

**MAYOR**  
Karl A. Riles

**CITY MANAGER**  
Ryan J. Arnold

**CITY CLERK**  
Estella L. Roberson

**CITY ATTORNEY**  
Linnie Darden III



**MAYOR PRO TEM**  
Diana F. Reid

**COUNCIL MEMBERS**  
Jason R. Floyd  
Vicky C. Nelson  
Dexter L. Newby  
José A. Ortiz, Jr.

**MAYOR AND COUNCIL  
REGULAR MEETING**

**AGENDA  
3:00 PM  
April 16, 2026  
Council Chamber**

- 1. INVOCATION**  
Richard Hayes, Chaplain of the Hinesville Fire Department and Pastor of New Day Community Church.
- 2. MINUTES**  
To approve the minutes from the April 2, 2026, Council Meeting
- 3. PRESENTATIONS**
  - 3.1. LIBERTY COUNTY CHAMBER OF COMMERCE/CVB UPDATE**  
To Present for the Mayor and Council Consideration, Leah Poole, CEO of the Liberty County Chamber/CVB Quarterly Activities Update.  
*Informational Item*
  - 3.2. PUBLIC SERVICE AGENCY PROGRAM, ELIGIBLE AGENCIES**  
Public Service Agency Program application submissions and Council conflict of interest.  
*Informational Item*
- 4. UNFINISHED BUSINESS**
  - 4.1. CITY OF HINESVILLE DEVELOPMENT AUTHORITY BOARD**  
To Present for Mayor and Council Consideration, City of Hinesville Development Authority Board Appointments expire on March 7, 2026. Appointments are Made by Mayor and Council.  
*Action Item*
  - 4.2. CITIZENS SIGN APPEALS BOARD**  
To Present for the Mayor and Council Consideration, the Citizens Sign Appeals Board Appointments  
*Action Item*
  - 4.3. UDO AMENDMENT FOR ACCESSORY BUILDING SETBACKS (ORDINANCE #2026-02)**  
To Present for the Mayor and Council Consideration, a UDO Amendment for Accessory Building Setbacks (Ordinance #2026-02).  
*Action Item*

*"Home for a Day or a Lifetime"*

**5. PLANNING AND ZONING**

**5.1. TECHNOLOGY DRIVE EXTENSION SIDEWALK WAIVER**

To Present for Mayor and Council Consideration, Request by the LCDA for a Sidewalk Waiver for Technology Drive Extension (District #4)

*Action Item*

**6. PUBLIC HEARING**

**7. NEW BUSINESS**

**7.1. APPROVAL OF RESOLUTION #2026-04 STATE OF GEORGIA DEPARTMENT OF TRANSPORTATION'S (GDOT) SAFETY IMPROVEMENT CONCEPT PLAN**

To Present for the Mayor and Council Consideration, Resolution #2026-04 For Approval Supporting The State Of Georgia Department Of Transportation's (GDOT) Safety Improvement Concept Plan For SR 119 Pafford Street to Hendry Street.

*Action Item*

**7.2. 2026 EMERGENCY SOLUTIONS GRANT APPLICATION RESOLUTION #2026-05**

To Present for Mayor and Council Consideration, a request to approve Resolution #2026-05, 2026 Emergency Solutions Grant Application

*Action Item*

**7.3. KIWANIS CLUB EVERY STORY MATTERS**

To Present for Mayor and Council Consideration, the Installation of a Kiwanis Free Lending Library at Bradwell Park.

*Action Item*

**7.4. HINESVILLE DOWNTOWN DEVELOPMENT AUTHORITY BOARD**

To Inform Mayor and Council of the Hinesville Downtown Development Authority Board Appointments set to expire. Thomas Ratcliffe, Dana Ingram, Sabrina Newby, and Shonda Mickel appointments expire on May 6, 2026.

*Informational Item*

**7.5. HISTORIC PRESERVATION COMMISSION COMMITTEE**

To Present for Mayor and Council Consideration, Historic Preservation Commission Appointments for Councilmember Newby, District 4. This appointment expires on May 2, 2026.

*Informational Item*

**7.6. ETHICS COMMITTEE BOARD APPOINTMENTS**

To Inform Mayor and Council of the Ethics Committee Board Appointments set to expire. Aleen Humphrey, Pritesh Patel, Reginald Peggins, Eric Thomas, and Michelle Harris appointments expire on May 17, 2026.

*Informational Item*

**8. BUSINESS LICENSE**

**9. PUBLIC COMMENT**

*"Home for a Day or a Lifetime"*

- 9.1. PUBLIC COMMENT
- 10. MAYOR KARL A. RILES
  - 10.1. MAYOR RILES' REPORT
  - 10.2. KIWANIS JAIL & BAIL
- 11. MAYOR PRO TEM REID - DISTRICT 1
  - 11.1. MAYOR PRO TEM REID'S REPORT
  - 11.2. ESG OPERATIONS AND STATUS REPORT MARCH 2026
- 12. COUNCILMEMBER FLOYD - DISTRICT 2
  - 12.1. COUNCILMEMBER FLOYD'S REPORT
  - 12.2. MONTHLY BUSINESS LICENSE REPORT
  - 12.3. LIBERTY TRANSIT MONTHLY REPORT — MARCH 2026
- 13. COUNCILMEMBER NELSON - DISTRICT 3
  - 13.1. COUNCILMEMBER NELSON'S REPORT
  - 13.2. HFD MONTHLY REPORT - MARCH
- 14. COUNCILMEMBER NEWBY - DISTRICT 4
  - 14.1. COUNCILMEMBER NEWBY'S REPORT
  - 14.2. MONTHLY INSPECTIONS DEPARTMENT REPORT
- 15. COUNCILMEMBER ORTIZ, JR. - DISTRICT 5
  - 15.1. COUNCILMEMBER ORTIZ, JR'S REPORT
  - 15.2. MONTHLY CRIME AND CITATION REPORT
- 16. CITY MANAGER RYAN ARNOLD
  - 16.1. CITY MANAGER ARNOLD'S REPORT
- 17. EXECUTIVE SESSION
  - 17.1. TO HOLD AN EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS
- 18. ADJOURN

*"Home for a Day or a Lifetime"*



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** Liberty County Chamber of Commerce/CVB Update  
**Prepared by:** Christy Deloach  
**Presented by:** Leah Poole

**PURPOSE:** To Present for the Mayor and Council Consideration, a quarterly presentation from Leah Poole, CEO of the Liberty County Chamber/CVB, providing an update on the Liberty County Chamber of Commerce and Convention & Visitors Bureau activities.

**BACKGROUND:** None

**FUNDING:** None

**RECOMMENDATION:** None

**ATTACHMENTS:**

1. April 2026 - City of Hinesville Quarterly Update

**PREVIOUS COUNCIL DISCUSSION:**

# Liberty County CVB Quarterly Update

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# Nafimarket



# Cavoni's Pizza & Grinders

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16 Participating Restaurants  
11 are in the City of Hinesville

It's not too late to get signed  
up please call Leah  
912.368.4445 or email  
[director@libertycounty.org](mailto:director@libertycounty.org)

# Film Permit – in place since February 2017

## Film Permits

These guidelines are just that – guidelines, which may be relaxed or tightened as situations warrant. Our decisions reflect an attempt to balance the needs of filmmakers with those of businesses, residents and the public interest, and to arrive at solutions that are favorable to all.

There are certain expectations regarding the presence of productions in our neighborhoods. Productions should remember that they are guests whose continued presence in these neighborhoods relies on the goodwill of the affected residents and businesses, and should act accordingly.

[FILM PROJECT REGISTRATION FORM](#)

- [GET YOUR PERMIT](#)
- [Back to...](#)
- [PRESS, FILM, & MEDIA](#)
- [STORY IDEAS](#)
- [STUDENT FILMING](#)

<a href="#">Permit Requirements</a>	+
<a href="#">Registration</a>	+
<a href="#">City of Hinesville</a>	+
<a href="#">Safety</a>	+
<a href="#">Insurance</a>	+

Local officials initiated this progressive move to manage the growing film industry, ensuring better planning for safety and logistical needs. The policy was designed to cover municipalities including Hinesville to standardize requirements for production companies regarding property usage, special effects, and public safety. **6 permits have been issued since Jan 1, 2026.**



### City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026

**Agenda Item:** Public Service Agency Program, Eligible Agencies

**Prepared by:** Kendra Ivy

**Presented by:** Temperance West

**PURPOSE:** To Present for Mayor and Council Consideration, application submissions for the Public Service Agency Program and allow the opportunity to publicly disclose any conflicts of interest.

**BACKGROUND:** Customarily the Mayor and Council elect to allocate the maximum of 15% of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funding to the Public Service Agency Program. Local public service agencies utilize this funding to provide a variety of assistance to Hinesville citizens. Complete applications that are intended to be received by the April 24, 2026, deadline are presented for conflict of interest consideration. The Department of Housing and Urban Development (HUD) requires that any perceived or actual conflict of interest with perspective applicants be disclosed publicly

**FUNDING:**

**RECOMMENDATION:**

**ATTACHMENTS:**

1. 2026 PSA Conflict of Interest Certification Council
2. Attachment A (Eligible Organizations)

**PREVIOUS COUNCIL DISCUSSION:**

**PUBLIC SERVICE AGENCY  
CONFLICT OF INTEREST CERTIFICATION**

2026 Eligible Agencies:

- Senior Citizens, Inc.
- Mary Lou Fraser Foundation for Families, Inc.
- Medbank Foundation, Inc.
- UWCE, Liberty County Backpack Buddies Program
- Liberty County Re-entry Coalition, Inc. SOAR Re-Entry Center
- Frank Callen Boys & Girls Club: Liberty County Project
- Scott's All-Stars
- Think Big Youth Organization
- Family Promise of the Coastal Empire

\_\_\_\_\_ I am not affiliated with any agencies eligible to apply for 2026 Public Service Agency funding via the City of Hinesville.

\_\_\_\_\_ I hereby acknowledge that I am affiliated with the following organization in the capacity noted below. I am aware that the agency is eligible to apply for the 2026 Public Service Agency funding via the City of Hinesville. I have no direct decision-making authority or oversight responsibility for this program. I will not attempt to influence decisions regarding application review.

Organization

Capacity

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Name

Signature

Date

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## 2026 Eligible Organizations

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**Medbank Foundation, Inc.**

**Ms. Patricia Edwards, Executive Director**

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*Prescription Medication Assistance*

This agency will assist uninsured and underinsured residents obtain prescription medications.

**Mary Lou Fraser Foundation for Families, Inc.**

**Ms. Teresa Winn, Executive Director**

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*Counseling Services*

This organization provides individual, family, and group counseling services to child victims of abuse or other traumas.

**Senior Citizens, Inc.**

**Ms. Patricia Lyons, President**

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*Elderly Support Services*

This agency provides meals to home-bound seniors, adult day care services to frail seniors, and operates a senior center where individuals gather for socializations, activities, and meals.

**United Way of the Coastal Empire, Liberty County Backpack Buddies Program**

**Ms. Carissa Hendricks, Liberty County Director**

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*Food Distribution services*

This organization will aid in distributing food to children identified by Liberty County School System Social Workers or teachers as experiencing food insecurities at home.

**Liberty County, Re-entry Coalition, Inc, SOAR Re-entry Center**

**Ms. Daisy Jones, Executive Director**

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*Re-entry Support Services*

This organization will support formerly incarcerated people through increasing opportunities for successful reintegration.

**Frank Callen Boys & Girls Clubs: Liberty County Project**

**Mr. Mark Lindsay, CEO**

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*Youth Mentoring Services*

The Frank Callen Boys & Girls Clubs: Liberty County Project (FCBGCLC) works with young people from disadvantaged economic, social and family circumstances. They offer daily access to a broad range of programs in five 2 core program areas (Character and Leadership Development; Education and Career Development; Health and Life Skills; The Arts; and Sports, Fitness and Recreation) and several specialized initiatives.

**Scott's All Starts****Marcus Scott, President**

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*Youth Mentoring Services*

Scott's All Starts is a mentoring and leadership program initiative designed to provide academic support, character education, and post-secondary readiness for participating students through weekly mentoring sessions, leadership workshops, academic monitoring, goal setting, and college and career exposure activities.

**Thing Big Youth Organization****Tracey Jefferson, President**

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*Youth Mentoring Services*

Think Big Youth Organization will implement a Mobile Trade Skills Exploration Program serving youth ages 14–24 in the Hinesville and greater Liberty County area. The program will introduce participants to hands-on career pathways including carpentry, plumbing, welding, HVAC, and electrical trades through a mobile trade unit equipped with training tools and learning stations.

**Family Promise of the Coastal Empire****Katrina Bostick,**

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*Housing Stability and Homelessness Prevention Pilot Program*

The program is designed to prevent families from entering homelessness and to stabilize those already experiencing housing insecurity. The program will provide case management, housing stabilization planning, landlord mediation, financial coaching, and connections to employment, childcare, and community resources. Limited financial assistance may be coordinated with community partners to resolve short-term crises that threaten housing stability.



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** City of Hinesville Development Authority Board  
**Prepared by:** Rodonia Armstrong  
**Presented by:** Ryan Arnold

**PURPOSE:** Appointments to the City of Hinesville Development Authority expire on March 7, 2026. The term of office of Board members shall be for a four (4) year term. These appointments are made by Mayor and Council. The following appointments require reappointment:

Stafford McKesson

**BACKGROUND:** None

**FUNDING:** None

**RECOMMENDATION:**

**ATTACHMENTS:**

1. HDA Board
2. Hinesville Dev Auth Bd Bylaws

**PREVIOUS COUNCIL DISCUSSION:** February 19, 2026

City of Hinesville Development Authority						
APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES
Mayor and Council	Karl Riles			4 years		End of Term
Mayor and Council	Donald Lovette	3		4 years	03/07/2025	03/07/2029
Mayor and Council	*McKesson Stafford	3		4 years	03/07/2019	
Mayor and Council	Derek Seals	2	2	4 years	03/07/2013	03/07/2030
Mayor and Council	Patricia Jackson	1	1	4 years	03/07/2019	03/07/2030
Mayor and Council	Kyler O' Neal	4	4	4 years	03/07/2013	03/07/2030
Mayor and Council	Johnny Ortiz	5	2	4 years	03/07/2013	03/07/2029
	<p style="text-align: center;"><b>Resolution #2013-05 dated February 21, 2013</b></p> <p style="text-align: center;"><b>Resolution #2013-08 dated March 7, 2013</b></p> <p style="text-align: center;"><b>*Mr. Stafford will serve until another citizen is recommended by Mayor Pro Tem Nelson</b></p>					

**BYLAWS**  
**OF**  
**HINESVILLE DEVELOPMENT AUTHORITY**

Hinesville, Liberty County, Georgia

-----  
2013  
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**BYLAWS  
OF  
HINESVILLE DEVELOPMENT AUTHORITY**

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**BYLAWS**  
**OF**  
**HINESVILLE DEVELOPMENT AUTHORITY**

**ARTICLE ONE**

Definition of Bylaws

These Bylaws constitute certain rules and policies adopted by the Authority (as herein defined) for the regulation and management of its affairs, as authorized by the laws of the State of Georgia. These Bylaws are adopted in order to fulfill the objectives of the Authority as stated in the Act (as herein defined) and these Bylaws, and to exercise all powers conferred upon the Authority under said Act and related laws of the State of Georgia. In no event shall these Bylaws be construed in limitation of any powers duly exercised by the Authority, but shall be liberally interpreted to give full effect to said powers.

**ARTICLE TWO**

Name, Location, and Duration

**Section 2.01. Name.** The name of the Authority shall be the HINESVILLE DEVELOPMENT AUTHORITY (the “**Authority**”), a public body corporate and politic duly created by resolution of the Mayor and Council of the City of Hinesville in accordance with O.C.G.A. § 36-62-1 et seq (the “**Act**”).

**Section 2.02. Duration.** In accordance with the provisions of the Act, the Authority shall have perpetual existence; provided, however, that nothing contained herein shall preclude the General Assembly of Georgia from amending the Act.

**Section 2.03. Offices.** The principal office of the Authority shall be located in the City of Hinesville, Liberty County, Georgia; provided, however, that the Authority may have such other offices, either within or without said City, as the Authority may determine or as the affairs of the Authority may require from time to time. Unless otherwise specified by the Authority, its physical address for all purposes shall be 115 E. Martin Luther King, Jr. Drive, Hinesville, GA 31313.

[ Article III Appears on Following Page ]

## ARTICLE THREE

### Purposes, Powers, and Governing Instruments

**Section 3.01. Purposes and Powers.** The objects and purposes of the Authority are public in nature and shall be as set forth in the Act. The Authority shall have such powers as may be stated in the Act, and as now or may be hereafter conferred by other laws of the State of Georgia.

**Section 3.02. Governing Instruments.** The Authority shall be governed by the Act and these Bylaws, as the same may be amended from time to time as provided therein, together with any and all other laws of the State of Georgia governing its affairs or applicable to its operations.

## ARTICLE FOUR

### Members

**Section 4.01. Members Generally; Appointment.** The Authority shall consist of seven (7) members ("Members"), who shall be appointed as provided in the Act and who will be subject to such reasonable rules and policies as the Authority may prescribe from time to time. Subject to the limitations contained in the Act, and except as otherwise expressly provided in these Bylaws, all the lawful powers of the Authority shall be vested in and exercised by or under the authority of said Members and the business and affairs of the Authority shall be conducted and controlled by the same.

**Section 4.02. Term of Office.** As established by the Act, at the expiration of the current terms of office of the first four members of the board of directors, the governing body of the county or municipal corporation shall elect successors to such members to

serve for initial terms of two years and shall elect successors to the remaining members of the board for initial terms of four years. Thereafter, the terms of all directors shall be for four years. The terms of any directors added to the original seven directors shall be four years. If, at the end of any term of office of any director, a successor thereto has not been elected, the director whose term of office has expired shall continue to hold office until his successor is so elected.

**Section 4.03. Removal from Office Due to Absenteeism, Etc.** Any Member may be removed from office by the appointing authority for such reasons and in such manner as authorized by the laws of the State of Georgia or the Act. Without limiting the generality of the foregoing, the physical absence from (i) three (3) or more consecutive regular meetings of the Authority, or (ii) more than twenty-five (25%) percent of all regularly held and specially called meetings of the Authority shall further constitute grounds for removal from office, and all Members of the Authority hereby acknowledge and consent to removal upon such failure. In such instance, the Secretary of the Authority is hereby authorized and shall submit to the appointing authority a Notice of Absenteeism informing the appointing authority of such circumstances and advising that the same constitutes grounds for removal pursuant to these Bylaws. Prior to submitting the Notice to the appointing authority, the Secretary shall notify the Member(s) identified in said Notice of such submission, and shall allow the Member no less than seven (7) calendar days to set forth in writing any extenuating circumstances which the Member believes to have contributed to his or her absenteeism; provided, however, that the furnishing of such statement by the Member, or the failure to furnish the same, shall in no way limit the right

of the Member to make any further or additional presentations, explanations, or other statements to the appointing authority (as permitted by said appointing authority). Unless otherwise requested by the Member, such written statement shall be submitted to the appointing authority, together with the Notice of Absenteeism, for consideration. Upon receipt of such Notice, the appointing authority may take such action, if any, which it deems appropriate, to include, but not limited to removal of the Member (which action shall be binding and conclusive for all purposes). Such removal or other action, if any, shall be effective only upon a public vote of the appointing authority as required by law. Notwithstanding the foregoing, no Member shall be deemed absent from his or her public duties (i) while engaged in the performance of ordered military duty and while going to and returning from such duty, as all provided by O.C.G.A. § 38-2-279(b); or (ii) if otherwise specifically excused from attendance under applicable state law.

**Section 4.04. Vacancies.** In the event a vacancy occurs for any reason, such vacancy shall be filled by the applicable appointing authority. Any person appointed to fill such vacancy shall serve for the remainder of the unexpired term of office and until the appointment and qualification of such person's successor. No vacancy on the Authority shall impair the power of the Authority to exercise all of the rights and powers of and perform all of the duties and obligations of the Authority.

**Section 4.05. Compensation.** No Member of the Authority shall receive, directly or indirectly, any salary, compensation, or other emolument for services performed as a Member.

**Section 4.06. Disclosure of Conflicting Interest.** The Members of the Authority shall be accountable for all purposes as trustees, and shall conform with all requirements of the Act, these Bylaws, and applicable laws of the State of Georgia in those situations where a Member has a conflicting interest in a transaction involving the Authority. In this connection, and except as otherwise permitted under applicable law, no Member shall:

(i) take any official action with regard to any matter where the Member or an immediate family member might have a pecuniary interest, or where the Member has a fiduciary duty or responsibility to another entity in the same matter;

(ii) intentionally use or disclose Confidential Information in any way that could result in the receipt of any pecuniary benefit for the Member or an immediate family member;

(iii) accept or receive, directly or indirectly, from any person, including one whose identity is unknown to the Member, any gift or other item of value under circumstances in which it can reasonably be inferred that the gift is intended to influence the Member in the performance or nonperformance of any official duty or as a reward for any official action of the Member; or

(iv) otherwise act in a manner contrary to the provisions of Art. 1, Sec. 2, Par. 1 of the Constitution of the State of Georgia, as well as any and all other laws of this State governing conflicts of interest applicable to the Member.

As used herein, the term "Confidential Information" shall mean information which has been obtained by virtue of membership on the Authority, and which information is not

available to members of the public under the Georgia Open Records Act or other law, and which the Member is not authorized to disclose.

Except as otherwise provided by law, no Member, in such capacity, shall participate in the discussion, debate, deliberation or vote, or otherwise take part in the decision-making process on any agenda item before the Authority or committee thereof in which the Member has an impermissible conflict of interest as provided herein.

Actions which might otherwise be alleged to constitute a conflict of interest shall be deemed to comply with this Section and not to be a conflict of interest if, before acting (i) the Member requested and received an opinion from the Authority's counsel or the Office of the Georgia Attorney General; and (ii) the actions taken were consistent with said opinion.

**Section 4.07. Public Statements.** Actions and decisions of the Authority will generally be reported publically in accordance with applicable law and the directions of the Chairperson. No Member of the Authority individually will release Confidential Information (as defined in Section 4.06 above) from a duly convened and conducted executive session or speak for, or in the name of, the entire Authority unless by explicit direction of the Authority or otherwise compelled by a court of competent jurisdiction. When a decision of the Authority has been reached, all Members, even those who may have voted against it, are encouraged to support that decision until amended or rescinded by Authority action. Any Member who may wish to criticize or oppose any specific Authority action is further encouraged to do so only in a meeting of the Authority.

**Section 4.08. Promulgation of Authority Rules and Policies.** The Authority may from time to time make and publish to appropriate persons, written regulations, rules, directives, policies, schedules, bulletins and other writings that in the judgment of the Authority are necessary or advisable in the management of its affairs.

**Section 4.09. Committees.** The Authority may appoint such committees as it deems appropriate to perform such tasks and to serve for such periods as the Authority may determine appropriate. Each committee shall operate in accordance with the terms with the motion or resolution establishing said committee, as well as the provisions of the Georgia Open Meetings Act; provided, however, that any such committee may not exercise the powers of the Authority unless specifically authorized by the Authority to do so and otherwise permitted under the Act and the laws of the State of Georgia.

## ARTICLE FIVE

### Meetings of the Authority

**Section 5.01. Place of Meetings.** The Authority shall, unless circumstances demand otherwise, hold their meetings within the corporate limits of The City of Hinesville, Liberty County, Georgia, at such place or places as it may from time to time determine by resolution or by written consent of a majority of all of the Members then in office. Unless otherwise specified by the Authority as aforesaid, all meetings shall be conducted at the Hinesville City Hall located at 115 E. Martin Luther King, Jr. Drive., Hinesville, Georgia 31313.

**Section 5.02. Regular Meetings.** Subject to postponements, combination of meetings, and other appropriate rescheduling actions, regular meetings of the Authority

shall be held no less than monthly on such date and at such reasonable hour as may be set by the Chairperson, or at such other date and time as may be determined by resolution of the Authority. The Chief Executive Officer or his or her designee shall give notice to each Member of every resolution of the Authority or determination of the Chairperson changing the time, date, or place for the holding of regular meetings of the Authority by personal delivery, telephone, mail, facsimile, cablegram, or electronic mail at least thirty-six (36) hours prior to such meeting with respect to a change in date or place, and at least six (6) hours prior to such meeting with respect to a change in time only. Notwithstanding the foregoing, this Section governs notice of regular meetings to Members only and is not intended to impose additional requirements with respect to public notice beyond those set forth in the Georgia Open Meetings Act.

**Section 5.03. Special Meetings.** Special meetings of the Authority shall be held whenever called by a majority of the Members then in office or by the Chairperson. The Chief Executive Officer shall give notice to the Members of each special meeting of the Authority, which notice shall specify the time, place and objective of the meeting, at least twenty-four (24) hours prior to the meeting by personal delivery, telephone, mail, facsimile, cablegram or electronic mail; provided, however, that the failure to include an objective or other agenda item in said notice shall not preclude the Authority from taking action with respect to said item at the subject meeting. Notwithstanding the foregoing, this Section governs notice to Members only and is not intended to impose additional requirements with respect to public notice beyond those set forth in the Georgia Open Meetings Act.

**Section 5.04. Emergency Meetings.** Emergency meetings of the Authority shall be held whenever called by a majority of the Members then in office or by the Chairperson. The Chief Executive Officer shall give notice to the Members of each emergency meeting of the Authority, which notice shall specify the time, place and objective of the meeting, at least eight (8) hours prior to the meeting (to the extent practicable) by personal delivery, telephone, mail, facsimile, cablegram or electronic mail; provided, however, that the failure to include an objective or other agenda item in said notice shall not preclude the Authority from taking action with respect to said item at the subject meeting. Notwithstanding the foregoing, this Section governs notice of emergency meetings to Members only and is not intended to impose additional requirements with respect to public notice beyond those set forth in the Georgia Open Meetings Act.

**Section 5.05. Georgia Open Meetings Act.** All meetings of the Authority shall be conducted in full compliance with the Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq. Without limiting the generality of the foregoing, it shall be the duty of the Chief Executive Officer of the Authority to ensure that “due notice” to the public of any regular, special or other meeting of the Authority has been provided in accordance with the Georgia Open Meetings Act. In the event it is discovered prior to or during any meeting of the Authority that the required notice was not provided, said meeting shall be adjourned until such time as proper notice can be effected.

**Section 5.06. Quorum.** Unless otherwise provided by applicable law, a majority of the Members of the Authority shall constitute a quorum for the transaction of the ordinary business of the Authority. However, notwithstanding any applicable law to

the contrary, any action with respect to any “project” (as defined by the Act) of the Authority shall be approved by not less than a majority vote of the total membership of the Authority. By way of illustration, and assuming for purposes of this Section that the membership of the Authority remains seven (7) members, then four (4) affirmative votes shall be required to transact business of the Authority with respect to a “project” as defined by the Act.

**Section 5.07. Voting.** At any meeting of the Authority, each Member shall have but one (1) vote for each issue on which a vote is taken. Unless otherwise specifically authorized by applicable state law, Members may only cast their votes if physically present at the meeting of the Authority; voting by proxy shall not be permitted. All resolutions adopted and all business transacted by the Authority shall require the majority vote of the Members as provided in Section 5.06 above.

**Section 5.08. Conduct of Meetings.** It is understood that in the transaction of its business, the meetings of the Authority may be conducted informally; provided, however, this informality does not extend to procedural requirements, if any, mandated in the Act, these Bylaws, or the laws of the State of Georgia. When circumstances warrant, any meeting or a portion of a meeting will be conducted according to generally understood principles of parliamentary procedure as stated in the Act, these Bylaws, or a recognized procedural reference authority (e.g. Robert’s Rules of Order). Unless otherwise specifically provided by the Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., all meetings of the Authority shall be open to the public and conducted in full compliance with said Code Section(s).

**Section 5.09. Teleconference.** Unless otherwise specifically authorized by applicable law, Members may not officially participate in meetings of the Authority by telecommunications conference or other contemporaneous communication system. To the extent any Member participates by such remote technology, his or her participation shall not be considered for purposes of determining the existence of a quorum or for voting; said Member's participation being unofficial only. Notwithstanding the foregoing, and as provided by O.C.G.A. § 38-2-279(g), the Authority shall be authorized to conduct meetings by telecommunications conference in the event that one or more Members is on ordered military duty at the time of such meeting, as if said Members were physically assembled.

**Section 5.10. Recordation of Meetings.** To the fullest extent practicable, all meetings of the Authority shall be recorded by electronic means; provided, however, that any portion of a meeting devoted to executive session shall not be recorded or otherwise transcribed.

**Section 5.11. Preparation of Agenda.** A copy of the agenda for any regular meeting of the Authority shall be forwarded to each Member as far in advance of the meeting as practicable, along with minutes to be approved, copies of communications, and such other documents and exhibits which are available and pertinent to the meeting. Every effort should be made to get support material and the agendas for special meetings to the Members at the earliest practicable time after the meetings are called. In all other respects, agendas shall be prepared and made available in accordance with the requirements of the Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., and the Chief Executive Officer

of the Authority shall be responsible for ensuring that a copy of all agendas is posted in full compliance with said law.

## ARTICLE SIX

### Officers

**Section 6.01. Number; Multiple Offices.** The officers of the Authority shall consist of a Chairperson, Vice Chairperson, and Secretary, each of whom shall be elected by the Authority from its Members. Such other officers and assistant officers as may be deemed necessary may be elected or appointed by the Authority at any duly constituted meeting, regular or special, of such Authority. In any such election of officers, the Authority may elect and appoint a single person to any two or more offices simultaneously, except that the offices of Chairperson, Vice Chairperson, and Secretary shall be held by separate individuals.

**Section 6.02. Election and Term of Office.** The officers of the Authority shall be elected as provided herein at the first meeting of the Authority immediately following the regular election of the Mayor and Council of the City of Hinesville, Georgia (and his or her taking the oath of such office), or such other date as provided by resolution of the Authority. Each officer shall serve for the term of office for which he or she is elected or appointed and until his or her successor has been elected or appointed or his or her earlier resignation, removal from office, or death. Any officer may be elected to successive terms.

**Section 6.03. Powers and Duties of Chairperson.** The Chairperson shall preside at all meetings of the Authority, shall have the general supervision and direction of all other officers of the Authority with full power to see that their duties are properly

performed and shall see that all orders and resolutions of the Authority are carried into effect and otherwise fully implemented. He or she may sign, with any other proper officer, any contracts and other documents which the Authority has authorized to be executed, except where required by law to be otherwise signed and executed and except where the signing and execution thereof shall be expressly delegated by the Authority, the Act, or these Bylaws to some other officer or agent of the Authority; provided that the Authority may specifically authorize the Chairperson by resolution to execute contracts or documents alone and without further signature of any other officer. In addition, the Chairperson of the Authority shall perform whatever duties and shall exercise all powers as the Authority may, from time to time, assign to him or her, or as may be prescribed by the Act, these Bylaws, or the laws of the State of Georgia.

**Section 6.04. Duties of Vice Chairperson.** The Vice Chairperson shall serve as Chairperson in the absence or disability of the Chairperson, and the taking of any action by the Vice Chairperson in place of the Chairperson shall be conclusive evidence of such absence or disability. In addition, the Vice Chairperson shall perform whatever duties and shall exercise all powers that are given to him or her by the Authority.

**Section 6.05. Duties of the Secretary.** The Secretary shall give, or cause to be given, notice of all meetings of the Authority and all other notices as required by these Bylaws, and in case of his or her absence or refusal or neglect to do so, any such notice may be given by any persons thereunto directed by the Chairperson, or by the Authority upon whose written request the meeting is called as provided in these Bylaws. The Secretary shall prepare the Board agenda in consultation with the Chairperson and keep

correct minutes of all meetings of the Authority in books provided for that purpose. He or she shall have custody of the seal of the Authority and shall affix the same to all instruments requiring it, when authorized by the Authority or the Chairperson, and attest the same. In general, the Secretary shall perform all the duties generally incident to the office of secretary of a nonprofit corporation, subject to the direction and control of the Authority and Chairperson. Notwithstanding the foregoing, however, and unless otherwise determined by the Secretary, the Chief Executive Officer of the Authority shall discharge all responsibilities of the Secretary with respect to the giving of notices, preparation and delivery of agendas, and maintenance of the records of the Authority.

**Section 6.06. Vacancies.** When any office shall become vacant by reason of the death, resignation, incapacity, or removal of the incumbent, or for any other cause, the Authority, by majority vote of all members then in office, shall appoint a successor from its membership who shall hold office for the unexpired portion of the term of his or her predecessor.

**Section 6.07. Additional Officers.** The Authority may elect, or the Chairperson may appoint, one or more assistants to the Secretary, who shall have such duties and responsibilities as may be assigned to them from time to time by the Chairperson and/or the Authority.

**Section 6.08. Executive Director.** The Assistant City Manager of the City of Hinesville shall be designated the Executive Director of the Authority. Unless otherwise provided by the Authority, said executive director shall hold the title of "chief executive

officer” of the Authority. Wherever used in these Bylaws, the term “Chief Executive Officer” shall mean and refer to the executive director.

## ARTICLE SEVEN

### Contracts, Minutes, Seal, Advisors

**Section 7.01. Contracts.** The Authority may authorize any officer or officers of the Authority, in addition to the officers so authorized by these Bylaws, to enter into any contract or execute or deliver any instrument in the name of and on behalf of the Authority; provided the intent and effect of such contracts and instruments are consistent with the purposes authorized in the Act. This authority may be general or may be confined to specific instances. Unless otherwise specifically indicated by the Authority or these Bylaws, the Chairperson and the Secretary shall be deemed authorized signatories for all purposes.

**Section 7.02. Minutes and Records.** The Authority shall keep correct and complete books and records of all of its obligations, contracts, transactions, undertakings, income, receipts, and expenditures of every kind, and the Chief Executive Officer also shall keep minutes of the proceedings of the Authority. The minutes shall not be a narrative of the meetings, but a record of official Authority actions. Copies of the minutes shall be made for distribution to the Authority Members with the agenda for the next regular meeting. All minutes, records, and other documents of the Authority shall in all instances be subject to the requirements and provisions of the Georgia Open Records Act, O.C.G.A. § 50-18-70 et seq.

**Section 7.03. Official Seal.** The seal of the Authority shall be in such form as the Authority may determine from time to time. In the event it is inconvenient to use such seal at any time, the signatures of any two authorized signatories of the Authority followed by the word "SEAL," "OFFICAL SEAL," or similar words enclosed in parentheses or scroll, shall be deemed the seal of the Authority. The seal shall be in the charge of the Secretary and shall be affixed on all official papers where necessary or appropriate.

**Section 7.04. Appointment of Advisors; Employees.** As permitted by the Act and the laws of the State of Georgia, and subject to budgetary limitations, the Authority may, from time to time, appoint, as advisors, persons whose counsel, assistance, and support may be deemed helpful in determining policies and formulating programs for carrying out the purposes and functions of the Authority. The Authority is further authorized to employ such person or persons, including, without limitation, attorneys, accountants, engineers, architects, financial consultants, and other professionals, agents, and assistants, as in its judgment are necessary or desirable for the administration and management of the Authority, and to pay reasonable compensation for the services performed and expenses incurred by any such person or persons.

## **ARTICLE EIGHT**

### **Amendments**

The Authority shall have the power to alter, amend or repeal these Bylaws or any provision thereof, and may from time to time adopt additional Bylaws; provided, however,

that the Authority may exercise this power only upon a majority vote of the total membership of the Authority at a meeting duly called pursuant to Article Five hereinabove.

## ARTICLE NINE

### Miscellaneous Provisions

**Section 9.01. Waiver of Notice.** Whenever, under the provisions of applicable law or of the Act or of these Bylaws, any notice is required to be given to any Member, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein and delivered to the Authority for inclusion in the minutes or filing with the official records, shall be equivalent to the giving of such notice. Additionally, the attendance of a Member at any meeting shall constitute a waiver of the notice of the meeting, except where the Member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

**Section 9.02. Fiscal Year; Audit.** Unless otherwise fixed by resolution of the Authority, the fiscal year of the Authority shall conclude as of October 31 of each year. The financial books and records of the Authority shall be audited annually by a competent auditor engaged by the Authority for such purpose. Said audit shall be paid for by the Authority, and copies shall be furnished to the Mayor and Council of the City of Hinesville and otherwise made of public record.

**Section 9.03. Non-Discrimination Policy.** The Authority shall not discriminate on the basis of race, color, gender, national or ethnic origin, or any other unlawful purpose.

**Section 9.04. Construction; Subject to Laws.** These Bylaws shall be liberally construed to effect the purposes of the Act; provided, however, that the provisions hereof shall be subject to said Act and all valid and applicable laws of the State of Georgia, as now or hereafter amended, and if any provision of these Bylaws is found to be inconsistent with or contrary to said Act or any such valid laws, the latter shall be deemed to control and these Bylaws shall be deemed modified accordingly and, as so modified, to continue in full force and effect.

[ Signatures Appear on Following Page(s) ]

[ Bylaws of Hinesville Development Authority – Signature Page ]

THE UNDERSIGNED, constituting no less than a majority of the Authority membership, hereby adopt and approve the foregoing Bylaws in their entirety as of the 23<sup>rd</sup> day of April, 2013.

MEMBERS:

(OFFICIAL SEAL)

Justin McLath (L.S.)

Robert S. B. (C) (L.S.)

[Signature] (L.S.)

Paul R. [Signature] (L.S.)

James Thomas (L.S.)

David [Signature] (L.S.)

[Signature] (L.S.)



### City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** Citizens Sign Appeals Board  
**Prepared by:** Rodonia Armstrong  
**Presented by:** Ryan Arnold

**PURPOSE:** For Mayor Karl Riles and Mayor Pro Tem Diana Reid to appoint a board member to the Citizen Sign Appeals Board. Appointments will expire on April 15, 2026.

**BACKGROUND:** According to the City of Hinesville Code of Ordinances, **Appendix A. Zoning, Article VII. Sign Regulations, Section 822. Citizens Sign Appels Board (b)** - The Board shall consist of six (6) members appointed by the Mayor and Council, with each such elected official responsible for the selection of one (1) Board Member. The term of office shall be for a three (3) year term.

The terms of Randy Branch, appointed by Mayor Riles, and Yvonne Woods, appointed by Mayor Pro Tem Reid, will have their terms end on April 15, 2026.

**FUNDING:** N/A

**RECOMMENDATION:** N/A

**ATTACHMENTS:**

1. Citizen Sign Appeals Board
2. Code Section 822 Citizens Sign Appeals Board

**PREVIOUS COUNCIL DISCUSSION:** May 1, 2025

<b>Citizens Sign Appeals Board</b>						
<b>APPOINTED BY</b>	<b>CURRENT APPOINTEES</b>	<b>RESIDES IN DISTRICT</b>	<b>TERMS SERVED</b>	<b>LENGTH OF TERM</b>	<b>TERM BEGAN</b>	<b>TERM EXPIRES</b>
Mayor Brown	Randy Branch	N/A	2	3 Years	07/16/2020	04/15/2026
CM Reid	Yvonne Woods	1	5	3 Years	04/15/2010	04/15/2026
CM Floyd	Barbara Martin-VanDuser	2		3 Years	04/15/2021	04/15/2027
Mayor Pro Tem Nelson	Acakpo Jouriace	3		3 Years	04/18/2024	04/15/2027
CM Newby	Patricia Harris	4	1	3 Years	04/15/2019	04/15/2028
CM Ortiz	Larry Boggs	5	3	3 Years	04/15/2010	04/15/2028
<b>Zoning Ordinance, City Code Section 822 (b)</b>						

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## **Sec. 822. Citizens Sign Appeals Board.**

- (a) Establishment of the Board. There is hereby established a commission which shall be called the "City of Hinesville Citizens Sign Appeals Board."
- (b) Board members—Appointment, terms of office, election of officers, and compensation. The Board shall consist of six members appointed by the Mayor and City Council, with each such elected official responsible for the selection of one Board member. The terms of office of Board members shall be for three-year staggered terms. The Board shall elect from its membership a chairperson and such other officers as may be desired. Officers shall be elected on a calendar year basis, but may be reelected for succeeding terms. All members of the Board shall serve without compensation but may be reimbursed for actual expenses incurred in connection with their official duties.
- (c) Vacancies. Any vacancy in membership of the Board shall be filled for the unexpired term by the elected official responsible for the initial selection of the departing Board member. The Mayor and City Council shall have the authority to remove any member for cause, on written charges, after a public hearing.
- (d) Powers. The Citizens Sign Appeals Board shall be authorized:
  - (1) To hear and make recommendations to the Mayor and City Council in all hardship and other common sense appeals.
  - (2) To hear any and all challenges to the enforcement of any provision or requirement of the City's sign ordinance as set forth herein or later amended.
  - (3) To hear any and all challenges to any decision, determination, or order made by the City's Director of Inspections in enforcing the provisions of this Article and any amendments thereto.
- (e) In exercising the above powers, the Mayor and City Council may reverse, affirm, or modify the Board's recommendations, and to that end shall have the powers of the Director of Inspections from whom the appeal is taken and may issue the necessary permit.
- (f) Procedures of the Citizens Appeals Board.
  - (1) Rules and regulations. The board shall establish rules and regulations for its own procedure not inconsistent with the procedures of this Code. The board shall meet on call of the chairman. The board shall meet within 30 days after notice of appeal has been received.
  - (2) Decisions. The Citizens Appeals Board shall, in every case, reach a decision and make a recommendation to the Mayor and Council without unreasonable or unnecessary delay. Each board recommendation shall be in writing and shall include the reasons for the decision. A certified copy of the recommendation shall be promptly forwarded to the Mayor and Council.

(Ord. No. 2010-01, § I, 3-4-2010)



### City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026

**Agenda Item:** UDO Amendment for Accessory Building Setbacks (Ordinance #2026-02)

**Prepared by:** Mardee Sanchez

**Presented by:** Jeff Ricketson

**PURPOSE:** To Present for the Mayor and Council Consideration, UDO Amendment for Accessory Building Setbacks (Ordinance #2026-02)

**BACKGROUND:** At a City Council meeting last year at which the Council approved a variance from the sideyard setback for an accessory structure, the Council requested an amendment to the UDO to remove the side and rear yard setback requirements and allow accessory structures to be on these property lines.

This amendment was before the Planning Commission on December 16, 2025 and it recommended approval.

**FUNDING:** None

**RECOMMENDATION:** Approval of Ordinance #2026-02

**ATTACHMENTS:**

1. UDO amendment 0' setback HCC 2026-03-19 with IRC

**PREVIOUS COUNCIL DISCUSSION:**

# UDO Amendment for the City of Hinesville

## Amend §302-1 Accessory Uses and Structures, Subsection (B)

**B. Accessory structures building setbacks.** Accessory structures shall only be located in a side or rear yard and, for corner lots, the accessory structure shall not be allowed within the side street setback set forth in Article II. Setbacks for the side and rear yards shall be no less than 5 ft. in all districts except A-1 and AR-1, in which setbacks for the side and rear yards shall be no less than 10 ft. An accessory building may be erected in the front yard of waterfront properties contingent upon administrative approval. The above notwithstanding, in Hinesville only, there are no setback requirements from the side and rear property lines. However, if a structure or projections thereof are less than 5 feet from a property line, it shall be made fire-resistant pursuant to applicable building codes and shall be oriented such that runoff from the structure's roof does not fall onto adjacent properties.

# International Residential Codes

## Requirement for fire-resistant construction of accessory structures:

### SECTION R302 FIRE-RESISTANT CONSTRUCTION

**R302.1 Exterior walls.** Construction, projections, openings and penetrations of *exterior walls* of *dwelling*s and accessory buildings shall comply with Table R302.1(1); or *dwelling*s equipped throughout with an *automatic sprinkler system*

# International Residential Codes

Exception for fire-resistant construction for accessory structures is based on location on the lot:

## Exceptions:

3. Detached tool sheds and storage sheds, playhouses and similar structures exempted from permits are not required to provide wall protection based on location on the *lot*. Projections beyond the *exterior wall* shall not extend over the *lot line*.

# International Residential Codes

Table previously referenced indicating fire-resistance walls and projections (i.e., eaves) of an accessory structure is not required only if structure is 5 feet or more from property line:

TABLE R302.1(1)  
EXTERIOR WALLS

EXTERIOR WALL ELEMENT		MINIMUM FIRE-RESISTANCE RATING	MINIMUM FIRE SEPARATION DISTANCE
Walls	Fire-resistance rated	1 hour—tested in accordance with ASTM E119, UL 263 or Section 703.3 of the <i>International Building Code</i> with exposure from both sides	0 feet
	Not fire-resistance rated	0 hours	≥ 5 feet
Projections	Not allowed	NA	< 2 feet
	Fire-resistance rated	1 hour on the underside, or heavy timber, or fire-retardant-treated wood <sup>a, b</sup>	≥ 2 feet to < 5 feet
	Not fire-resistance rated	0 hours	≥ 5 feet
Openings in walls	Not allowed	NA	< 3 feet
	25% maximum of wall area	0 hours	3 feet
	Unlimited	0 hours	5 feet
Penetrations	All	Comply with Section R302.4	< 3 feet
		None required	3 feet

**AN ORDINANCE TO AMEND THE LIBERTY COUNTY UNIFIED DEVELOPMENT ORDINANCE TO REDUCE THE SIDE AND REAR SETBACK REQUIREMENTS FOR ACCESSORY STRUCTURES TO ALLOW THEM TO BE ON THE PROPERTY LINE IN THE CITY OF HINESVILLE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES ALLOWED BY LAW.**

**WITNESSETH:**

**WHEREAS**, one of the purposes of the Liberty County Unified Development Ordinance (UDO) is to protect the public health, safety, and general welfare of individuals and the community; and

**WHEREAS**, the City of Hinesville desires to allow accessory structures to be on the property line within the City of Hinesville;

**NOW AND THEREFORE**, the City of Hinesville hereby adopts the amendment below which shall become effective upon adoption.

**Sec. 302.1, subsection B** is to be amended as follows (red underlined text is new, ~~gray stricken through text~~ is to be deleted):

**Sec. 302-1 Accessory Uses and Structures**

A. **General.** In addition to the principal uses which are designated herein as being permitted within the several zoning districts established by this ordinance, it is intended that certain uses customarily incidental or accessory to such principal uses shall also be permitted.

For the purposes of this article, therefore, each of the following uses is considered to be a customary accessory use, and, as such, may be situated on the same lot with the principal use or uses to which it serves as an accessory. Only three (3) accessory structures shall be allowed on a single-family dwelling lot.

B. **Accessory structures building setbacks.** Accessory structures shall only be located in a side or rear yard and, for corner lots, the accessory structure shall not be allowed within the side street setback set forth in Article II. Setbacks for the side and rear yards shall be no less than 5 ft. in all districts except A-1 and AR-1, in which setbacks for the side and rear yards shall be no less than 10 ft. An accessory building may be erected in the front yard of waterfront properties contingent upon administrative approval. The above notwithstanding, in Hinesville only, there are no setback requirements from the side and rear yards. However, if a structure or projections thereof are less than 5 feet from a property line, it shall be made fire-resistant pursuant to applicable building codes and shall be oriented such that runoff from the structure’s roof does not fall onto adjacent properties.

*\*\* end of amendments \*\**

APPROVED this \_\_\_ day of \_\_\_\_\_, 2026, by the Mayor and Council of the City of Hinesville.

\_\_\_\_\_  
Karl A. Riles, Mayor

\_\_\_\_\_  
Dexter L. Newby

\_\_\_\_\_  
Diana F. Reid, Mayor Pro Tem

\_\_\_\_\_  
Jason R. Floyd

\_\_\_\_\_  
Vicky C. Nelson

\_\_\_\_\_  
José A. Ortiz, Jr.

ATTEST:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Estella Roberson, City Clerk



### City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026

**Agenda Item:** Technology Drive Extension  
Sidewalk Waiver

**Prepared by:** Mardee Sanchez

**Presented by:** Mardee Sanchez

**PURPOSE:** Request by the LCDA for a Sidewalk Waiver for Technology Drive Extension (District #4)

**BACKGROUND:** The right-of-way for Technology Drive extends beyond the portion that is already built and LCDA proposes to construct the remaining part of the street to serve the last two lots in the industrial park. The existing part of the road does not have sidewalks but they are required on all new streets. The LCDA is requesting a waiver from having to construct sidewalks on the extension.

**FUNDING:** None.

**RECOMMENDATION:** None.

**ATTACHMENTS:**

1. Tech Dr - waiver

**PREVIOUS COUNCIL DISCUSSION:**

# Technology Drive Extension Waiver for Sidewalks

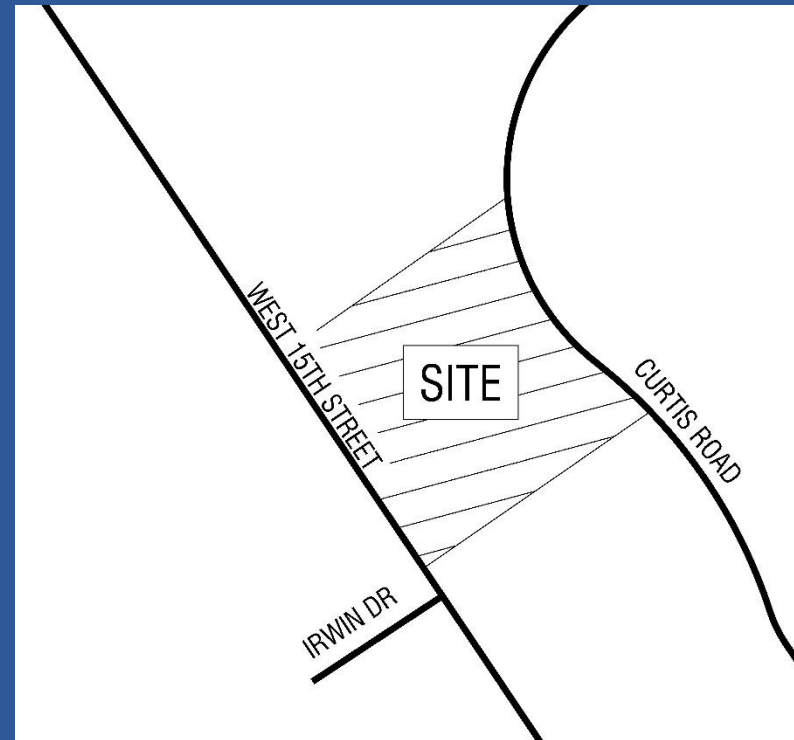
Developer:  
LCDA

Engineer:  
Thomas & Hutton

Description:

- ± 750-foot extension of street within existing right-of-way

Location:  
Technology Drive (*District #4*)







# Extent of Existing Sidewalk



# Sidewalk Required

## **Sec. 504-9 Sidewalks and Crosswalks**

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- A. Sidewalks shall be installed on both sides of all new streets. Existing public streets that are included in or are adjacent to the development or subdivision shall be developed and improved to the same sidewalk standards as new streets. The governing authority may waive the requirement for a sidewalk where unusual conditions exist which eliminate the necessity for sidewalks. Where a waiver is granted, the developments may be required to provide for other means of pedestrian mobility and connectivity to adjacent parcels and developments.

# Waiver Request

A waiver is requested from the Hinesville City Council to allow the omission of sidewalk from the proposed project for the following reasons.

- Currently, the Hinesville Technology Park currently does not have sidewalk that extends the full length of Technology Drive. The sidewalk along Technology drive extends from Airport Road to the bus stop on the Savannah Tech campus, roughly  $\pm 350$  LF.
- The total length of Technology drive is  $\pm 1,210$  LF with  $\pm 350$  LF of sidewalk. The Technology Drive Extension will extend the current road  $\pm 731$  LF to the proposed cul-de-sac. Including sidewalk along the extension will either lead to a  $\pm 860$  LF gap in the sidewalk or our client being required to install a total of  $\pm 1,591$  LF of sidewalk.

The cost to add the sidewalk will add a significant amount to the project and will likely have little public use.



### City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026

**Agenda Item:** Approval of Resolution #2026-04  
State of Georgia Department of Transportation's (GDOT) Safety Improvement Concept Plan

**Prepared by:** Estella L. Roberson

**Presented by:** Ryan Arnold

**PURPOSE:** Approval of Resolution #2026-04 supporting the State of Georgia Department of Transportation's (GDOT) Safety Improvement Concept Plan for SR 119 Pafford Street to Hendry Street

**BACKGROUND:** The State of Georgia Department of Transportation (GDOT) conducted a safety audit on State Route 119 from Pafford Street to Hendry Street and has developed a concept plan based upon its findings to improve the vehicle safety along that corridor.

As part of the concept development phase of the project, GDOT requests support from the local jurisdictions that will be impacted by the project.

**FUNDING:** Not Applicable

**RECOMMENDATION:** To approve Resolution 2026-04

**ATTACHMENTS:**

1. GDOT'S Request For Written Support-SR 119 Pafford St to Hendry St
2. SR 119
3. Resolution 2026-04
4. Mayor's Letter of Support - SR 119

**PREVIOUS COUNCIL DISCUSSION:** March 19, 2026 - Council Meeting  
April 2, 2026 - Council Meeting



**Russell R. McMurry, P.E.,  
Commissioner**  
One Georgia Center  
600 West Peachtree Street, NW  
Atlanta, GA 30308  
(404) 631-1000 Main Office

2/17/2026

Mayor Karl Riles  
City of Hinesville  
[mayor@cityofhinesville.org](mailto:mayor@cityofhinesville.org)

Reference: SR 119 Pafford St to Hendry St

Mr. Riles,

A road safety audit was performed for the above referenced locations. A concept plan was created based on the audit.

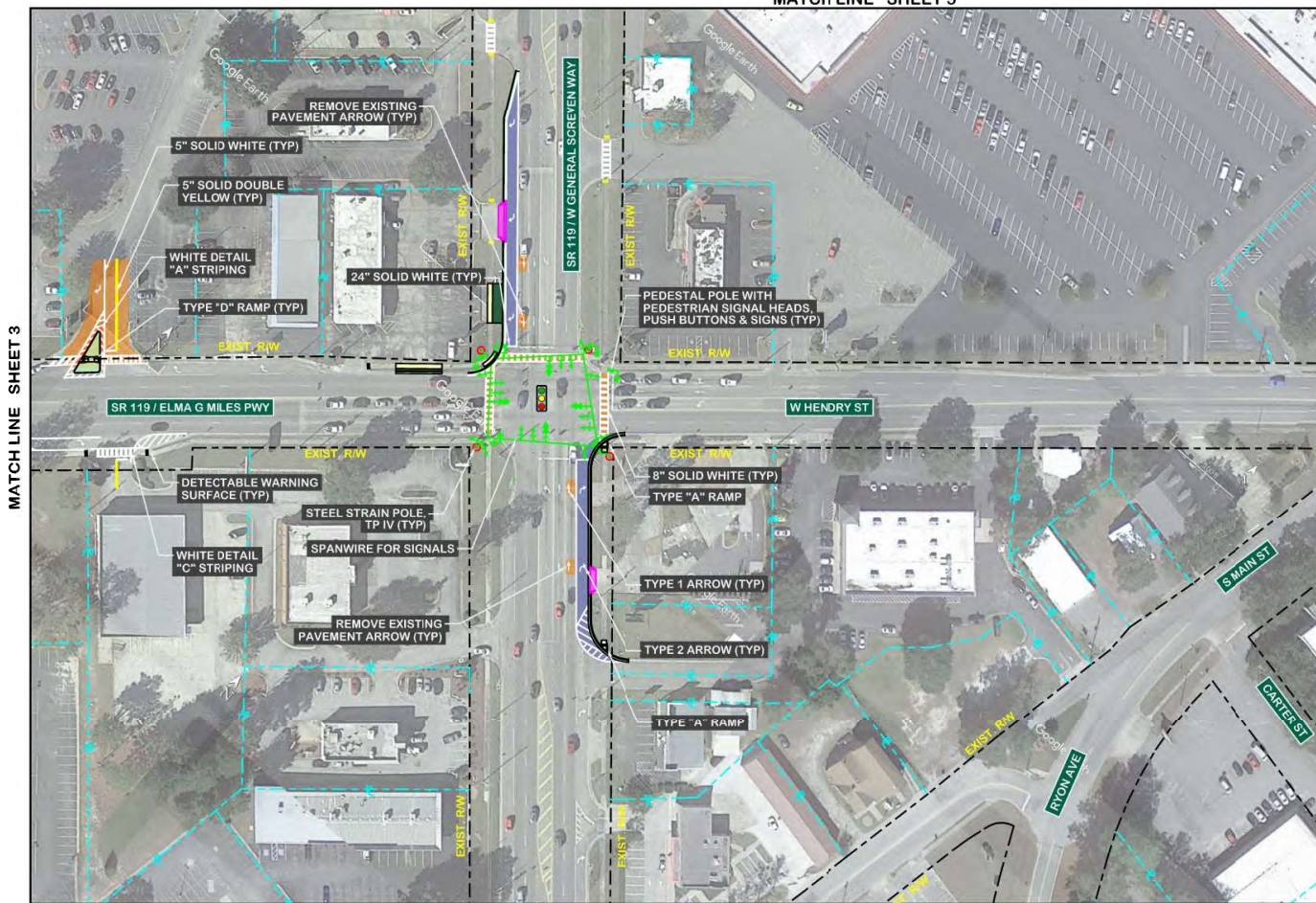
If the City of Hinesville supports the proposed concept plan, please provide written support. For further assistance, please contact Maggie Hardy at 912-424-3598 or mail at Georgia Department of Transportation, Attention: Maggie Hardy, 204 N. Hwy 301 Jesup, GA 3156

Thank You,

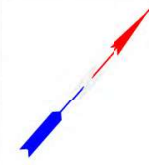
Maggie Hardy  
D5 Traffic Operations Manager

Enclosure:  
cc: James Dickerson, Area Manager Savannah

MATCH LINE SHEET 5



MATCH LINE SHEET 3



LEGEND	
PROPOSED FULL DEPTH PAVEMENT	
PROPOSED CLASS B PAVEMENT	
PROPOSED MILL/OVERLAY CONSTR.	
PROPOSED SIDEWALK	
PROPOSED MEDIAN / C&G	
PROPOSED MOUNTABLE MEDIAN	
PROPOSED LANDSCAPING/GRASS	
ANTICIPATED DISPLACEMENT	
REMOVE EXISTING PAVEMENT & GRADE TO DRAIN	
PROPERTY AND EXISTING R/W LINE	
REQUIRED R/W LINE	
PROPOSED CONSTRUCTION C/L	

SR 119 / EG MILES PKWY	DESIGN SPEED 40 MPH	FUNCTIONAL CLASSIFICATION URBAN MINOR ARTERIAL
<p>NOT INTENDED FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES.</p> <p>PRELIMINARY SUBJECT TO CHANGE BASED ON FURTHER DEVELOPMENTS FROM CLIENT INPUT AND TECHNICAL REVIEW.</p>		
<p>SCALE IN FEET</p>		<p>SHEET 4 OF 6</p>

**SR 119 ROAD SAFETY AUDIT  
ALTERNATIVE SKETCH**

COUNTY: LIBERTY  
GDOT DISTRICT: 5

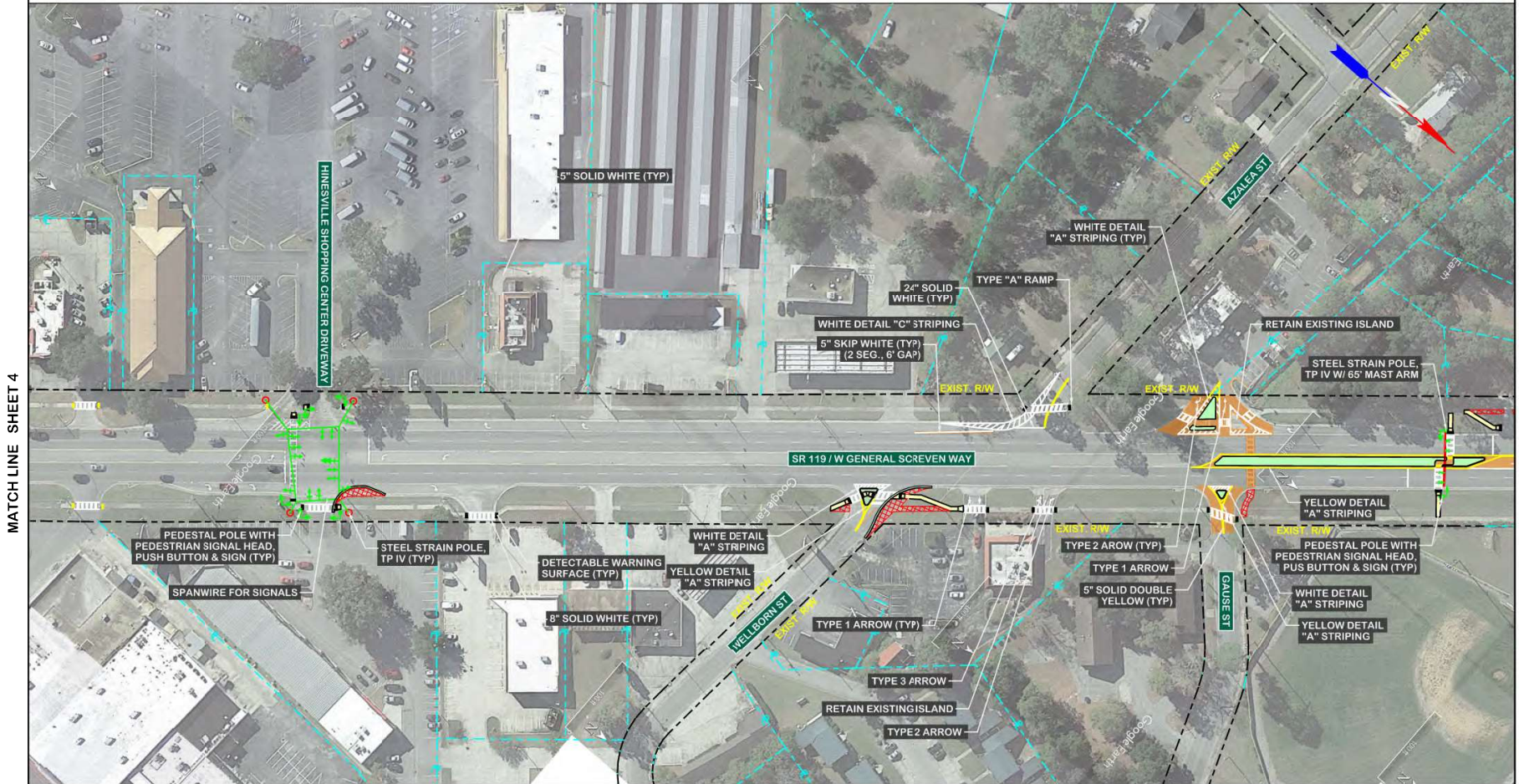
**ATKINS**

Member of the SNC-Lavalin Group

Atkins North America, Inc.  
1000 West Edge Parkway NW, Suite 700  
Atlanta, GA 30328  
Tel: (770) 935-0285

Cart of Author: 8PEFC0082  
Expiration date: 05/31/2024

6/20/2023 DATE: SR 119 Road Safety Audit (RSA) - RSA.scoping/Rec.Spreadsheets/SR 119/RSALAYOUT/SR 119\_RSA\_Sheet 4.dgn



MATCH LINE SHEET 4

MATCH LINE SHEET 6

LEGEND	
PROPOSED FULL DEPTH PAVEMENT	
PROPOSED CLASS B PAVEMENT	
PROPOSED MILL/OVERLAY CONSTR.	
PROPOSED SIDEWALK	
PROPOSED MEDIAN / C&G	
PROPOSED MOUNTABLE MEDIAN	
PROPOSED LANDSCAPING/GRASS	
ANTICIPATED DISPLACEMENT	
REMOVE EXISTING PAVEMENT & GRADE TO DRAIN	
PROPERTY AND EXISTING R/W LINE	
REQUIRED R/W LINE	
PROPOSED CONSTRUCTION C/L	

<p>NOT INTENDED FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES.</p> <p>PRELIMINARY SUBJECT TO CHANGE BASED ON FURTHER DEVELOPMENTS FROM CLIENT INPUT AND TECHNICAL REVIEW.</p>	<table border="1"> <tr> <td>DESIGN SPEED</td> <td>FUNCTIONAL CLASSIFICATION</td> </tr> <tr> <td>SR 119 / W GENERAL SCREVEN WAY 40 MPH</td> <td>URBAN MINOR ARTERIAL</td> </tr> </table>	DESIGN SPEED	FUNCTIONAL CLASSIFICATION	SR 119 / W GENERAL SCREVEN WAY 40 MPH	URBAN MINOR ARTERIAL
DESIGN SPEED	FUNCTIONAL CLASSIFICATION				
SR 119 / W GENERAL SCREVEN WAY 40 MPH	URBAN MINOR ARTERIAL				
<p>SCALE IN FEET</p>					
<p>SHEET 5 OF 6</p>					

**SR 119 ROAD SAFETY AUDIT ALTERNATIVE SKETCH**

COUNTY: LIBERTY  
GDOT DISTRICT: 5

Member of the SNC-Lavalin Group

Atkins North America, Inc.  
1000 West Edge Parkway, NW, Suite 700  
Atlanta, GA 30328  
Tel: (770) 932-0282

Cert. No. of Authorizer: RPEFC00092  
Expiration date: 05/31/2024

MATCH LINE SHEET 5



LEGEND	
PROPOSED FULL DEPTH PAVEMENT	
PROPOSED CLASS B PAVEMENT	
PROPOSED MILL/OVERLAY CONSTR.	
PROPOSED SIDEWALK	
PROPOSED MEDIAN / C&G	
PROPOSED MOUNTABLE MEDIAN	
PROPOSED LANDSCAPING/GRASS	
ANTICIPATED DISPLACEMENT	
REMOVE EXISTING PAVEMENT & GRADE TO DRAIN	
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**SR 119 ROAD SAFETY AUDIT ALTERNATIVE SKETCH**  
COUNTY: LIBERTY  
GDOT DISTRICT: 5



Member of the SNC-Lavalin Group  
Atkins North America, Inc.  
1000 West Edge Parkway NW, Suite 700  
Atlanta, GA 30338  
Tel: (770) 935-0285  
Certificate of Authorization #PEFC000892  
Expiration date 05/31/2024

**CITY OF HINESVILLE  
RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF  
HINESVILLE, GEORGIA APPROVING THE STATE OF GEORGIA DEPARTMENT OF  
TRANSPORTATION CONCEPT PLAN FOR SAFETY IMPROVEMENTS ON STATE ROUTE  
119 FROM PAFFORD STREET TO HENDRY STREET**

WITNESSETH:

**WHEREAS**, the City of Hinesville (“City”) is a lawfully created municipal corporation pursuant to the laws of Georgia;

**WHEREAS**, the State of Georgia Department of Transportation (“GDOT”) conducted a safety audit of its State Route 119 from Pafford Street to Hendry Street and developed a preliminary concept plan for improving the vehicle travel along the corridor;

**WHEREAS**, State Route 119 from Pafford Street to Hendry Street is located within the jurisdictional boundaries of the City;

**WHEREAS**, as part of the preliminary design and concept phase of the proposed improvement, GDOT is soliciting the support of the local jurisdiction.

**WHEREAS**, the City supports improving the safety along State Route 119/ West General Screven Way, provided that additional consideration for the increase in U-Turn traffic is taken into account during the preliminary engineering phase of the project.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and City Council of the City of Hinesville the following:

- 1. Approval of Resolution 2026-04 and authorization for the Mayor to issue the attached support letter.

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Karl A. Riles, Mayor

\_\_\_\_\_  
Diana F. Reid, Mayor Pro Tem

\_\_\_\_\_  
Dexter L. Newby, Councilmember

\_\_\_\_\_  
José A. Ortiz Jr, Councilmember

\_\_\_\_\_  
Jason R. Floyd, Councilmember

\_\_\_\_\_  
Vicky C. Nelson, Councilmember

ATTEST:

\_\_\_\_\_  
Estella L. Roberson, City Clerk

**MAYOR**  
Karl A. Riles

**CITY MANAGER**  
Ryan J. Arnold

**CITY CLERK**  
Estella L. Roberson

**CITY ATTORNEY**  
Linnie L. Darden, III



**MAYOR PRO TEM**  
Diana F. Reid

**COUNCIL MEMBERS**  
Jason R. Floyd  
Vicky C. Nelson  
Dexter L. Newby  
José A. Ortiz Jr.

April 16, 2026

Maggie Hardy  
Traffic Operations Manager  
GDOT District Five  
204 N Hwy 301  
Jesup, GA 31546

RE: SR 119, Pafford Street to Hendry Street

Dear Ms. Hardy:

The City of Hinesville has reviewed the concept plans for the above-referenced project, provided to us on February 17, 2026. The City is in general agreement with the project but would like to review the project during the construction plan preparation process.

We are concerned that the elimination of left turns from the side streets at Welborn Street and Gause Street intersections, pushing all left-turning traffic onto SR 119, will result in intersections through the Bradwell Institute campus. While we understand that U-turn movements will be utilized to accommodate this traffic, we also have concerns that the lane widening and possible R/W acquisition for the U-turns may negatively impact the current businesses.

Should you have any questions, comments or need additional information, contact Ryan Arnold at [rarnold@cityofhinesville.org](mailto:rarnold@cityofhinesville.org).

Karl A. Riles

Mayor  
City of Hinesville

*"Home for a Day or a Lifetime"*



### City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** 2026 Emergency Solutions Grant Application Resolution #2026-05  
**Prepared by:** Kendra Ivy  
**Presented by:** Jordan Gilliard

**PURPOSE:** To request approval of resolution #2026-05, 2026 Emergency Solutions Grant Application.

**BACKGROUND:** The Community Development Department applies annually for funding under the Georgia Department of Community Affairs' Emergency Solutions Grant to support the operation of various programs offered by the Homeless Prevention Program. These programs aim to either prevent homelessness or assist those currently experiencing homelessness in securing permanent, stable housing. This year, the grant period for all Emergency Solutions Grant projects will be 12 months. The Homeless Prevention Program is seeking funding for the following projects: Hotel/Motel Voucher and Homeless Prevention.

**FUNDING: GRANT FUNDING REQUEST: \$90,000**

**CITY MATCH: \$90,000**  
 \$50,000(In-Kind)  
 \$40,000 (Cash: City)

**RECOMMENDATION:** Approval of Resolution #2026-05, 2026 Emergency Solutions Grant Application.

**ATTACHMENTS:**

1. 2026 Emergency Solutions Grant Budget
2. FY26 ESG Resolution 2026-05

**PREVIOUS COUNCIL DISCUSSION:** N/A



**Georgia Department of Community Affairs  
2026-2027 Emergency Solutions Grant Application**

**BUDGET**

Project Name	Grant Amount
Hotel/Motel Voucher	\$ 20,000
HMIS	\$ 20,000
Homeless Prevention	\$ 50,000
<b>Total</b>	<b>\$ 90,000</b>

**MATCH**

Match Source	Amount
City In-Kind (Personnel & Office Equipment)	\$ 50,000
City Cash	\$ 40,000
<b>Total Match</b>	<b>\$ 90,000</b>

<b>Grant Application Request</b>	<b>\$90,000</b>
<b>Match Required</b>	<b>\$90,000</b>
<b>Total Cost</b>	<b>\$180,000</b>

**CITY OF HINESVILLE**

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF HINESVILLE, GEORGIA  
DECLARING THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS 2026-2027  
EMERGENCY SOLUTIONS GRANT APPLICATION**

**WHEREAS**, the Georgia Department of Community Affairs administers the Emergency Solutions Grant;

**WHEREAS**, the Emergency Solutions Grant provides partial support of the Homeless Prevention Program’s Hotel/Motel Voucher Project, Support Services, and Prevention Project which all work to reduce and prevent homelessness in this region; and

**WHEREAS**, the Mayor and City Council authorize the Community Development Department to submit a grant application to the Department of Community Affairs in the amount of \$90,000.00;

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

1. That the City of Hinesville Community Development Department seeks \$90,000 to provide homelessness prevention and related services.
2. The City of Hinesville will provide a 100% match consisting of \$50,000 in-kind services (Homeless Prevention Program expenses and Administration/Staff Time) and \$40,000 as a cash match from the City.
3. That the City of Hinesville hereby approves this Resolution.

APPROVED this \_\_\_\_ day of April 16<sup>th</sup>, 2026

\_\_\_\_\_  
Karl A. Riles, Mayor

\_\_\_\_\_  
Vicky C. Nelson, Councilmember

\_\_\_\_\_  
Dexter L. Newby, Councilmember

\_\_\_\_\_  
José A. Ortiz Jr, Councilmember

\_\_\_\_\_  
Jason R. Floyd, Councilmember

\_\_\_\_\_  
Diana F. Reid, Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Estella Roberson, City Clerk



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** Kiwanis Club Every Story Matters  
**Prepared by:** Kendra Ivy  
**Presented by:** Shauntay Harris

**PURPOSE:** To request permission from Mayor and Council to install a Kiwanis Free Lending Library within Bradwell Park as part of its community initiative, *Every Story Matters*.

**BACKGROUND:** *Every Story Matters* is an initiative centered on promoting literacy, inclusion, and equitable access to books for children and families of all backgrounds and abilities. The proposed lending library will be a small, weather-resistant structure where community members can freely borrow or return books, fostering a culture of sharing, learning, and inclusion.

**FUNDING:**

**RECOMMENDATION:**

**ATTACHMENTS:**

1. kiwanis club every story matters

**PREVIOUS COUNCIL DISCUSSION:**



## Liberty County Kiwanis

*Serving the Children of the World*

Date: April 1, 2026

To: City of Hinesville Mayor and Council

Subject: Liberty County Kiwanis, *Every Story Matters* Project

On behalf of the Kiwanis Club of Liberty County, I am writing to respectfully request permission to install a Kiwanis Free Lending Library within Bradwell Park as part of our community initiative, *Every Story Matters*.

This initiative is centered on promoting literacy, inclusion, and equitable access to books for children and families of all backgrounds and abilities. The proposed lending library will be a small, weather-resistant structure where community members can freely borrow or return books, fostering a culture of sharing, learning, and inclusion.

What makes *Every Story Matters* unique is its intentional focus on ensuring representation and accessibility. The library will feature a diverse collection of books, including those that reflect different abilities and life experiences, with a special emphasis on resources for children with special needs and those who may feel underrepresented in traditional spaces. Unlike traditional free lending libraries, these will be curated with purpose. Books selected to promote inclusion, stories to help children understand differences in a positive way, and resources that encourage empathy, confidence, and emotional growth.

The Kiwanis Club will take full responsibility for the installation, stocking, and ongoing maintenance of the library. We are committed to ensuring the structure remains clean, safe, and well-maintained, and that the contents are appropriate and beneficial to the community.

We believe this addition to Bradwell Park will enhance the space by providing a meaningful, educational resource that aligns with community values of inclusion, engagement, and lifelong learning.

We would be grateful for the opportunity to discuss this proposal further and to comply with any guidelines or requirements necessary for approval. Thank you for your time and consideration of this request.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. Kitchings".

Robert Kitchings

Club President

Kiwanis Club of Liberty County



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026

**Agenda Item:** Hinesville Downtown  
Development Authority Board

**Prepared by:** Rodonia Armstrong

**Presented by:** Ryan Arnold

**PURPOSE:** To inform Mayor and Council of the Hinesville Downtown Development Authority Board Appointments set to expire. Thomas Ratcliffe, Dana Ingram, Sabrina Newby, and Shonda Mickel appointments expire on May 6, 2026.

**BACKGROUND:** The Hinesville Downtown Development Authority Board Appointments are set to expire.

- Thomas Ratcliffe appointment expires on May 6, 2026.
- Dana Ingram appointment expires on May 6, 2026.
- Sabrina Newby appointment expires on May 6, 2026.
- Shonda Mickel appointment expires on May 6, 2026.

These appointments are made by the Mayor and Council.

**FUNDING:** N/A

**RECOMMENDATION:** N/A

**ATTACHMENTS:**

1. HDDA Committee Appointments
2. Resolution #2004-04 - HDDA
3. HDDA Bylaws

**PREVIOUS COUNCIL DISCUSSION:** April 18, 2024.

<b>Hinesville Downtown Development Authority (HDDA)</b>						
<b>APPOINTED BY</b>	<b>CURRENT APPOINTEES</b>	<b>RESIDES IN DISTRICT</b>	<b>TERMS SERVED</b>	<b>LENGTH OF TERM</b>	<b>TERM BEGAN</b>	<b>TERM EXPIRES</b>
Mayor and Council	Karl A. Riles	N/A		4 Years	01/04/2024	End of Term
Mayor and Council	Thomas J. Ratcliffe	2	6	4 Years	06/16/2016	05/06/2026
Mayor and Council	Marcus Sack	N/A		4 Years	03/04/2021	05/06/2028
Mayor and Council	Roger Jones	3	2	4 Years	05/06/2016	05/06/2028
Mayor and Council	Dana Ingram	4		4 Years	04/18/2024	05/06/2026
Mayor and Council	Sabrina Newby	4		4 Years	05/17/2018	05/06/2026
Mayor and Council	Shonda Mickel	2		4 Years	09/06/2018	05/06/2026

**A RESOLUTION**

**Resolution for Activation of a Downtown Development Authority**

\*\*\*\*\*

A RESOLUTION TO DECLARE THE NEED FOR A DOWNTOWN DEVELOPMENT AUTHORITY TO FUNCTION IN THE CITY OF HINESVILLE, GEORGIA, PURSUANT TO THE PROVISION OF THE DOWNTOWN DEVELOPMENT AUTHORITIES LAW O.C.G.A. 36-42-1, et seq. TO APPOINT A BOARD OF DIRECTORS FOR THE DOWNTOWN DEVELOPMENT AUTHORITY; TO DESIGNATE A DOWNTOWN DEVELOPMENT AREA; TO PROVIDE FOR FILING WITH THE SECRETARY OF STATE OF THE STATE OF GEORGIA OF A COPY OF THIS RESOLUTION; TO REPEAL CONFLICTING RESOLUTIONS; TO PROVIDE FOR AN EFFECTIVE DATE AND FOR OTHER PURPOSES:

**WITNESSETH:**

WHEREAS, it has been determined by the Mayor and Council of the City of Hinesville, Georgia (the "City") that there is a need in the City for the revitalization and redevelopment of the central business district of the City to develop and promote for the public good and general welfare trade, commerce, industry and employment opportunities, to promote the general welfare of the State of Georgia by creating a climate favorable to the location of new industry, trade and commerce, and to develop existing industry, trade and commerce within the City; and

WHEREAS, it has been determined by the Mayor and Council of the City that revitalization and redevelopment of the central business district of the City by financing projects under the Downtown Development Authorities Law (1981 Ga. Laws p. 1744; O.C.G.A. 36-42-1, et seq. - the "Downtown Development Authorities Law") will develop and promote for the public good and general welfare trade, commerce, industry and employment opportunities and will promote the general welfare of the State of Georgia; and

WHEREAS, it has been determined by the Mayor and Council of the City that it is in the public interest and is vital to the public welfare of the people of the City and of the people of the Sate of Georgia to revitalize and redevelop the central business district of the City; and

WHEREAS, the Downtown Development Authorities Law creates in and for each municipal corporation in the State of Georgia a downtown development authority for the purpose of revitalizing and redeveloping the central business district of such municipal corporation and promoting for the public good and general welfare, trade, commerce, industry and employment opportunities and promoting the general welfare of the State of Georgia; and

WHEREAS, the Mayor and Council of the City, after thorough investigation, have determined that it is desirable and necessary that the Downtown Development Authority of the City be activated immediately, pursuant to the Downtown Development Authorities Law, in order to fulfill the needs expressed herein;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City, and it is hereby resolved by the same, that there is hereby determined and declared to be a present and future need for a Downtown Development Authority (as more fully described and defined in the Downtown Development Authorities Law) to function in the City.

BE IT FURTHER RESOLVED that there is hereby activated in the City the public body corporate and politic known as the "Downtown Development Authority of Hinesville, Georgia" which was created upon the adoption and approval of the Downtown Development Authorities Law.

BE IT FURTHER RESOLVED that there are hereby appointed as members of the first Board of Directors of the Downtown Development Authority of the City the following named persons, each of whom shall be:

(1) a taxpayer residing in the municipal corporation for which the authority is created; or

(2) an owner or operator of a business located within the downtown development area and a taxpayer residing in the County in which is located the municipal corporation for which the authority is created. One such director (authority member) may be a member of the governing body of the municipal corporation and not less than four shall be or represent a party who has an economic interest in the redevelopment and revitalization of the downtown development area (hereinafter defined).

<u>Names</u>	<u>Term of Office</u>
<u>Thomas J. Ratcliffe, Jr.</u>	Two years
<u>Brian Smith</u>	Two years
<u>Kenneth Fussell</u>	Four years
<u>Donald Lovette</u>	Four years
<u>Paul Johnson</u>	Six years
<u>Esther Griffin</u>	Six years
<u>John P. Johnson</u>	Six years

BE IT FURTHER RESOLVED that commencing with the date of adoption of this resolution each of the persons named above as directors shall serve in such capacity for the number of years set forth opposite his or her respective name, however, that the terms shall be four years for those directors appointed or reappointed on or after the initial appointments set forth above. The term of a director who is also a member of the governing body of a municipal corporation shall end when such director is no longer a member of the governing body of the municipal corporation.

BE IT FURTHER RESOLVED that the Board of Directors hereinbefore elected shall organize itself, carry out its duties and responsibilities and exercise its powers and prerogatives in accordance with the terms and provisions of the Downtown Development Authorities Law as it now exists and as it might hereafter be amended or modified.

BE IT FURTHER RESOLVED that the "downtown development area" shall be that geographical area described in Exhibit A, attached hereto and made a part hereof by reference, which area, in the judgment of the Mayor and Council of the City, constitutes the "central business district" of the City as contemplated by the Downtown Development Authorities Law.

BE IT FURTHER RESOLVED that the City shall furnish promptly to the Secretary of State of the State of Georgia a certified copy of this resolution in compliance with the provisions of the Downtown Development Authorities Law.

BE IT FURTHER RESOLVED that the action taken by the Mayor and Council of the City as herein specified is not intended in any way to affect any public corporation, industrial development, downtown development, or payroll authority previously created by legislative act or constitutional amendment including, without limitation, its existence, purpose, organization, powers or function.


BE IT FURTHER RESOLVED that any and all resolutions in conflict with this resolution be and the same are hereby repealed.

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its adoption by the Mayor and Council of the City, and from and after such adoption the Downtown Development Authority of the City shall be deemed to be created and activated.

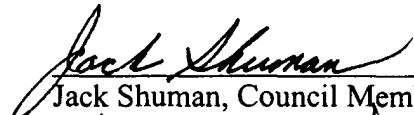
Adopted and approved this 6th day of May, 2004.

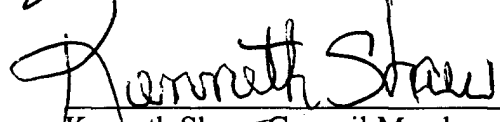
CITY OF HINESVILLE, GEORGIA


\_\_\_\_\_  
Thomas J. Ratcliffe, Jr., Mayor

  
\_\_\_\_\_  
David Anderson, Sr., Mayor Pro Tem


  
\_\_\_\_\_  
Charles Frasier, Council Member

  
\_\_\_\_\_  
Jack Shuman, Council Member

  
\_\_\_\_\_  
Kenneth Shaw, Council Member

  
\_\_\_\_\_  
Steve Troha, Council Member

ATTEST:

  
\_\_\_\_\_  
Sarah R. Lumpkin, City Clerk

**EXHIBIT "A"**

**BOUNDARY DESCRIPTION OF DOWNTOWN DEVELOPMENT AREA**

**City of Hinesville, Georgia**

The Hinesville downtown development area shall consist of that area bounded as follows: from the Fort Stewart boundary at West General Stewart Way to the intersection of East General Stewart Way and East Oglethorpe Highway, westerly on West Oglethorpe Highway to the intersection of East General Screven Way, northwest along General Screven Way to the boundary of Fort Stewart. Said area shall include all properties abutting on the north side of General Stewart Way, the east side of East Oglethorpe Highway, and the south and west side of General Screven Way within the area described.

BY-LAWS OF THE  
DOWNTOWN DEVELOPMENT AUTHORITY AND MAIN STREET PROGRAM  
OF THE CITY OF HINESVILLE, GEORGIA

ARTICLE I

MEMBERS

Section 1. Management Powers, Number, Qualification and Term.

The property, affairs and business of the Downtown Development Authority of Hinesville, Georgia shall be managed by its directors consisting of seven persons, appointed from time to time as provided by law (O.C.G.A. 36-42-1). The qualifications of the directors shall be as provided by law. Each director shall serve for the length of time provided by law.

Section 2. Powers. The directors shall have such power and authority as is conferred upon them by the Downtown Development Authority Law of 1981, as the same now exists or may hereafter be amended, and such other power and authority as may be contained under the Constitution and the Laws of the State of Georgia as the same may now or hereafter exist.

Section 3. Regular Meetings. Regular meetings of the Authority shall be held on the fourth Thursday of every month beginning June 24, 2004. Notice of the time and place of such meeting may from time to time be fixed by resolution of the Authority, or if not fixed by the Chairman in the same manner as hereinafter specified for giving notice of special meetings. All meetings shall be conducted in accordance with the Georgia Open Code Meetings Act (O.C.G.A. Section 50-14-1 et. seq.)

Section 4. Special Meetings. Special meetings may be held upon the call of the Chairman, Secretary, Treasurer, or any two directors at such time during regular business hours and at such place within the City of Hinesville, Georgia, as shall be specified in the notice of such meeting. Notice of special meetings may be either oral or written. Oral notice may be delivered personally or by telephone and shall be given at least twenty-four (24) hours prior to the time of the meeting. Written notice may be sent by mail, e-mail, or facsimile, or it may be delivered personally. If delivered personally, such notice shall be delivered twenty-four (24) hours prior to the time of the meeting. If written notice is sent by mail, e-mail, or facsimile, then such notice shall be mailed three (3) days prior to the time of the meeting. Unless specified otherwise, any notice hereinafter called for in these by-laws shall be given as specified in this section. No notice of any meeting need be given any director who attends such meeting unless such director attending at the beginning of such meeting states any objection or objections to the place and time of the meeting, to the manner in which it has

been called or convened or to the transaction of business. No notice shall be required to be given any director who at any time before or after the meeting waives notice of the meeting in writing.

Section 5. Quorum. A majority of the directors, at a meeting duly assembled, shall constitute a quorum for the transaction of business. Unless otherwise specifically required by statute or these by-laws, the act of a majority of such directors present at a meeting at which a quorum is present shall be the act of the Authority, and if at any meeting of the Authority there shall be less than a quorum, a majority of those present may adjourn the meeting without further notice, until a quorum shall have been obtained.

Section 6. Parliamentary Procedures. In case of dispute concerning parliamentary procedures governing the conduct of meetings of the Authority, Roberts Rules of Order shall govern.

Section 7. Abandonment of Directorship. If any member of the Board of Directors is absent from three (3) meetings [during any period of six consecutive months] then that Director shall be deemed to have abandoned their membership on the Board of Directors. The Board shall report such instance to the governing authority of the City of Hinesville and request the governing authority to appoint a new director to fill the vacancy left by the abandonment. The new director shall be appointed as provided by law (O.C.G.A. 36-42-1) and shall satisfy the same statutory qualifications as provided by law as were satisfied by the departing director. The new director shall serve the remainder of the term of that abandoned directorship.

Section 8. Conference Telephone Meeting. Directors may participate in a meeting of the Board by means of conference telephone or similar communications equipment whereby all persons participating in the meeting simultaneously may hear each other. Participation in the meeting by such means shall constitute presence in person at the meeting.

## ARTICLE II

### OFFICERS

Section 1. Number. The directors shall elect from one of their number a Chairman, a Vice Chairman, Secretary, and a Treasurer, or, in the alternative, a Chairman, a Vice Chairman, and a Secretary-Treasurer. The Directors may, from time to time, appoint an Assistant Secretary and Assistant Treasurer, or Assistant Secretary-Treasurer, as the Directors determine shall be necessary to assist in the performance of the duties of the officers. Such persons need not be members of the Board of Directors.

Section 2. Election. A meeting shall be held on June 24, 2004, and thereafter on the fourth Thursday in May of every other year for the purpose of electing new officers. Notice of the time and place of such meeting shall be given by the retiring Chairman.

Section 3. Term and Removal. All officer terms shall be 2-year terms. All officers shall be elected by and serve at the discretion of the directors and any officer may be removed from office, either with or without cause, at any time, by the affirmative vote of the majority of the directors of the authority then in office. A vacancy in any Officer's position because of death, resignation, removal, disqualification or otherwise, shall be filled by the directors for the remaining portion of the term. Resignation shall be submitted in writing to the Chairman.

Section 4. Powers. The powers and duties of the officers shall be as provided from time to time by resolution or other directive of the directors. In the absence of such provisions, respective officers shall have the powers and shall discharge the duties customarily and usually held and performed by like officers of authorities similar in organization and purposes to this Authority. The Assistant Secretary, if a nonmember, shall attend meetings for the purpose of recording the minutes of such meetings, but shall not have any of the powers, rights, or duties of directors.

### ARTICLE III

#### FISCAL YEAR

Section 1. Time. The fiscal year of the Authority shall begin on the first day of November of each year and end on the last day of October of each year.

Section 2. Annual Meetings. An annual meeting of the Authority shall be held on the fourth Thursday in May of each year. Notice of the time and place of such meeting shall be given by the Chairman.

Section 3. Annual Audit. The Treasurer shall cause an annual audit of the books of the Authority to be made by the firm, which audits the books of the City of Hinesville, and present such audit and/or related management letter to the directors of the Authority. A copy of the audit shall be filed with the State Auditor; if necessary, to comply with the Local Government Financial Management Standards Act (Georgia Laws, 1980, p. 1738).

## ARTICLE IV

### CORPORATE SEAL

Section 1. Seal. The Seal of the Authority shall consist of an impression bearing the name “Downtown Development Authority of Hinesville, Georgia” around the perimeter and the word “SEAL” and the year of activation in the center thereof. In lieu thereof, the Authority may use an impression or writing bearing the word “SEAL” enclosed in parentheses or scroll, which shall also be deemed the seal of the Authority.

## ARTICLE V

### DEPOSITORIES

Section 1. Depositories. The Authority shall from time to time provide by resolution or resolutions for the establishment of depositories for funds of the Authority.

Section 2. Execution of Notes, Drafts, and Checks. All drafts, checks, etc. drawn against accounts of the Authority shall be signed by the Chairman or such persons as designated by the Authority.

## ARTICLE VI

### AMENDMENTS

Section 1. Amendments. The by-laws of the Authority shall be subject to alteration, amendment or repeal, and new by-laws not inconsistent with any laws of the State of Georgia creating this Authority may be made by affirmative vote of a majority of the directors then holding office at any regular or special meeting of the directors. Proposed amendments shall be submitted in writing to all directors of the Authority ten (10) days prior to the meeting at which such amendment will be considered. If such written proposed amendment is submitted by mail, it shall be deemed to be delivered when deposited in the United States mail properly addressed and with sufficient postage thereon.

*Adopted on 06/24/04; amended on 11/18/04; amended on 03/31/05; amended on 12/17/14, corrected typo on 6/23/2016*



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026

**Agenda Item:** Historic Preservation Commission Committee

**Prepared by:** Rodonia Armstrong

**Presented by:** Ryan Arnold

**PURPOSE:** To Present for Mayor and Council Consideration, the Historic Preservation Commission Appointments to be filled by Councilmember Newby, District 4. This appointment expires on May 2, 2026.

**BACKGROUND:** The Commission shall consist of six (6) members appointed by the Mayor and City Council, with each such elected official responsible for the selection of one (1) Commission member. The District appointments that are due for reappointment are as such:

District 4- Karen Bell

**FUNDING:** None

**RECOMMENDATION:** None

**ATTACHMENTS:**

1. HPC Board Appointments
2. Section 5-252 Creation of a Historic Preservation Commission

**PREVIOUS COUNCIL DISCUSSION:**

APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES
Mayor Riles	Christi Wheeler			3 Years	02/04/2021	05/02/28
CM Reid	Gregary Grant	1		3 Years	05/02/2019	05/02/28
CM Floyd	Ashley Dykes Dickerson	2		3 Years	07/18/2025	03/02/28
MPT Nelson	Tom Reese	3		3 Years	05/04/2025	05/02/28
CM Jenkins	Karen Bell	4		3 Years	05/18/2023	05/02/26
CM Ortiz	Jay Johnson	5		3 Years	05/04/2025	05/02/28

City Code Section 5-252(b)

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**Sec. 5-252. Creation of a Historic Preservation Commission.**

- (a) *Creation of the Commission.* There is hereby created a commission whose title shall be "City of Hinesville Historic Preservation Commission."
- (b) *Commission members: appointment, terms of office, election of officers, and compensation.* The Commission shall consist of six members appointed by the Mayor and City Council, with each such elected official responsible for the selection of one Commission member. A majority of the members of any such Commission shall have demonstrated special interest, experience, or education in history or architecture. The terms of office of Commission members shall be for three year staggered terms. The Commission shall elect from its membership a chairperson and such other officers as may be desired. Officers shall be elected on a calendar year basis, but may be reelected for succeeding terms. All members of the Commission shall serve without compensation but may be reimbursed for actual expenses incurred in connection with their official duties.
- (c) *Vacancies.* Any vacancy in membership of the Commission shall be filled for the unexpired term by the elected official responsible for the initial selection of the departing Commission member. The Mayor and City Council shall have the authority to remove any member for cause, on written charges, after a public hearing.
- (d) *Powers.* The Historic Preservation Commission appointed or designated shall be authorized to:
- (1) Prepare an inventory of all property within its respective historic preservation jurisdiction having the potential for designation as historic property;
  - (2) Recommend to the City Council specific places, districts, sites, buildings, structures, or works of art to be designated by ordinance as historic properties or historic districts;
  - (3) Review applications for certificates of appropriateness and grant or deny the same in accordance with O.C.G.A. § 44-10-28;
  - (4) Recommend to the City Council that the designation of any place, district, site, building, structure, or work of art as a historic property or as a historic district be revoked or removed;
  - (5) Restore or preserve any historic properties acquired by the City;
  - (6) Promote the acquisition by the City of conservation easements in accordance with O.C.G.A. §§ 44-10-1 – 44-10-8;
  - (7) Conduct an educational program on historic properties located within its historic preservation jurisdiction;
  - (8) Make such investigations and studies of matters relating to historic preservation as the City Council or the Commission itself may from time to time deem necessary or appropriate for the purposes of this article;
  - (9) Seek out State and Federal funds for historic preservation and make recommendations to the City Council concerning the most appropriate use of any funds acquired;
  - (10) Consult with historic preservation experts in the Division of Historic Preservation of the Department of Natural Resources or its successor and the Georgia Trust for Historic Preservation, Inc.; and
  - (11) Submit to the Division of Historic Preservation of the Department of Natural Resources or its successor a list of historic properties or historic districts designated as such pursuant to O.C.G.A. § 44-10-26.
- (e) *Commission's power to adopt rules and standards.* The Commission shall adopt rules and standards for the transaction of its business and for consideration of applications for designations and certificates of appropriateness not otherwise in contravention of this article or the laws of the State, such as bylaws, and design guidelines and criteria. The Commission shall have the flexibility to adopt such rules and standards

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without amendment to this article, subject however to the approval of the Mayor and City Council. The Commission shall provide for the time and place of regular meetings and a method for the calling of special meetings. A quorum shall consist of a majority of the members.

- (f) *Conflict of interest.* The Commission shall be subject to all conflict of interest laws set forth in State statutes and in this Code of Ordinances, the provisions of which are hereby incorporated by reference.
- (g) *Commission's authority to receive funding from various sources.* The Commission shall have the authority to accept donations and shall insure that these funds do not displace appropriated governmental funds.
- (h) *Records of Commission meetings.* A public record shall be kept of the Commission's resolutions, proceedings and actions. Such public record shall remain on file in the office of the Community Development Department.

(Code 1978, § 2-267; Ord. No. 1996-03, § III, 5-2-1996)

State law reference(s)—Historic preservation commissions, O.C.G.A. §§ 44-10-24, 44-10-26.



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026

**Agenda Item:** Ethics Committee Board Appointments

**Prepared by:** Rodonia Armstrong

**Presented by:** Ryan Arnold

**PURPOSE:** To Inform Mayor and Council of the Ethics Committee Board Appointments set to expire. Aleen Humphrey, Pritesh Patel, Reginald Peggins, Eric Thomas, and Michelle Harris appointments expire on May 17, 2026.

**BACKGROUND:** According to City of Hinesville Code of Ordinances, **Chapter 2, Administration, Article III. code of Ethics for City Officials and Employees, Division 2, Administration, Section 2-132. Ethics Committee** - The Ethics Committee shall consist of five (5) members appointed by the Council. All members shall be residents of the City of Hinesville and shall serve a two (2) year term.

- Mayor Pro Tem Reid- Aleen Humphrey
- Councilmember Floyd- Pritesh Patel
- Councilmember Nelson- Reginald Peggins
- Councilmember Newby- Eric Thomas
- Councilmember Ortiz- Michelle Harris

**FUNDING:** None

**RECOMMENDATION:** None

**ATTACHMENTS:**

1. Copy of Code Section 2-132 Ethics Committee
2. Ethics Committee Board Appointments

**PREVIOUS COUNCIL DISCUSSION:**

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**Sec. 2-132. Ethics committee.**

The ethics committee shall consist of five members appointed by the Council. All members shall be residents of the City of Hinesville and shall serve a two-year term.

(Code 1978, § 2-6; Ord. No. 2000-05, 11-16-2000)

APPOINTED BY	CURRENT APPOINTEES	RESIDES IN DISTRICT	TERMS SERVED	LENGTH OF TERM	TERM BEGAN	TERM EXPIRES
CM Reid	Aleen Humphrey	1		2 years	06/03/2021	05/17/2026
CM Floyd	Pritesh Patel	2		2 years	11/07/2024	05/17/2026
Mayor Pro Tem Nelson	Reginald Peggins	3		2 years	05/17/2021	05/17/2026
CM Newby	Eric Thomas	4		2 years	11/7/2024	05/17/2026
CM Riles	Michelle Harris	5		2 years	05/17/2021	05/17/2026

Ethics Committee (5 members, 2 year term) Appointed by Council

Ethics Committee, City Code Section 2-132



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** Public Comment  
**Prepared by:** Rodonia Armstrong  
**Presented by:** Karl Riles

**PURPOSE:** To allow citizens to address Mayor and Council.

**BACKGROUND:** The Georgia Municipal Association has set up guidelines for public comments during Mayor and Council Meetings, enabling residents to voice their issues, concerns, and opinions to the Council.

**FUNDING:**

**RECOMMENDATION:**

**ATTACHMENTS:**

**PREVIOUS COUNCIL DISCUSSION:**



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** Mayor Riles' Report  
**Prepared by:** Christy Deloach  
**Presented by:** Mayor Karl Riles

### **ACTION ITEMS:**

### **INFORMATIONAL ITEMS:**

2026 Liberty County Kiwanis Jail & Bail



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** Kiwanis Jail & Bail  
**Prepared by:** Christy Deloach  
**Presented by:** Mayor Karl A. Riles

**PURPOSE:**

**BACKGROUND:**

**FUNDING:**

**RECOMMENDATION:**

**ATTACHMENTS:**

**PREVIOUS COUNCIL DISCUSSION:**



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** Mayor Pro Tem Reid's Report  
**Prepared by:** Christy Deloach  
**Presented by:** Diana Reid

### **ACTION ITEMS:**

### **INFORMATIONAL ITEMS:**

ESG Operations and Status Report March 2026



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** ESG Operations and Status Report  
March 2026  
**Prepared by:** Christy Deloach  
**Presented by:** Gary Gillard

**PURPOSE:** To Present To Mayor and Council,, ESG Operations and Status Report March 2026

**BACKGROUND:** None

**FUNDING:** None

**RECOMMENDATION:**

**ATTACHMENTS:**

1. Hinesville Client Report Mar '26

**PREVIOUS COUNCIL DISCUSSION:**



**March 2026**

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**DEPARTMENTAL SUMMARY**

*Executive Summary*

Below are departmental activity reports for ESG-Operations for the month of Mar '26.

*Administrative*

**Mar '26 Team Players of the Month: Greg Evans (Streets/Drainage) and Rodney West (Streets/Drainage)**



*Administrative**Mar '26: Birthdays**Jashon Carter (WPCP)*

*Administrative**Safety Incident Reports***Mar '26**

At Fault Motor Vehicle Incidents	0
Motor Vehicle Accidents	0
First Aid Cases	0
Collateral Damage Incidents	2
Occupational Injury Incidents	0
Safety Training Hours	176
Medical Treatment Cases	0
Restricted Duty Cases	0
Lost Time Incidents	0
Worksite Inspections	52
Near Miss Incidents/Unsafe Acts	2

***Parks and Grounds  
(Mosquito Control)***

***Mar '26 Mosquito Control Activity Report***

<b>Date</b>	<b>Activity</b>
2-Mar-26	Inspected storm structures in District 3w/ GIS system and Hinesville city mapbooks
3-Mar-26	Inspected storm structures in District 3w/ GIS system and Hinesville city mapbooks
4-Mar-26	Inspected storm structures in District 3w/ GIS system and Hinesville city mapbooks
5-Mar-26	Inspected storm structures in District 3w/ GIS system and Hinesville city mapbooks
6-Mar-26	Inspected storm structures in District 3w/ GIS system and Hinesville city mapbooks
9-Mar-26	Inspected storm structures in District 1w/ GIS system and Hinesville city mapbooks
10-Mar-26	Inspected storm structures in District 1w/ GIS system and Hinesville city mapbooks
11-Mar-26	Inspected storm structures in District 1w/ GIS system and Hinesville city mapbooks
12-Mar-26	Inspected storm structures in District 1w/ GIS system and Hinesville city mapbooks
13-Mar-26	Conducted surveillance along Melvin Swamp located 1breeding site
16-Mar-26	Inspected storm structures in District 2w/ GIS system and Hinesville city mapbooks
17-Mar-26	Inspected storm structures in District 2w/ GIS system and Hinesville city mapbooks
18-Mar-26	Applied BVA2 oil to stormwater ditch.
19-Mar-26	Inspected storm structures in District 2w/ GIS system and Hinesville city mapbooks
20-Mar-26	Inspected storm structures in District 4w/ GIS system and Hinesville city mapbooks
23-Mar-26	Inspected storm structures in District 4w/ GIS system and Hinesville city mapbooks
24-Mar-26	Inspected storm structures in District 4w/ GIS system and Hinesville city mapbooks
25-Mar-26	Applied Larvicide to SWD at 306 Wexford due to complaint received about mosquitoes breeding in ditch
26-Mar-26	Conducted Ulv spraying to Wexford, Easy Street and the Courtland subdivision due to complaints about mosquitos.
30-Mar-26	Conducting Mosquito ID on larvae collected from Sandy run and Courtland
31-Mar-26	Inspected storm structures in District 4w/ GIS system and Hinesville city mapbooks

***Vehicle Maintenance***

Below are the number of Corrective Maintenance (CM’s) and Preventative Maintenance (PM’s) work orders completed during the month of Mar ’26.

<b>Department</b>	<b>CM</b>	<b>PM</b>	<b>Total</b>
Police	19	18	37
Fire	2	2	4
Stormwater	11	2	13
City Hall Admin	2	0	2
ESG Admin	1	0	1
Transit	7	2	9
Inspections	4	0	4
Sanitation	10	1	11
Streets/Drainage	2	1	3
Parks/Grounds	7	7	14
FSAB/HAAF	1	0	1
Vehicle Maint	0	1	1
Const Maint	4	1	5
Meter Reading	4	2	6
Water Lab	0	1	1
Lift Stations	1	0	1
WRF	2	1	3
WPCP	0	1	1
		<b>Total</b>	<b>117</b>

*Sanitation*

Listed below is a summary of the material picked up by the sanitation department since the beginning of our contract:

*Tons of Garbage*

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	850	911	957	784	948	900	939	989	1006	956	980	918	11138	928.17
2017/18	947	899	889	865	1012	988	1065	1033	1069	1048	854	958	11627	968.92
2018/19	942	870	1063	819	955	975	995	980	1120	956	915	1112	11702	975.17
2019/20	894	1078	1053	879	1080	1323	782	1246	1253	1165	1174	1119	13046	1087.2
2020/21	1086	1246	1023	1023	1379	1242	1228	1284	1334	1222	1203	1086	14356	1196.3
2021/22	1184	1282	1660	1015	1307	1136	1170	1177	1129	1240	1180	1077	14557	1213.1
2022/23	1174	1168	1184	1078	1279	1111	1302	1260	1200	1254	1168	1110	14288	1190.7
2023/24	1124	1099	1119	1081	1180	1213	1311	1146	1317	1256	1117	1299	14262	1188.5
2024/25	1177	1210	1168	1032	1162	1233	1262	1202	1359	1240	1181	1209	14435	1202.9
2025/26	1056	1264	1187	1024	1264								5795	1159
2026/27	0												0	0
2027/28	0												0	0

*Cubic Yards of Yard Waste*

YEAR	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL	AVG
2016/17	3275	1625	2200	2575	2850	2375	2150	1150	1625	1425	6750	1625	29625	2468.8
2017/18	1800	1700	1625	1850	2775	1825	2304	1350	2050	1950	1966	3175	24370	2030.8
2018/19	1200	1675	2575	1775	2275	1750	1925	1625	1575	725	1475	1325	19900	1658.3
2019/20	1100	1875	1925	1325	2475	3200	2425	2000	1575	2050	1775	2425	24150	2012.5
2020/21	1975	2600	2500	2225	3200	2450	2700	2550	2075	1475	1700	1750	27200	2266.7
2021/22	2125	2975	1725	2425	2350	2175	2000	1300	1050	1300	1300	2100	22825	1902.1
2022/23	1550	2675	2400	2750	3000	2050	2250	1675	1500	1650	2150	1950	25600	2133.3
2023/24	2225	2225	1600	2125	1180	2175	2275	1725	1525	1625	1975	10475	31130	2594.2
2024/25	3200	2775	1500	2525	2575	2700	2225	1625	2075	1975	2400	1950	27525	2293.8
2025/26	1900	2700	1950	1900	1975								10425	2085
2026/27	0												0	0
2027/28	0												0	0

*Streets*

**Mar '26: Sign Maintenance/Pothole Repairs**

DATE	STREET	SIGNS	POTHoles
4-Mar-26	S-MAIN ST		FILLED 2 POTHoles.
	FOREST ST		FILLED 2 POTHoles.
	117 SANDY RUN DR		FILLED 1 POTHOLE.
	BERRY McCAFFERY BLVD		FILLED 3 POTHoles.
	1295 BERRY McCAFFERY BLVD		FILLED 1 POTHOLE.
	2128 WALBERG ST		FILLED 3 POTHoles.
	2126 WALBERG ST		FILLED 7 POTHoles.
	2122 WALBERG ST		FILLED 3 POTHoles.
	2106 WALBERG ST		FILLED 2 POTHoles.
	1946 KINGSTON LN		FILLED 3 POTHoles.
5-Mar-26	MAHONEY DR	REPAIRED STOP FOR GDOT.(HPD REQUEST)	
	1443 BERRY McCAFFERY BLVD	RE-INSTALLED NO LITTERING SIGN.	
	707 WATERFIELD DR	INSTALLED AUTISTIC CHILD AREA SIGN.	
	712 WATERFIELD DR	INSTALLED AUTISTIC CHILD AREA SIGN.	
	2343 CRYSTAL LAKE ST	REPAIRED S-CURVE SIGN.	
9-Mar-26	515 FOREST ST		FILLED 1 POTHOLE.
	FREEDOM CT		FILLED 3 POTHoles.
	907-C BRETT DR		FILLED 2 POTHoles.
	905-B BRETT DR	INSTALLED 25MPH & SLOW CHILDREN SIGN.	
10-Mar-26	110 GAUSE ST	PUT UP SPEED DETECTORS (HPD REQUEST)	
	298 GAUSE ST	INSTALLED 25MPH SIGNS (HPD REQUEST)	
	128 GAUSE ST	INSTALLED 25MPH SIGNS (HPD REQUEST)	
	111 GAUSE ST	PUT UP SPEED DETECTORS (HPD REQUEST)	
	752 FLEMING RD		FILLED 8 POTHoles.
	816 WILLOBROOK RD		FILLED 1 POTHOLE.
	108 WILLOWBROOK RD		FILLED 1 POTHOLE.
	950 GULFSTREAM RD		FILLED 1 POTHOLE.
	901 WILLOWBROOK RD		FILLED 2 POTHoles.
	901 RINGNECK WAY		FILLED 1 POTHOLE.
	855 OLDFIELD DR		FILLED 1 POTHOLE.
11-Mar-26	122 E-MLK JR DR	REPLACED FADDED CROSSWALK SIGN.	
	115 E-MLK JR DR	REPLACED FADDED CROSSWALK SIGN.	
	122 E-MLK JR DR		FILLED 1 POTHOLE.
	903 BACON RD	REPLACED FADDED STOP SIGN.	
	671 MAHONEY RD	REPLACED FADDED STOP SIGN.	
	953 GULFSTREAM DR	REPLACED FADDED SLOW CHILDREN SIGN	
12-Mar-26	2560 ZACHARY CT	REPLACED FADDED STOP SIGN	
	2550 PARLAND DR	REPLACED SLOW CHILDREN SIGN.	
	2707 GALEN DR	REPLACED SLOW CHILDREN SIGN.	

	2610 PAGE LN	REPLACED SLOW CHILDREN SIGN.	
	2560 ZACHARY CT	REPLACED SLOW CHILDREN SIGN.	
	2520 COVE ST	REPLACED SLOW CHILDREN SIGN.	
13-Mar-26			
	412 FRASER ST	REPLACED STOP SIG FADDED.	
	DARSEY RD&CHARLES FRASIER BLVD	REPAIRED ROAD NAME SIGN.	
17-Mar-26			
	SAUNDERS LN		FILLED 3 POTHOLES.
	MILES CROSSING		FILLED 2 POTHOLES.
	MILES CROSSING & BASHER CT		FILLED 1 POTHOLES.
	MILES CROSSING & BRAMPTON ST		FILLED 1 POTHOLES.
	1025 MILES CROSSING		FILLED 1 POTHOLES.
	1027 MILES CROSSING		FILLED 1 POTHOLES.
	1029 MILES CROSSING		FILLED 1 POTHOLES.
	1039 MILES CROSSING		FILLED 1 POTHOLES.
	1041 MILES CROSSING		FILLED 3 POTHOLES.
	1137 MILES CROSSING		FILLED 1 POTHOLES.
18-Mar-26			
	E-HENDRY ST & S-MAIN ST		FILLED 2 POTHOLES.
	E-HENDRY SY & COMMERCE ST		FILLED 1 POTHOLES.
19-Mar-26			
	208 GUYETT AVE	REPLACED STOP SIGN RAN OVER.	
	MILES CROSSING		FILLED 1 POTHOLES.
	1919 BLUESTON LOOP		FILLED 1 POTHOLES.
	1905 STONEHENGE DR		FILLED 3 POTHOLES.
	1913 STONEHENGE DR		FILLED 2 POTHOLES.
	1930 WALKER CT		FILLED 1 POTHOLES.
	1897 LAWNWOOD DR		FILLED 1 POTHOLES.
	201 GUYETT AVE		FILLED 2 POTHOLES.
	1270 GRAYSON AVE		FILLED 1 POTHOLES.
	1115 CREEKSIDE DR		FILLED 1 POTHOLES.
	813 PIPKIN RD		FILLED 7 POTHOLES.
20-Mar-26			
	221 CHANDRA WAY		FILLED 1 POTHOLES.
25-Mar-26			
	621 SLADE ST	INSTALLED SLOW CHILDREN AT PLAY (HPD)	
	628 SLADE ST	INSTALLED SLOW CHILDREN AT PLAY (HPD)	
26-Mar-26			
	700 WOODS CT		FILLED 1 POTHOLES.
	704 TIMBERRIDGE LN		FILLED 2 POTHOLES.
	701 EDGEWOOD CT		FILLED 4 POTHOLES.
	736 TIMBERRIDGE TRL		FILLED 4 POTHOLES.
	773 OLIVE ST		FILLED 1 POTHOLES.
	737 MADISON DR		FILLED 5 POTHOLES.
	743 MADISON DR		FILLED 3 POTHOLES.
	303 LIBERTY OAK LN		FILLED 5 POTHOLES.
	719 TIMBERRIDGE TRL	REPLACED STOP SIGN (FADED)	
	701 EDGEWOOD CT	REPLACED STOP SIGN (FADED)	
	702 EDGEWOOD CT	REPLACED DEAD END SIGN (FADED)	
	721 TIMBERRIDGE TRL	REPLACED STOP SIGN (FADED)	

27-Mar-26			
	931 PINELAND AVE		FILLED 1 POTHOLE.
	TOPI TRL AND FAIRVIEW ST	REPLACED STOP SIGN AND POST RAN OVER	
	ROBIN LN	STRAIGHTEN SPEED LIMIT SIGN.	
31-Mar-26			
	379 GAUSE ST		FILLED 1 POTHOLE.
	101 BRADWELL ST		FILLED 20 POTHOLE.
	105 BRADWELL ST		FILLED 1 POTHOLE.
	300 QUAIL TRL		FILLED 1 POTHOLE.
	461 FLORA ELLEN		FILLED 3 POTHOLE.
	868 FLORA ELLEN		FILLED 1 POTHOLE.
	855 FLORA ELLEN		FILLED 1 POTHOLE.

*Drainage*

*Street Sweeping Monthly Total Miles*

Year	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Total
16-17	784	628	783	776	833	777	876	870	813	963	616	899	9618
17-18	881	658	871	790	826	855	1021	822	940	970	897	1023	10554
18-19	933	762	774	835	908	913	1029	789	997	1004	949	1019	10912
19-20	768	899	815	902	1047	1036	841	1005	1079	961	973	837	11163
20-21	788	895	789	807	1052	1011	798	1092	1047	923	899	847	10948
21-22	838	897	828	442	991	934	828	837	532	871	684	670	9352
22-23	1103	752	778	716	920	955	1017	609	923	1057	999	1036	10865
23-24	948	878	843	731	600	663	655	602	761	919	910	781	9291
24-25	619	665	517	758	579	709	766	707	518	597	697	1154	8286
25-26	1094	805	961	866	999								4725
26-27													0
27-28													0

**Water, Sewer, & I & I**

There were no violations for JV Rd WRF for the month of March. For the week of March 8<sup>th</sup> – March 14<sup>th</sup>, the Fort Stewart WPCP weekly ammonia average was 0.75 mg/l, exceeding the weekly limit of 0.71 mg/l. The excursion was due to insufficient dissolved oxygen during the aeration cycles. The city is in the process of bidding out modifications to the aeration system to improve dissolved oxygen during aeration. All permit-required documentation has been submitted to the state regulatory agencies promptly.

Water Treatment	
Water Production (million gallons)	135.33
Water Production Average (MGD)	4.365
Water Meters Read	14,655
Water/Sewer line locates	954
Sewer Main Cleaning Footage	8,655.8

Wastewater Treatment	
<b>WPCP</b>	
Hinesville Total Flow (million gallons)	87.90
Hinesville Average Flow (million gallons per day)	2.84
Ft. Stewart Total Flow (million gallons)	60.94
Ft. Stewart Average Flow (million gallons per day)	1.97
Combined Total Inf Flow (million gallons per day)	148.85
Combined Average Inf Flow (million gallons per day)	4.80
Combined Average Eff Flow (million gallons per day)	5.29
<b>WRF</b>	
Influent flow (million gallons)	39.35
Influent flow Average (million gallons per day)	1.27
Discharge flow (million gallons)	34.96
Discharge flow Average (million gallons per day)	1.13
Re-use flow (million gallons)	10.21
Re-use flow Average (million gallons per day)	0.329
On-Site Storage (million gallons)	3.5

*FSGM*

*Hunter AAF Main Gate*



### *Community Engagement*

*28 Mar 26: ESG Volunteers at Small World Festival Downtown*





## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** Councilmember Floyd's Report  
**Prepared by:** Rodonia Armstrong  
**Presented by:** Jason Floyd

### **ACTION ITEMS:**

### **INFORMATIONAL ITEMS:**

Business License Report  
Liberty Transit Monthly Report — March 2026  
Monthly Birthday's



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** Monthly Business License Report  
**Prepared by:** Deridra Weeks  
**Presented by:** Deridra Weeks

**PURPOSE:** To inform Mayor and Council of new license applications received for the month of March.

**BACKGROUND:** The attached list shows all business license applications processed in March 2026. The list includes businesses that have started and/or the completed the process of obtaining a City of Hinesville business license. The report includes 15 new businesses and 0 change in ownership.

**FUNDING:** None

**RECOMMENDATION:** None

**ATTACHMENTS:**

1. March BL Monthly Report

**PREVIOUS COUNCIL DISCUSSION:** None



# Monthly Business License Report

Completed and/or Pending Business License Applications

From: 03/01/2026

To: 03/31/2026

Status	Start Date	Trade Name	BL Address	Nature of Business
C	3/04/2026	HOPKINS CARE LLC	327 NOTTINGHAM WAY	923120 - ADMIN OFFICE FOR HOME CARE
C	3/06/2026	ALLUREMED COURIER LLC	45 FRIDLEY LN	492210 - MEDICAL COURIER SERVICES
C	3/10/2026	COASTAL WELLNESS SYNERGISTICS LLC	951 ELMA G MILES PKWY STE C	621999 - ECCLESIASTICAL HOLLASTIC WELLNESS COACHING
P	3/11/2026	SHO NUFF GOOD FOOD	809 WILLOWBROOK DR	722110 - RESTAURANT
P	3/17/2026	SISTERS THRIFT SHOP	407 S MAIN ST	453310 - THRIFT STORE
C	3/17/2026	THE SANITATION EXCHANGE LLC	704 FRIAR TUCK LN	561720 - JANITORIAL SERVICES
C	3/18/2026	REEL DADS 4 AUTISM	786 PEGGY SUE ST	813410 - FISHING & AUTISM AWARENESS
C	3/18/2026	ALTA HOME SOLUTIONS LLC	210 W GENERAL STEWART WAY	531311 - PROPERTY MANAGEMENT & MAINTENANCE SERVICES
C	3/18/2026	STONERS PIZZA JOINT	103-D W GENERAL SCREVEN WAY	722211 - PIZZA RESTAURANT
C	3/23/2026	FRASIER RENTALS AND REPAIRS LLC	1063 KEITH DR	531311 - PROPERTY MANAGEMENT & REPAIRS
C	3/25/2026	RAGING CAJUN	331 CLAIREMORE CIR	561720 - JANITORIAL SERVICES
P	3/25/2026	HARBOR OAKS COUNSELING CENTER LLC	105 GENERAL STEWART WAY	624190 - COUNSELING SERVICES
C	3/26/2026	BRYANT'S HANDYMAN SERVICE	908 WRENWOOD LN	236118 - HANDYMAN
P	3/27/2026	DOMINION DEVELOPMENT VENTURES LLC	809 WILLOWBROOK DR	813410 - SOCIAL CLUB
C	3/30/2026	HANDY OWL PROPERTY SERVICES LLC	1262 PEACOCK TRL	236118 - HANDY MAN

NEW 15  
 CHANGE IN OWNERSHIP 0  
 TOTAL 15

ACTIVE ACCOUNTS ENDING IN FEBRUARY 2026 - 1983  
 TERMINATED ACCOUNTS IN MARCH 2026 63  
 ACCOUTS ACTIVE IN MARCH 2026 1998



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** Liberty Transit Monthly Report —  
March 2026  
**Prepared by:** Donna Dale  
**Presented by:** Donna Dale

**PURPOSE:** To Present for Mayor and Council Consideration, Liberty Transit Monthly Report—  
March 2026

**BACKGROUND:** N/A

**FUNDING:** N/A

**RECOMMENDATION:** N/A

**ATTACHMENTS:**

1. March 2026 Report

**PREVIOUS COUNCIL DISCUSSION:**

# March 2026

## Staffing:

### ➤ Short Staffed

- (1) Transit Director, CDL
- (0) Supervisor
- (1) Dispatcher, CDL
- (7) Operators, CDL
- (1) Technician, CDL, ASE Contracted
- (1) Utility Technician- Contracted

## Safety:

- Meetings/training is conducted monthly
  - Railroad crossings
- Random Drug tests conducted- **(2)**
- Random Alcohol tests conducted-**(2)**

## Maintenance:

- Preventative Maintenance Vehicles- **(1)**
- Corrective Maintenance- **(6)**
- Vehicle Cleaning- **(14)**
- Preventative Maintenance Shelters- **(0)**
- Bus Stop Service- **(171)**
- Road calls-**(2)**

## Operations:

- Re Routes- 2 Road Construction

## Ridership:

- **Route 1-** 760
- **Route 2-** 1038
- **Route 3-** 225
- **Paratransit-** 996
- **Total Combined-**3108

**Fixed Route increased- 31%**

**Paratransit increased- 4%**

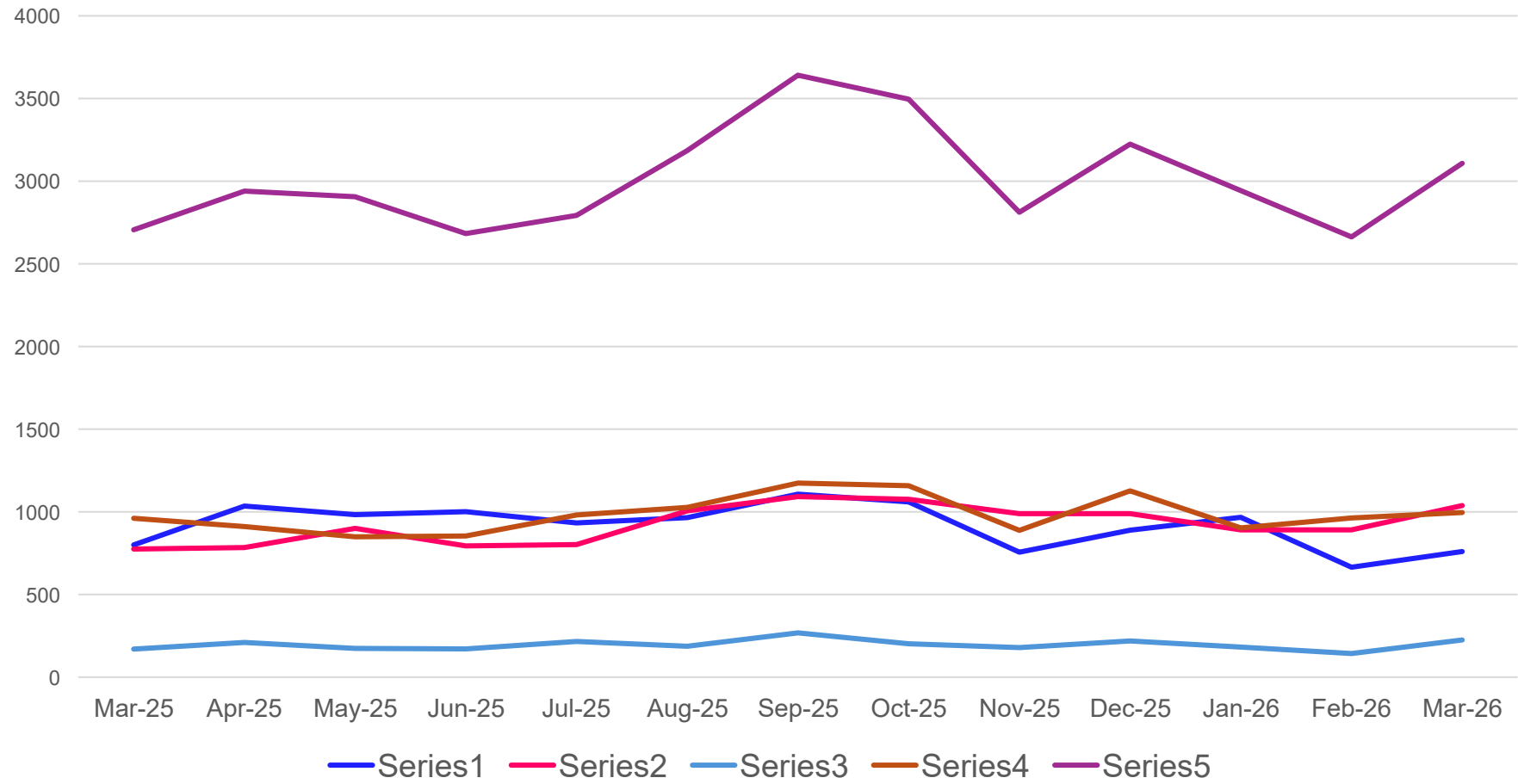
**Total Combined increase- 15%**

*Total Combined 2025- 2706*

*Total Combined 2024- 1613*

*Total Combined 2023- 1409*

## 2025-2026 TRANSIT RIDERSHIP





## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** Monthly Birthdays  
**Prepared by:** Rodonia Armstrong  
**Presented by:** Jason Floyd

**ACTION ITEMS:**

**INFORMATIONAL ITEMS:**

# APRIL BIRTHDAYS



**Shauntay Harris- (CDD)**

**Matt O'Quinn- (Transit)**

**Franklin Gallob- (Police)**

**Scott Hensler- (Police)**

**Corbin Allen- (Patrol)**

**Jahsiah Bales- (Patrol)**

**Richard Boucher- (Patrol)**

**Kawanna Roberts-(Patrol)**

**Mary Campbell- (HPD Comm)**

**Sean Ferguson- (Detective)**

**James Snider- (Detective)**

**Donald Barras-(Fire)**

**Ashley Dent- (Fire)**

**Cameron Stacy- (Fire)**

**Michael Scoggins- (Fire)**

**Alex E. Arias- (Fire S1)**

**Ayden Hopp-(Fire S1)**



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** Councilmember Nelson's Report  
**Prepared by:** Wendy Bruce Sochia  
**Presented by:** Vicky C. Nelson

### **ACTION ITEMS:**

### **INFORMATIONAL ITEMS:**

HFD Monthly Report - March



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** HFD Monthly Report - March  
**Prepared by:** Wendy Bruce Sochia  
**Presented by:** Robert Kitchings

**PURPOSE:** To Present for Mayor and Council Consideration, HFD Monthly Report - March

**BACKGROUND:** None

**FUNDING:** None

**RECOMMENDATION:** None

**ATTACHMENTS:**

1. HFD Monthly Report - March

**PREVIOUS COUNCIL DISCUSSION:**



# March 2026

## MONTHLY CALL STATS

# TOTAL CALLS 305

198 Inspections

1 Structure Fires

3,135 Public Safety  
Education

92 Fire & Carbon  
Monoxide Alarms

10 Miscellaneous  
Fires

38 Vehicle Accidents

9 Rescue

155 Medical

# City of Hinesville

## Hinesville Fire Department

### Dollar Value Saved and Loss

Period	# of Fires	Total Values	Total Losses	Total Saved	Total % Losses	Total % Saved
November 1-30, 2025	3	367,316	68,258	299,058	18.58%	81.42%
December 1-31, 2025	1	143,579	669	142,495	0.47%	99.25%
January 1-31, 2026	3	596,540	10,088	586,452	1.69%	98.31%
February 1-28, 2026	1	133,785	22,315	111,471	16.68%	83.32%
March 1-31, 2026	1	80,639	73,079	7,560	90.62%	9.38%
April 1-30, 2026					-	-
May 1-31, 2026					-	-
June 1-30, 2026					-	-
July 1-31, 2026					-	-
August 1-31, 2026					-	-
September 1-30, 2026					-	-
October 1-31, 2026					-	-
	<b>9</b>	<b>\$ 1,321,859</b>	<b>\$ 174,408</b>	<b>\$ 1,147,037</b>	<b>13.19%</b>	<b>86.77%</b>







# C- Shift & Deputy Fire Marshals

# DAY



## RECRUIT CLASS 26-1



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** Councilmember Newby's Report  
**Prepared by:** Kimberly St. Onge  
**Presented by:** Dexter Newby

### **ACTION ITEMS:**

### **INFORMATIONAL ITEMS:**

Monthly Inspections Department Report



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** Monthly Inspections Department Report  
**Prepared by:** Kimberly St. Onge  
**Presented by:** George W Smith Jr

**PURPOSE:** To provide activities and collection of fees for the month of March 2026

**BACKGROUND:** none

**FUNDING:** none

**RECOMMENDATION:**

**ATTACHMENTS:**

1. March 2026 - Council Reports

**PREVIOUS COUNCIL DISCUSSION:**

**INSPECTIONS DEPARTMENT MONTHLY REPORT**

**March 2026**

<b>PERMITS ISSUED</b>			<b>TOTAL ASSESSED</b>	<b>TOTAL FEES</b>
			<b>VALUE</b>	<b>COLLECTED</b>
16	Residential	New Construction	\$ 5,555,008.00	\$ 86,850.00
4	Residential	New Multi Family Houses (incl. Duplexes)	\$ 990,832.00	\$ 18,140.00
12	Residential	Accessory/Alteration/Addition/Repair	\$ 201,457.05	\$ 640.00
0	Commercial	New Construction	\$ -	\$ -
1	Commercial	Accessory/Alteration/Addition/Repair	\$ 70,000.00	\$ 958.32

<b>PERMITS COMPLETED</b>			<b>TOTAL ASSESSED</b>	<b>TOTAL FEES</b>
			<b>VALUE</b>	<b>COLLECTED</b>
19	Residential	New Construction	\$ 6,557,930.00	\$ 113,697.00
0	Residential	New Multi Family Houses (incl. Duplexes)	\$ -	\$ -
9	Residential	Accessory/Alteration/Addition/Repair	\$ 97,099.71	\$ 360.00
0	Commercial	New Construction	\$ -	\$ -
2	Commercial	Accessory/Alteration/Addition/Repair	\$ 201,546.00	\$ 2,411.99

120	<b>Single Family Residence Homes Permits Completed FY to Date</b>
2	<b>Multi-Family Buildings - Number of Dwelling Units Completed FY to Date</b>

<b>CODE ENFORCEMENT</b>	
Complaints Received	28
Field Generated Cases - within Grid	80
Field Generated Cases- outside Grid	5
<b>TOTAL NEW CASES</b>	<b>113</b>
<b>TOTAL CLOSED CASES</b>	<b>93</b>

<b>INSPECTIONS PERFORMED</b>	
691	TOTAL INSPECTIONS
78	Failed Inspections

<b>Monthly Canvassing Grid</b>	94
<b>Map Website Hits</b>	

<b>OTHER FEES COLLECTED</b>	
<b>INSPECTIONS DEPT</b>	
\$ 20.50	GIS Map Sales
\$ 50.00	Re-Inspection Fees

<b>MOBILE HOMES COMPLETED</b>	
REPLACEMENT UNITS	NEW UNITS
0	0

<b>WATER/SEWER FUND</b>	
\$ 25,380.00	Water Meter Fees
\$ 30,030.00	Water Impact Fees
\$ 120,554.11	Sewer Impact Fees
\$ -	Infrastructure Fees (15th ST)

<b>PORTION OF IMPACT FEES OUTSIDE CITY LIMITS</b>	
\$ 5250	Water Meter Fees
\$ 5650	Water Impact Fees
\$ 23160	Sewer Impact Fees

<b>Inside City Limits - Water ERUs</b>		<b>Inside City Limits - Sewer ERUs</b>		<b>Outside City Limits - Water ERUs</b>		<b>Outside City Limits -Sewer ERUs</b>	
Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.
20	28.4444	20	24.48	5	0	4	0

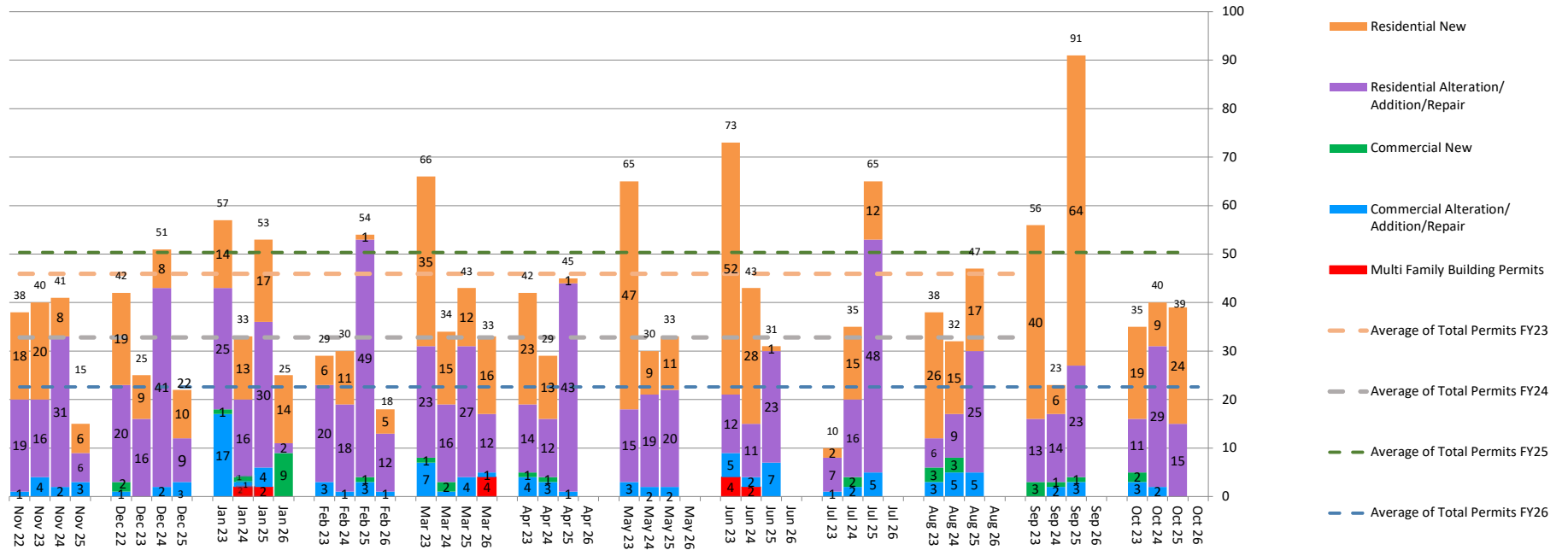
**CURRENT PROJECT LIST March 2026**

PROJECT	ADDRESS	CONTRACTOR	PERMIT DATE	ASSESSED VALUE
Trinity Missionary Baptist Temple	1016 Live Oak Dr	CHE Builders	6/30/2023	\$ 147,325
Liberty County Health Department	507 E Oglethorpe Hwy	Pope Construction	9/4/2024	\$ 5,936,897
Liberty County EMS Operations Center	476 S Main St	Pope Construction	2/3/2025	\$ 2,780,858
Heritage Pointe Townhomes, Phase 1B	Heirloom Rd	Dryden Enterprises	7/18/2025	\$ 5,728,250
Heritage Pointe Phase 2A	Providence Loop/Hamilton Dr	Dryden Enterprises	8/4/2025	\$ 7,833,083
Azalea St Subdivision	Azalea St/Ash Blvd	Beaty Construction	8/5/2025	\$ 486,500
Grand Reserve Ph1A	Juniper Dr/Baylor Bnd	RTS Homes	8/11/2025	\$ 1,349,338
Southeastern Bank	146 E ML King Jr Dr	Overholt Construction	9/5/2025	\$ 1,500,000
Kroger	555 W Oglethorpe Hwy	Farris Interior	9/22/2025	\$ 350,000
Grand Reserve Ph1B	Juniper Dr/Crab Apple Ct/Baylor Bend	RTS Homes	10/13/2025	\$ 5,570,576
Reptile Cartel	1111 W Oglethorpe Hwy, B	Freddie Young Construction	11/25/2025	\$ 31,044
Krishna Hinesville	454 W General Screven Wa, A	River City Constructs	12/18/2025	\$ 123,000
Downtown Terrace	W ML King Jr Dr/Ashmore St/W Court	Slade Sikes	1/16/2026	\$ 1,449,425
Hineshaw School	212 Shipman Ave	Pope Construction	2/13/2026	\$ 575,000
Abundant Life	934 Elma G Miles Pkwy	Freddie Young Construction	3/3/2026	\$ 100,000
The Healing Lounge	809 Willowbrook Dr., Ste 109-110	Ray Futch Construction	3/20/2026	\$ 156,276
The Outpost	Kamloops Dr & Overlander Ct	Homes of Integrity Construction	3/20/2026	\$ 1,781,484
<b>TOTAL</b>				<b>\$ 35,899,056</b>

## Residential New Construction Permits Issued For FY 2026



## Permits Issued Each Month FY 2023 to Present



### Totals

	Total # of Permits	Residential New Construction	Multi Family Permits	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2023	551	301	4	185	13	48
FY 2024	394	163	4	192	10	23
FY 2025	463	152	2	360	2	38
FY 2026	113	51	4	41	9	8

### Averages

	Average # of Permits	Residential New Construction	Multi Family Dwelling Units	Residential Alteration/Addition/Repair	Commercial New Construction	Commercial Alteration/Addition/Repair
FY 2023	46	25	0	15	1	4
FY 2024	33	14	0	16	1	2
FY 2025	50	14	0	33	0	3
FY 2026	23	10	1	8	2	2

# City of Hinesville

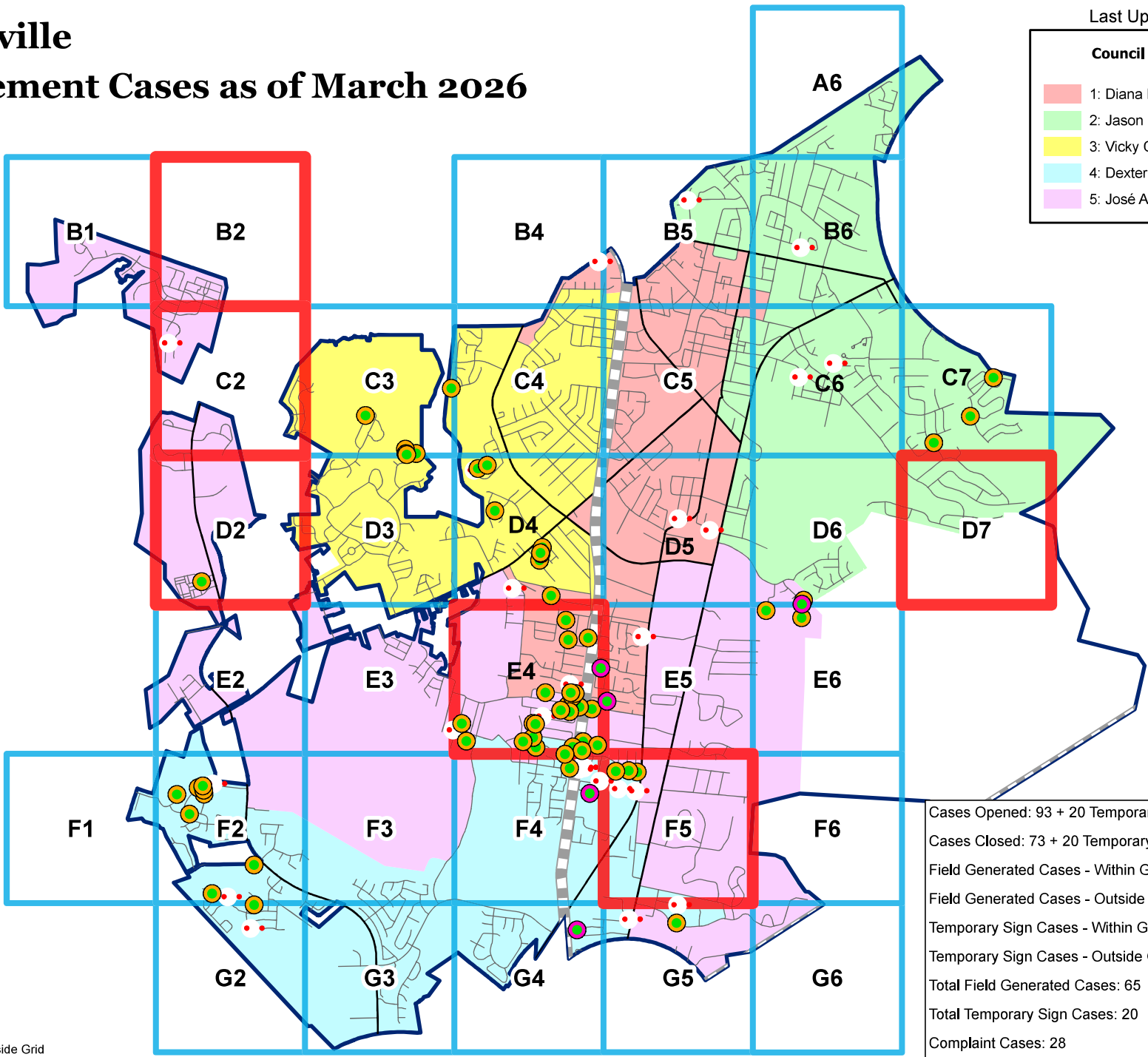
## Code Enforcement Cases as of March 2026

Last Updated: 4/1/2026

GRID ID	Inspection Date
A6	3/13/2026
B1	3/20/2026
B2	In Progress
B4	1/26/2026
B5	1/30/2026
B6	2/11/2026
C2	In Progress
C3	3/11/2026
C4	2/20/2026
C5	2/10/2026
C6	1/21/2026
C7	3/25/2026
D2	In Progress
D3	1/27/2026
D4	3/19/2026
D5	2/23/2026
D6	3/9/2026
D7	In Progress
E2	1/28/2026
E3	1/30/2026
E4	In Progress
E5	12/8/2025
E6	3/19/2026
F1	3/18/2026
F2	3/4/2026
F3	3/4/2026
F4	2/27/2026
F5	In Progress
F6	3/18/2026
G2	2/3/2026
G3	2/24/2026
G4	1/15/2026
G5	3/10/2026
G6	1/6/2026

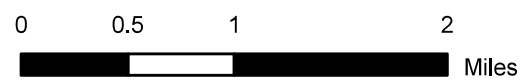
**Council Districts**

- 1: Diana F. Reid
- 2: Jason R. Floyd
- 3: Vicky C. Nelson
- 4: Dexter L. Newby
- 5: José A. Ortiz, Jr.



- Complaint Case
- Field Generated Case - Grid
- Field Generated Case - Outside Grid
- Grids In Progress
- Grids Completed FY26

Cases Opened: 93 + 20 Temporary Sign Cases  
 Cases Closed: 73 + 20 Temporary Sign Cases  
 Field Generated Cases - Within Grid: 60  
 Field Generated Cases - Outside Grid: 5  
 Temporary Sign Cases - Within Grid: 20  
 Temporary Sign Cases - Outside Grid: 0  
 Total Field Generated Cases: 65  
 Total Temporary Sign Cases: 20  
 Complaint Cases: 28



**INSPECTIONS DEPARTMENT PERIODIC REPORT SUMMARY OF PERMITS ISSUED**

Previous Month March 1, 2026 to March 31, 2026					Fiscal Year to Date November 1, 2025 to March 31, 2026					(Previous) Fiscal Year to Date November 1, 2024 to March 30, 2025				
Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected	Permit Type	Code	# of Permits	Assessed Value	Total Fees Collected
Single Family (Detached)	101	10	\$ 3,773,524	\$ 60,239	Single Family (Detached)	101	45	\$ 16,820,581	\$ 271,186	Single Family (Detached)	101	29	\$ 9,448,780	\$ 188,388
Single Family (Attached)	102	6	\$ 1,781,484	\$ 26,611	Single Family (Attached)	102	6	\$ 1,781,484	\$ 26,611	Single Family (Attached)	102	17	\$ 4,695,037	\$ 94,743
Two-Family Building	103	4	\$ 990,832	\$ 18,140	Two-Family Building	103	6	\$ 1,378,126	\$ 27,322	Two-Family Building	103	2	\$ 379,260	\$ 9,183
3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -	3 & 4 Fam. Building (Apts)	104	0	\$ -	\$ -
5+ Fam Building (Apts)	105	0	\$ -	\$ -	5+ Fam Building (Apts)	105	0	\$ -	\$ -	5+ Fam Building (Apts)	105	0	\$ -	\$ -
3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -	3 & 4 Fam. Building (Condos)	106	0	\$ -	\$ -
5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -	5+ Fam. Building (Condos)	107	0	\$ -	\$ -
Manu. Home (New Locate)	111	0	\$ -	\$ -	Manu. Home (New Locate)	111	0	\$ -	\$ -	Manu. Home (New Locate)	111	4	\$ 141,324	\$ 600
Manu. Home (Replacement)	112	0	\$ -	\$ -	Manu. Home (Replacement)	112	0	\$ -	\$ -	Manu. Home (Replacement)	112	2	\$ 30,000	\$ 300
Driveway/Open Ditch Encl.	113	5	\$ 12,630	\$ 150	Driveway/Open Ditch Encl.	113	21	\$ 44,955	\$ 630	Driveway/Open Ditch Encl.	113	21	\$ 99,950	\$ 690
Well Drilling Permit	116	0	\$ -	\$ -	Well Drilling Permit	116	0	\$ -	\$ -	Well Drilling Permit	116	0	\$ -	\$ -
Electrical Permit	120	15	\$ 66,142	\$ 823	Electrical Permit	120	82	\$ 1,100,102	\$ 2,541	Electrical Permit	120	121	\$ 2,148,767	\$ 7,322
Plumbing Permit	121	8	\$ 22,360	\$ 200	Plumbing Permit	121	26	\$ 78,427	\$ 720	Plumbing Permit	121	49	\$ 243,893	\$ 1,880
Mechanical Permit	122	8	\$ 77,449	\$ 610	Mechanical Permit	122	27	\$ 250,870	\$ 1,705	Mechanical Permit	122	48	\$ 605,986	\$ 3,451
Gas Permit	123	1	\$ 1,600	\$ 30	Gas Permit	123	1	\$ 1,600	\$ 30	Gas Permit	123	0	\$ -	\$ -
Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -	Hotel or Motel	213	0	\$ -	\$ -
Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -	Amusement/Recreation	318	0	\$ -	\$ -
Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	0	\$ -	\$ -	Church/Religious Building	319	0	\$ -	\$ -
Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -	Industrial Building	320	0	\$ -	\$ -
Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -	Parking Garage	321	0	\$ -	\$ -
Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	0	\$ -	\$ -	Serve Station/Repair Garage	322	0	\$ -	\$ -
Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	0	\$ -	\$ -	Hospital/Institution	323	1	\$ 2,780,858	\$ 18,260
Office, Bank/Professional Bldg.	324	0	\$ -	\$ -	Office, Bank/Professional Bldg.	324	0	\$ -	\$ -	Office, Bank/Professional Bldg.	324	0	\$ -	\$ -
Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -	Public Works/Utilities	325	0	\$ -	\$ -
School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -	School/Educational Bldg.	326	0	\$ -	\$ -
Store/Mercantile Building	327	0	\$ -	\$ -	Store/Mercantile Building	327	0	\$ -	\$ -	Store/Mercantile Building	327	0	\$ -	\$ -
Other Non-Residential Bldg.	328	3	\$ 21,400	\$ 140	Other Non-Residential Bldg.	328	24	\$ 133,837	\$ 1,659	Other Non-Residential Bldg.	328	31	\$ 280,304	\$ 2,182
Structures other than Bldg.	329	12	\$ 102,861	\$ 855	Structures other than Bldg.	329	68	\$ 1,016,261	\$ 11,315	Structures other than Bldg.	329	108	\$ 2,331,798	\$ 14,645
Sign	330	6	\$ 98,300	\$ 275	Sign	330	23	\$ 150,250	\$ 1,150	Sign	330	11	\$ 36,909	\$ 500
Add/Alter/Repair Res. Bldg.	434	12	\$ 201,457	\$ 640	Add/Alter/Repair Res. Bldg.	434	48	\$ 956,604	\$ 4,147	Add/Alter/Repair Res. Bldg.	434	178	\$ 2,522,255	\$ 10,996
Add/Alter/Repair Non-Res. Bldg.	437	1	\$ 70,000	\$ 958	Add/Alter/Repair Non-Res. Bldg.	437	8	\$ 461,531	\$ 4,565	Add/Alter/Repair Non-Res. Bldg.	437	15	\$ 1,435,317	\$ 8,151
Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	0	\$ -	\$ -	Residential Garage/Carport	438	1	\$ 7,500	\$ 48
Demolition	450	2	\$ 50	\$ 100	Demolition	450	7	\$ 50	\$ 400	Demolition	450	5	\$ -	\$ 250
Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	0	\$ -	\$ -	Move House/Structure/Bldg.	475	0	\$ -	\$ -
Sprinkler System, Bldg. Only	501	0	\$ -	\$ -	Sprinkler System, Bldg. Only	501	0	\$ -	\$ -	Sprinkler System, Bldg. Only	501	3	\$ 240,450	\$ 465
<b>TOTAL</b>		<b>93</b>	<b>\$ 7,220,089</b>	<b>\$ 109,771</b>	<b>TOTAL</b>		<b>392</b>	<b>\$ 24,174,678</b>	<b>\$ 353,981</b>	<b>TOTAL</b>		<b>646</b>	<b>\$ 27,428,388</b>	<b>\$ 362,052</b>

\* Total Fees Collected include base permit fee, impact fee, and plan review fee. The table below indicates plan review fees collected, which is included in the total above.

Previous Month March 1, 2026 to March 31, 2026			Fiscal Year to Date November 1, 2025 to March 31, 2026			(Previous) Fiscal Year to Date November 1, 2024 to March 30, 2025		
Plan Review Fees Collected		\$ 3,083.91	Plan Review Fees Collected		\$ 11,123.92	Plan Review Fees Collected		\$ 12,674.65



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** Councilmember Ortiz, Jr's Report  
**Prepared by:** Jean Marie Reynolds  
**Presented by:** José Ortiz

### **ACTION ITEMS:**

### **INFORMATIONAL ITEMS:**

Monthly Crime and Citation Report



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** Monthly Crime and Citation Report  
**Prepared by:** Jean Marie Reynolds  
**Presented by:** Tracey Howard

**PURPOSE:** To Present to Mayor and Council, the March 2026 Report on Criminal Activity

**BACKGROUND:** Monthly Report from Logs, Incident Reports and Citations

**FUNDING:** N/A

**RECOMMENDATION:** None

**ATTACHMENTS:**

1. Crime and Citation Mar 2026

**PREVIOUS COUNCIL DISCUSSION:**

**CRIME AND CITATION REPORT**

**March 1-31, 2026**

	<b>March 2026</b>	<b>February 2026</b>	<b>Monthly % Change</b>	<b>March 2025</b>	<b>February 2025</b>
Aggravated Assault/Assault	32	18	78%	24	20
Auto Theft	4	6	-33%	3	6
Homicide/Homicide by Vehicle	0	0	0%	0	1
Rape	1	2	-50%	0	1
Robbery	2	2	0%	3	2
Burglary	3	5	-40%	7	10
Arson	0	1	0%	0	0
Entering Auto	21	9	133%	14	33
Domestic Disputes	52	44	18%	48	54
Juvenile Arrests	10	11	-9%	9	18
Adult Arrests	172	144	19%	162	138
Traffic	38	46	-17%	33	48
Criminal	134	109	23%	129	108
Total Case Numbers Issued	4,371	4,218	4%	4,300	3,877
Direct Patrols. Walk & Talks, Foot Patrols	1,526	1,277	19%	1,346	
Dispatched Calls	1,521	1,267	20%	1,411	1,389
Criminal Citations	108	92	17%	113	93
Military	6	2	200%	0	3
Civilian	102	90	13%	113	90
Traffic Citations	640	801	-20%	890	800
Military	70	142	-51%	145	88
Civilian	570	659	-14%	745	712
Total Citations	748	893	-16%	1,003	893
Traffic Warnings	426	490	-13%	514	383
DUI	7	7	0%	7	15
Over 21	7	7	0%	7	5
Under 21	0	0	0%	0	0
Military	1	3	-67%	1	1
Civilian	6	4	50%	6	14

**PART I CRIMES IN MARCH 2026 - BY DISTRICT**

	<b>District 1</b>	<b>District 2</b>	<b>District 3</b>	<b>District 4</b>	<b>District 5</b>
Homicide/Homicide by vehicle	0	0	0	0	0
Rape	1	0	0	0	0
Robbery	2	0	0	0	0
Aggravated Assault/Assault	13	6	2	6	5
Burglary	1	1	0	0	1
Auto Theft	1	1	0	1	1
Arson	0	0	0	0	0
Entering Auto	4	4	6	6	1



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** City Manager Arnold's Report  
**Prepared by:** Rodonia Armstrong  
**Presented by:** Ryan Arnold

**ACTION ITEMS:**

**INFORMATIONAL ITEMS:**



## City of Hinesville, Georgia, Council Meeting

**Date:** April 16, 2026  
**Agenda Item:** To Hold An Executive Session To Discuss Personnel Matters  
**Prepared by:** Estella L. Roberson  
**Presented by:** Karl Riles

**PURPOSE:** To conduct an executive session for the purpose of discussing a business matter in a closed meeting regarding personnel matters in accordance with O.C.G.A. §50-14-3(b)(2).

**BACKGROUND:** An executive session is a portion of a meeting lawfully closed to the public for discussing business matters regarding legal, real estate, and personnel matters under O.C.G.A. §50-14-1.

**FUNDING:**

**RECOMMENDATION:**

**ATTACHMENTS:**

**PREVIOUS COUNCIL DISCUSSION:**