

MAYOR
Karl A. Riles

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Estella L. Roberson

CITY ATTORNEY
Linnie Darden III



MAYOR PRO TEM
Vicky C. Nelson

COUNCIL MEMBERS
Diana F. Reid
Jason R. Floyd
Dexter L. Newby
José A. Ortiz, Jr.

**MAYOR AND COUNCIL
REGULAR MEETING
AGENDA
3:00 PM
August 7, 2025
Council Chamber**

1. INVOCATION

Richard Hayes, Chaplain of the Hinesville Fire Department and Pastor of New Day Community Church.

2. MINUTES

To approve the minutes from the July 17, 2025, Council Meeting.

3. UNFINISHED BUSINESS

3.1. LIVE OAK PUBLIC LIBRARY BOARD

To present for the Mayor and Council for consideration, appointments to the Live Oak Public Library Board. These appointments are made by the Mayor and Council. Aminata T. Morris and Krystal Britton-Hart's term expired on June 30, 2025.

Action Item

3.2. ANIMAL CONTROL SERVICES INTERGOVERNMENTAL AGREEMENT

To present for the Mayor and Council for consideration, an Animal Control Services Intergovernmental Agreement.

Action Item

3.3. #2025-03 FOOD TRUCK ORDINANCE AMENDMENT

To present for the Mayor and Council consideration a proposed amendment to Section 9-109 of the Hinesville Code of Ordinances #2025-03 (Mobile Food Service Establishment Regulations).

Informational Item

4. PLANNING AND ZONING

4.1. 2025 UPDATE OF SERVICE DELIVERY STRATEGY

To present for the Mayor and Council for consideration, the 2025 Service Delivery Strategy for Adoption.

Action Item

5. PUBLIC HEARING

5.1. VARIANCE REQUEST 2025-31-H

To present for the Mayor and Council for consideration, a Variance Request by Ming Ni from Two

"Home for a Day or a Lifetime"

Buffers required by the Tree Ordinance for Retail Development on Hwy. 196 W. (District #5)

Action Item

6. NEW BUSINESS

6.1. BIDS FOR DOWNTOWN TERRACE INFRASTRUCTURE CONSTRUCTION PROJECT

To present for Mayor and Council Consideration, Bids for Downtown Terrace Infrastructure Construction Project. The Workforce Housing Project at the corner of Court Street and Welborn Street

Action Item

6.2. RESOLUTION #2025-13 INTERGOVERNMENTAL AGREEMENT FOR THE IMPOSITION OF FLOATING LOCAL OPTION SALES TAX

To present for Mayor and Council's consideration, Resolution #2025-13 to approve the Intergovernmental Agreement for the Imposition of Floating Local Option Sales Tax (FLOST).

Action Item

7. BUSINESS LICENSE

7.1. BL ALCOHOL BEVERAGE & FOOD SALES QUARTERLY REPORT

To present for the Mayor and Council for consideration, the Second Quarter (April 2025 through June 2025) Alcohol Beverage and Food Sales Report for Class I, II, and IV.

Informational Item

7.2. HPD AND HFD ALCOHOL BEVERAGE & FOOD QUARTERLY REPORT

To present to the Mayor and Council for consideration, the Second Quarter (April 2025 through June 2025) Fire and Police Departments Quarterly Alcohol on Premises Report

Informational Item

8. PUBLIC COMMENT

8.1. PUBLIC COMMENT

To Allow Citizens to Address Mayor and Council.

Informational Item

9. MAYOR KARL A. RILES

9.1. MAYOR RILES' REPORT

10. COUNCILMEMBER REID - DISTRICT 1

10.1. COUNCILMEMBER REID'S REPORT

11. COUNCILMEMBER FLOYD - DISTRICT 2

11.1. COUNCILMEMBER FLOYD'S REPORT

12. MAYOR PRO TEM NELSON - DISTRICT 3

12.1. MAYOR PRO TEM NELSON'S REPORT

13. COUNCILMEMBER NEWBY - DISTRICT 4

"Home for a Day or a Lifetime"

- 13.1. COUNCILMEMBER NEWBY'S REPORT
- 14. COUNCILMEMBER ORTIZ, JR. - DISTRICT 5
 - 14.1. COUNCILMEMBER ORTIZ, JR'S REPORT
- 15. CITY MANAGER KENNETH HOWARD
 - 15.1. CITY MANAGER HOWARD'S REPORT
 - 15.2. ORDINANCE UPDATE
- 16. ADJOURN

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: August 7, 2025
Agenda Item: Live Oak Public Library Board
Prepared by: Rodonia Armstrong
Presented by: Kenneth Howard

PURPOSE: For the Mayor and Council to make appointments to the Live Oak Public Library Board.

BACKGROUND: Aminata T. Morris and Krystal Britton-Hart's terms on the Live Oak Library Board expired on June 30, 2025. These appointments are made by the Mayor and Council. Individuals may serve on this board for three (3) successive three-year terms. At the end of June, these individuals would have only served one (1) term and are eligible for reappointment. At the July 17, 2025, Council meeting, Mayor Riles mentioned that Ms. Morris may have sent a letter indicating her desire to no longer serve and encouraged anyone interested in serving to reach out to a Council Member.

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Live Oak Library Board
2. Constitution Liberty County Library Board of Trustees

PREVIOUS COUNCIL DISCUSSION: July 17, 2025

Live Oak Library Board - Board Liaison Lia Jones						
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES
Mayor and Council	Sandra Hicks-Sheffield	N/A	2	3 Years	7/1/2023	6/30/2026
Mayor and Council	Aminata T. Morris			3 Years	03/04/2021	06/30/2025
Mayor and Council	Krystal Britton-Hart		1	3 Years	07/18/2019	06/30/2025

CONSTITUTION OF THE LIBERTY COUNTY LIBRARY BOARD OF TRUSTEES

ARTICLE I. NAME

Section 1. The name of the library shall be the Liberty County Library.

ARTICLE II. PURPOSE

Section 1. These Constitution and Bylaws are companion documents to the Constitution and Bylaws of the Live Oak Public Libraries system (hereinafter Regional Library) and are intended to clarify local practices and the relationship of the Liberty County Library (hereinafter County Library) to the Regional Library. There is to be no conflict between provisions of these Constitution and Bylaws and those of the Regional Library system. If inadvertent conflict occurs, the Regional Constitution and Bylaws shall govern.

Section 2. The County Library shall furnish library service to the people of Liberty County as set forth in the Constitution and Bylaws of the Regional Library, and under the laws and regulations governing public libraries services to all citizens of Liberty County to meet their informational, educational, and recreational needs.

ARTICLE III. CONSTITUENCY

Section 1. The Liberty County Library is a fully participating member of the Live Oak Public Libraries. Membership in the Regional Library provides the citizens of Chatham, Effingham, and Liberty counties with fully reciprocal borrowing privileges in all libraries in the system.

ARTICLE IV. LEGAL AUTHORITY

Section 1. The legal authority for public libraries and boards of trustees described in Title 20, Chapter 5, Article 2 of the Official Code of Georgia, Annotated, amended March 26, 1984.

ARTICLE V. COUNTY LIBRARY BOARD OF TRUSTEES

Section 1. The County Library Board of Trustees shall be composed of eight members appointed by the governmental agencies financially supporting the library on a regular basis, as required by state law. The Liberty County Board of Commissioners and Hinesville City Council shall each appoint three members; the Midway City Council and Riceboro City County shall each appoint one member.

Section 2. The term of office shall be three years, with starting and ending dates corresponding to the Library's fiscal year. A member whose term expires at the end of any fiscal year, and whose seat has not been filled by the appointing agency, may continue service up to

three months pending reappointment or replacement by the appointing agency. No member may serve on this Board for more than three successive three-year terms.

Section 3. Board members must reside in Liberty County. When a sitting member chooses to reside elsewhere, that seat shall be considered vacant, and the Secretary shall notify the appointing body of the vacancy and request that it be filled.

Section 4. Vacancies on the Board shall be filled in the same manner as appointments are made. If a vacancy occurs prior to the expiration of a trustee's term, the new appointee shall complete the unexpired term. This unexpired term shall be considered the first term of the new appointee if it exceeds eighteen months.

Section 5. Board members shall receive no compensation but may be reimbursed for any reasonable and necessary expenses incurred in the performance of library duties. Membership dues or fees for individual membership of Board members in state, regional, and national library associations may be paid from operating funds.

Section 6. The County Library Board shall appoint two of its members to represent it as members of the Regional Library Board. The Regional Board member shall be entrusted with representing and interpreting the interest of the County Library Board to the Regional Board.

ARTICLE VI. OFFICERS

Section 1. The officers of the Board of Trustees shall be a Chair, a Vice Chair and a Secretary elected from those serving on the Board. These officers shall perform the duties prescribed by the Bylaws and by *Robert's Rules of Order* (Revised). The duties of Treasurer shall be performed by the Regional Library Director.

Section 2. The officers shall be elected at the July meeting, as specified in the Bylaws, to serve for one year or until their successors are elected, and their terms of office shall begin at the close of the meeting at which they are elected.

ARTICLE VII. COMMITTEES

Section 1. An executive Committee, composed of the officers of the Board, shall be entrusted to govern in the name of the Board of Trustees between meetings of the Board.

Section 2. Other special committees may be appointed by the Chairman as needed.

ARTICLE VIII. AMENDMENT OF THE CONSTITUTION

Section 1. This Constitution may be amended at any regular meeting of the Liberty County Library Board of Trustees, by a two-third vote of the members present provided that notice is made in writing at least twenty-eight days prior to the meeting and provided that a quorum is present. All amendments to the Constitution shall be filed with the Director of the Live Oak Public Libraries, who shall file amendments with the Office of Public Library Services of the Georgia State Department of Technical and Adult Education immediately upon adoption.

Adopted: October 16, 1989

Amended: July 18, 1994; July 17, 1995; April 19, 1999, July 16, 2001; October 21, 2002; February 3, 2003; October 18, 2010

BYLAWS OF THE LIBERTY COUNTY LIBRARY BOARD OF TRUSTEES

ARTICLES I. DUTIES AND RESPONSIBILITIES OF BOARD MEMBERS

Section 1. The County Library Boards of Trustees are the organizations from which the members of the Live Oak Public Libraries Board of Trustees, the governing body of the Live Oak Public Libraries system, are drawn.

Section 2. The County Library Board of Trustees shall set local policies and practices in matters on which Regional Library Board policy is silent, and in matters delegated to County Boards by the Regional Board.

Section 3. The County Library Board of Trustees shall discharge those duties delegated to it by the regional Library Board of Trustees. All formal actions of the County Library Board of Trustees taken in discharging those duties shall be reported to the Regional Board of Trustees for approval and recording at their next meeting.

Section 4. The County Library Board of Trustees shall review Liberty County Library budgets prepared by the Regional Library Director, approve and recommended budget proposals to the Regional Library Board, and present b budget proposals and the library's fiscal needs to its support agencies.

ARTICLE II. DUTIES OF THE OFFICERS

Section 1. The Chair shall preside at all regular or called County Board meetings. He/She shall appoint all committees and shall be an ex officio member of all committees.

Section 2. The Vice Chair shall preside in the absence of the Chair. All other duties of the Vice Chair shall be assigned by the Chair.

Section 3. The Secretary shall record the official actions of the Board, keep a record of attendance at Board meetings, and have custody of the official minutes, which shall be housed in the Liberty County Library. He/She shall notify the proper appointing authorities of vacancies which may occur on the Board. The Secretary shall send copies of the minutes of all meetings to the Director of the Live Oak Public Libraries system. He/She shall report changes of membership to the Regional Library Director.

ARTICLE III. MEETINGS

Section 1. The Liberty County Library Board of Trustees shall hold four regular meetings during each fiscal year, including one in each calendar quarter. Regular meetings shall be held on the fourth Monday in January and the third Monday in the months of April, July, and October at 5:00 p.m., at such locations and times as determined by the Board or the Chair.

Section 2. Special meetings may be called by the Chair, or in the Chair's absence, by the Vice Chair, for transaction of business stated in the call for the meeting. No business

other than that for which the meeting was called may be discussed or conducted at a called meeting.

Section 3. Prior to each regular or called meeting of the County Library Board, the Regional Library Director shall notify each member of the date, time, and place of the meeting.

Section 4. Meetings of the Executive Committee may be called by the Chair to transact any business requiring attention between regular meetings of the County Board.

Section 5. All meetings must be open to the public and the news media in accordance with the Official Code of Georgia Annotated 5-14-1 et seq.

Section 6. The latest edition of *Robert's Rules of Order (Revised)*, when not in conflict with these Constitution and Bylaws, shall govern the proceedings of the Board of Trustees.

Section 7. Each member of the Board shall have one vote.

Section 8. Four members of the Board of Trustees shall constitute a quorum. No official business may be conducted without a quorum. Except as stated elsewhere in these Constitution and Bylaws, a simple majority affirmative vote of the quorum present and voting shall be necessary to approve any action before the Board.

Section 9. The Regional Library Director shall be notified in advance of all meetings of the County Library Board, its Executive Committee, or any of its committees. The Regional Library Director or a representative appointed by the Director shall attend all meetings of the County Library Board, its Executive Committee, or any of its committees.

ARTICLE IV. STAFF

Section 1. Staff of the Liberty County Library shall be an integral part of the Regional Library Staff, subject to the same staff line of authority as Regional Library Staff.

ARTICLES V. REPORTS

Section 1. The County Library system shall submit all reports requested by the Regional Library system to provide the information necessary to complete reports required by state, federal, or local laws or regulations, or to manage the Regional Library system in an efficient and business-like manner.

ARTICLE VI. ATTENDANCE

Section 1. A Board member shall be removed for cause or for failure to attend three consecutive regularly scheduled meetings.

Section 2. A letter reporting removal and specifying the cause shall be sent by the Secretary to the affected Board member and to the appointing body responsible for

his/her appointment. The local appointing body shall be asked to appoint another representative to fill that member's unexpired term.

ARTICLE VII. AMENDMENTS

Section 1. These Bylaws may be amended at any regular meeting of the Board of Trustees by a two-thirds vote of the members present, provided that notice is made in writing at least twenty-eight days prior to the meeting, and provided that a quorum is present. All amendments to these Bylaws shall be filed with the Office of Public Library Services of the Georgia State Department of Technical and Adult Education immediately upon adoption.

Adopted: October 16, 1989

Amended: July 18, 1994; Aril 19, 1999; February 3, 2003; October 18, 2010



City of Hinesville, Georgia, Council Meeting

Date: August 7, 2025
Agenda Item: Animal Control Services
Intergovernmental Agreement
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To present the draft Animal Control Services Intergovernmental Agreement between Liberty County and the City of Hinesville.

BACKGROUND: At the July 17, 2025, Council meeting, City Manager Kenneth Howard encouraged Council members to address any further questions they may have to him and his staff. City Manager Kenneth Howard noted that implementation of the agreement would depend on the feedback he receives, expressing his goal to finalize everything by the Council Meeting on August 7, 2025.

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. 2025 INTERGOVERNMENTAL AGREEMENT BETWEEN LIBERTY COUNTY

PREVIOUS COUNCIL DISCUSSION: July 17, 2025

**2025 INTERGOVERNMENTAL AGREEMENT BETWEEN LIBERTY COUNTY, GEORGIA AND
THE CITY OF HINESVILLE REGARDING THE PREOVISION OF ANIMAL CONTROL AND
MUNICIPAL COURT SERVICES**

This Intergovernmental Agreement ("Agreement") is made this _____, by and between **LIBERTY COUNTY GEORGIA**, a political subdivision of the State of Georgia, by and through the duly authorized governing authority of Liberty County, Georgia (hereinafter referred to as "Liberty County"), and the **CITY OF HINESVILLE**, a duly incorporated Georgia municipality situated in Liberty County, by and through the duly authorized governing authority of the City of Hinesville (hereinafter referred to as "Hinesville")

WHEREAS, Liberty County provides animal control services within the unincorporated areas of Liberty County, Georgia; and

WHEREAS, Hinesville does not provide any animal control services within the city limits of Hinesville; and

WHEREAS, Hinesville desires that Liberty County continue to provide, and Liberty County desires to continue to provide, animal control services within the city limits of Hinesville at an enhanced level pursuant to the terms of this Agreement; and

NOW, THEREFORE, Liberty County and Hinesville, in exchange of good and adequate consideration, the receipt of which I hereby acknowledged by the parties, which includes the mutual benefits to be received by the citizens of each local government, do hereby agree that Liberty County shall provide animal control and municipal court services follows:

1. **Animal Control Services.** Liberty County shall provide the same level of animal control services within the city limits of Hinesville that it provides in unincorporated Liberty County but at an enhanced level. As a condition precedent to Liberty County providing such animal control services, Hinesville shall adopt an ordinance incorporating the provisions of the Liberty County Animal Control Ordinance as set forth in Chapter 6, Articles I-III of The Code Ordinance of Liberty County, Georgia (hereinafter referred to as the "Animal Control Ordinance") and shall promptly amend such ordinance whenever necessary to maintain consistency between the City's Animal Control Ordinance and the County's Animal Control Ordinance.
2. **Municipal Court Services.** For purposes of uniformly enforcing the Animal Control Ordinance and prosecuting violations thereof, Liberty County shall furnish municipal court services to Hinesville through the officers, employees and facilities of the Magistrate Court of Liberty County pursuant to O.C.G.A. § 15-10-150, et seq. As such, any citations issued for a violation of the Animal Control Ordinance within the city limits of Hinesville shall be subject to the jurisdiction of the Magistrate Court of Liberty County, acting as the Municipal Court of Hinesville.
3. **Compensation.** Any fines imposed for a violation of the Animal Control Ordinance within the city limits of Hinesville shall be payable to the general fund of Liberty County as compensation for services rendered pursuant to this Agreement. In addition, the

City will pay the County an annual amount equal to \$50,000 that shall be reviewed after the first calendar year of the Agreement.

4. **Authority**. Hinesville certifies that it has reviewed its charter prior to entering into this Agreement with Liberty County and affirms by the execution of this Agreement that there is no prohibition, expressed or implied, in its charter that prevents Hinesville from entering into this Agreement and performing in accordance with the terms set forth herein.
5. **Term and Termination**. The initial term of this Agreement shall commence on _____ and end on _____, unless terminated earlier pursuant to this Agreement. Thereafter, the term of this Agreement shall automatically renew for successive one (1) year terms unless one party provides written notice to the other party at least thirty (30) days in advance of the end of the then existing term that it does not wish to renew the term of the Agreement at any time by sending thirty (30) days prior written notice of termination to the parties.
6. **Entire Agreement**. This Agreement incorporates all prior negotiations, interpretations and understanding between the parties and is the full and complete expression of their agreement. This Agreement supersedes all prior or contemporaneous negotiations, commitments, agreements (written or oral) and writings between the parties with respect to the subject matter hereof. All such other negotiations, commitments, agreements and writings shall have no further force or effect, and the parties to any such other negotiation, commitment, agreement or writing will have no further rights or obligations thereafter.
7. **Modifications**. Any change, alteration, deletion, or addition to the terms set forth in this Agreement must be in the form of a written modification signed by both parties.
8. **Counterparts**. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
9. **Governing Law**. This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the day and year first hereinabove written.

LIBERTY COUNTY:

LIBERTY COUNTY, GEORGIA

By: _____
Donald Lovette, Chairman
Liberty County Board of Commissioners

Attest: _____
Name: Joseph M. Mosley
Title: County Administrator

[SEAL]

HINESVILLE:

CITY OF HINESVILLE

By: _____
Karl A. Riles, Mayor
City of Hinesville

Attest: _____
Name: Estella L. Roberson
Title: City Clerk

[SEAL]



City of Hinesville, Georgia, Council Meeting

Date: August 7, 2025
Agenda Item: #2025-03 Food Truck Ordinance Amendment
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To present a proposed Food Truck Ordinance Amendment to the UDO for Mayor and Council consideration.

BACKGROUND: This item was advertised in the Coastal Courier on August 7, 2025 and will be brought back for action at the September 4, 2025, Council Meeting.

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. Food Truck Ordinance draft

PREVIOUS COUNCIL DISCUSSION: July 17, 2025

AN ORDINANCE TO AMEND SECTION 9-109(d)(12) OF THE HINESVILLE CODE OF ORDINANCES TO ALLOW MOBILE FOOD SERVICE ESTABLISHMENTS TO OPERATE WITHIN 200 FEET OF BRICK-AND-MORTAR RESTAURANTS WHEN THE MOBILE FOOD SERVICE ESTABLISHMENT IS OWNED AND OPERATED BY THE SAME ENTITY AS THE BRICK-AND-MORTAR RESTAURANT; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES ALLOWED BY LAW.

WITNESSETH

WHEREAS, the City of Hinesville has established regulations governing the operation of mobile food service establishments within the City limits; and

WHEREAS, the City of Hinesville desires to support small business growth, promote food diversity, and ensure public health and safety;

WHEREAS, the operation of mobile food trucks must be regulated to protect the welfare of the public and promote and maintain safe pedestrian and vehicular traffic flow;

WHEREAS, the City of Hinesville desires to allow the owners of brick-and-mortar restaurants to operate mobile food service establishments on the same premises as said brick-and-mortar restaurant;

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HINESVILLE, GEORGIA that Section 9-109(d)(12) be amended to read as follows:

Mobile food service establishments may conduct business within 200 feet of a brick-and-mortar restaurant as measured from the main entrance of the restaurant to the main service window of the mobile food service establishment. Exceptions: Mobile food service establishments within a food park are exempted from this restriction; and mobile food establishments owned and operated by a brick-and-mortar restaurant may conduct business on the premises of the brick-and-mortar restaurant provided that the required 200 feet distance is maintained from other brick-and-mortar restaurants.

SEVERABILITY

If any section, subsection, sentence, clause, or phrase of this Ordinance is held to be invalid or unconstitutional for any reason, such decision shall not affect the validity of the remaining portions of the Ordinance.

CONFLICTS

All other ordinances or portions of ordinances in conflict with this Ordinance, or inconsistent with the directive(s) of this Ordinance, are hereby repealed to the extent necessary to give this Ordinance full force and effect.

NOW AND THEREFORE, the City of Hinesville, hereby adopts the amendment below which shall become effective on _____, 2025.

Karl A. Riles, Mayor

Diana F. Reid, Councilmember

Jason R. Floyd, Councilmember

Vicky C. Nelson, Mayor Pro Tem

Dexter L. Newby, Councilmember

Jose A. Ortiz, Jr., Councilmember

ATTEST:

Estella L. Roberson, City Clerk
(SEAL)



City of Hinesville, Georgia, Council Meeting

Date: August 7, 2025
Agenda Item: 2025 Update of Service Delivery Strategy
Prepared by: Lori Parks
Presented by: Jeff Ricketson

PURPOSE: Update for the 2025 Service Delivery Strategy for adoption.

BACKGROUND: N/A

FUNDING: N/A

RECOMMENDATION:

ATTACHMENTS:

1. 2025 SDS Cover Memo -Hinesville
2. Hinesville Resolution
3. SDS One File_Updated

PREVIOUS COUNCIL DISCUSSION:



MEMORANDUM

DATE: July 28, 2025
TO: Mayor and Council, City of Hinesville
FROM: Jeff Ricketson, Executive Director 
RE: 2025 Update of Service Delivery Strategy

In 1997, Georgia General Assembly adopted legislation known as House Bill 489 (the Service Delivery Strategy law) codified in Chapter 70 of Title 36 of the Official Code of Georgia Annotated. As such, every city and county in Georgia is required to adopt and periodically update an official Service Delivery Strategy. Liberty County and its municipalities first adopted a joint Service Delivery Strategy in June 1999, and it has been updated 6 times since the initial adoption. Updates are required when there are material changes in the services covered or prior to every update of the comprehensive plan.

Since our local governments are currently in the process of updating the Liberty County Joint Comprehensive Plan, LCPC staff met with local officials from the County and each municipality during the spring and reviewed the services covered in the Service Delivery Strategy. Hereto attached is the proposed updated Service Delivery Strategy for Liberty County and its 7 municipal governments. The proposed updated Service Delivery Strategy reflects the current provision of services with Liberty County.

The updated Service Delivery Strategy must be adopted by each local government in Liberty County by October 31st.

**A RESOLUTION OF THE CITY OF HINESVILLE, GEORGIA TO AMEND THE
LIBERTY COUNTY SERVICE DELIVERY STRATEGY**

WHEREAS, the Georgia General Assembly adopted legislation in 1997 known as House Bill 489 (the Service Delivery Strategy law) codified in Chapter 70 of Title 36 of the Official Code of Georgia Annotated; and,

WHEREAS, the intent of HB 489 was to minimize any inefficiencies resulting from duplication of services and competition between local governments and to provide a mechanism to resolve disputes over local government service delivery, funding equity, and land use; and

WHEREAS, the City of Hinesville has entered into a Service Delivery Agreement with Liberty County, the Town of Allenhurst and the Cities of Riceboro, Flemington, Gum Branch, Midway, and Walthourville; and,

WHEREAS, the City of Hinesville will update and submit its Comprehensive Plan to the Georgia Department of Community Affairs before October 31, 2025, and that update, pursuant to O.C.G.A. 36-70-28(b)(1), triggered the requirement to update or extend the current Service Delivery Strategy Agreement; and

WHEREAS, the Town of Allenhurst, Liberty County, and the Cities of Hinesville, Flemington, Gum Branch, Midway, Riceboro, and Walthourville desire to amend the current Service Delivery Strategy.

NOW, THEREFORE, BE IT RESOLVED, that the City of Hinesville hereby authorizes the Mayor to execute Georgia Department of Community Affairs Forms 1-4 Certification for Amendment and Extension of Existing SDS and any other documentation that may be required for the extension of the current Liberty County Service Delivery Strategy.

This Resolution shall become effective on the _____ day of _____, 2025.

APPROVED THIS _____ day of _____, 2025

Karl A. Riles, Mayor

Vicky C. Nelson, Mayor Pro-Tem

Diana F. Reid, Councilmember

Jason R. Floyd, Councilmember

Dexter L. Newby, Councilmember

José A. Ortiz, Jr., Councilmember

ATTEST:

Estella L. Roberson, City Clerk

Printed Name



GEORGIA DEPARTMENT of COMMUNITY AFFAIRS

SERVICE DELIVERY STRATEGY

FORM 1

I. GENERAL INSTRUCTIONS:

1. FORM 1 is required for **ALL SDS submittals**. Only one set of these forms should be submitted per county. The completed forms shall clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and/or authority within the county that are continuing *without change* in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

OPTION A <i>Revising or Adding to the SDS</i>	OPTION B <i>Extending the Existing SDS</i>
4. List all services provided or primarily funded by each general purpose local government and authority within the county which are revised or added to the SDS in Section IV, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.) 5. For each service or service component listed in Section IV, complete a separate, updated <i>Summary of Service Delivery Arrangements</i> form (FORM 2). 6. Complete one copy of the <i>Certifications</i> form (FORM 4) and have it signed by the authorized representatives of participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 4).]	4. In Section IV type, "NONE." 5. Complete one copy of the <i>Certifications for Extension of Existing SDS</i> form (FORM 5) and have it signed by the authorized representatives of the participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 5).] 6. Proceed to step 7, below. For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at http://www.dca.georgia.gov/community-assistance/Coordinated-planning/intergovernmental-coordination/service-delivery, or call the Office of Planning at (404) 679-5279.

7. If any of the conditions described in the existing *Summary of Land Use Agreements* form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.
8. Provide the completed forms and any attachments to your regional commission. The regional commission will upload digital copies of the SDS documents to the Department's password-protected web-server, OR email them to planning@dca.ga.gov.

NOTE: ANY FUTURE CHANGES TO THE SERVICE DELIVERY ARRANGEMENTS DESCRIBED ON THESE FORMS WILL REQUIRE AN UPDATE OF THE SERVICE DELIVERY STRATEGY AND SUBMITTAL OF REVISED FORMS AND ATTACHMENTS TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE "OPTION A" PROCESS DESCRIBED, ABOVE.

II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:

In this section, list all local governments (including cities, counties, and other local authorities) that provide services included in the service delivery strategy.

Unincorporated Liberty County, Cities of Hinesville, Allenhurst, Flemington, Gum Branch, Midway, Riceboro, and Walthourville.

III. SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:

In this section, list each service or service component already included in the existing SDS which will continue as previously agreed with no need for modification.

Cooperative Extension Service, Coroner, Courts (Magistrate), District Attorney, E-911 Services, Division of Family and Child Services, Flood Hazard Mitigation, Health Department, Housing Authority, Library, Mosquito Spraying, Public Defender, Sewer, Sheriff, Street Lights, Tax Assessor, Tax Collecting/Disbursement, Vocational Training, Voter Registration, Water Supply.

IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:

In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.

Airport, Animal Control, Building Inspections, Code Enforcement, Courts (Municipal), Development Authority(s), Emergency Management Agency, Emergency Medical Services, Engineering, Fire Prevention and Education, Fire Suppression, Planning and Zoning, Police, Recreation and Leisure, Road Maintenance (Clean/Mow), Road Maintenance (Grading/ROW), Road Maintenance (Improvements), Senior Citizen Services, Soil Erosion Mitigation, Solid Waste Collection, Wastewater Treatment



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: *Airport*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☒ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Liberty County**
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Type Name of Government, Authority or Organization Here**
- c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: **Type Name of Government, Authority or Organization Here**
- d.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Liberty County, Hinesville, Liberty County Development Authority**
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.): **Type Name of Government, Authority or Organization Here**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ **Yes** (if "Yes," you must attach additional documentation as described, below)

☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Liberty County	General Fund
Hinesville	General Fund
Liberty Cnty Development Authority	General Fund
Fort Stewart	Department of Defense Federal Funds

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This amendment was from a previous SDS update where just Liberty County was the only funding source. This new amendment shows Liberty County as the managing entity and multiple funding sources.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
Joint Airport Partnership Agrmt	Ft. Stewart, Liberty County, Hinesville, LCDA	May 4, 2023

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030**

Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: *Animal Control*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☒ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Liberty County with funding assistance from City of Hinesville**
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ **Yes** (if "Yes," you must attach additional documentation as described, below)

☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Liberty County	General Fund
City of Hinesville	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes to the service itself. This amendment was from a previous SDS update where Liberty County, the Town of Allenhurst, and the City of Hinesville were the funding sources. This new amendment shows the County as the single provider with funding assistance from the City of Hinesville

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030** Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: *Building Inspections*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

a.) ☐ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

d.) ☒ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **The City of Hinesville and Liberty County**

e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ **Yes** (if "Yes," you must attach additional documentation as described, below)

☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Liberty County	General Fund/Permit Fees
City of Hinesville	General Fund/Permit Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes to the service itself. This amendment was from a previous SDS update where Liberty County, the Town of Allenhurst, and the Cities of Hinesville, Flemington, and Riceboro were the funding sources and providers. This new amendment shows both the two funding sources and two providers.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030**

Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: *Code Enforcement*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☐ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) ☒ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **The City of Hinesville and Liberty County**
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- ☐ **Yes** (if "Yes," you must attach additional documentation as described, below)
- ☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Liberty County	General Fund
City of Hinesville	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This amendment was from a previous SDS update where the City of Hinesville and the Joint Planning Commission were the funding sources and providers. The Joint Planning Commission was replaced by the Liberty Consolidated Planning Commission in 2005. This new amendment shows both the two funding sources and the two providers.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030**

Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: *Development Authority(s)*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☐ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) ☒ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **The City of Hinesville and Liberty County Development Authority**
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ **Yes** (if "Yes," you must attach additional documentation as described, below)

☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Liberty County Developmetn Auth	General Fund
Hinesville	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This amendment was from a previous SDS update where just the Liberty County Development Authority was the only provider and the only funding source. This new amendment shows two providers and two funding sources. Hinesville has created two development authorities: one for downtown (2004) and one citywide (2013).

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030**

Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: *Emergency Management Agency*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☒ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Liberty County**
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ **Yes** (if "Yes," you must attach additional documentation as described, below)

☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Liberty County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes to the service itself. This amendment was from a previous SDS update where Liberty County and the City of Hinesville were the funding sources. This new amendment shows one provider and one funding source.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030** Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: *Emergency Medical Services*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☒ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Liberty County**
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ **Yes** (if "Yes," you must attach additional documentation as described, below)

☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Liberty County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No changes to the service itself. This amendment was from a previous SDS update where Liberty County, the Regional Medical Center and the City of Hinesville were the funding sources. This new amendment shows one provider and one funding source.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030**

Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: *Engineering*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☐ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:
- d.) ☒ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Liberty County, Cities of Hinesville, Flemington, Midway, Riceboro, and Walthourville.**
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ **Yes** (if "Yes," you must attach additional documentation as described, below)

☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Liberty County	General Fund/utility fees
City of Hinesville	General Fund/utility fees
City of Flemington	General Fund
City of Midway	General Fund/utility fees
City of Riceboro	General Fund/utility fees
City of Walthourville	General Fund/utility fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This amendment was from a previous SDS update where Liberty County and the City of Hinesville were the providers and the funding sources. This new amendment shows multiple providers and multiple funding sources.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030**

Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: *Fire Prevention and Education*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☐ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) ☒ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Liberty County, Town of Allenhurst, Cities of Hinesville, Flemington, Riceboro, and Walthourville.**
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ **Yes** (if "Yes," you must attach additional documentation as described, below)

☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Liberty County	General Fund
City of Hinesville	General Fund
City of Flemington	General Fund
Town of Allenhurst	General Fund
City of Riceboro	General Fund
City of Walthourville	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This amendment was from a previous SDS update where there was one provider and one funding source. This new amendment shows multiple providers and multiple funding sources.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030** Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: *Fire Suppression*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☐ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) ☒ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Liberty County, Town of Allenhurst, Cities of Hinesville, Flemington, Midway, Riceboro, and Walthourville.**
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ **Yes** (if "Yes," you must attach additional documentation as described, below)

☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Liberty County	General Fund/Impact Fees
City of Hinesville	General Fund
City of Flemington	General Fund/Impact Fees
City of Midway	General Fund
City of Riceboro	General Fund
City of Walthourville and Allenhurst	General Fund/User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This amendment was from a previous SDS update where there were multiple providers and multiple funding sources. This new amendment shows multiple providers and multiple funding sources as well, but they have changed.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030**

Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: Courts (Municipal)

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☐ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Type Name of Government, Authority or Organization Here**
- c.) ☒ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: **Hinesville, Midway, Walthourville**)
- d.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- ☐ **Yes** (if "Yes," you must attach additional documentation as described, below)
- ☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Midway	General Fund
Hinesville	General Fund
Walthourville	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This amendment was from a previous SDS update where just the City of Hinesville was the only provider and the only funding source. This new amendment shows multiple providers and multiple funding sources.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030**

Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: *Planning and Zoning*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☒ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Liberty Consolidated Planning Commission**
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- ☐ **Yes** (if "Yes," you must attach additional documentation as described, below)
- ☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Liberty County and Allenhurst	General Fund/Permit Fees/Grant Funds
City of Hinesville and Gum Branch	General Fund/Permit Fees/Grant Funds
City of Flemington	General Fund/Permit Fees/Grant Funds
Town of Allenhurst	General Fund/Permit Fees/Grant Funds
City of Riceboro	General Fund/Permit Fees/Grant Funds
City of Walthourville	General Fund/Permit Fees/Grant Funds

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This amendment was from a previous SDS update where there were more than one provider and multiple funding sources. This new amendment shows a single provider and multiple funding sources that have been implemented through intergovernmental agreements adopted in 2004 and updated in 2009.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

2009 Intergovernmental Agreement is already in effect.

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030** Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: *Police*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☐ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) ☒ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: **Cities of Hinesville, Flemington, Midway, and Walthourville**)
- d.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ **Yes** (if "Yes," you must attach additional documentation as described, below)

☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
City of Hinesville	General Fund
City of Midway	General Fund
City of Flemington	General Fund
City of Walthourville	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This amendment was from a previous SDS update where there was provider and one funding source. This new amendment shows multiple multiple providers and multiple funding sources.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030** Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: *Recreation and Leisure*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☐ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) ☒ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Liberty County, Cities of Midway, Hinesville, Riceboro, and Walthourville**
- e.) ☐ Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ **Yes** (if "Yes," you must attach additional documentation as described, below)

☒ **No**

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Liberty County	General Fund
City of Midway	General Fund
City of Hinesville	General Fund
City of Riceboro	General Fund
City of Walthourville	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This amendment was from a previous SDS update where there was on provider and one funding source. This new amendment show multiple providers and multiple funding sources.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2033** Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: Road Maintenance (Clean/Mow)

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☐ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) ☒ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Liberty County, Town of Allenhurst, Cities of Flemington, Gum Branch, Midway, Hinesville, Riceboro, and Walthourville**
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ **Yes** (if "Yes," you must attach additional documentation as described, below)

☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Liberty County, Town of Allenhurst	General Fund
Cities of Midway and Flemington	General Fund
City of Hinesville	General Fund
City of Riceboro	General Fund
City of Walthourville	General Fund
City of Gum Branch	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This amendment was from a previous SDS update where there were multiple funding sources. This new amendment shows additional funding sources.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030** Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: Road Maintenance (Grading/ROW)

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☐ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) ☒ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Liberty County, Town of Allenhurst, Cities of Flemington, Gum Branch, Midway, Hinesville, Riceboro, and Walthourville**
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ **Yes** (if "Yes," you must attach additional documentation as described, below)

☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Liberty County, Town of Allenhurst	General Fund
Cities of Midway and Flemington	General Fund
City of Hinesville	General Fund
City of Riceboro	General Fund
City of Walthourville	General Fund
City of Gum Branch	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This amendment was from a previous SDS update where there were multiple providers and multiple funding sources. This new amendment shows additional providers and funding sources.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030**

Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: *Road Maintenance (Improvements)*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☐ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) ☒ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Liberty County, Town of Allenhurst, Cities of Flemington, Gum Branch, Midway, Hinesville, Riceboro, and Walthourville**
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- ☐ **Yes** (if "Yes," you must attach additional documentation as described, below)
- ☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Liberty County, Town of Allenhurst	General Fund
Cities of Midway and Flemington	General Fund
City of Hinesville	General Fund
City of Riceboro	General Fund
City of Walthourville	General Fund
City of Gum Branch	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This amendment was from a previous SDS update where there were multiple providers and multiple funding sources. This new amendment shows additional providers and funding sources.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2033** Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: *Senior Citizen Services*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☐ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) ☒ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Liberty County, City of Hinesville and the City of Walthourville**
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ **Yes** (if "Yes," you must attach additional documentation as described, below)

☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Liberty County	General Fund
City of Walthourville	General Fund
City of Hinesville	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This amendment was from a previous SDS update where there was a single provider and a single funding source. This new amendment shows additional providers and additional funding sources.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030** Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: *Soil Erosion Mitigation*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☐ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) ☒ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Liberty County, The Town of Allenhurst, and the Cities of Hinesville, Walthourville, Flemington, Gum Branch, Midway, and Riceboro.**
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ **Yes** (if "Yes," you must attach additional documentation as described, below)

☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
City of Hinesville and Liberty County	General Fund/User fees
City of Walthourville	General Fund/User fees
Cities of Flemington and Gum Branch	General Fund/User fees
City of Midway	General Fund/User fees
City of Riceboro	General Fund/User fees
Town of Allenhurst	General Fund/User fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This amendment was from a previous SDS update where there were multiple funding sources. This new amendment shows additional funding sources. Liberty County provides the service for the unincorporated areas and Liberty Consolidated Planning Commission provides the service for Allenhurst, Flemington, Gum Branch, Hinesville, Midway, Riceboro and Walthourville through intergovernmental agreements adopted in 2004 and updated in 2009.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

2009 Intergovernmental Agreement is already in effect

7. Person completing form: **Jeff Ricketson, Executive Director**
 Phone number: **912-408-2030** Date completed: 7/25/2025

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: *Solid Waste Collection*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☐ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) ☒ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Liberty County, The Town of Allenhurst, and the Cities of Hinesville, Walthourville, Flemington, Midway, and Riceboro.**
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ **Yes** (if "Yes," you must attach additional documentation as described, below)

☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
City of Hinesville and Liberty County	Solid Waste Fund
City of Walthourville	User Fees
Cities of Flemington and Hinesville	User Fees
City of Midway	General Fund/User Fees
City of Riceboro	User Fees
Town of Allenhurst	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This amendment was from a previous SDS update where there were multiple providers and multiple funding sources. This new amendment shows additional funding sources.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030**

Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

COUNTY: LIBERTY

Service: *Wastewater Treatment*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) ☐ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- b.) ☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) ☒ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: **Cities of Hinesville, Walthourville, Midway, and Riceboro.**
- d.) ☐ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) ☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ **Yes** (if "Yes," you must attach additional documentation as described, below)

☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
City of Hinesville	Water/Sewer Fund, User fees
City of Walthourville	Water/Sewer Fund, User fees
City of Midway	Water/Sewer Fund, User fees
City of Riceboro	Water/Sewer Fund, User fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This amendment was from a previous SDS update where there were multiple providers and multiple funding sources. This new amendment shows additional funding sources.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030** Date completed: 7/25/25

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 3: Summary of Land Use Agreements

Instructions:

Answer each question below, attaching additional pages as necessary. Please note that any changes to the answers provided will require an update of the service delivery strategy. If the contact person for this service (listed at the bottom of this page) changes, this should be reported to the Department of Community Affairs.

COUNTY: LIBERTY

1. What incompatibilities or conflicts between the land use plans of local governments were identified in the process of developing the service delivery strategy?

There were no conflicts or incompatibilities identified during the process. The services listed were from previous SDS updates. Planning staff met with each of the mayors and administrative leaders of each of the municipalities to review each of the services and update the service providers accordingly.

2. Check the boxes indicating how these incompatibilities or conflicts were addressed:

- ☐ Amendments to existing comprehensive plans
- ☐ Adoption of a joint comprehensive plan
- ☐ Other measures (amend zoning ordinances, add environmental regulations, etc.)

If "other measures" was checked, describe these measures:
No amendments or any changes were needed.

NOTE:

If the necessary plan amendments, regulations, ordinances, etc. have not yet been formally adopted, indicate when each of the affected local governments will adopt them.

3. What policies, procedures and/or processes have been established by local governments (and water and sewer authorities) to ensure that new extraterritorial water and sewer service will be consistent with all applicable land use plans and ordinances? The Liberty County Water Resources Council was created by an 2009 intergovernmental agreement between Liberty County and the municipalities of Alenhurst, Flemington, Gum Branch, Hinesville, Midway, Riceboro and Walthourville. Any proposed change to the adopted water/sewer service areas must be approved by the Liberty County Water Resource Council.

4. Person completing form: **Jeff Ricketson, Executive Director**

Phone number: **912-408-2030** Date completed: July 25, 2025

5. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



GEORGIA DEPARTMENT of COMMUNITY AFFAIRS

SERVICE DELIVERY STRATEGY

FORM 4: Certifications

Instructions:

This form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2020 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2020 population of between 500 and 9,000 residing within the county. Cities with a 2020 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so. Population must be based upon decennial census figures.

COUNTY: LIBERTY

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A. 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (20); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>ALLENHURST</u>	Mayor	James Willis		
<u>FLEMINGTON</u>	Mayor	Paul Hawkins		
<u>GUM BRANCH</u>	Mayor	Tina Eason		
<u>HINESVILLE</u>	Mayor	Karl Riles		
<u>LIBERTY COUNTY</u>	Chairman	Donald Lovette		
<u>MIDWAY</u>	Mayor	Levern Clancy, Jr.		
<u>RICEBORO</u>	Mayor	Chris Stacy		
<u>WALTHOURVILLE</u>	Mayor	Sarah B. Hayes		



City of Hinesville, Georgia, Council Meeting

Date: August 7, 2025
Agenda Item: Variance Request 2025-31-H
Prepared by: Mardee Sanchez
Presented by: Mardee Sanchez

PURPOSE: Variance request by Ming Ni for two buffers required by the Tree Ordinance for retail development on Hwy. 196 W (District #5)

BACKGROUND: The Tree Ordinance requires a Type C buffer to protect residential property from commercial development and a Type G buffer along parking spaces for aesthetic purposes. Mr. Ni is requesting a variance from these two required buffers for his proposed retail development on Highway 196 W.

This was before the Planning Commission on July 15, 2025, at which it recommended to grant the variance for part of the Type G buffer (the portion along the proposed parking spaces) and to deny the variance for the Type C buffer.

FUNDING:

RECOMMENDATION: The variance for the Type C buffer is denied and the variance for the Type G buffer is granted only for the portion that is along the parking spaces shown on the site plan for this project.

ATTACHMENTS:

1. 2025-31-H

PREVIOUS COUNCIL DISCUSSION:

Variance Request 2025-31-H

A request has been submitted by Ming Ni for a variance from two buffers required by the tree ordinance. Property is located on Highway 196 W (between W 15th Street and Cove Street) in Hinesville and is further described as LCTM Parcels 037A001 and 030042. (District #5)

Public Notification

HS PUBLIC HEARINGS

Rezoning Petition 2025-29-F

A rezoning petition has been submitted by the City of Flemington, to rezone 9.02 acres +/- from A-1 and R-20 to MFR (Agricultural and Single-family Residential-20 to Multi-family Residential) to be able to sell the property. Property is located on Old Sunbury Road in Flemington and is further described as LCTM Parcel 083A001. Property is bounded now or formerly as follows: NORTH by lands of Roy and Rosalba M. Lintz, Tarrod M. and Lashawndrea Jackson, and Patty J. Gilchrist & et al; EAST by lands of Roy and Rosalba Lintz, Frankie J. and April E. Cruz; SOUTH by lands of Henry Rahn Estate, Carla Eileen and Jerome Jordan, Vanessa Carter Walcott, Eric Ferrer-Carrington, Glennwood and Wanda McDonald, Gaven Wilson and Charlie Stokes, Jr.; and WEST by Old Sunbury Road.

Variance Request 2025-31-H

A request has been submitted by T. R. Long Engineering on behalf of owner Ming Ni for a variance from the rear and front buffer requirements for a commercial development. The property is located on Highway 196 W and is further described as LCTM Parcels 030042 and 037A001. Property is bounded now and formerly as follows: NORTH by lands of Essie M. Jackson and Michelle Bostic; EAST by The Waters Group, LLC and DT Retail Properties, LLC; SOUTH by Highway 196 W; WEST by Cove Street.

Public Hearings

The Liberty Consolidated Planning Commission will hold a public meeting on July 15, 2025, at 4:30 p.m., at the Liberty County Courthouse Annex, 112 North Main Street, 2nd floor in Hinesville.

Public Hearings to be Held by the Applicable Governing Authority:

Thursday, August 7, 2025, 3:00 p.m.

—The Hinesville City Council will meet at the Hinesville City Hall, 115 East M.L. King Jr. Blvd., Hinesville

Tuesday, August 12, 2025, 4:30 p.m.

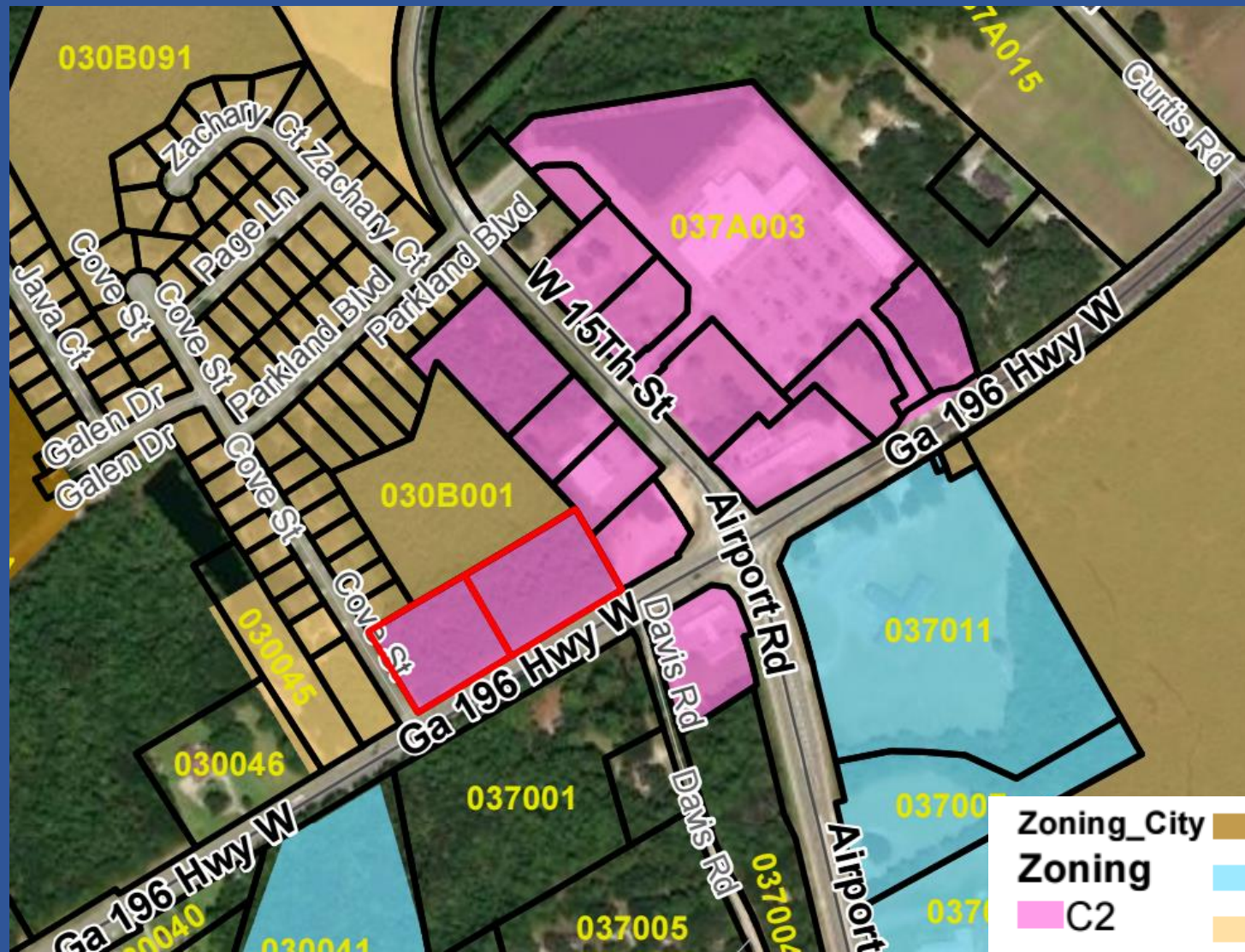
—The Flemington City Council will meet at the Flemington City Hall, 156 Old Sunbury Road, Flemington 51239 6/26/25 RL



Vicinity Map



Zoning Map



Zoning_City	MFR
Zoning	OI
C2	R20
C3	R8
	Parcels

Wetlands



Buffer Requirements

Type C – Buffering single-family residences:

- 6-ft. fence and 20-ft. wide area with either planted or preserved trees

Type G – Buffering parking lots:

- 3-ft. fence or a 3-ft. high and 3-ft. wide hedge

[illegible]

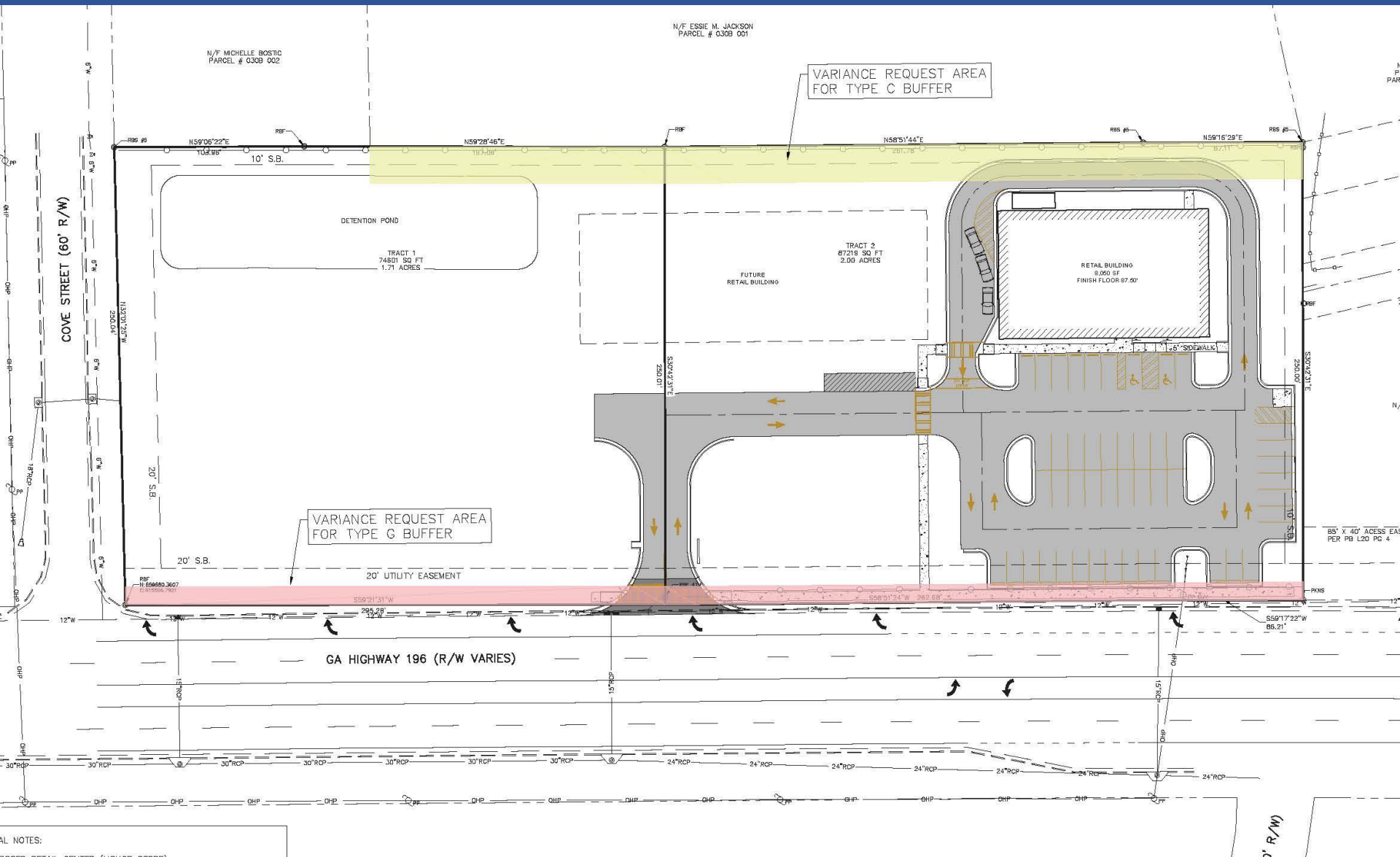
Request Narrative

Ming Ni is requesting variance from the rear buffer requirement for the above referenced project. A type "c" buffer is required along the rear of the property. A type C buffer is 20 feet wide in which "There shall be no encroachment of structures or paving within the area designated as a buffer." (§17-32(f)(3)).

The project is bounded on the rear by a large wetland that has been placed in conservation. This wetland provides protection for the residential properties. The protection provided by the type C buffer is lost on the wetlands. We request the elimination of the type C buffer against the adjacent wetlands (parcel 030B001). The type C buffer should remain adjacent to parcel 030B002. Please note that a fence will be installed along the wetland boundary.

A type G buffer is required along the front of the property. A type G buffer calls for the installation of a fence between a public roadway and parking stalls. We respectfully request that the requirement for a type G buffer be removed along S.R. 196.

Variance Request



Pursuant to §17-34, a variance shall only be granted upon a determination that:

- the request is the minimum necessary to afford relief,
Removal of the type C is the minimum that would afford relief. However, removal of the type G buffer as requested is more than necessary for the current project, as there is no proposed development on the remainder of the property and thus no demonstrated need for the entire variance.
- the overall intent and purpose of this chapter will not be adversely impacted,
The type C buffer is to protect adjacent residences, which the wetlands will likely never be developed as. However, the wetlands could be timbered, thereby exposing residences to the commercial development. The type G buffer is for aesthetic purposes (to screen cars in a parking lot). While a fence could be installed, it likely would not serve that purpose well given the limited space available.

A variance shall only be granted (cont'd):

- upon showing of good and sufficient cause.
The type C buffer would be needed if the trees in the wetlands are harvested which the owner of that parcel could do. With respect to the type G buffer, to meet other design standards (i.e., parking space size, aisle width, etc.) and the project's need for access around the building, there is not sufficient space for a type G buffer.

LCPC Recommendation

Partial Approval

Variance Request 2025-31-H

Conditions

Standard and Special

Standard Conditions

1. The applicant must obtain all required local, state and federal licenses and permits prior to commencement of any construction.
2. All plans, documents, materials, and statements contained or implied in this application are considered a condition of this action.
3. No change or deviation from the conditions of approval are allowed without prior notification and approval of the Director of the LCPC or the Planning Commission, and the approving governmental authority.

Special Condition

The variance for the type C buffer is denied. The variance for the type G buffer is only granted for the portion that is along the parking spaces shown on the site plan for this project.



City of Hinesville, Georgia, Council Meeting

Date: August 7, 2025

Agenda Item: Bids for Downtown Terrace Infrastructure Construction Project

Prepared by: Paul Simonton

Presented by: Paul Simonton

PURPOSE: To present for Mayor and Council Consideration, Bids for Downtown Terrace Infrastructure Construction Project. The Workforce Housing Project at the corner of Court Street and Welborn. Street

BACKGROUND: The project was advertised and three bids were received:

Curb & Gutter Professionals, Wayne County -	\$1,779,380.00
Sittle Construction Co, Long County -	\$1,152,447.00
Taylors creek Construction, Liberty county -	\$1,039,790.00

FUNDING: Funding for project is a Work Force Housing Grant from One Georgia
Grant Amount - \$1,098,188

Local Match - \$651,101 (incl Court Street sewer Replacement w/ E&I)

Total Budget = \$1,749,289

Funding analysis to Date

Court Street sewer = \$400,900.00 (awarded to SEC Sitework last month)

On Site Infrastructure = \$1,039,790.00

Eng, Survey, Testing & Insp. = \$153,645.00

Total = \$1,594,335

Funds Available for Bldg. Removal and unknown conditions= \$154,954

On-site structures Hazardous Material Report was received yesterday and forwarded to Taylors Creek for proposal.

RECOMMENDATION: Award Infrastructure project to Taylors Creek Construction for \$1,039,790.00

ATTACHMENTS:

1. 2024-42 Bid Tab

PREVIOUS COUNCIL DISCUSSION:

Downtown Terrace
SE # 2024-42
Amendment #1 Bid Items

I Certify that this tabulation is a true
and representation of the bids
received on July 24, 2025

**Curb & Gutter
Professionals**

Sittle Construction

Taylors Creek

Item	Estimated								
No.	Quantity	Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
			Clearing						
1	1.75	AC	Clearing	\$47,000.00	\$82,250.00	\$ 17,200.00	\$ 30,100.00	\$ 35,000.00	\$ 61,250.00
2	1	LS	Grading	\$431,000.00	\$431,000.00	\$ 247,073.00	\$ 247,073.00	\$ 141,000.00	\$ 141,000.00
			Total Clearing & Grading		\$513,250.00		\$ 277,173.00		\$ 202,250.00
3			Drainage						
A.	4,400	SF	Rain Garden	\$12.00	\$52,800.00	\$ 10.00	\$ 44,000.00	\$ 8.00	\$ 35,200.00
B.	15,000	SF	Permeable Paver System Inc. stone	\$25.50	\$382,500.00	\$ 17.25	\$ 258,750.00	\$ 19.00	\$ 285,000.00
	2	EA	Reconstruct Drainage Structures	\$5,100.00	\$10,200.00	\$ 2,300.00	\$ 4,600.00	\$ 5,000.00	\$ 10,000.00
			Total Drainage		\$445,500.00		\$ 307,350.00		\$ 330,200.00
4			Pavement						
A.	300	SY	6" GAB Incl Filler Strip	\$122.00	\$36,600.00	\$ 25.00	\$ 7,500.00	\$ 40.00	\$ 12,000.00
B.	300	SY	1.5" 9.5 MM Asphalt incl Filler Strip	\$67.00	\$20,100.00	\$ 75.00	\$ 22,500.00	\$ 30.00	\$ 9,000.00
C.	36	SY	Traffic Bollards	\$940.00	\$33,840.00	\$ 650.00	\$ 23,400.00	\$ 700.00	\$ 25,200.00
D.	700	SY	Misc Concrete Paving	\$224.00	\$156,800.00	\$ 83.00	\$ 58,100.00	\$ 108.00	\$ 75,600.00
E.	200	SY	D.W. Apron	\$170.00	\$34,000.00	\$ 83.00	\$ 16,600.00	\$ 108.00	\$ 21,600.00
F.	1,800	LF	24" C & G	\$48.50	\$87,300.00	\$ 36.00	\$ 64,800.00	\$ 28.00	\$ 50,400.00
G.	350	LF	24" Valley Gutter	\$62.00	\$21,700.00	\$ 36.00	\$ 12,600.00	\$ 28.00	\$ 9,800.00
H.	1	LS	Sidewalk & C&G Removal	\$11,250.00	\$11,250.00	\$ 6,000.00	\$ 6,000.00	\$ 7,800.00	\$ 7,800.00
I.	700	SY	Sidewalk Installation	\$63.00	\$44,100.00	\$ 79.00	\$ 55,300.00	\$ 65.00	\$ 45,500.00
J.	1	LS	Traffic Control	\$45,000.00	\$45,000.00	\$ 42,000.00	\$ 42,000.00	\$ 15,000.00	\$ 15,000.00
			Total Pavement		\$490,690.00		\$ 308,800.00		\$ 271,900.00
5			On Site Sewer						
A.	1	EA	Locate Pipe End, Verify Grade and Connect to Exist Pipe	\$4,950.00	\$4,950.00	\$ 6,325.00	\$ 6,325.00	\$ 8,000.00	\$ 8,000.00
B.	6	EA	STD MH (0-8')	\$6,900.00	\$41,400.00	\$ 7,452.00	\$ 44,712.00	\$ 6,000.00	\$ 36,000.00
C.	700	LF	8" Sewer	\$82.50	\$57,750.00	\$ 52.00	\$ 36,400.00	\$ 60.00	\$ 42,000.00
D.	31	EA	8"x 4" Tee	\$690.00	\$21,390.00	\$ 420.00	\$ 13,020.00	\$ 425.00	\$ 13,175.00
E.	1,000	LF	4" Service Pipe	\$24.50	\$24,500.00	\$ 29.00	\$ 29,000.00	\$ 25.00	\$ 25,000.00
			Total On Site Sewer		\$149,990.00		\$ 129,457.00		\$ 124,175.00
6			Water						
A.	1	EA	6"x 2" Conn	\$3,600.00	\$3,600.00	\$ 3,882.00	\$ 3,882.00	\$ 2,500.00	\$ 2,500.00
B.	1	EA	8" X 2" Conn	\$6,050.00	\$6,050.00	\$ 3,565.00	\$ 3,565.00	\$ 2,500.00	\$ 2,500.00
C.	2	EA	6"X 4" Conn	\$10,500.00	\$21,000.00	\$ 5,865.00	\$ 11,730.00	\$ 2,500.00	\$ 5,000.00
D.	6	EA	2" GV	\$2,500.00	\$15,000.00	\$ 1,208.00	\$ 7,248.00	\$ 1,400.00	\$ 8,400.00
E.	3	EA	4" GV	\$3,250.00	\$9,750.00	\$ 2,036.00	\$ 6,108.00	\$ 1,900.00	\$ 5,700.00
F.	400	LF	2" PVC Pipe	\$39.50	\$15,800.00	\$ 25.00	\$ 10,000.00	\$ 25.00	\$ 10,000.00
G.	420	LF	4" PVC Pipe	\$53.00	\$22,260.00	\$ 29.00	\$ 12,180.00	\$ 32.00	\$ 13,440.00
H.	0.7	TN	Fittings	\$3,850.00	\$2,695.00	\$ 11,500.00	\$ 8,050.00	\$ 5,000.00	\$ 3,500.00
I.	25	SY	Pavement Patch	\$265.00	\$6,625.00	\$ 150.00	\$ 3,750.00	\$ 225.00	\$ 5,625.00
			Total Water		\$102,780.00		\$ 66,513.00		\$ 56,665.00
7			NPRL						
A.	400	LF	2" Reuse Water main	\$39.50	\$15,800.00	\$ 25.00	\$ 10,000.00	\$ 25.00	\$ 10,000.00
B.	0.2	TN	Fittings	\$3,850.00	\$770.00	\$ 11,500.00	\$ 2,300.00	\$ 2,000.00	\$ 400.00
			Total Reuse	\$	\$16,570.00		\$ 12,300.00		\$ 10,400.00
8			Erosion & Sediment Control						
A.	1,200	LF	Silt Fence	\$6.50	\$7,800.00	\$ 8.00	\$ 9,600.00	\$ 6.00	\$ 7,200.00
B.	1	EA	Const. Exit	\$6,950.00	\$6,950.00	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00
C.	1	EA	Conc. Washout	\$6,100.00	\$6,100.00	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00
D.	1	EA	SD4 Silt Basin	\$2,750.00	\$2,750.00	\$ 4,000.00	\$ 4,000.00	\$ 500.00	\$ 500.00
E.	2	EA	Silt traps	\$500.00	\$1,000.00	\$ 127.00	\$ 254.00	\$ 500.00	\$ 1,000.00
			Total E&S		\$24,600.00		\$ 20,854.00		\$ 14,200.00
9	1	LS	Mobilization	\$36,000.00	\$36,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
			Total Construction		\$1,779,380.00		\$ 1,152,447.00		\$ 1,039,790.00



City of Hinesville, Georgia, Council Meeting

Date: August 7, 2025

Agenda Item: Resolution #2025-13
Intergovernmental Agreement for
the Imposition of Floating Local
Option Sales Tax

Prepared by: Christy Deloach

Presented by: Kenneth Howard

PURPOSE: To present Resolution 2025-13 to approve the IGA for the imposition of Floating Local Option Sales Tax (FLOST). The resolution gives the mayor the authority to sign the IGA between the City of Hinesville, Liberty County, City of Flemington and City of Walthourville to impose the FLOST.

BACKGROUND: As part of House Bill 581, counties that have a floating homestead property tax exemption may impose a Floating Local Option Sales Tax (up to 1%) for the purpose of reducing property taxes. This IGA asks the County to forward the agreement to the Liberty County Board of Elections to place the FLOST on the ballot for the November 4, 2025 election. The Exhibit A of the IGA details how the proceeds of the FLOST would be distributed among the taxing entities. The distribution is based on the value of 1 mill using the Net Digest Value on each entity's 5 year history of levy where available.

FUNDING: N/A

RECOMMENDATION: Approve Resolution #2025-13, which gives the Mayor the authority to sign the IGA between the City of Hinesville, Liberty County, City of Flemington, and City of Walthourville to impose the FLOST.

ATTACHMENTS:

1. Resolution 2025-13 Approving FLOST rev 1 - Hinesville

PREVIOUS COUNCIL DISCUSSION:

RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE, GEORGIA TO APPROVE THE IMPOSITION OF A FLOATING LOCAL OPTION SALES TAX, CONDITIONED UPON APPROVAL BY A MAJORITY OF THE QUALIFIED VOTERS RESIDING WITHIN LIBERTY COUNTY VOTING IN A REFERENDUM THEREON TO BE HELD NOVEMBER 4, 2025; TO APPROVE THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH LIBERTY COUNTY RELATING THERETO; AND FOR OTHER PURPOSES.

W I T N E S S E T H:

WHEREAS, under O.C.G.A. § 48-8-109.30 *et seq* (sometimes, the “**Act**”), and by following the procedures set forth therein, a Floating Local Option Sales Tax (“**FLOST**”) may be imposed for the limited purpose of providing property tax relief within the special taxing district that is conterminous with the geographical boundaries of the County (the “**Special Taxing District**”) at a rate of up to one (1%) percent and for a period of no more than five (5) years, subject to approval of said FLOST by the voters within the Special Taxing District at a referendum held for such purpose; and

WHEREAS, as a condition precedent to issuance of the call for the referendum, and unless otherwise specifically provided in the Act, the governing authority of Liberty County, Georgia (the “**County**”) and the governing authority(ies) that represent at least fifty (50%) percent of the Special Taxing District’s residents of municipalities that levy an ad valorem tax on property, must enter into an intergovernmental agreement calling for a FLOST and specifying the proposed rate of the tax, the proposed maximum period of time that the tax is to be levied, and the proposed distribution of the tax; and

WHEREAS, unless otherwise specifically provided by the Act, the governing authority of the County and the governing authorities of municipalities within the Special Taxing District that levy ad valorem tax on property must also have in effect a base year value homestead exemption or adjusted base year value homestead exemption; and

WHEREAS, the City of Hinesville, Georgia (sometimes, the “**City**”) represents at least 50 percent of the Special Taxing District’s total residents of municipalities that levy an ad valorem tax on property within the Special Taxing District, and the governing authorities of municipalities within the Special Taxing District that levy ad valorem tax on property have in effect a base year value homestead exemption or adjusted base year value homestead exemption; and

WHEREAS, pursuant to and consistent with Article IX, Section III, Paragraph I of the Constitution of the State of Georgia authorizing intergovernmental agreements generally, and in satisfaction of those provisions of the Act specifically requiring an intergovernmental agreement as a precondition to imposition of a FLOST, the Mayor and Council of the City (sometimes referred to as the “**City Governing Authority**”) desire to enter into that certain intergovernmental agreement in the form attached hereto as **Exhibit “A”** (as the same may be revised and executed by the Mayor, the “**FLOST Intergovernmental Agreement**”) with the County and any other municipalities that may be eligible to participate therein under the Act (collectively, the “**Eligible**

Municipalities”); and

WHEREAS, the City Governing Authority has determined, and does hereby determine, that it is in the best interest of the citizens of the City that a 1% FLOST be imposed in the Special Taxing District for a term of five (5) years, beginning January 1, 2026 (or such earlier date as permitted under the Act), for the purpose of providing property tax relief to the taxpayers therein (the “**2025 FLOST**”), and otherwise enter into the FLOST Intergovernmental Agreement prior to issuance of the call of the special election to be held on November 4, 2025 authorizing the 2025 FLOST; and

WHEREAS, this Resolution was presented and approved at meeting of the City Governing Authority pursuant to lawful and duly given notice as required by law, including the Georgia Open Meetings Act, O.C.G.A. 50-14-1 et seq.

NOW, THEREFORE, BE IT RESOLVED by the City Governing Authority in public meeting assembled, and it is hereby resolved by the authority of the same, that:

1. To the extent required by the Act, the City Governing Authority does hereby approve of the imposition of the 2025 FLOST pursuant to the Act for the purpose of providing property tax relief to the taxpayers of the Special Taxing District, subject to the assent of a majority of the qualified voters therein voting in the Special Election for such purpose.

2. The City Governing Authority does hereby approve the Intergovernmental Agreement and all of the provisions thereof and the transactions, actions, agreements, and other matters contemplated thereby on the part of the City to be performed or observed (which are by this specific reference incorporated in this Resolution and made a part hereof for all purposes), and specifically authorizes and empowers the Mayor of the City (or in his absence, the Mayor Pro Tempore), on behalf of the City and in consultation with the City Attorney, to approve any and all revisions, modifications, or restatements of the FLOST Intergovernmental Agreement deemed appropriate by said Mayor (or in his absence, the Mayor Pro Tempore) and to execute and deliver the same to the County and any other Eligible Municipalities.

3. The Mayor of the City (or in his absence, the Mayor Pro Tempore), on behalf of the City, acting alone or together with any other officer of the City, is additionally authorized to take such further action as the Mayor (or in his absence, the Mayor Pro Tempore) deems necessary or appropriate and consistent with the intent of this Resolution to enable the City to perform its obligations under the FLOST Intergovernmental Agreement and otherwise effectuate the 2025 FLOST. The foregoing is intended to grant to the Mayor (or in his absence, the Mayor Pro Tempore) broad powers and authority to consummate and undertake the matters contemplated herein and shall not be construed to impose any limitation or restriction on such powers and authority unless specifically and expressly set forth in this Resolution.

4. As soon as practicable after the approval and execution of the FLOST Intergovernmental Agreement by all required parties thereto, the City requests that the County forward a copy of the same to the Liberty County Board of Elections and Registration (the “**Election Superintendent**”), and, in accordance with O.C.G.A. § 48-8-109.32(b), the Election

Superintendent shall issue the call for an election for the purpose of submitting the question of the imposition of the 2025 FLOST to the voters within the Special Taxing District. The call for and conduct of the Special Election shall be administered by the Election Superintendent in the manner authorized for special elections generally to present questions to the voters under O.C.G.A. § 21-2-540. The Election Superintendent shall cause the date and purpose of the Special Election to be published once a week for four (4) weeks immediately preceding the date of the Special Election in the legal organ of the County or in a newspaper having general circulation in the County at least equal to that of the legal organ. If the imposition of the 2025 FLOST is approved by the electors of the Special Taxing District at the Special Election, a one percent (1%) sales and use tax will be imposed for a period of five (5) years, as provided by the Act and the FLOST Intergovernmental Agreement.

5. Any and all action taken by the City or its officials or representatives prior to the date hereof in connection with the FLOST Intergovernmental Agreement and the 2025 FLOST is hereby ratified and affirmed to the extent necessary to effect the purpose of this Resolution or to enable the Special Election and imposition of the 2025 FLOST.

6. This Resolution shall take effect immediately upon its adoption and the City Clerk or other official or agent of the City shall place public record of this Resolution in the minutes of the City.

ADOPTED, this ____ day of August, 2025.

CITY OF HINESVILLE, GEORGIA

(OFFICIAL SEAL)

By: _____
Karl A. Riles, Mayor

Attest: _____
Estella L. Roberson, City Clerk

[Exhibit(s) Attached]

EXHIBIT “A”

FLOST Intergovernmental Agreement

[ATTACHED]

STATE OF GEORGIA)
)
COUNTY OF LIBERTY)

THIS INTERGOVERNMENTAL AGREEMENT FOR IMPOSITION OF FLOATING LOCAL OPTION SALES TAX (this “**Agreement**”) is made and entered into as of the Effective Date (as defined below) by and between **LIBERTY COUNTY, GEORGIA** (“the “**County**”), a political subdivision of the State of Georgia having an address for purposes of this Agreement of 112 N. Main Street, Hinesville, Georgia 31313, and **CITY OF HINESVILLE, GEORGIA**, a municipality created and existing under the laws of the State of Georgia having an address for purposes of this Agreement of 115 East M.L. King, Jr. Drive Hinesville, Georgia 31313, **CITY OF FLEMINGTON, GEORGIA**, a municipality created and existing under the laws of the State of Georgia having an address for purposes of this Agreement of 156 Old Sunbury Road, Flemington, Georgia 31313, and **CITY OF WALTHOURVILLE, GEORGIA**, a municipality created and existing under the laws of the State of Georgia having an address for purposes of this Agreement of 222 Busbee Road, Walthourville, Georgia 31313 (each such municipality an “**Undersigned Municipality**” and collectively the “**Undersigned Municipalities**”), both municipalities created and existing under the laws of the State of Georgia (said County and Undersigned Municipalities each being sometimes referred to as a “party” and collectively as the “parties”).

WITNESSETH:

WHEREAS, under O.C.G.A. § 48-8-109.30 *et seq* (sometimes, the “Act”), and by following the procedures set forth therein, a Floating Local Option Sales Tax (“**FLOST**”) may be imposed for the limited purpose of property tax relief within the special taxing district that is conterminous with the geographical boundaries of the County (the “**Special Taxing District**”) at a rate of up to one (1%) percent and for a period of no more than five (5) years, subject to approval of said FLOST by the voters within the Special Taxing District at a referendum held for such purpose; and

WHEREAS, as a condition precedent to issuance of the call for the referendum, and unless otherwise specifically provided in the Act, the governing authority of the County and the governing authority(ies) that represent at least fifty (50%) percent of the Special Taxing District's residents of municipalities that levy an ad valorem tax on property, must enter into an intergovernmental agreement calling for a FLOST and specifying the proposed rate of the tax, the proposed maximum period of time that the tax is to be levied, and the proposed distribution of the tax; and

WHEREAS, unless otherwise specifically provided by the Act, the governing authority of the County and the governing authorities of municipalities within the Special Taxing District that levy ad valorem tax on property must also have in effect a base year value homestead exception or adjusted base year value homestead exemption; and

WHEREAS, the Undersigned Municipalities collectively represent at least 50 percent of the Special Taxing District's total residents of municipalities that levy an ad valorem tax on property within the Special Taxing District, and the governing authorities of municipalities within

the Special Taxing District that levy ad valorem tax on property have in effect a base year value homestead exemption or adjusted base year value homestead exemption; and

WHEREAS, pursuant to and consistent with Article IX, Section III, Paragraph I of the Constitution of the State of Georgia authorizing intergovernmental agreements generally, and in satisfaction of those provisions of the Act specifically requiring an intergovernmental agreement as a precondition to imposition of a FLOST, the County and Undersigned Municipalities desire to enter into this Agreement as provided herein; and

WHEREAS, this Agreement was presented and approved at meetings of the governing authorities of the County and the Undersigned Municipalities pursuant to lawful and duly given notice as required by law, including the Georgia Open Meetings Act, O.C.G.A. 50-14-1 *et seq.*

NOW, THEREFORE, incorporating the foregoing recitals, and in consideration of the mutual promises and understandings made in this Agreement, and for other good and valuable consideration, the parties consent and agree as follows:

ARTICLE I Eligible Parties

(a) The parties acknowledge that the conditions required by O.C.G.A. § 48-8-109.31(d)(2) are satisfied because this Agreement is executed by the County and by the Undersigned Municipalities, which Undersigned Municipalities collectively represent at least fifty (50%) percent of the Special Taxing District's total residents of municipalities that levy an ad valorem tax on property.

(b) The parties acknowledge that, other than the Undersigned Municipalities, there are no municipalities within the Special Taxing District that are considered "absent municipalities" as defined in O.C.G.A. § 48-8-109.31(e)(1) because no such municipalities levy an ad valorem tax on property within their jurisdiction.

(c) The parties further acknowledge that the Municipalities of Allenhurst, Gumbranch, Midway, and Riceboro, which are located within the Special Taxing District, are ineligible to enter into this Agreement and may not receive FLOST proceeds because these municipalities do not levy an ad valorem tax on property. Such municipalities may each be referred to as an "Ineligible Municipality" or collectively as the "Ineligible Municipalities".

ARTICLE II Proposed Rate and Duration of the 2025 FLOST

(a) In accordance with O.C.G.A. § 48-8-109.31(c), the proposed rate of the 2025 FLOST shall be one (1%) percent.

(b) In accordance with O.C.G.A. § 48-8-109.32(a), the proposed duration of the 2025 FLOST shall be five (5) years.

(c) As used herein, “**2025 FLOST**” shall refer to the FLOST authorized under the Act and specified in this Agreement within the Special Taxing District having such rate and duration as set forth immediately above.

ARTICLE III

Call for and Conduct of Referendum

As soon as practicable after the approval and execution of this Agreement by all parties, the County shall forward a copy of the same to the Liberty County Board of Elections and Registration (the “**Election Superintendent**”), and, in accordance with O.C.G.A. § 48-8-109.32(b), the Election Superintendent shall issue the call for an election for the purpose of submitting the question of the imposition of 2025 FLOST to the voters within the Special Taxing District. The call for and conduct of the election shall be administered by the Election Superintendent in the manner authorized for special elections generally to present questions to the voters under O.C.G.A. § 21-2-540. Said election shall be held on the following date, which is authorized for such purposes under O.C.G.A. § 21-2-540(c)(2): **November 4, 2025** (sometimes, the “**Special Election**”). The Election Superintendent shall cause the date and purpose of the Special Election to be published once a week for four (4) weeks immediately preceding the date of the Special Election in the legal organ of the County or in a newspaper having general circulation in the County at least equal to that of the legal organ. If the imposition of the 2025 FLOST is approved by the electors of the Special Taxing District at the Special Election, a one percent (1%) sales and use tax will be imposed for a period of five (5) years, as provided by the Act and this Agreement.

ARTICLE IV

Ballot Language

In accordance with O.C.G.A. § 48-5-109.32(c), the ballot language for the question of imposing the 2025 FLOST shall read as follows:

ONE PERCENT FLOATING LOCAL OPTION SALES TAX

- () YES For the purpose of reducing property taxes imposed by Liberty County and the municipalities of Hinesville, Flemington, and Walthourville,
- () NO shall a special 1% percent sales and use tax be imposed for five (5) years within the special taxing district of Liberty County as provided in Title 48, Chapter 8, Article 2b of the Official Code of Georgia?

ARTICLE V

Term of Agreement and Tax; Condition Precedent

This Agreement shall be effective and binding as of the date all of the parties hereto have approved and executed the same (as confirmed by the parties on the signature pages hereto) (said last date of execution being referred to as the “**Effective Date**”), and shall terminate upon (a) the official declaration of the failure of the Special Election; or (b) the expenditure by the County and Undersigned Municipalities of all revenues from the 2025 FLOST in accordance with this

Agreement. This Agreement is contingent and conditioned upon approval of the imposition of the 2025 FLOST by the electors of the Special Taxing District at the Special Election. If approved, said 2025 FLOST shall be effectively imposed commencing on January 1, 2026, or such earlier date permitted by the Act, and shall, absent a renewal, continue for a period five (5) years thereafter.

ARTICLE VI

Use of FLOST Proceeds; Reduction of Ad Valorem Property Taxes

As required by O.C.G.A. § 48-8-109.42 and in conjunction with any further limitations provided in this Agreement, the parties agree that each:

- (a) is required to use the 2025 FLOST proceeds exclusively to provide property tax relief;
- (b) must ensure that the form used by the County tax commissioner or other tax collector to collect ad valorem property taxes for the party clearly states the dollar amount by which the property tax levied by such party was reduced as a result of the receipt of 2025 FLOST proceeds; and
- (c) must annually reduce its roll-back millage rate which is calculated in accordance with O.C.G.A § 48-5-32.1, by the millage equivalent of the net 2025 FLOST proceeds that it received in the prior taxable year.

ARTICLE VII

Apportionment, Distribution, and Accounting of FLOST Proceeds

With respect to the apportionment, distribution, and accounting of the 2025 FLOST proceeds, and during the term of this Agreement, the parties agree as follows:

- (a) The net proceeds, including any interest thereon, of the 2025 FLOST received by the County from the State Revenue Commissioner shall be apportioned and distributed by the County to the County and the Undersigned Municipalities in the time and manner as provided in the Distribution Schedule attached hereto as **Exhibit “A”** (the “**Distribution Schedule**”).
- (b) The Distribution Schedule accounts for the minimum distributions to any Absent Municipalities, which are required under O.C.G.A. § 48-8-109.31(e)(2); it being noted that no Absent Municipalities exist for purposes of the Act and this Agreement.
- (c) The County will create a separate account to be held in trust on behalf of the Special Taxing District for each year during which FLOST proceeds are collected and subsequently delivered to the County by the Georgia Department of Revenue. Such account shall be designated as the “2025 Liberty County Special District FLOST Proceeds Fund” (the “**Annual County SD FLOST Fund**”). The County shall select a bank which shall act as a depository and custodian of each Annual County SD FLOST Fund upon such terms and conditions as may be acceptable to the County; provided, however, that each such account shall be interest bearing with interest paid into and retained within such account for later

apportionment and distribution according to the Distribution Schedule. No funds other than the annual 2025 FLOST proceeds, and interest accrued thereon, shall be placed in such accounts. The funds within such accounts shall not be commingled with any other funds of the County. The funds within such accounts shall only be disbursed in the time and manner authorized under this Agreement.

(d) The County shall distribute the 2025 FLOST proceeds to each Government Entity periodically as provided for in the Distribution Schedule.

(e) A separate account or fund shall be created by the County and by each Undersigned Municipality, which corresponds with each year during which 2025 FLOST proceeds are to be distributed from the prior year's Annual County SD FLOST Fund. Each such account or fund shall be designated by the given party as their 2025 Floating Local Option Sales Tax Fund (each, an "**Annual FLOST Tax Relief Fund**"). Notwithstanding the foregoing, in the event that the State Revenue Commissioner shall not require that a separate account be created by each of the parties as contemplated by this subsection (e), then a party shall not be obligated to do.

(f) All funds and accounts established by a party under this Article VII shall be audited by a certified public accounting firm at such time or times as the official audits of the party are made. Each of the parties agrees to cooperate with such certified public accounting firm(s) in any such audit by providing any and all necessary information and shall keep appropriate records concerning such funds and account as may be needed for a property audit thereof.

(g) If an Undersigned Municipality ceases to exist as a legal entity or becomes an inactive municipality (as provided by law) before all funds are distributed or expended under this Agreement, that such municipality's share of the funds to be distributed subsequent to dissolution shall be apportioned and distributed by the County to the County and the Undersigned Municipalities in the time and manner as provided in the Distribution Schedule, unless an act of the Georgia General Assembly provides otherwise within one year from the date on which funds were first unable to be distributed to such defunct or inactive municipality.

(h) If an Undersigned Municipality has not imposed the requisite ad valorem property tax within its jurisdiction in accordance with applicable law as of the Effective Date, then, notwithstanding the other provisions of this Agreement or the ballot question submitted to the voters at the Special Election, said Undersigned Municipality shall not be entitled to its share of 2025 FLOST proceeds provided herein for any year during the term of this Agreement and the ballot question shall be revised accordingly. Additionally, in such circumstances, the County Attorney shall be authorized to revise this Agreement to delete reference to the Undersigned Municipality failing to so impose the requisite ad valorem property tax as of the Effective Date; it being acknowledged that any such Undersigned Municipality shall not be deemed an Absent Municipality under the Act or this Agreement and shall not otherwise be entitled to any share of the 2025 FLOST proceeds.

ARTICLE VIII

Mutual Representations

In furtherance of the public purposes of this Agreement, the County and the Undersigned Municipalities each represent and warrant to the other (which representations and warranties shall be deemed independently material notwithstanding any prior inquiries or knowledge of the other parties) that: (a) it has the power to make, deliver, and perform this Agreement, and has taken all necessary action to authorize the execution, delivery and performance of this Agreement; (b) this Agreement when executed will constitute the valid obligations with respect to it legally binding upon the same and enforceable in accordance with the terms hereof; (c) its representatives executing this Agreement have been duly authorized to execute and deliver the same by all appropriate action on the party's governing authority; (d) no further consent or approval of any other party not specifically mentioned herein is required in connection with the execution, delivery, performance, validity and enforcement of this Agreement; (e) the execution, delivery and performance of this Agreement will not contravene any contract, undertaking, instrument, or other agreement to which it is a party or which purports to be binding upon it, or violate the provisions of its respective charter (or similar organizational legislation) or Code of Ordinances, or any statutory or decisional laws of the State of Georgia respecting similarly situated municipal corporations or political subdivisions of said State, as the case may be; (f) it is authorized to enter into this Agreement pursuant to Article IX, Section III, Paragraph I of the Constitution of the State of Georgia and the Act and that receipt of 2025 FLOST proceeds will allow it to provide services and/or the joint or separate use of facilities or equipment which are services or facilities it is authorized by law to undertake or provide; (g) the terms of this Agreement, including the Distribution Schedule, comply with applicable law; and (h) the conditions required by O.C.G.A. § 48-8-109.31(d)(1)(A) are satisfied with respect to it because it levies an ad valorem tax on property as of the Effective Date and has in effect a base year value homestead exemption or adjusted base year value homestead exemption. Without limiting the generality of the foregoing, each party hereby specifically represents and warrants that it has formally approved this Agreement at a duly called public meeting of its governing authority in accordance with the Constitution and laws of the State of Georgia, to include the Georgia Open Meetings Act, O.C.G.A. 50-14-1 *et seq.* and any applicable provisions of its respective charter (or other organizational legislation) or Code of Ordinances.

ARTICLE XV

Miscellaneous

The parties additionally agree as follows:

(a) Amendments, Etc. No amendment, modification, termination, or waiver of any provision of this Agreement, nor consent to any departure by the parties, shall in any event be effective unless the same shall be in writing and signed by the parties (and approved by their respective governing bodies in accordance with applicable legal requirements), and then such waiver or consent shall be effective only in the specific instance and for the specific purpose for which given.

(b) Notices. Any notices, elections, demands, requests, or other communications

required or permitted to be given hereunder shall be in writing and shall be either (i) delivered by hand, (ii) mailed by United States registered mail, return receipt requested, postage prepaid, or (iii) sent by a reputable, national overnight delivery service (e.g., Federal Express, UPS, etc.), and addressed to each party at the applicable address set forth on page 1 of this Agreement. Notice sent by first-class United States mail, postage prepaid, registered or certified with return receipt requested, shall be effective three (3) days after its deposit. Notice given in any other manner, including overnight delivery, shall be effective upon delivery. However, the time period within which a response to any notice or request must be given, if any, shall commence to run on the date of actual (or presumed) receipt of such notice, request, or other communication by the addressee thereof. Rejection or other refusal to accept or inability to deliver because of a changed address of which no notice was given shall be deemed to be receipt of the notice, request, or other communication. By giving at least five (5) days prior written notice thereof, any party hereto may, from time to time and at any time, change its mailing address hereunder. Any notice provided for hereunder may be given by a party's attorney or other representative.

(c) No Waiver. No failure or delay on the part of either party in exercising any right, power, or remedy hereunder shall operate as a waiver thereof; nor shall any single or partial exercise of any such right, power, or remedy preclude any other or further exercise thereof or the exercise of any other right, power, or remedy hereunder.

(d) Assignment. The rights and obligations of the parties under this Agreement are personal and may not be assigned for any reason.

(e) Entire Agreement. This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and no representations, inducements, promises or agreements, oral or otherwise, between the parties not embodied herein shall be of any force or effect. In this connection, it is further specifically acknowledged and agreed that each party has or will make such independent review and evaluation, as well as all other decisions, pertaining to the 2025 FLOST without reliance upon any oral or written representation, warranty, information, advice, or analysis of any kind whatsoever from the other parties, however obtained, except for those agreements and representations, if any, expressly and specifically set forth herein. Without limiting the generality of the foregoing, all representations or warranties, express or implied, regarding the success of the Special Election or the amounts to be raised by the 2025 FLOST are hereby disclaimed.

(f) Applicable Law. This Agreement shall be interpreted and the rights and obligations of the parties shall be determined in accordance with the laws of the State of Georgia.

(g) Severability of Provisions. If any provision at this Agreement or any provision of the law authorizing this Agreement or the holding of the Special Election shall be declared or held to be invalid, such invalid provision shall be severable from the remaining provisions of this Agreement and the remaining provisions shall remain in full force and effect.

(h) Execution of Counterparts; Facsimile. This Agreement may be executed in multiple counterparts, each of which shall serve as an original for all purposes, but all copies shall constitute but one and the same Agreement, binding on all parties hereto, whether or not each counterpart is executed by all parties hereto, so long as each party hereto has executed one or more

counterparts hereof. In this connection and to facilitate the execution and delivery of this Agreement, such counterparts may be transmitted by facsimile, electronic mail in “portable document format” (“.pdf”), or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, and the executed and transmitted counterpart will have the same effect as physical delivery of the paper document bearing the original signature. The parties further expressly acknowledge and agree that, notwithstanding any statutory or decisional law to the contrary, the printed product of a facsimile transmittal or other electronic transmission of any signature page to this Agreement shall be deemed to be “written” and a “writing” for all purposes of the Agreement and shall otherwise constitute an original document binding upon the transmitting party.

(i) Construction; Exhibits. The parties hereto acknowledge that this Agreement was jointly negotiated and reviewed by them, and therefore no provision of this Agreement shall be construed against either party by any Court or other judicial or arbitral body by reason of such party's being deemed to have drafted or structured such provision. The exhibits referred to herein and attached hereto, or to be attached hereto, are incorporated herein to the same extent as if set forth in full herein.

(j) No Third-Party Beneficiaries. This Agreement is made between and limited to the parties executing the same, and is not intended, and shall in no event be construed to be, for the benefit of any Person(s) other than such stated parties, and no taxpayers or other person(s), whether or not residing in Liberty County, shall be considered a third-party beneficiary by virtue of this Agreement or otherwise entitled to enforce the terms of this Agreement for any reason whatsoever.

(k) Interpretation; Definitions. All references to sections, paragraphs, schedules and exhibits are to sections, paragraphs, schedules and exhibits in or to this Agreement unless otherwise specified. Unless otherwise specified, the words “hereof,” “herein” and “hereunder” and words of similar import when used in this Agreement shall refer to this Agreement as a whole and not to any particular provision of this Agreement, and, except where followed directly by the word “only”, the terms “include(s)” or “including” shall mean “to include(s), but is not limited to” or “including, but not limited to”, respectively. Whenever the context requires, each gender shall include all other genders. **"Person"** means an individual, partnership, corporation, trust, unincorporated association, governmental body, joint venture or other entity of whatever nature or description. Unless otherwise specified, all meanings attributed to defined terms herein shall be equally applicable to both the singular and plural forms of the terms so defined.

(l) Notice to Commissioner. Pursuant to O.C.G.A. § 48-8-109.33, a certified copy of this Agreement shall be forwarded by the County to the State Revenue Commissioner to ensure it is received within five (5) business days after certification of the Special Election results.

[Signatures Appear on Following Page(s)]

[Intergovernmental Agreement Regarding 2025 FLOST – Signature Page]

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective names and their respective official seals to be hereunto affixed and attested by their duly authorized officials, all as of the Effective Date.

LIBERTY COUNTY, GEORGIA

(OFFICIAL SEAL)

By: _____
Donald L. Lovette, Chairman

Attest: _____
Joseph M. Mosley, Cnty. Administrator

Date: _____, 2025

[Signatures Continued on Following Page(s)]

[Intergovernmental Agreement Regarding 2025 FLOST Signatures Cont.]

CITY OF FLEMINGTON, GEORGIA

(OFFICIAL SEAL)

By: _____
Paul Hawkins, Mayor

Attest: _____
Jenelle Gordon, City Clerk

Date: _____, 2025

[Signatures Continued on Following Page(s)]

[Intergovernmental Agreement Regarding 2025 FLOST – Cont.]

CITY OF HINESVILLE, GEORGIA

(OFFICIAL SEAL)

By: _____
Karl A. Riles, Mayor

Attest: _____
Estella L. Roberson, City Clerk

Date: _____, 2025

[Signatures Continued on Following Page(s)]

CITY OF WALTHOURVILLE, GEORGIA

(OFFICIAL SEAL)

By: _____
Sarah B. Hayes, Mayor

Attest: _____
Shana T. Moss, City Clerk

Date: _____, 2025__

[Exhibit(s) Attached]

EXHIBIT "A"

Distribution Schedule

1. Timing of distribution of proceeds:

The County, in consultation with the parties, shall disburse all funds from the prior year's Annual County SD FLOST Fund into the Annual FLOST Tax Relief Fund for each Party on such date(s) as will allow the timely application by the Parties of said funds as required by law.

2. Apportionment and Distribution of 2025 FLOST Proceeds:

- (a) During the term of this Agreement, the parties agree that 2025 FLOST proceeds shall be apportioned and distributed among the parties in such a manner to provide for broad and equitable property tax relief for the taxpayers of the Special Taxing District. To such end, the parties agree that the 2025 FLOST proceeds shall be apportioned and distributed based on the value of 1 mill using the Net Digest Value on each entity's 5-year history of levy for the 2024 tax digest or, absent said history, based on the best information available.
- (b) Based on the foregoing, it is agreed that each party shall be entitled to distribution of the 2025 FLOST proceeds in accordance with the following percentages:

	<u>Party</u>	<u>Distribution Percentage</u>
1.	Liberty County	61.463%
2.	City of Hinesville	33.702%
3.	City of Flemington	2.728%
4.	City of Walthourville	2.107%

The foregoing percentages are stipulated as correct and reasonable for all purposes notwithstanding application of the above described formula and shall be fixed for the term of this Agreement without adjustment or other revision for any reason.

Additionally, and notwithstanding the above distribution percentages or the formula upon which they are based, no party shall be entitled (for any year during the term of this Agreement) to any 2025 FLOST proceeds to the extent said proceeds exceed the net ad valorem property taxes levied (less FLOST rollback amounts) for the prior taxable year. In the event that any party is distributed less than the percentage which they are entitled (as shown in the above schedule) because of such circumstances, the 2025 FLOST revenues to which the party would otherwise be entitled for the subject year shall be distributed, pro rata based on the above distribution percentages, among the remaining parties whose net ad valorem property tax levied for said calendar year exceeds the 2025 FLOST proceeds to which they are entitled for said subject year.

CITY CLERK'S CERTIFICATE

The undersigned City Clerk for the City of Hinesville, keeper of the records and seal of the governing authority of said City, certifies that the foregoing is a true and correct copy of a resolution approved and adopted by majority vote of said governing authority in a public meeting assembled on August ____, 2025, the original of which resolution has been entered in the official records of said City under my supervision and is in my official possession, custody, and control.

I further certify that said meeting was held in conformity with the requirements of Title 50, Chapter 14 of the Official Code of Georgia Annotated.

(OFFICIAL SEAL)

ESTELLA L. ROBERSON, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: August 7, 2025

Agenda Item: BL Alcohol Beverage & Food
Sales Quarterly Report

Prepared by: Deridra Weeks

Presented by: Deridra Weeks

PURPOSE: To inform the Mayor and Council of the status of the Alcohol Beverage and Food Sales Quarterly Report for Class I, II, and IV.

BACKGROUND: All Class I, II, and IV alcohol beverage establishments must compete an alcohol beverage and food sales quarterly report. This report is due on or before the 20th of the month following the end of each calendar quarter.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. Second Quarterly Report

PREVIOUS COUNCIL DISCUSSION: None



2025 Quarterly Alcohol Food & Sales Report

Organization	Type	Address	Owner	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD %	Date Received
Class 1 - Restaurant with full kitchen no bar (90% food)									
HINESVILLE TACOS LLC DBA: FLACOS HOUSE	B,L	744B E OGLETHORPE HWY	MARILU MICHEL	A - 1.16 % F - 98.84 %	A - 2.08 % F - 97.92 %			A - 1.62 % F - 98.38 %	1st - 4-20-25 2nd - 7-21-25
MASSA AFRICAN RESTAURANT DBA: MASSA AFRICAN RESTAURANT	B	812 ELMA G MILES PKWY	MASSA GAELLE FOKOU	A - 1 % C - 99 % F - 99 %	A - 1.8 % C - 98.2 % F - 98.2 %			A - 1.8 % C - 98.42 % F - 98.42 %	1st - 04-16-2025 2nd - 07-14-25
SAWADEE THAI CUISINE LLC DBA: SAWADEE THAI CUISINE LLC	B,W	351C DEAL ST	VIMOLRAT PROMPALIN	A - 1 % F - 99 %	A - 99 % F - 99 %			A - 1 % F - 1 %	1st - 4-18-25 2nd - 7-21-25
Class 2 - Restaurant with full kitchen and a bar (60% food)									
BRG BEVERAGES LLC DBA: CHILIS GRILL AND BAR	B,L,W	623 W OGLETHORPE HWY	GREGORY J CYRIER Ashley Linville - Mgr	A - 7.19 % F - 92.81 %	A - 9.17 % F - 90.83 %			A - 8.21 % F - 91.79 %	1st - 4-21-25 2nd - 7-16-250
EL CAZADOR MEXICAN RESTAURANT 2 INC DBA: EL CAZADOR MEXICAN RESTAURANT 2	B,L,W	809 WILLOWBROOK DR STE 114	BERNARDINO JAMIE LUCIA V LINVILLE - Mgr	A - 11.45 % C - 100 % F - 88.55 %	A - 12.85 % F - 87.15 %			A - 12.15 % F - 87.85 %	1st - 4-18-25 2nd - 7-17-25
FROZEN PARADISE BAR AND GRILL LLC DBA: FROZEN PARADISE BAR AND GRILL LLC	B,L,W	818 ELMA G MILES PKWY	DELROY LESLIE	A - 5.24 % F - 94.76 %	A - 6.43 % F - 93.56 %			A - 5.8 % F - 94.19 %	1st - 4-10-25 2nd - 7-18-25
GATAS SPORTS BAR & GRILL DBA: GATAS SPORTS BAR & GRILL	B,L	811 ELMA G MILES PKWY	FARID GHARACHORLOO Local Manager - Shamond Moss	A - 35 % F - 65 %	A - 31 % F - 69 %			A - 34 % F - 66 %	1st - 4-21-25 2nd - 07-18-25
HINZE ENTERPRISES LLC DBA: ZUM ROSENHOF GERMAN RESTAURANT	B,L,W	103 B MIDWAY ST	ANKA HINZE	A - 14 % F - 86 %	A - 16 % F - 84 %			A - 15 % F - 85 %	1st - 4-10-25 2nd - 7-15-25
JJs BAR AND GRILL LP DBA: JJs BAR AND GRILL	B,L,W	726 E OGLETHORPE HWY	JOSE ESPADAORITZ	A - 22 % F - 78 %	A - 22 % F - 78 %			A - 22 % F - 78 %	1st - 4-18-25 2nd - 7-14-25
KYOTO GA INC DBA: KYOTO GA INC	B,L,W	213 W OGLETHORPE HWY	WU NI	A - 3 % F - 97 %	A - 3 % F - 97 %			A - 3 % F - 97 %	1st - 4-18-25 2nd - 7-16-25
LATIN DREAM ENTERPRISES INC DBA: LATIN DREAM ENTERPRISES INC	B,L,W	230 W GENERAL SCREVEN WAY STE 100	ANA MOREL	A - 13 % C - 77 % F - 77 %				A - 18.26 % C - 81.74 % F - 81.74 %	1st - 4-21-25 2nd - 07-14-25
O.D. CRABHOUSE INC DBA: O.D. CRABHOUSE INC	B,L,W	708 E OGLETHORPE HWY	HONG CHEN	A - 4.5 % F - 95.5 %					1st - 4-17-25

Organization	Type	Address	Owner	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD %	Date Received
RARE HOSPITALITY INTERNATIONAL INC DBA: LONGHORN STEAKHOUSE 5564	B,L,W	825 W OGLETHORPE HWY	DANIEL TRACEY	A - 8.22 % F - 91.78 %	A - 7.83 % F - 92.17 %			A - 8.03 % F - 91.97 %	1st - 4-21-25 2nd - 7-21-25
RODEO MEXICAN RESTAURANT DBA: RODEO MEXICAN RESTAURANT	B,L,W	304 W OGLETHORPE HWY	LEONIDES ESCALERA	A - 14 % F - 86 %	A - 13 % F - 87 %			A - 14 % F - 86 %	1st - 04-16-25 2nd - 7-15-25
RUBY TUESDAY OPERATIONS LLC DBA: RUBY TUESDAY 3415	B,L,W	543 W OGLETHORPE HWY	YOLANDA KIZER - Local Manager	A - 6 % F - 94 %					1st - 4-20-25
TAQUERIA PANCHO VILLA III LLC DBA: TAQUERIA PANCHO VILLA III	B,L,W	762 VETERANS PKWY	CATHY ROCHA & LAURO ROCHA		A - 14 % F - 86 %			A - 15 % F - 85 %	2nd - 7-18-25
Class 4 - Bowling Alley, Pool Room (60% food and billards or bowling with a minimum of 15% being food alone)									
BIG C INVESTMENTS INC DBA: DOODLES	B,L	105 W GENERAL SCREVEN WAY	CLAYTON T ANDERSON	A - 38.33 % C - 61.67 % F - 43.80 % R - 17.87 %	A - 37.01 % C - 62.99 % F - 44.87 % R - 18.12 %			A - 37.62 % C - 62.38 % F - 44.38 % R - 18.00 %	1st - 4-18-25 2nd - 7-18-25
FANGS FOOD AND ARCADE LLC DBA: FANGS ISLAND	B,L,W	521 B W OGLETHORPE HWY	MING NI	A - 14 % F - 50 % R - 36 %	A - 13 % F - 56 % R - 31 %			A - 14 % F - 52 % R - 34 %	1st - 4-18-25 2nd - 7-18-25



City of Hinesville, Georgia, Council Meeting

Date: August 7, 2025

Agenda Item: HPD and HFD Alcohol Beverage & Food Quarterly Report

Prepared by: Jean Marie Reynolds, Wendy Bruce Sochia

Presented by: Tracey Howard

PURPOSE: To present to the Mayor and Council for consideration, the Second Quarter (April 2025 through June 2025) Fire and Police Departments Quarterly Alcohol on Premises Report

BACKGROUND: Quarterly activity from Fire Department reports and Police Department logs.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. Combined FD PD Alcohol Consumption Report Apr 25 to Jun 25

PREVIOUS COUNCIL DISCUSSION: None

Alcoholic Beverage License for Consumption on Premises Renewal:
Incident Reporting Form (Fire Department)
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		4/1/2025
Establishment	Incident	6/30/2025
Chili's 623 W Oglethorpe Hwy	Medical Assist	
	Vehicle Accident	
	Emergency Medical Call	
	Alarm System Activation, No Fire	
	No Incident on Arrival	
	Cancelled en route	
	TOTAL	0
Doodles 103 E General Screven Way	Medical Assist	
	Vehicle Accident	
	Emergency Medical Call	
	No Incident on Arrival	
	Cancelled en route	
	TOTAL	0
El Cazador 809 Willowbrook Plaza #14	Vehicle Accident	
	Cancelled en route	
	Medical Assist	
	Emergency Medical Call	
	Smoke scare, odor of smoke	
	TOTAL	0
Fang's Island 521B W Oglethorpe Hwy	Medical Assist	
	Cooking fire, confined to container	
	Alarm system activation, no fire	
	Cancelled en route	
	Emergency Medical Call	
	TOTAL	0
Flacos Tacos 4 744B E Oglethorpe Hwy	Medical Alarm	
	Medical Assist	
	Cooking fire, confined to container	
	Cancelled en route	
	Vehicle Accident	
	Emergency Medical Call	
	TOTAL	0
Frozen Paradise 818 EG Miles Pkwy	Medical Assist	
	Cooking fire, confined to container	
	Cancelled en route	
	Emergency Medical Call	
	TOTAL	0
Gata's 811 EG Miles Parkway	Vehicle accident	
	Accident, potential	
	Medical Assist	
	Cancelled en route	
	No incident found on arrival	
	Emergency Medical Call	
	Gasoline/other flammable liquid spill	
	TOTAL	0

Alcoholic Beverage License for Consumption on Premises Renewal:
Incident Reporting Form (Fire Department)
Page 2

Irie Nyamminz Bar and Grill	Smoke scare, odor of smoke	1
103 W General Screven Way		
Suite F		
TOTAL		1
JJ's Bar and Grill	Vehicle Accident no injuries	
726 E Oglethorpe Highway	Alarm system activation, no fire	
	Medical Assist	
	Gas Leak	
	Chemical Spill or Leak	
	Vehicle Accident with injuries	
	Cooking Fire Contained	
	No incident found on arrival	
	Suicide Attempt	
	Cancelled en route	
TOTAL		0
Kyoto GA Inc		
213 W Oglethorpe Hwy	Vehicle Accident	
	Water or Steam Leak	
	Vehicle Fire	
	Medical Assist	
TOTAL		0
Latin Dream		
230 W General Screven Way	Medical Assist	
#100	Vehicle Accident Parking Lot	
		0
Latin Nation		
1008 W Oglethorpe Hwy		
TOTAL		0
Longhorn Steakhouse		
825 W Oglethorpe Highway	Alarm system activation, no fire	
	Medical Assist	2
	Vehicle Accident with injuries	
	Chemical Spill or Leak	
	Vehicle Accident Hit and Run	1
	No incident found on arrival	
TOTAL		3
Massa African Restaurant		
812 EG Miles Pkwy		
		0

Alcoholic Beverage License for Consumption on Premises Renewal:
Incident Reporting Form (Fire Department)
Page 3

Mexicali Fresh		0
863 W Oglethorpe Hwy #260		
	TOTAL	0
OD Crabhouse		
708 E Oglethorpe Highway	Alarm system activation, no fire	
	Medical Assist	
	Vehicle Accident with injuries	
	No incident found on arrival	
	TOTAL	0
Rodeo Mexican Restaurant		
304 W Oglethorpe Highway	Building Fire	
	Gas Leak	
	Power line down	
	Medical Assist	
	Chemical Hazard (no spill)	
	TOTAL	0
Ruby Tuesday	Grass Fire	
543 W Oglethorpe Hwy	Medical Assist	
	Arcing, shorted electrical equipment	
	Emergency Medical Call	
	Smoke scare, odor of smoke	
	Vehicle Accident	
	TOTAL	0
Sawadee Thai Cuisine		
351 Deal Street #C	Alarm system activation, no fire	
	Cancelled en route	1
	Gas Leak	
	Sprinkler Activation, no fire	
	No incident found on arrival	
	Vehicle Accident with injuries	
	Cooking fire contained	
	Medical Assist	
	Arcing, shorted electrical equipment	
	Public Service Assistance	
	Emergency Medical Call	
	Chemical Spill or Leak	
	TOTAL	1
Star Lounge		
744 E Oglethorpe Highway	Vehicle Accident	
	Gas Leak	
	Cancelled en route	
	Medical Assist	
	Emergency Medical Call	
	TOTAL	0
Taqueria Pancho Villa III	Alarm system activation, no fire	1
762 Veterans Pkwy		
	TOTAL	1

Alcoholic Beverage License for Consumption on Premises Renewal:
Incident Reporting Form (Fire Department)
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Zum Rosenhof 103 Midway Street	Grass Fire	
	Medical Assist	
	Arcing, shorted electrical equipment	
	Emergency Medical Call	
	Smoke scare, odor of smoke	
	Vehicle Accident	
TOTAL		0
GRAND TOTAL		6

**Alcoholic Beverage License for Consumption on Premises Renewal
Incident Reporting Form (Police Department)**

ESTABLISHMENT	ACTIVITY	04/01/2025 - 06/30/2025
CHILI'S BAR AND GRILL		
	CIVIL MATTER	2
	Total	2
Friday Night/Saturday Morning Incidents		
	SUSPICIOUS ACT	1
	SUSPICIOUS VEHICLE	1
	Total	2
DOODLES BILLIARDS		
	OTHER CALLS FOR SERVICE	1
	SUSPICIOUS ACT	1
	Total	2
Friday Night/Saturday Morning Incidents		
	SUSPICIOUS ACT	2
	Total	2
EL CAZADOR RESTAURANT		
	CRIMINAL DAMAGE TO PROPERTY	1
	SUSPICIOUS PERSON	1
	Total	2
Friday Night/Saturday Morning Incidents		
	ASSIST CITIZEN	1
	Total	1
FANG'S ISLAND		
	Total	0
Friday Night/Saturday Morning Incidents		
	Total	0

**Alcoholic Beverage License for Consumption on Premises Renewal
Incident Reporting Form (Police Department)**

ESTABLISHMENT	ACTIVITY	04/01/2025 - 06/30/2025
FLACO'S TACOS 4		
	Total	0
Friday Night/Saturday Morning Incidents		
	Total	0
FROZEN PARADISE BAR AND GRILL	SUSPICIOUS ACT	1
	Total	1
Friday Night/Saturday Morning Incidents		
	CIVIL MATTER	2
	MISDEMEANOR ASSAULT/BATTERY	3
	SUSPICIOUS ACT	4
	WALK AND TALK	3
	Total	12
GATA'S	SUSPICIOUS ACT	4
	SUSPICIOUS VEHICLE	1
	WALK AND TALK	1
	Total	6
Friday Night/Saturday Morning Incidents		
	DISORDERLY CONDUCT	1
	SUSPICIOUS ACT	2
	OTHER CALLS FOR SERVICE	1
	Total	4
IRIE NYAMMINZ BAR AND GRILL		
	Total	0
Friday Night/Saturday Morning Incidents		
	Total	0

**Alcoholic Beverage License for Consumption on Premises Renewal
Incident Reporting Form (Police Department)**

ESTABLISHMENT	ACTIVITY	04/01/2025 - 06/30/2025
JJ'S BAR AND GRILL		DISORDERLY CONDUCT 2
		DRUG VIOLATIONS 1
		FIGHT/AFFRAY (ARREST MADE) 1
		MISDEMEANOR ASSAULT/BATTERY 1
		OTHER VIOLATIONS 1
		VEHICLE COLLISION 1
		WALK AND TALK 2
		Total 9
Friday Night/Saturday Morning Incidents		
		SUSPICIOUS ACT 1
		Total 1
KYOTO'S		VEHICLE COLLISION 1
		Total 1
Friday Night/Saturday Morning Incidents		
		Total 0
LATIN DREAM		
		Total 0
Friday Night/Saturday Morning Incidents		
		VEHICLE COLLISION 1
		Total 1
LATIN NATION		AGGRAVATED ASSAULT 1
		Total 1
Friday Night/Saturday Morning Incidents		
		Total 0

**Alcoholic Beverage License for Consumption on Premises Renewal
Incident Reporting Form (Police Department)**

ESTABLISHMENT	ACTIVITY	04/01/2025 - 06/30/2025
LONGHORN STEAKHOUSE	HIT AND RUN (MISDEMEANOR)	1
	SUSPICIOUS ACT	1
	Total	2
Friday Night/Saturday Morning Incidents		
	Total	0
MASSA AFRICAN RESTAURANT	OTHER VIOLATIONS	1
	Total	1
Friday Night/Saturday Morning Incidents		
	AUTO THEFT CAR	1
	Total	1
MEXICALI FRESH		
	Total	0
Friday Night/Saturday Morning Incidents		
	Total	0
O.D. CRABHOUSE	MISDEMEANOR ASSAULT/BATTERY	1
	Total	1
Friday Night/Saturday Morning Incidents		
	MISDEMEANOR ASSAULT/BATTERY	1
	SUSPICIOUS ACT	3
	Total	4
RODEO MEXICAN RESTAURANT	ASSIST OTHER AGENCY	1
	Total	1
Friday Night/Saturday Morning Incidents		
	Total	0

**Alcoholic Beverage License for Consumption on Premises Renewal
Incident Reporting Form (Police Department)**

ESTABLISHMENT		ACTIVITY		04/01/2025 - 06/30/2025
RUBY TUESDAY				
			Total	0
Friday Night/Saturday Morning Incidents				
			Total	0
SAWADEE THAI CUISINE				
			Total	0
Friday Night/Saturday Morning Incidents				
			Total	0
TAQUERIA PANCHO VILLA III				
			Total	0
Friday Night/Saturday Morning Incidents				
			ASSIST OTHER AGENCY	1
			Total	1
ZUM ROSENHOFF GERMAN RESTAURANT			SUSPICIOUS ACT	1



City of Hinesville, Georgia, Council Meeting

Date: August 7, 2025
Agenda Item: Public Comment
Prepared by: Rodonia Armstrong
Presented by: Mayor Karl A. Riles

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: August 7, 2025
Agenda Item: Mayor Riles' Report
Prepared by: Christy Deloach
Presented by: Mayor Karl A. Riles

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: August 7, 2025
Agenda Item: Councilmember Reid's Report
Prepared by: Darlene Parker
Presented by: Gary Gillard

ACTION ITEMS:

N/A

INFORMATIONAL ITEMS:

N/A



City of Hinesville, Georgia, Council Meeting

Date: August 7, 2025
Agenda Item: Councilmember Floyd's Report
Prepared by: Rodonia Armstrong
Presented by: Jason Floyd

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: August 7, 2025
Agenda Item: Mayor Pro Tem Nelson's Report
Prepared by: Wendy Bruce Sochia
Presented by: Vicky C. Nelson

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: August 7, 2025
Agenda Item: Councilmember Newby's Report
Prepared by: Kimberly St. Onge
Presented by: Dexter Newby

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: August 7, 2025
Agenda Item: Councilmember Ortiz, Jr's Report
Prepared by: Jean Marie Reynolds
Presented by: José Ortiz

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: August 7, 2025
Agenda Item: City Manager Howard's Report
Prepared by: Christy Deloach
Presented by: Kenneth Howard

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: August 7, 2025
Agenda Item: Ordinance Update
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To present an update to the Mayor and Council regarding the Animal Control and Outdoor Sales ordinances.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION: