

MAYOR
Karl A. Riles

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Estella L. Roberson

CITY ATTORNEY
Linnie Darden III



MAYOR PRO TEM
Vicky C. Nelson

COUNCIL MEMBERS
Diana F. Reid
Jason R. Floyd
Dexter L. Newby
José A. Ortiz, Jr.

**MAYOR AND COUNCIL
REGULAR MEETING
AGENDA
3:00 PM
May 15, 2025
Council Chamber**

1. INVOCATION

A. D. Shaw, Chaplain of the Hinesville Police Department and Bishop of Full Gospel Tabernacle C.O.G.I.C.

2. MINUTES

To approve the minutes from the May 01, 2025, Council Meeting.

3. UNFINISHED BUSINESS

3.1. FALSE ALARM REVIEW BOARD

To Present for Mayor and Council Consideration, False Alarm Review Board Appointments to be filled. Appointments are Made by Mayor and Council.

Action Item

3.2. YOUTH COUNCIL ADVISORY BOARD

To Present for Mayor and Council Consideration, Hinesville Youth Council Advisory Board Appointments to be filled. Appointments are Made by Mayor and Council and will expire on May 18, 2025.

Action Item

3.3. #2025-02 ALCOHOL ORDINANCE AMENDMENT

To Present for Mayor and Council Consideration, the #2025-02 Alcohol Ordinance Amendment.

Informational Item

3.4. MUNICIPAL COURT JUDGE CONTRACT

To present the Municipal Court Judge Contract for Mayor and Council review.

Informational Item

4. PRESENTATIONS

5. PLANNING AND ZONING

5.1. REZONING PETITION #2025-15-H ~~WITHDRAWN~~

To Present for Mayor and Council Consideration, Rezoning Petition #2025-15-H to Rezone 107 Deal Street from R-12 to C-3 (District #1) ~~WITHDRAWN~~

"Home for a Day or a Lifetime"

Action Item

6. PUBLIC HEARING

7. NEW BUSINESS

7.1. RESOLUTION #2025-03 COMMERCIAL CREDIT CARD BANKING SERVICES

To present for Mayor and City Council's consideration, a resolution for a commercial credit card services with Ameris Bank.

Action Item

7.2. SURPLUS VEHICLE REQUEST

Surplus Vehicle Request

Action Item

7.3. BID OPENING - CITY HALL HVAC REPLACEMENT

To Present for Mayor and Council Consideration, the bid opening for City Hall's HVAC Replacement.

Action Item

7.4. BID OPENING FOR THE HINESVILLE DOWNTOWN DEVELOPMENT AUTHORITY VAN

To Present for Mayor and Council Consideration, to approve the purchase of a commercial van for the Hinesville Downtown Development Authority.

Action Item

8. BUSINESS LICENSE

9. PUBLIC COMMENT

9.1. PUBLIC COMMENT

10. MAYOR KARL A. RILES

10.1. MAYOR RILES' REPORT

11. COUNCILMEMBER REID - DISTRICT 1

11.1. COUNCILMEMBER REID'S REPORT

11.2. ESG OPERATIONS AND STATUS REPORT APRIL 2025

12. COUNCILMEMBER FLOYD - DISTRICT 2

12.1. COUNCILMEMBER FLOYD'S REPORT

12.2. MONTHLY BUSINESS LICENSE REPORT

12.3. LIBERTY TRANSIT MONTHLY REPORT

12.4. MONTHLY BIRTHDAY'S

13. MAYOR PRO TEM NELSON - DISTRICT 3

13.1. MAYOR PRO TEM NELSON'S REPORT

"Home for a Day or a Lifetime"

- 13.2. HFD MONTHLY REPORT - APRIL
- 14. COUNCILMEMBER NEWBY - DISTRICT 4
 - 14.1. COUNCILMEMBER NEWBY'S REPORT
 - 14.2. MONTHLY INSPECTIONS DEPARTMENT REPORT
- 15. COUNCILMEMBER ORTIZ, JR. - DISTRICT 5
 - 15.1. COUNCILMEMBER ORTIZ, JR'S REPORT
 - 15.2. MONTHLY CRIME AND CITATION REPORT
 - 15.3. TRAFFIC CALMING SURVEY UPDATE
- 16. CITY MANAGER KENNETH HOWARD
 - 16.1. CITY MANAGER HOWARD'S REPORT
- 17. EXECUTIVE SESSION
 - 17.1. EXECUTIVE SESSION
 - To hold an Executive Session to discuss real estate and personnel matters.
- Informational Item*
- 18. ADJOURN

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: False Alarm Review Board
Prepared by: Rodonia Armstrong
Presented by: Kenneth Howard

PURPOSE: This False Alarm Review Board serves at the pleasure of Mayor and Council. The last time an appointment was made to the board was at the October 15, 2015, Council Meeting. Appointments to the False Alarm Review Board have no expiration date. These appointments are made by Mayor and Council.

BACKGROUND: The false alarm review board shall be comprised of three (3) private citizens who reside in the city and represent residential property owners, two (2) citizens who reside and operate a business in the city and represent commercial property owners, the city police chief or his designee, and the city fire chief or his designee. Councilmember Floyd (District 2) appointed business owner, Andrew Gray, and Councilmember Reid (District 1) appointed private citizen, Kelly Wiggins. Both appointees were approved by the Council at the May 1, 2025, meeting. Mayor Pro Tem Nelson chose to defer her appointment at that same meeting and will present her selection for consideration.

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. False Alarm Review Board Ordinance #2005-05
2. False Alarm Review Board

PREVIOUS COUNCIL DISCUSSION: May 1, 2025

AN ORDINANCE

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF HINESVILLE, GEORGIA, SECTION 12-21 (FALSE ALARM SERVICE FEE) TO RESTRUCTURE THE MEMBERSHIP OF THE FALSE ALARM REVIEW BOARD; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES ALLOWED BY LAW.

WITNESSETH:

WHEREAS, the duly elected governing authority of the City of Hinesville, Georgia is the Mayor and Council thereof; and

WHEREAS, Section 16 of the Charter of the City of Hinesville and Section 2-28 of the Code of the City of Hinesville, Georgia, provide that the mayor and council shall have the power to make and pass all rules, regulations, and resolutions which the mayor and council deem best for the government of the city, provided they are not in conflict with the charter of the City nor repugnant to the Constitution or laws of the State of Georgia or the United States; and

WHEREAS, the Mayor and Council desire to restructure the membership and membership qualifications of the City's False Alarm Review Board to improve the functioning of that Board and its delivery of services to the City and to lengthen the appeal processing time,

NOW THEREFORE, BE IT ORDAINED, by the Mayor and Council of the City of Hinesville, and it is hereby ordained by the authority of same, that The Code of the City of Hinesville, Georgia, be amended as follows:

**SECTION I
ORDINANCE TEXT**

Section 12-21 of The Code of the City of Hinesville, Georgia (hereinafter referred to as the "Code") is hereby amended as follows:

(1) Subsection (e) of Section 12-21 of the Code shall be amended in its entirety and a new sub-section (e) substituted therefore shall provide as follows:

(e) False alarm review board. There shall be appointed by the mayor and city council a false alarm review board which shall hear all appeals authorized under this section. The false alarm review board shall be

comprised of three (3) private citizens who reside in the city and represent residential property owners, two (2) citizens who reside and operate a business in the city and represent commercial property owners, the city police chief or his designee, and the city fire chief or his designee. From among the seven (7) appointed members, a chairperson and a vice-chairperson shall be elected by the board to preside over meetings of the board. Four (4) of the appointed board members shall constitute a quorum and a majority vote shall be dispositive of any issue presented. Other than the police chief and fire chief, the board members shall serve at the pleasure of the mayor and city council. Despite the expiration of a board member's term, such member shall continue to serve until a qualified successor shall be appointed.

(1) Abandonment of Review Board Membership. If any member of the false alarm review board is absent from more than fifty-percent (50%) of the meetings of the board [during any period of six consecutive months] then that member shall be deemed to have abandoned their membership on the review board. In determining whether abandonment has occurred, a board member shall not be considered as having been absent from a meeting if that member provides notice of the absence at least two days prior to the scheduled board meeting. The board shall report any instance of abandonment to the mayor and council and request that the mayor and council appoint a new board member to fill the vacancy left by the abandonment. The new board member shall be appointed as provided by this section and shall satisfy the same qualifications as provided by this section as were satisfied by the departing member. The new member shall serve the remainder of the term of that abandoned membership.

(2) Board Secretary. The board shall elect a Board Secretary. Such person need not be a member of the board. The Board Secretary, if a nonmember, shall attend meetings for the purpose of recording the minutes of such meetings, but shall not have any of the powers, rights, or duties of members. The Board Secretary shall act as secretary of and keep the minutes of all meetings of the board. The Secretary shall serve as the custodian of the board's records. The Secretary shall ascertain that all notices of meetings are duly given, shall have charge of the books, records and papers of the board and shall see that all reports, statements and other documents and records required by law are properly executed, kept and filed. The Secretary shall have responsibility for authenticating records of the board. The Secretary shall perform such further duties which usually pertain to the office of Secretary and/or as may be delegated by the Board from time to time and/or as may be delegated by the City Manager from time to time.

(2) *Subsection (f) of Section 12-21 of the Code shall be amended to lengthen the owner's or lessee's time to appeal a decision of the False Alarm Review Board from five (5) days to ten (10) days and the new sub-section (f) substituted therefore shall provide as follows:*

(f) *Appeals.* Any owner or lessee of an alarmed premises may appeal the determination of a false alarm and/or the assessment of a false alarm service fee to the city's false alarm review board. Such appeal shall be in writing and filed with the city clerk within ten (10) days of notification of such determination and/or assessment. Upon filing of such appeal, the city false alarm review board shall give reasonable notice to appellant and shall hold a hearing on the appeal.

SECTION II SEVERABILITY

The sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared illegal by the valid judgment or decree of any Court of competent jurisdiction, such illegality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

SECTION III REPEALER

All Ordinances and parts of Ordinances in conflict herewith are hereby expressly repealed.

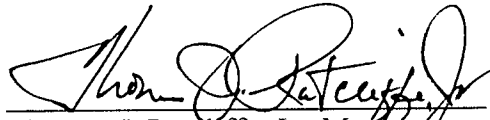
SECTION IV EFFECTIVE DATE

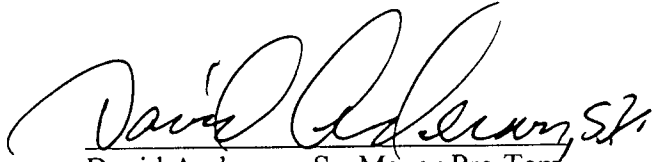
This Ordinance shall become effective upon adoption.

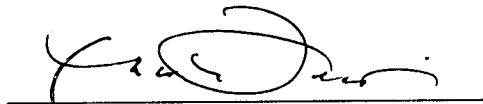
[Adopting Signatures Appear on Following Page]

ORDAINED this 17th day of March, 2005.

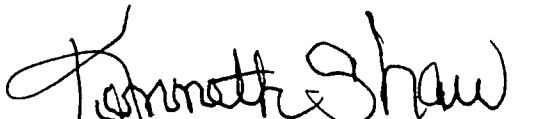
CITY OF HINESVILLE, GEORGIA:


Thomas J. Ratchliffe, Jr., Mayor


David Anderson, Sr. Mayor Pro Tem


Charles Frasier, Council Member


Jack Shuman, Council Member


Kenneth Shaw, Council Member


Steve Troha, Council Member

ATTEST: 
Sarah R. Lumpkin, City Clerk

False Alarm Review Board

Robert Kitchings		Hinesville Fire Chief or Designee
Tracey Howard		Hinesville Police Chief or Designee
Barbara Weaver	District 1	City Resident/Representing residential property owners
Andrew Gray	District 2	City Resident and Operate a business in the city/Representing Commercial property owners
Annette Robinson	District 4	City Resident/Representing residential property owners
Kelly Wiggins	District 5	City Resident/Representing residential property owners



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: Youth Council Advisory Board
Prepared by: Rodonia Armstrong
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, Hinesville Youth Council Advisory Board Appointments to be filled. Appointments are Made by Mayor and Council and will expire on May 18, 2025.

BACKGROUND: The Youth Council Advisory Board furthers the Hinesville Youth Council initiative through constructive input and effective communication with the City Clerk as well as the City of Hinesville Mayor and Council. This body shall ensure the confidential and objective evaluation of applications to participate as a member of the Hinesville Youth Council. The City of Hinesville Mayor and each Councilmember shall make one appointment. The Board shall have a total of six (6) members. Board members will serve a term of two (2) years. Total years of service shall not be limited.

Councilmember Newby (District 4) appointed Trey Searles, Councilmember Reid (District 1) reappointed Vivian Gilliard, Councilmember Floyd (District 2) reappointed Pastor Richard Hayes, and also made a motion on behalf of Mayor Riles to appoint Shawndra Riles. All appointments were approved by the Council at the May 1, 2025, meeting. Mayor Pro Tem Nelson and Councilmember Ortiz both chose to defer their appointment at that same meeting and will present their selection for consideration.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. Youth Council Advisory Board
2. HYC Advisory Board Bylaws

PREVIOUS COUNCIL DISCUSSION: May 1, 2025

Youth Council Advisory Board

Mayor Karl Riles	Mayor	Shawndra Riles
CM Reid	District 1	Vivian Gilliard
CM Floyd	District 2	Pastor Richard Hayes
Mayor Pro Tem Nelson	District 3	
CM Newby	District 4	Trey Searles
CM Ortiz	District 5	

BYLAWS
City of Hinesville
Youth Council Advisory Board

ARTICLE I: NAME

The name of the organization shall be Hinesville Youth Council Advisory Board (the “Board” or “HYCAB”).

ARTICLE II: PURPOSE

The Board shall further the Hinesville Youth Council initiative through constructive input and effective communication with City Clerk as well as the City of Hinesville Mayor and Council. This body shall ensure the confidential and objective evaluation of applications to participate as a member of the Hinesville Youth Council.

ARTICLE III: ORGANIZATIONAL DUTIES

Through assessment meetings, the Board should:

1. Provide input regarding content of the application and interview scoring matrix.
2. Review candidate applications to determine the most qualified according to the scoring matrix.
3. Participate in candidate interviews to determine the most qualified according to the scoring matrix.
4. Other duties as assigned.

Through regular meetings, the Board should:

1. Guide the general direction of the Hinesville Youth Council.

ARTICLE IV: MEMBERSHIP

1. The City of Hinesville Mayor and each Councilmember shall make one appointment. The Board shall have a total of six (6) members.
2. Board members will serve a term of two (2) years.
3. Total years of services shall not be limited.

ARTICLE V: OFFICERS AND MEMBER DUTIES

1. The Board shall elect a Chairperson, Vice-Chairperson, and Secretary from the membership prior to commencement of regular meetings and annually thereafter.

2. The Chairperson shall conduct all meetings of the Board and act as the official spokesperson for the Board. However, this shall not abridge any individuals' rights to freedom of speech on their own behalf.
3. The Secretary shall prepare the Board agenda, maintain minutes of the meeting, draft and other related duties.

ARTICLE VI: ABSENCES, VACANCIES, RESIGNATION

1. The Vice-Chairperson shall conduct meetings of the Board in absence of the Chairperson. In the absence of or inability of the Chairperson to exercise his/her duties, the Vice-Chairperson shall become acting Chairperson with all the rights, privileges, and powers of a duly elected Chairperson, until such time as the Chairperson is able to resume duties.
2. When requested by the Chairperson, the Vice-Chairperson shall act on behalf of the Chairperson.
3. In event of a vacancy in the office of Chairperson before completion of term, the Vice-Chairperson shall automatically become Chairperson. If at any time, the office of the Vice-Chairperson becomes vacant, a Vice-Chairperson shall be elected by a majority vote of the Board.
4. In absence of the Secretary, the Chairperson shall direct another member to perform the assigned duties.
5. Vacant seats including unexpired terms should be filled by the Mayor or Councilmember as appropriate.
6. Extensive absenteeism, lack of participation, or no participation are grounds for removal by a majority vote.
7. Any member may resign by submitting a written resignation detailing the effective date to the City Clerk.

ARTICLE VII: ASSESSMENT MEETINGS

1. Application assessment meetings will be held at the City of Hinesville in the Council Chambers and are closed to the public.
2. City Clerk's office will be responsible for reserving meeting facilities and disseminating information to the Board.
3. Assessment meetings shall be conducted in accordance with the annual Hinesville Youth Council schedule established by the City Clerk's office. Board members are required to attend all meetings related to evaluation of applications and candidate interviews.
4. Board members shall also attend any special called meetings as necessary to conduct assessment related business.

ARTICLE VIII: REGULAR MEETINGS

1. Regularly scheduled meetings may be established as the Youth Council program progresses.

2. Meetings may be open to the public as determined by compliance with the Georgia Open Meetings Act.
3. No action of the Board shall be official unless a quorum is present. A quorum shall be 50% of the appointed membership. Vacant membership shall not be counted towards the quorum.
4. A majority vote of the members present shall be required for approval of any action taken by the Board.

ARTICLE IX: SPECIAL CALLED MEETINGS

1. Special meetings may be called by the Chairperson; one-third of the members may also petition the Chairperson to call a special meeting.
2. Notice of the meeting should be made to include reason for called session, business to be transacted, as well as time and place.
3. The business discussed will be limited to that specified in the notice.

ARTICLE X: COMPENSATION

1. No member shall receive directly or indirectly, any salary, compensation, or any emolument for services performed as a member.

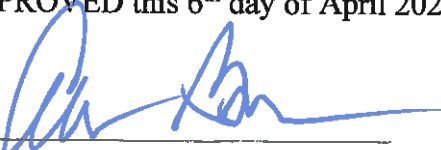
ARTICLE XI: CONFLICT OF INTEREST

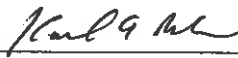
1. All conflicts of interest should be officially disclosed to the Board.
2. No member shall take an official action regarding any matter where the member or immediate family member has or appears to have interest.
3. Confidential information should not be used to benefit the member or immediate family member.

ARTICLE XII: AMENDMENTS TO BYLAWS

1. The bylaws may be amended by the City Clerk's office and approved by the Hinesville Mayor and Council. The Board shall be informed of any proposed amendments prior to final consideration by the Mayor and Council.

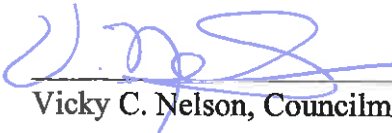
APPROVED this 6th day of April 2023.


Allen Brown, Mayor


Karl A. Riles, Councilmember

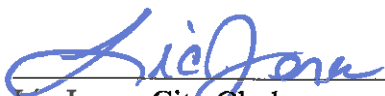

Diana F. Reid, Councilmember


Jason R. Floyd, Councilmember


Vicky C. Nelson, Councilmember


Keith Jenkins, Councilmember

ATTEST:


Lia Jones, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025

Agenda Item: #2025-02 Alcohol Ordinance Amendment

Prepared by: Christy Deloach

Presented by: Kenneth Howard

PURPOSE: To Present for the Mayor and Council information concerning the Alcohol Ordinance #2025-02 Amendment.

BACKGROUND: On May 1, 2025, City Manager Kenneth Howard presented to the Mayor and Council details regarding the #2025-02 Alcohol Ordinance Amendment, which had been previously addressed in earlier council meetings. This amendment focuses on licensed Class II restaurants, which are establishments with full kitchens that serve both food and alcohol, and introduces specific provisions related to food and alcohol ratios. Notably, the amendment proposes to allow these restaurants to commence alcohol sales at 7:00 a.m., an hour earlier than the current start time of 8:00 a.m. from Monday to Saturday, while Sunday sales will continue to begin at 12:30 p.m.

The amendment is set to be advertised starting Thursday, May 15, 2025, with a planned adoption date of June 5, 2025.

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. Alcohol Ordinance #2025-02 Amendment

PREVIOUS COUNCIL DISCUSSION: April 17, 2025
May 01, 2025

AN ORDINANCE TO AMEND PART II CODE OF ORDINANCES OF THE CITY OF HINESVILLE, GEORGIA CHAPTER 3 ALCOHOLIC BEVERAGES ARTICLE II- DEALERS SECTIONS 3-28(a) HOURS OF SALE TO ALLOW CLASS II RESTAURANTS WITHIN THE CITY TO BEGIN ALCOHOL SALES AT 7:00 A.M. MONDAY THROUGH SATURDAY. SUNDAY ALCOHOL SALES SHALL BEGIN AT 12:30 P.M.

WITNESSETH:

WHEREAS, the duly elected governing authority of the City of Hinesville, Georgia is the Mayor and City Council thereof; and

WHEREAS, the Mayor and City Council are authorized under Article 9, Section 2, of the Constitution of the State of Georgia to enact reasonable ordinances to protect the health, safety, morals, convenience, order, propriety, and general welfare of the people of the City; and

WHEREAS, the Mayor and Council believe it is in the best interest of restaurants and patrons to expand the alcohol sales hours for classified licensed restaurants from 8:00 a.m. to 7:00 a.m., Monday through Saturday. Sunday sales shall begin at 12:30 P.M.; and

WHEREAS, alcohol service hours for restaurants shall not be extended without the express approval of the City Council through a public hearing process; and

WHEREAS, Class II restaurants are engaged in the preparation and sale of meals or food items to the general public for immediate consumption on the premises, and the sale of alcohol is ancillary to the service of meals; and

WHEREAS, the proposed increase in the alcohol service hours for Class II restaurants is not reasonably expected to result in an increase in alcohol consumption of alcohol-related criminal activity; and

WHEREAS, restaurants are well-regulated and demonstrate a consistent commitment to responsible service, making the proposed one (1) hour change in the alcohol service hours a low-risk adjustment, benefiting both Class II restaurants and diners; and

WHEREAS, Part II, Code of Ordinances, Chapter 1 General Provisions, Sec. 1-10 of the Code of Ordinances provides the standards and procedures for amending any provision of the said Code; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE HINESVILLE CITY COUNCIL that Chapter 3, Alcoholic Beverages, Section 3-28(a) Hours of Sale of the Code of Ordinances is amended, in part, to read as follows: **Class II licensed restaurants within the City of Hinesville are authorized to commence alcohol service at 7:00 AM Monday through Saturday. Sunday alcohol sales shall commence at 12:30 PM.** It shall be unlawful for any establishment, licensed alcoholic beverage caterer, or bona fide nonprofit civic organization engaged in the sale or disbursement of alcoholic beverages to sell, serve, barter, trade, or give away any such beverages from and after the hour of 3:00 AM. Monday through Sunday. It shall be unlawful for any Class I and Class II establishment, engaged in the sale or disbursement of alcoholic beverages to sell, serve, barter, trade or give away any such beverages from and after the hour of 11:00 PM. Monday through Sunday, if establishment is located within 25 feet of any property line residentially zoned property or within 120 feet from a residence or residentially zoned property. **Except for Class II establishments, which may commence the sale of alcohol at 7:00 AM Monday through Saturday, no licensed alcohol beverage caterer or bona fide nonprofit civic organization may sell such beverages before the hour of 8:00 AM on any day of the week. No establishment, licensed alcohol beverage caterer, or bona fide nonprofit civic organization shall sell, barter, trade or give away any alcoholic beverage during any hours on Sunday, except as provided for in subsections (b) and (d).**

PURPOSE

The purpose of this Ordinance is to allow the extension of alcohol service hours for licensed Class II restaurants within the City of Hinesville, supporting economic growth, enhancing the dining experience for patrons, and ensuring compliance with local business and zoning regulations.

DEFINITIONS

For purposes of this Ordinance, a restaurant is defined as:

- An authorized dining establishment with a full kitchen and bar that generates at least (60%) of its gross revenue from food sales.
- “Alcohol service hours” means hours during which the sale or consumption of alcoholic beverages is permitted within the restaurant premises.

APPLICABILITY

This Ordinance applies solely to Class II restaurants. Bars, clubs, and other retail eating establishments do not meet the specific definition of a Class II restaurant as provided in this document and referenced in the Code of Ordinances and the city’s business license schedule.

ALCOHOL SERVICE HOURS

Class II licensed restaurants within the City of Hinesville are authorized to commence alcohol service at 7:00 AM Monday through Saturday. **Sunday** alcohol sales shall commence at 12:30 P.M.

ENFORCEMENT

Failure to comply with the alcohol service hours outlined in this Ordinance may result in penalties, including fines, suspension, or revocation of the establishment's alcohol license, as determined by the appropriate enforcement authority.

SEVERABILITY

If any section, subsection, sentence, clause, or phrase of this Ordinance is held to be invalid or unconstitutional for any reason, such decision shall not affect the validity of the remaining portions of the Ordinance.

CONFLICTS

All other ordinances or portions of ordinances in conflict with this Ordinance, or inconsistent with the directive(s) of this Ordinance, are hereby repealed to the extent necessary to give this Ordinance full force and effect.

ADOPTION

DULY ADOPTED THIS _____ DAY OF _____ 2025, BY THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE, GEORGIA.

Karl A. Riles, Mayor

Vicky C. Nelson, Mayor Pro Tem

Diana F. Reid, Councilmember

Dexter L. Newby, Councilmember

Jason R. Floyd, Councilmember

José Antonio Ortiz, Jr., Councilmember

ATTEST:

Estella L. Roberson, City Clerk
(SEAL)



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: Municipal Court Judge Contract
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To present the Municipal Court Judge Contract for Mayor and Council review.

BACKGROUND: On May 1, 2025, City Manager, Kenneth Howard, provided the Mayor and Council with details regarding the Municipal Court Judge Contract, which had been introduced in a previous meeting. This contract is a requirement under state law for municipal governments to formalize agreements with municipal court judges. The document has been prepared and made available for the Mayor and Council's review.

The contract involves the appointment of Kenneth Pangburn as Municipal Court Judge, in accordance with and pursuant to Chapter 10, Section 10-2 of the City of Hinesville Municipal Code of Ordinances.

The Mayor and Council were provided the contract for review at the April 03, 2025, and May 1, 2025, City Council meetings and requested to send comments to the City Manager by Monday, May 5, 2025; however, no feedback was provided.

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. Proposed final draft-Municipal Court Judge Contract 12-17-24
2. House Bill 456

PREVIOUS COUNCIL DISCUSSION: May 01, 2025

This Agreement (also referred to as "Contract") to provide Municipal Court Judge Services is made and entered into effective as of **(INSERT DATE)**, by and between the **CITY OF HINESVILLE, GEORGIA** (also referred to as the "City"), a municipal corporation of the State of Georgia and **KENNETH D. PANGBURN**, Municipal Court Judge.

WITNESSETH:

WHEREAS, the **CITY** desires the services of **KENNETH D. PANGBURN**, as Municipal Court Judge (hereinafter referred to as "Judge") pursuant to Chapter 10 Section 10-2 of the City of Hinesville Municipal Code of Ordinances; and

WHEREAS, Judge Pangburn is qualified to serve as Municipal Court Judge pursuant to O.C.G.A. Sec. 36-32-1.1, and pledges to honestly and faithfully discharge the duties of the office to the best of his ability, without fear, favor, or partiality; and

WHEREAS, the Mayor and City Council confirmed Judge Pangburn's appointment as City of Hinesville Municipal Court Judge on August 7, 2014, and he has been serving in such capacity since that date; and

WHEREAS, the City and Judge Pangburn understand that this is a council-appointed, part-time position, and that the Judge serves at the pleasure of the Mayor and Council; and

WHEREAS, from this day forward, Judge Pangburn shall serve in said capacity as an independent contractor, and shall not be considered an employee of the City for any purpose(s) whatsoever; and

WHEREAS, the Municipal Court Judge is under the administrative direction of the City Manager; and

WHEREAS, the Judge is responsible for conducting and controlling Municipal Court proceedings and overseeing support staff which are employees of the City; and

WHEREAS, it is the desire of all parties hereto to establish and set forth their mutual responsibilities one to the other; and

WHEREAS, in order to provide for the services of the Municipal Court Judge and to establish compensation for such services, it is appropriate for the City to enter into an Independent Contract Services Agreement with Judge Pangburn for such services; and

NOW, THEREFORE, in consideration of the mutual covenants, conditions, and terms contained herein, the City of Hinesville and Judge Kenneth Pangburn, agree as follows:

1. QUALIFICATIONS OF JUDGE:

The Judge shall be, and remain, an attorney admitted to practice law in the State of Georgia at all times during the term and any successive terms of this Agreement. The Judge must also be a citizen in the United States of America and the State of Georgia. The Judge must comply with all the requirements for service as a Municipal Court Judge, including, but not limited to, satisfactorily completing the training requirements prescribed by the Municipal Courts Training Council (O.C.G.A. Section 36-32-27(c)).

[Pursuant to O.C.G.A. 36-32-27(b), a newly appointed Municipal Court Judge is required to complete twenty (20) hours of training to become “Certified”; the training must be completed within one (1) year of the date of the Judge’s appointment.] 12 hours of yearly training are required each year thereafter. All costs for said training shall be paid by the City.

2. INDEPENDENT CONTRACTOR STATUS:

This Agreement does not create, and shall not be construed to create an employee, representative, joint venture, a partnership relationship between the City and the Judge. Neither party is an agent of the other party for any purpose whatsoever. At all times during the term(s) of this Agreement, neither party will function as or represent itself to be the other party or its agent, and no officer, employee, or agent of one party shall hold himself/herself out to be an officer, employee, or agent of the other party.

As an independent contractor, the Municipal Court Judge, his/her agents and subcontractors, including, but not limited to any Judge Pro Tem and/or Associate Judge is not entitled to, and shall not receive any benefits normally provided by the City to its employees, including, but not limited to, medical insurance coverage, Workers’ Compensation coverage, retirement pay, profit sharing, vacation pay, sick leave, disability, or similar benefit, except as expressly provided herein.

The Municipal Court Judge may engage in the private practice of law; provided, however, the Judge shall not practice law in the court on which he/she serves, or act as a lawyer in proceedings for which he/she may have served as a judge or in any proceeding related thereto; nor should he/she practice law in any court over which the court he/she serves as a part-time judge conducts appellate review.

The Municipal Court Judge is independent from the City when performing his/her judicial responsibilities, and nothing contained herein shall be construed to interfere with the Judge when performing his/her judicial duties.

3. PRO TEMPORE (PRO TEM) MUNICIPAL COURT JUDGE SERVICES:

While it is agreed that the Judge shall personally serve as the Municipal Court Judge, and shall be available to fill the duties of the office generally, it is anticipated that ethical conflicts, scheduling conflicts, vacations, illness, etc., will occasionally require the appointment of pro tem

municipal judges. It is understood that it is in the interest of both parties to maintain an active pool of pro tem judges so that the work of the Municipal Court will not be interrupted when the presiding Municipal Court Judge must be absent from that position.

When serving in the absence of the Judge, the Judge Pro Tem and the Associate Judge are solely responsible for his/her judicial decisions. Judicial decisions include, but are not limited to, establishment of a standard bail schedule, determination of bail in individual cases, determination of financial ability, determination of conditions of probation, determination of liability, and determination of eligibility for indigent defense, and for alternatives to monetary penalties, including community service and penalty or fine reductions.

4. TERM OF AGREEMENT:

The Municipal Court Judge's term of office and the term of this Agreement shall be for two (2) years, beginning on the date set forth on page one of this Agreement, and continuing until **(INSERT DATE)**, unless earlier terminated as described below. This Agreement may be renewed upon the terms set forth herein or upon any other terms mutually agreeable to both parties.

5. REQUIRED REPORTING:

The Judge shall immediately report to the City Manager any change(s) affecting This/her membership in good standing in the Georgia Bar Association, and any training deficiencies.

6: SCOPE OF SERVICES:

The Judge shall perform all duties legally prescribed for a judicial officer, serving as a Judge of a lawfully constituted Municipal Court according to the requirements of the Georgia Constitution, the Official Code of Georgia, the Code of Judicial Conduct, the Uniform Rules of Municipal Courts of the State of Georgia and such other rules as may be promulgated by the Supreme Court of the State of Georgia. In addition, the Judge shall act in accordance with any published opinions of the Judicial Qualifying Committee, and the terms of any applicable Judicial Emergency Order. The Judge shall preside over all pre-trial conferences, cases, trials, and hearings, or arrange for a Judge Pro Tem to do so.

In order to promote uniformity in Municipal Court Procedures and sentencing, the Judge shall instruct the Pro Tem Municipal Court Judge concerning procedures and customary sentences in order to promote uniformity to the greatest extent possible. The Judge shall provide a copy of this Agreement to the Judge Pro Tem and Associate Judge, and obtain his/her agreement to comply with all of the terms and conditions contained herein.

7: JUDICIAL INDEPENDENCE AND ADMINISTRATION:

The Judge, the Associate Judge, and all Judges Pro Tempore are independent from the City when performing judicial responsibilities, and nothing contained herein shall be construed to interfere with a Judge when performing his/her judicial duties. The Judge, or any Judge Pro Tempore, serving in the absence of the Judge, is solely responsible for his/her judicial decisions. Judicial decisions include, but are not limited to, establishment of a standard bail

schedule if the judge deems appropriate, establishment of a standard fine schedule for use with violations that do not require court appearances, determination of fines and punishment in individual cases, determination of bail in individual cases, establishment of standing orders regarding offenses for which cash bail is not required, determination of financial ability, determination of conditions of probation, determination of liability, and determination of eligibility for indigent defense and for alternatives to monetary penalties, including community service, and penalty or final reductions.

Furthermore, the Judge is responsible for doing the following:

- Performing all duties legally prescribed for a judicial officer serving as a Judge of a lawfully constituted Municipal Court according to the requirements of the Georgia Constitution, the Official Code of Georgia, the Code of Judicial Conduct, the Uniform Rules, Municipal Courts of the State of Georgia and such other rules as may be prescribed by the Supreme Court of the State of Georgia. In addition, the Judge shall act in accordance with any published opinions of the Judicial Qualifying Committee or its successor;
- At all times faithfully and to the best of his/her ability administer activities of the Court, assign, and hear all cases and fulfill all obligations of the Court as established by State or local law, rule, statute, regulation, and city ordinance;
- Conducting first appearance and bond hearings for any person detained in jail on a charge in Municipal Court on the immediate Wednesday following the person's arrest;
- Providing quarterly reports to the City Manager of the Municipal Court judicial functions, including pretrial conferences, scheduling of Pro Tem Judges, and annual reviews of the financial condition of the Municipal Court system;
- Presiding over civil and criminal violations in the City of Hinesville, traffic and parking cases, arraignments, trials, issue warrants, bond hearings, pretrial hearings, City of Hinesville Code violations, all other hearings, and set forth the courtroom calendar;
- Developing and carrying out policies for trial procedures, including the adoption of an appropriate bail schedule;
- Coordinating with the City Attorney and Court Clerk to reduce or eliminate backlogs of pending cases;
- Annually reviewing data gathered by the City regarding cases generated by the City of Hinesville Police Department, which are being filed in the Municipal Court;
- Preparing a quarterly report concerning Municipal Court operations, and personally presents the report to the City Manager;
- In coordination with the Court Clerk, provide proper training of court staff and officials subject to the Judge's direction and control regarding court procedures and the use of court forms and updating such training as necessary;
- In coordination with the City Attorney and the Court Clerk, approve court forms and procedures necessary for the proper exercise of constitutional rights and other compliance with the law, and updating such forms and procedures as necessary;

- In coordination with the City Attorney and Court Clerk, provide proper training of court staff and officials subject to the Judge's direction and control regarding court procedures and the use of court forms and updating such training as necessary;
- Ensuring that court staff and officials subject to the Judge's direction and control use approved forms, follow approved procedures, and comply with applicable provisions of the Code of Judicial Conduct, court rules, ordinances, and statutes;
- Notifying the City Manager of any Judicial Emergency Orders and any actions required to comply with such orders, including, but not limited to, actions that impact remote technology needs, city buildings, and city staff;
- Notifying the City Manager of additional resources necessary to ensure compliance with applicable laws and rules;
- Notifying the City Manager of performance deficiencies, and make recommendations to the City to improve the financial or other operational conditions of the Municipal Court;
- Review all reports and other communications from the Georgia Department of Community Supervision Misdemeanor Probation Oversight Program and taking any actions the Judge deems necessary or appropriate;
- The Judge understands that Municipal Court staff adhere to the same applicable personnel policies as other city employees. The Parties agree that the Judge will participate in the review and amendment of any such policies to ensure that they recognize the unique nature of court employment and the Judge's rights and responsibilities with respect to court employees;
- Conferring with the City Manager or his/her designee to coordinate administrative activities concerning City procedures, policies, and the budget in an effort to retain and insure consistency and common practices throughout the City;
- The Judge acknowledges that Municipal Court employees may perform other duties for the City that are not in conflict with the separation of powers;
- The Judge will confer with the City Manager or his/her designee, to coordinate administrative activities concerning City procedures, policies, and the budget in an effort to retain and insure consistency and common practices throughout the City.

The Court Clerk shall be appointed by the City Manager. Other than the Judge, the Judge Pro Tem, and the Associate Judge, the Court Clerk, and all other court staff are City employees and are subject to city's personnel policies and procedures. However, they are subject to the Judge's direction and control when performing duties for the Court. Their salaries, benefits, hours of work, and working conditions shall be established by the City.

The Judge understands that the Municipal Court staff shall adhere to the same personnel policies as other City of Hinesville employees. The Parties agree that the Judge will participate in the review and/or amendment of any such policies to ensure that they recognize the unique nature of court employment and the Judge's responsibilities with respect to court employees. The Judge acknowledges that the Court Clerk may perform other duties for the City that are not in conflict with the separation of powers.

The Judge will confer with the City Manager or his/her designee to coordinate administrative activities concerning City procedures, policies, and the budget in an effort to retain and ensure consistency and common practices throughout the City.

8. COMPENSATION:

Judge Pangburn shall be paid twenty-six thousand dollars (\$26,000) annually, in an amount to be paid in equal monthly installments. The Judge's compensation is set by the Mayor and Council, and may be increased but not decreased during the Judge's term of office.

9. METHOD OF PAYMENT:

The Municipal Court Judges' monthly base pay is automatically paid by the City. Invoices for the Associate and Pro Tempore Judges' services and/or reimbursement of allowable expenses are submitted directly to the Municipal Court Clerk for review and approval. Approved invoices are then forwarded to the City's Finance Department for payment.

10. DUES AND SUBSCRIPTIONS:

The Municipal Court Judge shall maintain membership in the Georgia Council of Municipal Court Judges, and all fees required for such membership shall be paid by the City.

11. EXPENSE REIMBURSEMENT:

The Municipal Court Judge is entitled to be reimbursed for actual expenses incurred in performance of his/her official duties, and is eligible to receive mileage payments and a per diem allowance for lodging, meals, beverages, and incidental expenses reasonably incurred in the performance of his/her official duties. The per diem is based on the allowable standard federal rate. In no event, however, will the Judge be reimbursed the cost of any alcoholic beverage, even when consumed with meals.

12. TERMINATION/REMOVAL:

The Judge may terminate this Agreement upon a minimum thirty (30) days written notice prior to his/her effective date of termination, unless otherwise mutually agreed to by both Parties.

The Judge may be removed from the position of Municipal Court Judge during the term of this Agreement for the reasons and upon the procedures set forth in O.C.G.A. Section 36-32-2.1.

13. COURT SCHEDULE/HOURS OF WORK:

The Municipal Court shall convene every Wednesday from 8:00 a.m. to 4:00 p.m., excluding Federal, State, and local holidays. However, the Parties understand that the operational hours of the Court and the Judge's work schedule vary depending on the Court's docket and caseload.

14. CONTRACT ADMINISTRATOR:

This Agreement shall be administered by the City Manager, and/or his/her designee on behalf of the City and by the Municipal Court Clerk on behalf of the Judge. Any written notices to be served on either party shall be served or mailed to the following addresses with a copy by email:

IF TO THE CITY

Kenneth Howard
115 East M.L. King Jr. Driver
Hinesville, GA 31313
khoward@cityofhinesville.org

IF TO THE JUDGE

Kenneth D. Pangburn
405 Richmond Lane
Hinesville, GA 31313
kenpangburn@gmail.com

15. MERGER AND AMENDMENT:

This Agreement contains the entire understanding of the City and the Judge with respect to the matters set forth herein, and any prior or contemporaneous understandings are merged herein.

This Agreement shall be governed under the laws of the State of Georgia, and any dispute regarding this Agreement shall be resolved in the Liberty County Superior Court, State of Georgia.

16. SEVERABILITY:

If any provision or a portion thereof contained in this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or any portion thereof, shall be deemed its application to any circumstance, is held invalid, the remainder of this Agreement, and its application to other circumstances is not affected.

IN WITNESS WHEREOF, the Parties hereto do hereby execute this Agreement.

CITY OF HINESVILLE

By: _____

Kenneth Howard
City Manager

Date: _____

Approved as to Form:

City Attorney

MUNICIPAL COURT JUDGE

By: _____

Kenneth Pangburn
Municipal Court Judge

Date: _____

(Exhibit A- See current GMA Municipal Court Self-Assessment posted on www.gacities.com under Publications/Municipal Courts for Elected Officials; Review and Revise with City Attorney before attaching)

(Exhibit B – See current GMA Sample Annual Report & Affirmation for Municipal Court Judges and Clerks posted on www.gacities.com under Publications/Municipal Courts for Elected Officials, Review and revise with City Attorney before attaching)

DRAFT

House Bill 456 (AS PASSED HOUSE AND SENATE)

By: Representatives Gunter of the 8th, Lumsden of the 12th, Scoggins of the 14th, Silcox of the 53rd, and Collins of the 71st

A BILL TO BE ENTITLED

AN ACT

1 To amend Article 1 of Chapter 32 of Title 36 of the Official Code of Georgia Annotated,
2 relating to general provisions regarding municipal courts, so as to increase the term for
3 municipal court judges from one year to two years unless otherwise provided for in a
4 municipality's charter; to provide for removal of municipal court judges for breach of
5 contract; to provide for an effective date and applicability; to provide for related matters; to
6 repeal conflicting laws; and for other purposes.

7 BE IT ENACTED BY THE GENERAL ASSEMBLY OF GEORGIA:

8 SECTION 1.

9 Article 1 of Chapter 32 of Title 36 of the Official Code of Georgia Annotated, relating to
10 general provisions regarding municipal courts, is amended by revising paragraph (1) of
11 subsection (a) of Code Section 36-32-2, relating to appointment of judges, as follows:

12 "(a)(1) Notwithstanding any other provision of this chapter or any general or local Act,
13 the governing authority of each municipal corporation within this state having a
14 municipal court, as provided by the Act incorporating the municipal corporation or any
15 amendments thereto, is authorized to appoint a judge of such court. Any individual
16 appointed as a judge under this Code section shall possess such qualifications as set forth

H. B. 456

- 1 -

17 in Code Section 36-32-1.1 and shall receive such compensation as shall be fixed by the
18 governing authority of the municipal corporation. Notwithstanding the failure of the
19 governing body of a municipal corporation to enter into a written agreement or enact an
20 ordinance as provided for in this paragraph, any individual appointed as a judge under
21 this Code section shall serve for a minimum term of ~~one year~~ two years from the date of
22 appointment as reflected in the minutes of the municipal corporation, unless such
23 municipal corporation's charter provides for a longer term, and until a successor is
24 appointed or if the judge is removed from office as provided in Code Section 36-32-2.1.
25 Such term shall be memorialized in a written agreement between such individual and the
26 governing authority of the municipal corporation or in an ordinance or a charter. If such
27 term is memorialized in a written agreement, such agreement shall not include any
28 geographic limitation concerning a judge's eligibility to serve and shall not contain any
29 provision that a judge serve in an at-will capacity."

30 SECTION 2.

31 Said article is further amended by revising subsection (b) of Code Section 36-32-2.1, relating
32 to removal of judges, as follows:

33 "(b)(1) A judge may be removed during his or her term of office by a two-thirds' vote of
34 the entire membership of the governing authority of the municipal corporation for:

35 (A) Willful misconduct in office;

36 (B) Willful and persistent failure to perform duties;

37 (C) Habitual intemperance;

38 (D) Conduct prejudicial to the administration of justice which brings the judicial office
39 into disrepute; or

40 (E) Disability seriously interfering with the performance of duties, which is, or is likely
41 to become, of a permanent character.

42 (2) A municipality may define in its charter further conduct that may lead to a judge's
43 removal.

44 (3) Where a municipality has entered into a written agreement with an individual
45 memorializing the terms and conditions of his or her appointment as judge, and the
46 municipality alleged a breach of the agreement:

47 (A) Written notice of such breach shall be given to the judge;

48 (B) The judge shall have up to 30 days after receiving the notice to cure the alleged
49 breach;

50 (C) Where a municipality seeks to remove a judge for breach of the agreement, such
51 removal during a judge's term shall only occur in the event of a material breach; and

52 (D) Removal for a material breach may only be done subject to the provisions of
53 subsection (c) of this Code section."

54 **SECTION 3.**

55 This Act shall become effective on July 1, 2024, and shall apply to written agreements
56 entered into on or after such date.

57 **SECTION 4.**

58 All laws and parts of laws in conflict with this Act are repealed.



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025

Agenda Item: Rezoning Petition #2025-15-H
WITHDRAWN

Prepared by: Mardee Sanchez

Presented by: Jeff Ricketson

PURPOSE: Rezoning Petition #2025-15-H to Rezone 107 Deal Street from R-12 to C-3 (District #1)

BACKGROUND: A rezoning petition has been submitted by Goose Creek, LLC, on behalf of the owner, Estate of William D. McDonald, to rezone ±2.4 acres from R-12 to C-3 (Single-Family Residential-12 to Highway Commercial) for the purpose of establishing a commercial business. The property is located on the corner of Deal and South Main Streets.

During the public hearing at the May 1, 2025, Council Meeting, Mardee Sanchez, the Engineering Director of the Liberty County Planning Commission (LCPC), presented details from the rezoning narrative, indicating that the proposed commercial use is consistent with the zoning characteristics of the surrounding area, which supports its approval. Public notices were placed along Deal Street and South Main Street. While the area is currently zoned R-12, there are two (2) areas zoned C-2. There are no extraordinary conditions that would justify the acceptance or denial of this proposal. On April 15, 2025, the Planning Commission recommended disapproval.

FUNDING:

RECOMMENDATION: Disapproval of rezoning petition #2025-15-H.

ATTACHMENTS:

1. 2025-15-H

PREVIOUS COUNCIL DISCUSSION: The public hearing for this rezoning petition was held on May 1, 2025 after which the Council tabled the item.

Rezoning Petition 2025-15-H

A rezoning petition has been submitted by Goose Creek, LLC, on behalf of the owner, Estate of William D. McDonald, to rezone $\pm$ 2.4 acres from R-12 to C-3 (Single-family residential-12 to Highway Commercial) for a proposed commercial business. Property is located at 107 Deal Street and is further described as LCTM Parcel 057C156.

Public Notification

Type B Home Occupation 2025-010-W

A Type B Home Occupation request was submitted by owner Latoya Inman, to have a base of operations for a food truck at the residence located at 146 Stephanie Drive in Walthourville. Property is further described as LCTM Parcel 050D063. Property is bounded now or formerly as follows: NORTH by lands of Jouseline Georges and Mendel Cormeille; EAST by Carleigh Pinango; SOUTH by Stephanie Drive and lands of Triet Hender-shot and John and Sylvia Bacon; WEST by lands of Ronald Hunter.

Variance Request 2025-011-LC

A variance request has been submitted by owners Gary and Molly Sauls, to reduce the required 25-foot front yard setback required in R-12 (Single-Family Residential-12) to 5 feet to place an accessory building in the front yard area located at 35 Blue Crab Lane. Property is further described as LCTM Parcel 279C001. Property is bounded now or formerly as follows: NORTH by lands of Georgia Seacoast Properties, INC; EAST by the Jerico River; SOUTH by lands of Wallace and Kimberly Rouse; and WEST by Blue Crab Lane and River Road and lands of James and Marie Tucker.

Conditional Use 2025-012-M

A conditional use request was submitted by JPC Design and Construction, LLC, on behalf of the owner William B. Jones with OM SPG, LLC, to develop two parcels with a new Commercial Tire Center. Property is located on East Oglethorpe Hwy and is further described as LCTM Parcels 265019 and 265020. Property is bounded now or formerly as follows: NORTH by East Oglethorpe Hwy and lands of Minnie Jackson, LLC; EAST by lands of Delilah Way; SOUTH by Michael E Bryant Life Trust; WEST by lands of Nancy Curry and Ruby and Etal Curry.

Rezoning Petition 2025-013-A

A rezoning petition has been submitted by Goose Creek, LLC on behalf of the owner William D McDonald, to rezone 0.4 acres +/- from R-12 (Single-Family Residential-12) to C-3 (Highway Commercial) for the proposed construction of a billboard. Property is located on W Oglethorpe Hwy in Allenhurst and is further described as LCTM Parcel 061C009. Property is bounded now and formerly as follows: NORTH by lands of Curtis and Georgia Dee Mensch; EAST by lands of Curtis and Georgia Dee Mensch; SOUTH by lands of Allenhurst Presbyterian Church; WEST by West Oglethorpe Hwy and by lands of Town of Allenhurst.

Variance Request 2025-014-A

A variance request has been submitted by Goose Creek, LLC on behalf of the owner William D McDonald, to reduce the required minimum distance of 500 feet between a billboard and a cemetery to 250 feet. Property is located on W Oglethorpe Hwy in Allenhurst and is further described as LCTM Parcel 061C009. Property is bounded now and formerly as follows: NORTH by lands of Curtis and Georgia Dee Mensch; EAST by lands of Curtis and Georgia Dee Mensch; SOUTH by lands of Allenhurst Presbyterian Church; WEST by West Oglethorpe Hwy and by lands of Town of Allenhurst.

Rezoning Petition 2025-015-H

A rezoning petition has been submitted by Goose Creek, LLC on behalf of the owner William D McDonald to rezone 2.4 acres +/- from R-12 (Single-family Residential-12) to C-3 (Highway Commercial) for the proposed construction of a commercial business. Property is located at 107 Deal Street in Hinesville and is further described as LCTM Parcel 057C156. Property is bounded now and formerly as follows: NORTH by Deal Street and by the lands of Joel Shelby Investments LLC, Gerardo P Bautista, Angel L Martinez-Del Valle, Jeffery Gillich, and James Floyd and Karen Boyer; EAST by S Main Street and by lands of City of Hinesville, Angelica Chong and others, Ashley Rene Teft, Robin Dowling; SOUTH by Gilbert Street and lands of Joe Braucmuller, Joel Ezora, Paula Rushing, and William and Carol Downs; WEST by lands of Oliver and Betty Griffin.

Rezoning Petition 2025-016-A

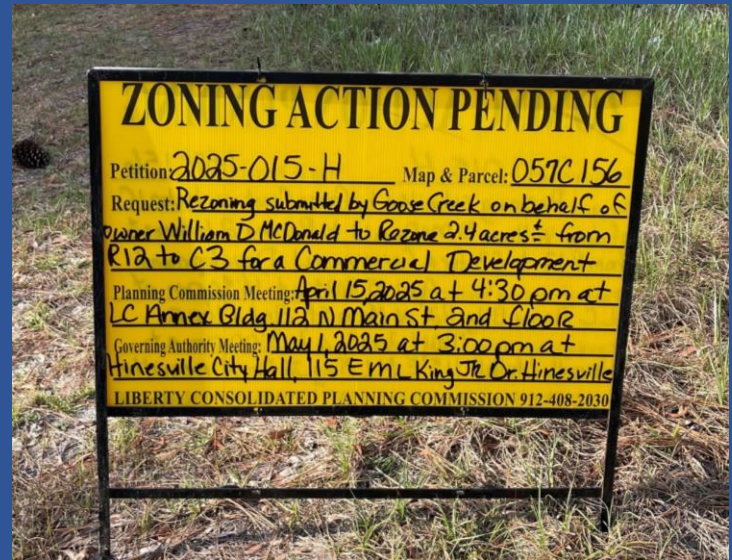
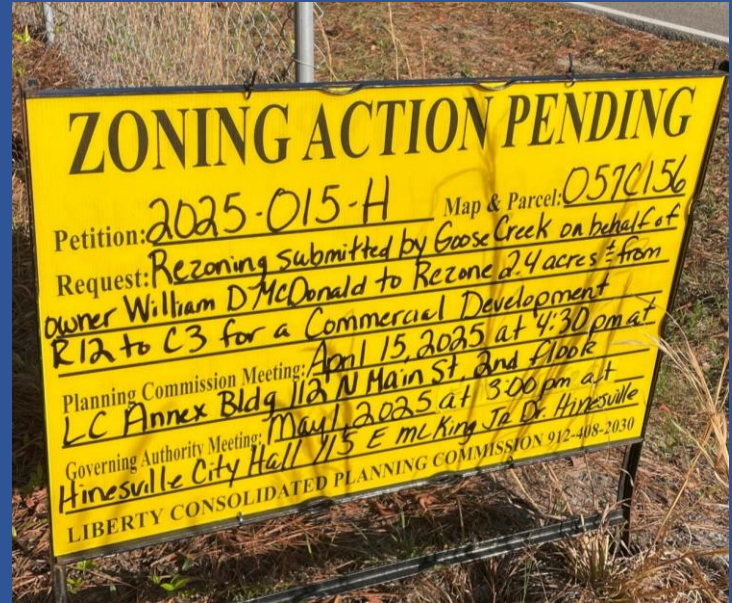
A rezoning petition has been submitted by Goose Creek, LLC on behalf of the owner Arthur McDonald, to rezone 17.21 acres +/- from A-1 (Agricultural) to R-8 (Single-Family Residential-8) for a proposed subdivision with approximately 46 residential lots. Property is located at 213 Gwinnett Street in Allenhurst and is further described as LCTM Parcel 049D082. Property is bounded now and formerly as follows: NORTH by Gwinnett Street and lands of Isabel Harriman, Marc Wiedl, and Earl Moody; EAST by lands of Danny Curd; SOUTH by lands of Ralph McDonald, Kimberly Berg, Melanie Bell, Darrell Sheppard, Henry Baker, and Albert Allen George; WEST by lands of CSX Railroad.

Public Hearings

The Liberty Consolidated Planning Commission will hold a public meeting on April 15, 2025, at 4:30 p.m., at the Liberty County Courthouse Annex, 112 North Main Street, 2nd floor, in Hinesville.

Public Hearings to be Held by the Applicable Governing Authority:

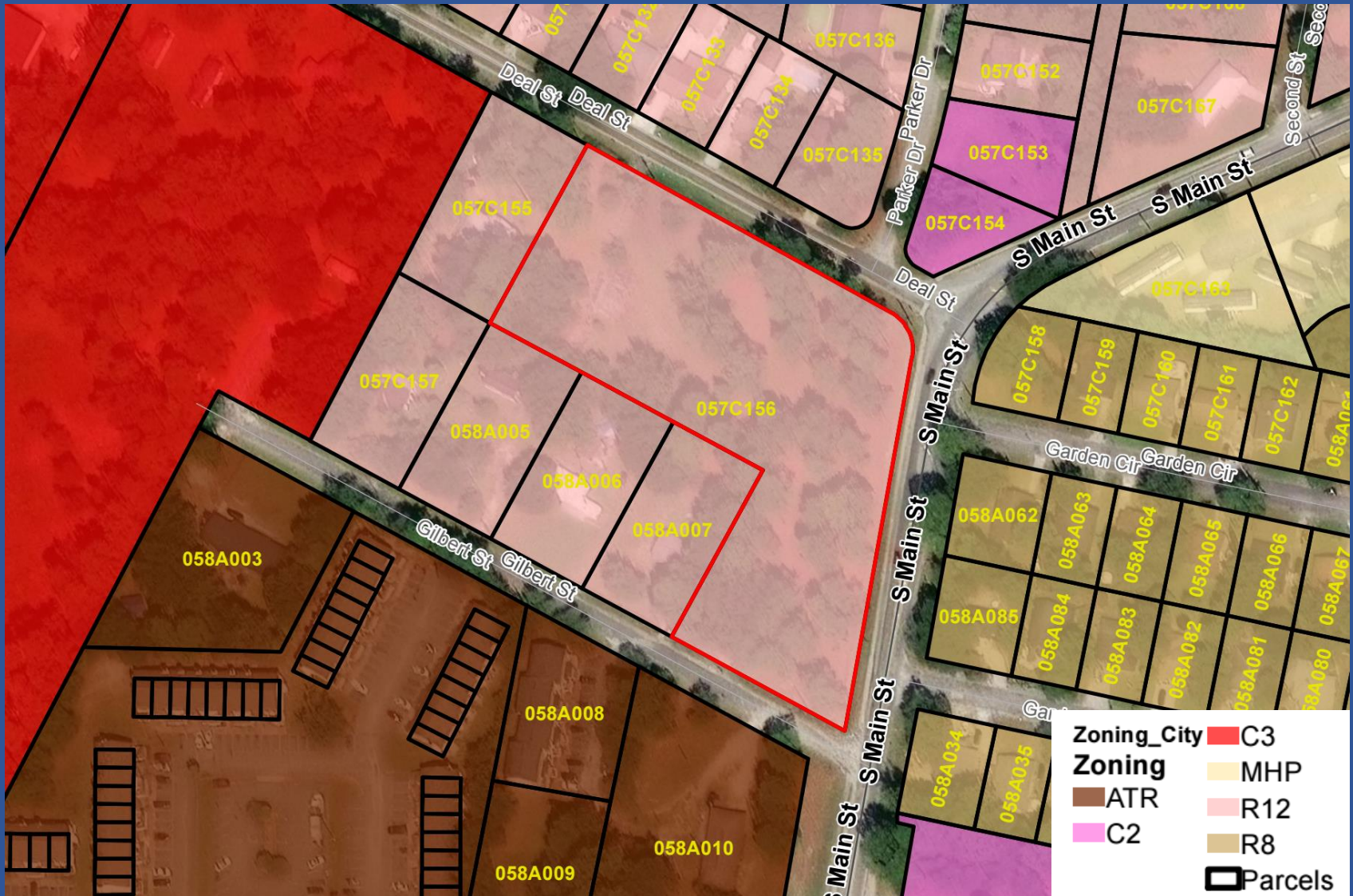
Tuesday, April 22, 2025, 6:00 p.m. – The Walthourville City Council will meet at the Walthourville Police Dept., 192 B Talmadge Road, Walthourville.
Thursday, May 1, 2025, 3:00 p.m. – The Hinesville City Council will meet at the Hinesville City Hall, 115 East ML King Jr. Drive, Hinesville.
Monday, May 5, 2025, 6:30 p.m. – The Allenhurst City Council will meet at the Allenhurst City Hall, 4063 W Oglethorpe Hwy, Allenhurst.
Tuesday, May 6, 2025, 6:00 p.m. – The Liberty County Board of Commissioners will meet at the LC Courthouse Annex, 112 North Main Street, 2nd floor, Hinesville.
Monday, May 12, 2025, 6:00 p.m. – The Midway City Council will meet at the Midway City Hall, 41 Charlie Butler Road, Midway.
50523 3/27/25 RL



Vicinity Map



Zoning Map

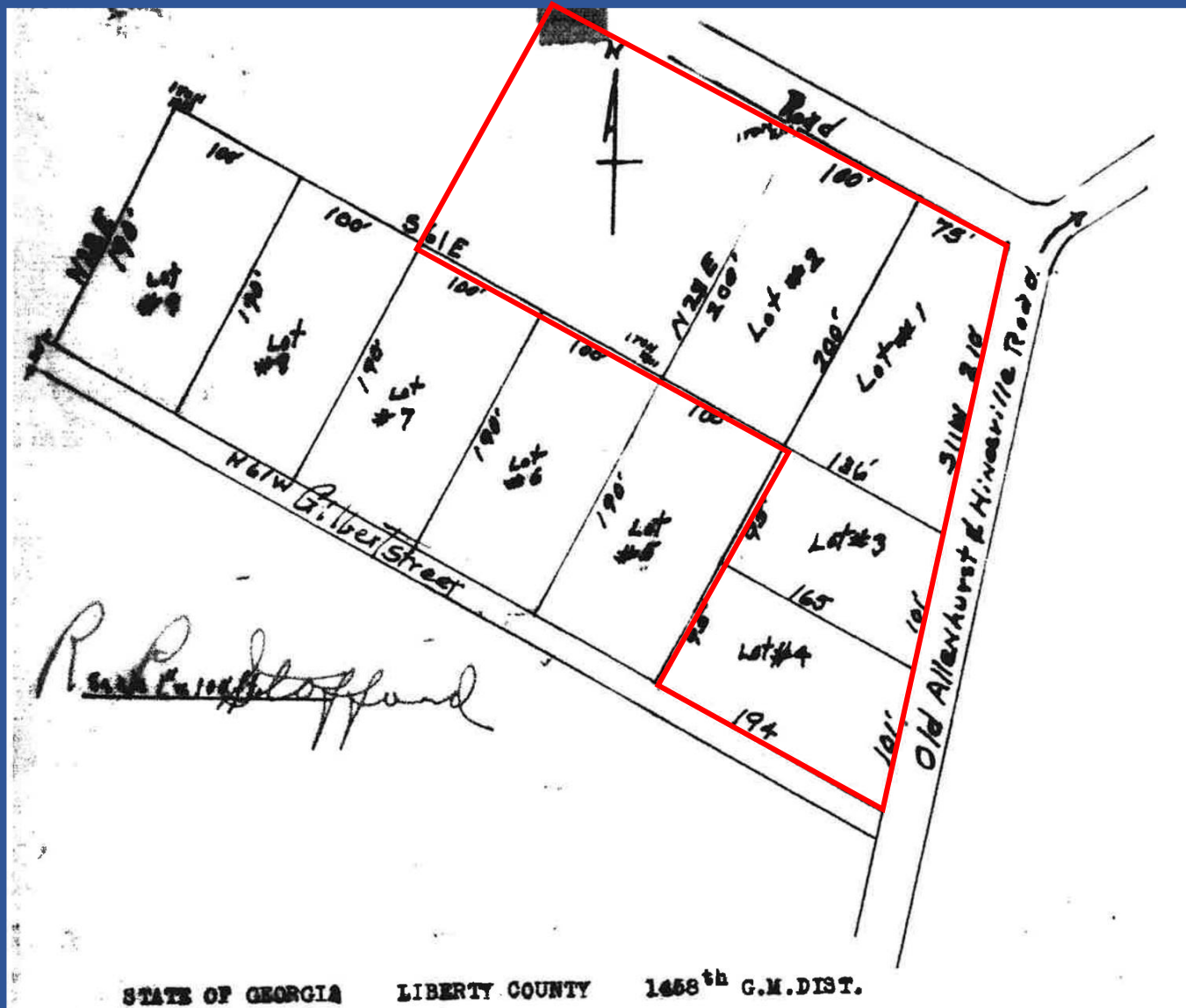


Wetlands



There is no flood hazard zone on this property.

Plat











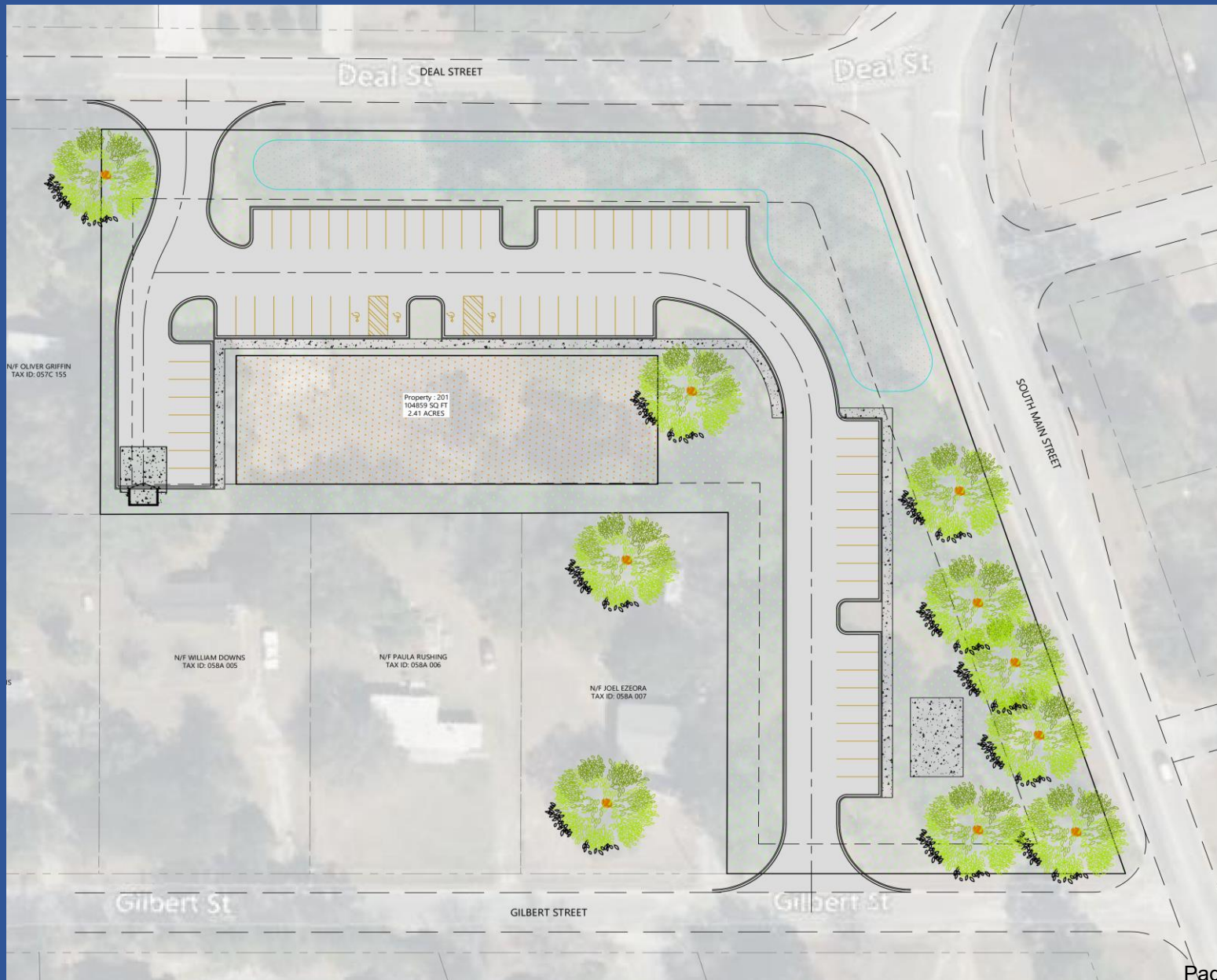
Narrative

REZONING NARRATIVE C-3 DEAL STREET

The subject property, identified by Tax ID 057C 156, is located along South Main Street, between Deal Street and Gilbert Street in Hinesville, Georgia. Spanning approximately 2.4 acres, the property is currently a wooded lot. Its present zoning designation is R-12 (Residential).

The applicant proposes rezoning the property to C-3 (Commercial). The intended use following rezoning is the construction of a commercial business. This rezoning request is consistent with the established zoning character of the surrounding area, which supports its approval. Along this corridor, multiple parcels to the west along Deal Street, adjacent to the property is a C-2 Zoning, and north along South Main Street is a property currently zone OI.

Concept Plan



Zoning Analysis

1. Does this property have reasonable economic value as currently zoned?
 - *Yes.*
2. Does the proposed use conform to the Fort Stewart Joint Land Use Study (JLUS)?
 - *Yes.*
3. Does the proposed use conform to the Liberty County Comprehensive Plan?
 - *No. The Comprehensive Plan designates this property as Low Density Residential.*

Zoning Analysis

4. Will there be an adverse effect on the value and usability of nearby properties?
 - *Yes.*
5. Is the proposed use suitable in view of nearby uses?
 - *No.*
6. Will the zoning proposal create an undue burden on transportation including streets and transit, and on schools, utilities, or the provision of public safety?
 - *Yes.*

Zoning Analysis

7. Would this allow a short-term gain at the expense of our local long-term goals?
 - *Yes.*
8. Would this change cause a “domino effect”?
 - *Yes.*
9. Are there unique historical sites which may be adversely impacted?
 - *None noted.*

Zoning Analysis

10. Is this parcel in a flood hazard area?

- *No.*

11. Is it spot zoning and unrelated to the existing pattern of development?

- *No.*

12. Are there unique conditions which support approval or denial?

- *No.*

LCPC Recommendation

Disapproval

Rezoning Petition 2025-15-H



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025

Agenda Item: Resolution #2025-03 Commercial Credit Card Banking Services

Prepared by: Kimberly Ryon

Presented by: Kimberly Ryon

PURPOSE: To approve Resolution #2025-03 Commercial Credit Card Banking Services to allow the City Manager to sign documents for the City of Hinesville to open a commercial credit card account with a \$500,000 monthly spending limit.

BACKGROUND: The City currently has a commercial credit card account with Ameris Bank. This account was opened when Ameris was using a 3rd party vendor (Elan). Some of those online services are not very user-friendly. Our local Ameris Bank team informed us that they have started an internal commercial card program. This action would move our commercial card account from the Ameris 3rd party vendor to the Ameris Bank.

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. Resolution 2025-03 - Ameris P Card

PREVIOUS COUNCIL DISCUSSION:

**RESOLUTION OF THE MAYOR AND COUNCIL OF
THE CITY OF HINESVILLE, GEORGIA FOR
COMMERCIAL CREDIT CARD BANKING SERVICES**

WHEREAS, the City of Hinesville is a municipality established under Georgia law; and

WHEREAS, the governing authority of the City of Hinesville is the Mayor and Council; and

WHEREAS, there is a need for the City to retain banking services with an institution that can offer the highest quality of services at the most reasonable cost; and

WHEREAS, Ameris Bank is able to provide the City with those services needed;

NOW THEREFORE, be it resolved the City authorizes Ameris Bank to open a Commercial Credit Card Account with a monthly spend limit of \$500,000.00. The authorized signer on such account will be Kenneth K. Howard, City Manager.

BE IT SO RESOLVED, by Mayor and Council on this ____ day of May 2025.

Karl A. Riles, Mayor

Vicky C. Nelson, Mayor Pro Tem

Diana F. Reid, Council Member

Jason Floyd, Council Member

Dexter L. Newby, Council Member

José A. Ortiz, Jr., Council Member

ATTEST:

Estella L. Roberson, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: Surplus Vehicle Request
Prepared by: Temperance West
Presented by: Ryan Arnold

PURPOSE: Surplus Vehicle Request

BACKGROUND: City Hall Community Development Department, 2001 Crown Victoria, with 130,306 miles is requested to be declared surplus. Vehicle to be replaced by Transit Director's previous vehicle.

FUNDING: N/A

RECOMMENDATION: Declare surplus one 2001 Crown Victoria to be transferred to Hinesville Fire Department for training purposes.

ATTACHMENTS:

1. Attachment 1 surplus admin vehicle

PREVIOUS COUNCIL DISCUSSION: N/A

Department	Year	Model	Vin	Mileage
Community Development	2001	Crown Victoria	2FAFP73W41X190439	130,306





City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025

Agenda Item: Bid Opening - City Hall HVAC Replacement

Prepared by: Kendra Ivy

Presented by: Ryan Arnold

PURPOSE: Bid Opening of RFP 2025-08 City Hall HVAC Replacement

BACKGROUND: On March 24, 2025, a request for proposals was issued to replace City Hall's HVAC Trane Package units and provide a 5-year maintenance plan. Current HVAC units are original to the building. Over the past three years, the City has expended \$113,130 in repair costs.

On the posted deadline of April 23, 2025, the City opened three sealed bids. Ray & Son Heating & Air Conditioning is the apparent low bidder.

FUNDING:

\$342,915 FY 2025 General Fund Budget

\$ 31,685 FY 2025 Contingency

\$374,600 FY 2025 Total

RECOMMENDATION: Approval to award Bid RFP 2025-08 City Hall HVAC Replacement to Ray & Son Heating & Air Conditioning for \$374,600.

ATTACHMENTS:

1. RFP 2025-08 Bid Tab

PREVIOUS COUNCIL DISCUSSION: None.

RFP 2025-08 City Hall HVAC Replacement

Budgeted Amount: \$342,915 General Fund Budget
\$31,685 Contingency

Company	Office Location	Base Bid	5-year Maintenance Agreement	Total
Ray & Son	Nashville, TN	\$374,600	\$54,150	\$428,750
Boaen Mechanical	Savannah, GA	\$426,344	\$147,556	\$573,900
Maxair Mechanical	Pooler, GA	\$441,863	\$69,750	\$511,613



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025

Agenda Item: Bid Opening for the Hinesville
Downtown Development
Authority Van

Prepared by: LaQrissua Bolton

Presented by: Michelle Ricketson

PURPOSE: To present for the Mayor and Council consideration, to purchase a commercial van for the Hinesville Downtown Development Authority.

BACKGROUND: The Hinesville Downtown Development Authority (HDDA) organizes and hosts a variety of events in the Hinesville and Fort Stewart area, necessitating the transportation of signs, tables, chairs, tents, flags, boxes, and other large items. Currently, the HDDA is using a 2004 Ford F-150 Regular Cab Pickup Truck, which has surpassed its operational lifespan.

FUNDING: \$20,000 Fiscal Year 2025 General Fund

RECOMMENDATION: Approval to purchase a used 2020 GMC Savana 2500 Cargo Full-Size Van from Mike Reed Chevrolet for \$25,500.

ATTACHMENTS:

1. Van Bids25 HDDA

PREVIOUS COUNCIL DISCUSSION:

Bids for HDDA van 5/14/25



Mike Reed Chevrolet	\$20,500	2020	GMC	Savannah 2500 Cargo	used, fullsize	Mileage: 74,734
Vadan Nissan	\$29,986	2022	GMC	Savannah 2500 Cargo	used, fullsize	Mileage: 46,173
JCLewis	\$47,681	2025	Ford	Transit 150 Cargo	new	Mileage: 7
Liberty Chrysler,	Not responsive					
Woody Folsom	Not responsive					
Enterprise Rent-A-Car/Sales	Not responsive					



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: Public Comment
Prepared by: Christy Deloach
Presented by: Karl Riles

PURPOSE:

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: Mayor Riles' Report
Prepared by: Christy Deloach
Presented by: Mayor Karl Riles

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: Councilmember Reid's Report
Prepared by: Darlene Parker
Presented by: Gary Gillard

ACTION ITEMS:

INFORMATIONAL ITEMS:

ESG Operations and Status Report April 2025



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: ESG Operations and Status Report April 2025
Prepared by: Darlene Parker
Presented by: Gary Gillard

PURPOSE: To discuss ESG Operations and Status Report April 2025

BACKGROUND: N/A

FUNDING: N/A

RECOMMENDATION:

ATTACHMENTS:

1. ESG Operations and Status Report April 2025

PREVIOUS COUNCIL DISCUSSION:



April 2025

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DEPARTMENTAL SUMMARY***Executive Summary***

Below are departmental activity reports for ESG-Operations for the month of Apr '25.

Administrative

April '25 Team Players of the Month: Ozzie DeLoach (Meter Reading) and Larry Baker (Parks/Grounds)



8 Apr 25: Tony Brown and Joey Simmons attend ERSI Southeast User Conference (GIS)



18 Apr 25: Good Friday Breakfast w/ Councilwoman Diana Reid

25 Apr 25: Georgia Cities Week Luncheon w/ Ms. Williams



25 Apr 25: Georgia Cities Week Luncheon w/ Ms. Williams (cont.)

*Safety Incident Reports***Apr '25**

At Fault Motor Vehicle Incidents	0
Motor Vehicle Accidents	0
First Aid Cases	0
Collateral Damage Incidents	4
Occupational Injury Incidents	0
Safety Training Hours	172
Medical Treatment Cases	0
Restricted Duty Cases	0
Lost Time Incidents	0
Worksite Inspections	56
Near Miss Incidents/Unsafe Acts	2

***Parks and Grounds
(Mosquito Control)***

Apr '25 Mosquito Control Activity Report

Date	Activity
1-Apr-25	Inspected storm structures in District 1w/ GIS system and Hinesville city map books
2-Apr-25	Inspected storm structures in District 1w/ GIS system and Hinesville city map books
3-Apr-25	Inspected storm structures in District 1w/ GIS system and Hinesville city map books
4-Apr-25	Conducted ulv route spraying of the Wexford subdivision and 623 JV Rd.
7-Apr-25	Inspected storm structures in District 1w/ GIS system and Hinesville city map books
8-Apr-25	Inspected storm structures in District 2w/ GIS system and Hinesville city map books
9-Apr-25	Conducted breeding site surveillance of SWC007660.
10-Apr-25	Inspected storm structures in District 2w/ GIS system and Hinesville city map books
11-Apr-25	Conducted breeding sight surveillance of SWD00000165
14-Apr-25	Inspected storm structures in District 2w/ GIS system and Hinesville city map books
15-Apr-25	Inspected storm structures in District 2w/ GIS system and Hinesville city map books
16-Apr-25	Inspected storm structures in District 3w/ GIS system and Hinesville city map books
17-Apr-25	Inspected storm structures in District 3w/ GIS system and Hinesville city map books
18-Apr-25	Inspected storm structures in District 3w/ GIS system and Hinesville city map books
21-Apr-25	Inspected storm structures in District 3w/ GIS system and Hinesville city map books
22-Apr-25	Inspected storm structures in District 4w/ GIS system and Hinesville city map books
23-Apr-25	Inspected storm structures in District 4w/ GIS system and Hinesville city map books
24-Apr-25	Inspected storm structures in District 4w/ GIS system and Hinesville city map books
25-Apr-25	Inspected storm structures in District 4w/ GIS system and Hinesville city map books
	Received complaint from homeowner at 616 Tanglewood about mosquitoes
28-Apr-25	Inspected storm structures in District 4w/ GIS system and Hinesville city map books
29-Apr-25	Inspected storm structures in District 5w/ GIS system and Hinesville city map books
30-Apr-25	Inspected storm structures in District 5w/ GIS system and Hinesville city map books

Vehicle Maintenance

Below are the number of Corrective Maintenance (CM's) and Preventative Maintenance (PM's) work orders completed during the month of Apr '25.

Department	CM	PM	Total
Police	27	24	51
Fire	2	3	5
Stormwater	6	2	8
City Hall Admin	2	2	4
ESG Admin	0	0	0
Transit	12	7	19
Inspections	2	4	6
Sanitation	25	2	27
Streets/Drainage	2	7	9
Parks/Grounds	6	3	9
FSAB/HAAF	2	0	2
Vehicle Maint	1	0	1
Const Maint	2	4	6
Meter Reading	4	2	6
Water Lab	0	1	1
Lift Stations	3	2	5
WRF	0	0	0
WPCP	0	0	0
		Total	159

Sanitation

Listed below is a summary of the material picked up by the sanitation department since the beginning of our contract:

Tons of Garbage

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	850	911	957	784	948	900	939	989	1006	956	980	918	11138	928.17
2017/18	947	899	889	865	1012	988	1065	1033	1069	1048	854	958	11627	968.92
2018/19	942	870	1063	819	955	975	995	980	1120	956	915	1112	11702	975.17
2019/20	894	1078	1053	879	1080	1323	782	1246	1253	1165	1174	1119	13046	1087.2
2020/21	1086	1246	1023	1023	1379	1242	1228	1284	1334	1222	1203	1086	14356	1196.3
2021/22	1184	1282	1660	1015	1307	1136	1170	1177	1129	1240	1180	1077	14557	1213.1
2022/23	1174	1168	1184	1078	1279	1111	1302	1260	1200	1254	1168	1110	14288	1190.7
2023/24	1124	1099	1119	1081	1180	1213	1311	1146	1317	1256	1117	1299	14262	1188.5
2024/25	1177	1210	1168	1032	1162	1233							6982	1163.7

Cubic Yards of Yard Waste

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	3275	1625	2200	2575	2850	2375	2150	1150	1625	1425	6750	1625	29625	2468.8
2017/18	1800	1700	1625	1850	2775	1825	2304	1350	2050	1950	1966	3175	24370	2030.8
2018/19	1200	1675	2575	1775	2275	1750	1925	1625	1575	725	1475	1325	19900	1658.3
2019/20	1100	1875	1925	1325	2475	3200	2425	2000	1575	2050	1775	2425	24150	2012.5
2020/21	1975	2600	2500	2225	3200	2450	2700	2550	2075	1475	1700	1750	27200	2266.7
2021/22	2125	2975	1725	2425	2350	2175	2000	1300	1050	1300	1300	2100	22825	1902.1
2022/23	1550	2675	2400	2750	3000	2050	2250	1675	1500	1650	2150	1950	25600	2133.3
2023/24	2225	2225	1600	2125	1180	2175	2275	1725	1525	1625	1975	10475	31130	2594.2
2024/25	3200	2775	1500	2525	2575	2700							15275	2545.8

Streets

Apr '25: Sign Maintenance/Pothole Repairs

DATE	STREET	SIGN	POTHOLE
1-Apr-25			
	1112 CHARLES FRASIER BLVD		FILLED 3 POTHOLE.
	1060 CHARLES FRASIER BLVD		FILLED 3 POTHOLE.
	1144 CHARLES FRASIER BLVD		FILLED 1 POTHOLE.
	1459 BARRY McCAFFERY BLVD		FILLED 1 POTHOLE.
	506 IDLEWOOD CIR		FILLED 1 POTHOLE.
	508 IDLEWOOD CIR		FILLED 1 POTHOLE.
	500 WHISPER LN		FILLED 1 POTHOLE.
	226 WHIPPLE DR		FILLED 1 POTHOLE.
	701 COURTLAND DR	INSTALLED DO NOT ENTER SIGN	
	701 COURTLAND DR	INSTALLED ONE WAY SIGN GOING RIGHT	
	701 COURTLAND DR	INSTALLED ONE WAY SIGN GOING LEFT	
2-Apr-25			
	647 CAINS RD		FILLED 4 POTHOLE.
	1120 CREEKSIDE CIR		FILLED 4 POTHOLE.
	1207 CYPRESS FALLS CIR		FILLED 1 POTHOLE.
	1029 MILES CROSSING		FILLED 1 POTHOLE.
	640 AMHEARST ROW		FILLED 1 POTHOLE.
	938 RUTH DR		FILLED 1 POTHOLE.
3-Apr-25			
	IDLEWOOD CIR		FILLED 1 POTHOLE
	S-MAIN ST		FILLED 5 POTHOLE.
4-Apr-25	252 FOREST LAKE DR		FILLED 3 POTHOLE.
	TOWER DR		FILLED 2 POTHOLE.
	TOWER DR	STRAIGHTEN STOP SIGN.	
7-Apr-25			
	812 MARNE BLVD	PUT UP SPEED DETECTOR (HPD REQUESTED)	
	30 WYTHE STREET	PUT UP SPEED DETECTOR (HPD REQUESTED)	
	237 SLAYTON CIR	PUT UP SPEED DETECTOR (HPD REQUESTED)	
	208 SLAYTON CIR	PUT UP SPEED DETECTOR (HPD REQUESTED)	
	205 FLOYD ST		FILLED 1 POTHOLE.
	1264 PEACOCK TRL		FILLED 1 POTHOLE.
8-Apr-25			
	10 WEDGEWOOD WAY		FILLED 3 POTHOLE.
	962 WEDGEWOOD WAY		FILLED 1 POTHOLE.
	935 HUNTERS RUN RD		FILLED 1 POTHOLE.
	961 FOX HAVEN CT		FILLED 1 POTHOLE.

	828 FOREST ST		FILLED 4 POTHOLE.
	812 FOREST ST		FILLED 2 POTHOLE.
	911 BRADWELL ST		FILLED 1 POTHOLE.
	926 BRADWELL ST		FILLED 1 POTHOLE.
	822 RIDGEWOOD WAY		FILLED 4 POTHOLE.
	811 RIDGEWOOD WAY		FILLED 3 POTHOLE.
	801 HIDDEN HOLLOW DR		FILLED 1 POTHOLE.
	609 MADISON DR	REPLACED STOP SIGN	
9-Apr-25			
	22 OAK ST		FILLED 6 POTHOLE.
	627 DEMERE ST		FILLED 1 POTHOLE.
	321 OAK ST		FILLED 1 POTHOLE.
	617 HAMPTON ST		FILLED 2 POTHOLE.
	600 OAK ST		FILLED 1 POTHOLE.
	25 CHERRY ST		FILLED 1 POTHOLE.
	18 CHERRY ST		FILLED 1 POTHOLE.
	15 CHERRY ST		FILLED 1 POTHOLE.
	4 CHERRY ST		FILLED 1 POTHOLE.
	120 STAFFORD ST		FILLED 1 POTHOLE.
	118 STAFFORD ST		FILLED 1 POTHOLE.
	14 STAFFORD ST		FILLED 1 POTHOLE.
	811 HIDDEN HOLLOW CIR		FILLED 7 POTHOLE.
	810 HIDDEN HOLLOW CIR		FILLED 6 POTHOLE.
10-Apr-25			
	810 LESA ST	INSTALLED NEW STOP SIGN AND POST	
	820 LESA ST	REPLACED OLD STOP SIGN	
	633 GEORGIA AVE	REPLACED 25MPH SIGN	
11-Apr-25			
	W-COURT ST	FIXED SCHOOL ZONE FLASHERS.	
	GAUSE ST	FIXED SCHOOL ZONE FLASHERS.	
	ROLLAND ST	FIXED SCHOOL ZONE FLASHERS.	
14-Apr-25			
	716 PINRIDGE		FILLED 1 POTHOLE.
	740 TIMBERRIDGE TRL		FILLED 4 POTHOLE.
	703 EDGEWOOD CT		FILLED 1 POTHOLE.
	712 EDGEWOOD CT		FILLED 3 POTHOLE.
	763 MADISON DR		FILLED 1 POTHOLE.
	757 MADISON DR		FILLED 1 POTHOLE.
	745 MADISON DR		FILLED 3 POTHOLE.
	739 MADISON DR		FILLED 1 POTHOLE.
	742 MADISON DR		FILLED 1 POTHOLE.
	754 MADISON DR		FILLED 3 POTHOLE.
	858 RIDGEWOOD WAY		FILLED 1 POTHOLE.
	853 RIDGEWOOD WAY		FILLED 1 POTHOLE.

	849 RIDGEWOOD WAY		FILLED 7 POTHOLE.
	833 RIDGEWOOD WAY		FILLED 3 POTHOLE.
15-Apr-25			
	130-A RALPH QUARTERMAN		FILLED 1 POTHOLE.
	132 RALPH QUARTERMAN		FILLED 1 POTHOLE.
	917 CHARLES FRASIER		FILLED 1 POTHOLE.
	100 DARSEY RD		FILLED 1 POTHOLE.
	102 DARSEY RD		FILLED 1 POTHOLE.
	1210 JUBAIL DR		FILLED 1 POTHOLE.
	1440 HARRIERHALLOW		FILLED 1 POTHOLE.
	803 LEDGEWOOD DR		FILLED 14 POTHOLE.
	801 GROVE PL		FILLED 2 POTHOLE.
	803 CROVE PL		FILLED 4 POTHOLE.
16-Apr-25			
	1125 MONTCLAIR DR		FILLED 1 POTHOLE.
	940 FOX HAVEN CT		FILLED 2 POTHOLE.
	103 EUNICE RD		FILLED 3 POTHOLE.
	138 EUNICE RD		FILLED 4 POTHOLE.
	100 LIBERTY MANNOR CT		FILLED 1 POTHOLE.
17-Apr-25			
	1137 MONCLAIR DR		FILLED SINK HOLE
	1567 PENDLETON DR		FILLED 1 POTHOLE.
	1367 FOREST LAKE DR		FILLED 1 POTHOLE.
	2501 NORDOFF CT		FILLED 1 POTHOLE.
	1025 BARLEY DR		FILLED 1 POTHOLE.
	2714 JAVA CT		FILLED 1 POTHOLE.
	755 FLIMINGTON RD		FILLED 1 POTHOLE.
	752 FLIMINGTON RD		FILLED 4 POTHOLE.
	203 MOLONEY DR		FILLED 1 POTHOLE.
	932 POPPELTON DR	REPLACED STOP SIGN.	
18-Apr-25			
	SHALLOWFORD CIR	REPLACED STOP SIGN	
	WESTCHESTER LN	REPLACED STOP SIGN	
	BARCALAY LN	REPLACED STOP SIGN	
	WENTWORTH WAY	REPLACED STOP SIGN	
	BANNON CT	REPLACED STOP SIGN	
	100 BANNON CT	REPLACED STOP SIGN	
	MARNE BLVD	CUT LIMBS AWAY 25MPH SIGN	
	MARNE BLVD	CUT LIMBS AWAY 25MPH SIGN	
	MARNE BLVD	CUT LIMBS AWAY 25MPH SIGN	
0421/2025			
	CHEROKEE TRL	CUT LIMBS OFF R/W AND IN ROAD.	
	ELLIE LN		FILLED 4 POTHOLE.

22-Apr-25			
	RAUPH QUARTERMAN.	REMOVED TREE DEAD	
	RAUPH QUARTERMAN.	REMOVED TREE LIMB HITTING TRUCKS.	
	ELLIE LN		FILLED 1 POTHOLE
23-Apr-25			
	ELLIE LN	PUT UP DEAD END SIGN	
	ELLIE LN	PUT UP 25 MPH SPEED LIMIT SIGN AND POST.	
	ELLIE LN	PUT UP 25 MPH SPEED LIMIT AND SLOW CHILDREN AT PLAY	
	YMCA	PUT UP TRANSIT SIGN AND POST	
	TUPELO TRL	REMOVED AND REPLACED TRANSIT SIGN	
	S- MAIN ST	REPLACED FADED TRANSIT SIGN.	
	WHIPORWILL WAY	REPLACED STOP SIGN FADED	
	WHIPORWILL WAY		FILLED 2 POTHOLE.
	MUCARTHUR DR		FILLED 2 POTHOLE.
	HWY 196	INSTALLED BUS BENCH.	
24-Apr-25			
	BARRY McCAFFERY BLVD	PAUL SIMONTON CALLED TO FIX POTHOLE 10X10 OVERLAY	FILLED 2 POTHOLE.
	1039 LIVE OAK DR		FILLED 1 POTJOLE.
	713 STACY DR		FILLED 1 POTJOLE.
	707 LITTLE JOHN		FILLED 2 POTHOLE.
	711 LITTLE JOHN		FILLED 1 POTJOLE.
	100 MAID MARIN ST		FILLED 1 POTJOLE.
	110 MAID MARIN ST		FILLED 1 POTJOLE.
	735 ROBIN HOOD DR		FILLED 3 POTHOLE.
	729 ROBIN HOOD DR		FILLED 1 POTJOLE.
	401 LIVE OAK DR		FILLED 2 POTHOLE.
	1043 LIVE OAK DR		FILLED 1 POTJOLE.
	1040 LIVE OAK DR		FILLED 1 POTJOLE.
	1049 LIVE OAK DR		FILLED 1 POTJOLE.
	104 MCARTHUR DR	REPAIRED CURV AHEAD SIGN.	
25-Apr-25			
	740 MILLS CREEK CIR	REPLACED STOP SIGN AND POST	
	701 MILLS CREEK CIR	REPLACED STOP SIGN AND POST	
	738 MILLS CREEK CIR		FILLED 2 POTHOLE.
	104 DEAL ST	CUT LIMBS OFF R/W	
28-Apr-25			
	111 DEAL ST	CUT LIMBS AWAY FROM SPEED LIMIT SIGN.	
	220 GARDEN CIR		FILLED 2 POTHOLE.
	222 GARDEN CIR		FILLED 2 POTHOLE.
	223 GARDEN CIR		FILLED 1 POTHOLE.
	230 GARDEN CIR		FILLED 1 POTHOLE.
	249 GARDEN CIR		FILLED 1 POTHOLE.
	SEC# 3 MAP.	LISTED ALL ROAD NAME SIGNS. (PER GARY)	
29-Apr-25			
	613 E.G MILES PKWY	REPAIRED 2 SIGNS AT DPW	

	1805 BLAIR CT		FILLED 1 POTHOLE.
	1948 KINGSTON LN		FILLED 1 POTHOLE.
	912 BLUESTONE LOOP		FILLED 3 POTHOLE.
	399 HINES DR		FILLED 1 POTHOLE.
30-Apr-25	FRASER DR	STRAIGHTEN STOP SIGN.	

Streets

23 Apr 25: Installed Signs on Ellie Lane



Drainage

Street Sweeping Monthly Total Miles

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Nov	784	881	933	768	788	838	1103	948	619
Dec	628	658	762	899	895	897	752	878	665
Jan	783	871	774	815	789	828	778	843	517
Feb	776	790	835	902	807	442	716	731	758
Mar	833	826	908	1047	1052	991	920	600	579
Apr	777	855	913	1036	1011	934	955	663	709
May	876	1021	1029	841	798	828	1017	655	
Jun	870	822	789	1005	1092	837	609	602	
Jul	813	940	997	1079	1047	532	923	761	
Aug	963	970	1004	961	923	871	1057	919	
Sept	616	897	949	973	899	684	999	910	
Oct	899	1023	1019	837	847	670	1036	781	
Total	9618	10554	10912	11163	10948	9352	10865	9291	3847

Water, Sewer, & I & I

There were no permit excursions for the month of April for either wastewater treatment facility. All permit-required documentation has been submitted to the state regulatory agencies in a timely manner.

Water Treatment

Water Production (million gallons)	132.278
Water Production Average (MGD)	4.409
Water Meters Read	14,440
Water/Sewer line locates	751
Sewer Main Cleaning Footage	11,690

Water Treatment

I & I Inspections	206
Repairs	1

Wastewater Treatment

WPCP

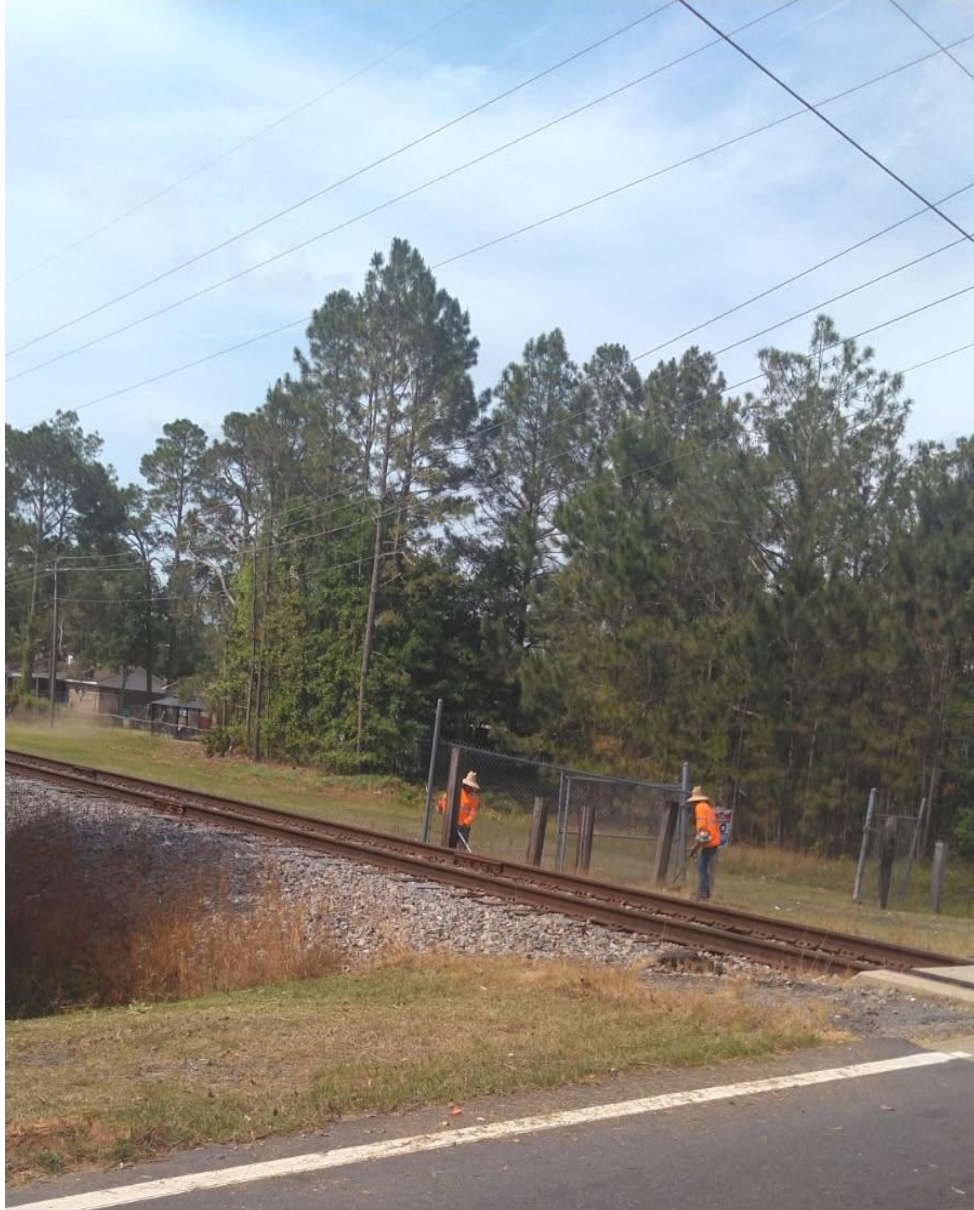
Hinesville Total Flow (million gallons)	86.71
Hinesville Average Flow (million gallons per day)	2.89
Ft. Stewart Total Flow (million gallons)	56.12
Ft. Stewart Average Flow (million gallons per day)	1.87
Combined Total Inf Flow (million gallons per day)	146.83
Combined Average Inf Flow (million gallons per day)	4.76
Combined Average Eff Flow (million gallons per day)	5.23

WRF

Influent flow (million gallons)	44.123
Influent flow Average (million gallons per day)	1.471
Discharge flow (million gallons)	31.426
Discharge flow Average (million gallons per day)	1.048
Re-use flow (million gallons)	12.374
Re-use flow Average (million gallons per day)	0.413
On-Site Storage (million gallons)	3.5

FSGM

23 Apr 25: Grounds Maintenance Workers Along Fort Stewart Railroad (Bacon/Eunice)



Community Engagement

5 Apr 25: ESG Volunteers for The Great American Clean-up



Community Engagement

12 Apr 25: ESG Volunteers for Earth Day '25



Community Engagement

15 Apr 25: Ozzie DeLoach (Meter Reading) serves as a Youth League Umpire at LCRD





City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: Councilmember Floyd's Report
Prepared by: Rodonia Armstrong
Presented by: Jason Floyd

ACTION ITEMS:

INFORMATIONAL ITEMS:

Business License Monthly Report
Liberty Transit Monthly Report
Month of May Birthdays



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: Monthly Business License Report
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: To inform Mayor and Council of new license applications received for the month of April.

BACKGROUND: The attached list shows all business license applications processed in April 2025. The list includes businesses that have started and/or completed the process of obtaining a City of Hinesville business license. The report includes 11 new businesses and 2 change in ownership.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. April BL Monthly Report

PREVIOUS COUNCIL DISCUSSION: None



Monthly Business License Report

Completed and/or Pending Business License Applications

APRIL 2025

From: 04/01/2025

To: 04/30/2025

Status	Start Date	Trade Name	BL Address	Nature of Business
<u>P</u>	4/01/2025	INDEPENDENCE PLACE	1300 INDEPENDENCE PLACE DR	531110 - MULTIFAMILY PROPERTY MANAGEMENT
<u>P</u>	4/10/2025	SKIN BY IREI LLC	445 EG MILES WAY	812199 - OTHER PERSONAL CARE SERVICES
<u>P</u>	4/10/2025	SERENITY FUNERAL HOME & CREMATIONS	454 S MAIN ST	812210 - FUNERAL SERVICES
<u>C</u>	4/11/2025	BORN LOSERS SAV'H M/C	353 MEMORIAL DR STE B	813410 - NONPROFIT ORGANIZATION
<u>P</u>	4/11/2025	K-RESTAURANT	846 ELMA G MILES PKWY	722511 - RESTAURANT
<u>P</u>	4/14/2025	S'SOUL FOOD BY CHEF NEYSHA	112 S COMMERCE ST	311811 - BAKERY
<u>C</u>	4/16/2025	KIDNEY SPECIALISTS OF SAVANNAH, P.C.	512 S MAIN ST	621111 - MEDICAL PRACTICE
<u>P</u>	4/16/2025	LEIDOS QTC MEDICAL GROUP	790 VETERANS PKWY	621999 - MEDICAL EVALUATION
<u>P</u>	4/16/2025	THE BEAUTY BAR	114 S COMMERCE ST	
<u>C</u>	4/18/2025	D AND J SERVICES	118 STAFFORD ST	236118 - CONCRETE ALTERATIONS AND REPAIRS, SMALL HOME REPAIRS
<u>C</u>	4/22/2025	LIBERTY WOUND CARE CENTER	492 ELMA G MILES PKWY	621111 - HEALTHCARE
<u>C</u>	4/29/2025	BEASTMODE CARPET CLEANING LLC	716 EDEN LN	561740 - CARPET CLEANING
<u>P</u>	4/30/2025	FORBIDDEN FRUIT LLC	433 LANCASTER LOOP	236118 - HANDYMAN

NEW 11
CHANGE IN OWNERSHIP 2
TOTAL 13

ACTIVE ACCOUNTS ENDING IN MARCH 2025 1852
TERMINATED ACCOUNTS IN APRIL 2025 38
ACCOUNTS ACTIVE APRIL 2025 1865

ACTIVE ACCOUNTS MARCH 2024 1707
ACCOUNTS ACTIVE APRIL 2024 1723



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: Liberty Transit Monthly Report
Prepared by: Temperance West
Presented by: Donna Dale

PURPOSE: To Present for Mayor and Council Consideration, Liberty Transit Monthly Report-April 2025

BACKGROUND: N/A

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. April 2025 Report
2. Ridership Graph

PREVIOUS COUNCIL DISCUSSION:

Staffing:

➤ Staff shortage

- (1) Transit Director, CDL
- (1) Dispatcher/Supervisor, CDL
- (1) Dispatcher, CDL
- (8) Operators, CDL
- (1) Technician, CDL, ASE-Contracted
- (1) Utility Technician-Contracted

Safety:

- Meetings/training is conducted monthly
 - Topic- Maintaining a Safe following distance
- Random Drug tests conducted- **(1)**
- Random Alcohol tests conducted-**(1)**

Maintenance:

- Preventative Maintenance Vehicles- **(3)**
- Vehicle Cleaning- **(14)**
- Preventative Maintenance Shelters- **(19)**
- Bus Stop Service- **(76)**
- Road calls-**(0)**

Operations:

- Re Routes- **(1- 4/16 all routes affected Auto Accident)**

Ridership:

- **Route 1-** 1035
- **Route 2-** 784
- **Route 3-** 210
- **Paratransit-** 911
- **Total Combined-**2940

Fixed Route increased- 89%

Paratransit increased- 33%

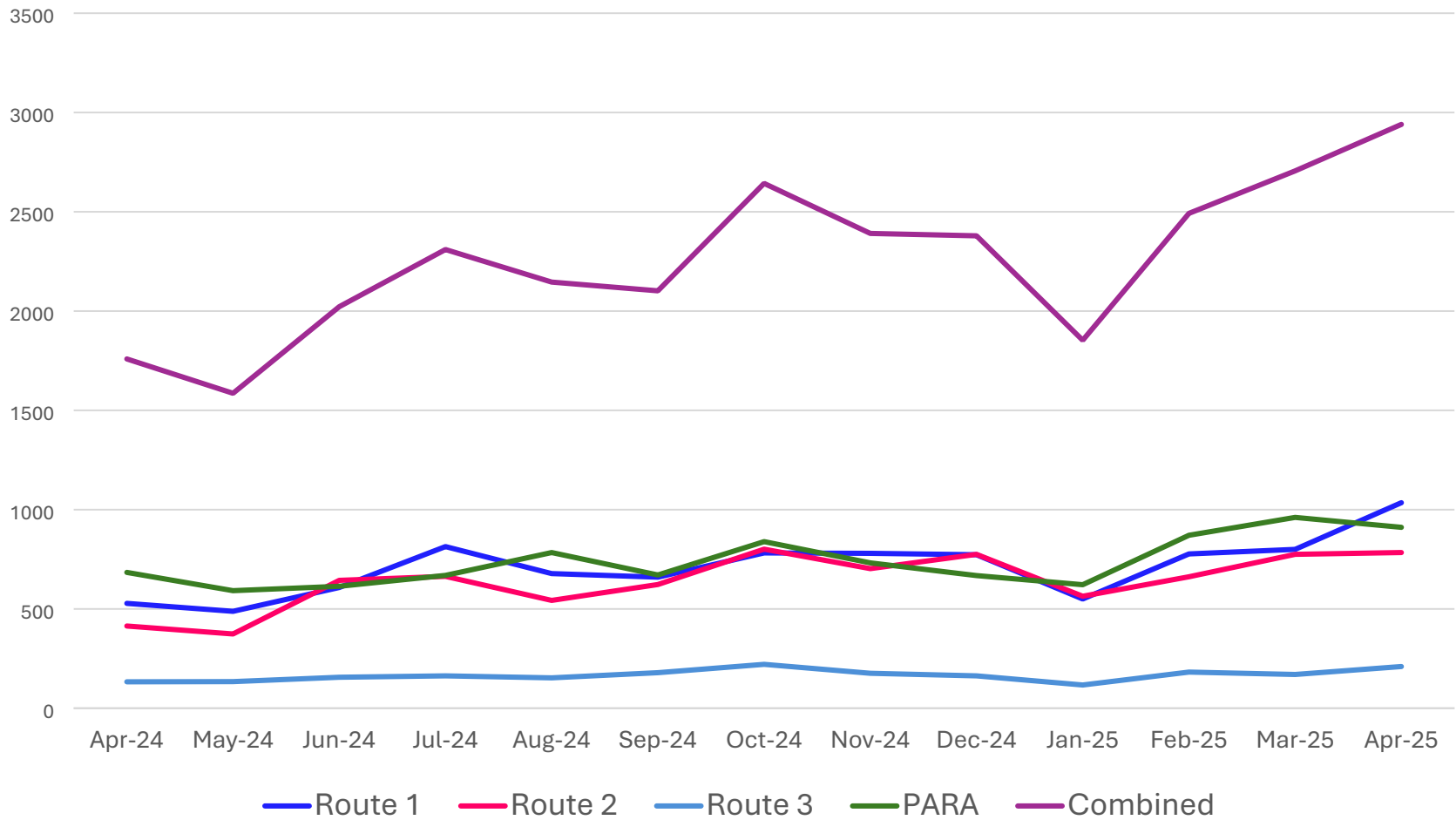
Total Combined increase- 67%

Total Combined 2024- 1759

Total Combined 2023- 1492

Total Combined 2022- 1715

2024-2025 TRANSIT RIDERSHIP





City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: Monthly Birthday's
Prepared by: Rodonia Armstrong
Presented by: Jason Floyd

ACTION ITEMS:

INFORMATIONAL ITEMS:



Rodonia Armstrong- (City Hall)

Justin Lacoe- (CIS)

Laqrissua Bolton- (HDDA)

Wade Coetzee- (Patrol)

Deridra Weeks- (City Hall)

Karl Riles- (Mayor)

Elpidio Fraticelli- (Police)

Darnell Singleton- (Patrol)

Tylyn Tan- (Human Resources)

Louis Anderson- (Transit)

Michael Ramirez- (Police)

Matthew Merritt- (Guard)

**Tyjonah Winters- (Human
Resources)**

Willa Lewis- (Community Development)

Eric Sink- (Police)

Gregory Lachowsky- (Police)

Michael Jones- (Fire)

Robert Kitchings- (Fire)

Travis Braxton- (Fire)

William Oberlander- (Police)

David Alexander- (Insp.)

Kohle Bradley- (Fire)

Kevin Bechert- (Fire)

Semmie McKenzie Jr- (GIS)

Kharryngton Butler- (Water)

Nelle John Baptiste- (Water)



City of Hinesville, Georgia, Council Meeting

Date:

May 15, 2025

Agenda Item:

Mayor Pro Tem Nelson's Report

Prepared by:

Presented by:

ACTION ITEMS:

INFORMATIONAL ITEMS:

HFD Monthly Report- April



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: HFD Monthly Report - April
Prepared by: Wendy Bruce Sochia
Presented by: Robert Kitchings

PURPOSE: To Present for Mayor and Council Consideration, HFD Monthly Report - April 2025

BACKGROUND: None

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. HFD Monthly Report - April 2025

PREVIOUS COUNCIL DISCUSSION:

Hinesville Fire Department Incident Activity Report

Period	Hinesville City Limits	Flemington City Limits	Liberty County	Midway City Limits	Richmond Hill	Jesup	Glennville	Sta 1 Totals	Hinesville City Limits	Walthourville City Limits	Alenhurst City Limits	Gumbranch City Limits	Riceboro City Limits	Liberty County	Long County	Sta 2 Totals	Totals
November 1-30, 2024	308	20															328
December 1-31, 2024	329	13															342
January 1-31, 2025	274	33															307
February 1-28, 2025	263	21															284
March 1-31, 2025	314	18															332
April 1 - 30, 2025	265	19															284
May 1-31, 2025																	0
June 1-30, 2025																	0
July 1-31, 2025																	0
August 1-21, 2025																	0
September 1-30, 2025																	0
October 1-31, 2025																	0
Totals	1753	124	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1877

Non Incident Activity Report

Period	Burn Permits	Car Seats	Smoke Detectors	Public Education	CPR	First Response	BP Checks	Station Tour	Fire Safety House	Eng. Display/ Safety Talk	Totals
November 1-30, 2024	28	8	9	131	-	-	-	2	-	-	178
December 1-30, 2024	40	6	2	6120	-	-	-	-	-	-	6168
January 1-31, 2025	14	4	5	353	-	-	-	1	-	1	378
February 1-28, 2025	19	4	9	813	-	-	-	6	-	3	854
March 1-31, 2025	0	15	3	1785	-	-	-	8	-	10	1821
April 1-30, 2025	29	7	4	1573	-	-	-	11	-	10	1634
May 1-31, 2025					-	-	-		-		0
June 1-30, 2025					-	-	-		-		0
July 1-31, 2025					-	-	-		-		0
August 1-31, 2025					-	-	-		-		0
September 1-30, 2025					-	-	-		-		0
October 1-31, 2025					-	-	-		-		0
Totals	130	44	32	10775	0	0	0	28	0	24	11033

City of Hinesville

Hinesville Fire Department

Dollar Value Saved and Loss

Period	# of Fires	Total Values	Total Losses	Total Saved	Total % Losses	Total % Saved
November 1-30, 2024	-	-	-	-	-	-
December 1-31, 2024	-	-	-	-	-	-
January 1-31, 2025	4	508,653	100,124	408,529	19.68%	80.32%
February 1-28, 2025	3	709,467	280,217	429,250	39.50%	60.50%
March 1-31, 2025	-	-	-	-	-	-
April 1-30, 2025	1	75,113	963	74,150	1.28%	98.72%
May 1-31, 2025					-	-
June 1-30, 2025					-	-
July 1-31, 2025					-	-
August 1-31, 2025					-	-
September 1-30, 2025					-	-
October 1-31, 2025					-	-
					-	-
	8	\$ 1,293,233	\$ 381,304	\$ 911,929	29.48%	70.52%

Custom ▾

Apr 1, 2025 - Apr 30, 2025 ▾

42%

FIRE
Percentage of Total Incidents

58%

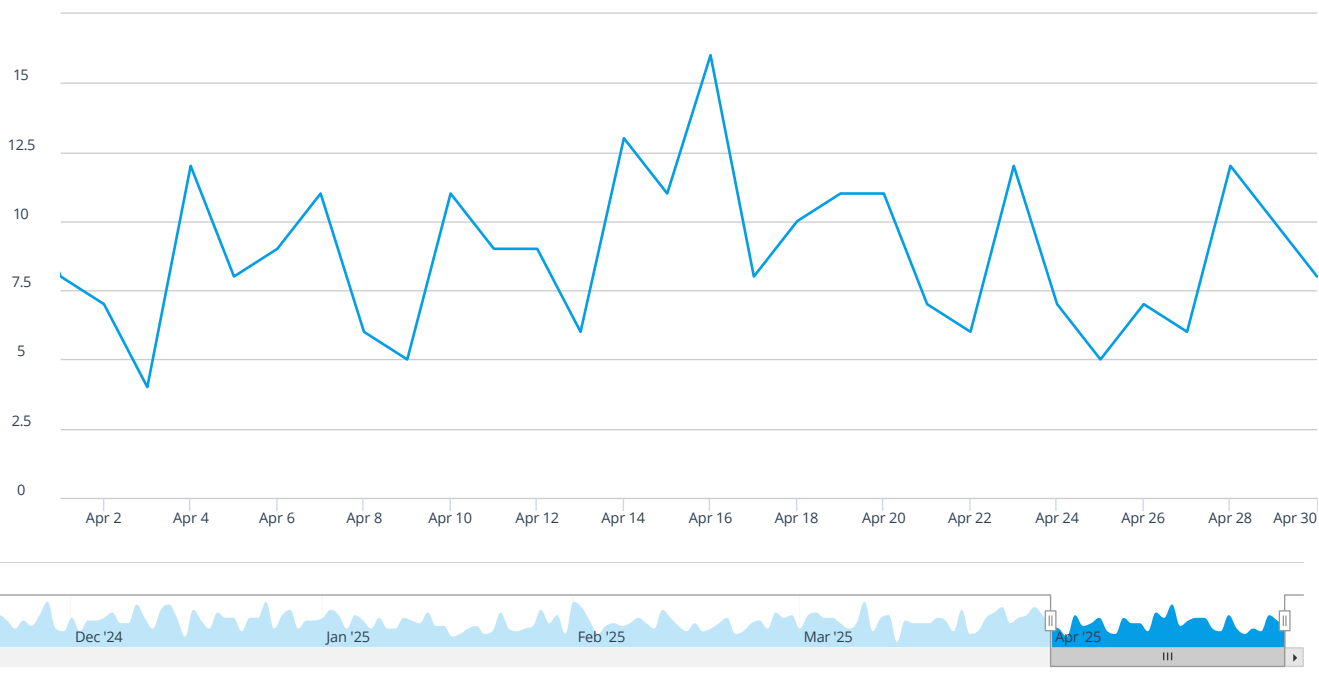
EMS
Percentage of Total Incidents

265

INCIDENTS
In Selected Time Slice

30

DAYS
In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	4/6/25	4/13/25	4/20/25	4/27/25	5/4/25	5/11/25	5/18/25	5/25/25	6/1/25	6/8/25	6/15/25	6/22/25	6/29/25	Total
(11) Structure Fire			3	1										4
(14) Natural vegetation fire		1	2	1										4
(15) Outside rubbish fire			1											1
(31) Medical assist	18	27	42	19	21									127
(32) Emergency medical service (EMS) incident	5	6	8	4	4									27
(35) Extrication, rescue			1											1
(41) Combustible/f... spills & leaks				1										1
(44) Electrical wiring/equipm.. problem	2	1												3
(52) Water problem			2											2
(53) Smoke, odor problem				1										1
(55) Public service assistance				1	1									2
(56) Unauthorized burning	1	1												2
(61) Dispatched and canceled en route	10	6	9	5	2									32
(62) Wrong location, no emergency found	2	4	3	4										13
(63) Controlled burning		1	1											2

Week Ending	4/6/25	4/13/25	4/20/25	4/27/25	5/4/25	5/11/25	5/18/25	5/25/25	6/1/25	6/8/25	6/15/25	6/22/25	6/29/25	Total
(65) Steam, other gas mistaken for smoke		1												1
(73) System or detector malfunction		1	1		1									3
(74) Unintentional system/detect... operation (no fire)	10	8	7	13	1									39
Total	48	57	80	50	30									265

Custom ▾

Apr 1, 2025 - Apr 30, 2025 ▾

47%

FIRE

Percentage of Total Incidents

53%

EMS

Percentage of Total Incidents

19

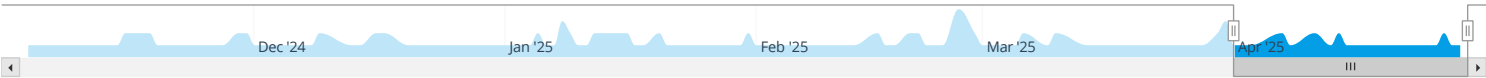
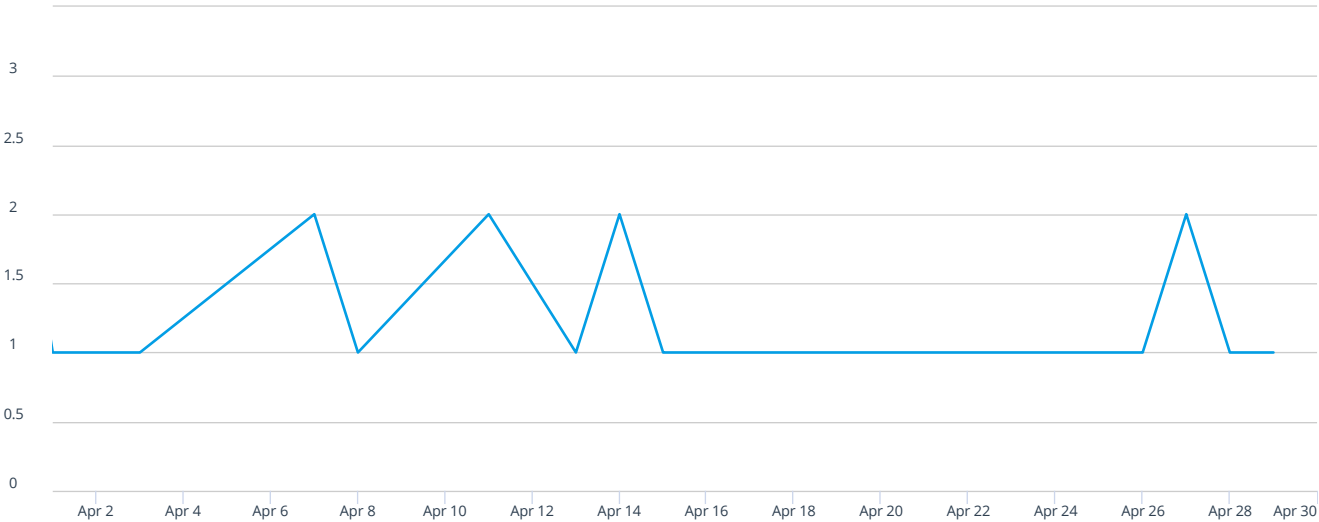
INCIDENTS

In Selected Time Slice

30

DAYS

In Selected Time Slice



Counts

% Rows

% Columns

% All

Week Ending	4/6/25	4/13/25	4/20/25	4/27/25	5/4/25	5/11/25	5/18/25	5/25/25	6/1/25	6/8/25	6/15/25	6/22/25	6/29/25	Total
(31) Medical assist		3	1	1										5
(32) Emergency medical service (EMS) incident		1	2	1	1									5
(61) Dispatched and canceled en route	2													2
(62) Wrong location, no emergency found				1										1
(73) System or detector malfunction					1									1
(74) Unintentional system/detect... operation (no fire)		2	1	2										5
Total	2	6	4	5	2									19

Hinesville Fire Department Monthly Inspection Report

Period	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
80 Percent Inspection	-											
Above Grid Inspection	-											
Annual Inspection	55	17	11	56	57	43						
Annual ReInspection	15	31	12	4	11	13						
Business License	9	8	6	18	3	10						
Business License Reinspection	-		2	3	14	6						
Ceiling Cover Up	1											
Commercial Burn Inspection	-	1										
Compaint	8	4	11	6	5	14						
Complaint Reinspection	3			2	2	1						
Consultation	-											
Courtesy Walk Through	5	3	3	8	3	7						
Duct Wrap	2				2							
Final	3	2	4	4	2	4						
Final Reinspection	-				1							
Fireworks Display Inspection	-	5										
Fire Alarm	-		3									
Follow Up	-											
Food Truck Inspection	1	2	1	4	5	1						
Food Truck ReInspection	2											
Firewall/Barrier	-	1										
Firewall/Barrier Reinspection	-	1										
Flow Test	-											
Hood Suppression	2				1	1						
Hood System Light Test Inspection	1				3							
Hood System Light Test/Reinspection	1											
HVAC Smoke Test Inspection	2	2	2		7	1						
HVAC Smoke Test ReInspection	1					1						
Hydrant Inspection	-											
Occupancy	-											
Plans Review	-											
Pre-Construction	-											
Pre-Construction Meeting - Zoom	-											
Special Request	-		1									
Sprinkler System	-					2						

Tent and Air Canopies	-											
Underground Pressure Test	-											
Wall Cover up	-											
Wall Cover up Reinspection	-											
	111	77	56	105	116	104	-	-	-	-	-	-



Hinesville Fire Department Public Safety Education Report April 1, 2025 to April 30, 2025

PSE Monthly Totals	
Public Safety Education	1573
Station Tour	11
Engine Display	10
Smoke Detectors	4
Burn Permits	29
Car Seats	7
TOTAL	1634

Date	Shift	Location	Description	Contacts
4/1/2025	A	308 S. Commerce Street (Station 1)	Station Tour	1
4/1/2025	A	308 S. Commerce Street (Station 1)	Car Seat Installation	1
4/3/2025	C	308 S. Commerce Street (Station 1)	Station Tour	25
4/4/2025	A	308 E. Court Street (FPCA)	Engine Display	240
4/4/2025	A	308 S. Commerce Street (Station 1)	Station Tour	2
4/4/2025	A	308 S. Commerce Street (Station 1)	Station Tour	1
4/6/2025	C	308 S. Commerce Street (Station 1)	Station Tour	3
4/6/2025	C	Krebs Park (Birthday Party)	Engine Display	50
4/7/2025	A	309 Liberty Oak Lane (Birthday Party)	Engine Display	20
4/8/2025	B	800 Tupelo Trail (Senior Center)	Engine Display	26
4/9/2025	C	1753 Ashton Dr.	Smoke Detector Installation	2
4/10/2025	A	100 Pafford St. (Bradwell Institute - Mock Extrication)	Engine Display	300
4/11/2025	B	2550 W 15th St (Waldo Pafford Elementary - Career Day)	Engine Display	340
4/11/2025	B	973 Wedgewood Way	Smoke Detector Installation	1
4/11/2025	B	308 S. Commerce Street (Station 1)	Station Tour	2
4/11/2025	B	308 S. Commerce Street (Station 1)	Station Tour	2
4/11/2025	B	913 Mandarin Dr	Smoke Detector Installation	1
4/11/2025	B	308 S. Commerce Street (Station 1)	Car Seat Installation	2
4/12/2025	C	438 W. Oglethorpe HWY (Bryant Commons Earth Day)	Engine Display	50
4/12/2025	C	308 S. Commerce Street (Station 1)	Car Seat Installation	1
4/12/2025	C	308 S. Commerce Street (Station 1)	Station Tour	3
4/18/2025	C	308 S. Commerce Street (Station 1)	Station Tour	1
4/18/2025	C	640 Airport Rd. (Station 2)	Station Tour	1
4/19/2025	A	308 S. Commerce Street (Station 1)	Car Seat Installation	4
4/19/2025	A	800 Tupelo Trail (James A Brown Park - Easter Egg Hunt)	Engine Display	100
4/21/2025	C	575 Briar Circle	Smoke Detector Installation	1
4/22/2025	A	640 Airport Rd. (Station 2 - Southeast Georgia Leadership)	Hazard Burn House Demo & Live Fire Training Facility	7
4/23/2025	C	941 EG Miles Parkway (Gateway BHS)	Hoist Flag	33
4/23/2025	C	308 S. Commerce Street (Station 1)	Car Seat Installation	1
4/26/2025	B	308 S. Commerce Street (Station 1)	Car Seat Installation	1
4/26/2025	B	519 W. Oglethorpe HWY (Bullets and Biceps Iron House - 1000/500lb Challenge)	Engine Display	60
4/29/2025	B	308 S. Commerce Street (Station 1)	Car Seat Installation	1
4/29/2025	B	308 S. Commerce Street (Station 1)	Station Tour	18
4/29/2025	B	2550 W 15th St. (Waldo Pafford Elementary)	Engine Display	121
4/29/2025	B	941 E.G.Miles Parkway (Liberty County ACR)	Hoist Flag	1
4/30/2025	FM	2493 Hero Rd, Fort Stewart (Diamond Elementary School STEAM)	Fire Marshals Fire Safety Talk	150
Total Contacts Made				1,573



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: Councilmember Newby's Report
Prepared by: Kimberly St. Onge
Presented by: Dexter Newby

ACTION ITEMS:

INFORMATIONAL ITEMS:

Monthly Inspections Department Report



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: Monthly Inspections Department Report
Prepared by: Kimberly St. Onge
Presented by: George W Smith Jr

PURPOSE: To provide activities and collection of fees for the month of April 2025

BACKGROUND: None

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. Council Reports - April 2025

PREVIOUS COUNCIL DISCUSSION:

INSPECTIONS DEPARTMENT MONTHLY REPORT

April 2025

			TOTAL ASSESSED VALUE	TOTAL FEES COLLECTED
PERMITS ISSUED				
1	Residential	New Construction	\$ 384,951.00	\$ 3,568.50
0	Residential	New Multi Family Houses (incl. Duplexes)	\$ -	\$ -
43	Residential	Accessory/Alteration/Addition/Repair	\$ 1,050,866.00	\$ 4,504.10
0	Commercial	New Construction	\$ -	\$ -
1	Commercial	Accessory/Alteration/Addition/Repair	\$ 700,000.00	\$ 1,405.12

PERMITS COMPLETED				
0	Residential	New Construction	\$ -	\$ -
0	Residential	New Multi Family Houses (incl. Duplexes)	\$ -	\$ -
56	Residential	Accessory/Alteration/Addition/Repair	\$ 609,918.00	\$ 2,566.25
0	Commercial	New Construction	\$ -	\$ -
2	Commercial	Accessory/Alteration/Addition/Repair	\$ 151,889.00	\$ 566.50

63	Single Family Residence Homes	CODE ENFORCEMENT	
	Permits Completed FY to Date	Complaints Received	57
0	Multi-Family Buildings - Number of Dwelling Units	Field Generated Cases	131
	Completed FY to Date	TOTAL NEW CASES	188

INSPECTIONS PERFORMED			
428	TOTAL INSPECTIONS	TOTAL CLOSED CASES	159
70	Failed Inspections		

OTHER FEES COLLECTED		MOBILE HOMES COMPLETED	
		REPLACEMENT UNITS	NEW UNITS
		0	0

<u>INSPECTIONS DEPT</u>		
\$ -	GIS Map Sales	
\$ 750.00	Re-Inspection Fees	

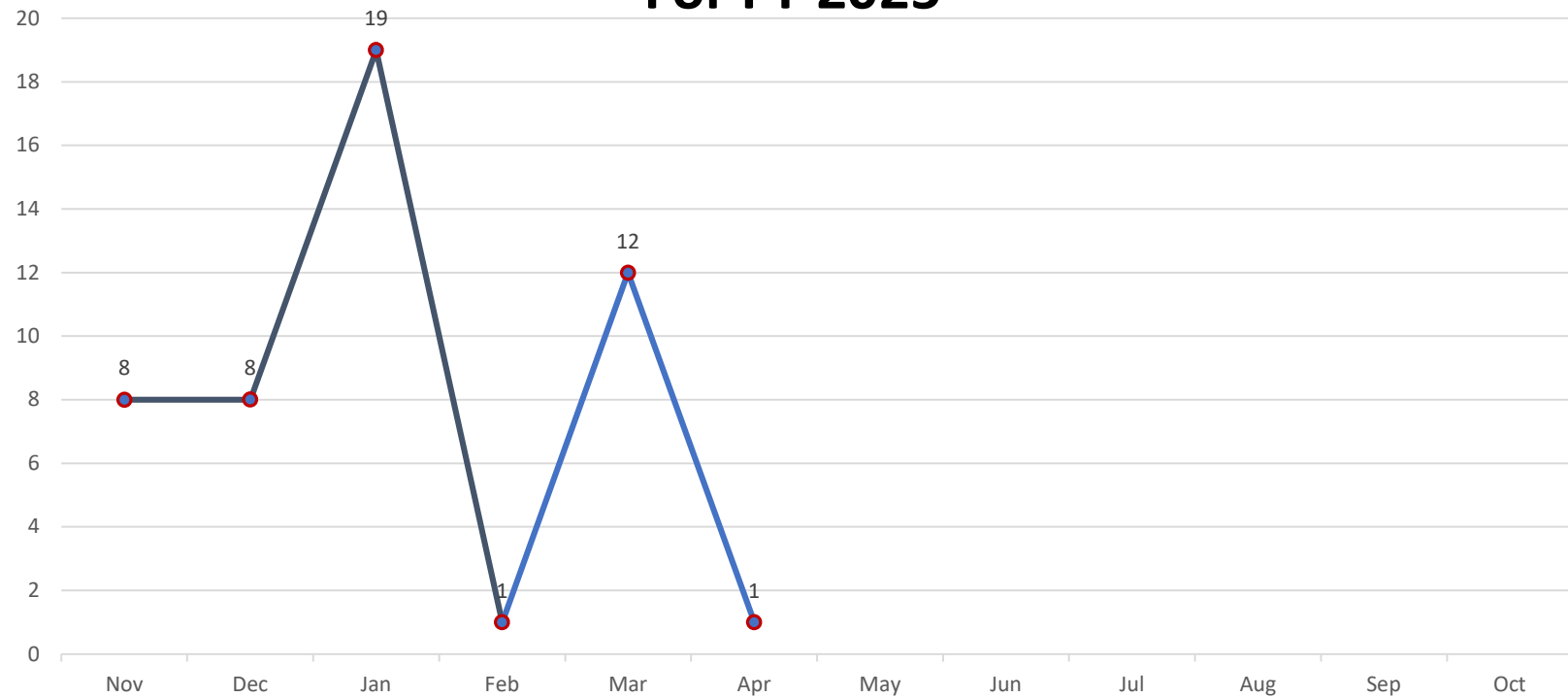
<u>WATER/SEWER FUND</u>		PORTION OF IMPACT FEES OUTSIDE CITY LIMITS	
\$ 1,400.00	Water Meter Fees	\$ -	
\$ 620.00	Water Impact Fees	\$ -	
\$ -	Sewer Impact Fees	\$ -	
	Infrastructure Fees (15th ST)		

Inside City Limits - Water ERUs		Inside City Limits - Sewer ERUs		Outside City Limits - Water ERUs		Outside City Limits - Sewer ERUs	
Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.
1	0	0	0	0	0	0	0

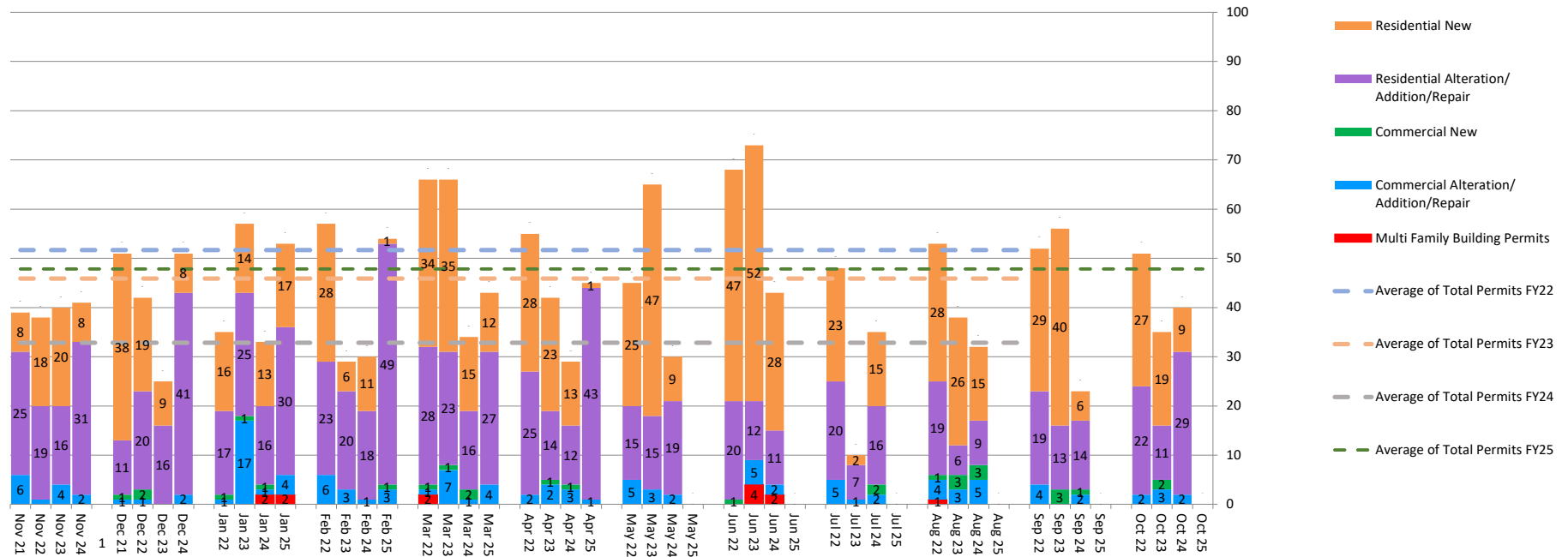
CURRENT PROJECT LIST-April 2025

PROJECT	ADDRESS	CONTRACTOR	ASSESSED VALUE
Dulce Delicia Bakery	725 E Oglethorpe Hwy	Beaty Constructions	\$ 181,000
Hardees	802 Elma G Miles Pkwy	HGB Construction	\$ 206,990
Heritage Pointe Townhomes, Phase 1A	Beaumont Dr/Heirloom Rd	Drydent Enterprises	\$ 6,644,770
Hinesville Day Care	969 W Oglethorpe Hwy	Ray Futch Construction	\$ 174,062
Liberty County EMS Operations Center	476 S Main St	Pope Construction	\$ 2,780,858
Liberty County Health Department	507 E Oglethorpe Hwy	Pope Construction	\$ 5,936,897
Trinity Missionary Baptist Temple	1016 Live Oak Dr	CHE Builders	\$ 147,325
Uhaul Locations A & B	941 W Oglethorpe Hwy	Rycon Construction	\$ 9,781,854
WalMart - HVAC Replacement	751 W Oglethorpe Hwy	Pettus Plumbing & Mech.	\$ 385,691
TOTAL			\$ 25,851,457

Residential New Construction Permits Issued For FY 2025



Permits Issued Each Month FY 2022 to Present



Totals

	Total # of Permits	Residential New Construction	Multi Family Permits	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2022	620	331	3	244	5	37
FY 2023	551	301	4	185	13	48
FY 2024	394	163	4	192	10	23
FY 2025	287	47	2	221	1	16

Averages

	Average # of Permits	Residential New Construction	Multi Family Dwelling Units	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2022	52	28	0	20	0	3
FY 2023	46	25	0	15	1	4
FY 2024	33	14	0	16	1	2
FY 2025	48	8	0	37	0	3

City of Hinesville

Code Enforcement Cases as of April 2025

GRID ID	Inspection Date
A6	4/22/2025
B1	In Progress
B2	4/17/2025
B4	4/15/2025
B5	3/11/2025
B6	In Progress
C2	3/31/2025
C3	3/31/2025
C4	4/4/2025
C5	4/23/2025
C6	3/14/2025
C7	4/9/2025
D2	3/6/2025
D3	In Progress
D4	2/18/2025
D5	4/8/2025
D6	3/3/2025
D7	3/11/2025
E2	3/24/2025
E3	3/3/2025
E4	3/18/2025
E5	3/11/2025
E6	2/25/2025
F1	3/6/2025
F2	In Progress
F3	In Progress
F4	4/11/2025
F5	3/11/2025
F6	In Progress
G2	3/26/2025
G3	4/17/2025
G4	3/20/2025
G5	4/22/2025
G6	3/26/2025

Council Districts	
	1: Diana F. Reid
	2: Jason R. Floyd
	3: Vicky C. Nelson
	4: Dexter L. Newby
	5: José A. Ortiz, Jr.

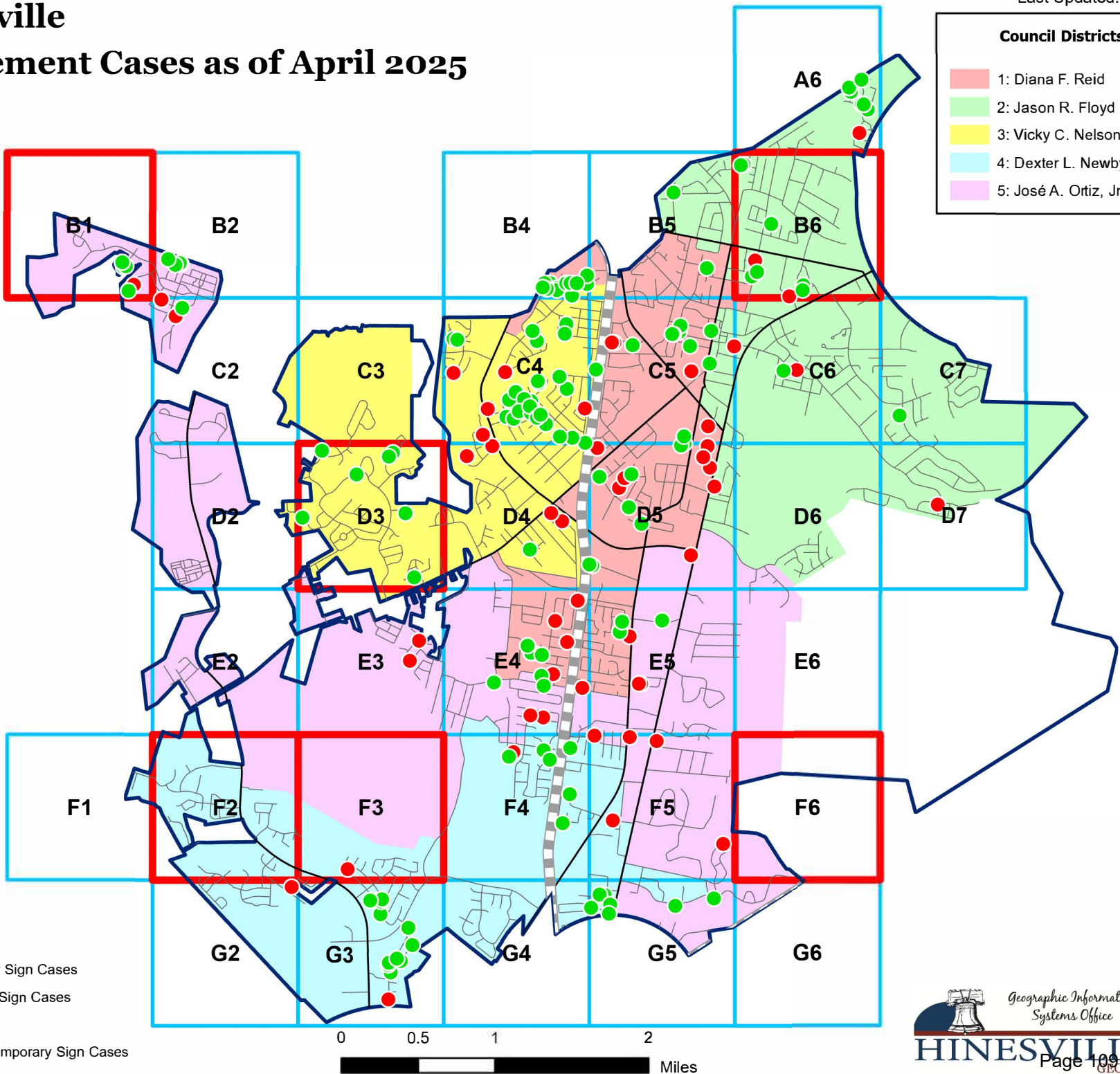
- Complaint Cases
- Field Generated Cases
- Grids In Progress
- Grids Completed FY25

Cases Opened: 180 + 8 Temporary Sign Cases

Cases Closed: 151 + 8 Temporary Sign Cases

Complaint Cases: 57

Field Generated Cases: 123 + 8 Temporary Sign Cases



INSPECTIONS DEPARTMENT PERIODIC REPORT SUMMARY OF PERMITS ISSUED

Previous Month April 1, 2025 to April 30, 2025					Fiscal Year to Date November 1, 2024 to April 30, 2025					(Previous) Fiscal Year to Date November 2, 2023 to April 30, 2024				
Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected
Single Family (Detached)	101	1	\$ 384,951	\$ 3,569	Single Family (Detached)	101	30	\$ 9,833,731	\$ 191,956	Single Family (Detached)	101	79	\$ 22,238,768	\$ 462,679
Single Family (Attached)	102	0	\$ -	\$ -	Single Family (Attached)	102	17	\$ 4,695,037	\$ 94,743	Single Family (Attached)	102	0	\$ -	\$ -
Two-Family Building	103	0	\$ -	\$ -	Two-Family Building	103	2	\$ 379,260	\$ 9,183	Two-Family Building	103	2	\$ 159,300	\$ 9,178
3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -
5+ Fam Building (Apts)	105	0	\$ -	\$ -	5+ Fam Building (Apts)	105	0	\$ -	\$ -	5+ Fam Building (Apts)	105	0	\$ -	\$ -
3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -
5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ 141,324	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -
Manu. Home (New Locate)	111	0	\$ -	\$ -	Manu. Home (New Locate)	111	4	\$ -	\$ 600	Manu. Home (New Locate)	111	1	\$ 69,900	\$ 75
Manu. Home (Replacement)	112	0	\$ -	\$ -	Manu. Home (Replacement)	112	2	\$ 30,000	\$ 300	Manu. Home (Replacement)	112	2	\$ -	\$ 150
Driveway/Open Ditch Encl.	113	10	\$ 35,400	\$ 300	Driveway/Open Ditch Encl.	113	31	\$ 135,350	\$ 990	Driveway/Open Ditch Encl.	113	17	\$ 66,662	\$ 600
Well Drilling Permit	116	0	\$ -	\$ -	Well Drilling Permit	116	0	\$ -	\$ -	Well Drilling Permit	116	1	\$ 29,500	\$ 35
Electrical Permit	120	19	\$ 980,892	\$ 1,709	Electrical Permit	120	140	\$ 3,129,659	\$ 9,031	Electrical Permit	120	127	\$ 3,091,036	\$ 7,220
Plumbing Permit	121	7	\$ 52,050	\$ 335	Plumbing Permit	121	56	\$ 295,943	\$ 2,215	Plumbing Permit	121	45	\$ 265,400	\$ 2,000
Mechanical Permit	122	15	\$ 187,653	\$ 1,597	Mechanical Permit	122	63	\$ 793,639	\$ 5,048	Mechanical Permit	122	53	\$ 607,816	\$ 3,411
Gas Permit	123	0	\$ -	\$ -	Gas Permit	123	0	\$ -	\$ -	Gas Permit	123	3	\$ 68,800	\$ 104
Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -
Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -
Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	0	\$ -	\$ -
Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -
Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -
Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	1	\$ 790,823	\$ 8,593
Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	1	\$ 2,780,858	\$ 18,260	Hospital/Institution	323	0	\$ -	\$ -
Office, Bank/Professional Bldg.	324	0	\$ -	\$ -	Office, Bank/Professional Bldg.	324	0	\$ -	\$ -	Office, Bank/Professional Bldg.	324	2	\$ 8,000	\$ 150
Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -
School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -
Store/Mercantile Building	327	0	\$ -	\$ -	Store/Mercantile Building	327	0	\$ -	\$ -	Store/Mercantile Building	327	1	\$ 821,207	\$ 4,213
Other Non-Residential Bldg.	328	8	\$ 64,995	\$ 572	Other Non-Residential Bldg.	328	39	\$ 345,299	\$ 2,754	Other Non-Residential Bldg.	328	16	\$ 192,267	\$ 1,415
Structures other than Bldg.	329	24	\$ 310,895	\$ 3,030	Structures other than Bldg.	329	132	\$ 2,642,693	\$ 17,675	Structures other than Bldg.	329	105	\$ 2,862,518	\$ 18,928
Sign	330	2	\$ 5,700	\$ 100	Sign	330	13	\$ 42,609	\$ 600	Sign	330	40	\$ 381,451	\$ 1,850
Add/Alter/Repair Res. Bldg.	434	43	\$ 1,050,866	\$ 4,504	Add/Alter/Repair Res. Bldg.	434	221	\$ 3,573,121	\$ 15,500	Add/Alter/Repair Res. Bldg.	434	97	\$ 1,351,853	\$ 7,646
Add/Alter/Repair Non-Res. Bldg.	437	1	\$ 700,000	\$ 1,405	Add/Alter/Repair Non-Res. Bldg.	437	16	\$ 2,135,317	\$ 9,556	Add/Alter/Repair Non-Res. Bldg.	437	13	\$ 1,009,696	\$ 7,461
Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	1	\$ 7,500	\$ 48	Residential Garage/Carport	438	1	\$ 8,000	\$ 113
Demolition	450	3	\$ -	\$ 150	Demolition	450	8	\$ -	\$ 400	Demolition	450	19	\$ -	\$ 950
Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	7	\$ -	\$ 350
Sprinkler System, Bldg. Only	501	0	\$ -	\$ -	Sprinkler System, Bldg. Only	501	3	\$ 240,450	\$ 465	Sprinkler System, Bldg. Only	501	2	\$ 7,775	\$ 158
TOTAL		133	\$ 3,773,402	\$ 17,271	TOTAL		779	\$ 31,201,790	\$ 379,323	TOTAL		634	\$ 34,030,772	\$ 537,277

* Total Fees Collected include base permit fee, impact fee, and plan review fee. The table below indicates plan review fees collected, which is included in the total above.

Previous Month April 1, 2025 to April 30, 2025			Fiscal Year to Date November 1, 2024 to April 30, 2025			(Previous) Fiscal Year to Date November 2, 2023 to April 30, 2024		
Plan Review Fees Collected		\$ 1,918.02	Plan Review Fees Collected		\$ 14,592.67	Plan Review Fees Collected		\$ 19,773.00



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: Councilmember Ortiz, Jr's Report
Prepared by: Jean Marie Reynolds
Presented by: José Ortiz

ACTION ITEMS:

INFORMATIONAL ITEMS:

Monthly Crime and Citation Report
Traffic Calming Survey Update



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: Monthly Crime and Citation Report
Prepared by: Jean Marie Reynolds
Presented by: Tracey Howard

PURPOSE: To Present to Mayor and Council the Monthly Crime and Citation Report for the Month of April 2025

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

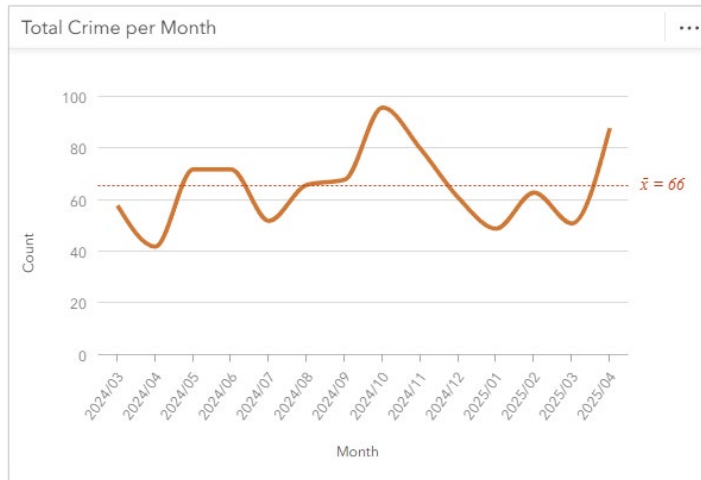
ATTACHMENTS:

1. Crime and Citation 04-2025
2. MonthlyCrimes_Council_2025_04_Charts
3. MonthlyCrimes_Council_2025_04_PointMap
4. MonthlyCrimes_Council_2025_04_HeatMap

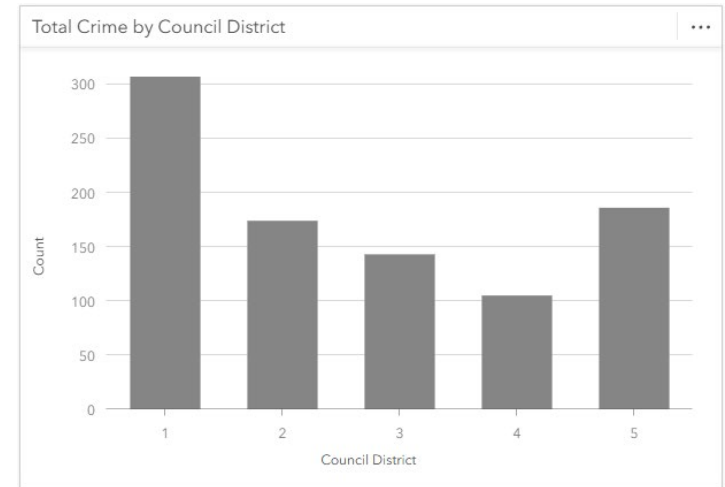
PREVIOUS COUNCIL DISCUSSION:

CRIME AND CITATION REPORT					
April 1 - 30, 2025					
	April 2025	March 2025	Monthly % Change	April 2024	March 2024
Aggravated Assault/Assault	30	24	25%	19	16
Auto Theft	7	3	133%	7	6
Homicide/Homicide by Vehicle	1	0	100%	0	0
Rape	1	0	100%	0	0
Robbery	4	3	33%	3	5
Burglary	10	7	43%	9	11
Arson	1	0	100%	0	0
Entering Auto	32	14	129%	4	32
Domestic Disputes	70	48	46%	58	41
Juvenile Arrests	19	9	111%	15	11
Adult Arrests	154	162	-5%	130	142
Traffic	39	33	18%	28	39
Criminal	134	129	4%	102	103
Total Case Numbers Issued	4,365	4,300	2%	4,146	4,577
Direct Patrols. Walk & Talks, Foot Patrols	1,243	1,346	-8%	1,360	1,469
Dispatched Calls	1,527	1,411	8%	1,625	1,687
Criminal Citations	136	113	20%	101	117
Military	9	0	100%	3	1
Civilian	127	113	12%	97	116
Traffic Citations	1,057	890	19%	849	989
Military	167	145	15%	107	95
Civilian	990	745	33%	742	894
Total Citations	1,193	1,003	19%	950	1,106
Traffic Warnings	491	514	-4%	386	514
DUI	8	7	14%	4	11
Over 21	8	7	14%	4	11
Under 21	0	0	0%	0	0
Military	1	1	0%	1	2
Civilian	7	6	17%	3	9
PART I CRIMES IN APRIL 2025 - BY DISTRICT					
	District 1	District 2	District 3	District 4	District 5
Homicide/Homicide by vehicle	0	0	0	0	1
Rape	1	0	0	0	0
Robbery	1	1	0	0	2
Aggravated Assault/Assault	12	5	5	2	6
Burglary	4	2	2	0	2
Auto Theft	3	1	1	1	1
Arson	0	0	1	0	0
Entering Auto	15	5	4	1	7

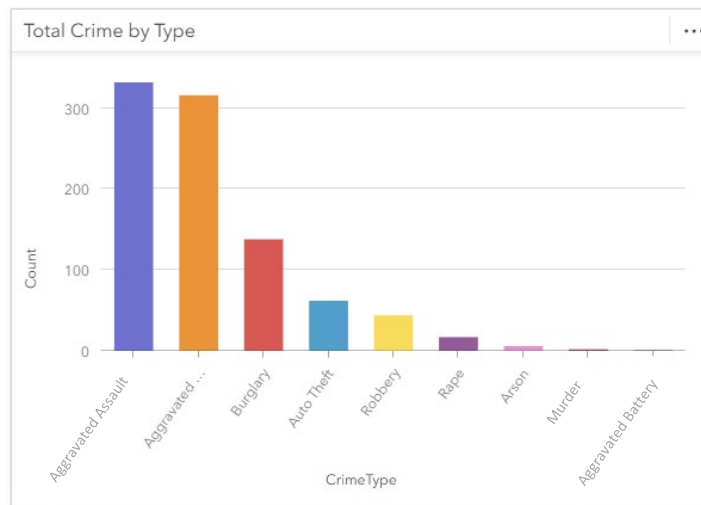
Total Crime per Month



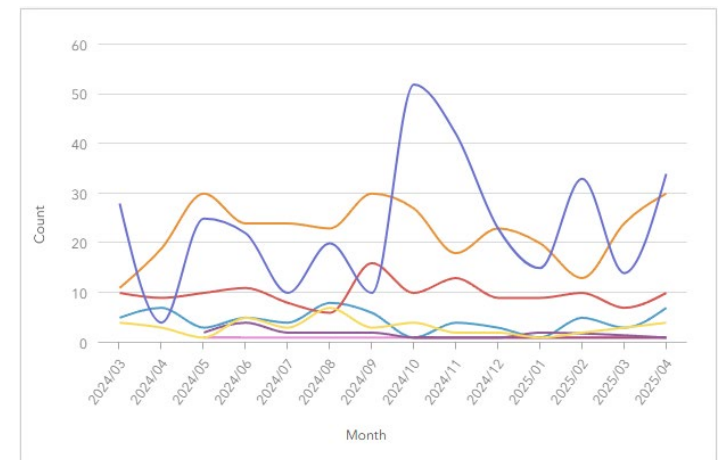
Total Crime per Council District in the last 12 months



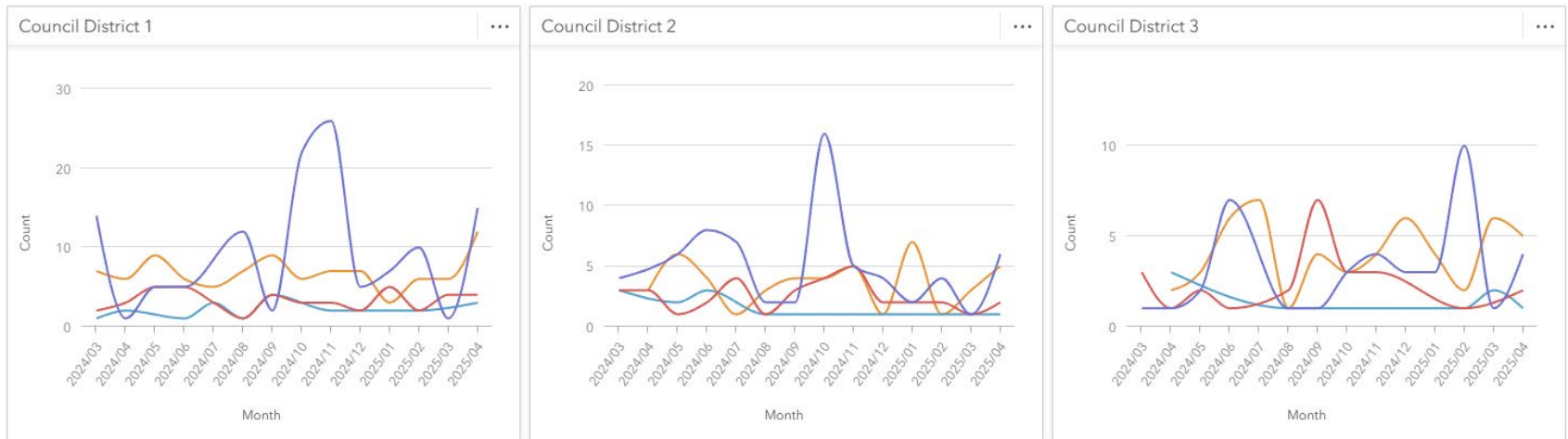
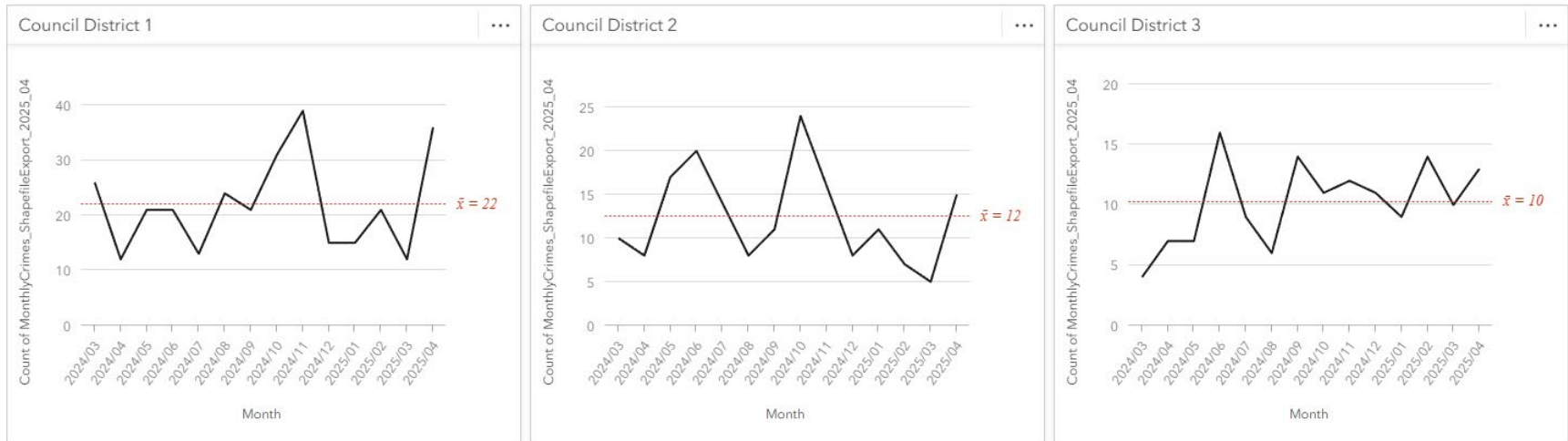
Total Crime by Type in the last 12 months



Total Crime by Type per Month



Total Crime per Council District



Entering Auto

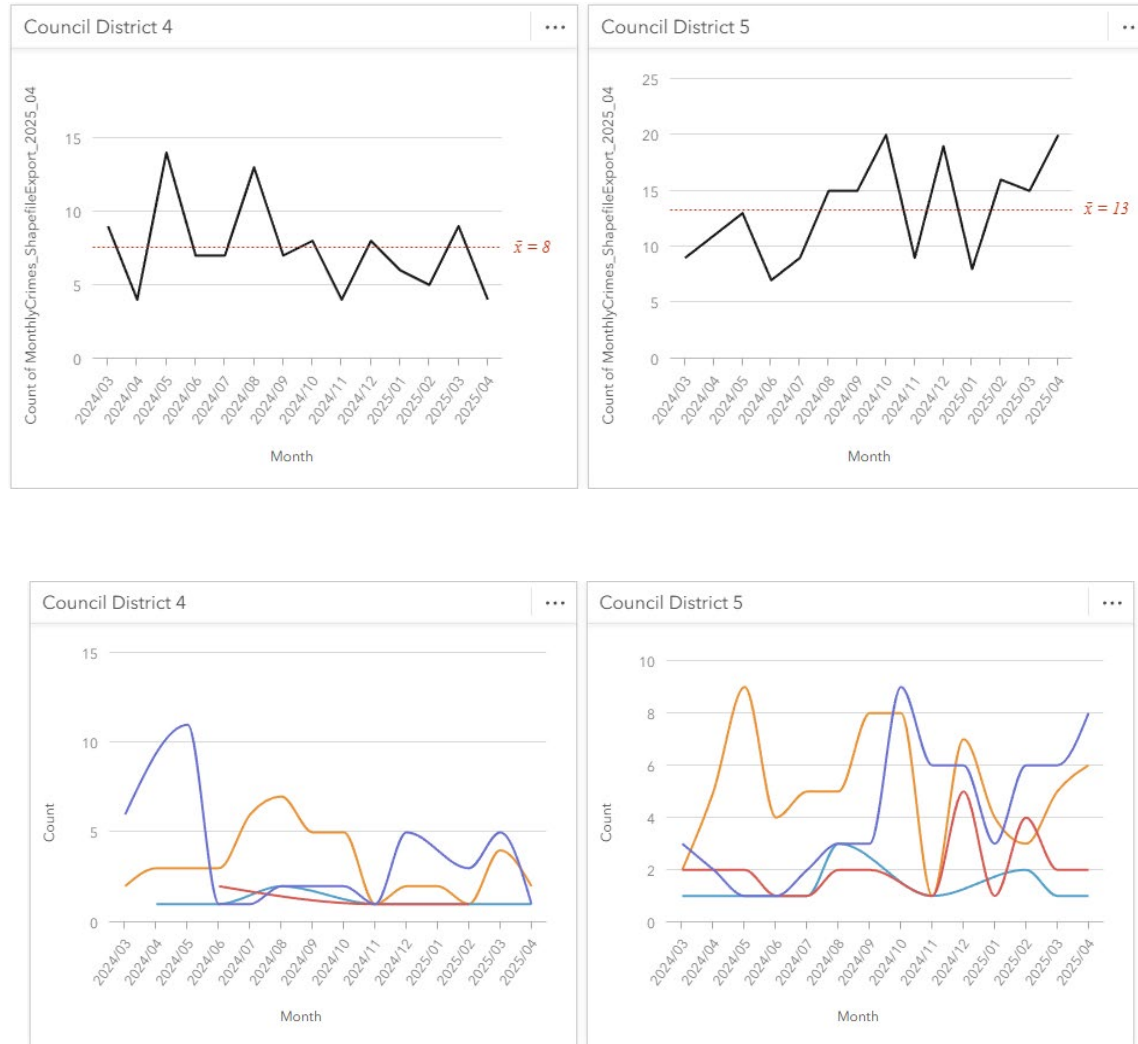
Aggravated Assault

Burglary

Auto Theft

Monthly Crime Report – 2025 April

Total Crime per Council District (cont.)



Entering Auto

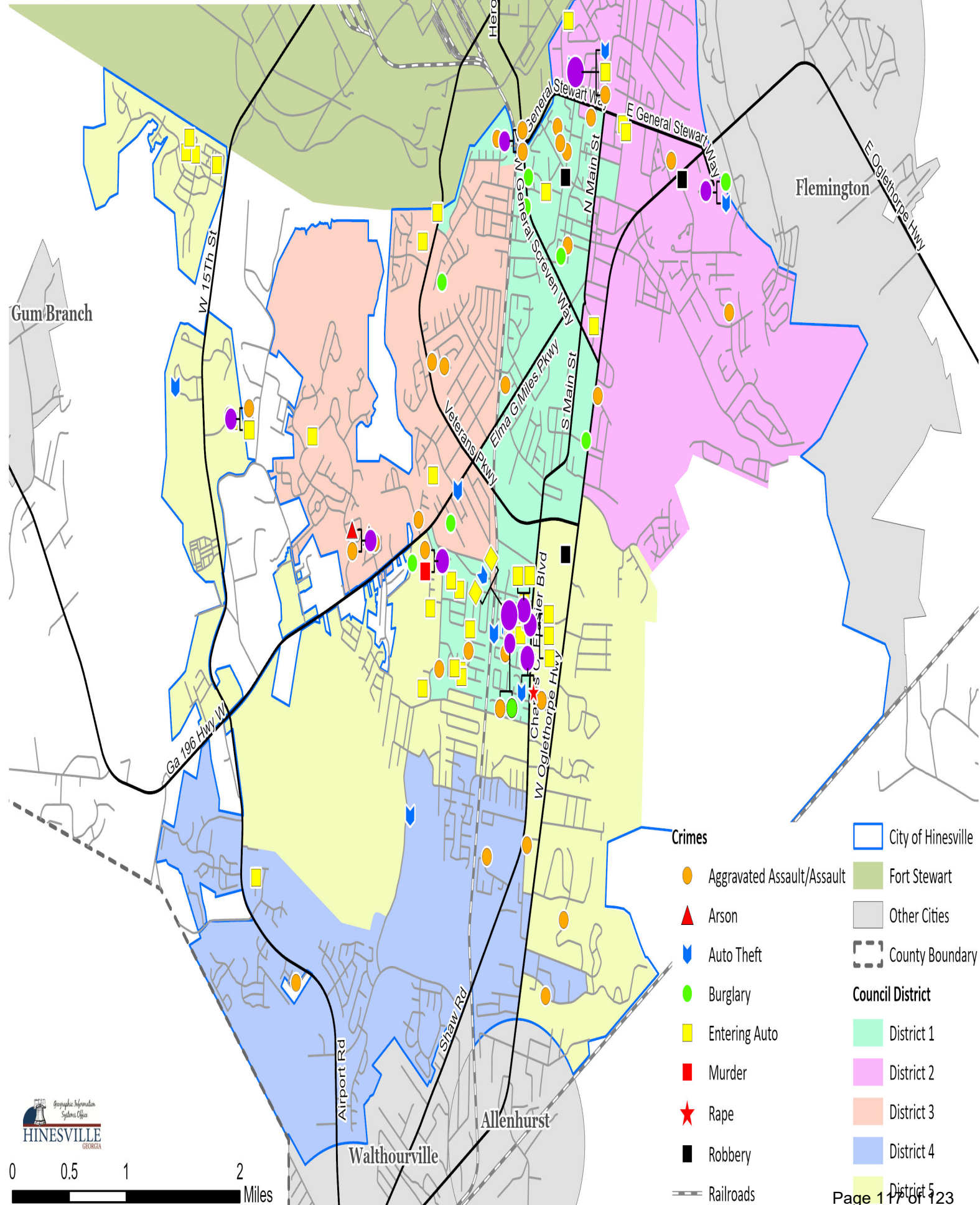
Aggravated Assault

Burglary

Auto Theft



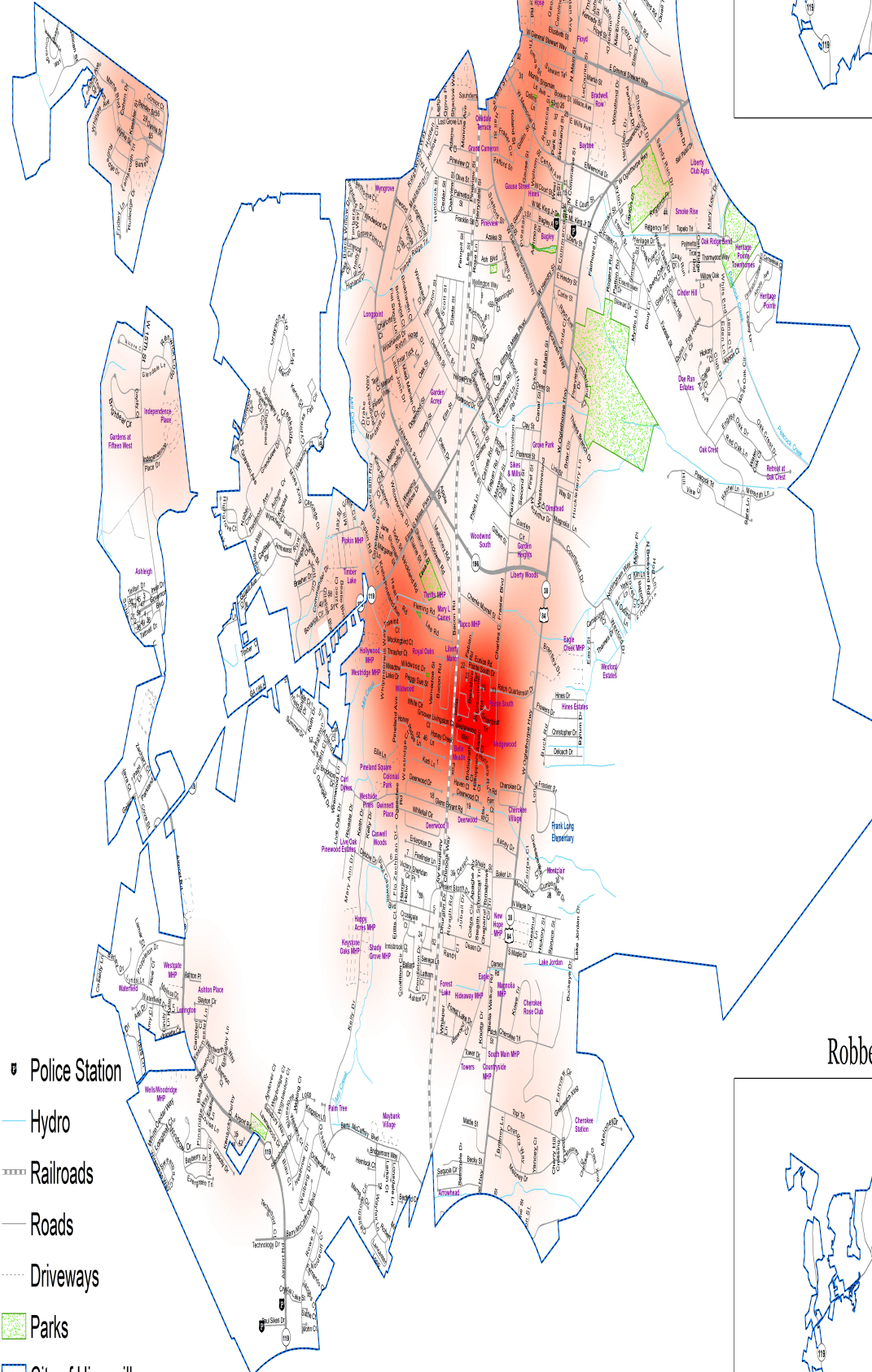
City of Hinesville Monthly Crime Map April 2025



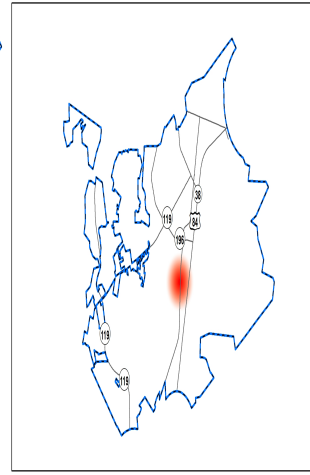
City of Hinesville, GA

Crime Hotspots

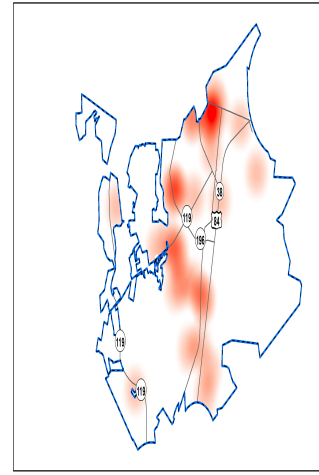
April 2025



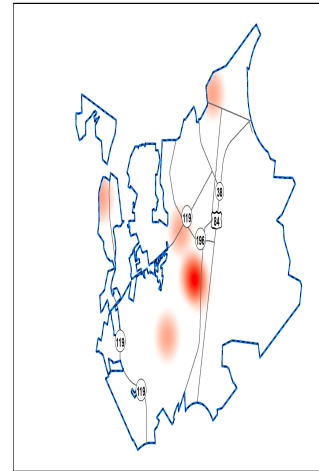
Rape



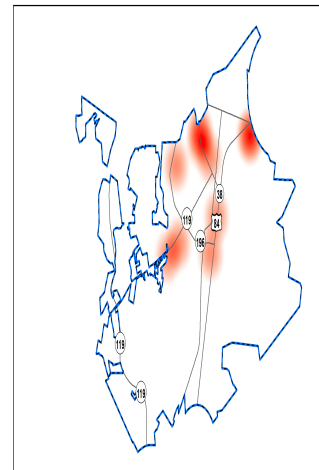
Aggravated Assault



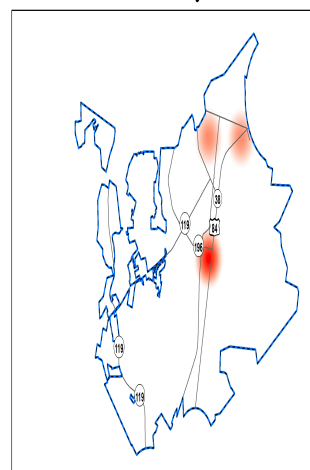
Auto Theft



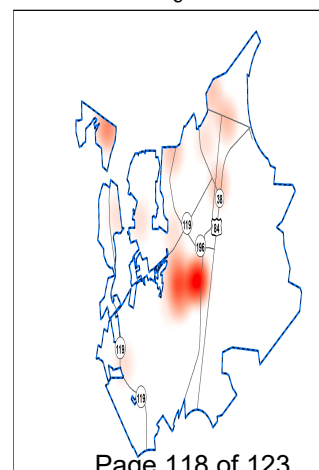
Burglary



Robbery



Entering Auto





City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: Traffic Calming Survey Update
Prepared by: Scott Hensler
Presented by: Tracey Howard

PURPOSE: To Present for Mayor and Council Consideration, the Traffic Calming Survey Update Reports for the City of Hinesville

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. Marne Speed Study for Council Meeting Agenda Template
2. Slayton Speed Study for Council Meeting Agenda

PREVIOUS COUNCIL DISCUSSION:

Marne Boulevard Eastbound and Westbound Speed Study – District 5 Councilman Ortiz

A Speed Study was conducted on Marne Boulevard by the Hinesville Police Department. The speed data was gathered using the Carmanah Radar Speed Sign. The summary of the collected data is as follows:

- **Marne Boulevard Eastbound (display inactive 7 day run) Posted Speed Limit 25 mph**

Date Collected: April 14 – April 22, 2025

Total Vehicle Count: 7,743

Daily Average Count: 830

Average Speed: 21.9 mph

***85th Percentile Speed: 28 mph**

- **Marne Boulevard Westbound (display inactive 7 day run) Posted Speed Limit 25 mph**

Date Collected: April 14 – April 22, 2025

Total Vehicle Count: 10,990

Daily Average Count: 1,221

Average Speed: 17 mph

***85th Percentile Speed: 24 mph**

*85th Percentile defined: The 85th percentile speed is the speed at or below which 85 percent of the drivers travel on a road segment. Motorists traveling above the 85th percentile speed are considered to be exceeding the safe and reasonable speed for road and traffic conditions.

The average speeds and 85th percentile are below the maximum speed limit set for the roadway. It is the recommendation of the police department that we continue with speed enforcement to maintain traffic calming.

Slayton Circle Eastbound and Westbound Speed Study – District 4 Councilman Newby

A Speed Study was conducted on Slayton Circle by the Hinesville Police Department. The speed data was gathered using the Carmanah Radar Speed Sign. The summary of the collected data is as follows:

- **Slayton Circle Eastbound (display inactive 7 day run) Posted Speed Limit 25 mph**

Date Collected: April 14 – April 22, 2025

Total Vehicle Count: 2,259

Daily Average Count: 251

Average Speed: 11.4 mph

***85th Percentile Speed: 16 mph**

- **Slayton Circle Westbound (display inactive 7 day run) Posted Speed Limit 25 mph**

Date Collected: April 14 – April 22, 2025

Total Vehicle Count: 2,238

Daily Average Count: 248

Average Speed: 10.9 mph

***85th Percentile Speed: 15 mph**

*85th Percentile defined: The 85th percentile speed is the speed at or below which 85 percent of the drivers travel on a road segment. Motorists traveling above the 85th percentile speed are considered to be exceeding the safe and reasonable speed for road and traffic conditions.

The average speeds and 85th percentile are below the maximum speed limit set for the roadway. It is the recommendation of the police department that we continue with speed enforcement to maintain traffic calming.



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: City Manager Howard's Report
Prepared by: Christy Deloach
Presented by: Kenneth Howard

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: May 15, 2025
Agenda Item: EXECUTIVE SESSION
Prepared by: Estella Roberson
Presented by: Kenneth Howard

PURPOSE: To Hold an Executive Session to Discuss Real Estate and Personnel Matters.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION: None