	0	0	0	0	0	0	0	0	0	0	0	0	0	0	977

Non Incident Activity Report

Period	Burn Permits	Car Seats	Smoke Detectors	Public Education	Swimming Pool Filled	CPR	First Response	BP Checks	Station Tour	Fire Safety House	Safety Talk	Totals
November 1-30, 2024	28	8	9	131	4	-	-	-	2	-	-	182
December 1-30, 2024	40	6	2	6120	-	-	-	-	-	-	-	6168
January 1-31, 2025	14	4	5	353	-	-	-	-	1	-	1	378
February 1-28, 2025						-	-			-		0
March 1-31, 2025						-	-			-		0
April 1-30, 2025						-	-			-		0
May 1-31, 2025						-	-			-		0
June 1-30, 2025						-	-			-		0
July 1-31, 2025						-	-			-		0
August 1-31, 2025						-	-			-		0
September 1-30, 2025						-	-			-		0
October 1-31, 2025						-	-			-		0
Totals	82	18	16	6604	4	0	0	0	3	0	1	6728

City of Hinesville

Hinesville Fire Department

Dollar Value Saved and Loss

Period	# of Fires	Total Values	Total Losses	Total Saved	Total % Losses	Total % Saved
November 1-30, 2024	-	-	-	-	-	-
December 1-31, 2024	-	-	-	-	-	-
January 1-31, 2025	4	508,653	100,124	408,529	19.68%	80.32%
February 1-28, 2025					-	-
March 1-31, 2025					-	-
April 1-30, 2025					-	-
May 1-31, 2025					-	-
June 1-30, 2025					-	-
July 1-31, 2025					-	-
August 1-31, 2025					-	-
September 1-30, 2025					-	-
October 1-31, 2025					-	-
					-	-
	4	\$ 508,653	\$ 100,124	\$ 408,529	19.68%	80.32%

Custom ▾

Jan 1, 2025 - Jan 31, 2025 ▾

42%

FIRE
Percentage of Total Incidents

58%

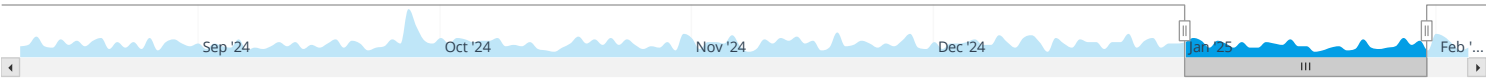
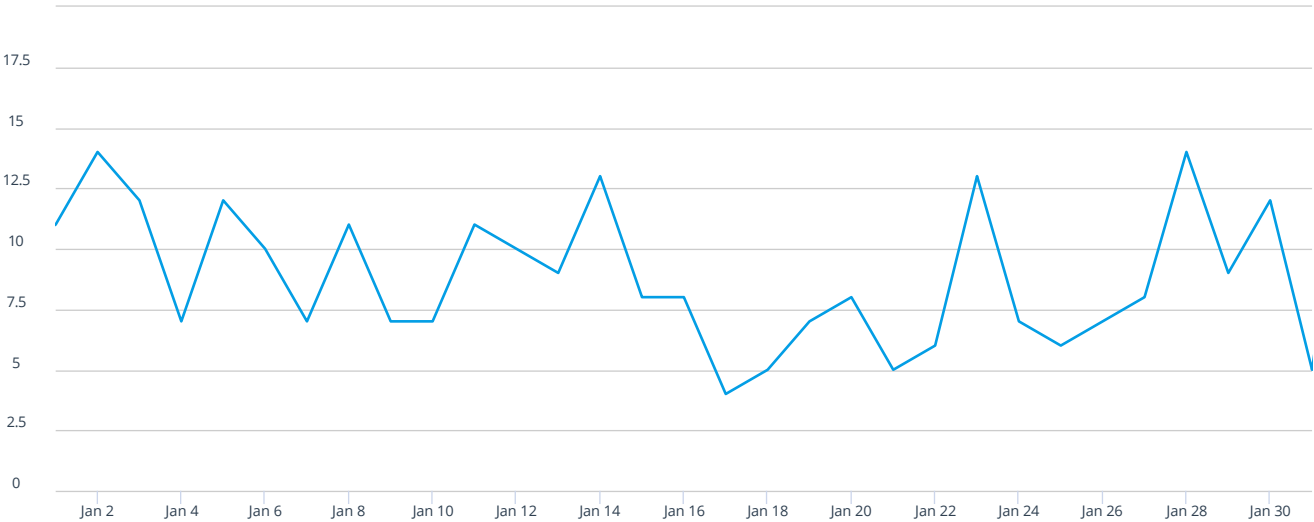
EMS
Percentage of Total Incidents

273

INCIDENTS
In Selected Time Slice

31

DAYS
In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	1/5/25	1/12/25	1/19/25	1/26/25	2/2/25	2/9/25	2/16/25	2/23/25	3/2/25	3/9/25	3/16/25	3/23/25	3/30/25	Total
(11) Structure Fire	1	1		1	3									6
(13) Mobile property (vehicle) fire	1		1											2
(14) Natural vegetation fire	1				1									2
(15) Outside rubbish fire	2	1	1	1										5
(31) Medical assist	33	33	26	26	21									139
(32) Emergency medical service (EMS) incident	1	6	3	3	7									20
(34) Search for lost person				1										1
(35) Extrication, rescue	1	1	2											4
(41) Combustible/f... spills & leaks		1												1
(42) Chemical release, reaction, or toxic condition			1	1										2
(44) Electrical wiring/equipm. problem	1	1	1	1										4
(51) Person in distress		1												1
(52) Water problem				2										2
(53) Smoke, odor problem			1		1									2
(55) Public service assistance			1											1

Week Ending	1/5/25	1/12/25	1/19/25	1/26/25	2/2/25	2/9/25	2/16/25	2/23/25	3/2/25	3/9/25	3/16/25	3/23/25	3/30/25	Total
(61) Dispatched and canceled en route	5	6	6	6	5									28
(62) Wrong location, no emergency found	5	3	1		4									13
(63) Controlled burning	1			1										2
(65) Steam, other gas mistaken for smoke		2	1	1										4
(71) Malicious, mischievous false alarm			1		1									2
(73) System or detector malfunction			3	2	1									6
(74) Unintentional system/detect... operation (no fire)	5	7	5	6	4									27
Total	57	63	54	52	48									274

Custom ▾

Jan 1, 2025 - Jan 31, 2025 ▾

33%

FIRE
Percentage of Total Incidents

67%

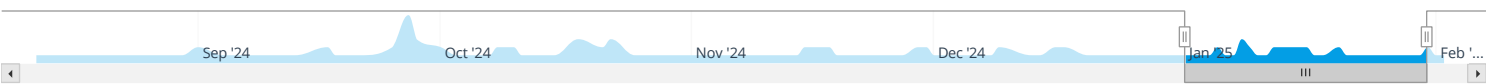
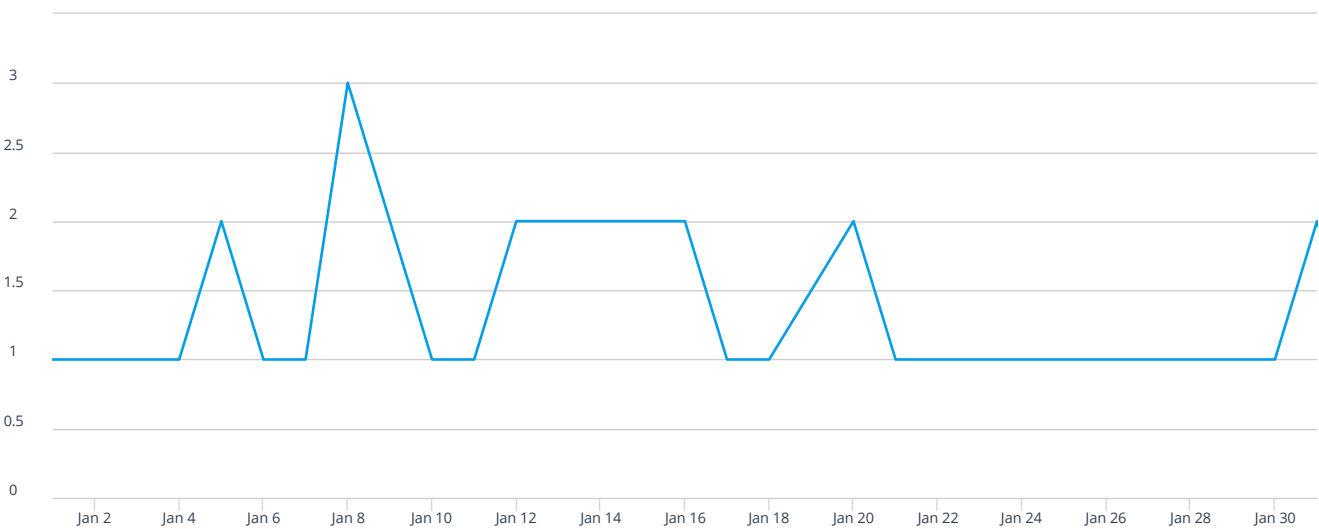
EMS
Percentage of Total Incidents

33

INCIDENTS
In Selected Time Slice

31

DAYS
In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	1/5/25	1/12/25	1/19/25	1/26/25	2/2/25	2/9/25	2/16/25	2/23/25	3/2/25	3/9/25	3/16/25	3/23/25	3/30/25	Total
(13) Mobile property (vehicle) fire			1											1
(15) Outside rubbish fire			1											1
(31) Medical assist	3	7		4	3									17
(32) Emergency medical service (EMS) incident	1	3			1									5
(35) Extrication, rescue			2											2
(61) Dispatched and canceled en route			1		1									2
(74) Unintentional system/detect... operation (no fire)	1	1	1	2										5
Total	5	11	6	6	5									33

Hinesville Fire Department Monthly Inspection Report

Period	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
80 Percent Inspection	-											
Above Grid Inspection	-											
Annual Inspection	55	17	11									
Annual ReInspection	15	31	12									
Business License	9	8	6									
Business License Reinspection	-		2									
Ceiling Cover Up	1											
Commercial Burn Inspection	-	1										
Compaint	8	4	11									
Complaint Reinspection	3											
Consultation	-											
Courtesy Walk Through	5	3	3									
Duct Wrap	2											
Final	3	2	4									
Final Reinspection	-											
Fireworks Display Inspection	-	5										
Fire Alarm	-		3									
Follow Up	-											
Food Truck Inspection	1	2	1									
Food Truck ReInspection	2											
Firewall/Barrier	-	1										
Firewall/Barrier Reinspection	-	1										
Flow Test	-											
Hood Suppression	2											
Hood System Light Test Inspection	1											
Hood System Light Test/Reinspection	1											
HVAC Smoke Test Inspection	2	2	2									
HVAC Smoke Test ReInspection	1											
Hydrant Inspection	-											
Occupancy	-											
Plans Review	-											
Pre-Construction	-											
Pre-Construction Meeting - Zoom	-											
Special Request	-		1									
Sprinkler System	-											

Tent and Air Canopies	-											
Underground Pressure Test	-											
Wall Cover up	-											
Wall Cover up Reinspection	-											
	111	77	56	-	-	-	-	-	-	-	-	-



**Hinesville Fire Department
Public Safety Education Report
January 1, 2025 to January 31, 2025**

Date	Shift	Location	Description	Contacts
1/2/2025	B	308 S. Commerce Street (Station 1)	Car Seat Installation	3
1/3/2025	C	308 S. Commerce Street (Station 1)	Car Seat Installation	1
1/8/2025	B	410 Norman Street	Smoke Detector Installation	1
1/11/2025	B	476 Old Hines Rd	Engine Display	40
1/14/2025	B	710 Cordelle Ct	Smoke Detector Installation	1
1/17/2025	B	1229 Riyadh Rd	Smoke Detector Installation	1
1/17/2025	B	111 Booker St.	Smoke Detector Installation	1
1/20/2025	B	Martin Luther King, Jr Parade in Downton Hinesville	Road Closure Assistance	300
1/21/2025	C	Ashton Place Apartments, 634 Airport Rd., # 38	Smoke Detector Installation	1
1/31/2025	A	308 S. Commerce Street (Station 1)	Station Tour	4
Total Contacts Made				353

PSE Monthly Totals	Total
Public Safety Education	344
Smoke Detectors	5
Burn Permits	14
Car Seats	4
Pool Fills	0



City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: Councilmember Newby's Report
Prepared by: Christy Deloach
Presented by: Dexter Newby

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Inspections Department Report



City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025

Agenda Item: Monthly Inspections Department Report

Prepared by: Kimberly St. Onge

Presented by: George W Smith Jr

ACTION ITEMS:

INFORMATIONAL ITEMS:

INSPECTIONS DEPARTMENT MONTHLY REPORT
January 2025

			TOTAL ASSESSED	TOTAL FEES
			VALUE	COLLECTED
PERMITS ISSUED				
17	Residential	New Construction	\$ 4,695,037.00	\$ 94,742.50
2	Residential	New Multi Family Houses (incl. Duplexes)	\$ 379,260.00	\$ 9,183.00
30	Residential	Accessory/Alteration/Addition/Repair	\$ 369,962.00	\$ 2,779.00
0	Commercial	New Construction	\$ -	\$ -
4	Commercial	Accessory/Alteration/Addition/Repair	\$ 475,539.00	\$ 2,975.00

PERMITS COMPLETED				
8	Residential	New Construction	\$ 2,364,884.00	\$ 55,153.00
0	Residential	New Multi Family Houses (incl. Duplexes)	\$ -	\$ -
19	Residential	Accessory/Alteration/Addition/Repair	\$ 243,669.00	\$ 1,118.50
1	Commercial	New Construction	\$ 821,207.00	\$ 4,212.75
3	Commercial	Accessory/Alteration/Addition/Repair	\$ 99,763.00	\$ 712.00

38	Single Family Residence Homes	CODE ENFORCEMENT	
	Permits Completed FY to Date	Complaints Received	36
0	Multi-Family Buildings - Number of Dwelling Units	Field Generated Cases	54
	Completed FY to Date	TOTAL NEW CASES	90

INSPECTIONS PERFORMED			
532	TOTAL INSPECTIONS	TOTAL CLOSED CASES	87
63	Failed Inspections		

OTHER FEES COLLECTED		MOBILE HOMES COMPLETED	
		<u>REPLACEMENT UNITS</u>	<u>NEW UNITS</u>
		1	0
INSPECTIONS DEPT			
\$ -	GIS Map Sales		
\$ 150.00	Re-Inspection Fees		
WATER/SEWER FUND			
		PORTION OF IMPACT FEES	
		OUTSIDE CITY LIMITS	
\$ 13,300.00	Water Meter Fees	\$ -	
\$ 11,780.00	Water Impact Fees	\$ -	
\$ 51,490.00	Sewer Impact Fees	\$ -	
\$ -	Infrastructure Fees (15th ST)		

Inside City Limits - Water ERUs		Inside City Limits - Sewer ERUs		Outside City Limits - Water ERUs		Outside City Limits - Sewer ERUs	
Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.
19	0	19	0	0	0	0	0

CURRENT PROJECT LIST-January 2025

PROJECT	ADDRESS	CONTRACTOR	ASSESSED VALUE
Dick's Sporting Goods	863 W Oglethorpe Hwy, Ste 101	Fulcrum Construction	\$ 175,000
Dulce Delicia Bakery	725 E Oglethorpe Hwy	Beaty Constructions	\$ 181,000
Glen at 15 West	Glendale Ln & Renwick Loop	RTS Homes	\$ 9,479,237
Heritage Pointe Townhomes, Phase 1A	Beaumont Dr/Heirloom Rd	Drydent Enterprises	\$ 4,455,037
Hinesville Day Care	969 W Oglethorpe Hwy	Ray Futch Construction	\$ 174,062
Liberty County Health Department	507 E Oglethorpe Hwy	Pope Construction	\$ 5,936,897
Navy Federal Credit Union	730 S Main St	Sherer Construction	\$ 27,492
Trinity Missionary Baptist Temple	1016 Live Oak Dr	CHE Builders	\$ 147,325
Uhaul Locations A & B	941 W Oglethorpe Hwy	Rycon Construction	\$ 9,781,854
Wawa Location 6301	721 Veterans Pkwy	Christian Brothers, Inc	\$ 821,207
WalMart - HVAC Replacement	751 W Oglethorpe Hwy	Pettus Plumbing & Mech.	\$ 385,691
Wound Care Center	492 Elma G Miles Pkwy	Graham and Studstill	\$ 41,142
TOTAL			\$ 31,249,944

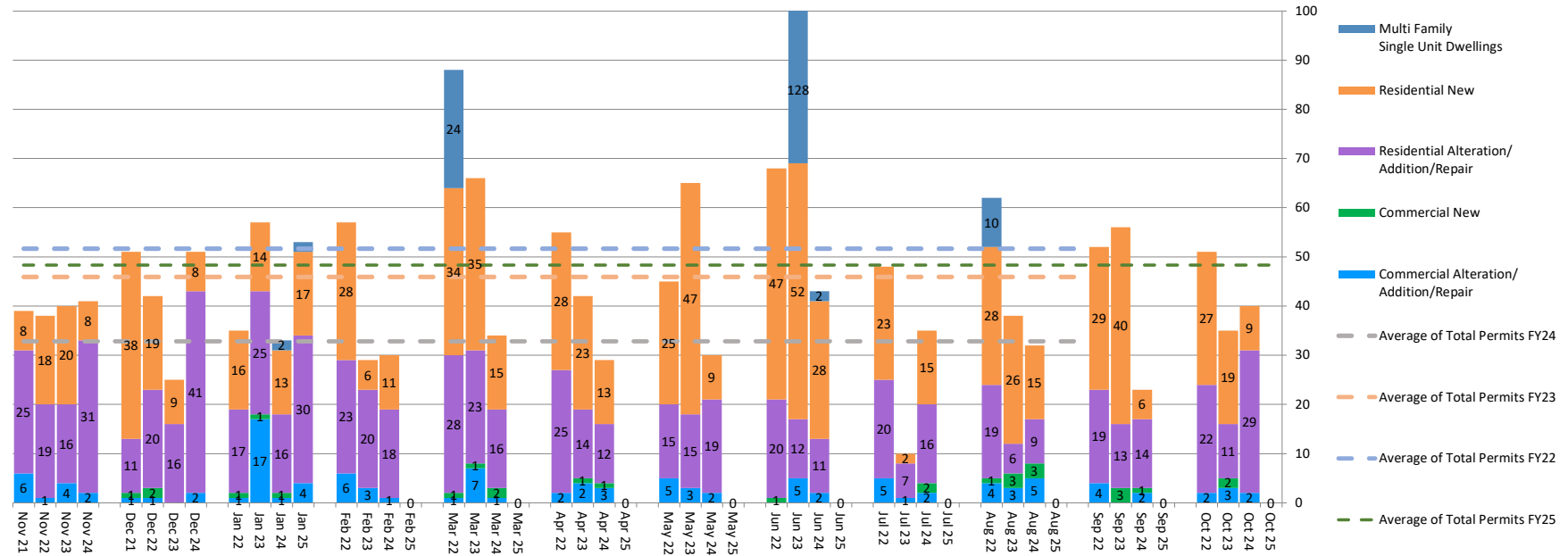


Residential New Construction For FY 2025





Permits Issued Each Month FY 2022 to Present



Totals

	Average # of Permits/Units	Residential New Construction	Multi Family Dwelling Units	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2022	620	331	34	244	5	37
FY 2023	551	301	128	185	13	48
FY 2024	394	163	4	192	10	23
FY 2025	145	33	2	102	0	8

Averages

	Average # of Permits/Units	Residential New Construction	Multi Family Dwelling Units	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2022	52	28	3	20	0	3
FY 2023	46	25	11	15	1	4
FY 2024	32.83	14	0	16	1	2
FY 2025	48.33	11	1	34	0	3

City of Hinesville

Code Enforcement Cases as of January 2025

GRID ID	Inspection Date
A6	8/16/2024
B1	12/26/2024
B2	12/30/2024
B4	1/10/2025
B5	7/5/2024
B6	In Progress
C2	1/14/2025
C3	1/13/2025
C4	1/8/2025
C5	7/24/2024
C6	1/3/2025
C7	1/14/2025
D2	12/16/2024
D3	12/26/2024
D4	11/25/2024
D5	In Progress
D6	12/18/2024
D7	11/15/2024
E2	In Progress
E3	6/25/2024
E4	1/29/2025
E5	12/18/2024
E6	7/30/2024
F1	10/22/2024
F2	In Progress
F3	1/8/2025
F4	1/16/2025
F5	11/19/2024
F6	12/18/2024
G2	6/18/2024
G3	12/18/2024
G4	In Progress
G5	12/20/2024
G6	In Progress

Council Districts	
	1: Diana F. Reid
	2: Jason R. Floyd
	3: Vicky C. Nelson
	4: Dexter L. Newby
	5: José A. Ortiz, Jr.

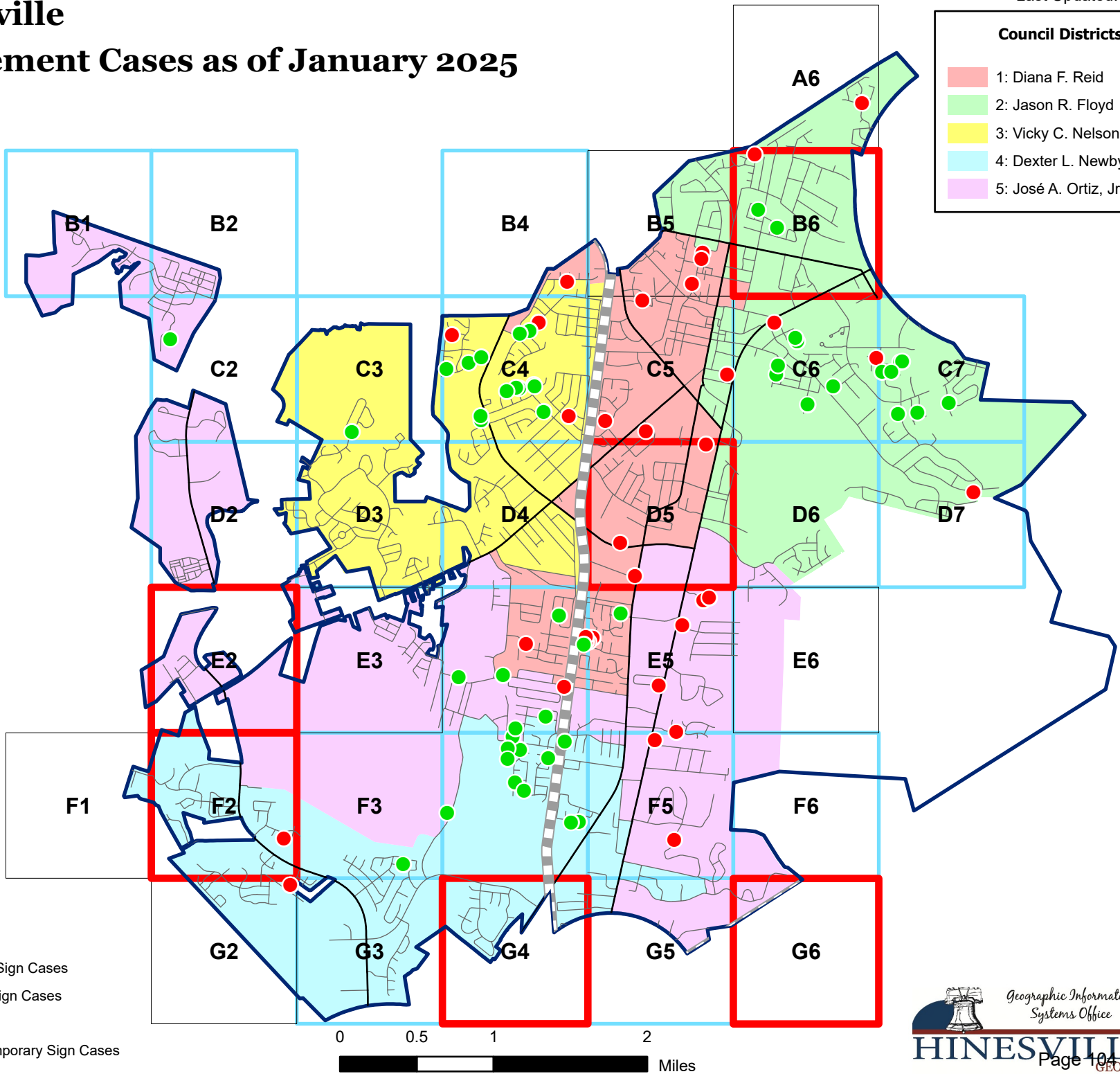
- Complaint Cases
- Field Generated Cases
- Grids Completed FY25
- Grids In Progress
- Other Grids

Cases Opened: 85 + 5 Temporary Sign Cases

Cases Closed: 82 + 5 Temporary Sign Cases

Complaint Cases: 36

Field Generated Cases: 49 + 5 Temporary Sign Cases



INSPECTIONS DEPARTMENT PERIODIC REPORT SUMMARY OF PERMITS ISSUED

Previous Month January 1, 2025 to January 31, 2025					Fiscal Year to Date November 1, 2024 to January 31, 2025					(Previous) Fiscal Year to Date November 1, 2023 to January 31, 2024				
Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected
Single Family (Detached)	101	0	\$ -	\$ -	Single Family (Detached)	101	16	\$ 5,725,963	\$ 114,074	Single Family (Detached)	101	40	\$ 10,535,925	\$ 236,976
Single Family (Attached)	102	17	\$ 4,695,037	\$ 94,743	Single Family (Attached)	102	17	\$ 4,695,037	\$ 94,743	Single Family (Attached)	102	0	\$ -	\$ -
Two-Family Building	103	2	\$ 379,260	\$ 9,183	Two-Family Building	103	2	\$ 379,260	\$ 9,183	Two-Family Building	103	2	\$ 159,300	\$ 9,178
3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -
5+ Fam Building (Apts)	105	0	\$ -	\$ -	5+ Fam Building (Apts)	105	0	\$ -	\$ -	5+ Fam Building (Apts)	105	0	\$ -	\$ -
3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -
5+ Fam. Building (Condos)	107	0	\$ 141,324	\$ -	5+ Fam. Building (Condos)	107	0	\$ 141,324	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -
Manu. Home (New Locate)	111	3	\$ -	\$ 450	Manu. Home (New Locate)	111	4	\$ -	\$ 600	Manu. Home (New Locate)	111	1	\$ 69,900	\$ 75
Manu. Home (Replacement)	112	0	\$ -	\$ -	Manu. Home (Replacement)	112	2	\$ 30,000	\$ 300	Manu. Home (Replacement)	112	2	\$ -	\$ 150
Driveway/Open Ditch Encl.	113	7	\$ 50,000	\$ 240	Driveway/Open Ditch Encl.	113	11	\$ 72,750	\$ 360	Driveway/Open Ditch Encl.	113	7	\$ 23,120	\$ 240
Well Drilling Permit	116	0	\$ -	\$ -	Well Drilling Permit	116	0	\$ -	\$ -	Well Drilling Permit	116	0	\$ -	\$ -
Electrical Permit	120	20	\$ 457,487	\$ 1,051	Electrical Permit	120	68	\$ 1,282,329	\$ 3,626	Electrical Permit	120	58	\$ 1,507,218	\$ 3,003
Plumbing Permit	121	12	\$ 27,516	\$ 420	Plumbing Permit	121	26	\$ 64,593	\$ 875	Plumbing Permit	121	19	\$ 123,700	\$ 920
Mechanical Permit	122	12	\$ 107,131	\$ 883	Mechanical Permit	122	26	\$ 223,664	\$ 1,808	Mechanical Permit	122	22	\$ 196,548	\$ 1,203
Gas Permit	123	0	\$ -	\$ -	Gas Permit	123	0	\$ -	\$ -	Gas Permit	123	2	\$ 67,800	\$ 64
Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -
Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -
Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	0	\$ -	\$ -
Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -
Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -
Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	1	\$ 790,823	\$ 8,593
Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	0	\$ -	\$ -
Office, Bank/Professional Bldg.	324	0	\$ -	\$ -	Office, Bank/Professional Bldg.	324	0	\$ -	\$ -	Office, Bank/Professional Bldg.	324	0	\$ -	\$ -
Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -
School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -
Store/Mercantile Building	327	0	\$ -	\$ -	Store/Mercantile Building	327	0	\$ -	\$ -	Store/Mercantile Building	327	0	\$ -	\$ -
Other Non-Residential Bldg.	328	6	\$ 95,522	\$ 534	Other Non-Residential Bldg.	328	16	\$ 149,920	\$ 1,417	Other Non-Residential Bldg.	328	6	\$ 110,536	\$ 573
Structures other than Bldg.	329	16	\$ 267,477	\$ 2,069	Structures other than Bldg.	329	61	\$ 1,592,093	\$ 8,170	Structures other than Bldg.	329	40	\$ 569,037	\$ 4,044
Sign	330	1	\$ 1,000	\$ 50	Sign	330	4	\$ 9,809	\$ 175	Sign	330	17	\$ 88,128	\$ 800
Add/Alter/Repair Res. Bldg.	434	30	\$ 369,962	\$ 2,779	Add/Alter/Repair Res. Bldg.	434	102	\$ 1,709,377	\$ 7,598	Add/Alter/Repair Res. Bldg.	434	51	\$ 606,343	\$ 4,105
Add/Alter/Repair Non-Res. Bldg.	437	4	\$ 475,539	\$ 2,975	Add/Alter/Repair Non-Res. Bldg.	437	8	\$ 955,188	\$ 3,692	Add/Alter/Repair Non-Res. Bldg.	437	8	\$ 203,129	\$ 2,646
Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	1	\$ 7,500	\$ 48	Residential Garage/Carport	438	0	\$ -	\$ -
Demolition	450	2	\$ -	\$ 100	Demolition	450	3	\$ -	\$ 150	Demolition	450	6	\$ -	\$ 300
Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	7	\$ -	\$ 350
Sprinkler System, Bldg. Only	501	0	\$ -	\$ -	Sprinkler System, Bldg. Only	501	0	\$ -	\$ -	Sprinkler System, Bldg. Only	501	1	\$ 7,775	\$ 75
TOTAL		132	\$ 7,067,255	\$ 115,476	TOTAL		367	\$ 17,038,807	\$ 246,817	TOTAL		290	\$ 15,059,282	\$ 273,295

* Total Fees Collected include base permit fee, impact fee, and plan review fee. The table below indicates plan review fees collected, which is included in the total above.

Previous Month January 1, 2025 to January 31, 2025		Fiscal Year to Date November 1, 2024 to January 31, 2025		(Previous) Fiscal Year to Date November 1, 2023 to January 31, 2024	
Plan Review Fees Collected	\$ 2,660.00	Plan Review Fees Collected	\$ 4,553.00	Plan Review Fees Collected	\$ 6,927.50



City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: Councilmember Ortiz, Jr's Report
Prepared by: Christy Deloach
Presented by: José Ortiz

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Monthly Crime and Citation Report

Traffic Calming Survey Update



City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: Monthly Crime and Citation Report
Prepared by: Jean Marie Reynolds
Presented by: Tracey Howard

PURPOSE: To Present to Mayor and Council the Monthly Crime and Citation Report for the Month of January 2025.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

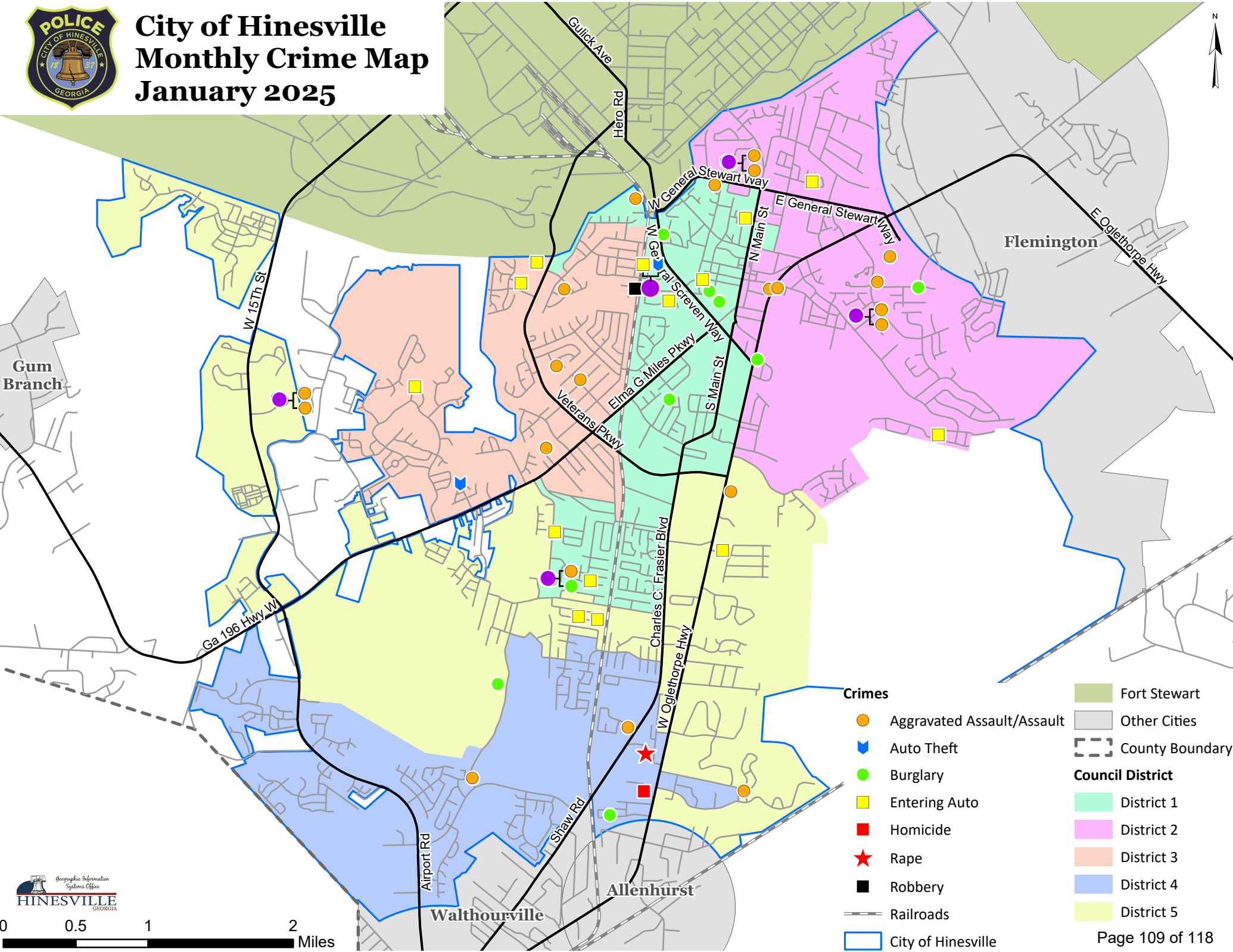
1. Crime and Citation 01-2025
2. MonthlyCrimes_Council_2025_01_Point Map
3. MonthlyCrimes_Council_2025_01_Charts
4. MonthlyCrimes_Council_2025_01_HeatMap

PREVIOUS COUNCIL DISCUSSION:

CRIME AND CITATION REPORT					
January 1 - 31, 2025					
	January 2025	December 2024	Monthly % Change	January 2024	December 2023
Aggravated Assault/Assault	20	23	-13%	23	12
Auto Theft	1	3	-67%	4	4
Homicide/Homicide by Vehicle	1	0	100%	0	0
Rape	1	1	0%	3	1
Robbery	1	2	-50%	1	1
Burglary	9	9	0%	15	8
Arson	0	0	0%	0	0
Entering Auto	15	24	-38%	8	2
Domestic Disputes	51	57	-11%	57	48
Juvenile Arrests	8	5	60%	14	25
Adult Arrests	130	131	-1%	134	135
Traffic	38	41	-7%	48	63
Criminal	100	90	11%	86	72
Total Case Numbers Issued	3,950	4,108	-4%	4,374	4,308
Direct Patrols. Walk & Talks, Foot Patrols	1,405	1,443	-3%	1,503	1,445
Dispatched Calls	1,348	1,581	-15%	1,241	1,350
Criminal Citations	92	93	-1%	96	86
Military	8	1	700%	8	6
Civilian	84	92	-9%	88	80
Traffic Citations	806	746	8%	1,043	967
Military	128	98	31%	139	148
Civilian	678	648	5%	904	819
Total Citations	898	839	7%	1,139	1,053
Traffic Warnings	391	327	20%	443	464
DUI	7	10	-30%	9	12
Over 21	7	10	-30%	9	12
Under 21	0	0	0%	0	0
Military	1	1	0%	3	4
Civilian	6	9	-33%	6	8
PART I CRIMES IN JANUARY 2025 - BY DISTRICT					
	District 1	District 2	District 3	District 4	District 5
Homicide/Homicide by vehicle	0	0	0	1	0
Rape	0	0	0	1	0
Robbery	0	0	1	0	0
Aggravated Assault/Assault	3	7	4	2	4
Burglary	5	2	0	1	1
Auto Theft	0	0	1	0	0
Arson	0	0	0	0	0
Entering Auto	7	2	3	0	3



City of Hinesville Monthly Crime Map January 2025



Crimes

- Aggravated Assault/Assault
- Auto Theft
- Burglary
- Entering Auto
- Homicide
- Rape
- Robbery
- Railroads
- City of Hinesville

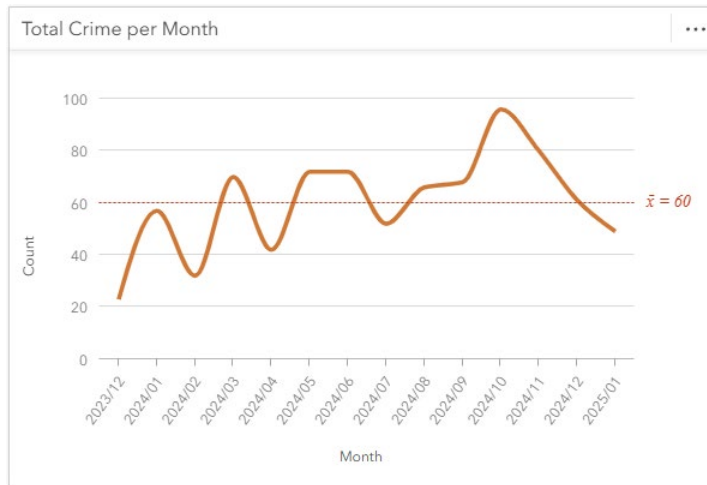
Council District

- District 1
- District 2
- District 3
- District 4
- District 5

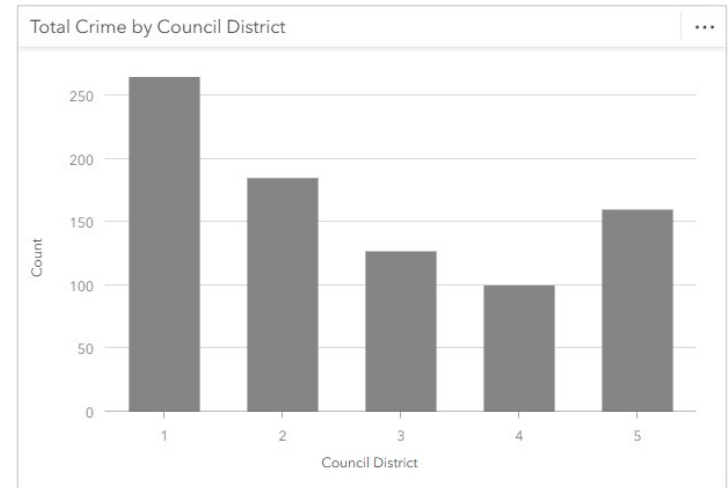
Other

- Fort Stewart
- Other Cities
- County Boundary

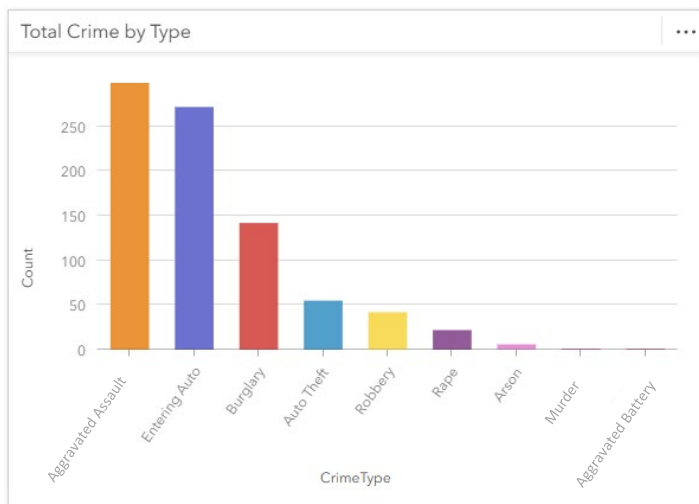
Total Crime per Month



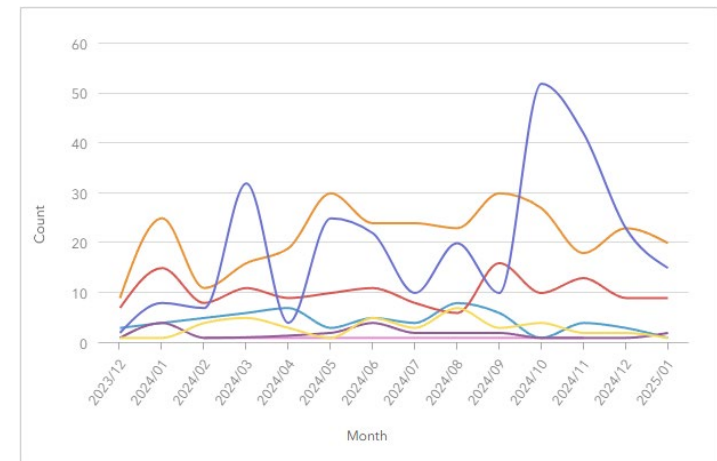
Total Crime per Council District in the last 12 months



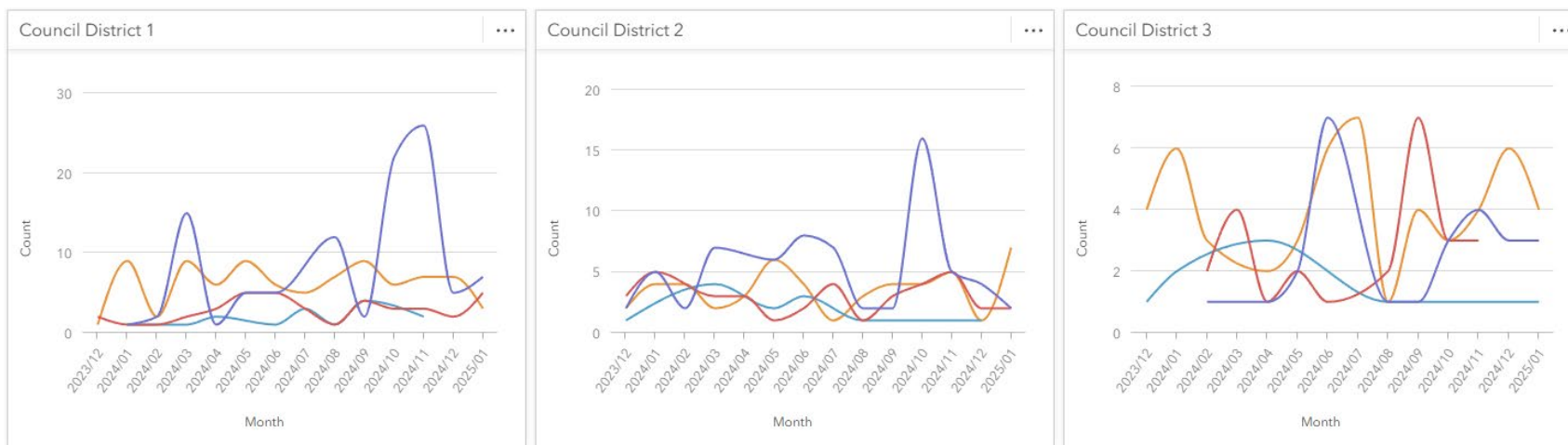
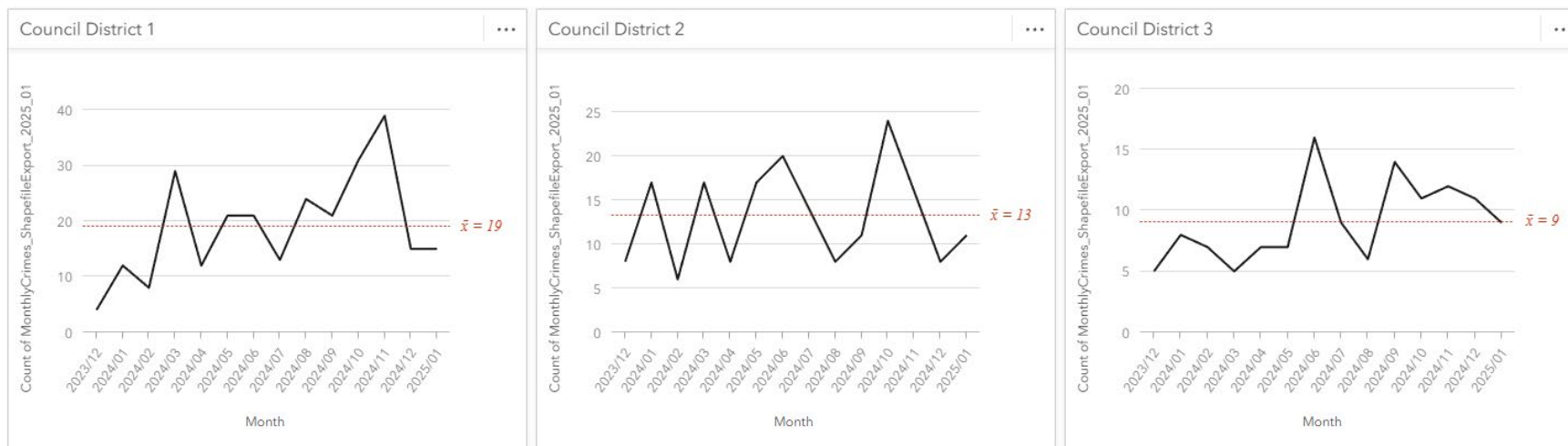
Total Crime by Type in the last 12 months



Total Crime by Type per Month



Total Crime per Council District



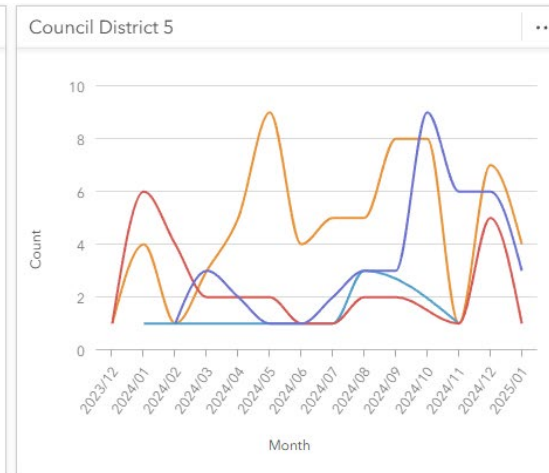
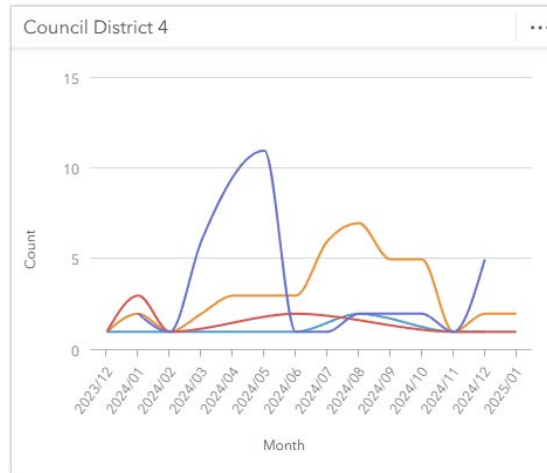
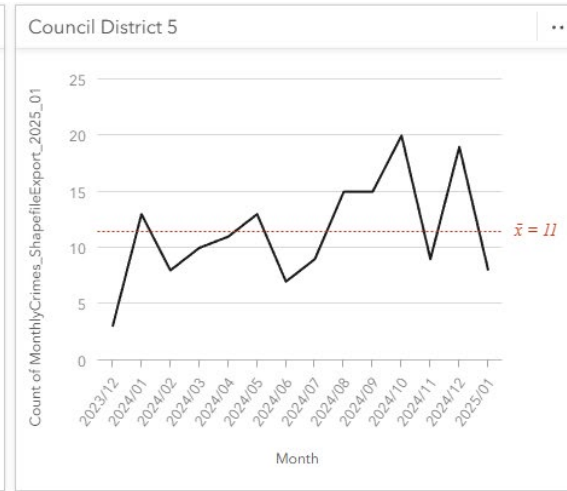
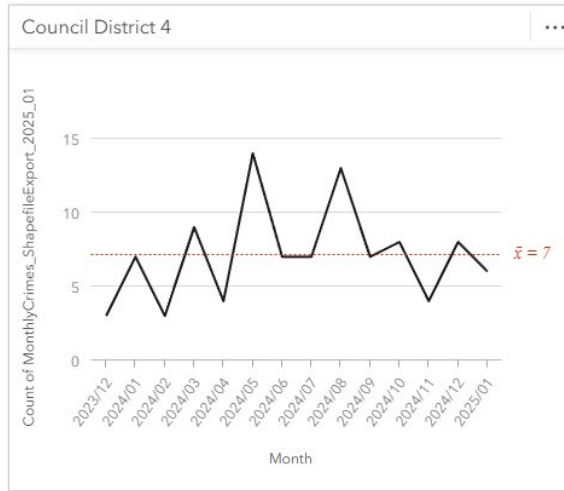
Entering Auto

Aggravated Assault

Burglary

Auto Theft

Total Crime per Council District (cont.)



Entering Auto

Aggravated Assault

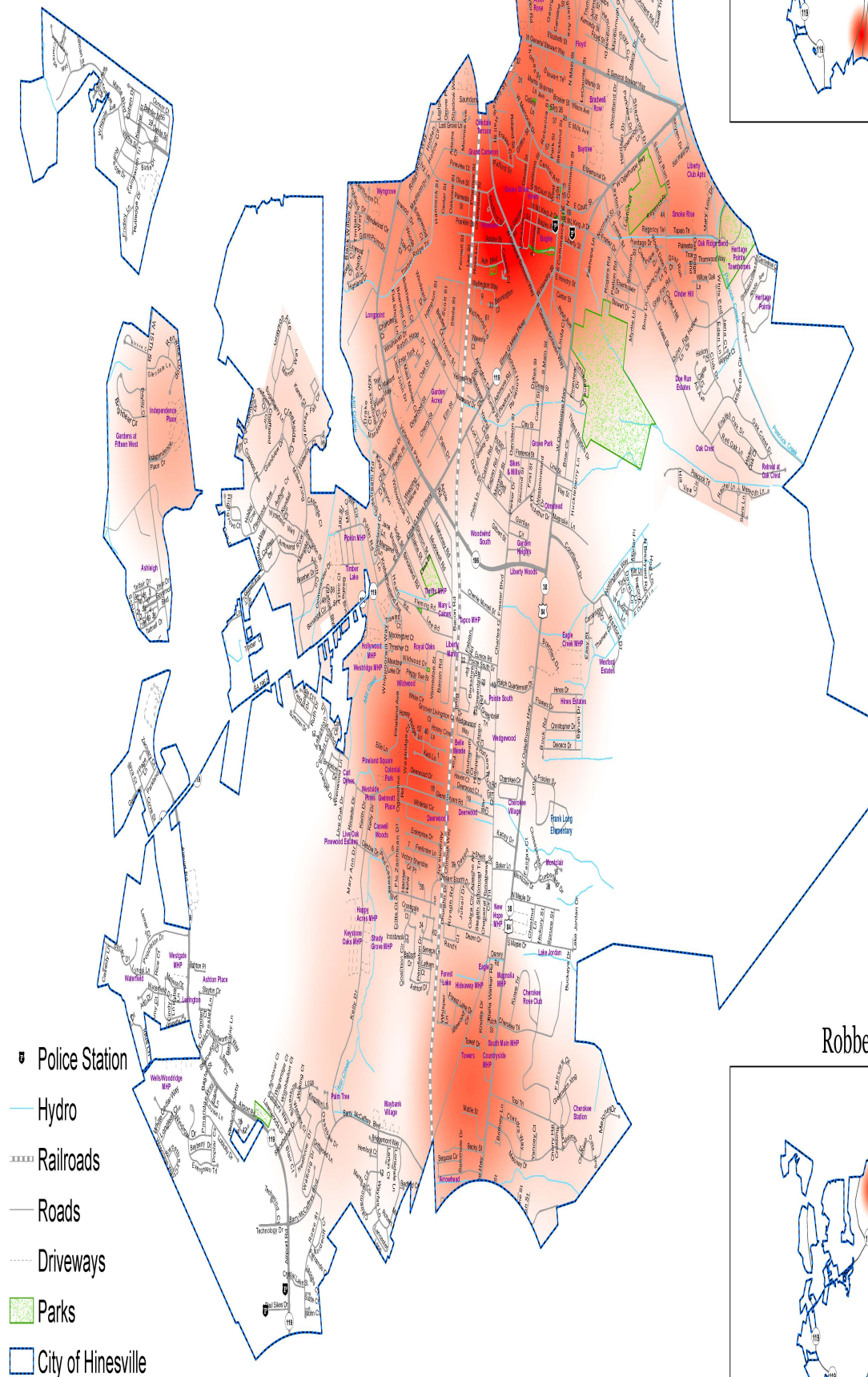
Burglary

Auto Theft

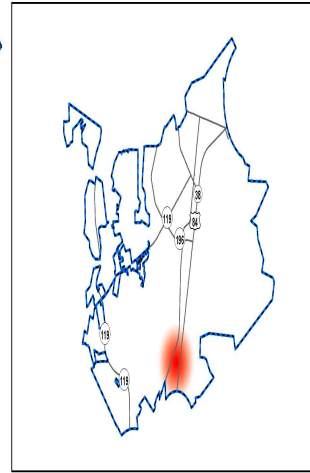
City of Hinesville, GA

Crime Hotspots

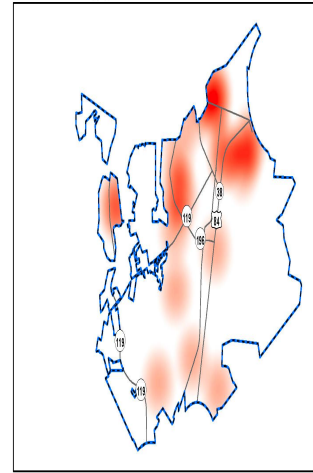
January 2025



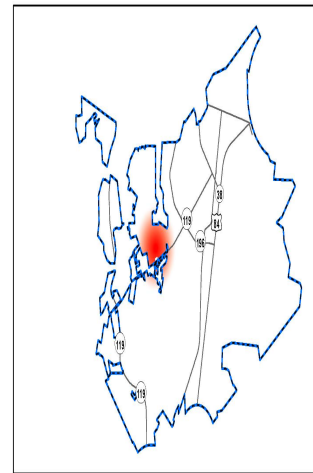
Rape



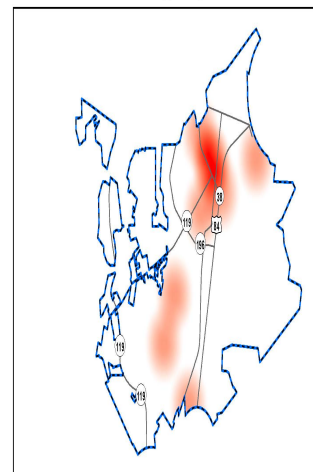
Aggravated Assault



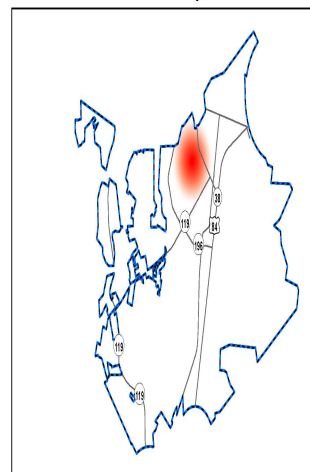
Auto Theft



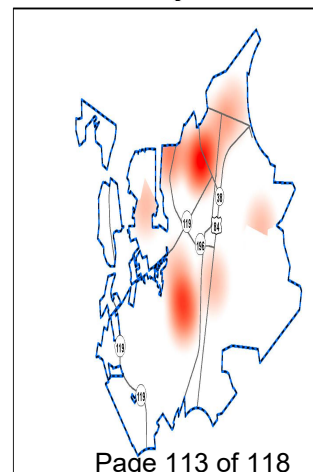
Burglary



Robbery



Entering Auto





City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: Traffic Calming Survey Update
Prepared by: Scott Hensler
Presented by: Tracey Howard

PURPOSE: To Present for Mayor and Council Consideration, the Traffic Calming Survey Update Report for the City of Hinesville.

BACKGROUND: None

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. Speed Study for Council Meeting Agenda Eunice Rd Feb 20 2025
2. Speed Study for Council Meeting Agenda Becky St Feb 20 2025
3. Speed Study for Council Meeting Agenda Feb 20 2025

PREVIOUS COUNCIL DISCUSSION:

Eunice Road Eastbound and Westbound Speed Study – District 1 Diana Reid

A Speed Study was conducted on Eunice Rd by the Hinesville Police Department. The speed data was gathered using the Carmanah Radar Speed Sign. The summary of the collected data is as follows:

- **Eunice Road Eastbound (active display 7 day run)** **Posted Speed Limit 30 mph**

Date Collected: January 31 – February 7, 2025

Total Vehicle Count: 25,081

Daily Average Count: 3133

Average Speed: 25.1 mph

***85th Percentile Speed: 31 mph**

- **Eunice Road Westbound (active display 7 day run)** **Posted Speed Limit 30 mph**

Date Collected: January 31 – February 7, 2025

Total Vehicle Count: 22,649

Daily Average Count: 2,831

Average Speed: 24.2 mph

***85th Percentile Speed: 31 mph**

*85th Percentile defined: The 85th percentile speed is the speed at or below which 85 percent of the drivers travel on a road segment. Motorists traveling above the 85th percentile speed are considered to be exceeding the safe and reasonable speed for road and traffic conditions.

The average speeds and 85th percentile are below the maximum speed limit set for the roadway. It is the recommendation of the police department that we continue with speed enforcement to maintain traffic calming.

Becky Street Eastbound and Westbound Speed Study – District 4 Dexter Newby

A Speed Study was conducted on Becky Street by the Hinesville Police Department. The speed data was gathered using the Carmanah Radar Speed Sign. The summary of the collected data is as follows:

- **Becky Street Eastbound (active display 7 day run)** **Posted Speed Limit**
25 mph

Date Collected: January 14 – January 21, 2025

Total Vehicle Count: 1,201

Daily Average Count: 171

Average Speed: 17 mph

***85th Percentile Speed: 24 mph**

- **Becky Street Westbound (active display 7 day run)** **Posted Speed Limit**
25 mph

Date Collected: January 21 – January 28, 2025

Total Vehicle Count: 1809

Daily Average Count: 226

Average Speed: 11 mph

***85th Percentile Speed: 19 mph**

*85th Percentile defined: The 85th percentile speed is the speed at or below which 85 percent of the drivers travel on a road segment. Motorists traveling above the 85th percentile speed are considered to be exceeding the safe and reasonable speed for road and traffic conditions.

The average speeds and 85th percentile are below the maximum speed limit set for the roadway. It is the recommendation of the police department that we continue with speed enforcement to maintain traffic calming.

Hines Drive Eastbound and Westbound Speed Study – District 5 Jose Ortiz

A Speed Study was conducted on Hines Drive by the Hinesville Police Department. The speed data was gathered using the Carmanah Radar Speed Sign. The summary of the collected data is as follows:

- Hines Drive Eastbound (active display 5 day run)** **Posted Speed Limit 25mph**

Date Collected: November 14 – November 19, 2024
Total Vehicle Count: 1,027
Daily Average Count: 171
Average Speed: 10.9 mph
***85th Percentile Speed: 16 mph**

- Hines Drive Westbound (active display 7 day run)** **Posted Speed Limit 25mph**

Date Collected: November 14 – November 21, 2024
Total Vehicle Count: 801
Daily Average Count: 100
Average Speed: 14.6 mph
***85th Percentile Speed: 21 mph**

*85th Percentile defined: The 85th percentile speed is the speed at or below which 85 percent of the drivers travel on a road segment. Motorists traveling above the 85th percentile speed are considered to be exceeding the safe and reasonable speed for road and traffic conditions.

The average speeds and 85th percentile are below the maximum speed limit set for the roadway. It is the recommendation of the police department that we continue with speed enforcement to maintain traffic calming.



City of Hinesville, Georgia, Council Meeting

Date: February 20, 2025
Agenda Item: City Manager Howard's Report
Prepared by: Christy Deloach
Presented by: Kenneth Howard

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None