

MAYOR
Karl A. Riles

CITY MANAGER
Kenneth K. Howard

CITY CLERK
Estella L. Roberson

CITY ATTORNEY
Linnie Darden III



MAYOR PRO TEM
Vicky C. Nelson

COUNCIL MEMBERS
Diana F. Reid
Jason R. Floyd
Dexter L. Newby
José A. Ortiz, Jr.

**MAYOR AND COUNCIL
REGULAR MEETING
AGENDA UPDATED AT 1:05 PM
AGENDA
3:00 PM
October 16, 2025
Council Chamber**

1. INVOCATION

A. D. Shaw, Chaplain of the Hinesville Police Department and Bishop of Full Gospel Tabernacle C.O.G.I.C.

2. MINUTES

To approve the minutes from the October 2, 2025, Council Meeting

3. UNFINISHED BUSINESS

4. PRESENTATIONS

4.1. GEORGIA SOUTHERN UNIVERSITY BUSINESS INNOVATION GROUP

To Present to the Mayor and Council information regarding the Hinesville Business Incubator.
Informational Item

4.2. ENGINEERING PROJECT UPDATE

To present for Mayor and Council Consideration, Engineering Project Update
Informational Item

4.3. DIVERSITY HEALTH CENTER DENTAL AND MAMMOGRAPHY SERVICES

To present to Mayor and Council, Diversity Health Center's review of dental and mammography services provided.
Informational Item

5. PLANNING AND ZONING

6. PUBLIC HEARING

7. NEW BUSINESS

7.1. TRICK-OR-TREAT

To Present for Mayor and Council Consideration, A Request to Establish the Date and Time for City of Hinesville Residents To Go Trick-or-Treating.
Action Item

7.2. APPOINTMENT OF ASSISTANT PROSECUTING ATTORNEY

"Home for a Day or a Lifetime"

To Present for the Mayor and Council Consideration, to appoint an Assistant Prosecuting Attorney.

Action Item

7.3. FRASER STREET OUTFALL SEWER FINAL CHANGE ORDER

To Present for Mayor and Council Consideration, Final Change Order for Fraser Street Outfall Sewer

Action Item

7.4. CHANGE ORDER FOR GREEN ZONE WATER TRANSMISSION MAIN

To Present for Mayor and Council Consideration, approval of a Change Order to McLendon Enterprises to reroute the water transmission main as required by Georgia Power.

Action Item

7.5. OLIVE STREET SPEED HUMPS CHANGE ORDER

To Present for Mayor and Council Consideration, Olive Street Change Order for Speed Humps.

Action Item

7.6. S. MAIN STREET/CHARLES FRASIER BLVD. WIDENING WATER MAIN VALVES

To present for Mayor and Council Consideration, approving installation of water valves on S. Main Street Widening project

Action Item

7.7. RESOLUTION #2025-20 FISCAL YEAR 2025 BUDGET AMENDMENT

To present for Mayor and Council's consideration, Resolution 2025-20 to amend the City of Hinesville's fiscal year 2025 budget.

Action Item

7.8. PROPOSED RATE AND FEE INCREASES

To present for Mayor and Council's consideration, new fees and rates for the fiscal year 2026 budget.

Action Item

7.9. RESOLUTION #2025-21 FISCAL YEAR 2026 BUDGET ADOPTION

To present for Mayor and Council's consideration, Resolution 2025-21 to adopt the City of Hinesville's fiscal year 2026 budget.

Action Item

7.10. ORDINANCE MODIFICATION — ANNEXATION ORDINANCE #2025-09

To present to the Mayor and Council consideration to approve an ordinance modification to correct erroneous numbering.

Action Item

7.11. ORDINANCE MODIFICATION — ANNEXATION ORDINANCE #2025-10

To present to the Mayor and Council consideration to approve an ordinance modification to correct erroneous numbering.

"Home for a Day or a Lifetime"

Action Item

7.12. CONSTRUCTION TIME LIMITS

To Present to the Mayor and Council a Review of City Ordinance Chapter 12, Article V, Sec. 11-49 Part 5 regarding construction in residential areas.

Informational Item

8. BUSINESS LICENSE

8.1. CLASS V ALCOHOL LICENSE REQUEST

To Present for Mayor and Council Consideration, Queen D's Court & Event Planning Class V Alcohol License

Action Item

9. PUBLIC COMMENT

9.1. PUBLIC COMMENT

10. MAYOR KARL A. RILES

10.1. MAYOR RILES' REPORT

11. COUNCILMEMBER REID - DISTRICT 1

11.1. COUNCILMEMBER REID'S REPORT

11.2. ESG OPERATIONS AND STATUS REPORT SEPT. 2025

12. COUNCILMEMBER FLOYD - DISTRICT 2

12.1. COUNCILMEMBER FLOYD'S REPORT

12.2. LIBERTY TRANSIT REPORT

12.3. MONTHLY BUSINESS LICENSE REPORT

13. MAYOR PRO TEM NELSON - DISTRICT 3

13.1. MAYOR PRO TEM NELSON'S REPORT

13.2. HFD MONTHLY REPORT - SEPTEMBER 2025

14. COUNCILMEMBER NEWBY - DISTRICT 4

14.1. COUNCILMEMBER NEWBY'S REPORT

14.2. MONTHLY INSPECTIONS DEPARTMENT REPORT

15. COUNCILMEMBER ORTIZ, JR. - DISTRICT 5

15.1. COUNCILMEMBER ORTIZ, JR'S REPORT

15.2. MONTHLY CRIME AND CITATION REPORT

16. CITY MANAGER KENNETH HOWARD

16.1. CITY MANAGER HOWARD'S REPORT

16.2. WATER AND SEWER CAPACITY UPDATE

"Home for a Day or a Lifetime"

To provide Mayor and Council with an update on the City's current water and sewer capacity.

Informational Item

16.3. HISPANIC HERITAGE FESTIVAL 2025

To present a video to Mayor and Council highlighting the Hispanic Heritage Festival.

Informational Item

17. EXECUTIVE SESSION

17.1. EXECUTIVE SESSION

To Hold an Executive Session to Discuss Personnel Matters.

Informational Item

18. ADJOURN

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025

Agenda Item: Georgia Southern University
Business Innovation Group

Prepared by: Estella Roberson

Presented by: Ryan Arnold

PURPOSE: Presentation by Georgia Southern University Business Innovation Group on the Hinesville Business Incubator.

BACKGROUND: In 2018, the Hinesville Development Authority and Georgia Southern University received a \$750,000 grant from the United States Department of Commerce to construct a small business incubator. The program operates on a membership model to provide private offices, desks equipped with power needs, dedicated workspaces, and virtual opportunities. Included in memberships are training programs, business coaching, and access to BIG's extensive network of resources.

In 2021, the City of Hinesville partnered with Hinesville Development Authority and Georgia Southern University to ensure the project's construction.

In 2023, construction was completed.

In 2024, the Hinesville Business Incubator began operations.

FUNDING: Not Applicable

RECOMMENDATION: Presentation Only

ATTACHMENTS:

1. City of Hinesville Impact Report

PREVIOUS COUNCIL DISCUSSION: Not Applicable



INCUBATOR IMPACT REPORT

Hinesville, GA

Date: October 16, 2025

Presenter: Sheffie Robinson, Director of Incubation





AGENDA

▶	Introduction	03
▶	Location Overview	04
▶	Market Analysis	05
▶	Demonstrated Impact	06

▶	Future Programs	07
▶	Goals and Benefits	08
▶	Conclusion	09

Purpose of the Proposal

INTRODUCTION

01

Hinesville
Development
Authority and
Georgia Southern

02

Status of incubator
and programs

03

Future programs and
founder needs

04

Community goals
and success metrics



OVERVIEW

Hinesville Development Authority & Georgia Southern

Key Industries

- Professional Services
- Retail & E-Commerce
- Construction & Trades
- Cleaning & Janitorial
- Personal Care (Salons, Spas, Barbers)
- Food Service
- Healthcare & Wellness
- Transportation & Logistics



MARKET ANALYSIS

► Industry Overview

Majority of new ventures are service-based microbusinesses, often home-operated or part-time.

► Target Market

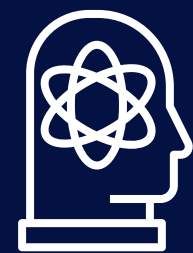
85-90 % are first-time entrepreneurs with limited access to capital or digital tools.

► Competitive Analysis

Position the Hinesville Incubator as the regional hub for small-business acceleration serving Liberty County and Fort Stewart communities

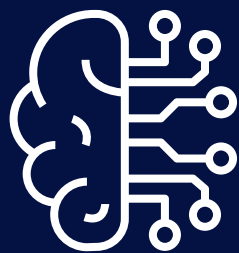


DEMONSTRATED IMPACT



Program Attendees

87



BiG Cafe Attendance

43



Advisement Hours

100+



Advisement Sessions

51

FUTURE PROGRAMS



Plan to Launch

8-week ideation incubator program for new founders exploring ideas



Youth Entrepreneurship Academy

3-day summer bootcamp to inspire and growth youth businesses



LaunchOPs for Veterans

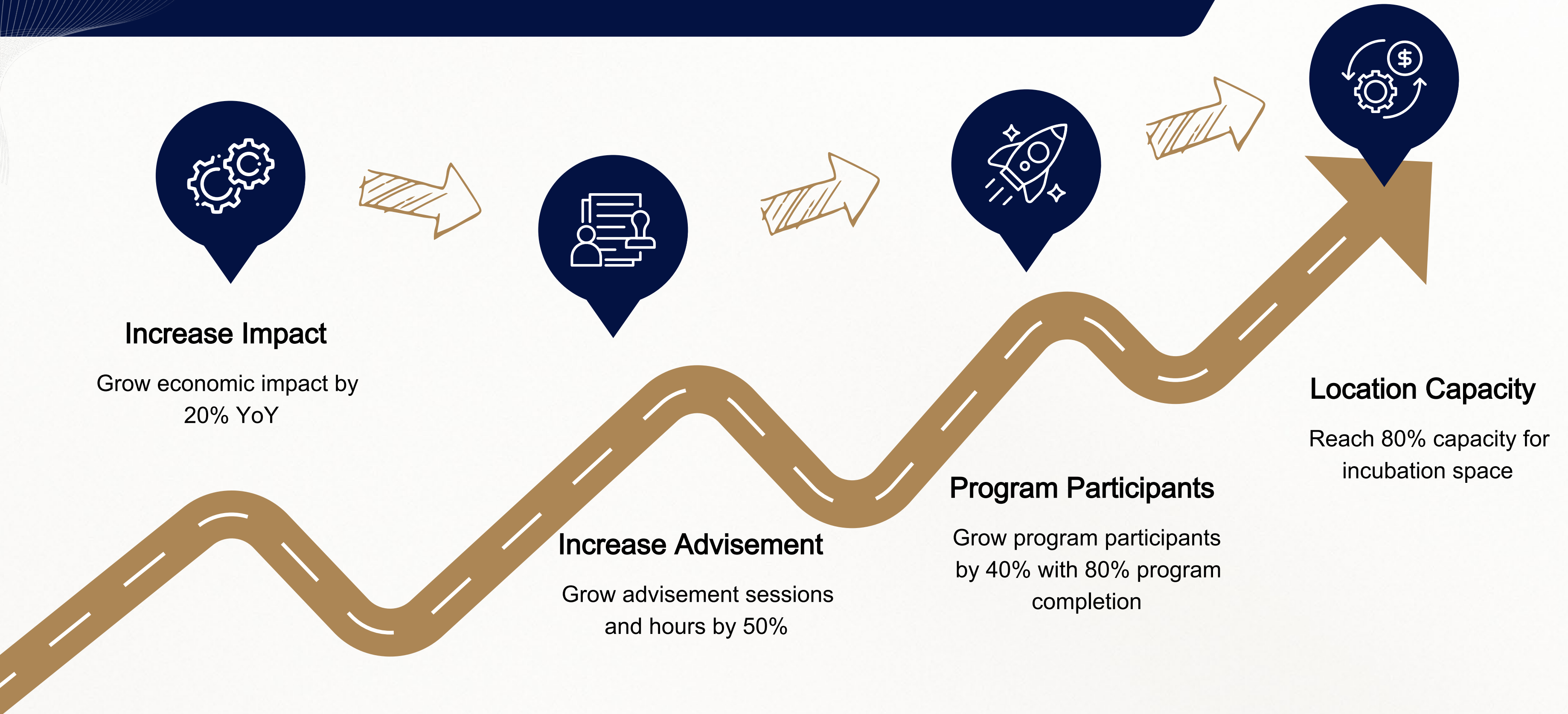
6-week accelerator for veterans and military-affiliated founders



BiG Cafe Speakers Series

Monthly targeted series to increase activity with the city and grow businesses

GOALS AND BENEFITS



CONCLUSION

Summary

The Hinesville Business Incubator is on track to be a leading facility for business growth in Hinesville and Liberty County.

Call to Action

- Align goals of the city with the incubator
- Grow partnerships with the Chamber and HDA
- Streamline business licensing for growth
- Offer incentives for business development



Sheffie Robinson
Director of Incubation
678-471-6458





City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Engineering Project Update
Prepared by: Paul Simonton
Presented by: Paul Simonton

PURPOSE: Uodate Mayor and Council on Engineering Projects

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. Project Update 10-16-25

PREVIOUS COUNCIL DISCUSSION:

Engineering Projects Update



The City of Hinesville
October 16, 2025



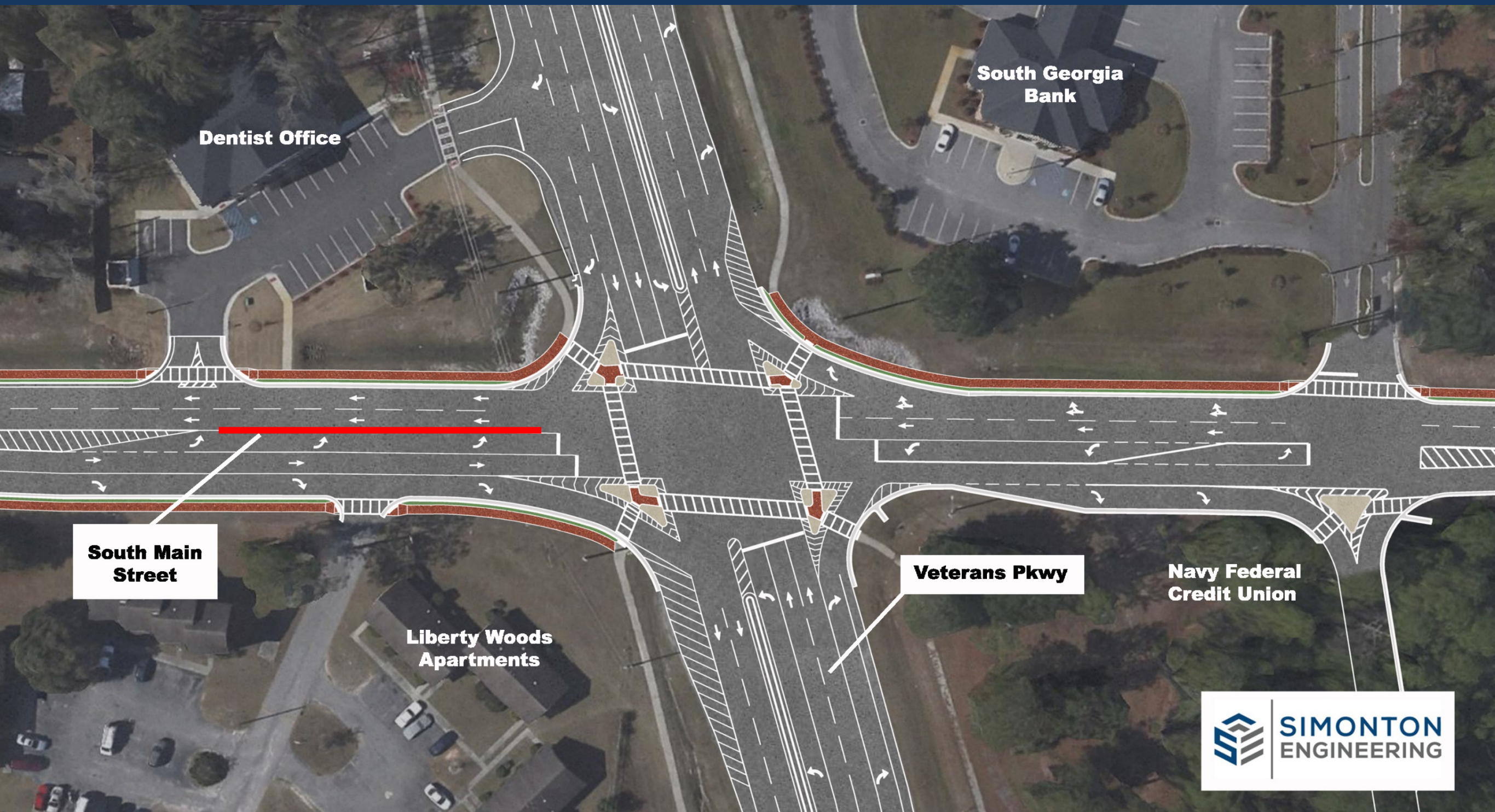
SIMONTON
ENGINEERING

Recently Completed Projects

- 2022-2024 LMIG Project
- Walmart Veterans Parkway Signal
- Roadway Subsurface Drains
- Olive Street - (Adding Speed Humps & RR)
- WRF Modifications to 4 Reactors
- Live Fire Training Center
- Fraser Street Outfall Sewer – Parallel 12” Sewer
- Whippoorwill Way Failed Drainage Repair
- Emergency Sewer Repair on S. Main Street

S. Main Street Widening

Utility Relocation and Drainage Underway on MacArthur Drive, S. Main and Charles Frasier Blvd,
Notice to Proceed = March 12, 2025, Complete September 23, 2026 Cost = \$11,342,788.00

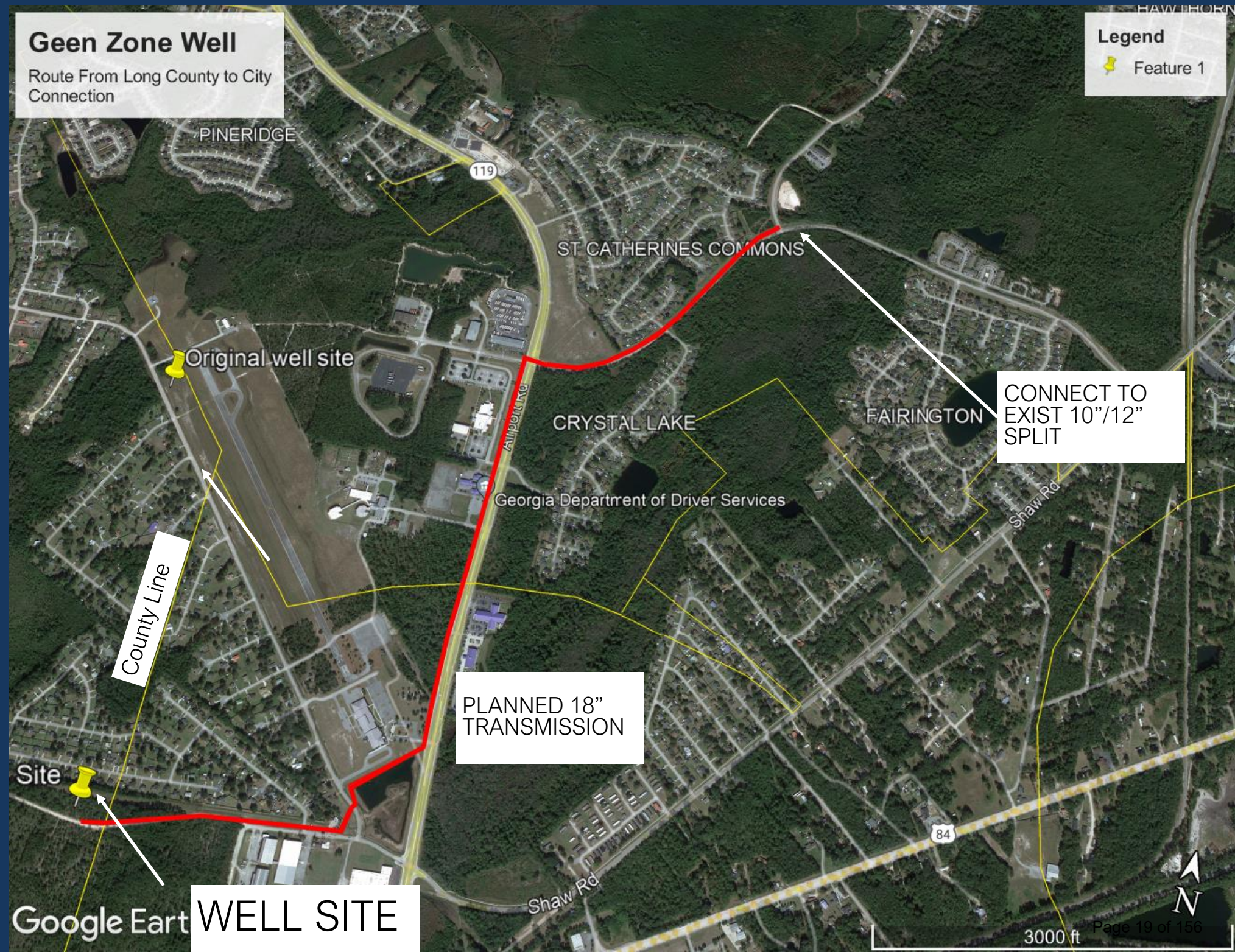


Green Zone Well

Well and transmission Main Plus Raising of PW Tank
NTP March 12, 2025 Completion Date for Well and
Main September 28, 2025 Cost \$5,949,958.00

Raising PW Tank

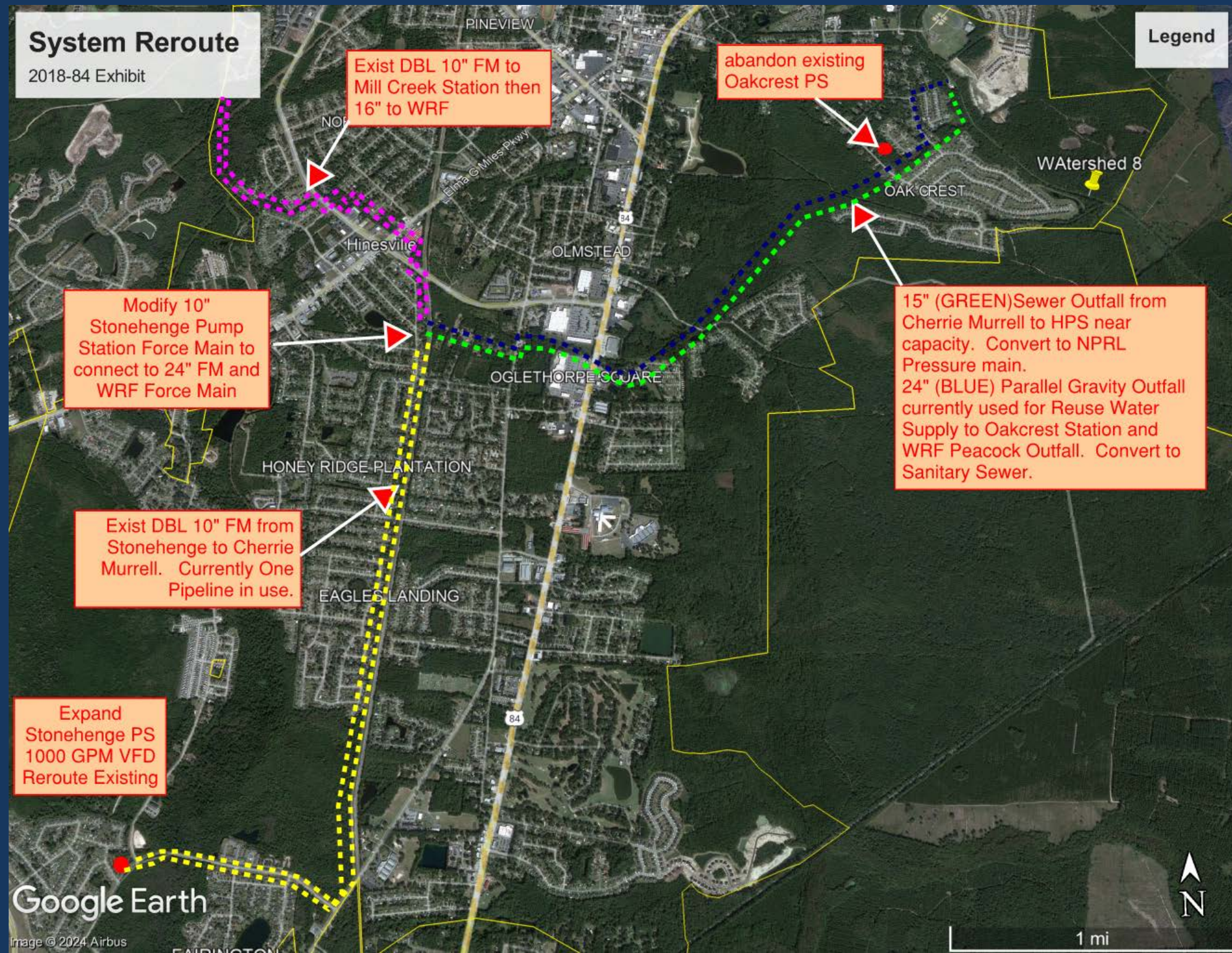
Advertise Nov.
2025



Stonehenge PS and System Modifications

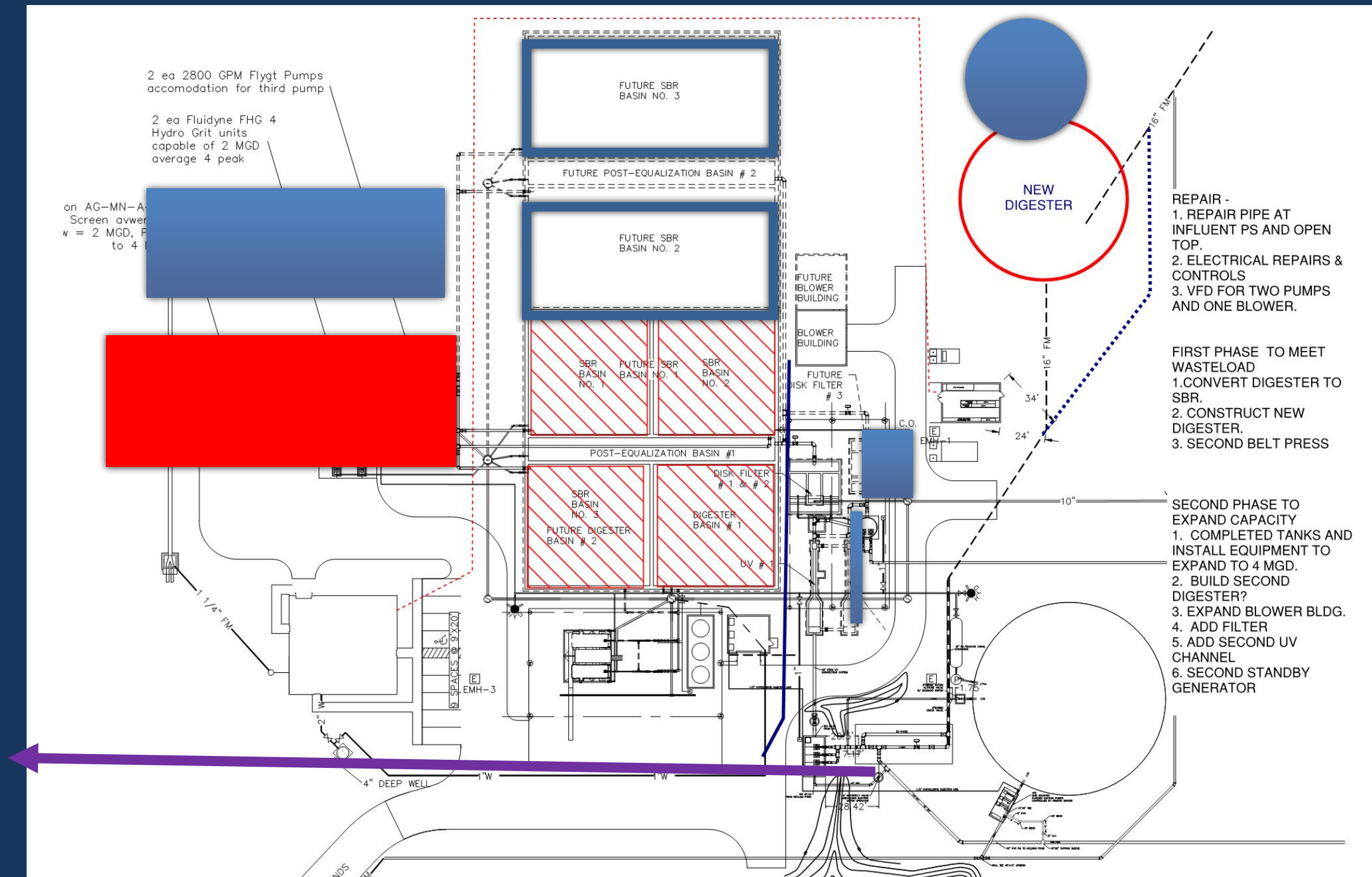
NTP = March 12, 2025, Completion January 6, 2026

(may be delayed by unknowns discovered) Cost = \$5,535,550



Water Reclamation Facility Capacity

- Water Reclamation Facility (WRF) constructed with 2.0 MGD capacity with tankage for expansion to 4.0 MGD. Requires second discharge to Taylors Creek. Plans expected to be complete by the end of October, bid in Jan., 2026 Complete Summer, 2028



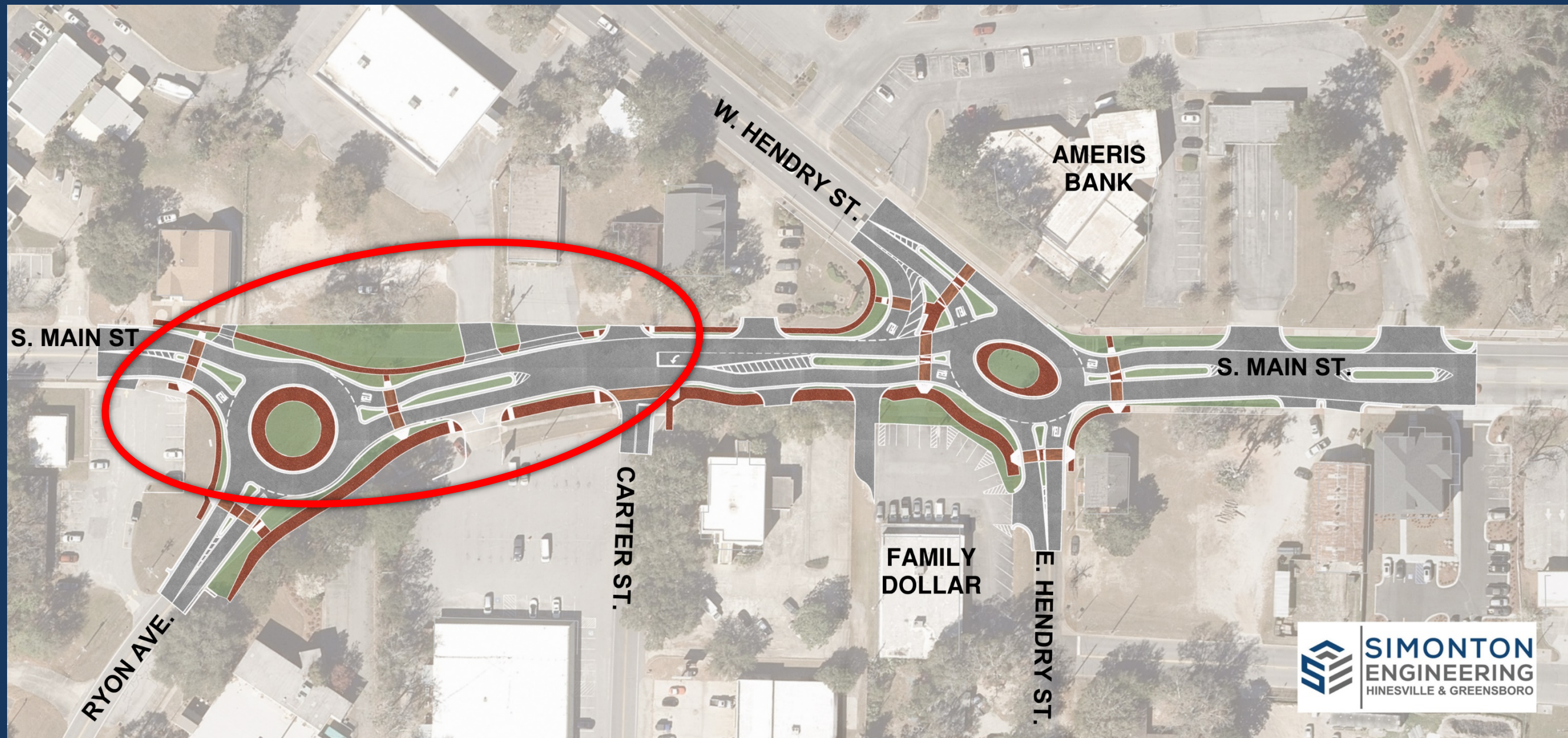
Krebs Park

Expanded to 6 Pickleball Courts Complete
Tennis court 80% Complete
Sign & Plaques 6 weeks out
On site sign under construction
Completion December 15, 2025



Ryon Ave Roundabout

Notice to proceed = July 15, 2025
Completion Date = July 10, 2026
Cost = \$1,138,905
Expect closure of Ryon Ave. 10-13-25



Downtown Terrace

Abatement Expected to begin 10-13-25
Expect first 5 Pads ready by end of Month
NTP October 1, 2025
Completion April 19, 2026

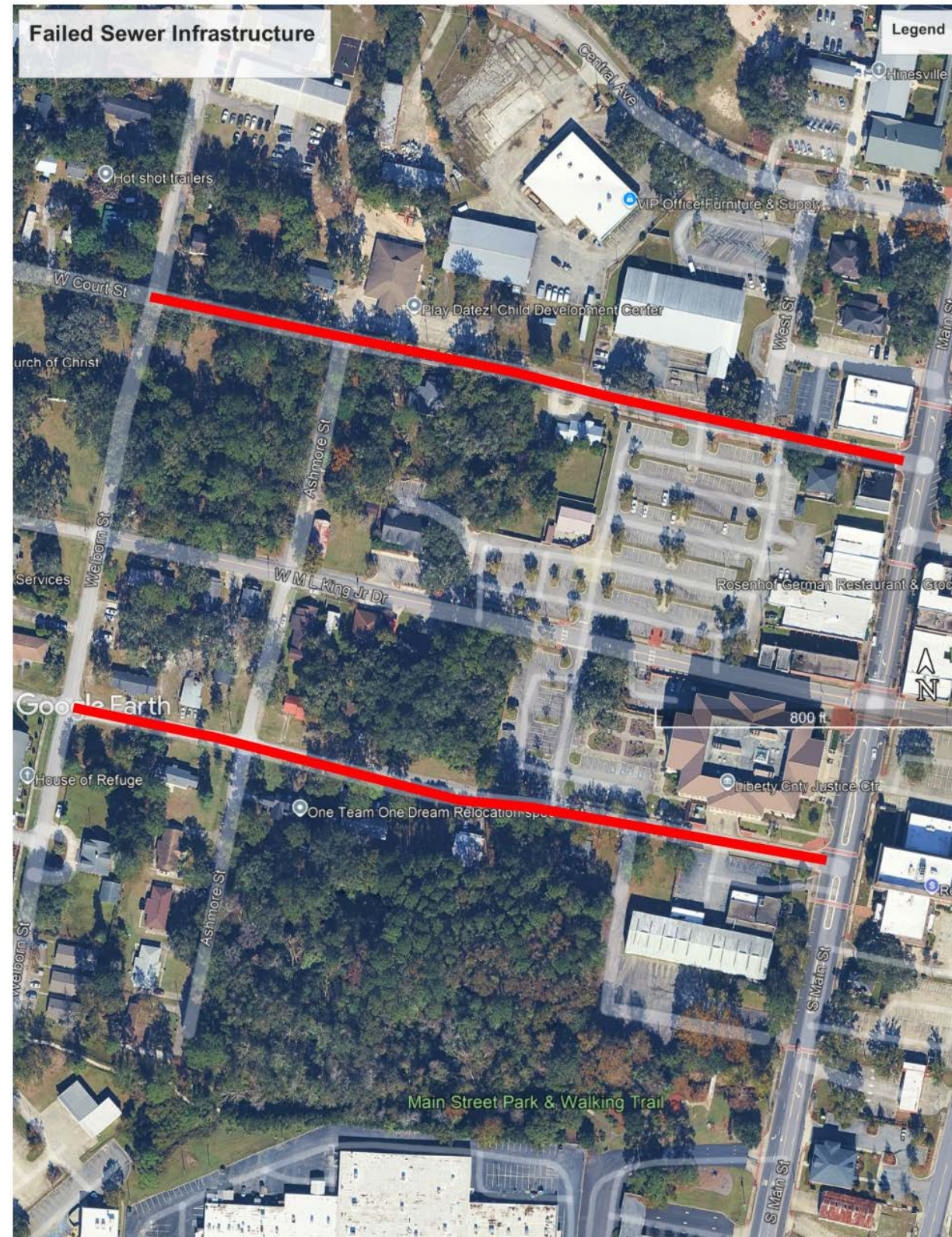


Bagley and Court Street Sewer Replacement

Immediate Connection to Sewer at
Welborn and Bagley completed on
October 3, 2025

NTP = August 27, 2025

Completion = February 3, 2026



Drainage Failed Infrastructure

1. Sequoia Circle Plus Expanded Scope
2. Fox Haven Drive
3. Byrum Drive
4. Flora Ellen Drive
5. San Patel Drive Repair
6. Coca Cola/Justice Center Drainage

NTP = August 27, 2025

Completion Date = February 3, 2026

Mobilizing to Sequoia Circle on or Before October 15, 2025

Deal Street Improvements

City Center

Concept Planning



E.G. Miles Intersection Imp.

- Pineland Ave and Miles Crossings
- Presented All 196 Int. projects to GDOT 7-19-25.
- Working in Partnership with GDOT for Signal Installation
- GDOT will be in the lead with City contributions
- Conference with GDOT 10-14-25, Estimated schedule to Construction = 6 to 8 Months.
- Still Investigating Warrants on Arlington Dr.



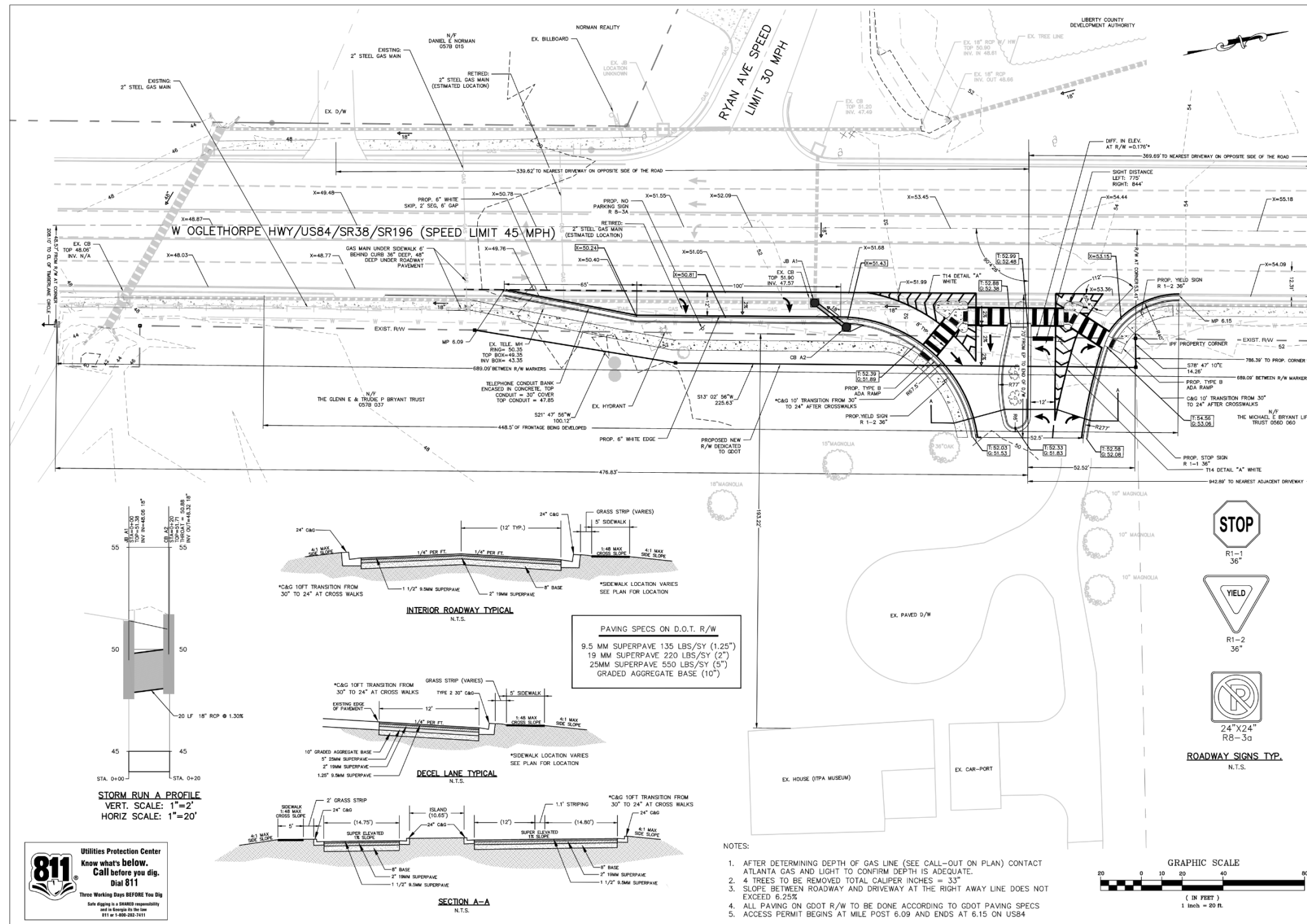
S. MAIN St./Charles Fraser Blvd Widening Phase 3
Ralph Quatterman Drive to Kasey Drive
Design Stage – Bidding once Staging of Phase 2 allows – Spring 2026



Bryant Commons Entrance

Deceleration Lane Plus modified Entrance

Submitted to GDOT for Permitting



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GEORGIA
REGISTERED PROFESSIONAL ENGINEER
PAUL C. SIMONTON
Level II Certification No. 935
Expiration Date: 10-05-08

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SUITE 101
GREENSBORO, NC 27409
TEL: (703) 454-0870
www.simontongen.com

SIMONTON ENGINEERING

Bryant Commons Access & Decel Ln.
HWY 84 East, SR 38, SR 196
The City of Hinesville
Liberty County, Georgia

Site Plan
DATE: June 17, 2005
FILE NO: 2024-9139J
SHEET: C-2.0

Other Projects

1. Pineridge - Recent work has lowered the water level in the neighborhood, which has helped for now. We continue to work toward a solution that will allow drainage even when the wetlands water rises.
2. Country Club Drainage – Contractor delayed, ready now received new pricing, went down a little getting PO.
3. 2025 LMIG + Supplemental LMIG – Notice of Award Issued waiting on Bonds, so contracts can be issued. Precon. expected in November.
4. 2026 LMIG Application underway with Additional Roads. Adding to older list.
5. Hwy 196 Pump Station Rehab & Generator (direct purchased by city)
Install - bidding in November, 2025 for Upgrade.

QUESTIONS



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025

Agenda Item: Diversity Health Center Dental and Mammography services

Prepared by: Stephanie Jones-Heath

Presented by: Stephanie Jones-Heath

PURPOSE: To present to Mayor and Council, Diversity Health Center's review of dental and mammography services provided.

BACKGROUND: None

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. DHC Dental-mamm -City presentation

PREVIOUS COUNCIL DISCUSSION:



2024 FUNDING RECAP PRESENTED BY SHANA FENNELL, COO





2024 IN REVIEW

Objective:

Review benefits of 2024 funding allocated to uninsured dental & mammography patients in City Of Hineville, Georgia.



PROJECT DEMOGRAPHICS

2024 yielded 1292 dental total patients

- 690 from 31313 zip code
- 450 with insurance
- 240 without insurance

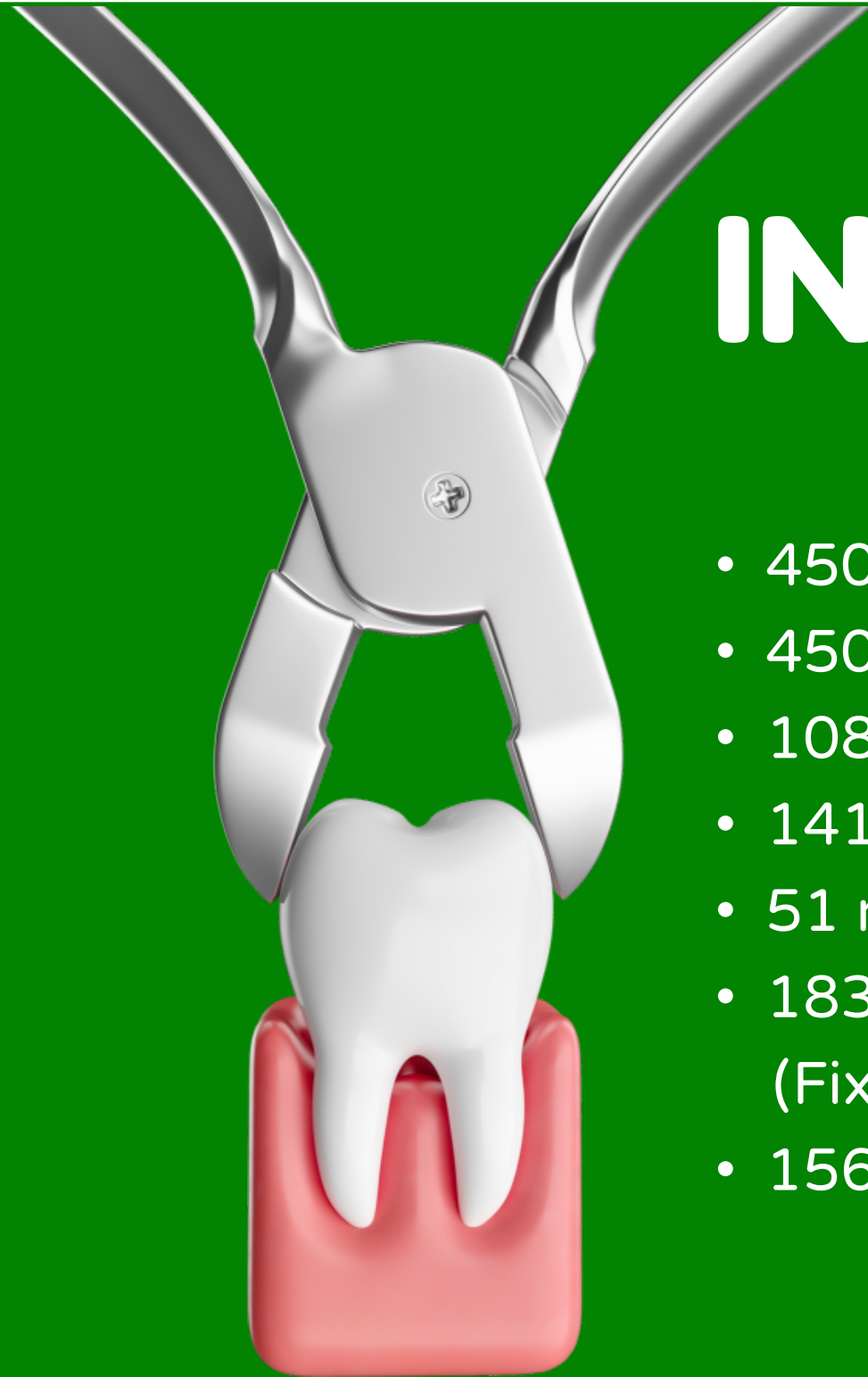
2024 yielded 827 Mammograms

- 413 from 31313 zip code



INSURED PATIENTS

- 450 received diagnostic services
- 450 received preventative services
- 1084 teeth were restored
- 141 received endodontic services (inside tooth)
- 51 received periodontic procedures (deep cleanings)
- 183 received prosthodontics
(Fixtures such as dentures or crowns, partials)
- 156 received oral surgery services



SERVICE DESCRIPTION



PREVENTIVE

PREVENTIVE DENTAL CARE INCLUDES ACTIONS TAKEN BY A PATIENT TO PREVENT ORAL DISEASES AND MAINTAIN A HEALTHY SMILE FOR A LIFETIME. THESE ACTIONS INCLUDE DAILY BRUSHING WITH A FLUORIDE-CONTAINING TOOTHPASTE, FLOSSING, AND MAINTAINING A HEALTHY DIET – ALONG WITH SCHEDULING REGULAR ORAL EXAMS AND PROFESSIONAL CLEANINGS.

DIAGNOSTIC

DENTAL DIAGNOSTIC SERVICES REFER TO THE PROCESSES AND TECHNIQUES USED BY DENTISTS TO IDENTIFY AND DIAGNOSE ORAL HEALTH ISSUES. THIS INCLUDES THE USE OF VARIOUS DIAGNOSTIC TOOLS SUCH AS X-RAYS, DENTAL EXAMS, AND ORAL CANCER SCREENINGS TO ASSESS A PATIENT'S DENTAL HEALTH AND DETERMINE APPROPRIATE TREATMENT OPTIONS.

RESTORATIVE

RESTORATIVE DENTISTRY FOCUSES ON REPAIRING OR REPLACING DAMAGED OR MISSING TEETH. THESE PROCEDURES HELP IMPROVE ORAL HEALTH AND FUNCTION. COMMON DENTAL RESTORATIONS INCLUDE FILLINGS CROWNS, BRIDGES AND IMPLANTS.



SELF-PAY PATIENTS

YOUR DOLLARS AT WORK!



- 240 Diagnostic visits
- 155 Preventative Services
- 480 teeth were restored (filings)
- 63 received Endodontic services (inside tooth structure)
- 21 received Periodontic services (deep cleanings)
- 72 received Prosthodontics
(Fixtures such as dentures or crowns, partials)
- 11 received oral surgery services.



Mammograms

Your dollars at work!

413 patients from 31313

**THANK YOU FOR YOUR CONTINUED
SUPPORT & TRUSTING DIVERSITY TO
SERVICE THE RESIDENTS OF
HINESVILLE, GEORGIA.**

STEPHANIE JONES-HEATH, CEO





City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Trick-or-Treat
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To Present for Mayor and Council Consideration, A Request to Establish the Date and Time for City of Hinesville Residents To Go Trick-or-Treating.

BACKGROUND: Halloween will be on Friday, October 31, 2025 this calendar year. The hours for trick-or-treating are traditionally from 6:00 p.m. until 8:00 p.m.
Note: Fort Stewart sets their hours the same as the City of Hinesville.

FUNDING: N/A

RECOMMENDATION: Set the hours of Trick-or-Treat for the City of Hinesville on Friday, October 31, 2025 from 6:00 p.m. until 8:00 p.m

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION: None



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Appointment of Assistant Prosecuting Attorney
Prepared by: Estella Roberson
Presented by: Kenneth Howard

PURPOSE: To present to the Mayor and Council for consideration, to appoint Tyler Brewton as the Assistant Prosecuting Attorney.

BACKGROUND: Andrew Roberti, who assisted Luke Moses as the assistant prosecuting attorney for Municipal Court, is no longer with Osteen Law Group. They are requesting Tyler Brewton, who is a member of their firm, to be appointed as Assistant Prosecuting Attorney.

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. Appointment Recommendation Letter

PREVIOUS COUNCIL DISCUSSION: None

Court Street Office

206 E. Court St. | Hinesville, GA 31313
P.O. Box 800 | Hinesville, GA 31310
Tel: (912) 876-0111 | Fax: (912) 368-2979

OSTEEN LAW GROUP

OSTEENLAW.COM

Highway 84 Office

101 Fraser St. | Hinesville, GA 31313
P.O. Box 1309 | Hinesville, GA 31310
Tel: (912) 877-2211 | Fax: (912) 877-2250

October 16, 2025

City of Hinesville

Attn: Mayor Karl Riles; City Council; and City Manager Kenneth Howard
115 E. Martin Luther King, Jr. Drive
Hinesville, Georgia 31313

RE: Appointment of Assistant Prosecuting Attorney for Hinesville Municipal Court

To Whom It May Concern:

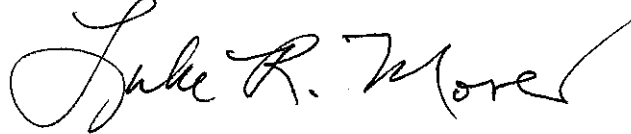
As you know, Andrew Ruberti resigned as Assistant Prosecuting Attorney for Hinesville Municipal Court, effective October 1, 2025. For over a decade, the City of Hinesville has appointed an Assistant Prosecuting Attorney to assist the Prosecuting Attorney in his duties in Hinesville Municipal Court. During my tenure and my predecessor's tenure as Prosecuting Attorney, the City Council has been kind enough to allow us to make recommendations for the appointment of an Assistant Prosecuting Attorney for Council's approval.

With the aforementioned facts in mind, I am writing to respectfully request that Tyler Brewton be appointed to serve as Assistant Prosecuting Attorney for Hinesville Municipal Court. Mr. Brewton is an attorney at my law office and has extensive experience in the practice of criminal law. I have no doubt that his presence will contribute to ensuring that we maintain a fair, just, and efficient court in Hinesville.

As always, please don't hesitate to reach out to me with any questions or concerns.

Sincerely,

OSTEEN LAW GROUP



Luke R. Moses

LRM/lrm



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025

Agenda Item: Fraser Street Outfall Sewer Final Change Order

Prepared by: Paul Simonton

Presented by: Paul Simonton

PURPOSE: Approval of Change Order for Sittle Construction to close out the Contract

BACKGROUND:

- Installation of a parallel sewer main on Fraser Street and Regency Canal was required to avoid sewer overflow.
- During the sewer line installation on Fraser Street we discovered an Asbestos cement (AC) water main along the roadway.
- Change Order for \$52,863.40 was approved to replace the watermain.
- During the replacement, the water main migrated under the curb and the pavement requiring removal and replacement of additional curb and gutter and pavement.
- To avoid extended interruption of water service and to complete the water line replacement additional work beyond the approved Change Order amount was required.
- The Summary Change order amount for the Project is \$28,530.86.

FUNDING: Project is funded from water and sewer fund

RECOMMENDATION: Approved Summary Change order for Sittle Construction in the amount of \$28,530.86

ATTACHMENTS:

1. 2022-25 Summary CO

PREVIOUS COUNCIL DISCUSSION:

CONTRACT CHANGE ORDER		Date 10/10/2025	
		Project No. 2022-25	
		Location Hinesville, GA	
To Sittle Construction, Inc. 5392 Elim Church Rd. NE Ludowici, GA 31316		Contract No. 1	
		Change Order No. Summary	
You are hereby requested to comply with the following changes from the contract plans and specifications:			
Item No. (1)	Descriptions of changes - quantities, units, unit prices, change in completion schedule, etc. (2)	Decrease in contract price (3)	Increase in contract price (4)
1	Summary of installed quantities - See attached		\$28,530.86
	Change in contract price due to this Change Order:		
	Total decrease	\$0.00	
	Total increase		\$28,530.86
	Difference between column (3) and (4)		\$28,530.86
	Net (increase) in contract price		\$28,530.86
The sum of <u>\$28,530.86</u> is hereby (added to) the total contract price, and the total adjusted contract price to date thereby is <u>\$1,040,021.26</u>. The time provided for completion in the contract is (unchanged) (increased) (decreased) by _____ calendar days. This document shall become an amendment to the contract and all provisions of the contract and all provisions of the contract will apply hereto.			
JUSTIFICATION FOR CHANGE		Adjustment in quantities to match the installation	
Recommended by	_____	_____	Date
	City of Hinesville CFO		
Recommended by	_____	_____	Date
	Architect/Engineer		
Accepted by	_____	_____	Date
	Contractor		
Approved by	_____	_____	Date
	Owner		



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025

Agenda Item: Change Order for Green Zone Water Transmission Main

Prepared by: Paul Simonton

Presented by: Paul Simonton

PURPOSE: To Present for Mayor and Council Consideration, approval of a Change Order to McLendon Enterprises to reroute the water transmission main as required by Georgia Power.

BACKGROUND:

- The installation of the Green Zone well in Long County required installation of a water transmission main from the new well to the existing City system.
- The installation required an easement from Dryden Enterprises (which was granted) and encroachment permit into the Ga Power Transmission easement on the Dryden property.
- GA Power encroachment permit was submitted in December, 2024.
- Initial meeting with Ga Power rep in March was favorable, so we bid the job with the water main placed to align with the top edge of the existing drainage canal.
- In August the Ga Power representative required the new water main be installed at the outside edge of the easement in the drainage canal requiring additional de-watering and grading.
- The contractor has requested a Change Order for \$152,970.00 for the additional work.

FUNDING: The Project is funded through water impact fees

RECOMMENDATION: Approve C.O. for McLendon Enterprises in the amount of \$152,970.00

ATTACHMENTS:

1. Proposal for Relocation of Line

PREVIOUS COUNCIL DISCUSSION:



2365 Aimwell Road
 Vidalia, GA 30474
 Phone: (912) 537-7887
 Fax: (912) 538-7967

To:	P.C. Simonton & Associates	Contact:	Paul Simonton, P.E.
Address:	309 North Main Street Hinesville, GA 31310	Phone:	(912) 368-5212
CO Name:	Relocation Of Waterline To Canal	CO ID:	Change Order 1
Project Location:	770 South Main Street, Hinesville, GA	CO Date:	9/29/2025

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1		Additional Conditions Clearing / Haul Off	1.000	LS	\$9,985.00	\$9,985.00
2		Additional Conditions Dressing / Regrading Canal	1.000	LS	\$15,500.00	\$15,500.00
3		Additional Conditions 57 Stone Necessary For Construction	432.000	TON	\$85.00	\$36,720.00
4		Additional Condition Engineering Layout Rebuild Files, Layout	1.000	LS	\$5,500.00	\$5,500.00
5		Additional Grassing Area Increase (Temp And Permanent)	1.000	LS	\$9,000.00	\$9,000.00
6		Slowed Production With Dewatering (Approx 1600 LF, Remove And Reset 30 Inch Pipe @ Shelia Dr)	1.000	LS	\$76,265.00	\$76,265.00

Total Bid Price: \$152,970.00

Notes:

- The above price does not include provisions for any permits
- Hazardous Materials encountered on Project will be handled separately
- Erosion Control only included as specifically mentioned in proposal
- Payment terms are Net 30 Days from completion of work, unless otherwise stipulated
- We have included 1 Mobilization.

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: McLendon Enterprises, Inc. Authorized Signature: _____ Estimator: _____
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City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025

Agenda Item: Olive Street Speed Humps Change Order

Prepared by: Paul Simonton

Presented by: Paul Simonton

PURPOSE: Approve Change Order to Sittle Construction for two Speed Humps on Olive Street

BACKGROUND:

- Two Speed Humps were planned for the Olive Street project, but original proposals of \$14,000 each, from the paving subcontractor was considered too high.
- Sittle Construction has since provided a proposal to install two speed humps to meet City standards for \$9,800 each.

FUNDING: The project was funded through TSPLOST

RECOMMENDATION: Approve a Change Order to Sittle Construction for \$19,600 for two Speed Humps on Olive Street

ATTACHMENTS:

1. 2023-120 Sittle Change Order #4

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025

Agenda Item: S. Main Street/Charles Frasier Blvd. Widening water main valves

Prepared by: Paul Simonton

Presented by: Paul Simonton

PURPOSE: Approve purchase of "Inserta Valves" to Accommodate Water System Relocation Required by the S. Main St/ Charles Frasier Blvd Widening Project

BACKGROUND:

- The S. Main St/Charles Frasier Blvd Widening Project includes relocation of water and sewer system components to avoid conflict with the drainage and roadway improvements.
- Public Works Does not have the ability to isolate areas of the water main that needs to be relocated.
- Installation of "Inserta Valves" in locations that will isolate areas of relocation and provide for future ability to manage the system is required to complete the project.
- Two valves are needed immediately to complete relocation of water mains on MacArthur Drive .
- In order to manage the Project in the future, and avoid future delays, we request authorization for installation of an additional four "Inserta valves", of various sizes, in the future **if required**.

FUNDING: The project is funded using SPLOST and TSPLOST funds. These valves would be funded through TSPLOST.

RECOMMENDATION: Approve the installation of two valves immediately and authorize an additional 4 valves if needed in the future. Total authorization would be for \$50,000

ATTACHMENTS:

1. Copy of Tyson Ez Valve quote 8-28-25 (1)

PREVIOUS COUNCIL DISCUSSION:



4519 Ogeechee Rd | Savannah, GA 31405

EZ Valve/Linestop Work Order Form

Date: 8/28/2025

Requested By: Tyson

Phone #: _____

Company: _____

QTY		EZ VALVE	TOTAL
	4"	\$6,422.80	\$0.00
2	6"	\$7,089.29	\$14,178.58
	8"	\$8,835.25	\$0.00
	10"	\$11,985.04	\$0.00
	12"	\$13,882.87	\$0.00

EZ Valve Total \$14,178.58

QTY		LINESTOP	LINESTOP
	4"	\$5,193.97	\$0.00
	6"	\$6,053.11	\$0.00
	8"	\$6,882.72	\$0.00
	10"	\$9,657.18	\$0.00
	12"	\$12,715.73	\$0.00

Linestop Total \$0.00

Quote Total \$14,178.58

QUOTE IS BASED ON ABOVE QUANTITIES AND BELOW NOTES:

- One mobilization
- Provide type of O.D. measurements of pipe prior to scheduling work
- Excavate, Shore and De-water site per OSHA standards PRIOR to crew arriving on site
- Provide a dedicated laborer to assist Company with lifting and/or operator services
- Stand by time will be charged at \$250.00/HR up to \$2,500.00 per day.
- Provide #57 stone to support EZ Valve for PVC pipe
- Additional cost for Linestop bonnet removal if not removed on date of installation

Requestors Signature

Date



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Resolution #2025-20 Fiscal Year
2025 Budget Amendment
Prepared by: Kimberly Ryon
Presented by: Kimberly Ryon

PURPOSE: To present to Mayor and Council Resolution 2025-20 to amend the City of Hinesville's budget for fiscal year ending October 31, 2025.

BACKGROUND: NA

FUNDING: NA

RECOMMENDATION: To adopt Resolution 2025-20 to amend the City of Hinesville's budget for fiscal year ending October 31, 2025.

ATTACHMENTS:

1. Budget Amendment FY 2025
2. FY 2025 Budget Amendment Resolution 2025-20

PREVIOUS COUNCIL DISCUSSION:

**City of Hinesville
Budget Amendment #1
FYE October 31, 2025**

		<u>Debit</u>	<u>Credit</u>
<u>GENERAL FUND</u>			
100.000.0000.00.38.9005	USE OF FUND BALANCE		112,850
100.001.7563.00.57.1001	LCDA - MCRA	112,850	
		<u>112,850</u>	<u>112,850</u>
To amend for FY 2022 - 2024 operations billing of MCRA			
100.022.5431.00.53.1103	DEPARTMENT OPERATING EXPENSE	1,000	
100.031.3210.00.53.1103	DEPARTMENT OPERATING EXPENSE	36,114	
100.000.0000.00.38.9400	OTHER INCOME - FOUNDATION GRANT		1,000
100.000.0000.00.38.9400	OTHER INCOME - FOUNDATION GRANT		36,114
		<u>37,114</u>	<u>37,114</u>
To amend for receipt of grant funds			
100.022.5431.00.57.3010	PMTS TO OTHERS - ASSISTANCE	32,225	
100.041.3510.00.52.2205	REPAIRS & MAINT - BUILDING	16,800	
100.065.4800.00.52.2208	FUEL ISLAND REPAIRS & MAINT	7,370	
100.098.9000.00.57.9000	CONTINGENCIES		46,395
100.098.9000.00.57.9500	DISASTER RELIEF CONTINGENCIES		10,000
		<u>56,395</u>	<u>56,395</u>
To amend budget for emergency assistance & repairs			
100.011.1510.00.54.1350	BUILDING IMPROVEMENTS	31,685	
100.011.1565.00.53.1230	UTILITIES	40,000	
100.017.1540.00.53.1101	OFFICE SUPPLIES	3,085	
100.063.4210.00.52.2206	VEHICLE REPAIRS & MAINT	28,525	
100.063.4210.00.52.2320	EQUIPMENT RENTAL	10,000	
100.063.4260.00.53.1230	STREET LIGHTS	120,000	
100.098.9000.00.57.9000	CONTINGENCIES		103,605
100.000.0000.00.38.9005	USE OF FUND BALANCE		3,085
100.000.0000.00.31.1700	FRANCHISE TAX		83,000
100.000.0000.00.31.1190	AD VALOREM TAX		43,605
		<u>233,295</u>	<u>233,295</u>
To amend budget for over budget expenses			
GENERAL FUND			
Net Increase to Revenues			<u><u>\$ 279,654</u></u>

**City of Hinesville
Budget Amendment #1
FYE October 31, 2025**

MULTIPLE GRANT FUND

250.031.3220.24.54.2500	EQUIPMENT	16,607	
250.000.0000.24.33.1105	FED - DEPT OF JUSTICE LLEBG		16,607
		16,607	16,607

To amend budget for Ed Byrne Memorial Justice Grant

250.025.5431.24.52.1150	IN KIND - PROGRAM ADMIN	2,400	
250.000.0000.24.33.4117	DEPT OF COMMUNITY AFFAIRS		1,200
250.000.0000.24.38.9010	OTHER - IN KIND		1,200
		2,400	2,400

To amend budget to reflect award of the ESG Admin Services Grant

250.025.5431.24.57.3075	SUPPORTIVE SERVICES	8,217	
250.000.0000.24.33.4117	DEPT OF COMMUNITY AFFAIRS		8,217
		8,217	8,217

To amend budget to reflect award of the ESG Supportive Services Grant

251.019.7320.00.54.1200	IRENE B THOMAS PARK	2,619	
251.000.0000.19.33.1110	FED - HUD ENTITLMENT FUNDS		2,619
		2,619	2,619

To amend budget to reflect award of the HUD Entitlement Grant

MULTIPLE GRANT FUND

<i>Net Increase to Revenues</i>	\$ 13,236
--	------------------

TRANSIT FUND

545.060.1000.01.52.1305	DEPARTMENT OPERATING EXPENSE	7,962	
545.060.1000.01.52.1265	MARKETING	3,500	
545.060.6500.01.52.1305	PREVENTIVE MAINTENANCE	1,500	
545.060.6500.01.54.2400	COMPUTER SOFTWARE	7,059	
545.060.6500.01.54.2405	COMPUTER HARDWARE	5,226	
545.060.6500.01.54.2500	OTHER CAPITAL ITEMS	35,970	
545.060.6500.01.54.2200	VEHICLES	75,281	
545.000.0000.00.33.6006	TRANSIT TRUST FUND (TTFP)		136,498
545.013.6500.01.54.2200	VEHICLES		81,362
545.000.0000.00.33.6013	CCC - CAPITAL IMPROVEMENTS	73,226	
545.000.0000.00.39.1210	OP XFER IN GF (80/10/10)	8,136	
		217,860	217,860

To amend budget for Transit Trust Fund grant

TRANSIT FUND

<i>Net Increase to Revenues</i>	\$ 55,136
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**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF
HINESVILLE, GEORGIA AMENDING THE ANNUAL BUDGET OF THE CITY
OF HINESVILLE PURSUANT TO O.C.G.A. §36-81-3(d)(1)**

W I T N E S S E T H:

WHEREAS, on or about October 17, 2024 the Mayor and Council of the City of Hinesville, Georgia adopted an annual balanced budget for the fiscal year ended October 31, 2025 in accordance with O.C.G.A. §36-81-3 et seq; and,

WHEREAS, at the time of its adoption, the annual 2025 budget for the General Fund and Special Revenue Funds projected the future needs of the City during the fiscal year 2025, and said budget is presently balanced so that the sum of estimated revenues and appropriated fund balances is equal to appropriations; and

WHEREAS, certain need and expenditures have arisen requiring the Mayor and Council of the City of Hinesville, Georgia to review the allocation of the City's resources in order to effectively address unanticipated expenditures and better ensure the continued operation of the City and delivery of those services made available to its citizens; and

WHEREAS, the Mayor and Council of the City of Hinesville, Georgia, in accordance with O.C.G.A. §36-8-31(d)(1), have determined that such unanticipated expenditures require amendment to said annual balanced budget for the General Fund; and

WHEREAS, this resolution is presented and otherwise considered at a meeting of the City pursuant to lawful and fully given notice as required by O.C.G.A. §50-14-1 et seq.

NOW THEREFORE, BE IT RESOLVED and it is hereby resolved, that the findings and determinations set forth in the foregoing recitals are incorporated in the body of this Resolution in their entirety by this reference.

BE IT FURTHER RESOLVED and it is hereby resolved, as follows:

1. That pursuant to O.C.G.A. §36-81-3(d), the Mayor and Council of the City of Hinesville, Georgia hereby amend the aforementioned annual budget for the fiscal year ended October 31, 2025 as provided in that certain schedule attached hereto and made a part hereof for all purposes; provided, however, that this Resolution shall in no way impair or otherwise limit the authority of the City and/or its officers to make such transfers of appropriations with any fund or to otherwise act without further resolution(s) with respect to the annual budget as permitted by said O.C.G.A. §36-81-3 et seq.
2. The Mayor and/or City Manager is hereby authorized to take any and all further action and to execute and deliver any and all other certifications, instruments and documents as may be necessary or appropriate to authorize or effect the undertakings contemplated herein.

3. Any and all action taken by the City, its officers or members prior to the date hereof in connection with the matters set forth herein is hereby ratified and affirmed to the extent necessary to affect the purpose of this Resolution.
4. That this Resolution shall take effect immediately upon its adoption and the Clerk of the City shall place of public record this Resolution in the minutes of the governing authority.

This Resolution shall become effective on the _____ day of _____, 2025

APPROVED this _____ day of _____, 2025.

Karl A. Riles, Mayor

Vicky C. Nelson, Mayor Pro Tem

Diana F. Reid, Council Member

Jason R. Floyd, Council Member

Dexter L. Newby, Council Member

José A. Ortiz, Jr., Council Member

ATTEST:

Estella L. Roberson, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Proposed Rate and Fee Increases
Prepared by: Kimberly Ryon
Presented by: Kimberly Ryon

PURPOSE: To set the following new and updated rates and fees in the Water and Sewer and Sanitation Funds effective January 1, 2026:

1. Underground Infrastructure Inspection Fee
2. Reconnection Fee
3. Garbage Collection, Disposal and Yard Waste Rates

BACKGROUND: The City reviews our fees and rates at least annually during our budget process to insure the rates charged in our enterprise funds are sufficient to pay for the cost of providing the service.

FUNDING: NA

RECOMMENDATION: To approve the rates effective January 1, 2026.

ATTACHMENTS:

1. FY 2026 - proposed new and updated fees and rates

PREVIOUS COUNCIL DISCUSSION: These recommendations were presented and discussed at our budget workshops on September 23 and 30, 2025 and at the budget hearing on October 2, 2025.

City of Hinesville - Water and Sewer Fund
Proposed Underground Infrastructure Inspection Fee
effective January 1, 2026

First inspection

500 feet and under	\$	500.00
501 - 1500 feet	\$	1,000.00
1501 - 3000 feet	\$	1,750.00
3001 and above feet	\$	2,500.00

Any reinspections will be charged at \$2.78 per foot.

City of Hinesville
Proposed New Reconnection Fee
Effective January 1, 2026

	<u>Proposed Fee</u>	<u>Current Fee</u>	<u>Difference</u>
Reconnection Fee	\$ 50.00	\$ 35.00	\$ 15.00

City of Hinesville
Summary of Proposed Increases in Garbage Fees
FY 2026 Budget

	<u>Collection</u>	<u>Disposal</u>	<u>Dry Trash</u>	<u>Total Monthly Revenue</u>
SFR Customers with 1 polycart				
Proposed new fee	15.25	5.55	7.25	28.05
Current fee	14.10	5.42	6.58	26.10
Increase (\$)	\$ 1.15	\$ 0.13	\$ 0.67	\$ 1.95
Increase (%)	8.16%	2.40%	10.18%	7.50%
SFR Customers with 2 polycarts				
Proposed new fee	25.42	13.03	7.25	45.70
Current fee	23.50	12.77	6.58	42.85
Increase (\$)	\$ 1.92	\$ 0.26	\$ 0.67	\$ 2.85
Increase (%)	8.16%	2.04%	10.18%	6.64%
Commercial Customers with 1 polycart				
Proposed new fee	15.25	7.48	7.25	29.98
Current fee	14.10	7.35	6.58	28.03
Increase (\$)	\$ 1.15	\$ 0.13	\$ 0.67	\$ 1.95
Increase (%)	8.16%	1.77%	10.18%	6.96%
Commercial Customers with 2 polycarts				
Proposed new fee	25.42	14.95	7.25	47.62
Current fee	23.50	14.69	6.58	44.78
Increase (\$)	\$ 1.92	\$ 0.26	\$ 0.67	\$ 2.85
Increase (%)	8.16%	1.77%	10.18%	6.36%
Multi-Family Residential Customers				
Proposed new fee	15.25	7.48	2.18	24.91
Current fee	14.10	7.35	1.97	23.42
Increase (\$)	\$ 1.15	\$ 0.13	\$ 0.21	\$ 1.49
Increase (%)	8.16%	1.77%	10.66%	6.36%



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025

Agenda Item: Resolution #2025-21 Fiscal Year 2026 Budget Adoption

Prepared by: Kimberly Ryon

Presented by: Kimberly Ryon

PURPOSE: To approve Resolution 2025-21 to adopt the City of Hinesville's fiscal year 2026 budgets for the General Fund, Special Revenue Funds and Enterprise Funds.

BACKGROUND: The City's fiscal year 2026 detailed budget has been presented to Mayor and Council at budget workshops in September and at the budget hearing at the October 2, 2025 City Council meeting.

FUNDING: NA

RECOMMENDATION:

ATTACHMENTS:

1. FY 2026 Budget Resolution 2025-21
2. FY 2026 Budget Summary (all) for adoption

PREVIOUS COUNCIL DISCUSSION: Budget workshops on September 23 and 30, 2025 and at the budget hearing at the October 2, 2025 Council meeting.

**CITY OF HINESVILLE, GEORGIA
BUDGET RESOLUTION**

A RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR 2026 FOR THE GENERAL FUND, SPECIAL REVENUE FUNDS AND ENTERPRISE FUNDS OF THE CITY OF HINESVILLE.

W I T N E S S E T H:

WHEREAS, a Proposed Budget for the General Fund, Special Revenue Funds and Enterprise Funds for the year beginning November 1, 2025 and ending October 31, 2026 has been presented to the Mayor and City Council; and,

WHEREAS, appropriate advertised public hearings have been held on the fiscal year 2026 Proposed Budget, as required by Federal, State and Local Laws and Regulations; and

WHEREAS, each of the Funds has a balanced budget, such that the Anticipated Funding Sources equal Proposed Expenditures;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Hinesville, that the budget attached hereto and made a part hereof for the year beginning November 1, 2025 and ending October 31, 2026, is approved.

APPROVED this _____ day of _____, 2025.

Karl A. Riles, Mayor

Vicky C. Nelson, Mayor Pro Tem

Diana F. Reid, Council Member

Jason R. Floyd, Council Member

Dexter L. Newby, Council Member

José A. Ortiz, Jr., Council Member

ATTEST:

Estella L. Roberson, City Clerk

City of Hinesville
Summary of Revenues & Expenditures
FY 2026 Budget

		<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
100	General Fund	\$ 32,240,831	\$ 32,240,831	\$ -
200	SPLOST	1,484,881	1,484,881	-
250	Special Revenue - Multiple Grant Fund	2,510,697	2,510,697	-
275	Special Revenue - Hotel/Motel	631,753	631,753	-
335	LMIG	596,363	596,363	-
505	Water and Sewer Fund	13,043,026	13,043,026	-
540	Solid Waste Fund	4,608,685	4,608,685	-
545	Liberty Transit	2,314,619	2,314,619	-
575	Storm Water Utility Fund	1,947,967	1,947,967	-
		<u>\$ 59,378,822</u>	<u>\$ 59,378,822</u>	<u>\$ -</u>

City of Hinesville
Budget Summary by Fund
Fiscal Year 2026

General Fund – Balanced

- The budget as presented includes an approximate 8% growth in the tax digest and a decrease in the millage rate of .11 mills to 9.99 mills. We have received updated information from the Tax Commissioner's office. At this time, we are waiting for the final information so we can develop a timeline to review the digest with City Council and schedule a timeline for adoption of the millage rate.
- For Local Option Sales Tax (LOST) revenue, we projected a 6% growth from the City's fiscal year 2025 actual LOST revenue. Though the growth in sales tax revenue has slowed in FY 2025, we anticipate that with the opening of new retail stores we will see increased growth in our sales tax revenue for FY 2026.
- This budget includes a Cost of Living Adjustment (COLA) in the amount of 2.30%. This is the CPI for July in the South region.
- This budget includes the following staffing changes:
 - ***Additional positions:***
 - 1 additional position in the Community Development Dept – Youth Services Coordinator to begin January 1, 2026
 - 1 additional position in the Homeless Prevention Program – Case Manager effective November 1, 2025.
 - 3 additional positions in the Police Dept – PS3 effective November 1, 2025
 - 2 additional positions in Fire Dept – Firefighters to begin August 1, 2026
 - 1 additional position in Parks & Grounds – Grounds Maintenance worker to begin May 1, 2026.
- This budget includes an increase in the Municipal Court prosecuting attorney's annual stipend from \$12,000 to \$13,500 and an increase in the assistant prosecuting attorney's annual stipend from \$6,000 to \$6,750.
- This budget sets aside Current Year Operating Reserve in the amount of \$300,000.

Water & Sewer Fund – Balanced

- The Water & Sewer Fund is balanced with no proposed increases to the water and sewer rates this fiscal year.
- This budget has a proposed increase in reconnection fees from \$35 to \$50 beginning January 1, 2026. The increase is recommended to more accurately reflect and recover the cost related to this service.
- This budget has a proposed new service fee for Underground Infrastructure Inspections effective January 1, 2026. This fee is to recover the cost incurred for inspecting water and sewer lines with our camera truck and two employees. This would impose a flat fee for initial inspections and a price per foot for re-inspections. We currently do not charge for this service and are asked to reinspect these lines many times.
- This budget includes a Cost of Living Adjustment (COLA) in the amount of 2.30%. This is the CPI for July in the South region.
- This budget includes the following staffing changes:
 - ***Additional positions:***
 - 1 additional position– Liftstation Mechanic to begin November 1, 2025.
- This budget includes a finance purchase of a camera truck in the WSF. The budgeted cost for the garbage truck is \$450,000 and will be financed for 5 years. Two quarterly debt service payments in the amount of \$50,741 is included in the FY 2026 budget.
- This budget includes increasing the income limitation to qualify for the Senior Citizen rate from \$25,875 to \$28,260 effective November 1, 2025.
 - During the FY2020 budget process, Council agreed that this rate should be reviewed annually and should be equal to 90% of HUDs 2-person family Very Low Income Limit.

Sanitation Fund – Balanced

- The Sanitation Fund budget is balanced with a proposed rate increase to the garbage collection, disposal and dry trash rates effective January 1, 2026. The last rate increase for these fees was November 1, 2024.
- This budget includes the following staffing changes:
 - ***Additional positions:***
 - 3 additional positions– Sanitation workers to begin November 1, 2025.

Storm water Utility Fund – Balanced

- The Stormwater Utility Fund budget is balanced with no proposed rate increases.
- This budget includes a finance purchase of a ditch spyder. The budgeted cost for the ditch spyder is \$700,000 and will be financed for 5 years. Two quarterly debt service payments in the amount of \$78,931 is included in the FY 2026 budget.

Transit – Balanced

- This budget includes a Cost of Living Adjustment (COLA) in the amount of 2.30%. This is the CPI for July in the South region.
- This budget includes the following staffing changes:
 - ***Additional positions:***
 - 1 additional positions– Admin assistant to begin July 1, 2026 in conjunction with the new grant year.



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025

Agenda Item: Ordinance Modification —
Annexation Ordinance #2025-09

Prepared by: Estella Roberson

Presented by: Kenneth Howard

PURPOSE: To Present to the Mayor and Council a modification to correct an erroneous numbering of Annexation Ordinance #2025-09 to Annexation Ordinance #2025-04.

BACKGROUND: An annexation ordinance associated with Rezoning and Annexation Petition 2025-35-H received approval by the Liberty Consolidated Planning Commission on August 19, 2025, to annex 4.33 acres into the City of Hinesville that was described as LCTM Parcel 036C004, between W. 15th Street and Curtis Road. The City Clerk's Office assigned Ordinance #2025-09 in error. The correct ordinance number should be #2025-04.

FUNDING: None

RECOMMENDATION: Approval to modify the numbering of Annexation Ordinance #2025-09 to Annexation Ordinance #2025-04.

ATTACHMENTS:

1. Ordinance 2025-09.RED LINED
2. Ordinance 2025-10.RED LINED
3. 2025-04 Annexation Ordinance
4. 2025-05 Annexation Ordinance

PREVIOUS COUNCIL DISCUSSION: Annexation Ordinance #2025-09 was approved by the Mayor and Council on October 2, 2025.

AN ORDINANCE

To annex property into the City of Hinesville, Georgia, pursuant to Chapter 36 of Title 36 of the Official Code of Georgia Annotated to provide an effective date, and for other purposes.

BE IT ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF HINESVILLE:

SECTION 1. The following area contiguous to the City of Hinesville as recorded in BK:23 PG:238 and further described as LCTM Parcel 036C004 is hereby annexed into and made a part of the said city:

SECTION 2. This annexation shall become effective on the **1st day of November 2025**, after which any use and development of said property shall comply with the existing laws, zoning, and subdivision regulations for the City of Hinesville.

SECTION 3. The City Clerk or designee of the City of Hinesville is instructed to file a report identifying the area annexed with the Georgia Department of Community Affairs and with the governing authority of Liberty County within thirty (30) days after the effective date of the annexation.

SECTION 4. All ordinances and parts of ordinances in conflict with this ordinance are repealed.

APPROVED this 2nd day of October 2025, by the Mayor and Council of the City of Hinesville.

Karl A. Riles, Mayor

Diana F. Reid, Councilmember, District 1

Jason R. Floyd, Councilmember, District 2

Vicky C. Nelson, Mayor Pro Tem, District 3

Dexter L. Newby, Councilmember, District 4

José A. Ortiz, Jr., Councilmember, District 5

ATTEST:

Estella L. Roberson, City Clerk

AN ORDINANCE

To annex property into the City of Hinesville, Georgia, pursuant to Chapter 36 of Title 36 of the Official Code of Georgia Annotated to provide an effective date, and for other purposes.

BE IT ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF HINESVILLE:

SECTION 1. The following area contiguous to the City of Hinesville as recorded in Bk:27 PG:386 and further described as LCTM Parcel 034A014 (portion thereof) is hereby annexed into and made a part of the said city:

SECTION 2. This annexation shall become effective on the **1st day of November 2025**, after which any use and development of said property shall comply with the existing laws, zoning, and subdivision regulations for the City of Hinesville.

SECTION 3. The City Clerk or designee of the City of Hinesville is instructed to file a report identifying the area annexed with the Georgia Department of Community Affairs and with the governing authority of Liberty County within thirty (30) days after the effective date of the annexation.

SECTION 4. All ordinances and parts of ordinances in conflict with this ordinance are repealed.

APPROVED this 2nd day of October 2025, by the Mayor and Council of the City of Hinesville.

Karl A. Riles, Mayor

Diana F. Reid, Councilmember, District 1

Jason R. Floyd, Councilmember, District 2

Vicky C. Nelson, Mayor Pro Tem, District 3

Dexter L. Newby, Councilmember, District 4

José A. Ortiz, Jr., Councilmember, District 5

ATTEST:

Estella L. Roberson, City Clerk

AN ORDINANCE

To annex property into the City of Hinesville, Georgia, pursuant to Chapter 36 of Title 36 of the Official Code of Georgia Annotated to provide an effective date, and for other purposes.

BE IT ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF HINESVILLE:

SECTION 1. The following area contiguous to the City of Hinesville as recorded in BK:23 PG:238 and further described as LCTM Parcel 036C004 is hereby annexed into and made a part of the said city:

SECTION 2. This annexation shall become effective on the **1st day of November 2025**, after which any use and development of said property shall comply with the existing laws, zoning, and subdivision regulations for the City of Hinesville.

SECTION 3. The City Clerk or designee of the City of Hinesville is instructed to file a report identifying the area annexed with the Georgia Department of Community Affairs and with the governing authority of Liberty County within thirty (30) days after the effective date of the annexation.

SECTION 4. All ordinances and parts of ordinances in conflict with this ordinance are repealed.

APPROVED this 2nd day of October 2025, by the Mayor and Council of the City of Hinesville.

Karl A. Riles, Mayor

Diana F. Reid, Councilmember, District 1

Jason R. Floyd, Councilmember, District 2

Vicky C. Nelson, Mayor Pro Tem, District 3

Dexter L. Newby, Councilmember, District 4

José A. Ortiz, Jr., Councilmember, District 5

ATTEST:

Estella L. Roberson, City Clerk

AN ORDINANCE

To annex property into the City of Hinesville, Georgia, pursuant to Chapter 36 of Title 36 of the Official Code of Georgia Annotated to provide an effective date, and for other purposes.

BE IT ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF HINESVILLE:

SECTION 1. The following area contiguous to the City of Hinesville as recorded in BK:27 PG:386 and further described as LCTM Parcel 034A014 is hereby annexed into and made a part of the said city:

SECTION 2. This annexation shall become effective on the **1st day of November 2025**, after which any use and development of said property shall comply with the existing laws, zoning, and subdivision regulations for the City of Hinesville.

SECTION 3. The City Clerk or designee of the City of Hinesville is instructed to file a report identifying the area annexed with the Georgia Department of Community Affairs and with the governing authority of Liberty County within thirty (30) days after the effective date of the annexation.

SECTION 4. All ordinances and parts of ordinances in conflict with this ordinance are repealed.

APPROVED this 2nd day of October 2025, by the Mayor and Council of the City of Hinesville.

Karl A. Riles, Mayor

Diana F. Reid, Councilmember, District 1

Jason R. Floyd, Councilmember, District 2

Vicky C. Nelson, Mayor Pro Tem, District 3

Dexter L. Newby, Councilmember, District 4

José A. Ortiz, Jr., Councilmember, District 5

ATTEST:

Estella L. Roberson, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025

Agenda Item: Ordinance Modification —
Annexation Ordinance #2025-10

Prepared by: Estella Roberson

Presented by: Kenneth Howard

PURPOSE: To Present to the Mayor and Council a modification to correct an erroneous numbering of Annexation Ordinance #2025-10 to Annexation Ordinance #2025-05.

BACKGROUND: An annexation ordinance associated with Rezoning and Annexation Petition 2025-36-H received approval on August 19, 2025, to annex 7.32 acres into the City of Hinesville which are described as the portion of LCTM Parcel 034A014 which lies to the west of W. 15th Street. The City Clerk's Office assigned Ordinance #2025-10 in error. The correct ordinance number should be #2025-05.

FUNDING:

RECOMMENDATION: Approval to modify the numbering of Annexation Ordinance #2025-10 to Annexation Ordinance #2025-05.

ATTACHMENTS:

1. Ordinance 2025-10.RED LINED

PREVIOUS COUNCIL DISCUSSION: Annexation Ordinance #2025-10 was approved by the Mayor and Council on October 2, 2025.

AN ORDINANCE

To annex property into the City of Hinesville, Georgia, pursuant to Chapter 36 of Title 36 of the Official Code of Georgia Annotated to provide an effective date, and for other purposes.

BE IT ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF HINESVILLE:

SECTION 1. The following area contiguous to the City of Hinesville as recorded in Bk:27 PG:386 and further described as LCTM Parcel 034A014 (portion thereof) is hereby annexed into and made a part of the said city:

SECTION 2. This annexation shall become effective on the **1st day of November 2025**, after which any use and development of said property shall comply with the existing laws, zoning, and subdivision regulations for the City of Hinesville.

SECTION 3. The City Clerk or designee of the City of Hinesville is instructed to file a report identifying the area annexed with the Georgia Department of Community Affairs and with the governing authority of Liberty County within thirty (30) days after the effective date of the annexation.

SECTION 4. All ordinances and parts of ordinances in conflict with this ordinance are repealed.

APPROVED this 2nd day of October 2025, by the Mayor and Council of the City of Hinesville.

Karl A. Riles, Mayor

Diana F. Reid, Councilmember, District 1

Jason R. Floyd, Councilmember, District 2

Vicky C. Nelson, Mayor Pro Tem, District 3

Dexter L. Newby, Councilmember, District 4

José A. Ortiz, Jr., Councilmember, District 5

ATTEST:

Estella L. Roberson, City Clerk



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Construction Time Limits
Prepared by: Estella Roberson
Presented by: Ryan Arnold

PURPOSE: Review of City Ordinance Chapter 12, Article V, Sec. 11-49 Part 5 regarding construction in residential areas.

BACKGROUND: The City of Hinesville currently prohibits the operation of any equipment used in construction, repair, and demolition in or within 1,500 feet of any residential or noise-sensitive area between hours of 9:00 p.m. and 7:00 a.m. on weekdays and 8:00 p.m. and 9:00 a.m. on weekends and holidays, except for emergency work; and the pile driving, jack hammering, and blasting on weekends and holidays, and for all other days between 6:00 p.m. and 6:00 a.m.

FUNDING: Not Applicable

RECOMMENDATION: Presentation Only

ATTACHMENTS:

1. Neighboring Cities Survey
2. Proposed Changes

PREVIOUS COUNCIL DISCUSSION: October 2, 2025

City	Construction Time Prohibitions	
City of Hinesville	9:00 p.m - 7:00 a.m	Weekdays
	8:00 p.m. - 9:00 a.m.	Weekends
City of Brunswick	9:00 p.m - 7:00 a.m	
City of Richmond Hill	10:00 p.m. - 7:00 a.m	Weekdays
	10:00 p.m - 9:00 a.m	Weekends
City of Jesup	6:00 p.m. - 7:00 a.m	
City of Statesboro	6:00 p.m. - 7:00 a.m.	
City of Pembroke	6:00 p.m. - 7:00 a. m.	

Sec. 11-149. Specific prohibitions.

In addition to the general prohibition set forth in section 11-147, the following specific acts are declared to be loud, disturbing or excessive in violation of this article, but this enumeration shall not be deemed to be exclusive. The acts, uses and sounds prohibited in this section need not exceed the sound level limits established in section 11-148 to be in violation of this article.

- (1) *Horns, signaling devices.* The sounding of any horn or signaling device of a motor vehicle on any public right-of-way or public place within the jurisdiction of the City continuously or intermittently for a period in excess of 60 seconds, except as a danger or emergency warning.
- (2) *Radios, televisions, musical instruments and similar devices.*
 - a. The operation or playing of any radio, stereo, sound system, television, phonograph, compact disc player, MP3's, amplifier, loudspeaker, musical instrument, or similar device which produces or reproduces sound in a manner as to be plainly audible within a noise-sensitive area, or across any real property line in a residential or commercial area. Bars, taverns, lounges, nightclubs, dance halls, game rooms and similar activities that produce sounds that are plainly audible beyond the premises and respective real property line shall be deemed a noise disturbance in violation of this article.
 - b. The operation or playing of any radio, stereo, sound system, television, phonograph, compact disc player, MP3's, amplifier, loudspeaker, musical instrument, or similar device which produces or reproduces sound on the public right-of-way in such a manner as to be plainly audible to any person other than the player or operator of the device.
- (3) *Street sales.* The offering for sale by shouting or outcry within any residential, commercial or noise-sensitive area, public rights-of-way or public space except by permit issued by the City.
- (4) *Animals.* The owning, possessing or harboring of any animal, domestic or otherwise, which frequently or continuously howls, barks, meows, squawks or makes other sounds which are plainly audible and which are of such character, intensity and duration as to disturb the peace and quiet of the neighborhood. For the purposes of this article, a barking dog shall include a dog that barks, bays, cries, howls or makes any other noise continuously for a period of ten minutes, or barks intermittently for one-half hour or more at any time of day or night regardless of whether the dog is physically situated in or upon private property; provided, however, that a dog shall not be deemed a barking dog for purposes of this regulation, if, at the time the dog is barking or making any other noise, a person is trespassing or threatening to trespass upon private property in or upon which the dog is situated.
- (5) *Construction, repair and demolition work.* The operating of any equipment used in construction, repair and demolition work in or within 1,500 feet of any residential or noise-sensitive area between the hours of 95:00 p.m. and 7:00 a.m. on weekdays and 85:00 p.m. and 9:00 a.m. on weekends and holidays, except for emergency work or other special permitted work; and the pile driving, jack hammering, and blasting on weekends and holidays, and for all other days between 65:00 p.m. and 6:00 a.m.
- (6) *Powered model vehicles.* The operation of, or permitting the operation of, powered model vehicles between the hours of 9:00 p.m. and 9:00 a.m. on weekdays, weekends and holidays within or adjacent to residential or noise-sensitive areas, public rights-of-way or public spaces such that the sound therefrom is plainly audible across the real property line of the source.
- (7) *Alarms and similar emergency signaling devices.*
 - a. Except in case of an emergency, the intentional sounding of any alarm or similar signaling devices between the hours of 9:00 p.m. and 7:00 a.m.

-
- b. The testing of any alarm or similar emergency signaling device for a period in excess of 60 seconds at any time.
 - c. The testing of a complete alarm or emergency signaling system, including the signaling device and the personnel response to the signaling device, more than once in each calendar month, and the sounding of the alarm or emergency signaling system for a period in excess of 15 minutes.
- (8) *Motor vehicles.* No person shall operate or cause to be operated any motor vehicle or motorcycle not equipped with a muffler or other device in good working order so as to effectively prevent loud or explosive noises therefrom.
- (9) *Blowers, engines, machinery, etc.* The operation by any person of any noise-creating power blower, power fan, power tool, air compressor, internal-combustion engine (except trains, motor vehicles or motorcycles), or other similar equipment or machinery which cause noise due to its operation, within 1,500 feet of any residential or noise-sensitive area, unless the blower, fan, tool, compressor, engine or other machine is equipped with a functional muffler device or is contained or housed within a structure sufficient to deaden the noise to the point that it is not plainly audible to a person of normal hearing ability in the residential or noise-sensitive area nearest the source of such noise, between the hours of 9:00 p.m. and 7:00 a.m. on weekdays and 9:00 p.m. and 9:00 a.m. on weekends and holidays.
- (10) *Commercial garbage collection.* The servicing of a private, commercial garbage dumpster by any person using garbage collection vehicles and equipment within 1,500 feet of any residential area or noise-sensitive area between the hours of 9:00 p.m. and 6:00 a.m. on weekdays and between the hours of 9:00 p.m. and 8:00 a.m. on weekends and holidays; however, this shall not apply to the collection of garbage from any establishment which has a plastic lid on its dumpster and where it has been determined by the noise control officer or designee that the collection of garbage during the establishment's hours of operation would be a safety hazard, or to the collection of garbage by employees or agents of the City of Hinesville or the County of Liberty.
- (11) *Yelling, shouting, etc.* Yelling, shouting, hooting, whistling, singing or other similar behavior on a public right-of-way or public place, particularly between the hours of 9:00 p.m. and 7:00 a.m. or at any time or place so as to interrupt or disturb the quiet, comfort, or repose of any persons in any noise-sensitive, commercial or residential area.
- (12) *Loading and unloading.* No person shall so load, unload, open, close or handle boxes, crates, containers, building materials, or similar objects between the hours of 9:00 p.m. and 7:00 a.m. so as to be plainly audible across a residential real property line or within a noise-sensitive area.

(Code 1978, § 11-55; Ord. No. 1996-04, § 1.05, 6-20-1996)

What about paragraphs (9) and (10)?



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Class V Alcohol License Request
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: Queen D's Court & Event Planning is requesting a Class V Alcohol License to sell beer and wine at the YK Niece Concert event.

BACKGROUND: Queen D's Court & Event Planning is requesting a One-Day Special Event Permit to sell beer, wine, and liquor during the Queen D's Court & Event Planning event on October 19, 2023. This event will take place at Bryant Commons from 2 pm to 8 pm. All departments have approved this request.

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. YK Niece Concert Summary Sheet
2. YK Niece Concert Application

PREVIOUS COUNCIL DISCUSSION: None

SUMMARY SHEET FOR CLASS V ALCOHOL LICENSE

NAME OF THE EVENT	YK Niece Concert
LOCATION	Bryant Commons Hinesville, GA 31313
DATE OF EVENT	Sunday, October 19, 2025
TIME OF EVENT	2:00 p.m. until 8:00 pm
NAME OF APPLICANT(S)	Sadaetirs Smith
NAME OF BUSINESS	Queen D's Court & Event Planning
ADDRESS OF BUSINESS	505 S Lee St Kingsland, GA 31547
APPROVED BY HPD	Yes 10-16-2025
APPROVED BY LCPC	Yes 10-16-2025
APPROVED BY INSPECTIONS DEPARTMENT	Yes 10-15-2025
APPROVED BY HFD	Yes 10-16-2025
TYPE OF LICENSE	Class V on premise consumption Beer, liquor and wine

City Council () Approved () Disapproved by _____ Date 10-16-25-2025

DATE: 10-15-25

CLASS VALCOHOL BEVERAGE LICENSE APPLICATION
(must be submitted at least thirty (30) days prior to the planned event)

NAME OF APPLICANT: (spell out full name, no initials) Sadaetirs Kaven Kent Smith

202 Spring Lake Drive Folkston GA 31537

SSN: 259276904 DOB MONTH/DAY/YEAR: 11/01/1976 HOME PHONE: 931 3026138 BUSINESS PHONE: 912 409 6156

WERE YOU BORN A U.S. CITIZEN? ☒ (YES) ☐ (NO)

ARE YOU A LIBERTY COUNTY RESIDENT? ____ (YES) ☒ (NO)

Type of Event: (circle one) One Time Event ☒ Public Event ☒ Quasi-Public Event ☐

Type of Organization:

 Licensed Alcohol Beverage Caterer - must provide copy of state & local license

_____ **Bona Fide Nonprofit Organization** - must provide proof of tax-status 501(C) (3)

NAME OF ORGANIZATION:

BUSINESS MAILING ADDRESS: 505 South Lee Street Kingsland GA 31537

BUSINESS MAILING ADDRESS:

912 409 6156

BUSINESS PHONE NUMBER:

FEDERAL TAX ID NUMBER:

YK Neice Concert
DESCRIPTION AND/NAME OF EVENT:

DESCRIPTION AND/NAME OF EVENT:

LOCATION OF EVENT (ADDRESS/AREA DESCRIPTION:

Bryant Commons

10-19-25 2pm-8pm
DATE: TIME:

TIME:

600
ANTICIPATED REVENUE

ANTICIPATED NUMBER OF PARTICIPANTS:

\$50

COST TO ATTEND:

TYPE OF ALCOHOLIC BEVERAGE(S) TO BE SOLD/SERVED:
BEER (\$50) ☒ WINE (\$50) ☒

BEER (\$50)

WINE (\$50)

LIQUOR (\$50)

LICENSE YEAR: 2025

DATE: 10-15-25

DESCRIBE THE NATURE AND ESTIMATED QUANTITY OF ALCOHOL BEVERAGES TO BE SOLD/SERVED:

mixed drinks 75 or more

DESCRIBE THE PARKING ARRANGEMENTS:

park on premises

DESCRIBE THE PLANNED SECURITY ARRANGEMENTS:

police security

WILL SIGNS OR STRUCTURES BE ERECTED: YES ☒ NO ☐
(if yes, please describe below)

The City Council has the authority to approve or reject this application. The City Council may decide the nature of any security and/or parking arrangements, for which the organization staging the event will be responsible. The City Council has the discretion to require event organizers to designate and clearly mark the specific areas in which alcohol beverages may be consumed, using ropes, barricades, stanchions, or similar devices.

Revised October 2021



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Public Comment
Prepared by: NaKeya Davis
Presented by: Karl Riles

PURPOSE: The Georgia Municipal Association has set up guidelines for public comments during Mayor and Council Meetings, enabling residents to voice their issues, concerns, and opinions to the Council.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Mayor Riles' Report
Prepared by: Rodonia Armstrong
Presented by: Karl Riles

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Councilmember Reid's Report
Prepared by: Darlene Parker
Presented by: Gary Gillard

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

ESG Operations and Status Report 2025



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: ESG Operations and Status Report
Sept. 2025
Prepared by: Darlene Parker
Presented by: Gary Gillard

PURPOSE: To Present for Mayor and Council Consideration, ESG Operations and Status Report September 2025

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. ESG Operations and Status Report Sept 2025

PREVIOUS COUNCIL DISCUSSION: None



September 2025

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DEPARTMENTAL SUMMARY***Executive Summary***

Below are departmental activity reports for ESG-Operations for the month of Sep '25.

Administrative

Sep '25 Team Players of the Month: Jemaine Anderson, Team Leader (FSGM)



Administrative

Sep '25 Team Players of the Month: Tryone Campbell, Light Equipment Operator (Sanitation)



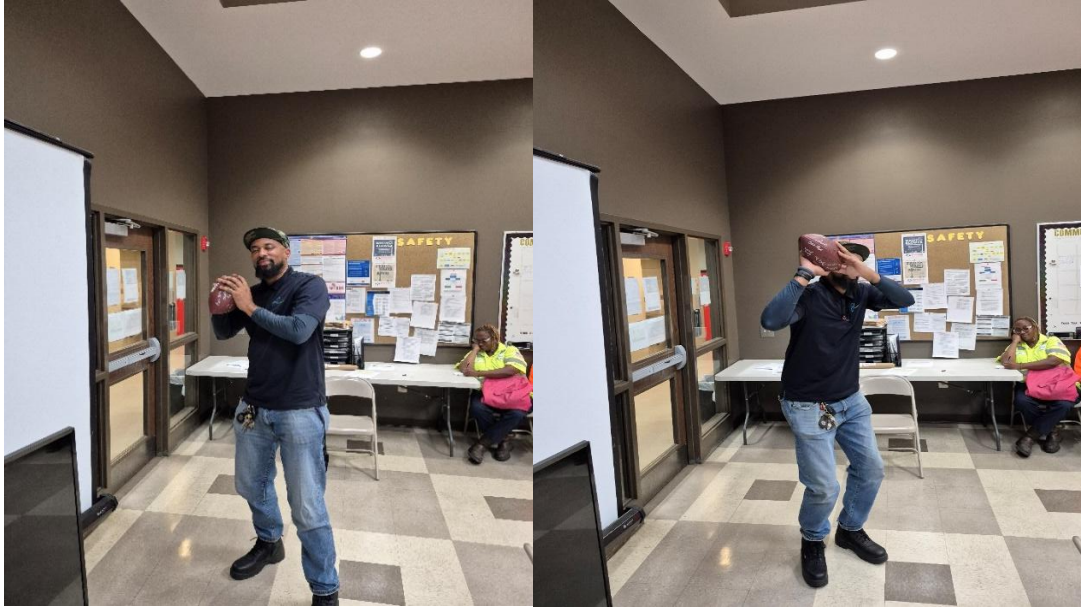
Administrative

Sep '25 Team Players of the Month: Terrell Gaulden, Light Equipment Operator (Sanitation)



Administrative

Sep '25 Team Players of the Month: Tony Brown, Public Works Manager (Admin)



- *Work Order Technician*
- *Mosquito Control Coordinator*
- *Project Safety Coordinator*
- *Waste Water Operator*
- *Vehicle Maintenance Team Leader*
- *Fuel Island Coordinator*
- *Surplus Equipment Coordinator*
- *Insurance Claims Coordinator*
- *IT Support (time sheets, etc.)*
- *Coach at LCRD (all youth sports)*
- *Great Son (takes his mom to appointments, church, etc.)*

*Safety Incident Reports***Sep '25**

At Fault Motor Vehicle Incidents	0
Motor Vehicle Accidents	0
First Aid Cases	0
Collateral Damage Incidents	4
Occupational Injury Incidents	3
Safety Training Hours	79
Medical Treatment Cases	0
Restricted Duty Cases	0
Lost Time Incidents	0
Worksite Inspections	52
Near Miss Incidents/Unsafe Acts	0

***Parks and Grounds
(Mosquito Control)***

Sep '25 Mosquito Control Activity Report

Date	Activity
1-Sep-25	Inspected storm structures in District 5w/ GIS system and Hinesville city mapbooks
2-Sep-25	Inspected storm structures in District 5w/ GIS system and Hinesville city mapbooks
	Conducted breeding site surveillance on tupelo trail.
3-Sep-25	Inspected storm structures in District 5w/ GIS system and Hinesville city mapbooks
4-Sep-25	Inspected storm structures in District 1w/ GIS system and Hinesville city mapbooks
5-Sep-25	Inspected storm structures in District 1w/ GIS system and Hinesville city mapbooks
8-Sep-25	Inspected storm structures in District 1w/ GIS system and Hinesville city mapbooks
9-Sep-25	Inspected storm structures in District 1w/ GIS system and Hinesville city mapbooks
10-Sep-25	Inspected storm structures in District 1w/ GIS system and Hinesville city mapbooks
13-Sep-25	Inspected storm structures in District 2w/ GIS system and Hinesville city mapbooks
14-Sep-25	Inspected storm structures in District 2w/ GIS system and Hinesville city mapbooks
15-Sep-25	Inspected storm structures in District 2w/ GIS system and Hinesville city mapbooks
16-Sep-25	Inspected storm structures in District 3w/ GIS system and Hinesville city mapbooks
17-Sep-25	Inspected storm structures in District 3w/ GIS system and Hinesville city mapbooks
20-Sep	Inspected storm structures in District 3w/ GIS system and Hinesville city mapbooks
21-Sep-25	Inspected storm structures in District 3w/ GIS system and Hinesville city mapbooks
22-Sep-25	Applied larvicide to SWS00005454

Vehicle Maintenance

Below are the number of Corrective Maintenance (CM's) and Preventative Maintenance (PM's) work orders completed during the month of Sep '25.

Department	CM	PM	Total
Police	27	11	38
Fire	3	3	6
Stormwater	2	1	3
City Hall Admin	0	0	0
Community Dev	0	0	0
ESG Admin	1	0	1
Transit	6	3	9
Inspections	4	1	5
Sanitation	9	1	10
Streets/Drainage	9	0	9
Parks/Grounds	10	2	12
FSAB/HAAF	3	2	5
Vehicle Maint	3	2	5
Const Maint	5	2	7
Meter Reading	1	2	3
Water Lab	0	0	0
Lift Stations	0	1	1
WRF	1	1	2
WPCP	2	0	2
		Total	118

Sanitation

Listed below is a summary of the material picked up by the sanitation department since the beginning of our contract:

Tons of Garbage

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	850	911	957	784	948	900	939	989	1006	956	980	918	11138	928.17
2017/18	947	899	889	865	1012	988	1065	1033	1069	1048	854	958	11627	968.92
2018/19	942	870	1063	819	955	975	995	980	1120	956	915	1112	11702	975.17
2019/20	894	1078	1053	879	1080	1323	782	1246	1253	1165	1174	1119	13046	1087.2
2020/21	1086	1246	1023	1023	1379	1242	1228	1284	1334	1222	1203	1086	14356	1196.3
2021/22	1184	1282	1660	1015	1307	1136	1170	1177	1129	1240	1180	1077	14557	1213.1
2022/23	1174	1168	1184	1078	1279	1111	1302	1260	1200	1254	1168	1110	14288	1190.7
2023/24	1124	1099	1119	1081	1180	1213	1311	1146	1317	1256	1117	1299	14262	1188.5
2024/25	1177	1210	1168	1032	1162	1233	1262	1202	1359	1240	1181		13226	1202.4

Cubic Yards of Yard Waste

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	3275	1625	2200	2575	2850	2375	2150	1150	1625	1425	6750	1625	29625	2468.8
2017/18	1800	1700	1625	1850	2775	1825	2304	1350	2050	1950	1966	3175	24370	2030.8
2018/19	1200	1675	2575	1775	2275	1750	1925	1625	1575	725	1475	1325	19900	1658.3
2019/20	1100	1875	1925	1325	2475	3200	2425	2000	1575	2050	1775	2425	24150	2012.5
2020/21	1975	2600	2500	2225	3200	2450	2700	2550	2075	1475	1700	1750	27200	2266.7
2021/22	2125	2975	1725	2425	2350	2175	2000	1300	1050	1300	1300	2100	22825	1902.1
2022/23	1550	2675	2400	2750	3000	2050	2250	1675	1500	1650	2150	1950	25600	2133.3
2023/24	2225	2225	1600	2125	1180	2175	2275	1725	1525	1625	1975	10475	31130	2594.2
2024/25	3200	2775	1500	2525	2575	2700	2225	1625	2075	1975	2400		25575	2325

Streets

Sep '25: Sign Maintenance/Pothole Repairs

DATE	STREET	SIGNS / LOW LIMBS	POTHoles
2-Sep-25	POINT SOUTH		FILLED 2 POTHoles.
	S-MAIN ST&COMMUNITY RD		FILLED 2 POTHoles.
	WILLOW OAK LN		FILLED SINKHOLE.
3-Sep-25	COMMUNITY RD		FILLED 4 POTHoles.
	POINT SOUTH		FILLED 2 POTHoles.
	241 MEMORIAL DR		FILLED 1 POTHOLE.
	412 WILLOW OAK LN		FILLED 1 POTHOLE.
	407 WILLOW OAK LN		FILLED 1 POTHOLE.
	PACIFIC PL		FILLED 3 POTHoles.
	FOX HAVEN CT		FILLED 1 POTHOLE.
09-Sep-25	555 S-MAIN ST		FILLED 3 POTHoles.
	535 S-MAIN ST		FILLED 1 POTHOLE.
	531 S-MAIN ST		FILLED 1 POTHOLE.
	721 LITTLE JOHN RD		FILLED 1 POTHOLE.
	500 S-MAIN ST		FILLED 1 POTHOLE.
	1277 WINDROW DR		FILLED 1 POTHOLE.
	1275 WINDROW DR		FILLED 7 POTHoles.
	1466 PAUL CASEWELL BLVD		FILLED 1 POTHOLE.
	500 S-MAIN ST	REPAIRED STOP AND RE-LOCATED	
10-Sep-25	2157 WALBURG DR		FILLED 1 POTHOLE.
	1459 BARRY McCaffrey BLVD		FILLED 1 POTHOLE.
	711 LITTLE JOHN RD		FILLED 1 POTHOLE.
	721 LITTLE JOHN RD		FILLED 1 POTHOLE.
15-Sep-25	S-MAIN ST		FILLED 4 POTHoles.
	PACIFIC AVE		FILLED 1 POTHOLE.
	WILLOWBROOK DR		FILLED 4 POTHoles.
17-Sep-25	BACON RD		FILLED 3 POTHoles.
	BACON RD	REPAIRED STOP SIGN.	
19-Sep-25	WINDROWE DR		FILLED 5 POTHoles.
	WINDROWE DR	STRAIGHTEN SPEED LIMIT SIGN.	
24-Sep-25	100 FRASER CIR		FILLED 2 POTHoles.
	212 GAUSE ST		FILLED 3 POTHoles.
	MEMORIAL DR		FILLED 1 POTHOLE.
	RACHEL DR		FILLED 1 POTHOLE.
	812 FOREST ST		FILLED 1 POTHOLE.
	LIVE OAK DR		FILLED 1 POTHOLE.
	KEITH DR		FILLED 1 POTHOLE.
	PINELAND AVE		FILLED 2 POTHoles.
	S-MAIN ST		FILLED 2 POTHoles.
	TOMAHAWK LN		FILLED 2 POTHoles.
	TOPI TRL		FILLED 1 POTHOLE.
	YORK LN		FILLED 2 POTHoles.
	DOVER LN		FILLED 1 POTHOLE.

	MYRTLE LN		FILLED 1 POTHOLE.
	PATTON RD		FILLED 1 POTHOLE.
26-Sep-25	KUIWE TRL		FILLED 2 POTHOLE.
	FLOWERS ST		FILLED 2 POTHOLE.
	CHRISTPHER ST		FILLED 4 POTHOLE.
	HINES DR	STRAIGHTEN SPEED LIMIT SIGN	
	E.G MILES PKY	REINSTALLED NO THURFAIR	
	632 VARNEDOE ST	REINSTALLED 25MPH SPEED LIMIT SIGN.	
29-Sep-25	535 SECOND ST		FILLED 3X4 POTHOLE
	S-MAIN ST		PUT CRUSH & RUN IN ROAD CUT.

Streets

4 Sep 25: Road Patching on Welborn Street (Allen Boyd and Willie Bacon)



Drainage

Street Sweeping Monthly Total Miles

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Nov	784	881	933	768	788	838	1103	948	619
Dec	628	658	762	899	895	897	752	878	665
Jan	783	871	774	815	789	828	778	843	517
Feb	776	790	835	902	807	442	716	731	758
Mar	833	826	908	1047	1052	991	920	600	579
Apr	777	855	913	1036	1011	934	955	663	709
May	876	1021	1029	841	798	828	1017	655	766
Jun	870	822	789	1005	1092	837	609	602	707
Jul	813	940	997	1079	1047	532	923	761	518
Aug	963	970	1004	961	923	871	1057	919	597
Sept	616	897	949	973	899	684	999	910	697
Oct	899	1023	1019	837	847	670	1036	781	
Total	9618	10554	10912	11163	10948	9352	10865	9291	7132

Drainage

4 Sep 25: Pine Ridge Drainage (cont.)



Drainage

11 Sep 25: Pine Ridge Drainage (cont.)



Water, Sewer, & I & I

There were no permit excursions for the month of September for the Fort Stewart W.P.C.P. nor the JV Rd facility. All permit-required documentation has been submitted to the state regulatory agencies in a timely manner.

Water Treatment

Water Production (million gallons)	137.560
Water Production Average (MGD)	4.59
Water Meters Read	14,408
Water/Sewer line locates	867
Sewer Main Cleaning Footage	14,753

Water Treatment

I & I Inspections	97
Repairs	1

Wastewater Treatment

WPCP

Hinesville Total Flow (million gallons)	101.98
Hinesville Average Flow (million gallons per day)	3.99
Ft. Stewart Total Flow (million gallons)	72.10
Ft. Stewart Average Flow (million gallons per day)	2.40
Combined Total Inf Flow (million gallons per day)	174.08
Combined Average Inf Flow (million gallons per day)	5.80
Combined Average Eff Flow (million gallons per day)	6.24

WRF

Influent flow (million gallons)	47.445
Influent flow Average (million gallons per day)	1.582
Discharge flow (million gallons)	39.552
Discharge flow Average (million gallons per day)	1.318
Re-use flow (million gallons)	14.411
Re-use flow Average (million gallons per day)	0.480
On-Site Storage (million gallons)	3.5

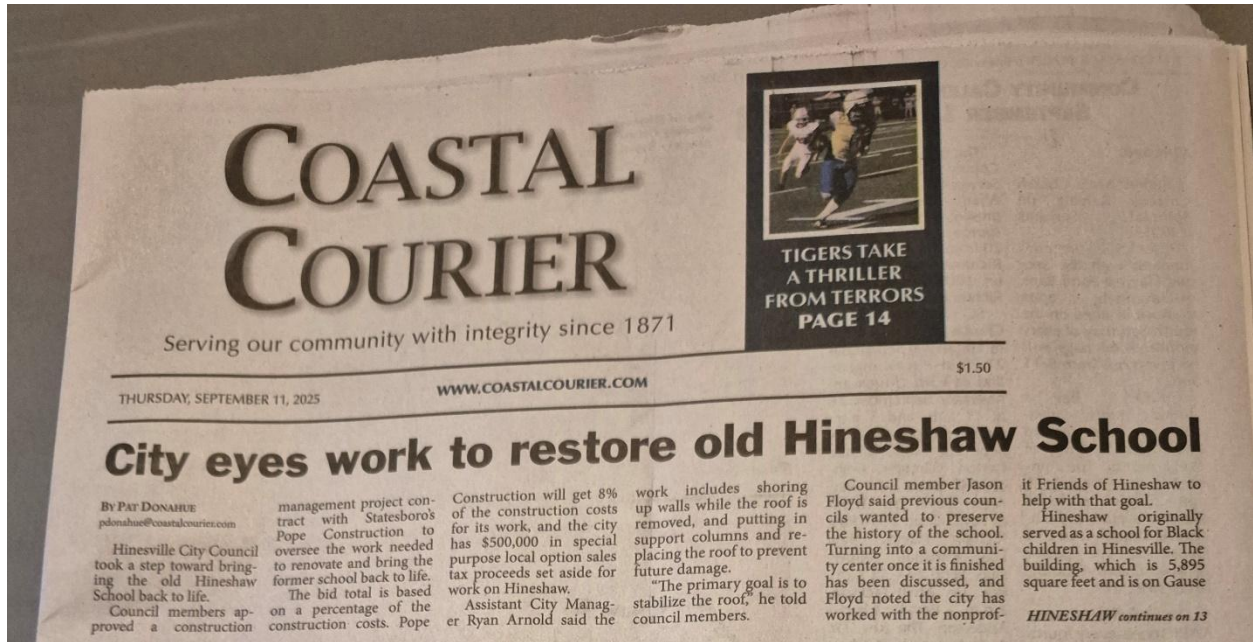
FSGM

Fort Stewart Area 5



Community Engagement

11 Sep 25: Front Page Above the Fold.....Great News on Hineshaw Renovation!



12 Sep 25: Certificates of Appreciation from HDDA (Michelle Ricketson)***12 Sep 25: ESG Volunteers assist with Food Truck Festival***



23 Sep 25: Groundbreaking at site of Southeastern Bank with Councilman Floyd





City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Councilmember Floyd's Report
Prepared by: Rodonia Armstrong
Presented by: Jason Floyd

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

Liberty Transit Monthly Report
Monthly Business License Report



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Liberty Transit Report
Prepared by: NaKeya Davis
Presented by: Donna Dale

PURPOSE: To Present for Mayor and Council Consideration, Liberty Transit Ridership for September 2025.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. September 2025 Report

PREVIOUS COUNCIL DISCUSSION: None

Staffing:

➤ Staff Shortage

- (1) Transit Director, CDL
- (0) Dispatcher/Supervisor
- (1) Dispatcher, CDL
- (9) Operators, CDL
- (1) Technician, CDL, ASE Contracted
- (1) Utility Technician- Contracted

Safety:

- Meetings/training is conducted monthly
 - The 5 keys- The Smith System
- Random Drug tests conducted- **(0)**
- Random Alcohol tests conducted-**(0)**

Maintenance:

- Preventative Maintenance Vehicles- **(3)**
- Corrective Maintenance- **(4)**
- Vehicle Cleaning- **(18)**
- Preventative Maintenance Shelters- **(19)**
- Bus Stop Service- **(171)**
- Road calls-**(0)**

Operations:

- Re Routes- **0**

Ridership:

- **Route 1-** 1107
- **Route 2-** 1092
- **Route 3-** 268
- **Paratransit-** 1174
- **Total Combined-**3641

Fixed Route increased-69%

Paratransit increased- 75%

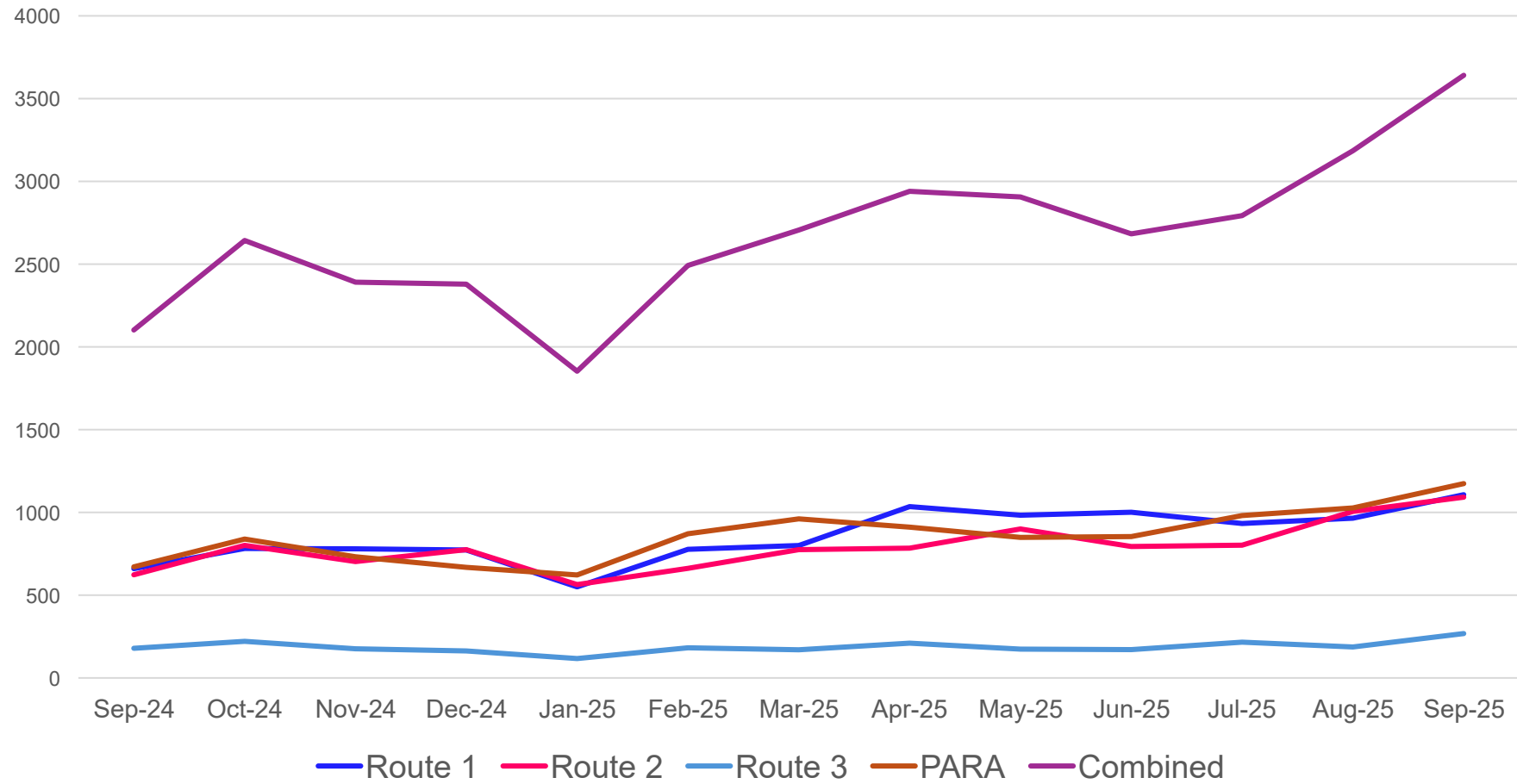
Total Combined increase- 73%

Total Combined 2024- 2102

Total Combined 2023- 1775

Total Combined 2022- 1539

2024-2025 TRANSIT RIDERSHIP





City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Monthly Business License Report
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: To Inform Mayor and Council of new license applicaitons received for the month of September.

BACKGROUND: The attached list shows all business license applications processed in September 2025. The list includes businesses that have started and/or completed the process of obtaining a City of Hinesville business license. The report includes 16 new businesses and 0 change in ownership.

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. September BL Monthly Report

PREVIOUS COUNCIL DISCUSSION: None



Monthly Business License Report

Completed and/or Pending Business License Applications

SEPTEMBER 2025

From: 09/01/2025

To: 09/30/2025

Status	Start Date	Trade Name	BL Address	Nature of Business
C	9/09/2025	TOM & COMPANY	207 CHANDRA WAY	238320 - PAINTING LANDSCAPING HANDYMAN
C	9/10/2025	CMAW LOC BAR	908 CHARLES C. FRASIER BLVD STE 103	812112 - NATURAL HAIR SALON
C	9/11/2025	1ST STEP 2 GETHER	647 FLEMING RD	813410 - OUTREACH POGRAM
C	9/12/2025	PEACE LUXE BEAUTY LLC	110 E M L KING JR STE DR	812199 - ESTHETICIAN
C	9/15/2025	LAND STRAIGHT LANDSCAPE LLC	1277 BAXTER STREET	561730 - LANDSCAPING SERVICES
C	9/15/2025	LUKE CURTSINGER MDPC	740 E GENERAL STEWART WAY	621111 - PLASTIC SURGEON
P	9/15/2025	4 BROTHERS SERVICES	308 FLOYD ST	562991 - PORTABLE TIOLETS
C	9/22/2025	KEVIN'S OUTDOOR LANDSCAPING & LAWN CARE	604 CINDER HILL LN	561730 - LAWN CARE & MAINTENANCE
C	9/22/2025	AJM HOME IMPROVEMENT LLC	823 KILN LN	236118 - HANDYMAN
P	9/22/2025	CAVONI'S PIZZA & GINDERS	740 E GENERAL STEWART WAY	722211 - LIMITED SERVICE RESTAURANT
C	9/23/2025	TNT REAL ESTATE INVESTORS LLC	640 MAHONEY RD	531110 - PROPERTY MANAGEMENT
C	9/24/2025	AMPOSTPARTUM VISITS INC	826 LOST GROVE LN	621410 - HEALTH AND WELLNESS VISITS
C	9/26/2025	PRO STEP SOLUTIONS LLC	43 ANDERSON CIR	
C	9/26/2025	ABOUT PEOPLE HELPING PEOPLE	1804 BLAIR CT	236118 - HANDYMAN
C	9/26/2025	PRO STEP SOLUTIONS LLC	43 ANDERSON CIR	541380 - ORTHOTIC DNA DRUG TESTING
P	9/26/2025	DRIVEN PATH ENTERPRISE LLC	1146 HWY 196 W	441120 - AUTO DEALER/ BROKER

NEW 16
CHANGE IN OWNERSHIP 0
TOTAL 16

ACTIVE ACCOUNTS ENDING IN AUGUST 2025 1902
TERMINATED ACCOUNTS IN SEPTEMBER 2025 3
ACCOUNTS ACTIVE SEPTEMBER 2025 1918

ACCOUNTS ACTIVE AUGUST 2024 1765
ACCOUNTS ACTIVE SEPTEMBER 2024 1778



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Mayor Pro Tem Nelson's Report
Prepared by: Wendy Bruce Sochia
Presented by: Vicky C. Nelson

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: HFD Monthly Report - September 2025
Prepared by: Wendy Bruce Sochia
Presented by: Robert Kitchings

PURPOSE: To Present for Mayor and Council Consideration, HFD Monthly Report - September 2025

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

1. HFD Monthly Report - September 2025

PREVIOUS COUNCIL DISCUSSION:

Hinesville Fire Department Incident Activity Report

	Hinesville	Flemington	Liberty	Midway	Richmond	Jesup	Glennville	Sta 1	Hinesville	Walthourville	Alenhurst	Gumbranch	Riceboro	Liberty	Long	Sta 2	
Period	City Limits	City Limits	County	City Limits	Hill			Totals	City Limits	City Limits	City Limits	City Limits	City Limits	County	County	Totals	Totals
November 1-30, 2024	308	20															328
December 1-31, 2024	329	13															342
January 1-31, 2025	274	33															307
February 1-28, 2025	263	21															284
March 1-31, 2025	314	18															332
April 1 - 30, 2025	265	19															284
May 1-31, 2025	316	26															342
June 1-30, 2025	245	20															265
July 1-31, 2025	301	23															324
August 1-21, 2025	298	17															315
September 1-30, 2025	291	23															314
October 1-31, 2025																	0
Totals	3204	233	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3437

Non Incident Activity Report

	Burn	Car	Smoke	Public	CPR	First	BP	Station	Fire Safety	Eng. Display/	
Period	Permits	Seats	Detectors	Education		Response	Checks	Tour	House	Safety Talk	Totals
November 1-30, 2024	28	8	9	131	-	-	-	2	-	-	178
December 1-30, 2024	40	6	2	6120	-	-	-	-	-	-	6168
January 1-31, 2025	14	4	5	353	-	-	-	1	-	1	378
February 1-28, 2025	19	4	9	813	-	-	-	6	-	3	854
March 1-31, 2025	0	15	3	1785	-	-	-	8	-	10	1821
April 1-30, 2025	29	7	4	1573	-	-	-	11	-	10	1634
May 1-31, 2025	28	7	3	220	-	-	-	4	-	4	266
June 1-30, 2025	41	6	1	735	-	-	-	2	-	7	792
July 1-31, 2025	29	5	1	1288	-	-	-	7	-	5	1335
August 1-31, 2025	19	8	4	164	-	-	-	11	-	2	208
September 1-30, 2025	25	11	1	315	-	-	-	7	-	3	362
October 1-31, 2025					-	-	-		-		0
Totals	272	81	42	13497	0	0	0	59	0	45	13996

City of Hinesville

Hinesville Fire Department

Dollar Value Saved and Loss

Period	# of Fires	Total Values	Total Losses	Total Saved	Total % Losses	Total % Saved
November 1-30, 2024	-	-	-	-	-	-
December 1-31, 2024	-	-	-	-	-	-
January 1-31, 2025	4	508,653	100,124	408,529	19.68%	80.32%
February 1-28, 2025	3	709,467	280,217	429,250	39.50%	60.50%
March 1-31, 2025	-	-	-	-	-	-
April 1-30, 2025	1	75,113	963	74,150	1.28%	98.72%
May 1-31, 2025	4	730,904	6,264	724,640	0.86%	99.14%
June 1-30, 2025	1	121,436	172	121,264	0.14%	99.86%
July 1-31, 2025	-	-	-	-	-	-
August 1-31, 2025	2	505,293	949	504,345	0.19%	99.81%
September 1-30, 2025	1	213,330	14,947	198,383	7.01%	92.99%
October 1-31, 2025					-	-
	16	\$ 2,864,196	\$ 403,637	\$ 2,460,560	14.09%	85.91%

Custom ▾

Sep 1, 2025 - Sep 30, 2025 ▾

40%

FIRE

Percentage of Total Incidents

60%

EMS

Percentage of Total Incidents

291

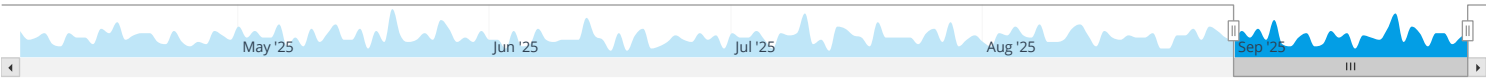
INCIDENTS

In Selected Time Slice

30

DAYS

In Selected Time Slice



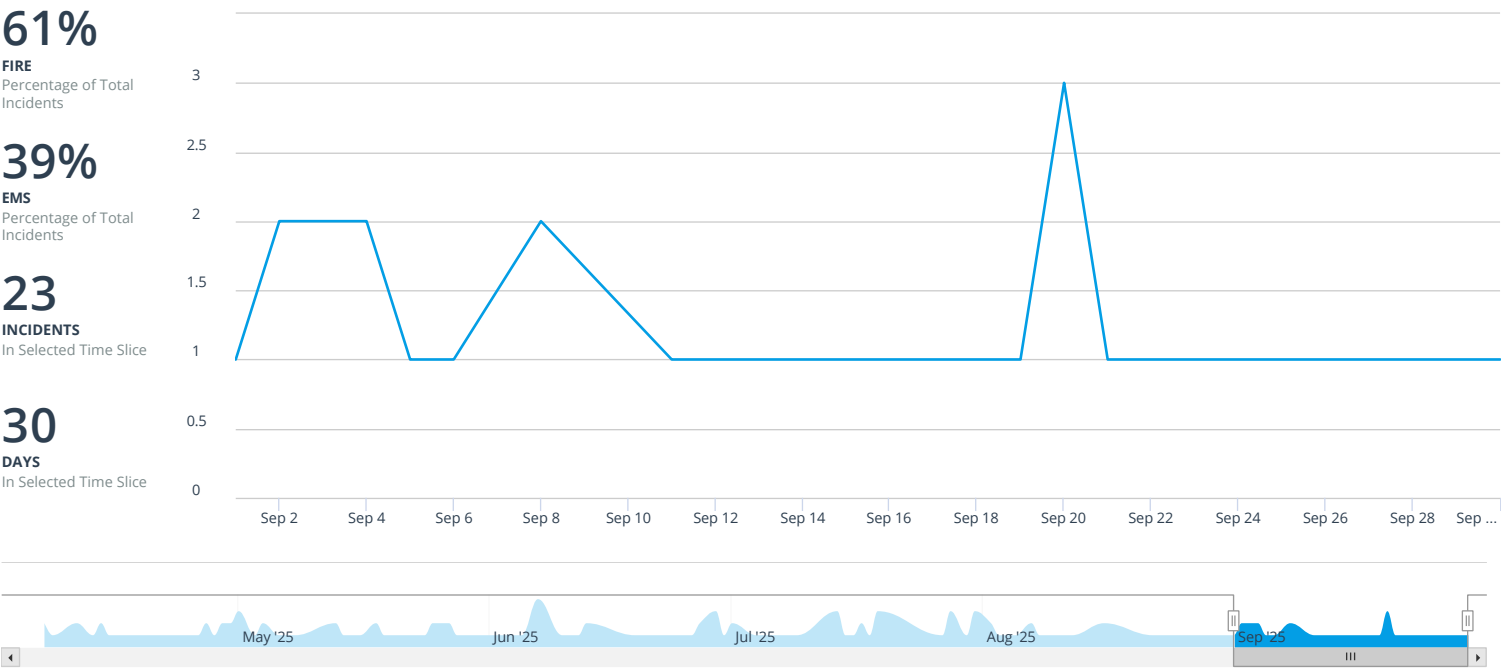
Counts % Rows % Columns % All

Week Ending	9/7/25	9/14/25	9/21/25	9/28/25	10/5/25	10/12/25	10/19/25	10/26/25	11/2/25	11/9/25	11/16/25	11/23/25	11/30/25	Total
(11) Structure Fire	2	1		2										5
(14) Natural vegetation fire			2											2
(15) Outside rubbish fire			1	1										2
(31) Medical assist	37	27	38	31	13									146
(32) Emergency medical service (EMS) incident	8	6	11	4										29
(33) Lock-In		1												1
(35) Extrication, rescue					1									1
(41) Combustible/f... spills & leaks		1												1
(42) Chemical release, reaction, or toxic condition		1												1
(44) Electrical wiring/equipm.. problem	1			2										3
(46) Accident, potential accident		1												1
(51) Person in distress				1										1
(53) Smoke, odor problem	1			2										3
(55) Public service assistance	1													1
(56) Unauthorized burning	2													2

Week Ending	9/7/25	9/14/25	9/21/25	9/28/25	10/5/25	10/12/25	10/19/25	10/26/25	11/2/25	11/9/25	11/16/25	11/23/25	11/30/25	Total
(61) Dispatched and canceled en route	11	7	6	7	2									33
(62) Wrong location, no emergency found	1	2	5	4										12
(65) Steam, other gas mistaken for smoke	1			1										2
(71) Malicious, mischievous false alarm		2												2
(73) System or detector malfunction	2	1	1	2	1									7
(74) Unintentional system/detect... operation (no fire)	6	7	11	8	4									36
Total	73	57	75	65	21									291

Custom ▾

Sep 1, 2025 - Sep 30, 2025 ▾



Counts % Rows % Columns % All

Week Ending	9/7/25	9/14/25	9/21/25	9/28/25	10/5/25	10/12/25	10/19/25	10/26/25	11/2/25	11/9/25	11/16/25	11/23/25	11/30/25	Total
(31) Medical assist	3	1	2	1	1									8
(32) Emergency medical service (EMS) incident	1													1
(61) Dispatched and canceled en route		2	1	1										4
(62) Wrong location, no emergency found			1	1										2
(74) Unintentional system/detect... operation (no fire)	3	1	3	1										8
Total	7	4	7	4	1									23

Hinesville Fire Department Monthly Inspection Report

Period	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
80 Percent Inspection	-								2			
Above Grid Inspection	-											
Annual Inspection	55	17	11	56	57	43	64	34	75	161	153	
Annual ReInspection	15	31	12	4	11	13	4	10	13	12	7	
Business License	9	8	6	18	3	10	6	8	10	8	9	
Business License Reinspection	-		2	3	14	6		1	4	1		
Ceiling Cover Up	1								1			
Commercial Burn Inspection	-	1										
Compaint	8	4	11	6	5	14	9	6	9	12	11	
Complaint Reinspection	3			2	2	1	2			1		
Consultation	-						1		1	2	3	
Courtesy Walk Through	5	3	3	8	3	7	2	2	7	1	5	
Duct Wrap	2				2				1	1		
Final	3	2	4	4	2	4		1	5	3	3	
Final Reinspection	-				1			1	2	1	1	
Fireworks Display Inspection	-	5						4				
Fire Alarm	-		3									
Follow Up	-											
Food Truck Inspection	1	2	1	4	5	1	6	1	3		19	
Food Truck ReInspection	2						1					
Firewall/Barrier	-	1					7		2		2	
Firewall/Barrier Reinspection	-	1										
Flow Test	-								1		1	
Flush Inspection												1
Hood Suppression	2				1	1	1		1	1		
Hood System Light Test Inspection	1				3			1	1			
Hood System Light Test/Reinspection	1										4	
HVAC Smoke Test Inspection	2	2	2		7	1		2	1			
HVAC Smoke Test ReInspection	1					1	1					
Hydrant Inspection	-											
Occupancy	-											
Plans Review	-											
Pre-Construction	-											
Pre-Construction Meeting - Zoom	-											
Special Request	-		1						1			

Sprinkler System	-				2		3					
Tent and Air Canopies	-											
Underground Pressure Test	-											
Wall Cover up	-						1		1			
Wall Cover up Reinspection	-											
	111	77	56	105	116	104	104	75	140	205	219	-



Hinesville Fire Department Public Safety Education Report September 1, 2025 to September 30, 2025

PSE Monthly Totals	
Public Safety Education	315
Station Tour	7
Engine Display	3
Smoke Detectors	1
Burn Permits	25
Car Seats	11
TOTAL	362

Date	Shift	Location	Description	Contacts
9/3/2025	C	308 S. Commerce Street (Station 1)	Car Seat Installation	4
9/4/2025	A	378 Airport Rd. (Taylors Creek Elementary School)	Hoist Flag	1
9/5/2025	B	308 S. Commerce Street (Station 1)	Station Tour	10
9/10/2025	A	308 S. Commerce Street (Station 1)	Car Seat Installation	1
9/10/2025	A	308 S. Commerce Street (Station 1)	Blood Pressure Check	1
9/11/2025	B	308 S. Commerce Street (Station 1)	Station Tour	3
9/11/2025	B	308 S. Commerce Street (Station 1)	Station Tour	3
9/11/2025	B	Bradwell Institute (100 Pafford St.)	Honor Guard	100
9/12/2025	C	308 S. Commerce Street (Station 1)	Station Tour	3
9/12/2025	C	308 S. Commerce Street (Station 1)	Station Tour	2
9/13/2025	A	229 W. General Screven Way, Suite H2 (Petsense)	Engine Display	3
9/15/2025	C	308 S. Commerce Street (Station 1)	Car Seat Installation	1
9/17/2025	B	308 S. Commerce Street (Station 1)	Car Seat Installation	1
9/17/2025	B	50 E. Daryl Dr.	Smoke Detector Installation	1
9/18/2025	C	308 S. Commerce Street (Station 1)	Car Seat Installation	2
9/19/2025	A	308 S. Commerce Street (Station 1)	Car Seat Installation	3
9/20/2025	B	800 Tupelo Trail (Moe McDuffie Walk/Run)	Engine Display	110
9/20/2025	B	438 W. Oglethorpe HWY (Bryant Commons)	Engine Display	50
9/23/2025	B	308 S. Commerce Street (Station 1)	Car Seat Installation	3
9/24/2025	C	308 S. Commerce Street (Station 1)	Car Seat Installation	2
9/26/2025	B	308 S. Commerce Street (Station 1)	Car Seat Installation	1
9/26/2025	B	308 S. Commerce Street (Station 1)	Station Tour	4
9/26/2025	B	308 S. Commerce Street (Station 1)	Car Seat Installation	2
9/28/2025	A	308 S. Commerce Street (Station 1)	Car Seat Installation	2
9/30/2025	C	308 S. Commerce Street (Station 1)	Station Tour	2
Total Contacts Made				315







9.11

*** NEVER FORGET ***







City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Councilmember Newby's Report
Prepared by: Kimberly St. Onge
Presented by: Dexter Newby

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Monthly Inspections Department Report
Prepared by: Kimberly St. Onge
Presented by: George W Smith Jr

PURPOSE: To provide activities and collection of fees for the month of September 2025

BACKGROUND: None

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. September 2025 - Council Reports

PREVIOUS COUNCIL DISCUSSION:

INSPECTIONS DEPARTMENT MONTHLY REPORT
September 2025

			<u>TOTAL ASSESSED</u>	<u>TOTAL FEES</u>
<u>PERMITS ISSUED</u>			<u>VALUE</u>	<u>COLLECTED</u>
64	Residential	New Construction	\$ 22,237,325.00	\$ 374,142.50
0	Residential	New Multi Family Houses (incl. Duplexes)	\$ -	\$ -
23	Residential	Accessory/Alteration/Addition/Repair	\$ 358,003.00	\$ 1,538.00
1	Commercial	New Construction	\$ 1,500,000.00	\$ 16,506.65
3	Commercial	Accessory/Alteration/Addition/Repair	\$ 482,256.00	\$ 1,664.70

			<u>TOTAL ASSESSED</u>	<u>TOTAL FEES</u>
<u>PERMITS COMPLETED</u>			<u>VALUE</u>	<u>COLLECTED</u>
12	Residential	New Construction	\$ 3,633,687.00	\$ 68,785.00
0	Residential	New Multi Family Houses (incl. Duplexes)	\$ -	\$ -
14	Residential	Accessory/Alteration/Addition/Repair	\$ 210,281.00	\$ 748.75
0	Commercial	New Construction	\$ -	\$ -
2	Commercial	Accessory/Alteration/Addition/Repair	\$ 40,675.00	\$ 352.51

94	Single Family Residence Homes Permits Completed FY to Date
0	Multi-Family Buildings - Number of Dwelling Units Completed FY to Date

<u>INSPECTIONS PERFORMED</u>	
1126	TOTAL INSPECTIONS
100	Failed Inspections

<u>OTHER FEES COLLECTED</u>	
<u>INSPECTIONS DEPT</u>	
\$ -	GIS Map Sales
\$ 500.00	Re-Inspection Fees

<u>WATER/SEWER FUND</u>	
\$ 54,600.00	Water Meter Fees
\$ 3,968.00	Water Impact Fees
\$ 173,440.00	Sewer Impact Fees
	Infrastructure Fees (15th ST)

<u>CODE ENFORCEMENT</u>	
Complaints Received	35
Field Generated Cases - within Grid	87
Field Generated Cases- outside Grid	6
TOTAL NEW CASES	128
TOTAL CLOSED CASES	118

Monthly Canvassing Grid	85
Map Website Hits	

<u>MOBILE HOMES COMPLETED</u>	
REPLACEMENT UNITS	NEW UNITS
0	1

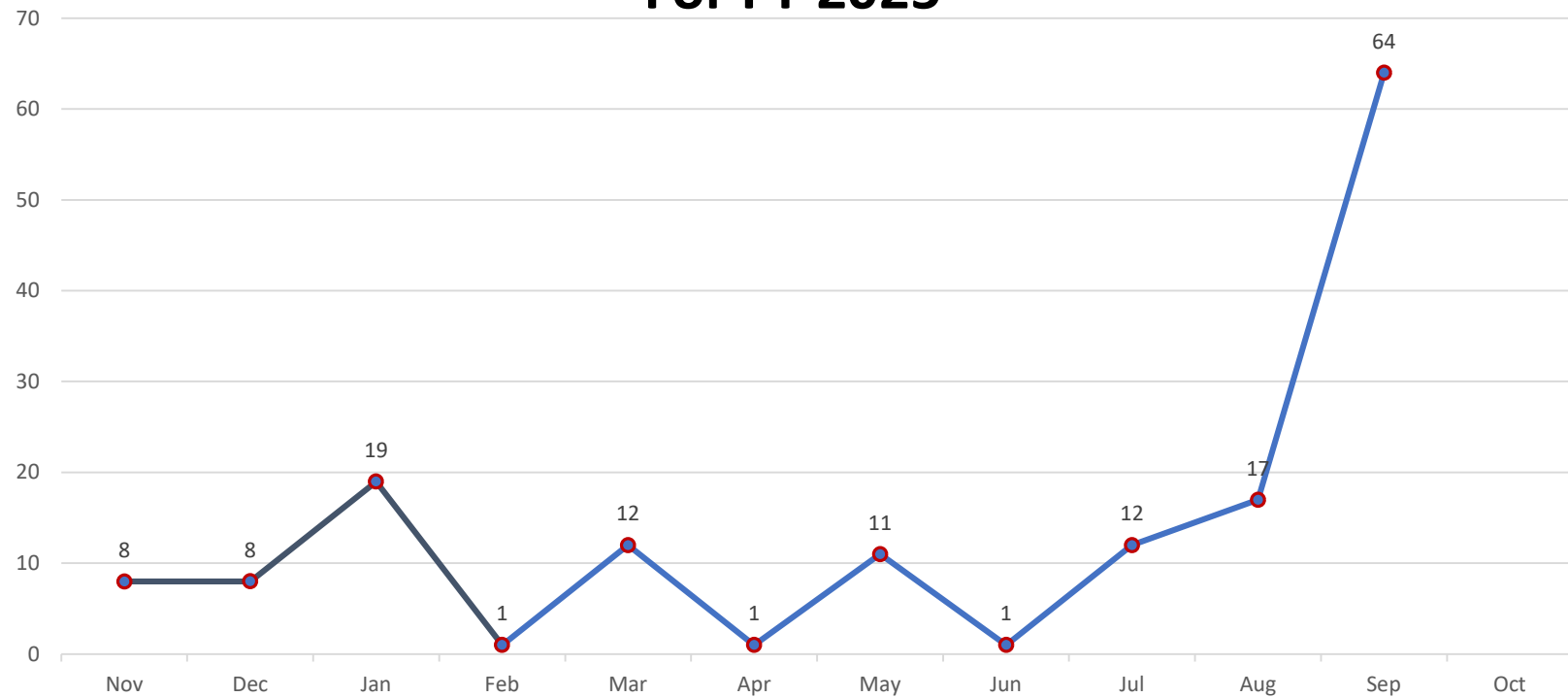
<u>PORTION OF IMPACT FEES OUTSIDE CITY LIMITS</u>	
\$	0 Water Meter Fees
\$	0 Water Impact Fees
\$	0 Sewer Impact Fees

Inside City Limits - Water ERUs		Inside City Limits - Sewer ERUs		Outside City Limits - Water ERUs		Outside City Limits - Sewer ERUs	
Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.
64	7.111	64	1.58	0	0	0	0

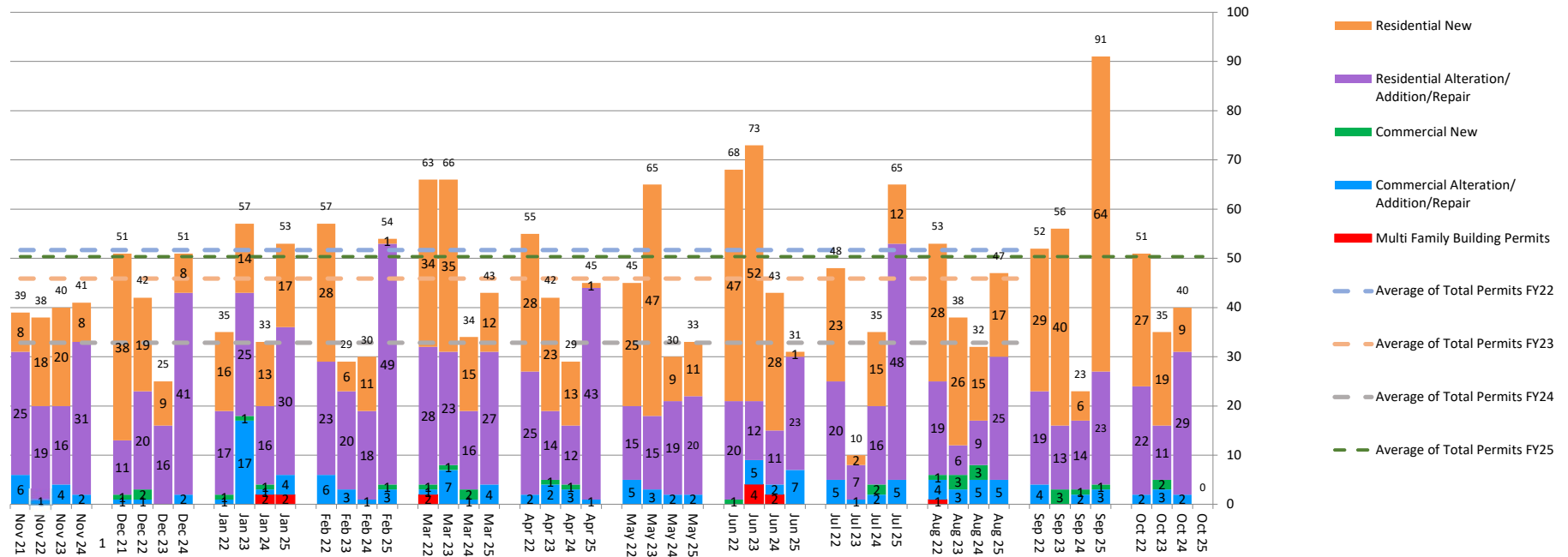
CURRENT PROJECT LIST September 2025

PROJECT	ADDRESS	CONTRACTOR	PERMIT DATE	ASSESSED VALUE
Azalea St Subdivision	Azalea St/Ash Blvd	Beaty Construction	8/5/2025	\$ 486,500
Dunkin' Donuts	541 W Oglethorpe Hwy	Tippins-Polk Construction	7/7/2025	\$ 400,000
Grand Reserve Ph1A	Juniper Dr/Baylor Bnd	RTS Homes	8/11/2025	\$ 11,353,756
Hardees	802 Elma G Miles Pkwy	HGB Construction	4/28/2025	\$ 206,990
Heritage Pointe Townhomes, Phase 1A	Beaumont Dr/Heirloom Rd	Dryden Enterprises	12/19/2024	\$ 6,191,361
Heritage Pointe Townhomes, Phase 1B	Heirloom Rd	Dryden Enterprises	7/18/2025	\$ 8,936,070
Heritage Pointe Phase 2A	Providence Loop/Hamilton Dr	Dryden Enterprises	8/4/2025	\$ 6,146,243
Hinesville Day Care	969 W Oglethorpe Hwy	Ray Futch Construction	12/12/2023	\$ 174,062
Jack-In-The-Box	708 W Oglethorpe Hwy	Asa Carlton Construction	8/1/2025	\$ 289,897
Kroger	555 W Oglethorpe Hwy	Farris Interior	9/22/2025	\$ 350,000
Liberty County EMS Operations Center	476 S Main St	Pope Construction	2/3/2025	\$ 2,780,858
Liberty County Health Department	507 E Oglethorpe Hwy	Pope Construction	9/4/2024	\$ 5,936,897
Serenity Funeral Home	454 S Main St	Freddie Young Construction	7/16/2025	\$ 150,000
Southeastern Bank	146 E ML King Jr Dr	Overholt Construction	9/5/2025	\$ 1,500,000
Trinity Missionary Baptist Temple	1016 Live Oak Dr	CHE Builders	6/30/2023	\$ 147,325
Uhaul Locations A & B	941 W Oglethorpe Hwy	Rycon Construction	7/8/2024	\$ 9,781,854
TOTAL				\$ 42,384,567

Residential New Construction Permits Issued For FY 2025



Permits Issued Each Month FY 2022 to Present



Totals

	Total # of Permits	Residential New Construction	Multi Family Permits	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2022	620	331	3	244	5	37
FY 2023	551	301	4	185	13	48
FY 2024	394	163	4	192	10	23
FY 2025	463	152	2	360	2	38

Averages

	Average # of Permits	Residential New Construction	Multi Family Dwelling Units	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2022	52	28	0	20	0	3
FY 2023	46	25	0	15	1	4
FY 2024	33	14	0	16	1	2
FY 2025	50	14	0	33	0	3

City of Hinesville

Code Enforcement Cases as of September 2025

Last Updated: 10/13/2025

GRID ID	Inspection Date
A6	9/15/2025
B1	8/21/2025
B2	In Progress
B4	4/15/2025
B5	5/27/2025
B6	7/14/2025
C2	6/12/2025
C3	8/20/2025
C4	7/8/2025
C5	7/17/2025
C6	5/23/2025
C7	9/4/2025
D2	In Progress
D3	7/10/2025
D4	9/17/2025
D5	6/16/2025
D6	In Progress
D7	9/22/2025
E2	6/24/2025
E3	In Progress
E4	In Progress
E5	9/18/2025
E6	9/10/2025
F1	9/16/2025
F2	In Progress
F3	7/22/2025
F4	8/2/2025
F5	6/27/2025
F6	8/21/2025
G2	6/30/2025
G3	8/5/2025
G4	6/9/2025
G5	8/27/2025
G6	8/27/2025

Council Districts

1: Diana F. Reid

2: Jason R. Floyd

3: Vicky C. Nelson

4: Dexter L. Newby

5: José A. Ortiz, Jr.

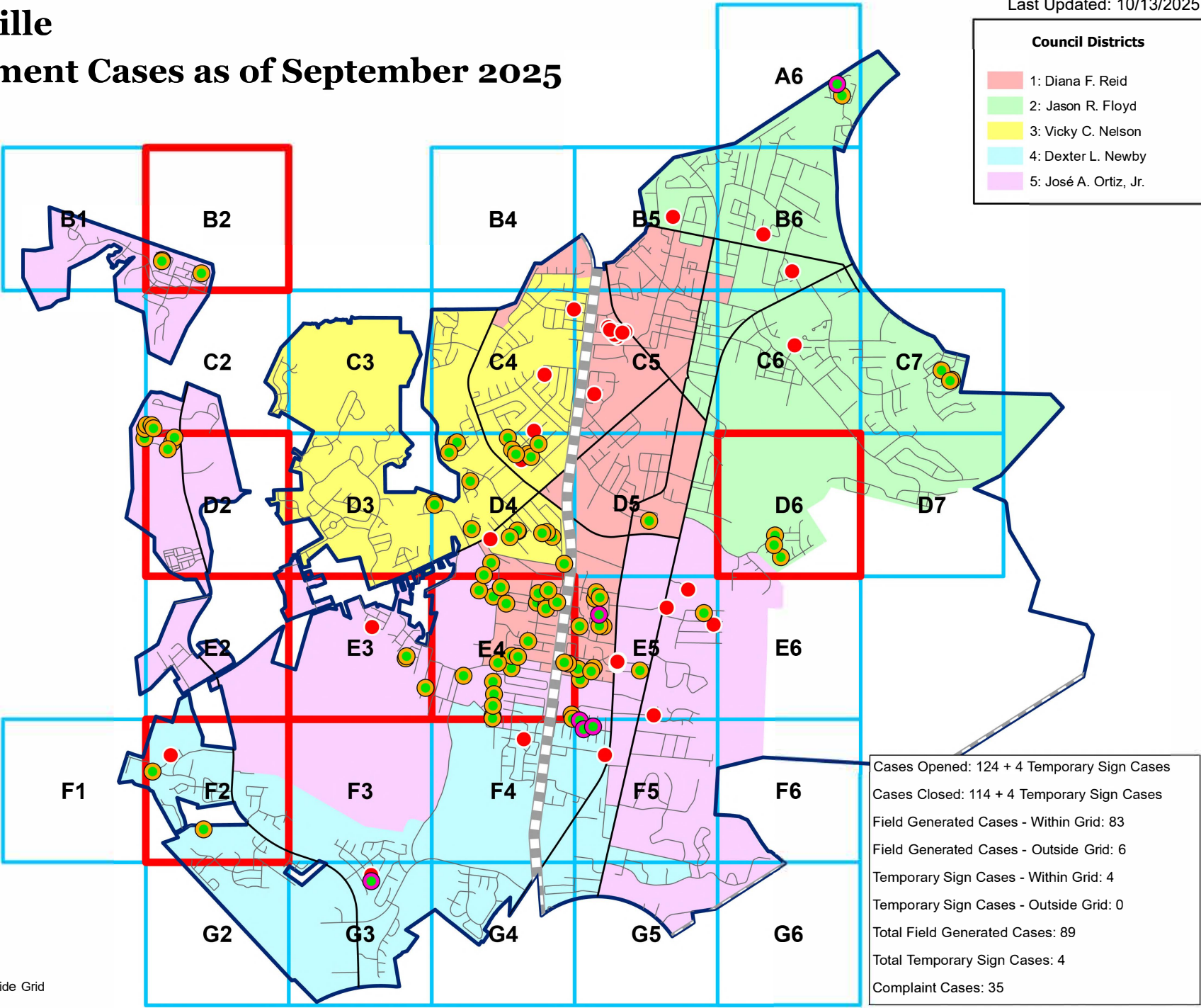
Complaint Case

Field Generated Case - Grid

Field Generated Case - Outside Grid

Grid In Progress

Grid Completed FY25



INSPECTIONS DEPARTMENT PERIODIC REPORT SUMMARY OF PERMITS ISSUED

Previous Month September 1, 2025 to September 30, 2025					Fiscal Year to Date November 1, 2024 to September 30, 2025					(Previous) Fiscal Year to Date November 2, 2023 to September 29, 2024				
Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected
Single Family (Detached)	101	30	\$ 12,307,285	\$ 186,157	Single Family (Detached)	101	90	\$ 32,206,081	\$ 553,732	Single Family (Detached)	101	150	\$ 42,939,253	\$ 957,784
Single Family (Attached)	102	34	\$ 9,930,040	\$ 187,986	Single Family (Attached)	102	62	\$ 17,837,748	\$ 343,548	Single Family (Attached)	102	0	\$ -	\$ -
Two-Family Building	103	0	\$ -	\$ -	Two-Family Building	103	2	\$ 379,260	\$ 9,183	Two-Family Building	103	4	\$ 468,500	\$ 19,130
3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -
5+ Fam Building (Apts)	105	0	\$ -	\$ -	5+ Fam Building (Apts)	105	0	\$ -	\$ -	5+ Fam Building (Apts)	105	0	\$ -	\$ -
3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -
5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -
Manu. Home (New Locate)	111	0	\$ -	\$ -	Manu. Home (New Locate)	111	9	\$ 240,169	\$ 2,670	Manu. Home (New Locate)	111	13	\$ 69,900	\$ 975
Manu. Home (Replacement)	112	0	\$ -	\$ -	Manu. Home (Replacement)	112	2	\$ 30,000	\$ 300	Manu. Home (Replacement)	112	2	\$ -	\$ 150
Driveway/Open Ditch Encl.	113	9	\$ 41,251	\$ 270	Driveway/Open Ditch Encl.	113	66	\$ 275,593	\$ 2,040	Driveway/Open Ditch Encl.	113	40	\$ 137,882	\$ 1,290
Well Drilling Permit	116	1	\$ 15,000	\$ 75	Well Drilling Permit	116	1	\$ 15,000	\$ 75	Well Drilling Permit	116	1	\$ 29,500	\$ 35
Electrical Permit	120	50	\$ 751,219	\$ 2,443	Electrical Permit	120	337	\$ 5,474,958	\$ 18,732	Electrical Permit	120	254	\$ 7,327,189	\$ 17,055
Plumbing Permit	121	11	\$ 69,735	\$ 500	Plumbing Permit	121	115	\$ 614,499	\$ 4,715	Plumbing Permit	121	80	\$ 1,377,044	\$ 5,460
Mechanical Permit	122	12	\$ 182,666	\$ 1,025	Mechanical Permit	122	127	\$ 1,461,207	\$ 9,388	Mechanical Permit	122	125	\$ 5,352,004	\$ 14,583
Gas Permit	123	0	\$ -	\$ -	Gas Permit	123	1	\$ -	\$ 59	Gas Permit	123	9	\$ 158,736	\$ 325
Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -
Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -
Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	0	\$ -	\$ -
Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -
Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -
Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	1	\$ 790,823	\$ 8,593
Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	1	\$ 2,780,858	\$ 18,260	Hospital/Institution	323	2	\$ 5,977,539	\$ 27,540
Office, Bank/Professional Bldg.	324	1	\$ 1,500,000	\$ 16,507	Office, Bank/Professional Bldg.	324	1	\$ 1,500,000	\$ 16,507	Office, Bank/Professional Bldg.	324	2	\$ 8,000	\$ 150
Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -
School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -
Store/Mercantile Building	327	0	\$ -	\$ -	Store/Mercantile Building	327	0	\$ -	\$ -	Store/Mercantile Building	327	6	\$ 1,941,386	\$ 63,566
Other Non-Residential Bldg.	328	7	\$ 35,329	\$ 489	Other Non-Residential Bldg.	328	81	\$ 577,437	\$ 5,842	Other Non-Residential Bldg.	328	41	\$ 561,614	\$ 4,778
Structures other than Bldg.	329	40	\$ 511,784	\$ 8,735	Structures other than Bldg.	329	259	\$ 4,591,297	\$ 43,979	Structures other than Bldg.	329	209	\$ 5,145,965	\$ 35,633
Sign	330	5	\$ 19,600	\$ 225	Sign	330	58	\$ 206,983	\$ 2,450	Sign	330	62	\$ 451,206	\$ 2,750
Add/Alter/Repair Res. Bldg.	434	23	\$ 358,003	\$ 1,538	Add/Alter/Repair Res. Bldg.	434	360	\$ 5,722,111	\$ 26,125	Add/Alter/Repair Res. Bldg.	434	166	\$ 2,214,139	\$ 12,121
Add/Alter/Repair Non-Res. Bldg.	437	3	\$ 482,256	\$ 1,665	Add/Alter/Repair Non-Res. Bldg.	437	38	\$ 3,798,232	\$ 16,426	Add/Alter/Repair Non-Res. Bldg.	437	26	\$ 1,762,579	\$ 12,700
Residential Garage/Carport	438	2	\$ 2,840	\$ 90	Residential Garage/Carport	438	4	\$ 12,279	\$ 213	Residential Garage/Carport	438	1	\$ 8,000	\$ 113
Demolition	450	1	\$ -	\$ 50	Demolition	450	18	\$ -	\$ 900	Demolition	450	22	\$ -	\$ 1,100
Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	7	\$ -	\$ 350
Sprinkler System, Bldg. Only	501	1	\$ 32,495	\$ 300	Sprinkler System, Bldg. Only	501	4	\$ 272,945	\$ 765	Sprinkler System, Bldg. Only	501	2	\$ 7,775	\$ 158
TOTAL		230	\$ 26,239,503	\$ 408,054	TOTAL		1636	\$ 77,996,657	\$ 1,075,906	TOTAL		1225	\$ 76,729,034	\$ 1,186,336

* Total Fees Collected include base permit fee, impact fee, and plan review fee. The table below indicates plan review fees collected, which is included in the total above.

Previous Month September 1, 2025 to September 30, 2025			Fiscal Year to Date November 1, 2024 to September 30, 2025			(Previous) Fiscal Year to Date November 2, 2023 to September 29, 2024		
Plan Review Fees Collected		\$ 13,937.38	Plan Review Fees Collected		\$ 34,092.33	Plan Review Fees Collected		\$ 94,447.00



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Councilmember Ortiz, Jr's Report
Prepared by: Jean Marie Reynolds
Presented by: José Ortiz

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Monthly Crime and Citation Report
Prepared by: Jean Marie Reynolds
Presented by: Tracey Howard

PURPOSE: To Present to Mayor and Council, the September 2025 Report on Criminal Activity.

BACKGROUND: Monthly Report from Incidents and Citations

FUNDING: None

RECOMMENDATION: None

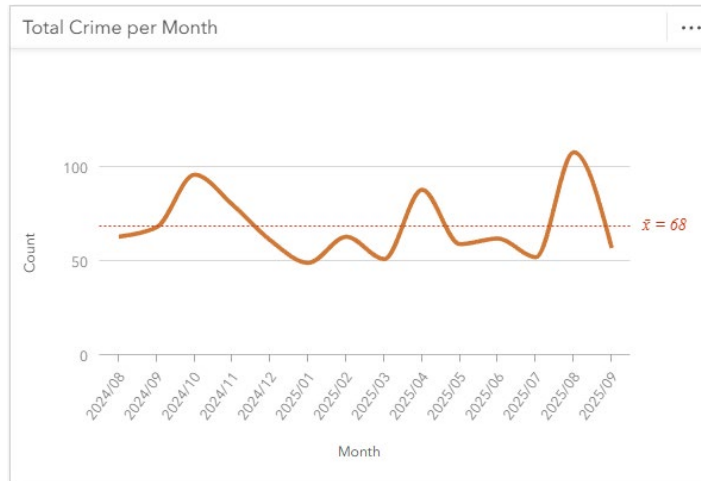
ATTACHMENTS:

1. Crime and Citation 09-2025
2. MonthlyCrimes_Council_2025_09_Charts
3. Crime Map
4. Heat Map

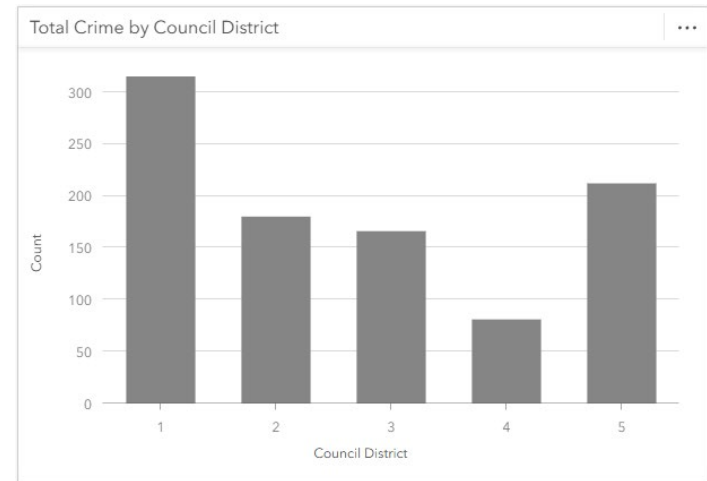
PREVIOUS COUNCIL DISCUSSION:

CRIME AND CITATION REPORT					
September 1 - 30, 2025					
	September 2025	August 2025	Monthly % Change	September 2024	August 2024
Aggravated Assault/Assault	25	38	-34%	30	23
Auto Theft	6	4	50%	6	8
Homicide/Homicide by Vehicle	1	0	100%	0	0
Rape	0	0	0%	2	2
Robbery	5	1	400%	3	7
Burglary	4	7	-43%	16	6
Arson	3	0	100%	1	0
Entering Auto	13	6	117%	10	20
Domestic Disputes	54	57	-5%	40	61
Juvenile Arrests	18	8	125%	12	28
Adult Arrests	132	146	-10%	144	136
Traffic	28	40	-30%	48	29
Criminal	122	106	15%	96	107
Total Case Numbers Issued	3,542	3,725	-5%	4,304	4,836
Direct Patrols. Walk & Talks, Foot Patrols	1,006	1,050	-4%	1,376	1,608
Dispatched Calls	1,341	1,503	-11%	1,584	1,549
Criminal Citations	89	97	-8%	96	97
Military	3	9	-67%	1	7
Civilian	86	88	-2%	95	90
Traffic Citations	704	672	5%	859	1,153
Military	105	95	11%	129	133
Civilian	599	577	4%	730	1,020
Total Citations	793	769	3%	955	1,250
Traffic Warnings	273	403	-32%	432	545
DUI	4	13	-69%	12	8
Over 21	4	12	-67%	11	8
Under 21	0	1	-100%	1	0
Military	0	4	-100%	2	1
Civilian	4	9	-56%	10	7
PART I CRIMES IN SEPTEMBER 2025 - BY DISTRICT					
	District 1	District 2	District 3	District 4	District 5
Homicide/Homicide by vehicle	1	0	0	0	0
Rape	0	0	0	0	0
Robbery	1	2	1	1	0
Aggravated Assault/Assault	12	2	4	3	4
Burglary	1	1	2	0	0
Auto Theft	0	3	1	0	2
Arson	2	0	1	0	0
Entering Auto	1	9	1	0	2

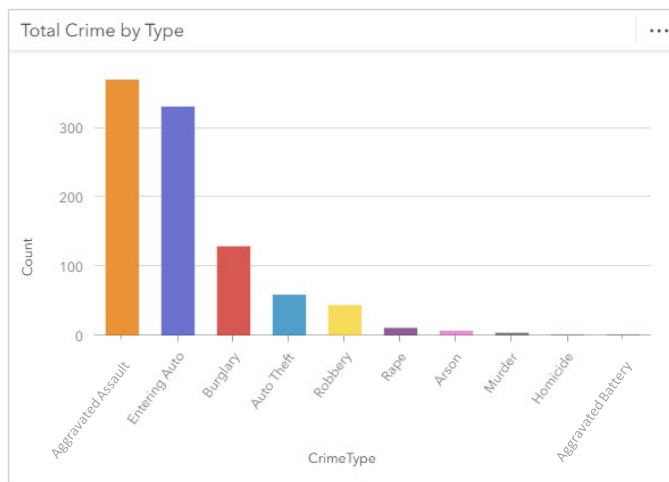
Total Crime per Month



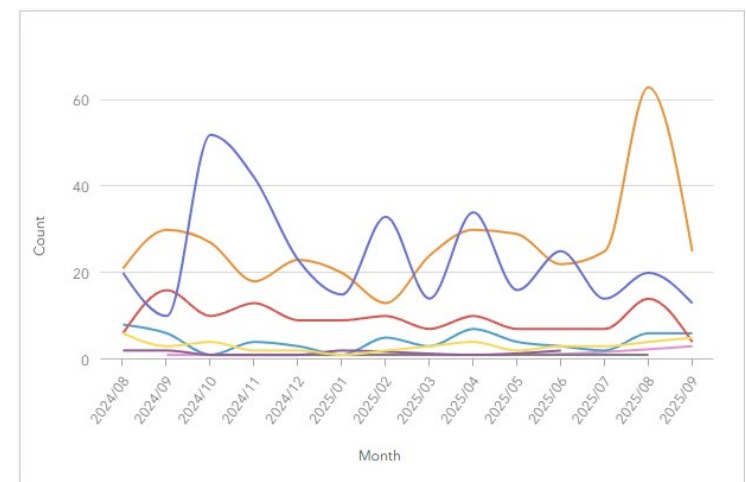
Total Crime per Council District in the last 12 months



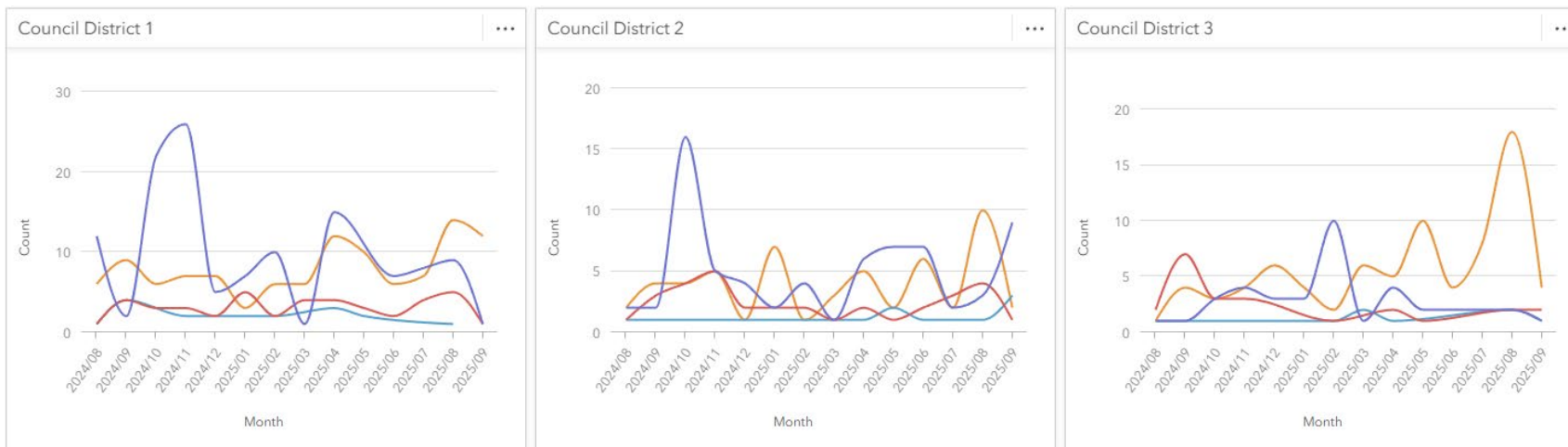
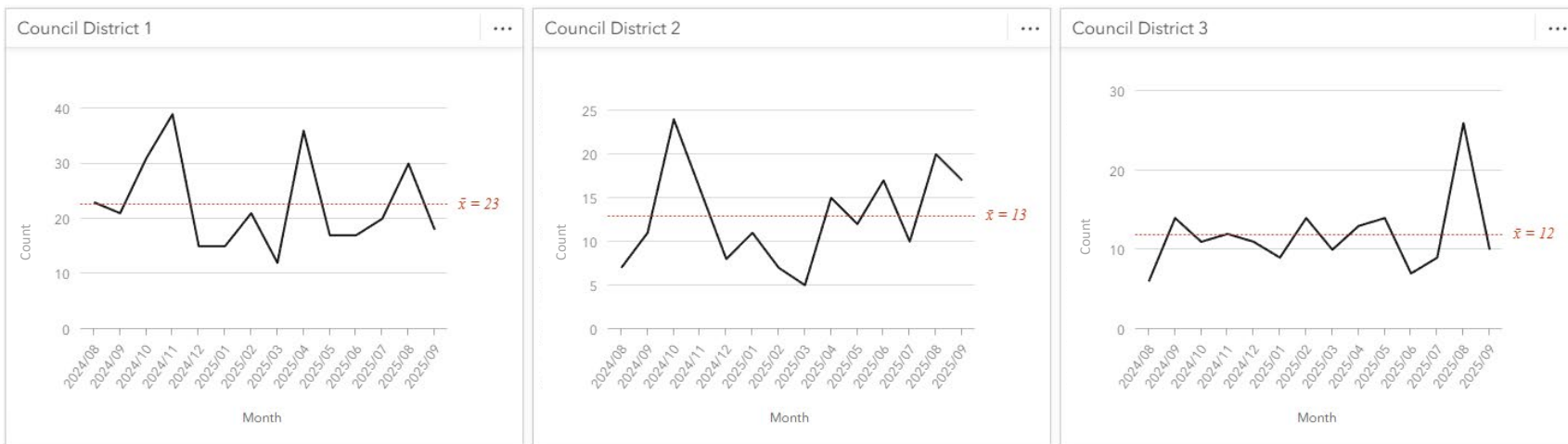
Total Crime by Type in the last 12 months



Total Crime by Type per Month



Total Crime per Council District



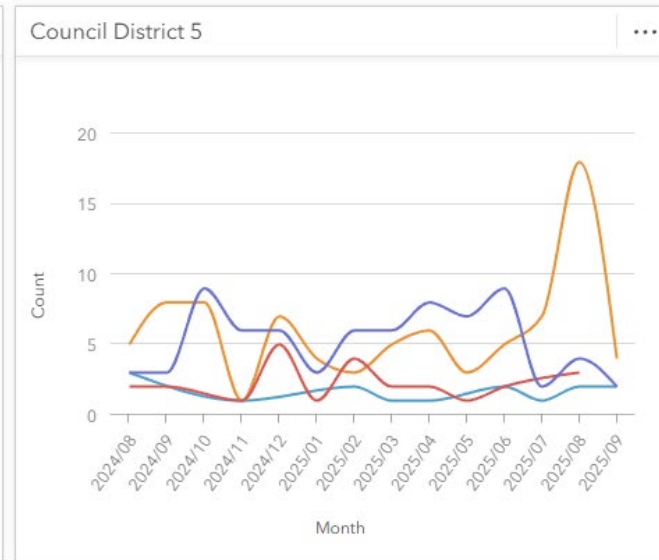
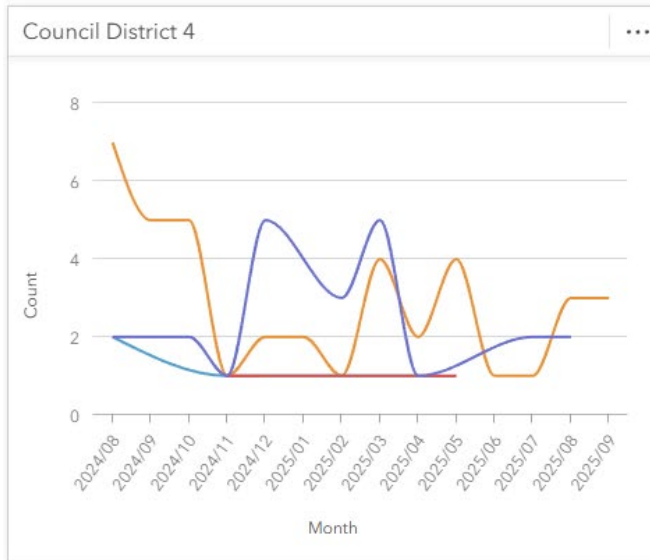
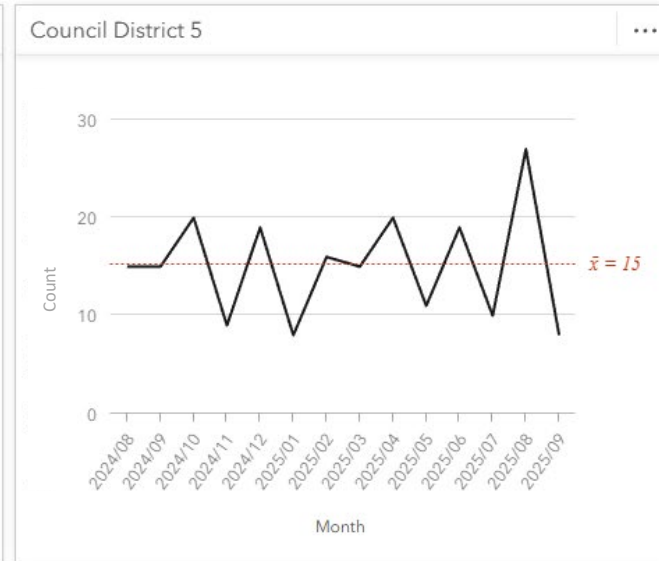
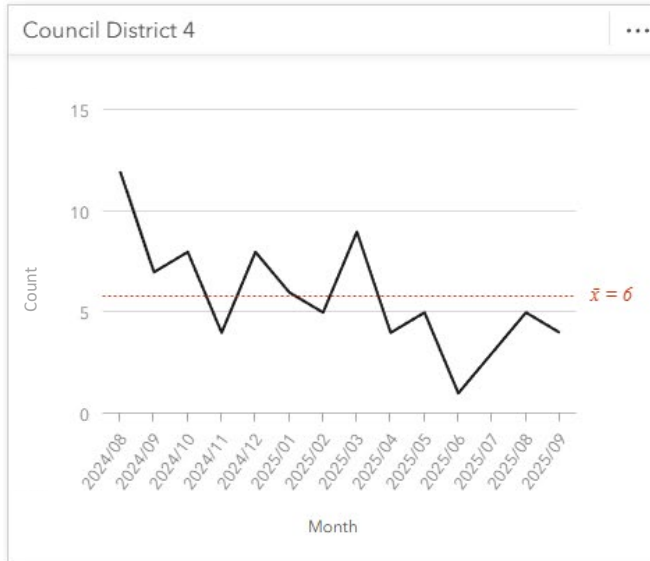
Entering Auto

Aggravated Assault

Burglary

Auto Theft

Total Crime per Council District (cont.)



Entering Auto

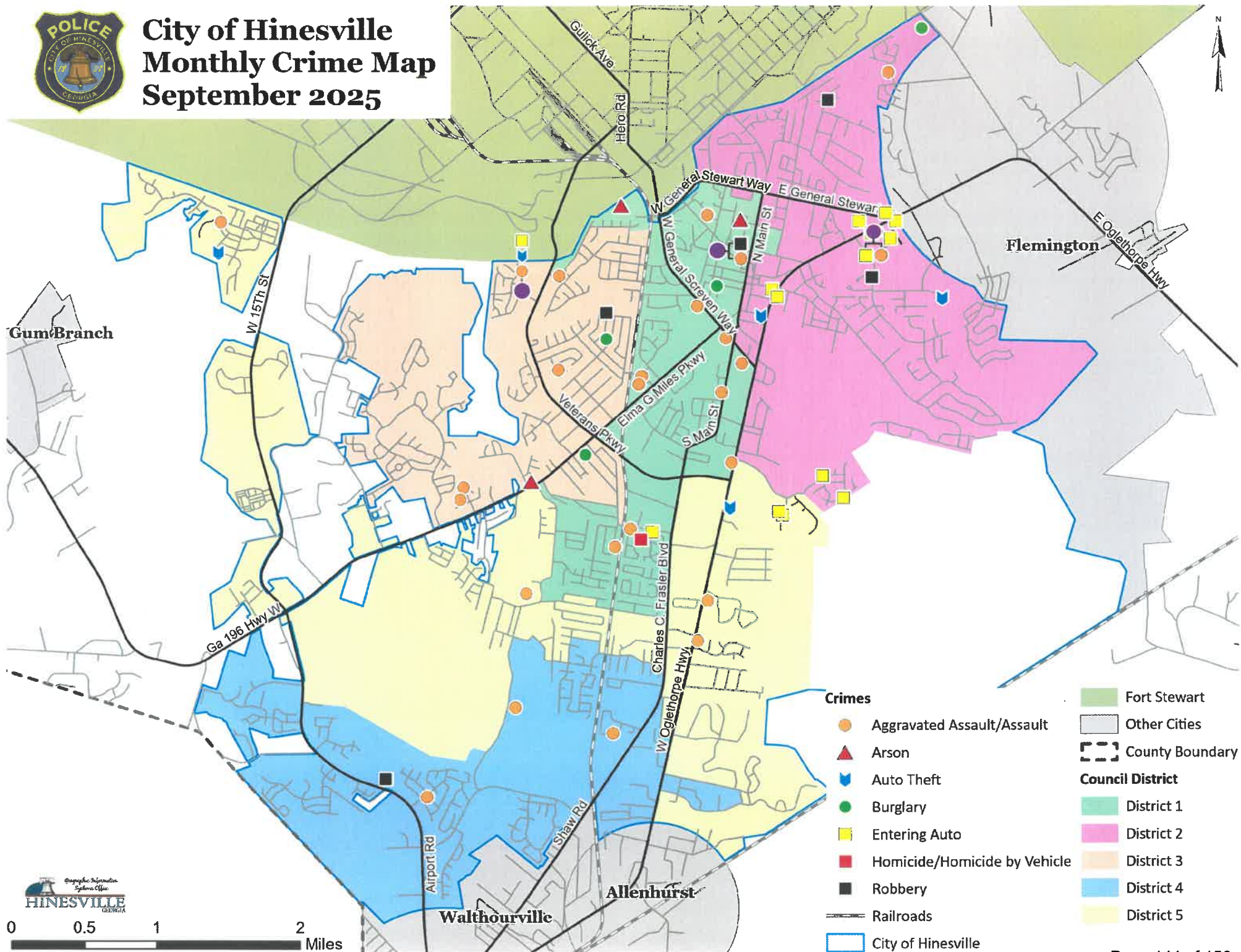
Aggravated Assault

Burglary

Auto Theft

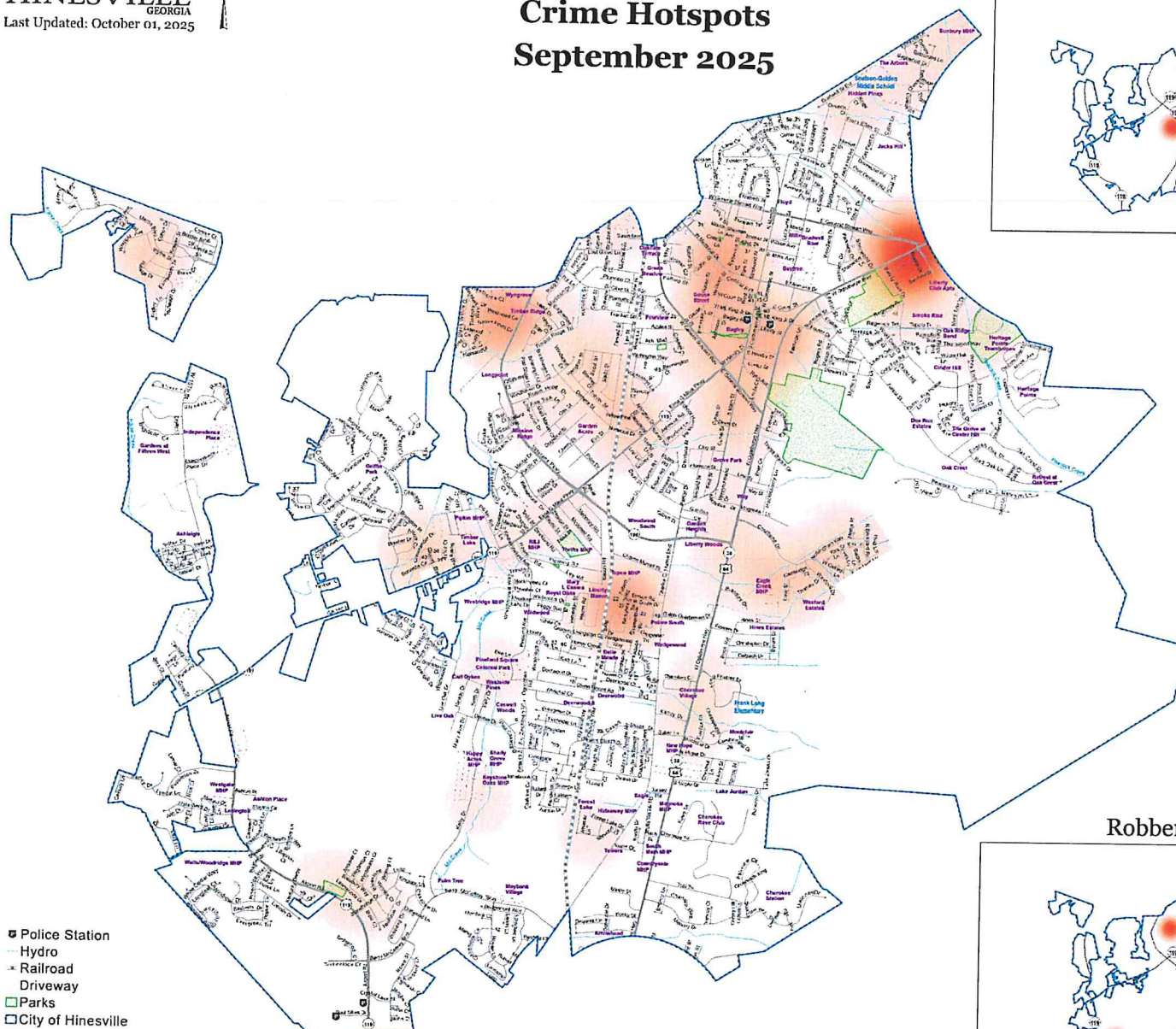


City of Hinesville Monthly Crime Map September 2025

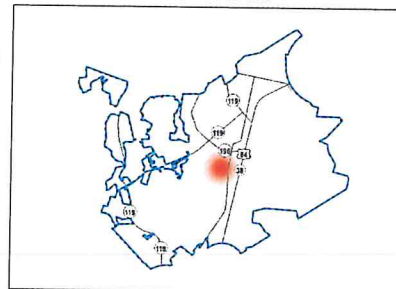




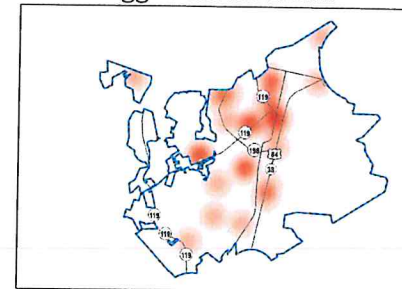
City of Hinesville, GA Crime Hotspots September 2025



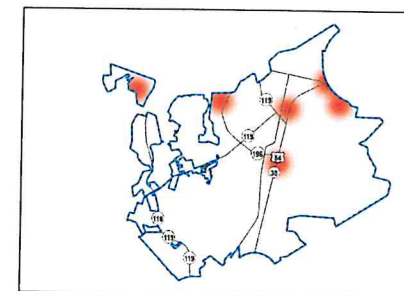
Homicide



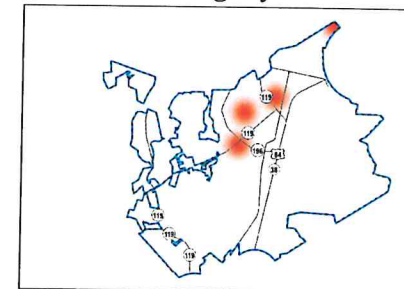
Aggravated Assault



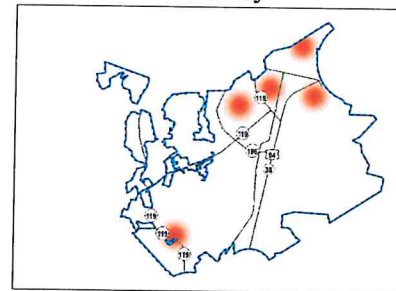
Auto Theft



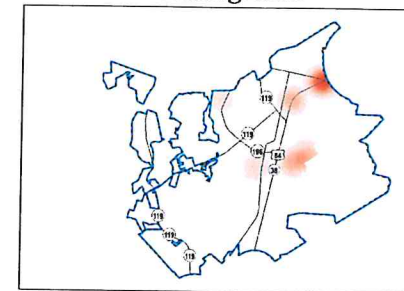
Burglary



Robbery



Entering Auto





City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: City Manager Howard's Report
Prepared by: Rodonia Armstrong
Presented by: Kenneth Howard

ACTION ITEMS:

INFORMATIONAL ITEMS:

Water and Sewer Capacity Update

Hispanic Heritage Festival 2025



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Water and Sewer Capacity Update
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To provide Mayor and Council with an update on the City's current water and sewer capacity.

BACKGROUND:

FUNDING:

RECOMMENDATION:

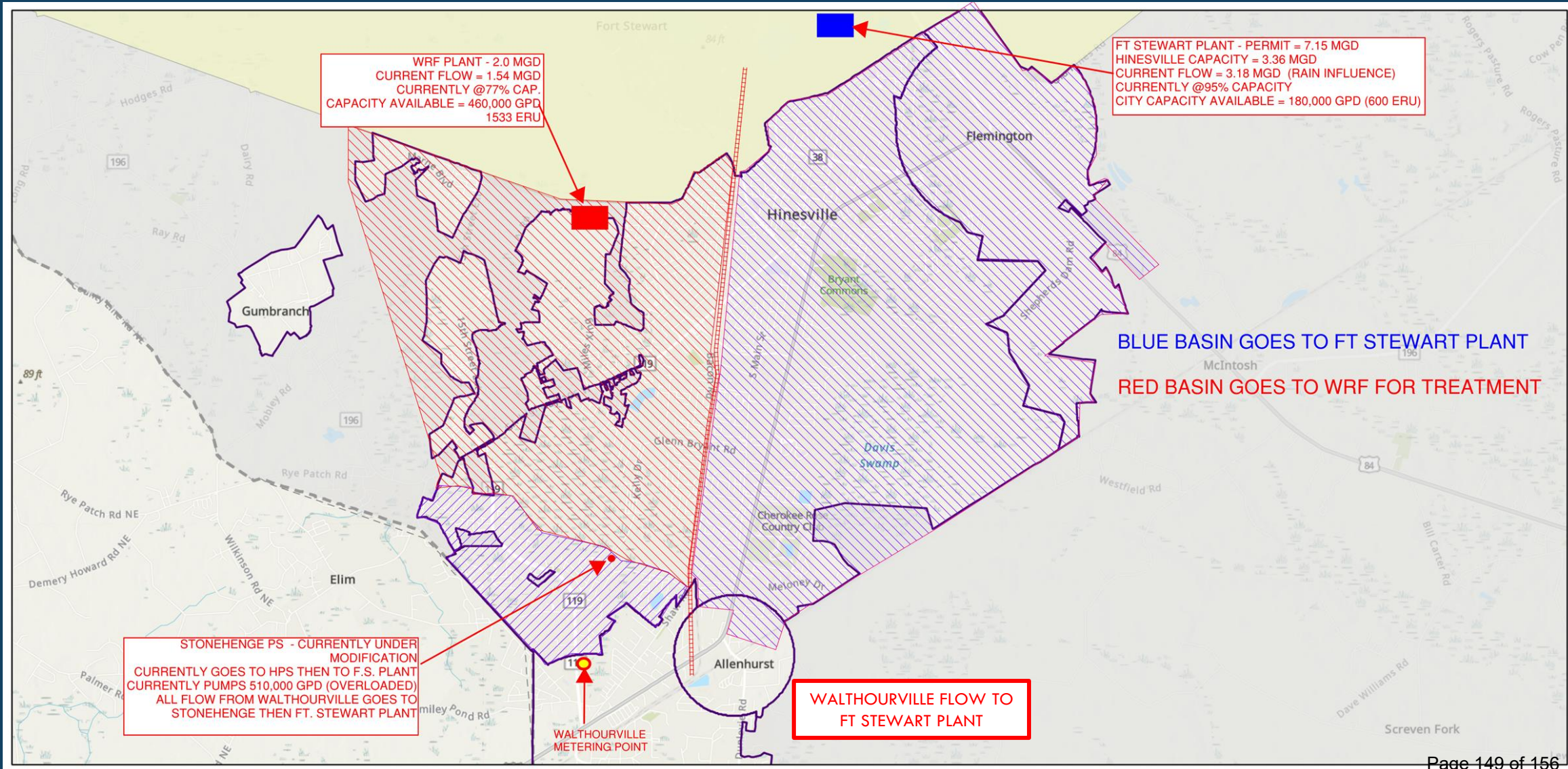
ATTACHMENTS:

1. WATER AND SEWER CAPACITY UPDATE OCTOBER, 2025

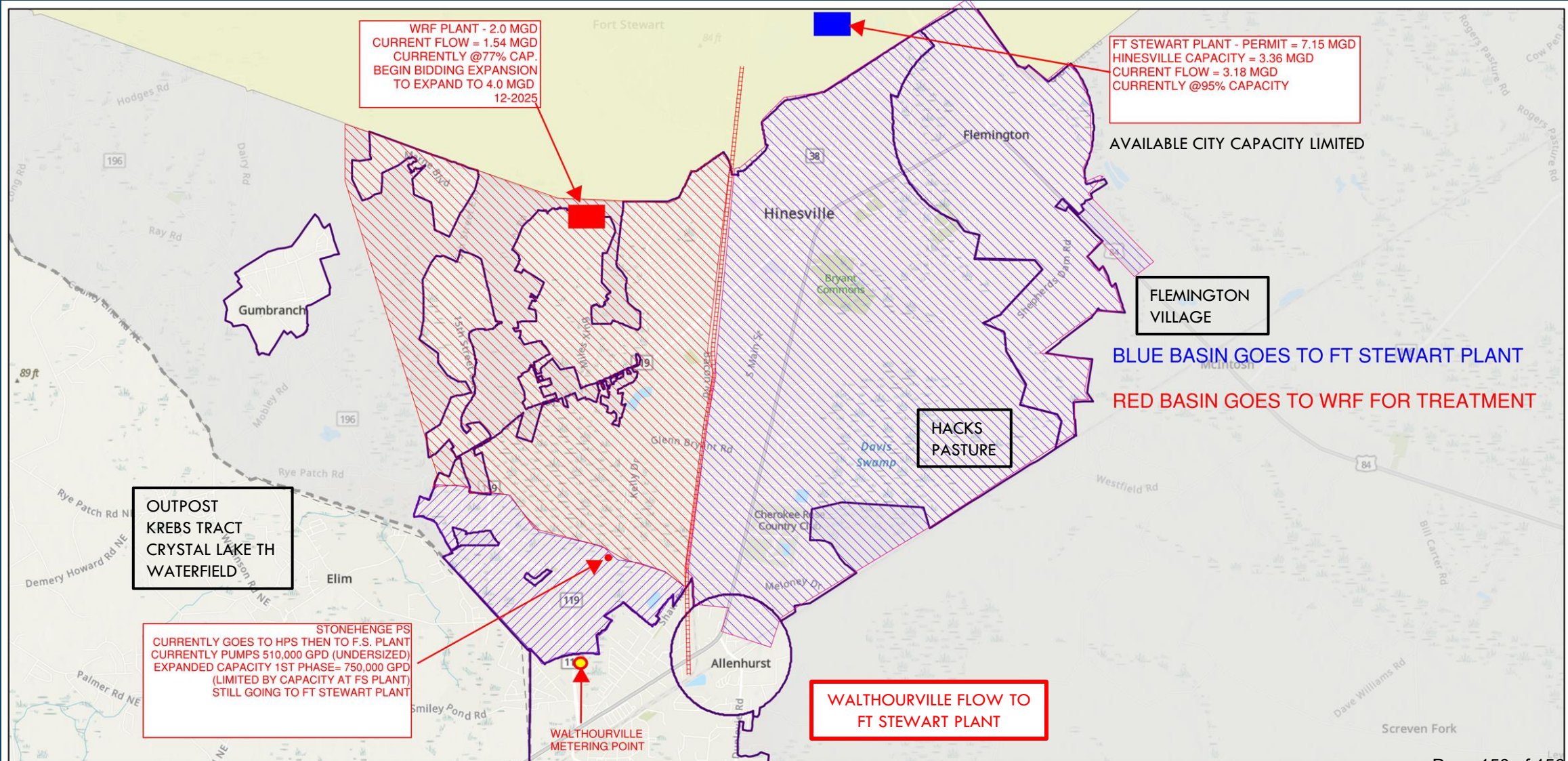
PREVIOUS COUNCIL DISCUSSION:

WATER AND SEWER CAPACITY UPDATE

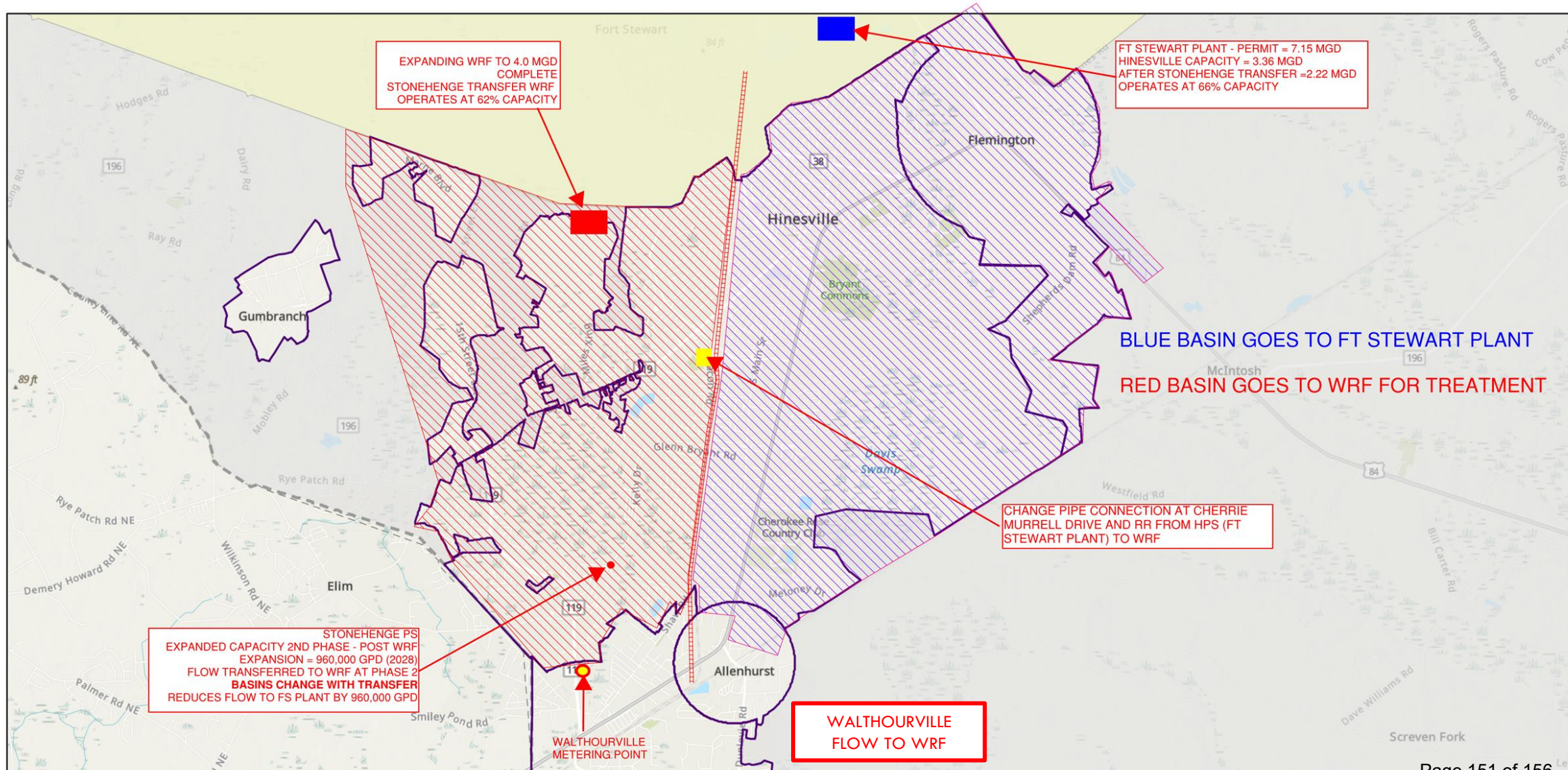
TREATMENT BASINS



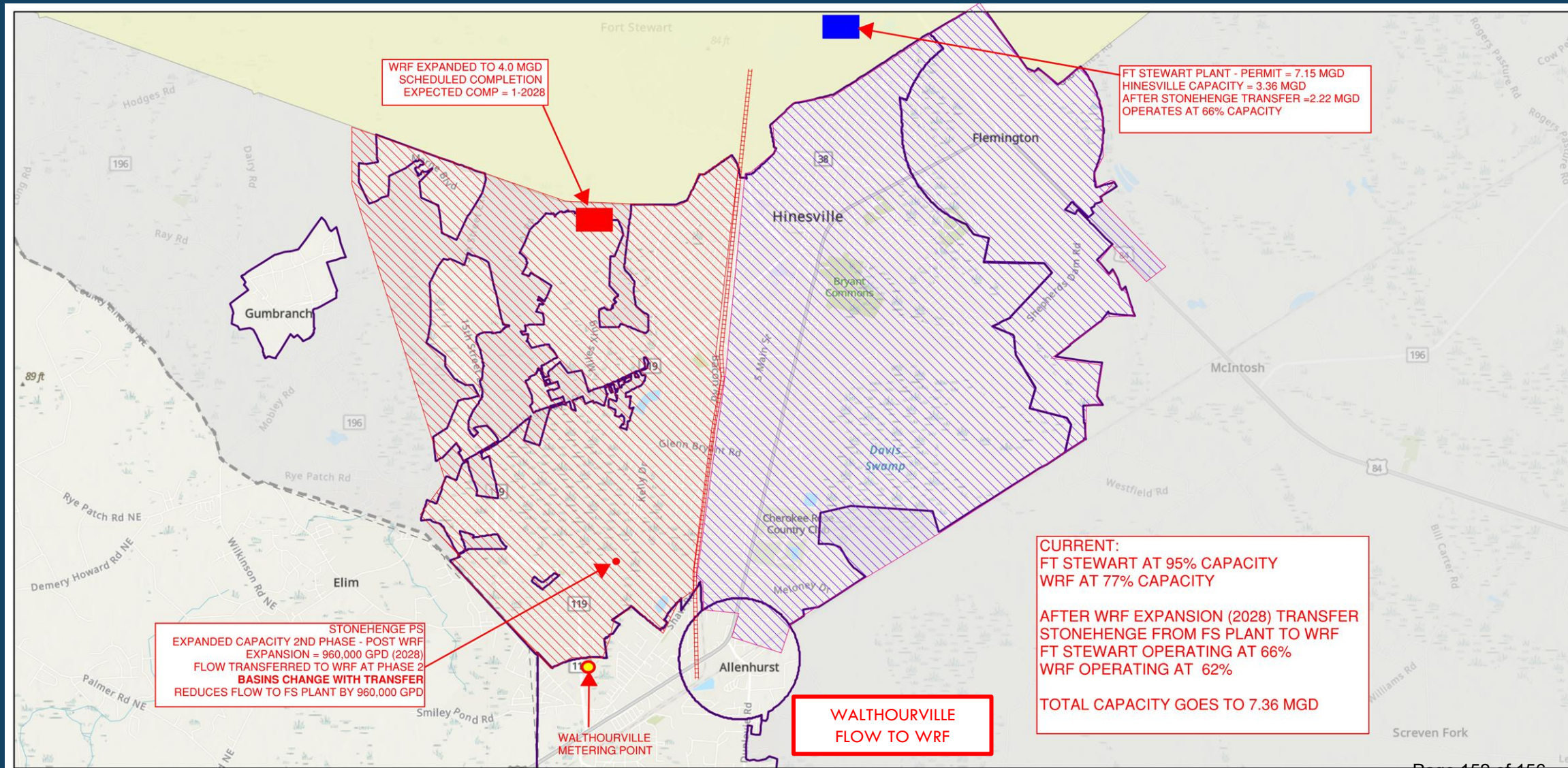
CURRENTLY UNDERWAY



THE TRANSFER



THIS PLAN COMPLETE



7.36
MGD

AVAILABLE CAPACITY
IS NOT EVENLY SPLIT

QUESTIONS??



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Hispanic Heritage Festival 2025
Prepared by: Christy Deloach
Presented by: Kenneth Howard

PURPOSE: To present a video to Mayor and Council highlighting the Hispanic Heritage Festival.

BACKGROUND:

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: October 16, 2025
Agenda Item: Executive Session
Prepared by: Christy Deloach
Presented by: Mayor Karl Riles

PURPOSE: To Hold an Executive Session to Discuss Personnel Matters.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: None

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION: None