

MAYOR
Karl A. Riles

CITY MANAGER
Ryan J. Arnold

CITY CLERK
Estella L. Roberson

CITY ATTORNEY
Linnie Darden III



MAYOR PRO TEM
Vicky C. Nelson

COUNCIL MEMBERS
Diana F. Reid
Jason R. Floyd
Dexter L. Newby
José A. Ortiz, Jr.

**MAYOR AND COUNCIL
REGULAR MEETING**

**AGENDA
3:00 PM
March 5, 2026
Council Chamber**

- 1. RECITATION**
 - 1.1. RECITATION FROM DR. MARTIN LUTHER KING, JR.'S SPEECH, "I HAVE A DREAM"**
- 2. INVOCATION**

Richard Hayes, Chaplain of the Hinesville Fire Department and Pastor of New Day Community Church.
- 3. MINUTES**

To approve the minutes from the February 19, 2026, Council Meeting.
- 4. PRESENTATIONS**
 - 4.1. SPECIAL PRESENTATION**

To Present for the Mayor and Council, a special presentation honoring Judge Kenneth Pangburn for his years of service with the City of Hinesville Municipal Court.

Informational Item
- 5. UNFINISHED BUSINESS**
 - 5.1. ANIMAL ORDINANCE AMENDMENT #2025-06**

To Present for Mayor and Council Consideration, Animal Control Ordinance #2025-06.

Action Item
 - 5.2. CITY OF HINESVILLE DEVELOPMENT AUTHORITY BOARD**

To Present for Mayor and Council Consideration, City of Hinesville Development Authority Board Appointments expire on March 7, 2026. Appointments are Made by Mayor and Council.

Action Item
 - 5.3. ELECTION OF MAYOR PRO TEMPORE**

To Present for Mayor and Council Consideration, The Election of Mayor Pro Tempore.

Action Item
- 6. PLANNING AND ZONING**
 - 6.1. FIRST PREPARATORY CHRISTIAN ACADEMY DESIGN REVIEW**

To Present for Mayor and Council Consideration, Design Review for New School Building on Corner of Bradwell Street and Memorial Drive (District #2)

"Home for a Day or a Lifetime"

Action Item

7. PUBLIC HEARING

8. NEW BUSINESS

8.1. CITIZENS SIGN APPEALS BOARD

To Present for Mayor and Council Consideration, Citizens Sign Appeals Board Appointments will expire on April 15, 2026. Mayor Riles (Randy Branch) and Councilmember Reid (Yvonne Woods).

Informational Item

8.2. POLICE DEPARTMENT REQUEST TO SURPLUS POLICE VEHICLES

To Present for Mayor and Council Consideration, to Surplus Police Vehicles in the Police Department

Action Item

8.3. POLICE DEPARTMENT REQUEST FOR PURCHASING NEW POLICE VEHICLES

Police Department Request for Purchasing New Police Vehicles

Action Item

8.4. CONSTRUCTION MANAGER AT RISK (CMAR) SELECTION FOR WATER RECLAMATION FACILITY (WRF) EXPANSION (RFQ 2026-01)

For Mayor and Council Consideration, Selection of Southern Civil, LLC as the CMAR Contractor for WRF Expansion

Action Item

9. BUSINESS LICENSE

9.1. PEDDLER'S LICENSE

To Present for Mayor and Council Consideration, Dyneekha McNair of Ice E Pop Has Requested a 2026 Peddler's License to Operate an Ice Cream Truck.

Action Item

9.2. TRANSIENT MERCHANT LICENSE REQUEST

To Present for Mayor and Council Consideration, Harry Peadon of Country Fresh Farms Has Requested a Transient Merchant License to Sell USDA Frozen Prepacked Meats.

Action Item

9.3. YR 2026 ALCOHOL BEVERAGE LICENSE RENEWALS

To Present for Mayor and Council Consideration, **Consumption on Premise:** Family Dollar 20381and Family Dollar 24745.

Action Item

10. PUBLIC COMMENT

10.1. PUBLIC COMMENT

11. MAYOR KARL A. RILES

"Home for a Day or a Lifetime"

- 11.1. MAYOR RILES' REPORT
- 11.2. 2026 SMALL WORLD FESTIVAL
- 12. COUNCILMEMBER REID - DISTRICT 1
 - 12.1. COUNCILMEMBER REID'S REPORT
- 13. COUNCILMEMBER FLOYD - DISTRICT 2
 - 13.1. COUNCILMEMBER FLOYD'S REPORT
- 14. MAYOR PRO TEM NELSON - DISTRICT 3
 - 14.1. MAYOR PRO TEM NELSON'S REPORT
 - 14.2. 2026 SPECIAL NEEDS EASTER EGG HUNT
- 15. COUNCILMEMBER NEWBY - DISTRICT 4
 - 15.1. COUNCILMEMBER NEWBY'S REPORT
 - 15.2. YOUTH PROGRAM
- 16. COUNCILMEMBER ORTIZ, JR. - DISTRICT 5
 - 16.1. COUNCILMEMBER ORTIZ, JR'S REPORT
- 17. CITY MANAGER RYAN ARNOLD
 - 17.1. CITY MANAGER ARNOLD'S REPORT
 - 17.2. HINDSHAW UPDATE
- 18. ADJOURN

"Home for a Day or a Lifetime"



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026
Agenda Item: Special Presentation
Prepared by: Malissa Oberlander
Presented by: Mayor Karl A. Riles

PURPOSE: To Present for the Mayor and Council, a special presentation honoring Judge Kenneth Pangburn for his dedicated years of service to the City of Hinesville Municipal Court.

BACKGROUND: On September 1, 2014 Kenneth Pangburn was appointed by Mayor and Council as the Municipal Court Judge for the City of Hinesville. Judge Pangburn served the court neutrally and impartially for 11 years until his retirement as of October 31, 2025. Mayor and Council would like to thank Judge Pangburn for his years of service and dedication to the City of Hinesville.

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026

Agenda Item: Animal Ordinance Amendment #2025-06

Prepared by: Estella L. Roberson

Presented by: Ryan Arnold

PURPOSE: To Present for the Mayor and Council Consideration, regarding amendments to Animal Control Ordinance #2025-06.

BACKGROUND: During the On-Site Workshop on September 22, 2025, the Mayor and Council discussed amending the animal ordinance. Mr. Kenneth Howard, City Manager (at that time), provided an update. The proposed draft included new language regarding the proper installation of tethering devices, ensuring tethered animals remain at least ten feet away from public rights-of-way, and concerns about the potential for animals to interact with the public and vice versa.

At the subsequent council meeting on November 20, 2025, Mr. Howard informed the Mayor and Council that the Assistant City Attorney, Jeff Osteen, was actively working on developing recommendations for the ordinance.

FUNDING:

RECOMMENDATION:

ATTACHMENTS:

1. Animal Ordinance Amendment Redline.2025-06

PREVIOUS COUNCIL DISCUSSION: November 6, 2025 and November 20, 2025

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF HINESVILLE, GEORGIA CHAPTER 4 – ANIMALS AND FOWL, ARTICLE I – IN GENERAL, SECTION 4-5 MANNER OF KEEPING, PROHIBITED CONDITIONS; COMPLAINT, **BY AMENDING SECTION 4-5 (g)(5) THE ANIMAL ATTACHED TO A PROPERLY FITTED HARNESS OR COLLAR OF SUFFICIENT STRENGTH TO PREVENT ESCAPING** NOT USED FOR DISPLAY OF A CURRENT RABIES ~~TAX~~ **TAG** AND OTHER IDENTIFICATION; AND WITH ENOUGH ROOM BETWEEN THE COLLAR AND THE DOG'S THROAT THROUGH WHICH TWO FINGERS MAY FIT. CHOKE COLLARS AND PINCH COLLARS ARE PROHIBITED FOR THE PURPOSE OF TETHERING AN ANIMAL TO A RUNNING CABLE LINE OR TROLLEY SYSTEM; **AND BY ADDING (g)(8) THE TETHERING DEVICE AND RUNNING CABLE OR TROLLEY SYSTEM SHALL BE INSTALLED IN SUCH A MANNER THAT THE TETHERED ANIMAL CANNOT BE WITHIN TEN (10) FEET OF ANY PUBLIC RIGHT-OF-WAY, AND AMENDING SECTION 4-11 IMPOUNDMENT OF ANIMALS RUNNING AT LARGE (a), IT SHALL BE THE DUTY OF THE ~~CITY MANAGER OR HIS DULY AUTHORIZED REPRESENTATIVE~~ **DOG CONTROL OFFICER** TO APPREHEND ANY ANIMAL FOUND RUNNING AT LARGE CONTRARY TO THE PROVISIONS OF THIS CHAPTER AND IMPOUND SUCH ANIMAL IN THE ANIMAL SHELTER, **AND AMENDING ARTICLE II – DOGS, SECTION 4-37 REGISTRATION OF DOGS – FEE** ALL RESIDENTS OWNING, KEEPING OR HARBORING ANY DOG OVER THREE MONTHS OF AGE SHALL PAY TO THE **CITY LIBERTY COUNTY ANIMAL SERVICES DEPARTMENT** YEARLY A REGISTRATION FEE IN THE AMOUNT ESTABLISHED IN THE SCHEDULE OF FEES AND CHARGES, **AND SECTION 4-38 SAME- CERTIFICATE** UPON RECEIPT OF THE REGISTRATION FEE REQUIRED BY SECTION 4-37, AND THE EXHIBITION OF AN UNEXPIRED CERTIFICATE OF RABIES VACCINATION, THE **CITY-MANAGER LIBERTY COUNTY ANIMAL SERVICES DEPARTMENT** SHALL ISSUE A REGISTRATION CERTIFICATE TO THE OWNER OF THE ANIMAL, GIVING THE OWNER'S NAME, DATE ISSUED, AMOUNT PAID, DESCRIPTION AND NAME, AGE AND SEX OF THE ANIMAL, THE REGISTRATION TAG NUMBER ISSUED, THE DATE THE ANIMAL WAS VACCINATED AND THE TYPE OF VACCINE USED, **AND SECTION 4-39 SAME- TAG** AT THE TIME A REGISTRATION CERTIFICATE IS ISSUED UNDER SECTION 4-38, THE **CITY-MANAGER LIBERTY COUNTY ANIMAL SERVICES DEPARTMENT** SHALL ALSO DELIVER A REGISTRATION TAG BEARING THE SERIAL NUMBER OF THE REGISTRATION CERTIFICATE AND THE YEAR IN WHICH IT WAS DELIVERED. THE SHAPE AND/OR COLOR OF THE TAG SHALL BE CHANGED EVERY YEAR AND IT SHALL BE THE DUTY OF EVERY OWNER TO PROVIDE EACH DOG FOR WHICH A TAG IS ISSUED WITH A COLLAR OR HARNESS TO WHICH THE REGISTRATION TAG MUST BE AFFIXED AND SUCH OWNER SHALL SEE THAT THE COLLAR OR HARNESS AND THE TAG ARE CONSTANTLY WORN. IN CASE A REGISTRATION TAG IS LOST OR DESTROYED, A DUPLICATE WILL BE ISSUED UPON PRESENTATION OF A RECEIPT SHOWING THE PAYMENT IN THE AMOUNT ESTABLISHED BY THE SCHEDULE OF FEES AND CHARGES FOR SUCH DUPLICATE, **AND SECTION 4-75 DEFINITIONS, DOG CONTROL OFFICER** MEANS THE PERSON DESIGNATED TO ENFORCE THE PROVISIONS OF THIS DIVISION **AND SUCH****

PERSON IS AN EMPLOYEE OF LIBERTY COUNTY, GEORGIA, AND ARTICLE III – RABIES CONTROL, SECTION 4-111 QUARANTINE OF ANIMAL INFLECTING BITE, SUSPECTED OF BITING OR SUSPECTED OF BEING RABID WHEN ANY DOG OR OTHER ANIMAL CAPABLE OF BEING INFECTED WITH RABIES HAS BITTEN ANY PERSON, IS SUSPECTED OF HAVING BITTEN ANY PERSON, OR IS SUSPECTED OF BEING INFECTED WITH RABIES, THE **DOG CONTROL OFFICER, CITY MANAGER OR HIS DULY AUTHORIZED REPRESENTATIVE** SHALL CAUSE SUCH DOG OR OTHER ANIMAL TO BE QUARANTINED FOR SUCH TIME AS HE MAY DEEM NECESSARY, BUT NOT LESS THAN TEN DAYS FROM THE DAY THE PERSON WAS BITTEN. NO SUCH ANIMAL SHALL BE KILLED OR DESTROYED OR REMOVED FROM THE CITY, EXCEPT UPON AUTHORIZATION OF THE **DOG CONTROL OFFICER, CITY MANAGER OR HIS DULY AUTHORIZED REPRESENTATIVE**. ONLY DOGS AND OTHER ANIMALS THAT APPEAR WELL SHALL BE RELEASED FROM QUARANTINE OR IMPOUNDMENT. NO PERSON SHALL HIDE, KILL, CONCEAL OR AID OR ASSIST IN HIDING, KILLING OR CONCEALING ANY SUCH ANIMAL DEFINED IN THIS SECTION OR SHALL CONCEAL OR PERMIT THE SAME TO BE REMOVED FROM THE CITY FOR THE PURPOSE OF PREVENTING ITS QUARANTINE AS PROVIDED HEREIN, **AND SECTION 4-112 DESTRUCTION OR QUARANTINE OF ANIMALS IN CONTACT WITH RABID ANIMAL (b)** THERE SHALL BE PLACED IN A CONSPICUOUS PLACE IN PLAIN VIEW OF ALL ENTRANCES TO THE PLACE OF QUARANTINE UNDER THIS SECTION A PLACARD ON WHICH SHALL BE PRINTED, IN LETTERS NOT LESS THAN TWO INCHES HIGH, THE WORDS, "RABIES—QUARANTINE." SUCH QUARANTINE SHALL BE AT THE EXPENSE OF THE OWNER. THE PLACE OF QUARANTINE SHALL BE CLEANED AND DISINFECTED TO THE SATISFACTION OF THE ~~CITY-MANAGER~~ **DOG CONTROL OFFICER** IN ACCORDANCE WITH REASONABLE CITY STANDARDS, **AND SECTION 4-113 REPORT REQUIRED WHEN PERSON IS BITTEN BY ANIMAL**, WHENEVER A PERSON IS BITTEN BY A DOG OR OTHER ANIMAL CAPABLE OF BEING INFECTED WITH RABIES AND WHENEVER AN ANIMAL IS SUSPECTED OF BEING INFECTED WITH RABIES, PROMPT REPORT OF SUCH BITE OR INFECTION SHALL BE MADE TO THE POLICE DEPARTMENT. SUCH REPORT SHALL BE MADE BY ANY PHYSICIAN ATTENDING THE PERSON BITTEN, OR, IF SUCH PERSON IS RECEIVED AT A HOSPITAL OR DISPENSARY FOR TREATMENT, THE REPORT SHALL BE MADE BY THE PERSON IN CHARGE OF THE HOSPITAL OR DISPENSARY. THE REPORT SHALL CONTAIN INFORMATION REQUIRED BY THE ~~CITY-MANAGER~~ **DOG CONTROL OFFICER**. WHEN A PHYSICIAN WAS NOT CONSULTED OR THE PERSON WAS NOT TAKEN TO A HOSPITAL OR DISPENSARY, THE REPORT SHALL BE MADE BY THE PERSON BITTEN, THE OWNER, CUSTODIAN OR PERSON HAVING POSSESSION OF THE ANIMAL OR ANY OTHER PERSON WHO HAS KNOWLEDGE OF THE FACTS, **AND TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES ALLOWED BY LAW.**

WITNESSETH:

WHEREAS, the duly elected governing authority of the City of Hinesville, Georgia is the Mayor and City Council thereof; and

WHEREAS, the Mayor and City Council are authorized under Article 9, Section 2, of the Constitution of the State of Georgia to enact reasonable ordinances to protect the health, safety, morals, convenience, order, propriety, and general welfare of the people of the City of Hinesville; and

WHEREAS, the Mayor and City Council believe it is in the best interest of the City to update tethering requirements so that the dog's harness or collar is sufficient strength to prevent escaping and an animal tethered cannot be within ten (10) feet of any public right-of-way; and

WHEREAS, the Mayor and City Council have determined that the Liberty County Animal Services Department shall collect yearly registration fee, issue a registration certificate and deliver a registration tag; and

WHEREAS, the Mayor and City Council have determined that the Dog Control Officer shall impound animals running at large, determine the cleanliness and disinfecting of a place of quarantine and determine the requirements of the information in the report when a person is bitten by an animal; and

WHEREAS, the Mayor and City Council have determined that the Dog Control Officer, City Manager or his duly authorized representative shall cause a dog or animal to be quarantined when the dog or animal has bitten any person that is capable of being infected with rabies, is suspected of having bitten any person, or is suspected of being infected with rabies; and

WHEREAS, the Mayor and City Council have determined that the Dog Control Officer as defined herein is an employee of Liberty County, Georgia and not the City of Hinesville; and

WHEREAS, Part II, Code of Ordinances, Chapter 1 General Provisions, Section 1-4 of the Code of Ordinances provides the standards and procedures for amending any provision of said Code; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE HINESVILLE CITY COUNCIL that Chapter 4, Animals and Fowl, Article I, Section 4-5 Manner of keeping, prohibited conditions; complaint and Section 4-11 Impoundment of animals running at large and Article II, Division 1, Section 4-37 Registration of dogs-Fee, Section 4-38 Same-Certificate and Section 4-39 Same-Tag and Division 2, Section 4-75 Definitions and Article III, Section 4-111 Quarantine of animal inflicting bite, suspected of biting or suspected of being rabid, Section 4-112 Destruction or quarantine of animals in contact with rabid animal and Section 4-113 Report required when person is bitten by animal, these sections of The Code of the City of Hinesville, Georgia, are hereby amended to read as follows:

**SECTION I
ORDINANCE TEXT**

Sec. 4-5.- Manner of keeping, prohibited conditions; complaint

(g) Running cable or trolley systems are permitted, provided that:

- (5) The animal attached to a properly fitted harness or collar of sufficient strength to prevent escaping not used for display of a current rabies tax-tag and other identification; and with enough room between the collar and the dog's throat through which two fingers may fit. Choke collars and pinch collars are prohibited for the purpose of tethering an animal to a running cable line or trolley system;
- (8) The tethering device and running cable or trolley system shall be installed in such a manner that the tethered animal cannot be within ten (10) feet of any public right-of-way.

Sec. 4-11. Impoundment of animals running at large.

- (a) It shall be the duty of the ~~City Manager~~ or his duly authorized representative **Dog Control Officer** to apprehend any animal found running at large contrary to the provisions of this chapter and impound such animal in the animal shelter.

Sec. 4-37. Registration of dogs—Fee.

All residents owning, keeping or harboring any dog over three months of age shall pay to the ~~City~~ **Liberty County Animal Services Department** yearly a registration fee in the amount established in the schedule of fees and charges.

Sec. 4-38. Same—Certificate.

Upon receipt of the registration fee required by section 4-37, and the exhibition of an unexpired certificate of rabies vaccination, the ~~City Manager~~ **Liberty County Animal Services Department** shall issue a registration certificate to the owner of the animal, giving the owner's name, date issued, amount paid, description and name, age and sex of the animal, the registration tag number issued, the date the animal was vaccinated and the type of vaccine used.

Sec. 4-39. Same—Tag.

At the time a registration certificate is issued under section 4-38, the ~~City Manager~~ **Liberty County Animal Services Department** shall also deliver a registration tag bearing the serial number of the registration certificate and the year in which it was delivered. The shape and/or color of the tag shall be changed every year and it shall be the duty of every owner to provide each dog for which a tag is issued with a collar or harness to which the registration tag must be affixed and such owner shall see that the collar or harness and the tag are constantly worn. In case a registration tag is lost or destroyed, a

duplicate will be issued upon presentation of a receipt showing the payment in the amount established by the schedule of fees and charges for such duplicate.

Sec. 4-75.- Definitions

Dog Control Officer means the person designated to enforce the provisions of this division **and such person is an employee of Liberty County, Georgia.**

Sec. 4-111. Quarantine of animal inflicting bite, suspected of biting or suspected of being rabid.

When any dog or other animal capable of being infected with rabies has bitten any person, is suspected of having bitten any person, or is suspected of being infected with rabies, the ~~City Manager~~ **Dog Control Officer, City Manager or his duly authorized representative** shall cause such dog or other animal to be quarantined for such time as he may deem necessary, but not less than ten days from the day the person was bitten. No such animal shall be killed or destroyed or removed from the City, except upon authorization of the ~~City Manager or his duly authorized representative~~ **Dog Control Officer, City Manager or his duly authorized representative**. Only dogs and other animals that appear well shall be released from quarantine or impoundment. No person shall hide, kill, conceal or aid or assist in hiding, killing or concealing any such animal defined in this section or shall conceal or permit the same to be removed from the City for the purpose of preventing its quarantine as provided herein.

Sec. 4-112. Destruction or quarantine of animals in contact with rabid animal.

(b) There shall be placed in a conspicuous place in plain view of all entrances to the place of quarantine under this section a placard on which shall be printed, in letters not less than two inches high, the words, "Rabies—Quarantine." Such quarantine shall be at the expense of the owner. The place of quarantine shall be cleaned and disinfected to the satisfaction of the ~~City Manager~~ **Dog Control Officer** in accordance with reasonable City standards.

Sec. 4-113. Report required when person is bitten by animal.

Whenever a person is bitten by a dog or other animal capable of being infected with rabies and whenever an animal is suspected of being infected with rabies, prompt report of such bite or infection shall be made to the Police Department. Such report shall be made by any physician attending the person bitten, or, if such person is received at a hospital or dispensary for treatment, the report shall be made by the person in charge of the hospital or dispensary. The report shall contain information required by the ~~Dog Control Officer~~ **City Manager**. When a physician was not consulted or the person was not taken to a hospital or dispensary, the report shall be made by the

person bitten, the owner, custodian or person having possession of the animal or any other person who has knowledge of the facts.

**SECTION II
SEVERABILITY**

If any section, subsection, sentence, clause, or phrase of this amendment to the Ordinance is held to be invalid or unconstitutional for any reason, such decision shall not affect the validity of the remaining portions of the Ordinance.

**SECTION III
CONFLICTS**

All other ordinances or portions of ordinances in conflict with this Ordinance, or inconsistent with the directive(s) of this Ordinance, are hereby repealed to the extent necessary to give this amendment to the Ordinance full force and effect.

**SECTION IV
EFFECTIVE DATE**

This Amendment to the Ordinance shall become effective on the 1st day of February, 2026.

ADOPTION

DULY ADOPTED THIS _____ DAY OF JANUARY, 2026, BY THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE, GEORGIA.

Karl A. Riles, Mayor

Vicky C. Nelson, Mayor Pro Tem

Diana F. Reid, Councilmember

Dexter L. Newby, Councilmember

Jason R. Floyd, Councilmember

José A. Ortiz, Jr., Councilmember

ATTEST:

Estella L. Roberson, City Clerk

(SEAL)

DRAFT



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026

Agenda Item: City of Hinesville Development Authority Board

Prepared by: Rodonia Armstrong

Presented by: Ryan Arnold

PURPOSE: Appointments to the City of Hinesville Development Authority expire on March 7, 2026. The term of office of Board members shall be for a four (4) year term. These appointments are made by Mayor and Council. The following appointments require reappointment:

Stafford McKesson

BACKGROUND: None

FUNDING: None

RECOMMENDATION:

ATTACHMENTS:

1. HDA Board
2. Hinesville Dev Auth Bd Bylaws

PREVIOUS COUNCIL DISCUSSION: February 19, 2026

| City of Hinesville Development Authority | | | | | | |
|--|---|---------------------|--------------|----------------|------------|--------------|
| APPOINTED BY | CURRENT APPOINTEES | RESIDES IN DISTRICT | TERMS SERVED | LENGTH OF TERM | TERM BEGAN | TERM EXPIRES |
| Mayor and Council | Karl Riles | | | 4 years | | End of Term |
| Mayor and Council | Donald Lovette | 3 | | 4 years | 03/07/2025 | 03/07/2029 |
| Mayor and Council | *McKesson Stafford | 3 | | 4 years | 03/07/2019 | |
| Mayor and Council | Derek Seals | 2 | 2 | 4 years | 03/07/2013 | 03/07/2030 |
| Mayor and Council | Patricia Jackson | 1 | 1 | 4 years | 03/07/2019 | 03/07/2030 |
| Mayor and Council | Kyler O' Neal | 4 | 4 | 4 years | 03/07/2013 | 03/07/2030 |
| Mayor and Council | Johnny Ortiz | 5 | 2 | 4 years | 03/07/2013 | 03/07/2029 |
| | <p style="text-align: center;">Resolution #2013-05 dated February 21, 2013</p> <p style="text-align: center;">Resolution #2013-08 dated March 7, 2013</p> <p style="text-align: center;">*Mr. Stafford will serve until another citizen is recommended by Mayor Pro Tem Nelson</p> | | | | | |

BYLAWS
OF
HINESVILLE DEVELOPMENT AUTHORITY

Hinesville, Liberty County, Georgia

2013

**BYLAWS
OF
HINESVILLE DEVELOPMENT AUTHORITY**

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BYLAWS
OF
HINESVILLE DEVELOPMENT AUTHORITY

ARTICLE ONE

Definition of Bylaws

These Bylaws constitute certain rules and policies adopted by the Authority (as herein defined) for the regulation and management of its affairs, as authorized by the laws of the State of Georgia. These Bylaws are adopted in order to fulfill the objectives of the Authority as stated in the Act (as herein defined) and these Bylaws, and to exercise all powers conferred upon the Authority under said Act and related laws of the State of Georgia. In no event shall these Bylaws be construed in limitation of any powers duly exercised by the Authority, but shall be liberally interpreted to give full effect to said powers.

ARTICLE TWO

Name, Location, and Duration

Section 2.01. Name. The name of the Authority shall be the HINESVILLE DEVELOPMENT AUTHORITY (the “**Authority**”), a public body corporate and politic duly created by resolution of the Mayor and Council of the City of Hinesville in accordance with O.C.G.A. § 36-62-1 et seq (the “**Act**”).

Section 2.02. Duration. In accordance with the provisions of the Act, the Authority shall have perpetual existence; provided, however, that nothing contained herein shall preclude the General Assembly of Georgia from amending the Act.

Section 2.03. Offices. The principal office of the Authority shall be located in the City of Hinesville, Liberty County, Georgia; provided, however, that the Authority may have such other offices, either within or without said City, as the Authority may determine or as the affairs of the Authority may require from time to time. Unless otherwise specified by the Authority, its physical address for all purposes shall be 115 E. Martin Luther King, Jr. Drive, Hinesville, GA 31313.

[Article III Appears on Following Page]

ARTICLE THREE

Purposes, Powers, and Governing Instruments

Section 3.01. Purposes and Powers. The objects and purposes of the Authority are public in nature and shall be as set forth in the Act. The Authority shall have such powers as may be stated in the Act, and as now or may be hereafter conferred by other laws of the State of Georgia.

Section 3.02. Governing Instruments. The Authority shall be governed by the Act and these Bylaws, as the same may be amended from time to time as provided therein, together with any and all other laws of the State of Georgia governing its affairs or applicable to its operations.

ARTICLE FOUR

Members

Section 4.01. Members Generally; Appointment. The Authority shall consist of seven (7) members ("Members"), who shall be appointed as provided in the Act and who will be subject to such reasonable rules and policies as the Authority may prescribe from time to time. Subject to the limitations contained in the Act, and except as otherwise expressly provided in these Bylaws, all the lawful powers of the Authority shall be vested in and exercised by or under the authority of said Members and the business and affairs of the Authority shall be conducted and controlled by the same.

Section 4.02. Term of Office. As established by the Act, at the expiration of the current terms of office of the first four members of the board of directors, the governing body of the county or municipal corporation shall elect successors to such members to

serve for initial terms of two years and shall elect successors to the remaining members of the board for initial terms of four years. Thereafter, the terms of all directors shall be for four years. The terms of any directors added to the original seven directors shall be four years. If, at the end of any term of office of any director, a successor thereto has not been elected, the director whose term of office has expired shall continue to hold office until his successor is so elected.

Section 4.03. Removal from Office Due to Absenteeism, Etc. Any Member may be removed from office by the appointing authority for such reasons and in such manner as authorized by the laws of the State of Georgia or the Act. Without limiting the generality of the foregoing, the physical absence from (i) three (3) or more consecutive regular meetings of the Authority, or (ii) more than twenty-five (25%) percent of all regularly held and specially called meetings of the Authority shall further constitute grounds for removal from office, and all Members of the Authority hereby acknowledge and consent to removal upon such failure. In such instance, the Secretary of the Authority is hereby authorized and shall submit to the appointing authority a Notice of Absenteeism informing the appointing authority of such circumstances and advising that the same constitutes grounds for removal pursuant to these Bylaws. Prior to submitting the Notice to the appointing authority, the Secretary shall notify the Member(s) identified in said Notice of such submission, and shall allow the Member no less than seven (7) calendar days to set forth in writing any extenuating circumstances which the Member believes to have contributed to his or her absenteeism; provided, however, that the furnishing of such statement by the Member, or the failure to furnish the same, shall in no way limit the right

of the Member to make any further or additional presentations, explanations, or other statements to the appointing authority (as permitted by said appointing authority). Unless otherwise requested by the Member, such written statement shall be submitted to the appointing authority, together with the Notice of Absenteeism, for consideration. Upon receipt of such Notice, the appointing authority may take such action, if any, which it deems appropriate, to include, but not limited to removal of the Member (which action shall be binding and conclusive for all purposes). Such removal or other action, if any, shall be effective only upon a public vote of the appointing authority as required by law. Notwithstanding the foregoing, no Member shall be deemed absent from his or her public duties (i) while engaged in the performance of ordered military duty and while going to and returning from such duty, as all provided by O.C.G.A. § 38-2-279(b); or (ii) if otherwise specifically excused from attendance under applicable state law.

Section 4.04. Vacancies. In the event a vacancy occurs for any reason, such vacancy shall be filled by the applicable appointing authority. Any person appointed to fill such vacancy shall serve for the remainder of the unexpired term of office and until the appointment and qualification of such person's successor. No vacancy on the Authority shall impair the power of the Authority to exercise all of the rights and powers of and perform all of the duties and obligations of the Authority.

Section 4.05. Compensation. No Member of the Authority shall receive, directly or indirectly, any salary, compensation, or other emolument for services performed as a Member.

Section 4.06. Disclosure of Conflicting Interest. The Members of the Authority shall be accountable for all purposes as trustees, and shall conform with all requirements of the Act, these Bylaws, and applicable laws of the State of Georgia in those situations where a Member has a conflicting interest in a transaction involving the Authority. In this connection, and except as otherwise permitted under applicable law, no Member shall:

(i) take any official action with regard to any matter where the Member or an immediate family member might have a pecuniary interest, or where the Member has a fiduciary duty or responsibility to another entity in the same matter;

(ii) intentionally use or disclose Confidential Information in any way that could result in the receipt of any pecuniary benefit for the Member or an immediate family member;

(iii) accept or receive, directly or indirectly, from any person, including one whose identity is unknown to the Member, any gift or other item of value under circumstances in which it can reasonably be inferred that the gift is intended to influence the Member in the performance or nonperformance of any official duty or as a reward for any official action of the Member; or

(iv) otherwise act in a manner contrary to the provisions of Art. 1, Sec. 2, Par. 1 of the Constitution of the State of Georgia, as well as any and all other laws of this State governing conflicts of interest applicable to the Member.

As used herein, the term “Confidential Information” shall mean information which has been obtained by virtue of membership on the Authority, and which information is not

available to members of the public under the Georgia Open Records Act or other law, and which the Member is not authorized to disclose.

Except as otherwise provided by law, no Member, in such capacity, shall participate in the discussion, debate, deliberation or vote, or otherwise take part in the decision-making process on any agenda item before the Authority or committee thereof in which the Member has an impermissible conflict of interest as provided herein.

Actions which might otherwise be alleged to constitute a conflict of interest shall be deemed to comply with this Section and not to be a conflict of interest if, before acting (i) the Member requested and received an opinion from the Authority's counsel or the Office of the Georgia Attorney General; and (ii) the actions taken were consistent with said opinion.

Section 4.07. Public Statements. Actions and decisions of the Authority will generally be reported publically in accordance with applicable law and the directions of the Chairperson. No Member of the Authority individually will release Confidential Information (as defined in Section 4.06 above) from a duly convened and conducted executive session or speak for, or in the name of, the entire Authority unless by explicit direction of the Authority or otherwise compelled by a court of competent jurisdiction. When a decision of the Authority has been reached, all Members, even those who may have voted against it, are encouraged to support that decision until amended or rescinded by Authority action. Any Member who may wish to criticize or oppose any specific Authority action is further encouraged to do so only in a meeting of the Authority.

Section 4.08. Promulgation of Authority Rules and Policies. The Authority may from time to time make and publish to appropriate persons, written regulations, rules, directives, policies, schedules, bulletins and other writings that in the judgment of the Authority are necessary or advisable in the management of its affairs.

Section 4.09. Committees. The Authority may appoint such committees as it deems appropriate to perform such tasks and to serve for such periods as the Authority may determine appropriate. Each committee shall operate in accordance with the terms with the motion or resolution establishing said committee, as well as the provisions of the Georgia Open Meetings Act; provided, however, that any such committee may not exercise the powers of the Authority unless specifically authorized by the Authority to do so and otherwise permitted under the Act and the laws of the State of Georgia.

ARTICLE FIVE

Meetings of the Authority

Section 5.01. Place of Meetings. The Authority shall, unless circumstances demand otherwise, hold their meetings within the corporate limits of The City of Hinesville, Liberty County, Georgia, at such place or places as it may from time to time determine by resolution or by written consent of a majority of all of the Members then in office. Unless otherwise specified by the Authority as aforesaid, all meetings shall be conducted at the Hinesville City Hall located at 115 E. Martin Luther King, Jr. Drive., Hinesville, Georgia 31313.

Section 5.02. Regular Meetings. Subject to postponements, combination of meetings, and other appropriate rescheduling actions, regular meetings of the Authority

shall be held no less than monthly on such date and at such reasonable hour as may be set by the Chairperson, or at such other date and time as may be determined by resolution of the Authority. The Chief Executive Officer or his or her designee shall give notice to each Member of every resolution of the Authority or determination of the Chairperson changing the time, date, or place for the holding of regular meetings of the Authority by personal delivery, telephone, mail, facsimile, cablegram, or electronic mail at least thirty-six (36) hours prior to such meeting with respect to a change in date or place, and at least six (6) hours prior to such meeting with respect to a change in time only. Notwithstanding the foregoing, this Section governs notice of regular meetings to Members only and is not intended to impose additional requirements with respect to public notice beyond those set forth in the Georgia Open Meetings Act.

Section 5.03. Special Meetings. Special meetings of the Authority shall be held whenever called by a majority of the Members then in office or by the Chairperson. The Chief Executive Officer shall give notice to the Members of each special meeting of the Authority, which notice shall specify the time, place and objective of the meeting, at least twenty-four (24) hours prior to the meeting by personal delivery, telephone, mail, facsimile, cablegram or electronic mail; provided, however, that the failure to include an objective or other agenda item in said notice shall not preclude the Authority from taking action with respect to said item at the subject meeting. Notwithstanding the foregoing, this Section governs notice to Members only and is not intended to impose additional requirements with respect to public notice beyond those set forth in the Georgia Open Meetings Act.

Section 5.04. Emergency Meetings. Emergency meetings of the Authority shall be held whenever called by a majority of the Members then in office or by the Chairperson. The Chief Executive Officer shall give notice to the Members of each emergency meeting of the Authority, which notice shall specify the time, place and objective of the meeting, at least eight (8) hours prior to the meeting (to the extent practicable) by personal delivery, telephone, mail, facsimile, cablegram or electronic mail; provided, however, that the failure to include an objective or other agenda item in said notice shall not preclude the Authority from taking action with respect to said item at the subject meeting. Notwithstanding the foregoing, this Section governs notice of emergency meetings to Members only and is not intended to impose additional requirements with respect to public notice beyond those set forth in the Georgia Open Meetings Act.

Section 5.05. Georgia Open Meetings Act. All meetings of the Authority shall be conducted in full compliance with the Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq. Without limiting the generality of the foregoing, it shall be the duty of the Chief Executive Officer of the Authority to ensure that “due notice” to the public of any regular, special or other meeting of the Authority has been provided in accordance with the Georgia Open Meetings Act. In the event it is discovered prior to or during any meeting of the Authority that the required notice was not provided, said meeting shall be adjourned until such time as proper notice can be effected.

Section 5.06. Quorum. Unless otherwise provided by applicable law, a majority of the Members of the Authority shall constitute a quorum for the transaction of the ordinary business of the Authority. However, notwithstanding any applicable law to

the contrary, any action with respect to any “project” (as defined by the Act) of the Authority shall be approved by not less than a majority vote of the total membership of the Authority. By way of illustration, and assuming for purposes of this Section that the membership of the Authority remains seven (7) members, then four (4) affirmative votes shall be required to transact business of the Authority with respect to a “project” as defined by the Act.

Section 5.07. Voting. At any meeting of the Authority, each Member shall have but one (1) vote for each issue on which a vote is taken. Unless otherwise specifically authorized by applicable state law, Members may only cast their votes if physically present at the meeting of the Authority; voting by proxy shall not be permitted. All resolutions adopted and all business transacted by the Authority shall require the majority vote of the Members as provided in Section 5.06 above.

Section 5.08. Conduct of Meetings. It is understood that in the transaction of its business, the meetings of the Authority may be conducted informally; provided, however, this informality does not extend to procedural requirements, if any, mandated in the Act, these Bylaws, or the laws of the State of Georgia. When circumstances warrant, any meeting or a portion of a meeting will be conducted according to generally understood principles of parliamentary procedure as stated in the Act, these Bylaws, or a recognized procedural reference authority (e.g. Robert’s Rules of Order). Unless otherwise specifically provided by the Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., all meetings of the Authority shall be open to the public and conducted in full compliance with said Code Section(s).

Section 5.09. Teleconference. Unless otherwise specifically authorized by applicable law, Members may not officially participate in meetings of the Authority by telecommunications conference or other contemporaneous communication system. To the extent any Member participates by such remote technology, his or her participation shall not be considered for purposes of determining the existence of a quorum or for voting; said Member's participation being unofficial only. Notwithstanding the foregoing, and as provided by O.C.G.A. § 38-2-279(g), the Authority shall be authorized to conduct meetings by telecommunications conference in the event that one or more Members is on ordered military duty at the time of such meeting, as if said Members were physically assembled.

Section 5.10. Recordation of Meetings. To the fullest extent practicable, all meetings of the Authority shall be recorded by electronic means; provided, however, that any portion of a meeting devoted to executive session shall not be recorded or otherwise transcribed.

Section 5.11. Preparation of Agenda. A copy of the agenda for any regular meeting of the Authority shall be forwarded to each Member as far in advance of the meeting as practicable, along with minutes to be approved, copies of communications, and such other documents and exhibits which are available and pertinent to the meeting. Every effort should be made to get support material and the agendas for special meetings to the Members at the earliest practicable time after the meetings are called. In all other respects, agendas shall be prepared and made available in accordance with the requirements of the Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., and the Chief Executive Officer

of the Authority shall be responsible for ensuring that a copy of all agendas is posted in full compliance with said law.

ARTICLE SIX

Officers

Section 6.01. Number; Multiple Offices. The officers of the Authority shall consist of a Chairperson, Vice Chairperson, and Secretary, each of whom shall be elected by the Authority from its Members. Such other officers and assistant officers as may be deemed necessary may be elected or appointed by the Authority at any duly constituted meeting, regular or special, of such Authority. In any such election of officers, the Authority may elect and appoint a single person to any two or more offices simultaneously, except that the offices of Chairperson, Vice Chairperson, and Secretary shall be held by separate individuals.

Section 6.02. Election and Term of Office. The officers of the Authority shall be elected as provided herein at the first meeting of the Authority immediately following the regular election of the Mayor and Council of the City of Hinesville, Georgia (and his or her taking the oath of such office), or such other date as provided by resolution of the Authority. Each officer shall serve for the term of office for which he or she is elected or appointed and until his or her successor has been elected or appointed or his or her earlier resignation, removal from office, or death. Any officer may be elected to successive terms.

Section 6.03. Powers and Duties of Chairperson. The Chairperson shall preside at all meetings of the Authority, shall have the general supervision and direction of all other officers of the Authority with full power to see that their duties are properly

performed and shall see that all orders and resolutions of the Authority are carried into effect and otherwise fully implemented. He or she may sign, with any other proper officer, any contracts and other documents which the Authority has authorized to be executed, except where required by law to be otherwise signed and executed and except where the signing and execution thereof shall be expressly delegated by the Authority, the Act, or these Bylaws to some other officer or agent of the Authority; provided that the Authority may specifically authorize the Chairperson by resolution to execute contracts or documents alone and without further signature of any other officer. In addition, the Chairperson of the Authority shall perform whatever duties and shall exercise all powers as the Authority may, from time to time, assign to him or her, or as may be prescribed by the Act, these Bylaws, or the laws of the State of Georgia.

Section 6.04. Duties of Vice Chairperson. The Vice Chairperson shall serve as Chairperson in the absence or disability of the Chairperson, and the taking of any action by the Vice Chairperson in place of the Chairperson shall be conclusive evidence of such absence or disability. In addition, the Vice Chairperson shall perform whatever duties and shall exercise all powers that are given to him or her by the Authority.

Section 6.05. Duties of the Secretary. The Secretary shall give, or cause to be given, notice of all meetings of the Authority and all other notices as required by these Bylaws, and in case of his or her absence or refusal or neglect to do so, any such notice may be given by any persons thereunto directed by the Chairperson, or by the Authority upon whose written request the meeting is called as provided in these Bylaws. The Secretary shall prepare the Board agenda in consultation with the Chairperson and keep

correct minutes of all meetings of the Authority in books provided for that purpose. He or she shall have custody of the seal of the Authority and shall affix the same to all instruments requiring it, when authorized by the Authority or the Chairperson, and attest the same. In general, the Secretary shall perform all the duties generally incident to the office of secretary of a nonprofit corporation, subject to the direction and control of the Authority and Chairperson. Notwithstanding the foregoing, however, and unless otherwise determined by the Secretary, the Chief Executive Officer of the Authority shall discharge all responsibilities of the Secretary with respect to the giving of notices, preparation and delivery of agendas, and maintenance of the records of the Authority.

Section 6.06. Vacancies. When any office shall become vacant by reason of the death, resignation, incapacity, or removal of the incumbent, or for any other cause, the Authority, by majority vote of all members then in office, shall appoint a successor from its membership who shall hold office for the unexpired portion of the term of his or her predecessor.

Section 6.07. Additional Officers. The Authority may elect, or the Chairperson may appoint, one or more assistants to the Secretary, who shall have such duties and responsibilities as may be assigned to them from time to time by the Chairperson and/or the Authority.

Section 6.08. Executive Director. The Assistant City Manager of the City of Hinesville shall be designated the Executive Director of the Authority. Unless otherwise provided by the Authority, said executive director shall hold the title of "chief executive

officer” of the Authority. Wherever used in these Bylaws, the term “Chief Executive Officer” shall mean and refer to the executive director.

ARTICLE SEVEN

Contracts, Minutes, Seal, Advisors

Section 7.01. Contracts. The Authority may authorize any officer or officers of the Authority, in addition to the officers so authorized by these Bylaws, to enter into any contract or execute or deliver any instrument in the name of and on behalf of the Authority; provided the intent and effect of such contracts and instruments are consistent with the purposes authorized in the Act. This authority may be general or may be confined to specific instances. Unless otherwise specifically indicated by the Authority or these Bylaws, the Chairperson and the Secretary shall be deemed authorized signatories for all purposes.

Section 7.02. Minutes and Records. The Authority shall keep correct and complete books and records of all of its obligations, contracts, transactions, undertakings, income, receipts, and expenditures of every kind, and the Chief Executive Officer also shall keep minutes of the proceedings of the Authority. The minutes shall not be a narrative of the meetings, but a record of official Authority actions. Copies of the minutes shall be made for distribution to the Authority Members with the agenda for the next regular meeting. All minutes, records, and other documents of the Authority shall in all instances be subject to the requirements and provisions of the Georgia Open Records Act, O.C.G.A. § 50-18-70 et seq.

Section 7.03. Official Seal. The seal of the Authority shall be in such form as the Authority may determine from time to time. In the event it is inconvenient to use such seal at any time, the signatures of any two authorized signatories of the Authority followed by the word "SEAL," "OFFICAL SEAL," or similar words enclosed in parentheses or scroll, shall be deemed the seal of the Authority. The seal shall be in the charge of the Secretary and shall be affixed on all official papers where necessary or appropriate.

Section 7.04. Appointment of Advisors; Employees. As permitted by the Act and the laws of the State of Georgia, and subject to budgetary limitations, the Authority may, from time to time, appoint, as advisors, persons whose counsel, assistance, and support may be deemed helpful in determining policies and formulating programs for carrying out the purposes and functions of the Authority. The Authority is further authorized to employ such person or persons, including, without limitation, attorneys, accountants, engineers, architects, financial consultants, and other professionals, agents, and assistants, as in its judgment are necessary or desirable for the administration and management of the Authority, and to pay reasonable compensation for the services performed and expenses incurred by any such person or persons.

ARTICLE EIGHT

Amendments

The Authority shall have the power to alter, amend or repeal these Bylaws or any provision thereof, and may from time to time adopt additional Bylaws; provided, however,

that the Authority may exercise this power only upon a majority vote of the total membership of the Authority at a meeting duly called pursuant to Article Five hereinabove.

ARTICLE NINE

Miscellaneous Provisions

Section 9.01. Waiver of Notice. Whenever, under the provisions of applicable law or of the Act or of these Bylaws, any notice is required to be given to any Member, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein and delivered to the Authority for inclusion in the minutes or filing with the official records, shall be equivalent to the giving of such notice. Additionally, the attendance of a Member at any meeting shall constitute a waiver of the notice of the meeting, except where the Member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

Section 9.02. Fiscal Year; Audit. Unless otherwise fixed by resolution of the Authority, the fiscal year of the Authority shall conclude as of October 31 of each year. The financial books and records of the Authority shall be audited annually by a competent auditor engaged by the Authority for such purpose. Said audit shall be paid for by the Authority, and copies shall be furnished to the Mayor and Council of the City of Hinesville and otherwise made of public record.

Section 9.03. Non-Discrimination Policy. The Authority shall not discriminate on the basis of race, color, gender, national or ethnic origin, or any other unlawful purpose.

Section 9.04. Construction; Subject to Laws. These Bylaws shall be liberally construed to effect the purposes of the Act; provided, however, that the provisions hereof shall be subject to said Act and all valid and applicable laws of the State of Georgia, as now or hereafter amended, and if any provision of these Bylaws is found to be inconsistent with or contrary to said Act or any such valid laws, the latter shall be deemed to control and these Bylaws shall be deemed modified accordingly and, as so modified, to continue in full force and effect.

[Signatures Appear on Following Page(s)]

[Bylaws of Hinesville Development Authority – Signature Page]

THE UNDERSIGNED, constituting no less than a majority of the Authority membership, hereby adopt and approve the foregoing Bylaws in their entirety as of the 23rd day of April, 2013.

MEMBERS:

(OFFICIAL SEAL)

Justin McLath (L.S.)

Robert S. B. (C) (L.S.)

[Signature] (L.S.)

Paul R. [Signature] (L.S.)

James Thomas (L.S.)

David [Signature] (L.S.)

_____ (L.S.)



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026
Agenda Item: Election of Mayor Pro Tempore
Prepared by: Rodonia Armstrong
Presented by: Ryan Arnold

PURPOSE: To Present for Mayor and Council Consideration, The Election of Mayor Pro Tempore.

BACKGROUND:

At the first regular meeting of the Mayor and City Council after election and qualification, they shall elect one of their members, Mayor Pro Tempore, whose term of office shall be two years, and during the sickness, absence or disqualification of the Mayor, the Mayor Pro Tempore, or in his sickness, absence or disqualification, any one of the Councilmembers chosen by the members present may be appointed Acting Mayor with all the rights and privileges of the office.

On January 4, 2024, District 3 Council Member Vicky C. Nelson was elected by the council to serve as Mayor Pro Tempore.

FUNDING: N/A

RECOMMENDATION: N/a

ATTACHMENTS:

- 1. Hinesville, GA Code of Ordinances

PREVIOUS COUNCIL DISCUSSION: February 19, 2026

Sec. 2-50. - Mayor Pro Tempore; Acting Mayor.

At the first regular meeting of the Mayor and City Council after election and qualification, they shall elect one of their members Mayor Pro Tempore, whose term of office shall be two years, and during the sickness, absence or disqualification of the Mayor, the Mayor Pro Tempore, or in his sickness, absence or disqualification, any one of the Councilmembers chosen by the members present may be appointed Acting Mayor with all the rights and privileges of the office.

(Code 1978, § 2-48; Ord. No. 2021-07, 10-7-2021)



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026

Agenda Item: First Preparatory Christian Academy Design Review

Prepared by: Mardee Sanchez

Presented by: Mardee Sanchez

PURPOSE: Design Review for New School Building on Corner of Bradwell Street and Memorial Drive (District #2)

BACKGROUND: The First Preparatory Christian Academy is proposing a new school building for pre-K through 4 grade with a capacity for 216 students.

The Design Review Board met several times and, at its meeting on February 26, 2026, it recommended design approval of the new building.

FUNDING: None

RECOMMENDATION: Design approval of the new school building for First Preparatory Christian Academy.

ATTACHMENTS:

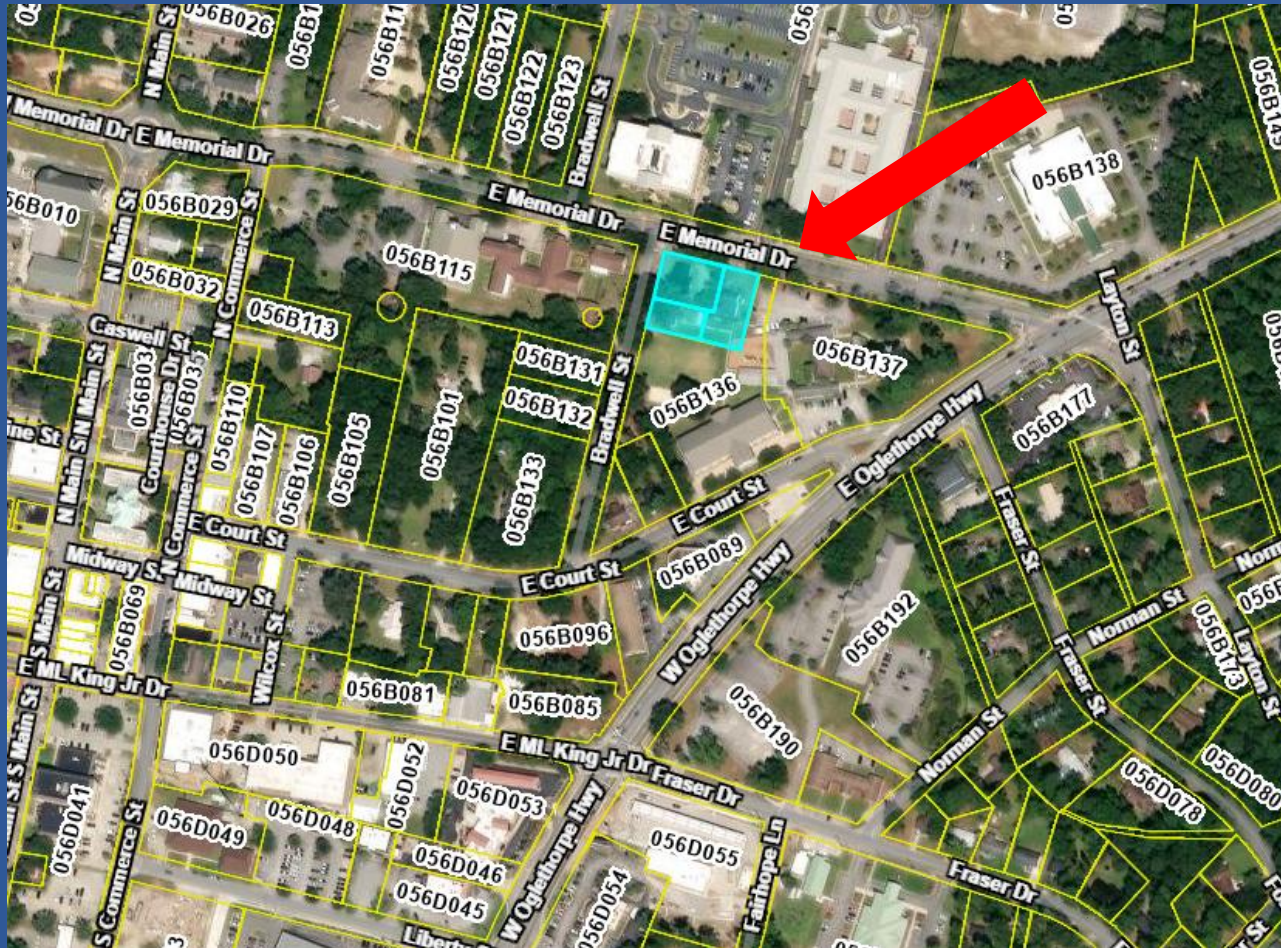
1. FPCA

PREVIOUS COUNCIL DISCUSSION:

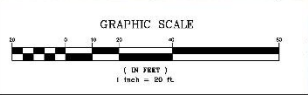
Design Approval

First Preparatory Christian Academy

E. Memorial Drive



PROJECT DESCRIPTION AND GENERAL NOTES:
PROJECT NAME: FIRST PRESBYTERIAN CHRISTIAN ACADEMY LOWER SCHOOL
OWNER: TERRI SAINTE HOLDINGS LLC
 208 E COURT STREET
 HINESVILLE GA, 31313
DEVELOPER: FIRST PREPARATORY CHRISTIAN ACADEMY INC
 326 S. DIXIE ST
 HINESVILLE GA, 31313
BUILDING PROPERTIES / SITE DATA:
 SITE ACRES: 5.65 AC
 CONSTRUCTION TYPE: SCHOOL
 NUMBER OF BUILDINGS: 1
 TOTAL GROSS AREA: 16,851 S.F.
WETLANDS: BASED ON A REVIEW OF THE NATIONAL WETLANDS INVENTORY MAP AND A SITE VISIT, THERE ARE NO WETLANDS LOCATED ON THIS SITE.
FLOODPLAIN: BASED ON A REVIEW OF THE FLOOD INSURANCE RATE MAPS FOR MAP FIRM: 3150222A, DATED DECEMBER 7, 2016, THE SUBJECT PROPERTY IS LOCATED IN A FLOOD ZONE "X" WHICH DOES NOT HAVE FLOOD INSURANCE REQUIREMENTS.
STATE WATERS: THERE ARE NO STATE WATERS LOCATED ON THE SUBJECT PROPERTIES OR WITHIN 200 FEET OF THE SUBJECT PROPERTIES.



EXISTING TREE POINTS CALCULATION
 20" OAK (28 X 20) X 1.5 = 1261.5
 20" OAK (20 X 20) X 1.0 = 800
 52" LIVE OAK (52 X 52) X 1.5 = 4206
 28" LIVE OAK (28 X 28) X 1.5 = 1176
TOTAL = 7083.5

| Symbol | Quantity | Tree | Botanical Name | Common Name | Caliper | Condition |
|----------------------------------|----------|--------------|------------------|-------------------|-----------------|---------------------|
| [O] | 2 | [Tree Icon] | Quercus Virginia | Live Oak | 3" Caliper, 12H | Dense foliage, full |
| [O] | 5 | [Tree Icon] | Quercus Scaliota | Post Oak | 3" Caliper, 12H | Dense foliage, full |
| [M] | 4 | [Tree Icon] | Acer Rubrum | Red Maple | 3" Caliper, 12H | Dense foliage, full |
| [M] | 4 | [Tree Icon] | Acer Saccharum | Sugar Maple | 3" Caliper, 12H | Dense foliage, full |
| TOTAL NUMBER TREES - 27 | | | | | | |
| [V] | 162 | [Shrub Icon] | Ilex Vomitoria | Deaf Yaupon Holly | 24" Diam, 24H | Dense foliage, full |
| [V] | 84 | [Shrub Icon] | Buxus Japonica | Japanese Boxwood | 24" Diam, 24H | Dense foliage, full |
| TOTAL NUMBER SHRUBS - 246 | | | | | | |

TRLONG
 ENGINEERING P.C.
 www.trlong.com

FIRST PRESBYTERIAN CHRISTIAN ACADEMY
 308 EAST COURT STREET,
 HINESVILLE, GA 31313

SHEET NAME:
 SITE LAYOUT

REVISIONS

| NO. | DATE | DESCRIPTION |
|-----|------|-------------|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |

DATE: 05/17/2024
 DRAWN BY: JEL
 CHECKED BY: JEL
 PROJECT: 2403-004

SHEET NUMBER:
C-1



Building Materials

B



BRICK - MODULAR. COLOR AND TEXTURE TO MATCH FIRST PRES. CHURCH.
B.O.D.: PALMETTO BRICK - PLATINUM, SMOOTH TEXTURE

CW



CASEMENT WINDOWS - OPERABLE
MARVIN ESSENTIAL FIBERGLASS WINDOWS, BRONZE

PW



PICTURE WINDOWS - INOPERABLE
MARVIN ESSENTIAL FIBERGLASS WINDOWS, BRONZE



MORTAR - TO MATCH FIRST PRES. CHURCH.
B.O.D.: ARGOS, SAVANNAH IVORY
(FOR A LOW-CONTRAST LOOK)

SF



STOREFRONT FRAMES AND DOORS -
YKK ANODIZED DARK BRONZE.

PC



PRECAST STONE - EXT. SIGNAGE
GA PRECAST SOLUTIONS, GP-15, LIGHT SAND
BLAST TEXTURE

HM

NOTE:
PAINT HOLLOW METAL EXT. DOORS/ FRAMES
TO MATCH AS CLOSELY AS POSSIBLE

GFRC



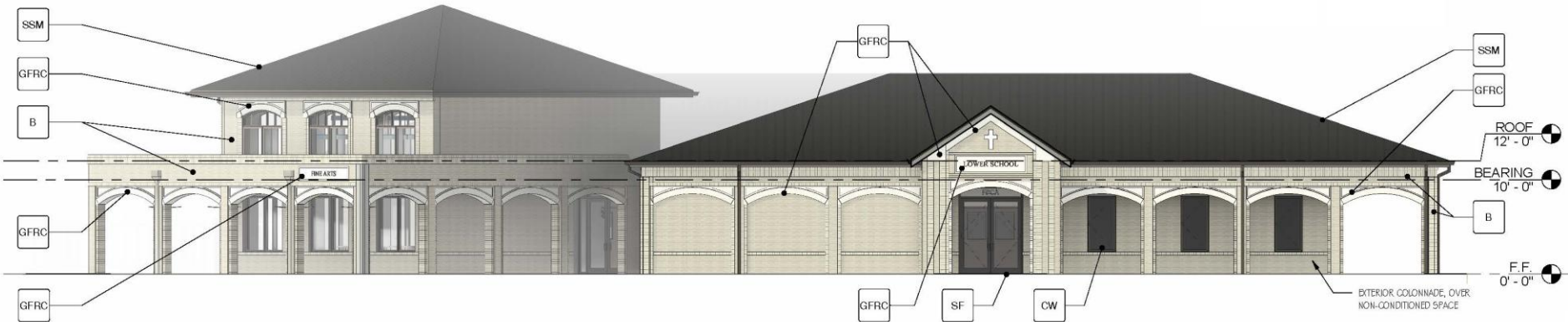
INSULATED GLASS FIBER REINFORCED CONCRETE
(IGFRC) - ARCH, SPANDREL PANELS
GA PRECAST SOLUTIONS, GP-15, LIGHT SAND
BLAST TEXTURE

SSM



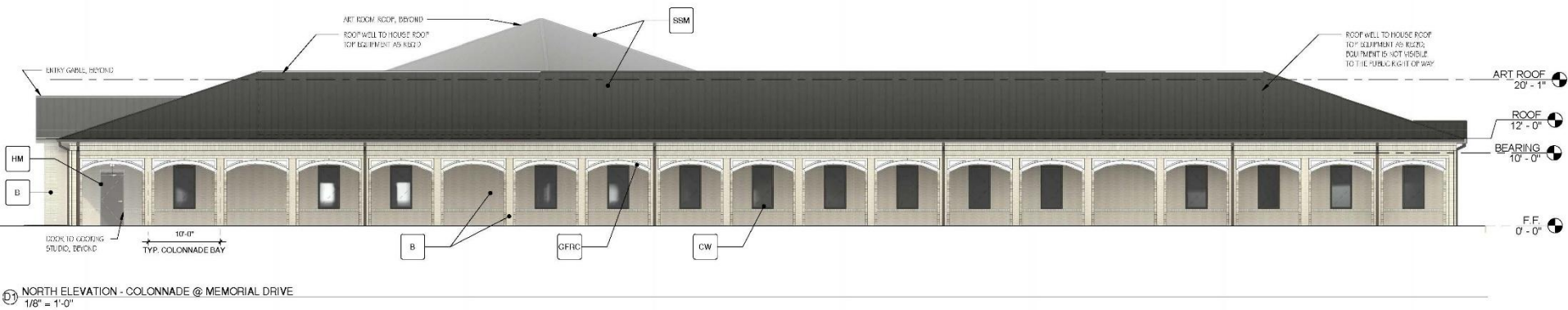
ROOF - TO MATCH FIRST PRES. CHURCH
STANDING SEAM METAL ROOF
COLOR - CHARCOAL GRAY

Facing Church (main entrance)



E1 EAST ELEVATION - MAIN ENTRY @ SIDE FACING CHURCH
1/8" = 1'-0"

Memorial Drive



Bradwell Street



DRB Recommendation

Approval of the Design

of the

First Preparatory Christian Academy
New School Building



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026
Agenda Item: Citizens Sign Appeals Board
Prepared by: Rodonia Armstrong
Presented by: Ryan Arnold

PURPOSE: For Mayor Riles and Councilmember Reid to make appointments to the Citizen Sign Appeals Board. Appointments will expire on April 15, 2026.

BACKGROUND: According to City of Hinesville Code of Ordinances, **Appendix A. Zoning, Article VII. Sign Regulations, Section 822. Citizens Sign Appels Board (b)** - The Board shall consist of six (6) members appointed by the Mayor and Council, with each such elected official responsible for the selection of one (1) Board Member. The term of office shall be for a three (3) year term.

FUNDING: N/A

RECOMMENDATION: N/A

ATTACHMENTS:

1. Citizen Sign Appeals Board
2. Code Section 822 Citizens Sign Appeals Board

PREVIOUS COUNCIL DISCUSSION: May 1, 2025

| Citizens Sign Appeals Board | | | | | | |
|--|---------------------------|----------------------------|---------------------|-----------------------|-------------------|---------------------|
| APPOINTED BY | CURRENT APPOINTEES | RESIDES IN DISTRICT | TERMS SERVED | LENGTH OF TERM | TERM BEGAN | TERM EXPIRES |
| Mayor Brown | Randy Branch | N/A | 2 | 3 Years | 07/16/2020 | 04/15/2026 |
| CM Reid | Yvonne Woods | 1 | 5 | 3 Years | 04/15/2010 | 04/15/2026 |
| CM Floyd | Barbara Martin-VanDuser | 2 | | 3 Years | 04/15/2021 | 04/15/2027 |
| Mayor Pro Tem Nelson | Acakpo Jouriace | 3 | | 3 Years | 04/18/2024 | 04/15/2027 |
| CM Newby | Patricia Harris | 4 | 1 | 3 Years | 04/15/2019 | 04/15/2028 |
| CM Ortiz | Larry Boggs | 5 | 3 | 3 Years | 04/15/2010 | 04/15/2028 |
| Zoning Ordinance, City Code Section 822 (b) | | | | | | |

Sec. 822. Citizens Sign Appeals Board.

- (a) Establishment of the Board. There is hereby established a commission which shall be called the "City of Hinesville Citizens Sign Appeals Board."
- (b) Board members—Appointment, terms of office, election of officers, and compensation. The Board shall consist of six members appointed by the Mayor and City Council, with each such elected official responsible for the selection of one Board member. The terms of office of Board members shall be for three-year staggered terms. The Board shall elect from its membership a chairperson and such other officers as may be desired. Officers shall be elected on a calendar year basis, but may be reelected for succeeding terms. All members of the Board shall serve without compensation but may be reimbursed for actual expenses incurred in connection with their official duties.
- (c) Vacancies. Any vacancy in membership of the Board shall be filled for the unexpired term by the elected official responsible for the initial selection of the departing Board member. The Mayor and City Council shall have the authority to remove any member for cause, on written charges, after a public hearing.
- (d) Powers. The Citizens Sign Appeals Board shall be authorized:
 - (1) To hear and make recommendations to the Mayor and City Council in all hardship and other common sense appeals.
 - (2) To hear any and all challenges to the enforcement of any provision or requirement of the City's sign ordinance as set forth herein or later amended.
 - (3) To hear any and all challenges to any decision, determination, or order made by the City's Director of Inspections in enforcing the provisions of this Article and any amendments thereto.
- (e) In exercising the above powers, the Mayor and City Council may reverse, affirm, or modify the Board's recommendations, and to that end shall have the powers of the Director of Inspections from whom the appeal is taken and may issue the necessary permit.
- (f) Procedures of the Citizens Appeals Board.
 - (1) Rules and regulations. The board shall establish rules and regulations for its own procedure not inconsistent with the procedures of this Code. The board shall meet on call of the chairman. The board shall meet within 30 days after notice of appeal has been received.
 - (2) Decisions. The Citizens Appeals Board shall, in every case, reach a decision and make a recommendation to the Mayor and Council without unreasonable or unnecessary delay. Each board recommendation shall be in writing and shall include the reasons for the decision. A certified copy of the recommendation shall be promptly forwarded to the Mayor and Council.

(Ord. No. 2010-01, § I, 3-4-2010)



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026

Agenda Item: Police Department Request to Surplus Police Vehicles

Prepared by: Michael Bell

Presented by: Tracey Howard

PURPOSE: To present for Mayor and City Council consideration, to surplus and auction seventeen (17) used police vehicles.

BACKGROUND: In February 2026, an inspection of the Police Department's vehicle fleet was completed, and seventeen vehicles were identified as having exceeded their useful lifespan and/or have become too unreliable and costly to continue to operate and repair. It is recommended that these seventeen vehicles be surplussed and auctioned at GovDeals.com.

FUNDING: None

RECOMMENDATION: The surplus and auctioning of seventeen police vehicles.

ATTACHMENTS:

1. 2026 HPD Surplus Presentation

PREVIOUS COUNCIL DISCUSSION: None



H.P.D. Vehicle Surplus Proposal 2026

Prepared by Captain Michael Bell
Presented by Chief Tracey Howard



Vehicle #: 17

Year: 2016

Make: Ford

Model: Explorer

Tag: GV2509J

VIN: 1FM5K8AR1GGD04981

Mileage: 84,343

Vehicle 17 is 11 years old. Since 2017, this vehicle has had \$13,634 in repairs performed on it. This vehicle has high engine miles, the paint is faded and peeling in some places, there are dents and dings on the body, and the driver's seat is worn.





Vehicle #: 18

Year: 2016

Make: Ford

Model: Explorer

Tag: GV2512J

VIN: 1FM5K8AR3GGD04982

Mileage: 80,413

Vehicle 18 is 11 years old. Since 2018, this vehicle has had \$11,011 in repairs performed on it. This vehicle has high engine miles, the paint is faded and peeling in some places, there are dents and dings on the body, and the driver's seat is worn.





Vehicle #: 39

Year: 2014

Make: Ford

Model: Taurus

Tag: GV3583D

VIN: 1FAHP2MK4EG111757

Mileage: 77,055

Vehicle 39 is 13 years old. This vehicle has had \$6,408, in repairs since 2016; however, other Taurus' of this age have had approximately \$19,000 in repairs due to engine and transmission failures. This vehicle has high engine miles, the paint is faded and peeling in some places, there are dents and dings on the body, and the driver's seat is worn.





Vehicle #: 43

Year: 2017

Make: Ford

Model: Explorer

Tag: GV3369K

VIN: 1FM5K8AR1HG66685

Mileage: 54,690

Vehicle 43 is 10 years old. Since 2017, this vehicle has had \$12,116 in repairs performed on it. This vehicle has high engine miles, the paint is faded and peeling in some places, there are dents and dings on the body, and the driver's seat is worn.





Vehicle #: 52

Year: 2016

Make: Ford

Model: Explorer

Tag: GV9838P

VIN: 1FM5K8AR5GGD04983

Mileage: 87,196

Vehicle 52 is 11 years old. This vehicle has had \$4,165 in repairs since 2016; however, other Explorers of this age have had approximately \$11,000 in repairs due to engine and transmission failures. This vehicle has high engine miles, the paint is faded and peeling in some places, there are dents and dings on the body, and the driver's seat is worn.





Vehicle #: 54

Year: 2016

Make: Ford

Model: Taurus

Tag: GV9838P

VIN: 2C3CDXATXMH570242

Mileage: 48,512

Vehicle 54 is 11 years old. Since 2017, this vehicle has had \$10,900 in repairs performed on it. It needs a new transmission at a cost of \$3,800. It's worth between \$4,000 and \$7,000 with a working transmission. The paint on the roof is faded, and the trim is fading.





Vehicle #: 58

Year: 2015

Make: Ford

Model: Taurus

Tag: GV0943E

VIN: 1FAHP2MK9FG105082

Mileage: 119,260

Vehicle 58 is 12 years old. Since 2017, this vehicle has had \$9,17.64 in repairs performed on it. This vehicle has high engine miles, the paint is faded and peeling in some places, there are dents and dings on the body, and the driver's seat is worn.





Vehicle #: 68

Year: 2014

Make: Ford

Model: Taurus

Tag: GV5384D

VIN: 1FAHP2MK8EG111759

Mileage: 129,750

Vehicle 68 is 13 years old. Since 2016, this vehicle has had \$22,970 in repairs performed on it. This vehicle has high engine miles, the paint is faded and peeling in some places, there are dents and dings on the body, and the driver's seat is worn.





Vehicle #: 69

Year: 2015

Make: Ford

Model: Taurus

Tag: GV0944E

VIN: 1FAHP2MK2FG105084

Mileage: 119,171

Vehicle 69 is 12 years old. Since 2016, this vehicle has had \$19,389 in repairs performed on it. This vehicle has high engine miles, the paint is faded and peeling in some places, there are dents and dings on the body, and the driver's seat is worn.





Vehicle #: 79

Year: 2014

Make: Ford

Model: Taurus

Tag: GV3584D

VIN: 1FAHP2MK6EG111758

Mileage: 98,230

Vehicle 79 is 13 years old. Since 2017, this vehicle has had \$19,249 in repairs performed on it. The catalytic converter and the water pump need to be replaced, the paint on the roof is faded, and the trim is fading.





Vehicle #: 86

Year: 2016

Make: Ford

Model: Taurus

Tag: GV2524J

VIN: 1FAHP2MK6GG119457

Mileage: 74,262

Vehicle 86 is 11 years old. Since 2017, this vehicle has had \$4,776 in repairs performed on it. It needs a new transmission at a cost of \$3,800. It's worth between \$4,000 and \$7,000 with a working transmission. This vehicle has high engine miles, the paint is faded and peeling in some places, there are dents and dings on the body, and the driver's seat is worn.





Vehicle #: 96

Year: 2009

Make: Ford

Model: Crown Victoria

Tag: GV63495

VIN: 2FAHP71V99X148444

Mileage: 154,274

Vehicle 96 is 18 years old. Since 2018, this vehicle has had \$11,690 in repairs performed on it. The paint is faded, chipped and scratched, the graphics are faded, and the seats are worn. It had been taken out pool car status several years ago and had been used by the crossing guards until they received new vehicles in 2025.





Vehicle #: 97

Year: 2009

Make: Ford

Model: Crown Victoria

Tag: GV63499

VIN: 2FAHP71V79X148443

Mileage: 133,643

Vehicle 97 is 18 years old. Since 2017, this vehicle has had \$18,295 in repairs performed on it. The paint is faded, chipped and scratched, the graphics are faded, and the seats are worn. It had been taken out pool car status several years ago and had been used by the crossing guards until they received new vehicles in 2025.





Vehicle #: 98

Year: 2010

Make: Ford

Model: Crown Victoria

Tag: GV4576A

VIN: 2FABP7BVXAX133024

Mileage: 124,128

Vehicle 98 is 17 years old. Since 2016, this vehicle has had \$8,162 in repairs performed on it. The paint is faded, chipped and scratched, the graphics are faded and, the seats are worn, the gauges do not work. It was taken out pool car status several years ago and had been being used by the crossing guards until they received new vehicles in 2025.





Vehicle #: 99

Year: 2010

Make: Ford

Model: Crown Victoria

Tag: GV4575A

VIN: 2FABP7BV8AX133023

Mileage: 147,348

Vehicle 99 is 17 years old. Since 2017, this vehicle has had \$11,511 in repairs performed on it. The paint is faded, chipped and scratched, the graphics are faded and the seats are worn. It had been taken out pool car status several years ago and had been used by the crossing guards until they received new vehicles in 2025.





Vehicle #: 102

Year: 2018

Make: Ford

Model: Explorer

Tag: GV7442L

VIN: 1FM5K8ARXJGB34143

Mileage: 141,286

Vehicle 102 is 9 years old. Since 2019, this vehicle has had \$10,430 in repairs performed on it. This vehicle has high engine miles, the paint is faded and peeling in some places, there are dents and dings on the body, and the driver's seat is worn.





Vehicle #: 105

Year: 2018

Make: Ford

Model: Explorer

Tag: GV3424K

VIN: 1FM5K8AR0JGB34149

Mileage: 74,092

Vehicle 105 is 9 years old. Since 2019, this vehicle has had \$12,366 in repairs performed on it. This vehicle has a blown motor, and the transmission has been salvaged to use in another vehicle. Additionally, other parts have been removed from it to replace parts on other Explorers.





CITY OF
HINESVILLE
POLICE DEPARTMENT

Questions?



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026

Agenda Item: Police Department Request for Purchasing New Police Vehicles

Prepared by: Michael Bell

Presented by: Tracey Howard

PURPOSE: To Present for Mayor and Council Consideration, the Purchase of Eleven New Police Vehicles

BACKGROUND: In November 2025, sealed bids were received from three out of six dealers we requested bids from. J.C. Lewis Ford won the bid for four Ford Rangers in the amount of \$36,961.81 each. O.C. Welch Ford-Lincoln, Inc. won the bid for five Ford F-150 Police Explorers in the amount of \$43,635.84 each, and two Ford F-150 Responders in the amount of \$49,685.00 each.

FUNDING: Police Department Budgetary Line Item

RECOMMENDATION: The purchase of two Ford F150 Responders and five marked Ford Police Explorers from O.C. Welch Ford Lincoln, Inc. and four Ford Rangers from J. C. Lewis Ford for Admin use.

ATTACHMENTS:

1. Bid Tabulation Sheet

PREVIOUS COUNCIL DISCUSSION: None

BID TABULATION SHEET

DATE: March 5, 2026

FOR: Police patrol/admin vehicles (11 vehicles)

DEPARTMENT: Hinesville P.D.

AMOUNT BUDGETED: \$478,000 (2 marked vehicles to SPLOST -\$92,000)

| COMPANY | PRODUCT | BID AMOUNT |
|----------------------------------|---|---|
| J.C. Lewis Ford | 2025 Police Explorer AWD 2026 Ranger XLT | 5 @ \$43,635.84 Patrol 4 @ \$32,961.68 Admin. Total \$350,025.92 |
| Liberty Chrysler | 2026 Ram 1500 Tradesman 2WD 2026 Durango AWD | 2@ \$41,060.00 Patrol 5@ \$42,900.00 Patrol Total \$296,620.00 |
| O.C. Welch Ford-Lincoln, Inc. | 2026 F-150 Responder AWD 2026 Police Explorer AWD 2026 Ranger XLT | 2 @ \$49,685.00 Patrol 5 @ \$43,645.00 Patrol 4 @ \$31,745.00 Admin. Total \$444,575.00 |
| Mike Reed Chevrolet | NONE | NO BID RECEIVED |
| Vaden Nissan | NONE | NO BID RECEIVED |
| Woody Folsom C.D.R.J. | NONE | NO BID RECEIVED |

Note:

- Purchasing Ford Rangers for Admin vehicles instead of Ford Explorers could allow us to purchase a fourth Admin vehicle for less than the budgeted \$138,000 for the Explorers.

- J.C. Lewis Ford's advised delivery times:
2025 Police Explorers in stock.
Rangers, one in stock, 16 week delivery time on remaining three units.

- Liberty Chrysler's advised delivery times:
Ram 1500's, 6-8 week delivery time.
Durango's, 6-8 week delivery time.

- O.C. Welch's advised delivery times:
2026 F-150 Responder, 8-10 week delivery time.
2026 Police Explorers in stock.
Rangers, 8-10 week delivery time.
- Mike Reed, Woody Folsom, and Vaden did not respond to our bid request.

Budget: Police marked vehicles (7 @ \$340,000)

Move patrol vehicles to SPLOST (2 @ \$92,000)

Police Admin Vehicles (3 @ \$138,000.00)

Currently, two factors influence the new car market - price and availability. Current international issues such as a global computer chip shortage, increased labor and production costs, and supply chain delays, make it extremely difficult to conduct purchases within the budgetary year. There has also been a reduction in the amount of federal money associated with fleet purchase(s).

Due to this uncertainty, many potential car buyers and government agencies opt to buy what the dealer has on the lot now, rather than wait for an indefinite length of time for a new car order to arrive. Some of the vehicles subject to this bid tabulation must be ordered.

Recommendation:

Purchase two 2026 Ford F-150 Responders, and five 2026 Police Explorers from O.C. Welch Ford-Lincoln Inc.; and four 2026 Rangers from J.C. Lewis Ford.



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026

Agenda Item: Construction Manager At Risk (CMAR) Selection for Water Reclamation Facility (WRF) Expansion (RFQ 2026-01)

Prepared by: Paul Simonton

Presented by: Paul Simonton

PURPOSE:

BACKGROUND: The expansion of the City's Water reclamation Facility from 2 MGD to 4 MGD is required to meet future wastewater needs.

The CMAR process was chosen as the delivery method on this project.

A solicitation package was prepared for:

Phase I - Value Engineer design and establish Guaranteed Maximum Price (GMP)

Phase II - Serve as General Contractor During the Construction.

The Solicitation required (1) a Qualification Statement and (2) Price Proposal for Phase I.

We received two responses to the Solicitation:

- Bates Engineers/Contractors, Inc
- Southern Civil, LLC

Each response was scored by the Selection Committee for Qualifications FIRST, based on:

1. CMAR Experience,
2. Wastewater Experience
3. Project Approach
4. Project Schedule
5. MWBE Strategy

- Bates Score = 343,
- Southern Civil Score = 365

Both Firms Presented their Qualifications and Plan in an Interview.

- Each Committee Member selected the Interview winner. Tie at 2-2

After Qualifications Score and Interviews Southern Civil, LLC was selected as the Highest rated Responder.

Cost Proposals for Phase I were then Opened.

- Southern Civil, LLC = \$62,125.00
- Bates Contractors/Engineers, Inc = \$195,510.00

FUNDING: GEFA Loan

RECOMMENDATION: Select Southern Civil, LLC as the CMAR Contractor

ATTACHMENTS:

1. WRF CMAR Scoring Sheet

PREVIOUS COUNCIL DISCUSSION:

Selection Committee Scoring Based on Qualifications

| | Max Possible | Bates Total Score | Southern Civil Total Score |
|---|-------------------------|------------------------------|---------------------------------------|
| Financial Condition (Pass or Fail) | | Pass | Pass |
| Experience with CMAR/DB Projects (25) | 100 | 94 | 96 |
| Similar Project Experience/Qualifications (30) | 120 | 107 | 115 |
| Project Approach (15) | 60 | 56 | 52 |
| Project Schedule (20) | 80 | 72 | 70 |
| MWBE Participation (10) | <u>40</u> | <u>14</u> | <u>35</u> |
| TOTAL SCORE | 400 | 343 | 368 |



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026
Agenda Item: Peddler's License
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: Dyneekha McNair would like a 2026 Peddler's License to operate an ice cream truck. The Inspections and Fire Department have reviewed and approved the application.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Ice E Pop Application
2. Ice E Pop Background Check
3. Ice E Pop Summary Sheet

PREVIOUS COUNCIL DISCUSSION: None

**CITY OF HINESVILLE
APPLICATION FOR PEDDLER OR TRANSIENT MERCHANT LICENSE
(This is NOT a License)**

PAYABLE TO:
CITY OF HINESVILLE
115 EAST M L KING JR DRIVE
HINESVILLE, GEORGIA 31313
PHONE (912) 876-3564

FOR OFFICE USE ONLY:
BLG INS _____ DATE _____
ZONING _____ DATE _____
POLICE _____ DATE _____

TYPE OF LICENSE : PEDDLER * TRANSIENT MERCHANT
NAME OF APPLICANT: Dyneekha McNair YEAR 2026
PERMANENT HOME ADDRESS: 2327 Suttle Ct
CITY Hinesville STATE GA ZIP 31316
TELEPHONE NUMBER: (912) 698-6301 FEI NUMBER _____

IS THIS A CORPORATION? NO IF YES, STATE AND DATE OF INCORPORATION _____ (ATTACH PROOF OF INCORPORATION)

DATE OF BIRTH _____ SOCIAL SECURITY NUMBER _____

NAME OF BUSINESS Ice E Pop LLC
PERMANENT ADDRESS OF BUSINESS 2327 Suttle Ct
CITY Hinesville STATE GA ZIP 31313

NAME OF REPRESENTATIVE IN CITY (IF DIFFERENT FROM APPLICANT) _____
DATE OF BIRTH _____ SOCIAL SECURITY NUMBER _____
HOME ADDRESS _____
CITY _____ STATE _____ ZIP _____

TYPE OF MERCHANDISE OF SERVICE OFFERED FOR SALE Mobile food vending Ice Cream

LOCAL BUSINESS ADDRESS : (ATTACH AUTHORIZATION SLIP FROM OWNER- FOR TRANSIENT MERCHANT LIC) ONLY
city limits of Hinesville

DATES OF BUSINESS IN THE CITY 3-6-24 TOTAL DAYS YR 2026

HOURS OF OPERATION 9AM-9PM SALES TAX NUMBER OR AUTHORIZATION _____

EXPLAIN HOW YOUR BUSINESS WILL BE CONDUCTED I will ride in the city and serve our community

LIST CITIES WHERE BUSINESS HAS BEEN CONDUCTED IN THE LAST TWELVE MONTHS:
Alenhurst
Hinesville

LICENSE FEE COMPUTATIONS

Amount per day _____ X _____ days (Enter Amount Due) \$ 80.00
maximum \$500.00
Admin Fee Due for New Application - \$50.00 \$ _____
Other Fees \$ _____
(TOTAL DUE) \$ _____

IMPORTANT: PLEASE READ CAREFULLY

The applicant hereby agrees to be bound by all of the terms and conditions of the Ordinance adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law.

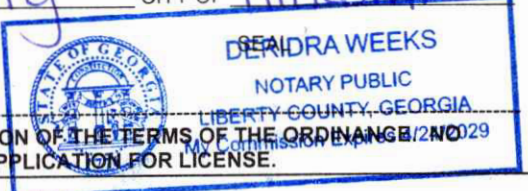
THIS 24 DAY OF Feb. 26 AUTHORIZED SIGNATURE OF APPLICANT Dyneekha McNair

PERSONALLY before the undersigned appeared Dyneekha McNair who on Oath as sworn that the above information given therein is true and correct.

Sworn to and subscribed before me this 24 day of February, 2026

STATE OF GA COUNTY OF Liberty CITY OF Hinesville

NOTARY PUBLIC Deandra Weeks



LICENSES MAY BE SUSPENDED OR REVOKED FOR VIOLATION OF THE TERMS OF THE ORDINANCE NO 29
BUSINESS IS TO OPERATE WITHOUT APPROVAL OF THIS APPLICATION FOR LICENSE.

SUMMARY SHEET FOR PEDDLERS LICENSE

YEAR OF LICENSE 2026

NAME OF BUSINESS Ice E Pop LLC

ADDRESS OF BUSINESS 2327 Suttle Ct
Ludowici, GA 31316

NAME OF APPLICANT Dyneekha McNair

NAME OF MANAGER Dyneekha McNair

APPROVED BY HPD Yes 02-26-2026

APPROVED BY ZONING Yes 02-24-2026

APPROVED BY INSPECTIONS DEPARTMENT Yes 02-24-2026

APPROVED BY HFD Yes 02-25-2026

TYPE OF LICENSE Peddler's License

City Council () Approved () Disapproved by _____ Date: 03-05-2026



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026
Agenda Item: Transient Merchant License Request
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: Harry Peadon of Country Fresh Farms would like a Transient Merchant License to sell USDA frozen prepacked meats at 735 W Oglethorpe Hwy. All departments have reviewed and approved the application.

BACKGROUND: None

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Country Fresh Farms Application
2. Country Fresh Background Check
3. Country Fresh Farms Summary Sheet

PREVIOUS COUNCIL DISCUSSION: None

LICENSE YEAR: 2026

DATE RECEIVED: 2-24-26
BLDG INSP: _____ DATE: _____
ZONING: _____ DATE: _____
POLICE: _____



PEDDLER OR TRANSIENT MERCHANT LICENSE APPLICATION



PAYABLE TO:
City of Hinesville
115 East M.L. King, Jr. Drive
Hinesville, Georgia 31313

HARRY PEADEN HP HP **TYPE OF LICENSE: PEDDLER OR TRANSIENT MERCHANT**
NAME OF APPLICANT: (circle one)

SOCIAL SECURITY NUMBER: [REDACTED] **BIRTH DATE: MONTH/DATE/YEAR** [REDACTED] **FEDERAL TAX ID NUMBER:** 813701848

PERMANENT MAILING ADDRESS:
10 Celebration Way Peachtree City GA 30269

PHONE NUMBER: 9042179427 **USDA MEAT SALE TEMP** _____
DESCRIBE THE NATURE OF BUSINESS: _____

SAME AS APPLICANT _____ **SAME** _____
MANAGER'S NAME: _____ **MANAGER'S MAILING ADDRESS:** _____

IS THIS A CORPORATION? (YES) _____ (NO) _____
(Please attach proof of corporation)

COUNTRY FRESH FARMS **GA 2016**
BUSINESS NAME: _____ **IF YES, STATE AND DATE OF CORPORATION:** _____

NA **5081 UNION ST UNION CITY GA 30291**
NAME OF REPRESENTATIVE: _____ **BIRTH DATE: MONTH/DATE/YEAR:** _____ **SOCIAL SECURITY NUMBER:** _____
(if different from applicant)

PERMANENT MAILING ADDRESS: _____

USDA FROZEN PREPACKAGED MEATS
TYPE OF MERCHANDISE OR SERVICE OFFERED FOR SALE: _____

735 W OGLETHORPE HWY 31313
LOCAL BUSINESS ADDRESS: (attach authorization slip from owner for transient merchant LIC) _____

DATES OF BUSINESS IN CITY: **HOURS OF OPERATION:** **TOTAL DAYS**
FROM: 3/14/26 **TO:** 3/15/26 **FROM:** 8 am **TO:** 7 pm **2**

CASH AND CARRY FROM THE LOWES PARKING LOT
EXPLAIN HOW BUSINESS WILL BE CONDUCTED: _____

LIST CITIES WHERE BUSINESS HAS BEEN CONDUCTED IN THE LAST TWELVE MONTHS:
HINESVILLE GA _____ CARTERSVILLE GA _____ ATLANTA GA _____
DALTON GA _____ UNION CITY GA _____

| LICENSE FEE COMPUTATIONS | |
|--|------------------------------|
| Amount per day \$30 X 2 days (Maximum \$500.00) | (Enter Amount Due) \$ 60 |
| Admin Fee Due for New Application | \$ 60 |
| Other Fees | \$ 20 |
| TOTAL DUE: | \$ |
| | TOTAL RECEIVED \$ 140 |

IMPORTANT - PLEASE READ CAREFULLY:
The applicant hereby agrees to be bound by all of the terms and conditions of the Ordinances adopted by the City of Hinesville, Georgia and any laws as may apply to the above business. I hereby agree to permit during business hours reasonable inspections as authorized by law.

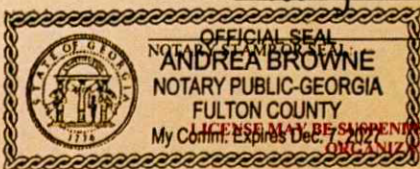
THIS 24 DAY OF Feb, 20 26

[Signature]
(AUTHORIZED SIGNATURE OF APPLICANT)

Personally, before me the undersigned appeared Harry E. Peaden III, who on Oath has sworn that the above information given therein is true and correct.

Sworn to and subscribed before me this 24 day of February, 20 26

STATE OF: Georgia COUNTY OF: Fulton CITY OF: Union city



[Signature]
NOTARY PUBLIC:

LICENSE MAY BE SUSPENDED OR REVOKED FOR VIOLATION OF THE TERMS OF THE ORDINANCE. NO BUSINESS, PERSON, OR ORGANIZATION IS TO OPERATE WITHOUT APPROVAL OF THIS APPLICATION FOR LICENSE.

MAYOR
Karl Riles

CITY MANAGER
Ryan J. Arnold

CITY CLERK
Estella L. Roberson

CITY ATTORNEY
Linnie L. Darden, III



Tracey E. Howard, Chief of Police

MAYOR PRO TEM
Vicky C. Nelson

COUNCIL MEMBERS
Diana F. Reid
Jason R. Floyd
Dexter L. Newby
José A. Ortiz, Jr.

FROM THE HINESVILLE POLICE DEPARTMENT

This is to certify that I have checked criminal history records on the enclosed applicants.

Name of applicant _____ No record on file
 Record on file acceptable
 Record on file, summary attached
 Not acceptable

PEADEN III, HARRY E.

Name of applicant _____ No record on file
 Record on file acceptable
 Record on file, summary attached
 Not acceptable

Name of applicant _____ No record on file
 Record on file acceptable
 Record on file, summary attached
 Not acceptable

Name of applicant _____ No record on file
 Record on file acceptable
 Record on file, summary attached
 Not acceptable

Name of applicant _____ No record on file
 Record on file acceptable
 Record on file, summary attached
 Not acceptable

Signature _____

02/25/2026

"Home for a Day or a Lifetime"

**SUMMARY SHEET FOR TRANSIENT MERCHANT
LICENSE APPLICATION**

| | |
|---|---------------------------------------|
| YEAR OF LICENSE | 2026 |
| NAME OF APPLICANT(S) | Harry Peaden |
| NAME OF BUSINESS | Country Fresh Farms |
| ADDRESS OF BUSINESS | 5081 Union St Union City, GA 30291 |
| APPROVED BY HPD | YES 02-26-2026 |
| APPROVED BY ZONING | YES 02-25-2026 |
| APPROVED BY INSPECTIONS DEPARTMENT | YES 02-27-2026 |
| APPROVED BY HFD | YES 02-27-2026 |
| TYPE OF LICENSE | Transient Merchant License |

City Council () Approved () Disapproved by _____ Date 03-05-2026



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026
Agenda Item: YR 2026 Alcohol Beverage License Renewals
Prepared by: Deridra Weeks
Presented by: Deridra Weeks

PURPOSE: 2025 Alcohol Beverage License Renewals

BACKGROUND: Current Establishments request renewal of thier Alcohol Beverae License for Year 2026.

FUNDING: None

RECOMMENDATION: Approval

ATTACHMENTS:

1. Family Dollar 20381 Summary Sheet
2. Family Dollar 24745 Summary Sheet

PREVIOUS COUNCIL DISCUSSION: None

SUMMARY SHEET FOR ALCOHOL LICENSE RENEWAL-YEAR 2026

NAME OF BUSINESS Family Dollar 20381

ADDRESS OF BUSINESS 402 S Main St
Hinesville, GA 31313

NAME OF APPLICANT(S) Family Dollar Stores of GA LLC

NAME OF LOCAL MANAGER Elizabeth Cook

APPROVED BY HPD YES 02-27-2026

APPROVED BY ZONING YES 02-13-2026

APPROVED BY INSPECTIONS DEPARTMENT YES 02-19-2026

APPROVED BY HFD YES 02-19-2026

TYPE OF LICENSE Consumption off premise
Beer, and wine

SUNDAY SALES No

VIOLATION HISTORY No violations past 12 months

NOTES: This business operates as a retail store. This location is not on probation.

City Council () Approved () Disapproved by _____ Date 03-05-2026

SUMMARY SHEET FOR ALCOHOL LICENSE RENEWAL-YEAR 2026

NAME OF BUSINESS Family Dollar 24745

ADDRESS OF BUSINESS 912 Elma G Miles Pkwy
Hinesville, GA 31313

NAME OF APPLICANT(S) Family Dollar Stores of GA LLC

NAME OF LOCAL MANAGER Tashia Sharpless

APPROVED BY HPD YES 02-26-2026

APPROVED BY ZONING YES 02-13-2026

APPROVED BY INSPECTIONS DEPARTMENT YES 02-19-2026

APPROVED BY HFD YES 02-19-2026

TYPE OF LICENSE Consumption off premise
Beer, and wine

SUNDAY SALES No

VIOLATION HISTORY No violations past 12 months

NOTES: This business operates as a retail store. This location is not on probation.

City Council () Approved () Disapproved by _____ Date 03-05-2026



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026
Agenda Item: Public Comment
Prepared by: Rodonia Armstrong
Presented by: Karl Riles

PURPOSE: To allow citizens to address Mayor and Council

BACKGROUND: The Georgia Municipal Association has set up guidelines for public comments during Mayor and Council Meetings, enabling residents to voice their issues, concerns, and opinions to the Council.

FUNDING: none

RECOMMENDATION:

ATTACHMENTS:

PREVIOUS COUNCIL DISCUSSION:



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026
Agenda Item: Mayor Riles' Report
Prepared by: Christy Deloach
Presented by: Karl Riles

ACTION ITEMS:

INFORMATIONAL ITEMS:

2026 Small World Festival



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026
Agenda Item: 2026 Small World Festival
Prepared by: Christy Deloach
Presented by: Karl Riles

ACTION ITEMS:

INFORMATIONAL ITEMS:



HINESVILLE SMALL WORLD FESTIVAL

**SATURDAY, MARCH 28TH
DOWNTOWN HINESVILLE**



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026
Agenda Item: Councilmember Reid's Report
Prepared by: Darlene Parker
Presented by: Diana Reid

ACTION ITEMS:

N/A

INFORMATIONAL ITEMS:

N/A



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026
Agenda Item: Councilmember Floyd's Report
Prepared by: Rodonia Armstrong
Presented by: Jason Floyd

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026
Agenda Item: Mayor Pro Tem Nelson's Report
Prepared by: Wendy Bruce Sochia
Presented by: Vicky C. Nelson

ACTION ITEMS:

None

INFORMATIONAL ITEMS:

None



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026
Agenda Item: 2026 Special Needs Easter Egg Hunt
Prepared by: Rodonia Armstrong
Presented by: Vicky C. Nelson

ACTION ITEMS:

INFORMATIONAL ITEMS:

2026 Special Needs Easter Egg Hunt

The poster features a background of a grassy field with a wicker basket of colorful Easter eggs. At the top, there are several colorful human figures in various poses, some representing people with disabilities. The text is arranged in a hierarchy, with the event title in large, colorful letters and the date and time in large white letters at the bottom. The location and contact information are in a green box at the bottom left.

Annual
SPECIAL NEEDS

Easter Egg Hunt

District 3

Everyone Welcome

- Food & Drinks
- Funnel Cakes
- Laser Tag
- Prize Giveaways

*Special appearance from
the Easter Bunny*

March 28th *Saturday*

James A Brown Park
800 Tupelo Trail,
Hinesville, GA 31313

11:00 - 2:00 PM

Please call Mayor ProTem Vicky Nelson
for any additional information
(912) 271-9814



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026
Agenda Item: Councilmember Newby's Report
Prepared by: Kimberly St. Onge
Presented by: Dexter Newby

ACTION ITEMS:

INFORMATIONAL ITEMS:

Youth Program



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026
Agenda Item: Youth Program
Prepared by: Rodonia Armstrong
Presented by: Kyler O' Neal

ACTION ITEMS:

INFORMATIONAL ITEMS:



Program Director: Kyler O’Neal

Phone: 912-255-0749

Email: Kyler@soccaa.com

Support: Support@soccaa.com

1. **Multi-Agency Leadership:** SOCC Program, led by SOCCAA under Program Director Kyler O’Neal, partners with schools, courts, DJJ, law enforcement, and community organizations to tackle truancy, CHINS, and academic disengagement.
2. **Targeted Early Intervention:** Focuses on youth with chronic absenteeism, CHINS referrals, and emerging issues—using school-based supports to keep students in class and out of court.
3. **Core Services:** Delivers truancy prevention, CHINS case management, court diversion for status offenses, family counseling, mentoring, tutoring, homework help, and parent coaching on academics and advocacy.
4. **Family-Centered Coordination:** Balances accountability (attendance, behavior goals) with wraparound supports; SOCCAA acts as central hub for case communication and multi-agency meetings.
5. **Proven Outcomes:** Tracks reduced truancy/CHINS referrals, better attendance/grades, fewer court cases, and lower system costs—building stronger families and safer communities.



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026
Agenda Item: Councilmember Ortiz, Jr's Report
Prepared by: Jean Marie Reynolds
Presented by: José Ortiz

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026
Agenda Item: City Manager Arnold's Report
Prepared by: Christy Deloach
Presented by: Ryan Arnold

ACTION ITEMS:

INFORMATIONAL ITEMS:



City of Hinesville, Georgia, Council Meeting

Date: March 5, 2026
Agenda Item: Hindshaw Update
Prepared by: Rodonia Armstrong
Presented by: Ryan Arnold

ACTION ITEMS:

INFORMATIONAL ITEMS: